STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
July 22, 1947
10:05 A.M.

MEETING # 166  A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on July 22, 1947.

ROLL CALL  The meeting was called to order at 10:05 A.M. by the President of the Board, Willard L. Marks, and on roll call the following answered present:

    Henry F. Cabell    Phil Metschan
    George F. Chambers  Herman Oliver
    R. E. Kleinsorge   Edgar W. Smith
    Cheryl S. MacNaughton  Willard L. Marks

Absent: Leif S. Finseth.

There were also present: Chancellor Paul C. Packer; Dr. Charles D. Byrne, Secretary of the Board; President Harry K. Newburn of the University of Oregon; President A. L. Strand of Oregon State College; President Elmo N. Stevenson of Southern Oregon College of Education; Dean D. W. E. Baird of the University of Oregon Medical School; Ellis Stebbins, representing Oregon College of Education.

RE ABSENCE OF FINSETH  Mr. Marks reported that he has received a phone call from Mr. Finseth indicating that the press of business prevented him from being present at this meeting of the Board.

CAPELL APPOINTMENT TO BOARD  President Marks reported that Mr. Henry F. Cabell of Portland had been appointed by the Governor as the new member of the Board of Higher Education to complete the term of Mr. A. R. Watzek, resigned. Mr. Marks welcomed Mr. Cabell to the Board on behalf of all of its members.

MINUTES APPROVED  The Board voted to dispense with the reading of the minutes of the last meeting held June 3, 1947, and approved the minutes of this meeting as they appeared in the docket.

DISTRIBUTION OF EQUIPMENT FUNDS  Dr. R. E. Kleinsorge, Chairman of the Building Committee, presented the following report:

"Included in the legislative appropriation was $220,000 for equipment, in accordance with the policy adopted by the Board in December 1945 of providing such a sum for at least four bienniums. A proposed distribution plan for this fund for the present biennium was submitted by Chancellor Packer as worked out by the Budget Office on the basis of present equipment inventories and past purchases. Certain portions of the
allocation are also in accordance with previously adopted policies of the Board, such as designating amounts of the School of Engineering and the Department of Animal Husbandry at the State College. The Building Committee recommends the approval of the allocations submitted, as follows:

<table>
<thead>
<tr>
<th></th>
<th>To Be Available</th>
<th>Allocation for the Biennium</th>
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</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>$ 50,680</td>
<td>$ 25,340</td>
</tr>
<tr>
<td>University of Oregon Med. School</td>
<td>36,000</td>
<td>18,000</td>
</tr>
<tr>
<td>Oregon State College, Total</td>
<td>119,240</td>
<td>59,620</td>
</tr>
<tr>
<td>School of Engineering</td>
<td>(50,000)</td>
<td>(25,000)</td>
</tr>
<tr>
<td>Farm Maintenance, 6-year plan</td>
<td>(4,600)</td>
<td>(2,300)</td>
</tr>
<tr>
<td>General Allocation</td>
<td>(64,640)</td>
<td>(32,320)</td>
</tr>
<tr>
<td>Oregon College of Education</td>
<td>4,240</td>
<td>2,120</td>
</tr>
<tr>
<td>Southern Ore. College of Education</td>
<td>5,600</td>
<td>2,800</td>
</tr>
<tr>
<td>Eastern Ore. College of Education</td>
<td>4,240</td>
<td>2,120</td>
</tr>
<tr>
<td>Total Fund</td>
<td>$ 220,000</td>
<td>$ 110,000</td>
</tr>
</tbody>
</table>

The Board approved the report of the Committee and the allocation of equipment funds as recommended.

Dr. Kleinsorge reported as follows on the University building program:

"President Newburn reviewed the present status of the building program at the University, calling attention to the previous approval of preliminary plans for the Science, Classroom and Laboratory Building and a previous allocation of $330,000 for expansion of the Library building. He pointed out that under present conditions it would be impossible to proceed with construction of the Science Building with funds available and that the proposed addition to the Library would not be adequate and not in accordance with modern library planning. He also pointed out that the present allocation for expansion of the Music Building is inadequate to cover the needs. He, therefore, recommended, with the approval of Chancellor Packer, that final plans and specifications for the Science Building be approved but that construction be deferred indefinitely until more adequate funds are obtained. He also recommended that the allocation to library expansion be increased from $330,000 to approximately $750,000 which would provide nearly 50,000 square feet of new construction in addition to the necessary adaptation of the present structure. This would nearly double the seating capacity and provide shelving for an additional 250,000 volumes. He further proposed that the allocation for expansion of music facilities be increased from $75,000 to approximately $195,000.

"The Building Committee is reluctant to abandon the original allocations because a new science building is still considered the most pressing major need. In view of the fact that there are not enough funds available to proceed with this structure, however, the Committee agrees that it is better to proceed with
other badly needed units rather than let the available funds lie idle. We, therefore, recommend the approval of the revised building program at the University, with the following provisions:

1. Acceptance of final plans and specifications of the Science, Classroom and Laboratory Building, as submitted; construction to be deferred.

2. Increase of the allocation for library expansion to approximately $750,000 with authorization for the completion of detailed plans for the project.

3. Increase in the allocation of funds for expansion of the music facilities to approximately $195,000 and the employment of the architectural firm of Wick, Hilgers and Scott to design and plan the proposed new unit at a fee of 5 per cent, plus not to exceed .5 of 1 per cent for engineering costs.

The Board approved the report of the Committee and the revised building program for the University as presented.

Dr. Kleinsorge presented the following report on campus improvement at Eastern Oregon College of Education:

"The southern portion of the campus at Eastern Oregon College of Education includes what is now low-lying waste land between the Ackerman Training School and the trailer camp. An opportunity has arisen through the work of the city in opening new streets in that area, to obtain dirt for fills without cost which would bring the area up to grade and make it useful for physical education work and other purposes. President Maaske made a study of the area and proposed a project of improvement costing approximately $15,000. After personal inspection of the proposal by Chancellor Packer and Dr. Byrne, the project was reduced to an estimated cost of $10,422.50, the major item in which is the cost of installing a tunnel to carry a small drainage creek that runs through that area.

"It appears to the Building Committee that the improvement is badly needed and that it can be done more easily now, in view of the cooperation offered by the city. The Committee, therefore, recommends that, not to exceed $10,422.50 be allocated from the Eastern Oregon College of Education share of the Building Fund to pay for the proposed improvements as outlined by President Maaske. This includes excavating and straightening the creek, installation of a tunnel, filling of dirt in the low area, and seeding the entire area to grass."

The Board approved the program of campus improvement at Eastern Oregon College of Education, funds to be provided from its allocation of the building funds.
OPTIONS ON
PROPERTY
FOR ATHLETIC
FIELD AT OSC

Dr. Kleinsorge made the following report regarding the acquisition of property for the new athletic field at Oregon State College:

"In accordance with approved plans for establishing the new athletic plant at Oregon State College, the Board has been acquiring property in the area south of the railroad and bounded by 20th and A Streets. Funds for these purchases have been provided by the Legislature as requested by the Board. College officials, working in cooperation with the Central Office through Dr. Byrne, have been appraising the parcels needed and reported options yesterday on four of some 30 ultimately to be acquired. Two of these parcels comprise only vacant lots, while the other two have houses on them.

"It is highly desirable that all of the property needed by the College in that area be acquired as soon as possible so as to have all of the land available when construction can proceed, to end the period of uncertainty among land holders, and possibly forestall additional private construction. It is hoped, however, that the property can be obtained at reasonable figures without resorting to condemnation proceedings. The Committee recommends that the four options submitted by the College be taken up as follows:

1. Hulda Hammersley, 1/3 acre $750
2. Clifton F. Noakes and Guy R. Earl, 1/4 acres 2,500
3. Gerald Holmes, 1/2 acre with house 4,000
4. Hendrickson property, approximately 1/2 acre with 2 houses 11,300

The Board approved taking up options on the four parcels as recommended and also approved the program of acquiring the balance of the land required as soon as possible. The Board also expressed the hope that it would not be necessary to resort to condemnation proceedings.

FACULTY
HOUSING
AT OSC
ADAIR
VILLAGE

Dr. Kleinsorge presented the following report on the remodelling of additional buildings at Adair Village to be used for faculty apartments for State College staff members:

"About a year ago the Board authorized the State College to proceed, if necessary, with remodelling of additional buildings at Adair Village to be used for faculty apartments, the idea then being that funds in dormitory balances would be adequate for the project. Since that time it has been necessary to use a considerable portion of these balances in financing the new dormitory for women. President Strand reported to the Committee that it is essential now to provide living quarters for some of the faculty families who will otherwise be unable to obtain housing in or near Corvallis. He reported that under present conditions the pressure is so great that morale is endangered and that several good appointees have already been lost after housing possibilities were investigated. The State College now proposes to meet this situation partially by converting five buildings of the hospital ward type into six apartments each, at an estimated cost of not to exceed $75,000. At the proposed rental of $60 per month per apartment, with all utilities furnished, there would be an annual income conservatively estimated at $18,000."
"The Building Committee recognizes the extreme need and recommends the approval of this project under a financing plan which does not involve setting a precedent for supplying faculty housing through the use of the Board's unrestricted funds. The following plan of financing is recommended:

That $25,000 be provided from the College Army Facility Use Account and the Student Emergency Housing Account; that $20,000 be advanced from College dormitory balances; and that the remaining $30,000 be obtained as a loan from system endowment funds at 4 per cent interest to be amortized from the estimated income.

"It should be pointed out that the addition of these apartments, and use of the buildings previously authorized for single men, will make Adair Village a more economic unit for the State College to operate.

The Board approved the report of the Committee and the several recommendations contained therein.

Dr. Kleinsorge reported as follows concerning the remodelling of the animal quarters at the Medical School:

"The firm of Lawrence, Tucker and Wallmann, Architects, have completed preliminary plans for remodelling the animal quarters at the Medical School, authorized at the last Board meeting. The preliminary plans call for a complete rebuilding of the fourth floor of the Medical Science Building to provide animal quarters completely acceptable to the Medical School. The estimated cost is $107,356, of which $25,000 has previously been allocated for this project. Dean Baird recommended that the preliminary plans be accepted.

"The Building Committee believes that this project is of an emergency nature and should be carried through without delay. We, therefore, recommend the approval of the preliminary plans and that authorization be given to prepare the detailed working drawings and specifications, with advertising for bids on the construction to follow immediately thereafter. The remainder of the cost above the $25,000 already appropriated is to come from the building fund allocation of the Medical School."

The Board approved the report of the Committee and the several recommendations contained therein.

Dr. Kleinsorge presented the following report providing for the construction of a laboratory and administrative unit at the Medical School:

"Dean Baird submitted to the Committee a report from the Medical School showing the extreme need for more space for carrying on the administrative and laboratory work of the institution. In the original building program of the Board, the major building
The project at the Medical School was to have been a teaching hospital. While we still consider this the number one need, the funds originally allocated for this are now entirely inadequate to construct such a hospital. Dr. Baird therefore recommends that a substantial portion of the present allocation to the Medical School be diverted for the construction of a laboratory and administrative unit which, when completed, will provide the institution with adequate laboratory and office space for many years to come. The estimated cost of the proposed building is approximately $700,000, including all equipment.

"Here again the Building Committee is reluctant to abandon the plan for the much needed teaching hospital, but we recognize that it cannot be obtained unless the people of the state provide additional funds. We, therefore, agree that it will be in the best interests of the state to proceed to use the available funds to the best possible advantage. We, therefore, recommend approval of the proposed project to build a laboratory and administrative unit and that the firm of Lawrence, Tucker and Wallmann be employed as architects at a fee of five per cent for architectural services and not to exceed .75 per cent for engineering, with authorization to proceed at once with the preparation of preliminary plans."

The Board approved the planning of a laboratory and administrative unit at the Medical School and the employment, at the recommended fee, of the architectural firm of Lawrence, Tucker and Wallmann to plan the building.

Dr. Kleinsorge made the following report on the inspection of the Industrial Building at the State College:

"On Tuesday afternoon, July 8, the Building Committee inspected the Industrial Building at Oregon State College. The Chairman and Mr. Metschan were present. Press of business prevented Mr. Finseth from being on hand. You will recall that the building is a factory type structure of double tile exterior construction, with one end of the building utilizing steel girders and the other wood frame construction. The building is 60 x 300 feet and has approximately 30,000 square feet of floor space. One end of the building is designed for heavy industrial research and the other end for specialized forestry research. The Committee is very well pleased with the structure. It is well lighted and well planned throughout. The architect and the contractor both deserve commendation on the project.

"The funds set aside for the project, you will recall, were $185,000. This was the first building built from our legislative fund appropriated in 1945. The three construction contracts totalled $154,901, making the actual square footage cost of construction approximately $5. Adding the cost of professional service of the architect and clerk-of-the-works and utility connections and certain equipment connections and installations which will be completed by the State College, will utilize the original total of $185,000. On this basis the square footage cost will be
slightly over $6. Except for grading around the building, the
structure is complete and the architect has signed a letter
certifying completion of the three contracts.

"The Building Committee is thoroughly satisfied with the
structure and recommends to the Board its acceptance."

The Board approved the report of the Committee and the acceptance
of the Industrial Building as recommended.

Dr. Kleinsorge presented the following report on the request to the
Board of Control and Emergency Board for approval to expend funds,
appropriated by a vote of the people, for the construction of an
electrical engineering building:

"Board members will recall that at the June meeting bids were
taken on the Electrical Engineering Building at the State
College and that the Board authorized signing of the construc-
tion contracts providing the State law was complied with by
securing approval of the Board of Control and the Emergency
Board for the expenditure of building funds appropriated by
vote of the people. In accordance with this legal requirement,
a presentation was made to the Board of Control and the
Emergency Board by the Chairman of this Committee, with the
assistance of the Chancellor's Office. The general sentiment
of all the members of the Board of Control and the almost
unanimous sentiment of the Emergency Board was that the State
should go forward with its building program. The two bodies,
acting jointly, unanimously approved proceeding with the
project immediately and authorized the use of $865,000 for this
Engineering Building."

No action was required by the Board.

Dr. Kleinsorge made the following report on the purchase of a residence
for the president of Eastern Oregon College of Education:

"In accordance with the Board's policy of providing residences
for the presidents of the several institutions, Chancellor Packer
and Dr. Byrne investigated the possible purchase of a residence
in La Grande. Twelve houses were checked on in cooperation with
President Maaske. After eliminating all but three as being unsu-
suitable for various reasons, Dr. Byrne, yesterday, submitted the
details of these three to the Committee for consideration. It
was the recommendation of Chancellor Packer, concurred in by Dr.
Byrne and President Maaske that the Johnson House, built in 1926,
will provide the most suitable presidential residence at a
reasonable price. It is, therefore, recommended that this house
be purchased for $18,000, subject to approval of title by the
Attorney General."

The Board approved the purchase of the Johnson House as the president's
residence for Eastern Oregon College of Education at a price of
$18,000, funds for the purchase to come from the building fund al-
located to the institution in the original building program.
Dr. Kleinsorge concluded the report of the Building Committee as follows:

"The Building Committee opened bids this morning on the Women's Dormitory at the University of Oregon. Six contractors submitted bids on the project and the closeness of the bids indicated that the bidding was sharp. Unfortunately, however, the bids exceeded the funds available. For example, the low bid on the smaller unit housing 234 girls was $1,660,000 and the funds available are $1,100,000. On the combined first and second units housing 480 girls, the low bid was $2,890,000 and the funds available are $1,666,000. The Committee, therefore, finds it necessary to recommend that all the bids be rejected."

Because construction bids were so far in excess of funds available, the Board approved the rejection of bids on the Women's Dormitory at the University.

Mr. Edgar W. Smith, Chairman of the Finance Committee, presented the following report:

"A request was presented by University officials to the Committee for approval of a proposal by the Port of Coos Bay to conduct, in cooperation with Army Engineers, some dredging operations, which will involve land owned by the University and now used for the Marine Biology Station of the State System. The proposal is for the War Department to conduct dredging operations and to deposit the dredged material on an area which originally comprised part of the University owned property but which has since been inundated by action of the tides. The proposed agreement involves reconstruction of the area and the construction of a rock breakwater which would prevent further tide action. In return, the University would agree to the use by the Port of Coos Bay of the waterfront which would be constructed and which would also serve as a moorage for the Marine Biology Station.

"The Board has previously considered the serious situation created by tide action on this property but had found nothing within its means that could be done. It appears that this is an excellent opportunity to have the original damage repaired and further damage prevented without cost to the Board. The Committee, therefore, recommends that the agreement, already approved as to form by the Attorney General, be approved by the Board and that the proper officials be authorized to sign the necessary papers."

The Board approved the report of the Committee and the recommendations contained therein.

Mr. Smith presented the following report concerning the sale of property at St. Helens, bequeathed to the Doernbecher Hospital by Mary A. Hazen:

"Dean Baird reported to the Committee that the Medical School has received two offers for the purchase of parcels of property
at St. Helens, bequeathed to the Doernbecher Memorial Hospital as a part of the Mary A. Hazen estate. It appears that efforts have been made for the past 10 years to clear title to this property without success and that previous steps to sell it have been blocked for this reason. The present offers, however, are based on acceptance of such titles as can be given. Dean Baird proposed that authority be given to sell the property at not less than $5,500, with a down-payment of not less than $1,000 and with the remainder to be paid up at a rate of not less than $100 per month.

"The Committee so recommends, with the understanding that the sale will not be completed until a local appraisal is obtained indicating that the proposed price is fair from the standpoint of the Medical School."

The Board approved the report of the Committee and the sale of the property under the terms and conditions recommended.

Mr. Smith presented the following report on the moving of houses from the new Physical Plant shop site at Oregon State College to other College owned property:

"President Strand submitted a report on the possibility of moving houses from land recently purchased as a site for the new State College Physical Plant shop to the State College owned area adjacent to Campus Court on which are located the Richland houses. Bids have been obtained from house movers covering the moving of the two houses and preparing them for occupancy for not to exceed $6,000. Under present rental conditions, the houses together would produce an income of approximately $1,200 a year. An amortization schedule has been drawn up which would clear the project in not to exceed 10 years, while it is estimated the buildings will have a useful life in excess of that period.

"In view of the extreme need for additional housing for faculty, the Committee recommends that the project be approved and that the money to cover the cost be borrowed from endowment funds of the Board at 4 per cent interest, with the principal to be retired as rapidly as possible."

The Board approved the moving of the houses with funds to be provided from endowment funds as recommended.

Mr. Smith presented the following report on the Miner Building sale hearing:

"On Monday, July 21, the Finance Committee met in executive session with other members of the Board present, to hear objections to the recent sale of the Miner Building properties voiced by a group of Eugene businessmen consisting of Spencer Collins, Thomas Winn, Mr. Robins, and E. H. Peterson. Mr. Collins presented a letter offering $455,000 for the properties.

"Representatives of the Eugene Medical Center, Inc., purchasers of the Miner Building properties, were also in attendance and outlined their position on the matter."
"The Committee then reviewed the factors considered in its original recommendation in favor of the sale to the Medical Center including the operating history of the properties and their present condition. The terms and conditions of the original trust under which the State received the properties also were reviewed.

"The Committee concluded that the sale had been made in accordance with the terms and requirements of the trust, that consummation of the purposes of the trust was assured by the sale, that a binding contract of sale had been entered into with the Eugene Medical Center, Inc., and that there was neither any basis nor reason for seeking to rescind the transaction.

"The Committee, therefore, recommends that the State Board of Higher Education approve and adopt the conclusions of the foregoing report, acknowledge the receipt of the offer from Spencer Collins and his associates, and inform them of the Board's action."

The Board voted unanimously to adopt the report on the sale of the Miner Building and the recommendations contained therein.

Mr. Smith concluded the report of the Finance Committee as follows:

"Bids on the proposed bond issue to finance a new women's dormitory at the University of Oregon were opened by the Finance Committee Monday afternoon. The only bid submitted was by the State Bond Commission which offered to purchase the $1,275,000 issue for the first unit at an interest rate of 2.5 per cent per annum on the bonds maturing between the dates of May 1, 1948 and November 1, 1957, inclusive, and 2.75 per cent per annum on the bonds maturing between the dates of May 1, 1958 and May 1, 1977. On the $2,000,000 issue to finance both units of the dormitory, the State Bond Commission bid only on $502,000 in bonds at an interest rate of 2.5 per cent per annum on bonds maturing between the dates of May 1, 1948 and November 1, 1957, inclusive.

"As Dr. Kleinsorge, Chairman of the Building Committee, has already told you, the construction bids on the Women's Dormitory at Eugene so far exceed the available funds that it is necessary to reject the bond bid received from the State Bond Commission. The Finance Committee recommends that these bond bids be rejected."

The Board approved the report of the Finance Committee in regard to the University of Oregon Women's Dormitory building bond issues and rejected the bids submitted by the State Bond Commission.

Dr. Byrne indicated that an item had just come in special delivery from the State College indicating that the construction permit from the Federal Communication Commission had been granted authorizing an increase in the nighttime power of KOAC to 5 kilowatts. As a result of this grant, the $1,500 authorized for this purpose at
the March 12, 1946 meeting will be required immediately, to be expended as follows:

<table>
<thead>
<tr>
<th>Equipment</th>
<th>$700</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proof of performance for new pattern</td>
<td>500</td>
</tr>
<tr>
<td>Preparation of report for Commission</td>
<td>300</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,500</strong></td>
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</tbody>
</table>

Mr. Smith indicated that the Finance Committee had previously recommended approval of the project and the Board voted to authorize the expenditure of the $1,500 as recommended.

**REAPPOINTMENT OF P. METSCHAN TO MEMORIAL UNION ED. OF GOV. AT OSC**

Dr. Byrne presented a communication from E. C. Allworth, Secretary of the Oregon State College Memorial Union Board of Governors wherein Mr. Allworth indicated that the term of Phil Metschan as a member of the Board of Governors had expired. Mr. Allworth urged Mr. Metschan's reappointment. On motion by Mr. Smith and second by Mr. Chambers, the Board approved the reappointment of Phil Metschan as a member of the Memorial Union Board of Governors for the fiscal year 1947-48.

**CONFIRMATION OF APPOINTMENT OF MR. CHAMBERS AND MR. CABELL**

Dr. Byrne reported that a communication had been received from the Governor's Office formalizing the appointment of Mr. Chambers and Mr. Cabell. Mr. Chambers will complete the term of the late Mrs. Beatrice Walton Sackett, beginning May 15, 1947 and ending March 2, 1951. Mr. Cabell will complete the term of Mr. A. R. Watzek, resigned, beginning June 14, 1947 and ending March 2, 1954. A communication was also received from the Secretary of State indicating that the Senate Interim Committee had confirmed the appointments of Mr. Chambers and Mr. Cabell as members of the State Board of Higher Education.

**ELECTION OF OFFICERS FOR 1947-48**

On motion by Mr. Oliver and second by Mrs. MacNaughton, the Board voted unanimously to reelect for the year 1947-48 the present officers, namely Willard L. Marks, President; Edgar W. Smith, Vice President; and Leif S. Finseth, the third member of the Executive Committee; and instructed the Secretary of the Board to cast a unanimous ballot for these officers.

**GIFTS**

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors:

**University**

<table>
<thead>
<tr>
<th>B'NAI B'RITH LODGE</th>
<th>Gift of $175 from the B'Nai B'Rith Portland Lodge No. 65, for the purchase of 24 volumes of Talmud.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lester Beck</td>
<td>Gift, to the Library, of 12 moving picture films valued at $705, from Dr. Lester Beck, Associate Professor of Psychology.</td>
</tr>
<tr>
<td>National Academy of Sciences</td>
<td>Grant of $7,970 from the National Academy of Sciences to the Department of Anthropology to cover Micronesian research under the direction of Dr. Homer G. Barnett.</td>
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</tbody>
</table>
Mogan Lumber Co.  Gift of $100 from the Mogan Lumber Company to the Pruett Telescope Fund.

Jane Thacher  Gift to the Library of the original autographed copy of a Prelude for Piano by Theodore Leschetizky, valued at $100, from Mrs. Jane Thacher, Professor of Music at the University, and Nathan Fryer of Monterey, California.

Nathan Fryer  Gift of $2,000 from the Oregon State Dental Association to the Dental School for research.

Ore. St. Dent. Assoc.  Gift of approximately 1,000 copies of Thomas Condon, Pioneer Geologist of Oregon, from Mrs. E. C. McCormack’s heirs, Mrs. McCormack was Dr. Condon’s daughter.

Heirs of Mrs. E.C. McCormack  Gift of 21 volumes valued at $113.50 to the Library, from L. L. Estill of Corvallis.

L. L. Estill  Gift of 21 volumes valued at $113.50 to the Library, from L. L. Estill of Corvallis.

State College

Col. River Salmon and Tuna Packers. etc.  Gift to the research program of the Seafoods Laboratory at Astoria as follows: $2,500 from the Columbia River Salmon and Tuna Packers, $2,500 from the Fish Commission of Oregon, and $50 from the International Fisherman and Allied Workers.

Research Corp.  Gift of $2,500 from the Research Corporation of New York as a renewal of the grant-in-aid to Dr. Bert E. Christensen of the Department of Chemistry, for a study in organic chemistry.

Research Lab. Inc.  Gift of $100 from the Haack Laboratories, Inc., Portland, for a scholarship in the School of Pharmacy.

Despatch Oven Co.  Gift of a forage dryer, valued at $800, from the Despatch Oven Company of Minneapolis to the John Jacob Astor Experiment Station.

Gifts as follows to provide Home Economic scholarships:

Standard Oil Company, Amalgamated Sugar Co., Sears Roebuck  $400 from the Standard Oil Company of California, Portland, for four $100 scholarships. $400 from the Amalgamated Sugar Company, Portland, for four $100 scholarships. $1,200 from the Sears-Roebuck Foundation, Seattle, for six $200 scholarships.

Office of Naval Research  Grant of $5,750 from the Office of Naval Research to the Department of Chemistry to cover an investigation of the magnetic susceptibility of pure gaseous ozone.

National Council for Stream Improv. Inc.  Grant from the National Council for Stream Improvement (of the Pulp, Paper and Paperboard Industries,) Inc., of $11,540, of which $5,240 is for the investigation of filamentous molds and of combination feeds for the separation and recovery of yeasts, in the Engineering Experiment Station, and $5,400 for investigation of the effects of toxic substances from mills on salmonoid fishes and important fish food organisms.
Additional grant of $15,000 from the U. S. War Department to continue investigations of frequency energy, to be performed by the Physics Department.

Medical School

H. Malarkey
Gift of $100 from Huntington Malarkey, Portland, to the Department of Bacteriology to be used for virus research under the direction of Dr. Arthur Frisch.

Markle Foundation
Grant of $6,600 from the John and Mary Markle Foundation of New York for the continued support of the research investigations of Dr. Kenneth C. Swan, Professor of Ophthalmology on the biochemistry, physiology and pharmacology of the eye. This represents the final grant from the Markle Foundation for this work and is payable $2,400 in 1947, $2,200 in 1948 and $2,000 in 1949.

Umatilla Cty.
Chapter of Nat. Found.
Gift of $1,950 from the Umatilla County Chapter of the National Foundation for Infantile Paralysis to the Doernbecher Hospital for Children, to be used for the care of children with poliomyelitis.

Lilly Res.
Laboratories
Grant of $2,000 from the Lilly Research Laboratories of Indianapolis, Indiana, to be used under the direction of Dr. Norman A. David, Professor of Pharmacology, for investigations of a new Lilly Company drug.

Leinweber
Estate
Bequest of $1,733.92 from the estate of Martin Leinweber of Kalama, Washington, to be divided equally between the Doernbecher Hospital for Children and the Outpatient Clinic.

Crook Cty Chap
of Nat. Found.
Gift of $700 to the Doernbecher Hospital for Children, from the Crook County Chapter of the National Foundation for Infantile Paralysis, to be used in the care of poliomyelitis patients.

Navy Dept.
Grant of $20,000 from the Navy Department to be added to the original grant of $5,688.75 to cover a research project in the field of anatomy and physiology of the auditory system, being conducted under the direction of Dr. Archie Tunturi, Assistant Professor of Anatomy.

Eastern Oregon College of Education

Gift of $74 all-tuition freshman scholarships for 1947-48 as follows:

- Odorless Cleaners, La Grande: 74.00
- Lions Club, La Grande 2 @ $74: 148.00
- Pioneer Flouring Mills, Island City: 74.00
- Van Petten Lumber Co., La Grande: 74.00
- Nu-Way Cleaners, La Grande: 74.00
- Mr. and Mrs. M. J. Goss, La Grande: 74.00
- Mr. and Mrs. Harry McCarthy, La Grande: 74.00
- Snodgrass Funeral Home: 74.00
- A. H. Labbe, La Grande: 74.00
- Mr. and Mrs. Marcus Rossoli, La Grande: 74.00
- Rotary Club, La Grande 3 @ 74: 222.00
Mr. and Mrs. Claude Berry, La Grande .................. 74.00
Glass Drug Company, La Grande ..................... 74.00
Mr. and Mrs. R. F. Tyler, La Grande .................. 74.00
Messrs. W. C. and F. C. Perkins, La Grande .......... 74.00
Drs. C. L. Gilstrap and Edwin G. Kirby, La Grande .... 74.00
E. O. C. E. Alumni Association, La Grande ........... 74.00
B. F. O. E. 433, La Grande, 10 @ $74 .................. 740.00
Henry L. Hess, Portland .......................... 74.00

$2,294.00

Gift of a $50 scholarship from the La Grande Chapter of the Y. W. C. A.

Gift of a $100 scholarship from an anonymous donor for a sophomore student from Wallowa County.

State System

Gift of $2,500 from the Holmes Brothers to be added to the original gift of $5,000 establishing a scholarship loan fund known as the Harry L. Holmes and David H. Holmes Scholarship Fund.

APPROVING CANDIDATES FOR DEGREES AND DIPLOMAS

The Board voted to confirm the action of the following members in approving the candidates for degrees and diplomas at the several institutions:

University of Oregon .................................. Cheryl S. MacNaughton
Oregon State College .................................. A. R. Watzek
Oregon College of Education .......................... A. R. Watzek
Eastern Ore. Col. of Ed. .............................. Herman Oliver
Southern Ore. Col. of Ed. .............................. Edgar W. Smith
Medical School ........................................ R. E. Kleinsorge

Signed copies of the lists of approved candidates are on file in the Board's Office.

APPOINTMENT OF HENRY GUINN AS PRESIDENT OF OREGON COLLEGE OF EDUCATION

Through personal contacts with Board members, approval was secured for the appointment of Dr. Henry Gunin as President of Oregon College of Education and Director of Elementary Teacher Training for the State System. The Board confirmed this informal action, with the appointment to be effective August 1, 1947, 12-months basis, indefinite tenure, and at a salary of $7,000 per annum, plus the perquisite of a residence.

CHANGE IN NURSES DORM RATES AT MEDICAL SCHOOL

The present rate for both single and double rooms in the nurses' dormitory at the Medical School is $22 per month. To correct this inequity, the Board fixed the rate for single rooms at $25 per month and the double rooms at $20 per month, effective August 1, 1947.

INSTALLATION OF PUNCH CARD MACHINES IN COMPT. OFFICE

At the January meeting the Board authorized the installation of punched card accounting machines, in the Comptroller's Office with the cost of installation and operation to be reported later. Initial non-recurring capital outlay and operation outlay are estimated at $5,100, for the year 1946-47. Of this amount, $2,800 is available
in the Comptroller's Office budget, due to various budgetary savings. The Board approved the appropriation of $2,300 in the 1946-47 budget, to be provided from the Board's unappropriated fund, to cover the balance of the cost.

TRANSFER IN DENTAL SCH. BUDGET
To cover an overdraft because of certain remodelling, the Board approved the transfer of $4,560 from the Building Rehabilitation Reserve account to the Building Repairs account at the University of Oregon Dental School.

ADDN TO STATE WIDE CLASSES
In order to prevent an overdraft at the end of the year in the State-Wide Classes Extension requisition budget, the Board approved the addition of $10,729.09 to that budget to be allocated as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$7,083.47</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>986.03</td>
</tr>
<tr>
<td>Travel</td>
<td>3,042.59</td>
</tr>
</tbody>
</table>

ADDN TO FARM CROPS BUDGET
Because of the increase in the cost of supplies and labor, the Board approved the addition of $6,000 to the Experiment Station Department of Farm Crops requisition budget at the State College, funds to be provided from unbudgeted sales income.

ADDN TO OSC HEALTH SERVICE BUDGET
The State College Health Service budget was constructed on the basis of an enrollment of 4,965 students. Enrollment reached approximately 7,000 during the past year. To cover increased expenditures for this larger student body, the Board approved the transfer of $7,000 from Health Service balances to the Health Service budget to cover the anticipated overdraft.

ADDN TO DEN. SCHOOL TO SURP. EQUIPM. BUDGET
In order to cover the cost of war surplus equipment secured for the Dental School, the Board approved the transfer of $4,000 from the Equipment Reserve budget to the operating budget for equipment.

ADDN TO U OF O BUS. OFF. BUDGET
To cover an overdraft occasioned by extra work on the veterans' mess hall accounts, and on physical plant accounts because of the fire, the Board approved the transfer of $2,275 from the Institutional Reserve to the requisition budget of the University Business Office to be distributed as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$1,800</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>200</td>
</tr>
<tr>
<td>Equipment</td>
<td>275</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,275</strong></td>
</tr>
</tbody>
</table>

TRANSFER TO U OF O IN-SERVICE TEACHER TRAG. BUD.
The Board approved the transfer of $1,500 from the Central Reserve for In-Service Teacher Training to the University budget for In-Service Teacher Training, the funds to be expended under the direction of Professor Hugh E. Wood in the School of Education.
The program has been planned jointly with the State Department of Public Instruction and involves a series of workshops to be held in seven centers over the State.
In order to prevent overdrafts in certain budgets at the end of the fiscal year at Oregon College of Education, the Board approved the transfer of funds as follows:

From:

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Instruction</td>
<td>$2,932.50</td>
</tr>
<tr>
<td>Training School</td>
<td>89.50</td>
</tr>
<tr>
<td>Institutional Salary Adjustment Reserve</td>
<td>3.62</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,025.43</strong></td>
</tr>
</tbody>
</table>

To:

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Budget Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>President's Office</td>
<td>Wages</td>
<td>$541.74</td>
</tr>
<tr>
<td></td>
<td>Travel</td>
<td>70.69</td>
</tr>
<tr>
<td>Business Office</td>
<td>Mat. and expense</td>
<td>10.00</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>Wages</td>
<td>294.00</td>
</tr>
<tr>
<td>Diplomas and Certificates</td>
<td>Mat. and expense</td>
<td>50.00</td>
</tr>
<tr>
<td>Commencements and Convocations</td>
<td>Mat. and expense</td>
<td>50.00</td>
</tr>
<tr>
<td>Student Welfare</td>
<td>Mat. and expense</td>
<td>50.00</td>
</tr>
<tr>
<td></td>
<td>Travel</td>
<td>25.00</td>
</tr>
<tr>
<td>General Instruction</td>
<td>Wages</td>
<td>180.00</td>
</tr>
<tr>
<td>Training Schools</td>
<td>Wages</td>
<td>160.00</td>
</tr>
<tr>
<td></td>
<td>Mat. and expense</td>
<td>955.00</td>
</tr>
<tr>
<td>Building Repairs</td>
<td>Wages</td>
<td>75.00</td>
</tr>
<tr>
<td>Campus and Grounds</td>
<td>Wages</td>
<td>150.00</td>
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<tr>
<td></td>
<td>Mat. and expense</td>
<td>43.00</td>
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<tr>
<td>Heating</td>
<td>Wages</td>
<td>20.00</td>
</tr>
<tr>
<td></td>
<td>Mat. and expense</td>
<td>345.00</td>
</tr>
<tr>
<td>Watchmen and Police</td>
<td>Wages</td>
<td>1.00</td>
</tr>
<tr>
<td>Industrial Accident</td>
<td>Mat. and expense</td>
<td>5.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,025.43</strong></td>
<td></td>
</tr>
</tbody>
</table>

The Board approved the following budget for the Vocal Music Institute at Eastern Oregon College of Education, covering the period June 23 through July 11, inclusive:

**Income from special fees** $922.50

**Expenditures**

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$825.00</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>97.50</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$922.50</strong></td>
</tr>
</tbody>
</table>
In order to prevent an overdraft in the Experiment Station Department of Veterinary Medicine at Oregon State College, the Board approved the addition of $3,000 to the requisition budget, funds to be provided from unbudgeted balances.

To permit the Umatilla Branch Experiment Station to carry out the research program now under way to July 1, the Board approved the addition of $2,000 to the wage budget, funds to be provided from unbudgeted sales balances.

Due to the death of John C. Bursik, Assistant Professor of Agricultural Engineering at Oregon State College, the Board approved the transfer of the unexpended portion of salary funds as follows: $150 in Experiment Station to Administration, $65 in Instruction to Agricultural Engineering wages, and $18.33 revert to Board's funds.

In order to re-roof the main Dental School Building and to provide new skylights, the Board approved the transfer of $4,000 from the unused funds in the Reserve for State Retirement and $1,700 from the unused funds in the Reserve for the Civil Service Program, to the Dental School Repair account.

To prevent an overdraft at the end of the year in the Fees and Sales account of the Department of Horticulture at the State College, the Board approved the addition of $2,000 to that budget from unbudgeted balances in fees and sales.

In order to prevent an overdraft in the Zoology budget at the State College, the Board approved the transfer of $1,650 from the Science Technical Advisory Service and $850 from Mathematics to the Materials and expense account of the Zoology budget.

To avoid an overdraft in the Portland Extension Center budget at the end of the year, the Board approved the transfer of $213.30 from over-realized fees to the requisition budget of the Portland Extension Center. The actual fee receipts will exceed the budget estimate by more than $40,000.

The Board approved the following budget for the Flight Training Program at Eastern Oregon College of Education for the spring term 1946-47:

**Income**

- 41 enrollees at $80 per term $3,280

**Expenditures**

- Fee for flight training contractor, $70 per enrollee $2,870
- Insurance, $3 per enrollee 123
- Administration, clerical and other expense 287 $3,280
The State College has obtained a large amount of war surplus aeronautical equipment for the airport aeronautical engineering laboratory. Most of this equipment, however, will be of little value until it is installed and put in operating condition. In order to defray the cost of installing this surplus equipment, the Board approved the transfer of $6,000 from the Aeronautical Equipment Reserve to Aeronautical Investigations.

To avoid overdrafts at the end of the year in several departments at the State College, the Board approved additions as follows, funds to be provided from the Institutional Reserve:

<table>
<thead>
<tr>
<th>Additions</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diplomas and Certificates</td>
<td>$809.96</td>
</tr>
<tr>
<td>Convocations and Commencement</td>
<td>43.00</td>
</tr>
<tr>
<td>President's Office</td>
<td>690.00</td>
</tr>
<tr>
<td>Horner Museum</td>
<td>308.33</td>
</tr>
<tr>
<td>Dean of Women</td>
<td>224.36</td>
</tr>
<tr>
<td>Dean of Science</td>
<td>300.00</td>
</tr>
<tr>
<td>Chemistry</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Economics</td>
<td>99.00</td>
</tr>
<tr>
<td>Botany</td>
<td>350.00</td>
</tr>
<tr>
<td>Dean of Men</td>
<td>258.33</td>
</tr>
<tr>
<td>Mechanical Engineering</td>
<td>208.33</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$4,791.31</strong></td>
</tr>
</tbody>
</table>

In order to avoid an overdraft at the end of the fiscal year in certain budgets at the Medical School, the Board approved transfers as follows:

**From:**

<table>
<thead>
<tr>
<th>Budget</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Light and Power</td>
<td>$600.00</td>
</tr>
<tr>
<td>Campus and Grounds</td>
<td>100.00</td>
</tr>
<tr>
<td>Water</td>
<td>200.00</td>
</tr>
<tr>
<td>Heat and Gas</td>
<td>100.00</td>
</tr>
<tr>
<td>Business Office</td>
<td>400.00</td>
</tr>
<tr>
<td>Publications</td>
<td>300.00</td>
</tr>
<tr>
<td>Medical Illustration</td>
<td>200.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,900.00</strong></td>
</tr>
</tbody>
</table>

**To:**

<table>
<thead>
<tr>
<th>Budget</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Repairs</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Medical School Instruction</td>
<td>800.00</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>100.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,900.00</strong></td>
</tr>
</tbody>
</table>
To avoid overdrafts at the end of the year at the Dental School, the Board approved transfers as follows in the various budgets:

From:

<table>
<thead>
<tr>
<th>Department</th>
<th>Wages</th>
<th>Materials</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean's Office</td>
<td>$500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Audit</td>
<td>$600.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dental Anatomy</td>
<td>$250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Publications</td>
<td>$810.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operative Clinic</td>
<td>$1,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crown and Bridge</td>
<td>$700.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment Reserve</td>
<td>$6,520.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Reserve</td>
<td>$6,634.60</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment Reserve</td>
<td>2,685.40</td>
<td></td>
<td>$20,680.00</td>
</tr>
</tbody>
</table>

To:

<table>
<thead>
<tr>
<th>Department</th>
<th>Wages</th>
<th>Materials</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Office</td>
<td>$1,250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>350.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diplomas</td>
<td>$60.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Illustration</td>
<td>$400.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Extraction</td>
<td>$300.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clinical Supv.</td>
<td>$700.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Janitorial</td>
<td>$700.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bacteriology</td>
<td>$350.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prosthetic</td>
<td>$2,670.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Illustration</td>
<td>$600.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Orthodontia</td>
<td>$2,900.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building Repairs</td>
<td>$10,500.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Dean Gilfillan, Director of the Institute of Marine Biology, reported that the expenses of getting the Marine Biology Station into shape for the summer session were considerably heavier than anticipated and, as a result, there is an overdraft of approximately $1,000 in the 1946-47 budget. The Board approved an addition of $1,000 to the 1946-47 Marine Biology budget to cover this overdraft.

It was necessary to make certain additions to the original construction contract for the new dormitory at Eastern Oregon College of Education, such as built-in dressers and closets in order to make it possible to house more students per room, additional kitchen space, and additional electrical outlets, transformers, etc. Accordingly, the construction account will be overdrawn by approximately $5,500. The Board approved the transfer of $5,500 to the Dormitory Building Addition Account to be provided: $627.20 from the Cadet Nursing Corps Housing and Annex Account and $4,872.80 from the dormitory balances.

The Board approved the transfer of $2,333.51 from an unfilled position in the Nursing Education budget to the Radio Electric Service and Management budget at Eastern Oregon College of Education, $2,183.51 to be added to equipment to cover an overdraft and $150 to the salary account to cover final 1946-47 payment to Carlos Easley, Instructor.
in Radio Electric Service and management. Mr. Easley was appointed on a 10-month basis extending through July 15, 1947 and this adjustment is necessary in the 1946-47 budget in order to put him on the new 10-months basis for 1947-48.

In order to prevent overdrafts in the several University Physical Plant accounts at the end of the fiscal year, the Board approved the following transfers:

From:

<table>
<thead>
<tr>
<th>Item</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration &amp; Stores</td>
<td>Wages</td>
<td>Janitorial</td>
</tr>
<tr>
<td>Administration &amp; Stores</td>
<td></td>
<td>Light and Power</td>
</tr>
<tr>
<td>Building Repairs</td>
<td>Wages</td>
<td>Campus and Grounds</td>
</tr>
<tr>
<td>Heat &amp; Gas</td>
<td>Materials</td>
<td>Telephone Exchange</td>
</tr>
<tr>
<td>Assembly and Commencement Arrangement</td>
<td>Wages</td>
<td>Delivery Service</td>
</tr>
<tr>
<td>Campus Survey, Landscape</td>
<td>Wages</td>
<td>Delivery Service</td>
</tr>
<tr>
<td>Campus Survey, Engineering</td>
<td>Wages</td>
<td>State Ind. Accident Ins.</td>
</tr>
<tr>
<td>Water</td>
<td>Wages</td>
<td>Shop Construction</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Watchman and Police</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

To:

<table>
<thead>
<tr>
<th>Item</th>
<th>To</th>
</tr>
</thead>
</table>
| Janitorial                          | Wages| $5,800
| Janitorial                          |      | 700
| Light and Power                     | Materials| 750
| Campus and Grounds                  | Wages| 350
| Telephone Exchange                  | Materials| 475
| Delivery Service                    | Wages| 1,800
| Delivery Service                    | Materials| 600
| State Ind. Accident Ins.            | Materials| 3,200
| Shop Construction                   | Materials| 850

ADDNS TO COVER EXPENDITURES FOR EMERALD HALL AND McCLURE HALL AT U OF O

In order to provide for the necessary equipment and materials needed for the several offices being moved into Emerald Hall, the F.W.A. Building on the University campus, and to provide the necessary remodelling in McClure Hall, the Board approved the transfer of $5,717.50 from the Reserve for Enrollment Increases to the following University accounts:

<table>
<thead>
<tr>
<th>Item</th>
<th>Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registrar's Office</td>
<td>$318.00</td>
</tr>
<tr>
<td>Dean of Men</td>
<td>1,084.50</td>
</tr>
<tr>
<td>Dean of Women</td>
<td>100.00</td>
</tr>
</tbody>
</table>
| Emerald Hall, FWA Bldg.             | Materials| 2,900.00
| Reserve for Remodelling McClure Hall | Materials| 1,000.00

$5,717.50
Due to the delay necessitated by the new location of the Physical Plant shops and warehouse and the necessity to provide for a maximum of 6,500 students this fall, there are certain adjustments and additions to the University Physical Plant which should be completed during the next few months. Accordingly, the Board approved the transfer of $23,750 from the University Reserve Account to the Special Building Remodelling Account, to be expended as follows:

1. Purchase of 3 quonset huts, 20 x 56. (One each for physics, chemistry and journalism.) $15,000.

2. Remodelling portion of second floor of the Architecture and Allied Arts Building. $4,000.

3. Construction of temporary paint shop. $1,000.

4. Remodelling in Physical Education Building. $150.

5. Remodelling in Deady Hall for electronics laboratory. $800.


7. Installation of ventilating equipment for lecture room in Fenton Hall. $300.

The Board also approved reappropriating any unexpended balance on June 30, 1947.

To provide the amount necessary to bring the county clerical employees in the offices of the county extension agents to the Civil Service minimum for the period March 1 to June 30, 1947, the Board approved the transfer of $1,082 from the balance remaining in the Personnel Coordinator wage budget to the Director's Reserve in the Extension Service budget. These funds will be used in central extension projects, releasing corresponding amounts of restricted funds to be used to meet the wage increases in the county budgets.

At the June meeting the Board directed the Secretary of the Board, working with members of the Building Committee and other Board members, to complete negotiations for the purchase of a residence for the President of Oregon College of Education. With the concurrence of Dr. Kleinsorge and Mr. Finseth of the Building Committee and Mrs. MacNaughton, the Christensen residence was purchased at a price of $13,500. The Board voted to confirm this action. Funds to cover this purchase are to be provided from the land purchase allocation of the institution, $5,000, and from the legislative building fund allocation, $8,500.
USE OF OVERREALIZED FEE INCOME IN 1946-47 IN GEN. EXT.

Dean Cramer reported that there will be overrealized student fee income in 1946-47 in General Extension Departments aggregating approximately $40,000. The Board approved use in the 1947-48 General Extension budget of the following amounts from this overrealized income:

<table>
<thead>
<tr>
<th></th>
<th>Wages</th>
<th>Mat. &amp; Exp.</th>
<th>Equipment</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>State-Wide Classes</td>
<td>$7,000</td>
<td></td>
<td></td>
<td>$7,000</td>
</tr>
<tr>
<td>Portland Center</td>
<td></td>
<td>1,833</td>
<td></td>
<td>1,833</td>
</tr>
<tr>
<td>Correspondence Study</td>
<td>1,800</td>
<td>1,367</td>
<td>500</td>
<td>3,667</td>
</tr>
<tr>
<td>Correspondence Reserve</td>
<td></td>
<td>1,500</td>
<td></td>
<td>1,500</td>
</tr>
<tr>
<td>KOAC-Programs</td>
<td></td>
<td></td>
<td>1,000</td>
<td>1,000</td>
</tr>
<tr>
<td>Visual Instruction</td>
<td></td>
<td></td>
<td>10,000</td>
<td>10,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$8,800</strong></td>
<td><strong>$2,867</strong></td>
<td><strong>$13,333</strong></td>
<td><strong>$25,000</strong></td>
</tr>
</tbody>
</table>

TRANSFERS IN OSC PHYSICAL PLANT BUDGETS

In order to avoid overdrafts at the end of the fiscal year in certain budgets of the State College Physical Plant, the Board approved transfers as follows:

From: Administration and Stores $417.60
      Assemblies & Commencement Arrangements 215.99
      Mailing Service 484.84
      Plumbing & Steamfitting 1,165.91
      Building Repairs 264.76
      Building Repairs Special 12,395.77
      Heating Line Repairs 451.06
      Fire Protection 200.00
      **Total** $15,955.93

To: Elevators 204.16
     Janitorial 10,051.11
     Delivery Service 1,571.25
     Light and Power 1,119.86
     Gas 237.24
     Water 1,190.31
     State Industrial Accident Insurance 1,022.80
     Campus Engineering 200.00
     **Total** $15,955.93

MOVING LIGHTS FROM BELL FIELD TO BASEBALL FIELD AT OSC

The Department of Intercollegiate Athletics at Oregon State College must move the lights from Bell Field to the east end of the baseball field and must also install additional lights inasmuch as late classes make late practice necessary. Because this is only a temporary arrangement for Intercollegiate Athletics and the Department of Physical Education will benefit by this new location of lights, the Board approved the transfer of $2,000, one-half of the estimated cost of the work, from the Army Building Repair Reserve to the Light and Power account in the 1947-48 budget to help defray this expense. The other half of the cost will be borne by Intercollegiate Athletics.
Meeting #166 - 23

July 22, 1947

CHEMISTRY RESEARCH PROJECT BUDGET
OSC

To carry out the terms of the grant of $5,750 from the Navy Department for the chemistry research project on gaseous ozone at the State College, the Board approved the budgeting of funds as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Salaries</th>
<th>Wages</th>
<th>Mat. and expenses</th>
<th>Contingencies</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1946-47</td>
<td>$350</td>
<td>300</td>
<td>350</td>
<td>900</td>
<td>$5,400</td>
</tr>
</tbody>
</table>

Allen Kahn, Appointment

The Board also approved the appointment of Dr. Allen Kahn as Research Associate, at an annual salary rate of $4,200, rank of Instructor, 12-months basis, yearly tenure, effective June 1, 1947. Funds for this position are provided in the above budget.

MICRONESIAN RESEARCH PROJECT BUDGET
U OF O

In order to carry out the terms of the grant from the National Academy of Sciences to cover the Micronesian research project in the Department of Anthropology at the University, the Board approved the budgeting of funds as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>1947-48</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$3,850</td>
</tr>
<tr>
<td>Dr. Homer G. Barnett, Associate Professor, 10-months basis, at a salary of $400 per month, for the period August 1, 1947 to June 1, 1948</td>
<td>$4,000</td>
</tr>
<tr>
<td>Allen Murphy, Research Assistant, 10-months basis, at a salary of $150 per month, for the period August 1, 1947 to June 1, 1948</td>
<td>$1,500</td>
</tr>
<tr>
<td>Wages</td>
<td>1,000</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>1,350</td>
</tr>
<tr>
<td>Travel</td>
<td>120</td>
</tr>
<tr>
<td>Total</td>
<td>$7,970</td>
</tr>
</tbody>
</table>

LUNCH ROOM COMPLETION IN EOCB FWA BLDG.

The Board approved the transfer of $4,625 from unpledged balances in the dormitory account accumulated prior to July 1, 1947 to equip and complete the lunch room in the new FWA building on the Eastern Oregon College of Education campus. The profits from the operation of this project, within the next several years, will be used to amortize this advance. This lunch room will be operated as an auxiliary activity under the supervision of the dormitory director.

ADDITION TO TOTAL EXPERIMENT STATION BUDGET OSC

The shortness of time between the adjournment of the Legislature and the compilation of the budget did not permit the administration of the Experiment Station at the State College to give proper study and time for consultation with the industries involved. This has now been accomplished and the Board approved the budgeting of an additional $84,004.34 to this account as follows, bringing the total Experiment Station budget up to $1,036,069.49:
Meeting #166 - 24

Requisition Budget

<table>
<thead>
<tr>
<th></th>
<th>Wages</th>
<th>Materials</th>
<th>Travel</th>
<th>Equip.</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ag. Economics</td>
<td>$875.00</td>
<td>$499.00</td>
<td>$2,300.00</td>
<td>$1,334.00</td>
<td>$2,922.67</td>
</tr>
<tr>
<td>Farm Management</td>
<td>700.00</td>
<td>-</td>
<td>1,200.00</td>
<td>1,900.00</td>
<td></td>
</tr>
<tr>
<td>Animal Husbandry</td>
<td>600.00</td>
<td>5,200.00</td>
<td>900.00</td>
<td>1,000.00</td>
<td>7,700.00</td>
</tr>
<tr>
<td>Dairy Husbandry</td>
<td>3,600.00</td>
<td>2,055.67</td>
<td>-</td>
<td>1,800.00</td>
<td>7,455.67</td>
</tr>
<tr>
<td>Poultry Husbandry</td>
<td>6,000.00</td>
<td>5,000.00</td>
<td>-</td>
<td>-</td>
<td>11,000.00</td>
</tr>
<tr>
<td>Veterinary Medicine</td>
<td>1,023.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,023.00</td>
</tr>
<tr>
<td>Farm Crops</td>
<td>2,200.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,200.00</td>
</tr>
<tr>
<td>Horticulture</td>
<td>2,241.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,241.00</td>
</tr>
<tr>
<td>Food Technology</td>
<td>3,820.00</td>
<td>2,874.00</td>
<td>-</td>
<td>-</td>
<td>6,694.00</td>
</tr>
<tr>
<td>Soils</td>
<td>2,252.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2,252.00</td>
</tr>
<tr>
<td>Ag. Engineering</td>
<td>816.00</td>
<td>15.00*</td>
<td>-</td>
<td>50.00</td>
<td>881.00</td>
</tr>
<tr>
<td>Ag. Chemistry</td>
<td>1,600.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,600.00</td>
</tr>
<tr>
<td>Plant Pathology</td>
<td>3,475.00</td>
<td>1,100.00*</td>
<td>-</td>
<td>-</td>
<td>2,375.00</td>
</tr>
<tr>
<td>Entomology</td>
<td>815.00</td>
<td>150.00*</td>
<td>1,250.00</td>
<td>150.00*</td>
<td>2,065.00</td>
</tr>
<tr>
<td>Publications</td>
<td>-</td>
<td>400.00</td>
<td>-</td>
<td>-</td>
<td>400.00</td>
</tr>
</tbody>
</table>

*$ Decrease

Salary Positions

Agricultural Economics

2 Assistant Professors to be appointed, at an annual salary rate of $4,000, 12-months basis, yearly tenure

$8,000.00

Appointment of Charles W. Peters, Assistant Professor and Assistant Agricultural Economist, at an annual salary rate of $4,200, 12-months basis, yearly tenure, effective August 1, 1947

3,850.00

Reallocation of the time and salary of Dr. D. B. Deloach, Agricultural Economist, from 30 per cent time and $1,800 to 50 per cent time and $2,150 in Agricultural Economics, Experiment Station, and from 70 per cent time and $4,200 to 50 per cent time and $3,850 in Resident Instruction. Salary savings of

-350.00

Farm Management

1 Assistant Professor to be appointed, at an annual salary rate of $3,600, 12-months basis, yearly tenure

3,600.00

Animal Husbandry

3 Research Fellows to be appointed, at an annual salary rate of $1,000, 30 per cent time, 10-months basis, yearly tenure

3,000.00

July 22, 1947
Farm Crops

1. Assistant Professor and Assistant Seed Technician, to be appointed, at an annual salary rate of $3,800, 12-months basis, yearly tenure $3,800.00

Horticulture

1. Graduate Assistant to be appointed, at an annual salary rate of $1,200, 30 per cent time, 12-months basis, yearly tenure $1,200.00

Food Technology

Appointment of C. E. Samuels as Assistant Professor and Assistant Food Technologist, at an annual salary rate of $3,600, 12-months basis, yearly tenure, effective July 1, 1947 $3,600.00

Soils

Reallocation of time and salary of A. W. Marsh, Associate Soil Scientist, from 36 per cent time and $1,600 to 74 per cent time and $3,260 in Experiment Station, Soils Department, and from 64 per cent time and $2,800 in the U. S. Department of Agriculture to 26 per cent time and $1,140 in the School of Agriculture, Soils Department. $2,660 is available in the Experiment Station Soils Department budget for this adjustment. Savings of $1,000.00

Agricultural Engineering

Reallocation of the time and salary of the Assistant Professorship in Agricultural Engineering, from 30 per cent time and $1,050 to 20 per cent time and $680 in Agricultural Engineering, Experiment Station, and 65 per cent time and $2,275 to 75 per cent time and $2,545 in Agricultural Engineering Instruction. The remaining 5 per cent of this assistant professorship is budgeted in the Agricultural Technical Advisory Service. Salary savings of $370.00

Reallocation of the time and salary of Dale E. Kirk, Assistant Professor and Assistant Agricultural Engineer, from 20 per cent time and $700 to 30 per cent time and $1,080 in Experiment Station, Agricultural Engineering, and from 75 per cent time and $2,625 to 65 per cent time and $2,345 in Agricultural Engineering Instruction. The remaining 5 per cent of Mr. Kirk's time is budgeted in the Agricultural Technical Advisory Service. Requires $380.00
Plant Pathology

Appointment of Adin P. Steenland as Assistant Plant Pathologist in the Experiment Station, at an annual salary rate of $3,400, rank of Assistant Professor, 12-months basis, yearly tenure, effective July 1, 1947. $3,600 provided in budget for this position. Salary savings of $200.00.

Appointment of E. K. Vaughan as Plant Pathologist, at an annual salary rate of $4,500, rank of Professor, 12-months basis, yearly tenure, effective August 1, 1947. Requires $4,125.00.

Entomology

1 Entomologist to be appointed, at an annual salary rate of $4,800, 12-months basis, yearly tenure, effective July 1, 1947. $2,660 of this amount is to be paid by the United States Department of Agriculture. Requires $2,140.00.

Publications

Appointment of Arland R. Meade as Experiment Station Editor, at an annual salary rate of $3,600, 12-months basis, yearly tenure, effective July 1, 1947. $4,000 was provided in budget for this position. Savings of $400.00.

Total Salary budget addition $31,725.00
Total requisition and salary budget addition $84,004.34

Of the $84,004.34, $51,476 is from special state appropriations, $7,000 from gifts, and $25,528.34 from new income estimated to be received during year 1947-48 from Federal Hope Flannagan funds.

PERSONNEL

The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1947-48 budget:

I. M. Niven, Appointment
Appointment of Dr. Ivan Morton Niven as Associate Professor of Mathematics, at an annual salary rate of $5,000, 10-months basis, yearly tenure, effective September 1, 1947. $4,600 is provided in the budget for this position. Requires $400 in 1947-48 to be made available by reducing the unfilled Assistant Professorship in the budget from $3,200 to $2,800.

E. M. Baldwin, Appointment
Appointment of Dr. Ewart Merlin Baldwin as Assistant Professor of Geology, at an annual salary rate of $3,400, 10-months basis, yearly tenure, effective September 1, 1947. Salary savings of $600 in 1947-48, due to employment at lesser rate than provided in the budget, to be retained pending further recommendation.
R. W. Smith, Appointment  
Appointment of Dr. Robert Worthington Smith as Assistant Professor of History, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective September 1, 1947. Salary savings of $400 in 1947-48, due to employment at lesser rate than provided in budget, to be retained pending further recommendation.

H. H. Hoeltje, Appointment  
Appointment of Dr. Hubert H. Hoeltje as Professor of English, at an annual salary rate of $5,000, 10-months basis, yearly tenure, effective September 1, 1947. $4,500 was provided in the budget for this position. Requires $500 in 1947-48 to be transferred from an unfilled $4,500 professorship and change of that position to that of Associate Professor at a rate of $4,000.

T. H. Russell, Appointment  
Appointment of Ted H. Russell as Business Manager-Registrar of the Dental School, at an annual salary rate of $4,500, 12-months basis, yearly tenure, effective July 1, 1947. Funds are provided for this position in the budget.

A. Westling, Appointment  
Appointment of Arnold Marcus Westling as Planning Consultant in the Bureau of Municipal Research and Service, at an annual salary rate of $3,600, rank of Assistant Professor, 12-months basis, yearly tenure, effective July 1, 1947. Salary savings of $400, due to employment at lesser rate than provided in budget, to be transferred to the Institutional Reserve.

P. Sigerseth, Appointment  
Appointment of Peter O. Sigerseth as Assistant Professor of Physical Education, at an annual salary rate of $4,000, 10-months basis, yearly tenure, effective September 1, 1947. Funds are available in the budget for this position.

E. Cykler, Appointment  
Appointment of Dr. Edmund A. Cykler as Associate Professor of Musicology, at an annual salary rate of $4,000, 10-months basis, yearly tenure, effective September 1, 1947. $3,800 was provided in the budget for this position. Requires $200 in 1947-48 to be provided from the $257 freed by the resignation of Aurora Underwood. The remaining $37 is to be transferred to the Institutional Reserve.

R. Hlemker, Appointment  
Appointment of Dr. Russell M. Hlemker as Assistant University Physician, at an annual salary rate of $5,000, rank of Assistant Professor, 10-months basis, yearly tenure, effective September 1, 1947. Funds are provided in the budget for this position.

S. Bosworth, Appointment  
Appointment of Dr. Squire Bosworth as Assistant University Physician, at an annual salary rate of $4,500, rank of Assistant Professor, 10-months basis, yearly tenure, effective September 1, 1947. Salary savings of $100, due to employment at lesser rate than provided in budget, to be transferred to the unbudgeted reserve of the Health Service.

M. Schmitt, Appointment  
Appointment of Martin Schmitt as Curator of Special Collections in the Library, at an annual salary rate of $3,600, rank of Assistant Professor, 12-months basis, yearly tenure, effective September 1, 1947. Salary savings of $600 due to delay in appointment, to be transferred to the Library wage budget.
E. R. Nichols, Appointment
Appointment of Egbert Ray Nichols as Assistant Professor in Speech and Drama, at an annual salary rate of $3,500, 10-months basis, yearly tenure, effective September 1, 1947. $2,800 available in budget from an unfilled instructorship. Requires $700 to be provided by eliminating graduate assistantship in budget carrying salary of $780. Remaining $80 to be retained in salary budget pending further recommendation.

G. Starlin, Appointment
Appointment of Glenn Starlin as Assistant Professor of Speech and Drama and Production Director, University Radio Studios, at an annual salary rate of $3,500, 10-months basis, yearly tenure, effective September 1, 1947. Mr. Starlin's salary is to be divided 75 per cent in Speech and Drama and 25 per cent in KOAC Programs. $3,200 was provided in the budget for this position. Requires $75 in KOAC Programs to be provided from the Institutional Reserve and $225 in Speech and Drama to be provided - $80 from unallocated salary item in budget and $145 from the Institutional Reserve.

L. Epstein, Appointment
Appointment of Leon D. Epstein as Assistant Professor of Political Science, at an annual salary rate of $3,500, 10-months basis, yearly tenure, effective September 1, 1947. $3,800 was provided in budget for this position. Salary savings of $300 in 1947-48 budget to be transferred to the Institutional Reserve.

V. Fogdall, Appointment
Appointment of Vergil S. Fogdall as Assistant Dean of Men, at an annual salary rate of $4,000, rank of Assistant Professor, 12-months basis, yearly tenure, effective August 15, 1947. Salary savings of $525, due to delay in appointment, to be transferred to the Institutional Reserve.

M. Swenson, Appointment
Appointment of Dr. Merrill G. Swenson as Associate Professor of Dentistry and Head of the Department of Prosthetic Dentistry at the Dental School, at an annual salary rate of $5,500, 12-months basis, yearly tenure, effective July 1, 1947. $6,000 was provided in the budget for this position. Salary savings of $500 to be transferred to Operating Reserve.

P. Maris, Appointment
Appointment of Miss Pauline Maris as Director of the Bureau of Municipal Research and Service, Portland Branch, at an annual salary rate of $3,700, 12-months basis, yearly tenure, effective July 1, 1947. $4,000 is provided in the 1947-48 budget for this position. Salary savings of $300, due to employment at lesser rate, to be transferred to the Institutional Reserve.

H. Beistel, Resignation
Resignation of Henry F. Beistel, Research Assistant in the Bureau of Municipal Research and Service, effective June 30, 1947. Mr. Beistel's salary was divided between the Bureau and the League of Oregon Cities. Salary savings of $1,216 in the Bureau budget to be retained pending appointment of a successor.

G. Stimson, Resignation
Resignation of Claude R. Stimson, Associate Professor of Business Administration, effective June 30, 1947. Salary savings in 1947-48 budget to be retained pending further recommendation.
<table>
<thead>
<tr>
<th><strong>Meeting #166 - 29</strong></th>
<th><strong>July 22, 1947</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>N. Eggimann,</strong> Resignation</td>
<td>Resignation of N. R. Eggimann, Assistant Professor of Business Administration, effective June 30, 1947. Salary savings in 1947-48 to be retained pending appointment of a successor.</td>
</tr>
<tr>
<td><strong>R. Underwood,</strong> Resignation</td>
<td>Resignation of Rex Underwood, Professor of Violin and Director of Orchestra, effective June 30, 1947. Salary savings in 1947-48 budget to be retained pending appointment of a successor.</td>
</tr>
<tr>
<td><strong>A. Underwood,</strong> Resignation</td>
<td>Resignation of Mrs. Aurora P. Underwood, Associate Professor of Piano, effective June 30, 1947. Salary savings in 1947-48 budget to be retained pending appointment of a successor.</td>
</tr>
<tr>
<td><strong>R. V. Mills,</strong> Promotion</td>
<td>Promotion in rank for Randall V. Mills, from Instructor to Assistant Professor of English, and change from yearly to indefinite tenure, effective September 1, 1947, with no change in salary. No change in budget.</td>
</tr>
<tr>
<td><strong>I. M. Newell,</strong> Promotion</td>
<td>Promotion in rank for Dr. I. M. Newell, from Instructor to Assistant Professor of Biology, effective September 1, 1947. No change in budget.</td>
</tr>
<tr>
<td><strong>R. Leeper,</strong> Salary Adjustment</td>
<td>Salary adjustment for Dr. Robert Leeper, Associate Professor of Psychology, from $4,200 to $4,600, effective September 1, 1947. Requires $400 in 1947-48 to be transferred from the Institutional Reserve. Dr. Leeper has been offered a full professorship at $5,500 from Duke University.</td>
</tr>
<tr>
<td><strong>T. Reyhner,</strong> Salary Adjustment</td>
<td>Salary adjustment for Theodore Reyhner, Associate Professor of Architecture, from $4,200 to $4,400, effective September 1, 1947. Requires $200 in 1947-48 to be provided from an unfilled instructorship in the budget, leaving $2,350 for that position. This adjustment is necessary as Mr. Reyhner will not accept the position for the amount provided in the budget.</td>
</tr>
<tr>
<td><strong>M. D. Ross,</strong> Salary Adjustment</td>
<td>Salary adjustment for Marion Dean Ross, Assistant Professor of Architecture, from $4,250 to $4,400, effective September 1, 1947. Requires $150 in 1947-48 to be provided from an unfilled $2,700 instructorship in the budget, leaving $2,550 for that position. This adjustment is necessary as Mr. Ross will not accept the position for the amount provided in the budget.</td>
</tr>
<tr>
<td><strong>H. J. Noble,</strong> Leave of Absence</td>
<td>Leave of absence without pay for Dr. Harold J. Noble, Professor of History, for the academic year 1947-48; and the appointment of Dr. Paul S. Dull as Assistant Professor of Political Science and History, at an annual salary rate of $3,600, 10-months basis, yearly tenure, effective September 1, 1947. Dr. Dull's time and salary are to be divided equally between Political Science and History. Dr. Dull was included in the 1947-48 budget as full-time Assistant Professor of Political Science. Salary savings of $1,800 in Political Science and $600 in History to be transferred to the Institutional Reserve.</td>
</tr>
<tr>
<td><strong>Paul Dull,</strong> Appointment</td>
<td>Leave of absence without pay for Dr. Homer G. Barnett, Associate Professor of Anthropology and Assistant Curator of Anthropology, for the academic year 1947-48, to carry on a research project under the</td>
</tr>
</tbody>
</table>
Meeting #166 - 30  July 22, 1947

D. Davidson,
Appointment

auspices of the United States Navy; and the appointment of Dr. Daniel S. Davidson as Associate Professor of Anthropology and Assistant Curator of Anthropology, at an annual salary rate of $4,400, 10-months basis, yearly tenure, effective September 1, 1947. No change in budget.

S. L. Green,
Leave of Absence

Leave of absence without pay for Stacey L. Green, Assistant Professor of Piano, for the academic year 1947-48, to complete his work for the Ph.D. degree at the University of Rochester. Salary savings in the 1947-48 budget to be retained pending appointment of a successor.

B. E. Jessup,
Change in Title

Change in title for Dr. Bertram E. Jessup, Assistant Professor of English and Aesthetics, to Assistant Professor of Philosophy, effective September 1, 1947. Dr. Jessup's salary was included in the 1947-48 Philosophy budget.

Adjustments in Physics Department

Adjustments as follows in the Physics Department, effective September 1, 1947, due to the budgeting of the $60,000 Army research grant on "Physical Properties of the Upper Atmosphere":

Change in salary rate for the Assistant Professorship in the 1947-48 budget from $4,050 to $4,000, to be distributed 50 per cent time to Physics and 50 per cent time to Physics Research. Salary savings of $2,050 in Physics to be used in the following adjustments.

L. A. Webb,
Reappointment

Reappointment of Lyman A. Webb as Instructor and Research Technician in Physics, at an annual salary rate of $3,000, 10-months basis, yearly tenure, effective September 1, 1947. Mr. Lyman's time and salary will be divided 33 per cent time to the Physics budget and 67 per cent time to the research budget.

A. E. Caswell,
Reallocation of time and salary

Reallocation of the time and salary of Dr. Albert E. Caswell, Professor, from full-time in Physics to 33 per cent time in Physics Research and 67 per cent time in Physics, effective June 1, 1947.

E. Ebbighausen,
Reallocation

Reallocation of the time and salary of Dr. E. G. Ebbighausen, Associate Professor, from full-time in Physics to 75 per cent time in Physics and 25 per cent time in Physics Research.

E. P. Cooper,
Reallocation

Reallocation of the time and salary of Dr. E. P. Cooper, Associate Professor, from full-time in Physics to five-sixth time in Physics and one-sixth time in Physics Research.

R. Paul, P. C.
Appointment Hansen, C. Sanford

Appointment of Ronald S. Paul, Paul C. Hansen and Cecil Elwyn Sanford as Graduate Assistants, at an annual salary rate of $660, 30 per cent time, 10-months basis, yearly tenure. The 1947-48 Physics budget provided $780 for each of these Graduate Assistantships.
Transfer of Dr. Will V. Norris, Supervising Engineer and Professor of Physics, from the Physical Plant budget to the Department of Physics budget, as Professor of Physics, at an annual salary rate of $5,000, 10-months basis, indefinite tenure. Requires $5,000 in 1947-48 to be provided: $4,860 from salary savings above and $140 from the Institutional Reserve.

Funds required in Physics Research are available from the Army research grant. Salary savings of $56,11 in 1946-47, due to reallocation of the time and salary of Dr. Caswell, to revert to the Board's unappropriated fund.

The Board approved the following personnel adjustments at the State College, the necessary funds being provided in the 1947-48 budget:

J. Reith, Appointment
Appointment of Miss Jane Reith as Assistant Home Demonstration Agent in Lane County, at an annual salary rate of $3,000, rank of Instructor, 12-months basis, yearly tenure, effective August 1, 1947. $2,400 was provided in the budget for this position. Requires $350 in 1947-48 to be provided from the Director's Reserve.

D. Graham, Appointment
Appointment of Dave Graham, Research Assistant in Horticulture at the Umatilla Branch Experiment Station, at an annual salary rate of $2,664, rank of Instructor, 12-months basis, yearly tenure, effective August 1, 1947. Requires $923.63 in 1947-48 due to employment at an earlier date than provided in the budget, funds to be provided from sales income.

R. Warren, Appointment
Appointment of Rex Warren as Extension Specialist in Farm Crops, at an annual salary rate of $4,500, rank of Associate Professor, 12-months basis, indefinite tenure, effective July 1, 1947. $4,000 provided in budget for this position. Requires $500 in 1947-48 to be transferred from the Director's Reserve.

S. Diets, Appointment
Appointment of Dr. S. M. Diets as Chairman of the Department of Botany and in charge of plant pathology work in the Experiment Station, at an annual salary rate of $6,500, rank of Professor, 12-months basis, indefinite tenure, effective September 1, 1947. Fifty two per cent of the time and salary of Dr. Diets is to be allocated to the School of Science and 48 per cent to the Experiment Station. $6,200 was provided in the budget for this position. Salary savings of $783.33, due to delay in appointment, to be transferred $6,33 to materials and expense in Botany Instruction, $256.33 to wages in Science Technical Advisory Service and $516.87 to materials and expense in Experiment Station, Botany.

W. Foote, Appointment
Appointment of Wilson H. Foote as Assistant Agronomist and Assistant Professor of Farm Crops, at an annual salary rate of $4,000, 12-months basis, yearly tenure, effective April 1, 1948; and the redistribution of the time and salary of R. W. Henderson, Assistant Director of the Experiment Station, from 15 to 34 per cent time in Farm Crops Instruction and 55 to 36 per cent time in Administration, effective July 1, 1947. The remaining time of Mr. Henderson is divided 10 per cent to the Klamath Experimental Area, 10 per cent to the Malheur Experimental Area and 10 per cent to the United States Department of Agriculture. Salary savings of $3,500, due to
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the delay in appointment of Mr. Foote and appointment at a lesser rate than provided in the budget, to be distributed as follows:
Transfer of $1,750 in Experiment Station Farm Crops to materials, $880 in Experiment Station Administration to wages, $500 from Farm Crops Instruction to wages and $370 from Farm Crops Instruction to the Institutional Reserve.

N. Bennion, Salary Adjustment

Salary adjustment for Noel Bennion, Extension Specialist in Poultry Husbandry, from $4,554 to $4,836, effective July 1, 1947. Requires $282 in 1947-48 from the Director's Reserve. Mr. Bennion has been offered a position by one of the large Oregon hatcheries at a substantial increase in salary.

H. Kornberg, Salary Adjustment

Salary adjustment for Dr. Harry Kornberg, Assistant Professor of Chemistry, from $3,800 to $4,200, effective September 1, 1947. Requires $400 in 1947-48 to be provided from the Institutional Reserve. Dr. Kornberg was offered a position by the Lederle Laboratories at a substantial increase in salary.

Adjustments in Home Economics:

D. Hadjimarkos, Appointment

Appointment of Demetrios Hadjimarkos, Associate Professor, at an annual salary rate of $4,500, 12-months basis, yearly tenure, effective July 1, 1947.

J. Sullivan, Appointment

Appointment of June Sullivan, Assistant Professor, at an annual salary rate of $3,500, 12-months basis, yearly tenure, effective July 1, 1947.

Transfer of funds

Transfer of $500 from the materials and expense budget to travel and $500 to wages.

Funds for these adjustments are available in the budget.

E. Bourbousson, Promotion

Promotion in rank for Dr. Edouard Bourbousson, from Assistant to Associate Professor of French, effective July 1, 1947. No change in budget.

K. Monahan, Transfer

Transfer of Miss Katharine Monahan from Home Demonstration Agent in Morrow County to Home Demonstration Agent in Umatilla County, with a promotion in rank from Instructor to Assistant Professor, with a corresponding increase in salary from $3,090 to $3,336, indefinite tenure, effective July 1, 1947. Salary savings of $3,090 in Morrow County budget to be transferred to the Director's Reserve. $3,500 provided in the Umatilla County budget for this position. Salary savings of $164, due to employment at lesser rate, to be transferred to the Director's Reserve.

H. H. White, Transfer

Transfer of H. H. White from Associate Agricultural Economist in the Extension Service to Associate Agronomist in charge of crop research at the Southern Oregon Branch Experiment Station, with a promotion in rank from Assistant Professor to Associate Professor and a corresponding increase in salary from $3,840 to $4,500, 12-months basis, indefinite tenure, effective July 1, 1947. Salary
savings of $3,640 in Agricultural Economics Statistics to be transferred to the Director's Reserve. $4,200 provided in budget for this position. Requires $300 in 1947-48 to be transferred from wage budget.

P. C. Hammer, Leave of Absence

Leave of absence without pay for Preston C. Hammer, Associate Professor of Mathematics, for the academic year 1947-48, to accept a year's appointment at the Los Alamos Scientific Laboratory. Salary savings of $4,500 in 1947-48 to be retained in budget pending appointment of a successor.

C. Bergstrom, Continuation of Leave of Absence

Continuation of leave of absence without pay for C. H. Bergstrom, County Agent of Tillamook County, for the period June 30, 1947 to January 31, 1948. No change in budget.

Leeds Bailey, Change in Source of Funds

Change in source of funds for payment of salary of Leeds Bailey, Assistant County Agent of Malheur County, from Bureau of Reclamation to Extension Service, effective July 1, 1947, the amount to be reimbursed monthly by the Federal Bureau of Reclamation. Mr. Bailey receives an annual salary of $3,816.

D. J. McLellan, Jr., Change in Source of Funds

Change in source of funds for payment of salary of Daniel Joseph McLellan, Jr., Assistant County Agent in Jefferson County, from Bureau of Reclamation to Extension Service, effective July 1, 1947, the amount to be reimbursed monthly by the Federal Bureau of Reclamation. Mr. McLellan receives an annual salary of $3,600.

H. P. Hansen, Sabbatical Leave

Sabbatical leave on half-salary for Henry P. Hansen, Professor of General Science for the period September 1, 1947, to September 1, 1948, to work on a special research problem. Salary savings of $2,400 in 1947-48 to be retained in budget pending appointment of substitute assistance.

Adjustments as follows in Multnomah and Lincoln County Home Demonstration budgets:

E. Freehling, Resignation

Resignation of Miss Emma I. Freehling, Multnomah County Home Demonstration Agent, at an annual salary rate of $3,390, effective December 15, 1947.

D. Tolleth, Transfer

Transfer of Miss Dorothy Tolleth from Home Demonstration Agent in Lincoln County to Home Demonstration Agent in Multnomah County, at an annual salary rate of $3,330, with a promotion in rank from Instructor to Assistant Professor, 12-months basis, yearly tenure, effective October 1, 1947.

C. Hanson, Appointment

Appointment of Miss Corinne Hanson as Home Demonstration Agent in Lincoln County, at an annual salary rate of $3,000, 12-months basis, yearly tenure, effective August 18, 1947.

Requires $772.09 in 1947-48, due to overlapping appointments, to be provided from the Director's Reserve.

S. B. Hall, Resignation

Resignation of S. B. Hall, County Agent of Multnomah County, effective June 30, 1947. Mr. Hall has been on leave of absence since April 30, 1946. No change in budget.
M. Donaldson, Resignation
Resignation of Miss Marion Donaldson, Home Demonstration Agent in Yamhill County, effective July 12, 1947, to reenlist in the Army Medical Corps. Salary savings of $3,222.58 in 1947-48 to be transferred to the Director's Reserve.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1947-48 budget:

R. L. Guiss, Appointment
Appointment of Dr. Russell L. Guiss as Resident Physician in Surgery at a salary rate of $45 a month for three months and $75 a month for the remainder of the year, effective July 1, 1947. Requires $810 in 1947-48 to be transferred from wages in the Post-Graduate Medical Instruction budget.

E. Watkins, Appointment
Appointment of Dr. Elton Watkins as Resident Physician in Surgery, at a salary rate of $75 per month, effective October 1, 1947. Requires $675 in 1947-48 to be transferred from wages in the Post-Graduate Medical Instruction budget.

J. VanBruggen, Appointment
Appointment of Dr. John T. Van Bruggen as Assistant Professor of Biochemistry, at an annual salary rate of $4,000, 12-months basis, yearly tenure, effective July 1, 1947. Funds for this position are provided in the budget.

E. Palmquist, Appointment
Appointment of Eleanor Palmquist as Associate Professor of Nursing Education, at an annual salary rate of $4,200, 12-months basis, yearly tenure, effective November 17, 1947; and delay in leave of absence for Miss Maisie Wetzel from September 1 to December 22, 1947. Requires $506.06 in 1947-48 to be transferred from the wage budget of the Department.

M. Wetzel, Delay in Leave

S. Thompson, Salary Adjustment
Salary adjustment for Miss Shirley Thompson, Hospital Superinten
dent of Doernbecher Hospital, from $3,120 to $3,300, effective July 1, 1947. Requires $180 in 1947-48 to be provided from wages in the department. Inadvertently Miss Thompson was recommended for a salary increase from $3,000 to $3,120 at the time the budgets were set up, instead of from $3,000 to $3,300 as intended.

Adjustments as follows in the Department of Orthopedic Surgery:

E. Lebold, Appointment
Appointment of Dr. Edward Lebold as Resident Physician, at a salary of $60 a month for the period July 1 to October 1, 1947, $75 a month from October 1, 1947 to April 1, 1948, and $60 a month from April 1 to June 1, 1948.

C. Holm, Appointment
Appointment of Dr. Carl Holm as Resident Physician, at a salary rate of $60 a month for the period July 1 to October 1, 1947, $45 a month from October 1, 1947 to January 1, 1948, $40 a month from January 1 to April 1, 1948 and $45 a month from April 1 to June 30, 1948.
Appointment of Dr. Robert Anderson as Resident Physician, at a salary rate of $75 a month for the period July 1 to October 1, 1947, $60 a month from October 1, 1947 to January 1, 1948, $45 a month from January 1 to April 1, 1948, and $75 a month from April 1 to June 30, 1948.

Adjustment in rate for Dr. Boyd Holbrooke, Resident Physician, from $60 per month for the entire fiscal year to $45 a month for the period from July 1 to October 1, 1947, and $75 a month from October 1, 1947 to June 30, 1948.

Requires $2,235 in 1947-48 to be transferred from wages to salaries in the Post-Graduate Medical Instruction account.

Transfer of Dr. Philip Selling, Clinical Instructor in the Department of Medicine, from a volunteer to a paid basis, at a rate of $1,500 for 25 per cent time, effective July 1, 1947.

Requires $1,500 in 1947-48 to be transferred from the Institutional Reserve.

Increase in time for John E. Harris, Research Associate in Ophthalmology, from 67 per cent to full-time for the months of July, August and September, and an increase in salary for that period from $110 per month to $275 per month. Requires $495 in 1947-48 to be transferred from wages to salaries in the Markle-Swan Research budget.

Retirement of Dr. Laurence Selling, Professor and Head of the Department of Medicine, effective July 1, 1947; and the promotion of Dr. Howard P. Lewis, Professor in the Department, to Head of the Department, with no change in salary. No change in budget.

The Board approved the following personnel adjustments at Oregon College of Education, the necessary funds being provided in the 1947-48 budget:

Appointment of Miss Jane Dale as Assistant Professor of English, at an annual salary rate of $3,200, 10-months basis, indefinite tenure, effective September 1, 1947. $3,500 provided in budget for this position. Salary savings of $300 to revert to the Institutional Reserve pending further recommendation.

Salary adjustment for Minnie E. Dixon, Instructor in Education and Supervising Teacher in the Monmouth Training School, from $2,800 to $2,900, 10-months basis, yearly tenure, effective September 1, 1947. $1,450 of Miss Dixon's salary is paid by School District #13. Requires $100 in 1947-48 to be provided from the Institutional Reserve.

Transfer of Charles J. Noxon, Assistant Professor of Education and Supervising Teacher in the Monmouth Training School, to Assistant Professor in General Instruction, at an annual salary rate of $3,200, 10-months basis, yearly tenure, effective September 1, 1947. Salary savings of $200 in General Instruction, due to appointment at lesser rate, to be transferred to the Institutional Reserve. Salary savings in Education Instruction budget and Monmouth Training School to be retained in budget pending appointment of a successor.
M. Kane, Transfer
Transfer of Miss Mildred Kane, Instructor of Education and Supervisor of Teaching in the Independence Training School, to Supervising Teacher in the Monmouth Training School, at an increase in salary from $2,800 to $3,000, effective September 1, 1947. Salary savings to be retained in budget pending appointment of a successor.

B. Thornton, Resignation
Resignation of Mrs. Beulah S. Thornton, Assistant Professor of English, effective June 30, 1947. Mrs. Thornton has been on leave of absence for several years. No change in budget.

J. A. Barr, Resignation
Resignation of John Alton Barr, Associate Professor of Education, Head of the Department of Education and Psychology, and Director of Training Schools, effective September 1, 1947, to accept a position at the University of Washington; and the appointment of Dr. Louis Kaplan as Associate Professor of Education, at an annual salary rate of $4,200, 10-months basis, yearly tenure, effective September 1, 1947. No change in budget.

L. Kaplan, Appointment
Resignation of Miss Esther Bonnichsen, Assistant Professor of Education and Supervisor of Teaching in the Monmouth Training School, effective June 16, 1947. Salary savings of $1,750 in Training School budget to be retained in budget pending appointment of a successor. This position carries a salary of $3,200, $1,450 of which is paid by the School District.

The Board approved the following personnel adjustment at Eastern Oregon College of Education, the necessary funds being provided in the 1947-48 budget:

E. W. Erickson, Appointment
Appointment of Ernest W. Erickson as Librarian, at an annual salary rate of $3,800, rank of Assistant Professor, 12-months basis, yearly tenure, effective September 1, 1947. Salary savings of $433.40, due to delay in appointment, to be transferred with $66.60 from the Institutional Reserve to wages to employ temporary assistance in the Library during the months of July and August.

The Board approved the following personnel adjustments at Southern Oregon College of Education, the necessary funds being provided in the 1947-48 budget:

R. Elliott, Promotion
Promotion in rank for Dr. Russell Elliott, from Instructor to Assistant Professor in Social Science, effective September 1, 1947, with no change in salary. No change in budget.

C. Westaby, Resignation
Resignation of Carol Westaby, Instructor of English and Drama, effective July 1, 1947, to be married. Salary savings of $3,000 in budget to be retained pending appointment of a successor.

H. Bishop, Resignation
Resignation of Harold Bishop, Assistant Professor of Physical Education and Chairman of Physical Education Department, effective July 1, 1947, to accept a similar position at Humboldt State Teachers College at a substantial increase in salary; and the transfer of Theodore Schopf, Instructor in Science and Assistant Coach, to the position of Instructor in Physical Education and Assistant Coach, at an annual salary rate of $3,000, 10-months basis, yearly
tenure, effective September 1, 1947. Salary savings of $400 in General Instruction (Physical Education) budget, due to appointment at lesser rate, to be transferred to Institutional Reserve. Salary savings of $3,000 in General Instruction (Science) budget to be retained pending appointment of a successor.

Resignation of Neva Dallas, Assistant Professor and Supervising Teacher, effective April 1, 1947, due to poor health. Salary of $1,500 to be retained in the budget pending appointment of a successor.

The Board approved the following personnel adjustments in the General Extension Division, the necessary funds being provided in the 1947-48 budget:

Appointment of Richard B. Halley as Men's Advisor, Vanport Extension Center, at an annual salary rate of $3,600, rank of Assistant Professor, 10-months basis, yearly tenure, effective September 1, 1947. Funds are provided in the budget for this position.

Salary adjustment for Dr. Henry E. Stevens, Assistant Director of the General Extension Division from $4,500 to $5,000, effective July 1, 1947. Requires $500 in 1947-48 to be transferred from the Institutional Reserve to the budget for State-Wide Classes. This adjustment is to correct an oversight at the time the 1947-48 budget was prepared.

President Marks appointed the following membership to permanent and special committees of the Board for the ensuing year:

Committee on Finance - Edgar W. Smith, Chairman; Herman Oliver; Henry F. Cabell.

Committee on Curricula - Cheryl S. MacNaughton, Chairman; George F. Chambers; R. E. Kleinsorge.

Committee on Buildings, Grounds and Capital Outlay - R. E. Kleinsorge, Chairman; Leif S. Finseth; Phil Metschan.

Committee on Insurance - Leif S. Finseth, Chairman; George F. Chambers; Henry F. Cabell.

Committee on Public Relations - Leif S. Finseth, Chairman; Phil Metschan; Herman Oliver.

Committee on Agricultural Extension Service and Experiment Stations - Herman Oliver, Chairman; Edgar W. Smith; R. E. Kleinsorge; Phil Metschan.

Committee on Rules and By-Laws - Henry F. Cabell, Chairman; Cheryl S. MacNaughton; Herman Oliver.

Committee on Unified Administration - Phil Metschan, Chairman; Cheryl S. MacNaughton; George F. Chambers.
Committee on Libraries - George F. Chambers, Chairman; Cheryl S. MacNaughton; Leif S. Finseth.

ADJOURNMENT The Board adjourned at 11:30 A.M.

WILLARD L. MARKS, President

CHARLES D. BYRNE, Secretary