STATE BOARD OF HIGHER EDUCATION  
MINUTES OF MEETING HELD AT  
BENSON HOTEL, PORTLAND, OREGON  
March 13, 1945

MEETING #143  
A regular meeting of the State Board of Higher Education was held  
at the Benson Hotel, Portland, Oregon, on March 13, 1945.

ROLL CALL  
The meeting was called to order at 10:10 A.M. by the President of  
the Board, Willard L. Marks, and on roll call the following answered  
present:

Leif S. Finseth  
R. C. Groesbeck  
Mac Hoke  
R. E. Kleinsorge  
Phil Motschek  
Beatrice Walton Sackett  
Edgar W. Smith  
A. R. Watzek  
Willard L. Marks

There were also present Chancellor Frederick M. Hunter; Dr. Charles  
D. Byrne, Secretary of the Board; Acting President Orlando Hollis  
of the University of Oregon; President A. L. Strand of Oregon State  
College; President C. A. Howard of Oregon College of Education;  
President Roben J. Maaske of Eastern Oregon College of Education;  
President Walter Redford of Southern Oregon College of Education;  
and Dean J. F. Crämer of the General Extension Division.

RE WATZEK  
President Marks reported that Mr. A. R. Watzek of Portland had been  
appointed by the Governor as the new member of the State Board of  
Higher Education, replacing Mr. Robert W. Ruhl, retired. He stated  
that Mr. Watzek was one of the original members of the Board when the  
System was created.

RE PROF.  
OLIVER LEE  
President Marks introduced Dr. Oliver Lee, Professor of Astronomy  
at Northwestern University and Director of the Dearborn Observatory,  
who was a guest of Dr. Kleinsorge's at the meeting.

MINUTES  
APPROVED  
The Board voted to dispense with the reading of the minutes of the  
last meeting held January 16, 1945, and approved the minutes of  
this meeting as they appeared in the docket.

APPLICATION  
FOR FED.  
Funds FOR  
NURSERY  
School AT  
OSC

Dr. R. E. Kleinsorge, Chairman of the Building, Grounds and Capital  
Outlay Committee, presented the following report:

"Dr. Strand reported to the committee that there is a possibility  
of securing funds from the Federal Works Agency to construct addi-  
tional nursery school facilities at the State College. He indicated  
such facilities are now being provided through the lease of a  
fraternity house and that the fraternity will soon want to re-  
possess its property. In case an application were approved by the  
Federal government, it would be necessary for the Board to match  
the Federal funds. Dr. Strand estimated that $20,000 would be  
required for the structure. He also indicated that it would  
probably be built immediately east of Margaret Snell Hall. The  
Building Committee favors the filing of an application with the  
Federal Works Agency with the understanding that final approval  
of the project and the appropriation of funds will await a
formal offer from the Federal Works Agency to assist with the project."

The Board approved the report of the Building Committee regarding the filing of an application with the Federal Works Agency for funds to construct additional Nursery School facilities at the State College.

Mr. Edgar W. Smith, Chairman of the Finance Committee, presented the following report:

"The Chancellor submitted a recommendation compiled by Comptroller Bork for the redemption of $32,000 outstanding dormitory building bonds of Eastern Oregon College of Education. The proposal is for calling these bonds on May 1, 1945, utilizing $19,000 in building fund reserves now on hand and a $13,000 loan from the pooled endowment fund. Thirty three of the bonds carry a 4 per cent interest rate and six of the bonds bear an interest rate of 3 3/4 per cent. By calling these bonds and paying 3 3/4 per cent to the endowment fund a saving of approximately $3,000 in interest can be made. It is estimated that the loan from the endowment funds will be repaid in approximately 8 years. The bond form for the loan from the endowment funds has been approved by the State Treasurer and the Attorney General and the Secretary has a formal resolution which the Committee is recommending for adoption."

The Board approved the recommendation of the Committee regarding the refinancing of the dormitory building bonds at Eastern Oregon College of Education.

The Secretary of the Board then presented the following resolution:

A RESOLUTION PROVIDING FOR THE CALL AND REDEMPTION OF THE OUTSTANDING EASTERN OREGON NORMAL SCHOOL DORMITORY BUILDING BONDS WITH THE NECESSARY FUNDS TO BE PROVIDED BY THE LOANING OF POOLED ENDOWMENT FUNDS.

BE IT RESOLVED, as follows:

Section 1. The Board hereby directs that the outstanding Eastern Oregon Normal School Dormitory Building Bonds, Authorized by C. C. L. A. Sections 311-3631 through 311-3636, be called and redeemed on May 1, 1945, in conformity with the provisions of the said bonds. The President and the Secretary of the Board hereby are authorized to call and redeem said bonds.

Section 2. Funds to retire the said Eastern Oregon Normal School Dormitory Building Bonds in the principal amount of $32,000 shall be provided from the following sources:

a. Accumulated building fund reserves, $19,000

b. Loan from Pooled Endowment Funds, $13,000

Section 3. To secure the $13,000 loan there are pledged the receipts of the $5.00 per term building fee collections from each regular student at the Eastern Oregon College of Education. Said building fees shall be used in payment of interest on the loan at
the rate of 3-1/4% per annum payable semi-annually on May 1 and November 1. Principal payments shall be made on May 1 of each year in multiples of $500 as rapidly as cash balances will permit.

The President and Secretary of the Board are authorized to sign and seal the bond providing for the repayment of the $13,000 loan as follows:

STATE OF OREGON

by the Department of Higher Education of the State of Oregon Acting Through the State Board of Higher Education

EASTERN OREGON COLLEGE OF EDUCATION REFUNDING DORMITORY BUILDING BOND

The State of Oregon by the Department of Higher Education of the State of Oregon acting through the State Board of Higher Education for value received promises to pay to the State Board of Higher Education, Trustee of the University of Oregon Donation Fund under the provisions of O. C. L. A. Section 311-3822 and Oregon Laws 1941, Chapter 71.

THIRTEEN THOUSAND DOLLARS

in lawful money of the United States on or before the first day of May, 1957, with interest on the diminishing unpaid principal balance at the rate of three and one-fourth per cent (3 1/4%) per annum, payable on May 1 and November 1 in each year. Both principal and interest of this obligation are payable at the office of the Treasurer of the State of Oregon in Salem, Oregon solely out of and are limited in payment to the special fund in the State Treasury designated as "Eastern Oregon Normal School Building Fund."

The State Board of Higher Education of the State of Oregon will charge and collect from each regular student of the Eastern Oregon College of Education a student building fee of five dollars ($5.00) for each regular term or semester to be used in and credited to the said "Eastern Oregon Normal School Building Fund", and hereby pledges said student building fee for the purpose of meeting the semi-annual interest payments on this obligation and shall make principal payments on May 1 of each year in principal sums of five hundred dollars ($500.00) each or multiples thereof as rapidly as cash balances in said fund will permit. Notwithstanding the availability of cash balances in said fund principal payments are not required to be made if the student fee income for the ensuing fiscal year is not expected to equal or exceed the bond interest cost payable during such year. The amount hereby pledged is declared to be a first lien upon all such student building fees.

The State of Oregon by the Department of Higher Education of the State of Oregon Acting through the State Board of Higher Education hereby reserves the right to redeem or refund this bond at par on any interest payment date or upon such other date as the said Board by resolution shall determine.
This bond was issued under authority of Article 3, Chapter 36, Title III, O. L. A., and of a resolution of the State Board of Higher Education adopted by said Board on March 13, 1945, for the purpose of redeeming, retiring, and refunding the outstanding Eastern Oregon Normal School Dormitory Building Bonds dated November 1, 1938, in the principal amount of $32,000.

The State Board of Higher Education by Resolution may assign this bond or amend the conditions contained therein.

IN WITNESS WHEREOF, the State Board of Higher Education of the State of Oregon has caused this instrument to be signed by its President and attested by its Secretary, sealed with the seal of said Board, and dated as of the 1st day of May, 1945.

STATE BOARD OF HIGHER EDUCATION
OF THE STATE OF OREGON

By

President

Attest:

Secretary

(SEAL OF BOARD)

Upon motion by Mr. Smith and second by Mr. Groesbeck, the Board voted to approve the above resolution, with the following voting aye:

Mr. Finseth
Mr. Groesbeck
Mr. Hoke
Dr. Kleinsorge
Mr. Marks

Mr. Metschan
Mrs. Sackett
Mr. Smith
Mr. Watzek

and the following voting nay: None.

Mr. Marks thereupon declared the motion duly carried by a unanimous vote.

Mr. Smith presented the following report concerning the friendly suit instituted by the First National Bank of Portland in connection with the Mary Jane Ross Woodward trust:

"Acting President Hollis reported to the Committee that the final decree has been received from the Circuit Court of Multnomah County in a friendly suit instituted by the First National Bank of Portland, which is the trustee for the Mary Jane Ross Woodward trust. This trust covered a bequest made to the University to
assist in financing the construction of a dormitory to be named Sherry Ross Hall. The University designated one of the units of John Straub Hall as Sherry Ross Hall and the friendly suit was to determine whether this constituted satisfaction of the terms of the trust. The decree ruled in the affirmative on the matter and authorized the trustee to turn over to the University the real property in the trust and also the cash on hand amounting to approximately $17,000. Acting President Hollis recommended to the Committee that the Secretary of the Board be authorized to accept conveyance of the real property described in the decree, accept payment of the cash balance ordered by the decree and to execute the necessary receipts and releases. The Committee so recommends to the Board."

The Board approved the recommendation of the Finance Committee and authorized the Secretary of the Board to accept conveyance of the real property, accept payment of the cash balances ordered by the decree, and to execute the necessary receipts and releases.

Mr. Smith presented the following report with regard to reimbursement for travel in personal cars:

"President Strand, with the approval of the Chancellor, recommended that agricultural staff members be reimbursed at the official rate for travel in their personal cars used in connection with the management of the farms and in the conduct of research work of the Agricultural Experiment Station at Corvallis. The Finance Committee recognizes the equity in paying for this use of personal cars during the war emergency when enough pooled cars are not available. It, therefore, endorses the recommendation, effective immediately, with the understanding that rigid control be maintained and that approval be obtained from the proper state officials."

The Board approved the report of the Finance Committee and the recommendations contained therein.

Mr. Smith concluded the report of the Finance Committee as follows:

"The Chancellor reported that an offer of $5,000 had been received by Medical School officials for certain property in Portland received through the Eleanor Peake bequest. This property is located in the 1500 block on S. W. Market Street. The Committee feels that the offer is satisfactory and is recommending to the Board that the following described property be sold and that proper officials of the Board be authorized to execute the necessary documents:

E 1 of lots 1 and 2 of NW 1 of Block I, City of Portland. (1502-1508 S. W. Market St.)

The Board approved the recommendation of the Finance Committee and authorized the proper Board officials to execute the necessary documents."
On motion by Mrs. Sackett and second by Mr. Smith, the Board unanimously adopted the following resolution on the retirement of Mr. Ruhl as a member of the State Board of Higher Education:

"WHEREAS, Robert W. Ruhl of Medford has served on the State Board of Higher Education for nine years during which time he was an active member of this body, serving faithfully and effectively on various committees, including such important committees as the Curriculum Committee and the Committee on Buildings, Grounds and Capital Outlay, and

WHEREAS, he has officially as a member of this body and through his connections with the Oregon press, of which he is a distinguished member, always furthered the cause of higher education in this state and enhanced its service to the commonwealth, and

WHEREAS, Mr. Ruhl has now retired from the Board at the expiration of his term of office, therefore,

BE IT RESOLVED, That the State Board of Higher Education express its appreciation to Mr. Ruhl for his outstanding service while a member of this body and wish him continued success in his profession, and satisfaction in his continuing interest in the progress of higher education in this state."

On motion by Mr. Smith and second by Mr. Finseth, the Board unanimously adopted the following resolution memorializing the late Dr. J. A. Churchill:

"WHEREAS, Dr. J. A. Churchill rendered distinguished service to the State of Oregon for more than half a century as a school administrator, as State Superintendent of Public Instruction, as President of Southern Oregon College of Education and of Oregon College of Education, and as Director of Elementary Teacher Training; and

WHEREAS, his able administration and far sighted leadership contributed greatly to the development of the elementary school systems of Oregon; and

WHEREAS, his kindliness, his sparkling personality and his sense of loyalty were an inspiration to his colleagues throughout the state; therefore,

BE IT RESOLVED, that the State Board of Higher Education, in regular meeting assembled on March 13th, does hereby express to the family of Dr. Churchill its sympathy on his death, and directs that this resolution be spread on the official minutes of the Board as a tribute to his life and service.
Due to the retirement of Mr. Ruhl, it was necessary for President Marks to make appointments to fill the vacancies on the several committees of the Board. The current membership on the permanent and special committees of the Board, including these appointments, is as follows:

Committee on Finance: Edgar W. Smith, Chairman; Mac Hoke; Phil Metschan.

Committee on Curricula: R. C. Groesbeck, Chairman; Beatrice Walton Sackett; A. R. Watzek.

Committee on Buildings, Grounds and Capital Outlay: R. E. Kleinsorge, Chairman; Leif S. Finseth; A. R. Watzek.

Committee on Insurance: Mac Hoke, Chairman; Edgar W. Smith; R. C. Groesbeck.

Committee on Public Relations: Leif S. Finseth, Chairman; Mac Hoke; Phil Metschan.

Committee on Agricultural Extension Service and Experiment Stations: Mac Hoke, Chairman; Edgar W. Smith; R. E. Kleinsorge; Phil Metschan.

Committee on Rules and By-Laws: A. R. Watzek, Chairman; Leif S. Finseth; R. C. Groesbeck.

Committee on Unified Administration: Phil Metschan, Chairman; R. E. Kleinsorge; R. C. Groesbeck; Beatrice Walton Sackett.

Committee on Libraries: Beatrice Walton Sackett, Chairman; Leif S. Finseth; R. E. Kleinsorge.

On behalf of the entire State Board of Higher Education, Mr. Hoke extended sincere sympathy to Chancellor and Mrs. Frederick M. Hunter, on the loss of their son, Captain Maurice Hunter, who was killed in action in Burma on January 31.

Dr. Byrne presented a communication from Governor Snell stating that Mr. A. R. Watzek had been appointed as a member of the State Board of Higher Education for a nine year term beginning March 7, 1945 and expiring March 2, 1954, and that the appointment was confirmed by the Oregon State Senate on March 6, 1945.

At the September 12, 1944 meeting of the Board, authority was granted to establish a high school testing program in cooperation with the State Superintendent's Office. Chancellor Hunter presented a communication from Mr. E. B. Lemon, Chairman of the High School Relations Committee. Therein Mr. Lemon stated that at a meeting of the High School Relations Committee, held on January 15, very careful consideration was again given to the proposal for a testing program. Since the proposal, although approved by substantial vote of the secondary school administrators was not endorsed as enthusiastically as deemed necessary for successful administration, it was the consensus of the Committee that action should be delayed pending further study. Mr. Marks directed that the letter be filed.
FINANCING OF RESEARCH AT OSC AND U OF O

Chancellor Hunter reported that there has been substantial progress on research relating to industry in the state. A number of more prominent establishments, especially in Portland, have expressed great interest in assisting to finance research projects. The Chancellor indicated that one of the principal fields of research has been forestry and that particular field has been developed at the State College under the direction and leadership of President Strand and Dean Dunn. He asked that a brief discussion be given by President Strand on the Forestry Research Foundation at the State College, and by Acting President Hollis on the research project at the University that is being underwritten by the Oregon Journal Company of Portland.

President Strand stated that the Forestry Research Foundation has been set up in much the same manner as the Agricultural Research Foundation — a non-profit organization. At present its efforts are directed toward obtaining funds for a forest products research building. Depending upon the amount of money obtained, the building is to be erected either as an addition to the present forestry building on the south or will become a part of the industrial building to be erected just south of the railroad tracks. Dr. Strand indicated that the Foundation's prime objective is not the erection of buildings but supporting the research program in forestry.

Acting President Hollis stated that the Physics Department at the University has in progress a research project on the improvement of newspaper half tones. He stated that Mr. Stanley Minshall, who is in charge of the project has an unusual background for such a project, having been a printer for seven or eight years. He became interested in why half tone reproductions in newspapers are so variable and started a research project along this line. When the Journal Company learned of this project they indicated their willingness to underwrite it on a more adequate basis. The Journal Company submitted a contract making available $3,400 to carry on this project. The Board authorized the acceptance of the grant and the signing of the contract.

GIFTS

The Board officially accepted the following gifts and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

University

B. B. Barker

Gift of $550 from Dr. Burt Brown Barker, of Portland, to cover the cost of painting and framing the portraits of Arnold Bennett Hall and C. Valentine Boyer, former presidents of the University.

T. N. Taylor

Gift of $250 from T. Neil Taylor, of Oakland, California, for renewal of the T. Neil Taylor Scholarship in Editing for the current year.

G. B. Warner

Gift of $2,500 from Mrs. Gertrude Bass Warner of Eugene, to be added to the Museum Library Furniture Fund, for the purpose of providing furnishings for the University Museum Art Library after the war.

Medo-Land Creamery

Gift of $200 from the Medo-Land Creamery of Eugene, to be added to the Student Union Building Fund.
State College

Sears-Roebuck Foundation  Gift of $1,200 from the Sears-Roebuck Foundation, for six Home Economics scholarships, of $200 each, for the academic year 1945-46, for worthy farm girls entering their first year in college in the fall of 1943.

Medical School

J. W. Stacey, Inc.  Gift of $600 from J. W. Stacey, Inc., of San Francisco, California, to be used at the discretion of the Dean in the development of manuscripts intended for publication as monographs or textbooks in the fields of medicine and allied sciences, where such manuscripts are otherwise lacking in instrumentation.

Aero Club  Gift of $163 from the Aero Club of Oregon, Inc., of Portland, to be used by the Doernbecher Memorial Hospital in the care of Poliomyelitis patients.

Am. Med. Assoc.  Grant of $300, from the American Medical Association, for a brain research project, conducted under the direction of Archie Tunturi.

Eastern Oregon College of Education

Gift of $1,036 for all-tuition freshman scholarships for 1945-46 as follows:

Mr. & Mrs. Green  Judge and Mrs. R. J. Green, for a pre-law student, $74.
Rotary Club  La Grande Rotary Club, five scholarships at $74 each, $370.
WC & FC Perkins  W. C. and F. C. Perkins, $74.
Glass Drug Co.  Glass Drug Company, $74.
Mr. & Mrs. Berry  Mr. and Mrs. Claude Berry, $74.
C.E. Branner  Dr. C. E. Branner, for a medical and dental assistant student, $74.
R.L. Pierce  Robert L. Pierce, for an agriculture or engineering student, $74.
Frat. Order of Eagles  La Grande Aero #259, Fraternal Order of Eagles, three scholarships at $74 each, $222.

SODERWALL APPOINT. ON BASIC SCIENCE COMMITTEE  The resignation of Dr. Fasten at the State College created a vacancy as Examiner in Pathology on the Basic Science Examining Committee. The Board approved the appointment of Dr. Arnold L. Soderwall, of the Department of Biology at the University of Oregon, as Examiner of Pathology.

ADDITION TO FIELD LAB. AT YAQUINA BAY  The present field laboratory at Yaquina Bay is not large enough to handle the expanding program in oyster research and other fishery problem investigations conducted by graduate students and the Oregon Wildlife Research unit. The Board approved the construction of an addition, 16 feet by 22 feet, to the present building at an estimated cost of $750. Funds for this purpose are available in the Experiment Station budget of the Department of Fish and Game Management at the State College.
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CADET NURSE CORPS BUDGET AT EOCE
The Board approved the following budget additions to cover the period from July 1, 1944 through June 30, 1945 for the Cadet Nurse Corps program, at Eastern Oregon College of Education, in connection with the Deaconess Hospital School of Nursing, Spokane, Washington; The Dalles Hospital School of Nursing, The Dalles, Oregon; the St. Elizabeth Hospital School of Nursing, Baker, Oregon; the St. Joseph Hospital, La Grande, Oregon; and the Grande Ronde Hospital, La Grande, Oregon:

1. **Instructional Budget**

   Estimated net income from tuition and matriculation fees .................. $8,557.55

   **Budget Planned:**
   
<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$3,330.00</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>961.28</td>
</tr>
<tr>
<td>Travel</td>
<td>350.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>707.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,248.28</strong></td>
</tr>
</tbody>
</table>

   Balance for contingencies ($907.27) with remainder to be added to Board's unappropriated fund .................. $3,209.27

2. **Non-Instructional Budget**

   The following restricted funds are to be budgeted for the purpose for which they were allotted by the Government:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health service</td>
<td>$ 668.00</td>
</tr>
<tr>
<td>Building fee</td>
<td>810.00</td>
</tr>
<tr>
<td>Student textbooks</td>
<td>2,262.50</td>
</tr>
<tr>
<td>Dormitory housing and messng</td>
<td>21,746.50</td>
</tr>
<tr>
<td>Car pool for purchase of used bus</td>
<td>500.00</td>
</tr>
<tr>
<td>Cadet nursing transportation</td>
<td>330.16</td>
</tr>
</tbody>
</table>

ADDN. TO LAND ARCHITECTURE BUDGET
The Board approved the addition of $345 from Board funds to the Landscape Architecture budget, at the State College, for travel and wages for Miss Edith Schryver, as a part-time substitute for Professor Peck during his illness.

SALE OF HEILIG THEATRE BUILDING BY U OF O
The Board approved the sale of the University's undivided one-half interest in the Heilig Theatre Building in Eugene, to A. West Johnson for $26,000 cash. The proper Board officials were authorized to execute the necessary documents.

ADDN. TO SEED TEST. LAB AT OSC
The present Seed Testing Laboratory budget in the Experiment Station Department of Farm Crops at the State College is insufficient to cover expenses to the end of the fiscal year. The Board approved the addition of $10,800 from unbudgeted testing fee income to that account to be classified as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Materials</td>
<td>400.00</td>
</tr>
<tr>
<td>Travel</td>
<td>250.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>150.00</td>
</tr>
</tbody>
</table>
On an estimated 1,300 student enrollment, $6,000 was approved in the original 1944-45 budget for the Gym Suit Service at the University. However, the present enrollment is well over 1,900. The Board approved an addition of $2,400 to the Gym Suit Service budget from increased fee income to cover increased expenses, to be distributed $1,200 to wages and $1,200 to materials.

The death of Dr. A. J. Churchill requires a readjustment in the handling of loan funds at Oregon College of Education. The responsibility will be transferred to Mr. Stebbins in the Business Office, with Mrs. Marie Miller handling the details. The board approved a salary adjustment from $150 to $160 per month for Mrs. Miller, effective March 1, for the added responsibility, the necessary amount to come from funds budgeted for Dr. Churchill. There will revert to the Board a balance of $938.57.

For many years the official testing of dairy cows in Oregon has been supervised by Professor H. N. Colman in the Dairy Department. Testing fees paid by dairymen have been deposited in a special account in a Corvallis bank. Because of the development and importance of official testing, Dr. Strand recommended that the activity be budgeted as a special self-sustaining account in the Experiment Station Department of Dairy Husbandry. The following budget was approved by the Board for the period from February 1 through June 30, 1945, funds to be provided from testing fee income: wages $7,400; materials $400; travel $1,260; equipment $440.

The Board approved the sale of the following property, owned by the University of Oregon Alumni Holding Company, for $115:

Lot 1, Block 60, Oak Park Addition, City of McMinnville, Yamhill County, Oregon.

The proper Board officials were authorized to execute the necessary documents.

The Department of Nursing at the Medical School is planning to give a short session this summer in the field of Public Health. It will be offered for credit to graduate nurses through courses already approved. This special session was not planned in the original 1944-45 budget. The Board approved the budgeting of $176 in the current year's budget to cover the expense of conducting this session, with the understanding that the expenses will come within the fee income.

The Board approved the addition of $300 to the wage budget of the Dean of Women's Office, at the University, for the spring term, in order to retain the present wage assistant in that office.

In order to continue the present fee schedule for the Cadet Nursing program at Eastern Oregon College of Education at its present level for the duration of the federal program, the Board approved the following fee schedule for cadet nurses at Eastern Oregon College of Education:

<table>
<thead>
<tr>
<th>Fee Item</th>
<th>Per Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$45.00</td>
</tr>
<tr>
<td>Building Fee</td>
<td>$5.00</td>
</tr>
<tr>
<td>Health Service</td>
<td>$4.00</td>
</tr>
<tr>
<td></td>
<td>$54.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Academic Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>$135.00</td>
</tr>
<tr>
<td>$15.00</td>
</tr>
<tr>
<td>$12.00</td>
</tr>
<tr>
<td>$162.00</td>
</tr>
</tbody>
</table>
PERSONNEL

The Board approved the following personnel adjustments at the University:

R. McGillivary
Appointment

Appointment of Ronald K. McGillivary as Planning Consultant in the Bureau of Municipal Research and Service, at an annual salary rate of $3,870, 12-months basis, yearly tenure, effective March 15, 1945. The Board also approved the addition of $100 to the requisition budget of the department to cover necessary travel for the balance of the fiscal year. This position was authorized at the September 12, 1944 meeting of the Board. Requires $1,244.35 in 1944-45 from Board funds.

R. E. Smith,
Salary adjustment

Salary adjustment for Robert E. Smith, University Cashier, from $2,700 to $3,000, 12-months basis, effective February 1, 1945. Amount of $125 required in 1944-45 to be transferred from the wage budget in the Business Office.

C. Sullivan
Exchange professorship

An exchange professorship arrangement between the University of Oregon and the University of North Carolina whereby Dr. C. J. Sullivan, Jr., Assistant Professor of Philosophy, at the University will teach for the next academic year at the University of North Carolina, and Dr. Louis O. Kattsoff, Associate Professor of Philosophy at the University of North Carolina will teach at the University of Oregon. There will be no additional expense to the Board as each professor will remain on the salary roll of his respective institution.

C. F. Kossack,
Leave of ab.

Leave of absence without pay for Dr. Carl F. Kossack, Assistant Professor of Mathematics, for the spring term, to accept employment with the Office of Scientific Research and Development, Washington, D.C., effective April 2, 1945. In order to handle Dr. Kossack's work, the following adjustments were approved, effective April 2, 1945.

F. E. Wood,
Increase in time

Increase in time for Dr. F. E. Wood, Associate Professor of Mathematics, from 43 per cent to 86 per cent time, for the spring term, with added compensation of $466.70 for the three month period.

M. Ridings,
Increase in time

Increase in time for Miss Marie Ridings, Instructor in Mathematics, from 80 per cent to full-time, for the spring term, with added compensation of $143.33 for the three month period.

O. Freeman,
Increase in time

Increase in time for Mrs. Olga A. Freeman, Instructor in Mathematics, from 31.5 per cent to 68.5 per cent time, for the spring term, with added compensation of $226.11 for the three month period.

Requires $364.81 in 1944-45, and there will be a saving of $476.34 in 1945-46; a net saving of $113.53 to Board funds.
E. Collins, Reduction in time

Reduction in time from full-time to one-third time for Dr. E. Hobart Collins, Assistant Professor of Physics, for the spring term, and a corresponding reduction in salary, to allow Dr. Collins to direct research work for the Weyerhaeuser Timber Company at Longview, Washington, effective April 2, 1945. Of the salary savings of $318.89 in 1944-45, $100 is to be transferred to wages in the Geology and Geography budget and $100 to wages in the Physics budget to hire substitute assistance. There will be a saving of $118.89 to revert to the Board's unappropriated fund in the current year and a saving of $318.88 in next year's budget.

C. Boyer, Resignation

Resignation of Dr. C. Valentine Boyer, Professor of English and Head of the Department, and his appointment as Emeritus Professor of English, for 26 per cent time, at a salary rate of $1,357.68, 10-months basis, yearly tenure, effective April 1, 1945. Salary savings of $652.06 to revert to the Board's unappropriated fund.

The Board approved the following personnel adjustments at the State College:

R. Dimick, Salary Adjustment

Salary adjustment for Professor R. E. Dimick, Head of the Department of Fish and Game Management, from $4,070 to $4,470, 12-months basis, indefinite tenure, effective February 1, 1945. Amount of $166.65 required in 1944-45 is available in the budget of the department.

D. Busick, Salary adjustment

Salary adjustment for Miss Doris Busick, Secretary at the Eastern Oregon Livestock Branch Experiment Station, from $1,680 to $1,500, 12-months basis, effective March 1, 1945. Amount of $40 required in 1944-45 to be transferred from funds available in the budget of the station.

L. Haley, Addn. Compensation

Additional compensation of $50 a month for Miss Lucia Haley, Assistant Librarian, for the months of December, January and February, for additional responsibilities she carried during these months as Acting Director of Libraries, due to the illness of Miss Lewis. Amount of $150 required in 1944-45 to be provided from the Board's unappropriated fund.

S. Phillips, Appointment

Appointment of Sidney Phillips as Instructor in History, at a salary rate of $250 a month, yearly tenure, effective February 5, 1945. Requires $1,214.29 in 1944-45 from the Board's unappropriated fund.

E. Pehlke, Appointment

Appointment of Miss Evelyn M. Pehlke as Secretary in the Experiment Station, at an annual salary rate of $2,000, 12-months basis, yearly tenure, effective March 1, 1945. Amount of $666.67 required in 1944-45 to be transferred from funds available in the budget of the department.

W. M. Langan, Appointment

Appointment of W. M. Langan, as Agricultural Student Personnel Advisor in the School of Agriculture, rank of Assistant Professor, at an annual salary rate of $3,000, 12-months basis, yearly tenure, effective March 1, 1945. Requires $1,000 in 1944-45 from the Board's unappropriated fund.
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H. Whiteis,  
Advance in rank  
Advance in rank for Miss Helen Whiteis from secretary in the  
Department of Agricultural Engineering to accountant in Agri-  
cultural Experiment Station Administration, and a correspond-  
ing increase in salary from $1,800 to $2,100, 12-months basis,  
yearly tenure, effective March 1, 1945. Amount of $100 required  
in 1944-45 to be transferred from funds available in the budget  
of the department.

B. Stutz,  
Sabbatical leave  
Sabbatical leave for Bertha W. Stutz, Associate Professor of  
Secretarial Science, on full salary, from March 24 to June 16,  
1945, to visit secondary schools, junior colleges, colleges and  
universities to observe methods and techniques.

R. Johnson,  
Return from leave  
Return from leave of absence of R. G. Johnson, Professor and Head  
of the Department of Animal Husbandry, effective February 12, 1945.  
Salary savings of $354.91, resulting from Professor Johnson's brief  
leave of absence, to be transferred to the wage budget of the depart-  
ment to employ additional assistance.

F. Shideler,  
Continuation of leave  
Continuation of leave of absence without pay for Fred W. Shideler,  
Professor of Journalism, for the remainder of the current fiscal  
year, to serve as Information Assistant in the Farm Labor and  
War Food Production program. Salary savings to be disposed of  
as follows: $250 in the Journalism budget to be transferred to  
wages for employing substitute assistance; $200 in the News Bureau  
to be transferred to materials and expense. The remainder of  
$1,182.50 in Journalism and $152.50 in the News Bureau will revert  
to the Board's unappropriated fund.

Bartha E. Horse  
Continuation of leave  
Continuation of leave of absence without pay for Miss Bertha Horse,  
Reference Librarian, for rest and recuperation from April 1 through  
June 30, 1945; and continuation of additional remuneration of $25  
per month for the period for Miss Harriet Warner who is Acting Head  
of the Department during Miss Horse's absence. Of the salary  
savings of $667.50, $375 is to be transferred to wages to employ  
additional assistance and $292.50 is to revert to the Board's  
unappropriated fund.

H. Warner,  
Addn. remun-  
eration  
Appointment of Miss Olive E. Slocum as Assistant Professor in  
the Department of Nursing, at an annual salary rate of $2,700,  
12-months basis, yearly tenure, effective February 19, 1945.  
Miss Slocum will serve as campus-coordinator and advisor to  
nursing education students in other units of the System. The  
position was approved at the January meeting of the Board.  
Salary savings of $329.41, due to delay in appointment, to  
revert to the Board's unappropriated fund.

The Board approved the following personnel adjustments at the Medical  
School:

O. Slocum,  
Appointment  
Appointment of Miss Martha H. Hill as Secretary to the President,  
at a salary rate of $2,100, 12-months basis, effective February 1,  
1945, to succeed Mrs. Wanda Johnson, resigned. Of the $875 required  
in 1944-45, $600 is to be transferred from the wage budget of the  
President's Office and $275 from the Institutional Salary Adjust-  
ment Reserve.
Leave of absence without pay for Miss Esther Bonnichsen, Assistant Professor in the Monmouth Training School, from February 1, 1945 to March 15, 1945, to return to the Middle West, due to illness in her family. Of the salary savings of $133.32, $108.50 is to be transferred from the salary to the wage budget of the training school to employ substitute assistance and the remaining $24.82 is to revert to the Board's unappropriated fund.

The Board approved the following personnel adjustments at Eastern Oregon College of Education:

Salary adjustment for Dr. Charles W. Quaintance, Assistant Professor of Biological Science, from $2,970 to $3,170, 12-months basis, yearly tenure, effective March 16, 1945. Amount of $58.57 required in 1944-45 to be provided from the Institutional Salary Adjustment Reserve.

Sabbatical leave for E. Robert Quinn, Assistant Professor of Men's Physical Education, from October 1, 1944 to June 30, 1945, at half salary, to study for a doctor's degree at Columbia University. Of the salary savings of $1,435, $1,300 will be used as partial payment on the furnace repairs, as authorized at the December meeting, and $135 will be added as a temporary adjustment to the salary of Floyd Hill, at a rate of $27 a month, from January 1 through May 31, to compensate for added duties due to Mr. Quinn's absence.

In order to allow the institutions of the System adequate time in which to prepare their budgets for the next fiscal year, Mr. Marks suggested that the next regular meeting of the Board be postponed until May 8.

Upon motion by Mr. Groesbeck and second by Mr. Smith, the Board voted unanimously to suspend the rules and by-laws calling for a meeting on April 24, 1945 and to change the date to May 8, 1945.

The Board adjourned at 11:15 A.M.

WILLARD L. MARKS, President
CHARLES D. BYRNE, Secretary