STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
October 23, 1945
10:03 A. M.

MEETING #148
A regular meeting of the State Board of Higher Education was held
at the Benson Hotel, Portland, Oregon, on October 23, 1945.

ROLL CALL
The meeting was called to order at 10:03 A. M. by the President of
the Board, Willard L. Marks, and on roll call the following answered
present:

Leif S. Finseth
R. C. Groesbeck
R. E. Kleinsorge
Phil Metzger

Herman Oliver
Beatrice Walton Sackett
Edgar W. Smith
A. R. Watzek

Willard L. Marks

There were also present: Chancellor Frederick M. Hunter; Dr. Charles
D. Byrne, Secretary of the Board; President Harry K. Newburn of the
University of Oregon; President A. L. Strand of Oregon State College;
President C. A. Howard of Oregon College of Education; President
Roben J. Maaske of Eastern Oregon College of Education; President
Walter Redford of Southern Oregon College of Education; Dean D. W.
E. Baird of the University of Oregon Medical School; and Dean J. F.
Cramer of the General Extension Division.

MINUTES
APPROVED
The Board voted to dispense with the reading of the minutes of the
last meeting held September 11, 1945, and approved the minutes of
this meeting as they appeared in the docket.

PRELIMINARY
PLANS FOR
INDUS. BLDG.
AT OSC
Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital
Outlay Committee, presented the following report:

"President Strand, with the approval of the Chancellor, presented
for the consideration of the Committee preliminary plans for the
Industrial Building at Oregon State College. Dr. Strand indicated
that work on the Industrial Building had reached a point where
authorization to complete working drawings and specifications
preparatory to contractor bids is needed. He pointed out that the
$100,000 allotted for this project will probably not be sufficient
to construct the entire structure due to high construction costs.
He submitted a basic plan for a building 60 feet x 300 feet,
with one alternate calling for shortening the building by 40 feet
and a second alternate eliminating another 40 feet. Under present
price estimates, it is probable that both alternates will have to
be taken leaving the building 60 feet x 220 feet.

"The Committee recommends that the Board authorize drawing up the
final plans and specifications, including the provisions for the
two alternate reductions."

The Board approved the report of the Committee and authorized drawing
up the final plans and specifications as recommended.
Dr. Kleinsorge presented the following report concerning the condemnation of property necessary for the Industrial Building site:

"At a previous meeting of the Board, action was taken authorizing the purchase of 8 parcels of property as a site for the Industrial Building at the State College. President Strand reported that options have been obtained on 7 parcels at satisfactory prices but that terms had not been agreed upon in the case of the eighth parcel. The owner of the property located at Lot #6, Block #14 of the Avery and Wells Addition near the city of Corvallis had rejected an offer of $3,250 and is asking $4,000. Dr. Strand said this appeared to be out of line with the prices paid to owners of adjacent property and that to give in to this owner might establish a precedent which would encourage other property owners to demand unreasonably high prices.

"The Committee recommends that the State College resubmit its offer of $3,250 for the property and also offer to give the owner the house, provided he remove it and clean up the premises. The Committee further recommends that if this proposal is unsatisfactory to the owner that the State College initiate condemnation proceedings."

The Board approved the report of the Committee and the recommendations contained therein.

Dr. Kleinsorge presented the following report on the preliminary plans for a women's dormitory at Eastern Oregon College of Education:

"At a previous meeting, the Board approved the preparation of preliminary plans for a women's dormitory at Eastern Oregon College of Education. C. Howard Kable was designated as architect for the project. President Maaske reported that the proposed two units, which would be an addition to the present Dorion Hall, could be constructed for a total of $110,680. The dormitory addition will accommodate 76 girls and will relieve a serious housing situation which has made it necessary to house 60 girls in the Sacajawea Hotel. Dr. Maaske estimated the cost per occupant at $1,456. Since present heating and kitchen facilities will be adequate to handle the new addition, the cost per student is somewhat low. He indicated that if bids were let in April or May, it is possible the new addition could be completed by the fall of 1946.

"The Committee recommends that the approval be given to the preparation of final plans and specifications for the addition, with the understanding that a suitable construction reserve be set up and that alternates be provided in case construction costs are higher than the estimates."

The Board approved the preparation of the final plans and specifications for the addition to Dorion Hall and directed that a construction reserve be set up and that alternates be provided.
Dr. Kleinsorge reported as follows on the leasing of 40 housing units from the National Housing Agency for the housing of married veterans at Eastern Oregon College of Education:

"President Maaske presented a recommendation for the acceptance on a leased basis, from the National Housing Agency, of 40 housing units for married veterans, adjacent to the Eastern Oregon College of Education campus. Twenty-four of the units, formerly a part of the La Grande housing project, which was terminated at the close of the war, are at present about 75 percent completed and are expected to be ready for occupancy in December prior to the opening of the winter term. The additional 16 units have been approved by the Seattle regional office of the National Housing Agency and the plans are in Washington for final approval. The units include one, two and three-bedroom houses. They will be rented at a reasonable figure to married veterans attending Eastern Oregon College of Education. Upon completion they will be turned over to the Eastern Oregon College of Education for management and rental to eligible veterans with all costs to be charged to the rental income and any excess to accrue to the Federal Public Housing Administration.

"The Committee recommends that the proper officials of the Board be authorized to negotiate and sign the operating agreement for these apartments."

The Board approved the report of the Committee and authorized the proper officials to negotiate and sign the necessary agreements.

Dr. Kleinsorge presented the following report concerning the leasing of the NYA Skinner Butte housing project for the housing of married veterans at the University of Oregon:

"President Newburn, with the approval of the Chancellor, reported that the NYA Skinner Butte housing project, which had been abandoned after the cessation of the war, had been reactivated upon the request of the University and that the 40 apartment units would be turned over to the institution for veterans' housing upon completion. Present indications are that the houses will be ready for occupancy about December 1. These units, which are fully equipped, will be managed by the University with all cost of operation charged to the rental income.

"The Committee recommends that the Secretary of the Board be authorized to negotiate and sign the necessary agreements for the operation of these units."

The Board approved the report of the Committee and authorized the Secretary of the Board to negotiate and sign the necessary agreements.
Dr. Kleinsorge reported as follows concerning the housing problem at the University of Oregon:

"President Newburn presented a report relative to the housing situation on the University campus. He pointed out that it is estimated that approximately 200 students could not register at the University this fall term because of the lack of housing. He further stated that University officials have been considering various proposals to solve the housing problems at the University and suggested the following solution:

1. Remodel the third floor of Gerlinger Hall at a cost of $5,390, exclusive of equipment, to house 40 girls under a barracks plan. The girls would be fed in the dining room at Hendricks Hall.

2. Remodel the basement rooms in Hendricks and Susan Campbell Halls to house approximately 20 girls, at a cost of $2,250.

3. Remodel the second floor of Villard Hall, including the north end of the first floor, at a cost of $6,930, to house 80 men under a barracks plan. These men would eat in the men's dormitory.

4. Remodel the unfinished area in the Physical Education Building at a cost of $17,270 to house approximately 120 men.

"After careful consideration, the Building Committee recommends that the remodeling of Gerlinger Hall and the remodeling of the second floor of Villard Hall should be approved at an estimated cost of $12,320, exclusive of equipment.

"The Committee recommends that funds for this remodeling be advanced out of the $25,000 dormitory bond reserve and that the net earnings realized from room rent from this project be applied against this advance."

The Board approved the remodeling program as recommended by the Committee and the advance of approximately $12,320 from the dormitory bond reserve to cover the expense with the understanding that net income realized from room rent would be applied against the advance.

Dr. Kleinsorge concluded the report of the Building Committee as follows:

"Acting Business Manager Zimmerman presented, on behalf of Dean Baird, two recommendations, one for a new roof on one wing of the Medical Science Building and the other for revamping of the underground utility system in the Doernbecher Hospital. Mr. Zimmerman indicated that this roof was leaking badly and was beyond repair. He also indicated that the utility pipes were buried in concrete which made the repair of breaks and leaks very difficult and costly."
"The Committee recognizes the need for these improvement projects but is hesitant about authorizing them at this time with the shortage of funds and the incomplete information on the cost. It is, therefore, recommending that the roof replacement be deferred until next spring and that the Medical School officials be authorized to have a plumbing engineer survey the relocation of the utilities and estimate the cost, this survey to be presented to the Building Committee as soon as possible. The Committee so recommends to the Board."

The Board approved the report of the Committee and the recommendations contained therein.

Mrs. Beatrice Walton Sackett, Chairman of the Library Committee, presented the following report:

"The Library Committee had one matter before it. The libraries of the System, like all other institutions and departments, have suffered obsolescence during the period of the war emergency on a number of fronts. There has been great need for replacement of standard works in all of the institutions and for the acquisition of new publications and periodicals, particularly in the field of science.

"To repair this deficiency, Chancellor Hunter brought in a recommendation for an allocation of $15,000 to supplement the regular budgets of the libraries of the institutions. Of this, $5,000 is to be allocated to each of the major institutions and $5,000 is to be distributed to other libraries and special requests.

"The problem was where to get the $15,000. The Board had hitherto, at the request of Miss Lewis, allocated approximately $13,241 for the acquisition of foreign periodicals and other publications from foreign libraries which might be available when hostilities in Europe ceased. The Director of Libraries advised us that such purchases have not been possible as soon as had been anticipated. It has not been possible, therefore, to spend that money to good advantage. The Library Committee recommended to the Finance Committee, and I believe the Finance Committee concurred, that the unspent balance of the $13,241 be freed from the restrictions hitherto put on it and that additional funds be appropriated to bring the total to $15,000; such appropriation from Board funds not to exceed $4,000. The expenditures of those funds are to be left to the Director of Libraries and the Librarians of the institutions to purchase such publications and periodicals as is possible with the funds. A much larger sum could be advantageously expended, The Library Committee recommends this program to the Board for approval."

The Board approved the report of the Committee and the recommendations contained therein.
Mr. Edgar W. Smith, Chairman of the Finance Committee, presented the following report:

"President Measke indicated to the Committee that the plan for financing the dormitory addition called for at least a portion of the building fee. In order to clear this obligation on the building fee which is now pledged for the amortization of the outstanding dormitory bonds, he recommended that the outstanding bond totaling $13,000, which is held by the endowment funds, be retired as of November 1. He indicated that sufficient funds were on hand from the following sources:

Accumulated building funds $874.18
War training service account 6,112.92
Dormitory fund account 6,012.90

"The Committee recommends that the Comptroller take the necessary steps to retire this bond as of November 1, 1945. The Secretary will present the proper resolution."

The Board approved the recommendation of the Committee and the method proposed to retire the outstanding dormitory bond at Eastern Oregon College of Education.

The Secretary of the Board then presented the following resolution:

A RESOLUTION PROVIDING FOR THE CALL AND REDEMPTION OF THE OUTSTANDING EASTERN OREGON COLLEGE OF EDUCATION DORMITORY BUILDING BOND.

BE IT RESOLVED, as follows:

Section 1. The Board hereby directs that the outstanding Eastern Oregon College of Education Refunding Building Bond, issued as of May 1, 1945, be redeemed on November 1, 1945 in conformity with the provisions of the said bond.

Section 2. Funds to retire the said bond shall be provided from monies now on hand at the Eastern Oregon College of Education, as follows:

A. Accumulated building funds $874.18
B. War Training Service Account 6,112.92
C. Dormitory Fund Account 6,012.90

$13,000.00

Upon motion by Mr. Smith and second by Dr. Kleinsorge, the Board voted to approve the above resolution, with the following voting aye:

Mr. Finseth
Mr. Groesbeck
Dr. Kleinsorge
Mr. Metschan
Mr. Marks

Mr. Oliver
Mrs. Sackett
Mr. Smith
Mr. Watzek

and the following voting nay: None.

Mr. Marks thereupon declared the motion duly carried by a unanimous vote.
Mr. Smith reported as follows concerning extra compensation, in lieu of expense, for the presidents of the two major institutions:

"The Chancellor reported that the two presidents of the major institutions were constantly put to considerable expense for necessary official entertainment, travel and other items for which compensation cannot be provided under the present regulations of the Board. He indicated that these items amounted to approximately $400 a year. He recommended an additional compensation for each executive of $400 annually in lieu of these expenses. Each institutional executive is to report annually to the Chancellor's Office the amount expended for these special purposes."

The Board approved the report of the Committee and the payment of an additional $400 annually, in lieu of expenses, to the presidents of the two major institutions.

Mr. Smith concluded the report of the Finance Committee as follows:

"At the last Board meeting the matter of checking legal authority to invest the Board's endowment funds in common stocks was discussed and Mr. Groesbeck was asked by the Board to study the legal implications and report at a later date. Mr. Groesbeck indicated to the Committee that he had studied the matter carefully and had arrived at the same conclusion as the Attorney General, namely that the Board does not have the legal authority at the present time to invest its endowment funds in common stocks. He did indicate that his approach to the matter was somewhat different to that cited by the Attorney General. Inasmuch as the endowment funds are now producing very satisfactory earnings, the Committee feels that it is inadvisable to pursue the matter further at this time."

The Board received the report of the Finance Committee and directed that it be filed.

Mr. Leif S. Finseth, Chairman of the Insurance Committee, presented the following report:

"Sometime ago the chairman of the committee requested Comptroller Bork to prepare a report on the insurance now in force on Board property and its liabilities and hazards. Mr. Bork's report was sent to the committee in advance and presented a very complete picture of the present coverage. In general, the committee feels that the present program of insurance is quite adequate. It is asking the Comptroller to make the following investigations with a report to be made to the Insurance Committee at the earliest convenience:

(1) To confer with the Attorney General and the State Board of Control relative to having the restoration fund law amended so as to extend the coverage to provide for payment for losses suffered as a result of explosion from boilers and other fixtures."
(2) To consult with the State Industrial Accident Commission with regard to the estimated annual outlay required to provide accident protection for all employees or selected groups of employees who are not now protected.

(3) To ascertain the need for and the practicability of requiring employees using their personal cars for state business to have endorsements attached thereto protecting the Board against public liability claims resulting from accidents occurring while the vehicles are being used in the conduct of state business.

No action is required at this time."

The Board received the report of the Insurance Committee and directed that it be filled.

President Marks reported that for the past six months the Board has been very much concerned with the housing situation at the University and the State College. Large numbers of married veterans are unable to enroll at these institutions because of the lack of housing facilities. The Board and the Central Office have been working actively on this matter. Six weeks ago the Board filed an application on behalf of the two major institutions for 50 housing units each, from Richland, Washington. At that time it was reported by the National Housing Administration that 500 houses would be made available to the Surplus Property Administrator for distribution to the educational institutions of the Northwest. Recent developments indicate that only 254 housing units will be released at the present time and the quotes for all the institutions have been reduced accordingly. Dr. Byrne was informed that Oregon's quota will be 26 units for each of the two major institutions and he was instructed by Mr. Epstein, in the Seattle regional office, to make official application to the Surplus Property Administrator in Washington, D. C. for these units.

President Marks stated that Governor Snell is taking a lively interest in the housing problem at the educational institutions. He has been in touch with officials in Washington and informed Mr. Marks that these officials are anxious to set up in each of three western states experimental programs in the utilization of surplus war housing. Mr. Marks said that it was hoped that a substantial quota of houses in the Portland or Vancouver area would be made available immediately to relieve the housing shortage. It was Governor Snell's request that Dr. Byrne be sent to Washington, D. C. to confer with national housing authorities and Surplus Property officials in regard to securing some additional housing for the institutions of higher learning.

The Board approved Mr. Marks' report and authorized Dr. Byrne's trip to Washington to confer with housing authorities and surplus property officials.
MEETING
WITH
INTERIM
TAX STUDY
COMMISSION

At the last meeting of the Board, the Chancellor reported that the Interim Tax Study Commission had extended an invitation to the State Board of Higher Education to appear before the Commission in Salem on September 17 to present the current needs for higher education in Oregon. At the time, the Board appointed Mr. Marks, Mr. Finseth, Dr. Byrne and Mr. Bork to appear in its behalf.

Mr. Marks reported briefly on the meeting indicating that Dr. Byrne made an excellent presentation of the needs of higher education. He said it is not yet known what action will be taken on the report but that the Committee seemed favorably impressed.

COMMUNICATION
FROM AMERICAN
LEGION

Dr. Byrne presented a communication from Mr. Fritz Nissen, Department Adjutant of the American Legion, wherein Mr. Nissen stated that at the recent Department Convention of the American Legion, held in Portland, a resolution was unanimously adopted expressing the appreciation of the Department of Oregon, the American Legion, for the action taken by the Board of Higher Education in providing that preference be given to orphans of veterans in the awarding of state scholarships in the various institutions of higher education in the State of Oregon. The Board received the letter and directed that it be filed.

CONDON
LECTURESHIP
SERIES

The Chancellor reported that the Board, at its December 12, 1944 meeting, established a $1,500 fund to finance a series of lectures to be known as the Condon Lectureship Series, under the auspices of the Committee on Problems of Parks in Oregon. A sub-committee, consisting of Drs. Cressman, Larsell and Packard, has arranged for the first series to be conducted by Dr. Howell Williams of the University of California and the subject of the series will be "Paricutin, the Newest Volcano." These lectures will be held in Eugene on November 13 and 15, in Portland on November 20 and 23, and in Corvallis on November 27 and 29.

The spring series is to be conducted by Dr. Fay-Cooper Colles, Head of the Department of Anthropology at the University of Chicago.

The Chancellor called on Dr. Larsell who spoke briefly on the lectureship series. He stated that these lectures will be one of the greatest events in the scientific life of the state.

Chancellor Hunter reported that Dr. Walter Redford, President of Southern Oregon College of Education is retiring from the presidency of that institution, effective December 31, 1945. Dr. Hunter, in behalf of the entire System, thanked Dr. Redford for his years of faithful service to the educational needs of Southern Oregon. Dr. Redford, who is taking a year's sabbatical leave for study and travel, has the best wishes of the Board for his continued work in education.

Chancellor Hunter recommended the appointment of Dr. Elmo N. Stevenson to replace Dr. Redford as President of Southern Oregon College of Education, the appointment to be at an annual salary rate of $5,270, 12-months basis, indefinite tenure, effective January 1, 1946.
The Board accepted the resignation of Dr. Radford and the appointment of Dr. Stevenson to replace him as President of Southern Oregon College of Education.

**GIFTS**

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors:

**University**

Gift of $120 from the Women's Choral Club, of Eugene, to the Maud Denison Scholarship Fund.

Gift of $112.50 from the Eugene Quota Club as an addition to its Scholarship Fund.

Gift of $300 from the Oregon Federation of Women's Clubs to cover two scholarships of $150 each for two girls already selected.

Gift of $235 from the State Association of University of Oregon Women to the Jennie Beatie Harris Scholarship Loan Fund.

**State College**

Grant of $200 from the Agricultural Research Foundation to the Experiment Station Department of Food Industries to finance investigations on food processing problems.

Gift of $1,600 from Curry County, $400 from Lane County, $200 from Douglas County and $1,000 from W. J. Sweet, to match a portion of the funds appropriated by the last Legislature for investigating methods of Gorse control.

**Medical School**

Gift of $5,000 from Dr. and Mrs. John E. Weeks to the Department of Ophthalmology to finance a clinic for the diagnosis and treatment of binocular vision.

Bequest of $1,000 from the estate of Leo J. French to the Doernbecher Hospital.

Gift of $113.07 from the Alcoa Activity Association of Gaston, Oregon, to the Doernbecher Hospital for patient welfare.

**Eastern Oregon College of Education**

Gift of $74 from Mr. and Mrs. Harley H. Richardson, La Grande, for a 1945-46 freshman scholarship.

**Extension Division**

Gift of 1,500 slides of Latin America, valued at approximately $750, from the American Council on Education.
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REMODEL. OF PHY. ED. RLDG. FOR VET. GUID. CENTER

The Board approved the addition of $437 to the Physical Plant repair budget to cover the cost of remodeling certain areas in the Physical Education Building to meet the enlarged needs of the Veterans' Guidance Center in the University Testing Bureau. The additional rental income for this enlarged area will accrue to the Board's unappropriated fund.

SALE OF COLLEGE HILL PARK PROP. BY U OF O

The Board approved the sale of the following property, owned by the University of Oregon Alumni Holding Company, to Mr. and Mrs. J. L. Stringfield, for $800, plus the realtor's commission:

Lots 4, 5 and 6 in Block 18, College Hill Park, Eugene, Lane County, Oregon.

The proper Board officials were authorized to execute the necessary documents.

SALE OF COOS BAY PROP. BY U OF O

The Board approved the sale of the following property, by the University, to Mr. and Mrs. Lester Clausen of Coos Bay, at a price of $100 cash for the four lots.

Lots 11, 12, 13 and 14 in Block 19, Bay Park Addition, Coos County Oregon.

The proper Board officials were authorized to execute the necessary documents.

SALARY INC. FOR E. A. READ BY MONMOUTH SCH. DIST.

Monmouth School District #13 reported an increase in salary for Earnest A. Read, Instructor in Education and Principal of the Monmouth Training School, from $1,450 to $1,550. This increase was approved by the Board for recording in the official budget. Mr. Read receives $1,250 from Oregon College of Education.

1945-46 SUMMER SESSION BUDGET

<table>
<thead>
<tr>
<th></th>
<th>State Funds</th>
<th>Estimated Fees</th>
<th>Totals</th>
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</thead>
<tbody>
<tr>
<td>Oregon State College</td>
<td>$11,563.00</td>
<td>$20,349.89</td>
<td>$31,912.89</td>
</tr>
<tr>
<td>University of Oregon</td>
<td>8,471.62</td>
<td>22,509.49</td>
<td>30,981.11</td>
</tr>
<tr>
<td>Portland</td>
<td>7,624.00</td>
<td>22,384.44</td>
<td>30,008.44</td>
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<tr>
<td>Colleges of Education</td>
<td>1,000.00</td>
<td></td>
<td>1,000.00</td>
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<tr>
<td>(Promotion)</td>
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<td></td>
<td>$28,658.62</td>
<td>$65,243.82</td>
<td>$93,902.44</td>
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This is an increase of $3,000 in state funds over the 1945 session. This addition is to cover increased promotional and administration expense. The fee income is estimated on a 15 per cent increase over the actual collections for the 1945 sessions and is to be guaranteed with any over-realization of fee income and unexpended balances in the budget to revert to the Board's unappropriated fund.

ADDN TO ATH. ACT. AND ED. ACT. BUDGETS

To provide for the return of Vaughn Corley, Assistant Athletic Coach and Instructor in Physical Education; and Robert Officer, Trainer and Equipment Custodian, from war leave; and to restore to its
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former basis the ticket manager's office, the Board approved the budgeting of an additional $2,867.90 to the Athletic Activities budget and an additional $540 to the Educational Activities budget. Funds for these increases will be provided from larger collections than were anticipated from the incidental fee allocated to these activities.

**FEE SCHEDULE**

**FOR SPECIAL COURSES FOR VETERANS AT MED. SCH.**

In order to comply with the regulations of the Veterans' Administration, the Board approved the following amended fee schedule for the special courses offered by the Medical School for veterans:

<table>
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<tr>
<th>Approved Schedule for Civilian</th>
<th>Approved Schedule for Veterans</th>
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</thead>
<tbody>
<tr>
<td>For full-time veterans' residency program $50.00 per mo.</td>
<td>$45 per mo. plus $10 per mo. for books.</td>
</tr>
<tr>
<td>For five-day refresher courses $50.00 per week</td>
<td>$12.50 per week</td>
</tr>
</tbody>
</table>

For special refresher courses for specialists and general practitioners:

| 1st three-month period $75.00 per mo. | ($40.00 per mo. plus $15.00 for books) |
| 2nd three-month period $50.00 per mo. |
| 3rd three-month period $25.00 per mo. |

**ADDN. TO COVER**

During the past several months the requests for transcripts from former Army program trainees at Eastern Oregon College of Education have been increasing and it has reached a point where the present budget of the Registrar's Office is not able to cover the costs of these transcripts. Accordingly, the Board approved the addition of $110 from Board funds to the wage budget of the Registrar's Office to cover this expense.

**PURCHASE OF FURNITURE FOR WOMEN'S ELDG. AT OSC**

At the present time there are approximately 200 married students enrolled at the Oregon State College and this number will undoubtedly increase as additional veterans enroll. The interests of this group are naturally not parallel to those of the younger students. Inasmuch as the Memorial Union Building is congested because of the College having taken over about one-third of the floor space for dormitory purposes, the Board approved the addition of $713.25 to the budget of Physical Education for Women to purchase additional furniture for the Women's Building in order to provide space for the activities and social affairs of this group. The entrance of the Women's Building opens into a large lounge which, if suitably furnished, would serve this purpose very well. Interested individuals have made available $225 for these furnishings.
The Board approved the following personnel changes and budget adjustments at the University to care for the increase in enrollment not fully anticipated at the time the institutional budget was approved:

**Funds Required**

**English**

K. Buchanan, Appointment
Appointment of Miss Kate Buchanan as Instructor at an annual salary rate of $2,070, 10-months basis, yearly tenure, effective September 16, 1945... $2,070.00

R. Combellack, Appointment
Appointment of Mrs. Rose Combellack as Instructor at an annual salary rate of $2,070, 10-months basis, yearly tenure, effective September 16, 1945... 2,070.00

J. C. Vincent, Appointment
Appointment of Mr. James Clinton Vincent as Instructor at an annual salary rate of $2,070, 10-months basis, yearly tenure, effective September 16, 1945... 2,070.00

J. Simons, Appointment
Appointment of Mrs. June Simons as Instructor at an annual salary rate of $1,035 for half-time, 10-months basis, yearly tenure, effective September 16, 1945... 1,035.00

**Chemistry**

Addn. to Chem. Bud.
Addition of $660 to the wage budget to employ additional laboratory assistance... 660.00

**Economics**

Addn. to Econ. Bud.
Addition of $660 to the wage budget to cover the cost of extra reading service... 660.00

**Mathematics**

M. Ridings, Inc. in time
Increase in time for Miss Marie Ridings, Instructor, from 84 per cent to full-time, and a corresponding increase in salary from $1,869 to $2,225 effective September 16, 1945... 356.00

Addn. to Econ. Bud.
Addition of $175 to the wage budget to provide for additional student assistance... 175.00

**Geology and Geography**

A. Isotoff, Appointment
Appointment of Andrei Isotoff as Instructor at an annual salary rate of $2,000, 10-months basis, yearly tenure, effective October 1, 1945... 1,893.62
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**Romance Languages**

**Appointment**

E. C. Friedl, Associate Professor of Romance Languages and Russian, at an annual salary rate of $3,270, 10-months basis, yearly tenure, effective October 1, 1945. $3,096.06

**History**

Addn. to Hist. Bud.

Addition of $660 to the wage budget for assistance in conducting quiz sections and reading papers. 660.00

**Architecture and Allied Arts**

**Appointment**

R. Solberg, Graduate Assistant in Sculpture, at a salary rate of $660, effective October 15, 1945. 592.13

Total funds required 15,337.81

**Funds Available**

**English**

Unallocated salary item 4,235.92

**Geology and Geography**

Unfilled graduate assistantship 660.00

Total funds available 4,895.92

**Summary**

Funds required 15,337.81

Funds available 4,895.92

Net amount from Board's unappropriated fund 10,441.89

The Board approved the following personnel changes and budget adjustments at Oregon State College to care for the increase in enrollment not fully anticipated at the time the institutional budget was approved:

**Funds Required**

**Engineering**

T. McClellan, Instructor in Civil Engineering, for the academic year 1945-46, at a salary rate of $240 per month, effective September 16, 1945. $2,160.00
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E. Guldeman,
Appointment
Appointment of Eugene J. Guldeman as Instructor in General Engineering, for the fall term, at a salary rate of $240 per month, effective September 24, 1945 .......... $ 706.00

M. Popovich,
Appointment
Appointment of Milosh Popovich as Assistant Professor in the Department of Mechanical Engineering at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 16, 1945 ....... 3,000.00

Addn. to Eng. Bud.
Addition of $140 to the wage budget of the Department of Mechanical Engineering to employ student assistance ....... 140.00

C. Allen,
Appointment
Appointment of Charles E. Allen as Instructor in Electrical Engineering, for the academic year 1945-46, at a salary of $250 per month, effective October 1, 1945 ............... 2,125.00

Addn. to Eng. Bud.
Addition of $1,456 to wages in General Engineering to employ six graduate students on an hourly basis .. 1,456.00

Physics

M. Bennett,
Appointment
Appointment of Mrs. Mildred L. Bennett as Instructor for the fall term, at a salary rate of $240 per month, and appointment as a Fellow in Physics for the winter and spring term, at an annual rate of $912, effective September 16, 1945 ............... 1,328.00

Psychology

Addn. to Psych. Bud.
Addition of $750 to the wage budget to employ hourly assistance ............. 750.00

Art and Architecture

Addn. to Art and Arch Bud.
Addition of $365 to the wage budget to employ hourly assistance for the fall term ............. 365.00

Chemistry

R. Isensee,
Appointment
Appointment of Robert Isensee as Graduate Fellow in General Chemistry, for the academic year 1945-46, at an annual salary rate of $912, 10-months basis, effective September 16, 1945 ............... 912.00

English

L. Tressman,
Appointment
Appointment of Dr. Luella R. Tressman as Instructor at an annual salary rate of $2,270, for the academic year 1945-46, effective September 16, 1945 ............... 2,270.00
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W. G. Baker,
Appointment
Appointment of William G. Baker as Instructor, at
an annual salary rate of $2,300, for the academic
year 1945-46, effective January 1, 1946. .......... $1,533.34

J. Popovich,
Appointment
Appointment of Mrs. Jeanne Popovich as Instructor,
for the fall term at a rate of $756 for the term,
effective September 16, 1945 ................. 756.00

M. Lawrence,
Appointment
Appointment of Mrs. Margaret Lawrence as Instructor,
at an annual salary rate of $2,270, for the academic
year 1945-46, effective September 16, 1945 ....2,270.00

C. Wood,
Appointment
Appointment of Mrs. Glenn D. Wood as Instructor,
at an annual salary rate of $2,270, for the academic
year 1945-46, effective September 16, 1945 ....2,270.00

Addn. to
Eng. Bud.
Addition of $141.13 to the wage budget to employ
additional instructional assistance for one class .... 141.13

Mathematics

F. Bakkum,
Appointment
Appointment of Mrs. Florence S. Bakkum, as Instructor
for the fall term, at a salary rate of $800 for the
term, effective October 8, 1945 .............. 800.00

L. R. Foote,
Appointment
Appointment of L. R. Foote as Instructor, for the fall
term, at a salary rate of $800 for the term, effective
September 16, 1945 ............... 800.00

E. Finney,
Appointment
Appointment of Dr. Edmund Pinney as Instructor, for
the academic year 1945-46, at an annual salary rate
of $2,500, 10-month basis, effective September 28,
1945 ................................. 2,393.62

Total funds required ...... $26,176.09

Funds Available

Chemistry

Unfilled graduate assistantship ............... 660.00

Physics

Unfilled fellowship .......................... 912.00
Total funds available .............. $1,572.00

Summary

Funds required ......................... $26,176.09
Funds available ...................... 1,572.00
Net amount from Board's unappropriated fund .. $24,604.09
President Marks made the following statement concerning the numerous recommendations for staff increases at the institutions:

"I wonder at this time if I could make a little comment with the indulgence of the Board. This is not any criticism at all of the presidents. It is a word of caution. I discussed this matter with the Finance Committee yesterday so that the members of the Board are all familiar with it. We have been noticing in this docket and in other recent ones that there have been substantial increases in staff members. I know that increases are necessary due to growth in enrollment. I would, however, like to make a request. Our unappropriated fund is getting low. While you need new staff members, a good many of the faculty men now in the service are coming back. They may not meet the situation in all cases. But with the housing situation coming up, we are going to have to spend large sums of money. I wonder if all presidents would kindly keep this matter in mind and wherever it is possible, without injuring the character of the work in the System, if they could eliminate increases in staff insofar as possible. We are going to find difficulty in meeting the housing situation. Our unappropriated fund is getting in a condition that gives us concern. This is merely a cautionary comment which we discussed in the Finance Committee yesterday and I trust you will accept my comments in the spirit in which they are given."

The Board approved the following personnel adjustments at the University:

V. Vrooman, Appointment
Appointment of Vernon Abram Vrooman as Visiting Professor of Law, at an annual salary rate of $4,200, 10-months basis, yearly tenure, effective September 16, 1945. The amount of $4,200 required in 1945-46 is available in the budget of the Law school. The balance of $26,67 is to be retained in the budget pending further recommendations for additional staff members.

D. G. Samuels, Appointment
Appointment of Daniel George Samuels as Visiting Associate Professor of Romance Languages, at an annual salary rate of $3,270, 10-months basis, yearly tenure, effective September 16, 1945. Requires $56,66 in 1945-46 from the Board’s unappropriated fund. The remainder of the funds required are available in the budget of the Department as a result of Dr. Beall’s leave and Mrs. Nichols’ resignation.

J. D. Barnett, Appointment
Appointment of Dr. James Duff Barnett, Professor Emeritus of Political Science, to teach a course in Constitutional Law, fall term, at a rate of $400 for the term. Funds are available for this position in the Law School budget.

G. L. Hall, Appointment
Appointment of George L. Hall, as Assistant Dean of Men, at an annual salary rate of $3,600, rank of Assistant Professor, 12-months basis, yearly tenure, effective October 15, 1945. Of the amount of $2,564.52 required in the current year, $1,780 is to be transferred from the
salary budget of the Dean of Personnel Administration and $784.52 is to be provided from the Board's unappropriated fund. To provide a requisition budget for the Assistant Dean of Men, the Board approved the transfer of $775 from the wage budget of Housing and Employment to wages in the Dean of Men's office and provided $990 from the Board's unappropriated fund.

P. Washke, Ret. from military leave
Return from military leave of Paul R. Washke, Professor of Physical Education, at an annual salary rate of $4,070, 10-months basis, indefinite tenure, effective September 16, 1945. Requires $4,070 in the current year to be provided from the Reserve for Staff Members Returning from Leave.

E. Boushey, Ret. from military leave
Return from military leave of Earl E. Boushey, Assistant Professor of Physical Education, at an annual salary rate of $2,870, 10-months basis, yearly tenure, effective September 16, 1945. Requires $2,870 in the current year to be provided from the Reserve for Staff Members Returning from Leave.

H. Miller, Ret. from military leave
Return from military leave of Dr. Horace M. Miller, Professor of Exodontia at the University of Oregon Dental School, at an annual salary rate of $4,200, 12-months basis, monthly tenure, effective October 1, 1945. Requires $3,150 for the balance of the current year to be provided from the Operating Reserve. Dr. Miller was employed during September on the wage budget and the Board approved the transfer of $70 from the Operating Reserve to wages in the Extractions Dental Clinic to cover this payment.

E. E. Starr, Transfer of time and sal.
Transfer of 36 per cent of the time and salary of Dr. E. E. Starr, Acting Dean and Professor at the University of Oregon Dental School, from Extractions Dental Clinic to the Dean's Office, effective October 1, 1945. Requires a transfer of $1,350 from the salary budget of Extractions Dental Clinic to the salary budget of the Dean's Office.

A. O'Connor, Salary adj.
Salary adjustment for Mrs. Anne P. O'Connor, Office Manager and Secretary in the Athletic Department, from $1,300 to $2,000, effective October 1, 1945. Requires $150 in 1945-46 to be provided from increased Incidental Fee Income.

E. Collins, Red. in time
Reduction in time for Dr. E. Hobart Collins, Assistant Professor of Physics, from full-time to 80 per cent time, for the fall term, and a corresponding reduction in salary, in order that he might carry on a research project for the Weyerhaeuser Timber Company. Salary savings of $191.33 to be transferred to wages to employ substitute assistance.
The Board approved the following personnel adjustments at the State College:

C. K. Smith, Appointment  
Appointment of Dr. Cairns K. Smith, as Associate Professor of History, for the academic year 1945-46, at a salary rate of $2,800, 10-months basis, yearly tenure, effective September 16, 1945, replacing Sidney Phillips, resigned. Requires $300 in the current year from the Board's unappropriated fund.

R. Campbell, Appointment  
Appointment of Dr. Roland K. Campbell as Associate Professor of Business Administration, at an annual salary rate of $3,400, 10-months basis, yearly tenure, effective September 16, 1945. Requires $600 in 1945-46 to be provided from the Institutional Salary Adjustment Reserve.

G. Blanch, Appointment  
Appointment of Dr. Grant E. Blanch as Associate Professor of Farm Management in Resident Instruction and Associate Economist in the Experiment Station Department of Farm Management, at an annual salary rate of $3,600, 12-months basis, yearly tenure, effective November 1, 1945. The Experiment Station portion of Dr. Blanch's salary will be covered by a transfer from wages. The Resident Instruction portion requires $1,200 from the Board's unappropriated fund.

W. Harper, Appointment  
Appointment of W. M. Harper as Chief of the campus police, at an annual salary rate of $3,000, effective January 1, 1945. Requires $1,500 in 1945-46 to be provided from the Board's unappropriated fund.

H. Sandquist, Appointment  
Appointment of Harry Rudolph Sandquist as County Agent of Malheur County, rank of Associate Professor, at an annual salary rate of $4,200, 12-months basis, indefinite tenure, effective November 12, 1945. Requires $2,671.67 in the current year to be provided from the Director's Reserve.

P. Proctor, Appointment  
Appointment of Dr. P. B. Proctor as Professor of Forestry and Head of the Department of Wood Products, at an annual salary rate of $4,500, 12-months basis, yearly tenure, effective November 1, 1945. Dr. Proctor's time will be divided 80 per cent to the School of Forestry and 20 per cent to the Oregon Forest Products Laboratory. The amount of $2,400 required in the current year is available in the budget due to the resignation of Professor Wangaard. The amount of $1,200 remaining in the budget due to the delay in appointment is to revert to the Board's unappropriated fund.

L. K. Wood, Reapp.  
Reappointment of Dr. L. K. Wood as Assistant Soil Scientist, at an annual salary rate of $3,000, rank of Assistant Professor, 12-months basis, yearly tenure, effective October 11, 1945. Requires $2,169.35 in the current year to be transferred from wages to salary in the experiment Station Department of Soils.
Return from military leave of R. L. Post, Technician and Curator in the Department of Entomology, at an annual salary rate of $1,200 for 60 per cent time, 12-months basis, monthly tenure, effective September 16, 1945. The amount of $950 required in the current year is to be provided from the Reserve for Staff Members Returning from Leave.

Return from war service of Dr. Andrew Sobczuk, Associate Professor of Mathematics, at an annual salary rate of $3,470, 10-months basis, indefinite tenure, effective September 16, 1945. Requires $3,470 in 1945-46 from the Reserve for Staff Members Returning from Leave.

Return from war service of D. Palmer Young, Associate Professor in the Department of Speech, at an annual salary rate of $2,970, 10-months basis, indefinite tenure, effective September 16, 1945. Requires $2,970 in 1945-46 from the Reserve for Staff Members Returning from Leave.

Return from military leave of H. R. Sinnard, Associate Professor of Art and Architecture and Agricultural Engineering, in the Schools of Lower Division and Agriculture, respectively, and Associate Agricultural Engineer in the Experiment Station, at an annual salary rate of $4,000, 12-months basis, indefinite tenure, effective October 1, 1945. Requires $2,000 in the current year from the Reserve for Staff Members Returning from Leave. The Experiment Station portion of Mr. Sinnard's salary ($1,000) is being transferred from materials to salaries in the department.

Return from military leave of Grant Swan, Assistant Professor of Physical Education for Men and Intercollegiate Activities, at an annual salary rate of $3,770, 10-months basis, indefinite tenure, effective January 1, 1946. His time will be divided 89 per cent time to Physical Education for Men and 11 per cent to Associated Students. Requires $2,236.86 in the current year to be provided from the Reserve for Staff Members Returning from Leave, and $275.47 to be provided from Associated Students.

Return from military leave of William McKalip, Instructor of Physical Education for Men and Intercollegiate Activities, at an annual salary rate of $3,270, 12-months basis, yearly tenure, effective January 1, 1946. His time will be divided 66 per cent to Physical Education for Men and 34 per cent to Associated Students. Requires $714.10 in the current year to be provided from the Reserve for Staff Members Returning from Leave, and $920.90 to be provided from Associated Students.

Return from military leave of Dr. William D. Wilkinson, Associate Professor of Geology, at an annual salary rate of $3,600, 10-months basis, indefinite tenure, effective October 8, 1945. Requires $3,319.15 in the current year to be provided from the Reserve for Staff Members Returning from Leave.
Adjustments in the Library staff as follows, effective October 1, 1945:

E. Van Syoc, Salary Adj.
Salary adjustment for Miss Edna Van Syoc, Instructor, from $2,000 to $2,100.

I. Hilbers, Salary Adj.
Salary adjustment for Miss Ida Hilbers, Instructor, from $2,070 to $2,130.

M. Jackson, Salary Adj. and Promotion
Salary adjustment for Mrs. Marie Jackson, Head Cataloger from the College Library and Head Union Cataloger for the Central Library Office, from $2,670 to $2,800, and an advance in rank from Assistant Professor to Associate Professor.

Requires $207.75 in the current year, which is available in the budget of the Department due to the resignation of Miss Scheie. The remaining $1,367.25 due to Miss Scheie’s resignation is to be transferred to wages in the Library budget to employ additional assistance.

M. Thomas, Salary adjustment
Salary adjustment for Marion D. Thomas, Assistant Extension Economist, from $2,400 to $2,670, 12-months basis, indefinite tenure, effective October 1, 1945. Requires $202.50 in 1945-46 to be provided from the Director’s Reserve.

Emma Coe, Salary adjustment
Salary adjustment for Mrs. Emma Coe, Employment and Housing Secretary for Men, from $1,560 to $1,700, 12-months basis, monthly tenure, effective September 1, 1945. Requires $116.67 in 1945-46 to be provided from the Institutional Salary Adjustment Reserve.

G. C. Bibe, Salary adjustment
Salary adjustment for Miss Georgia C. Bibe, Director of Dormitories, from $3,600 to $3,900, rank of Professor, 12-months basis, indefinite tenure, effective November 1, 1945. Requires $200 in the current year to be provided from dormitory funds.

L. N. Traver, Salary adjustment
Salary adjustment for L. N. Traver, General Superintendent of the Physical Plant, from $4,270 to $4,500, rank of Professor, 12-months basis, yearly tenure, effective November 1, 1945. Requires $353.33 in the current year to be provided from the Institutional Salary Adjustment Reserve.

D. H. Kennedy, Sabbatical leave
Sabbatical leave on half salary for D. H. Kennedy, County Club Agent of Tillamook County, for the period December 1, 1945 to December 1, 1946, for advanced study and travel. Salary savings of $866.25 in 1945-46 to be transferred to the Director’s Reserve.

G. H. Wilster, Sabbatical leave
Sabbatical leave on half salary for Dr. G. H. Wilster, Professor of Dairy Manufacturing, for the period October 1, 1945 to September 30, 1946, for advanced study. Salary savings of $1,676.28 in instruction and the Experiment Station to be transferred to wages.
Sabbatical leave on full salary for Miss Laura C. McClallister, Assistant Professor of Physical Education for Women, for the winter term for advanced study. Her work will be distributed among other members of the department. No change in budget.

E. Oehler, Resignation
Resignation of Mrs. Eleanor Oehler, Associate Professor in Household Administration, effective September 16, 1945. Salary savings of $705 to be transferred to wages in the department to employ Mrs. Oehler on an hourly basis as needed.

F. Shideler, Transfer
Transfer of Fred M. Shideler, Information Assistant, effective September 15, 1945, to the Department of Journalism. Salary savings to be retained in the budget to employ substitute assistance. Funds are available in the Journalism budget for his return.

R. E. Brooke, Resignation
Resignation of R. E. Brooks, Malheur County Agent, to manage a produce business, effective September 15, 1945. Salary savings of $3,393.85 to be transferred to the Director's Reserve.

L. E. West, Resignation
Resignation of Dr. L. E. West, Assistant Professor of Chemistry, effective October 1, 1945; and the appointment of Leland G. Cole to replace him, as Instructor of Chemistry, for the academic year 1945-46, at an annual salary rate of $2,470, 10-months basis, yearly tenure, effective October 8, 1945. Salary savings of $666.78, due to appointment at lower salary and because of delay in appointment, to revert to the Board's unappropriated fund.

F. Huprich, Leave of absence
Leave of absence without pay for Miss Florence Huprich, Assistant Professor of Physical Education for Women, for the year, 1945-46 to work on an advanced degree, effective September 16, 1945; and the appointment of Miss Percy Margaret Gill to replace her, as Instructor in Physical Education for Women, at an annual salary rate of $2,400, 10-months basis, yearly tenure, effective September 16, 1945. No change in budget.

G. Holcomb, Change in title
Change in title for G. W. Holcomb from Professor of Civil Engineering to Professor of General Engineering and Chairman of the Division, and an increase in salary from $3,500 to $4,070, 10-months basis; indefinite tenure, effective January 1, 1946. Requires transfer of $2,333.34 from Civil to General Engineering and $380 in the current year to be provided from the Institutional Salary Adjustment Reserve.

J. Schulein, Increase in time
Increase in time for Joseph Schulein, Assistant Professor in the School of Engineering, from 80 per cent to full-time, for the fall and winter terms, in order that he may devote 20 per cent time to teaching two courses in the Department of Chemistry. Mr. Schulein's salary is now based on a rate of $3,200 for full time. Requires an addition of $426.66 from Board funds for the two terms.

H. L. Beard, Reduction in time
Reduction in time of H. L. Beard, Assistant Professor of Music, Conductor of the ROTC Band, and Assistant Professor of Mathematics, from full-time to 69 per cent time, retaining only his position as Assistant Professor of Mathematics; and
a corresponding reduction in salary from $2,870 to $1,966.30, effective September 16, 1945.

D. W. Moore, Increase in time

Increase in time from 40 per cent to 76 per cent for Delbert W. Moore, Professor of Music, and assignment as Conductor of the ROTC Band, with a corresponding increase in salary from $1,308 to $2,300. Mr. Moore is at present employed 23 per cent time on the Music Budget and 17 per cent time in Educational Activities.

These two adjustments require an addition of $288.40 in the current year to be provided from the Board's unappropriated fund.

RE PROF. BEARD'S CAREER AT OSC

President Marks commented briefly on Professor Beard's long and successful career at Oregon State College as leader of the College band. He stated that he had watched Professor Beard's work over the years with great interest and enthusiasm and that he felt some recognition should be made to him. At President Strand's suggestion, Mr. Marks indicated he would write a letter of commendation to Professor Beard.

The Board approved the following personnel adjustments at Oregon College of Education:

N. Dallas, Resignation

Resignation of Miss Neva Dallas, Assistant Professor of Education in the Monmouth Training School, to accept employment as Elementary School Superintendent of Josephine County, effective September 15, 1945. Salary savings of $825 to remain in the budget pending employment of a successor.

A. McAnear, Appointment

Appointment of A. D. McAnear as Principal of Independence Training School, at an annual salary rate of $2,700, rank of Assistant Professor, 9-months basis, yearly tenure, effective September 16, 1945. Of the $2,700 required in the current year, $1,280 is to be provided by the School District and $1,420 is available in the Oregon College of Education budget.

The Board approved the following personnel adjustments at Eastern Oregon College of Education:

E. R. Quinn, Reduction in time

Reduction in time for E. R. Quinn, Associate Professor of Physical Education, from 50 per cent to 20 per cent, for the fall term. Mr. Quinn will be employed 80 per cent time by the La Grande High School to assist in football coaching and teaching regular classes. Of the salary savings of $346.50, $250 is to be transferred to wages in the Business Office and $96.50 to the wage budget in Secretarial Science.

H. J. Ehlers, Salary Adj.

Salary adjustment for Dr. Henry J. Ehlers, Assistant Professor of Music, from $2,870 to $3,050, 12-months basis, yearly tenure, effective November 1, 1945. Requires $120 in the current year to be provided from the Institutional Salary Adjustment Reserve.
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Dr. Redford, Sabbatical leave

The Board approved President Redford's request for a sabbatical leave on half-salary for the period January 1, 1946 to December 31, 1946 for study and travel. Salary savings of $1,317.50 will be retained in the budget.

The Board approved the following personnel adjustments at the Medical School:

G. Peterson, Leave of absence

Leave of absence without pay for Miss Gertrude Peterson, Assistant Professor of Nursing and Supervisor of Public Health Field Activities, for the period November 1, 1945 to June 30, 1946, to continue her studies toward a Master's degree; and the appointment of Miss Eva Davis to replace her as Instructor in Nursing at a salary rate of $210 per month, effective November 1, 1945. Salary savings of $160, due to replacement at a lower rate, to revert to the Board's unappropriated fund.

E. Davis, Appointment

H. C. Stearns, Promotion

Promotion in rank for Dr. Howard C. Stearns from Assistant Clinical Professor to Head of the Department and Professor of Obstetrics and Gynecology, and an increase in salary from $1,594.50 for 35 per cent time to $5,000 for 50 per cent time, 12-months basis, yearly tenure, effective November 1, 1945. Requires $2,270.33 in 1945-46 from the Board's unappropriated fund.

The Board approved the following personnel adjustments in the General Extension Division:


Salary adjustment for Richard E. Fuson, Director of Music at Radio Station KOAC, from $2,200 to $2,500, 12-months basis yearly tenure, effective July 1, 1945. Requires $300 in 1945-46 to be transferred from wages to salary in the KOAC program budget.

C. Yokum, Sal. Adj.

Salary adjustment for Mrs. Carmen Yokum, Mimeograph Clerk, in the Eugene Office, from $1,350 to $1,620, 12-months basis, effective November 1, 1945. Requires $180 in the current year to be transferred from wages to salary in the budget for State-Wide Classes.

S. E. Epler, Appointment

Establishment of a position as Veteran's Counsellor in the Portland Office; and the appointment of Dr. Stephen E. Epler to the position, at an annual salary rate of $3,600, rank of Instructor, 12-months basis, yearly tenure, effective November 1, 1945. The Board also approved the establishment of a requisition budget in the amount of $200. Requires $2,600 in the current year from the Board's unappropriated fund. Dr. Epler is on leave from Southern Oregon College of Education.

ADJOURNMENT

The Board adjourned at 11:25 A.M.

WILLARD L. MARKS, President

CHARLES D. BYRNE, Secretary