STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
March 13, 1951

MEETING #200
A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on March 13, 1951.

ROLL CALL
The meeting was called to order at 10:05 A.M. by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

Henry F. Cabell
George F. Chambers
Leif S. Finseth

Cheryl S. MacNaughton
Edgar W. Smith
Frank J. Van Dyke

Absent: A. S. Grant, R. E. Kleinsorge and Herman Oliver.

There were also present: Dr. Charles D. Byrne, Chancellor; President H. K. Newburn of the University of Oregon; President A. L. Strand of Oregon State College; President R. J. Maaske of Oregon College of Education; President R. G. Langston of Eastern Oregon College of Education; President E. N. Stevenson of Southern Oregon College of Education; Dean D. W. E. Baird of the Medical School; Dean J. F. Cramer of the General Extension Division; Mr. H. A. Bork, Comptroller; Mr. R. L. Collins, Budget Director; Mr. Travis Cross, Director of Information; Mr. Viron A. Moore, Assistant Director of the General Extension Division; Business Manager William A. Zimmerman.

RE ABSENCE OF KLEINSORGE, GRANT, AND OLIVER
Dr. Kleinsorge and Mr. Grant attended the committee meetings on Monday and asked to be excused from the regular meeting.
Mr. Oliver was unable to attend because of the pressure of ranch responsibilities.

MINUTES APPROVED
The Board voted to dispense with the reading of the minutes of the last regular meeting held on January 23, 1951, and approved the minutes of this meeting as they appeared in the docket.

PRELIMINARY PLANS FOR REMODELLING OLD DAIRY BUILDING, OSC
Mr. Leif S. Finseth, acting Chairman of the Building Committee, presented the following report:

"President Strand and Architect C. Howard Kable presented preliminary plans for remodelling the old Dairy building. With the completion of the new Animal Industries Building, which will accommodate the functions previously carried on in the Dairy Building, it is necessary to remodel the Dairy Building to provide classrooms and office facilities for the lower division social science departments. It is also necessary to make alterations to comply with state building codes and fire regulations. The amount required for the remodelling project is $50,000.00, which has previously been set aside by the Board from the State Building fund. The plan submitted by Architect Kable includes 9 good classrooms, new stairs, expanded toilet facilities, a new north entrance, additional exterior windows, partition changes; and the required painting, floor covering, plumbing, heating, electrical and miscellaneous remodelling. The committee recommends that the preliminary plans be approved
and authorization granted to proceed with final plans and specifications."

The Board accepted the report of the Committee and approved the recommendation contained therein.

Mr. Finseth reported as follows on the construction of an implement shed and machine shop at the Pendleton Branch Experiment Station:

"President Strand recommended construction of an implement shed and machine shop at the Pendleton Branch Experiment Station. The estimated cost of these two buildings is $14,000.00, which will be financed with sales funds now available in the budget of that station. Since the Pendleton Branch Station is the headquarters for the soil conservation research program in which the Agricultural Experiment Station is cooperating with the Federal Soil Conservation Service, it is essential that adequate implement storage and machine shop facilities be made available to house the large amount of heavy machinery. As a cooperator, the Soil Conservation Service is providing funds for the purchase of the equipment. It is the obligation of the Experiment Station to house the equipment. The committee recommends that these two small building projects be authorized."

The Board accepted the report and approved the recommendation of the Committee.

Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"President Newburn presented to the Finance Committee recommendations for the purchase of three different parcels of land within the approved plan for the University campus boundaries. The first of these is the purchase of the Cora S. Hyland property, consisting of a two-bedroom house and lot at 1109 Columbia Street, at a cost of $6,650.00. President Newburn estimates a rental income of $65.00 per month from this property. Of the cost of $6,650.00, $5,500.00 is available from an amount previously allocated by the Board for the purchase of property at the University. The remaining amount of $1,150.00 is available from the Board's Rental Operation Account at the University. The committee recommends the purchase of this property."

The Board approved the report of the Committee and authorized the purchase of the Hyland property.

Mr. Cabell continued his report as follows:

"The second parcel recommended for purchase by the University is the Walker property, consisting of a lot and a two-bedroom house at 1676 East 15th Avenue, at a purchase price of $11,000.00. President Newburn estimates that a rental income of $90.00 per month can be realized from this property. Funds are available from the University Athletic Fund Reserve in accordance with the land purchase program approved by the Board at its last meeting on January 23, 1951. This program provided that athletic funds could be used for the purchase of property within the new stadium site on the University campus, with the rentals collected from
the property to be used to amortize the Athletic Department's advance, to cover operating expenses, and to pay interest to the athletic funds at the rate of 1/2 per cent per year on the unpaid balance. The Committee recommends the purchase of this property from athletic funds."

The Board accepted the report of the Committee and authorized the purchase of the Walker property.

Mr. Cabell concluded his report as follows:

"The third land purchase recommended consists of the property owned by William A. Hemmelgarn and Vera M. Hemmelgarn, consisting of Lots 1 and 2 in Block 2, Fairmount, Eugene, with two dwellings. This property is located in the triangle in the extreme northeast corner of the campus expansion area at the junction of East 13th Avenue and Franklin Boulevard. The recommended purchase price is $8,500.00, of which $5,000.00 is to come from a gift to the University, and the balance of $3,500.00 to come from the Board's University Property Rental Account.

"Adjacent to the Hemmelgarn property and within the same triangle is Lot 3 and part of Lot 4, in Block 2, Fairmount, owned by Donald L. Adams. There is a three-bedroom house on the property. President Newburn recommends the purchase of this parcel at a cost of not to exceed $7,500.00, the funds to be provided $3,500.00 from the Board's University Property Rental Account and the remainder from a gift to the University. These gifts are contingent on the University removing the buildings from these properties and landscaping the property to improve the appearance of the east entrance to the University campus. The Finance Committee recommends the purchase of these two properties, funds to be provided as indicated."

The Board accepted the report and approved the purchase of the Hemmelgarn and Adams properties.

Mrs. Cheryl S. MacNaughton, Chairman of the Curriculum Committee, presented the following report:

"At the January Board meeting, the Board approved a seven-point proposal submitted by President Maaske for expanding the elementary teacher training facilities in Oregon to aid in meeting the emergency need reaching a peak in 1953-54. President Maaske reported that a cooperative program has been worked out with the following five institutions: Cascade College, Linfield College, Reed College, University of Portland, and Willamette University. This program calls for students completing the lower division curriculum at these institutions to take a specified junior year curriculum on the cooperating institution campus to be followed by two or three terms of concentrated professional elementary teacher education at one of the three state-supported colleges of education. Upon completion of this cooperative four-year program, the student will receive an appropriate degree from the cooperating institution and also a degree from the college of education attended."
"President Maaske also reported that a program had been worked out with the Schools of Education at the University of Oregon and Oregon State College, and with the Vanport Extension Center for a cooperative junior and senior year curriculum for the preparation of elementary teachers. At the State College and the University, a student will spend three years followed by two terms of the senior year at one of the three colleges of education and the third term at the original institution of entry. In the case of the Vanport Extension Center, students would have the option of completing the existing two-year program and transferring to one of the colleges of education for completion of the third year for the three-year teaching diploma, or completing the junior certificate requirements in the first two years at Vanport, the third prescribed year in extension courses, and then transferring for the fourth year to a college of education.

"The report submitted by President Maaske also indicated the progress made on other points in the original program.

"The Curriculum Committee was favorably impressed with the progress made in this effort to expand elementary teacher training facilities to meet the emergency, and is recommending the acceptance of President Maaske's report and the following specific authorizations:

"1. Authority for the proper Board and institutional officials to execute agreements with the cooperating private colleges.

"2. Authority to publish a bulletin of information on the cooperative program to be supplied in the necessary quantities to the cooperating institutions."

The Board approved the report of the Committee and granted the specific authorizations as recommended.

REPORT OF THE PRESIDENT

President Smith stated that President Strand had asked for the appointment of a committee to investigate charges by the Oregonian in an editorial criticizing Oregon State College for its study of the cost of producing milk in the Willamette Valley. The Board sitting as a Committee of the Whole, yesterday, authorized the president of the Board to appoint a committee of five citizens—two Board members and three laymen—to study the research findings of the Agricultural Economics Department at Oregon State College and determine:

whether or not the accusations in the Oregonian editorial have a basis in fact;

whether there is any evidence of bias in the study of the costs of milk production in the Willamette Valley; and

whether there were inaccuracies or other errors of fact in the study.
Complying with this authorization, President Smith appointed the following committee:

Mr. Eugene Allen, Editor of the Labor Press and member of the Portland School Board; Mr. Henry F. Cabell, Chairman of the Finance Committee of the State Board of Higher Education, and Chairman of the Board of Trustees of Reed College; Dr. Edward L. Clark, President of Lufkin College; Dr. R. E. Kleinsorge, Vice President of the State Board of Higher Education; and Mr. David Robinson, attorney.

The committee will elect its own chairman and is authorized to employ technical help, if necessary, at a cost not to exceed $1,000.00.

J. F. CRAMER
SABBATICAL LEAVE

Chancellor Byrne announced that Dean Cramer has been honored by appointment as a Fulbright scholar to Australia, where he will be a guest lecturer at the University of Melbourne and will engage in research studies. Chancellor Byrne recommended that Dean Cramer be granted sabbatical leave on half pay from May 1, 1951 to January 1, 1952; that Viron A. Moore, now Assistant Director of the Extension Division, be designated Acting Dean during the period of Dean Cramer's absence; that Dr. James C. Caughlan, associate professor of education, be designated as acting assistant director; and that Dr. Errett Hummel, administrative assistant to the Dean, be designated as acting chairman of the high school relations committee and as acting director of the summer sessions promotion and administration. The persons named have indicated their willingness to accept these added responsibilities, and no salary changes are involved.

The Board approved the Chancellor's recommendations.

GIFTS

The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

University

U of O Mothers Club
Gift of $200.00 from the University of Oregon Mothers Club to be used for scholarships for designated students.

Oregon Golf Association
Gift of $300.00 from the Oregon Golf Association, Portland, to be used for a scholarship for a designated student.

Rose City Study Club
Gift of $100.00 to the Dental School from the Rose City Study Club, Portland, to be used in dental research.

State Board of Health
Grant of $1,410.00 to the Dental School from the Oregon State Board of Health, to pay the expenses of the Per Lacto-Bacillus Contract for the period ending June 30, 1951.

American Cancer Society
Grant of $2,490.00 to the Dental School from the Oregon Division of the American Cancer Society as a partial payment on a total grant of $4,980.00 for the fiscal year August 1, 1950, through July 31, 1951, for the further development and maintenance of a cancer registry in the University of Oregon Dental School.
Various Donors  Gifts from various donors during 1950 totalling $3,345.74 to the University of Oregon Foreign Students' Service Fund.

Oregon State College

Concrete Pipe Manufacturers  Gift of $2,000.00 from the Associated Concrete Pipe Manufacturers of Oregon to apply toward a three-year research program on dry-mix concrete.

William J. MacKenzie  Gift of equipment valued at $5,945.97 from Mr. William J. MacKenzie, Manager of the Tuerck-MacKenzie Company, Portland, to be used in the above-mentioned research program on dry-mix concrete.

Guy C. Myers  Grant of $1,000.00 from Mr. Guy C. Myers, New York City, for furtherance of research in the field of cranberry utilization.

War Orphans Scholarships  Gift of $150.00 from the War Orphans Scholarships, Inc., New York, to provide a scholarship for a designated student.

Medical School

Abbott Laboratories  Gift of $175.00 from Abbott Laboratories, Inc., to the Department of Pharmacology for purchasing and equipping a display case.

Ciba Products  Gift of $175.00 from Ciba Pharmaceutical Products, Inc., to the Department of Pharmacology for purchasing and equipping a display case.

Squibb and Sons  Gift of $175.00 from E. R. Squibb and Sons Company of New York, to help construct a display case in the Department of Pharmacology.


Drs. Dixon, Dickel and Coen  Gift of $500.00 from Drs. Henry H. Dixon, Herman A. Dickel, and Robert A. Coen, Portland, to be utilized for a continuing research project in the Department of Functional Medicine.

John W. Blodgett, Jr.  Additional gift of $1,000.00 from John W. Blodgett, Jr., Portland, for research in the Department of Functional Medicine.

Life Insurance Medical Research Fund  Gift of $300.00 from the Life Insurance Medical Research Fund of New York, to cover laboratory expenses in connection with the research to be carried out in the Department of Physiology under the direction of William B. Youmans, Head.

Oregon State Elks Association  Gift of $4,000.00 from the Oregon State Elks Association, in support of the program for the visually handicapped children being carried on in the Ophthalmology Department.

Rockefeller Foundation  Grant of $100,000.00 from the Rockefeller Foundation for a research project in constitutional medicine to be conducted under the direction of Dr. Howard P. Lewis and Dr. Joseph F. Griggs, to extend over a five-year period beginning June 1, 1951.
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Smith Memorial Fund

Gift of $103.81 to the Doernbecher Memorial Hospital for Children, to be added to the Dr. L. Howard Smith Memorial Fund, received from Mrs. Morton Taubman, Portland, Treasurer of the Fund.

Southern Oregon College of Education

Methodists Mens Club

Gift of $300.00 from Ashland Methodists Men's Club for scholarships.

Lyndel Newbry

Gift of $90.00 from Lyndel Newbry for a scholarship for a designated student.

Institute of Int'l Ed.

Gift of $583.90 from Institute of International Education, for scholarships.

Oregon P.-T.A.

Gift of $900.00 from Oregon Congress of P. T. A., of Portland, for scholarships.

SOCE Mothers Club

Gift of $60.00 from Southern Oregon College Mother's Club, for a scholarship for a designated student.

BUDGET TRANSFERS DUE TO VARIATIONS IN TEACHING LOADS, U OF O

The Board approved transfers as follows at the University of Oregon to effect budget adjustments necessitated by variations in teaching loads:

From: Institutional Reserve $5,800.00

To:

Dean's Office $300.00
Economics 100.00
History 150.00
Philosophy 1,200.00
Physics 300.00
Political Science 3,400.00
Graduate School 350.00

$5,800.00

TRANSFERS TO BUY OFFICE FURNITURE, U OF O

To Counseling Center $311.43
To Office of Student Affairs 520.75

$862.18

TRANSFERS FROM CSC INSTITUTIONAL RESERVE

The Board approved the transfer as follows of $2,700.00 from the Oregon State College Institutional Reserve:

To:

Building Fumigation $750.00
Physical Education, Men 1,200.00
Physical Education, Women 600.00
Music 150.00

$2,700.00
March 13, 1951

TRANSFERS FROM OSC EQUIPMENT RESERVE

The Board approved the transfer as follows of $1,650.00 from the Oregon State College Equipment Reserve:

To:
- Music $1,400.00
- Fish and Game Management 250.00

Total: $1,650.00

These transfers will cover the purchase of a piano for the Little Theatre, and laboratory tables in the Fish and Game Management Department.

ADDNS. FROM UNBUDGETED BALANCES, SOUTHERN OREGON AG. EXP. STA. PROJECT

The Board approved the addition as follows of $4,530.00 to the Southern Oregon Agronomic Experiment Station Project account, funds to be provided from unbudgeted balances in Fees and Sales as of June 30, 1950:

- Wages $2,338.00
- Materials and Expense 1,180.00
- Travel 200.00
- Equipment 812.00

Total: $4,530.00

TRANSFER TO BLDG. REPAIRS, ECCE

The Board approved the transfer of $580.00 from the Eastern Oregon College of Education Institutional Reserve to Building Repairs, to cover the cost of installation of new glass backboards on the basketball court.

BUDGETING OF AEC GRANT, OSC

The Board approved the budgeting as follows of the $9,000.00 Atomic Energy Commission grant to Oregon State College, accepted at the January 23, 1951, meeting of the Board, for further research in the field of organic chemistry being carried on under the direction of Dr. A. V. Logan and Dr. E. N. Marvall:

- Wages $5,480.00
- Materials & Expense 1,719.20
- Travel 500.00
- Equipment 634.13

Unbudgeted overhead 666.57

Total: $9,000.00

ADDN. TO EXP. STA. FISH & GAME MANAGEMENT

The Board approved the addition of $2,000.00 to the Experiment Station Department of Fish and Game Management. These funds were obtained from the sale of mink pelts from the experimental fur farm at the Seattle Fur Exchange auction held in December, 1950.

BUDGETING OF CRANBERRY UTILIZATION GRANT, OSC

The Board approved the budgeting as follows of the $1,000.00 grant to Oregon State College from Mr. Guy C. Myers for furtherance of research in the field of cranberry utilization, reported in the gift section:

- Salaries $488.00
- Graduate research assistant in the Department of Food Technology, $1,464.00 salary rate for 50 per cent time, 12-months basis, effective January 1, 1951.
- Materials and Expense 382.00
- Equipment 130.00

Total: $1,000.00
The Board approved the addition of $990 to the following Federal Cooperative Extension budget accounts:

- Livestock Marketing $300.00
- Seed Marketing 300.00
- Woodlot Products Marketing 300.00
- Daily Marketing 90.00

This addition will be provided from funds received from the Federal Government, Research and Marketing Act, in the amount of $540.00, and matching funds of $450.00 from the Director's Reserve.

The Board approved the transfer of $2,460.00 from the University of Oregon Equipment Reserve to the School of Business Administration for the purchase of equipment for instructional purposes.

The Board approved the transfer of $4,800.00 to Building Repairs at Eastern Oregon College of Education as follows:

- From Institutional Reserve $2,300.00
- From Physical Plant Rehabilitation Reserve 2,500.00

These transfers will cover the cost of laying asphalt tile in classrooms and offices in the Administration Building, and in classrooms in the Ackerman Elementary School.

The Board approved the transfer of $512.00 from the Equipment Reserve to the Registrar's Office at Eastern Oregon College of Education for the purchase of a new transcript printing machine.

The Board approved transfers as follows aggregating $3,065.00 from the Equipment Reserve to various Medical School accounts to cover the purchase of special equipment not provided for in the original budget:

- Dean's Office $400.00
- Business Office 300.00
- Pharmacology 230.00
- Medicine 285.00
- Sundry Clinical Instruction 1,000.00
- Building Repairs 850.00

The Board approved the following transfers at Southern Oregon College of Education:

- From Physical Plant Rehabilitation Reserve $9,700.00
- To Physical Education Field Improvement $8,700.00
- Building Repairs 1,000.00

$9,700.00
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<table>
<thead>
<tr>
<th>Equipment Reserve</th>
<th>$ 416.95</th>
<th>General Equipment</th>
<th>$ 416.95</th>
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<tr>
<td>Institutional Reserve</td>
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<td>Publications</td>
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<td>Registrar's Office</td>
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<td>Water</td>
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**BUDGETING OF AEC GRANT, OSC**

The Board approved the budgeting as follows of the $4,050.00 Atomic Energy Commission grant to Oregon State College for continuing research on "Metal Separation," accepted at the October 1950 meeting of the Board:

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<th>Wages</th>
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<tr>
<td><strong>Unbudgeted overhead</strong></td>
<td><strong>$3,750.00</strong></td>
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BUDGETING OF AEC GRANT, OSC

The Board approved the budgeting as follows of the $9,180.00 Atomic Energy Commission grant to Oregon State College for continuing research on "Radioactive Tracers," accepted at the October 1950 meeting of the Board:

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<th>Wages</th>
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<td>Equipment</td>
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<td><strong>Unbudgeted overhead</strong></td>
<td><strong>$8,500.00</strong></td>
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BUDGET TRANSFER IN EXPERIMENT STATION

The Board approved the transfer of $1,000.00 from the Experiment Station Director's Reserve to Agricultural Chemistry to finance new lines of research and to offset budget shortages of projects seriously affected by increased cost of materials.

TRANSFERS FROM OSC EQUIPMENT RESERVE

The Board approved the transfer as follows of $3,085.00 from the Oregon State College Equipment Reserve:

| To Business and Technology | $2,750.00 |
| To Agricultural Engineering | 335.00    |
| **Total**                  | **$3,085.00** |

ADDN. TO EXPERIMENT STATION FEES AND SALES

The Board approved the addition of $225.00 to the Fees and Sales Budget of the Experiment Station Department of Bacteriology, funds to be provided from increased fees and sales funds now unbudgeted, due to a greater call than was anticipated upon the services of this department since the budget was established.

ADDN. TO MALHEUR COUNTY EXT. BUDGET

The Board approved the addition of $2,611.50 to the Malheur County Extension Work budget, funds to be provided by contribution in that amount from Malheur County for defraying the expenses of extension work in that county.
The Board approved the addition of $1,400.00 to the Experiment Station Department of Food Technology, due to increase in receipts and expenditures, funds to be provided from increased fees and sales funds now unbudgeted.

The Board approved the addition of $15,300.00 to the Experiment Station Seed Testing Laboratory (Farm Crops) requisition budget as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
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<tr>
<td>Wages</td>
<td>$11,750.00</td>
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<tr>
<td>Materials and Expense</td>
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<tr>
<td>Travel</td>
<td>350.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>350.00</td>
</tr>
</tbody>
</table>

$15,300.00

This addition is necessitated by the increased volume of samples being processed by the laboratory. Funds will be provided from unbudgeted Seed Testing Fees.

The Board approved the transfer of $2,400.00 from the Board's Rehabilitation Reserve to Building Repairs at Southern Oregon College of Education to cover emergency repairs to the war surplus buildings being used as Science Hall and the Student Union. These repairs are needed immediately to provide resurfacing of roofs that were covered with used composition shingles and were considerably damaged by recent severe wind storms.

In order to conform to the Civil Service policy in the skilled labor group, it has been necessary to adjust upward the wage rates on some skilled laborers. The Board approved the addition of $3,750.00 from the Board's unappropriated fund to the Physical Plant budget to cover these increases for the current fiscal year.

The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1950-51 budget:

**Appointment of Dr. George H. Sabine as Visiting Professor of Political Science for the spring term 1951 only, at a salary of $3,000 for the term.**

**Designation of Dr. Joel V. Berreman, Associate Professor of Sociology, as Acting Head of the Department of Sociology from April 1, 1951, through March 31, 1952, during the absence of Dr. Elon H. Moore on sabbatical leave. No change in salary rate, rank, or tenure.**

**Increase in salary rate for Richard C. Williams, Student Union Director, rank of Assistant Professor, from $5,500 to $5,800, no change in rank or tenure, effective March 1, 1951. $100 required to be provided from unallocated salary funds remaining in the Student Union budget.**

**Increase in salary rate for H. Philip Barnhart, Foods Director, rank of Instructor, from $5,200 to $5,500, no change in rank or tenure, effective March 1, 1951. $100 required to be provided from unallocated salary funds in the Dormitories budget, and $53.33 from wages in Veterans Commons.**
A. C. Shepard  
Military Leave  
Military leave of absence without pay for Alfred C. Shepard, Assistant Professor, Assistant Director of Portland Branch, Bureau of Municipal Research and Service, effective February 7, 1951, to enter on active duty with the U. S. Air Force. $1,682.96 salary savings to be transferred to wages.

The Board approved the following personnel adjustments at the State College, the necessary funds being provided in the 1950-51 budget:

J. W. Sherburne  
Designation  
Designation of Dr. J. W. Sherburne, Professor of Psychology, as Acting Head of the Department of Psychology, to serve until the vacancy created by the death of Dr. O. R. Chambers on February 21, 1951, is filled. No change in salary rate, rank, or tenure.

R. W. Lauderdale  
Appointment  
Appointment of Robert Walter Lauderdale as Research Assistant in the Agricultural Experiment Station Department of Entomology, rank of Instructor, at an annual salary rate of $3,326.40 for 90 per cent time, yearly tenure, 12-months basis, effective February 1, 1951. $1,386 required salary funds for this new position to be provided by transfer of $1,053 from wages in Entomology and $333 from the Director's Reserve.

Donna F. Ward  
Appointment  
Appointment of Mrs. Donna F. Ward as Research Assistant in the Department of Agricultural Chemistry, rank of Instructor, at an annual salary rate of $2,820, yearly tenure, 12-months basis, effective February 1, 1951. $1,175 required salary for this new position to be transferred from the Director's Reserve.

F. E. Ellertson  
Appointment  
Temporary appointment of Floyd E. Ellertson as Research Assistant at The Dalles Experimental Area, rank of Instructor, at an annual salary rate of $3,900, effective March 1, 1951, to terminate about September 30, 1951. $1,551.21 required funds will be transferred from the Director's Reserve.

W. L. Griebeler  
Resignation  
Resignation of W. L. Griebeler, Assistant Professor of Agricultural Engineering, effective April 7, 1951, to enter private business. $725.97 released salary funds in Agricultural Engineering to be transferred to the Director's Reserve; $340.30 released in Instruction to be transferred to the Institutional Reserve; and $68.06 released in Agricultural Technical Advisory Service to be transferred from salaries to materials and expense in that account.

Clifford Jenkins  
Transfer  
Transfer of Clifford Jenkins, Assistant Professor, from Josephine County Extension Agent (Agriculture) to Curry County Extension Agent (Agriculture) with increase in salary rate from $4,140 to $5,100, no change in rank, tenure, or term of service, effective January 27, 1951. $283.87 required salary funds to be transferred from the Director's Reserve.

A. S. Hunter  
Leave of Absence  
Leave of absence without pay for Dr. Albert S. Hunter, Soil Scientist and Professor in the Experiment Station Department of Soils, to assist the Bureau of Plant Industry with a guayule production program in Texas, from January 1, 1951, through June 30, 1951. $1,400 salary funds to be retained as an unallocated item in the salary budget pending future arrangements.
Military leave of absence without pay for Louis H. Kaiser, Instructor in Speech, effective March 1, 1951, to enter on active duty with the U.S. Air Force. $1,263.47 released salary funds to remain unallocated pending future adjustment.

Leave of absence without pay for Mrs. Katherine Read, Professor of Household Administration, effective March 18, 1951, through June 30, 1951, to carry out an assignment in Germany for the U.S. Department of State. $333.33 of the $1,733.33 released salary funds to be transferred to wages, with the remainder distributed as follows:

Appointment of Mrs. Esther Leech Skeels as Assistant Professor of Household Administration for spring term 1951 only, at a salary of $1,000 for 75 per cent time, effective March 18, 1951. $1,000 required salary to be provided from funds released by Mrs. Read's leave of absence.

Increase in salary rate for Miss Miriam Wiggenhorn, Associate Professor of Household Administration, of $250 for spring term 1951 only, due to increased responsibilities occasioned by Mrs. Read's leave. No change in rank or tenure. $250 required to be provided from funds released by Mrs. Read's leave.

Increase in salary rate for Mrs. Natalie Smith, Instructor in Household Administration, of $150 for spring term 1951 only, due to increased responsibilities occasioned by Mrs. Read's leave. No change in rank or tenure. $150 required to be provided from funds released by Mrs. Read's leave.

Increase in salary rate, retroactive to September 1, 1950, for Miss Glenna Tilgher, City Extension Agent (l-H Club) rank of Instructor, from $3,120 to $3,440, no change in rank or tenure. This increase covers 1948-49 and 1949-50 shortages in Extension's share of expenses as per cooperative agreement with the Portland School District. $125 required to be transferred from the Director's Reserve.

Increase in salary rate, retroactive to September 1, 1950, for Dr. E.L. Shannon, City Extension Agent (l-H Club) rank of Associate Professor, from $4,593.60 to $6,160, no change in rank or tenure. This increase covers 1948-49 and 1949-50 shortages in Extension's share of expenses as per cooperative agreement with the Portland School District. $876.37 required to be transferred from the Director's Reserve.

Increase in salary rate for William K. Farrell, Associate Professor, Grant County Extension Agent (Agriculture) from $4,920 to $5,100, no change in rank, tenure, or term of service, effective February 1, 1951. $200 required salary funds to be transferred from the Director's Reserve.

Redistribution of time and salary for Dr. Alvin C. Warnick, Assistant Professor in the Department of Animal Husbandry, from $4,920 for full time in the Experiment Station, to $2,460 for 50 per cent time in Animal Husbandry, and $2,460 for 50 per cent time in Resident Instruction; no change in rank or tenure, effective...
March 1, 1951. Dr. Warnick is being shifted from full-time research to a program of joint teaching and research. $820 required salary in Instruction to be provided from unallocated balances in the Instruction budget. $820 released in the Experiment Station to be transferred to the Director's Reserve.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1950-51 budget:

**Donald Pitcairn**

Reduction of Time for Dr. Donald Pitcairn, Instructor in Physiology, from full time to two-thirds time, without reduction in salary, no change in rank or tenure, effective January 1, 1951. This change is recommended to permit Dr. Pitcairn to complete the requirements for a Doctor of Philosophy degree.

**H. E. Sprang**

Appointment of Dr. Harry E. Sprang as Instructor in Child Psychiatry at an annual salary rate of $8,400, yearly tenure, 12 months basis, effective February 5, 1951. $3,400 salary funds required for this new position for the remainder of the fiscal year to be provided $1,700 from unbudgeted balances in Child Guidance State Appropriation funds, and $1,700 from the State Board of Health Cooperative program in Child Guidance.

**G. B. Wood**

Appointment The Board approved the appointment of Dr. G. Burton Wood as Professor and Head of the Department of Agricultural Economics, at an annual salary rate of $8,300.00, indefinite tenure, 12-months basis, effective July 1, 1951. Funds are available from previous resignations in the department.

**ADJOURNMENT**

The Board adjourned at 10:40 A.M.