STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
June 12, 1945
10:10 A. M.

MEETING #145
A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on June 12, 1945.

ROLL CALL
The meeting was called to order at 10:10 A. M. by the President of the Board, Willard L. Marks, and on roll call the following answered present:

Leif S. Finseth
R. C. Groesbeck
R. E. Kleinsorge
Phil Motschan
Beatrice Walton Sackett
Edgar W. Smith
A. R. Watzek
Willard L. Marks

There were also present: Chancellor Frederick M. Hunter; Dr. Charles D. Byrne, Secretary of the Board; Dean D. W. E. Baird of the University of Oregon Medical School; President A. L. Strand of Oregon State College; President C. A. Howard of Oregon College of Education; President Roben J. Maaske of Eastern Oregon College of Education; and Dean J. F. Cramer of the General Extension Division.

RE HOKE
President Marks reported to the Board that Mr. Hoke is still ill and is hospitalized and for that reason he would be unable to attend this meeting of the Board.

MINUTES APPROVED
The Board voted to dispense with the reading of the minutes of the last meeting held May 8, 1945, and approved the minutes of this meeting as they appeared in the docket.

FINANCING OF MEN'S AND WOMEN'S DORMITORY AT OSC
Mr. Edgar W. Smith, Chairman of the Finance Committee, presented the following report:

"The Finance Committee at its May 7, 1945 meeting gave preliminary consideration to a program of financing men and women's dormitories at the State College. The Committee consulted legal authorities on the matter, and since the last meeting further conferences have been held with representatives of financial houses. Based on these conferences a financial schedule was presented to the Committee which indicated that a bond issue could be floated sufficient to finance a women's dormitory. The Committee, after reviewing the financial schedule, feels that an adequate bond issue could be financed on a conservative basis and, therefore, recommends to the Building Committee that it is appropriate to proceed with drawing up final plans and specifications for the women's dormitory unit. Final details in regard to the bond issue will be presented by the Finance Committee to the Board at the appropriate time."

The Board approved the recommendation of the Finance Committee to proceed with drawing up final plans and specifications for the women's dormitory unit.
Mr. Smith presented the following report on the Dental School budget:

"The Chancellor presented the budget for the Dental School of the University of Oregon which becomes a part of the University and the State System as of July 1, 1945. This budget was compiled in consultation with the professional advisory committee of the Dental College and has the approval of both Acting President Hollis and President-Elect Newburn. On the income side the budget calls for an estimated student fee and clinic income of $260,416 and utilization of $54,524 of the supplementary state appropriation. The budget is based on the present operating level for a year-around basis, with certain reserves set aside for strengthening the institution at points determined when a new dean has had an opportunity to study the needs. Included in these reserves are $40,000 made available by the Legislature for the purchase of equipment, and $8,000 for building rehabilitation. The budget as prepared reserves sufficient funds to insure adequate financing for the second year of the biennium. Details of the budget, including a breakdown of salaries and requisitions, were presented to the Committee, and after careful review the Committee is recommending the adoption by the Board of an annual operating budget of $263,914 and a total budget, including the reserve for equipment and building rehabilitation of $314,940."

The Board approved the proposed budget for the Dental School of the University of Oregon, as recommended by the Finance Committee.

Mr. Smith presented the following report concerning the appointment of an Acting Dean at the Dental School of the University of Oregon and the retirement of Dr. Miller:

"Supplementary to the adoption of the budget, the Chancellor presented a recommendation submitted by Acting President Hollis for naming Dr. Ernest E. Starr as Acting Dean of the Dental College pending the appointment of a permanent dean. Dr. Starr has been a long-time member of the staff of the institution. Acting President Hollis also recommended that Dr. Herbert C. Miller, who has served as President of North Pacific Dental College throughout its history, be designated as Dean Emeritus without compensation. The Committee is recommending approval of these appointments with Dr. Starr's salary as Acting Dean during the period of his service in this capacity at the rate of $5,000 on a 12-months basis."

The Board approved the appointment of Dr. Starr as Acting Dean of the Dental School and the designation of Dr. Miller as Dean Emeritus.

Mr. Smith presented the following report concerning an offer of the State Board of Health to turn over to the Medical School a Photofluorographic X-ray Unit:

"Dean Baird of the Medical School presented to the Committee an offer, made by the State Board of Health, to turn over to the Medical School for installation in the Outpatient Clinic a Photofluorographic X-Ray Unit. Dean Baird indicated that installation of this equipment would cost approximately $1,000 and that the annual operating cost would be approximately $3,000."
"Dean Baird stated that the installation of this equipment would not serve the institution as an instructional asset but would be a public health service for all patients going through the Outpatient Clinic. The Committee is recommending that the gift of the unit be accepted with the Board of Higher Education paying for the cost of installation with the understanding that, because of limited funds, Dean Baird will seek from Public Health sources the necessary funds to cover the annual operating expense."

The Board approved the acceptance of the Unit under the conditions contained in the report.

Mr. Smith concluded the report of the Finance Committee as follows:

"Under the provisions of the G. I. Bill (Public Law 346) and interpretations issued by the Veterans' Administration, publicly-supported institutions are permitted to assess the out-of-state fee for all veterans, regardless of residence. This provision is made to enable publicly-supported institutions whose fees are generally lower than private institutions to collect a fee that more nearly approaches the actual cost of instruction. Institutions throughout the country are levying this out-of-state fee. It appears advisable for the Board to take official action authorizing the collection of this out-of-state fee on the basis permitted by the Veterans' Administration."

The Board approved the report of the Committee and authorized the collection of the out-of-state fee as permitted by the Veterans' Administration.

Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital, Outlay Committee presented the following report:

"At the May 8th meeting of the Board, University officials were authorized to prepare plans and call for bids on housing units for married veterans. Bids were received, tabulated, and a program of financing worked out on a number of different bases. Because of the high cost of construction, the rental charges that would have to be levied to finance these units on a self-liquidating basis would, in the opinion of the Committee, be exorbitant and would not meet the problem of providing housing for married veterans at a rate which they could pay. The Committee recognizes the extreme emergency in providing accommodations for the expected great influx of married veterans, but feels that the problem is too large for the Board to handle. It is a nation-wide problem which should command the attention of Federal agencies.

"The Oregon delegation in Congress is working energetically on the problem and the Committee is suggesting that all possible support be given the delegation, but that action on construction of such housing by the Board be deferred indefinitely."

The Board voted to accept the report of the Buildings, Grounds and Capital Outlay Committee on housing for married veterans.
Meeting #145 - 4  
June 12, 1945

Dr. Kleinsorge presented the following report concerning Physical Plant improvements at the University:

"Dr. Pallett, on behalf of Acting President Hollis, presented three Physical Plant projects at the University involving improvements in physical education fields, construction of roads and walks, and the building of a Physical Plant shop.

"Two of these projects, the Physical Plant shop and the improvement of the athletic fields, had previously been approved by the Building Committee and the Board, with funds authorized for the work. The bids on the Physical Plant shop exceeded the estimates so that additional funds in the amount of $9,050 would be required to complete the project as contemplated. To finish the planned improvements to the physical education fields will require an additional appropriation of $10,000. The roads and walks project is estimated at $7,000.

"The additional funds required for the three projects total $26,050, against which the University can contribute $10,000 from the balance which accrued through the conduct of the Civilian Pilot Training program. The net appropriation required for the three projects is, therefore, $16,050. The Committee feels that it is advisable to proceed with these projects and, therefore, recommends the appropriation of $16,050."

The Board approved the recommendation of the Committee and voted an appropriation of not to exceed $16,050 to cover the three proposed projects.

Dr. Kleinsorge presented the following report concerning a survey looking to the remodeling of Villard Hall:

"Included in the Board's building program is the remodeling of Villard Hall at the University. Because of the age of the building, no original plans are on hand to be used as a basis for the remodeling program. In order to get the fundamental data required by the architect in planning the remodeling work, a recommendation was made that $500 be allotted for employing a trained student for the summer period and an additional $1,000 to cover work of the architect in translating this information into basic plans.

"The Committee feels that it is not the time to employ any architectural services for this project and, therefore, recommends only the appropriation of $500 to cover the cost of the student help in obtaining the basic data on the existing structure."

The Board approved the recommendation of the Building Committee and voted an appropriation of not to exceed $500 to cover the cost of the student help.

Dr. Kleinsorge presented the following report on the consideration of men's and women's dormitory plans at the State College:

"Preliminary plans for the men's and women's dormitory at the State College were presented to the Building Committee at the May meeting. No action was taken at that time until the Finance Committee had had
an opportunity to study the financial problem. The Finance Committee has indicated that a women's dormitory can be financed, and that it is feasible to proceed with the plans beyond the preliminary stage. The Building Committee therefore recommends that the preliminary plans for the women's dormitory be approved and that the architect be authorized to proceed in completing the final plans, these plans to be prepared on the "Alternate A" basis. The Committee also recommends the approval of the preliminary plans on the men's dormitory as submitted, with the understanding that the architect, to the extent that help is available without interfering with the progress of the plans of the women's dormitory, proceed beyond the preliminary stage for the men's dormitory, the architect to be reimbursed on a cost basis."

The Board approved the report of the Building Committee and the recommendations contained therein.

Dr. Kleinsorge reported as follows on the selection of an architect for the Industrial Building at the State College:

"Included in the Board's building program and high in the order of priority is an Industrial Building at Oregon State College, estimated to cost $100,000. President Strand submitted a recommendation to employ the architectural firm of Jones and Marsh to prepare preliminary plans on this project. Negotiations had been completed with the architect for a fee of 5% plus 2 ½ of 1% for engineering services. The Building Committee is recommending approval of this recommendation with authority for the Board officials to execute the usual contract."

The Board approved the appointment of the firm of Jones and Marsh as architects for the Industrial Building at the fee recommended.

Dr. Kleinsorge concluded the report of the Building Committee as follows:

"The deeds to all the property in Park Terrace, an addition directly adjacent to the Oregon State College campus, contain restricting clauses to prevent the use of the property for dormitory and boarding house purposes. The College already owns nine lots in this area and may become the owner of other property. The original grantor and all of the present owners have consented to the removal of these restrictions. President Strand requests that the State Board of Higher Education join in such proceedings which will require the passage of an official resolution. The Building Committee recommends the adoption of this resolution which will be presented by the Secretary."

The Board approved the recommendation of the Committee on clearing up the restrictions on the Park Terrace property.

The Secretary presented the following resolution for adoption:

"WHEREAS the State of Oregon holds title to certain property in Park Terrace Addition, Benton County, Oregon, on which there are restrictive covenants in the deed and has recently purchased two additional parcels in this Addition, and
WHEREAS these restrictive clauses are deemed no longer necessary or advisable by all the property owners in the Addition, and

WHEREAS all property owners in the Addition have requested the original grantor to release the restrictions contained in the deeds and have consented to release the restrictive covenants on all the parcels in Park Terrace Addition.

NOW, THEREFORE, BE IT RESOLVED that the State of Oregon, Acting by and through its State Board of Higher Education, hereby join the other property owners in Park Terrace Addition in waiving the restrictive covenants so that the parcels may be used for any lawful purpose in the same manner as though the original restrictive covenants had never been made, and

BE IT FURTHER RESOLVED that the President and Secretary of the Board be authorized to sign a release of restrictions."

Upon motion by Mr. Smith and second by Mr. Finseth, the Board voted to approve the above resolution, with the following voting aye:

Mr. Finseth
Mr. Grossbeck
Dr. Klensoege
Mr. Metschan

And the following voting nay: None.

President Marks thereupon declared the motion duly carried by a unanimous vote.

REJECTION OF APPLICATION FOR FED. AID ON NUR. SCH. PROJ. AT OSC

At the March 13, 1945 meeting, the Board authorized the filing of an application in behalf of the State College for federal aid on a nursery school project. Dr. Byrne reported that a letter had been received from the Division Engineer of the Federal Works Agency stating that due to the rapid change in war-work conditions which will probably take place during the period of construction of such nursery and because of the limited amount of Lanham Act funds presently available, the request of the State College did not receive favorable consideration.

ACCRECITING OF U OF O SCHOOL OF ARCH. AND ALLIED ARTS

Chancellor Hunter presented a communication from Acting President Hollis reporting that within recent months there has been established a National Architectural Accrediting Board to survey schools of architecture with a view to ascertaining whether they are to be placed upon the accredited list. Two investigators of the Board spent several days on the University campus surveying the School of Architecture and Acting President Hollis reported that the University of Oregon School of Architecture and Allied Arts has been placed on the accredited list for 1945-46 for the awarding of the degrees of Bachelor of Architecture and Master of Architecture.
EXCHANGE PROFESSORSHIP BETWEEN U OF O AND U OF NORTH CAROLINA

At the March meeting, the Board approved an exchange professorship arrangement between the University of Oregon and the University of North Carolina whereby Dr. C. J. Sullivan, Jr., Assistant Professor of Philosophy at the University was to teach for the next academic year at the University of North Carolina and Dr. Louis O. Kattsoff, Associate Professor of Philosophy at the University of North Carolina was to teach at the University of Oregon. The Chancellor presented a letter from Acting President Hollis indicating that the exchange agreement cannot be consummated because of illness in Dr. Kattsoff's family.

DISCONTINUANCE OF ESMWT AT OSC

Chancellor Hunter presented a communication from President Strand wherein President Strand indicated he had been informed by the U. S. Office of Education of the discontinuance of the ESMWT program as of June 30, 1945.

COMM. FROM CLACKAMAS CO. SCH. ADMIN.

Chancellor Hunter presented a communication from A. L. Beck, President of the Clackamas County School Administration, wherein Mr. Beck reported that a recent meeting of the Administration, that organization went on record as supporting the State Building Fund measure.

GIFTS

The Board officially accepted the following gifts and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

University

U of O Mothers Association Gift of $1,500 from the University of Oregon Mothers' Association to be added to the Oregon Mothers Scholarship Fund.

Warren D. Smith Gift of a large oil painting of Crater Lake, valued at $200, from Professor Warren D. Smith, to the Department of Geology and Geography.

R. J. Wetle Gift of $100 from Mr. R. J. Wetle, of Portland, to be added to the Hazel P. Schwerin Memorial Scholarship Fund. The money in this fund is to be used for scholarships for deserving students who wish to attend the University of Oregon.

E. C. Sammons Gift of $100 from Mr. E. C. Sammons, of Portland, to the Hazel P. Schwerin Memorial Scholarship Fund.

Mrs. G. Warner Gift of $5,221.40 from Mrs. Gertrude Bass Warner, of Eugene, to the Museum of Art.

Paul Van de Velde Gift of a pair of Belgian antique vases and pedestals valued at approximately $1,200, from Mr. Paul Van de Velde of Eugene

State College

Anonymous Gift of $100 from an anonymous donor for a freshman scholarship in the School of Home Economics for the academic year 1945-46.
Medical School

Anonymous

Gift of $142 from an anonymous donor to the Division of Experimental Medicine for investigations and care of leukemia and allied diseases.

Council of Jewish Women

Gift of $1,000 from the Portland section of the Council of Jewish Women to the Medical School Library, in memory of Mrs. Clementine S. Hirsch, for the purchase of medical books and periodicals.

Eastern Oregon College of Education

Gift of $1,827 for scholarships for 1945-46 as follows:

Freshman - $1,753

La Grande American Legion, for a La Grande high school student, $50.
Elks Lodge, La Grande, 10 scholarships at $74, $740.
Enterprise Lions Club, 2 scholarships at $74, $148.
Eastern Oregon College of Education Alumni Association, 2 scholarships at $74, $148.
California-Pacific Utilities Company, La Grande, $74.
Parent-Teachers Association, Condon, for a Condon High School senior interested in teaching, $75.
Mr. and Mrs. Clyde H. McKenzie, Summerville, $74.
Masonic Lodge, Union, $74.
Dr. A. L. Richardson, La Grande, $74.
Masonic Lodge, La Grande, $74.

Sophomore - $74

Soroptomist Club, La Grande, $74.

Sloan Foundation

Gift of $100 from the Sloan Foundation, New York City, for experimental work with rural schools.

All Institutions

Harry L. and David H. Holmes

Gift of $5,000 from Harry L. and David H. Holmes of Medford, Oregon, to establish a scholarship-loan fund to be known as the Harry L. Holmes and David H. Holmes Scholarship Fund. The purpose of the donors is to assist able and worthy students of Jackson County to attend any of the state institutions of higher education. They express their intention to "gradually build this fund up to approximately $20,000." The gift is to be regarded as irrevocable and permanent, to be invested in accordance with the Board's endowment policy and to be controlled by the Central Office of the Board.
When the Institute of Marine Biology property at Charleston was taken back from the Army, it was necessary for the caretaker to spend several weeks in closing up the buildings. This required a greater expenditure than was originally anticipated. In order to avoid an overdraft at the end of the fiscal year, the Board approved the addition of $200 from Board funds to the Institute of Marine Biology budget.

The Eugene School Board reported increases in salary to the following University Training School personnel which were approved by the Board for recording in the official budget:

Stanley E. Williamson, Acting Prin., from $2,900 to $3,414.
Howard Akers, Instructor in Education, from $2,212 to $2,586.
Alice Gerot, Instructor in Education, from $1,876 to $2,274.
Lois Ione Zimmerman, Instructor in Education, from $2,228 to $2,514.
Dan Charles Hamlow, Instructor in Education, from $2,152 to $2,514.
Harry B. Davis, Instructor in Education, from $2,308 to $2,658.
Virginia L. Greer, Instructor in Education, from $2,176 to $2,526.
Abby Harris Adams, Instructor in Education, from $2,176 to $2,526.
George B. Nelson, Instructor in Education, from $2,731.70 to $3,393.70.
William C. Dedman, Instructor in Education, from $1,672 to $2,106.

No change in salary paid from Board funds.

The Board approved the addition of $1,000 to the Agricultural Technical Advisory Service budget at the State College to provide for additional clerical service in answering inquiries in the field of agriculture for the balance of the fiscal year. The Board also approved a similar addition for 1945-46.

The Board approved an addition of $1,500 to the Division of Information budget to cover a portion of the expense incurred in the printing of the Board's Biennial Report and special Legislative publications for which funds had not previously been budgeted. The balance of the required amount is available in the present Division of Information budget.

An easement for a right-of-way for a power line across a portion of the McDonald forest was requested by the Bonneville Administration, the line to service the coastal area of Oregon. A contract has been drawn for the use of not to exceed 100 feet in width, with a payment of $125 to repay the State College for loss of timber. The Board approved the contract and authorized Board officials to sign the necessary documents.

In renewing their grant to the Medical School, the officials of the John and Mary Markle Foundation specified that effective July 1, these funds are not to be utilized for payment of salaries to faculty members. Accordingly, the Board approved the transfer of $2,000 in 1945-46 from the Institutional Salary Adjustment Reserve to the Department of Ophthalmology to replace the Markle funds previously budgeted for Dr. Kenneth C. Swan.
The Board approved the following budget adjustments at the Medical School, effective July 1, 1945:

- Increase in salary for Dr. Archie Tunturi, Instructor in Anatomy, from $2,600 to $3,100 ................................ $ 500.00
- Adjustment in salaries of the following faculty members in the Department of Nursing .............. 920.00
  - Gertrude Deutsch, Instr., from $2,070 to $2,190
  - Vera Imhoff, Ass't. Prof., from $2,200 to $2,280
  - Helen Nicholson, Ass't. Prof., from $2,640 to $2,880
  - Gihli Olsen, Ass't. Prof., from $2,400 to $2,520
  - Gertrude Peterson, Ass't. Prof., from $2,640 to $2,760
  - Rebekah Putnam, Inst., from $2,070 to $2,190
  - Mary Toy, Ass't. Prof., from $2,400 to $2,520

- Change from restricted to unrestricted funds for a portion of salary of Dr. W. R. Todd, Associate Professor of Biochemistry. .......... 640.50
- Addition to the wage budget of the Department of Anatomy for employment of an embalmer and diener ... 1,620.00
- Addition to Library wage budget to employ full-time evening assistant .................................. 930.00
- Increase in wage budget of Department of Physiology to adjust the rate of technician ............... 200.00

Of the $4,810.50 required in 1945-46, $1,317.50 is to be provided from the Institutional Salary Adjustment Reserve and $3,493.00 from the Board's unappropriated fund.

The Board approved the inauguration of Radio Electrical Service and Management curriculum at Eastern Oregon College of Education at the beginning of the fall quarter and the following appropriations:

- For equipment for the first year's work, $600.
- To cover the appointment of Carlos E. Easley as Instructor in Radio Electric Service and Management, yearly tenure, effective September 16, 1945, at an annual salary rate of $3,000, 10-months service basis. Budget addition of $2,850 required for the next fiscal year for 9 1/2 months of service.

Funds required are to be provided from the Board's unappropriated fund.

To cover additional costs for the University presidential canvass
PRES. CAMPAIGN and for the studies on the retirement program, the Board approved an addition of $750 to the Special Projects Account of the Chancellor's budget.
The Board approved the following personnel adjustments at the University:

Mrs. Golda P. Wickham, Reappointment of Mrs. Golda P. Wickham as Acting Dean of Women for the academic year 1945-46, at an annual salary rate of $2,970, 10-months basis, yearly tenure, effective September 16, 1945. No change in budget.

G. B. Beall, Leave of absence Leave of absence without pay for Dr. Chandler B. Beall, Professor of Romance Languages, for the winter and spring term, to act as visiting professor of Modern Languages at Princeton University. Salary savings of $2,513.33 in 1945-46 to be retained in the budget to employ substitute assistance.

R. Underwood and A. Underwood, Sabbatical leave Sabbatical leave on half salary for Rex Underwood, Professor in the School of Music and Mrs. Aurora P. Underwood, Associate Professor in the School of Music, for the academic year 1945-46, for the purpose of carrying on musical observation and research in the East. Salary savings of $1,295.72 to be retained in the budget to employ substitute assistance.

Mrs. E. Cullender, Resignation; Mrs. C. Mosholsky, Appointment Resignation of Mrs. Esther Cullender, Secretary to the Dean of Men, at a salary rate of $1,728, effective May 20, 1945; and appointment of Mrs. Gleda Nell Mosholsky as Secretary to the Dean of Men, at an annual salary rate of $1,800, 12-months basis, monthly tenure, effective June 18, 1945. Salary savings of $130.10 in 1944-45 to be transferred to the wage budget of the office to employ interim substitute assistance. Requires $72 in 1945-46 from the Board’s unappropriated fund.

P. W. Souers, Appointment Appointment of Dr. Philip Webster Souers, as Professor of English and Head of the Department, at an annual salary rate of $4,500, 10-months basis, yearly tenure, effective September 16, 1945. Funds for this position are provided in the budget.

The Board approved the following personnel adjustments at the State College:

C. A. Storvick, Appointment Appointment of Dr. Clara A. Storvick as Associate Professor of Foods and Nutrition at an annual salary rate of $4,300, 12-months basis, yearly tenure, effective September 1, 1945. Salary savings of $395.83 in 1945-46 due to delayed appointment to revert to the Board’s un appropriated fund.

W. E. Babcock, Appointment Appointment of Dr. William E. Babcock as Research Assistant in the Experiment Station Department of Veterinary Medicine, at an annual salary rate of $2,600, 12-months basis, yearly tenure, effective June 1, 1945. Amount of $216 required in 1944-45 and $200 required in 1945-46 to be transferred from the wage budget of the department to supplement funds budgeted for the position.

T. S. Krawiec, Resignation Resignation of Dr. Theophine S. Krawiec, Assistant Professor in the Department of Psychology, now on leave for service in war industry, to accept a position at Skidmore University, effective June 30, 1945.
Meeting #145 - 12

W. A. Holt, Resignation
Resignation of Walter A. Holt as County Agent of Umatilla County to accept private employment, effective April 20, 1945; and transfer of Victor W. Johnson from County Agent of Lake County to County Agent of Umatilla County, with a promotion in rank from Associate Professor to Professor, and a corresponding increase in salary from $3,600 to $4,200, 12-months basis, indefinite tenure, effective June 1, 1945. Salary savings of $877.50 in 1944-45 and $570 in 1945-46 to be transferred to the Director's Reserve.

V. Johnson, Transfer

T. Tibbutt, Resignation
Resignation of Ted Tibbutt as Assistant County Agent of Polk County, effective March 31, 1945; and appointment of Russell T. Daulton to replace him as Assistant County Agent at an annual salary rate of $2,808, rank of Instructor, 12-months basis, yearly tenure, effective May 16, 1945. Salary savings of $312.73 in 1944-45 to be transferred to the Director's Reserve. Requires $138 in 1945-46 to be provided from the Director's Reserve.

R. Daulton, Appointment

Mrs. D. Dunn, Resignation
Resignation of Mrs. Dorothy Dunn, Home Demonstration Agent of Coos County, effective May 31, 1945; and appointment of Mrs. Cecilia Van Winkle to replace her as Home Demonstration Agent at an annual salary rate of $2,520, rank of Instructor, 12-months basis, yearly tenure, effective May 1, 1945. Requires $197.50 in 1944-45 from the Director's Reserve. Salary savings of $150 in 1945-46 to be transferred to the Director's Reserve.

Mrs. C. Van Winkle, Appointment

A. Steiner, Increase in salary
Increase in salary for Andrew Steiner, Assistant Professor in the Horticulture Department from $2,400 to $2,750, 12-months basis, yearly tenure, effective June 1, 1945. Amount of $29.16 required in 1944-45 and $350.00 required in 1945-46 to be transferred from the wage budget of the department.

C. Holmes, Change in tenure
Change in tenure for Dr. C. E. Holmes, Associate Professor of Poultry Husbandry, from yearly to indefinite tenure, effective July 1, 1945. No change in budget.

J. Moore, Appointment
Appointment of James C. Moore as Assistant Extension Agricultural Economist in Marketing, at an annual salary rate of $4,272, rank of Associate Professor, 12-months basis, indefinite tenure, effective August 1, 1945. Salary savings of $362 in 1945-46, due to delay in appointment, to be transferred to the wage budget of the department.

L. Gentner, Salary adjustment
Salary adjustment for Professor L. G. Gentner, Assistant Superintendent of the Southern Oregon Branch Experiment Station, from $3,270 to $3,600, 12-months basis, indefinite tenure, effective July 1, 1945. Requires $330 in 1945-46 to be transferred from the wage budget of the station.

W. J. van Wagendonk, Promotion in rank
Promotion in rank for Dr. W. J. van Wagendonk, from Assistant Professor to Associate Professor in the Department of Chemistry, and a corresponding increase in salary from $3,200 to $3,600, 10-months basis, yearly tenure, effective September 1, 1945. Requires $400 in 1945-46, $200 to be provided from the Institutional Salary Adjustment Reserve and $200 from Williams-Waterman research funds.
Transfer of Elgin Cornett, Assistant County Agent of Umatilla County to the position of County Agent of Lake County, with a promotion in rank from Instructor to Assistant Professor and a corresponding increase in salary from $2,808 to $3,300, 12-months basis, yearly tenure, effective June 15, 1945. Salary savings in the current budget and in the 1945-46 budget in both Umatilla County and Lake County to be transferred to the Director's Reserve.

The Board approved the following personnel adjustment at Oregon College of Education:

Miss D. Scheffskey, Resignation

Resignation of Miss Dora Scheffskey, Assistant Professor of Education and Supervisor of Teaching in the Monmouth Training School, to accept a position in Longview, Washington, effective June 15, 1945. Salary savings of $935 in 1945-46 to be retained in the budget to employ substitute assistance.

The Board approved the following personnel adjustment at Eastern Oregon College of Education:

Miss A. Zabel, Sabbatical leave

Sabbatical leave for Miss Amanda Zabel, Associate Professor of English, for the period September 16, 1945 through September 15, 1946, for the purpose of pursuing studies toward her doctor's degree. Salary savings of $1,326.04 to be retained in the budget to employ substitute assistance.

ADJOURNMENT

The Board adjourned at 11:15 A.M.

WILLARD L. MARKS, PRESIDENT

CHARLES D. BYRNE, Secretary