STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
September 12, 1950
10:00 A. M.

MEETING #196 A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on September 12, 1950.

ROLL CALL
The meeting was called to order at 10:00 A. M. by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

Henry F. Cabell
George F. Chambers
Leif S. Finseth

R. R. Kleinsorge
Cheryl S. MacNaughton
Phil Metschan

Edgar W. Smith

Absent: A. S. Grant, Herman Oliver

There were also present: Dr. Charles D. Byrne, Secretary of the Board; J. O. Lindstrom, representing President H. K. Newburn of the University of Oregon; President A. L. Strand of Oregon State College; President R. J. Maaske of Oregon College of Education; President R. G. Langston of Eastern Oregon College of Education; President E. N. Stevenson of Southern Oregon College of Education; Dean D. W. E. Baird of the University of Oregon Medical School; Dean J. F. Cramer of the General Extension Division; Comptroller H. A. Bork; Budget Director R. L. Collins; Director of Information Travis Cross; Dean E. B. Lemon of Oregon State College; Business Manager W. A. Zimmerman of the University of Oregon Medical School.

RE ABSENCE OF OLIVER AND GRANT
President Smith reported that Mr. Oliver has sold some cattle and was loading them up and therefore had asked to be excused from the meeting. Mr. Grant had telegraphed that he was in court in Grant County Monday and Tuesday and so would be unable to attend.

MINUTES APPROVED
The Board voted to dispense with the reading of the minutes of the last regular meeting held on July 25, 1950, and approved the minutes of this meeting as they appeared in the docket.

DENTAL SCHOOL SITE
Dr. R. E. Kleinsorge, Chairman of the Building Committee, presented the following report:

"For some time the Building Committee has had under consideration the proper site for the Dental School adjacent to the Medical School on the Jackson Park campus. The site along the new access road was suggested at a recent meeting of the Committee, and the Committee asked the architects to study this proposed site after obtaining contours and other pertinent data. Architect Wallmann reported to the Committee yesterday that this suggested site is entirely feasible and has many advantages over other sites that have been studied."
It makes it possible to bring all the traffic to the Dental School directly off Tervilliger Boulevard and therefore avoids congestion on the road leading to the Medical School. It also greatly lessens the parking problem that would obtain if the new Dental School were located on top of the hill. By means of a tunnel under the new roadway, there could be an immediate connection between the Dental School and the proposed new hospital, thereby making possible common use of certain facilities. President Newburn, Dean Baird and Dean Noyes are all well satisfied with the proposed site and recommended its approval to the Committee.

"In order to provide needed parking space for the Dental School it will be necessary to move a small portion of the new approach road. This will necessitate acquiring from the Veterans Administration a few acres of land along the gulch. As you know, all the land for the Veterans hospital was donated to the Veterans Administration by the Board and the reacquisition of this small area should not entail serious difficulties, although it may take some little time to complete the negotiations.

"The Committee feels that this proposed site is an excellent solution of what has been a very perplexing problem. It does make possible a close physical integration of the Medical School and the Dental School, and at the same time does not add to the already difficult access and parking problem at the Medical School. The Committee recommends approval of this site and authorization for the proper Board officials to negotiate with the Veterans Administration for the acquisition of the required land. As soon as definite assurance is received that this land can be acquired, the architects will be able to proceed with the preliminary planning of the Dental School."

The Board gave its approval to the proposed site and authorized the proper Board officials to conduct negotiations with the Veterans Administration for the acquisition of the property.

Dr. Kleinsorge reported as follows in regard to the extension of campus boundaries at the University of Oregon:

"President Newburn presented a proposal to the Building Committee for the extension of the eastern boundary of the campus by approximately 320 feet east of the physical plant warehouse. There is available for purchase an area of approximately five acres with an extensive railroad frontage in the rear and a frontage of approximately 160 feet on Franklin Boulevard. There is one very good house on one parcel and a poorer house on the other. For long range planning to provide the necessary expansion for the physical plant area, the campus boundary should be extended to include these two parcels of property. The Building Committee is recommending approval of this campus extension and recommends the purchase of these properties."

The Board took action approving the extension of campus boundaries to the east and the purchase of the above-named properties.

Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:
"The Chancellor presented for consideration of the Finance Committee a land purchase and plant rehabilitation program. Included therein is the purchase of ten parcels of property at the State College, seven parcels at the University, an acreage adjoining the physical education and health area at the Southern Oregon College of Education and a presidential residence at Southern Oregon College of Education. The latter is the only institution that does not now have a presidential home. In the plant rehabilitation program the items include the most necessary remodelling, repairs and improvements on the several campuses. The total amounts recommended for immediate allotment to institutional budgets are as follows:

Land Purchases:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oregon State College</td>
<td>$62,100</td>
</tr>
<tr>
<td>University of Oregon</td>
<td>70,400</td>
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<td>Southern Oregon College of Education</td>
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$171,000

Plant Rehabilitation:

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<th>Institution</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Oregon State College</td>
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<tr>
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<tr>
<td>Eastern Oregon College of Education</td>
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</table>

$147,645

"In addition, the Chancellor recommended additions to the Board's reserves to bring the Land Purchase Reserve up to $98,653 and the Plant Rehabilitation Reserve up to $57,402.

"The Committee heard the institutional executives explain the need for these items of land purchase and rehabilitation and believe that all of them are justified. Funds are available from balances accruing at the close of the fiscal year. The Committee recommends approval of this program as outlined and the allotment of funds as indicated."

The Board approved the above land purchase and building rehabilitation program and allotment of funds as indicated.

Mr. Cabell reported on the Comptroller's annual investment report as follows:

"The Finance Committee reviewed the annual investment report prepared by Comptroller Bork. At the present time the book value of the endowment funds totals $1,559,040.36 with $1,168,785.98 in the pooled asset fund and $390,254.38 in non-pooled assets. The report shows that the average rate of income from the pooled endowment funds is 2.91 per cent and for the non-pooled assets 4.10 per cent, with an average for all the investments of 3.21 per cent. This rate of return compares very favorably with earnings of commercial investment
companies and of educational and other public endowments.

"The Committee wishes to commend Mr. Bork for this report and for his effective handling of the investment program. The Committee is also endorsing Mr. Bork's recommendation that the policy of crediting to contributing accounts an interest rate of 2 3/4 per cent on the pooled endowment funds be continued until such time as a reserve is built up amounting to 5 per cent of the book value of the investments. At the present time this reserve set aside as insurance against possible losses in pooled endowment funds amounts to $46,496.03."

The Board approved the Comptroller's report and endorsed his recommended policy in regard to building up the reserve set aside as loss insurance.

Mr. Cabell continued the Finance Committee report with the following proposal to cover the cost of welfare patient care with a direct appropriation:

"At the time the biennial budget plan was submitted, it was reported that the Dean of the Medical School had recommended that in the future funds now appropriated for the care of welfare patients and expended under the supervision of the Medical School be appropriated directly to the Board of Higher Education instead of to the Public Welfare Commission. Dean Baird feels that this will make more effective the administration of these funds. The Chancellor reported that he had checked with the administrator of the Public Welfare Commission and the State Budget Director and they were agreed that a direct appropriation to the Board would be advisable. The amount agreed upon to be requested for the next biennium for this purpose was $174,000."

"The Chancellor recommended that the amount of $174,000 be included in the Board's budget for the next biennium to be used for the care of referred welfare patients in the clinic. It is understood with the State Budget Director that if more patients are referred to the clinic than the requested appropriation would cover, then the Out-patient Clinic would either have to discontinue the service to the welfare patients or obtain a supplemental appropriation from the Emergency Board."

"After complete discussion the Finance Committee is recommending approval by the Board of this proposal."

The Board approved the report and the proposal contained therein to request direct appropriation of funds to cover the care of welfare patients at the Medical School.

Mr. Cabell reported as follows on the military policy to be followed by the System during the current emergency period:

"The Chancellor appointed a committee to review the policies followed by the State System of Higher Education relating particularly to students and professional staff during and following the World War II period and to make such recommendations as seemed desirable at the
present time. This committee was composed of President Newburn, Dean Lemon and President Maaske. The committee reviewed all the official actions of the Board and recommended that the following actions, with slight modification, be reaffirmed by the Board to be operative during the current emergency period:

I. Board Minutes, June 1940, p. 94
   GENERAL POLICY:
   "The Board unanimously adopted a policy of complete cooperation with the state and national governments in promoting and developing a program of national defense, with the understanding that technical facilities of all institutions shall be made available to this end and that staff members shall be allowed leaves of absence wherever desired in order to take advantage of military training periods. . ."

II. Board Minutes, October 1940, p. 153
   WAR LEAVES:
   "(1) That a leave of absence without pay be granted. (2) That upon release from service, the employee will be reinstated in the same position, or in a position of equal rank and salary rating, without loss of seniority."

Note: We are informed that the action of the Oregon Legislature relating to leaves of absence (1941 Session Laws, Chap. 296, pp. 508-509; - amended 1947 Session Laws, Chap. 2, pp. 10-11) of state employees and which applies to our professional staff has not been repealed and consequently continues to operate requiring the granting of such leaves for the period of active military service. The rules of the State Civil Service Commission govern leaves of our non-academic personnel.

III. Board Minutes, September 1940, p. 134
   CREDIT AND FEE REFUNDS:
   "...that in case no credit is involved the following action be taken in regard to the refunding of fees: students who file with the Registrar official documentary evidence of conscription or enlistment shall be refunded fees in full for the term, except that when withdrawal occurs after the tenth day of the term the building fee, including those student union building fees and athletic fees pledged against buildings, shall be retained in compliance with the law. The official documentary evidence must be presented to the Registrar within thirty days after withdrawal from school."

IV. Board Minutes, January 1941, p. 9
   CREDIT AND FEE REFUNDS:
   "Students who file with the Registrar official documentary evidence of conscription or enlistment in the military service of the United States and withdraw from the institution before the last four weeks of the term, shall be allowed no credit, but shall be refunded fees for the term, in accordance with the action adopted by the State Board of Higher Education, September 10, 1940 (see above). Students who file with the Registrar official documentary evidence of conscription or enlistment in the
military service of the United States, and withdraw from the institution within the last four weeks of the term, shall be allowed one of the following options: (a) fees shall be refunded for the term... but no credit for the term shall be granted; (b) no fees shall be refunded for the term, but students shall receive full credit for the term in those courses in which they have a grade of 'C' or better, and a 'Withdrawal' in other courses.

V. CREDIT FOR MILITARY SERVICE:

General policy stated in memorandum of Chancellor's Committee, November 29, 1940;

"(1) That any academic credit for military service should be granted on the basis of its equivalence to work now generally accepted for college credit. It should, in no sense, be considered a reward for the performance of a major duty of able-bodied citizens; on the other hand, students should not be unduly penalized by reason of being called on for military service. (2) That it is important to distinguish between the undisputed benefit which may accrue from military training, particularly in training for leadership and in the formation of character, and the justification for academic credit. There are many forms of highly desirable training for which no attempt is made to award credit..."

1. Board minutes, January 1941, p. 10

"Students who file with the Registrar's Office official documentary evidence of military service may petition the faculty for credit for military service. The total credit allowed at Oregon State College and the University of Oregon shall not exceed 24 term hours for commissioned officers or 6 term hours for noncommissioned officers or men. From the total hours shall be deducted the credit earned in R.O.T.C. before entering the service; and any further R.O.T.C. work taken after reentering college shall not carry credit toward graduation beyond the limits set out above."

2. Board minutes, January 1941, p. 10

"Students who file with the Registrar official documentary evidence that they did work of an academic nature while engaged in military service may, with the approval of their major dean, petition the faculty to take examinations for credit in specific courses listed in the institutional catalog."

Note: It should be recognized that such areas as medicine, dentistry and law may find it necessary to deviate from or to be excused from the above actions relating to credit as was the case in World War II."

"The Committee further recommends that this committee appointed by the Chancellor continue to serve as an agency for bringing to the attention of the Chancellor and the Board any further recommendations for modification of the above actions or for any policy developments which seem advisable."

The Board approved the report and the recommendations of policy contained therein.
Mr. Cabell concluded the Finance Committee report with the following recommendations in regard to dormitory expenses:

"The Finance Committee gave consideration to a recommendation of the Interinstitutional Dormitory Committee to transfer to unrestricted funds certain salaries and wages of personnel engaged in educational work in the dormitories. This involved part time of housemothers and graduate students who work with dormitory groups in educational advisement. The Committee feels that these costs should be borne by unrestricted funds since the services have nothing to do with the actual living and dining operations of the dormitories. It is recommended, therefore, that the following amounts be budgeted to the several institutions to cover the cost of these actual services, funds to come from the Board's unappropriated fund:

- University of Oregon: $11,145.00
- Oregon State College: $13,621.00
- Eastern Oregon College of Education: $1,846.00
- Southern Oregon College of Education: $700.00
- Oregon College of Education: $1,912.00

Total: $29,224.00

The Board approved the report and the recommendations of the Interinstitutional Dormitory Committee.

President Smith welcomed back President Strand of Oregon State College, who has been in the Philippine Islands for the past two months serving as one of five members of a United States economic survey mission named by President Truman to study economic problems of the Philippine Republic. Dr. Strand served as agricultural specialist on the mission.

President Smith read a letter to the Board members from Chancellor Packer, submitting his resignation as Chancellor of the State System of Higher Education in order to accept an appointment with the Institute of Inter-American Affairs as Director of their education program in Paraguay. Dr. Packer requested that his resignation be effective as of October 13, 1950, with active duties to cease September 13, 1950.

The Board voted to accept Dr. Packer's resignation as submitted.

Thereupon Dr. Kleinsorge offered the following resolution:

**RESOLUTION**

**WHEREAS,** Dr. Paul C. Packer has served as Chancellor of the State System of Higher Education for a period of four years and

**WHEREAS,** he has devoted himself unswervingly to the interests of higher education in the State of Oregon, and
WHEREAS, the institutions, during his period of service, have made significant advancement in their educational programs and services; now, therefore,

BE IT RESOLVED that the Board extend its appreciation to Dr. Packer for the effective service he has rendered and express its best wishes for his success in his new and important undertaking.

Upon Dr. Kleinsorge's motion, the above resolution was unanimously adopted by the Board.

APPOINTMENT OF DR. BYRNE TO POSITION OF CHANCELLOR

President Smith presented to the Board the following statement:

"Members of the Board in executive session Monday afternoon gave careful consideration to the situation brought about by the resignation of Chancellor Paul Packer to accept a position with the Federal government. First of all it was the unanimous opinion of all present that the office of Chancellor is essential to the successful administration of a unified system of higher education. Without this coordinating executive the successful operation of the unified system, with its many advantages to the State, could not be carried on by the Board.

"Because of his broad educational training and experience and his proven administrative ability, Dr. Charles D. Byrne, Secretary of the Board and Assistant to the Chancellor, was considered as an interim successor to Dr. Packer. Dr. Byrne stated that, for personal reasons, he would not consider permanent appointment to this position. He has, however, consented to serve as Chancellor until the Board, with his assistance, can select a man suitable for permanent appointment to this important office. To this end, the Board has constituted itself as a committee-of-the-whole to make an immediate and careful search for such a man.

"It is the intention of the Board that, during this interim, Dr. Byrne be clothed with the full power and prestige of the office in order that he may carry out effectively its duties and responsibilities; hence it was decided that he be named Chancellor. Meanwhile Dr. Byrne has consented to continue also as Secretary of the Board, using such additional help as may be required. May we have a motion to that effect."

Mr. Cabell then presented the following motion, which was adopted unanimously by the Board:

"I move, that in accordance with the provisions just outlined by President Smith, Dr. Charles D. Byrne be appointed Chancellor of the State System of Higher Education, at the present salary and perquisites pertaining thereto, to serve until such time as the Board, with his assistance, has selected a man for permanent appointment to this position."
The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors:

**University**

- **State Assn. of U of O Women**
  - Gift of $100 to the Jennie Beattie Harris Scholarship Loan Fund from the State Association of University of Oregon Women.

- **Emily B. Potter Estate**
  - Bequest of $759.02 from the Emily B. Potter Estate to be added to the Pauline Potter Homer Library Endowment Fund for the maintenance of and additions to the Pauline Potter Homer Memorial Collection of Beautiful Books.

- **Federal Security Agency, PHS, National Institute of Health**
  - Grant of $2,484 from the Federal Security Agency, Public Health Service, National Institute of Health, to support a research project in chemistry to be conducted under the direction of Dr. Francis J. Reithel, Assistant Professor of Chemistry, during the period September 1, 1950, through August 31, 1951.

- **Anonymous**
  - Gift of $198 from an anonymous donor to be used to pay the tuition of three outstanding journalism students for the 1950-51 academic year.

- **Mrs. Edgar E. DeCou**
  - Gift of $400 from Mrs. Edgar E. DeCou for the DeCou Memorial Fund. In accordance with the wish of Mrs. DeCou to establish a memorial for her son, Edgar John DeCou, recently killed in an accident, the name of this endowment has been changed from the E. E. DeCou Memorial Fund to the DeCou Memorial Fund in memory of Edgar Ezekial DeCou and Edgar John DeCou.

**State College**

- **West Coast Sales & Service Co.**
  - Gift to the Pam Service Department of a Morrill hay rake, valued at $434, from the West Coast Sales and Service Company.

- **National Advisory Health Council**
  - Grant of $5,233 from the National Advisory Health Council for research on Metabolism of Brucelae, to be conducted under the direction of Dr. Philipp Gerhardt, Assistant Professor of Bacteriology.

- **Klenzade Products, Inc.**
  - Gift of $1,500 from Klenzade Products, Incorporated, to be used on a study of dairy sanitation procedures, under the direction of Dr. P. R. Ellicker, Professor of Bacteriology.

- **Lincoln Arc Welding Foundation**
  - Gift of $250 from the Lincoln Arc Welding Foundation, to provide a scholarship in the Department of Industrial Arts for a student designated by the College.

**Medical School**

- **U. S. Public Health Service**
  - Grant of $8,000 from the U. S. Public Health Service, to be utilized for a research project under the direction of Dr. Archie Tunturi, Assistant Professor of Anatomy, covering the period September 1, 1950 to August 31, 1951.
Medical Research Foundation
Gift of $900 from the Medical Research Foundation of Oregon to continue the stipend of a resident physician in medical research.

U. S. Public Health Service
Grant of $4,644 from the U. S. Public Health Service, to be utilized for heart research during the period August 1, 1950, to July 31, 1951, to be conducted under the direction of Dr. Howard P. Lewis, Professor and Head of the Department of Medicine, Dr. William B. Youmans, Professor and Head of the Department of Physiology, and Dr. Herbert E. Griswold, Jr., Assistant Professor of Physiology and Medicine.

Medical Research Foundation
Grant from the Medical Research Foundation of Oregon in the amount of $1,904.52, to be used for the purpose of employing a research assistant in the Division of Experimental Medicine.

Le Howard Smith Memorial Fund Committee
Gift of $2,324.76 to the Doernbecher Memorial Hospital from the Le Howard Smith Memorial Fund Committee, to be used for the purchase of equipment for the premature infant ward in the Hospital, which is to be named after Dr. Smith.

American Cancer Society
Gift of $2,000 from the Montana Division of the American Cancer Society to be utilized by the Department of Pathology in cancer research.

Oregon State Elks Assn.
Gift of $3,000 from the Oregon State Elks Association to help finance the program for the care of visually handicapped children being carried on in the Ophthalmology Department of the Medical School.

AUTHORIZATION TO SIGN BASIC SCIENCE CLAIMS
At the July 25, 1944, meeting, the Board by official action authorized the Comptroller and, in his absence, the Secretary of the Board to appoint a person or persons to sign claims, payrolls, checks, and so forth in the transaction of Board business. This action, however, did not cover claims on the Basic Science Fund. These claims have been signed by both the Secretary and the President of the Board, which involves delay in the payment of claims. The Board approved amendment of the action of July 25, 1944, to add the following:

6. Appoint a person or persons to sign claims under the Basic Science Law as authorized by O.C.L.A., Section 54-109.

PATENT POLICY ADOPTION
For some time an interinstitutional committee, headed by Comptroller Bork, has been studying patent policies of other institutions with the view of framing a policy for Oregon institutions. The following policy has been formulated by the committee. This policy has the approval of the patent committees of the Medical School, the State College, and the University, and of the executives of these institutions. The Board approved its adoption:
I. OBJECTIVES OF PATENT POLICY

1. Assist personnel of higher educational institutions in developing and protecting inventions.

2. Promote public welfare by patenting inventions and by controlling marketing of products or processes resulting therefrom to the end that there shall be the greatest possible benefit to the public.

3. Determine equities and interests of all parties concerned with inventions.

4. Promote further research.

II. AGREEMENT GOVERNING ASSIGNMENT OF PATENT RIGHTS OF INVENTOR

1. An employee who develops what is considered to be a patentable invention must report findings to and confer with the institutional patent committee.

2. Persons whose employment arrangements specifically provide for the performance of research duties, either full-time or part-time, must enter into a patent assignment agreement for all patentable inventions developed in the course of such research. For other employees, if the patent committee finds that institutional facilities or services were used in developing an invention, the inventor is expected to enter into a patent assignment agreement.

III. INSTITUTIONAL PATENT COMMITTEE - DUTIES AND POWERS

A patent committee is to be created at each institution where it appears that inventions are likely to develop. Inventor must report to committee when he believes that a patentable invention has been developed. Committee is to counsel with inventor and evaluate patent possibilities. The committee appraises equities of inventors and counsels with the institutional executive.

The committee assists the institution in all possible ways, as may be requested and considered desirable by an institution, to the end that inventions are patented and exploited; or a determination made by the committee to waive the State's rights to a potential patent.

The committee negotiates contractual agreements with inventors including the waiving of the State's rights in potential patents. These agreements are to be negotiated in collaboration with and approval of the Chancellor's Office.

IV. HOW PATENTS WILL BE OBTAINED

Institutional patent committee will appraise inventions. Recommendations for patenting or the State assigning or releasing of patent rights to be developed in consultation with the institutional executive and the Chancellor's Office.
V. DISPOSITION OF ROYALTY INCOME TO THE INVENTOR AND THE STATE

Agreement is to be negotiated by institutional representatives or patent committee subject to counsel and approval of Institutional Executive and the Chancellor's Office. Due consideration is to be given to the equity of all parties in the light of all circumstances surrounding the development of a particular patent.

The State's share of income, after paying its costs, is to be dedicated to the institution of the inventor. The use of such net income shall be subject to approval of the institutional executive and in harmony with established budget policies of the Board of Higher Education.

ADVANCE OF $9,100 FROM WILL H. MASTERS IN CONNECTION WITH MANLEY ESTATE

A number of years ago, through the will of Helen D. Manley, the Doernbecher Hospital was made a residuary legatee of a twenty-year trust administered by the Portland Trust and Savings Bank and Will H. Masters. That trust having expired, it becomes necessary in paying off the specific legatees to adopt the following resolution, and the Board so took action;

RESOLUTION

WHEREAS, Helen D. Manley, deceased, bequeathed all her property, real, personal and mixed, to the Portland Trust and Savings Bank and Will H. Masters, as trustees, for a term of twenty years, and made specific bequests amounting to One Hundred Twenty-seven Thousand Five Hundred Dollars ($127,500) to be paid to the trustees by declaring dividends from the earnings of the Pacific Abstract Title Company, there appearing to be no other assets; and

WHEREAS, one-half of the residue of the estate is bequeathed to seven charities, of which the Doernbecher Memorial Hospital for Children is one, and the other one-half of said estate to certain individuals named in her last will and testament; and

WHEREAS, according to the terms of said will, twenty years have now expired and the trust has terminated, and the said trustees do not have sufficient funds to pay the specific bequests and preserve the one-half of the remaining estate for the residuary legatees, including the Doernbecher Memorial Hospital for Children; and

WHEREAS, six of the residuary legatees have agreed to advance and pay to the trustees each their pro rata share in money, amounting to the sum of Nine Thousand One Hundred Dollars ($9,100), to provide a sufficient sum of money whereby the trustees may pay the specific bequests, leaving only the Doernbecher Memorial Hospital for Children without funds to contribute its pro rata share; and

WHEREAS, Will H. Masters, one of the specific legatees and trustees, has offered to advance Nine Thousand One Hundred Dollars ($9,100) for the Doernbecher Memorial Hospital for Children on condition that the State Board of Higher Education, acting for and on behalf of said Doernbecher Memorial Hospital for Children, authorize and direct the trustees to repay to said Will H. Masters in money from the earnings of the said Pacific Abstract Title Co. the sum of Nine Thousand One Hundred Dollars
Meeting #195 - 13

($9,100) or the amount advanced by him (or its value in stock) to be declared in dividends, one-half in October, 1950, and a dividend of one-half in March, 1951, which dividends are to be declared to said residuary legatees who advanced the necessary funds to discharge the specific bequests, without jeopardizing the property of the estate and yet carry out the terms of said will; and

WHEREAS, this offer was made in writing by Will H. Masters and the advance will be made from his personal funds in order that this plan may be carried out and the residuary estate be preserved to its legatees, now, therefore,

BE IT RESOLVED by the State Board of Higher Education, in regular meeting assembled, that it believes it to be for the best interests of the Doernbecher Memorial Hospital for Children to accept the generous offer of Will H. Masters, and the Board hereby does accept it, and authorizes the trustees of the last will and testament of Helen D. Manley, deceased, to withhold Nine Thousand One Hundred Dollars ($9,100) from the dividends to be declared in October, 1950 and March, 1951 and pay the same in money or deliver stock of equal value (as mutually agreed to on behalf of the Board and Will H. Masters) to Will H. Masters, until the amount of money which he has advanced for the Doernbecher Memorial Hospital for Children is repaid.

DEED TO CITY OF PORTLAND PROPERTY FOR STREET PURPOSES

At the January, 1950, meeting of the Board, the Medical School officials were authorized to petition the city commissioners of Portland to close and vacate a street area in connection with the development of the parking lot adjacent to the Medical School campus. That petition has been approved and a new street has been constructed on Medical School property. It now becomes necessary to deed to the city of Portland the property dedicated for street purposes. The Board took action authorizing the proper Board officials to execute this deed.

DISTRIBUTION OF CHILD GUIDANCE EXTENSION PROGRAM EXPENDITURES

Effective July 1, 1950, all expenditures of the combined Child Guidance Extension Program will be divided equally between the Medical School and the Oregon State Board of Health. All salaries and wages charged against the program will therefore be divided on a 50-50 basis. Since no allowance was made for this provision of salaries in the approved 1950-51 budget for Child Guidance Extension for all the individuals whose salaries are charged against this account, the Board approved the following distribution of expenditures between the two budgets:
Meeting #196 - 14

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<th>Medical School</th>
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<tr>
<td></td>
<td>$19,123.00</td>
<td>$19,123.00</td>
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The Medical School half of this budget in the amount of $19,123.00 is to be financed from the restricted state appropriation for Child Guidance Extension.

ADDN. TO EXP. STA. BUDGET FOR PURCHASE OF EQUIPMENT

The Board approved the addition of $1,000 to the Experiment Station Department of Agricultural Engineering, to come from unbudgeted fees and sales. The Department will use the additional funds for the purchase of dictating and transcribing equipment.

ADDN. TO OSC "TEACHER TRAINING" PROGRAM

The Board approved the addition of $2,200 to Oregon State College’s operating budget for 1950-51 to finance activities of the In-Service Teacher Training Program during the year, funds to be provided by transfer from the Board’s Reserve for Teacher In-Service Training.

BUDGETING OF FHE GRANT, MEDICAL SCHOOL

The Board approved budgeting as follows in 1950-51, the $8,000 grant to the Medical School from the U. S. Public Health Service, for research in anatomy and physiology, reported in the gift section:

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<thead>
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<tbody>
<tr>
<td>Materials and expense</td>
<td>$640.00</td>
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<tr>
<td>Equipment</td>
<td>$7,360.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$8,000.00</td>
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</table>

TRANSFER FROM DIRECTORS RESERVE TO COVER SALARY

The Board approved the transfer of $205 from the Director’s Reserve to cover the salary of Gene M. Lear, Deschutes County Extension Agent, who is returning from sabbatical leave on September 1, 1950, rather than October 1, 1950, as previously planned.

TRANSFER AT OCE TO NEW ACCOUNT, GENERAL EQUIPMENT

The Board approved the setting up of a new account at Oregon College of Education, General Equipment, to be used as a clearing account for the purchase of war surplus and other institutional equipment not directly related to any specific department, $1,000 to be transferred to this new account from the Institutional Reserve.
TRANSFERS FROM INSTITUTIONAL MEDICAL SCHOOL
To: Campus and Grounds $2,592.00
Watchman and Police 421.00
Bacteriology 1,800.00
$4,813.00

BUDGETING OF MEDICAL SCHOOL
The Board approved budgeting as follows in 1950-51 of $4,644 from the
U. S. Public Health Service grant to the Medical School for heart
research during the period August 1, 1950, to July 31, 1951, reported
in the gift section:

Wages $3,000.00
Materials and expense 1,644.00
$4,644.00

TRANSFERS IN EXPERIMENT STATION
The Board approved the transfer of $3,180 from the Experiment Station
Director's Reserve to the Department of Entomology for completion of
the Apiary Building.

BUDGETING OF NATIONAL ADVISORY HEALTH COUNCIL
The Board approved the budgeting as follows of $3,233 from the National
Advisory Health Council to the Oregon State College for research on
Metabolism of Brucellosis, reported in the gift section, to be conducted
under the direction of Dr. Philipp Gerhardt, Assistant Professor of
Bacteriology:

Wages $1,864.00
Materials and expense 500.00
Travel 125.00
Equipment 505.00
$2,994.00

Overhead (not budgeted) 239.00
$3,233.00

BUDGETING OF MED. RES. FDN. GRANT, MEDICAL SCHOOL
The Board approved the addition of the $1,904.52 grant to the Medical
School from the Medical Research Foundation, reported in the gift sec-
tion, to the Medical Research Foundation's budget in the wage classi-
fication.

NEW POSITION, NURSERYMAN, AT OSC
The Board approved the establishment of the position of Nurseryman
in the Oregon State College Physical Plant, with a view to growing
the major portion of the shrubbery for campus landscaping. For this
purpose, the Board approved the transfer of the sum of $2,540 from
the Institutional Reserve to Campus Maintenance, Wages, to cover the
wages of a nurseryman from September 1, 1950 through June 30, 1951.
BUDGETING OF FEE INCOME WHEN the 1950-51 budget was prepared, the fee income for the Visual Instruction Department in General Extension was estimated at $15,888. Because of the greatly increased service of the Department through the expanded film library, it is now estimated that the fee income for the year will be $35,775. The Board approved the budgeting of the additional $18,887 as follows:

Wages $2,280.00
Materials and Expense 1,000.00
Equipment 15,607.00
$18,887.00

It is understood that expenditures will be regulated so that there will be no deficiency incurred if this fee income is not fully realized.

BUDGETING OF KLENZADE Products, INC., to CSC The Board approved the addition of the $1,500 received by the State College from Klenzade Products, Incorporated, reported in the gift section, to the Experiment Stantion Bacteriology budget as follows,

Wages $1,200.00
Materials and expense 100.00
Equipment 200.00
$1,500.00

TRANSFERS FROM UO SUMMER SESSIONS The Board approved the transfer of $4,600 from the Eugene Summer Sessions budget to the University of Oregon budgets listed below:

General Library, equipment (books) $2,500.00
Registrar's Office, materials and expense 500.00
Equipment Reserve 1,600.00
$4,600.00

These transfers are to cover extra expenses incurred in supplies, services and equipment (principally chairs) necessitated by the heavy summer enrollment.

BUDGETING OF PREVIOUSLY ACCEPTED GIFTS AND GRANTS, OSC The following research gifts and grants to the State College, previously reported to the Board, were approved by the Board for budgeting in accordance with the terms of the gift:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Office of Naval Research</td>
<td>Department of Chemistry</td>
<td>$4,033.86</td>
</tr>
<tr>
<td>Atomic Energy Commission</td>
<td>Department of Chemistry</td>
<td>8,795.00</td>
</tr>
<tr>
<td>Appointment of C. H. Wang as Research Fellow, at an annual salary rate of $4,350, 12-months basis, yearly tenure, effective July 1, 1950.</td>
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<tr>
<td>Appointment of Robert LaBbe as Research Assistant, at an annual salary rate of $1,350, 10-months basis, yearly tenure, effective September 1, 1950.</td>
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</tbody>
</table>
Meeting #186 - 17

National Institute of Health  Department of Chemistry  $6,419.17
Appointment of Tsoo E. King as Research Fellow, at an annual salary rate of $4,500, 67 per cent time, 12-months basis, yearly tenure, effective October 1, 1950.

American Cancer Society  Department of Zoology  3,839.73
Appointment of Charles G. Rose as Research Fellow, at an annual salary rate of $1,200, 80 per cent time, 9-months basis, yearly tenure, effective September 15, 1950.

War Department  Department of Physics  6,202.46

Office of Naval Research  Department of Physics  7,849.34
Appointment of M. D. Pearson as Instructor, at an annual salary rate of $1,800, 50 per cent time, 10-months basis, yearly tenure, effective September 1, 1950.

Appointment of Sam Peoples as Instructor, at an annual salary rate of $1,800, 50 per cent time, 10-months basis, yearly tenure, effective September 1, 1950.

Atomic Energy Commission  Dept. of Agricultural Chemistry  7,199.50
Appointment of Ernest Jaworski as Research Assistant, at an annual salary rate of $1,600, 50 per cent time, 12-months basis, yearly tenure, effective July 1, 1950.

Appointment of S. C. Fang as Research Assistant, at an annual salary rate of $500 for 13 per cent time, rank of Instructor, 12-months basis, yearly tenure, effective July 1, 1950; $500 released in Experiment Station Department of Agricultural Chemistry to be transferred to wages in Agricultural Chemistry.

Atomic Energy Commission  Department of Chemistry  1,617.25

The following research gifts and grants to the Medical School, previously accepted by the Board, were approved by the Board for budgeting in accordance with the terms of the gift:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Atomic Energy Commission</td>
<td>Department of Pathology</td>
<td>$2,050.00</td>
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<tr>
<td>Atomic Energy Commission</td>
<td>Department of Biochemistry</td>
<td>19,738.45</td>
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<tr>
<td>Office of Naval Research</td>
<td>Department of Anatomy</td>
<td>18,567.53</td>
</tr>
<tr>
<td>U. S. Public Health Service</td>
<td>Department of Medicine</td>
<td>14,000.00</td>
</tr>
<tr>
<td>Appointment of Dr. Herbert E. Griswold, Jr., as Assistant Professor of Medicine and Physiology, at an annual salary rate of $5,750, for 62 per cent time, 12-months basis, yearly tenure, effective September 1, 1950.</td>
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<tr>
<td>U. S. Public Health Service</td>
<td>Department of Medicine</td>
<td>11,016.00</td>
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</table>
The approved 1950-61 U. S. Public Health Service cancer training grant provides for a salary payment of $8,000 to Dr. Howard Richardson, Assistant Professor of Pathology. However, since the grant expires on December 31, 1950, the actual salary payment to Dr. Richardson up to that date will be only $4,000. Accordingly, the Board approved adjustment of the budget to reduce Dr. Richardson's salary to $4,000, with the $4,000 salary savings to be distributed as follows:

Transfer to materials and expense $1,759.67
Decrease in estimated income 2,240.33
$4,000.00

The Central Oregon Community College at Bend is now organized for its second year of operation and the Board approved the following budget for the project:

Estimated income
- Student fees $9,000.00
- School district funds 8,000.00
$17,000.00

Expenditures
- Salaries $12,900.00
  - Ruth Winchell, Instructor, Biological Sciences, 10-months service, yearly tenure, $4,500.
  - Richard R. Schultz, Instructor, English, 10-months service, yearly tenure, $4,200.
  - Dr. Morton Kroll, Assistant Professor, Social Science, 10-months service, yearly tenure, $4,200.
- Wages for Instructor 2,400.00
- Materials and expense 170.00
- Administrative overhead (10 per cent of salaries) 1,530.00
$17,000.00

The above budget is approved with the understanding that no overdraft on Board funds will be incurred.

President Strand recommended the appointment of Associate Dean F. Earl Price as Dean of the School of Agriculture, Director of the Experiment Station and the Federal Cooperative Extension Service, to succeed Dean William A. Schoenfeld, at an annual salary rate of $9,600, indefinite tenure, 12-months basis, effective October 1, 1950.
The Board unanimously approved President Strand's recommendation. The unused salary for Professor Price as Associate Dean is to remain in the Dean's Office budget pending the appointment of an Associate Dean.

PERSONNEL

The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1950-51 budget:

N. R. Hawk, Appointment
Appointment of Norman Ray Hawk as Associate Director of Student Affairs at an annual salary rate of $5,000, rank of Assistant Professor, yearly tenure, 12-months basis, effective August 15, 1950. $4,395.16 required salary funds to be provided from $4,083.33 salary funds released by resignation of Mr. Fogdall and $311.83 by transfer from the Institutional Reserve. $4,219.35 salary funds released in Registrar's Office budget by transfer of Mr. Hawk to be retained pending replacement appointment of Director of Admissions.

M. D. Wattles, Appointment
Appointment of Dr. Marshall D. Wattles as Assistant Professor of Economics at an annual salary rate of $4,300, yearly tenure, 10-months basis, effective September 1, 1950. $2,200 salary funds released by this appointment at a lower rate than budgeted to be distributed $2,000 to the Institutional Reserve and $200 to wages.

L. F. Beck, Resignation;
Resignation of Dr. Lester F. Beck, Associate Professor of Psychology effective August 31, 1950, to accept a staff position with the University of Southern California; and appointment of Dr. Lawrence N. Marx as Associate Professor of Psychology for one year at $5,000 salary rate for 10-months service, effective September 1, 1950, temporarily replacing Dr. Beck. $600 released salary funds due to appointment at lower rate than budgeted to be transferred to the Institutional Reserve.

R. S. Wagner, Appointment
Appointment of Robert S. Wagner as Associate Professor of Music, Director of Bands, at an annual salary rate of $5,200, yearly tenure, 10-months basis, effective September 1, 1950. Funds for this appointment are available from the $5,800 released by the transfer of John Stehn to the Extension Division.

I. D. Lee, Appointment
Appointment of Ira D. Lee as Instructor in Brass Instruments at an annual salary rate of $3,800, yearly tenure, 10-months basis, effective September 1, 1950. $3,200 provided in the budget for this position, with the additional $600 required to be provided from the funds released by Mr. Stehn's transfer to the Extension Division.

R. M. Peden, Transfer; J. R. Creighton and E. W. Palm, Appointment
Transfer of Captain R. M. Peden, Assistant Professor of Military Science, to Infantry School, effective July 5, 1950; and appointment to replace him of Captain James R. Creighton and Captain Eugene W. Palm as Assistant Professors of Military Science and Tactics, effective July 24, 1950; salaries will be paid entirely from Federal funds.

W. A. Koch, Transfer; S. E. Sheffield, Appointment
Transfer of Captain Walter A. Koch, Assistant Professor of Air Science and Tactics, effective August 8, 1950; and appointment to replace him of Major Sam E. Sheffield, USAF, as Assistant Professor of Air Science and Tactics, effective August 10, 1950. Major Sheffield's salary will be paid entirely from Federal funds.
J.E. Gair, Salary Increase
Salary increase for Dr. Jacob E. Gair, Assistant Professor of Geology, from $3,800 to $4,400 annual salary rate with no change in tenure or term of service, effective September 1, 1950. $200 additional salary funds required to be transferred from the Institutional Reserve.

F.E. Wood, Adjustment of Schedule
Adjustment of schedule as follows for Dr. Frank E. Wood, Associate Professor of Mathematics, for the academic year 1950-51; increase from half-time to full-time for the fall term, with salary at the rate of $8,000; return to half time for the winter term; leave of absence without pay for the spring term. These adjustments make no change in the amount budgeted for Dr. Wood's services during 1950-51.

Jessie Smith, Adjustment of Sabbatical Leave
Adjustment of sabbatical leave of Miss Jessie May Smith, Assistant Professor of Business Administration, from one term basis with full pay to academic year basis, 1950-51, at half salary. This adjustment will result in a reduction of the amount to be budgeted for Miss Smith from $4,400 to $2,200, the difference of $2,200 to be left in the Business Administration budget pending later recommendation.

L.R. Campbell, Resignation
Resignation of Dr. Laurence R. Campbell, Professor of Journalism, effective June 30, 1950, to accept a position as Head of the Journalism Department at Florida State University. $6,400 salary funds to be retained in the Journalism budget pending appointment of a successor.

The Board approved the following personnel adjustments at the State College, the necessary funds being provided in the 1950-51 budget:

Janet Irving, Appointment
Appointment of Miss Janet Irving as County Extension Agent-at-Large (Home Economics), at an annual salary rate of $3,420, yearly tenure, rank of Instructor, 12-months basis, effective August 1, 1950. $3,135 required salary funds to be provided by transfer from the Director's Reserve.

Gretchen Clark, Appointment
Appointment of Mrs. Gretchen S. Clark as Instructor in Household Administration at an annual salary rate of $1,500 for 50 per cent time, yearly tenure, 10-months basis, effective September 1, 1950. $300 required salary funds due to appointment at higher rate than budgeted to be transferred from an unallocated salary amount released through previous appointments.

S.B. Apple, Appointment
Appointment of Spencer B. Apple as Associate Professor of Horticulture at an annual salary rate of $5,604, yearly tenure, 12-months basis, effective August 1, 1950. Additional salary funds of $237 required for this appointment at a higher rate than budgeted to be provided as follows:

- From Institutional Reserve to Horticulture, Instruction: $189.60
- From Director's Reserve to Horticulture, Experiment Station: $47.40
- Total: $237.00
Elma Petersen, Appointment
Appointment of Miss Elma C. Petersen as Assistant Professor of Foods and Nutrition at an annual salary rate of $5,900, yearly tenure, 10-months basis, effective September 1, 1950. $200 salary funds released by this appointment at lower rate than budgeted to be transferred to the Institutional Reserve.

D.B. Nicodemus, Appointment
Appointment of David B. Nicodemus as Assistant Professor of Physics at an annual salary rate of $4,300, yearly tenure, 10-months basis, effective September 1, 1950. $100 salary savings due to appointment at lower rate than budgeted to be transferred to Institutional Reserve.

D.W. Fishler, Appointment
Appointment of Donald William Fishler as Assistant Agronomist, Department of Farm Crops, Agricultural Experiment Station, at an annual salary rate of $4,600, rank of Assistant Professor, yearly tenure, 12-months basis, effective July 1, 1950. $600 required salary funds for this appointment to be provided from the Director's Reserve with the balance of salary paid by the Federal government.

Margaret Sklar, Appointment
Appointment of Miss Margaret E. Sklar as County Extension Agent (Home Economics) in Washington County at an annual salary rate of $3,720, rank of Instructor, yearly tenure, 12-months basis, effective September 1, 1950. $3,100 required salary funds to be provided by transfer from the Director's Reserve.

H.H. Hampton, Appointment
Appointment of Henry H. Rempton as Associate Agronomist in the Experiment Station Department of Farm Crops, at an annual salary rate of $5,350, rank of Associate Professor, yearly tenure, 12-months basis, effective August 20, 1950. $4,450 salary for 33 per cent time to be provided by the U. S. Department of Agriculture and $900 for 17 per cent time to be transferred from the Director's Reserve.

J.R. Hardison, Appointment
Appointment of Dr. John R. Hardison as Associate Pathologist, Department of Botany and Plant Pathology, at an annual salary rate of $5,225, rank of Associate Professor, yearly tenure, 12-months basis, effective August 20, 1950. $4,425 salary rate for 33 per cent time to be provided by the U. S. Department of Agriculture and $600 for 11 per cent time to be transferred from the Director's Reserve.

Helen MacDowall, Appointment
Appointment of Mrs. Helen MacDowall as County Extension Agent (Home Economics) in Clackamas County, at an annual salary rate of $4,002, rank of Assistant Professor, yearly tenure, 12-months basis, effective September 11, 1950. $3,223.83 salary funds required for this appointment to a new position to be transferred from the Director's Reserve.

Marjorie Tye White, Reappointment
Reappointment of Mrs. Marjorie Tye White as County Extension Agent (Home Economics) for Marion County at an annual salary rate of $4,200, rank of Associate Professor, indefinite tenure, 12-months basis, effective August 15, 1950. $3,591.94 required salary funds for this additional position to be provided by transfer from the Director's Reserve.
T. J. McClellan, Salary Increase
Salary increase for T. J. McClellan, Assistant Professor of Civil Engineering, from $3,700 to $4,200 annual salary rate, with no change in tenure or term of service, effective September 1, 1950. $500 additional salary funds required will be provided by transfer from the Institutional Reserve.

Eleanor Trindle, Transfer of Miss Eleanor Trindle, Associate Professor, from Marion County Extension Agent (Home Economics) to State Extension Agent (Home Economics) with an increase in salary from $4,500 to $4,740 annual salary rate, no change in rank or tenure, effective October 1, 1950. $180 additional salary funds to be provided from an unfilled position in Home Demonstration work, with balance of $4,620 to be transferred to the Director's Reserve.

June Burke, Transfer
Transfer of Mrs. June Burke, Assistant Professor, from County Extension Agent-at-Large to Marion County Extension Agent (Home Economics), with an increase in salary from $4,020 to $4,200 annual salary rate, no change in rank or tenure, effective September 1, 1950. $150 required salary funds to be transferred from the Director's Reserve.

Paul Barnes, Transfer
Transfer of Paul Barnes, Instructor, from Assistant County Extension Agent-at-Large to Jefferson County Extension Agent, with salary increase from $3,300 to $4,080 for 12-months service, no change in rank or tenure, effective August 16, 1950. $685.54 additional salary funds to be provided by transfer from the Director's Reserve.

J. T. Elings, Transfer
Transfer of James T. Elings, Assistant Professor, Deschutes County Extension Agent, to County Agent-at-Large, with salary increase from $4,440 to $5,040, effective September 1, 1950. $500 increase in salary to be transferred from the Director's Reserve.

D. R. MacGregor, Transfer
Transfer of Dugal R. MacGregor from Graduate Assistant in Bacteriology, Instruction, to Research Assistant in "Research on Metabolism of Brucellosis" at an annual stipend of $1,170 for 50 per cent time, yearly tenure, 10-months basis, effective September 1, 1950. Required stipend to be provided by transfer from wages in the Research Account. $800 released in Bacteriology Instruction to be retained in the budget pending future appointment.

W. E. Milne, Leave of Absence;
W. G. Page, Resignation;
J. A. Williams, Appointment
Leave of absence without pay for 1950-51 for Dr. W. E. Milne, Department Head, Professor of Mathematics, to serve temporarily in the U. S. Bureau of Standards; and appointment of George A. Williams, Professor, as acting Department Head for 1950-51, with salary increase from $6,350 to $6,850. $7,100 released salary funds to be transferred to the Institutional Reserve.

Resignation of Willis G. Page, Assistant Professor of Business Administration, effective June 30, 1950, to pursue graduate work toward the Ph.D. degree; and appointment of Stuart B. Seaton as Associate Professor of Business Administration at an annual salary rate of $4,800, yearly tenure, 10-months basis, effective September 1, 1950. $1,100 required salary funds due to replacement at higher rate than budgeted to be transferred from the Institutional Reserve.
The Board approved the following personnel adjustments at the University of Oregon Medical School, the necessary funds being provided in the 1950-51 budget:

Allan Hill, Appointment
Appointment of Dr. Allan Hill as Professor of Pediatrics and Chief of Staff of Doernbecher Hospital at an annual salary rate of $15,000, yearly tenure, 12-months basis, effective date to be reported. Funds for this position on a recurring basis are included in the biennial budget requests approved by the Board for requests to the 1951 Legislature. For the current fiscal year, required funds will be made available from the Peake endowment income.

Selma Hyman, Change in Status
Transfer from paid to volunteer status for Dr. Selma Hyman, Assistant Clinical Professor of Radiology, effective July 1, 1950, in order to allow more time to devote to the private practice of radiology. $5,780 salary savings to be held in the Sundry Clinical Instruction budget pending future appointment.

Frances Raley, Resignation
Resignation of Miss Frances Raley, Assistant Professor of Nursing Education, effective September 8, 1950. $2,271.12 salary savings to be transferred to wages in the Kellogg Nursing Program account.

Arthur Ovregaard, Resignation
Resignation of Dr. Arthur Ovregaard, Research Physician in Radiology, effective August 15, 1950. Dr. Ovregaard has been ordered to active duty with the Navy. Salary savings of $788.71 to be transferred to the Institutional Reserve.

The Board approved the following personnel adjustments at the Oregon College of Education, the necessary funds being provided in the 1950-51 budget:

Ruth Carter, Transfer;
Transfer of Miss Ruth Carter, Assistant Professor of Education, from Training Schools (half time charged to school district) to full time in General Instruction at an annual salary rate of $5,800, yearly tenure, 10-months basis, effective September 1, 1950. $400 salary savings due to appointment at lower rate than budgeted to be transferred to wages in General Instruction; and appointment of Mrs. Helen Albin as Instructor in Education and Supervisor of Teaching at an annual salary rate of $3,600 (half paid by the school district) yearly tenure, 10-months basis, effective September 1, 1950, to fill the vacancy left by the transfer of Miss Carter to General Instruction. $100 reduced salary due to appointment at lower rate than budgeted to be transferred to wages in General Instruction.

Helen Albin, Appointment

The Board approved the following personnel adjustments at the Eastern Oregon College of Education, the necessary funds being provided in the 1950-51 budget:

W.W. Graham, Resignation;
Resignation of William W. Graham, Instructor in English and Director in Hunt Hall, effective June 30; and appointment of Howard A. Anderson as Instructor in English and Director of Hunt Hall at an annual salary rate of $3,036.50, with perquisites of apartment and meals valued at $468.50, yearly tenure, 10-months basis, effective September 1, 1950. $100 additional salary funds required in Dormitory for this appointment at a higher rate than budgeted to be provided by transfer from materials and expense.
The Board approved the following personnel adjustments in the General Extension Division, the necessary funds being provided in the 1950-51 budget:

**E.S. Oliver, Appointment**
Appointment of Dr. Egbert S. Oliver as Assistant Professor of English at an annual salary rate of $4,200, yearly tenure, 10-months basis, effective September 1, 1950. Dr. Oliver's time will be divided 50 per cent to the Portland Extension Center and 50 per cent to Astoria Community College. $2,100 required salary funds to be transferred from wages; a recommendation will be made later for the portion of time and salary to be budgeted to Astoria Community College.

**J.H. Stehn, Appointment**
Appointment of John H. Stehn as Associate Professor of Music at an annual salary rate of $5,220, indefinite tenure, 10-months basis, effective September 1, 1950, with 50 per cent time charged to Vanport Extension Center and 50 per cent time charged to the School of Music, University of Oregon. The $2,610 required for the School of Music will be transferred at the end of the year from fee income in the Portland Extension Center. $5,800 now budgeted for Mr. Stehn's salary for 1950-51 in the School of Music at the University to be retained pending appointment of a successor.

**J.C. Caughlan, Appointment**
Appointment of James C. Caughlan, Associate Professor of Education, as Director of the Portland Summer Session, effective with the 1951 summer session, with change from 10- to 12-months basis and salary adjustment from $5,200 for 10-months service to $6,500 for 12-months service, with no change in rank or tenure. $216.67 additional salary funds to be provided from the Institutional Reserve.

**SALARY INCREASE FOR EXECUTIVES**
Upon recommendation of the Finance Committee, the Board voted an increase of $1,000 per year in the salaries of Presidents Newburn and Strand, effective July 1, 1950.

**ADJOURNMENT**
The Board adjourned at 10:45 a.m.

EDGAR W. SMITH, President

CHARLES D. BYRNE, Secretary