STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON,
APRIL 24, 1951

MEETING #201
A regular meeting of the State Board of Higher Education was held at
the Benson Hotel, Portland, Oregon, on April 24, 1951.

ROLL CALL
The meeting was called to order at 10:00 a.m. by the President of
the Board, Edgar W. Smith, and on roll call the following answered
present:

Henry F. Cabell    R. E. Kleinsorge
George F. Chambers  Cheryl S. MacNaughton
A. S. Grant        Frank J. Van Dyke
Edgar W. Smith

Absent: Leif S. Finseth and Herman Oliver.

There were also present: Dr. Charles D. Byrne, Chancellor;
President A. L. Strand of Oregon State College; President R. J.
Maaske of Oregon College of Education; President R. G. Langston of
Eastern Oregon College of Education; President E. M. Stevenson of
Southern Oregon College of Education; Dean D. W. E. Baird of the
Medical School; Mr. Viron A. Moore, Acting Dean of the General
Extension Division; Mr. H. A. Bork, Comptroller; Mr. Travis Cross,
Director of Information; Dean E. B. Lemon of Oregon State College;
Business Manager J. O. Lindstrom; Business Manager William A.
Zimmerman.

RE ABSENCE OF
FINSETH AND
OLIVER
Mr. Finseth was unable to attend because the establishment of price
control regulations is making heavy demands on his time. Mr. Oliver
was unable to attend because of the pressure of ranch responsibilities.

MINUTES
APPROVED
The Board voted to dispense with the reading of the minutes of the
last regular meeting held on March 13, 1951, and approved the minutes
of that meeting as they appeared in the docket.

President Smith turned the meeting over to Dr. R. E. Kleinsorge,
Vice President, his presence being urgently required elsewhere.

FINAL PLANS
FOR
REMODELING
OLD DAIRY
BUILDING, CSC
Dr. Kleinsorge, Chairman of the Building Committee, presented the
following report:

"President Strand and Architect Kable presented final plans for
the remodeling of the old Dairy Building at Oregon State College.
Plans call for two new stairways replacing the present single
stairway. These stairways will be designed to meet the State
Fire Marshal's requirements. Those portions of the building
formerly used for dairy laboratory purposes will be transformed
into classrooms and office space. Because of the central
location, this remodeled building will relieve the pressure for
general classrooms. Funds for the project, in the amount of
$50,000.00, were set aside by the Board from the 1949 Legislative
building fund. President Strand reported that the departments
involved are satisfied with the plans, and the Committee recommends
that the plans and specifications be approved with authorization
to advertise for bids, the bids to be opened at the time of the
June Board meeting."
The Board accepted the report of the Committee, approved the plans and specifications, and authorized the advertising of bids.

Dr. Kleinsorge reported as follows on the heating plant boiler and generator at Oregon State College:

"Mr. Morrison, Consulting Mechanical Engineer, presented the plans and specifications for the boiler addition and electric generating equipment at Oregon State College. Plans call for a 55,000 pound boiler, which with the existing capacity will care for the heating requirements for the campus for a number of years and will also give adequate standby capacity. The generator, as previously approved, will produce only a portion of the electric energy needed by the institution. To house the generator and its equipment will require a small building adjacent to the existing heating plant building. Looking to the future, this building addition will be designed to provide space for an additional generator in case it may be found advisable to enlarge the generating capacity at a later date. The Committee inspected the plans thoroughly and is recommending approval with authority to advertise as soon as possible and to open bids at the time of the June meeting of the Board. It will be necessary to delay the final planning of the building addition for the generator until bids on the generator and equipment are received."

The Board accepted the report of the Committee, approved the plans and specifications, and authorized the advertising of bids.

Dr. Kleinsorge concluded his statement with the following report on the tunnel and utility distribution system at Oregon State College:

"Engineer Morrison also presented the final plans and specifications on the first and east loop of the tunnel and utility distribution system at Oregon State College. He reported that approximately 15 months would be required for completing the project. The work on the several sections of this distribution system will have to be so coordinated that construction will not interfere with the existing utilities. He also indicated that bids should be called for as soon as possible so that excavation for the tunnel system could proceed in the dry summer months. In order to avoid any delay, the Building Committee is recommending approval of the final plans and specifications as outlined by Mr. Morrison with authority granted to advertise for bids as soon as possible. The Committee is also requesting authority from the Board to award the contract to the low bidders if acceptable. Funds for the project, if approved by the Legislature, will not be available for actual expenditure until July 1, and contracts cannot be entered into until that date. However, the low bidders can make preliminary arrangements for their labor forces and for materials."

The Board accepted the report, approved the final plans and specifications as recommended by the Committee, and authorized advertising for bids. The Board also authorized the Committee to award the contract to low bidders if acceptable.
Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"President Maaske recommended the purchase of the fairgrounds property from the City of Monmouth at a cost of $5,000.00 in accordance with the purchase option obtained from the City of Monmouth December 14, 1950. This option expires May 14, 1951. The property is immediately west of the campus and is included in the over-all campus plan as approved by the Board. A stadium and a barn are on the area which totals about 5½ acres. Dr. Maaske emphasized the fact that the grandstand alone is worth well over the $5,000.00 purchase price. The Committee recommends the purchase of this property."

The Board accepted the report of the Finance Committee and authorized the purchase of the fairgrounds property from the City of Monmouth, funds to come from Board's Reserve for Land Purchases.

Mr. Cabell reported on the proposed purchase of the Letcher property in Eugene as follows:

"President Newburn recommended the purchase of the Eva Letcher property located at 1626 E. 15th Avenue, to be purchased with Athletic Department funds at a price of $7,000.00. The property is within the area dedicated to the proposed stadium site. It consists of a three-bedroom house with attached garage, which should rent for approximately $75.00 a month. The price is below the average of four independent appraisals. The Committee recommends the purchase of this property under the terms of the policy approved by the Board at its January 1951 meeting."

The Board approved the report of the Committee and authorized the purchase of the Letcher property.

Mr. Cabell continued his report as follows:

"President Newburn introduced a representative of the Wheel & Rim Service, Inc., who presented a certified check for $3,562.50 with his bid of $35,625.00 on the Woodward property, willed to the University by the late Mrs. Mary Jane Ross Woodward. The gift of the property is unrestricted as to the use of the proceeds of the sale. It is unimproved river front property in Portland bounded by the Willamette River on the North, N. W. Front Avenue on the south, tracts owned by the Port of Portland and the Texas Oil Company on the East, and Gunderson Brothers on the West. The tract covers 7½ acres, with approximately six acres under water. Since this organization was the only bidder and the bid was equal to the top appraisal, the Committee recommends that the bid be accepted and that completion of the transaction be authorized."

The Board approved the report of the Committee, accepted the bid and authorized the completion of the transaction.
Mr. Cabell reported as follows on the proposed closing of Adair Village by the Oregon State College:

"At the March meeting of the Board, the State College reported that because of the decreased occupancy in Adair Village, it would not be feasible to continue operations past the close of the present academic year. It was recommended that the project be closed as of June 30 and that the housing project be salvaged with a view to obtaining at least sufficient funds from salvage operations to cover the deficit anticipated as of June 30. While it was recognized by the Board that the project operations should cease by June 30, the College was asked to study the possibility of moving some of the buildings to the campus and "moth-balling" the remainder of the housing project. President Strand and Dean Lemon reported that further study had been made and renewed the recommendation that the project be salvaged except for some 18 to 24 apartments which would be moved to the Campus Court area on the College campus. It was pointed out that to attempt to retain the project would be very expensive, requiring a capital outlay of at least $30,000.00 for fencing, boarding windows and like precautionary measures. In addition, it would require an annual operating budget of from $18,000.00 to $20,000.00 to provide patrolsmen and minimum repairs to protect the buildings adequately. The Committee recommends that the moving of the apartments to the Campus Court area at an estimated cost of $45,000.00 be authorized, this sum to come from the balance in the housing project fund. The Committee further recommends approval of the plan to salvage the project but stipulates that before final plans are developed, contact be made with the appropriate government agencies to make sure that these plans in no way conflict with any state or federal plans."

The Board accepted the report of the Committee, authorized the moving of 18 to 24 apartments to the Campus Court area, and authorized the salvaging of the project as proposed after assurances have been obtained from appropriate government agencies that they have no objection.

Mr. Cabell continued his report as follows:

"President Newburn recommended that $3,570.00 be transferred from the Institutional Reserve to the 75th Anniversary account at the University, to cover expenditures in connection with the observance of this milestone which will carry through the next fiscal year. President Newburn explained that this fund would be used as a materials and expense appropriation primarily for speakers, symposia and publications; and that he has instructed the anniversary committee to limit its program to one of educational significance commensurate with the dignity of the occasion. The Committee feels that the occasion merits this expenditure and so recommends to the Board."

The Board approved the report of the Committee and authorized the transfer of funds.
Meeting #201-5

Mr. Cabell concluded his report with the following:

"President Newburn presented the proposal submitted by the University of Washington for the establishment in Portland of a branch school offering courses in social work at graduate level which would be accepted for resident credit in connection with advanced work at the University of Washington. The branch would offer the first year of a two-year program in graduate social work, duplicating for students in this region courses now being offered in Seattle on a full-time basis. The University of Washington would provide the staff and operate the program which would offer one year of accredited work. Persons who completed the course could then go on to advanced work in Seattle leading to a Master's Degree without being subject to out-of-state fees. The University of Washington proposes that the Board pay them $15,000.00 per year regardless of the number of students who enroll. This would solve a problem that has existed for about fifteen years—the need for providing professional training at graduate level for social workers in this state. The Committee recommends that University officials be authorized to proceed in working out final details of the program and that proper Board officials investigate the legal implications involved in the cooperative arrangement. The budget for the program will be submitted to the Board at its June meeting."

The Board approved the report of the Committee and authorized the investigation of legal implications and authorized the University officials to proceed with working out details of the cooperative plan.

Mrs. Cheryl MacNaughton, Chairman of the Curriculum Committee, presented the following report:

"Presidents Langston and Stevenson requested that a three weeks post-summer session be held at Eastern Oregon College of Education and Southern Oregon College of Education for a workshop in General Methods of Elementary Teaching. A similar post-session has already been approved for Oregon College of Education. The presidents emphasized that this session would make it possible for teachers to meet the requirements for emergency certification stipulated by the State Department of Education and would enable others to obtain a full quarter's credit load during the summer. The Committee feels that this session is worthwhile if a sufficient number of students register for it to be self-supporting. In the event that an adequate number enroll for the workshop, the Committee recommends that Presidents Langston and Stevenson be authorized to set up the workshops on a self-supporting basis after obtaining approval from the Chancellor's Office."

The Board approved the report of the Committee and authorized the post-summer sessions on a self-supporting basis upon approval from the Chancellor's Office.
In the absence of President Smith, Chancellor Byrne read the following report:

"You have probably noted the published report of the special committee appointed to investigate charges made by the Oregonian on the Production Cost Study of Milk made by the Agricultural Economics Department at Oregon State College. While the news report gave somewhat different interpretations of the official report, the report itself completely exonerated the research from the charge of bias and expressed confidence in the integrity of the institution and its staff members. A suggestion in the report that the Board clarify and amplify its regulations dealing with legislative contacts by staff members deserves future consideration by the Board. The Chancellor informs me that he has under way a general program of revision of the Board's Code which will be brought to the Board sometime during the next few months. Included in these revisions will be a suggested modification of the existing rules on legislative contacts for consideration of the Board. In closing this matter in the Board records, I wish to commend the three citizens, Mr. S. Eugene Allen, Dr. Edward L. Clark, and Mr. David Robinson who gave so generously of their time and talent as members of the investigating committee. I also wish to express appreciation to our own Board members, Mr. Henry F. Cabell and Dr. R. E. Kleinsorge, who also served so competently and willingly on this committee. I recommend that this commendation be recorded in the Board's official minutes."

On motion of Mr. Cabell, the Board directed that copies of the report of the investigating committee be sent to each member of the Board.

Chancellor Byrne called attention to the fact that the Administrative Code is being revised and brought up to date and urged that any recommendations or suggestions for amending procedures and regulations in regard to legislative contacts be brought to the attention of the Committee on Rules and By-laws (Mrs. MacNaughton, Chairman) which expects to meet in July or August in the matter of code revision.

**Communications**

Chancellor Byrne presented the following communications:

**Reappointment of G. F. Chambers**

Notification from Governor Douglas McKay of the reappointment of Mr. George F. Chambers, Salem, as a member of the State Board of Higher Education for a term ending March 2, 1957.

**Reappointment of Dr. A. T. Oberg**

Notification from Governor Douglas McKay of the reappointment of Dr. A. T. Oberg, of Eugene, as a member of the Dental School Advisory Council to the State Board of Higher Education, for a term ending March 21, 1956.

**Resolution from Union County Pomona Grange Re Development of ECCE**

Resolution of Union County Pomona Grange that personnel, buildings and equipment be added as opportunity permits to the Eastern Oregon College of Education, the only school in all of Eastern Oregon offering courses for high school graduates, with the aim that it be developed into a University.
Chancellor Byrne reported to the Board as follows:

SOCE LIBRARY DEDICATION

President Stevenson is planning a dedication ceremony for the new library at Southern Oregon College of Education on June 2nd. Temporary occupancy has been assumed but it will be necessary for members of the Building Committee to inspect the building and either accept or reject it. The meeting of the Building Committee will therefore be set for June 2, 1951, at Ashland, in order that the members may inspect the building and also attend the dedication ceremonies.

MILITARY DEFERMENT

The Chancellor also presented the following report on the deferment situation as it now exists:

"Some rather confusing statements and interpretations of the student deferment program under Selective Service have been appearing in the press recently. It occurred to me that Board members would be interested in a clarification of the situation as it exists at the present time.

"Under the legal authority granted in the existing Selective Service Law, President Truman issued through General Hershey rather definite provisions under which deferment was to take place. Briefly, the provisions are as follows:

1. Deferment is permitted by local boards based on either scholastic standing ranking of male members of a class or attainment of a score of 70 or more on a qualification test, or 75 for seniors seeking to do graduate work.

2. The ranking of male students in any given class can be either institution-wide ranking or ranking within a major school or college. Ranking is based on the last academic year's work; not on the accumulative record of the student.

3. Eligibility for deferment is extended to the upper half of the senior class for pursuing graduate work, upper three-fourths of the junior class, upper two-thirds of the sophomore class, and the upper one-half of the freshman class.

4. Examinations will be given on May 26, June 16 and June 30 of this year for students now in college. Our institutions have been designated to give these tests in Oregon. Graduating high school seniors will not take the examinations until after entering college.

"A recent amendment to the Selective Service Act introduced in the House of Representatives by Representative Kilday and known as the Kilday amendment, has created a little concern and some confusion. This amendment prohibits the President from making mandatory on local draft boards, the deferment of students meeting the specified standards set forth by General Hershey under presidential order. Informed sources in Washington, however, seem to think that even
though the Kilday amendment is incorporated into law, the actual operation under the presidential order will not vary much from the operation under the existing presidential order.

"One other point should probably be clarified. Under the program as announced, students becoming eligible for continuation in college will definitely not be exempted from military service. Their service will be postponed. The program is designed to prepare a limited number for superior service to their country and to assure a flow of well-trained scientific and technical men into the total preparedness program. This point of view was clearly brought out in a letter I received from Anna M. Rosenberg, Assistant Secretary of Defense. She made the following statement:

'The position of the Defense Department is unequivocal. The Services recognize fully the contribution that American Colleges and universities make to our national defense. The complexities of modern-day life extend to the Armed Forces—each Service has more need than ever before for highly trained and specially skilled men and women. Our institutions of higher learning are the principal source of this personnel.

'The Armed Forces earnestly desire that every American acquire the maximum formal education within his capabilities.'

"One can only speculate as to what effect this will have on our enrollment next fall. If the current situation prevails, it appears that we might possibly have substantially larger freshman classes than were anticipated in the enrollment prognostications submitted to you a couple of months ago. It is conceivable that because no 18-year olds will probably be called for at least a year, we might have not only substantially larger freshman classes than we anticipated but possibly somewhat larger sophomore classes because under the existing law, and contemplated law, once a student starts a school year he will be permitted to finish that year if his academic progress is satisfactory.

"While the exact status of college students and colleges in the preparedness program will not be completely clarified until Congressional action has been completed on the Selective Service bills and the ROTC bills now before Congress, much of the confusion that has prevailed during the past nine months has been dissipated, and as a result students have been relieved of uncertainties and have settled down in their college work. This is reflected in the fact that our spring term enrollment did not show the normal drop-off between the winter and the spring term.

"It appears now that our colleges and universities—both public and private—will continue to render the same distinguished service that they did during World War II in research and in man-power training both for the armed forces and for vital industrial and civilian purposes."
The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

### University

- **Portland Rose Festival Association**
  - Gift of $132.00 from the Portland Rose Festival Association for scholarships for three designated students.

- **Mothers of Men's Halls**
  - Gift of $100.00 from the Mothers of Men's Halls to be used for a scholarship for a designated student.

- **Pi Delta Chapter Phi Beta**
  - Gift of $100.00 from Pi Delta Chapter of Phi Beta for scholarships for two designated students.

- **Bonneville Power Administration**
  - Grant of $3300.00 from Bonneville Power Administration in the form of a research contract payment, to be applied toward costs of the following:
    - Analysis of relation of electrical energy to growth of small business: $1600.00
    - Techniques for long-term forecasting of national electric power loads: 1400.00
    - Publication of final report on previously completed project on relationship between regional and national business fluctuations: 300.00

- **Various Donors**
  - Gifts totaling $2708.22 from various donors during the 1951 winter term to the University of Oregon Foreign Students Service Fund.

- **Navy Department**
  - Grant of $8,000.00 from the Navy Department to extend the mathematical research project on distribution of simple statistics being conducted under the direction of Dr. W. J. Dixon.

- **American Cancer Society**
  - Grant of $2490.00 to the Dental School from the Oregon Division of American Cancer Society, completing their total grant of $4980.00 for the fiscal year ending July 31, 1951, for further development and maintenance of a cancer registry in the Dental School.

### Oregon State College

- **Pittsburgh Plate Glass Company**
  - Grant of $1000.00 from Pittsburgh Plate Glass Company, Columbia Chemical Division, for use by Virgil H. Freed, Associate Professor of Farm Crops, in research on the herbicidal value of IPC and Chloro-IPC.

- **Monarch Feed and Seed Company**
  - Gift of seed germinator valued at $100.00 from Monarch Feed & Seed Company, Medford, to the Agronomic Research Program at the Southern Oregon Branch Experiment Station.
April 24, 1951

Meeting #201-10

A. Grace Johnson

Gift of $1582.99 to the Student Loan Fund of Oregon State College from the estate of Rebecca Emily Anderson. Actually this is a gift from the late Miss A. Grace Johnson, formerly on the College's School of Home Economics staff, who left her estate to Mrs. Anderson with the request that any final residue go to the Student Loan Fund.

Sara Jane Evans

Gift of originals and reproductions of Japanese woodcuts valued at $2500.00 from the Sara Jane Evans estate, to remain in the custody of the Art Department and be suitably exhibited as "The Sara Jane Evans Memorial Collection of Japanese Prints."

Nedra LeBlond

Gift of $500.00 from E. M. LeBlond and Mrs. Neva L. Bequette for the Memorial Book Fund in honor of the late Nedra LeBlond, formerly Assistant Reference Librarian.

Research Corporation

Grant of $1800.00 from the Research Corporation of New York, as a Frederick Gardner Cottrell grant for Dr. Elliot N. Marvell's project entitled, "Para Products of the Claisen Rearrangement."

Medical School

American Cyanamid Company

Grant of $2700.00 from the Lederle Laboratories Division of the American Cyanamid Company for research under the direction of Dr. Norman A. David, Head of the Department of Pharmacology.

Alumni Association

Gift of $750.00 from the Medical School Alumni Association for aid in the construction of a small greenhouse on the Medical School campus.

American Cancer Society

Gift of $4,000 from the Oregon Division of the American Cancer Society for purchasing a Dillon Murphy Projector to be used primarily for teaching.

American Cancer Society

Gift of $845.35 from the Oregon Division of the American Cancer Society for research being conducted under the direction of Dr. Howard L. Richardson, Assistant Professor of Pathology.

Grade Teachers Association

Gift of $100.00 to the Doernbecher Memorial Hospital for Children from the Portland Grade Teachers Association.

C. H. Watzek

Gift of $1000.00 from C. H. Watzek, Portland, Oregon, for research under the direction of Dr. Kenneth C. Swan, Head of the Department of Ophthalmology.

Oregon College of Education

CCE Alumni Association

Gift of $150.00 from the Oregon College of Education Alumni Association for an athletic trophy case.

Youth Center

Gift of $300.00 from the Monmouth Youth Center to the Monmouth Elementary School for recreation and physical education equipment.

Civic Club

Gift of $50.00 from the Monmouth Civic Club for a 1950 spring term scholarship for a designated student.
Meeting #201-11

Eastern Oregon College of Education

Dr. and Mrs. C. E. Branner

Gift of $90.00 from Dr. and Mrs. C. E. Branner of La Grande to provide an all-tuition scholarship for the 1951-52 school year.

Mount Emily Lumber Company

Gift of $100.00 from the Mount Emily Lumber Company of LaGrande for a Bachelor of Science Degree scholarship for a designated student.

ASHLAND SCHOOL DISTRICT NO. 5 CONTRACT

The contractual agreement between the State Board of Higher Education and Ashland School District No. 5 for the utilization of the city schools in the teacher education program of Southern Oregon College of Education expired four years ago, and since then the institution has been operating without any written agreement. It appears advisable to again enter into a written agreement, and after careful study, a ten-year agreement has been negotiated with the Board of Directors of the School District. This agreement embodies for the most part the policies and principles that have proven successful in recent years. The Board recommended that the agreement be approved and authorized the proper Board officials to execute the necessary documents.

TRANSFER REMAINING PORTION WILLARD M. CRAIG SALARY, OSC

The Board approved the transfer as follows of the unallocated remaining portion of the salary of Willard M. Craig, Associate Professor of Business Administration, now on sabbatical leave: $266.67 to Wages in the Department of Business Administration to provide necessary additional help; $1400.00 to the Institutional Reserve.

BUDGET TRANSFER UNUSED SALARY FUNDS, U OF O

The Board approved the transfer of $3675.00 unused salary funds from the School of Journalism budget as follows:

To Wages for hiring of special lecturers necessitated by shortage on the regular faculty $675.00

To Institutional Reserve 3000.00

$3675.00

ADDITION EXPERIMENT STATION BUDGET, OSC

The Board approved the addition of $1000.00 to Experiment Station, Farm Crops, the funds to be provided by the gift from Pittsburgh Plate Glass Company reported in the gift section; and the budgeting thereof as follows:

Wages $500.00
Materials and Expense 250.00
Travel 250.00

$1000.00

TRANSFER FOR OPERATION AND MAINTENANCE NEW BUILDINGS

The Board approved the transfer of $5000.00 from the Board’s Reserve for Operation and Maintenance of New Buildings to the following Medical School Physical Plant accounts:

Janitorial $3000.00
Light and Power 1000.00
Telephone Exchange 1000.00

$5000.00
Meeting #201-12

This transfer is necessitated by the increase in services required as a result of the construction of the Isotopic Laboratory and of the addition to the Outpatient Clinic.

**ADDITION TO MALHEUR CO. EXTENSION WORK, OSC**

The Board approved the addition of $605.00 to the Malheur County Extension Work budget, funds to be provided by the additional contribution in that amount from Malheur County for defraying the expense of extension work in that county.

**TRANSFER TO EXPERIMENT STATION DIRECTOR'S RESERVE, OSC**

Pending a decision on their final use on research projects, the Board approved the transfer to the Experiment Station Director's Reserve of $1,374.23 salary funds released by the death of S. E. Crumb, Jr., Assistant Professor, Department of Entomology.

**TRANSFER FROM MEDICAL SCHOOL OPERATING RESERVE**

The Board approved the transfer of $2,653.00 from the Medical School Operating Reserve to the following accounts to avoid overdrafts due to increased costs:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean's Office</td>
<td></td>
</tr>
<tr>
<td>Wages</td>
<td>$53.00</td>
</tr>
<tr>
<td>Materials &amp; Expense</td>
<td>700.00</td>
</tr>
<tr>
<td>Travel</td>
<td>100.00</td>
</tr>
<tr>
<td>Library</td>
<td></td>
</tr>
<tr>
<td>Wages</td>
<td>500.00</td>
</tr>
<tr>
<td>Information Services</td>
<td></td>
</tr>
<tr>
<td>Materials &amp; Expense</td>
<td>100.00</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td></td>
</tr>
<tr>
<td>Wages</td>
<td>300.00</td>
</tr>
<tr>
<td>Materials &amp; Expense</td>
<td>300.00</td>
</tr>
<tr>
<td>Travel</td>
<td>100.00</td>
</tr>
<tr>
<td>Biochemistry</td>
<td></td>
</tr>
<tr>
<td>Travel</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Pathology</td>
<td></td>
</tr>
<tr>
<td>Wages</td>
<td>100.00</td>
</tr>
</tbody>
</table>

**ADDNS. FOR INCREASED OPERATING COSTS**

In order to provide necessary funds to meet increased operating costs during the current fiscal year in the Dental School Postgraduate Instruction budget and the Child Study Clinic budget, the Board approved the following additions:

- Postgraduate Instruction budget (from Kellogg Foundation grant) $6582.00
- Child Study Clinic (from postgraduate fees and clinic income) 2019.00
The Board approved transfer to the Dental School Equipment Reserve of $2220.00 from the Prosthetic Clinic and $2555.00 from the Operative Dentistry Instruction account.

The Board approved the transfer of $29,060.00 from the Dental School restricted unappropriated fund to the following departments in the Dental School to cover the purchase of dental chairs to replace obsolete chairs now in use, and for operating expenses:

To clinic departments to replace obsolete dental chairs:

- Operative Dentistry: $1661.00
- Prosthetic Dentistry: 832.00
- Operative Clinic: 9930.00
- Prosthetic Clinic: 1986.00
- Postgraduate Clinic: 662.00
- X-Ray Clinic: 1986.00

To: Equipment Reserve
- Dental School Instruction accounts: 5000.00
- Equipment Reserve: 7000.00
- Total: $29,050.00

The Board approved transfers from the Dental School Equipment Reserve to various departmental budgets for equipment purchases as follows:

- Dean's Office: $295.00
- Registrar's Office: 465.00
- Dental School Instruction accounts: 5545.00
- Dental School Clinic accounts: 1813.00
- Total: $8,118.00

The Board approved transfers from the Dental School Institutional Reserve to the following departments to cover added operating costs:

- Dental School Instruction accounts: $501.00
- Dental School Clinic accounts: 91.00
- Total: $592.00

The Board approved the transfer of $1,974.00 from the Institutional Reserve to the Library for the purchase of special books recommended by the faculty and particularly desirable for graduate work.

The Board approved the budgeting as follows of the $8,000.00 Navy grant for extending mathematical research, reported in the gift section:

- Wages: $1949.83
- Materials and Expense: 135.00
- Travel: 976.32
- Unbudgeted overhead: 1268.85
- Total: $8000.00
Meeting #201-14  April 24, 1951

TRANSFER FOR ADDED COST OF SUPPLIES U OF O
The Board approved the transfer of $1100.00 from the Institutional Reserve to the Physics Department requisitions budget to cover the added cost of supplies, particularly in the general instructional laboratories.

TRANSFER FROM INSTITUTIONAL RESERVE, OSC
The Board approved the transfer as follows of $1310.00 from the Institutional Reserve:

- To: Publications to cover added printing costs  $310.00
- Campus Maintenance to complete a landscaping rehabilitation project  1000.00

$1310.00

TRANSFER TO PREVENT OVERDRAFTS, U OF O
The Board approved the transfer of $10,000.00 to the Physical Plant department from the Institutional Reserve to prevent overdrafts due to higher costs of operation reflecting increased prices and wages in Building Repairs:

<table>
<thead>
<tr>
<th>Wages</th>
<th>$5000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials and Expense</td>
<td>5000.00</td>
</tr>
<tr>
<td>Total</td>
<td>$10,000.00</td>
</tr>
</tbody>
</table>

TRANSFER TO INSTITUTIONAL RESERVE, U OF O
The Board approved the transfer to the Institutional Reserve from the Chemistry Department of $612.00 unused salary funds released by the resignation of graduate assistants not replaced.

ADDNS. TO COVER MAINTENANCE, SCCE
The Board approved the following budget additions aggregating $41753.00 to cover maintenance and operation of the new library-classroom building, occupancy of which began March 9, 1951, funds to be provided from the Board's Reserve for Operation and Maintenance of New Buildings.

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Janitorial</td>
<td>$1753.00</td>
</tr>
<tr>
<td>Water</td>
<td>300.00</td>
</tr>
<tr>
<td>Light and Power</td>
<td>700.00</td>
</tr>
<tr>
<td>Heating</td>
<td>2000.00</td>
</tr>
<tr>
<td>Total</td>
<td>$41753.00</td>
</tr>
</tbody>
</table>

The annual cost of operation and maintenance of the new building will be $41,400.00.

TRANSFER TO EMPLOY REplacement HELP
The Board approved the transfer of $750.00 released salary funds resulting from Dean Cramer's leave, to the wage budget in Portland Extension Center to employ replacement help for the teaching time of Dr. James C. Caughlan who has assumed the duties of Acting Assistant Director.

TRANSFER TO COVER NEW SHELVING AND EQUIPMENT, GEN. EXT.
The Board approved the transfer of $658.03 from Institutional Reserve to the Visual Instruction department to cover the costs of new shelving and equipment required as a result of moving the department from the Agricultural Building to the Coliseum in Corvallis.
To make available for use in the expanded work on eradication of rodents the unbudgeted balances in the State appropriation for this purpose, the Board approves the addition of $373.02 to the Extension Service Eradication of Rodents account.

The Board approved the following budget additions aggregating $3575.00 to cover maintenance and operation of the new library building, funds to be provided from the Board's Reserve for Operation and Maintenance of New Buildings:

- Janitorial: $1375.00
- Heating: 1750.00
- Light and Power: 350.00
- Water: 100.00
- Total: $3575.00

The annual cost of operation and maintenance of the new building will be $11,348.00.

The Board approved the addition of $3000.00 to the budget of the Squaw Butte-Harney Experiment Station, funds to be provided from unbudgeted miscellaneous sales. This addition is necessitated by the advanced price levels which have increased costs of station operation.

The Board approved the transfer of $115.00 from the Institutional Reserve to the Diplomas and Certificate budget, to cover increased cost of diplomas for the larger number of graduates.

The Board approved the transfer of $790.00 from the Institutional Reserve to the Telephone Exchange budget to adjust the original budget which was made when the exchange was a new operation, and was experimental. The original budget proved to be inadequate.

The Board approved the addition of $1580.00 to the Training School budget to cover increased costs, funds to be provided from increased income from kindergarten fees.

The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1950-51 budget:

Withdrawal of the appointment of Dr. Joseph T. Burton, Assistant Professor of Dentistry, from the budgeted position of Assistant Professor in the U. S. Public Health Service Cancer Training grant, effective December 23, 1950, for the reason that Dr. Burton has been unable to give any service since that date. $1303.77 released salary funds to be temporarily retained as unallocated funds in the U. S. Public Health Service Cancer Training budget.
Colonel Frank R. Maerdian Transfer; Lt. Colonel Cunningham Appointment

Transfer of Colonel Frank R. Maerdian, Professor of Military Science and Tactics and Head of the Military Department, effective March 23, 1951; and the appointment of Lt. Colonel John H. Cunningham, Assistant Professor of Military Science and Tactics, as acting head of the Military Department, effective March 23, 1951. Salaries are paid entirely from Federal funds and no change in budget is involved.

Christina Crane Leave of Absence

Leave of absence without pay for the 1951 spring term for Miss Christina Crane, Assistant Professor of Romance Languages because of poor health. $1196.66 released salary funds to be used to pay the salary of a replacement instructor in Romance Languages for the spring term.

Robeson Bailey Resignation

Resignation of Robeson Bailey, Associate Professor of English, effective March 21, 1951, because of the difficulty of finding suitable housing for his family who are in New England. $1866.69 released salary funds to be transferred to the Institutional Reserve.

Stanley R. Darling Appointment

Appointment of Stanley R. Darling as Acting Associate Professor of Law for the 1951 spring term, effective March 26, 1951, at a salary of $2000.00 for the term. Funds to be provided from unused salary funds of $5800.00 for an unfilled associate professorship in the current budget; balance of $3800.00 to be held unallocated.

The Board approved the following personnel adjustments at the State College, the necessary funds being provided in the 1950-51 budget:

Wm. P. Hinckley Resignation

Resignation of William P. Hinckley, Assistant Professor, Clackamas County Extension Agent (h-H Club), effective March 31, 1951, to enter private business. $1005.00 released salary funds to be transferred to the Director's Reserve.

Stuart H. Chapman Appointment

Appointment of Stuart H. Chapman as Superintendent of the Heating Plant and Associate Professor of Mechanical Engineering, succeeding W. C. Baker, resigned, at an annual salary of $5700.00, 12-months basis, yearly tenure, effective March 1, 1951. Mr. Chapman will serve 75 per cent time as Superintendent of the Heating Plant and 25 per cent time as Associate Professor of Mechanical Engineering. $1900.00 salary funds required for the remainder of the current fiscal year will be provided $725.00 from unallocated balance in the heating budget resulting from Mr. Baker's resignation, and $1175.00 from the Institutional Reserve.

Donald E. Anderson Resignation

Resignation of Donald E. Anderson, Assistant Professor of Mechanical Engineering, effective March 24, 1951, to accept a position in industry; and appointment of an instructor for the spring term only to replace him, yearly tenure, salary rate $3300.00, effective March 25, 1951. $1100.00 required salary funds to be provided by funds released by the resignation of Mr. Anderson; $196.67 balance of released salary funds to be transferred to the Institutional Reserve.
Military leave of absence without pay for Miss Elna C. Peterson, Assistant Professor, Foods and Nutrition, recalled to active duty, effective March 20, 1951. $83.33 of the $130.00 released salary funds to be transferred to the Institutional Reserve; the balance of $446.67 to be applied as follows:

Appointment of Mrs. Ruth E. Cowan as Assistant Professor, Foods and Nutrition, 1951 spring term only, one-third time, at a salary of $445.67.

Leave of absence without pay for Dr. William E. Caldwell, Professor of Chemistry, effective April 15, 1951 through June 30, 1951, to serve as Visiting Expert and Consultant on Mineral Industry for the Office of Occupied Areas in Japan. $1360.98 released salary funds to be transferred to the Institutional Reserve.

Resignation of Donald T. Carlson, Executive Secretary of College Relations, rank of Assistant Professor, effective May 1, 1951, to accept the position of Assistant Director of Information at Stanford University. $833.33 released salary funds to be transferred to the Institutional Reserve.

Appointment of a research assistant with rank of Instructor, yearly tenure, salary rate $308.00, 12-months basis, effective April 1, 1951. $852.00 required salary funds to be provided from the Experiment Station Director's Reserve. This new position is necessary to permit immediate research on mint rust, an outbreak of which is seriously threatening the peppermint oil industry of the state.

The State Forest Products Laboratory has been authorized by the Board of Forestry to grant salary increases and seeks the institution's participation in increasing the salaries of its research staff named below, the major portion of whose time is included in the Laboratory's budget. The Board approved an increase in salary rate for the following:

Dr. E. F. Kurth, Professor of Chemistry, 12-months basis, indefinite tenure, 34 per cent time (15 per cent Chemistry Department, 19 per cent Chemical Utilization of Forest By-Products) from $6600.00 to $7200.00, effective April 1, 1951. $51.00 additional salary funds required for the remainder of the fiscal year will be provided by transfer from the Institutional Reserve.

R. D. Graham, Wood Technologist, Assistant Professor of Forest Products, 12-months basis, yearly tenure, ten per cent time, from $5,000.00 to $6,250.00. $31.25 additional salary funds required for the remainder of the fiscal year will be provided by transfer from Wages in the Forestry budget.

L. D. Espenas, Wood Technologist, Associate Professor of Forest Products, 12-months basis, yearly tenure, ten per cent time, from $5,500.00 to $6,500.00. $25.00 additional salary funds required for the remainder of the fiscal year will be provided by transfer from Wages in the Forestry budget.
Meeting #201-18

April 24, 1951

M. D. MacDonald

Salary Increase

M. D. MacDonald, Wood Technologist, Associate Professor of Forest Products, 12-months basis, yearly tenure, ten per cent time, from $5,500.00 to $6,500.00. $25.00 additional salary funds required for the remainder of the fiscal year will be provided by transfer from Wages in the Forestry budget.

It is understood that the increases will be considered as applying toward any salary adjustment program which may be put into effect at the beginning of the next fiscal year.

W. C. Leth

Resignation

Termination of the appointment of W. C. Leth, formerly County Agent in Polk County, with rank of Professor, effective March 31, 1950. Mr. Leth, who was granted leave of absence without pay from July 1, 1949, to March 31, 1950, did not return and has accepted other employment.

The Board approved the following leaves without pay at the Vanport Extension Center with no replacements:

Robert N. Merz

Military Leave

Military leave of absence without pay for Robert N. Merz, Assistant Professor of Social Science, effective January 3, 1951, to enter on active duty with the Navy. Mr. Merz has been paid through the Wage budget.

Leroy R. Pierson

Military Leave

Military leave of absence without pay for Leroy R. Pierson, Instructor in Education and Counseling, effective October 1, 1950, to enter on active duty with the Navy. Mr. Pierson has been paid through the Wage budget.

LEGISLATIVE CONTACTS

President Strand, referring again to the matter of legislative contacts, suggested that a study be made of Oregon statutes naming the educational institutions and their officers and requiring certain duties of them in connection with legislative matters and requiring them to furnish information to state officials. Chancellor Byrne stated that his staff would be instructed to make a study and report.

POSTPONEMENT OF JUNE BOARD MEETING

Chancellor Byrne recommended that the June meeting of the Board be postponed because the regularly scheduled date coming so soon after the anticipated legislative action would not permit the institutions and the Budget Office to prepare their budget materials for presentation to the Board. The Board approved the recommendation and postponed the June meeting from June 12 to June 19, 1951.

BOARD COMMENCEMENT REPRESENTATIVES

Dr. Kleinsorge made the following appointments of members to represent the Board at the several commencement exercises, and to approve the degree lists:

University of Oregon - June 10, 1951: Mr. Smith
Oregon State College - June 4, 1951: Mr. Chambers
Oregon College of Education - June 6: Mrs. MacNaughton
Eastern Oregon College of Education - June 8, 1951: Mr. Grant
Southern Oregon College of Education - June 3, 1951: Mr. Van Dyke
Medical School - June 15, 1951: Dr. Kleinsorge
Dental School - June 14, 1951: Mr. Cabell
The Board recessed at 11:00 a.m. to await the arrival of a committee representing the Oregon Fellowship for Alcohol Studies.

H.B. 67

The Board reconvened at 11:05 a.m., and Dr. Kleinsorge introduced Mrs. W. W. Gabriel, President of the Oregon Fellowship for Alcohol Studies and Secretary of the Oregon Alcohol Education Committee. Mrs. Gabriel was accompanied by Rev. Walter Knutson who is also a member of both groups. The purpose of her visit to the Board was to seek support for House Bill No. 67, relating to instruction of teachers on the effects of alcoholic beverages, narcotics, and other habit-forming drugs. The bill as amended provides that "suitable instruction in such subjects shall be provided and required in all normal schools, teachers' colleges and in the department of education of all colleges and universities," and that the State Board of Higher Education shall be responsible for the enforcement of the act.

Mrs. Gabriel stated that the bill had the approval of many educators throughout the state, that its purpose was to augment already existing legislation respecting instruction in the schools by providing for teacher training on the subject. She reported that the bill had passed the House easily but had met difficulty in the Senate, and that she understood that the cause of the difficulty was the attitude of the Board as reflected in a statement made by the Chancellor to Senator Marsh. She spoke at length of the support various educators had given to the bill and requested that the Board also lend its support.

Dr. Byrne explained that he had spoken only informally to Senator Marsh and had indicated his conviction that it is not sound principle to legislate curricula. Several institutional executives expressed the opinion that their institutions already offered adequate instruction on the subject in various courses. Board members expressed the opinion that the matter was not one for the Legislature but primarily for the State Department of Education which could amend its requirements if it felt there was a necessity for so doing. Members of the Board reiterated the feeling of Dr. Byrne that the Board was in sympathy with the objectives of the bill but felt that legislation was not the proper means for achieving those ends.

After thorough discussion the Board adopted the following official statement of its position with respect to House Bill No. 67:

"That the Board endorses the objectives set forth in House Bill No. 67 but that it agrees with the position taken by the Chancellor that the legislating of curricula is not sound in principle and that the amendment in the bill placing the responsibility on the Board for enforcing the provisions is not favored by the Board. It is further the position of the Board that these studies are now being covered in units in a number of courses in the several institutions of the State System. If it is felt that this subject is not now being adequately covered in the present courses, the Board will be happy to hear from those who feel that they are not adequate."

ADJOURNMENT

The Board adjourned at 12:05 p.m.