STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
June 13, 1950
10:05 A. M.

MEETING #193 A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on June 13, 1950.

ROLL CALL The meeting was called to order at 10:05 A. M. by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

Henry F. Cabell  R. E. Kleinsorge
George F. Chambers  Cheryl S. MacNaughton
Leif S. Finseth  Phil Mettschan
A. S. Grant  Herman Oliver

Edgar W. Smith

Absent: None

There were also present: Chancellor Paul C. Packer; Dr. Charles D. Byrns, Secretary of the Board; President Harry K. Newburn of the University of Oregon; President A. L. Strand of Oregon State College; President Elmo N. Stevenson of Southern Oregon College of Education; Dean D. W. E. Baird of the University of Oregon Medical School; Dean J. F. Cramer of the General Extension Division.

MINUTES APPROVED The Board voted to dispense with the reading of the minutes of the last regular meeting held on April 25, 1950, and approved the minutes of this meeting as they appeared in the docket.

AWARDING OF BIDS ON MEDICAL SCIENCE BUILDING AT MEDICAL SCHOOL Dr. R. E. Kleinsorge, Chairman of the Building Committee, presented the following report:

"The Building Committee opened bids on the alterations on the Medical Science Building on Tuesday, May 23. There were eight bids submitted and the bids were extremely close. The low bidder was the Lorentz Bruun Company of Portland with a bid of $56,876.

"The total cost of the project will be as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction contract</td>
<td>$56,876</td>
</tr>
<tr>
<td>Architects’ fee (estimate)</td>
<td>5,700</td>
</tr>
<tr>
<td>Emergency fund</td>
<td>5,000</td>
</tr>
<tr>
<td></td>
<td>$67,576</td>
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</tbody>
</table>
"The Medical School has on hand for this project $38,134 which was set up and reserved in the project costs of the New Administration Building. To supplement the funds on hand there is required $29,142.

"At the last regular meeting the Board authorized the Building Committee, in conjunction with the Executive Committee, to award the contracts on this project and to provide the necessary supplementary funds from the Board's unappropriated balance.

"The Building Committee, acting under its authority, awarded the contract to the low bidder. Inasmuch as two members of the Executive Committee also were members of the Building Committee, the Executive Committee voted to make available $29,142 from the Board's unappropriated fund to supplement funds already authorized for this project.

"The action of these two Committees should be made a matter of official record."

The Board approved the report and confirmed the action taken by the Building and Executive Committees.

AWARDING OF BIDS ON FOOD TECHNOLOGY AND ANIMAL INDUSTRIES BUILDINGS AT OREGON STATE COLLEGE

Dr. Kleinsorge presented the following report on the awarding of bids on the Food Technology and Animal Industries Buildings at Oregon State College:

"The Building Committee opened bids on the Food Technology Building and the Animal Industries Building at Oregon State College on May 2. The bidding was very close and both buildings came well within the architects' estimates and the funds available.

"On the Food Technology Building there were twenty bids distributed about equally between the general, mechanical and electrical contracts. The following were the low bidders:

Donald M. Drake, Portland $374,418.00
Buchanan Company, Portland 102,557.00
The Tide Co. and the Bay Co., Tacoma 30,589.00

Total for construction $507,594.00

"Adding to this construction cost the equipment, architects' and engineering fees, utility costs, overhead, and an emergency fund of 5 per cent, brought the total cost of the project to $695,000. There had been set aside for this building $850,000.

"On the Animal Industries Building there were twenty bidders divided about equally between the three construction contracts. The following firms were the low bidders:
Donald M. Drake, Portland $703,595.00
The Tide Co. and The Bay Co., 175,416.00
Tacoma
Kern Electric Co., Albany 111,771.30
Total for construction $920,814.30

"The A. R. Johnson Company submitted a low bid of $35,150.00 on the electrical contract. However, the firm immediately after the bidding indicated that a mistake had been made in submitting this bid and asked permission to withdraw the bid and have its certified check returned. The Committee felt that this established a very dangerous precedent and refused to accede to the request of the firm. Two or three days later the A. R. Johnson Company submitted a letter indicating that it was not planning to enter into a contract for the work; therefore, the bid deposit of $3,515 has been forfeited and the contract has been awarded to the second low bidder, which was the Kern Electric Company of Albany.

"The total cost of the Animal Industries Building, after covering necessary equipment, utility costs, architects' and engineering fees, miscellaneous, and an emergency fund of 5 per cent, totaled $1,195,000. There had been $1,200,000 allocated by the Board for this project.

"You will recall that a program had been worked out whereby bids could be submitted on both projects with the bidder to indicate how much he would reduce his base bid if he received the award on both contracts. On the general contract alone on both buildings this resulted in a saving of $25,000. On the other contracts, the low bids were submitted by different firms.

"The combined project costs of the two buildings is $1,890,000. Since there was $2,050,000 set aside for these two structures by the Board from its $6,000,000 legislative building fund there is a net saving to this building fund of $1,650,000. This saving can be transferred to the $1,500,000 of the building fund reserved for the Medical School Hospital, making a total from the 1949 appropriation of $1,650,000.

"Following the bid opening and under the authority granted by the Board, the Building Committee awarded the contracts to the low bidders previously mentioned. On May 5 the project budgets were presented to the joint meeting of the Board of Control and Emergency Board and authorization was obtained to use $1,890,000 from the 1949 appropriation for the two buildings. The proposal to transfer the $1,650,000 saved on the two projects to the Medical School Hospital project also received very favorable action by the Board of Control and Emergency Board."
"Needless to say, the Building Committee and the Oregon State College officials were very happy with the outcome of this bid opening. The buildings will be complete in every respect and fill the requirements of the departments concerned for both instructional and research facilities. The Building Committee is making this report to the Board for official confirmation and for record in the official minutes."

The Board approved the report and confirmed the action of the Building Committee.

Dr. Kleinsorge reported as follows on the physical plant rehabilitation and land purchase program:

"The Building Committee received a report from the Chancellor on physical plant rehabilitation and land purchase totaling $288,552.

The plant rehabilitation program was made up of items submitted by the several institutions and was recommended in the following amounts:

University of Oregon $86,500.00
University of Oregon Medical School 39,942.00
Oregon State College 73,135.00
Oregon College of Education 7,500.00
Southern Oregon College of Education 7,400.00
Eastern Oregon College of Education 7,725.00

TOTAL $222,202.00

"The recommended land purchase program consisted of the purchase of two parcels at the University of Oregon, one at Oregon State College, two at Southern Oregon College of Education, and one at Eastern Oregon College of Education. The estimated amounts required for these purchases are as follows:

University of Oregon $13,050.00
Oregon State College 12,500.00
Southern Oregon College of Education 12,500.00
Eastern Oregon College of Education 6,500.00

TOTAL $44,550.00

"The following miscellaneous items were also recommended:

Campus soil study at State College $2,700.00
Cars for Colleges of Education 4,500.00
Extension Division – lighting sample in Lincoln Building 2,200.00
Building Planning – University of Oregon and Oregon State College 12,400.00

TOTAL $21,800.00
"The Chancellor indicated that this rehabilitation and land purchase program can be financed from balances in the Board's unappropriated fund for the current year and from over-realized fee income and unexpended budget balances at the close of the current fiscal year. The Building Committee recognizes that the improvements and land purchases submitted are badly needed and is recommending to the Board that the program as presented be adopted."

The Board approved the report of the Committee and adopted the rehabilitation and land purchase program as presented.

Dr. Kleinsorge made the following report on the change in the University campus boundaries:

"Board members will recall that official campus maps are on file for all institutions. President Newburn presented a proposal to extend the campus plan for the University one-half block east from the present approved eastern boundary. This will fix the eastern boundary of the campus at Moss Street, running from 17th Street to Franklin Boulevard. The adoption of this new eastern boundary at the present time will aid the institution in preventing pressures for rezoning, and will also indicate the intention of the University to ultimately acquire property to Moss Street. The Building Committee is recommending approval of this campus extension."

The Board approved the report and the program of campus extension included therein.

Dr. Kleinsorge presented the following report regarding the location of the proposed new Dental School Building.

"At the November 12, 1949, meeting of the Board, action was taken locating the future Dental School on the Medical School campus and funds were approved to draft preliminary plans for a new Dental Building. President Newburn and Dean Noyes appeared before the Committee urging that a definite decision be made as to the exact location of the Dental Building so that the architect could proceed with drafting of preliminary plans. The Building Committee met with the architect recently and instructed the architect to bring in studies on the location of the Dental School, taking into consideration its relationships to the Medical School and also the problems in parking and transportation. Before determining definitely the location of the proposed Dental Building, the Committee felt that it would like to discuss further with the architect the results of his studies. The Committee therefore recommends that a decision on a final definite location be deferred until there is an opportunity to discuss the matter further with the architect and Dean Noyes and Dean Baird."

No action was required on the report.
Dr. Kleinsorge reported as follows concerning the employment of an architect for the Home Economics addition and remodeling project:

"You will recall that advance planning funds have been obtained from the Federal Government for making preliminary plans for the Home Economics Building addition and remodeling. President Strand is recommending the employment of the architectural firm of Burns, Bear and McNeil for this project. The Building Committee is well pleased with this firm of architects and is authorizing the Secretary of the Board to negotiate a contract with the firm and the proper officials of the Board to execute the contract."

The Board approved the report of the Committee and the recommendations contained therein.

Dr. Kleinsorge made the following report on the survey of the heating plant problem at Oregon State College:

"At a previous meeting, the Building Committee authorized the employment of an engineer to survey the heating plant problem at Oregon State College. Mr. Bruce Morrison presented his findings to the Committee yesterday.

"In order to take care of the existing heating load when the Food Products Building and the Animal Industries Building are completed, Mr. Morrison recommended installation as soon as possible of a new boiler with a steam output capacity of approximately 55,000 pounds per hour. The installation of this equipment is estimated to cost $200,000. His survey also showed that with normal campus expansion as presently contemplated, by 1959 it would be advisable to replace three old small boilers with two larger boilers. The three old boilers at that time will probably have reached a point that replacement would be advisable.

"A study was also made of the advisability of installing an electrical generating plant in connection with the new boiler. The cost of such an installation is estimated at an additional $220,000. Mr. Morrison's calculations were based on selling the energy generated to the Mountain States Power Company, rather than using the energy directly for college purposes. He pointed out, however, that if a new electrical distribution system is installed in the proposed tunnel program, it would be feasible for the College to use the energy generated directly rather than selling it to the power company. Based on the current and projected market price for electrical energy sold to the power company, the power plant installation would give a return of approximately 3.55 per cent. If the College owned its own distribution system, these returns would be considerably larger.

"Mr. Morrison also presented a survey of the present utility distribution system of the institution. He reported that the existing distribution system consisted of a network of heat and power lines
extended as each building was added without regard for planned development, and with installations that made repairs very difficult and costly. His plan calls for a complete tunnel system to carry the heat and power lines, telephone lines and other utility services except the water and sewer lines. The complete project could be done in three steps, replacing the utilities in the eastern area of the campus first and then moving west in two additional loops. Following are the estimated costs of the complete program:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>New boiler</td>
<td>$200,000.00</td>
</tr>
<tr>
<td>Generating Equipment</td>
<td>220,000.00</td>
</tr>
<tr>
<td>Loop #1</td>
<td>496,000.00</td>
</tr>
<tr>
<td>Loop #2</td>
<td>390,000.00</td>
</tr>
<tr>
<td>Loop #3</td>
<td>294,000.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$1,600,000.00</strong></td>
</tr>
</tbody>
</table>

"After hearing Mr. Morrison, the Committee was convinced that the entire program should be accomplished as soon as possible. The Committee is asking, however, that Mr. Morrison submit revised figures on the returns on the generating plant, based on the assumption that the tunnel system will be installed, and that the College will own its own electrical distribution system. The Committee is recommending that funds to complete the entire program be requested from the 1951 Legislature."

The Board approved the report of the Committee and the recommendations included therein.

**PROPOSED PURCHASE OF OLD MONMOUTH HIGH SCHOOL BUILDING**

Dr. Kleinsorge presented the following report on the proposed purchase of the old Monmouth high school building:

"President Cunn, with the endorsement of President Maaske, presented a recommendation to the Committee that the old Monmouth high school building and 1 1/2 acres of ground be purchased from the local school district at a price of $4,000. He reported that good use could be made of part of the building for homemaking and industrial arts for the seventh and eighth grades.

"Board members will recall that this property is located immediately east of the existing campus. The Board has already purchased from the school district the west half of the block on which the high school is located. It is apparent to the Committee that to utilize this old building over a period of years would be expensive in operation and upkeep. Furthermore, the removal of the building might be very costly. Therefore it is recommending against the purchase of this property at the present time."

The Board approved the report of the Committee and agreed that this building should not be purchased at the present time."
Dr. Kleinsorge reported as follows on the hearing of A. R. Johnson, defaulted bidder on the Animal Industries Building:

"The Building Committee heard Wendell Gray, attorney for the A. R. Johnson Company, present a plea for the return of a bid bond check submitted by the company in bidding on the electrical contract on the Animal Industries Building at Oregon State College. The Johnson Company was low bidder, but withdrew its bid because of an error made in compiling the proposal. Both Mr. Gray and Mr. Johnson indicated that the bid submitted was in error and turned over to the Board the work sheets of the company for inspection. Because of litigation now before the Supreme Court on a similar case, the Committee is hesitant to recommend final disposition of the matter at this time. It is therefore asking Dr. Byrne and Mr. Bork to review the bid calculations submitted by Mr. Johnson with a final decision on the matter to be rendered after definite proof is on hand that an error was made, and after the Supreme Court has rendered its decision. The Committee so recommends."

The Board approved the report of the Committee and the recommendations included therein.

Dr. Kleinsorge presented the following report on the employment of an architect on the proposed remodelling of and addition to the School of Architecture:

"President Newburn presented a recommendation for the employment of Annand and Kennedy as architects on the remodelling of and addition to the School of Architecture. Funds for this planning are provided in the rehabilitation program approved by the Committee. The Committee is approving the recommendation and asking that the Board authorize Dr. Byrne to work with University officials in negotiating a contract with the firm and that the proper officers of the Board be authorized to execute the contract."

The Board approved the employment of Annand and Kennedy to plan the project and authorized Dr. Byrne to negotiate a contract with the firm. The Board also authorized the proper Board officials to execute the contract.

Dr. Kleinsorge concluded the report of the Building Committee as follows:

"Bids were opened yesterday on the service road project for the new hospital at the Medical School. Seven bids were submitted, ranging from a low bid of $23,901.00 submitted by G. D. Dennis and Sons, to a high of $31,224.00. This low bid was considerably under the estimate made by the highway commission engineers, A. B. Skelton, division engineer of the Oregon State Highway Department, recommends that the award be made to the low bidder. There should be added to the contract amount approximately 10 per cent for the costs of overhead and an emergency fund, making the total project
cost of $30,000. The Building Committee is recommending to the Board that the contract be awarded to G. D. Dennis and Sons, subject to authorization of funds by the Board of Control and the Emergency Board. It is also recommended that the proper officials of the Board be authorized to execute the contract document."

The Board approved the report of the Committee and the recommendations included therein.

Dr. Kleinsorge, Acting Chairman of the Executive Committee, presented the following report:

"Board members are undoubtedly aware that there is some possibility of obtaining funds to assist in the construction of the Medical School teaching hospital from Federal sources under the Hill-Burton Act. After consulting with the Oregon Committee, which receives and approves applications, Dean Baird and Mr. Zimmerman presented to the Executive Committee, at a meeting on May 23, a proposed application for such funds. Dean Baird told the members of the Executive Committee that the Oregon Committee, of which Dr. Holman, Superintendent of Hospitals, is a member, suggested that a preliminary application for funds be submitted. Mr. Zimmerman reported that the Hill-Burton Act provided that a request for Federal funds could be filed for half the amount that the local unit had available for the project. The Board has on hand in its State Building fund and from other sources $2,096,160. The application, therefore, called for $1,048,080. Mr. Zimmerman also pointed out that this preliminary application could be revised later if more State funds were made available. However, the Oregon Committee thought it advisable to submit this preliminary application in order to get the request on record with the hope that an allocation could be made from the 1950-51 Oregon quota for hospitals.

"The reason for requesting Executive Committee action was that the application should be filed early in June. It was requested that Dr. Byrne, Secretary of the Board, be authorized to sign this request on behalf of the Board. The two members of the Executive Committee thought that filing the application was desirable and authorized Dr. Byrne to sign the application. Your Executive Committee is reporting this for official record and confirmation."

The Board approved the report of the Committee and confirmed the action of the Executive Committee.

Dr. Kleinsorge then presented the following resolution:

"WHEREAS, the State of Oregon, acting by and through the State Board of Higher Education, on behalf of the University of Oregon Medical School, located at Portland, Oregon, is desirous of constructing a general hospital including beds for medical, surgical and neuropsychiatric cases; and
WHEREAS, under Federal law the Federal government is authorized to make Federal funds available to aid in the construction of such a hospital;

NOW, THEREFORE, BE IT RESOLVED that the State Board of Higher Education, assembled in its regularly scheduled meeting, does hereby authorize its Secretary, Dr. Charles D. Byrne, to take whatever steps are necessary in making application for Federal funds for said hospital project and to sign whatever applications or other documents are required by the Federal government in order for the applicant to obtain such funds."

Upon motion by Director Kleinsorge and second by Director MacNaughton, the above resolution was adopted with the following voting aye:

Henry F. Cabell        R. E. Kleinsorge
George F. Chambers     Cheryl S. MacNaughton
Leif S. Finseth        Phil Metschan
A. S. Grant            Herman Oliver

Edgar W. Smith

and the following voting nay: None

The President thereupon declared said resolution adopted.

INVESTMENT OF ENDOWMENT FUNDS IN REAL PROPERTY

Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"For some time a policy in regard to the investment of endowment funds in real property has been under consideration. Mr. Bork presented a suggested policy statement which was discussed thoroughly and met with the general approval of Board members present. The Finance Committee is therefore recommending the adoption of the following policy in regard to the investment of endowment funds in real property:

"A. Type of Property to be Acquired. Income producing property expected to be used at a future date for campus development.

"B. Maximum Total of Loans. The maximum of pooled endowment funds to be loaned for real property acquisitions for institutions shall at any one time be no more than 20 per cent of the total of the pooled endowment funds.

"C. Conditions Under Which Property is to be Acquired and Loans Made Thereon. Each proposed property acquisition to be inspected and evaluated by a member of the Building Committee and also the Finance Committee, and the acquisition subject to approved recommendation of both committees."
"D. Conditions of Loans.

1. Principal of each loan to be repaid in 25 equal semi-
   annual installments, each being 4 per cent of the amount of the
   principal of the loan. The first installment is due on the
   December 31 or June 30 date which immediately follows the elapse
   of six months from the date of the loan.

2. Interest to be paid each June 30 at the current FHA
   mortgage loan rate, after deducting the amount of such rate appli-
   cable to insure against principal losses.

3. Income at each institution from property purchased from
   loans, or from institutional funds, to be pooled and used to meet
   operating costs of the property, interest on loans, and repayment
   of principal of the loans. If the balance in an institutional
   income account is insufficient to meet operating costs of the
   properties and debt service, then the institutional executive is
   to provide the necessary amount from his regular operating funds
   without requesting any added funds from the Board. The account
   balance is to be accumulated in an amount sufficient so that the
   unencumbered balance is sufficient to meet two years debt service.
   Excess funds after building up and maintaining the two-year debt
   service reserve may be used to hasten principal retirements of
   loans. Such excess funds may also be used for other purposes,
   subject to the approval of the Board, with preferential consider-
   ation for the purchase of added real properties. In an extreme
   emergency if funds referred to above are insufficient to meet
   debt service, then the Board will directly provide monies to meet
   principal and interest payments.

"E. Loan to be Liquidated When Property is Dedicated for Edu-
   cational or Research Purposes. When a given piece of property is
   to be used for educational or research purposes, and revenue
   operations discontinued, then the unpaid balance of the principal
   of the loan on the property shall be paid immediately from general
   funds of the Board available for such property acquisition."

The Board approved the report of the Committee and the recommen-
dations included therein.

Mr. Cabell reported as follows on the contract with School District
4 of Eugene to provide teacher training facilities for the School
of Education at the University of Oregon:

"For some time negotiations have been under way with School Dis-
trict #4 of Eugene to provide in its new high school teacher
training facilities for the School of Education at the University.
President Newburn reported that the School District is about
ready to begin construction of the new school building and that
an agreement with the school district should be consummated at
this time. A proposed agreement has been drawn up and approved
by the Attorney General. The agreement calls for the transfer of
three parcels of land now owned by the University to the school
district. The school district in turn will provide in its new
school building the necessary teacher training facilities.

"The first tract on which the new building is to be located is to
be possessed immediately by the school district. The second and
third tracts on which are located the veterans' apartments will
be held in the exclusive possession of the University for ten and
fifteen years respectively. The agreement also provides for the
University to pay to the school district the sum of $20,000 for
each fiscal year for the teacher training facilities supplied by
the district. President Newburn pointed out that this would mean
a saving of approximately $13,000 annually to the University since
the maintenance of the University high school and the joint salary
arrangement now cost approximately $33,000.

"It is impossible to point out all of the provisions of the con-
tract. The interests of the Board and the University are safe-
guarded in the event of cancellation of the agreement by the
school district. The agreement is to extend for a twenty-year
period with the privilege of renewal for a ten-year period. One
of the great advantages to the institution will be the release of
the existing University high school building for the expanded
activities of the School of Education.

"The Finance Committee feels that this arrangement with the school
district is a good one and it is recommended that the proper Board
officials be authorized to execute the agreement when it is pre-
pared in final form."

The Board approved the report of the Committee and authorized the
proper Board officials to execute the agreement when it is prepared
in final form.

Mr. Cabell made the following report on the University's proposal
to erect fraternity houses on State-owned property:

"A proposal to erect fraternity houses on State-owned property
was presented by President Newburn. This involved fraternities
making available approximately 50 per cent of the cost of the
house in cash to the University and the Board financing the
remainder of the cost through a bond issue. The houses would
be owned by the Board but would be rented to the fraternities
on a long-time lease, the rental income to amortize the bond
issue. The Finance and Building Committees would like to study
the matter further and will arrange for a meeting with alumni
representatives of the fraternities making the proposal. No
action is recommended at this time."

No action was required on the report.
Mr. Cabell concluded the report of the Finance Committee as follows:

"President Newburn reported that an official University flag has been designed and recommended that the Board officially adopt it as the flag of the institution. The design calls for a lemon-yellow background with a fringe of mixed green and yellow. Superimposed on this background is the seal of the University and the lettering, 'University of Oregon' in dark green. The Committee is recommending this as the official flag of the institution."

The Board adopted the above-described flag as the official flag of the University.

Mrs. Cheryl S. MacNaughton, Chairman of the Curriculum Committee, presented the following report:

"For some time there has been before the Board a proposal to extend the preparation of elementary teachers to the Portland Extension Center, the University of Oregon and the State College. At the time of the last meeting of the Board the matter was referred to the Chancellor and President Gunn to bring in a report and recommendation. President Gunn made such a report, a copy of which will be filed as an integral part of these minutes. In summary, President Gunn with the concurrence of the Chancellor recommended that there be no change in the allocation of elementary teacher training at this time, and that it be continued at the undergraduate level exclusively at the three Colleges of Education. The Committee concurs and so recommends to the Board."

The Board approved the recommendation of the Committee that there be no change in the allocation of elementary teacher training at this time.

Mrs. MacNaughton concluded the report of the Curriculum Committee as follows:

"A letter signed by the three members of the Governing Board of the State Department of Geology and Mineral Industries was addressed to the State Board of Higher Education expressing its concern over the proposed abolition of mining courses and degrees in mining engineering at Oregon State College. President Strand outlined in detail to the Committee the problems in connection with giving degree-granting work in this field. The Committee is in complete concurrence with the points of view expressed by President Strand. It is asking that the Secretary of the Board reply to the letter stating that the problem was thoroughly considered by the Committee and that President Strand will send a complete reply to the Governing Board of the State Department of Geology and Mineral Industries."

No action was required on the report.
President Smith in behalf of the Board, welcomed to the meetings Dr. Roderick Langston, the newly appointed President of Eastern Oregon College of Education.

President Strand reported that the Dearborn Motors Corporation of Detroit, Michigan, has made a moving picture called "Waves of Green," which is a story of the land grant colleges in the United States. There is to be a dinner and premiere showing of this picture at the Corvallis Hotel at 6:30 P.M. on June 15, 1950. Dr. Strand extended to the group the invitation of the Ford Tractor Corporation in Portland to attend the dinner and the premiere of the picture.

President Smith reported to the Board that he had received a communication from L. M. Lester, who is resigning as Director of the Division of Information for the State System, in which he indicated his best wishes for the continuing success of the Board in maintaining and furthering a great System of Higher Education in Oregon.

President Smith presented a communication from the Auditor of the City of Portland enclosing a copy of an ordinance passed by the City Council authorizing and directing the Commissioner of Finance to accept a check in the sum of $498,00 from the Oregon State Board of Higher Education for services rendered Vanport Extension Center during hours not scheduled for community use at the St. Johns Community Center.

President Smith presented to the institutional executives copies of the Koes report on the Legislative Interim Committee on Post-High School Facilities. He requested the executives to forward to him by the end of June any suggestions they might have on the report in order that these suggestions might be duplicated and furnished to the members of the Committee.

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors:

**University**

**Pepsi-Cola Company**
Gift of $135 from the Pepsi-Cola Company, New York City, to be added to the University of Oregon Scholarship Fund to be applied on the spring term fees of two designated students.

**University of Oregon Mothers**
Gift of $125 from the University of Oregon Mothers to be added to the Scholarship and Endowment Fund of the University of Oregon Mothers.

Gift of $2,400 from the University of Oregon Mothers to be added to the Special Scholarship Fund of the University of Oregon Mothers.
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Coed Co-operatives

Gift of $102.70 from Coed Co-operatives for the Coed Co-operatives Janet M. Smith Scholarship Fund.

Estate of Mary Forbush Failing

Bequest of $3,000 from the estate of Mary Forbush Failing as the University's portion of the net income from the assets of "The Henry Failing Fund". This amount has been deposited to the credit of the Henry Failing Fund and is to be utilized in accordance with plans which are being developed for the fund.

Mrs. A. L. Mills and Mrs. J. C. Ainsworth

Gifts to the Library of books valued at $165 and a marble bust of a young girl's head by Avard Fairbanks, valued at $250 from Mrs. A. L. Mills and Mrs. J. C. Ainsworth, in memory of Mr. Ainsworth.

Research Corporation

Grant of $2,000 from the Research Corporation, as a Frederick Gardner Cottrell grant for the support of Dr. Van R. Gaertner's research project entitled "Synthesis of strained fused poly-nuclear hydrocarbons."

Mrs. Leonard Carpenter

Gift of an antique chair, valued at $600, from Mrs. Leonard Carpenter of Medford.

Mrs. Roger S. Tracy

Gift of eleven Indian baskets, valued at approximately $1,000, to the School of Architecture and Allied Arts, from Mrs. Roger S. Tracy, in memory of her mother, Mrs. Hilda Wilhelm Hanson.

Social Science Research Council, Inc.

Grant of $200 from the Social Science Research Council Inc., Washington, D. C., to be used in connection with a research project among the Klamath Indians.

Gamma Phi Beta Mothers Club

Gift of $100 from the Gamma Phi Beta Mothers Club to be added to the Gertrude Watson Holman Memorial Scholarship Fund.

State College

Santiam Lumber Co.

Gift of $75 from the Santiam Lumber Company, Sweet Home, to cover a scholarship in the Institute of Northwest Resources during the summer session.

Sears Roebuck

Gift of $1,200 from the Sears Roebuck Foundation, Los Angeles, to cover scholarships in home economics for the school year 1950-51.

Orchesis

Gift of $1,200 from Orchesis, professional society in physical education for women, and from student groups in physical education under the leadership of Betty Lynd Thompson, to provide a curtain for the proposed new theater.

GSC Mothers

Gift of $1,584 from the Oregon State College Mothers' Club to cover 12 scholarships of $132 each for 1950-51.
<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donald Campbell</td>
<td>Gift of $283.37 to the Friends of the Library Account, from Donald Campbell, Los Angeles, for the purchase of books in memory of Frank Harland Keeler and Clara Louise Keeler.</td>
</tr>
<tr>
<td>Buchanan-Cellers Grain Co.</td>
<td>Gift of $314.50 from the Buchanan-Cellers Grain Company, McMinnville, to continue the Buchanan-Cellers scholarship through the year 1950-51. This scholarship is an annual award to a student in the School of Agriculture registered from Yamhill County—</td>
</tr>
<tr>
<td>Margaret Snell Hall</td>
<td>Gift of $200 from the girls of Margaret Snell Hall to establish an annual scholarship. This award, in the amount of $50 annually, is to go to a girl living in the dormitory who excels in scholarship.</td>
</tr>
<tr>
<td>Medical School</td>
<td></td>
</tr>
<tr>
<td>Glen Stanton</td>
<td>Gift of $100 to the Doernbecher Memorial Hospital from Glen Stanton, to be added to the L. Howard Smith Memorial Fund for the purchase of equipment for the premature baby ward.</td>
</tr>
<tr>
<td>NFIP, Multnomah County Chapter</td>
<td>Grant of $5,414.14 from the Multnomah County Chapter of the National Foundation for Infantile Paralysis, to be utilized for the care of polio patients in the hospitals and clinics of the Medical School during the year 1950.</td>
</tr>
<tr>
<td>Beta Sigma Phi, Omicron Chapter</td>
<td>Gift of $100 from the Omicron Chapter of Beta Sigma Phi, the funds to be utilized toward the purchase of an electrocardiograph for the Pharmacology Department. This instrument will be used in a research project on heart disease in children.</td>
</tr>
<tr>
<td>U of O Medical School Alumni</td>
<td>Gift of $200 from the University of Oregon Medical School Alumni Association to be utilized for out-of-state travel for Miss Bertha B. Hallam and Miss Margaret E. Hughes of the library staff.</td>
</tr>
<tr>
<td>Estate of Bertha A. Wise</td>
<td>Bequest of $136.06 from the Estate of Bertha A. Wise, to be utilized for research in heart disease.</td>
</tr>
<tr>
<td>Erskine Wood</td>
<td>Gift of $200 from Erskine Wood, Portland, to be utilized for research in the Department of Medicine under the direction of Dr. Howard P. Lewis, Professor and Head of the Department.</td>
</tr>
<tr>
<td>Estate of Bertha A. Wise</td>
<td>Bequest of $136.06 to the Doernbecher Memorial Hospital from the Estate of Bertha A. Wise.</td>
</tr>
<tr>
<td>Portland American Legion</td>
<td>Gift of $300 from the Portland Voiture No. 25, 40 et 8, of the American Legion, to be added to the scholarship fund for the Department of Nursing Education as scholarships for needy student nurses.</td>
</tr>
</tbody>
</table>

Meeting #193 - 16

June 13, 1950
Eastern Oregon College of Education

Gifts as follows to cover bachelor of science degree scholarships:

Mt. Emily Lumber Co.  Mt. Emily Lumber Company  $100
Anonymous  Anonymous donor  100

All-Tuition Scholarships

Gifts as follows to cover freshman all-tuition scholarships:

Keckritz and DeWuhs, Union  $90
Lions Club, La Grande (2 @ $90)  180
Snodgrass Funeral Home, La Grande  90
Sacajawea Hotel, La Grande  90
Mr. and Mrs. Harry McCarthy, La Grande  90
Mr. and Mrs. W. E. Wilkins, La Grande  90
Mr. and Mrs. George Tiss, La Grande  90
Dr. and Mrs. Webster K. Ross, La Grande  90
John Daniels and Harry Johnson, La Grande  90
Van Petten Lumber Company, La Grande  90
Pioneer Flouring Mills, Island City  90
Rotary Club, La Grande, (5 @ $90)  450
Mr. and Mrs. Julius Roesch, La Grande  90
Messrs. W. C. and F. C. Perkins, La Grande  90
Glass Drug Company, La Grande  90
State - Liberty - Granada Theatres, La Grande  90
EOC Alumni Association  90
Mr. and Mrs. G. I. Hess, Union  90
Junior Women's Club, Union  90
American Legion Post No. 13, La Grande  90
Aerie 259, Eagles Lodge, La Grande (3 @ $90)  270
Lions Club, Enterprise (2 @ $90)  180
Soroptimist Club, La Grande  90
Ann Johnson, La Grande  90
B.P.O.E. 133, La Grande (10 @ $90)  900
B.P.O.E. 338, Baker (7 @ $90)  630

Graduating Class

Gift of illuminated world globe valued at $100 for the Library from the 1950 graduating class.

La Grande P.E.O.

Gift of $200 from the La Grande P.E.O. Chapter for the establishment of a La Grande Chapter P.E.O. Student Loan Fund.

NAMING ANIMAL SCIENCE BUILDING AT OSG

The Board approved naming the Animal Science Building, now under construction, Withycombe Hall. Dr. James Withycombe was formerly Director of the Oregon Agricultural Experiment Station and later Governor. He was interested in all phases of agriculture but most keenly interested in dairying and animal husbandry.
W. M. Harper has been designated by State College officials as Assistant to the Military Property Custodian and is in complete charge of the Military Property at the College Armory, although officially G. Morris Robertson, Business Manager, is the Military Property Custodian. From time to time Mr. Robertson has permitted Mr. Harper to sign official documents. Recently a military inspector has raised a question as to this practice. For this reason, the Board took action officially Designating Mr. Harper as Assistant to the Military Property Custodian and authorizing him to sign certain official documents.

In order to clarify and simplify the Board's regulations on non-resident students, the Board adopted the following revised statement to be incorporated into the Administrative Code. No significant changes have been made other than clarification of the statement to conform with present practices.

The Oregon State Board of Higher Education has declared that the nonresident fee shall apply to any person who comes into the State of Oregon for the purpose of attending one of the institutions under the control of the Board, and who for any reason is not qualified for classification as a resident of the State of Oregon except: (a) a student who holds a degree from an accredited college or university (unless he is registered for professional dentistry, law or medicine), (b) a student whose parent is a regular employee of the Federal Government stationed in Oregon, (c) a student attending summer session, or (d) a student whose father is domiciled in the State of Oregon as defined under (1) below.

The Board established the following rules to be observed in determining the resident status of students:

(1) Residence and domicile are synonymous and domicile shall be considered to be a fixed permanent residence to which, when absent, one has the intention of returning. The fixed permanent residence must be maintained for at least twelve months, (a shorter period may establish a parent's permanence) prior to the school term for which resident classification is sought, and it must be a bona fide residence with no intention on the part of the student to change when the school period shall have expired. Proved actual domicile and convincing intention to remain must exist simultaneously. Factors used in considering intent include age and family status of student, residence of near relatives, place of voting, ownership of property, sources of financial support, length of time within the state, record of employment and schooling; intent cannot be demonstrated by school attendance alone.

(2) A student whose official records show his own or his parent's domicile as outside of Oregon is prima facie a nonresident, and the burden of proof is upon the student to change his classification.
(3) A nonresident at the time of his enrollment must be held to that classification throughout his presence as a student, except in those cases where he can prove that his or his parent's previous domicile has been abandoned and a new one established in Oregon in accordance with these regulations.

(4) There shall be established a permanent interinstitutional review committee consisting of the officers determining student resident classification at the several institutions of the Oregon State System. Residence cases of unusual complexity, especially where there may be a conflict of rules, may be decided by any two or more members of this committee meeting together. In exceptionally meritorious cases, totalling not more than five per cent of the nonresident enrollment of the institution concerned, this committee may allow exceptions to the rules provided such action is immediately reported to the Secretary of the Oregon State Board of Higher Education.

The residence or domicile of a student normally is that of his father; if his father is not living, it normally is that of his mother. In case of parents' divorce, the domicile of a student generally is determined by the residence of the parent to whom custody is granted by the court. The domicile of a wife normally is that of her husband; if both are students, her resident status is determined by his. The domicile of a student who is independent of other persons mentioned is determined by the rules under (1) above, through affidavits made by him and by the other persons concerned. An alien cannot begin to establish residence until he has obtained his first citizenship papers.

REAPPOINTMENT
OF ZIMMERMAN
AND FREDERICK
TO ADMINISTER
ACCOUNTS FOR
TUBERCULOSIS
HOSPITAL AND
Crippled
CHILDREN'S
DIVISION

The Board's authorization has expired granting Mr. William Zimmerman and Mr. Amby Frederick of the Medical School authority to act as Disbursing Officer and Assistant Disbursing Officer, respectively, for the State Tuberculosis Hospital and the Crippled Children's Division. Dr. Byrne presented the following resolution for adoption extending the authority of Mr. Zimmerman and Mr. Frederick to act in this capacity:

WHEREAS, the Board's authorization has expired granting Mr. William Zimmerman and Mr. Amby Frederick authority to act as Disbursing Officer and Assistant Disbursing Officer, respectively, for the State Tuberculosis Hospital and the Crippled Children's Division.

NOW, THEREFORE, BE IT RESOLVED:

THAT Mr. William Zimmerman, Business Manager of the Medical School, be reappointed as Disbursing Officer for the State Tuberculosis Hospital and the Crippled Children's Division for an indeterminate time, and that Mr. Amby Frederick;
Assistant Business Manager of the Medical School, be reappointed to sign vouchers drawn in favor of Mr. William Zimmerman, Disbursing Officer, in the absence of Mr. Zimmerman by reason of disability or otherwise for an indeterminate time.

THAT Mr. William Zimmerman and Mr. Amby Frederick be granted authority to sign checks on the suspense account with the State Treasurer for the State Tuberculosis Hospital and the Crippled Children's Division.

THAT Mr. William Zimmerman, Business Manager of the Medical School, and Mr. Amby Frederick, Assistant Business Manager of the Medical School, be authorized to sign on behalf of the Medical School, the State Tuberculosis Hospital, and the Crippled Children's Division, necessary business documents including, but not restricted to, the following: vouchers, payrolls, requisitions, invoices, revolving fund checks, etc.

THAT Mr. William Zimmerman, Business Manager and Disbursing Officer, be authorized to make whatever arrangements are necessary with the Secretary of State and the State Treasurer for the operation of the payroll accounts for the Tuberculosis Hospital and the Crippled Children's Division through which payments will be made to staff members.

The Board adopted the resolution as presented authorizing Mr. Zimmerman and Mr. Frederick to continue to act in the capacity of Disbursing Officer and Assistant Disbursing Officer, respectively, as recommended.

PURCHASE OF BRIGGS PROPERTY BY EOCE

The Board approved the purchase by Eastern Oregon College of Education of the following described property, from Howard and Christine Briggs, at a purchase price of $3,485:

Lot 1, Block 27, Chaplin's Addition to the City of La Grande

This property includes a house and out buildings and is within the campus plan approved by the Board. Funds for this purchase are available in the institution's land purchase fund.

BUDGETING FUNDS AT CSC FOR CONTROL OF WESTERN RANGE LOCUST

The State Emergency Board, at its meeting on March 24, 1950, allotted from funds appropriated by the 1949 Legislature, $5,000 for expenses connected with the control of the Western Range Locust in Lake and Harney Counties in cooperation with the Federal Bureau of Entomology and the County Courts of Lake and Harney Counties and certain individuals in those counties. The Board approved budgeting this $5,000 in a new Federal Cooperative Extension account, Locust Project.
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June 13, 1950

REDUCTION IN CSC'S PORTION OF REGIONAL RESEARCH FUNDS

Since the 1950-51 budgets for the State College were prepared before the final allocation of Regional Research Funds was made, the budgeting of those funds was, of necessity, on a tentative basis. At the recent meeting of the Directors of the Eleven Western States the final determination of amounts of each of the Regional funds was made. In Oregon's case budget reductions amounting to $1,750 are necessary. Accordingly, the Board approved a reduction of $100 in the Department of Animal Husbandry, $1,500 in the Squaw Butte-Harney Branch Station and $150 in the Department of Dairy Husbandry.

PAYMENT BY OCE FOR POLK COUNTY HEALTH DEPARTMENT SERVICES

The Board approved the transfer of $1,500 from the Institutional Reserve to the Training Schools account for payment to cover Oregon College of Education's share of Polk County Health Department services to children in the training schools for 1949-50. This is in accordance with a contract recently executed with Polk County.

ADDN. TO CSC DEAN OF HOME EC. BUD.

The Board approved the transfer of $1,010 from the Institutional Reserve to wages in the Dean of Home Economics Office at the State College to increase the time of a Clerk-Stenographer from half-time to full-time.

ADDN. TO EXP.ST.DEPT. OF AG. CHEM.

The Board approved the addition of $300 to the requisition budget of the Experiment Station Department of Agricultural Chemistry, funds to come from unbudgeted fees and sales.

BUDGET TRANSFERS AT SOCE

The Board approved budget transfers as follows at the Southern Oregon College of Education:

From: Equipment Reserve
To: General Equipment

From: Reserve for Physical Plant Rehabilitation
To: Campus and Grounds

BUDGET TRANSFERS AT OSC

The Board approved transfers as follows in various State College budgets:

From: Chemistry (salaries to be allocated) 683.33
Mathematics
- Assistant Professorship (unfilled) 4,335.00
- Instructorship (unfilled) 3,000.00
- Instructorship (unfilled) 1,900.00
- Graduate Assistant (unfilled) 800.00
- Graduate Assistant (unfilled) 800.00
- Wage budget 1,550.00

To: Operating Reserve 13,068.33
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June 13, 1950

From: Operating Reserve $2,380.00

To: Bacteriology, wages $900.00
    Herbarium, wages 300.00
    Chemistry, materials 390.00
    Zoology, materials 600.00

$2,380.00

TRANSF. FROM AG. RES. TO ENT. AT OSC

The Board approved the transfer of $1,000 from the Agricultural Research Director's Reserve to Entomology at the State College for the purchase of equipment.

IMPROVEMENT OF MALL APARTMENTS AT OSC

It appears now that the federal surplus housing, known as the Mall Apartments, at Oregon State College, will be required for housing married students for a number of years. These 50 apartments are particularly in need of such improvements as painting inside and out and substitution of oil circulating heaters for wood heaters. The total cost of the improvement is estimated at not to exceed $20,000. As of March 1 there is a free cash balance in the project account of approximately $27,000. The Board authorized these improvements to the Mall apartments.

TRANSFER TO INST. RESERVE AT OSC

The Board approved transferring to the Institutional Reserve $2,828 resulting from an unfilled position in the State College English budget.

REIMBURSEMENT TO OSC FOR SERVICES OF H. H. GIBSON

The Board approved the transfer of $982.80 from the General Extension Division, Statewide Classes account to the School of Education, Oregon State College, as reimbursement for the services of H. H. Gibson in conducting extension classes in Adult Education in Agriculture.

REIMBURSEMENT TO OSC FOR SERVICES OF T. CHENEY

The Board approved the transfer of $600 from the General Extension Division, Statewide Classes and $733.31 from the Portland Extension Center to Counselling Center, Oregon State College, as reimbursement for the teaching services of Truman Cheney during the winter and spring terms.

TRANSFER IN GENERAL RES. AT OSC

The Board approved the transfer of $1,325 from salaries to materials and expense in the General Research budget at the State College.

ADDN. TO EXP. ST. POULTRY HUS. AT OSC

The Board approved the addition of $6,786.40 to the requisition budget of the Experiment Station Department of Poultry Husbandry, funds to come from an increase in estimated Fees and Sales, and from unbudgeted balances in gift funds.

TRANSF. TO GEN. LIBRARY AT U OF O

The Board approved the transfer of $519.34 from the Training School requisition budget to the General Library requisition budget at the University, to cover the purchase of books and periodicals.
At the time of the bid opening of the Animal Industries and the Food Technology Building in Portland, President Strand presented to the Building Committee a program of foundation explorations on the Oregon State College campus. The purpose of this program is to provide a basis for the design of future buildings in the campus area and to make a scientific comparison between foundation action as observed in actual structures and that estimated on the basis of field and laboratory soil tests. It is estimated that such a foundation testing program will cost $2,700. Inasmuch as it was necessary to get some of this work done before work began on the Animal Industries Building and Food Technology Building, the Building Committee reviewed the proposal and approved it. The Board confirmed the action of the Building Committee.

The Board approved budgeting as follows $10,198.01 from estimated overrealized income to the 1949-50 requisition budget of the Visual Instruction Department:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials and expense</td>
<td>$ 977.53</td>
</tr>
<tr>
<td>Travel</td>
<td>133.46</td>
</tr>
<tr>
<td>Equipment</td>
<td>2,087.02</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$10,198.01</strong></td>
</tr>
</tbody>
</table>

The Board provided $4,500 from the Board's unappropriated fund to purchase one passenger automobile for the official use of the president and staff of each of the three Colleges of Education. Official cars for institutional use have not previously been available at the Colleges of Education.

The Board approved the addition of $600 to the Business Office requisition budget at Oregon College of Education, funds to come from an increase in estimated income, Veterans Books Handling Fees.

The Board approved the transfer at the University of $1,625 to the Law School Budget Account, materials and expense, from the Institutional Reserve, to provide the necessary funds for the remodelling of a room on the basement floor of Fenton Hall to be used as a student seminar room.

The Board approved transfers as follows to prevent overdrafts in various Southern Oregon College of Education budgets:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutional Reserve</td>
<td>President's Office</td>
<td><strong>$ 50.00</strong></td>
</tr>
<tr>
<td></td>
<td>Light and Power</td>
<td><strong>800.00</strong></td>
</tr>
<tr>
<td></td>
<td>Water</td>
<td><strong>75.00</strong></td>
</tr>
<tr>
<td>Equipment Reserve</td>
<td>General Equipment</td>
<td><strong>857.70</strong></td>
</tr>
<tr>
<td>Reserve for Veterans Books Handling</td>
<td>Registrar's Office</td>
<td><strong>200.00</strong></td>
</tr>
<tr>
<td></td>
<td>General Instruction</td>
<td><strong>1,000.00</strong></td>
</tr>
</tbody>
</table>
TRANSMIONS
IN CHEMISTRY
AT U OF O
The Board approved the transfer at the University of $2,120 from the Institutional Reserve to wages in Chemistry, and the transfer of $500 from materials and expense to wages in that budget, to provide for a civil service position to be continued. The transfer of the funds from the Institutional Reserve will be non-recurring.

TRANSMIONS
AT BOCHE
The Board approved the transfer of $3,750 from General Instruction and $350 from Student Welfare to the Institutional Reserve at Eastern Oregon College of Education.

ADDNS. TO
AVOID OVER-
DRAFTS AT
MEDICAL
SCHOOL
In order to avoid overdrafts at the end of the current fiscal year, the Board approved the following additions at the Medical School to come from increases in estimated income:

- Kellogg Veterans Program: $4,558.00
- Public Health Service Grant CT 518: 552.16

ADDNS. TO
POSTGRAD.
MED. INSTR.
OF MED. SCH.
Both income and expenditures in the Postgraduate Medical Instruction programs at the Medical School have exceeded the estimates set up in the original budget. In order to avoid overdrafts at the end of the fiscal year, the Board approved the addition of $6,405 to the materials and expense classification of the Postgraduate Medical Instruction budget, funds to come from an increase in estimated income, Postgraduate Medical Instruction Fees.

TRANSMIONS
FROM SAVINGS
IN SALARY
BUDGETS AT
AT U OF O
The Board approved the transfer as follows of $26,085 remaining from unfilled positions in various University 1949-50 salary budgets:

From:
- General Library: $3,166.67
- Education: 7,935.00
- Law: 12,400.00
- English: 383.33
- Mathematics: 1,350.00

To: Institutional Reserve: $25,235.00

From: Architecture and Allied Arts
To: Architecture and Allied Arts, wages: 100.00

From: English
To: English, materials and expense: 350.00

From: Mathematics
To: Mathematics, wages: 400.00

PURCHASE OF
BRYANT
PROPERTY
AT OSC
The Board approved the purchase by Oregon State College of a house and lot described as follows, from Alice Mae and Edward T. Bryant, at a purchase price of $7,750:
The Southeast corner of Block 25 in N. B. & P. Avery's Addition to the City of Corvallis.

At the June 14, 1949 meeting of the Board, $8,000 was provided for the purchase of this piece of property.

PURCHASE OF CHAMBERLAIN PROPERTY BY OSC

The Board approved the purchase by Oregon State College of a house and lot described as follows, from Minnie S. Chamberlain, at a purchase price of $6,250:

434 S. 15th Street, consisting of all of Lot 6 and the east 10 feet of Lot 5.

This property is in the Physical Plant area and this property was purchased in lieu of the Brauner property in the May Street area for which $8,000 was provided at the June 14, 1949 meeting of the Board.

ADDN. FOR CARSON HALL GROUNDS MAINTENANCE AT U OF O

The Board approved the addition of $150 to the requisition item in the 1949-50 Physical Plant Campus and Grounds budget at the University to provide for the labor and materials necessary in connection with keeping up the grounds at Carson Hall, funds to be provided from the Reserve for Maintenance of New Buildings. It is estimated that this item will cost $510 on an annual basis.

PERSONNEL

The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1949-50 and 1950-51 budgets:

B. T. Scheer, Appointment

Appointment of Dr. Bradley T. Scheer as Associate Professor of Biology at an annual salary rate of $5,200, 10-months basis, yearly tenure, effective September 1, 1950. The required salary funds are to be provided from an unfilled $4,500 assistant professorship, plus $700 to be transferred from the Institutional Reserve.

C. T. Duncan, Appointment

Appointment of Charles T. Duncan as Associate Professor of Journalism, at an annual salary rate of $6,000, 10-months basis, yearly tenure, effective September 1, 1950. The required salary funds are to be provided from an unfilled $4,600 assistant professorship, $700 unallocated salary funds in the Journalism budget and $700 to be transferred from the Institutional Reserve.

C. F. Delzell, Appointment

Appointment of Charles F. Delzell as Instructor in History, at an annual salary rate of $3,700, 10-months basis, yearly tenure, effective September 1, 1950. $3,300 was provided in the 1950-51 budget for this position. Requires $400 in 1950-51 to be provided from the Institutional Reserve.

J. M. Williamson, Appointment

Appointment of John M. Williamson as Head of the Humanities Division, University of Oregon Library, at an annual salary rate of $3,800, rank of Assistant Professor, 12-months basis, yearly tenure, effective July 1, 1950. Funds are provided in the budget for this position.
H. H. Waechter, Appointment
Appointment of Heinrich H. Waechter as Associate Professor of Architecture, at an annual salary rate of $4,250, 10-months basis, yearly tenure, effective September 1, 1950. Requires $2,250 in 1950-51 to be transferred from the Institutional Reserve. This is not a recurring addition.

D. H. Sites, Appointment
Appointment of Donald H. Sites as Instructor in Architecture, at an annual salary rate of $3,500, 10-months basis, yearly tenure, effective September 1, 1950. Requires $3,500 in 1950-51 to be transferred from the Institutional Reserve. This is not a recurring addition.

N. R. Hawk, Appointment
Appointment of Norman Ray Hawk as Director of Admissions, at an annual salary rate of $4,800, rank of Assistant Professor, 12-months basis, yearly tenure, effective August 15, 1950. Requires $1,219.35 in 1950-51 to be provided as follows: $2,000 from an unallocated amount in the Registrar's budget and $2,219.35 to be transferred from the Institutional Reserve.

F. J. Reithel, Promotion
Promotion of Dr. Francis J. Reithel from Assistant to Associate Professor of Chemistry, with no change in salary, rank, or tenure, effective September 1, 1950. No change in budget.

Elizabeth Findley, Change in Title
Change in title for Miss Elizabeth Findley of the library staff from Head, General Reference Division to Head, General Reference and Documents Division, effective July 1, 1950, with no change in rank or salary. No change in budget.

H. C. McMurtry, Change in Title
Change in title for Herbert C. McMurtry, from Counselor, Acting Assistant Professor of Psychology, to Assistant Professor, Counselor in the University Counseling Center.

Milton Disterich, Change in Tenure
Change in tenure for Milton Disterich, Assistant Professor of Music, from yearly to indefinite tenure, effective September 1, 1950, with no change in rank or salary. No change in budget.

J. D. Kline, Transfer
Transfer of James D. Kline from Assistant Registrar to Associate Director of Student Affairs, with no change in salary, rank or tenure, effective July 1, 1950. Mr. Kline's time will be divided one-half on the Registrar's Office budget and one-half on the Dormitory budget. Salary savings of $2,000 in 1950-51 in the Registrar's Office to be held pending appointment of a Director of Admissions. Requires $2,000 in 1950-51 in Dormitories to be provided by a transfer from wages, with perquisites of meals valued at $96 per year.

P. J. Powers, Leave of Absence;
Gustavo Correa, Appointment
Leave of absence without pay for Dr. Perry John Powers, Assistant Professor of Romance Languages, for the academic year 1950-51, to conduct research abroad; and appointment of Dr. Gustavo Correa as Assistant Professor of Romance Languages for one year, at an annual salary rate of $4,500, 10-months basis, effective September 1, 1950. Requires $400 in 1950-51, due to replacement at higher level, to be provided from the Institutional Reserve.
Sabbatical leave on half salary for Elon H. Moore, Professor and Head of the Sociology Department, for the period April 1, 1951, through March 31, 1952, to continue a study of social problems among older workers. Salary savings of $1,061.30 in 1950-51 to be transferred to the Institutional Reserve.

Resignation of Dr. R. D. Millican, Assistant Professor of Advertising, effective June 30, 1950. Salary savings of $1,400 in the School of Business Administration and $2,800 in the School of Journalism in the 1950-51 budget to be retained pending the appointment of a successor.

Resignation of Stanley W. Bryan, Assistant Professor of Architecture, effective June 30, 1950; and the appointment of Edmond M. MacCollin as Assistant Professor of Architecture, at an annual salary rate of $4,000, 10-months basis, yearly tenure, effective September 1, 1950. No change in budget.

Resignation of Edgar J. Davies, Jr., Research Assistant in the Bureau of Municipal Research and Service, effective June 10, 1950, to accept a position in California; and the appointment of Robert E. Moulton as Research Assistant in the Bureau of Municipal Research and Service, at an annual salary rate of $3,300, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1950. Salary savings of $216.67 in 1949-50 to be transferred to wages. Salary savings of $600 in 1950-51 due to replacement at a lesser rate, to be transferred to wages.

The Board approved the following personnel adjustments at the State College, the necessary funds being provided in the 1949-50 and 1950-51 budgets:

Appointment of E. C. Gorman as Agricultural Economist - Market Reports, at an annual salary rate of $3,900, rank of Instructor, 12-months basis, yearly tenure, effective May 1, 1950. Requires $634 in 1949-50 to be transferred from wages to salaries in Agricultural Economics - Statistics.

Return from leave of absence of Robert M. Alexander, Assistant to the Director, Agricultural Experiment Station, at an annual salary rate of $5,004, 12-months basis, yearly tenure, effective May 1, 1950. Requires $834 in 1949-50 to be transferred from the requisition budget of the Director's Office, Agricultural Research.

Redistribution of the time of John A. Yungen, Research Assistant at the Malheur Experimental Area, from 50 per cent in the Agricultural Experiment Station and 50 per cent in the United States Department of Agriculture, to 22 per cent in the Agricultural Experiment Station and 58 per cent in the United States Department of Agriculture, effective March 20, 1950. Salary savings of $74,02 in 1949-50 to be transferred to the requisition budget of the Station.
Viola Hansen, Leave of Absence

Leave of absence without pay for Miss Viola Hansen, Linn County Extension Agent (Home Economics), for the period July 1 to September 15, 1950, to go to Europe for a brief period of service in connection with displaced persons. Salary savings of $937.50 in 1950-51 to be transferred to the Director's Reserve.

M. P. Chapman, Resignation

Resignation of M. P. Chapman, Associate Professor in the Experiment Station Department of Veterinary Medicine, effective March 31, 1950. Salary savings of $775.50 in 1949-50 to be transferred to the requisition budget of the Director's Office department.

Geraldine Danzl, Resignation

Resignation of Mrs. Geraldine Danzl as Benton County Extension Agent (Home Economics), effective June 15, 1950; and the transfer of Miss Helen Sellie, Tillamook County Extension Agent (Home Economics) to the position of Benton County Extension Agent (Home Economics), with no change in salary rate of $4,620, rank or tenure, effective July 1, 1950; and the appointment of Miss Mary L. Daughtrey as Tillamook County Extension Agent (Home Economics), at an annual salary rate of $3,780, rank of Instructor, 12 months basis, yearly tenure, effective July 1, 1950. Salary savings of $160 in 1949-50 and $60 in 1950-51 to be transferred to the Director's Reserve.

D. L. Benscoter, Resignation

Resignation of Donald L. Benscoter, Deschutes County Extension Agent (4-H Club), effective April 30, 1950; and the appointment of Joseph J. Lievens as Deschutes County Extension Agent (4-H Club) at an annual salary rate of $3,960, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1950. Requires $600 in 1950-51, due to replacement at higher rate than provided in the budget, to be transferred from the Director's Reserve.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1950-51 budget:

A. J. Clemons, Appointment

Appointment of A. J. Clemons as Superintendent of Physical Plant, at an annual salary rate of $6,000, rank of Assistant Professor, 12-months basis, yearly tenure, effective July 1, 1950. Mr. Clemons is now Assistant Superintendent of Physical Plant at the State College. Funds are provided in the 1950-51 budget for this position.

W. E. Gaines, Change in Title

Change in title for W. E. Gaines from Superintendent of Buildings and Grounds to Assistant Superintendent of Physical Plant, effective July 1, 1950, without change in salary, rank or tenure. No change in budget.

Merrill Reeh, Promotion

Promotion of Dr. Merrill Reeh from Clinical Associate to Assistant Clinical Professor in Ophthalmology, effective July 1, 1950. Dr. Reeh is on a volunteer basis. No change in budget.
The Board approved the following personnel adjustments at Oregon College of Education, the necessary funds being provided in the 1950-51 budget:

**Oma Belle McBee, Salary adjustment for Miss Oma Belle McBee, Assistant Professor in Education, from $4,000 to $4,200, effective September 1, 1950. Miss McBee's salary is paid 50 per cent by the College and 50 per cent by the School District. Requires $100 in 1950-51, for the College's portion of the increase, to be transferred from the Institutional Reserve.**

**Mary Donaldson, Salary adjustment for Miss Mary Donaldson, Assistant Professor in Education, from $4,000 to $4,200, effective September 1, 1950. Miss Donaldson's salary is paid 50 per cent by the College and 50 per cent by the School District. Requires $100 in 1950-51, for the College's portion of the increase, to be transferred from the Institutional Reserve.**

**Mary H. Gwinn, Salary adjustment for Mrs. Mary H. Gwinn, Assistant Professor in Education from $3,600 to $3,800, effective September 1, 1950. Mrs. Gwinn's salary is paid 50 per cent by the College and 50 per cent by the School District. Requires $100 in 1950-51, for the College's portion of the increase, to be transferred from the Institutional Reserve.**

**Louis Kaplan, Salary adjustment for Dr. Louis Kaplan, Associate Professor of Education, Head of the Department of Education and Psychology, and Director of Training Schools, from $4,700 to $5,000, effective September 1, 1950. Requires $100 in 1950-51 to be transferred from the Institutional Reserve.**

**Mary Plagakis, Resignation of Miss Mary Plagakis, Instructor in Education, effective June 30, 1950, and the appointment of Miss Alice Heenan as Assistant Professor of Education, at an annual salary rate of $4,100, 10-months basis, yearly tenure, effective September 1, 1950. Miss Heenan's salary will be paid 50 per cent by the College and 50 per cent by the School District. Requires $50 in 1950-51, due to replacement at higher rate, to be provided from the Institutional Reserve.**

**Beulah Campbell, Resignation of Miss Beulah Campbell, Assistant Professor of Education, effective September 1, 1950, and the appointment of Miss Margaret Perry as Instructor of Education, at an annual salary rate of $4,000, 10-months basis, yearly tenure, effective September 1, 1950. Miss Perry's salary will be paid 50 per cent by the College and 50 per cent by the School District. No change in budget.**

**F. T. Nichols, Resignation of Dr. Franklin T. Nichols, Associate Professor of Social Science, effective June 30, 1950. Funds budgeted for this position in 1950-51 will be retained pending future appointment.**
The Board approved the following personnel adjustments at Eastern Oregon College of Education, the necessary funds being provided in the 1950-51 budget:

**G. W. Clarke, Appointment**
Appointment of Dr. Gordon W. Clarke as Associate Professor of English and Literature, at an annual salary rate of $4,400, 10-months basis, yearly tenure, effective September 1, 1950. $4,300 was provided in the 1950-51 budget for this position. Requires $100 to be transferred from the Institutional Reserve.

**R. A. Tatum, Appointment**
Appointment of Roy A. Tatum as Assistant Professor Men's Physical Education, at an annual salary rate of $4,380, 10-months basis, yearly tenure, effective September 1, 1950. $4,400 was provided in the 1950-51 budget for this position. Salary savings of $20 to be transferred to the Institutional Reserve.

**E. R. Quinn, Salary Adjustment**
Salary adjustment for E. Robert Quinn, Associate Professor of Physical Education, from $4,700 to $4,900, effective September 1, 1950. Requires $200 in 1950-51 to be transferred from the Institutional Reserve.

**Establishment of Position of Instructor of Voice**
Establishment of the position of Instructor of Voice in the 1950-51 budget, at an annual salary rate of $3,500, 10-months basis, yearly tenure, effective September 1, 1950. Required funds are to be provided by a transfer of $1,000 from the Institutional Reserve and $2,500 to be provided from Fee Income for lessons.

The Board approved the following personnel adjustments at Southern Oregon College of Education, the necessary funds being provided in the 1949-50 and the 1950-51 budgets:

**Leon Mulling, Salary Adjustment**
Salary adjustment for Leon Mulling, Assistant Professor of English, from $4,200 to $4,300, effective September 1, 1950. Requires $100 in 1950-51 to be provided from the Institutional Reserve.

**Myrtle Funkhouser, Sabbatical Leave**
Sabbatical leave on full salary for Myrtle Funkhouser, Librarian, for the period May 15 to September 16, 1950, to visit libraries along the West Coast. No change in budget.

The Board approved the following personnel adjustments at the General Extension Division, the necessary funds being provided in the 1950-51 budget:

**D. McCorkle, Appointment**
Appointment of David B. McCorkle as Instructor in Education, at an annual salary rate of $2,000 for 60 per cent time, 10-months basis, yearly tenure, effective September 1, 1950. Mr. McCorkle's time will be budgeted 30 per cent in Statewide Classes and 30 per cent in the Portland Extension Center.
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J. A. Macnab, Appointment
Appointment of Dr. James A. Macnab as Assistant Professor of Biology, at an annual salary rate of $4,800, 10-months basis, yearly tenure, effective September 1, 1950. Dr. Macnab's time will be divided 20 per cent to the Portland Extension Center and 80 per cent to the Vanport Extension Center. Requires $960 in the Portland Extension Center and $3,840 in the Vanport Extension Center, in 1950-51, to be transferred from wages in the respective budgets.

L. M. Lester, Resignation
Resignation of L. M. Lester, Director of the Division of Information, effective June 30, 1950, due to ill health; and the appointment of Travis Cross as Director of the Division of Information, at an annual salary rate of $4,500, rank of Instructor, 12-months basis, yearly tenure, effective June 20, 1950. Requires $137.50 in 1949-50, due to overlapping appointment, to be provided by a transfer from the requisition budget. Salary savings of $700 in 1950-51, due to appointment at lesser rate, to be transferred to the requisition budget.

SPECIAL MEETING OF BOARD
On motion by Mr. Grant and second by Mr. Oliver, the Board took action authorizing a special meeting of the State Board of Higher Education to be held at 6:30 P. M., Monday, June 19, 1950, to give further consideration to the biennial budget.

BUILDING COMMITTEE TO STUDY LOCATION OF DENTAL SCH.
Dr. Kleinsorge announced that the Building Committee will have a special meeting at the Medical School at 10:00 A. M. on June 30, 1950 to confer with Dean Baird, Dean Noyes, President Newburn, Chancellor Packer, Dr. Byrne and the architects on the location of the proposed new Dental School Building.

EXECUTIVE SESSION
President Smith requested Board members to remain in executive session to consider two or three matters.

SALARY AND SERVICE STATUS FOR DEAN NOYES
President Newburn presented a problem in connection with the salary and service status of Dean Noyes of the Dental School. No final action was taken by the Board.

SALARY ADJUSTMENTS FOR DEAN BAIRD AND COMPTROLLER BORK
President Smith then presented a proposal for salary adjustments for Dean Baird of the Medical School and Mr. Bork, Comptroller for the State System. He suggested that Dean Baird's total salary be $12,000 with an expense allowance of $500, and that Mr. Bork's salary be $9,000, both effective July 1, 1950. Chancellor Packer stated that he would recommend that Dean Baird's adjustment be made on the basis of a $12,500 total compensation with no expense allowance.
The Board unanimously approved the following salary adjustments:

Dean D. W. E. Baird, from $10,000 for .67 time service basis to a total compensation of $12,500 on a .75 time service basis. Dean Baird to have a choice of a total compensation of $12,500 or a salary of $12,000 and an expense allowance of $500.

Comptroller H. A. Bork, from $8,500 on a 12-months' basis to $9,000 on a 12-month's basis, effective July 1, 1950.

ADJOURNMENT

The Board adjourned at 11:45 A. M.

EDGAR W. SMITH, President

CHARLES D. EYRNE, Secretary