STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
December 12, 1950

MEETING #198 A regular meeting of the State Board of Higher Education was held at
the Benson Hotel, Portland, Oregon, on December 12, 1950.

ROLL CALL The meeting was called to order at 10:15 A.M. by the President of the
Board, Edgar W. Smith, and on roll call the following answered present:

Henry F. Cabell Cheryl S. MacNaughton
A. S. Grant Phil Metschan
R. E. Kleinsorge Herman Oliver
Edgar W. Smith

Absent: Leif S. Finseth, George F. Chambers.

There were also present: Dr. Charles D. Byrne, Chancellor; President
H. K. Newburn of the University of Oregon; President A. L. Strand of
Oregon State College; President R. J. Maaske of Oregon College of Edu-
cation; Dr. Roy L. Skeen representing President Langston of Eastern
Oregon College of Education; Dean E. W. E. Baird of the University of
Oregon Medical School; Dean J. F. Cramer of the General Extension Di-
vision; Mr. R. A. Bork, Comptroller; Mr. Travis Cross, Director of
Information; Dean E. B. Lemon; Mr. William A. Zimmerman, Business
Manager of the University of Oregon Medical School.

RE ABSENCE
OF CHAMBERS
AND FINSETH Mr. Chambers attended committee meetings on Monday, but was taken
suddenly and violently ill Monday night. President Smith reported
that he was in the hospital, his illness as yet undiagnosed. Mr.
Finseth had sent word that because of the Christmas business, he
requested to be excused from this meeting.

MINUTES
APPROVED The Board voted to dispense with the reading of the minutes of the last
regular meeting held on October 24, 1950, and approved the minutes of
this meeting as they appeared in the docket.

PRELIMINARY
PLANS, AAA
BUILDING,
U OF O Dr. R. E. Kleinsorge, Chairman of the Building Committee, presented
the following report:

"President Newburn presented the preliminary plans for additions to
and remodelling of the Architecture and Allied Arts building at the
University. The project involves the remodelling of the existing
Architecture building, of the old heating plant and the construction
of a connecting structure between the two existing buildings. Mr.
Annand of the firm of Annand and Kennedy, Architects, explained the
preliminary plans in detail to the Building Committee. This project
has been approved by the Board in the biennial request to the legis-
lature for the biennium 1951-1953. President Newburn reported that
it may be desirable later to draft detailed drawings for the old
heating plant remodelling so that work might proceed on this part of
the project next summer.

"The Building Committee recommends acceptance of the preliminary
plans with the final planning to be deferred until funds are made
available to cover the cost."

The Board accepted the report and officially approved the preliminary
plans of the Architecture and Allied Arts building at the University.

Dr. Kleinsorge reported as follows on preliminary plans on the Jour-
nalism building project at the University of Oregon:

"President Newburn presented to the Building Committee plans for
remodelling the old Journalism building and the construction of an
additional unit for Journalism and the University Press. The new
unit will be located on the existing McClure Hall site. It is
contemplated that McClure Hall, which is a very old and poorly
constructed building, will be razed. This project will provide
a complete and modern home for the Journalism Department and will
add considerable general classroom space for the entire institution.
Details of the preliminary plans were explained by Mr. Church of
the firm of Church, Newberry and Roehr. Dean Sabine pointed out
that one special feature of the building will be a room dedicated
to Dean Allen, for years the Dean of the School of Journalism at
the University.

"Since funds are on hand as an advance from the Housing and Home
Finance Agency for making the final plans and specifications, the
Building Committee is recommending approval of the preliminary plans
and authorization for the architects to proceed with the final plans."

The Board accepted the report and officially approved the preliminary
plans for the Architecture and Allied Arts building.

Dr. Kleinsorge further reported on the remodelling of and addition to
the School of Business Administration at the University:

"Preliminary plans for the School of Business Administration and
Social Science building at the University were presented by Presi-
dent Newburn. The project involves the remodelling and modernizing
of both Oregon Hall and Commerce Hall with a large new connecting
building providing additional classrooms, lecture rooms, and office
space. The completed building will ultimately house all of the
School of Business Administration and four Social Science depart-
ments.

"This project is the top priority building for the University in
the Board's biennial request to the legislature. Architects Wood
and Hilgers explained that at present prices the project could be
financed within the funds requested."
"Advance planning funds on the project have already been obtained from the Housing and Home Finance Agency. The Committee, therefore, recommends that the preliminary plans be approved and that the architects be authorized to proceed in preparing the final plans and specifications."

The Board accepted the report and officially approved the preliminary plans for the School of Business Administration at the University.

Dr. Kleinsorge continued with the following report on the proposed new University of Oregon football stadium:

"President Newburn presented a study on the proposed future plan and site for the University of Oregon stadium as prepared by Hollis Johnston. Based on careful study of costs and the future needs, the architect recommended that ultimately a stadium be located on an area between Agate and Moss Streets, between 15th and 17th Streets. This is immediately east of Hayward Field. One of the main advantages of this proposed site is the release of the area now in Hayward Field for badly needed physical education facilities. President Newburn pointed out that it is not contemplated that the new stadium will be erected on the new site in the immediate future. He did, however, feel it advisable to have approval for the new site in order that long-range planning could go forward.

"While the Committee is not recommending at the present time any commitments on the purchase of additional required land in the area, it is recommending approval of the site for the construction of the stadium in the future and is accepting the report as filed by Architect Johnston."

The Board accepted the report, approving the proposed site, but made no further commitments in regard to the purchase of land or construction authorizations for the stadium.

Dr. Kleinsorge presented the following proposed property purchase at the University of Oregon:

"President Newburn recommended the purchase of a house and lot identified as the Shelley property between Agate and Kincaid Streets on Highway 99. This property is within the approved campus bounds of the institution and is available at a fair price. While the property is not needed immediately, it is within the area set aside for women's physical education activities. Funds to cover this purchase amounting to $9,500 are available in the rental income account accruing from University campus property.

"The Committee is recommending that the University be authorized to proceed with purchase negotiations on this property."

The Board approved the purchase of this property as recommended.
Dr. Kleinsorge reported as follows on an additional property purchase at the University:

"President Newburn also presented a recommendation to the Committee that the Landon property consisting of a house and lot located on Moss Street be purchased at a price of $6,500. This is considerably below the lowest appraised price.

"Since this property is within the approved campus bounds, the Committee is recommending to the Board that the University be authorized to proceed with the purchase of this property with funds to come from the rental income account from University campus property."

The Board approved the report of the Committee, and authorized the purchase of the property as recommended.

Dr. Kleinsorge concluded the report of the Building Committee as follows:

"A request from the Portland School Board has been filed with the Chancellor's Office to extend the agreement regarding occupancy of the Lincoln High School Building from the fall of 1951 to the fall of 1952. The Portland School Board through Superintendent Rehmus indicated that it had done its best to comply with the original agreement but unforeseen delays have occurred that make it impossible to complete the new Lincoln High School until the summer or fall of 1952.

"It is proposed that the present agreement, which calls for the School District to provide space in Lincoln High School for the night extension classes and for the summer session, be continued, the School District to finance all utility costs, janitorial service, maintenance and normal repairs. Dean Cramer pointed out that the Vanport Extension program can be continued for another year in the Oregon Shipyard facilities which are now owned by the Board. He also indicated that the agreement should provide that, in the event these facilities of the Oregon Shipyard should be needed for military purposes, the School Board would make available substitute facilities for the Vanport Extension Center program. The Committee feels that the Board of Higher Education should cooperate with the School Board in this matter and is therefore recommending that the agreement be extended as requested with the necessary additional safeguards to assure facilities for the Vanport Extension Center, the night class program and the summer sessions."

The Board approved the report and the recommendations contained therein.
Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"Chancellor Byrne reported that the Interinstitutional Dormitory Committee had met recently to consider dormitory board rates and dormitory room rates in relation to recent increases in the costs of dormitory operation. This Committee found that since the last report to the Board on dormitory costs, dormitory operating costs have risen approximately as follows: (1) food costs up substantially and still rising; (2) payroll costs up about $2 per student per month; (3) other costs, such as linens, soaps, and other supplies up about $.80 per student per month.

"The increase in payroll cost was due principally to the recent increase in the pay rates in the classified Civil Service staff approved by the State Civil Service Commission and the State Emergency Board. These increases consist of an upward revision in the basic pay scale, plus a cost-of-living increase of $10 per month for all classified State Civil Service employees.

"In order to meet operating costs in the dormitories and in order to meet principal and interest payments on outstanding bonds on the dormitories, the Committee felt that it was necessary to increase charges to students for room and board. At the same time the Committee felt that the charges to students should be held down to the lowest amount which would make it possible to meet the operating costs and the bond financing costs. In accordance with the recommendation of the Interinstitutional Dormitory Committee, Chancellor Byrne recommended the following changes in dormitory rates, to be effective at the opening of the winter term, January 1, 1951:

1. At the University of Oregon and at Oregon State College, an increase in board rates of $2 per student per month and an increase in room rental rates in the permanent dormitories of $3 per student per term for students sharing room with others, and for single rooms an increase of $4.50 per term; also an increase in the rental rates in the temporary dormitories of $3 per student per term for both single rooms and rooms occupied by more than one student. The above increases will raise the board rates at the University and the State College from $45 per month to $47 per month and will raise the room rates in the newest dormitories from $65 to $68 per term. The room rates in the older dormitories at the University and the State College will be increased from $50 to $53 per term.

2. At the Colleges of Education, an increase in board rates of $3 per student per month, with no change in the room rental charge for either the permanent or the temporary dormitories. This change will raise the board rates at the Colleges of Education from $44 per month to $47 per month and will leave the room rental rates
at $4.6 per term at Oregon College of Education, $50 per term at Eastern Oregon College of Education, and $42 per term at Southern Oregon College of Education.

3. At the Medical School, an increase in the monthly room rental rate for both multiple-occupied space and for single rooms of $1 per student per month. This change will raise the rental rate in the Medical School nurses' dormitory from $20 per month to $21 per month. The Committee recommends approval of this new schedule."

The Board approved the report and the recommendations for dormitory rate increases contained therein.

Mr. Cabell concluded the Finance Committee report as follows:

"Chancellor Byrne presented a recommendation for the 1951 eight-weeks' summer session budgets to be incorporated in the annual operating budget for fiscal year 1951-52. He reported that the estimated enrollment for the 1951 sessions is 5,752 students, an estimated drop below 1950 of 9 per cent. Veteran enrollment is estimated to drop 30 per cent below 1950. The total operating budget for all of the summer sessions in 1951 is recommended in the amount of $383,059, a decrease of $41,978 below the budgets originally approved for the 1950 summer sessions. The total income estimated from student fees in the 1951 sessions is $320,364, an estimated drop of $20,769 below the 1950 sessions. This leaves an amount of $62,695 required from Board funds, an increase of $15,791 over the 1950 sessions, caused by increases in operating costs, such as salaries, which have risen an average of approximately 10 per cent. It is recommended also that the summer session contingency reserve of $50,000 be continued for the 1951 summer sessions. On the basis of this recommended budget, the summer sessions will be 80 per cent self-supporting from student fees.

"The increase of $15,791 in Board's general funds recommended for the 1951 summer sessions is more than offset by the amount of $81,874, which was returned to Board's funds from the operation of the 1950 summer sessions. This amount returned to Board's funds was made up of unexpended summer session budget balances, $23,817, net unrealized student fee income, $8,057, and the unused 1950 summer session contingency reserve of $50,000.

"In addition to the eight-weeks' summer session budgets summarized above, it is recommended in accordance with a request from President Maaske that an experimental 17-day post-session beginning August 13, 1951, be authorized at Oregon College of Education on a self-sustaining basis. The purpose of this post-session is to meet the needs of certificated teachers in the upper grades who desire to shift to the first and second grades, to meet the urgent needs for teachers in those grades. These teachers and some other
teachers need to earn 17 credit hours during the summer to complete emergency certification requirements. An enrollment of 50 students is anticipated for the post-session. The recommended budget for this post-session is $1,000 to be financed entirely from a special post-session fee of $35 per student ($29.50 for instructional costs and $5.50 for special student services and activities.)"

The Board approved the summer session budget as above recommended and in addition the experimental post-session requested by President Maaske.

In the absence of Mr. Finseth, Chairman of the Insurance Committee, Mr. A. S. Grant made the following report:

"In the past the State Board of Higher Education has been carrying industrial accident coverage for only 2,400 of its employees with no coverage for approximately 3,600 additional employees. A recent Supreme Court decision holds that all employees engaged in hazardous occupations are entitled to benefits of the State Industrial Accident Commission and that the employer is held responsible even though a particular employee injured on the job is not covered.

"The Supreme Court decision further held that even though an employee might be employed in an occupation generally considered non-hazardous, he is nevertheless covered if at any time he should find it necessary to perform an individually hazardous act. It is probable that every State Board employee at some time or other engages in activity which might be considered hazardous.

"Most of the State departments have for some time covered all of their employees.

"Because the employee contributes one cent per day for the coverage, the State Industrial Accident Commission has reported that the State Board of Higher Education can cover all of its employees at practically no additional costs although there will be some internal adjustments between departments. After consultation with the institutional executives, the Chancellor recommended that the State Industrial Accident coverage be extended to all employees effective January 1, 1951. The Insurance Committee concurs and so recommends to the Board."

The Board approved the extension of State Industrial Accident Commission coverage to all State Board employees as recommended. Chancellor Byrne reported that pertinent material had been sent to Mr. Finseth, and that he concurred in the extension of coverage.

Mr. Edgar W. Smith, President of the Board, reminded Board members of the dedication services for the Oregon State College Coliseum to take place on January 13. Board members were invited to attend.
President Smith also reported on some of the recommendations and suggestions brought out in the conference of the American Association of Governing Boards, held in Charleston, South Carolina, the first week in November. Selective service and how it is to be implemented was one of the main points of discussion, as well as the question of academic credit for military and ROTC training in the institutions. President Strand mentioned that President Conant’s authoritative article on military service was presented in the current issue of Look magazine.

President Smith indicated that his own paper on General Extension service in Oregon was splendidly received, and gave credit to Dean Cramer as the author of the report. He said it caused much comment and brought forth a resolution from the floor urging careful study of the Oregon plan by all institutions. Opposition to the plan, he said, came principally from institutions with no joint control of higher education. He read letters from the Iowa State Board and from the Mississippi Institutions of Higher Learning requesting organization charts and further information on the plan, and indicated that letters were coming in from institutions throughout the United States, which fact speaks for the effectiveness of the report.

REPORT OF THE CHANCELLOR

Chancellor Byrne reported on the outcome of the general obligation bond constitutional amendment. He expressed his appreciation for the time and effort put in on this measure by individuals throughout the System as well as by members of the Board and of the United Higher Education Council. In particular he commended Mr. Cross, who coordinated the entire informational campaign.

The Chancellor also reported on the progress made over a period of fifteen years in the academic training of the teaching staffs at the several institutions. He stressed the significant rise in the percentage of advanced degrees held and the corresponding decrease in teaching staff holding no certificate or degree.

Lastly, Chancellor Byrne brought to the attention of the Board members the fact that the Industrial Engineering course in the School of Engineering at Oregon State College has been given a high professional rating as a result of its accreditation by the Engineers' Council for Professional Development. The College now becomes one of three on the coast to have this high national rating, the others being Stanford and the University of California.

TRANSFER OF EMERGENCY HOUSING TO U OF O UNDER LANHAM ACT

The Chancellor reported to the Board an item which had come to the Central Office too late to be included in the regular docket; namely, the transfer of title of emergency housing from the Federal Government to the University of Oregon under the terms of Title VI of the Lanham Act. The property to be acquired is known as Skinner's Butte Villa, and comprises some of the best and most nearly permanent building and facilities of all the emergency housing projects. Dr. Byrne pointed out that the Act expires on December 31, so that it will be necessary
to file a request for transfer with the Public Housing Administration prior to that date in order to be eligible to receive title. He explained that it would be necessary for the Board to adopt the following resolution:

RESOLUTION
Requesting Transfer of Temporary Housing
Pursuant to
Title VI of the Lanham Act
(Section 601(a))

WHEREAS, Public Law 475, 81st Congress, authorizes the Administrator of the Housing and Home Finance Agency, upon the filing of the prescribed request therefor, to relinquish and transfer upon the terms and conditions set forth in said Act all right, title, and interest of the United States in and with respect to certain temporary war and veterans housing projects to eligible bodies as defined therein, and

WHEREAS, the State of Oregon acting by and through the State Board of Higher Education for and on behalf of the University of Oregon, hereinafter referred to as the Applicant, is a body eligible for the transfer of and desires to have transferred to it the temporary housing hereinafter described, and

WHEREAS, the Administrator of the Housing and Home Finance Agency has delegated to the Public Housing Commissioner the functions, powers and duties vested in him by said Act,

NOW, THEREFORE, BE IT RESOLVED by the State Board of Higher Education as follows:

I. The applicant does hereby request the Public Housing Commissioner to relinquish and transfer without monetary consideration (except for the settlement of any accounts between the Government and the Applicant) all right, title, and interest of the United States, and all contractual rights including the right to revenues and other proceeds in and with respect to the temporary housing known as Ore-35316 located in Eugene, Oregon, County of Lane, a temporary housing project of wood frame construction, comprising seven dwelling structures and containing 41 family dwelling units, together with personal property, appurtenances, and materials held in connection therewith, on land owned by the City of Eugene, and in which the United States has no leasehold or other property interests.

II. (a) The Applicant represents that it proposes to the extent permitted by law and so long as the structures herein requested remain in housing use:

(i) As among eligible applicants for occupancy in dwellings of given sizes and at specified rents to extend the following preferences in the selection of tenants:
First, to families which are to be displaced by any low-rent housing project or by any public slum-clearance or redevelopment project initiated after January 1, 1947, or which were so displaced within three years prior to making application for admission to such housing; and as among such families first preference shall be given to families of disabled veterans whose disability has been determined by the Veterans Administration to be service-connected, and second preference shall be given to families of deceased veterans and servicemen whose death has been determined by the Veterans Administration to be service-connected, and third preference shall be given to families of other veterans and servicemen:

Second, to families of other veterans and servicemen; and as among such families first preference shall be given to families of disabled veterans whose disability has been determined by the Veterans Administration to be service-connected, and second preference shall be given to families of deceased veterans and servicemen whose death has been determined by the Veterans Administration to be service-connected: Provided, that notwithstanding such preferences the applicant will, in filling vacancies in housing transferred pursuant to this request, give such preferences to military personnel and persons engaged in national defense or mobilization activities as the Secretary of Defense or his designee prescribed to such applicant: Provided, finally, that the applicant may limit such preferences to student veterans and servicemen and their families and may, in lieu of such preferences, make available to veterans or servicemen and their families accommodations in any housing of the institution equal in number to the accommodations relinquished or transferred to it.

(ii) To manage and operate the property involved in accordance with sound business practices, including the establishment of adequate reserves.

(b) The applicant further represents that it proposes to the extent permitted by law:

(i) not to dispose of any right, title, or interest in the property (by sale, transfer, grant, exchange, mortgage, lease, release, termination of the leasehold, or any other relinquishment of interest) either (a) for housing use on the present site or on any other site except to a State or political subdivision thereof, local housing authority, a local public agency, or an educational or eleemosynary institution, or (b) for any other use unless the governing body of the municipality or county shall have adopted a resolution determining that, on the basis of local need and acceptability, the structures involved are satisfactory for such use and need not be removed: Provided, this representation will not apply to any disposal through demolition for salvage, lease to tenants for residential occupancy, or lease or nondwelling facilities for the continuance of a use existing on the date of transfer, or where such disposal is the result of a bona fide foreclosure or other proceeding to enforce rights given as security for a loan to pay for land under this section: And provided further, that nothing
contained in this Paragraph II shall be construed as applicable to the disposition of any land or interest therein after the removal of the structures therefrom.

(ii) Whichever the structures involved, or a substantial portion thereof, are terminated for housing use and are not to be used for a specific nonhousing use, to promptly demolish such structures terminated for housing use and clear the site thereof.

III. The Secretary of the Board shall obtain the opinion of the Attorney General of the State of Oregon who is the legal counsel of the Applicant regarding the legal authority of the Applicant to make this request, to accept the transfer, and operate any property involved, and to perform its obligations under Title VI of the Lanham Act. The Secretary of the Board shall immediately forward three certified copies of this resolution, together with the opinion of the legal counsel to the Public Housing Administration, and the same shall be the Applicant's request for relinquishment and transfer of the housing described herein.

IV. IT IS UNDERSTOOD AND AGREED that the net revenues or other proceeds from the housing shall in accordance with present contractual arrangements continue to accrue to the United States until the end of the month in which the right, title, and interest of the United States with respect to the property are relinquished and transferred pursuant to this request.

V. BE IT FURTHER RESOLVED that the Secretary of the State Board of Higher Education be and is hereby empowered to take such other and further action as may be necessary in order to effect a relinquishment and transfer of the housing, and he shall immediately enter into negotiations for the acquisition of such interest in land as may be necessary to comply with the conditions of transfer, and with this Resolution shall forward to the Public Housing Administration the plans of the Applicant with regard to the manner and means of securing such interest, together with an estimate of the time which will be required to secure the same.

VI. As used in this Resolution the term "veteran" shall mean "a person who has served in active military or naval service of the United States at any time on or after September 16, 1940, and prior to July 26, 1947, or at any time on or after April 6, 1917, and prior to November 11, 1918, and who shall have been discharged or released therefrom under conditions other than dishonorable. The term "serviceman" shall mean a person in the active military or naval service of the United States who has served therein on or after September 16, 1940, and prior to July 26, 1947, or at any time on or after April 6, 1917, and prior to November 11, 1918, ""

Upon roll call vote, the following Board members voted aye:

Mr. Cabell
Mr. Grant
Dr. Kleinsorge

Mrs. MacNaughton
Mr. Metschan
Mr. Oliver

Mr. Smith

The following voted nay:

None.
GIFTS

The Board officially accepted the following gifts and bequests and authorized the Secretary of the Board to sign the necessary receipts and make suitable acknowledgment to the donors:

**University**

Delta Delta Delta

Gift of $600 to the University of Oregon Scholarship Fund from Delta Delta Delta, to be used for scholarships for two designated students.

Quota Club of Eugene

Gift of $117 to the Quota Club Scholarship Fund from the Quota Club of Eugene, to be used as a scholarship for a designated student.

American Newspaper Guild

Gift of $132 from the American Newspaper Guild, Eugene Chapter, to be used to award a full fee scholarship to a senior in Journalism. This scholarship is to go to a student who will be graduated in March, June, or August, 1951, and is to be awarded on the basis of aptitude for Journalism, financial need, and scholastic standing, in that order.

Portland Rose Festival Association

Gift of $132 from the Portland Rose Festival Association for the Portland Rose Festival Scholarship Fund, to pay the fall term fees of three designated students.

Marshfield Lodge, B. P. O. E.

Gift of $177 from the Marshfield Lodge No. 1160, Benevolent and Protective Order of Elks, to provide a scholarship for a designated student.

Amer. Council of Learned Societies

Gift of $250 from the American Council of Learned Societies to be used for expense in connection with the visit of Dr. William Carlos Williams, poet and novelist, to the University of Oregon campus.

Mr. T. Neil Taylor

Gift of $200 for the T. Neil Taylor Scholastic Editing Fund from Mr. T. Neil Taylor, Oakland, California.

Oregon Liquor Control Commission

Grant of $750 from the Educational Advisory Division of the Oregon Liquor Control Commission for a research project on drinking among college students, to be conducted under the direction of Dr. Joel Bertram, Associate Professor of Sociology.

Navy Department

Grant of an additional $6,000 to the Dental School from the Navy Department to extend to October 31, 1951, the oral bacteriology research project being conducted under the direction of Dr. Marshall L. Snyder, Head of the Department of Bacteriology.

Oregon State College

U. S. Brewers' Foundation

Grant of $900 from the U. S. Brewers' Foundation to the Agricultural Experiment Station to finance the balance of a research project undertaken on hop production and breeding.

Eli Lilly and Company

Gift of $3,000 from the Eli Lilly and Company to provide for a chemistry research project to be conducted under the direction of Dr. Vernon H. Cheidelberg, Professor of Chemistry.
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**Standard Oil Company of California**
Gift of $1,290 from the Standard Oil Company of California for the support of a graduate fellowship in Mechanical Engineering under the direction of Professor S. H. Graf, Head of the Department of Mechanical Engineering.

**Agricultural Research Foundation**
Gift of $1,404 from the Agricultural Research Foundation for two graduate research assistantships in the Experiment Station Department of Food Technology.

**Research and Marketing Act**
Grant of $2,500 from the Federal Government, Research and Marketing Act Funds, to assist in financing the project "Costs and Efficiency of Distributing Milk in the Portland Market."

**Oregon Golf Association**
Gift of $250 from the Oregon Golf Association to provide a scholarship for a designated student.

**Oregon Potato Commission**
Grant of $5,000 from the Oregon Potato Commission, matching a like amount transferred from the Director's Reserve, to finance the employment of an Extension Agent to devote full time to potato improvement work in Malheur County, under the direction of County Agent H. R. Sandquist.

**Medical School**

**Northwest Chinchilla Farms, Inc.**
Grant of $6,000 from the Northwest Chinchilla Farms, Inc., to be utilized for research in the determination of a proper diet for chinchillas. The research will be conducted under the direction of Dr. Howard L. Richardson, Assistant Professor of Pathology, and is for a six months' period beginning December 1, 1950.

**U. S. Public Health Service**
Grant of $25,000 from the U. S. Public Health Service to extend the Cancer Training Program being carried on under the direction of Dr. Warren C. Hunter, Professor and Head of the Department of Pathology.

**Flora C. Hunter Estate**
Bequest of $5,000 to the Doernbecher Memorial Hospital for Children from the estate of the late Flora C. Hunter of The Dalles.

**Elizabeth Fowler Estate**
Bequest to the Doernbecher Memorial Hospital for Children of an estimated $6,000 in cash, U. S. savings bonds, securities and real property, from the estate of Elizabeth Fowler, deceased, Rogue River.

**Office of Naval Research**
Grant of $5,000 from the Office of Naval Research to continue the research project on basic mechanisms involved in virus metabolism being carried out under the direction of Dr. Arthur W. Frisch, Associate Professor of Bacteriology.

**Bowling Fee AT U OF O**
The Board approved the establishment of a $6 per student per term bowling fee for classes in PE 190, Bowling, and PE 180, Bowling, at the University of Oregon, this fee to be charged all students who use the Student Union bowling facilities in these classes. The charging of this fee arises as an emergency matter, due to the opening of the
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Union building and the use of the Union building bowling facilities for physical education classes. Approval is granted for this year only until the Interinstitutional Fee Committee has an opportunity to study the entire problem of special fees of this nature.

BUDGET TRANSFERS, DEPT. OF SPEECH, U OF O
To provide for the maintenance of radio equipment in the University of Oregon Department of Speech, the Board approved the transfer in 1950-51 of $600 from the Institutional Reserve to Materials and Expense, Department of Speech requisition budget.

BUDGETING OF U.S. BREVERS GRANT, OSC
The Board approved the budgeting of the $900 grant from the U. S. Brewers' Foundation, reported in the gift section, to Wages in Farm Crops, Oregon State College.

TRANSFERS TO GENERAL RESEARCH, MEDICAL SCHOOL
In order to expedite the completion of a special research project in the Medical School Department of Biochemistry, the Board approved the transfer as follows in 1950-51 of $1,250 from the Institutional Reserve to General Research:

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<td>Wages</td>
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<tr>
<td>Materials and Expense</td>
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<td>$1,250.00</td>
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ADDN. TO EXPERIMENT STATION HOME ECONOMICS BUDGET
The Board approved the addition as follows in 1950-51 of $1,670 to the Experiment Station Department of Home Economics, funds to come from the Director's Reserve:

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TRANSFERS IN U OF O LIBRARY BUDGET
The Board approved the transfer as follows in 1950-51 of $3,396.50 unallocated balance in the General Library salary budget, University of Oregon, to the Library requisition budget:

<table>
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</tr>
<tr>
<td>Equipment (Books)</td>
<td>396.50</td>
</tr>
<tr>
<td></td>
<td>$3,396.50</td>
</tr>
</tbody>
</table>

ADDNS. TO EXPERIMENT STATION, HORTICULTURE FROM UNEXPENDED BALANCES
The Board approved the budgeting as follows in the Experiment Station Department of Horticulture of $7,801.74 from unexpended budget balances in the state appropriation for special investigations:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>750.00</td>
</tr>
<tr>
<td>Research Graduate Assistantship</td>
<td></td>
</tr>
<tr>
<td>1,500 stipend rate for 50 per cent time, yearly tenure, 12-months basis, effective October 1, 1950.</td>
<td></td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>7,051.74</td>
</tr>
<tr>
<td></td>
<td>$7,801.74</td>
</tr>
</tbody>
</table>
The Board approved additions as follows totaling $37,753.88 to budget accounts in the Central Experiment Station, funds to be provided from restricted un budgeted balances brought forward as of July 1, 1950:

| Agricultural Economics                  | $6,203.21 |
| Dairy Husbandry                         | 248.22    |
| Fish and Game Management                | 1,204.93  |
| Veterinary Medicine                     | 67.89     |
| Poultry Husbandry                       | 346.09    |
| Farm Crops                              | 2,736.48  |
| Soils                                  | 2,214.52  |
| Agricultural Chemistry                  | 394.66    |
| Aquatic Weed Control                    | 1,140.40  |
| Greenhouse                              | 9,315.35  |
| State Industrial Accident Commission    | 2,736.68  |
| Farm Service                            | 6,500.00  |
| Administration                          | 500.00    |
| Home Economics Research                 | 1,118.51  |
| Agricultural Engineering                | 2,525.14  |

Added to the Director's Reserve: $37,753.88

$47,195.36

The Board approved additions as follows totaling $4,897.22 to budget accounts in the Branch Stations, funds to be provided from restricted un budgeted balances brought forward as of July 1, 1950:

| Astor Branch Station                    | 104.71    |
| Umatilla Branch Station                 | 107.23    |
| Medford Branch Station                  | 355.82    |
| Irrigation Water Forecasting            | 395.16    |
| Sherman Branch Station                  | 8.47      |
| Southern Oregon Branch Station          | 190.09    |
| Pendleton Branch Station                | 3,735.14  |

$4,897.22

The Board approved additions as follows totaling $1,906.36 to budget accounts in the Experimental Areas, funds to be provided from restricted un budgeted balances brought forward as of July 1, 1950:

| Klamath Experimental Area               | 4.32      |
| Red Soils Experimental Area             | 108.11    |
| Northrup Creek Experimental Area        | 921.83    |
| Malheur Experimental Area               | 209.16    |
| The Dalles Experimental Area            | 426.99    |
| Deschutes Experimental Area             | 25.11     |
| Milton-Freewater Experimental Area      | 194.59    |
| Southern Oregon Agronomic Experimental Area | 15.65    |

$1,906.36
The Board approved the budgeting as follows in 1950-51 of the $14,082 Atomic Energy Commission biology research grant to the University of Oregon, accepted at the July 25, 1950, meeting of the Board:

Salaries

Appointment of Miss Gertrude Beryl, Research Associate, at $3,650 annual salary rate, 12-months basis, effective October 15, 1950. $4,500.16

Appointment of Charles Curtis, Research Assistant, at $1,200 stipend rate, 30 per cent time, 12-months basis, effective October 1, 1950. $2,600.16

Appointment of Lawrence R. McDowell, Research Assistant, at $1,000 stipend rate, 30 per cent time, 10-months basis, effective September 1, 1950. 900.00

Wages 5,152.50
Materials and Expense 1,650.12
Travel 500.00
Equipment 850.00

Total Amount Budgeted 12,652.78
Overhead 1,429.22
$14,082.00

The actual beginning balance in the Kellogg Nursing Program, Medical School, for the current year was $3,261.30 on June 30, 1950, as compared with an estimated balance of $1,000. The Board approved the addition in 1950-51 of $2,261.30 to Materials and Expense in the Kellogg Nursing Program requisition budget.

The Board approved the transfer of $920 from the Institutional Reserve to Ackerman Laboratory School, Eastern Oregon College of Education, in order to fulfill needed educational functions through the addition of clerical help.

The Board approved additions as follows in 1950-51 of $18,875 to the University of Oregon Physical Plant budget for Operation and Maintenance of New Buildings from September 1, 1950, through June 30, 1951, to cover the regular physical plant costs in the new library wing, money to come from the Board's Reserve for Operation of New Buildings:

Administration and Stores $1,500.00
Janitorial 4,150.00
Building Repairs 3,650.00
Heat and Gas 2,000.00
Light and Power 1,500.00
Campus and Grounds 1,000.00
Campus Survey - Engineering 150.00
Telephone 500.00
Water 500.00
Watchmen and Police
Restoration Fund
Delivery Service
State Industrial Accident Insurance

500.00
2,425.00
750.00
250.00

$18,875.00

The annual cost for a full year's operation will be $22,650.00.

BUDGETING OF
RESEARCH AND
MARKETING ACT
GRANT, OSC

In the Experiment Station Department of Agricultural Economics, funds provided from the Federal Research and Marketing Act grant, reported in the gift section:

Wages
Materials and Expense

$760.00
1,740.00

$2,500.00

BUDGET ADDNS. FROM
UNEXPENDED
BALANCES, EXPERIMENT STATION

The Board approved the addition as follows of $4,725 to the requisition budget in the Experiment Station Department of Botany and Plant Pathology from unexpended budget balances in the state appropriation for special investigations:

Salaries

$2,650.00

Appointment of Dr. Harold J. Jensen as Research Assistant and Instructor, Department of Botany and Plant Pathology, at an annual salary rate of $4,500, 12-months basis, yearly tenure, effective November 1, 1950. $350 for remaining 8 per cent time in instruction to be provided from unfilled fellowship at $1,000 with balance of $650 transferred to wages.

Materials and Expense
Travel
Equipment

300.00
300.00

$1,475.00

$4,725.00

BUDGET TRANSFERS, DENTAL SCHOOL

The Board approved the transfer in 1950-51 of $2,540 from the Dental School Institutional Reserve to the following requisitions budgets:

Publications
Bacteriology
Oral Pathology
Prosthetic Dental Clinic

$ 500.00
600.00
720.00

$2,540.00

TRANSFERS TO BUSINESS
OFFICE WAGES, U OF O

In order to provide additional help at the University of Oregon for specialized services rendered during the heavy fall term enrollment of veterans and in carrying on research contracts calling for specialized reports and accounting, the Board approved the transfer of $10,980 to the Business Office wage budget, to be provided from the following accounts:
Meeting #198 - 18

Reserve for Veterans' Books Handling Charges $7,500.00
Institutional Reserve 1,980.00
Overhead on Federal Research grants — Navy Research on Corrosion 1,500.00

$10,980.00

BUDGETING OF NAVAL RESEARCH GRANT, MEDICAL SCHOOL

The Board approved the budgeting as follows in 1950-51 of the additional $5,000 received by the Medical School from the Office of Naval Research, reported in the gift section, together with the unexpended balance in the previous year's grant of $1,779, available on June 30, 1950:

Wages $4,500.00
Materials and Expense 2,279.00

$6,779.00

BUDGETING OF OREGON POTATO COMMISSION GRANT, OSC

The Board approved the setting up as follows in 1950-51 of a new budget account in Federal Cooperative Extension, based upon a contribution of $5,000 from the Oregon Potato Commission, reported in the gift section, and $5,000 from the Director's Reserve, for work on the Malheur County Potato project:

Salaries
Appointment of Turner Bond as Malheur County Extension Agent, Assistant Professor, at $5,000 annual salary rate, yearly tenure, 12-months basis, effective November 1, 1950.

Wages 1,800.00
Materials and Expense 600.00
Travel 1,000.00
Equipment 3,264.00

$10,000.00

TRANSFERS AT MEDICAL SCHOOL plant accounts, the Board approved transfers as follows totaling

TO AVOID $9,500 from the Institutional Reserve:

OVERDRAFTS

Janitorial $4,000.00
Building Repairs 2,000.00
Elevators 3,500.00

$9,500.00

BUILDING FEE TO COVER PRELIMINARY EXPENSES, DENTAL SCHOOL

The Board on November 12, 1949, provided $10,000 from unrestricted funds to pay the architect's fees for the preliminary planning of the new University of Oregon Dental School building. This amount is required for the payment of fees for the architect's preliminary studies, for topographical maps and for borings at the site. It is now approved by the Board that in addition to this amount there be made available from unpledged student building fees at the Dental School the amount of $3,250 to cover other miscellaneous expenses in connection with preparing the preliminary plans for the new Dental School building. This amount will
cover travel of the University physical plant superintendent to Portland for conference with the architects and the travel of Dental School officials to other states to study other dental school plants, together with the necessary miscellaneous expense.

CIVIL SERVICE PAY ADJUSTMENT SCHEDULE

At the meeting of the Finance Committee on October 23, 1950, there was reported to the Board a program of pay adjustments for classified state Civil Service employees then being contemplated by the State Civil Service Commission and the State Emergency Board. At that time the Board of Higher Education approved the program in general and approved the appropriation of a limited amount of Board funds for this purpose, with the understanding that the State Emergency Board would be requested to include the academic staffs in the pay adjustment program. The State Emergency Board acted on this program on November 3, 1950, with the following results in the State System of Higher Education:

For classified Civil Service staff a revised basic pay scale was approved, providing average increases of approximately $10 per month for the eight-months' period November 1, 1950, through June 30, 1951. In addition there was provided for the classified staff an additional $10 per month cost-of-living increase for the four-months' period November 1, 1950, through February 28, 1951.

For the professional staff the Emergency Board provided pay adjustments of $10 per month for all staff at present salaries of $4,800 per year or less for the four-months' period November 1, 1950, through February 28, 1951. In effecting these adjustments, it will be necessary to raise the annual rate to $4,920 per year for each staff member whose present rate is between $4,800 and $4,920 per year.

In accordance with Finance Committee action on October 23 and with State Emergency Board action, funds for the above pay adjustment program have been provided as follows:

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted Funds</th>
<th>Restricted Funds</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>To be absorbed in the present institutional budgets:</td>
<td>$19,819.99</td>
<td>$9,960.22</td>
<td>$29,780.21</td>
</tr>
<tr>
<td>Amounts appropriated by the State Emergency Board:</td>
<td>69,915.50</td>
<td>61,798.66</td>
<td>131,714.16</td>
</tr>
<tr>
<td>Amount provided from Board's Unappropriated Fund:</td>
<td>59,459.97</td>
<td>---</td>
<td>59,459.97</td>
</tr>
<tr>
<td>Total funds provided:</td>
<td>$149,195.46</td>
<td>$71,758.88</td>
<td>$220,954.34</td>
</tr>
</tbody>
</table>

If the uniform $10 per month cost-of-living increases for the classified Civil Service staff and the professional staff are to be continued from March 1, 1951, through the remaining four months of the current fiscal year, further deficiency appropriations from the 1951 Legislature will be required in the amount of $101,833.50.

The Board confirmed the previous action of the Finance Committee and appropriated the necessary $59,459.97 from the Board's Unappropriated Fund. It also authorized the increases in wages and salaries as contemplated in the above plan.
The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1950-51 budget:

**Howard Lemons, Appointment**
Appointment of Howard R. Lemons as Acting Assistant to the President, rank of Instructor, with an increase in salary rate from $4,000 (present salary rate as Athletic Business Manager) to $5,500, yearly tenure, 12-months basis, effective December 1, 1950. $3,208.33 required salary for remainder of current fiscal year to be provided from unfilled position in the President’s Office. Salary savings of $4,591.67 due to deferred appointment and appointment at lower rate than budgeted, to be transferred $1,000 to wages in News Bureau and $3,591.67 to wages in the President’s Office. $2,333.33 released salary in Athletic Activities to be held in the budget.

**J. H. DeLong, Increase in Time**
Increase in time for Joseph H. DeLong, Instructor in Dentistry at the Dental School, from 60 to 80 per cent time, with a corresponding increase in salary rate from $2,520 to $3,360, no change in rank or tenure, effective November 1, 1950. $860 required salary funds to be transferred from the Institutional Reserve.

**Leona Tyler, Sabbatical Leave**
Sabbatical leave for Dr. Leona E. Tyler, Associate Professor of Psychology, on a half-salary basis for the academic year 1951-52, in order to conduct research study on children’s interests in Great Britain.

**Robeson Bailey, Leave of Absence**
Leave of absence without pay for Robeson Bailey, Associate Professor of English, for the 1950-51 winter term. $1,866.67 released salary to be held in the budget pending replacement.

**R. C. Worden, Transfer**
Transfer of Captain Richard C. Worden, Assistant Professor of Air Science and Tactics, from the University of Oregon, effective April 1, 1950. Salary paid entirely from Federal funds; no change in budget.

The Board approved the following personnel adjustments at the State College, the necessary funds being provided in the 1950-51 budget:

Adjustments as follows in the Oregon State College Dormitories occasioned by the call into active U. S. Army service of R. C. Koehler, Director:

**R. C. Koehler, Military Leave**
1. Military leave without pay for Robert C. Koehler, Director of Dormitories, rank of Assistant Professor, effective November 7, 1950.

**T. F. Adams, Appointment**
2. Appointment of T. F. Adams, Instructor, Administrative Assistant in the Comptroller’s Office, as acting Director of Dormitories, 50 per cent time, no change in rank or tenure, effective November 7, 1950. Mr. Adams will be paid at the rate of $2,750 for half-time in Dormitories, funds to come from salary savings resulting from Mr. Koehler’s leave, and $2,360 for half-time in the Comptroller’s Office, plus perquisites valued at $86 per month from the dormitory budget, $1,151 released salary in the Comptroller’s Office to be transferred to Wages.
3. Increase in salary rate, due to increased responsibility, for Mrs. Verna Boyles, Instructor and Head Residence Hall Counselor, from $1,890 to $2,250, without change in perquisites valued at $360 per year, effective November 1, 1950, no change in rank or tenure. $296 required salary to be provided from savings resulting from Mr. Koehler's leave, with remainder of $1,491.50 to be transferred to wages.

Designation of Fred Shideler, Professor and Head of Journalism, as Director of News Bureau, and redistribution of time and salary as follows: 40 per cent time in News Bureau, 40 per cent time in Journalism, and 20 per cent time in Educational Activities, with an increase in total salary from $56,000 to $6,500, no change in rank or tenure, effective November 1, 1950. $933.33 additional salary funds required in News Bureau to be provided from $519.79 salary saving in Journalism, plus remainder from Institutional Reserve.

Appointment of Fred Zwahlen, Jr., Instructor, to 75 per cent time in the News Bureau, 25 per cent time in Journalism, at an annual salary rate of $4,120, yearly tenure, 12-months basis, effective November 1, 1950. $2,100 required additional salary funds in News Bureau for this new position to be transferred from Institutional Reserve.

Increase in salary for Dr. George E. Crossen, Professor and Dean of Pharmacy, from $7,800 to $9,000, no change in rank, tenure, or term of service, effective November 1, 1950. $800 required salary funds for remainder of current fiscal year to be transferred from the Institutional Reserve. The necessity for this adjustment had previously been discussed with members of the Board.

Transfer of one-fourth time of Dr. E. A. Yunker, Professor of Physics, from the Physics Department to the Air Force Physics research project on millimeter waves for the period July 1, 1950, through December 31, 1950. $937.50 released salary in Physics Department transferred to wages, with required salary of $937.50 to be transferred from wages in the Air Force millimeter waves project.

Transfer of 10 per cent time of Dr. Henry Stevens, Associate Professor of Education at the Portland Extension Center, to the School of Education at Oregon State College, no change in rank, tenure, or total salary, effective July 1, 1950. $600 required salary funds to be transferred from Portland Extension Center.

Transfer of 50 per cent time for Carl E. Bond, Assistant Biologist in the Fish and Game Experiment Station, rank of Assistant Professor, to the School of Agriculture, Fish and Game Department, no change in rank, tenure, or salary, effective July 1, 1950. $2,000 required salary in Fish and Game instruction to be transferred from Institutional Reserve; $2,004 salary savings in Experiment Station Fish and Game to be transferred to wages in Aquatic Weed Control.
V. F. Freed,  
Adjustment in Time
Adjustment in time of Virgil F. Freed, Associate Agronomist in the Agricultural Experiment Station, rank of Assistant Professor, from 10 to 20 per cent time in the School of Agriculture, Department of Farm Crops, with a corresponding decrease in the time allocated to the Experiment Station. $570 required salary funds in the Department of Farm Crops to be transferred from Institutional Reserve. Salary savings of $570 in the Experiment Station to be transferred to wages.

Harry Riches,  
Military Leave
Military leave of absence for Harry Riches, Marion County Agent, rank of Associate Professor, effective December 31, 1950, in the expectation of being called into service. $2,430 released salary to be transferred into the Director's Reserve.

J. T. Elings,  
Military Leave
Military leave of absence for James T. Elings, County Extension Agent-at-Large, rank of Assistant Professor, effective October 12, 1950, for indefinite period. $3,617.42 released salary for the current fiscal year to be transferred to the Director's Reserve.

D. H. Sherwood,  
Leave of Absence
Leave of absence without pay for Donald H. Sherwood, Assistant Poultry Husbandman at the Umatilla Branch Experiment Station, rank of Assistant Professor, for approximately two years, effective September 30, 1950, for the purpose of completing work for his Ph. D. degree in Animal Nutrition at the University of Minnesota. Unused salary of $3,222 for the current fiscal year to be left in the budget pending appointment of a successor.

Nedra LeBlond,  
Leave of Absence
Leave of absence without pay for Miss Nedra LeBlond, Assistant Reference Librarian, from October 1, 1950, to April 1, 1951, due to illness; and replacement appointment of Mrs. Etta Westenhouser Judd as Assistant Reference Librarian, rank of Assistant Professor, at an annual salary rate of $3,550, yearly tenure, 12-months basis, effective January 1, 1951. $1,775 required salary to be provided from unallocated amount of $1,775 remaining from Miss LeBlond's leave without pay.

R. M. Knox,  
Resignation
Resignation of R. M. Knox, Curry County Extension Agent, rank of Associate Professor, effective November 30, 1950, for reasons of health and private business. $2,555 released salary funds to be transferred into the Director's Reserve.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1950-51 budget:

R. J. Gould,  
Appointment
Appointment of Dr. Robert Jarvis Gould as Assistant Medical Director and Assistant Administrator of Hospitals, rank of Assistant Professor, at an annual salary rate of $8,500, yearly tenure, 12-months basis, effective January 1, 1951. $4,250 salary funds required for remainder of current fiscal year to be provided from the Institutional Reserve.

D. M. Hardre,  
Appointment
Appointment of Dr. Delores Marie Hardre as Resident Physician in Radiology at an annual salary rate of $900, yearly tenure, 12-months basis, effective October 16, 1950. $638.70 required salary funds for the current year to be transferred from the Institutional Reserve.
A. J. Hill, Appointment

The effective date of the appointment of Dr. Allan J. Hill as Professor of Pediatrics and Chief of Staff of Doernbecher Hospital, approved at the September 12, 1950, meeting of the Board, is December 15, 1950. In addition, Dr. Hill is to be designated Head of the Department of Pediatrics. $8,185.48 required salary for the remainder of the fiscal year to be provided from unbudgeted balances in Hospital fees.

The Board approved the following personnel adjustment in the General Extension Division, the necessary funds being provided in the 1950-51 budget:

R. J. Schukart, Resignation

Resignation of Mrs. Roberta Jones Schukart, Assistant Professor of Art Education in the Department of State-Wide Classes, effective December 31, 1950. $2,533.33 released salary funds to be transferred to wages.

ADJOURNMENT

The Board adjourned at 11:20 A.M.

EDGAR W. SMITH, President

CHARLES D. BYRNE, Secretary