STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
May 7, 1946
10:10 A. M.

MEETING #153
Pursuant to action taken by the State Board of Higher Education at its March 12, 1946 meeting, wherein the Board voted unanimously to suspend the rules and by-laws of the Board and to change the date of the regular meeting scheduled on April 23, 1946 to May 7, 1946, the State Board of Higher Education met in regular meeting at the Benson Hotel, Portland, Oregon, on May 7, 1946.

ROLL CALL
The meeting was called to order at 10:10 a.m. by the President of the Board Willard L. Marks, and on roll call the following answered present:

R. C. Croesbeck
R. E. Kleinsorge
Phil Metschan
Heman Oliver

Beatrice Walton Sackett
Edgar W. Smith
A. R. Watzek
Willard L. Marks

Absent: Leif S. Finseth

There were also present: Chancellor Frederick M. Hunter; Dr. Charles D. Byrne, Secretary of the Board; President Harry K. Newburn of the University of Oregon; President A. L. Strand of Oregon State College; President C. A. Howard of Oregon College of Education; President Elmo J. Maaske of Eastern Oregon College of Education; President Elmo Stevenson of Southern Oregon College of Education; Dean D. W. E. Baird of the University of Oregon Medical School.

RE FINSETH
President Marks reported that Mr. Finseth would be unable to attend this meeting of the Board because of the serious illness of his father.

MINUTES APPROVED
The Board voted to dispense with the reading of the minutes of the last meeting held on March 12, 1946. After requesting that the resolution regarding the late Dean Ellis F. Lawrence be corrected to read as follows, and after directing the Secretary of the Board to send a corrected copy of the resolution to the Lawrence family, the Board voted to approve the rest of the minutes as they appeared in the docket:

"In the death of Dean Ellis F. Lawrence, the School of Architecture and Allied Arts, of which he was founder and dean for more than 30 years, the University of Oregon, and in truth, higher education everywhere has suffered a severe loss.

"As an apostle in behalf of the place of the fine arts in liberal education, Dean Lawrence was unique as a university professor and dean. In an era gripped by a pragmatic philosophy which minimizes the spiritual and rejects, in many instances, from the ranks of respectability, great intangible values, the work of Dean Lawrence created a movement. The doctrine activating this movement affects the return of the fine arts and subjects of the allied fields to a place of
prominence among the humanities offered by liberal arts
colleges and universities. In the University of Oregon
this return to classical ideals as a practical step in
modern-life has been achieved, through his leadership, as
in few other institutions.

"The University of Oregon, with Harvard University, for
many years was recognized by the Carnegie Corporation to
receive an annual subvention for the purpose of spreading
abroad the excellence of the type of art education prevail-
ing in this institution. Local and nation-wide commendation
and acclaim have been properly bestowed upon the University
because of this unique quality in its educational offerings.

"As an eminent practitioner in the application of this
philosophy, Dean Lawrence established in Oregon, especially
in the University and the University of Oregon Medical
School, the cult of beauty in architectural policy for the
physical plant. The great core of buildings which have
established a permanent style are also his enduring monument.
He will live in the grateful memory of generations of Oregon
youth and good citizens who follow him."

1946-47
OPERATING
BUDGET
Mr. Edgar W. Smith, Chairman of the Finance Committee, presented the
following report concerning the budget for 1946-47:

"The proposed annual budgets were considered by the Committee
yesterday, with other members of the Board and institutional
executives present. The budget making problem is complicated
this year because of the rapid increase in post-war enrollment,
the final extent of which is dependent on still somewhat uncertain
housing facilities and by the necessity of providing both for
staff expansions needed to care for the large enrollment and sub-
stantial salary adjustments in line with the policy adopted by the
Board at the March meeting. Although the committee recognizes
that there is an unavoidable element of uncertainty in estimates
of attendance and resultant fee income, all evidence indicates that
the figures on which the budget is based are reasonably conserva-
tive, under the circumstances, for the coming year.

"As recommended by the Chancellor, with certain modifications
added by the Committee, the budget is based on an estimated
attendance this fall of 5,500 at Oregon State College and 4,600
at the University of Oregon, of which total about 5,000 are
expected to be veterans. With those at the colleges of education
the total number of veterans alone for the entire system is
expected to be about 5,700. As the government pays a sum equal
to out-of-state tuition for all veterans under the G. I. educational
aid measure, this provides a substantial addition to the enrollment
fee income available to the Board. With these factors in mind, the
Finance Committee is recommending the adoption of an unrestricted
fund budget for the system totaling $5,632,404.86, as compared with
a total unrestricted budget for the current year of $4,088,574.13.
Of the total budget, approximately one and one-half million
dollars comes from students' fees and other non-state sources.
"The division of this total for institutions is as follows:

University of Oregon $1,591,475.22
U of O Medical School 551,352.98
Oregon State College 2,205,011.72
Federal Coop. Extension 96,411.20
Agric. Experiment Stations 83,975.10
Oregon College of Education 153,303.37
Southern Oregon. College of Ed. 105,279.52
Eastern Ore. College of Ed. 112,815.38
General Extension 158,432.57
Gen. Research and Marine Biology 27,505.00
Centralized Activities 116,848.12

"In addition to these institutional totals there is provided $160,000 for the assessment to put the state retirement plan into effect, $17,000 for civil service assessment, $7,500 for administrative costs of retirement and civil service, various other special reserves, and a balance for the Board's unappropriated fund amounting to $115,414.68.

"The institutional totals provide for substantial salary increases for all staff members except those added recently at an advanced level, and increases also for institutional employees on a wage basis. The academic salary increases begin at a minimum of $150 and average approximately $370 per year for the entire system. A total of 802 salary adjustments costing approximately $300,000 are provided in the unrestricted fund budget. In addition, the institutional budgets provide for the full time equivalent of 140 new staff members, to care for the prospective enrollment increases, estimated to cost approximately $487,000.

"Under the new rates the presidents of the two major institutions will receive an annual salary of $9,000 each while the presidents of the Oregon Colleges of Education will receive salaries roughly comparable to those of deans of major schools at the University of Oregon and the State College, the figures being $6,500 for the President of Oregon College of Education and Director of Elementary Teacher Training, and $6,250 each for the Presidents of Eastern and Southern Oregon Colleges of Education.

"It is, therefore, the recommendation of the Finance Committee that the budget for 1946-47 and the personnel adjustments as contained in the Chancellor's Report to the Finance Committee and the volume entitled 'Budget Summaries and Personnel Adjustments for the Fiscal Year Ending June 30, 1947' be adopted as submitted except for individual changes recorded in the official record of the Finance Committee meeting."

The Board approved the budget for 1946-47 and the personnel adjustments as contained in the Chancellor's Report to the Finance Committee and the volume entitled "Budget Summaries and Personnel Adjustments for the Fiscal Year Ending June 30, 1947" except for individual changes recorded in the official record of the Finance Committee meeting.
Mr. Smith reported as follows concerning the addition to the University of Oregon Physical Plant budget:

"A number of years ago the level of the University of Oregon Physical Plant budget was reduced at a time of financial stringency and has not been restored to its original figure. The need for additional repairs, improvements and upkeep, including watchmen and police service for the physical plant is now acute and exceeds that possible to meet under the prevailing budget level. President Newburn submitted a detailed request for $20,400 to meet these needs over and above the quota budget. It was agreed that this addition is essential and the addition of this amount is included in the institutional budgets just adopted. This review is included for information of the Board as no further action is necessary."

No further action was taken by the Board.

Mr. Smith, Chairman of the Finance Committee, made the following report on financing the Eastern Oregon College of Education dormitory addition:

"Because of a legal technicality it was necessary to re-advertise for bids on the $150,000 bond issue to finance the construction of the dormitory addition at Eastern Oregon College of Education. The Finance Committee received one bid on the issue yesterday morning and is recommending acceptance of that bid which calls for an effective interest rate of 2.27 per cent. It is recommended that the bonds be sold to the First National Bank of Portland which submitted the bid, and that the proper officials of the Board be authorized to make delivery and sign whatever documents are required in the transaction."

The Board voted unanimously to approve the above report and the recommendations contained therein.

Thereupon, Mr. Kenneth J. O'Connell, Attorney for the Board, presented the following resolution, numbered "l" and entitled "A Resolution Providing for the Issuance and Sale of the $150,000 Special Obligation Bonds of the State of Oregon by the Department of Higher Education of the State of Oregon, Acting Through the State Board of Higher Education, Providing the Method of Payment for Such Bonds, the Maturities Therefor, and Other Related Matters." The resolution was read in full by Mr. O'Connell and duly considered by the Board.
RESOLUTION NO. 1

A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF $150,000 SPECIAL OBLIGATION BONDS OF THE STATE OF OREGON BY THE DEPARTMENT OF HIGHER EDUCATION OF THE STATE OF OREGON, ACTING THROUGH THE STATE BOARD OF HIGHER EDUCATION, PROVIDING THE METHOD OF PAYMENT FOR SUCH BONDS, THE MATURITIES THEREFOR, AND OTHER RELATED MATTERS.

WHEREAS, the Legislature of the State of Oregon in Chapter 324 of the General Laws of Oregon 1929 (O.C.L.A. sections 111-4101 and 111-4102) as amended by Chapter 93 of the Oregon Laws of 1945, has authorized the State Board of Higher Education to enter into contracts with persons, firms, or corporations for the erection of buildings for dormitory, housing, and boarding purposes and authorizing said Board to expend on the amortization plan all or any part of the rentals of any or all rooms, dormitories, dining rooms or housing buildings, lands or the appurtenances thereon and to pledge all or any part of the net income from said rentals for the payment of all erection or other contract charges agreed to be paid on account of such dormitory or dormitories, dining room or housing buildings, lands or appurtenances; and

WHEREAS, the Legislature of the State of Oregon in Chapter 27, Oregon Laws 1933, Second Special Session, as amended by Chapter 88, Oregon Laws 1937 (O. C. L. A. sections 111-3631 to 111-3636 inclusive), and as further amended by Chapter 92, Oregon Laws 1945, has created a special building fund for each of the higher educational institutions of the State of Oregon, and has empowered the State Board of Higher Education to collect student fees for building purposes, to construct buildings or to cause buildings to be constructed for said Board, to apply for and accept loans from any person to defray the costs of constructing, equipping and furnishing new buildings and the costs of altering, repairing, equipping, furnishing, or the making of additions to existing buildings on the campuses of the higher educational institutions of the State of Oregon, to finance building projects by the issuance of bonds of the State payable out of the said special building funds, and to pledge said special building funds and student fees and the rentals to be charged for any of said buildings to secure the payment of said bonds; and

WHEREAS, the Eastern Oregon College of Education at La Grande, Oregon is one of the institutions of higher education of the State of Oregon under the supervision and control of said Board; and

WHEREAS, there is located on the campus of said College a presently existing women's dormitory designated as Dorion Hall from which said Board has heretofore derived revenues, and after June 30, 1946 the net income therefrom will become available to said Board for use and application as hereinafter provided; and

WHEREAS, a need exists for additional dormitory facilities and specifically for an addition to said Dorion Hall; and
WHEREAS, said Board finds that said addition is necessary for the operation of said College; and

WHEREAS, the said Board deems it necessary and advisable that said addition be erected, equipped and furnished; and

WHEREAS, said addition to said Dorion Hall will be made on the campus of the Eastern Oregon College of Education at La Grande, Oregon at a cost of approximately $150,000; and

WHEREAS, the said Board deems it necessary and advisable to issue bonds of the State of Oregon by the Department of Higher Education of the State of Oregon, payable out of the Eastern Oregon Normal School Building Fund in the amount of $150,000 to finance the cost of erecting, equipping and furnishing said addition to Dorion Hall; and

WHEREAS, the Board has heretofore authorized its Secretary, Charles D. Byrne, to advertise for proposals for the purchase of such bonds; and

WHEREAS, said Secretary has heretofore duly and regularly advertised for proposals for the purchase of such bonds; and

WHEREAS, the Board has received a proposal to purchase $150,000 of such bonds bearing interest at rates of 2 1/4 per cent and 2 1/2 per cent per annum;

NOW THEREFORE, be it resolved by the Department of Higher Education of the State of Oregon, acting through the State Board of Higher Education, as follows:

Section 1. All of the steps heretofore taken by the Board's Secretary, Charles D. Byrne, or by the Board's Comptroller, H. A. Bork, in connection with the issuance of the bonds authorized by this resolution (including, among other steps, the manner, form and content of advertisement regarding notice of bond sale and inviting proposals for the purchase of bonds, issuance of a prospectus giving detailed information, receiving proposals and opening of proposals on behalf of the Board) are hereby approved and ratified.

Section 2. For the purpose of providing funds with which to pay for the erecting, equipping and furnishing of an addition to Dorion Hall, on the campus of Eastern Oregon College of Education at La Grande, Oregon, there are hereby directed to be issued and sold bonds of the State of Oregon by the Department of Higher Education of the State of Oregon, acting through the State Board of Higher Education in the aggregate principal amount of $150,000.

Section 3. Said bonds shall be special obligation coupon bonds, designated "Eastern Oregon College of Education Women's Dormitory Building Addition Bond", shall be dated as of April 1, 1946, shall be in the denomination of $1,000 each, shall be numbered consecutively from 1 to 150, both inclusive; bonds numbered 1 through 16, inclusive, shall bear interest at the rate of 2 1/2 per cent per annum; bonds numbered 17 through 150 both inclusive, at the rate of 2 1/4 per cent per annum, which interest shall be payable semi-annually on
April 1 and October 1 of each year until maturity, the first interest payment being on October 1, 1946, shall be payable both as to principal and interest in lawful money of the United States of America at the office of the Treasurer of the State of Oregon in Salem, Oregon.

Semi-annual (April 1 and October 1) principal retirements of said bonds shall be made by scheduling said bonds to become due in their numerical order as follows:

- $2,000 each on April 1, 1947 through October 1, 1952, $24,000
- $3,000 each on April 1, 1953 through October 1, 1963, $66,000
- $4,000 each on April 1, 1964 through April 1, 1971, $60,000

provided that the portion of said bonds maturing subsequent to April 1, 1950 shall be optional for redemption prior to maturity as hereinafter stipulated.

Said bonds shall express on the face of each thereof the purpose for which the same are issued and the fact that said bonds are issued pursuant to the Constitution and Laws of the State of Oregon, including Chapter 326 of the General Laws of Oregon 1929 (O. C. L. A. sections 111-4101 and 111-4102) as amended by Chapter 93 of the Oregon Laws of 1945 and Chapter 27, Oregon Laws 1933, Second Special Session, as amended by Chapter 88, Oregon Laws 1937 (O. C. L. A. sections 111-3631 to 111-3636 inclusive), and as further amended by Chapter 92, Oregon Laws 1945.

Both principal and interest of these bonds shall be payable solely out of and shall be limited in payment to a special fund in the Treasury of the State of Oregon, designated as "Eastern Oregon Normal School Building Fund", and no general obligation of the State of Oregon shall be created by the issuance of said bonds.

Section 4. For the punctual payment of the principal of and interest on said bonds, when and as the same shall become due, the said Board hereby covenants and agrees with each successive holder of each of said bonds and coupons that said Board, beginning with the fall term of 1946 (which begins in September, 1946) and for so long thereafter as required to pay the bonds hereby authorized, shall and will charge and collect from each regular student at the Eastern Oregon College of Education at the time of registration a fee of $5 for each regular term or semester of said college, of which there shall not be less than three each school year. The said Board further hereby covenants and agrees that it will fix such fee (hereinafter referred to as Student Building Fee) annually in advance for said college. Said Student Building Fee shall be in addition to the tuition and other fees charged to students at said college and shall not be returnable to the students under any circumstances after a lapse of ten (10) days from the date of his registration.

The Board further covenants and agrees to establish and maintain rules and regulations to insure the maximum practical occupancy of Dorion Hall and the addition thereto to be constructed and to establish reasonable rental rates for the occupancy of said Dorion Hall and said
addition and reasonable charges for dining room service in connection 
with said Dorion Hall and said addition and the said Board further 
covenants and agrees to collect for said occupancy and services said 
rentals and charges.

The Board further covenants and agrees to maintain fire insuranc 
on said Dorion Hall and on said addition in an amount which shall not 
less than the principal of the bonds outstanding, and to maintain use 
and occupancy insurance on said Dorion Hall and on said addition.

The said Board further covenants and agrees that the net income 
from the operation of Dorion Hall and the addition made thereto shall 
be credited to the Eastern Oregon Normal School Building fund. Said 
net income shall be irrevocably pledged and used for the payment of 
the interest on and the principal of said bonds so long as any of said 
bonds or the coupons appertaining thereto remain outstanding and unpaid.

Section 5. The said Board hereby further covenants and agrees 
that the Student Building Fees collected as hereinabove provided shall 
be paid into the fund of the Treasury of the State of Oregon within ten 
days from the date of collection thereof and that the net income 
obtained from the operation of Dorion Hall after June 30, 1946, and the 
net income obtained from the operation of said addition shall be paid 
into said fund and the Student Building Fees and said net income from 
the operation of Dorion Hall and said addition shall be credited by the 
State Treasurer to the Eastern Oregon Normal School Building Fund. 
Said Student Building Fees and said net income from Dorion Hall and 
said addition shall be irrevocably pledged to and used for the payment of 
the interest on and the principal of said bonds so long as any of said 
bonds or the coupons appertaining thereto remain outstanding and unpaid; provided, however, that when and so long as there has accumulat 
ed and there held in said fund a reserve equal to the principal and 
interest requirements of said bonds for the ensuing two years, the 
Board may use any excess of said Student Building Fees and said net 
income from the operation of said Dorion Hall and from said addition 
over and above said reserve, as the Board may see fit, including the 
redemption of the bonds provided for in this resolution, subject to 
the laws of the State of Oregon; provided further that said pledge 
shall cease when all of the bonds of said issue have been called for 
redemption and there is in said fund an amount sufficient to redeem and 
pay the interest to accrue on all outstanding bonds of said issue. The 
said Board covenants to redeem all bonds of this issue in the manner 
hereinbelow provided,

Interest earnings of said Student Building Fees and of said net 
income from the operation of said Dorion Hall and said addition shall be 
credited to said fund.

Section 6. Any reserve in said fund may be invested in bonds 
issued by or guaranteed by the United States of America.

Section 7. The said bonds and coupons attached thereto shall be 
in substantially the following form:
UNITED STATES OF AMERICA

STATE OF OREGON

BY THE DEPARTMENT OF HIGHER EDUCATION OF

THE STATE OF OREGON

ACTING THROUGH THE STATE BOARD OF HIGHER EDUCATION

EASTERN OREGON COLLEGE OF EDUCATION

WOMEN’S DORMITORY BUILDING ADDITION, BOND

The State of Oregon by the Department of Higher Education of the State of Oregon, acting through the State Board of Higher Education, for value received, hereby promises to pay to the bearer solely from the special fund herein described, on the 1st day of ___________________________ 19___ the sum of

ONE THOUSAND DOLLARS

and to pay from said special fund interest thereon from the date hereof at the rate of _________________ per cent per annum on April 1 and October 1 in each year until paid, except as the provisions hereinafter set forth with respect to prior redemption may be and become applicable hereto; all such interest as may accrue on and prior to the maturity date hereof to be payable upon the presentation and surrender of the attached interest coupons as they severally become due. Both principal and interest of this bond are payable in lawful money of the United States of America at the office of the Treasurer of the State of Oregon at Salem, Oregon.

This bond is issued by the State of Oregon by the Department of Higher Education of the State of Oregon, acting through the State Board of Higher Education, for the purpose of providing funds with which to erect, equip and furnish an addition to Dorion Hall, a presently existing women's dormitory on the campus of the Eastern Oregon College of Education at La Grande, Oregon, by virtue of a resolution of the State Board of Higher Education of the State of Oregon duly passed and adopted on the seventh day of May 1946, and pursuant to the Constitution and Laws of the State of Oregon, including Chapter 324 of the General Laws of Oregon 1929 (O. C. L. A. sections 111-4101 and 111-4102) as amended by Chapter 93, Oregon Laws of 1945, and Chapter 27, Oregon Laws 1933, Second Special Session, as amended by Chapter 88, Oregon Laws 1937 (O. C. L. A. sections 111-3631 to 111-3636 inclusive) and as further amended by Chapter 92, Oregon Laws 1945.

The State Board of Higher Education of the State of Oregon hereby irrevocably obligates and binds itself to charge and collect from each regular student of the Eastern Oregon College of Education beginning with the fall term of 1946 a Student Building Fee of $5.00 at
the time of registration for each regular term or semester of which there shall be three each school year. Said Board further covenants and agrees that the net income obtained after June 30, 1946 from the operation of said Dorion Hall, the net income from the addition to be erected and the said Student Building Fees shall be paid into and credited to the Eastern Oregon Normal School Building Fund. Said net income and said Student Building Fees hereby are irrevocably pledged for the payment of the interest on and the principal of this bond and the issue of which it forms a part as said interest and principal respectively become due so long as any of said bonds or any of the coupons appertaining thereto remain outstanding and unpaid; provided, however, that when and so long as there has accumulated in said fund a reserve equal to the principal and interest requirements for the ensuing two years of this and all other outstanding bonds of this issue, the Board may use any excess of said Student Building Fees and said net income over and above said reserve as the Board may see fit, including the redemption of said bonds, subject to the laws of the State of Oregon provided further that said pledge shall cease when all of the bonds of said issue have been called for redemption and there is in said fund an amount sufficient to redeem and pay the interest to accrue on all outstanding bonds of said issue. The said Board covenants to redeem all bonds of this issue in the manner hereinbelow provided.

Whenever there is present in said fund a reserve equal to the principal and interest requirements of said bonds for the ensuing two years, any or all of the bonds of the issue of which this bond forms a part then outstanding may be redeemed at the option of the Board on and after April 1, 1950 on any interest payment date upon publication at least 30 days prior to the proposed redemption date of one notice of such intended redemption in a newspaper of general circulation printed and published within the city and state of New York, and of one such notice in a newspaper of general circulation printed and published in the city of Salem, county of Marion, state of Oregon, and of one such notice in a newspaper of general circulation printed and published in the city of Portland, county of Multnomah, state of Oregon. Said publication shall state the number and amount of the bonds to be called and redeemed, the price to be paid therefor and the time when the same are to be paid.

If any bonds are called pursuant to the last preceding paragraph hereof, the call price shall be:

102 if called for redemption on April 1, 1950, or any interest payment date thereafter up to and including October 1, 1953.

101{1/2} if called for redemption on April 1, 1954, or any interest payment date thereafter up to and including October 1, 1956.

101 if called for redemption on April 1, 1957 or any interest payment date thereafter up to and including October 1, 1959.

100{1/2} if called for redemption on April 1, 1960 or any interest payment date thereafter up to and including October 1, 1962.

100 if called for redemption on April 1, 1963, or any interest payment date thereafter.
Bonds may be called in any order the Board determines, and all bonds called pursuant hereto and for the redemption of which upon the terms aforesaid funds are duly provided shall cease to bear interest on the redemption date and when redeemed shall be cancelled.

It is hereby certified and recited that all the conditions, acts and things required by the Constitution and Laws of the State of Oregon to exist, to have happened and to have been performed precedent to and in the issuance of this bond, exist, have happened and have been performed, and that the issuance of this bond does not violate any limitation or provision of the Constitution or Statutes of the State of Oregon.

IN WITNESS WHEREOF, the State Board of Higher Education of the State of Oregon has caused this bond to be signed by its President and attested by its Secretary, sealed with the seal of said Board, and has caused the annexed interest coupons to bear the facsimile signature of said President, this 1st day of April, 1946.

STATE OF OREGON

BY THE DEPARTMENT OF HIGHER EDUCATION OF THE STATE OF OREGON

ACTING THROUGH THE STATE BOARD OF HIGHER EDUCATION

By

President of State Board
of Higher Education

(SEAL OF BOARD)

ATTEST:

Secretary of State Board of
Higher Education

(Form of Coupon)

No. _______  $ _______

The State of Oregon, by the Department of Higher Education of the State of Oregon, acting through the State Board of Higher Education, will pay to bearer

Dollars on the 1st day of __________, 19____, in lawful money of the United States of America, at the office of the Treasurer of the State of Oregon, at Salem, Oregon, from the Eastern Oregon Normal School Building Fund as provided in and being six (6) months' interest then due on its Eastern Oregon College of Education Women's Dormitory Building Addition Bond, dated April 1, 1946, bearing No. _____________, unless said bond is sooner redeemed as therein provided, which redemption will render this coupon
void.

President of State Board of Higher Education

(*This last phrase will appear in only those coupons representing interest due on and subsequent to October 1, 1950.)

Section 8. The said bonds shall be signed by the President of the State Board of Higher Education, sealed with the seal of said Board, and attested by the Secretary of said Board, and the interest coupons attached thereto shall be signed by the said President by his facsimile signature.

Section 9. Whenever there is present in said "Eastern Oregon Normal School Building Fund" a reserve equal to the principal and interest requirements of said bonds for the ensuing two years, any or all of the bonds of the issue of which this bond forms a part then outstanding may be redeemed at the option of the Board on and after April 1, 1950 on any interest payment date upon publication at least 30 days prior to the proposed redemption date of one notice of such intended redemption in a newspaper or financial journal of general circulation printed and published within the city and state of New York, and of one such notice in a newspaper of general circulation printed and published in the city of Salem, county of Marion, state of Oregon, and of one such notice in a newspaper of general circulation printed and published in the city of Portland, county of Multnomah, state of Oregon. Said publication shall state the number and amount of the bonds to be called and redeemed, the price to be paid therefor and the time when the same are to be paid.

If any bonds are called pursuant to this Section, the call price shall be:

102 if called for redemption on April 1, 1950, or any interest payment date thereafter up to and including October 1, 1953.

101 1/2 if called for redemption on April 1, 1954, or any interest payment date thereafter up to and including October 1, 1956.

101 if called for redemption on April 1, 1957 or any interest payment date thereafter up to and including October 1, 1959.

100 1/2 if called for redemption on April 1, 1960 or any interest payment date thereafter up to and including October 1, 1962.

100 if called for redemption on April 1, 1963, or any interest payment date thereafter.

Interest on bonds so called and for the retirement of which funds are duly provided, will cease to accrue on the redemption date.

Bonds issued hereunder which are from time to time redeemable may be called in any order the Board determines, and all bonds called and
redeemed pursuant hereto shall be cancelled.

Section 10. The Board further covenants and agrees that the proceeds derived from the sale of the bonds shall be credited to a special construction fund designated "Eastern Oregon College of Education Women's Dormitory Building Addition Construction Account." The Board further covenants and agrees that the proceeds derived from the sale of said bonds shall be used solely for the purpose of erecting, equipping and furnishing said addition to Dorion Hall and the balance if any shall be used for bond service.

The Board of Higher Education hereby covenants and agrees that it will complete the said addition to Dorion Hall.

Section 11. Said bonds are hereby awarded and sold to The First National Bank of Portland, Portland, Oregon in accordance with the provisions of Chapter 324 of the General Laws of Oregon, 1929 (O. C. L. A. sections 111-4101 and 111-4102) as amended by Chapter 93, Oregon Laws 1945, and Chapter 27, Oregon Laws 1933, Second Special Session, as amended by Chapter 88, Oregon Laws 1937 (O. C. L. A. sections 111-3631 to 111-3636 inclusive) and as further amended by Chapter 92, Oregon Laws 1945, at $100 and accrued interest, for each $100 par value of bonds.

Section 12. The Comptroller of the Board is hereby authorized to do all acts and things necessary or proper to carry out the sale of said bonds and to deliver said bonds to the above named vendees.

Section 13. This Resolution may be amended by a resolution of the State Board of Higher Education upon the written consent or approval of the holders of three-fourths (3/4ths) in amount of all the outstanding Eastern Oregon College of Education Women's Dormitory Building Addition Bonds.

Date passed by the State Board of Higher Education:

May 7, 1946

(SEAL)

ATTEST: __________________ Secretary

APPROVED:

May 7, 1946

By ___________________ President
Upon motion by Director Smith and second by Director Oliver, the above resolution was adopted with the following voting aye:

Mr. Groesbeck  
Dr. Kleinsorge  
Mr. Metschan  
Mr. Oliver

Mrs. Sackett  
Mr. Smith  
Mr. Watzek  
Mr. Marks

and the following voting nay: None.

The President thereupon declared said resolution carried.

Dr. R. E. Kleinsorge, reporting for the Joint Building and Finance Committee, presented the following report:

"Members of the Building and Finance Committees heard an extended report from Dean Baird concerning urgent budgetary matters at the University of Oregon Medical School which are not included in the quota budget previously adopted. Dean Baird presented the situation under the four heads of (1) operation of the Doernbecher Hospital and Out-Patient Clinic, (2) physical plant needs, (3) nursing education needs, and (4) a long-range plan for strengthening the instructional departments. Members of the committees were impressed with the gravity of the situation and the need for the state to face the problem of whether it is to keep its Medical School up to the high standards it has maintained throughout the years. The total financial requirements to meet these conditions are beyond the present resources of the State Board of Higher Education. After thorough consideration and discussion, the following conclusions and recommendations are made by the joint committee:

1. The continued operation of the Doernbecher Hospital and the Outpatient Clinic, at its present level will require approximately $55,000 additional for the next fiscal year above what is now budgeted. This can come only from the State Emergency Board of the Legislature. Therefore it is recommended that the Secretary of the Board be authorized to arrange a meeting with the Emergency Board for a committee consisting of Dr. R. E. Kleinsorge, President Marks, Dr. David Baird, and Dr. Byrne to acquaint that Board with the situation.

2. The normal building repair budget is inadequate to care for the upkeep of a plant of the age and size of the present Medical School. It is estimated that recurring additions to the budget of $5,700 for building repairs and of $2,100 for miscellaneous increases in other maintenance accounts are required. It is recommended that this total of $7,800 be added to the Physical Plant budget of the Medical School from the Board's unappropriated fund for next year.
3. Certain non-recurring emergency items include roof repairs for the Medical Science Building, more space for the nursing arts classroom, remodeling dissecting laboratories and changing plumbing installations to meet the requirements of the state plumbing inspector, calling for a total of $9,900. It is recommended that this amount be authorized to be used from the Board's reserve for building repairs and rehabilitation.

4. A necessary addition of two faculty members to the Department of Nursing Education is estimated to cost $5,280. It is recommended that this be allocated with this sum to be taken from the Medical School's budgeted reserve for salary increases and staff additions.

5. In order to begin a program of strengthening the instructional departments of the Medical School through substituting more and better paid staff members for some of the present volunteer service, approximately $30,000 will be needed for the coming year. The Committee recognizes this need and considers that the amount should be provided from the Board's unappropriated fund for next year."

The Board approved the report of the Joint Building and Finance Committee and the recommendations contained therein.

Dr. Kleinsorge presented the following report concerning special equipment requests from the Medical School and Eastern Oregon College of Education:

"Special equipment requests were received both from the University of Oregon Medical School and the Eastern Oregon College of Education. The total amount requested by the Medical School is $4,995 to cover such items as a walk-in refrigerator, a new dental X-ray unit and three units of technical scientific equipment.

"President Maaske presented a request for $2,250 which is the balance originally estimated as needed to provide equipment for the authorized terminal course in electronics and radio instruction. The committee recommends that these amounts be allotted from the Board's reserve for equipment."

The Board approved the expenditure of not to exceed $4,995 at the Medical School and $2,250 at Eastern Oregon College of Education to make the special equipment purchases outlined in the report.

Dr. Kleinsorge reported as follows regarding the housing of veterans at the several institutions of the System:

"Comptroller Bork presented a summary of veterans housing at the several institutions showing the amount and cost of that already in operation, the number of units allocated by the Federal Public Housing Authority and the state funds required to finance the latter. It was estimated by Mr. Bork that installation ready for operation of the dormitory units for single veterans will cost approximately $25,000 and the erection and equipping of the mess
halls for these units will cost about $175,000 or a total of
$200,000 in all. He explained that this amount could be
financed from the income from the mess halls over a period
from two and one half to four years. He also reported that
the cost of installing ready for operating the family units,
over and above the cost met by the FPDA, will be approximately
$150,000 against which there will be practically no income.

"It is recommended by the Finance and Building Committees that
up to $200,000 for financing the dormitory units and mess halls
for single veterans be taken from the million dollar legislative
appropriation for buildings, with this sum to be replaced from
the income from the operation of the mess halls. It is also
recommended that the $150,000 needed to meet the state's share
of costs in installing the family units for veterans also be
taken from the million dollar building fund, but with the under-
standing that the Emergency Board be notified that a request will
be made to the next Legislature for reimbursing this fund to this
amount."

The Board approved the report of the Committee and the recommendations
contained therein.

Dr. Kleinsorge presented the following report concerning the installa-
tion of Quonset Huts on the Oregon State College campus:

"President Strand gave a brief report on the progress being made
on the installation of Quonset Huts on the Oregon State College
campus to provide more classroom and office space. He indicated
that a somewhat different type of hut is to be used than was
first planned which, with other added costs, will raise the total
requirements from the $85,000 first estimated to about $100,000.
The Committees recommend this addition be authorized from the
State College building fund quota."

The Board approved the additional expenditure of $15,000 by Oregon
State College for the installation of Quonset Huts as reported, with
the added funds to come from the State College building fund quota.

Dr. Kleinsorge concluded the report of the Joint Building and Finance
Committee as follows:

"President Newburn reported that a careful survey had been made
to determine the additional classroom and office space that will
be needed at the University of Oregon to care for the estimated
increase in enrollment this fall. He indicated that eight Quonset
Huts, or the equivalent space in other type of housing, will be
necessary. He requested that $30,000 from the million dollar
building fund be authorized for this use pending more accurate
estimates. The Building and Finance Committees recommend that
this amount be authorized so that plans may proceed at once."

The Board approved the expenditure of $30,000 by the University of
Oregon, from its building fund quota, for the installation of eight
Quonset Huts or their equivalent in space in other types of housing.
Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital Outlay Committee, presented the following report:

"Final plans and specifications of the Industrial Building at the State College were presented by Dr. Strand and Mr. Traver. This building, with an over-all size of 60 x 300 feet, two stories high, provides a maximum of floor space which will care for activities of both the School of Engineering and the School of Forestry, particularly research work of these divisions. The amount allotted for this structure in the building program was $100,000 but the increased costs make it necessary to budget approximately $160,000. Some consideration was given to reducing the size of the building to come within the building program allotment but it is apparent that it will be more feasible to construct the entire building at one operation and make some savings by omitting certain non-essential features. The Building Committee approves of the plans as submitted and is in agreement with the recommendation to include in the contract the entire building. It, therefore, recommends that bids on the structure be called for immediately and that bids be opened on Monday, June 10 at 9:00 A.M."

The Board approved the report of the Committee and the several recommendations contained therein.

Dr. Kleinsorge reported as follows concerning preliminary plans for the Electrical Engineering Building at the State College:

"Preliminary plans for the Electrical Engineering Building at the State College were submitted by College officials. In the building program there was $200,000 allowed for an Electrical Wing and $220,000 for a Mechanical Wing for the School of Engineering, of which $20,000 was earmarked for alterations to Apperson Hall. The architect's estimate for the Electrical Engineering Wing alone is approximately $500,000. This covers a three story building with 67,611 square feet of floor space, which is approximately 25 per cent larger than was contemplated in the original program but which Dean Gleeson feels is necessary to care for the Electrical Engineering program. The Committee studied the preliminary plans in some detail and is recommending approval of the program as submitted, with authorization for the architect to proceed in drawing up the detailed plans and specifications for submission to the Committee at a later date."

The Board approved the preliminary plans for the Electrical Engineering Building under the revised cost estimate and authorized the architect to proceed in drawing up detailed plans and specifications.

Dr. Kleinsorge concluded the report of the Building Committee as follows:

"In order to provide messing facilities for single veterans who will be housed in the two emergency dormitory units allotted to the State College by the FHFA, it will be necessary to provide a cafeteria building, together with the required equipment. It
is estimated that an adequate building utilizing Quonset Hut units, could be obtained for approximately $400,000 and that the equipment would cost approximately $30,000, making a total of $70,000 for the project. The Joint Building and Finance Committee had previously authorized the financing of the cafeterias for the two major institutions from the building fund allotments of the institutions. The Building Committee is, therefore, authorising the State College to proceed with this cafeteria project with the understanding that every possibility of securing both a building and the equipment from surplus sources at discounted prices be explored."

The Board approved the report of the Committee and the recommendations contained therein.

STATE RETIREMENT PROGRAM IN RELATION TO EXISTING ANNUITY ARRANGEMENTS

Mr. R. C. Groesbeck, Acting Chairman of the Insurance Committee, presented the following report:

"At the March meeting, preliminary consideration was given to the inauguration of the State Retirement Program and there was some discussion of the status of certain staff members, mostly at the University, who were under the Teacher's Insurance and Annuity Association Program inaugurated by the University Board of Regents in 1929. A faculty committee, representing staff members under this plan, appeared before the Committee yesterday and discussed the origin and development of that program. The Attorney General has ruled that this plan originally launched by the Board of Regents of the University can not be construed as a legal arrangement and, therefore, can not be integrated with the new State Retirement Program. Automatically, by virtue of this ruling, these staff members, as well as others who have made provision for the purchase of annuities from the Teacher's Insurance and Annuity Association, will come within the State Retirement Program passed by the last Legislature. The necessary funds to cover complete participation of the staff in the State Retirement Program are included in the budget as adopted. In order that the arrangement for the administration of the old annuity program may be continued, the adoption by the Board of the following resolution is recommended.

BE IT RESOLVED, That the Comptroller and the appropriate institutional business officers be instructed to continue as heretofore the administration of the T.I.A.A. deferred annuity program of 1929 involving certain members of the State System staff and of the supplementary annuity program for certain members of the State System staff provided for by the trust agreement between the First National Bank of Eugene and Paul W. Ager, Comptroller of the University of Oregon, and his successors in office, dated July 31, 1930, without any change whatsoever by reason of the State Employees Retirement Act of 1945."

The Board approved the report of the Committee and on motion by Mr. Groesbeck and second by Mr. Smith, the Board unanimously adopted the resolution as presented.
Mr. Smith reported that Mr. Herman Oliver and he attended a meeting of the Lincoln High School Dads, at which Dr. Spaulding, City Superintendent of Schools in Portland, was also present. Although those interested in a new high school realize such a school can not be erected for 3 or 4 years, they feel the first step is to dispose of the present building, with the proceeds of the sale to be earmarked for use in the construction of a new high school building.

Mr. Smith and Mr. Oliver informed the Dads’ Club that the Board is interested in acquiring the old high school building as a permanent location to house the extension classes but that no funds are presently available for such a purpose and that the only source of funds would be an appropriation by the Legislature. Since that meeting Dean Cramer learned that a Government agency has approached the School Board indicating interest in the building.

Mr. Smith stated that he and Mr. Watzek called on Mr. George Aiken, Budget Director, with the suggestion that, in view of the fact that the State is looking for an office building in Portland, he inspect the high school building with the idea in mind of purchasing it for a State Office Building, if suitable. The Extension Division could then rent space from the State. Mr. Aiken agreed that the location was good and that as soon as Dean Cramer returns from the East he will meet with him and inspect the building. Mr. Smith apprised Mr. McIver of the Portland School Board of the action and Mr. McIver indicated he would have the usual appraisal made by the Portland Realty Board.

On motion by Mr. Watzek and second by Mr. Smith, the Board unanimously adopted the following resolution memorializing the late Dean R. H. Dearborn:

"Engineering education and the engineering profession in the State of Oregon suffered the loss of a distinguished leader through the death of Dean R. H. Dearborn. For more than 30 years he served Oregon as teacher and administrator in his chosen field of engineering. He was counselor and friend both to students and men in the profession. He entered the engineering profession in the State in its early formative years and brought to it a quality of scholarship, technical expertise and ethics that have contributed greatly to its development in the Northwest.

"To his wife and family the Board extends, on behalf of Oregon higher education, its sincere sympathy."

President Marks informed the Board of the death of J. H. Batcheller, Professor of Mining Engineering and a member of the Oregon State College faculty for over 22 years, until his resignation on June 30, 1941. Mr. Marks expressed his regrets in the passing of Professor Batcheller, indicating that he had been much impressed with him, not only because of his teaching ability but also because of his engaging personality.
Mr. Marks made the following appointments to represent the Board at the several commencement exercises and to approve the degree lists:

- University of Oregon: A. R. Watzek
- Oregon State College: Edgar W. Smith
- Oregon College of Education: Leif S. Finseth
- Southern Oregon College of Education: R. C. Groeschke
- Eastern Oregon College of Education: Herman Oliver

President Marks presented a communication addressed to Governor Snell from Mrs. George T. Gerlinger, a former Regent of the University of Oregon, wherein she urges that the Klamath Falls Marine Barracks be utilized as either a military academy or vocational training school for boys. The Board received the communication and directed that it be filed.

Mr. Marks presented a letter from Fritz Nissen, Department Adjutant of the American Legion, indicating that at a meeting of the Department Executive Committee of the American Legion the following recommendations were adopted: (1) That responsibility for the supervision of veterans Public Law No. 345 be made that of the Veterans' Administration, and (2) That the survey report on the housing situation at Oregon State College be sent to the Governor and the members of the Board of Higher Education, with the suggestion that an expediter be appointed to see that arrangements are made to properly house the veterans in all our institutions of higher learning.

The Chancellor indicated that the State System already has an expediter in Dean Hollis, Liaison Officer for the System. The Board received the communication and directed that it be filed.

Mr. Marks presented a communication from Mark L. Nelson, Secretary of the Oregon Section of the American Society of Civil Engineers requesting the inauguration of a program of higher education in civil engineering, leading to a Master of Science degree or its equivalent.

Mr. Nelson indicated that graduate courses in civil engineering have been started in the Extension Division but these courses are not directed toward the attainment of a higher degree. The Board received the communication and directed that it be filed.

President Marks presented a communication from the Oregon Dairy Manufacturers' Association quoting a resolution adopted at their 35th annual meeting, wherein they recognized the benefits derived from cooperative arrangements between the dairy industry and the State Department of Agriculture and the Oregon State College Department of Dairy Husbandry. The Board accepted the communication and directed that it be filed.

Dr. Byrne indicated that a number of resolutions have been received from Granges in Eastern Oregon urging the establishment of a State Regional Vocational School at Baker, Oregon to serve Eastern Oregon.

President Maaske indicated that he attended a Grange meeting at which such a resolution was presented for adoption. He stated that he informed the Grange of terminal courses being offered and courses under consideration at Eastern Oregon College of Education.
Dr. Byrne presented a communication from the Pomona Grange requesting that seed testing facilities at the State College be enlarged in order to speed up the work of that department. Mrs. Sackett pointed out that the State College officials were planning enlarged facilities for the Seed Testing Laboratory.

Dr. Byrne presented a letter from Governor Earl Snell announcing the reappointment of Dr. A. T. Oberg of Eugene as a member of the Dental School Advisory Council to the State Board of Higher Education, for a five-year term beginning March 22, 1946 and expiring March 21, 1951.

The Board officially accepted the following gifts and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

**University**

Gift of $1,500 from the American Institute of Architects, to be used in presenting a series of lecture courses in art appreciation during the 1946 summer session.

Gift of a collection of artifacts, valued at $550, from Mr. and Mrs. Karl W. Onthank, to the Museum of Natural History.

Gift of $501.39 from the Law School student body, alumni and friends, for the purpose of furnishing a room in the basement of Fenton Hall to be used as a Law School seminar room.

Gift of $200 from Gene Vandenberg of Salem, to the Donald M. Erb Memorial Scholarship fund.

Gift of $200 from the Educational Activities Board, to the University Library, to be used for the purchase of books for the Student Traveling Library.

Gift of $262.75 from women's organizations on the University campus, to be added to the Hazel P. Schwering Scholarship Fund.

Gift of $351.13, from a University committee established in connection with the Conference on Religion and World Politics, the funds to be used to cover the cost of publishing the proceedings of this conference.

**State College**

Gifts as follows to the Experiment Station Department of Plant Pathology to be used in conducting research on potato disease problems:

- Troutdale Potato Growers $2,000.00
- William H. Sester 100.00
- Weyl-Zuckerman & Co. 579.03

Gift of a theodolite transit, valued at $500, from Virgel Leroy Clark of Corvallis, to the School of Forestry.
Grant of $2,500 from the Research Corporation of New York, for the calendar year 1946, to permit Dr. Vernon Chedelin to continue his research work in dietary diseases under the Williams-Waterman Fund.

Grant of $2,500 from the Research Corporation of New York, to support a chemistry research project under the direction of Dr. Bert E. Christensen.

Grant of $12,000, over a three-year period, from the Life Insurance Medical Research Fund of New Haven, Connecticut, to the School of Science, for the support of a research project under the direction of W. J. van Wagendonk of the Chemistry Department.

Medical School

Grant of $2,000 a year for three years from Eli Lilly and Company for research on thyroid diseases, under the direction of Dr. Carl G. Heller of the Department of Physiology. The first payment of $2,000 has been received by the Medical School.

Gift of $183.76 from the Roseburg Junior Women’s Club, to the Doernbecher Hospital, for the benefit of patients in the hospital.

Gift of $175 from the Oregon Milk Industries of Portland, to the Doernbecher Hospital, to be used to purchase motion picture films for the children.

Gift of $640 from the Oregon Federation of Women’s Clubs, to the Doernbecher Memorial Hospital for Children, to be used for emergencies that might arise in the operation of the hospital.

Grant of $7,500 from the John and Mary R. Markle Foundation, $5,000 of which is to be used for research under the direction of Dr. W. E. Youmans, and $2,500 to be used for the continuance of Dr. Kenneth C. Swan’s investigations.

Eastern Oregon College of Education

Freshman all-tuition scholarships for the year 1946-47, as follows:

La Grande High School Parent-Teacher Association, $74.
Central School Parent-Teacher Association, $74.
W. C. and F. C. Perkins, $74.
Glass Drug Store, $74.
Claude Wright, $74.
M. W. Kiddle, $74.
Marcus Roesch, $74.
Harry McCarthy, $74.

All Institutions

Gift of $1,406 from Mrs. F. D. Dillian of Seaside, to establish the Patrick D. Dillian Memorial Student Loan Fund for Seaside High School Graduates.
The Board voted to confirm the action of Dr. R. E. Kleinsorge in approving the candidates for degrees and diplomas at the University of Oregon Medical School Commencement on March 22, 1946. A signed copy of the list of approved candidates is on file in the Board's Office.

The Board approved the following tentative budget for the Short Course for Emergency Teachers at Oregon College of Education for the summer term, 1946:

Income

<table>
<thead>
<tr>
<th>Expenditures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$1,175</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>475</td>
</tr>
<tr>
<td>Travel</td>
<td>50</td>
</tr>
<tr>
<td>Equipment</td>
<td>100</td>
</tr>
</tbody>
</table>

Fees realized over and above the amounts budgeted are to revert to the Board's unappropriated fund.

When the original Testing Bureau budget was set up at the University, it was estimated that a limited number of veterans would be assigned to the Bureau for testing and counseling. However, the number has more than doubled the original estimate. It is now estimated that the income for this year will be approximately $18,000 and the operating expense approximately $16,000. Accordingly, the Board approved increasing the present $8,600 budget to $16,000, making the revised budget as follows:

Salaries

<table>
<thead>
<tr>
<th>Requisition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
</tr>
<tr>
<td>Materials and expense</td>
</tr>
<tr>
<td>Travel</td>
</tr>
<tr>
<td>Equipment</td>
</tr>
</tbody>
</table>

The Board approved the following budget for the Southern Oregon College of Education Testing Bureau covering the period March 15 to June 30, 1946, the funds to come from fees collected for testing service rendered to the Veterans Administration:

<table>
<thead>
<tr>
<th>Estimated income</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Estimated expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
</tr>
<tr>
<td>Materials and expense</td>
</tr>
<tr>
<td>Travel</td>
</tr>
<tr>
<td>Reserve for contingencies</td>
</tr>
</tbody>
</table>

\[ \text{Total: $450} \]
When the budget for the Veterans Administration Guidance Center at the State College was set up in January, it was based on 75 cases a month. The volume has greatly exceeded this number and it is now estimated that the expenditure for the current year will be approximately $10,175, which amount will be offset by increased fee income. Accordingly, the Board approved increasing the present $8,325 budget by $1,850, making the revised budget as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$7,175.00</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>800.00</td>
</tr>
<tr>
<td>Travel</td>
<td>60.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>1,050.00</td>
</tr>
<tr>
<td>Reserve for contingencies</td>
<td>1,050.00</td>
</tr>
</tbody>
</table>

The Board approved the addition of $1,400 from the Board's unappropriated fund, to the School of Education budget for teacher training work in home economics, agriculture and industrial arts education at the State College, to be allocated $600 to wages and $800 to travel. Funds for this budget addition will be offset by reimbursements from the State Department of Vocational Education.

Due to the increase in enrollment in the School of Music at the State College, the Board approved the budgeting of $7,300 in anticipated increased income to cover increased expenses in the restricted Music Instructor's Fees budget.

Due to an increase in enrollment in Physical Education at the State College during the winter and spring terms, the present gym suit service budget will be inadequate. Accordingly, the Board approved the budgeting of $4,000 to the requisition budget, to be provided from the increased income from the gym suit service fees.

The potato growers of the State have contributed funds to the Experiment Station at the State College for research on potato diseases. The Board approved the budgeting of this money, totaling $3,271.80, to the materials classification of the gift account of the Experiment Station Department of Plant Pathology, in order to carry on the program.

In preparing the original budget for 1945-46 for the Graduate and Post-Graduate Medical Programs at the Medical School, it was difficult to estimate accurately the anticipated expenditures and fee income for the entire fiscal year. It now develops that both the student fee income and the corresponding expenditures have exceeded original expectations. Accordingly, the Board approved the budgeting of $1,500 to wages and $1,500 to materials and expense in the Post-Graduate Medical Instruction budget, funds to be provided from increased student fee income.
The Board approved the following fee schedule for the summer session to be held at Vanport:

A. **Full-time students** – registering for 4 credit hours or more.
   - Incidental and laboratory fee (including $5 for Educational and Athletic Activities) $0.20
   - Non-Resident Tuition 45

B. **Part-time students and auditors** – registering for 3 credit hours or less:

<table>
<thead>
<tr>
<th>No. Cr. Hours</th>
<th>Total Fee</th>
<th>Incidental &amp; Lab. fees (Incl. no tuition)</th>
<th>Educ. &amp; Ath. Activities Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$13</td>
<td>$8</td>
<td>$5</td>
</tr>
<tr>
<td>2</td>
<td>21</td>
<td>16</td>
<td>5</td>
</tr>
<tr>
<td>3</td>
<td>29</td>
<td>24</td>
<td>5</td>
</tr>
</tbody>
</table>

C. **Special Fees** – late registration, due after third day of session, $1 per day, with maximum of $3.

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**ADDN TO COVER NEW CHLORINATOR AT U OF O**

The chlorinator in the men's swimming pool at the University had to be replaced as an emergency item in order that the Physical Education classes could continue to function. The Board approved a budget addition of $863.06 to cover the cost, funds to come from the Physical Plant Rehabilitation Reserve.

**ADDN TO TRAVEL BUD. OF SCHOOL OF ENG. AT OSG.**

In connection with the effort of the School of Engineering at the State College to obtain excess and salvage properties from the armed services, that department has expended its allotment of travel money. The Board approved the addition of $700 to the travel budget of the Office of the Dean of Engineering to cover the travel expense incidental to the purchase of the above equipment, funds to be provided from the State College quota of funds for equipment. For this expenditure, equipment valued at approximately $28,000 was acquired.

**SALE OF LOGGED-OFF TIMBER LAND AT U OF O**

The Board approved the sale of the following described 160 acres of logged-off timber land by the University to Booth Kelly Lumber Company of Eugene for $1,440:

Southeast quarter of Section 20, Township 18, South Range 1, East Willamette Meridian.

This property was given to the University by Emily B. Potter and E. O. Potter, the proceeds from the sale to be applied to the "Pauline Potter Homer Memorial Collection of Beautiful Books." The Board authorized the proper Board officials to execute the necessary documents.

**SALE OF SAVAGE ESTATE PROPERTY BY MED. SCH.**

The Board approved the sale of the following described Medical School property to Lester W. Humphreys of Portland for $4,000:

Tracts Two (2) and Four (4), sub-division of lot Thirty-one (31), Abernathy Heights, Multnomah County, Oregon.
Mr. Humphrey's offer was as follows: $1,000 down with balance on a contract to be paid in either monthly or annual payments over a 5-year period with interest on the unpaid balance at the rate of 5 percent per annum, with the purchaser having the privilege of paying the principal balance due at any time. The Board authorized the proper Board officials to execute the necessary documents. (This property is a part of the Elizabeth B. Savage estate.)

Due to the large increase in enrollment in State-Wide Extension Classes, the Board approved the budgeting of $6,500 of increased fee income as follows to cover added expenses:

<table>
<thead>
<tr>
<th>Wages</th>
<th>$5,300</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials and expense</td>
<td>400</td>
</tr>
<tr>
<td>Travel</td>
<td>800</td>
</tr>
</tbody>
</table>

The Student Health Service budget at the State College was built on the basis of serving 2,500 students. Since enrollment has far exceeded these estimates, expenses will exceed the present budget. The Board, therefore, approved the addition of $4,716 to the Health Service budget from unbudgeted fee balances, to be allocated as follows:

<table>
<thead>
<tr>
<th>Wages</th>
<th>$2,999</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials and expense</td>
<td>1,717</td>
</tr>
</tbody>
</table>

At the January meeting of the Board, the fees for the Portland Center and State-Wide Classes were increased. However, an increase was not requested for Correspondence Study fees at that time. Upon Dean Cramer's request, the Board established fees for correspondence courses at $1.00 registration fee plus a flat $3.00 per hour, making them comparable to those charged in Extension Classes.

The original budget for the flight training program at Oregon State College was based on an enrollment of 100. The actual enrollment for the spring term was 300. In order to provide for this large increase, the Board approved the following revised budget:

<table>
<thead>
<tr>
<th>Present Budget 1945-46</th>
<th>Revised Budget 1945-46</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$1,435.56</td>
</tr>
<tr>
<td>Requisition</td>
<td></td>
</tr>
<tr>
<td>Wages</td>
<td>100.00</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>7,375.00</td>
</tr>
<tr>
<td>Travel</td>
<td>75.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>500.00</td>
</tr>
<tr>
<td>Total</td>
<td>$9,485.56</td>
</tr>
</tbody>
</table>

The $16,000 required to meet this budget addition is to be provided from increased fee income.
Through an arrangement with the U. S. Bureau of Human Nutrition and Home Economics, Miss Maude Wilson, Professor of Home Economics, Experiment Station at the State College, worked with the Government on the problem of rural housing, with the understanding that the Government would pay her salary in proportion to the time she devoted to the work. Eighteen days of Miss Wilson's time were utilized on the federal phase of the project for which she will be reimbursed directly from federal funds. Accordingly, the Board directed that the Experiment Station salary of Miss Wilson for the month of May be reduced by $208.06 and that the funds be transferred to wages in the Home Economics budget of the Experiment Station.

The Board approved the following unrestricted funds budget covering Aeronautical Engineering Flight Training at the State College for the fiscal year 1946-47:

- **Income**
  - 300 students for 3 terms @ $80 per term = $72,000

- **Expenditures**
  - Salaries: $2,691
  - Wages: 2,000
  - Materials and expense: 66,300
  - Travel: 509
  - Equipment: 500
  - Total: 72,000

The Board approved the following budget covering the Smith-Hughes Agricultural Short Courses at the State College for the summer session, 1946:

- **Income**
  - Student fees: $500.00
  - Smith-Hughes funds: 387.50
  - Total: $887.50

- **Expenditures**
  - Wages: 775.00
  - Materials and expense: 62.50
  - Travel: 50.00
  - Total: $887.50

The Board approved the following allocation of funds made available due to the death of Dr. R. U. Moore, Acting Assistant Professor of Education at the University: $100 to wages in the School of Education budget and $759.83 to revert to the Board's unappropriated fund.

The Board directed that the salary of the deceased H. E. Cosby, Professor of Poultry Husbandry in the Experiment Station at the State College, be distributed as follows, effective July 15, 1945:

- Unused salary of $2,295.24 in the Poultry Husbandry Department of the Experiment Station to be transferred to the requisition budget of that Department.
Unused salary of $1,431 in the Poultry Husbandry Department of the School of Agriculture to be transferred to the requisition budgets of the following departments in the School of Agriculture:

- Administration: $400.00
- Animal Husbandry: 484.00
- Farm Crops: 300.00
- Poultry Husbandry: 267.00

Total: $1,431.00

Unused salary of $864.24 in the Agricultural Technical Advisory Service to be used as follows:

Transfer to requisition budget of the Poultry Husbandry Department, School of Agriculture: $203.00
Revert to Board's Unappropriated Fund: 161.24

*To be retained in salary budget of the Technical Advisory Service to increase time of C. E. Holmes, Associate Professor of Poultry Husbandry from 10 to 22 per cent: $500.00

*The $500 corresponding reduction in the rate of Mr. Holmes' salary in the Experiment Station, with a reduction in time from 74 to 62 per cent, is to be transferred to wages in the Poultry Husbandry Department of the Experiment Station.

REQUESTS FROM BOARD'S UNAPPROPRIATED FUND

The Board approved the following institutional requests to be met from the Board's unappropriated fund:

**University**

**Addn to President's Office**

During this, his first year at the University, President Newburn has had to make a large number of appearances throughout the State. This large expense was not anticipated at the time the travel budget was established for the President's Office and, therefore, the Board approved an addition of $733.79 to the travel budget of that office in order to avoid an overdraft at the end of the year.

**Addn to Purchase City Water for Irrigation**

The University normally secures water for irrigation purposes from the mill race. During the flood there was a break in the mill race retaining wall and the channel will be dry this summer. Accordingly it will be necessary to purchase city water. The Board approved an appropriation of $500 for the balance of the fiscal year, from the Board's unappropriated fund, for this purpose.

Due to the increased enrollment, the Board approved the following adjustments for 1945-46, funds to be provided from the Board's unappropriated fund:

**Addn to Registrar's Office**

Addition to the wage budget: $2,500.00
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**Addn to Business Office**
- Addition to wage budget: $260.00
- Addition to materials and expense: $1,450.00

**Addn to Office of the Dean of Men**
- Addition to wage budget: $1,153.88
- Addition to materials and expense: $160.64

**Addn to Editor's Office**
- Addition to wage budget: $246.00
- Addition to materials and expense: $1,418.00

**Addn to English Dept.**
- Continuation of appointment of Mrs. Ruth Franchere, Instructor in English, for the spring term, at an annual salary rate of $2,070: $690.00
- Appointment of Miss Dorothy Jane Hughes, as Instructor in English, replacing Mrs. Florence Gould, resigned at an annual salary rate of $2,070, 10-months basis, yearly tenure, effective April 1, 1946. Requires additional $10 due to higher salary rate: $10.00
- Return from leave of absence of W. F. G. Thacher, Professor of English, for one-third time, for the spring term, at an annual salary rate of $4,166.84: $462.96
- Appointment of Mrs. Iva Curtis Orme as half-time Instructor in English, for the spring term, at an annual salary rate of $1,055, 10-months basis: $345.00

**Addn to Journalism**
- Addition to salary budget to employ half-time graduate assistant for the spring term: $110.00*
- Addition to the wage budget: $100.00*

*To be provided from an unfilled salary position.

**Addn to Social Science Survey**
- Addition to materials and expense budget: $150.00

**Addn to Physics Dept.**
- Addition to the wage budget: $650.00

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Addn to Geology and Geography
Geology and Geography
Addition to the wage budget $200.00
Addition to the materials and expense budget 100.00

Addn to Classics Department
Increase in time for Dr. Frederick M. Combellack, Assistant Professor of Latin and Greek, from 90 per cent to full-time, for the spring term, at an annual salary rate of $2,570 89.00

Addn to Arch and Allied Arts
School of Architecture and Allied Arts
Addition to the wage budget 1,200.00

Addn to Library
Library
Addition to wage budget 1,934.00

Addn to Business Office
Because of the tremendous volume of work in the Business Office due to increased enrollment, the Board approved a further addition of $675 to wages, funds to be provided from the Board's unappropriated fund but to be offset by increased income from the Veterans Administration Book Overhead reimbursement.

Addn to Dean of Men
Because of the volume of work in the Dean of Men's Office, due to the increased enrollment, the Board approved a further addition of $336 to wages, $273 to materials and expense, and $175 to equipment, funds to be provided from the Board's unappropriated fund but to be offset by increased income from the Veterans Administration Book Overhead reimbursement.

Total University request from Board's unappropriated fund $15,712.07

State College

Addn to General Chemistry
Any breakage occurring in General Chemistry is charged against the student's incidental fee deposit in the Business Office. Navy students do not make this deposit and the cost of ordinary breakage is presumably covered in the Navy contract. The breakage charged against Navy students for the fall term aggregates $58.32 and the Board directed that this amount be reimbursed from the Board's unappropriated fund.

Appointment of W. R. Parker
Appointment of William R. Parker as Instructor in Speech for the spring term, at an annual salary rate of $2,400, 10-months basis, effective April 1, 1946. Requires $800 in 1945-46 to be provided from the Board's unappropriated fund.

Addn for Biology Colloquium
In order to renew the Biology Colloquium at Oregon State College for this year, the Board approved the appropriation of $200 from the Board's unappropriated fund to aid in the financing of this project.
Addn to Cover
Added Cost
on J Prefab.

At the September 11, 1945 meeting the Board approved the purchase of three prefabricated houses, at a total cost of $10,131, to be used for skilled farm workers on the Oregon State College farms. It now appears that the actual cost of these houses, including utility connections, is $10,929.52. The necessary appropriation of $798.52 to cover the cost was approved by the Board.

Due to increased enrollment and increased wage rates, the Board approved the following adjustments for 1945-46, funds to be provided from the Board's unappropriated fund:

Addn to Registrar's Office

Registrar's Office
Addition to the wage budget $1,875.00

Addn to Dean of Men

Dean of Men
Addition to wage budget 250.00
Addition to materials and expense 200.00

Addn to Housing and Employment

Housing and Employment
Addition to wage budget 80.00
Addition to materials and expense budget 50.00

Addn to News Bureau

News Bureau
Addition to wage budget 250.00

Addn to Math.

Mathematics
Reappointment of Leon R. Foote, Instructor in Mathematics for the spring term, at a salary rate of $800 for the term $800.00

Leave of absence without pay for Dr. Rhoda Manning, Assistant Professor of Mathematics, for the spring term, for rest and recuperation; and the appointment of Mrs. Florence S. Bakkum as Instructor in Mathematics, for the spring term, at a salary rate of $800 for the term. Salary savings of $90 to revert to the Board's unappropriated fund.

Addition to the wage budget 1,641.41

Addn to School of Engineering

School of Engineering
Addition to wage budget to provide part-time services of 3 men in general engineering 932.00

Increase from two-thirds time to full-time for Charles E. Allen, temporary instructor, for the spring term, at a salary rate of $250 per month 208.33
Addn to Bus. and Industry

Division of Business and Industry

Addition to wage budget of Business Administration 100.00
Addition to wage budget of Secretarial Science 200.00
Continuation of appointment of Mrs. Beulah Fisher, Instructor in Secretarial Science, for the spring term, at a rate of $200 per month 600.00

Addn to School of Pharmacy

School of Pharmacy

Addition to materials and expense budget 350.00

Addn to School of Forestry

School of Forestry

Addition to wage budget 700.00

Addn to Dept. of English

Department of English

Increase in time for Willard Groshong, Acting Instructor in English, from half to full-time, for the spring term, with corresponding additional compensation 333.33

Addn to Dept of History

Department of History

Continuation of appointment of Dr. Lulu Garrett as temporary Instructor of History, for the spring term, at a salary rate of $250 per month 750.00

Addn to Dept of Political Science

Department of Political Science

Addition to wage budget 250.00
Addition to materials and expense budget 50.00

Addn to Dept of Phy. Ed.

Department of Physical Education

Addition to wage budget 900.00

Addr to Bacteriology

Bacteriology

Addition to wage budget 665.00
Addition to materials and expense budget 85.00

Addn to Chemistry

Chemistry

Addition to wage budget 410.00
Addition to materials and expense budget 700.00
Addn to Entomology  
**Entomology**  
Addition to wage budget  
289.60  
Addition to materials and expense budget  
50.00  
Addition to travel budget  
25.00

Addn to Botany  
**Botany**  
Addition to wage budget  
990.00  
Addition to materials and expense budget  
200.00

Addn to Physics  
**Physics**  
Continuation of appointment of J. K. Trolan as Acting Instructor, for the spring term, at a salary rate of $750 for the term  
750.00  
Continuation of appointment of V. P. Barta as Acting Instructor, half-time, for the spring term, at a salary rate of $360 for the term  
360.00  
Appointment of R. W. Lawrence as Acting Instructor, half-time, for the spring term, at a salary rate of $360 for the term  
360.00  
Appointment of C. C. Byers as Acting Instructor, half-time, for the spring term, at a salary rate of $375 for the term  
375.00  
Addition to materials and expense budget  
238.00  
Addition to wage budget  
150.00

Addn to Zoology  
**Zoology**  
Addition to wage budget  
325.00  
Addition to materials and expense budget  
425.00

Total State College request from Board's unappropriated fund  
$18,609.86

The State College is reverting $6,931.92 from the funds approved for the architect for the Naval ROTC Building and $2,500 from the allotment for Landscape Architect Taylor's fee.

**Oregon College of Education**

Addn to Physical Plant  
In order to restore janitorial service in the entire Physical Education Building and to carry out a program of reconditioning of the Physical Education grounds, the Board approved the addition of $900 to the wage budget of the Physical Plant, to be provided from the Board's unappropriated fund.
Increase in time for Katharine Arbuthnot
In order to retain the services of the present janitorial staff, the Board approved the addition of $180.83 to the janitorial wage budget for the current year, to be provided from the Board's unappropriated fund.

Due to the large increase in enrollment, the Board approved the addition of $325 to the Library wage budget and $125 to the Registrar's wage budget, from the Board's unappropriated fund, to avoid an overdraft in those two budgets at the end of the fiscal year.

The Board approved the addition of $150 from the Board's unappropriated fund to the President's Office budget to cover expenses incurred and to be incurred in carrying on the promotional program at Southern Oregon College of Education.

Appoint. of Elliott MacCracken as Instructor in Science, at an annual salary rate of $3,000, 12-months basis, yearly tenure, effective June 10, 1946. Requires $175 in 1945-46 to be provided from the Board's unappropriated fund.

The Board approved the following institutional requests to be met from the Reserve for Staff Members Returning from Leave:

Return from military leave of Willis Warren, as Assistant Librarian, at an annual salary rate of $3,070, rank of Assistant Professor, 12-months basis, indefinite tenure, effective March 18, 1946. Requires $883.04 in 1945-46 to be provided from the Reserve for Staff Members Returning from Leave.

Return from military leave of Kenneth Munford as Instructor in English, with an increase in salary from $1,600 to $2,600, 10-months basis, yearly tenure, effective April 1, 1946. Requires $866.57 in 1945-46 from the Reserve for Staff Members Returning from Leave.

Return from military leave of Dr. M. P. Chapman as Instructor and Research Assistant in the Department of Veterinary Medicine, with an increase in salary from $2,000 to $3,000, 12-months basis, yearly tenure, effective March 1, 1946. Requires $380 for the
remainder of the fiscal year from the Reserve for Staff Members Returning from Leave, and a transfer of $620 from wages to salary in the Veterinary Medicine Department of the Experiment Station.

J. B. Long, Return from leave
Return from military leave of J. B. Long, Assistant Professor of Fish and Game Management, with an increase in salary from $2,470 to $2,800, 10-months basis, indefinite tenure, effective April 1, 1946. Requires $840 in 1945-46 from the Reserve for Staff Members Returning from Leave.

R. W. Dougherty, Return from leave
Return from military leave of Dr. R. W. Dougherty, Assistant Professor in the Department of Veterinary Medicine, with an increase in salary from $2,900 to $3,600, 12-months basis, yearly tenure, effective April 1, 1946. Requires $180 for the remainder of the fiscal year from the Reserve for Staff Members Returning from Leave and a transfer of $720 from wages to salary in the Veterinary Medicine Department of the Experiment Station.

Southern Oregon College of Education

L. Messenger, Return from leave
Return from military leave of Loren Messenger, Assistant Professor of Psychology, with an increase in salary from $3,000 to $3,600, 12-months basis, indefinite tenure, effective June 1, 1946. Requires $300 in 1945-46 to be provided from the Reserve for Staff Members Returning from Leave.

SALARY ADJUSTMENT RESERVE
The Board approved the following institutional requests to be met from the Institutional Salary Adjustment Reserve:

Medical School

Addn to Increase Salaries of Nursing Staff
The Portland Council of Hospitals has approved a $20 per month increase in the basic rate for graduate nurses, effective April 1, 1946. Since the Doernbecher Memorial Hospital for Children and the Outpatient Clinic are in competition with other Portland hospitals, it is necessary for them to adjust salaries to retain the services of their staff. Accordingly, the Board approved an increase of $10 per month for the 27 nurses employed, which requires $810 for the balance of the current fiscal year to be provided from the Institutional Salary Adjustment Reserve.

Sal. Adj.
Salary adjustments as follows, effective April 1, 1946:

M. E. Hughes
Margaret E. Hughes, Head Laboratory Technician, from $2,400 to $2,700.

Laura Martin
Laura P. Martin, Medical Record Librarian, from $2,310 to $2,700.

S. Thompson
Shirley Thompson, Superintendent of Doernbecher Memorial Hospital for Children, from $2,670 to $3,000.

Requires $255 in 1945-46 to be provided from the Institutional Salary Adjustment Reserve.
The Board approved the following personnel adjustments at the University:

**R.C. Swank, Appointment**
Appointment of Dr. Raynard C. Swank as Librarian, at an annual salary rate of $5,000, rank of Professor, 12-months basis, yearly tenure, effective July 1, 1946. Dr. Swank is included in the University budget for 1946-47.

**M.S. Pratt, Appointment**
Appointment of Miss Mary Simpson Pratt as Junior Assistant in the Reference Department of the Library, at an annual salary rate of $1,980, rank of Instructor, 12-months basis, yearly tenure, effective April 15, 1946. Requires $418 in 1945-46 to be provided from $900 unused funds available for the position. Remaining $482 to be transferred to wages.

**D. Halbakken, Appointment**
Appointment of David S. Halbakken as Graduate Assistant in History for two-thirds time, at an annual salary rate of $440, 10-months basis, yearly tenure effective April 1, 1946. This is a new position and requires $146.67 in 1945-46 to be transferred from wages to salary in the History Department.

**Eyler Brown, Designated as Acting Dean**
Designation of Eyler Brown, Associate Professor of Architecture, as Acting Dean of the School of Architecture and Allied Arts for the remainder of the academic year or until a Dean of the School is appointed, with an increase in salary from $3,070 to $3,670, effective March 15, 1946. Requires $222.22 in 1945-46 to be provided from salary savings due to the death of Dean Lawrence. Remaining salary savings of $1,849.99, due to Dean Lawrence's death, to revert to the Board's unappropriated fund.

**M. Mikulak, Return from leave**
Return from military leave of Michael N. Mikulak, Backfield Coach in the Athletics Department, with an increase in salary from $2,600 to $3,000, 12-months basis, yearly tenure, effective March 15, 1946. Requires $1,064.52 in 1945-46 to be transferred from increased activity fee income.

**Increase in time for faculty of Sch. of Music**

**George Hopkins**
George Hopkins, Professor of Piano, from 28 per cent to full-time, and a corresponding salary adjustment from $1,075.60 to $3,770.

**S. Nilssen**
Sigurd Nilssen, Professor of Voice, from 22 per cent to full-time, and a corresponding salary adjustment from $839.40 to $3,770.

**D. W. Allton**
Donald W. Allton, Assistant Professor of Organ and Theory, from 67 per cent to full-time, and a corresponding salary adjustment from $2,000 to $3,200.

**A. Elston**
Arnold Elston, Assistant Professor of Music, from 90 per cent to full-time, and a corresponding salary adjustment from $2,600 to $3,000.
Requires an additional $7,205 in 1946-47 to be offset by an increase in estimated fee income. These adjustments appear in the 1946-47 University budget.

P. Rossi,
Resignation

Resignation of Miss Phyllis Rossi, Librarian at the Dental School, at an annual salary rate of $1,500 for 60 per cent time, effective December 31, 1945; and the appointment of Thomas Harold Cahalan as Librarian, at an annual salary rate of $2,600, rank of Instructor, 12-months basis, yearly tenure, effective May 14, 1946. Salary savings of $407.54, due to delay in appointment, to be transferred to wages.

The Board approved the following personnel adjustments at the State College:

R. W. Every,
Appointment

Appointment of Robert Wilson Every as Extension Specialist in Entomology to replace Robert E. Rieder, resigned, at an annual salary rate of $3,864, rank of Assistant Professor, 12-months basis, indefinite tenure, effective April 1, 1946. Requires $966 in 1945-46 to be transferred from the Director's Reserve.

R. G. Rosenstielt,
Appointment

Appointment of R. G. Rosentiel as Assistant Entomologist in the Asst. Experiment Station, at an annual salary rate of $3,200, rank of Professor, 12-months basis, yearly tenure, effective April 1, 1946. Requires $800 in 1945-46 to be transferred from wages to salary in the budget of the Department.

A. Pulliam,
Appointment

Appointment of A. L. Pulliam as County Agent-at-Large, at an annual salary rate of $3,600, rank of Assistant Professor, 12-months basis, indefinite tenure, effective April 1, 1946. Requires $900 in 1945-46 to be transferred from Emergency Assistants wage budget.

J. B. Kearney,
Appointment

Appointment of Mrs. Joan Booth Kearney as Emergency Assistant-at-
Large, at an annual salary rate of $2,400, rank of Instructor, 12-
months basis, yearly tenure, effective May 1, 1946. This is a new position and requires $400 in 1945-46 to be transferred from wages to salary in the Emergency Assistant budget.

E. M. Nelson,
Appointment

Appointment of Elgar M. Nelson as County Agent-at-Large, at an annual salary rate of $4,200, rank of Associate Professor, 12-months basis, indefinite tenure, effective April 1, 1946. Requires $1,050 for the remainder of the fiscal year to be provided from the Emergency Assistants budget.

R. Alexander,
Appointment

Appointment of Robert M. Alexander as Administrative Assistant in the Experiment Station, at an annual salary rate of $3,000, rank of Instructor, 12-months basis, yearly tenure, effective April 15, 1946. Requires $633.33 for the balance of the current fiscal year to be transferred from the requisition budget of Administration and Publications.

E. J. Lathrop,
Appointment

Appointment of Ernest Jennings Lathrop as County Club Agent of Umatilla County, at an annual salary rate of $2,808, rank of Instructor, 12-months basis, yearly tenure, effective April 15, 1946. Requires $592.80 in 1945-46 to be transferred from the wage budget of Emergency Assistants.
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H. McNeal, Appointment
Appointment of Harry McNeal as Research Fellow, half-time, at the Eastern Oregon Livestock Branch Experiment Station, at an annual salary rate of $1,200, 12-months basis, yearly tenure, effective April 15, 1946. This is a new position and requires $253.33 in 1945-46 to be transferred from wages in the Station budget.

B. E. Black, Appointment
Appointment of Bertron E. Black as Emergency Assistant in Washington County, at an annual salary rate of $2,070, rank of Instructor, 12-months basis, yearly tenure, effective April 1, 1946. This is a new position and requires $667.50 in 1945-46 to be transferred from wages in the Emergency Assistants budget.

M. Tuinstra, Appointment
Appointment of Miss Margaret Tuinstra as Assistant Accountant in the Experiment Station and School of Agriculture, at an annual salary rate of $1,900, 12-months basis, yearly tenure, effective April 1, 1946. Requires $475 in 1945-46 to be transferred from wages in the Administration budget, Agricultural Experiment Station.

R. Hilborn, Appointment
Appointment of Miss Ruth Hilborn as Accountant in the Experiment Station and School of Agriculture, at an annual salary rate of $2,600, 12-months basis, yearly tenure, effective April 1, 1946. Requires $650 in 1945-46 to be transferred from Administration account of the Medford Branch Station and Sherman Branch Station accounts in the Experiment Station.

H. Sellie, Appointment
Appointment of Miss Helen Sellie as Home Demonstration Agent-at-Large, at an annual salary rate of $2,604, rank of Instructor, 12-months basis, yearly tenure, effective April 25, 1946. This is a new position and requires $477.50 in 1945-46 to be transferred from the requisition budget of Emergency Assistants.

Salary adjustment for Dr. J. A. Milbrath, Associate Professor in the Experiment Station Department of Plant Pathology, from $3,800 to $4,200, 12-months basis, indefinite tenure, effective April 1, 1946. Requires $100 in 1945-46 to be transferred from the wage budget of the Experiment Station budget.

Salary adjustment for Herold Loughead, Assistant County Agent in Clackamas County, from $2,808 to $3,000, rank of Instructor, 12-months basis, yearly tenure, effective April 1, 1946. Requires $48 in 1945-46 to be provided from the Director's Reserve.

A. Steiner, Resignation
Resignation of Andrew Steiner, Assistant Professor and Assistant Horticulturalist in the Experiment Station, to accept another position, effective March 1, 1946. Salary savings of $916.72 in 1945-46 to be transferred to wages.

J. F. Parent, Resignation
Resignation of James F. Parent, Assistant County Agent of Baker County, effective April 13, 1946; and the appointment of Wallace Buholz as Assistant County Agent of Baker County, at an annual salary rate of $2,808, 12-months basis, yearly tenure, effective April 1, 1946. Requires $130.92 in 1945-46 from Director's Reserve due to overlapping time and higher salary rate.
A. Rosenwald, Resignation

Resignation of Dr. Arnold S. Rosenwald, Assistant Professor of Veterinary Medicine, to accept another position, effective April 15, 1946. Dr. Rosenwald has been on military leave and no funds are budgeted for him in the current year.

Adjustments as follows in county agent staffs:

G. Lear, Ret. from leave

Return from military leave of Gene Lear as County Agent of Deschutes County, with an increase in salary from $2,240 to $3,408, rank of Assistant Professor, 12-months basis, indefinite tenure, effective April 1, 1946.

H. G. Smith, Transfer

Transfer of H. G. Smith from County Agent of Deschutes County to County Agent of Tillamook County, at an annual salary rate of $3,804, rank of Assistant Professor, 12-months basis, indefinite tenure, effective April 15, 1946.

C. Bergstrom, Leave of absence

Leave of absence without pay for one year for C. H. Bergstrom, County Agent of Tillamook County, effective April 30, 1946.

Requires a transfer of $142 from the Director's Reserve to the Deschutes County Agent budget and $124.50 from the Director's Reserve to the Tillamook County Agent budget because of overlapping time of appointments.

J. G. Roof, Leave of absence

Leave of absence without pay for Dr. Jack G. Roof, Assistant Professor of Physical Chemistry, for the spring term. Dr. Roof's work will be divided among the present staff with recommended salary increases as follows for the spring term:

M. Williams, Sal. adj.

Dr. Max Williams, Assistant Professor, from $2,670 to $3,270, 10-months basis.

A. Scott, Sal. adj.

Dr. Allen Scott, Instructor, from $2,670 to $2,970, 10-months basis.

Funds required for these increases for the remainder of the year to be provided from released salary of Dr. Roof. The remaining $790 salary savings, due to Dr. Roof's leave, to be transferred to wages.

S. B. Hall, Leave of absence

Leave of absence without pay for S. B. Hall, County Agent of Multnomah County, for one year, effective April 30, 1946, to travel throughout the United States to purchase purebred Holstein cattle for livestock operators in the Argentines. Salary savings of $600 in 1945-46 to be transferred to the Director's Reserve.

The Board approved the following personnel adjustments at the Medical School:

W. S. Conklin, Transfer of salary

Transfer of entire salary of Dr. William S. Conklin, Chief Surgeon of the University State Tuberculosis Hospital, to the State Tuberculosis Hospital budget, effective March 1, 1946. Prior to that date Dr. Conklin served in the capacity of Assistant Professor of Surgery and $2,400 of his total $3,900 salary was paid from the Mackenzie Professorship in Surgery account. Salary savings of $500
in the Mackenzie Professorship in Surgery to be transferred to the Mackenzie Memorial Clearing Account.

Promotions as follows: Promotion in rank for the following members of the faculty, effective April 18, 1946:

H. C. Blair  Dr. Harry Clyde Blair, from Assistant Clinical Professor to Associate Clinical Professor of Orthopedic Surgery.
R. B. Karkeet  Dr. Robert Budd Karkeet, from Clinical Associate to Associate Clinical Professor of Otolaryngology.
D. L. Palmer  Dr. Dorwin Lewis Palmer, from Assistant Clinical Professor to Associate Clinical Professor of Radiology.
E. M. Taylor  Dr. Edgar Merle Taylor, from Assistant Clinical Professor to Associate Clinical Professor of Ophthalmology.
E. D. Dubois  Dr. Earl Danford Dubois, from Clinical Associate to Assistant Clinical Professor of Medicine.
C. E. Gurney  Dr. Charles Ernest Gurney, from Clinical Associate to Assistant Clinical Professor of Surgery.
A. H. Illese  Dr. Alferd Henry Illese, from Clinical Associate to Assistant Clinical Professor of Dermatology and Syphilology.

No change in budget as these are all volunteer appointments.

The Board approved the following personnel adjustment at Oregon College of Education:

Jane Dale, Resignation  Resignation of Miss Jane Dale, Supervising Teacher of Independence Training School, to accept a position in the English Department at Oregon State College, effective March 31, 1946. Salary savings of $291.71 in 1945-46 to be transferred to the Training School's wage budget to employ substitute assistance.

The Board approved the following personnel adjustment at Southern Oregon College of Education:

Jeanette Smith, Sabbatical leave on full salary for Miss Jeanette Smith, Assistant Professor of Education, for the summer term, for advanced study.

No change in budget.

HEARING ON PROFESSOR EARL G. MASON RE RELEASE FROM STATE COLLEGE
At 12:05 P. M. the Board transferred its session to Room 306, Benson Hotel, to hear an appeal of Professor Earl G. Mason of the School of Forestry at Oregon State College on his release, as recommended by Chancellor Hunter and President Strand and approved in the 1946-47 budget.

President Willard L. Marks called upon President Strand, who presented the contents of a letter addressed to Professor Mason dated April 17, 1946, which indicated the reasons for Professor Mason's release as of July 1, 1946. (A copy of this letter is on file in the Board's Office.)

Professor Mason then presented and read two documents, one a typewritten statement and another a printed statement, both addressed to the State Board of Higher Education. (Copies of these documents are on file in the Board's Office.)
Following the written presentations made by President Strand and Professor Mason, an opportunity was presented to both Dr. Strand and Professor Mason to make any oral statements they desired. President Marks also called on Dean Dunn of the School of Forestry who indicated that he had very little to add to the presentation made by President Strand. (A transcript of the discussion is on file in the Board's Office.)

Following the hearing, President Strand requested that his recommendation, as approved in the budget, be reaffirmed by the Board.

Upon motion by Dr. Kleinsorge and second by Mr. Oliver, the Board voted unanimously to reaffirm the action taken in the budget in releasing Professor Earl G. Mason of the School of Forestry as of July 1, 1946.

ADJOURNMENT The Board adjourned at 1:10 P. M.

WILLARD L. MARKS, President

CHARLES D. BYRNE, Secretary