STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
April 17, 1947
10:10 A.M.

MEETING #163 At the call of Willard L. Marks, President, an adjourned meeting of the State Board of Higher Education was called at the Benson Hotel, Portland, Oregon, at 10:00 A. M. on April 17, 1947.

ROLL CALL The meeting was called to order at 10:10 A. M. by the President of the Board, and on roll call the following answered present:

Leif S. Finseth
R. E. Kleinsorge
Cheryl S. MacNaughton
Phil Metschan
Edgar W. Smith
A. R. Watzek
Willard L. Marks

Absent: Herman Oliver, Beatrice Walton Sackett.

There were also present: Chancellor Paul C. Packer, Dr. Charles D. Byrne, Secretary of the Board; President Harry K. Newburn of the University of Oregon; President A. L. Strand of Oregon State College; President C. A. Howard of Oregon College of Education; President Roben J. Maaske of Eastern Oregon College of Education; President Elmo N. Stevenson of Southern Oregon College of Education; Dean J. F. Cramer of the General Extension Division; William A. Zimmerman representing the Medical School.

RESOLUTION MEMORIALIZING DR. W. J. KERR On motion by Mr. Watzek and second by Mr. Smith, the Board unanimously adopted the following resolution memorializing the late Dr. W. J. Kerr, Chancellor Emeritus of the State System of Higher Education:

"With the passing on April 15 of Dr. William Jasper Kerr, Chancellor Emeritus of the Oregon State System of Higher Education, the career of one of the nation's truly great educational administrators came to a close. For 62 years as school teacher, city school superintendent, university professor, president of three colleges and finally as Oregon's first Chancellor of Higher Education, Dr. Kerr devoted his outstanding abilities to bringing youth the opportunities of education under conditions conducive to high character, and to building institutions of highest service to all citizens.

"The members of the Board of Higher Education pause today to pay this tribute to his life of service and to his educational achievements, exemplified best in the ongoing spirit and attainments of Oregon State College, which he headed so effectively for 25 years. We extend sympathy to the members of his family and express to them the gratitude of the people of Oregon for his long life of rich usefulness."
The Board voted to dispense with the reading of the minutes of the last meeting held March 11, 1947, and approved the minutes of this meeting as they appeared in the docket.

Mr. Edgar W. Smith, Chairman of the Finance Committee, presented the following report:

"Reporting for the Interinstitutional Dormitory Committee, Dr. Byrne, Chairman, indicated that the marked increase in the cost of food since the rates were set a year ago made it necessary to adjust upward the board rates at the dormitories of the several institutions, starting with this year's summer session. He also indicated that the new civil service wage scale and the 40-hour week made a substantial increase in the labor costs of both meal service and room service. At the current price of raw food, a monthly increase of $7 per month for board would be justified. However, it is hoped that there will be a downward trend in the cost of food during the next six months so that $4 per month increase may be enough. It may be necessary, if current prices of raw food continue, to make a further increase in board rates before school opens next fall. Added labor costs for room service warrant an increase of $2 per month in the present rate for rooms.

"The Interinstitutional Dormitory Committee, with the concurrence of the Chancellor, made the following recommendations:

(1) A $4 per month increase in board at all the institutions making the monthly board rate $40 at the University and State College and $39 at the Colleges of Education, the increase to be effective for the 1947 summer session and thereafter.

(2) A change from a monthly to a per term charge for rooms at all institutions, except the Medical School, with the following per term rates:

<table>
<thead>
<tr>
<th></th>
<th>Double</th>
<th>Single</th>
</tr>
</thead>
<tbody>
<tr>
<td>University</td>
<td>$48.00</td>
<td>$72.00</td>
</tr>
<tr>
<td>State College</td>
<td>$40.00</td>
<td>$60.00</td>
</tr>
<tr>
<td>Oregon College of Ed.</td>
<td>$40.00</td>
<td>$60.00</td>
</tr>
<tr>
<td>Eastern Ore. Col. of Ed.</td>
<td>$40.00</td>
<td>$60.00</td>
</tr>
</tbody>
</table>

This is the equivalent of a $2 per month increase in room rent. At the Medical School the monthly rate in the nurses' dormitory is recommended at $22, or an increase of $2 per month.

(3) In order to avoid excessive cancellation of advance reservations, an increase in the advance deposit is recommended from $5 to $15 at the University and State College and from $2 to $10 at the Colleges of Education."
"The Finance Committee recognizes the marked advance in commodity prices and in labor costs and agrees that an upward adjustment is necessary. It, therefore, recommends approval of this revised dormitory rate schedule."

The Board approved the report of the Committee and the several recommendations contained therein.

Mr. Smith concluded the report of the Committee as follows:

"The Interinstitutional Fee Committee, with the concurrence of the Chancellor, recommended the following minor adjustments in the fee schedule for the next academic year:

(1) A $5 per term reduction in the tuition for diploma students in nursing at the Medical School. This reduction is recommended to encourage students to enter the nursing profession.

(2) A $10 per term increase in the total resident fee and $20 per term increase in the total non-resident fee at the Dental School. This will place the Dental School on a comparable basis with the Medical School. Five dollars of this increase is represented by the building fee which was authorized at the recent session of the Legislature.

"The Finance Committee recommends approval of the fee schedule as revised for the 1947-48 academic year."

The Board approved the report of the Committee and the adjustments in the fee schedule as recommended.

Dr. R. E. Kleinsorge, Chairman of the Building Committee, presented the following report:

"President Newburn presented a recommendation for the purchase of two lots on the corner of 13th and Agate Streets at a price of $5,600. While this area is not required for immediate building purposes it is within the ultimate campus bounds. There is the possibility of erection of residences on these lots which will result in a higher price for the property when it is needed for campus purposes. The lots may also prove useful as sites for some of the houses that will have to be moved from the site of the proposed women's dormitory. The Committee, therefore, recommends the purchase of this property, funds for the payment to come from the Board's unappropriated fund."

The Board approved the report of the Committee and authorized the purchase of the two lots at a price not to exceed $5,600."
Dr. Kleinsorge reported as follows concerning the remodelling of the Chemical Engineering Laboratories for chemistry laboratory purposes:

"President Strand presented a program of remodeling of and additions to campus facilities to care for the increased enrollment expected next fall. The total cost of the program was $115,000. Chancellor Packer indicated that he wished more time to study and develop a financing scheme for the major portion of the program. He recommended that Item I in the program, 'Remodeling the Chemical Engineering Laboratories for Chemistry Laboratory Purposes' and 'Moving Chemical Engineering Laboratories to Industrial Building' be approved immediately, and that the remainder of the program be deferred until the May meeting. The cost of remodeling in the Chemistry Building was estimated at $35,000 and the cost of moving the Chemical Engineering Laboratories to the Industrial Building is $12,000. The Building Committee feels that the project should be authorized and, with the concurrence of the Finance Committee, is recommending that the $35,000 for the remodeling of the Chemistry Building be assessed against the State College building allotment and that the $12,000 for moving the Chemical Engineering Laboratories be made available from the Board's unappropriated fund."

The Board approved the report of the Committee and the recommendations contained therein.

Dr. Kleinsorge presented the following report on the construction of the Home Management House at Oregon State College:

"President Strand reported that the failure of the Legislature to supplement the building funds of the Board has made it necessary for him to reduce drastically the original building program contemplated for the State College. One of the projects that will have to be deferred for the current biennium is the remodeling of the Home Economics building. He reports, however, that the new Home Management House is badly needed and should be built as soon as possible. Originally this project called for an expenditure of $30,000 but with the increased costs he estimated it at $50,000. He recommended to the Committee that Architect Pietro Belluschi he employed to draw up plans for this Home Management House with the understanding that the plans will not go beyond the preliminary stage until it is definitely known whether there will be sufficient funds to complete the project. The Finance Committee concurs in a recommendation to proceed in this manner."

The Board approved the report of the Committee and authorized the employment of Architect Belluschi to draw up plans for the Home Management House under the conditions recommended.
Dr. Kleinsorge concluded the report of the Building Committee as follows:

"At a previous meeting the Building Committee approved the planning of a women's dormitory at the University to house approximately 234 students. This is the first unit of a larger dormitory that would house 468 students. President Newburn presented a schedule showing that if the larger dormitory could be financed the initial cost per student occupant might be reduced by approximately $1,000 because in the smaller unit it would be necessary to provide many general services such as kitchen facilities for the complete structure. President Newburn indicated that the University sorely needs enlarged women's dormitory facilities. He recommended that the architect be authorized to complete plans for the entire structure so that the building could go to bid promptly if definite cost estimates and interest rates are favorable when the college dormitory bids come in at the May meeting of the Board.

"The Building Committee recommends to the Board that the architect be authorized to draw the plans for the complete building with the understanding that a satisfactory financial program will have to be worked out and presented to the Finance Committee before bids are called for."

The Board approved the report of the Committee and authorized the architect to draw the plans for the complete women's dormitory under the terms recommended.

Mrs. E. B. MacNaughton, Acting Chairman of the Curriculum Committee, presented the following report:

"In the original curricular allocations in 1932 Landscape Architecture was planned as a joint curriculum between the University and the State College, students taking part of their work at both institutions with some interchange of faculty. The presidents of the two institutions recommend that this combination curriculum be discontinued with the understanding that all the approved courses in Landscape Architecture now offered at the State College be continued as supplemental to the major curriculum in Landscape Construction and Maintenance. Students majoring in Landscape Architecture at the University will from now on take all their work at the University.

"The original curriculum allocation also provided that the structural option in Architecture be a joint curriculum, with all Structural Design courses to be offered at the State College. This has proven unsatisfactory, and upon recommendation of the two presidents the inter-campus pattern of Structural Design in Architectural option is recommended to be discontinued with the necessary basic and fundamental courses in Structural Design to be offered at the University, with the following two limitations: (1) That the work in structures at the University will not be expanded to include laboratory development which will require physical equipment and (2) that there will be no interference with
the existing pattern under the Oregon laws relative to professional engineers. To implement this program the course AA120 now offered at the State College as a one term sequence is to be expanded into a three term sequence, AA 220, 221, and 222, two hours each term, to parallel a similar offering at the University.

"The Curriculum Committee is in accord with these proposed changes and so recommends to the Board."

The Board approved the report of the Committee and the several recommendations contained therein.

BOARD REPRESENTATION AT COMMENCEMENTS

| University of Oregon       | June 15 | Cheryl S. MacNaughton |
| Oregon State College       | June 9  | A. R. Watzek          |
| Ore. College of Ed.        | June 5  | Leif S. Finseth       |
| Eastern Ore. Col. of Ed.   | June 5  | Herman Oliver         |
| Southern Oregon Col. of Ed.| June 5  | Edgar W. Smith        |
| Medical School             | June 20 | R. E. Kleinsorge      |
| Dental School              | July 12 | Phil Mitschkan        |

REAPPOINTMENT OF PEATE TO DENT. SCH. ADV. COUNCIL

Dr. Byrne presented a communication from Governor Earl Snell advising that he had reappointed Dr. L. W. Peate of Klamath Falls as a member of the Dental School Advisory Council, for a five-year period beginning March 22, 1947 and expiring March 21, 1952.

COMMUNICATION FROM ORE. DAIRY MANUF. ASSOC.

Dr. Byrne presented a communication from G. H. Wilster, Secretary of the Oregon Dairy Manufacturers' Association to which was attached three resolutions which were unanimously adopted at the 36th annual meeting of the Association. These resolutions pertained to the operation of and the facilities for the Oregon State College dairy products laboratory. The Board received the communication and directed that it be filed.

COMMUNICATION FROM K. F. TRADES COUNCIL

Dr. Byrne presented a communication from the Klamath Falls Building Trades Council protesting the policy of awarding contracts for construction of buildings, additions or facilities of the State System to out-of-state contractors. The communication referred to the provision in the law which allows the Board to grant a bid differential of 5 per cent in favor of Oregon contractors. This was written as a result of the awarding of the construction contract at the Southern Oregon College of Education to a San Francisco firm. Dr. Byrne also reported that a communication had been received from the Klamath Falls firm submitting the second low bid on the Southern Oregon College of Education dormitory construction contract indicating that they were not responsible for the protest registered by the Building Trades Council.

GIFTS

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors:
University

Phi Beta Patroness' Assoc.
Gift of $150 from the Phi Beta Patroness' Association to the School of Music, $50 of which is to be used for the purchase of scores and $100 to provide two $50 scholarships.

Office of Navy Res.
Grant of $7,253.31 from the Office of Navy Research to cover a research project in the Biological Synthesis of Lactose, to be carried on under the direction of Dr. Reithel and Dr. Kunz of the Chemistry Department.

F. M. Hunter
Gift of $250 from Dr. Frederick M. Hunter, honorary Chancellor, as an addition to the principal of the Maurice Harold Hunter Leadership Fund. This amount is for the purpose of enabling the University to convert the 10 Series "E" U.S. War Savings Bonds, previously donated, into 10 Series "G" War Savings Bonds of $100 face-value each. The purpose of this donation is to increase the principal of the fund to $2,500 and make available to the President a certain amount of interest each year, one-half of which is to be set aside to augment the principal and the other half is to be used in making each year's award.

Edgar E. DeCou
Gift to the Library of books and periodicals, valued at $225, from Dr. Edgar E. DeCou, Professor Emeritus of Mathematics.

Viking Fund Incorp.
Gift of $500 from the Viking Fund Incorporated of New York, to the Department of Anthropology, to aid in archaeological research on the Klamath Indian Reservation in Oregon.

State College

J. C. and Mildred Leedy
Gift of $100 from J. C. and Mildred Leedy of Sacramento to the William Clark Leedy Aeronautical Scholarship Fund.

S. Weiss
Gift of $1,500 from Steward Weiss, of Sweet Home, Oregon to the School of Forestry, for the benefit of deserving forestry students.

U. S. National Bank of Portland
Gift of $1,000 from the U.S. National Bank of Portland in payment of prospective expenditures by J. J. Inskeep, County Agent of Clackamas County, on a trip to the southeastern states for the purpose of studying the development and use of subterranean clover and other Oregon-grown forage seed crops in that area.

Swift and Company
Gift of $4,800 from Swift and Company to the Experiment Station for the conduction of a research project on turkey egg hatchibility.

Douglas Cty., Lane Cty., Coos Cty., Curry Cty.
Contribution of $300 from Douglas County, $400 from Lane County, $800 from Coos County and $800 from Curry County, to match a portion of the funds appropriated by the 1945 Legislature for investigating methods of gorse control.
Medical School

A. Barnett
Bequest of $300 from Mrs. A. F. Barnett, of San Francisco, to be utilized at the discretion of the Dean to aid some worthwhile junior or senior medical student or students over a short period of financial difficulty.

A. Heide
Gift of $180 from Anna Heide of Portland, to the Doernbecher Hospital.

Alumni Assoc.
Gift of $550 from the University of Oregon Medical School Alumni Association to be utilized for out-of-state travel for members of the Medical School faculty.

OSC March of Dimes
Gift of $586.24 from the Oregon State College March of Dimes Committee to be deposited in the Doernbecher Hospital poliomyelitis fund.

DENT. SCH.
COMMENCE.
The Board voted to confirm the action of Dr. R. E. Kleinsorge in approving the candidates for degrees and diplomas at the University of Oregon Dental School Commencement held March 3, 1947.

MCDONALD FOREST
EASEMENT OF
RIGHT-OF-WAY
The Board approved an easement for a right-of-way for a power line across a portion of the McDonald Forest, requested by the Benton-Lincoln Electric Cooperative, Inc., and authorized the proper Board officials to sign the necessary documents. This line is to service a residence for the forester in charge of the School property which is located at the edge of the McDonald Forest.

CHANGE NAME
OF DEPT. OF
IND. ARTS
The Board approved changing the name of the Department of Industrial Arts to the "Department of Industrial Engineering and Industrial Arts" as this nomenclature more nearly reflects the work of the Department.

RESOLUTION
RE TAKING
OVER CERTAIN
DORMITORY
COSTS BY
BOARD
At an informal session of the Board members at the March meeting, a policy on the payment of certain dormitory costs was agreed upon and it was understood that this policy would be phrased into a resolution for adoption by the Board at its next meeting. Accordingly, the following resolution was prepared by the Board's attorney, Mr. O'Connell, submitted to the firm of bond attorneys, Chapman and Cutler, for its approval and was presented to the Board for formal adoption:

WHEREAS, the State Board of Higher Education has caused to be issued and proposes to issue in the future certain bonds for the construction of dormitories on the campuses of the several institutions of higher learning in the State of Oregon, and

WHEREAS, as security for the payment of said bonds now issued the Board has caused to be pledged the net income from the operation of certain existing dormitories and proposes to pledge the net income from the operation of other existing dormitories and also the net income of other dormitories to be constructed, and
WHEREAS, the punctual payment of the principal and interest on said bonds is of primary importance in the maintenance of the credit of the Board in the financing of the construction of said dormitories.

WHEREAS, the Board is authorized to use general funds for the payment of the expenses of maintaining and operating the dormitories on the campuses of the several institutions of higher learning, and

WHEREAS, the Board deems it vital to the educational program of the several institutions to provide adequate dormitory facilities at each of the several institutions under its control and to that end it is advisable for the Board to make provision for the payment of certain expenses of operation of said dormitories from general funds.

NOW THEREFORE, Be It Resolved that it is and shall be the policy of the State Board of Higher Education to provide in all future annual budgets for the payment out of general funds of the Board of the following expenses and charges required for the operation of permanent dormitories now existing on the campuses of the University of Oregon at Eugene, the Oregon State Agricultural College at Corvallis, the Oregon College of Education at Monmouth, the Southern Oregon College of Education at Ashland, and the Eastern Oregon College of Education at La Grande, or to be constructed in the future on the campuses of said institutions:

(1) Heat, water and electricity, and

(2) Cost of administrative services of the institutional business office and comptroller's office, attributable to the operation of said dormitories.

Upon motion by Director Watzek and second by Director Smith, the above resolution was adopted with the following voting aye:

Mr. Finseth
Dr. Kleinsorge
Mrs. MacNaughton

Mr. Marks

Mr. Metschan
Mr. Smith
Mr. Watzek

and the following voting nay: None.

The President thereupon declared said resolution carried.

The Board approved the following appropriations from the Board's unappropriated fund:
Oregon College of Education

Budget additions as follows to meet increased cost of materials and wages, additional services, etc:

<table>
<thead>
<tr>
<th>Department</th>
<th>Wages and supplies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library</td>
<td>$ 800.00</td>
</tr>
<tr>
<td>Business Office</td>
<td>$1,440.00</td>
</tr>
<tr>
<td>General Instruction</td>
<td>$3,320.00</td>
</tr>
<tr>
<td>Physical Plant</td>
<td>$3,790.00</td>
</tr>
</tbody>
</table>

Requires: $9,350.00

Appointment of Mrs. Audrey Calef as temporary Instructor in Science for the spring term, at an annual salary rate of $3,000. $750 is required for the term to be provided from the Institutional Reserve and $350 from Board funds. Requires: $350.00

Total for Oregon College of Education from unappropriated fund: $9,700.00

Eastern Oregon College of Education

Budget additions as follows to avoid overdrafts at the end of the year in certain budgets:

<table>
<thead>
<tr>
<th>Department</th>
<th>Wages and supplies</th>
</tr>
</thead>
<tbody>
<tr>
<td>President's Office</td>
<td>$185.00</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>$300.00</td>
</tr>
<tr>
<td>Library</td>
<td>$200.00</td>
</tr>
<tr>
<td>Diplomas</td>
<td>$510.00</td>
</tr>
<tr>
<td>Building Repair</td>
<td>$120.00</td>
</tr>
<tr>
<td>Wages</td>
<td>$100.00</td>
</tr>
<tr>
<td>Materials and supplies</td>
<td>$115.00</td>
</tr>
</tbody>
</table>
Heating
  Materials and supplies  2,252.90

Light and Power
  Materials and supplies  590.00

Campus and Grounds
  Wages  350.00

Water
  Materials and supplies  210.00
                      1,932.90
                      Less balance in Institutional Reserve ... 415.36
                      Requires. .................................... $4,517.55

Total for Eastern Oregon College of Education from unappropriated fund. ... $4,517.55

Southern Oregon College of Education

Due to necessary repairs, installation of fluorescent light fixtures, increased fuel costs and longer heating day due to increased enrollment, the following additions are necessary to prevent overdrafts at the end of the fiscal year:

  Building Repairs  $1,736.77
  Heating  2,303.43

                      Requires. .................................... $4,040.20

Total for Southern Oregon College of Education from unappropriated fund. ... $4,040.20

Grand total from 1946-47 unappropriated fund ... $18,257.75

Veterans' Book Handling Charge at OSC

It is estimated that the income accruing from the handling of books for the Veterans Administration at the State College will exceed the original estimate by more than $5,500. There is an unbudgeted balance from last year of $5,500, which makes $11,000 available at this time. The Board approved the budgeting of $9,500 of this amount as follows:

  Business Office  $4,500
  Registrar's Office  5,000

These amounts cover the cost of additional services rendered during the year by the Business Office and Registrar's Office in connection with veteran students.
TRANSFER FROM BUS. SALARY The Board approved the transfer of $3,000 from the Business Salary Credit account to the State College Business Office. This transfer represents service charges being made to the Federal Farm Labor Program, the College Dormitories, FPFA Housing Operations and the Veterans' Cafeteria for services rendered these activities by the Business Office.

BUDGETING OF BPA GRANT The Board approved the budgeting of $7,100 to the Experiment Station Department of Food Technology from a grant by the Bonneville Power Administration under a research contract executed in December 1946. These funds will permit the Department of Food Technology to conduct research on "Sterilization with Electronic-Energy for Blanching and Defrosting Foods with Electrical Energy."

ADDN TO SCH. OF ARCH. AND PHY. PLANT BUDGETS In order to reimburse the School of Architecture and the Physical Plant at the University for certain remodeling done on the School of Architecture and Allied Arts Building, the Board approved the transfer of $1,000 from the Institutional Reserve to be distributed $100 to the School of Architecture and Allied Arts wage budget and $900 to the Physical Plant Building Repairs materials budget.

TRANSFER OF LAWRENCE SAL. SAVINGS The Board approved the transfer of the unused salary of $1,733.75 in the position of the late William E. Lawrence, Associate Professor of Plant Ecology, from salary to wages in the Department of Botany at the State College.

ADDITION TO PHY. PLANT BUDGETS In order to provide necessary funds in certain Physical Plant budgets at the University for the balance of the fiscal year, the Board approved the following increases, funds to be provided from the Institutional Reserve:

Telephone Operations $ 800.00
Water 3,300.00
General Equipment 3,000.00
Building Repairs 7,900.00
$15,500.00

DEF. APPROP. FOR OUT-PATIENT CLINIC AND DOERNBECHEER HOSP. On March 14 the Governor signed a deficiency appropriation totaling $50,964 for the Outpatient Clinic and the Doernbecher Hospital. Accordingly, the Board approved the budgeting of these funds as follows:

Outpatient Clinic, wages $21,191
Doernbecher Hospital, wages 29,773

ATHLETIC FIELD AT VANPORT EXT. CENTER To provide facilities for intra-mural and inter-collegiate sports at the Vanport Extension Center, the Board approved the grading of an area adjacent to the Center buildings at an estimated cost of not to exceed $1,000. Funds to be provided by a transfer from the reserve for the Vanport Extension Center to the regular budget for the current fiscal year.
At the last meeting the Board gave approval for the State College to negotiate the purchase of the following described parcel of land that is needed to complete the site for the proposed Physical Plant structure:

Lots 6 and 7, Block 10, Avery Addition to the City of Corvallis, Benton County, Oregon.

The College has obtained an option to purchase this parcel for $6,000 and the Board approved the purchase at the price indicated, funds to come from the Army facility use reserve.

When the budget was set up for State-Wide Classes in the General Extension Division the fee estimate for the year was $14,681.66. To date actual collections are $3,041.36 in excess of the estimated budget and, in order to cover added costs, the Board approved the budgeting of this amount as follows:

- Wages $3,041.36
- Travel 400.00

It is estimated that the 10 per cent fee received from the Federal Government for handling veterans' books and supplies at Oregon College of Education will exceed the original estimate by $750. The Board approved the budgeting of this amount as follows to cover the cost of handling books and supplies, and other expense in connection with handling veterans' affairs:

- Business Office, wages $485
- Registrar's Office, wages 265

The pneumatic tube system in the Outpatient Clinic, which is used for transporting medical reports throughout the Clinic and to and from the Doernbecher Hospital and Multnomah Hospital, is in need of a complete overhaul. An inspection of the complete system has been made by pneumatic tube specialists and they recommend repairs and adjustments estimated to cost not to exceed $1,000. Accordingly, the Board approved the expenditure of not to exceed $1,000 to complete this work, funds to be provided from the Building Rehabilitation Reserve.

In order to augment the Law Library book funds in a degree comparable to increases made earlier in the year in book allotments of other departments of the University, the Board approved the transfer of $1,000 from the Library equipment budget to the Law Library equipment budget. This additional money will be used to purchase much needed books and periodicals for the Law School Library.

To avoid overdrafts at the end of the year in certain budgets at the University, the Board approved additions as follows, funds to be provided from the Institutional Reserve:
Meeting #163 - 14

April 17, 1947

<table>
<thead>
<tr>
<th></th>
<th>Wages</th>
<th>Mat. &amp; Exp.</th>
<th>Equip.</th>
<th>Total</th>
</tr>
</thead>
<tbody>
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<td>Library</td>
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<td>$6,000</td>
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<td>$6,000</td>
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<tr>
<td>Business Office</td>
<td>150</td>
<td>400</td>
<td>150</td>
<td>3,400</td>
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<tr>
<td>Alumni Records</td>
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<td></td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>300</td>
<td>1,500</td>
<td>1,500</td>
<td>2,000</td>
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<tr>
<td>Education</td>
<td></td>
<td>2,000</td>
<td></td>
<td>2,300</td>
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<tr>
<td>Training School</td>
<td>500</td>
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<tr>
<td>Arch. &amp; Allied Arts</td>
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<td>Music</td>
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<td>Journalism</td>
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<td>Law</td>
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<td>Geology</td>
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<tr>
<td>Physics</td>
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<td>Home Economics</td>
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<td>Mathematics</td>
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PERSONNEL

The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1946-47 budget:

B.J. Barker, Reappointment
Reappointment of Miss Beatrice J. Barker, retired Cataloging Librarian, as Senior Assistant in the Cataloging Department of the Library, during the spring term, for 35 per cent time, at an annual salary rate of $2,854.40 for the period, rank of Assistant Professor. Requires $249.76 in 1946-47 to be provided from the Institutional Reserve.

A.M. Thompson, Reappointment
Reappointment of Miss Anna M. Thompson, Assistant Professor Emeritus of Romance Languages, for the spring term, for 35 per cent time, at an annual salary rate of $32,520. Requires $294 in 1946-47 to be transferred from the Institutional Reserve.

F. Alden, Reappointment
Reappointment of Miss Florence Alden, retired Professor of Physical Education, for the spring term, for 35 per cent time, at an annual salary rate of $1,040.52. Requires $171.39 in 1946-47 to be transferred from the Institutional Reserve.

R.T. Miller, Appointment
Appointment of Robert Thomas Miller as Assistant Professor of Law, for 76 per cent time, for the spring term, at a rate of $1,100 for the term. Funds are available in the Law School budget for this position.

E.L. Johnson, Appointment
Appointment of Dr. Eldon Lee Johnson as Dean of the College of Liberal Arts and of the Graduate School, at an annual salary rate of $8,000, rank of Professor, 12-months basis, indefinite tenure, effective July 1, 1947. Dr. Johnson has been Professor of Political Science at the University since 1945, a position he will retain under this new appointment.
Salary increase for Dr. Francis J. Reithel, Assistant Professor of Chemistry, from $3,200 to $3,600, 10-months basis, effective March 31, 1947. Requires $133.33 in 1946-47 to be provided from the Institutional Reserve.

Added compensation of $75 per month for the months of April, May and June, for George H. Hall, Assistant Dean of Men, to compensate him for the additional responsibility he must assume during those months while Virgil Earl, Dean of Men, is on sick leave. Requires $225 in 1946-47 to be transferred from the Institutional Reserve.

Leave of absence without pay for C. Ken Weidner, Superintendent of the Physical Plant, during the month of April 1947, to allow him to participate in an educational survey under the sponsorship of the Near East College Association.

Resignation of C. Ken Weidner, Superintendent of the Physical Plant, effective July 1, 1947, or as soon thereafter as possible, to accept a position as Superintendent of Parks in Seattle. No change in 1946-47 budget.

The Board approved the following personnel adjustments at the State College, the necessary funds being provided in the 1946-47 budget:

Appointment of Lee R. Foster as Assistant County Agent of Umatilla County, at an annual salary rate of $3,300, rank of Assistant Professor, 12-months basis, yearly tenure, effective April 10, 1947. Requires $742.50 in 1946-47 to be provided from the Director's Reserve.

Appointment of R. A. Adams as Assistant Superintendent of the Physical Plant, at an annual salary rate of $4,500, rank of Associate Professor, 12-months basis, yearly tenure, effective May 1, 1947. Funds required for the balance of the fiscal year will be provided from the Physical Plant Emergency Building Program account.

Appointment of Jennie I. Clark as Home Demonstration Agent-at-Large, at an annual salary rate of $3,408, 12-months basis, yearly tenure, effective April 1, 1947. Requires $825 in 1946-47 to be transferred from the Director's Reserve.

Continuation of appointment of Fred Young, Instructor in Mathematics, for the spring term, at a rate of $950 for the term. Requires $950 in 1946-47 to be provided from the Institutional Reserve.

Salary adjustment for Dr. George H. Barnes, Associate Professor of Forestry, from $3,800 to $4,500, effective April 1, 1947. Requires $233.34 in 1946-47 to be transferred from the Institutional Reserve.
Transfer of Mrs. Winnifred K. Gillen, Home Demonstration Agent in Klamath County, to the position of Assistant State Club Leader on the central office staff of the Extension Service, with an increase in salary from $3,456 to $4,200, and with a promotion in rank from Associate Professor to Professor, 12-months basis, indefinite tenure, effective May 5, 1947. Requires $654.84 in 1946-47 to be transferred $538.84 from Klamath Home Agent budget and $116 from the Director's Reserve.

Transfer of Dr. M. L. Upchurch, Associate Professor and Acting Land Use Specialist in the Federal Cooperative Extension Service to the Department of Agricultural Economics, at an annual salary rate of $4,008, rank of Associate Professor, 12-months basis, indefinite tenure, effective April 1, 1947. Requires $1,002 in 1946-47 to be provided from the Institutional Reserve. Salary savings of $1,002 in Land Use budget to be transferred to the Director's Reserve.

Transfer of George A. Nelson, County Agent in Columbia County, to the position of County Agent-at-Large, with no change in salary, rank or tenure, effective April 1, 1947. Requires transfer of $951 salary savings from Columbia County Agent budget to County Agent-at-Large budget.

Leave of absence without pay for W. C. Baker, Assistant Professor of Mechanical Engineering, for the spring term, to serve temporarily in the U. S. Office of Education. Salary savings of $1,133.33 in 1946-47 to be transferred to wages to employ substitute assistance.

Sabbatical leave on half-salary for W. L. Teutsch, Professor and Assistant Director of the Extension Service, for the period September 1, 1947 to August 31, 1948, for advance study. Salary savings will be noted in 1947-48 budget.

Resignation of R. G. Johnson, Professor of Animal Husbandry, effective April 1, 1947, to accept a position in Venezuela and the designation of Dr. Fred F. McKenzie, Professor of Animal Husbandry, as Chairman of the Department. Salary savings of $1,400.06 in 1946-47 to be transferred as follows: to wages in Animal Husbandry Instruction $731.81; to salary in Animal Husbandry Experiment Station to be applied on the salary of Professor Oliver $500; to wages in animal Husbandry Experiment Station $168.25.

Resignation of Miss Mabel Butters, Home Demonstration Agent in Hood River County, effective February 28, 1947, to accept a position in Hawaii. Salary savings of $1,000 in 1946-47 to be transferred to the Director's Reserve.

Resignation of Alden E. Orr, Associate Professor of Economics, effective March 30, 1947; and the appointment of L. Raymond LaVallee as Assistant Professor of Economics, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective April 1, 1947. Salary savings of $200, due to employment at lesser rate, to revert to the Board's unappropriated fund.
A. W. Evans, Resignation

Resignation of A. W. Evans, Assistant Professor in the Experiment Station Department of Plant Pathology, effective April 1, 1947, to accept a position with the E. I. du Pont de Nemours Co. Salary savings of $300.06 to be transferred from salary to wages.

Roy E. Stout, Resignation

Resignation of Roy E. Stout, Assistant Professor of Dairy Manufacturing, effective May 1, 1947, to accept a position with the Cherry-Burrell Corporation. Salary savings of $383.40 in 1946-47 to be transferred to wages.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1946-47 budget:

M. Jackson, Appointment

Appointment of Miss Mary Jackson as Assistant Professor of Nursing Education, at an annual salary rate of $3,180, 12-months basis, yearly tenure, effective April 1, 1947. Requires $795 in 1946-47 to be transferred from the wage budget of the Department of Nursing Education.

H. Erickson, Appointment

Appointment of Dr. Harold M. Erickson as Assistant Clinical Professor of Public Health and Preventive Medicine, on a volunteer basis, effective March 22. No change in budget.

F. B. Queen, Transfer

Transfer of one-third of the salary of Dr. Frank B. Queen, Professor of Pathology and Director of the Cancer Control Program in Oregon, from the Cancer Control Society to the Oregon State Board of Health. Previously Dr. Queen's salary was paid two-thirds by the Cancer Control Society and one-third by the Medical School. No change in Medical School funds.

M. Wayland Moore, Promotion

Promotion of Dr. Merle Wayland Moore from Clinical Associate to Assistant Clinical Professor of Medicine, effective April 3, 1947. Dr. Moore is on a volunteer basis and there are no funds involved.

RE SPECIAL MEETING

The Secretary of the Board called attention to the special meeting scheduled for May 13. In view of this special meeting, the regular meeting scheduled for April 22 will be dispensed with. Dr. Byrne also indicated that it is temporarily planned to move the date of the regularly scheduled June meeting ahead one week. This will give the institutions ample time to prepare their budgets and will also eliminate having the Board meeting interfere with the several commencements. There being no objections to changing the date of the meeting, the Board set the June meeting for June 3 at 10:00 A.M., in lieu of the regularly scheduled meeting of June 10.

ADJOURNMENT

The Board adjourned at 11:00 A.M.

WILLARD L. MARKS, President

CHARLES D. BYRNE, Secretary