STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
SACAJAWEA HOTEL, LA GRANDE, OREGON
September 10, 1946
10:00 A. M.

MEETING #157
A regular meeting of the State Board of Higher Education was held at the Sacajawea Hotel, La Grande, Oregon, on September 10, 1946.

ROLL CALL
The meeting was called to order at 10:00 A. M. by the President of the Board, Willard L. Marks, and on roll call the following answered present:

R. E. Kleinsorge
Cheryl S. MacNaughton
Phil Metschan

Herman Oliver
Edgar W. Smith
A. R. Watzek
Willard L. Marks

Absent: Leif S. Finseth, Beatrice Walton Sackett.

There were also present: Chancellor Paul C. Packer; Dr. Charles D. Byrne, Secretary of the Board; President Harry K. Newburn of the University of Oregon; President A. L. Strand of Oregon State College; President C. A. Howard of Oregon College of Education; President Elmo Stevenson of Southern Oregon College of Education; President R. J. Maaske of Eastern Oregon College of Education; Dean J. F. Cramer of the General Extension Division.

WELCOMING
DR. PAUL
C. PACKER
President Marks introduced the new Chancellor, Dr. Paul C. Packer, and expressed the pleasure of the Board at meeting with him for the first time.

MINUTES
APPROVED
The Board voted to dispense with the reading of the minutes of the last regular meeting held July 23, 1946 and of the special meeting held August 22, 1946, and approved the minutes of these meetings as they appeared in the docket.

ADDITIONAL
FACULTY
MEMBERS
AT OCE
Mr. Edgar W. Smith, Chairman of the Finance Committee, presented the following report:

"President Howard reported that because the registration prospects at Oregon College of Education were slow in clarifying, it was impossible to foresee earlier just what the total demands on the staff would be this fall. It now appears that more than 400 students will be registered, over half of whom will be veterans. While the present staff is large enough to care for the general instructional work, President Howard pointed out that there is need for one part-time and one full-time faculty member for service, if possible, at the opening of the fall term."
"One is part-time music instructor at $1,500 per year to care particularly for band, orchestra and similar activities. The plan is to employ this individual on a cooperative arrangement with the school district. The other position is a Registrar on a 12-months basis at $3,500 per year to serve also as a veterans' advisor and possibly as a part-time instructor. It is particularly necessary to relieve the present Business Manager of the Registrar's duties.

"The Committee recommends the approval of these two staff additions which will cost approximately $4,270 for this fiscal year if they can be obtained by September 15."

The Board approved the addition of two staff members to the Oregon College of Education faculty as recommended.

**INCREASE IN DORMITORY RATES**

Mr. Smith presented the following report concerning the increase in dormitory rates:

"Because of the evident sharp increase in cost of food and labor used by the dormitories at the several institutions since rates were last adjusted, the Inter-Institutional Fee Committee made a study to determine the amount of these increases and the advisability of further rate adjustments. This study, as reported to the Finance Committee yesterday, shows that food costs have increased an average of 35 per cent since January 1946 while labor costs have increased 15 per cent as of July 1, about one-third of which is in support of the State's retirement program. The Committee showed that these increases amount to an average of approximately $7.00 per month per student. There previously has been authorized for the coming year a $2.00 per month increase in dining service rates, leaving an average of approximately $5.00 per month per student in increased costs above present rates. It was the recommendation of the Inter-Institutional Fee Committee that $3.00 be added to the present dormitory board charges at all the institutions, partially to make up for this added expense. In order to avoid raising the rates more sharply, it is proposed that the dormitory accounts absorb the remainder. Board members are aware that under the long established plan of operations in this State the dormitories are required to be self-supporting, both as to operating expense and original construction costs.

"It is the recommendation of the Committee that this increase of $3.00 per month per student be authorized in order that the dormitory accounts may be kept fully solvent."

The Board approved the report of the Committee and authorized the $3.00 per month per student increase in dormitory rates.

Mr. Smith reported as follows concerning the establishment of Army Air Force R.O.T.C. units on the University and State College campuses:

"President Newburn reported that the Army Air Force has proposed the establishment of an Air Force unit for the R.O.T.C. at the University beginning this fall. It appears that the Army is eager to start this unit even though the enrollment may necessarily
be small. Present facilities are reported adequate for handling the unit without additional expense to the Board. Before such a unit is established it is necessary for the institution to make formal application and to designate an officer of the staff as custodian of the additional military equipment.

"While there are no immediate plans for starting a similar unit for Oregon State College this fall, that institution has also been inspected and approved for such a unit which may be proposed at any time. It is, therefore, the recommendation of the Committee that both institutions be authorized to make formal application for such units when the respective presidents deem it advisable, and that Orville Lindstrom, Business Manager at the University, and Paul Walgren, Business Manager at the State College, be designated respectively as institutional custodians of military equipment."

The Board approved the report of the Committee authorizing the University and State College to make formal application for the installation of Army Air Force R.O.T.C. units when the presidents deemed it advisable, and also designated Orville Lindstrom, University Business Manager, and Paul Walgren, State College Business Manager, as institutional custodians of military equipment.

Mr. A. R. Watzek, Acting Chairman of the Insurance Committee, presented the following report:

"Some months ago when the Board was considering insurance matters, the Insurance Committee suggested that it would be helpful to have a study made of the possibilities of including all staff members in the system under the Industrial Accident law instead of the select groups which are now included by law or necessity. This study has now been made through the cooperation of staff members of the Industrial Accident Commission who studied the System payrolls to determine classification of the various kinds of service. Comptroller Bork reported to the Insurance Committee that this study shows that the Board is now paying approximately $14,000 a year for protection of the selected classes of employees. It would cost approximately an additional $19,000 per year to include all staff members in this protection.

"While the members of this Committee are glad to have these data prepared and on file, and while we recognize the desirability of having as full protection as possible, we do not feel justified in recommending the expenditure for full coverage at this time. The Committee recommends, with the concurrence of the institutional executives, that the report be filed for possible further consideration after the first of the year when the future financial situation will be better known."

The Board approved the report of the Committee and the recommendations contained therein.
Mrs. Cheryl S. MacNaughton, Acting Chairman of the Curriculum Committee, presented the following report:

"President Elmo Stevenson reported that there is a large advance enrollment of students at Southern Oregon College of Education who plan to take one year of engineering work there before transferring to Oregon State College to continue this course. In order to meet fully the freshman requirements in engineering it is necessary to add one course in engineering problems and one in engineering drawing. The Curriculum Committee recognizes that in the present emergency it is desirable to provide some of these specialized courses at the Colleges of Education although they may not be necessary or desirable after the present emergency has passed. The Committee, therefore, recommends the authorization at Southern Oregon College of Education of the courses Engineering Problems G.E. 101, 102 and 103, and Engineering Drawing G.E. 121 and 122 on a temporary basis, with the understanding that they will, along with other emergency allocations, be reviewed by the Inter-Institutional Curriculum Committee and the Chancellor at a later date."

The Board approved the offering of the courses Engineering Problems G.E. 101, 102 and 103, and Engineering Drawing G.E. 121 and 122 at Southern Oregon College of Education, with the understanding that they will be reviewed by the Chancellor and the Inter-Institutional Curriculum Committee at a later date.

Mrs. MacNaughton presented the following report concerning a pre-dental curriculum and the offering of organic chemistry at Eastern Oregon College of Education:

"President Maaske reported that a considerable number of students are interested in a pre-dental curriculum. All the necessary courses for this work are now offered except organic chemistry. He submitted a proposed two-year pre-dental curriculum closely paralleling those at the University and the State College. He requested approval of a two term introductory course in organic chemistry, four hours each quarter, fall and winter. He stated that the equipment and materials are available to teach this course this year as they had been acquired to handle chemistry instruction for the Cadet Nurse program. The Committee considers this also an emergency step justifiable now but subject to later review. It, therefore, recommends the approval of Chemistry 226 and 227 and of the two-year pre-dental curriculum as submitted by President Maaske with the understanding that these are to be reviewed later by the Inter-Institutional Curriculum Committee and the Chancellor for recommendation to the Board."

The Board approved the pre-dental curriculum and the offering of the courses Chemistry 226 and 227 at Eastern Oregon College of Education, with the understanding that they will be reviewed later by the Chancellor and the Inter-Institutional Curriculum Committee.
ALLOCATION
OF EQUIPMENT FUNDS
AT THE
SEVERAL INSTITUTIONS

Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital Outlay Committee, presented the following report:

"At the last meeting of the Board a balance of $40,887 was reported in the Special Equipment Fund appropriated by the Legislature. As these funds are badly needed by the institutions to obtain equipment, it was recommended at that meeting that a plan of allocation be submitted at this time. The institutional executives have agreed on a division of this fund in accordance with the original percentage requests. The Committee, therefore, recommends that the total sum be allocated in the following amounts to the several institutions and Central Office:

University of Oregon $9,444.90
Oregon State College 21,383.90
U. of O. Medical School 4,620.23
Oregon College of Education 1,431.05
Southern Oregon College of Ed. 654.39
Eastern Oregon College of Ed. 1,390.16
General Extension Division 1,477.93
Centralized Activities 490.64

The Board approved the report of the Committee and the allocation of funds as recommended.

PROPERTY PURCHASE AT BOCE

Dr. Kleinsorge presented the following report on the purchase of property for Eastern Oregon College of Education:

"The Building Committee, at the request of President Maaske, inspected two parcels of property which are within the adopted campus plan of Eastern Oregon College of Education. One piece of property comprises 3.24 acres to be used temporarily as a site for the veterans' trailer court. This site is now available to the Board for an outlay of $1,000, which is considered a favorable figure. The other property is a portion of Lot 7, Block 44, Chaplin's Addition, directly west of the campus, which includes a residence. Acquisition of this property would clear completely the proposed site of the Eastern Oregon College of Education Library. The owner, Mrs. Hungerford, has set a price of $5,500 on this property which is considered close to the fair appraised valuation.

"The Committee feels that now is probably the best time to acquire these two pieces of property which are certain to be needed eventually. It is, therefore, recommended that the proper officials of the Board be authorized to acquire the 3.24 acres for $1,000, $400 of which is to be taken from the Eastern Oregon College of Education Property Rentals and Repairs fund and $600 from the Board's Land Purchase Reserve fund. It is also recommended that the Hungerford property be purchased for not to exceed $5,500 with the understanding that details of the arrangements described by President Maaske for moving and resale of the house be submitted
to the Board for approval before they are carried through. The purchase price is to be taken from the Board's Reserve for Land Purchases with the understanding that any funds received for resale of the house, above expenses, will be returned to this fund."

The Board approved the report of the Committee and the several recommendations contained therein.

PURCHASE OF ARNOLD ARMS BY OCE

Dr. Kleinsorge reported as follows concerning the purchase of Arnold Arms by Oregon College of Education:

"President Howard presented information on the purchase of a three-story house near the Oregon College of Education campus known as Arnold Arms, to be used as a men's residence hall. President Howard stated that the house is ready for immediate occupancy and will be urgently needed to care for the housing of men students at the beginning of the fall term. President Howard further stated that he had negotiated at some length to obtain the property at the best possible price and the present owners had named $23,000 as the lowest price which they would accept. This price includes beds, other furniture and linens, with an estimated cash value of $2,700. The price of $23,000 amounts to approximately $600 per occupant for the rated capacity of 40 students. President Howard stated that, as an emergency measure, however, 50 students would probably be housed in the building this fall.

"In view of the present urgent need for housing and of the immediate adaptability of this house to dormitory use, the Committee recommends to the Board the purchase of the Arnold Arms property in Monmouth at a price of $23,000, this amount to come from accumulated dormitory balances at the Oregon College of Education, with the understanding that all net rental earnings from this property are to be left in the dormitory fund."

The Board approved the purchase of Arnold Arms by Oregon College of Education at a price not to exceed $23,000 under the conditions recommended.

PURCHASE OF SWEETSER PROPERTY BY UO

Dr. Kleinsorge presented the following report on the purchase of the Sweetser property by the University of Oregon:

"President Newburn presented information regarding the availability, at a price of $22,500, of a plot of ground known as the Sweetser property adjoining the University campus with 180 feet of frontage on Alder Street between 17th and 18th Streets, and a depth of 342 feet, or the equivalent of about 6 good sized lots. A three-bedroom house, about 30 years old, is located on the back of this property and is now rented for $60 per month. President Newburn estimated that the net rental income would be about $576 per year. He reported that an option had been obtained at a price of $22,500 which he felt was reasonable, considering the present high prices of real estate. President Newburn stated also that this property
is highly desirable as a site for the erection of an apartment house and that it is quite probable that such a building might be built on the property as soon as building restrictions are raised. The erection of such a building on the property would, of course, greatly increase the purchase price at some future date.

"Although this property is not needed for the immediate building program of the University, it was pointed out that it cuts out a large segment of the southwest corner of the campus near the Music School, and that since the expansion of the campus is restricted on the east in this area by the Odd Fellows Cemetery, there will ultimately be a need for the University to own the Sweetser property. The Committee is hesitant to recommend the purchase at this price, of property not immediately needed in the University building program, but it feels that there would be a distinct advantage in acquiring the property now before some costly improvement, such as an apartment building, is erected on the site. With the concurrence of the Finance Committee, the Building Committee is, therefore, recommending the purchase of the Sweetser property at a price of $22,500, $7,500 to come from a balance in the University House Rental and Management account and the remainder of $15,000 to come from the Board's unappropriated fund."

The Board approved the report of the Committee and authorized the purchase of the Sweetser property under the conditions recommended.

Dr. Kleinsorge reported as follows concerning calling for bids on the dormitory at Southern Oregon College of Education:

"The Committee examined the final plans and specifications as submitted for the dormitory at Southern Oregon College of Education. The Committee also gave consideration to the question of bids for the construction of the building. It appears advisable to advertise for bids on this building to ascertain whether the dormitory can be constructed at this time within the authorized amount of $176,000. It was felt by the Committee that even if the contractors' bids are too high that these bids will provide the Board with valuable information regarding its other building projects. The Committee is, therefore, recommending that the final plans and specifications for the dormitory at Southern Oregon College of Education be approved and that the Secretary of the Board be authorized to proceed with the advertising for bids, separate bids to be invited for general construction, plumbing, and heating, and the electrical wiring."

The Board approved the final plans and specifications for the dormitory at Southern Oregon College of Education and authorized the Secretary to proceed with advertising for bids.

Dr. Kleinsorge presented the following report regarding approval of the final plans and specifications for the women's dormitory at the University of Oregon:

"President Newburn submitted to the Committee copies of the final plans and specifications for the women's dormitory at the
University of Oregon with the request that they be approved at this time. Because of the high construction costs prevailing at the present time, President Newburn is not recommending the advertising for bids at present on this building. The Committee recommends approval of the final plans and specifications for the women's dormitory at the University of Oregon as prepared by the architects."

The Board approved the final plans and specifications for the women's dormitory at the University as submitted.

Dr. Kleinsorge reported as follows on the remodelling project in the Industrial Arts shops at the State College:

"At its meeting of July 23, 1946, the Board approved President Strand's recommendation for a thorough study of the possibility of roofing over the area between two Industrial Arts shops as a means of providing more room for the School of Engineering. At that time the Board authorized the engagement of the architectural firm of Jones and Marsh on a contingent fee basis to make a preliminary study, the resultant cost estimates to be reported to the Board as soon as possible. Accordingly, President Strand has now submitted to the Committee the preliminary plans for the project as prepared by Jones and Marsh, Architects, together with the preliminary cost estimates which aggregate $51,312. The Committee examined the preliminary plans and the cost estimates and recommends their approval to the Board, funds to cover the cost to be provided from the State College allotment of the legislative building fund. The Committee recommends also that the Board authorize the proper officials to enter into a contract with the firm of Jones and Marsh, Architects, for the preparation of the final plans and specifications for this project."

The Board approved the report of the Committee and the recommendations contained therein.

Dr. Kleinsorge concluded the report of the Building Committee as follows:

"The Building Committee, accompanied by other Board members, made its official inspection of the dormitory addition on the Eastern Oregon College of Education campus yesterday afternoon. While there is considerable work remaining on the structure, it was far enough along, particularly on the upper floors, to indicate the accommodations it will afford. The inspection party was very favorably impressed with the new unit. It ties in nicely with Dorion Hall, has a very attractive dining room, a comfortable lounge room, and a games room in the first basement. The student living quarters are compact, well appointed and attractive. The Committee is convinced that very good values were obtained for the money expended. It is recommending to the Board the acceptance of the building subject to completion in accordance with the detailed plans and specifications and certification by the architect."
The Board accepted the dormitory addition at Eastern Oregon College of Education, subject to completion in accordance with the detailed plans and specifications and certification by the architect.

RETURN OF
SCIENCE
PERIODICALS
TO U OF O

Mrs. Cheryl S. MacNaughton, Chairman of the Library Committee, presented the following report:

"When the State System of Higher Education was established and curricular allocations made in 1932, a large number of volumes of the advanced Science Library at the University, mostly periodicals, was transferred to the State College where all upper division Science work was concentrated. About five years ago the Board authorized the resumption of upper division Science work at the University. Since that time the Science staff and the Library at the University have sought the return of all library materials previously transferred to the State College. The matter has been under discussion for several years and has proved a difficult issue to settle equitably.

"President Strand and President Newburn reported to the Committee yesterday that they have reached a compromise agreement for the return of certain library materials in the field of science and the retention of others in the State College Library. The agreement is predicated upon the fact that certain highly specialized materials may be used interchangeably at both institutions without too great inconvenience, while others are needed more at one institution than the other. It is also recognized that certain basic materials are necessary at all times at both institutions for efficient instructional and research work.

"The Library Committee wishes to commend the two presidents and the librarians for reaching this compromise agreement for the division of the Science Library materials. It recommends the appropriation of not to exceed $500 for meeting the cost of making the actual transfer and recataloging the complete list of materials involved, these to be recorded officially on lists to be filed in the Board's Office. The Committee further recommends that the two institutions draw up a reasonable program of library additions needed to supplement the Science materials at each institution to be carried out in the next few years as rapidly as finances and availability of materials permit."

The Board approved the report of the Committee and the recommendations contained therein.

INSPECTION
TOUR OF
EASTERN ORE.
LIVESTOCK
BRANCH EXP.
STATION

Mr. Herman Oliver, Chairman of the Agricultural Extension Service and Experiment Stations Committee, presented the following report:

"The members of the Agricultural Extension Service and Experiment Stations Committee, with other members of the Board and System officials, took advantage of the nearness to Union to visit the
Eastern Oregon Livestock Branch Experiment Station Monday afternoon. Mr. Harry Avery, Superintendent of the Station, guided the party over parts of the 600-acre tract.

"While this is not the best time of year to visit the Station from the standpoint of seeing the growing crops, we were able to learn something of the plan of operation and to view the results of certain special projects. The Committee was shown a field of newly established sweet clover seeded with oats and which is being pastured down by a herd of Hereford yearling steers. These will be finished off ready for market by this method, which is new to the Station this year.

"We were also shown the results of what is said to be the oldest rotation fertilizer plots in the West where the same plots have been maintained for 24 years. While these plots have produced valuable information regarding the best fertilizers for alfalfa, corn, wheat, and a mixture of peas and barley, the most significant results, according to Superintendent Avery, have been the average increase of 20 per cent in yields on fertilized check plots from rotations and good farming methods alone. Yields of wheat this year on the Station have run as high as 70 bushels per acre, and alfalfa hay just under 10 tons per acre.

"Superintendent Avery also explained his present plan of eliminating plowing on land infested with quack grass, using only a disc and duckfoot cultivator to prepare the soil for seeding, thus keeping the quack grass near the top where it can be handled.

"The party was also shown several experimental bands of sheep and was told that one flock of 312 ewes this spring produced 644 lambs. A new breeding experiment is under way in an attempt to find a cheaper method for range operators to keep the desired cross-breed ewes.

"The committee was impressed with the evident value of the research work carried on at this, the oldest of the branch stations in the State. All agree that it has contributed materially to the agricultural progress of this section of Oregon."

The Board approved the report of the Committee.

Mr. Marks appointed the following membership to permanent and special committees of the Board for the ensuing year:

Committee on Finance - Edgar W. Smith, Chairman; Herman Oliver; A. R. Watzek.

Committee on Curricula - Beatrice Walton Sackett, Chairman; Cheryl S. MacNaughton; A. R. Watzek.

Committee on Buildings, Grounds and Capital Outlay - R. E. Kleinsorge, Chairman; Leif S. Finseth; Phil Matschan.
Meeting #157 - 11
September 10, 1946

Committee on Insurance - Leif S. Finseth, Chairman; Edgar W. Smith; A. R. Watzek.

Committee on Public Relations - Leif S. Finseth, Chairman; Phil Metschan; Herman Oliver.

Committee on Agricultural Extension Service and Experiment Stations - Herman Oliver, Chairman; Edgar W. Smith; R. E. Kleinsorge; Phil Metschan.

Committee on Rules and By-Laws - A. R. Watzek, Chairman; Cheryl S. MacNaughton; Herman Oliver.

Committee on Unified Administration - Phil Metschan, Chairman; R. E. Kleinsorge; Beatrice Walton Sackett; Cheryl S. MacNaughton.

Committee on Libraries - Cheryl S. MacNaughton, Chairman; Beatrice Walton Sackett; Leif S. Finseth.

RESOLUTION
REGARDING
REQUESTS
FOR SURPLUS
BUILDINGS
UNDER
AMENDED
LANHAM
ACT

Dr. Byrne reported that forms have now been received from the Federal Works Agency for the filing of requests for emergency classroom and office buildings under the terms of the amended Lanham Act. He stated that preliminary applications in letter form have already been filed for the University of Oregon, Oregon State College, Eastern Oregon College of Education and Southern Oregon College of Education. The Federal Works Agency requires that the governing body designate, by resolution, an individual who is authorized to prepare and execute the necessary forms and negotiate on other matters in connection with procurement of the surplus buildings.

Designating
U of O
Rep.

The following resolution No. I was read designating Dr. Will V. Norris as the representative of the University of Oregon:

RESOLUTION I

WHEREAS, the University of Oregon (Herein called the "Applicant"), acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America through the Bureau of Community Facilities, Federal Works Agency, (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement;

NOW, THEREFORE, be it resolved by the Oregon State Board of Higher Education (herein called the "Governing Body") that a
justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that Will V. Norris is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities.

BE IT FURTHER RESOLVED that, in accordance with regulations of said Oregon State Board of Higher Education, all contracts and agreements with the Government shall be countersigned by the Secretary and the Comptroller of said Board.

Upon motion by Director Kleinsorge and second by Director Oliver, the above resolution was adopted with the following voting aye:

Dr. Kleinsorge  
Mrs. MacNaughton  
Mr. Metschan  
Mr. Marks  
Mr. Oliver  
Mr. Smith  
Mr. Watzek

and the following voting nay: None.

The President thereupon declared said resolution unanimously adopted.

Designating
OSG Rep.

The following resolution No. II was read designating Mr. E. E. Lemon as the representative of Oregon State College:

RESOLUTION II

WHEREAS, Oregon State College (herein called the "Applicant"), acting by and through its governing body, upon the basis of available data, has found that there exists or impedes an acute
shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America through the Bureau of Community Facilities, Federal Works Agency, (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement;

NOW, THEREFORE, be it resolved by the Oregon State Board of Higher Education (herein called the "Governing Body") that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that E. B. Lemon is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities,

BE IT FURTHER RESOLVED that, in accordance with regulations of said Oregon State Board of Higher Education, all contracts and agreements with the Government shall be countersigned by the Secretary and the Comptroller of said Board.

Upon motion by Director Kleinsorge and second by Director Oliver, the above resolution was adopted with the following voting aye:

Dr. Kleinsorge
Mrs. MacNaughton
Mr. Metschan
Mr. Oliver
Mr. Smith
Mr. Watzek
Mr. Marks
and the following voting nay: None.

The President thereupon declared said resolution unanimously adopted.

Designating EOCE Rep. The following resolution No. III was read designating Dr. Roben J. Maaske as the representative of Eastern Oregon College of Education:

RESOLUTION III

WHEREAS, Eastern Oregon College of Education (herein called the "Applicant"), acting by and through its governing body, upon the basis of available data, has found that there exists or impedes an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen’s Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America through the Bureau of Community Facilities, Federal Works Agency, (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement;

NOW, THEREFORE, be it resolved by the Oregon State Board of Higher Education (herein called the "Governing Body") that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that Roben J. Maaske is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities; and
BE IT FURTHER RESOLVED that, in accordance with regulations of said Oregon State Board of Higher Education, all contracts and agreements with the Government shall be countersigned by the Secretary and the Comptroller of said Board.

Upon motion by Director Kleinsorge and second by Director Oliver, the above resolution was adopted with the following voting aye:

Dr. Kleinsorge  
Mrs. MacNaughton  
Mr. Metschan

Mr. Oliver  
Mr. Smith  
Mr. Watzek

Mr. Marks

and the following voting nay: None.

The President thereupon declared said resolution unanimously adopted.

Designating SOCE Rep.

The following resolution No. IV was read designating Dr. Elmo N. Stevenson as the representative of Southern Oregon College of Education:

RESOLUTION IV

WHEREAS, Southern Oregon College of Education (herein called the "Applicant"), acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America through the Bureau of Community Facilities, Federal Works Agency, (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement:

NOW, THEREFORE, be it resolved by the Oregon State Board of Higher Education (herein called the "Governing Body") that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that Elmo N. Stevenson is hereby designated as the Applicant's Representative and is authorised in his capacity as such representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing
Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities; and

BE IT FURTHER RESOLVED that, in accordance with regulations of said Oregon State Board of Higher Education, all contracts and agreements with the Government shall be countersigned by the secretary and the Comptroller of said Board.

Upon motion by Director Kleinsorge and second by Director Oliver, the above resolution was adopted with the following voting aye:

Dr. Kleinsorge
Mrs. MacNaughton
Mr. Metzchan

Mr. Mark

Mr. Oliver
Mr. Smith
Mr. Watzek

and the following voting nay: None.

The President thereupon declared said resolution unanimously adopted.

COMMUNICA.
FROM DR.
PACKER

President Marks presented a communication from Chancellor-elect Paul C. Packer wherein he expressed to the members of the Board his appreciation for being given the opportunity to work with the Board in carrying out the program of higher education in Oregon.

COMMUNICA.
FROM DEAN
TURNBULL

President Marks presented a communication from George Turnbull, Dean of the School of Journalism at the University of Oregon, expressing his appreciation for the confidence shown in him by the Board's action in advancing him to the deanship of the School of Journalism.

GIFTS

The Board officially accepted the following gifts and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

State College

Grant of $2,500 from the Research Corporation of New York as a Frederick Gardner Cottrell Special Grant-in-aid for the support of a research project under the direction of Jr. Allen B. Scott of the Chemistry Department.

Gift of $1,000 from the Agricultural Research Foundation to the Klamath Experimental Area.
Gifts from the Oregon Association of Nurseymen for research by the following departments on nursery problems:

Experiment Station Department of Horticulture $666
Experiment Station Department of Plant Pathology 666
Experiment Station Department of Entomology 668

Medical School

Grants from the Oregon Division of the American Cancer Society:

$2,100 to cover the annual salary payment for a clerk-technician in the Tumor Clinic.

$900 to cover the salary of an additional resident physician in the Department of Pathology.

Grant of $2,000 from the Sandoz Chemical Works of San Francisco, to be used for a research project under the direction of Dr. Norman A. David, Professor of Pharmacology. Payment will be made in four installments of $500 each, the first of which has already been received.

Eastern Oregon College of Education

Gift of $300 from Doyle Zimmerman of La Grande, for use at the discretion of the president.

OCE COMMENCEMENT

The Board voted to confirm the action of Mr. Marks in approving the candidates for degrees and diplomas at Oregon College of Education on August 21, 1946. A signed copy of the list of approved candidates is on file in the Board's Office.

RESOLUTION RE STAFF TRANSFERRED TO FED. EMERG. FARM LABOR SERV. IN 1943

During the fiscal year 1943 the following staff members in the Federal Cooperative Extension Division were granted leaves of absence to be employed under the Federal Emergency Farm Labor Service, which at that time was operated as an activity entirely separate from the State College, although there was a close relationship between Federal Cooperative Extension and the Emergency Farm Labor program. (These funds were approved for budgeting as a part of the regular Federal Cooperative Extension budget, as recorded in another section of these minutes.) In order to remove any possible cloud on the status of these three staff members in regard to their continuous service within the Oregon State System of Higher Education, the State College requested the following resolution be adopted by the Board:

WHEREAS on April 27, 1943, the State Board of Higher Education authorized President Strand to proceed under the provisions of Public Law 229 of the 76th Congress, providing for the operation of the Emergency Farm Labor Service under Federal Cooperative Agricultural Extension, and,

WHEREAS on June 15, 1943, the following minutes having to do with
leaves of absence were adopted:

"Leaves of absence for the following staff members to serve, under the direction of the Extension Service, in the Emergency Farm Labor Program recently authorized by Congress, with no loss in rank, tenure, or salary status, for the duration of the program:

"J. R. Beck, Extension Specialist in Land Use Planning, effective May 1, to serve as Supervisor of the State Emergency Farm Labor Program. Salary savings to revert to the Director's Reserve.

"Mrs. Mabel C. Mack, Extension Nutritionist, effective May 1, to serve as Assistant Supervisor of the State Farm Labor Program in charge of the Women's Land Army and other Women's activities. Salary savings to revert to the Director's Reserve.

"F. L. Ballard, Agricultural Editor of Publications, effective June 1, to serve half-time as Farm Labor News Editor, Mr. Ballard to continue half-time in agricultural extension. Salary savings to revert to the Experiment Station."

NOW, BE IT RESOLVED, that it be the sense of this Board in taking the aforesaid actions, that assignments to different funds at the disposal of the Federal Cooperative Agricultural Extension Service rather than actual separation of members of the staff from that organization were intended, and, as indicated in the June 15 action itself, it is the sense of this Board that the foregoing does not comprise any restriction or handicap to the three members of the staff mentioned so far as their rights and privileges as bona fide members of the staff of Oregon State College may be concerned.

Upon motion by Director Oliver and second by Director Metschan, the above resolution was adopted with the following voting ayes:

Dr. Kleinsorge
Mrs. MacNaughton
Mr. Metschan

Mr. Oliver
Mr. Smith
Mr. Watzek

Mr. Marks

and the following voting nay: None.

The President thereupon declared said resolution unanimously adopted.

Funds from Unappropriated Fund

The Board approved the following appropriations from the Board's unappropriated fund:

University

To provide for a much larger enrollment than was anticipated in the 1946 summer session, an addition to the summer session wage budget of . . . . . . $5,000.00
To care for additional operating expenses in the Library caused by the large 1946 summer session enrollment, an addition to the wage budget of \( \ldots 799.85 \)

Total approved for University from unappropriated fund \( \ldots \$5,799.85 \)

**Eastern Oregon College of Education**

To provide the necessary faculty, clerical additions and equipment for increased enrollment:

**General Instruction**
- Instructor in English and Literature, \( 9\frac{1}{2} \) months basis \( \$2,550.00 \)
- Instructor in Mathematics, \( 9\frac{1}{2} \) months basis \( 2,550.00 \)
- Instructor in Physical Education and Science, \( 9\frac{1}{2} \) months basis \( 2,550.00 \)
- Instructor in Geography and History, \( 9\frac{1}{2} \) months basis \( 2,550.00 \)
- Senior Stenographer, \( 8\frac{1}{2} \) months basis \( 1,275.00 \)

**Business Office**
- Addition to wage budget \( 700.00 \)

**Registrar's Office**
- Senior Stenographer, \( 8\frac{1}{2} \) months basis \( 1,275.00 \)

**Library**
- Addition to wage budget \( 1,487.50 \)

**General Student Welfare**
- Addition to wage budget \( 1,275.00 \)

**Janitorial**
- Addition to wage budget \( 1,360.00 \)

**Equipment**
- 150 tablet arm classroom chairs @ \$6.75 \( 1,012.50 \)
- 250 auditorium folding chairs @ \$4.25 \( 1,062.50 \)

Total approved for Eastern Oregon College of Education from unappropriated fund \( \ldots \$19,647.50 \)

**Southern Oregon College of Education**

To provide three additional positions as follows:

- Instructor in English, 9-months basis \( \$ 2,400.00 \)
- Instructor in Music, 10-months basis \( 3,000.00 \)
- Assistant Professor of Social Science, 12-months basis \( 3,600.00 \)

Total approved for Southern Oregon College of Education from unappropriated fund \( \ldots \$ 9,000.00 \)
General Extension Division

To cover additional expenditure for the SmithHughes agricultural short courses at the State
College, funds to be supplied by the State
Department of Vocational Education ........ $ 777.50

Total approved for General Extension Division from
unappropriated fund ....................... $ 777.50

Grand total approved from 1946-47 unappropriated
fund ..................................... $35,224.85

REVISED
BUDGET
FOR VANPORT
EXTENSION
CENTER

At the July meeting, the Board approved a revised budget of $125,000 for the Vanport Extension Center, based on an enrollment of 600, with
the understanding that if enrollment proved to be far in excess of estimates and additional funds were required prior to the September
Board meeting, Dean Cramer could submit a request. Advance registra-
tion for the fall term will be at least 1,500 and Dean Cramer recom-
manded an increase of $75,000 in the budget, bringing the total
Vanport Extension Center budget up to $200,000. This increase is to
cover added teaching staff, some clerical assistance, equipment,
library books and library staff. This recommendation was approved
by the Finance Committee in the interim. The action was confirmed
by the Board, the addition of $75,000 to be covered by increased
fee income.

BUDGETING
OF FUNDS
AT U OF O
RECEIVED
FROM BOOK
HANDLING
FEE

It is estimated that the 10 per cent fee received from the federal
government for handling veterans' books and supplies at the Univer-
sity will total approximately $12,000 for the present fiscal year.
The Board authorized the University to budget these funds as follows
to cover the cost of book handling and other administrative costs
in connection with the handling of veterans' affairs:

<table>
<thead>
<tr>
<th>Oregon Co-op Book Store</th>
<th>$ 3,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Office</td>
<td>3,600</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>2,400</td>
</tr>
<tr>
<td>Dean of Men's Office</td>
<td>2,400</td>
</tr>
<tr>
<td>Reserve for later distribut...</td>
<td>600</td>
</tr>
<tr>
<td></td>
<td>$12,000</td>
</tr>
</tbody>
</table>

INCORPORATION
OF EMERG.
FARM LABOR
FUNDS INTO
REGULAR
BUD. AT OSC

The Emergency Farm Labor Program has been operating since 1943 as
an "agency" account but due to problems in connection with the
retirement program and restoration fund insurance coverage on
equipment, it appears advisable to bring it into the regular budget
the same as other federal extension funds. Accordingly, the Board
directed that these funds be incorporated into and made a part of
the regular budget of the Federal Cooperative Extension Service and
approved the following personnel adjustments and distribution of
funds, effective July 1, 1946:

Continuation of appointment of J. R. Beck as State Supervisor,
at an annual salary rate of $5,400, rank of Professor, 12-
month basis, indefinite tenure.
Continuation of appointment of Russel M. Adams as Assistant State Supervisor, at an annual salary rate of $3,900, rank of Assistant Professor, 12-months basis, yearly tenure.

Continuation of appointment of W. B. Tucker as Assistant State Supervisor, rank of Assistant Professor, at an annual salary rate of $3,900, 12-months basis, yearly tenure.

Continuation of appointment of R. G. Fowler, Jr., as Information Assistant, at an annual salary rate of $3,000, 12-months basis, monthly tenure. Mr. Fowler's appointment is to terminate October 31, 1946.

Establishment of a requisition budget as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$131,000.00</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>39,000.00</td>
</tr>
<tr>
<td>Travel</td>
<td>17,700.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>16,503.90</td>
</tr>
</tbody>
</table>

All funds budgeted are provided by the Federal Government.

When the veterans' program was inaugurated at Oregon State College, arrangements were made with the Co-op Book Store to perform certain functions in connection with the handling of books and supplies. In order to reimburse the Book Store for such services rendered, the Board directed that 45 per cent of the income accruing from the 10 per cent mark-up on gross sales, allowed by the Veterans Administration, be paid the Book Store, this to be retroactive to cover service rendered since the beginning of the veterans program. This rate is subject to re-negotiation if future experience shows it is not in harmony with actual costs.

The Board approved the sale of the following described 160 acres of timber land by the University to A. M. Scott of Gaston, Oregon, for $4,758, the price being the value established by a timber cruise:

SW1/4 of Section 22, Township 1 North, Range 5 West, Washington County, Oregon.

The property was given to the University by Mrs. Flora Ward and the proceeds from the sale are to be deposited in the "Flora Ward Gift Fund." Proper Board officials were authorized to execute the necessary documents.

The Board approved the budgeting of $350 to the materials and expense budget of the Extension Account in Physical Education for Women at the State College, funds to be transferred from unexpended extension balances. This money is to be used for the purchase of towels, bathing suits, etc. to replace those originally purchased by the Gym Suit Service also used in extension courses.
SUPPLEMENTAL BUD. FOR SHORT COURSE FOR EMERG. TEACH. EOCE

At the July meeting, the Board approved a budget for an estimated 60 enrollees for the Short Course for Emergency Teachers at Eastern Oregon College of Education for the period August 19 to 30, 1946. The enrollment for this short course reached 100 and the Board approved the following supplemental budget to cover the added expense:

**Income**

40 enrollees @ $11  $440

**Expenditures**

Wages    $240
Materials and expense  85  325

To revert to the Board's un appropriated fund $115

VETERANS TEST. EUR. BUD. AT EOCE

The Board approved the following budget for the Eastern Oregon College of Education Veterans Testing Bureau for the period July 1, 1946 to June 30, 1947, the funds to come from fees collected for testing service rendered to the Veterans Administration:

**Estimated Income**

225 advisees @ $7.50 each  $1,687.50

**Estimated Expenditures**

Wages  $925.00
Materials and expense  389.72
Travel  125.00
Equipment  120.00
Contingency  127.50
To cover June 30, 1946 deficit  28  $1,687.50

BUD. OF EXP. ST. GIFT FUNDS AT OSC

The Board approved the budgeting of $1,308.15 of gift funds balances to the Experiment Station at the State College as follows:

**Farm Crops**

Wages  $441.90
Materials and expense  400.00

**Entomology**

Materials and expense  187.21

**Irrigation Water Forecasting**

Materials and expense  779.04
When the Federal Cooperative Extension budget for 1946-47 was approved at the May meeting of the Board, it was necessary to estimate the amount of funds that would be provided by each county. President Strand reports that additional county funds in the amount of $22,075.41 will be available from the counties for the current fiscal year. The Board approved the budgeting of these funds in the proper amounts to the county extension projects.

Portland Public Schools have provided 50 per cent financial cooperation in the 4-H club project in the City of Portland. Under arrangements in effect last year, the State College provided in the current budget $3,671.80 to be applied on the salaries of the urban club agent and an assistant club agent not yet appointed. The balance of the salaries and all expenses have heretofore been paid by the Portland School District. Owing to the shortage of school funds and until such time as relief may be obtained from federal funds, it will be necessary for the State College to carry the entire cost of the 4-H Club project in Portland. E. L. Shannon, Portland Club Agent, was granted a salary increase from $4,000 to $4,350, effective July 1, 1946, by the Portland School Board before the crisis appeared. Pending negotiations of a new cooperative agreement with the Portland Schools, the Board approved the following budget for July, August and September to be provided from the current budget:

| 3 months salary for E. L. Shannon | $1,087.50 |
| Wages                                  | 450.00   |
| Materials and expense                  | 70.00    |
| Travel                                 | 75.00    |

Balance of $1,989.30 in budget to be transferred to the Director's Reserve pending negotiations of a new agreement.

In order to make available to the instructional and research departments a campus-wide service in films, filmstrips, microfilms, slides, recordings, projectors, screens, recorders and record players, the Board approved the establishment, in the General Library of the University, an Audio-Visual Department. To staff the Department, the Board approved the provision of a technician to act as Department Head, at an annual salary rate of $3,200, and the provision of secretarial service on the wage basis at a cost of $1,500 for the current fiscal year. To finance these appointments for the year 1946-47, the Board approved the transfer within the University budget of $4,166.67 from the Reserve for Enrollment Increases to the Library budget, $2,666.67 to salaries and $1,500 to wages. Other operating costs for equipment ($5,250) and travel ($300) are to be met within the present Library budget.

When the 1946-47 budget for the Dental School was prepared, Dean Noyes had not had an opportunity to study the program carefully. Accordingly, the Board approved the following revisions in the operating budget, the increase of $31,935 to come from $16,935 of unbudgeted balances in
the restricted fund on June 30, 1946 and from $35,000 estimated increased income from students and clinic fees. The increase is to be budgeted as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$29,267.00</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>23,187.60</td>
</tr>
<tr>
<td>Travel</td>
<td>500.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$52,954.60</strong></td>
</tr>
<tr>
<td>Less decrease in wage budget</td>
<td>1,019.60</td>
</tr>
<tr>
<td><strong>Net addition</strong></td>
<td><strong>$51,935.00</strong></td>
</tr>
</tbody>
</table>

The Board also approved the provision in the Dental School budget of a reserve of $80,000 to continue needed equipment replacements and acquisitions. This amount is available in a balance from the special legislative equipment appropriation and from other restricted fund balances of the Dental School.

In the revised budget personnel adjustments were approved as follows:

Salary increases totalling $1,800 for C. C. Crew, Business Manager, from $3,600 to $3,900; H. C. Cooper, Professor of Operative Dentistry from $4,200 to $4,800; Lois Douglas, Assistant Professor of Pathology from $3,000 to $3,600; and Horace Miller, Associate Professor of Exodontia from $4,200 to $4,500.

New appointments, requiring a total of $10,967 for the remainder of the fiscal year, as follows:

Associate Professor of Anatomy, at an annual salary rate of $5,500, effective February 1, 1947.

Assistant Professor Anatomy, at an annual salary rate of $3,900, effective February 1, 1947.

Marshall Snyder, Associate Professor of Bacteriology, at an annual salary rate of $5,500, yearly tenure, effective October 1, 1946. Requires $4,125 for the remainder of the fiscal year.

Norton M. Wary, Assistant Professor of Operative Dentistry, at an annual salary rate of $3,900, yearly tenure, effective October 1, 1946. Requires $2,925 for the remainder of the fiscal year.

Transfer, effective July 1, 1946, from the wage basis to salary basis of the following: B. Arno Vose, Assistant Professor of Operative Dentistry at an annual salary rate of $4,200; William S. Clifford, Instructor, Operative Clinic, at an annual salary rate of $3,900; Nilkanth Phatak, Associate Professor of Physiology, at an annual salary rate of $4,200; and Kenneth F. Austin, Assistant Professor of Prosthetic Dentistry, at an annual salary rate of $4,200.

After providing for the above budget adjustments, President Newburn estimates that a balance of $25,000 from the special state appropriation of $150,000 for the Dental School can be turned back to the state's general fund at the close of the current biennium.
The Board approved the following personnel adjustments at the University. The necessary funds are provided within the 1946-47 budget:

C. Ziebarth, Appointment
Appointment of Charles F. Ziebarth as Associate Professor of Business Administration, at an annual salary rate of $3,800, 10-months basis, yearly tenure, effective September 16, 1946. Funds are provided in the budget for this position.

D. Hunter, Appointment
Appointment of Donald L. Hunter as Technician and Head of the Audio Visual Department, at an annual salary rate of $3,200, rank of Assistant Professor, 12-months basis, yearly tenure, effective September 1, 1946. Funds are available in the University budget for this appointment.

H. Hall Jr., Appointment
Appointment of Lt. Col. Henry W. Hall, Jr. as Assistant Professor of Military Science and Tactics, effective July 26, 1946, replacing Major Earl A. Peterson, reassigned to Montana State College. Salary paid entirely by Federal Government.

S. Anderson, Appointment
Appointment of Miss Shirley K. Anderson as Instructor in Mathematics, at an annual salary rate of $2,400, 10-months basis, yearly tenure, effective September 16, 1946. $1,800 is provided in the 1946-47 budget for an instructorship for 75 per cent time. Requires $600 in 1946-47 to be transferred from the Institutional Salary Adjustment Reserve.

D. Swinehart, Appointment
Appointment of Dr. Donald F. Swinehart as Assistant Professor of Chemistry, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective September 16, 1946. $3,800 is provided in the budget for this position. Savings of $200 to be transferred to a part-time graduate assistantship provided in the budget.

H. Gelhausen, Appointment
Appointment of Herman Gelhausen as Associate Professor of Voice, at an annual salary rate of $4,000, 10-months basis, yearly tenure, effective September 16, 1946. Funds are available for this position in the Music budget.

C. Weidner, Appointment
Appointment of C. Kenneth Weidner as Superintendent of the Physical Plant Department, at an annual salary rate of $5,500, rank of Professor, 12-months basis, effective November 1, 1946. Salary savings of $1,333.33 due to delay in appointment, to be transferred to wages to employ supervisory service until November 1.

S. Little, Appointment
Appointment of Sidney Wahl Little as Dean and Professor in the School of Architecture and Allied Arts, at an annual salary rate of $6,500, 12-months basis, indefinite tenure, effective October 1, 1946; and readjustment of salary for Eyler Brown, who was budgeted with $60 per month temporary increase through December 31, 1946 while he was serving as Acting Dean. $590 of $645 salary savings to be transferred to an unfilled $2,410 position in the budget to bring the rate to $3,000. Balance of $55 to revert to the Board's unappropriated fund.
Promotion in rank for Merle A. Starr from Instructor to Assistant Professor Physics, effective September 16, 1946. No change in budget.

Salary adjustment for H. G. Townsend, Professor of Philosophy and Head of the Department, from $4,620 to $4,800, effective September 16, 1946. Requires $180 from the Institutional Salary Adjustment Reserve.

Salary adjustment for Albert E. Caswell, Professor of Physics and Head of the Department, from $4,450 to $4,650, effective September 16, 1946. Requires $200 from the Institutional Salary Adjustment Reserve.

Salary adjustment for Leavitt O. Wright, Professor of Romance Languages, from $4,200 to $4,350, effective September 16, 1946. Requires $150 from the Institutional Salary Adjustment Reserve.

Salary adjustments for certain clerical staff members as follows:

- Louise S. Belloni, Secretary, English Department, from $1,800 to $1,900.
- Nellie E. Furnish, Secretary to Dean of College of Liberal Arts, from $1,900 to $2,100.
- Gladys Hay, Secretary, Music Department, from $1,800 to $1,900.
- Dorothy Hink, Examiner, Registrar’s Office, from $2,000 to $2,100.
- Violet Rute, Recorder, Registrar’s Office, from $2,100 to $2,200.
- Norma Haskins, Assistant Recorder, Registrar’s Office, from $1,620 to $1,680.
- Louise Shackelford, Assistant Examiner, Registrar’s Office, from $1,550 to $1,720.
- Marcella B. King, Secretary, History and Summer Sessions, from $1,476 to $1,558.
- Cleda Nell Mosshofsky, Secretary, Dean of Men, from $1,800 to $1,900.
- Unfilled secretarial position, Dean of Women, from $1,800 to $1,900.
- Anne F. O’Connor, Secretary, Athletic Board, from $2,000 to $2,100.
- Emmagine Travis, Secretary, Educational Activities Board, from $2,000 to $2,100.

Requires $1,002 from the Institutional Salary Adjustment Reserve for positions now filled; amounts required for the two unfilled positions to be transferred from the Institutional Salary Adjustment Reserve when filled. Requires $100 in 1946-47 from the Athletic Board, Incidental Fees, and $100 from the Educational Activities Board, Incidental Fees.

Adjustments in the Department of Mathematics as follows:

Increase in time for Dr. Frank Edwin Wood, Associate Professor of Mathematics, from 50 per cent to 50 per cent time, with a corresponding increase in salary from $1,900 to $3,040, effective September 16, 1946.
O. Freeman, Reappointment  
Reappointment of Mrs. Olga A. Freeman, as Instructor in Mathematics, at an annual salary rate of $2,250 for 90 per cent time, 10-months basis, yearly tenure, effective September 16, 1946.

Requires $3,390 from a $3,400 unfilled assistant professorship in the budget. Remaining $10 to revert to the Board’s unappropriated fund.

Adjustments as follows in the Sociology Department:

S. Jameson, Resignation  
Resignation of Dr. Samuel H. Jameson, Professor of Sociology, effective June 30, 1946.

R. Myers, Resignation  
Resignation of Robert C. Myers, Instructor in Sociology, effective June 30, 1946.

J. Berreman, Appointment  
Appointment of Joel V. Berreman as Associate Professor of Sociology, at an annual salary rate of $3,800, 10-months basis, yearly tenure, effective September 16, 1946.

J. Foskett, Appointment  
Appointment of Dr. John McKenzie Foskett as Associate Professor of Sociology, at an annual salary rate of $4,000, 10-months basis, yearly tenure, effective September 16, 1946.

Requires $80 from the Institutional Salary Adjustment Reserve.

C. Spencer, Extension of military leave  
Extension of military leave for Carlton E. Spencer, Professor of Law, through the academic year 1946-47. Salary savings of $5,200 in 1946-47 to be retained in the budget pending appointment of substitute assistance.

G. Godfrey, Extension of military leave  
Extension of military leave of George H. Godfrey, Associate in the News Bureau, through June 30, 1947. Salary savings of $3,524.50 in the News Bureau and $357.50 in Journalism to be retained in the budgets pending other arrangements.

G. Lussky, A. Zieglschmid, Exchange professorship  
An exchange professorship arrangement between the University of Oregon and Northwestern University whereby Dr. George F. Lussky, Professor of Germanic Languages and Literature, and Head of the Department at the University will teach for the next academic year at Northwestern University, and Dr. A. J. F. Zieglschmid, Associate Professor of German at Northwestern University will teach at the University of Oregon; and the designation of Mrs. Astrid M. Williams, Assistant Professor of Germanic Languages and Literature, as Acting Head of the Department, with no change in salary. There will be no additional expense to the Board as each Professor will remain on the salary roll of his respective institution.

M. Krenk, Promotion  
Transfer of 25 per cent of the time of Marvin A. Krenk, Instructor in Speech and Drama, to Radio Station KOAC, with the additional title of Production Director, University Radio Studios, and a salary adjustment from $2,700 to $2,800, effective September 16, 1946. Salary savings of $600 in Speech and Drama budget to be retained to employ substitute assistance. Requires $700 in 1946-47 in KOAC Programs to be transferred from wages in that budget.
Resignation of Dr. F. G. Macomber, Professor of Education, effective June 30, 1946, to become Dean of the College of Education at Drake University, Des Moines, Iowa; and the appointment of Dr. Paul Edward Kambly as Professor of Education, at an annual salary rate of $4,500, 10-months basis, yearly tenure, effective September 16, 1946. No change in budget.

Resignation of Robert B. Huber, Assistant Professor of Speech and Drama, effective June 30, 1946, to accept a position in another institution; and the appointment of Edwin L. Clark as Instructor in Speech and Drama, at an annual salary rate of $3,120, 10-months basis, yearly tenure, effective September 16, 1946. No change in budget.

Resignation of Loye A. McGee, Assistant Professor of Physical Education, effective June 30, 1946, to accept an appointment with the Veterans Administration. No funds were budgeted for Mr. McGee in the 1946-47 budget.

Resignation of Charles M. Hulten, Associate Professor of Journalism, effective June 30, 1946; and the appointment of H"uller Kreighbaum as Associate Professor of Journalism, at an annual salary rate of $4,400, 10-months basis, yearly tenure, effective September 16, 1946. This is at a higher rate and requires $400 from $400 now available in the salary budget.

Reappointment of Leonard L. Jermain as Instructor in Journalism, at an annual salary rate of $2,400, 10-months basis, yearly tenure, effective September 16, 1946. Requires $2,400 from funds available in the salary budget. Remaining $2,250 in budget to be retained to employ an additional instructor.

Resignation of Lawrence E. Hartwig, Assistant Professor of Law, effective September 16, 1946; and the reappointment of Arno H. Denecke as Assistant Professor of Law for the fall term, at a rate of $1,266.67 for the term. Salary savings of $2,533.33 to be retained in the budget pending appointment of a replacement for the winter and spring terms.

The Board approved the following personnel adjustments at the State College. The necessary funds are provided within the 1946-47 budget:

Appointment of Miss Mildred Riedesel as Instructor in Foods and Nutrition, at an annual salary rate of $2,700, 10-months basis, yearly tenure, effective September 16, 1946. $2,400 is provided in the budget for this position. Requires $300 from the Institutional Salary Adjustment Reserve.

Appointment of Robert Wallace Adamson as a Teaching Fellow in Mechanical Engineering, at an annual salary rate of $1,100, 10-months basis, yearly tenure, effective September 16, 1946. This is a new position and requires $1,100 from the Institutional Salary Adjustment Reserve.
Appointment of Miss Wanda Thoreson as Home Demonstration Agent of Douglas County, at an annual salary rate of $2,604, rank of Instructor, 12-months basis, yearly tenure, effective August 1, 1946. This is a new position and requires $2,994 from the Director's Reserve.

Appointment of Dr. Hans H. Flambeck as Assistant Professor of Sociology for the academic year 1946-47, at an annual salary rate of $3,200, 10-months basis, effective September 16, 1946. The 1946-47 budget provides $2,800 for this position. Requires $400 from the Institutional Salary Adjustment Reserve.

Appointment of Dr. Jesse Elmer Parker as Professor of Poultry Husbandry, Poultry Husbandman in the Agricultural Experiment Station and Head of the Department of Poultry Husbandry, at an annual salary rate of $5,200, 12-months basis, indefinite tenure, effective September 15, 1946. Requires $2,700.11 to be transferred from wages to salary in the Poultry Department of the Experiment Station. $1,431 is available in the budget for the Resident Instruction portion of Dr. Parker's salary.

Appointment of Miss Anna Cordes as Home Demonstration Agent in Crook County, at an annual salary rate of $2,700, rank of Instructor, 12-months basis, yearly tenure, effective August 19, 1946. This is a new position and requires $2,344.35 from the Director's Reserve.

Appointment of Dr. Roy B. Saunders as Assistant Professor of Mathematics, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective September 16, 1946. This is higher than the rate provided in the budget and requires $700 from $1,485 allocated for Professor van Groos, deceased. Remaining $785 allocated for Professor van Groos to be retained in the budget pending appointment of a successor.

Appointment of Miss Maxine Pettyjohn as Assistant Home Demonstration Agent in Lane County, at an annual salary rate of $2,400, rank of Instructor, 12-months basis, yearly tenure, effective August 15, 1946. This is a new position and requires $2,109.65 from the Director's Reserve.

Appointment of Harold M. Livingston as Instructor in Speech, at an annual salary rate of $2,500, 10-months basis, yearly tenure, effective September 16, 1946. $2,400 is provided in the 1946-47 budget for this position. Requires $100 from the Institutional Salary Adjustment Reserve.

Appointment of Mrs. Janet L. Dubl as temporary Instructor in Chemistry, at an annual salary rate of $2,700, 10-months basis, yearly tenure, effective September 16, 1946. Requires $2,700 to be provided as follows: $1,900 from an unallocated position in the budget and $800 from the Institutional Salary Adjustment Reserve.
Appointment of Miss Beryl C. Seothorn as Assistant Home Demonstration Agent in Washington County, at an annual salary rate of $2,400, rank of Instructor, 12-months basis, yearly tenure, effective July 15, 1946. This is a new position and requires $2,309.68 from the Director's Reserve.

Appointment of Norton O. Taylor as Assistant County Agent of Yamhill County, at an annual salary rate of $3,000, rank of Instructor, 12-months basis, yearly tenure, effective July 15, 1946. This is a new position and requires $2,887.10 from the Director's Reserve.

Appointment of Miss Josephine A. Day as Assistant Club Agent in Lane County, at an annual salary rate of $2,400, rank of Instructor, 12-months basis, yearly tenure, effective August 1, 1946. This is a new position and requires $2,200 from the Director's Reserve.

Appointment of Ronald W. Davis as Assistant County Agent in Clackamas County, at an annual salary rate of $2,808, rank of Instructor, 12-months basis, yearly tenure, effective August 12, 1946. This is a new position and requires $2,490.97 from the Director's Reserve.

Appointment of Dr. Oliver J. Worthington as Assistant Professor in Department of Food Technology, at an annual salary rate of $3,800, 12-months basis, yearly tenure, effective September 1, 1946. This is a new position and requires $3,166.66 to be provided as follows: $2,000 from the Institutional Salary Adjustment Reserve and $1,166.66 is provided in the Experiment Station budget.

Appointment of Harold Schudel as Graduate Research Assistant in the Department of Farm Crops, at an annual salary rate of $900, 9-months basis, yearly tenure, effective September 15, 1946. This is a new position and requires a transfer of $900 from wages to salary in the Farm Crops Department of the Experiment Station.

Appointment of Dr. J. Granville Jensen as Associate Professor of Geography and Economics, at an annual salary rate of $4,200, 10-months basis, yearly tenure, effective September 16, 1946. This is a new position and requires $4,200 from the Institutional Salary Adjustment Reserve.

Appointment of Dr. E. V. Vaughn, Professor Emeritus of History, for half-time, to teach two courses in History during the winter term, at a rate of $600 for the term. Requires $600 from the Institutional Salary Adjustment Reserve.

Appointment of Miss Laura Cleaveland as Supervisor of Food Service in the new Cafeteria and Assistant Professor of Institutional Economics, at an annual salary rate of $3,100 plus board, 10-months basis, yearly tenure, effective September 1, 1946. This is a new position and requires $310 from the Institutional Salary Adjustment Reserve and $2,790 transferred from wages in the Dormitory budget.
Meeting #157 - 31  
September 10, 1946

S. Wadsworth, Appointment
Appointent of Stanley E. Wadsworth as Floriculturist in the Department of Horticulture, at an annual salary rate of $4,200, rank of Associate Professor, 12-months basis, yearly tenure, effective September 10, 1946. Requires $3,355 to be provided as follows: $2,000 available in Resident Instruction and $1,395 available in Experiment Station Horticulture. Savings of $2,205 in Horticulture budget to be transferred to wages.

D. Tolleth, Appointment
Appointment of Miss Dorothy Tolleth as Home Demonstration Agent of Lincoln County, at an annual salary rate of $2,808, rank of Assistant Professor, 12-months basis, yearly tenure, effective September 1, 1946. This is a new position and requires $2,340 from the Director's Reserve.

J. Hunderup, Appointment
Appointment of John Hunderup as Instructor in Business Administration, at an annual salary rate of $2,800, 10-months basis, yearly tenure, effective September 16, 1946. $3,000 is provided in the budget for this position. Salary savings of $200 to revert to the Board's unappropriated fund.

Salary Adjustments
Salary adjustments in the Department of Mathematics as follows, effective September 16, 1946:

- E. Beaty
  E. B. Beaty, Professor, from $4,300 to $4,800.

- G. Williams
  George A. Williams, Professor, from $4,000 to $4,600.

- R. Manning
  Rhoda Manning, Assistant Professor, from $3,000 to $3,200.

- J. Li
  Jerome C. R. Li, Instructor, from $2,600 to $3,000.

- C. Clark
  Dr. Charles L. Clark, Associate Professor, from $3,600 to $4,500.

Requires $2,500 from the Institutional Salary Adjustment Reserve.

C. Alexander
Salary adjustment for Mrs. Catherine Alexander, Secretary in the Farm Management Department, from $1,900 to $2,000, 12-months basis, effective September 1, 1946. Requires $156.73 to be transferred from wages to salary in the Farm Management Department of the Experiment Station.

E. Childs
Salary adjustment for Mrs. Elizabeth Childs, Instructor in English, from $1,135 to $1,350 for 50 per cent time, effective September 16, 1946. Requires $215 to be provided from funds available in the Department.

Salary adjustments as follows in the Seed Laboratory, effective August 1, 1946:

- L. Bird
  Lorena Bird, Seed Analyst, Farm Crops Station, from $1,764 to $2,000.

- H. Lockren
  Helen Lockren, Seed Analyst, Farm Crops Station, from $1,800 to $2,000.

- K. Devin
  Katherine Devin, Seed Analyst, Farm Crops Station, from $1,620 to $2,000.

Requires $931.20 to be transferred from wages to salary in Farm Crops Department of the Experiment Station.
Salary adjustment for Mrs. Louisa A. Kanipe, Assistant Seed Technician, from $3,800 to $4,245.65, effective August 1, 1946. Fifty three per cent of Mrs. Kanipe's salary is paid by the United States Department of Agriculture. Requires $406.67 to be transferred from wages in the Experiment Station, Farm Crops.

Adjustment in the Agricultural Engineering Department as follows:

Leave of absence without pay for W. J. Gilmore, Professor of Agricultural Engineering, for an indefinite period, effective September 1, 1946, to accept a teaching position with the War Department in Japan or Korea. Salary savings of $3,600 to apply on salary of successor.

Appointment of J. B. Rodgers as Professor of Agricultural Engineering and Head of the Department, both Experiment Station and Resident Instruction, at an annual salary rate of $5,400, 12-months basis, yearly tenure, effective September 16, 1946.

Increase in time for Myron G. Cropsey, Associate Professor, from 25 to 50 per cent time in Resident Instruction and a reduction of time from 75 to 50 per cent in the Experiment Station, effective July 1, 1946.

$4,550 required in 1946-47 in Resident Instruction is available in the budget. Requires $1,625 in 1946-47 in the Experiment Station to be provided from $950 savings in Mr. Cropsey's salary and $2,400 available from an unfilled position. Remaining $1,725 in Experiment Station budget to be transferred to wages to employ additional assistance.

Adjustments as follows in the Department of Mathematics:

Resignation of Dr. Andrew Sobczyk, Professor, effective September 15, 1946, to accept a position with Watson Laboratories in Cambridge, Massachusetts.

Resignation of Dr. Edmund Pinney, Assistant Professor, effective September 15, 1946, to accept a position at the University of California.

Resignation of Dr. Sherwin P. Avann, Assistant Professor, effective September 15, 1946, to accept a position at the University of Washington.

Resignation of Fred Young, Instructor, effective September 15, 1946, to accept a position teaching occupation troops in Japan or Korea.

Transfer of Howard Eves from Teaching Fellow to Assistant Professor, at an annual salary rate of $5,500, 10-months basis, yearly tenure, effective September 16, 1946.
Meeting #157 - 33  September 10, 1946

F. Bakkum, Reappointment  Reappointment of Mrs. Florence S. Bakkum as temporary Instructor, for the academic year 1946-47, at an annual salary rate of $2,900, 10-months basis, effective September 16, 1946.

L. Foote, Reappointment  Reappointment of Leon R. Foote as temporary Instructor, for the academic year 1946-47, at an annual salary rate of $2,900, 10-months basis, effective September 16, 1946.

A. Poole, Salary adj.  Salary adjustment for Albert Poole, Assistant Professor, from $3,000 to $3,600, effective September 16, 1946.

P. Hammer, Salary adj.  Salary adjustment for Preston Hammer, Associate Professor, from $3,500 to $3,700, effective September 16, 1946.

R. Manning, Salary adj.  Salary adjustment for Dr. Rhoda Manning, Assistant Professor, from $3,200 to $3,400, effective September 16, 1946.

H. Beard, Salary adj.  Salary adjustment for Harry R. Beard, Assistant Professor, from $2,152.50 to $2,500, for 75 per cent time, effective September 16, 1946.

Salary savings of $2,552.50 to revert to the Board's unappropriated fund.

Adjustments as follows in the School of Forestry:

W. A. Davies, Appointment  Appointment of William A. Davies as Associate Professor of Logging Engineering, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective September 16, 1946.

H. Nettleton, Resignation  Resignation of H. I. Nettleton, Associate Professor of Forestry, effective June 30, 1946; and the appointment of J. R. Dilworth as Assistant Professor of Forestry, at an annual salary rate of $3,200, 10-months basis, yearly tenure, effective September 16, 1946.

R. Koniston, Appointment  Appointment of Robert F. Koniston as Assistant Professor of Forestry, at an annual salary rate of $3,200, 10-months basis, yearly tenure, effective September 16, 1946.

H. W. Angell, Resignation  Resignation of H. W. Angell, Assistant Professor in Forest Products Laboratory, effective June 30, 1946; and the appointment of James D. Snodgrass as Instructor in Wood Products, at an annual salary rate of $2,500, 10-months basis, yearly tenure, effective September 16, 1946.

Requires $700 from the Institutional Salary Adjustment Reserve.

R. McCambridge, Promotion in rank for Robert McCambridge, Seed Certification Specialist, from Assistant to Associate Professor, with a corresponding increase in salary from $3,600 to $3,900, 12-months basis, indefinite tenure, effective July 1, 1946. Requires $300 from the Director's Reserve.
W. S. Averill, Return from military leave of W. S. Averill as Multnomah County Agent, at an annual salary rate of $4,140, rank of Professor, 12-months basis, indefinite tenure, effective August 1, 1946. This is a higher salary rate than provided in the budget. Salary savings of $9, due to delay in appointment, to be transferred to the Director's Reserve.

Establishment of four graduate assistantships, one each in Chemical, Civil, Electrical and Mechanical Engineering, at an annual salary rate of $660, yearly tenure, effective September 16, 1946. Requires $2,640 to be transferred from the requisition to the salary budget in the Engineering Experiment Station.

H. Kornberg, Transfer

Transfer of Dr. Harry Kornberg from the position of Research Associate for the Nutrition Foundation to Assistant Professor in the Department of Chemistry, at an annual salary rate of $3,300, 10-months basis, yearly tenure, effective September 16, 1946. Requires $3,300 from the Expansion Reserve.

E. A. Yunker, R. Dempster, J. E. Trolan, Transfer

Transfer of one-half time of Dr. E. A. Yunker, Professor of Physics, one-half time of Dr. R. R. Dempster, Associate Professor of Physics, and one-half time of J. Kenneth Trolan, Instructor of Physics, from the Physics Department to the Army research project on millimeter waves, effective September 16, 1946, releasing $6,750 of salary funds in the Physics Department. To replace the time of these staff members, the Board approved the appointment of:

J. A. Day, Appointment

John Arthur Day as Instructor in Physics, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 16, 1946.

F. W. Dockor, Appointment

Fred W. Dockor as Instructor in Physics, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 16, 1946.

The remainder of the salary funds ($750) to remain in the budget to employ additional assistance.

W. Caldwell, Transfer

Transfer of one-half time of Dr. W. E. Caldwell, Associate Professor of Chemistry, from the Department of Chemistry to the Department of Chemical and Metallurgical Engineering, at an annual salary rate of $3,800, 10-months basis, yearly tenure, effective September 16, 1946. Salary savings of $1,900 in Department of Chemistry to be retained to employ a successor. Requires $1,900 in Chemical and Metallurgical Engineering to be provided from $5,270 available from resignation of Dr. Schlochten. Remaining $1,370 to be retained in budget to employ additional assistance.

E. M. Nelson, Transfer

Transfer of Elgar M. Nelson from County Agent-at-Large to Wasco County Agricultural Agent, rank of Associate Professor at an annual salary rate of $4,200, 12-months basis, indefinite tenure, effective July 15, 1946. Requires transfer of $4,041.94 from County Agent-at-Large budget to Wasco County Agent budget.
C. E. Cordy,
Sabbatical Leave
Sabbatical leave on full salary for C. E. Cordy, County Agent, Horticulture, Jackson County, for the period October 23, 1946 to February 23, 1947 to visit main fruit districts in the United States and to confer with horticultural staffs in the principal horticultural states. No change in budget.

E. Torgerson,
Leave of absence without pay for E. F. Torgerson, Associate Professor of Soils, for an indefinite period, effective August 1, 1946, to accept a position as Instructor of Agriculture in the educational program of the occupation forces in Japan. Salary savings to remain in the budget pending appointment of a successor.

P. Vulliot,
Resignation
Resignation of Philip C. Vulliot, Instructor in General Engineering, effective September 15, 1946, to accept a position at the Vancouve Extension Center; and the appointment of M. R. Haith as Instructor in General Engineering, at an annual salary rate of $2,700, 10-months basis, yearly tenure, effective September 16, 1946. This is an increase in rate and requires $300 from the Institutional Salary Adjustment Reserve.

H. Abrego,
Resignation
D. Cooper,
Transfer
Resignation of Mrs. Helen Abrego, Home Demonstration Agent in Deschutes County, effective August 31, 1946, to be married; and the transfer of Mrs. Dora Cooper from Home Demonstration Agent in Wasco County to Home Demonstration Agent in Deschutes County, with a promotion in rank from Instructor to Assistant Professor, and a corresponding increase in salary from $2,808 to $3,000, 12-months basis, yearly tenure, effective August 1, 1946. Requires $750 in 1946-47 in the Deschutes County budget, due to overlapping time and increased rate, to be transferred from the Director's Reserve. Salary savings in the Wasco County Home Demonstration budget to be retained pending appointment of a successor.

C. Holmes,
Resignation
Resignation of Dr. C. E. Holmes, Associate Professor of Poultry Husbandry, effective September 1, 1946, to enter commercial work. Salary savings of $3,916.66 to be retained in the budget pending appointment of a successor.

C. A. Arons,
Resignation
L. Slagal,
Transfer
Resignation of C. A. Arons, Assistant Professor of Mechanical Engineering, effective September 15, 1946; and the transfer of 80 percent of the time of Dr. Louis Slagal from Bonneville Research to the Mechanical Engineering budget, at an annual salary rate of $5,280, rank of Professor, 10-months basis, yearly tenure, effective September 16, 1946. Salary savings of $20 to revert to the Board's unappropriated fund.

E. Coleman,
Reduction in time
A slight reduction in time for Ralph Coleman, Professor of Physical Education, and a corresponding reduction in salary from $5,200 to $5,000, effective September 16, 1946, to allow him to accept the position of Commissioner of Basketball for the Northern Division of the Pacific Coast Conference. Salary savings of $200 to be transferred to wages in the Physical Education budget.
The Board approved the following personnel adjustments at the Medical School. The necessary funds are provided within the 1946-47 budget:

**B. Renshaw, Appointment**
Appointment of Dr. Birdseye Renshaw as Associate Professor of Physiology, at an annual salary rate of $5,500, 12-months basis, yearly tenure, effective September 1, 1946. This is a higher rate than provided in the budget and requires $585.53 from the Institutional Salary Adjustment Reserve.

**J. Horshey, Reappointment**
Reappointment of Dr. John Horshey, as Associate Professor of Surgery, at an annual salary rate of $1,500 for 25 per cent time, 12-months basis, yearly tenure, effective September 1, 1946. Requires $1,250 from the Institutional Salary Adjustment Reserve.

**A. Frieh, Appointment**
Appointment of Dr. Arthur Wain Frieh as Associate Professor of Bacteriology, at an annual salary rate of $5,500, 12-months basis, yearly tenure, effective October 1, 1946. Salary savings of $1,375 due to delay in appointment, to be transferred to the Institutional Salary Adjustment Reserve. Funds for this position were originally provided from this source.

Adjustments as follows in the Department of Nursing:

**G. Olsen, Leave of abs**
Leave of absence without pay for Miss Guhl Olsen, Assistant Professor, for the period September 22, 1946 to July 1, 1947, for advanced study. Salary savings of $2,069.25 to be retained in the budget pending appointment of a successor.

**H. Nicholson, Salary adj**
Salary adjustment for Miss Helen Nicholson, Assistant Professor, from $3,050 to $3,180, effective August 1, 1946. Requires $137.50 to be transferred from the wage budget of the Department.

**H. Cruickshank, Appointment**
Appointment of Mrs. Helen Cruickshank as Instructor in Nursing, at an annual salary rate of $2,670, 12-months basis, yearly tenure, effective August 26, 1946. Salary savings of $344.44, due to delay in appointment, to revert to the Board's unappropriated fund.

The Board approved the following personnel adjustments at Oregon College of Education. The necessary funds are provided within the 1946-47 budget:

Adjustments as follows, effective July 1, 1946:

**H. Wolfson, Transfer**
Transfer of Henrietta H. Wolfson, Assistant Professor of Education, from Supervising Teacher at the Independence Training School to Principal of the Monmouth Training School, at an annual salary rate of $2,800, 9-months basis. $1,550 of the total salary will be paid by the Monmouth School District and $1,250 by Oregon College of Education.

**K. Groome, Appointment**
Appointment of Kay K. Groome as Supervising Teacher at the Independence Training School, at an annual salary rate of $2,400, rank
Meeting #157 = 37

September 10, 1946

of Instructor, 9-months basis, yearly tenure. $1,320 of the total salary will be paid by the Independence School District and $1,080 by Oregon College of Education.

F. Hutchinson
Leaves of Abs.
R. Laxson
Appointment

Leave of absence without pay for Mrs. Florence Hutchinson, Associate Professor of Music, for the second half of the 1946 summer session; and the appointment of Robert Laxson as Instructor in Music, to replace her, at a salary rate of $300 for the period.

M. Brown
Appointment

Appointment of March K. Brown as Supervising Teacher at Independence Training School, at an annual salary rate of $2,400, rank of Instructor, 9-months basis, yearly tenure. $1,320 of the total amount will be paid by the Independence School District and $1,080 by Oregon College of Education.

C. J. Nixson

Appointment of Charles J. Nixson as Supervising Teacher at the Monmouth Training School, at an annual salary rate of $2,550, rank of Instructor, 9-months basis, yearly tenure. $1,450 of the total salary will be paid by the Monmouth School District and $1,100 by Oregon College of Education.

V. Roath
Appointment

Appointment of Vesta M. Roath as Supervising Teacher at the Monmouth Training School, at an annual salary rate of $2,400, rank of Instructor, 9-months basis, yearly tenure. $1,450 of the total salary will be paid by the Monmouth School District and $950 by Oregon College of Education.

R. Knox
Change in eff. date

Change in effective date of appointment for Robert D. Knox, Assistant Professor of Physical Education for Men, from October 1 to September 1, 1946.

$185 required is available in the present budget.

The Board approved the following personnel adjustment at Eastern Oregon College of Education. The necessary funds are provided within the 1946-47 budget:

M. Hawkins, Resignation

Resignation of Miss Melba Hawkins, Assistant Professor and Supervisor of Teaching, effective July 25, 1946; and the appointment of Miss Loretta Prissner as Supervisor of Teaching and Instructor in Education, at an annual salary rate of $2,500, 9-months basis, yearly tenure, effective September 1, 1946. Miss Prissner’s salary is paid one-half by the School District. Salary savings of $50, due to appointment at lower rate, to revert to the Board’s unappropriated fund.

The Board approved the following personnel adjustments at Southern Oregon College of Education. The necessary funds are provided within the 1946-47 budget:

L. Prissner, Appointment
Meeting #157 - 38

September 10, 1946

M. Ferraris, Salary adj.
Salary adjustment for Mario Ferraris, Instructor in Language and Secreterial Science, from $2,500 to $2,400, effective September 15, 1946. Requires $100 from the Institutional Salary Adjustment Reserve.

E. MacCraeken, Salary adj.
Salary adjustment for Elliott MacCraeken, Instructor in Science, from $3,000 to $3,100, effective July 1, 1946. Requires $100 from the Institutional Salary Adjustment Reserve.

L. Messengor, Salary adj.
Salary adjustment for Loren Messengor, Assistant Professor of Geography, from $3,600 to $3,700, effective July 1, 1946. Requires $100 from the Institutional Salary Adjustment Reserve.

M. Woodell, Salary adj.
Salary adjustment for Marshall Woodell, Assistant Professor of Social Science, from $3,500 to $3,600, effective July 1, 1946. Requires $100 from the Institutional Salary Adjustment Reserve.

The Board approved the following personnel adjustments in the General Extension Division. The necessary funds are provided within the 1946-47 budget:

Salary adjustment for Dr. Ruth Hopson, Instructor in General Science in the General Extension Division, from $2,200 to $2,500, effective September 15, 1946. Requires $350 from the Extension Salary Adjustment Reserve.

J. Morris, Appointment
Appointment of James M. Morris as Program Manager of Radio Station KOAC, with an advance in rank from Assistant Professor to Associate Professor of Radio Speech, and a corresponding increase in salary from $3,600 to $4,000, 12-months basis, indefinite tenure, effective September 15, 1946. Funds are available in budget for position. Salary savings of $3,083.34 from former position to be retained in the budget for the employment of a successor.

S. Epler, Transfer
Transfer of Dr. Stephen E. Epler from Veterans' Counselor to Director of the Vanport Extension Center, at an annual salary rate of $4,200, rank of Assistant Professor, 10-months basis, yearly tenure, effective September 1, 1946.

F. Putnam, Appointment
Appointment of Phil H. Putnam as Assistant Director of the Vanport Extension Center at an annual salary rank of $3,600, rank of Instructor, 10-months basis, yearly tenure, effective September 1, 1946.

K. M. Rahl, Appointment
Appointment of Katherine Mary Rahl as Women's Adviser, at an annual salary rate of $3,000, rank of Instructor, 10-months basis, yearly tenure, effective September 1, 1946.

Funds for these three positions are available in the Vanport budget.
J. Boling, appointment

The Board approved the appointment of Dr. John L. Boling of Linfield College as examiner in physiology on the Basic Science Examining Committee. Dr. Boling succeeds Dr. James A. Mac Nab who has transferred to a Washington institution.

Consideration of acceptance of marine barracks

President Marks indicated that he had received a phone call from George Aiken, State Budget Director, requesting the Board to take some action on the application for the use of the Klamath Marine Barracks as a higher educational center. Mr. Aiken had indicated that the "freeze" order holding the Barracks for educational purposes would expire on October 1, 1946. After a thorough discussion of the matter, the Board decided to request the Chancellor to make a study of the problem and report to the Board at an adjourned session to be held as soon as possible, at the call of the President of the Board.

The Board directed that Mr. Marks, Mr. Matzak and Dr. Byrne confer with Mr. Aiken at Salem indicating the action taken by the Board and requesting that the "freeze" be extended, if possible, to give more time for the Chancellor and the Board to study the matter after definite information on enrollment at the several institutions can be obtained.

Recess

The Board voted to recess at 12:15 P. M. for an indefinite period to meet again in an adjourned session at the call of the President of the Board.

WILLARD L. MARKS, President

CHARLES D. BYRNE, Secretary