STATE BOARD OF HIGHER EDUCATION  
MINUTES OF MEETING HELD AT  
BENSON HOTEL, PORTLAND, OREGON  
December 9, 1947  
10:10 A. M.  

MEETING #169  
A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on December 9, 1947.

ROLL CALL  
The meeting was called to order at 10:10 A. M. by the Vice President of the Board, Edgar W. Smith, and on roll call the following answered present:

| Henry F. Cabell                | Cheryl S. MacNaughton          |
| George F. Chambers            | Phil Metuschan                 |
| Leif S. Finseth               | Herman Oliver                  |
| R. E. Kleinsorge              | Edgar W. Smith                 |

Absent: None.

There were also present: Chancellor Paul C. Packer; Dr. Charles D. Byrne, Secretary of the Board; President Harry K. Newburn of the University of Oregon; President Henry Gunn of Oregon College of Education; President Roben J. Maaske of Eastern Oregon College of Education; President Elmo N. Stevenson of Southern Oregon College of Education; Dean D. W. Baird of the University of Oregon Medical School.

DEATH OF SNELL, FARRELL, CORNETT, AND MARKS  
Mr. Smith reported that the short time which has elapsed since the last meeting has been a very tragic one for the State and its citizens, first because of the sudden death of Governor Earl Snell, Secretary of State Robert Farrell and President of the Senate Marshall Cornett; and because of the death of the President of the State Board of Higher Education, Willard L. Marks.

MINUTES APPROVED  
The Board voted to dispense with the reading of the minutes of the last meeting held October 28, 1947, and approved the minutes of this meeting as they appeared in the docket.

1947 and 1948 SUMMER SESSIONS  
Mr. Herman Oliver, Acting Chairman of the Finance Committee, presented the following report:

"Mr. Collins presented to the Finance Committee a financial report on the 1947 summer sessions with the recommended budget for 1948 sessions. The former showed that the total enrollment for the first six weeks session in the entire system amounted to 5,222 and that the income from student fees for all summer sessions exceeded expenditures by $46,635.07, thereby making it unnecessary to use the Board funds that had been set up for the Colleges of Education and as a contingency reserve. The recommended budget for the 1948 sessions is $294,779 which is an increase of approximately $57,000 over the 1947 budget. Of this total, it is estimated $254,600 will accrue from fee income, the remainder of $40,179 to be supplied from general funds of the Board."
"Because of possible reductions in fee income from changes in veterans administration rulings or other causes, an additional contingency fund of $50,000 was recommended plus a reserve of $40,179 to supplement student fee income at the Colleges of Education if necessary. Funds are available in the turnback from last year's summer sessions to cover these reserves and in addition return $16,738.30 to the Board's unappropriated fund balance. The Finance Committee recommends the approval of this budget with the understanding that the detailed summer session budget by institutions will be prepared at a later date for inclusion in next year's operating budgets."

The Board approved the report of the Committee and approved the summer session budgets with the understanding that the detailed summer session budgets will be included in the 1948-49 operating budgets.

Mr. Oliver presented the following report on additions to the current physical plant budgets for maintenance and operation of new buildings:

"A report by Chancellor Packer on the recommended additions to the 1947-48 physical plant budgets for maintenance and operation of new buildings was presented to the Committee. It will be recalled that a reserve for such maintenance and operation amounting to $199,000 was included in the request to the 1947 Legislature and later in the operating budget of the System. The Chancellor showed that the estimated annual cost for those buildings completed by the end of the current fiscal year and the amount required for the remainder of this year are as follows:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Annual Cost</th>
<th>1947-48 Required Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>State College</td>
<td>$36,040</td>
<td>$22,322</td>
</tr>
<tr>
<td>University</td>
<td>26,280</td>
<td>14,800</td>
</tr>
<tr>
<td>Oregon College of Ed.</td>
<td>610</td>
<td>425</td>
</tr>
<tr>
<td>Eastern Ore. College of Ed.</td>
<td>5,719</td>
<td>5,192</td>
</tr>
<tr>
<td>Southern Ore. College of Ed.</td>
<td>2,700</td>
<td>2,430</td>
</tr>
<tr>
<td><strong>Total for current biennium</strong></td>
<td><strong>$116,518</strong></td>
<td></td>
</tr>
</tbody>
</table>

"The only major building now under construction not included is the Electrical Engineering Building at the State College, the cost of which will easily come within the balance of the reserve. The Finance Committee recommends the approval of the proposed budget additions in the amounts listed for the various institutions."

The Board approved the report of the Committee and the additions as recommended to the physical plant budgets at the various institutions for maintenance and operation of new buildings.
Mr. Oliver reported as follows on the plan of financing the Pavilion at Oregon State College:

"A plan of financing the Pavilion at Oregon State College was presented to the Committee by Dr. Byrne from material assembled by President Strand and Comptroller Bork. To finance the building, estimated at a cost of $1,600,000, and to refund outstanding bonds will require a bond issue of $1,860,000. Based on an estimated interest rate of 3½ per cent, there will be required $100,000 a year to service the bond issue over a 30-year period. On a conservative estimate of student enrollment allowing for a drop of at least 20 per cent from the present enrollment the existing $5 per term building fee will produce $80,000 a year. To provide a required safety margin of approximately 30 per cent, it appears that an annual income of $128,000 is necessary. To make up this deficit of $48,000, President Strand recommended that a lease be entered into with the Athletic Board for the use of the new Pavilion and other athletic facilities, the annual rental to be based on $9 per student per year. Dr. Byrne reported that the details of the lease will be presented to the Board at the January meeting for Board approval. The combination of these two sources of income is expected to provide adequate security to make the bond issue attractive to prospective purchasers. The Finance Committee recommends the approval of this general plan of financing."

The Board approved the report of the Committee and the recommended plan of financing the Pavilion at Oregon State College.

Mr. Oliver concluded the report of the Finance Committee as follows:

"At the last meeting of the Board, approval was given for the University to raise its incidental fee by $5 per term for ten terms to create a fund for equipping the proposed Memorial Union Building on that campus. Members of the Interinstitutional Fee Committee met prior to this meeting to consider proposals for increasing the incidental fees at other institutions by the same amount. Dr. Byrne, Chairman of the Interinstitutional Fee Committee reported to the Finance Committee the approval by the Fee Committee of these raises with reasons therewith.

"At the State College the proposed increase of $5 per term is to be budgeted as follows: $3 to the Athletic Department and $2 for supporting an enlarged memorial union program for the students. The incidental fee for part-time students will be increased $2.50 per term, of which $1.50 will be budgeted to the Athletic Department and $1 for union operating purposes.

"At the Colleges of Education the proceeds of the additional $5 per term incidental fee are needed to support the educational activities, athletics, concerts and lecture programs, and student union activities, the cost of which have all gone up without adequate income from admissions and other sources."
"It was explained that the proposed increases had, in all cases, either been initiated by the students or had their overwhelming approval when presented to them. The Finance Committee recommends the approval of these increases in the incidental fees effective fall term, 1948, with the understanding that the detailed budgeting of them will be worked out by the institutional executives and reported to the Chancellor's Office at a later date."

The Board approved the report of the Committee and the increase in the incidental fee at Oregon State College and the Colleges of Education as recommended.

Mr. Leif S. Finseth, Chairman of the Insurance Committee, made the following report:

"Comptroller Bork reported to the Insurance Committee the situation as to the Board's insurance protection in view of the fact that the State Restoration Fund now has a balance on hand of only about $200,000 from which to meet fire losses on all state property under the self-insuring program followed by Oregon. He recommended that consideration be given to increasing the contributions of all state departments to the fund so as to provide reserves for losses more in line with present day construction costs. This would require consultation with the Board of Control and action by the Legislature. In the meantime, however, an increase in commercial insurance already carried on self-supporting dormitory properties is deemed advisable. At present such insurance is carried only on the larger dormitories and in an amount approximately equal to the depreciated value.

"In view of this situation on insurance, the Insurance Committee makes the following recommendations to the Board:

(1) That the Chancellor's Office be authorized to consult with the Board of Control in the interest of having legislation introduced to increase the annual contributions to the State Restoration Fund.

(2) That all dormitories be covered with commercial fire insurance until such time as the State Restoration Fund is built up to a point considered adequate to cover the risks involved.

(3) That existing policies on dormitories and all new policies be written on the basis of current cost of replacement.

The Board approved the report of the Committee and the several recommendations contained therein.
Dr. R. E. Kleinsorge, Chairman of the Buildings, Grounds and Capital Outlay Committee, presented the following report:

"President Strand reported that the preliminary studies and floor plans for the Home Management House have been completed by Architect Belluschi. Based on the present price level, the estimated cost of the project is approximately $62,000. The Building Committee had previously set aside $50,000 from the building fund for this project.

"President Strand reported that the building projected by Architect Belluschi met with the approval of the Dean of Home Economics and the particular staff members concerned with the work in that field. He also indicated that he regretted that additional funds would apparently be necessary but feels it is advisable to proceed.

"The Building Committee agrees that this project for the School of Home Economics should go forward, particularly in view of the fact that it has been necessary to defer the addition to the Home Economics building and the remodelling of existing laboratories. It, therefore, recommends that the final plans and specifications be prepared for submission to the Board at the next meeting with the understanding that if they are satisfactory bids will be called for immediately."

The Board approved the report of the Committee and authorized preparing the final plans and specifications for submission to the Board at the next meeting with the understanding that if they are satisfactory, bids will be called for immediately.

Dr. Eyrne reported that a communication, addressed to Mr. Marks, had been received by the Chancellor from J. S. Maris, Commander, Department of Oregon, American Legion, inquiring about certain Russian films being shown at Corvallis under the sponsorship of the Foreign Language Department. Mr. Maris inquired as to the nature and reason for these films in the interest of the American Legion's program on anti-subversive activities. Dr. Eyrne reported that the communication had been referred by the Chancellor to Dr. Strand for reply. The Board received the communication and directed that it be filed.

On motion by Mr. Finseth and second by Dr. Kleinsorge, the Board unanimously adopted the following resolution memorializing the late Governor Earl Snell, Secretary of State Robert Farrell and President of the Senate Marshall Cornett:

"In the tragic death on October 28 of Governor Earl Snell, Secretary of State Robert Farrell and President of the Senate Marshall Cornett, the higher educational system of this state lost three able and devoted friends and supporters."
"Members of this body and executives of the institutions recall with gratitude the earnest attention always given by Governor Snell to matters affecting the welfare of the state's educational system, and how in his official capacity he supported adequate financing of the educational program to the extent that available funds would permit. He was also energetic in assisting the institutions to obtain federal aid in housing veterans at the various campuses, assuming personal direction of efforts when necessary to overcome obstacles and difficulties.

"In Secretary of State Farrell the educational institutions had a staunch and vigorous supporter as exemplified by his forthright advocacy of the vital state building program measure submitted to the voters. He was always an advocate of progress and efficiency in educational as well as other state affairs.

"The service of Senator Cornett, both as an individual legislator and as president of the upper house, was always marked by fairness and friendliness toward higher educational affairs. His informed support of measures to advance Oregon's educational service to youth was invaluable.

"Be it resolved, therefore, that the State Board of Higher Education today express its deepest regret at the untimely death of these three public servants and express to their families through transmission to them of this resolution the Board's expression of high tribute and deepest sympathy."

On motion by Mr. Oliver and second by Mr. Metschan, the Board unanimously adopted the following resolution memorializing the late Willard L. Marks, President of the State Board of Higher Education:

"It is with deepest sorrow that members of the Oregon State Board of Higher Education pause today to pay tribute to the memory of their colleague and leader, Willard L. Marks whose death on November 17 was mourned by the entire state.

"For 14 years he served as a member of this Board and at every election since he became a member he was unanimously elected its president. He considered this office one of responsibility rather than of honor, and gave to it unstintingly of his outstanding ability and leadership. Rarely was he absent from a meeting of the Board and never did he permit personal inconvenience to keep him from his post of duty.

"Always a gracious and considerate leader, Mr. Marks' actions were motivated by a deep personal interest in the welfare of Oregon's young men and women and by his sincere desire to be of service to his state. The high regard held for him by the executives, staffs and student bodies of all of the institutions was a true measure of his keen interest in their plans and accomplishments and his unfailing help in meeting their problems."
"The impetus which he gave to higher education in Oregon through his able and constructive leadership through trying periods in the development of the unified system, will be permanently reflected in the institutions of the State System of Higher Education.

"May copies of this tribute be spread upon the minutes of this body and sent to members of his family."

Chancellor Packer reported that, in order that the members of the Board might have an opportunity to review in detail the building needs at the University and State College, he would like to have the Board schedule the March meeting at Eugene and the April meeting at Corvallis. It was agreeable with all Board members to schedule the meetings as suggested.

Dr. Byrne reported that it may be necessary to call a meeting of the Building Committee in Portland sometime prior to the March and April Board meetings to open bids on the Home Management House and the Pavilion at Oregon State College; and the Women's Dormitory at the University. He indicated that it would be better to have the bid openings in Portland because the majority of the bidders are located in Portland.

Chancellor Packer reported that Southern Oregon College of Education has an opportunity to obtain a building at Camp White which can be moved to the campus for use as a music building. The Central Office has not had an opportunity to inspect the building as yet but President Stevenson informed the Chancellor it was better than the ordinary military buildings, having been used for officers' quarters. Because it may be necessary to act quickly in this matter, Dr. Packer asked that the Central Office be given authority to work with the Executive Committee in obtaining this building if it is found suitable and advisable.

Dr. Byrne stated that the Southern Oregon College of Education campus plan is being restudied by the landscape architect who made the original campus plan because of the construction of the new dormitory. Dr. Byrne indicated that: (1) If this building is a 15-year building it should be located so it will not interfere with the permanent buildings; (2) An opportunity should be given to inspect the building to see if it could be made into a good semi-permanent structure for that institution. The estimated expenditure for this building will be $6,000 - $4,000 to move it and $2,000 to put in utilities, etc. Dr. Stevenson indicated that the interior partitions are, for the most part, adequate.

The Board authorized the Central Office to inspect the building and to obtain the approval of the Executive Committee if it is found to be a desirable building for the Southern Oregon College of Education campus.

Vice President Smith reported that it would be necessary for the Board to elect a president for the unexpired term of Willard L. Marks, deceased. On motion by Mr. Oliver and second by Mrs. MacNaughton, Edgar W. Smith was unanimously elected president for the balance of the year 1947-48. Because Mr. Smith was already vice-president of the Board, it was necessary to elect a
vice-president to succeed him. On motion by Mr. Cabell and second by Mr. Chambers, Dr. R. E. Kleinsorge was unanimously elected vice-president for the balance of the year 1947-48.

**APPOINTMENT OF FINANCE COMMITTEE**

President Smith indicated that he would not reappoint committees until the new member is named, replacing the late Willard L. Marks, with the exception of the Finance Committee, on which he has been serving as chairman. Mr. Smith appointed Mr. Chambers to serve with the present members of the committee, Mr. Oliver and Mr. Cabell. Because his home location in Eastern Oregon is considerably removed from the offices of the Board, Mr. Oliver requested that his seniority on the Finance Committee be waived and that Mr. Cabell be named as chairman of the committee. Following this request, President Smith named Mr. Cabell as chairman of the Finance Committee.

**GIFTS**

The Board officially accepted the following gifts and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

**University**

- **Gift of $2,000 from Oregon State Board of Dental Examiners, to the University of Oregon Dental School, for research and post-graduate teaching.**

- **Gift to the University Library of archival and published material, valued at $100, from Dr. H. D. Sheldon, of Eugene.**

- **Gift of $100 from Mrs. Harry Reingold of Portland, to be added to the Hazel P. Schwerin Scholarship Fund.**

- **Additional grant of $20,000 from the U. S. Navy to the Chemistry Department to cover a research project in corrosion phenomena being carried on under the direction of Dr. Pierre J. Van Rysselberghe.**

**State College**

- **Gift of $500 from the Potash fund of the Agricultural Research Foundation, for research on the role of potash as a plant nutrient in Oregon soils.**

- **Gift of $2,000 from the Research Corporation for the continued support of the work of Dr. Rosalind Wulzen and Dr. Bert Christensen on the anti-stiffness factor.**

- **Gift to the Library, from Mrs. John A. van Groos, of 252 volumes, valued at $252, from the personal library of the later Professor van Groos.**

**Medical School**

- **Gift of $900 from the Medical Research Foundation of Portland, to the Division of Experimental Medicine, to be utilized for the employment of a resident physician in experimental medicine.**
Grant of $2,400 from the Ciba Pharmaceutical Products, Incorporated, of Summit, New Jersey, to be used in the Department of Pharmacology primarily for work to be done by Dr. Ben Vidgoff, Clinical Associate in Medicine on the "Water Soluble Testicle Hormone."

Gifts as follows to be added to the Thomas M. Joyce Memorial Fund:

<table>
<thead>
<tr>
<th>Donor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dant &amp; Russel Company</td>
<td>$250</td>
</tr>
<tr>
<td>Dr. H. H. Kerr</td>
<td>$100</td>
</tr>
<tr>
<td>Katharine Diack, Ann Arbor, Michigan</td>
<td>$700</td>
</tr>
<tr>
<td>Dr. William J. Johnson, Corvallis, Oregon</td>
<td>$100</td>
</tr>
<tr>
<td>Dr. E. G. Jennings, Spokane, Washington</td>
<td>$100</td>
</tr>
<tr>
<td>Jackson Cty. Chap.</td>
<td>$1,000</td>
</tr>
</tbody>
</table>

Gift of $1,000 from the Jackson County Chapter of the National Foundation for Infantile Paralysis to the Doernbecher Hospital.

F. Spaeth
Gift of $250 from Fred Spaeth, of La Grande, to be used at the discretion of the President.

Judge and Mrs. R. J. Green
Gift of $100 from Judge and Mrs. R. J. Green, of La Grande, for a faculty service grant.

Because of a shortage of personnel during the war the State auditors had to delay the customary annual audit of the books of all the State offices. This audit is now under way and the Board approved an addition of $10,175.69 to the Centralized Activities budget, from the Board's unappropriated fund, to cover the increase in the cost of the audit for the State System for the fiscal years 1942-43 through 1946-47, over the amount originally provided in the budgets for those years.

An additional $13,728.80 has been made available for county agricultural extension work. The Board approved the budgeting of this in agricultural extension requisition budgets as follows:

- County farm agent budget $3,343.91
- County home agent budget 2,755.03
- County club agent budget 7,629.86

$13,728.80

In order to make available in the current year unexpended funds aggregating $5,533.77 from last year's Agricultural Experiment Station budgets, the Board approved the following additions to the current Experiment Station budgets:

- Eastern Oregon Branch Station, wages $13.77
- Entomology, materials 3,355.00
- Horticulture, materials 730.00
- Farm Crops, materials 880.00
- Seafoods Laboratory, materials 555.00

$5,533.77
The Board, at its October meeting, provided $37,900 for the Institutional Reserve at Oregon State College for additions to requisition budgets due to increased costs of materials and supplies. The Board approved transfers from that reserve as follows:

- Libraries and museums: $3,834.00
- Deans of men and women: 400.00
- School of Agriculture: 2,266.00
- Home Economics: 600.00
- Lower Division: 2,442.99
- Military Science: 660.00
- School of Pharmacy: 1,200.00
- School of Science: 11,352.34
- Graduate School: 193.79

Total: $22,949.03

The Board also approved transfers as follows from various unfilled salary positions to the requisition budgets:

- Business and Industry: $2,871.15
- Physical Education: 4,100.00
- School of Science: 39,050.00

Total: $46,021.15

Remainder of unused salaries of $128.85 in Business and Industry and $500 in Physical Education from unfilled positions to be transferred to the Institutional Reserve.

At the October meeting, the Board provided $22,700 for the Institutional Reserve at the University of Oregon for additions to requisition budgets, due to increased costs of materials and supplies. The Board approved transfers from that reserve to the following departmental budgets:

- Editor's office: $1,250.00
- Registrar's office: 500.00
- Dean of men: 200.00
- Architecture & Allied Arts: 500.00
- Journalism: 100.00
- Law: 340.00
- Home Economics: 300.00
- Biology: 500.00
- Chemistry: 1,000.00
- Geography: 75.00
- Political Science: 150.00
- Physics: 350.00
- Psychology: 510.00
- Sociology: 200.00
- Anthropology: 175.00

Total: $6,150.00
The amount of $1,406.95 was accumulated as a reserve for depreciation at Eastern Oregon College of Education during the war training programs through a percentage charge for use of instructional and general equipment by the Army. The Board approved the transfer of this amount to the following accounts: $500 to General Equipment and $906.95 to General Instruction Equipment for the acquisition and replacement of needed equipment.

The Board approved the transfer of $1,750 from the Equipment Reserve to the equipment budget of the Music Department of the State College for the purchase of three pianos.

In order to bring the total of the Irrigation Water Forecasting budget in the Agricultural Experiment Station in line with their cash balances, the Board approved the following adjustments:

- Increase in requisition budget from balances in gift funds ................ $779.04
- Decrease in requisition budget representing decrease in the amount of sales income previously estimated .......... 120.99

Oregon State College maintains a Counseling and Testing Bureau for the benefit of veterans. This bureau was established at the request of the Veterans Administration and is financed entirely from special fees assessed veterans for services rendered, under a contract between the State College and the Veterans Administration. The Board approved extending the services of the Counseling and Testing Bureau to all students and established a charge of $5 to be made to each non-veteran student requesting the service. The income from this source is to be budgeted to the Counseling and Testing Bureau to cover the operating costs.

A new contract has been signed between the Navy and the State Board of Higher Education on behalf of the University of Oregon, continuing the research project in corrosion phenomena in the Chemistry Department. The Board approved budgeting as follows the $20,000 additional grant reported in the gift section of the docket, covering the period October 1, 1947 to March 31, 1949:

<table>
<thead>
<tr>
<th></th>
<th>1947-48</th>
<th>1948-49</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$4,526.66</td>
<td>$3,673.33</td>
</tr>
<tr>
<td>Wages</td>
<td>3,681.00</td>
<td>4,298.60</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>212.50</td>
<td>420.00</td>
</tr>
<tr>
<td>20 per cent overhead reserve</td>
<td>1,641.53</td>
<td>1,586.38</td>
</tr>
<tr>
<td></td>
<td>$10,061.69</td>
<td>$9,938.31</td>
</tr>
</tbody>
</table>

In connection with the provisions of this Navy contract, the following adjustments were also approved:

- Transfer of one-fifth time of Dr. Pierre Van Rysselberghe, Professor of Chemistry, from the Chemistry budget to the research project budget, for the period October 1, 1947 through June 15, 1948.
- Salary savings of $1,076.66 in the Chemistry budget to be transferred to the Institutional Reserve. Requires $1,076.66 in 1947-48 to be provided from research funds in the Navy grant.
Continuation of the appointment of Dr. John M. Mcgee as Research Associate on the research project, at an annual salary rate of $4,800, 12-months basis, effective October 1, 1947 through June 15, 1948, full-time, and from June 16, 1948 through June 30, 1948 on one-fourth time. Requires $3,450 in 1947-48 to be provided from research funds in the Navy grant.

At the October meeting the Board provided $9,300 for the Institutional Reserve at the Medical School for additions to requisition budgets, due to increased cost of materials and supplies. The Board approved transfers from this reserve as follows:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean's Office</td>
<td>$200</td>
</tr>
<tr>
<td>Library</td>
<td>300</td>
</tr>
<tr>
<td>Business Office</td>
<td>700</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>400</td>
</tr>
<tr>
<td>Commencement and Convocation</td>
<td>100</td>
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<tr>
<td>Anatomy</td>
<td>900</td>
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<tr>
<td>Bacteriology</td>
<td>600</td>
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<td>Biochemistry</td>
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<tr>
<td>Pathology</td>
<td>850</td>
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<tr>
<td>Medicine</td>
<td>300</td>
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<tr>
<td>Ophthalmology</td>
<td>300</td>
</tr>
<tr>
<td>Pharmacology</td>
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<td>Physiology</td>
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<tr>
<td>Sundry Clinical Instruction</td>
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<td>Telephone</td>
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<td>Janitorial</td>
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<td>Building Repairs</td>
<td>850</td>
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<td>General Equipment</td>
<td>500</td>
</tr>
<tr>
<td>Total</td>
<td>$9,300</td>
</tr>
</tbody>
</table>

The Board approved the following personnel adjustments at the University the necessary funds being provided in the 1947-48 budget:

I. N. Newell, Appointment
Appointment of Dr. I. N. Newell, Assistant Professor of Biology, to the new position of Curator of Invertebrate Collections in the Museum of Natural History, with no change in salary. Dr. Newell's salary will be paid entirely by the Department of Biology. No change in budget.

W. L. Swanson, Transfer
Transfer of Dr. Warren L. Swanson, Instructor, from full-time on the Operative Clinic budget at the Dental School to 50 per cent time on Prosthetic Dentistry and 50 per cent time on Prosthesis Dental Clinic, with an increase in salary from $3,900 to $4,200, to compensate for added responsibility, effective October 1, 1947. Requires the transfer of $225 in 1947-48 from the Institutional Reserve.

D. E. Clark, Resignation
Resignation of Dr. Dan E. Clark, Head of the History Department and Director of Summer Sessions, from the position of Director of Summer Sessions, effective December 1, 1947; and the appointment of Dr. Paul B. Jacobson, Dean of the School of Education, to the added position of Director of Summer Sessions, effective December 1, 1947. No change in budget.
Resignation of Wayne W. Massey, Associate Professor of Physical Education, effective October 23, 1947. Salary savings of $3,580.40 in 1947-48 to be retained in budget pending appointment of a successor.

Extension of leave of absence without pay for George H. Godfrey, Associate Professor and Associate in the News Bureau, for the period January 1 through June 30, 1948; and the continuation of the appointment of Mrs. Josephine S. Moore as Acting Director of the News Bureau for the period January 1 through June 30, 1948. Salary savings of $510 to be transferred to the Institutional Reserve. From Mr. Godfrey's previous extension of leave there is an unallocated item of $831.25 in the News Bureau and $178.75 in Journalism. $500 of the unallocated $831.25 in the News Bureau is to be transferred to wages. Remaining $331.25 in the News Bureau and $178.75 in Journalism to be transferred to the Institutional Reserve.

Adjustments as follows in the University of Oregon Military Department:

Transfer of Lt. Colonel William H. Fowler, Assistant Professor of Military Science and Tactics, to the Panama Canal Department, effective July 25, 1947.

Transfer of Captain Elbert E. Stickels, Assistant Professor of Military Science and Tactics, to Fort Lewis, Washington, effective August 28, 1947.

Appointment of Major William H. Gacke as Assistant Professor of Military Science and Tactics, effective July 30, 1947.

All salaries paid entirely from federal funds.

The Board approved the following personnel adjustments at the State College, the necessary funds being provided in the 1947-48 budget:

Appointment of George J. Lorant as a fellow in the Experiment Station Department of Food Technology, at a salary rate of $100 per month, 10-months basis, monthly tenure, effective November 1, 1947. This is a new position and requires the transfer of $800 in 1947-48 from wages.

Appointment of Mrs. Jean Lorant as a fellow in the Experiment Station Department of Food Technology, at a salary rate of $100 per month, 10-months basis, monthly tenure, effective November 1, 1947. This is a new position and requires $800 in 1947-48 to be provided from unbudgeted gift funds.

Appointment of Kuo Chin Lu as a fellow in the Experiment Station Department of Food Technology, at a salary rate of $100 per month, 10-months basis, monthly tenure, effective November 1, 1947. This is a new position and requires $800 in 1947-48 to be provided from unbudgeted gift funds.
K. A. Devlin, Appointment
Appointment of Ken Arthur Devlin as a fellow in the Experiment Station Department of Food Technology, at a salary rate of $100 per month, 10-months basis, monthly tenure, effective November 1, 1947. This is a new position and requires the transfer of $800 in 1947-48 from wages.

B. A. Sweeney, Appointment
Appointment of Betty Ann Sweeney as a research assistant in the Experiment Station Department of Food Technology, at an annual salary rate of $2,100, 12-months basis, yearly tenure, effective November 1, 1947. This is a new position and requires $1,400 to be provided from unbudgeted gift funds.

F. Zeran, Appointment
Appointment of Dr. Franklin B. Zeran as Associate Dean of Education, at an annual salary rate of $7,000, 12-months basis, indefinite tenure, effective December 15, 1947. Requires $3,819.90 for the remainder of the current fiscal year to be provided from an unfilled position for which $5,600 is budgeted in the School of Education. The unused salary of $1,780.10 will be transferred to the Institutional Reserve.

J. C. Hudson, Appointment
Appointment of J. Clinton Hudson as Assistant County Agent in Baker County, at an annual salary rate of $3,300, rank of Instructor, 12-months basis, yearly tenure, effective October 27, 1947. Requires the transfer of $2,244.35 in 1947-48 from the Director's Reserve.

D. E. Durst, Appointment
Appointment of Miss Dorothy Elizabeth Durst as a research assistant in General Research, 15 per cent time, at an annual salary rate of $990, effective September 15, 1947. This is a new position and requires $990 in 1947-48 to be transferred from wages to salaries in the General Research Fund. Miss Durst is employed 15 per cent time as a graduate assistant in the Chemistry Department.

I. B. Solberg, Appointment
Appointment of Ingvald Ben Solberg as Associate Professor of Landscape Architecture, at an annual salary rate of $4,300, 10-months basis, temporary tenure, effective November 1, 1947. Requires the transfer of $3,440 in 1947-48 from the Institutional Reserve.

T. B. Niven, Appointment
Appointment of Dr. Thomas Blaney Niven as Assistant Professor in the Department of Food Technology, at an annual salary rate of $4,500, 12-months basis, yearly tenure, effective December 1, 1947. Dr. Niven will be employed full time in resident instruction. This position was originally allocated 20 per cent to the Experiment Station and 80 per cent to resident instruction. Salary savings of $720 in the Experiment Station to be transferred to materials and expenses, and salary savings of $255 in resident instruction, due to delay in appointment, to be transferred to the Institutional Reserve.

L. A. Alban, Appointment
Appointment of Lawrence A. Alban as Research Fellow in the Experiment Station Department of Soils, at a monthly rate of $100, 10-months basis, yearly tenure, effective February 1, 1948. This is a new position and requires $500 in 1947-48 to be provided from gift research funds.
Appointments and Transfers

Meeting #169 - 15  
December 9, 1947

H. F. Hollands, Appointment  
Appointment of Dr. Harold F. Hollands as Professor of Agricultural Economics and Agricultural Economist in the Agricultural Experiment Station Department of Agricultural Economics, at an annual salary rate of $5,200, 12-months basis, yearly tenure, effective January 1, 1948. Mr. Hollands' salary will be divided 50 per cent to the Experiment Station and 50 per cent to resident instruction. Salary savings of $1,700 in the Experiment Station, due to reallocation of salary and delay in appointment to be transferred to wages. Requires $231.20 in instruction in 1947-48 to be transferred from the Institutional Reserve.

F. H. Dahl, Appointment  
Appointment of Frederick H. Dahl as Columbia County Club Agent, at an annual salary rate of $3,300, rank of Instructor, 12-months basis, yearly tenure, effective November 20, 1947. Requires the transfer of $2,025.83 in 1947-48 from the Director's Reserve.

E. D. Stoddard, Salary adjustment  
Salary adjustment for Dr. E. D. Stoddard, Research Assistant in the Experiment Station Department of Veterinary Medicine, from $3,000 to $3,600, effective December 1, 1947. Requires $350 in 1947-48 to be provided from un-budgeted restricted State appropriations.

L. A. Kanipe, Salary adjustment  
Salary adjustment for Louisa A. Kanipe, Assistant Seed Technician in the Agricultural Experiment Station Department of Farm Crops, from $4,243.65 to $4,356.94, effective November 1, 1947. Requires $113.29 in 1947-48 to be provided: $28.30 from an unfilled position in Farm Crops, Experiment Station and $84.99 from the United States Department of Agriculture.

D. J. Martel, Promotion  
Promotion in rank of Donald J. Martel from Instructor to Assistant Professor of Landscape Architecture, with a corresponding increase in salary from $2,200 to $3,600, effective September 1, 1947. Requires the transfer of $400 in 1947-48 from the Institutional Reserve. Because of the illness of Professor Peck, Mr. Martel will be designated in charge of the department.

G. B. Davis, Transfer  
Transfer of George B. Davis, Assistant Professor and Assistant Economist in the Experiment Station Department of Farm Management, to the Experiment Station Department of Agricultural Economics, with no change in salary, effective January 1, 1948. Salary savings of $1,560 in Farm Management to be transferred to wages. Requires $1,560 in Agricultural Economics to be provided from an unfilled position in the budget, for which $3,000 was provided. Remaining $1,440 in this unfilled position to be transferred to wages.

K. C. Minick, Transfer  
Transfer of Kenneth C. Minick, Club Agent in Douglas County, to Club Agent in Benton County, with an increase in salary from $3,198 to $3,408, rank of Assistant Professor, 12-months basis, indefinite tenure, effective November 1, 1947. Requires the transfer of $140 in 1947-48 from the Director's Reserve.
Meeting #169 - 16

December 9, 1947

D. H. Sherwood, Extension of sabbatical leave

Extension of sabbatical leave on half salary for Donald H. Sherwood, Research Assistant in the Umatilla Branch Experiment Station, from March 15, 1948 to June 15, 1948. Sabbatical leave on half salary was originally approved for Mr. Sherwood for the period September 15, 1947 to March 15, 1948. Salary savings of $402.46 in 1947-48 to be transferred to materials and expense in the Station budget.

C. G. Miller, Leave without pay

Leave without pay for C. G. Miller, Multnomah County Club Agent, for the month of October, 1947. Salary savings of $257.50 in 1947-48 to be transferred to the Director's Reserve.

F. P. McWhorter, Sabbatical leave

Sabbatical leave on full salary for Dr. Frank P. McWhorter, Professor of Plant Pathology, for the period January 1 to May 1, 1948, to conduct a research project at the University of Pittsburgh on bean virus.

H. English, Resignation

Resignation of Dr. Harley English, Associate Pathologist in the Experiment Station Department of Plant Pathology, effective November 1, 1947, to accept a position at the University of California. Salary savings of $2,933.36 in 1947-48 to be transferred to wages pending appointment of a successor.

G. Newcomb, Resignation

Resignation of Gerald T. Newcomb, Extension Soil Conservationist, effective October 31, 1947, to go into private business. Salary savings of $262 in 1947-48 to be transferred to the Director's Reserve. Mr. Newcomb's salary is paid 10 per cent by the State College and 90 per cent by the United States Department of Agriculture.

J. Appling, Resignation

Resignation of James Appling, Harney County Agent, effective November 30, 1947, to accept a position with the United States National Bank. Salary savings of $2,296 in 1947-48 to be transferred to the Director's Reserve.

L. A. Case, Resignation

Resignation of Miss Lucy A. Case, Extension Nutritionist, effective December 31, 1947, to be married. Salary savings of $1,695 in 1947-48 to be transferred to the Director's Reserve.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1947-48 budget:

H. E. Patterson, Appointment

Appointment of Dr. Harold Eugene Patterson as Resident Physician in Pediatrics, at an annual salary of $900, plus perquisites valued at $216, 12-months basis, yearly tenure, effective October 15, 1947. Requires the transfer of $641.13 in 1947-48 from wages to salaries in the budget of Post-Graduate Medical Instruction.

G. Berglund, Appointment

Appointment of Dr. George A. J. Berglund as Resident Physician in Neuro-Surgery, at an annual salary of $900, plus perquisites valued at $360, 12-months basis, yearly tenure, effective January 1, 1948. Requires $450 in 1947-48 to be provided from an unallocated salary item in the Post-Graduate Medical Instruction budget.
Adjustments as follows in the Department of Surgery:

C. Hardwick, Appointment
Appointment of Dr. Clifford E. Hardwick as Assistant Clinical Professor of Surgery, at an annual salary rate of $5,000, 50 per cent time, 12-months basis, yearly tenure, effective October 15, 1947. Of the $5,000 required annually, $3,000 will be provided from the Kellogg Veteran Program funds and $2,000 from the Mackenzie Professorship in Surgery account.

Transfer of following staff members:
Transfer of the following staff members from a paid to a volunteer basis, effective October 1, 1947:

<table>
<thead>
<tr>
<th>Present Salary</th>
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<tbody>
<tr>
<td>D. Seabrook, Professor</td>
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<tr>
<td>Dr. Dean Seabrook, Professor</td>
</tr>
<tr>
<td>W. Zeller, Clinical Associate</td>
</tr>
<tr>
<td>Dr. Werner Zeller, Clinical Associate</td>
</tr>
<tr>
<td>J. Roberts, Clinical Associate</td>
</tr>
<tr>
<td>Dr. Joseph Roberts, Clinical Associate</td>
</tr>
<tr>
<td>J. A. Gius, Associate Professor</td>
</tr>
<tr>
<td>Dr. John A. Gius, Associate Professor</td>
</tr>
<tr>
<td>M. McKirdie, Clinical Associate</td>
</tr>
<tr>
<td>Dr. Mathew McKirdie, Clinical Associate</td>
</tr>
<tr>
<td>R. Swinney, Clinical Associate</td>
</tr>
<tr>
<td>Dr. Robert Swinney, Clinical Associate</td>
</tr>
<tr>
<td>J. Hershey, Associate Professor</td>
</tr>
<tr>
<td>Dr. John H. Hershey, Associate Professor</td>
</tr>
<tr>
<td>R. Johnsrud, Clinical Instructor</td>
</tr>
<tr>
<td>Dr. Russel L. Johnsrud, Clinical Instructor</td>
</tr>
<tr>
<td>A. Boyden, Clinical Associate</td>
</tr>
<tr>
<td>Dr. Allen M. Boyden, Clinical Associate</td>
</tr>
<tr>
<td>M. Nichols, Clinical Associate</td>
</tr>
<tr>
<td>Dr. Minor Nichols, Clinical Instructor</td>
</tr>
<tr>
<td>J. Quiss, Clinical Associate</td>
</tr>
<tr>
<td>Dr. John M. Quiss, Clinical Associate</td>
</tr>
<tr>
<td>L. Chauncey, Clinical Associate</td>
</tr>
<tr>
<td>Dr. Lester R. Chauncey, Clinical Associate</td>
</tr>
<tr>
<td>W. Kelsey, Clinical Associate</td>
</tr>
<tr>
<td>Dr. Walter Kelsey, Clinical Associate</td>
</tr>
<tr>
<td>F. Packard, Clinical Instructor</td>
</tr>
<tr>
<td>Dr. Frank Packard, Clinical Instructor</td>
</tr>
<tr>
<td>O. Nisbet, Assistant Clinical Professor, from $1,994.50 to $1,800, 35 per cent time, effective October 1, 1947.</td>
</tr>
<tr>
<td>C. Peterson, Resident Physician, from October 1, 1947 through June 30, 1948, at his present rate of $900 per year.</td>
</tr>
<tr>
<td>L. Jacobsen, Resident Physician, from the Post-Graduate Medical Instruction account to the Surgery account, effective October 1, 1947. Mr. Jacobsen’s salary is $900 per year.</td>
</tr>
</tbody>
</table>

The above personnel changes require the following budget adjustments:

Transfer of $2,149.22 from salaries to wages in the Surgery budget.
Transfer of $675.27 from salaries to equipment in the Mackenzie professorship budget.
Transfer of $1,462.94 from salaries to wages in the budget of the Kellogg Veteran Program.
Transfer of $405 from salaries to wages in the budget for Post-Graduate Medical Instruction.
$2,400 in Mackenzie professorship account and $4,266.67 in Surgery to be retained in budgets pending additional staff appointments.
Meeting #169 - 18  
December 9, 1947

I. Voth, Appointment  
Appointment of Dr. Irvin G. Voth as Resident Physician in Experimental Medicine, at an annual salary rate of $900, 12-months basis, yearly tenure, effective October 1, 1947. Requires $675 in 1947-48 to be provided from Research Residency Foundation funds.

CONGRATULATIONS TO U OF O AND SOCE FOOTBALL TEAMS  
Mr. Chambers, on behalf of the Board, extended congratulations to the University of Oregon football team for their splendid record during the past football season. The University won first place in the Northern Division Championship and tied for second place in Pacific Coast Conference. Mr. Chambers also extended congratulations to the Southern Oregon College of Education football team for tying for first place in the Far Western Conference.

ADJOURNMENT  
The Board adjourned at 11:00 A.M.

[Signatures]

EDGAR W. SMITH, President  
CHARLES D. BYRNE, Secretary