STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
July 23, 1946
10:12 A.M.

MEETING #155 A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on July 23, 1946.

ROLL CALL The meeting was called to order at 10:12 A.M. by the President of the Board, Willard L. Marks, and on roll call the following answered present:

Leif S. Finseth
R. E. Kleinsorge
Mrs. E. E. MacNaughton

Phil Metschan
Edgar W. Smith
Willard L. Marks

Absent: Herman Oliver, Beatrice Walton Sackett, A. R. Watzek.

There were also present: Dr. Charles D. Byrne, Secretary of the Board; President Harry K. Newburn of the University of Oregon; President A. L. Strand of Oregon State College; President C. A. Howard of Oregon College of Education; President Elmo Stevenson of Southern Oregon College of Education; Dean J. F. Cramer of the General Extension Division.

RE ABSENCE OF SACKETT, WATZEK AND OLIVER President Marks reported that Mrs. Sackett would be unable to be present at this meeting of the Board because of illness; that Mr. Watzek is in the East on business; and that Mr. Oliver is extremely busy with his farming operations and would be unable to be present.

APPOINTMENT OF MRS. E. E. MACNAUGHTON President Marks reported that Mrs. E. E. MacNaughton of Portland had been appointed by the Governor as the new member of the Board of Higher Education to complete the term of Mr. R. C. Groesbeck, resigned. Mr. Marks welcomed Mrs. MacNaughton to the Board in behalf of all its members.

MINUTES APPROVED The Board voted to dispense with the reading of the minutes of the last meeting held June 10, 1946, and approved the minutes of this meeting as they appeared in the docket.

ADDITIONAL QUONSET HUTS FOR OSC Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital Outlay Committee, presented the following report:

"Under previous authorization, Oregon State College has been erecting a number of new quonset huts on the campus to provide additional classroom, office and laboratory space to help care for the enrollment this fall. President Strand reported to the Committee that these are proving very satisfactory in other institutions and he is certain they will be equally so here for the period of the emergency. In view
of additional needs, President Strand requested authorization to use approximately $16,000 from the State College portion of the building fund for four additional huts. Of these, two would be used to house the Botany Herbarium which must move from its present location, and one each for expansion of the College Business Office and the Fish and Game Management Department in the School of Agriculture. The Committee recommends approval of this request.

The Board approved the erection of four additional quonset huts on the State College campus at an expenditure of approximately $16,000.

Dr. Kleinsorge reported as follows concerning roofing over a portion of the area between two Industrial Arts Shops:

"Several members of the Board, while at Oregon State College some months ago, were shown a proposed project of roofing over a portion of the area between two Industrial Arts Shops as a means of providing more room in that Department of the School of Engineering. At that time the rough estimates of cost appeared to be too high for the promised benefits. Because of the extreme needs for additional space for Industrial Arts laboratories, President Strand now believes that more thorough study of this project is warranted, the result to be reported to the Board at a later meeting. The Building Committee approves President's Strand's recommendation that the architectural firm of Jones and Marsh be asked to make a preliminary study of this possibility on a contingent fee basis, the resultant estimates to be reported to the Board as soon as possible."

The Board approved the employment of Jones and Marsh, on a contingent fee basis, to make a preliminary study of the project, with a report of the study to be made back to the Board at a later date.

Dr. Kleinsorge presented the following report concerning the use of up to $15,000 in dormitory balances at the State College to purchase government surplus cafeteria equipment now at the Naval Hospital:

"The Federal Public Housing Administration has turned over to the State College, for its use in student housing, the entire plant of the Corvallis Naval Hospital. A considerable portion of this is to be converted by the Government into housing units for married student veterans. Because of the delay in reconstructing the second government dormitory for single veterans on the campus, it will be necessary to house some of these single veterans at the Naval Hospital pending completion of the dormitory. As it will be necessary to feed the students at the hospital, President Strand recommends the use of up to $15,000 in dormitory balances to purchase government surplus cafeteria equipment now at the Naval Hospital. This would be used there as long as necessary, after which it will be needed for dormitories on the campus. The Building Committee, with the concurrence of members of the Finance Committee, recommends approval of this request."

The Board approved the report of the Committee and the expenditure of not to exceed $15,000 in dormitory balances at the State College to purchase surplus cafeteria equipment at the Naval Hospital.
FINANCING STUDY FOR OSC WOMEN'S DORMITORY

Dr. Kleinsorge made the following report regarding the proposed Women's Dormitory at Oregon State College:

"President Strand brought to the attention of members of the Building Committee the serious situation in housing for women on the Oregon State College campus and the need for early action if the proposed new dormitory is to be completed in time for use in the fall of 1947. While it is uncertain whether bids now will be any more favorable than those previously rejected, it appears advisable to investigate financing possibilities at both the State College and the University preparatory to possible readvertising for bids. The Committee, therefore, has asked the institutional executives working with the Board's Office, to make such a study and report at the September meeting."

The Board approved the report of the Building Committee.

RECONSTRUCTION OF PRESS BLDG AT U OF O

Dr. Kleinsorge presented the following report concerning the reconstruction of the Press Building at the University:

"President Newburn reported to the Committee that following the fire which damaged the Press Building on June 28, estimates as to the cost of restoring the building to its original condition were made. This amount will be obtained from the State Restoration Fund. He also reported, however, that it appears advisable to improve the structure by a change in roof construction, installing a fire wall between the main press room and the bindery and installing wire glass along two sides of the building, all as an added protection against future fire damage. Cost of these betterments is estimated at $1,902. He also reported that the building would be much more usable if accoustical tile were installed on the under side of the roof structure, at an additional cost of about $1,500. It appears to the Building Committee that it is good business to restore this building in the safest and most usable way possible. The Committee, therefore recommends that these improvements beyond restoration be authorized at their actual cost, not to exceed $3,500, and that the required funds be provided from the Board's reserve for building improvements."

The Board approved the report of the Committee and the recommendations contained therein.

COMPLETION OF OCE ADMINISTRATION BLDG.

Dr. Kleinsorge reported as follows regarding the completion of the third floor of the Oregon College of Education Administration Building:

"At the June meeting of the Board bids on completion of the third floor of the Oregon College of Education Administration Building were rejected as too high, following which President Howard was asked to report on the possibility of having the work done through the institution's physical plant organization. President Howard and Architect Kenneth C. Legge reported to the Committee the possibility of doing the job at a cost of around $30,000 through an arrangement with the Associated Builders Inc., of Corvallis. This arrangement would call for employing a foreman and the necessary labor through this concern and purchasing materials through regular channels. For the supervision, the Associated Builders would be paid for..."
service rendered on a percentage basis of total cost. Assurance was given that the project could be completed within three months. As this space appears to be badly needed, and as there appears to be no advantage in further delay, the Committee recommends that the arrangement reported be carried through subject to approval by the State Purchasing Agent."

The Board approved the report of the Committee and the recommendations contained therein.

CONSTRUCTION OF TENNIS COURTS AT EOCE

Dr. Kleinsorge made the following report with regard to the construction of two tennis courts at Eastern Oregon College of Education:

"In the days of the WPA, the Board authorized a project at Eastern Oregon College of Education calling for the construction of two tennis courts with WPA labor. The WPA was discontinued after the ground was prepared but before any construction could be carried out. President Maaske reported that it will be possible to complete the tennis courts now at lower cost than would be possible later because of the construction work already going on with the dormitory addition. President Maaske asked that he be authorized to use not to exceed $4,500 in constructing the tennis courts if materials can be obtained, and if the project appears feasible within the next month. Funds are to be supplied from unpledged building fees to the extent possible with the remainder to be met from balances in the Health Service account of the institution. The Building Committee so recommends."

The Board approved the report of the Committee and authorized Dr. Maaske to use not to exceed $4,500 in constructing the tennis courts, under the conditions recommended.

TRAILER UNITS FOR EOCE VETERANS' HOUSING

Dr. Kleinsorge concluded the report of the Building Committee as follows:

"President Maaske reported a need for more facilities at Eastern Oregon College of Education to house married veterans and that a group of government surplus trailer houses are available at Klamath Falls. If these are obtained, it will be necessary for the College to meet the cost of moving and installation, estimated at $18,500 for 52 family units, one laundry trailer and two toilet trailers. It is possible that the City of La Grande might be able to get these on a regular government housing project but as this is highly uncertain, President Maaske recommended that he be authorized to proceed with the project with the $18,500 to be taken from the building fund allotment of this institution. It is estimated that rentals on these will completely amortize the project in 2½ years. The Building Committee, with the concurrence of members of the Finance Committee, recommends approval of this request."

The Board approved the report of the Committee and authorized President Maaske to proceed with the project as recommended, with the $18,500 to be provided from the building fund allotment of the institution and to be amortized from rentals from the trailers.
Mr. Edgar W. Smith, Chairman of the Finance Committee, presented the following report:

"The Finance Committee, with other Board members present, gave thorough consideration yesterday to the biennial budget program as formulated through a conference of institutional executives. In addition to the general unrestricted funds for operation of the several units of the State System, there were presented the special requests for capital outlay and the restricted appropriations for such service activities as the Federal Cooperative Extension, and Agricultural and Home Economics Research. The general pattern for the biennial budget was approved as submitted, with certain modifications made by the Committee in consultation with members of the Building Committee.

"The Finance Committee recommends that the Board approve this general budget pattern, which will permit the Board's Office to report the totals to the State Budget Director as requested, with the understanding that final details will be worked out with the institutions by the Board's Budget Officer, for inclusion in the Board's official report and the State budget document."

The Board approved the report of the Committee and adopted the general budget pattern as presented, with the understanding that final details will be worked out with the institutions by the Budget Officer, for inclusion in the Board's official report and the State budget document.

Mr. Smith presented the following report concerning the possibilities of expanded enrollment at the Vanport Extension Center:

"Dean Cramer presented to the Committee the possibilities of expanded enrollment at the Vanport Extension Center. He indicated that there is in sight, at the present time, almost 600 students, consisting of those in attendance, plus 372 who have made application for the fall term. This assured enrollment will produce an additional $25,000 in income to the $100,000 already authorized by the Board for the Vanport budget. In view of the necessity of engaging additional staff members immediately, the Finance Committee is recommending that the authorized budget for the Vanport Extension Center be increased from $100,000 to $125,000."

The Board approved the report of the Committee and increasing the authorized Vanport Extension Center budget from $100,000 to $125,000.

Mr. Smith reported as follows concerning library and classroom facilities for the Vanport Extension Center:

"Dean Cramer also presented the problem of providing a library for the Center. Since this appeared to be a matter to work out within existing library facilities, if possible, it was referred to Dean Cramer to determine the possibility of securing a loan of library resources through Director Carlson of the State System Libraries, the State Librarian and the Portland City Library."
"Dean Cramer also reported that approximately $8,000 will be required to remodel certain buildings at Vanport for classrooms and other facilities for use during the academic year. Since funds are provided in the budget already approved, no action is required."

No action was taken by the Board.

Mr. Smith made the following report regarding the employment of an additional staff member at Southern Oregon College of Education:

"President Stevenson reported that the enrollment picture at Southern Oregon College of Education made it necessary to secure an additional staff member in the science field. This request had been submitted to the Finance Committee at the June meeting but was deferred pending more definite information on enrollment. Dr. Stevenson's recommendation called for an instructor to be employed at not to exceed $3,000. The Committee approves this recommendation."

The Board approved the employment of an additional staff member at Southern Oregon College of Education as recommended.

Mr. Smith reported as follows concerning the remodelling of some of the buildings at the Naval Hospital to house Oregon State College faculty members:

"President Strand reported to the Committee that there appears little likelihood that the second FPHA dormitory will be ready for occupancy by the fall term. College officials have given consideration to remodelling, with institutional funds, some of the buildings available at the Camp Adair Naval Hospital in addition to the units to be remodelled by FPHA. For temporarily caring for single students, no particular problem is presented. To provide housing for new staff members, who are finding it impossible to locate residences in Corvallis, is a serious problem and might result in either losing staff members already engaged or serious difficulty in securing additional staff members. It is estimated that through an expenditure of $70,000, the College could convert some of the buildings at the Naval Hospital to living quarters for enough staff members to relieve the situation. He requested authorization to proceed on such a program.

"The Committee recognizes the seriousness of the problem of providing living quarters for new faculty and, therefore, authorized Dr. Strand to proceed with a reconversion program not to exceed $70,000, funds to be advanced from dormitory balances at the State College and to be reimbursed from rental income for the apartments, mess operations at the Navy camp and from cafeteria operations on the campus."

The Board authorized Dr. Strand to proceed with a reconversion program at the Naval Hospital at an expenditure not to exceed $70,000, under the conditions recommended by the Finance Committee.
Mr. Smith concluded the report of the Finance Committee as follows:

"Dr. Strand also pointed out that with 6,000 students practically assured for the fall term and a budget authorization to care for only 5,500 students, it will be necessary to employ additional staff. He indicated that there would be a substantial amount of additional fee income beyond the amount estimated in the budget. The Committee recognizes where enrollments at the institutions are substantially above the estimates used in the budget, there will be the necessity of employing some additional staff members beyond those already authorized. It, therefore, directed that the institutional presidents submit to the Board's Office such request as may be deemed necessary for added staff. These can then be submitted to the Finance Committee for consideration with later confirmation by the Board at its regular meeting."

The Board approved the report of the Committee and directed the presidents to submit to the Board's Office such recommendations for added staff as may be necessary to handle increased enrollment.

President Marks presented resolutions from the Klamath County Chamber of Commerce and the Klamath County Junior Chamber of Commerce wherein they urged that the War Assets Administration be petitioned to withhold sale of property and equipment of the Klamath Falls Marine Barracks until the State System of Higher Education has sufficient time to determine the need of the Marine Barracks as an educational institution. The Board received the resolutions and directed that they be filed.

President Willard L. Marks reported that the Governor's Office had requested that the Board take steps to freeze the facilities at the Marine Barracks at Klamath Falls pending a determination by the Board of the need of this facility for handling the student loads at the several institutions. He further indicated that he had sent a letter polling the Board members as to whether such a request for freezing should be filed with the War Assets Administration. A majority of the Board members voted in favor of requesting this freeze to October 1, their vote being conditioned on (1) a later determination by the Board as to the need of the facility and (2) on the War Assets Administration turning over the facility to the State on the basis of a 100 per cent discount on the appraised value. On the basis of this favorable vote, under the conditions mentioned, Mr. Marks stated that he had authorized the Secretary of the Board to prepare and submit an appropriate letter to the War Assets Administration requesting the freeze of the facility to October 1.

Dr. Byrne reported that upon request of the Governor's Office, he had conferred with officials of the State Board of Education and with the Governor's Executive Secretary on the matter and it was agreed that if the State Board of Education acted favorably, a joint letter requesting the freeze would be filed by the proper officials of the State Board of Education and the State Board of Higher Education.
President Marks requested confirmation, for the purpose of record, of the vote of members of the Board on the matter. Upon motion by Mr. Smith and second by Mr. Finseth, the Board voted to confirm the poll taken by letter.

RE APPOINT.
OF MRS. E. B.
MACNAUGHTON

Dr. Byrne presented a communication from Governor Earl Snell advising the Board of the appointment of Mrs. E. B. MacNaughton of Portland as a member of the State Board of Higher Education, succeeding Mr. R. C. Groesbeck, resigned, for the term beginning June 13, 1946 and expiring March 2, 1948. The Board received the communication and directed that it be filed.

COMMUNICATIONS
FROM R. C.
GROESBECK

Dr. Byrne presented two communications from Mr. Groesbeck wherein he expressed his regret at finding it necessary to resign as a member of the State Board of Higher Education and indicating that his long association with the Board had afforded him great pleasure and profit. The Board received the communications and directed that they be filed.

RESOL. RE.
K. F. BARRACKS FROM
K. F. CITY
COUNCIL AND
AM. LEG.
POST No. 8

Dr. Byrne presented resolutions from the Klamath Falls City Council and from the Klamath Falls American Legion Post No. 8 wherein they requested that the War Assets Administration postpone plans for sale and disposal of any or all facilities or property at the Klamath Falls Marine Barracks until such time as the State of Oregon and the State Board of Higher Education has made final determination as to the utilization of this facility for higher educational purposes.

ELECTION OF
OFFICERS
FOR 1946-47

On motion by Mr. Finseth and second by Dr. Kleinsorge, the Board unanimously reelected for the year 1946-47 the present officers of the Board, namely Willard L. Marks, President; Beatrice Walton Sackett, Vice President; and Edgar W. Smith, the third member of the Executive Committee.

GIFTS

The Board officially accepted the following gifts and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

University

Gift of two rare Atlases from Mr. Paul Van de Velde, to the University Library.

Gift of $500 from the American Philosophical Society, Philadelphia, to be used for archaeological research work in the Department of Anthropology, under the direction of Dr. L. S. Cressman.

Gift of $703.10 from the trustees of North Pacific College of Oregon for the establishment of the Herbert C. Miller Emergency Loan Fund at the University of Oregon Dental School.

Gift of $600 for three regular scholarships of $200 each, and $700 for special scholarships, from the University of Oregon Mothers.

Gift of $880 from the University of Oregon Mothers to the University of Oregon Mothers Emergency Loan Fund.
Gift of $120 from Kwama to the Erb Memorial Student Union Building Fund.

Grant of $300 from the American Academy of Arts and Sciences, Boston, to cover a research grant made to Professor Pierre J. Van Rysselberghe of the Chemistry Department.

Gift of $549.39 from student organizations to the Student World War II Memorial Fund.

**State College**

Gift of 412 volumes from Professor and Mrs. J. S. Jones of Corvallis, together with $100 to be used for binding some of the later volumes. These volumes are to remain in the Department of Agricultural Chemistry and are in memory of Professor and Mrs. Jones' two sons who were lost in the war.

**Medical School**

Grants as follows from the Oregon Division of the American Cancer Society:

Grant-in-aid of $1,500 to be used for research under the direction of Dr. J. Karl Poppe, Clinical Associate in Surgery.

Grant of $1,000 for the purchase of radon seeds for use in selective cases of indigent persons being treated.

Gift of $1,050 to pay one half the salary of an X-ray technician.

**Eastern Oregon College of Education**

Gifts totaling $1,332, for all-tuition scholarships in 1946-47, as follows:

- B.P.O.E. 433, La Grande, 10 @ $74...
  $740
- American Legion Post No. 43, La Grande...
  $74
- E.O.C.E. Alumni Association, La Grande...
  $74
- Dr. Thomas E. Griffith, The Dalles...
  $74
- Mrs. and Mrs. G. I. Hess, Union...
  $74
- Mrs. Della C. Wagner, La Grande...
  $74
- Van Petten Lumber Company, La Grande...
  $74
- Mr. Henry L. Hess, Portland...
  $74
- Eddy's Bakery, La Grande...
  $74

Gift of $100 from Judge and Mrs. R. J. Green of La Grande, for a faculty service scholarship.

Gift of $100 from the Mt. Emily Lumber Company of La Grande, for a bachelor of science degree scholarship.

Gift of $125 from Dr. and Mrs. A. L. Richardson of La Grande, to publish a booklet of E.O.C.E. songs.
Jerry Saylor, Secretary of the State Retirement Board, has indicated that the State Retirement Board will accept coverage under the Federal Retirement Act in lieu of State retirement membership for those employees engaged jointly by the State and Federal government. The Board authorized the State College Business Office to withhold the required 5 per cent contribution from the monthly salary of each staff member coming under the Federal Retirement System, in compliance with advice given by the Federal Extension Service.

In order to effect administrative and curricular economies, the Board directed that the Department of Mining and Metallurgical Engineering be discontinued as a separate entity and that the subject field be transferred to the Department of Chemical Engineering with a changed designation of the latter department to the "Department of Chemical and Metallurgical Engineering." The existing budget and service accounts are to be combined.

In order to provide sites for structures in the permanent building program at Eastern Oregon College of Education and a location for the veterans' dormitory unit already allocated by FHA, it appears advisable to request the City Commission of La Grande to vacate two alleys in the two-block area across from the Ackerman Training School which the Board has acquired in recent years. The following resolution was presented for adoption:

WHEREAS, it has been found necessary and expedient to close and vacate the alleys in Block 44 and Block 47, Chaplin's Addition, Union County, City of La Grande, Oregon, for the purpose of accommodating contemplated new buildings on the college campus, and

WHEREAS, all of Block 47 and all of Block 44, except 2/3 of a lot in Block 44 on which there is located a residence, is now owned by the State of Oregon, acting by and through the State Board of Higher Education in behalf of Eastern Oregon College of Education;

NOW, THEREFORE, BE IT RESOLVED THAT, the proper officer or officers of the State Board of Higher Education, acting on behalf of Eastern Oregon College of Education, be empowered to submit a petition to the City Commission of La Grande, Oregon, to close and vacate the alleys in Block 44 and Block 47, as hereinbefore described.

On motion by Mr. Metschan and second by Mr. Smith, the resolution was unanimously adopted.

The Board granted Dean Cramer authority to set up a system of charges to cover insurance on films loaned by the Department of Visual Instruction of the General Extension Division. In the past it has been difficult to collect from users for damage to the films. The following increase in fees was approved to cover the insurance:

Film shipment containing less than 60 minutes of film . . . . $ .10
Film shipment containing 60 minutes or more of film . . . . $ .20
The Board voted to confirm the action of the following members in approving the candidates for degrees and diplomas at the several institutions:

- University of Oregon: A. R. Watzek
- Oregon State College: Edgar W. Smith
- Oregon College of Education: Leif S. Finseth
- Eastern Oregon College of Education: Herman Cliver
- Southern Oregon College of Education: R. C. Groesbeck

Signed copies of the lists of approved candidates are on file in the Board’s Office.

The Board approved the following appropriations from the Board’s unappropriated fund for the past year 1945-46:

**UNIVERSITY**

**Addn to Commencement Budget:**
Due to a larger graduating class in 1946 and to the fact that President Newburn was inaugurated at the graduation exercises, the Commencement expense was greater than usual. Appropriation approved. $288.78

**Addn to Editor's Office Budget:**
Due to the heavy enrollment, it was necessary for the Editor's Office to reprint the 1945-46 University catalog and to print an unusually large number of the 1946-47 catalogs. Appropriation approved. $653.83

**Addn to Speech and Dramatic Arts:**
To prevent an overdraft in the Division of Speech and Dramatic Arts, a budget addition is necessary, to be covered later by an increase in estimated income, Drama Receipts. Appropriation approved. $100.00

Total approved for University from 1945-46 unappropriated fund. $1,042.61

**STATE COLLEGE**

In order to avoid an overdraft in the Light and Power budget of the Physical Plant, a budget addition was required. Appropriation approved. $1,307.17

Due to the strike at the Corvallis Lumber Company last winter, it was necessary for the State College to burn fuel oil rather than hogged fuel. Fuel oil is more costly than hogged fuel and caused an overdraft in the Heating Plant budget. Appropriation approved. $4,870.44

In order to avoid an overdraft in the Diplomas and Certificates at the end of the fiscal year, a budget addition is required. Appropriation approved. $191.60

Total approved for State College from 1945-46 unappropriated fund. $6,369.21
Medical School

In order to avoid an overdraft in the heat and gas, light and power, and elevator accounts, a budget addition is required. Appropriation approved . . . . . . . $2,900.00

To cover increased expenditures in the post-graduate medical instruction program for the past year, a budget addition is necessary, to be covered later by additional realized fee income. Appropriation approved . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . ..
Funds are required to provide an Instructor in Biological Science to replace Dr. Charles Quaintance on sabbatical leave, for the period September 16, 1946 to June 30, 1947. Appropriation approved ........ $1,144.79

Total approved for Eastern Oregon College of Education from 1946-47 unappropriated fund .......... $8,794.79

General Extension Division

Due to lower enrollment than was anticipated at the 1946 summer session at Vanport, it was necessary to adopt the following revised budget, which requires the use of the $6,000 Board guarantee:

**Income**

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<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Student fees</td>
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<tr>
<td>Book handling charge</td>
<td>600.00</td>
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<td>Board guaranteed funds</td>
<td>6,000.00</td>
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<td><strong>Total Income</strong></td>
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**Expenditures**

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<th>Description</th>
<th>Amount</th>
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<td>Wages - faculty and other staff</td>
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<tr>
<td>Materials and expense</td>
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<tr>
<td>Travel</td>
<td>300.00</td>
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<tr>
<td>Equipment</td>
<td>1,100.00</td>
</tr>
<tr>
<td>Reserve for contingencies</td>
<td>212.02</td>
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<tr>
<td><strong>Total Expenditures</strong></td>
<td>$25,000.00</td>
</tr>
</tbody>
</table>

Appropriation approved .......... $6,000.00

Total approved for General Extension Division from 1946-47 unappropriated fund .......... $6,000.00

Grand total approved from 1946-47 unappropriated fund ........ $17,634.79

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**BUD. FUNDS TO VISUAL INSTRUCT. BUDGET**

Both income and expenditures in the 1945-46 Visual Instruction budget of the General Extension Division exceeded the original estimate. In order to avoid an overdraft in that account, the Board approved the budgeting of $900 from increased fee income as follows:

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<tr>
<td>Wages</td>
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</tr>
<tr>
<td>Materials and expense</td>
<td>600</td>
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</tbody>
</table>
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ADDN TO PORTLAND EXTENSION CENTER BUDGET

At the time the 1945-46 budget was set up for the Portland Extension Center, the fee estimate was $30,000. Both income and expenditures exceeded the original estimates and the Board approved the budgeting of $5,000 in increased fee income as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Wages</td>
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</tr>
<tr>
<td>Materials and expense</td>
<td>3,000</td>
</tr>
</tbody>
</table>

REAPPROPRIATION OF 1945-46 BALANCES IN CORRESPONDENCE

In order to increase rates of pay for readers and for authors of new correspondence courses in the General Extension Division, the Board approved the reappropriation of $1,500 from 1945-46 Correspondence Study balances to the 1946-47 budget.

BUDGET FOR VOCAL MUSIC INSTITUTE AT EOCCE

The Board approved the following budget for the Vocal Music Institute at Eastern Oregon College of Education, covering the period July 22 to August 29, inclusive:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>$1,070</td>
</tr>
</tbody>
</table>

Expenditures

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$825</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>235</td>
</tr>
<tr>
<td>Travel</td>
<td>10</td>
</tr>
<tr>
<td>Total</td>
<td>$1,070</td>
</tr>
</tbody>
</table>

ED. AND ATH. ACTIVITIES BUD. FOR SOCE

When the 1946-47 budgets were submitted, the Educational and Athletic Activities budget for Southern Oregon College of Education was inadvertently omitted. Accordingly, the Board approved the following budget for these activities:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>$6,000</td>
</tr>
<tr>
<td>400 students at $5 per term for 3 terms</td>
<td>$6,000</td>
</tr>
</tbody>
</table>

Expenditures

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials and expense</td>
<td>$6,000</td>
</tr>
</tbody>
</table>

BUDGET FOR SHORT COURSE FOR EMERG. TEACHERS AT EOCCE

The Board approved the following budget for the Short Course for Emergency Certificated Teachers at Eastern Oregon College of Education, for the period August 19 to 30, 1946:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>$660</td>
</tr>
<tr>
<td>60 enrollees @ $11</td>
<td>$660</td>
</tr>
</tbody>
</table>

Expenditures

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>3,560</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>100</td>
</tr>
<tr>
<td>Total</td>
<td>$660</td>
</tr>
</tbody>
</table>

ADDN TO LIBRARY WAGE BUD. AT U OF O

When the University budget was prepared under Budget Plan 2, no addition was made in the Library wage budget although enrollment increases are certain to result in heavier wage expenditures. In order to provide additional clerical assistance, the Board approved the transfer of $2,860.41 from the University Reserve for Enrollment Increases to the wage classification in the Library budget.
To cover the cost of wage assistance ($450) and materials ($50) for Dr. F. M. Hunter for the fiscal year 1946-47, the Board approved a transfer of $500 from the wage budget set up for the Chancellor's Office to the Extension Division budget.

The Board approved the following budget transfers to cover overdrafts in 1945-46 budgetary accounts at the State College as of July 1, 1946:

To cover cost of operating certain classrooms 12 months instead of the usual 9 months, transfer $4,500 from Building Repairs to the Janitorial budget.

To cover the cost of work transferred from the Office of Personnel Coordinator to the President's Office and the Registrar's Office, a transfer of $2,657.98 from savings in the budget for Personnel Coordinator to the following accounts:

- President's Office: $50.00
- Registrar's Office: $2,465.31
- Diplomas and Certificates: $162.67
- Total: $2,657.98

The Board approved the following budget transfers to cover overdrafts in 1945-46 budgetary accounts at the Medical School as of July 1, 1946:

From Medical School Instruction: $1,800.00
- Nursing Education: $575.00
- Child Guidance: $437.10
- Total: $2,812.10

To Business Office: $610.00
- Outpatient Clinic Instruction: $1,402.10
- Campus and Grounds: $600.00
- Diplomas and Certificates: $200.00
- Total: $2,812.10

The Board approved the following budget transfer to cover overdrafts in 1945-46 budgetary accounts at Eastern Oregon College of Education as of July 1, 1946:

From Equipment Reserve to General Instruction - $769.45

The Board approved the following budget transfer to cover additional expense incurred because of two special Board meetings during the past year:

From Central Reserve for Staff Members Returning from Leave to Board's Office - $850.
The Board approved the following personnel adjustments at the University. The necessary funds are provided within the 1946-47 budget:

**H. Heymann**, Appointment
Appointment of Hans Heymann as Assistant Professor of Chemistry, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective September 16, 1946. The 1946-47 budget provided $3,300 for this position. Requires $300 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

**R. Thackrey**, Appointment
Appointment of Russell I. Thackrey as Dean of the School of Journalism, at an annual salary rate of $6,500, 12-months basis, indefinite tenure, effective July 1, 1947; and the appointment of George Turnbull as Dean of the School of Journalism for the period July 1, 1946 to July 1, 1947, with an increase in salary from $4,800 to $5,000 for this period. Requires $1,200 in 1946-47 to be transferred from an unfilled salary position in the budget. Balance of $5,050 in the unfilled position to be retained in the budget pending appointment of substitute assistance.

**C. Moore**, Appointment
Appointment of Dr. Carlisle Moore as Assistant Professor of English, at an annual salary rate of $3,200, 10-months basis, yearly tenure, effective September 16, 1946. Funds to cover the 1946-47 salary to be taken from an unfilled instructorship at $2,500, plus $700 from one of the unfilled instructorships at $2,400. Balance of $1,700 in the latter position to be retained in the budget for the appointment of a part-time instructor.

**V. Sprague**, Appointment
Appointment of Vernon S. Sprague as Assistant Professor of Physical Education, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective September 16, 1946. The 1946-47 budget provides $3,500 for this position. Requires $100 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

**J. Moorhead**, Appointment
Appointment of Mrs. Jennelle Moorhead as Associate Professor of Physical Education, effective July 1, 1946. Mrs. Moorhead is Field Secretary of the Division of Social Hygiene of the Medical School and her salary is paid entirely by the Division of Social Hygiene.

**P. W. Ellis**, Appointment
Appointment of Paul W. Ellis as Associate Professor of Economics, at an annual salary rate of $4,000, 10-months basis, yearly tenure, effective September 16, 1946. This position was set up in the 1946-47 budget at $3,900. Requires $200 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

**L. Anderson**, Appointment
Appointment of Lester Ellis Anderson as Alumni Secretary, at an annual salary rate of $3,500, rank of Assistant Professor, 12-months basis, yearly tenure, effective July 1, 1946. Mr. Anderson's salary will be paid as follows: $2,500 from Alumni Records and $500 each from the Alumni Association and Athletic Activities. Funds are available in the 1946-47 budget for this position.

**C. Avery**, Appointment
Appointment of Curtis Edmund Avery as Registrar, at an annual salary rate of $4,500, rank of Professor, 12-months basis, yearly tenure, effective July 15, 1946. Salary savings of $169.35, due to delay in appointment, to revert to the Board's unappropriated fund.
J. Sherwood, Appointment
Appointment of John Collingwood Sherwood as Assistant Professor of English, at an annual salary rate of $3,200, 10-months basis, yearly tenure, effective September 16, 1946. Funds are provided in the 1946-47 budget for this position.

J. Moore, Appointment
Appointment of Josephine S. Moore, on salary basis, as Secretary in the News Bureau, at an annual salary rate of $1,800, 12-months basis, yearly tenure, effective July 1, 1946; and designation as Acting Director of the News Bureau, with additional compensation of $50 per month, pending the return from service of George Godfrey, Associate Professor and Associate in the News Bureau. Requires $1,800 in 1946-47 to be transferred from wages to salary in the News Bureau. Funds required for additional compensation as Acting Director to be provided from funds budgeted for Mr. Godfrey.

B. C. Stampley, Appointment
Appointment of Burdette C. Stampley as Assistant Professor of Speech and Drama, at an annual salary rate of $3,300, 10-months basis, yearly tenure, effective September 16, 1946. Funds for this position are available in the 1946-47 budget.

P. S. Dull, Appointment
Appointment of Dr. Paul S. Dull as Assistant Professor of Political Science, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 16, 1946. The 1946-47 budget provides $3,600 for this position. The Board also approved the use of the balance of $600, together with $60 to be transferred from the Institutional Salary Adjustment Reserve, to employ a Graduate Assistant in the Political Science Department.

E. Brown, Continuation
Continuation of Eyler Brown as Acting Dean of the School of Architecture and Allied Arts, until such time as a new dean is appointed, and the payment of $380 per month during the months of July, August and the first half of September, and the payment of $60 per month in addition to his regular annual salary of $3,800, this latter arrangement to be effective September 16, 1946, and to continue until a new dean takes office. Mr. Brown is now on 10-months basis. Requires $950 for summer months to be provided from an unfilled $6,500 position now in the budget. Also, the $60 per month increase will be provided from this source.

Salary adjustments as follows:

President's Office
Earl M. Pallett, Assistant to the President, from $6,000 to $6,500, effective July 1, 1946

Museum of Art
Charles R. Clark, Janitor Caretaker and Night-watchman, from $1,656 to $1,776, effective July 1, 1946.

A. Muller,
Sal. Adj.
August Muller, Caretaker and Watchman, from $1,656 to $1,776, effective July 1, 1946.

Dean of Women
Obida P. Wickham, Dean of Women, from $3,750 to $3,900, effective July 1, 1946.
Physical Education
Ralph W. Leighton, Dean, from $6,000 to $6,250, effective July 1, 1946.

Romance Languages
Perry John Powers, Instructor, from $2,300 to $2,500, effective September 16, 1946.

Chemistry
Nils Carlsen, Curator, Chemical Stores, from $2,600 to $2,864, effective July 1, 1946.

Requires $1,604 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

M. Markely
Salary adjustment for Miss Margaret Markely, Junior Assistant in the Catalog Department of the Library, from $2,050 to $2,300, 12-months basis, effective July 1, 1946. Requires $250 in 1946-47 to be transferred from an unfilled position in the Library budget.

Adjustments as follows in the Health Service budget for 1946-47:

F. Miller
Salary adjustment for Dr. Fred N. Miller, Director, from $5,460 to $6,000, 10-months basis

M. H. Miller
Salary adjustment for Dr. Marian Hayes Miller, Assistant University Physician, from $4,020 to $4,200, 10-months basis

Physician
Reduction in salary allocated for a Physician, position not yet filled, from $4,500 to $4,200

Leota Bradley
Salary adjustment for Leota Bradley, Nurse, from $1,260 to $2,000, 9-months basis

H. M. Foote
Salary adjustment for Hannah M. Foote, Nurse, from $1,650 to $1,800, 10-months basis

L. Vogel
Resignation of Lou Vogel, Nurse, effective June 30, salary rate $1,500; and appointment of Miss Majella Swarbrick, Nurse, at an annual salary rate of $1,775, 9-months basis, effective September 16

G. Samel
Salary adjustment for Gladys Esther Samel, Relief Nurse, from $1,260 to $1,765, 9-months basis

L. L. Wasem
Salary adjustment for Ione L. Wasem, Nurse, from $1,080 to $1,765, 9-months basis

I. Brown
Appointment of Mrs. Ida Brown, Nurse, at an annual salary rate of $1,575, 9-months basis (unfilled position in budget at $1,215).

P. O'Sullivan
Appointment of Phyllis N. O'Sullivan, Secretary, at an annual salary rate of $1,400, 10-months basis, effective September 1, 1946 (position in budget at $1,215)

Increase in wage budget

Decrease in materials and expense budget

Requires $1,750.11 in 1946-47 to be provided from an increase in estimated income.
<table>
<thead>
<tr>
<th>Name</th>
<th>Action</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Cornell</td>
<td>Promotion</td>
<td>Promotion in rank for Anson B. Cornell, Director of Athletics, from Instructor to Assistant Professor, effective July 1, 1946. No change in budget.</td>
</tr>
<tr>
<td>R. Williams</td>
<td>Designation</td>
<td>Designation of Richard C. Williams, Manager of Educational Activities as Instructor, effective July 1, 1946. No change in budget.</td>
</tr>
<tr>
<td>G. Turnipseed</td>
<td>Designation</td>
<td>Designation of Genevieve Turnipseed, Director of Dormitories, as Assistant Professor, effective July 1, 1946. No change in budget.</td>
</tr>
<tr>
<td>F. Cahill</td>
<td>Promotion</td>
<td>Promotion in rank for Fred Virgil Cahill from Instructor to Assistant Professor of Political Science, effective September 16, 1946. No change in budget.</td>
</tr>
<tr>
<td>W. Dixon</td>
<td>Promotion</td>
<td>Promotion in rank for Dr. Wilfrid Joseph Dixon from Assistant to Associate Professor of Mathematics, effective September 16, 1946. No change in budget.</td>
</tr>
<tr>
<td>S. Nilssen</td>
<td>Leave of ab.</td>
<td>Leave of absence without pay for Sigurd Nilssen, Professor of Voice, for the year 1946-47, for rest and recuperation. Salary of $6,000 to be retained in the budget pending appointment of substitute assistance.</td>
</tr>
<tr>
<td>L. Hartwig</td>
<td>Resignation</td>
<td>Resignation of Lawrence Hartwig, Associate Professor of Law, effective June 30, 1946, to remain in Washington as a member of the Appeal Board of the Office of Contract Settlement. Salary of $3,800 in 1946-47 to be retained in the budget pending appointment of a successor.</td>
</tr>
<tr>
<td>C. H. Secoy</td>
<td>Resignation</td>
<td>Resignation of Charles H. Secoy, Assistant Professor of Chemistry, effective June 30, 1946, to accept a position with the Clinton Engineering Laboratories. Salary of $3,300 in 1946-47 to be retained in the budget pending appointment of a successor.</td>
</tr>
<tr>
<td>H. S. Hoyman</td>
<td>Sabb. Leave</td>
<td>Sabbatical leave on full salary for H. S. Hoyman, Associate Professor of Physical Education for the fall term, in order to complete his doctor's degree. No change in budget.</td>
</tr>
<tr>
<td>W. Averill</td>
<td>Term. of Appointment</td>
<td>Termination of appointment of Major William S. Averill as Professor of Military Science and Tactics, effective May 29, 1946; and appointments as follows:</td>
</tr>
<tr>
<td>Col. McCammon</td>
<td>Appointment</td>
<td>Col. John E. McCammon as Acting Professor of Military Science and Tactics, effective July 1, 1946.</td>
</tr>
<tr>
<td>Lt. Col. Fowler</td>
<td>Appointment</td>
<td>Lt. Col. William H. Fowler, as Assistant Professor of Military Science and Tactics, effective May 20, 1946.</td>
</tr>
<tr>
<td>Major Peterson</td>
<td>Appointment</td>
<td>Major Carl A. Peterson as Assistant Professor of Military Science and Tactics, effective July 1, 1946.</td>
</tr>
</tbody>
</table>

The entire salaries of these officers will be paid by the Federal Government.
C. Crane, Change in Tenure
Change from yearly to indefinite tenure for Miss Christina Crane, Assistant Professor of Romance Languages, effective September 16, 1946. No change in budget.

P. Adams, Death
Percy P. Adams, Assistant Dean of the School of Architecture and Allied Arts, and Professor of Graphics, died on May 19, 1946. Salary savings of $276.37 to revert to the Board's unappropriated fund.

Establishment of a Graduate Assistant position in Sociology at an annual salary rate of $660, 10-months basis, yearly tenure, effective September 16, 1946. Requires $660 in 1946-47 to be provided from the Reserve for Enrollment Increases.

The Board approved the following personnel adjustments at the State College. The necessary funds are provided within the budget.

C. Nusbaum, Appointment
Appointment of Dr. C. J. Nusbaum as Extension Specialist in Plant Pathology, at an annual salary rate of $4,338, rank of Associate Professor, 12-months basis, indefinite tenure, effective September 1, 1946. $3,150 was provided for this position in the 1946-47 budget. Requires $465 in 1946-47 to be transferred from the Director's Reserve.

J. Swarthout, Appointment
Appointment of Dr. John M. Swarthout as Assistant Professor in the Department of Political Science, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective September 16, 1946. Funds are available for this position in the 1946-47 budget.

R. Bergstrom, Appointment
Appointment of Robert Bergstrom as Assistant Professor of Physical Education, at an annual salary rate of $3,200, 10-months basis, yearly tenure, effective September 16, 1946. Funds are available for this position in the 1946-47 budget.

L. Sciuichetti, Appointment
Appointment of Leo A. Sciuichetti as Assistant Professor of Pharmacy, at an annual salary rate of $3,300, 10-months basis, yearly tenure, effective September 16, 1946. Funds are provided in the 1946-47 budget for this position.

E. Hudson, Appointment
Appointment of Mrs. Eleanor Jo Hudson as Secretary in the Office of the Dean of Women, at an annual salary rate of $1,800, effective July 1, 1946; to replace Mrs. Mabel Winston, Assistant to the Dean of Women, resigned. Salary savings of $750 in 1946-47, due to replacement at lower rate, to revert to the Board's unappropriated fund.

M. Winston, Resignation
Appointment of Julia Bowen Peebles as Instructor in English, at an annual salary rate of $2,300, 10-months basis, yearly tenure, effective September 16, 1946. Salary savings of $100, due to employment at lesser rate, to revert to the Board's unappropriated fund.

L. Smith, Appointment
Appointment of Mrs. Laura B. Smith as Assistant Professor of Art for the academic year 1946-47, at an annual salary rate of $2,400,
10-months basis, yearly tenure, effective September 16, 1946-47. The 1946-47 budget provides $2,000 for this position. Requires $400 in 1946-47 to be provided from the Institutional Salary Adjustment Reserve.

J. A. Rea, Appointment
Appointment of Miss Jocelyn A. Rea as Instructor in Household Administration, at an annual salary rate of $2,600, 10-months basis, yearly tenure, effective September 16, 1946. The 1946-47 budget provides $2,000 for this position. Requires $600 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

J. Pfanner, Jr., Appointment
Appointment of Dr. John A. Pfanner, Jr., Associate Professor of Business Administration, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective September 16, 1946. Funds are provided in the 1946-47 budget for this position.

M. Butters, Appointment
Appointment of Miss Mabel G. Butters as Home Demonstration Agent in Hood River County, at an annual salary rate of $3,000, rank of Assistant Professor, 12-months basis, yearly tenure, effective July 15, 1946. This is a new position and requires $2,887.10 in 1946-47 to be transferred from the Director's Reserve.

C. Fuller, Appointment
Appointment of Carl W. Fuller as Instructor in Speech for the academic year 1946-47, at an annual salary rate of $2,500, 10-months basis, effective September 16, 1946. The 1946-47 budget provides $2,400 for this position. Requires $100 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

T. Jefferson, Appointment
Appointment of Dr. Thomas W. Jefferson as Assistant Professor in the Department of Psychology, at an annual salary rate of $3,500, 10-months basis, yearly tenure, effective September 16, 1946. Funds are provided in the 1946-47 budget for this position.

D. A. Wells, Appointment
Appointment of Dr. Donald A. Wells as Assistant Professor in the Department of Philosophy and Religion, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 16, 1946. $2,400 of Dr. Wells' salary will be paid by the Department of Philosophy and Religion, as set up in the budget. The remaining $600 will be provided from wages in the Veterans Guidance Administration.

R. Antonacci, Appointment
Appointment of Robert Joseph Antonacci as Instructor in Physical Education for Men, for the academic year 1946-47, at an annual salary rate of $2,800, 10-months basis, yearly tenure, effective September 16, 1946. The 1946-47 budget provides $2,600 for this position. Requires $200 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

A. Tapscott, Appointment
Appointment of Miss Alma Frances Tapscott as Assistant Professor of Clothing, Textiles and Related Arts, replacing Miss Elvira Jensen, resigned, at an annual salary rate of $2,800, 10-months basis, yearly tenure, effective September 16, 1946. No change in budget.

E. Jensen, Resignation

K. Monahan, Appointment
Appointment of Miss Katherine Monahan as Home Demonstration Agent in Morrow County, at an annual salary rate of $2,700, rank of Instructor.
12-months basis, yearly tenure, effective July 15, 1946. This is a new position and requires $2,598.39 in 1946-47 to be transferred from the Director's Reserve.

B. M. Smith, Appointment
Appointment of Britt Magraw Smith as Assistant Professor of Aeronautical Engineering, at an annual salary rate of $3,200, 10-months basis, yearly tenure, effective September 16, 1946. This is a new position and requires $3,200 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

C. Hampton, Appointment
Appointment of Mrs. Constance Marie Hampton as Assistant Club Agent in Marion County, at an annual salary rate of $2,400, rank of Instructor, 12-months basis, yearly tenure, effective July 5, 1946. This is a new position and requires $2,374.19 in 1946-47 to be provided from Bankhead Flannagan funds.

W. E. Dent, Appointment
Appointment of William E. Dent as Research Fellow for half-time at the John Jacob Astor Branch Experiment Station, at an annual salary rate of $1,200, 12-months basis, yearly tenure, effective May 1, 1946. Requires $200 in 1945-46 and $1,200 in 1946-47 to be transferred from wages to salary.

R. Dethman, Appointment
Appointment of Robert Dethman as Assistant Football Coach, at an annual salary rate of $3,300, 12-months basis, yearly tenure, effective July 1, 1946. This is a new position and requires $3,300 in 1946-47 to be provided from an increase in estimated fee income.

I. Harris, Appointment
Appointment of Irwin Harris as Assistant to the Director in the Office of the Athletic Director and Director of Educational activities, at an annual salary rate of $3,600, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1946. Mr. Harris will be paid one half from Educational Activities and one half from Intercollegiate Athletics. This is a new position and requires $3,600 in 1946-47 to be provided from an increase in estimated fee income.

E. Schroeder, Appointment
Appointment of Elver August Schroeder as Assistant Professor of English, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 16, 1946. Funds are provided in the 1946-47 budget for this position.

B. Hawthorne, Appointment
Appointment of Miss Betty Hawthorne as Instructor in Foods and Nutrition Instruction, for the year 1946-47, at an annual salary rate of $2,700, 10-months basis, effective September 16, 1946; and transfer of Miss Helen Charley for 31 per cent time from Foods and Nutrition Instruction to Foods and Nutrition Research, effective September 16, 1946. Funds are available in the Research budget for this transfer. Salary savings of $300 in the Instruction budget to revert to the Board's unappropriated fund.

H. Charley, Transfer
Appointment of Mrs. Anaita Jurgenson as Assistant Professor of Modern Languages, replacing Mrs. Riassenovsky, resigned, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 16, 1946. No change in budget.

G. Davis, Sal. Adj.
Salary adjustment for George B. Davis, Assistant Economist in the Hood River Experiment Station, from $3,000 to $3,400, 12-
Meeting #155 - 23

July 23, 1946

months basis, yearly tenure, effective July 1, 1946. Requires $400 in 1946-47 to be provided as follows: transfer $60 from the Institutional Salary Adjustment Reserve to Farm Management, unrestricted funds; transfer $272 from wages to salary in Farm Management, Experiment Station; and transfer $68 from wages to salary in Hood River Experiment Station.

Curtis Reid,
Sal. Adj.

Salary adjustment for Curtis Reid, Associate Professor in the Visual Instruction Department, from $3,600 to $3,900, effective July 1, 1946. Mr. Reid is employed jointly on the Federal Cooperative Extension budget and the General Extension Division budget and this adjustment is necessary to bring the Federal Cooperative Extension contribution in line with that approved in the 1946-47 budget for the General Extension Division portion of Mr. Reid's salary. The Board also approved the addition of $215 to the requisition budget of Visual Instruction. Requires $365 in 1946-47 to be transferred from the Director's Reserve.

R. Robinson,
Sal. Adj.

Salary adjustment for R. H. Robinson, Professor in the Department of Agricultural Chemistry, from $4,600 to $4,800, 12-months basis, effective July 1, 1946. Requires $200 in 1946-47 to be transferred from wages to salary in the Agricultural Chemistry Department of the Experiment Station.

O. Chambers,
Sal. Adj.

Salary adjustment for Dr. O. R. Chambers, Head of the Department of Psychology, from $4,600 to $5,000, 10-months basis, yearly tenure, effective September 16, 1946. Requires $400 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

Estab. two
Psychology
Inst. Pos.

Establishment of two Instructor in Psychology positions, at an annual salary rate of $2,500, 10-months basis, yearly tenure, effective September 16, 1946. Requires $5,000 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

B. Herse,
Sal. Adj.

Salary adjustment for Miss Bertha Herse, Head Reference Librarian, from $2,970 to $3,120 instead of to $3,100 as approved in the 1946-47 budget, effective July 1, 1946. Requires $20 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

W. Parker,
Sal. Adj.

Salary adjustment for William R. Parker, Instructor in Speech, from $2,400 to $2,700, 10-months basis, effective September 16, 1946. Requires $300 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

Jane Dale,
Sal. Adj.

Salary adjustment for Miss Jane Dale, Instructor in English, from $2,200 to $2,700, 10-months basis, effective September 16, 1946. Requires $500 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

A. T. Gill,
Sal. Adj.

Salary adjustment for A. T. Gill, Head Basketball Coach, from $5,270 to $6,00, 12-months basis, rank of Instructor, effective July 1, 1946. Of the total salary, $1,353.80 will be paid by the Department of Physical Education and $4,646.20 by the Department of Inter-collegiate Athletics. Requires $730 in 1946-47 to be provided from an increase in estimated income, Athletic Activities Fees.
A. Stiner, Sal. Adj. Salary adjustment for A. L. Stiner, Head Football Coach, from $7,470 to $8,000, 12-months basis, rank of Instructor, effective July 1, 1946. Of the total salary, $699.40 will be paid by the Department of Physical Education and $7,300.60 by the Department of Intercollegiate Athletics. Requires $330 in 1946-47 to be provided from an increase in estimated income, Athletic Activities Fees.

P. Locey, Sal. Adj. Salary adjustment for Percy Locey, Director of Intercollegiate Activities, from $5,270 to $6,200, 12-months basis, rank of Professor, effective July 1, 1946. Of the total salary, $1,581 will be provided from unrestricted funds, $1,300 from Educational Activities and $3,199 from Intercollegiate Activities. Requires $930 in 1946-47, $246 of which is to be provided from an increase in estimated income, Educational Activities Fees and $684 from an increase in estimated income; Athletic Activities Fees.

H. Mulhem, Sal. Adj. Salary adjustment for Miss Helen Mulhem Assistant Professor of Institutional Economics, from $3,200 to $3,500, effective July 1, 1946. Requires $300 in 1946-47 to be provided as follows: transfer $210 from wages to salary in the Dormitory budget and transfer $90 to Institutional Economics from the Institutional Salary Adjustment Reserve.

J. Williams, Red. in Sal. Reduction in salary for Miss Jean A. Williams, Extension Specialist in Community and Social Organization, from $3,204 to $2,808, and a change in effective date from July 1 to August 15, 1946. Salary savings of $735.68 to be transferred to the Director's Reserve.

D. Sherwood, Change in Salary Allocation Change in salary allocation for D. H. Sherwood, Livestock Assistant at the Umatilla Branch Experiment Station, from $2,400 from Experiment Station funds and $600 from the United States Department of Agriculture, to $3,000 from Experiment Station funds, effective July 1, 1946. $180 of this total salary covers perquisites. Requires a transfer of $420 from wages to salary in the Umatilla Branch Experiment Station budget to offset portion of salary originally paid from Federal funds.

Adjustments in the Extension staff as follows:

G. Newcomb, Ret. from Mil. Leave Return from military leave of Gerald T. Newcomb, Extension Soil Conservationist, with an increase in salary from $3,000 to $3,600, rank of Assistant Professor, 12-months basis, indefinite tenure, effective July 1, 1946. Of this total salary, $2,640 is paid directly from Federal funds. Requires $300 in 1946-47 to be transferred from the Director's Reserve.

R. Fowler, Sal. Adj. Salary adjustment for R. G. Fowler, County Agent of Jackson County, from $4,374 to $4,500, 12-months basis, effective July 1, 1946. Requires $126 in 1946-47 to be transferred from the Director's Reserve.

C. B. Cordy, Sal. Adj. Salary adjustment for C. B. Cordy, Assistant County Agent of Jackson County, from $3,600 to $3,804, with a promotion in rank to County Agent (Horticulture) and an advance from Assistant to Associate Professor, 12-months basis, effective July 1, 1946. Requires $204 in 1946-47 to be transferred from the Director's Reserve.
H. C. Seymour,  
Sal. Adj.  
Salary adjustment for H. C. Seymour, State 4-H Club Leader, from $5,070 to $5,376, 12-months basis, effective July 1, 1946. Requires $306 in 1946-47 to be transferred from the Director's Reserve.

Adjustments in the Department of Mathematics as follows, effective September 16, 1946:

A. Sobczyk,  
Sal. Adj.  
Salary adjustment for Dr. Andrew Sobczyk, Professor, from $4,000 to $5,000 10-months basis.

W. Kirkham,  
Sal. Adj.  
Salary adjustment for William J. Kirkham, Assistant Professor, from $3,300 to $3,800, and a promotion in rank to Associate Professor, 10-months basis.

I. M. Hostetter,  
Sal. Adj.  
Salary adjustment for I. M. Hostetter, Assistant Professor, from $3,400 to $3,800, and a promotion in rank to Associate Professor, 10-months basis.

S. P. Avann,  
Sal. Adj.  
Salary adjustment for Dr. Sherwin P. Avann, Instructor, from $2,800 to $3,400, and a promotion in rank to Assistant Professor, 10-months basis.

E. Pinney,  
Sal. Adj.  
Salary adjustment for Dr. Edmund Pinney, Assistant Professor, from $2,900 to $3,600, 10-months basis.

P. Hammer,  
Sal. Adj.  
Salary adjustment for Dr. Preston C. Hammer, Assistant Professor, from $2,870 to $3,500, and a promotion in rank to Associate Professor, 10-months basis.

Requires $3,830 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

Adjustments as follows in the Library:

R. Krueger,  
Leave of Absence  
Leave of absence without pay for Miss Ruth Krueger, Head Circulation Librarian, for the period August 1, 1946 to July 1, 1947.

E. Phelps,  
Designation  
Designation of Miss Emily Anne Phelps, Circulation Assistant, as acting Head of the Circulation Department for the period of Miss Krueger's leave, with an increase in salary for that period from $2,500 to $2,900.

A. Euren,  
Salary Adj.  
Increase in salary for Mrs. Ada F. Euren, Reserve Librarian, from $1,800 to $1,900, effective August 1, 1946.

F. S. Euren,  
Appointment  
Appointment of Miss Florence Sarah Euren as Circulation Assistant in the Library, at an annual salary rate of $2,200, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1946.

L. Milligan,  
Appointment  
Appointment of Miss Louise M. Milligan as Circulation Assistant in the Library, to replace Miss Mary Louise Steere, resigned, at an annual salary rate of $2,500, 12-months basis, yearly tenure, effective July 15, 1946.
Salary savings of $177.58 in 1946-47, due to Miss Krueger's leave to be transferred to wages to employ additional assistance.

**Adjustments as follows in the Marion County Extension staff:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Transfer</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>W. Nibler,</td>
<td>Transfer</td>
<td>Transfer of W. G. Nibler from County Agent of Marion County to Assistant Crops Specialist, with an increase in salary from $3,540 to $3,600, rank of Assistant Professor, 12-months basis, indefinite tenure, effective July 1, 1946.</td>
</tr>
<tr>
<td>H. L. Riches,</td>
<td>Ret. from</td>
<td>Return from military leave of Harry L. Riches, Marion County Agent, with an increase in salary from $2,860 to $3,600, rank of Assistant Professor, 12-months basis, indefinite tenure, effective July 1, 1946.</td>
</tr>
<tr>
<td>D. Rasmussen,</td>
<td>Transfer</td>
<td>Transfer of Donald L. Rasmussen, Emergency Assistant in Marion County to Assistant County Agent in Marion County, at an annual salary rate of $3,000, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1946. Requires transfer of $3,060 to Marion County Agent budget from the Director's Reserve.</td>
</tr>
<tr>
<td>J. Starker,</td>
<td>Transfer</td>
<td>Transfer of Miss Jean Starker from Emergency Assistant in Clatsop County to Home Demonstration Agent in Clatsop County, with an increase in salary from $2,520 to $2,700, rank of Instructor, 12-months basis, yearly tenure, effective July 8, 1946. This is a new position and requires $2,649.19 in 1946-47 to be transferred from the Director's Reserve.</td>
</tr>
<tr>
<td>J. Hansell, Jr.</td>
<td>Transfer</td>
<td>Transfer of J. Wesley Hansell, Jr. from Emergency Assistant in Coos County to Assistant County Agent in Coos County, at an annual salary rate of $2,806, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1946. This is a new position and requires $2,806 in 1946-47 to be transferred from the Director's Reserve.</td>
</tr>
<tr>
<td>M. Tye,</td>
<td>Transfer</td>
<td>Transfer of Miss Marjorie Tye, Home Demonstration Agent in Marion County to Acting Extension Specialist in Clothing and Textiles, replacing Lucy Lane on sabbatical leave, at an annual salary rate of $3,324, indefinite tenure, effective July 1, 1946. Requires $1,569 in 1946-47 to be transferred from the Director's Reserve.</td>
</tr>
<tr>
<td>L. Lane,</td>
<td>Sabb. Leave</td>
<td>Transfer of Miss Eleanor Trindle, Emergency Assistant in Marion County to Home Demonstration Agent in Marion County, with an increase in salary from $2,400 to $2,700, rank of Assistant Professor, 12-months basis, yearly tenure, effective July 1, 1946. Salary savings of $724 in 1946-47, due to lower rate, to be transferred to the Director's Reserve.</td>
</tr>
<tr>
<td>E. Trindle,</td>
<td>Transfer</td>
<td>Transfer of Miss Rowena Phillips from Emergency Assistant in Benton County to Home Demonstration Agent in Benton County, at an annual salary rate of $2,700, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1946. This is a new position and requires $2,700 in 1946-47 to be transferred from the Director's Reserve.</td>
</tr>
<tr>
<td>B. E. Black,</td>
<td>Transfer</td>
<td>Transfer of Bertron E. Black from Emergency Assistant in Washington County to Assistant Extension Statistician, with an increase in</td>
</tr>
</tbody>
</table>


salary from $2,670 to $2,808, rank of Instructor, 12-months basis, yearly tenure, effective June 17, 1946. Requires a transfer of $5,37 in 1945-46 from the Director's Reserve to Agricultural Economics. Funds are provided in the 1946-47 budget for this increased rate.

T. Harvey, Transfer
Transfer of Miss Thalia Harvey from Home Demonstration Agent-at-Large to Union County Home Demonstration Agent, with an increase in salary from $2,208 to $2,508, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1946. Requires $300 in 1946-47 to be transferred from the Director's Reserve.

D. McWorther, Transfer
Transfer of Miss Doris McWorther from Union County Home Demonstration Agent to Home Demonstration Agent-at-Large, at an annual salary rate of $2,400, 12-months basis, yearly tenure, effective July 1, 1946. No change in budget.

L. Warner, Transfer
Transfer of Leroy Eldon Warner from Emergency Assistant in Deschutes County to Deschutes County Club Agent, at an annual salary rate of $2,808, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1946. This is a new position and requires $2,808 in 1946-47 to be provided as follows: $2,625.81 from Bankhead Flannagan funds and $182.19 to be transferred from the Director's Reserve.

M. Black, Transfer
Transfer of Miss Miriam J. Black from Emergency Assistant in Malheur County to Home Demonstration Agent in Malheur County, at an annual salary rate of $2,700, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1946. This is a new position and requires $2,700 in 1946-47 to be transferred from the Director's Reserve.

C. K. Smith, Promotion
Promotion in rank for Cairns K. Smith from Associate Professor to Professor of History, and a corresponding increase in salary from $3,200 to $3,808, 10-months basis, effective September 16, 1946. Requires $600 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

A. W. Marsh, Promotion
Promotion in rank for Dr. A. W. Marsh, Associate Irrigation Engineer in the Experiment Station, from Assistant to Associate Professor, effective July 1, 1946. No change in budget.

W. Lawrence, Sabb. Leave
Sabbatical leave on full salary for W. Wray Lawrence, County Agent of Wasco County, for the period June 1, to October 1, 1946, for rest and recuperation.

A. Fritchoff, Sabb. Leave
Sabbatical leave on half salary for Miss Alma Fritchoff, Head of the Department of Clothing, Textiles and Related Arts, for the period September 16, 1946 to September 16, 1947, for rest and travel; and the promotion of Miss Gertrude Strickland, Associate Professor in the Department of Clothing, Textiles and Related Arts, to Acting Head of the Department during the absence of Miss Fritchoff, with an increase in salary from $3,700 to $4,100. Salary savings of $2,000 to be retained in the budget pending appointment of substitute assistance.

E. Garrison, Sabb. Leave
Sabbatical leave on half salary for Miss E. Alta Garrison, Assistant Professor of Home Economics, for travel and study, for the period
September 15, 1946 to September 14, 1947. Salary savings of $1,700 to be retained in the budget to employ substitute assistance.

B. Thompson, Sabb. Leave
Sabbatical leave on full salary for Miss Betty Lynd Thompson, Associate Professor of Physical Education, for travel and study, for the period September 1, 1946 to January 1, 1947.

H. T. Tye, Resignation
Resignation of Mrs. Helen Taylor Tye, Home Demonstration Agent, effective June 18, 1946, to join her husband in Rhode Island; and the appointment of Mrs. Viola Shaffer as Home Demonstration Agent for Polk County, at an annual salary rate of $3,300, rank of Assistant Professor, 12-months basis, yearly tenure, effective July 1, 1946. Requires $780 in 1946-47, due to employment at higher rate, to be transferred from the Director's Reserve.

T. Smith, Appointment
Resignation of Ruth Crawford, Home Demonstration Agent in Josephine County, effective June 30, 1946, to be married; and appointment of Miss Thelma Smith as Home Demonstration Agent in Josephine County at an annual salary rate of $3,150, rank of Assistant Professor, 12-months basis, yearly tenure, effective August 15, 1946. Salary savings of $531.05, due to delay in appointment and lower rate, to be transferred to the Director's Reserve.

J. G. Roof, Resignation
Resignation of Dr. Jack G. Roof, Assistant Professor of Chemistry, effective June 30, 1946, to accept a position with the Shell Oil Company; and the appointment of Dr. Ralph W. Spitzer as Assistant Professor of Chemistry, at an annual salary rate of $3,200, 10-months basis, yearly tenure, effective September 16, 1946. Requires $30 in 1946-47, due to increased rate, to be transferred from the Institutional Salary Adjustment Reserve.

H. W. Angell, Resignation
Resignation of Herbert W. Angell, Assistant Professor of Wood Products, effective June 30, 1946, to return to the Middle West. Salary savings of $1,900 for half-time to be retained in the budget pending appointment of a successor. Mr. Angell was also employed half-time by the Oregon Forest Products Laboratory.

M. Popovich, Resignation
Resignation of Milosh Popovich, Assistant Professor of Mechanical Engineering, effective June 30, 1946, to accept a position in private industry; and the appointment of Charles O. Heath, Jr. as Assistant Professor of Mechanical Engineering, at an annual salary rate of $3,200, 10-months basis, yearly tenure, effective September 16, 1946. No change in budget.

L. Roth, Leave of Absence
Leave of absence without pay for Dr. Lewis F. Roth, Assistant Professor of Botany, for the academic year 1946-47, for advanced study. Salary savings of $3,300 in 1946-47 to be used as follows:

K. Olsen, Appointment
Appointment of Kenneth L. Olsen as Instructor in Botany, for the year 1946-47, at an annual salary rate of $3,000, 10-months basis, effective September 16, 1946.

W. Lawrence, Sal. Adj.
Salary adjustment for W. E. Lawrence, Associate Professor of Botany, from $3,620 to $3,770, effective September 16, 1946, to compensate for added responsibilities due to leave of Dr. Roth.

Salary adjustment for Frank H. Smith, Assistant Professor of Botany, from $3,200 to $3,350, effective September 16, 1946, to compensate for added responsibilities due to leave of Dr. Roth.
Meeting #155 - 29

A. D. Hughes, Ret. from Leave

Return from leave of absence of A. D. Hughes, Associate Professor in the Department of Mechanical Engineering, with an increase in salary from $2,970 to $3,900, 10-months basis, indefinite tenure, effective September 15, 1946. Requires $930 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

The Board approved the following personnel adjustments at the Medical School. The necessary funds are provided within the 1946-47 budget.

W. A. Stotler, Appointment

Appointment of Dr. William A. Stotler as Assistant Professor of Anatomy, at an annual salary rate of $3,500, 12-months basis, yearly tenure, effective July 1, 1946. Funds are available in the 1946-47 budget for this position.

R. Johnston, Appointment

Appointment of Dr. Robert D. Johnston as Assistant Professor of Pathology, at an annual salary rate of $5,000, 12-months basis, yearly tenure, effective July 15, 1946. The 1946-47 budget provides $2,400 for this position. Requires $2,411.83 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

Estab. of Position of Prof. of Path. and Director of Cancer Control

Establishment of a position of Professor of Pathology and Director of the Cancer Control Program, at an annual salary rate of $12,000, 12-months basis, yearly tenure, effective July 1, 1946. Of the total salary, $8,000 will be provided by the Cancer Society and $4,000 is to be transferred from the Institutional Salary Adjustment Reserve.

M. Sonneland, Sal. Adj.

Salary adjustment for Miss Marjorie Sonneland, Stenographer in the Department of Pathology, from $1,500 to $1,650, effective July 1, 1946. Requires $150 in 1946-47 to be transferred from wages to salary in the Pathology budget.

A. Tunturi, Sal. Adj.

Salary adjustment for Dr. Archie Tunturi, Assistant Professor in the Department of Anatomy, from $3,400 to $3,600, effective July 1, 1946. Requires $200 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

D. J. Scott, Promotion

Promotion in rank for Mrs. Dorothy Jane Scott, from Technician to Instructor in Anatomy, and a corresponding increase in salary from $1,950 to $2,400, effective July 1, 1946. Requires a transfer of $1,950 from wages to salary and a transfer of $650 from the Institutional Salary Adjustment Reserve in 1946-47.

J. Gius, Ret. from Leave

Return from military leave of Dr. John A. Gius, Associate Professor of Surgery, at an annual salary rate of $6,000 for 75 per cent time, 12-months basis, yearly tenure, effective July 1, 1946. Funds are available for Dr. Gius in the McKenzie Professorship budget.

J. Hershey, Retention

Dr. John Hershey, Associate Professor of Surgery, who was appointed on a temporary basis during the absence of Dr. Gius, will be retained until August 1, 1946. Dr. Hershey will be transferred from the McKenzie Professorship budget to Medical School Instruction. Requires $500 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.
Meeting #155 - 30  
July 23, 1946

M. Toy,  
Resignation  
Resignation of Mrs. Mary Toy, Assistant Professor in the Department of Nursing, effective July 8, 1946, to accept a position at Montana State College. Salary savings of $2,612.50 to be retained in the budget pending appointment of substitute assistance.

E. Davis,  
Appointment  
Appointment of Miss Eva Davis as Instructor in Nursing Education, at an annual salary rate of $2,640, 12-months basis, yearly tenure, effective July 1, 1946. This is a new position and requires $2,640 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

R. S. Dow,  
Resignation  
Resignation of Dr. Robert S. Dow, Associate Professor of Anatomy, effective July 1, 1946, to devote full time to the private practice of medicine. Dr. Dow will remain on the faculty on a volunteer basis with the rank of Assistant Clinical Professor of Neurology.

A. A. Pearson,  
Appointment  
Appointment of Dr. Anthony A. Pearson as Professor of Anatomy, to replace Dr. Dow, at an annual salary rate of $5,800, 12-months basis, yearly tenure, effective July 1, 1946. Due to increased rate, requires a transfer of $1,380 in 1946-47 from the Institutional Salary Adjustment Reserve and $480 from Medical Research to Medical School Instruction.

Establishment of an additional faculty position in the Department of Bacteriology, at an annual salary rate of $5,500, effective July 1, 1946. Requires a transfer of $5,500 in 1946-47 from the Institutional Salary Adjustment Reserve.

The Board approved the following personnel adjustments at Oregon College of Education. The necessary funds are provided within the 1946-47 budget.

Salary Adjustments as follows: Salary adjustments as follows, effective July 1, 1946, funds to be transferred from the special institutional reserve for this purpose:

M. Hill  
President’s Office  
Martha H. Hill, Secretary to the President, from $2,370 to $2,450

D. Hofstetter  
Library  
Dessa Hofstetter, Assistant Professor and Librarian, from $3,020 to $3,200.

E. Stebbins  
Business Office  
Ellis A. Stebbins, Registrar and Business Manager, from $3,420 to $3,600.

M. Miller  
Registrar’s Office  
Marie L. Miller, Secretary, from $2,070 to $2,150.

F. Johnson  
Student Welfare  
Fay Johnson, Assistant Registrar and Recorder, from $2,220 to $2,300.

D. Dewey  
General Instruction  
Delmer R. Dewey, Associate Professor of Social Science and Dean of Men, from $3,420 to $3,600.

P. Heath  
Pearl E. Heath, Associate Professor of Art, from $3,220 to $3,600.
F. Hutchinson  Florence W. Hutchinson, Associate Professor of Music, from $3,180 to $3,600.

S. Barnum  Mrs. Sophia E. Barnum, Assistant Professor of Education and Supervisor of Upper Grade Education, from $2,100 to $2,125.

E. Henkel  Emma Henkel, Associate Professor of Education and Supervisor of Intermediate Grade Education, from $3,360 to $3,600.

O. Christensen  Oscar C. Christensen, Associate Professor of Social Science, from $3,480 to $3,500.

I. Milhous  I. C. Milhous, Professor, Head of the Department of Education and Psychology, and Director of Training Schools, from $335 per month to $375 per month from July 1, 1946 to September 30, 1946, total increase $120.

M. R. Denney  M. Ruth Denney, Instructor of Health and Director of Health Service, from $2,260.80 to $2,310.80; $25 of increase and $1,155.40 of total salary to be paid by Health Service.

R. Lautenbach  Ruth E. Lautenbach, Assistant Professor of Physical Education, from $3,220 to $3,300.

E. Barrows  Edward F. Barrows, Associate Professor of Science, from $3,420 to $3,700.

A. Stanbrough  A. C. Stanbrough, Assistant Professor Emeritus of Mathematics, from $1,610 to $1,700.

K. Arbuthnot  Katharine Arbuthnot, Assistant Professor of Geography, from $2,016 to $2,040.

J. Santee  J. F. Santee, Associate Professor of Social Science from $3,500 to $3,700.

Training Schools

E. Bonnichsen  Esther Bonnichsen, Assistant Professor of Education, from $2,325 to $2,550; $1,450 of total salary to be paid by School District.

R. McClure  Ruth McClure, Assistant Professor of Education, from $2,460 to $2,650; $1,450 of total salary to be paid by School District.

E. Rader  Elizabeth Rader, Assistant Professor of Education, from $2,325 to $2,550; $1,450 of total salary to be paid by School District.

C. Tomkins  C. L. Tomkins, Superintendent of Buildings and Grounds and General Repairman, from $2,970 to $3,000.

Administration and Stores

Total of $3,454 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

I. Milhous  Resignation of Dr. Ivan C. Milhous, Head of the Department of Education and Psychology, and Director of the Training Schools, effective September 30, 1936, to accept a position in Humboldt State College, California; and the appointment of John Alton Barr as Associate Professor of Education, at an annual salary rate of $4,200, 12-months basis, yearly tenure, effective October 1, 1946. Requires $135 in 1946-47 to be provided from the Institutional Salary Adjustment Reserve.

J. A. Barr  Appointment of Elsie Bolt, Assistant Professor of Education, Independence Training School, effective June 30, 1946. Salary savings of $2,400 to be retained in the budget pending appointment of a successor and $200 to be applied on Miss Seavey's salary.

E. Buck  Resignation of Miss Eloise Buck, Assistant Professor of English, effective July 1, 1946; and the appointment of Margaret Burroughs as instructor in English for the summer quarter. Salary savings of
$300 for the summer quarter to be applied on Miss Seavey’s salary. Salary savings of $2,550 for balance of year 1946-47 to be retained in the budget pending employment of substitute assistance.

H. Moore, Resignation

Resignation of Helen Mary Moore as Dean of Women and Director of Dormitories, effective August 20, 1946. Salary savings of $1,249.05 to be applied on Miss Seavey’s salary.

Administrative reorganization involving elimination of the combined position of the Dean of Women and Director of Dormitories, transferring the Placement Office to the Department of Education and Psychology, and appointments as follows to effect the reconversion:

D. Witcher, Appointment

Appointment of Dorothy Witcher as Director of Dormitories, at an annual salary rate of $2,700, rank of Instructor, 12-months basis, yearly tenure, effective July 14, 1946. Requires $2,605.65 in 1946-47 to be provided from Dormitory funds.

J. Seavey, Appointment

Appointment of Joan Seavey as Dean of Women, Instructor in English, and Director of the News Bureau, at an annual salary rate of $3,000, 12-months basis, yearly tenure, effective September 1, 1946. Requires $2,500 in 1946-47 to be provided as follows: $1,816.55 from unfilled positions in General Instruction, Student Welfare and Teacher Placement; $500 from salary savings in Training School and Teacher Placement; and $183.45 from the Institutional Salary Adjustment Reserve.

The Board approved the following personnel adjustments at Eastern Oregon College of Education. The necessary funds are provided within the 1946-47 budget.

Sal. and Wage Adjustments

Salary and wage adjustments as follows, effective July 1, 1946, funds to be transferred from the special institutional reserve for this purpose:

President’s Office

Lucille Wanley, Secretary and Instructor in Secretarial Science, from $2,220 to $2,420.

Business Office

Wilmer Baer, increase in rank from Instructor to Assistant Professor and a compensation increase from $3,050 to $3,300.

Library

Arta F. Lawrence, Associate Professor and Librarian, from $3,120 to $3,450.

Registrar’s Office

Lyle H. Johnson, Assistant Professor and Registrar, from $3,200 to $3,400.

General Instruction

Ralph E. Badgley, Associate Professor, from $3,460 to $3,600.
D. Byrd, Dorothy Byrd, Instructor, from $2,700 to $2,900.
H. Ehlers, Henry J. Ehlers, Assistant Professor, from $3,175 to $3,400.
J. Gaiser, Joseph H. Gaiser, Professor, from $3,550 to $3,800.
D. Gillanders, Dorothy Gillanders, Assistant Professor, from $2,900 to $3,000.
A. Kaiser, Alvin R. Kaiser, Assistant Professor, from $3,275 to $3,500.
J. Miller, John M. Miller, Professor, Director of Teacher Training and Director of Summer Session, from $3,960 to $4,200.
C. Quaintance, Charles W. Quaintance, Associate Professor, from $3,350 to $3,550.

E. Quinn, E. Robert Quinn, Associate Professor, from $3,170 to $3,500.

R. L. Skee, Roy L. Skee, Associate Professor, from $3,500 to $3,700.

A. L. Zabel, Amanda L. Zabel, Associate Professor, from $3,575 to $3,700.

E. Darby, Edith Darby, Associate Professor and Supervisor of Teaching, from $2,800 to $2,950; $75 of increase and $1,475 of total salary to be paid by School District.

E. Harris, Elizabeth H. Harris, Assistant Professor and Supervisor of Teaching, from $2,670 to $2,700; $15 of increase and $1,350 of total salary to be paid by School District.

F. C. Hill, Floyd C. Hill, Supervisor of Teaching and Director of Training School Physical Education, from $2,700 to $2,800, with a promotion in rank from Instructor to Assistant Professor; $50 of increase and $1,400 of total salary to be paid by School District.

R. Kuhlman, Ruth Kuhlman, Instructor and Supervisor of Teaching, from $2,580 to $2,600, with a promotion in rank to Assistant Professor; $10 of increase and $1,300 of total salary to be paid by School District.

E. Wear, Eva Wear, Assistant Professor and Supervisor of Teaching, from $2,700 to $2,750; $25 of increase and $1,375 of total salary to be paid by School District.

Secretarial Science
Lucas F. Sterne, Associate Professor, from $3,100 to $3,300.

Radio Electric Service and Management
Carlos E. Easley, Instructor, from $3,000 to $3,200.

Addn for Wage Adj.

Physical Plant
For wage adjustments for Physical Plant employees - $620

Total of $4410 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

C. Quaintance, Sabbatical leave on half salary for Dr. Charles W. Quaintance, Associate Professor of Biology, for the period September 16, 1946 to September 15, 1947, for advanced study and research. Salary savings of $1,405.21 in 1946-47 to be retained in the budget pending employment of substitute assistance.

The Board approved the following personnel adjustments at Southern Oregon College of Education. The necessary funds are provided within the 1946-47 budget.

Sal. and Wage Adjustment as follows: Salary and wage adjustments as follows, effective July 1, 1946, funds to be transferred from the special institutional reserve for this purpose:

M. Funkhouser, Myrtle Funkhouser, Assistant Professor, from $3,120 to $3,300.

P. Leigh, Phyllis Leigh, Bookkeeper, from $1,900 to $2,000.

A. Henning, Agnes Henning, Secretary to Registrar and President, from $2,000 to $2,100.
Meeting #155 - 34  

M. Ady  
Marion Ady, Assistant Professor of Art, from $3,120 to $3,300.
A. Bowmer  
Angus Bowmer, Assistant Professor of English, from $3,220 to $3,400.
O. Depew  
Ollie Depew, Assistant Professor of English, from $3,120 to $3,300.
R. McNeal  
Roy W. McNeal, Associate Professor of Geography, from $3,700 to $3,750.
I. O'Brien  
Ida O'Brien, Associate Professor of Education, from $3,120 to $3,300.
B. Smith  
Bertha Smith, Assistant Professor of Science, from $3,120 to $3,300.
J. Smith  
Jeanette Smith, Assistant Professor of Education, from $3,120 to $3,300.
V. Stockham  
Violet Stockham, Dean of Women, Instructor, from $3,100 to $3,150.
A. Taylor  
Arthur Taylor, Associate Professor of Education, from $3,700 to $3,750.
W. W. Wells  
Wayne W. Wells, Associate Professor of Science, from $3,700 to $3,750.
O. J. Wilda  
Otto J. Wilda, Assistant Professor of Art Education, from $3,000 to $3,300.
M. Woodell  
Marshall Woodell, Assistant Professor of Social Science, and Dean of Men, from $3,200 to $3,500.

Training School
F. Allen  
Florence Allen, Assistant Professor, from $2,429.17 to $2,510; $60 of increase and $1,140 of total salary to be paid by School District.
E. Bork  
Edith Bork, Assistant Professor, from $2,677.36 to $2,820; $120 of increase and $1,380 of total salary to be paid by School District.
H. Elder  
Hattie Elder, Instructor, from $2,429.17 to $2,510; $60 of increase and $1,140 of total salary to be paid by School District.
L. Nicholson  
Lillian Nicholson, Assistant Professor, from $2,429.17 to $2,550; $60 of increase and $1,140 of total salary to be paid by School District.
B. H. Powell  
Betty Hileman Powell, Assistant Professor, from $2,429.17 to $2,550; $60 of increase and $1,140 of total salary to be paid by School District.
R. D. Roberts  
Rena Dolph Roberts, Instructor, from $2,429.17 to $2,510; $60 of increase and $1,140 of total salary to be paid by School District.
B. Stephens  
Bertha Stephens, Assistant Professor, from $2,429.17 to $2,550; $60 of increase and $1,140 of total salary to be paid by School District.
N. West  
Neva West, Assistant Professor, from $2,429.17 to $2,510; $60 of increase and $1,140 of total salary to be paid by School District.

Six Supervisory Teachers, from $1,620 to $1,800.

Summer School
Summer School

Physical Plant
For wage adjustments for Physical Plant employees - $50.

Total of $2778.45 in 1946-47 to be provided from the Institutional Salary Adjustment Reserve.

J. Eberhart, Resignation
Resignation of Jean Eberhart, Coach and Associate Professor of Education, effective September 1, 1946, to enter private business; and the appointment of Harold Bishop as Director of Physical
Meeting #155 - 35          July 23, 1946

H. Bishop,  
Appointment  
Education and Health, at an annual salary rate of $3,400, rank of  
Assistant Professor, 12-months basis, yearly tenure, effective  
September 1, 1946. Salary savings of $160.70, due to employment at  
lesser rate, to revert to the Board’s Unappropriated fund.

Adjustments as follows in the Health Service, effective July 1, 1946:

K. Harkins,  
Sal. Adj.  
Increase in salary for Miss Katherine R. Harkins, half-time nurse,  
from $900 to $1,000, 12-months basis.

G. Swendenburg,  
Increase in  
Time  
Increase in time for Dr. Genevieve Swendenburg from 9 to 12-months  
basis, with an increase in annual salary from $300 to $500, for  
10 per cent time.

H. Wood  
Increase in  
Time  
Increase in time for Dr. Harvey Wood from 9 to 12-months basis,  
with an increase in annual salary from $300 to $500, for 10 per  
cent time.

Addition to requisition budget for laboratory expenditures - $125.

Requires $625 in 1946-47 to be provided from an increase in estimated  
health service income.

The Board approved the following personnel adjustments in the General  
Extension Division. The necessary funds are provided within the 1946- 
47 budget.

Z. Rodenwald,  
Leave of  
Absence  
Leave of absence without pay for Zelta F. Rodenwald, Director of  
Women’s Programs, Radio Station KOAC, for the period August 5,  
1946 to August 6, 1947, to become editor of publications of the  
American Home Economics Association. Salary savings of $2,989.52  
in 1946-47 to be retained in the budget pending appointment of sub-
stitute assistance.

S. Epler,  
Transfer  
Transfer of Dr. Stephen E. Epler from Veterans’ Counsellor, Portland  
Extension Center, to Director, Vanport Summer Session, for the period  
June 1 to August 31, 1946, at a rate of $366.66 per month. This  
salary is included in the Vanport budget.

W. S. Roeder,  
Appointment  
Appointment of Wesley S. Roeder as Veterans’ Counsellor, Portland  
Extension Center, for the period June 1 to August 31, 1946, and  
Instructor in Psychology in the Portland Extension Center budget. Mr. Roeder  
will be paid at a rate of $300 for June, $312.50 for July and $312.50  
for August from the Veterans’ Counsellor budget and $66 per month on  
wages from the Portland Extension Center budget. Funds are available  
for this position due to the transfer of Dr. Epler.

J. Caughlan,  
Appointment  
Appointment of James Carl Caughlan as Assistant Professor of Educa-
tion in the General Extension Division, at an annual salary rate of  
$3,600, 10-months basis, yearly tenure, effective September 16, 1946.  
Funds are available in the budget for this position.

SEPTEMBER MEETING OF BOARD  

Dr. Kleinsorge pointed out that the Dormitory Addition at Eastern  
Oregon College of Education would be practically complete at the  
time of the next Board meeting and that the Building Committee  
would be called upon to make an inspection of this structure prior  
to its acceptance. He suggested holding the September meeting at  
La Grande, thereby combining the meeting with the inspection of the  
Dormitory Addition. Upon motion by Dr. Kleinsorge and second by  
Mr. Mestchan, the Board voted unanimously to hold the September  
meeting of the Board on the Eastern Oregon College of Education  
campus.
Mr. C. E. Stewart, District Engineer of the Federal Works Agency, appeared before the Board to discuss the Mead Bill (Senate Bill 2085) and its effect on institutions of higher education. He reported that the bill has already passed the Senate and should receive final action on approximately July 27. If the bill passes, it will provide temporary educational facilities, other than housing, to educational institutions furnishing courses of training to persons under Title II of the Servicemen's Readjustment Act of 1944, as amended. Any buildings received under this Act become the property of the institution.

Mr. Stewart indicated he would like a resume of such needs of the State System of Higher Education and the institutional heads were directed to meet with Mr. Stewart and make their needs known to him.

The Board adjourned at 11:20 A.M.

WILLARD L. MARKS, President

CHARLES D. BYRNE, Secretary
STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
UNIVERSITY CLUB, PORTLAND, OREGON
August 22, 1946
1:00 P. M.

MEETING #156

Upon request of five Board members and at the call of Mr. Willard L. Marks, President, a special meeting of the State Board of Higher Education of the State of Oregon was held at the University Club, Portland, Oregon at 1:00 P. M. on August 22, 1946.

ROLL CALL

The meeting was called to order by the President of the Board, Willard L. Marks, and on roll call the following answered present:

R. E. Kleinsorge
Beatrice Walton Sackett
Phil Metschan
A. R. Watzek
Cheryl S. MacNaughton
Willard L. Marks

Absent: Leif S. Finseth, Herman Oliver, Edgar W. Smith.

Dr. Charles D. Byrne, Secretary of the Board, was also present.

RE FINSETH, OLIVER AND SMITH

President Willard L. Marks reported that Mr. Finseth, Mr. Oliver and Mr. Smith were unable to be present because of the press of business affairs. He indicated, however, that all three Board members had written him their reactions to Dr. Paul C. Packer, candidate for the chancellorship.

ELECTION OF DR. PAUL C. PACKER AS CHANCELLOR

Members of the Board present discussed fully the requirements of the office and Dr. Packer's professional and personal qualifications in meeting these requirements.

Upon motion by Mr. Watzek and second by Mr. Metschan, the Board voted unanimously to elect Dr. Paul C. Packer, Dean of the School of Education at the University of Iowa, as Chancellor of the Oregon State System of Higher Education, indefinite tenure, 12-months basis, at a salary of $10,000 per year, plus the required amount of the Board's contribution to the state's retirement program and plus the usual perquisites of the office (residence, car, appropriate entertainment fund), the appointment to be effective as soon as Dr. Packer can take office.

The Board then instructed President Marks to call Dean Packer at Iowa City to inform him of his election and secure his acceptance. Mr. Marks reported back that Dr. Packer indicated that he would accept the appointment under the terms indicated. It was agreed that the appointment would be announced immediately through the press of the State and Mr. Marks, Dr. Kleinsorge and Dr. Byrne were designated to contact the newspapers and the press associations.