MEETING #203  A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on July 24, 1951.

ROLL CALL  The meeting was called to order at 10:05 A.M., by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

Henry F. Cabell  Dr. R. E. Kleinsorge
George F. Chambers  Cheryl S. MacNaughton
Leif S. Finseth  Edgar W. Smith
A. S. Grant  Frank J. Van Dyke

Absent:  Herman Oliver

There were also present:  Dr. Charles D. Byrne, Chancellor; President A. L. Strand, of Oregon State College; President R. G. Langston of Eastern Oregon College of Education; President E. N. Stevenson of Southern Oregon College of Education; Mr. H. A. Berk, Comptroller; Mr. R. L. Collins, Budget Director; Mr. Travis Cross, Director of Information; Dean E. E. Lemon of Oregon State College; Mr. J. O. Lindstrom, Business Manager of the University, and Mr. William A. Zimmerman, Business Manager of the Medical School.

RE ABSENCE OF OLIVER  Mr. Oliver attended the committee meetings yesterday but was unable to stay for the regular meeting because of ranch responsibilities.

MINUTES APPROVED  The Board voted to dispense with the reading of the minutes of the last regular meeting held on June 19, 1951, and approved the minutes of that meeting as they appeared in the docket.

REPORT OF BUILDING COMMITTEE  Dr. R. E. Kleinsorge, Chairman of the Committee on Buildings, Grounds and Capital Outlay, presented the following report:

"President Stevenson and Architect Kable presented a design for finishing the front entrance of the new library and classroom building at Southern Oregon College of Education. The program calls for a new brick facing around the entrance of the building and the construction of a fore-court connecting the building with the two walks which will flank the mall leading to the building. The same brown brick will be used on this entrance as was used in the other two entrances to the building. The committee is convinced that this new entrance, as designed, will add greatly to the beauty of the building which is located in a very prominent position at the head of the mall development. Architect Kable indicated that the outside cost for this improvement will be $7,800. The Committee is recommending that the institutional officials be authorized to proceed by obtaining bids and awarding the contract through regular channels. It is also recommending
that not to exceed $7,800 be appropriated from the Board's rehabilitation reserve to cover the cost."

The Board adopted the recommendations of the Committee, authorized the institutional officials to proceed to obtain bids and award the contract, and authorized the appropriation of not to exceed $7,800 from the Board's Rehabilitation Reserve to cover the cost of the project.

Dr. Kleinsorge continued his report as follows:

"Dean Baird and H. C. Broadwell of the State Highway Department presented plans for the relocation of the county road between the Doernbecher Hospital and the site for the new hospital. This project should be done immediately before the wet weather sets in, and to prepare for the hospital construction which will follow next spring. The estimate on this project is $13,700. The recommendation was also made that a contract be let on surfacing the roadway which was graded a year ago, leading through the gulch to the service entrance of the new hospital. This phase of the project, including both surfacing and a protective guard rail, was estimated to cost $18,650. The total of the two projects, plus a 10 per cent engineering and overhead cost, comes to $35,000.00.

"The Committee inspected the plans and is recommending that authorization be granted by the Board to proceed with both the highway relocation and the paving project. The Committee is also recommending that authority be granted to Board officials to award the contracts at the earliest possible date if the bids appear satisfactory to the highway engineers. Funds for the work are to come from the Legislative appropriation for the hospital."

The Board accepted the recommendations of the Committee, approved the highway relocation and the paving project, and authorized Board officials to award contracts as recommended.

Dr. Kleinsorge then continued his report:

"President Newburn and Architect Church presented final plans and specifications for the proposed Journalism Building at the University of Oregon. You will recall that funds were advanced by the federal government for the planning of this building. The new portion of the building will house the University Press on the ground floor with the second floor devoted to classrooms, seminar rooms and other modern facilities for Journalism teaching. The new portion of the building will be located on the present site of McClure Hall which will be torn down. The old Journalism Building will be thoroughly remodelled and modernized. President Newburn and Dean Sabine reported satisfaction with the plans and the committee recommends that the plans be accepted. No construction contracts can be let until funds are made available for the project."

The Board approved the final plans and specifications as submitted.
Dr. Kleinsorge continued as follows:

"President Strand and Dean Lemon outlined a long-time plan for the proper maintenance of the farm buildings on the State College campus. By ear-marking $5,000 each year in the physical plant budget for these farm structures, Dean Lemon indicated that the buildings could be properly maintained. It will require, however, an additional $8,500 to put the buildings in proper shape for this long-time maintenance program. President Strand recommended that $8,500 be transferred from the College Institutional Reserve to a special rehabilitation account to cover this accumulated deficiency in the repair program. The Committee believes the program is sound and recommends approval of Dr. Strand's recommendation."

The Board accepted the Committee's recommendation and authorized the adoption of the plan as outlined, including the transfer of funds to a special rehabilitation account.

Dr. Kleinsorge continued the report:

"President Strand presented the recommendations for proceeding with the construction of several agricultural experiment station service buildings for which funds were made available by the 1951 Legislature.

"At the June Board meeting, authorization was granted to plan an animal diagnostic laboratory. These plans have reached the preliminary stage and authorization should be granted to proceed in obtaining bids and awarding the contract. The building, to be located adjacent to the Poultry building, will be a one-story red tile structure about 50 x 52 feet. The estimated cost is $35,000. The Committee is recommending that the preliminary plans be accepted and that College officials be authorized to obtain bids and award the contract through regular channels.

"President Strand also requested that authorization be granted to purchase a Butler type building and proceed with the necessary contracts in its erection, the building to serve as a repair shop and implement storage building for the farm departments. This building is to be located south of the new beef cattle barn. The estimated cost of the project is $12,000 with funds to come from the Legislative appropriation for this purpose. The Committee is recommending that authorization be granted to purchase this building and to proceed with obtaining bids and awarding the contract.

"The third project consists of a small storage building for the processing and refrigeration of food for the Fish and Game experimental unit on the South farm. The estimated cost of this building is $15,000 with funds to come from the appropriation made by the Legislature for this purpose. Authorization is requested to obtain bids and award the contract on the project.

"The fourth project includes the erection of a small building for general service and implement and equipment storage on the Beach property on the east side of the Willamette River. An area of this newly purchased farm has been assigned for experimental
purposes to the Plant Pathology Department. The estimated cost of the building is $8,000. Funds will be provided by the Experiment Station from sources other than the Legislative appropriation. The Committee is recommending that authorization be granted to proceed with the erection of the building, partially with the College physical plant force and partially with minor contracts."

The Board accepted the recommendations of the Committee, approved the construction of the four service buildings, and authorized the obtaining of bids and awarding of contracts.

AWARD OF BIDS, Dr. Kleinsorge then reported as follows:

BUS. ADM.-SOCIAL SCIENCE BLDGS.

"Yesterday afternoon the Building Committee opened bids for the general construction, mechanical work and electrical work for the addition to the Oregon and Commerce Buildings at the University of Oregon to be used for the School of Business Administration and Social Science Department. Three bids were received for the general construction with the low bid by Bickford Construction Company, Portland, of $399,800.

"Six bids were received on the Mechanical work. The low bid of $69,415 was submitted by A. G. Rushlight of Portland. Four bids were received on the electrical work. The low bidder was L. H. Morris Company, Eugene, with a bid of $29,270.

"You will recall that the Legislative appropriation for the entire project, including the new addition to Oregon and Commerce buildings and remodelling of those two structures amounted to $700,000. Cost of the general construction, mechanical and electrical work for the addition was estimated at $500,000. The total of the low bids amounts to $1,198,485 with no alternates deducted. The physical plant staff at the University will handle the remodelling of the Oregon and Commerce buildings, doing the work when it will cause the least disruption in the educational program.

"In view of the fact that the low bids were well within the estimates, the Committee recommends that contracts be awarded to the low bidders."

The Board adopted the report of the Committee and accepted the low bids as recommended.

AWARD OF BIDS, Dr. Kleinsorge continued:

HOME ECONOMICS BLDG., OSC

"The Building Committee also opened bids yesterday on the Home Economics addition and remodelling project at Oregon State College. The three low bidders are as follows:

General Construction:
Donald M. Drake, Company, Portland $508,208

Electrical Work:
Steeck Electric Company, Roseburg 85,203

Mechanical Work:
Arnett Company, Albany 123,685

Total $717,096
"These bids compare very favorably with the estimates provided by
the architect. Adding to the actual construction cost the con-
tingency fund, an adequate amount for equipment, the engineering
fees and miscellaneous costs bring the total project costs to
approximately $875,000.

"This project involves the construction of a new wing and also
thorough remodelling of the old portion of the home economics
building. It has been a high priority project at the State College
for a number of years. Funds to finance the project are available
from the 1949 and the 1951 legislative appropriations for buildings,
supplemented by $44,612 which is to be transferred from the balances
in the cafeteria account. This cafeteria was constructed with state
building funds with the understanding that ultimately the building
fund would be reimbursed from income accruing from the operation
of the cafeteria.

"To make the award it was necessary to eliminate temporarily an
elevator in this four-story building and to make minor changes
in lighting and heat control. The Committee feels, however, that
the bids are satisfactory and recommends that the contracts be
awarded to the three low bidders."

The Board adopted the report of the Committee and accepted the low
bids as recommended.

Dr. Kleinsorge concluded the report of the Building Committee as
follows:

"The Building Committee, with the chairman and Mr. Van Dyke present,
inspected the new Library Building at Eastern Oregon College of
Education on Sunday, July 15, 1951. Mr. Grant and the Chancellor
accompanied the Building Committee on its inspection tour. The
building, except for a few minor items, has been completed for
some time and has been in use by the institution.

"There are approximately two and one-half stories in the building
with the basement area providing an excellent and commodious museum
area; an art display room and two well-equipped rooms for Visual
Aids. The main floor has a large well-lighted reading room,
properly arranged work rooms and offices, and adequate stacks for
existing volumes and space for substantial expansion of library
holdings. At one end of the main floor is a mezzanine floor which
also has stacks and reading space. A partial thirdfloor or penthouse
provides a very large and attractive facility for faculty use and
for large institutional functions. This room is attractively
furnished, has kitchen facilities and can be divided into two rooms
by sliding doors.

"The equipment throughout the building has been well chosen and is
of good quality. The general architecture of the building conforms
to that of the other campus structures. It is a concrete structure
washed with stucco.

"The over-all construction fund set aside for the project amounted
to approximately $300,000. The actual construction costs were approximately $220,000. The remaining funds have been utilized for architect and engineering fees, equipment and furnishings, landscaping and other miscellaneous items. Funds for this project came largely from the 1949 legislative building fund supplemented by unexpended balances from previous capital outlay appropriations. Sufficient funds remain to cover the cost of landscaping which will be completed this fall.

"The Building Committee was impressed with the thorough planning of this splendid addition to the campus; and is satisfied with the execution of the contracts. It is recommending acceptance of the project subject to completion of a few minor items listed by the architect.

"It should be added that a very effective dedicatory ceremony was arranged by President Langston and his staff for the late afternoon of July 15. Members of the Committee, President Smith, the Chancellor and local citizens participated in this ceremony."

The Board adopted the report of the Committee and accepted the new library building at Eastern Oregon College of Education, subject to minor additions or corrections.

The following report of the Finance Committee was presented by Mr. Henry F. Cabell, Chairman:

"At the June meeting of the Board, $62,420 was appropriated to cover the first step in remodeling Lincoln High School. Bids have been received and contracts let covering the remodeling and enlarging of the cafeteria in the basement, providing a room for the bookstore, and constructing faculty offices in the north end of the basement floor. Alternate bids were received for approximately twelve offices on the third floor and for completing a faculty dining and conference room in the basement. It will require an additional $15,000 to complete the present project on the basis of the lowest bid received. Inasmuch as Lincoln High School has been vacated for the summer period, with the summer session being held at Jefferson High School, it appears advisable to do this work this summer, as the added work must be done before Lincoln is ready for occupancy by the General Extension Division.

"The Committee recommends an additional appropriation of $15,000 from the Board's Building Rehabilitation Reserve for the Lincoln High School remodeling project. This additional appropriation will increase the total appropriated for work this summer to $77,420, and will bring the total amount set aside to date for the remodeling of Lincoln High School to $177,420."

The Board accepted the report of the Committee and authorized the appropriation of an additional $15,000 as recommended.

Mr. Cabell continued the report as follows:

"Because of the greatly reduced number of student families living in Adair Village, and because of the necessity of avoiding further
operating deficits in the Adair Village project, the Board at its meeting on April 21, 1951, authorized Oregon State College officials to close the housing project, to move twenty-four of the apartments to the campus for the use of married students, and to proceed to salvage the remainder of the buildings in the project by sale or otherwise after investigations showed that no other governmental agencies desired to take over and use the facilities.

"After public announcement that the facilities would be available and careful investigation and conferences with state and federal officials, no agencies have as yet indicated an interest in taking over the buildings on the project for public use except in the case of the State Game Commission. Negotiations are now under way with the State Game Commission for the use of approximately fifteen of the buildings and the 103 acres of land occupied by Adair Village, in connection with the Commission's game bird propagation project.

"But because of certain objections which have been received by the Board in connection with the dismantling of the Adair Village project at this time, the Board recently ordered a temporary postponement of the sale of the buildings to allow further time to investigate the possibility of the use of the project by some other agency.

"The Committee wishes to call attention to the fact that of some 60,000 acres in the original camp site, the action now contemplated in the dismantling of Adair Village involves only 103 acres and about 100 frame buildings. The Committee wishes to point out, also, that the Federal Government is now proceeding with the sale of surplus buildings in the part of the camp site which it retained for the use of the National Guard organization.

"The Committee is therefore recommending that the College be authorized to proceed with the sale and dismantling of the living units in Adair Village, except those which may be requested for use by the Game Commission, if by August 1, 1951, the Federal Government or other public agency has not acted to make use of the facilities."

The Board accepted the report of the Committee and authorized the College officials to proceed as recommended if no public agency has acted by August 1, 1951, to make use of the facilities.

SALE OF MCDONALD FOREST TIMBER, OSG

Mr. Cabell continued:

"On the timber land recently added to the McDonald Forest from the Camp Adair tract lying west of Highway 99W there are approximately seven million board feet of timber which should be harvested at this time. The State College officials estimate that the sale of this timber will yield between $70,000 and $90,000, to be allocated to the McDonald Forest development fund. It is therefore recommended that the Dean of the School of Forestry at Oregon State College and the appropriate officials of the State Board of Higher Education be authorized to proceed with the sale of this timber, the sale to be accomplished through competitive bids with the understanding that no bid of less than $12.00 per thousand feet for the Douglas fir and $4.00 per thousand feet of white fir will
be considered."

The Board accepted the report of the Committee and authorized the sale of the timber as recommended.

Mr. Cabell continued the report as follows:

"Board members will recall that situated in a prominent part of the campus of Southern Oregon College of Education are two duplexes owned and operated by Mr. Kerr. The Board has considered the acquisition of this property previously and at the June meeting directed the Chancellor and President Stevenson to obtain appraisals and to submit an offer to the owner on the basis of the appraisals. Three appraisals were obtained from certified appraisers, and the owner was offered the sum of $29,000 which was approximately the average of the three appraisals. The owner refused to accept the offer and is asking a considerably higher amount for the property. In view of the need of the Southern Oregon College of Education for this property, and in view of the fact that an offer has been made based on competent appraisals, the Finance Committee recommends that condemnation proceedings be instituted. The Committee recommends that the Board adopt a condemnation resolution which will now be read by Mr. Zimmerman."

Mr. Zimmerman read the following resolution:

"WHEREAS, under and by virtue of the statutes in such cases made and provided, the State of Oregon, by and through its State Board of Higher Education, is authorized to acquire by purchase, lease, gift, the exercise of eminent domain, or otherwise, the title to real property in the State of Oregon for the purpose of maintaining the higher institutions of learning; and

"WHEREAS, the State of Oregon by and through its State Board of Higher Education, has found that certain real property situated in the City of Ashland, Jackson County, Oregon, adjacent to the properties now owned by the Southern Oregon College of Education, is suitable and desirable for the public purpose of establishing and maintaining thereon public buildings and grounds in expanding the need of said Southern Oregon College of Education; and

"WHEREAS, the State of Oregon, by its State Board of Higher Education finds it necessary that the State of Oregon acquire the title to the hereinafter described real property adjacent to the property now owned by said Southern Oregon College of Education for such public purpose; and

"WHEREAS, the State Board of Higher Education, through its agents, has made every reasonable effort to negotiate with the owners thereof for the acquisition of title of such property, but to this date has been unable to agree with such owners upon the reasonable market value or price to be paid for such property, or upon the compensation or damages to be paid to the owners thereof for the taking of such property for such public use; now, therefore,

"BE IT RESOLVED by the State Board of Higher Education in legal
meeting assembled:

"1. That the State Board of Higher Education does hereby find and declare that the following described parcel of property is suitable, proper and necessary to protect the full use and enjoyment by the public of the Southern Oregon College of Education:

Beginning at a point 536.40 feet south 89°48' east and 430 feet north of the corner common to sections 9, 10, 15, and 16, in Township 39, South, range 1, east of the Willamette Meridian, Jackson County, Oregon, which beginning point is the intersection of the east side line of Elizabeth Street and the south side line of Wisconsin Street extended; thence south 89°48' east 122 feet to the west line of alley; thence south along said alley 100 feet to stake for corner; thence north 89°48' west 122 feet to the east line of Elizabeth street; thence north 100 feet to the place of beginning.

"2. That the State Board of Higher Education does hereby find and declare, as a result of its investigation, that the acquisition of the fee title to said real property, free and clear of all interest of every kind and nature, is necessary to carry out the proposed building and grounds program of the Southern Oregon College of Education for its expansion to meet the public need.

"3. That George Neuner, Attorney General of the State of Oregon, be and he hereby is requested to commence and prosecute to a final determination such suits or actions as may be necessary and appropriate to acquire the title to the real property hereinabove described."

On a roll-call vote following a motion by Mr. Grant, duly seconded, that the above resolution be adopted, the Board voted as follows:

Voting aye: Henry F. Cabell R. E. Kleinsorge
George F. Chambers Cheryl S. MacNaughton
Leif S. Finseth Edgar W. Smith
A. S. Grant Frank J. Van Dyke

Voting no: None.

President Smith thereupon announced that the report of the Committee was accepted and the above resolution adopted by the Board.

Mr. Cabell then proceeded as follows:

"President Newburn presented a recommendation for the purchase of the Baldwin property, which consists of two vacant lots on Columbia street within the approved boundary plan for the University, at a price of $5500, the funds to come from the Board's Rental Operations account at the University. The Finance Committee reviewed the basis upon which the purchase price was recommended but feels that more information should be obtained as to the current value of the property. The Committee recommends that the University
officials be requested to have the three original appraisals made six months ago re-checked and brought up to date. A recommendation based on these re-appraisals will be received at the September Board meeting."

The Board adopted the report of the Committee.

Mr. Cabell concluded the report of the Finance Committee as follows:

"President Newburn reported that the University has been negotiating with the owner for the purchase of the Shelley property located at 1204 Agate Street, which also lies within the approved University boundary plan. The Board had previously approved the purchase of this property at a price of $4,500 but the owner demands a considerably higher price. Both the owner and the University have agreed on a friendly basis that it would be advisable to institute condemnation proceedings to determine an equitable purchase price. The Finance Committee recommends adoption of a condemnation resolution which will now be read by Mr. Zimmerman."

Mr. Zimmerman read the following resolution:

"WHEREAS, under and by virtue of the statutes in such cases made and provided, the State of Oregon, by and through its State Board of Higher Education, is authorized to acquire by purchase, lease, gift, the exercise of the power of eminent domain, or otherwise, the title to real property in the State of Oregon for the purpose of maintaining the higher institutions of learning; and

"WHEREAS, the State of Oregon, by and through its State Board of Higher Education, has found that certain real property situated in the City of Eugene, Lane County, Oregon, adjacent to the properties now owned by the University of Oregon, is suitable and desirable for the public purpose of expanding the need of said University of Oregon; and

"WHEREAS, the State of Oregon, by its State Board of Higher Education, finds it necessary that the State of Oregon acquire the title to the hereinafter described real property adjacent to the properties now owned by said University of Oregon for such public purpose; and

"WHEREAS, the State Board of Higher Education, through its agents, has made every reasonable effort to negotiate with the owner thereof for the acquisition of title to such property, but to this date has been unable to agree with such owner upon the reasonable market value or price to be paid for such property, or upon the compensation or damages to be paid to the owner thereof for the taking of such property for such public use; now, therefore,

"BE IT RESOLVED by the State Board of Higher Education in legal meeting assembled:

"1. That the State Board of Higher Education does hereby find and declare that the following described parcel of property is suitable, proper and necessary to protect the full use and enjoyment by the public of the University of Oregon:
Lot 1, Block 4, Amended Plat, University Addition to Eugene, in the County of Lane, State of Oregon.

"2. That the State Board of Higher Education does hereby find and declare, as a result of its investigation, that the acquisition of the fee title to said real property, free and clear of all interest of every kind and nature, is necessary to carry out the proposed program of the University of Oregon for its expansion to meet the public need.

"3. That George Neuner, Attorney General of the State of Oregon, be and he hereby is requested to commence and prosecute to a final determination such suit or action as may be necessary and appropriate to acquire the title to the real property hereinabove described."

On a roll-call vote following a motion by Mr. Van Dyke, duly seconded, that the above resolution be adopted, the Board voted as follows:

Voting aye: Henry F. Cabell
            George F. Chambers
            Leif S. Finseth
            A. S. Grant
            R. E. Kleinsorge
            Cheryl S. MacNaughton
            Edgar W. Smith
            Frank J. Van Dyke

Voting no: None.

President Smith thereupon announced that the report of the Committee was accepted and the above resolution adopted by the Board.

REPORT OF PRESIDENT

President Smith commented briefly on his recent visit to Alaska where he visited the University of Alaska and the farm project at Natanuska where 10,000 acres of the 40,000 acre valley are under cultivation. He stated that he was told the work of the Oregon State College experiment stations is followed closely in Alaska.

TELEVISION CHANNELS

President Smith reported that he had received a communication dated July 20, 1951, from stations KEX, KGW, KOIN and KPOJ, addressed to the independent colleges in Portland and to the State Board of Higher Education, proposing that Television Channel No. 10, tentatively allocated to the Portland area for non-commercial education use, be relinquished by the Portland educational institutions and its classification as a commercial channel be permitted, in return for which the named commercial stations would allocate a definite number of hours of television time without cost to "the general use of the Educational Institutions in the Portland area, to be divided equitably between them." The letter states that there would then be an additional channel available for commercial use, and this might eliminate the necessity of a hearing before the Federal Communications Commission to determine the assignment of channels. The advantages to the educational institutions, as stated in the letter, would be the availability of television time without the necessity for expending the substantial amounts required for the construction and maintenance of a television station, and the provision of equal television rights to each educational institution, whereas with only one channel allocated to education, one
institution would be entitled to operate a station to the exclusion of the others in the absence of a cooperative plan.

Dr. Byrne informed the Board that similar channel reservations have been proposed in Eugene and in Corvallis, and that a study was made by Professor Grant Feikert which indicated that Mary's Peak, in Corvallis, would make an excellent location for a television station from which it would be possible to reach from Portland to Cottage Grove. Dr. Byrne said it was improbable that we could finance television stations in Eugene, Corvallis and Portland, and it was least likely that we would operate a station in Portland. Copies of Professor Feikert's study will be sent to the Board members for their review, and it will be up to the Board to determine whether application should be made to the Federal Communications Commission for assignment of channels, but the State of Oregon, through the legislature, will have to determine whether or not they want to get into educational television broadcasting and provide money for stations and programs.

In the general discussion which followed, Board members indicated that they felt that the proposal was a good one from our standpoint, but that other educational institutions in the Portland area were more vitally concerned because the State system, represented by Vanport and the General Extension Division, would not be likely to construct a station in Portland, and that nothing should be done that might jeopardize the position of the other educational agencies in the area or the efforts of agencies throughout the nation to have channels reserved for education exclusively. All felt that the problem required more study before any definite decision could be made.

Following a motion by Mr. Chambers, duly seconded, the Board unanimously voted to acknowledge receipt of the communication, and to advise the radio stations that the matter was thoroughly discussed by the Board, that the Board did not wish to commit itself to any definite proposal at this time but is interested in further discussion and will send a representative to any meeting that might be called to explore the matter further.

Mr. Smith then indicated that he would like to have Mr. Cabell, who is interested in Reed College, as well as the State System of Higher Education, represent the Board at any meeting held to discuss the situation, but Mr. Cabell demurred because he felt the situation might possibly present a conflict between the two interests, and it was agreed that the Executive Committee of the Board should appoint a representative when a meeting has been scheduled.

CHANCELLOR'S REPORT
Newburn Leave

Chancellor Byrne reported the following matters:

Some time ago a signal honor came to President Newburn in the form of a grant from the Carnegie Corporation to finance a study of the organisation and administration of state-supported universities in England, Scotland, Germany, France and Italy. The matter was not then taken up officially with the Board because there was some uncertainty as to dates, but President Newburn has now ascertained when it will be most convenient, from the standpoint of administration of the University, for him to be absent on leave and he is requesting
sabbatical leave, from February 1 through May 31, 1952. Chancellor Byrne recommended that the leave be approved. The Board granted the sabbatical leave to Dr. Newburn as requested.

Casanova Appointment

President Newburn's recommendation for the appointment of Leonard J. Casanova as Head Football Coach with the rank of Associate Professor, effective July 1, 1951, was received too late for inclusion in the docket. Chancellor Byrne stated that Mr. Casanova is recognized nationally as an outstanding Coach and we are fortunate in getting a man of his caliber and experience. He recommended that the appointment be confirmed. The Board approved the appointment of Mr. Casanova.

Roche Appointment, U. of O.

Chancellor Byrne also reported, as a matter of information only, since appointments at instructor rank do not require Board action, that Jack Roche has been appointed as Assistant Football Coach; also that Al Simpson has resigned as football coach at Southern Oregon College to go into business, and that he is being replaced by William L. Abbey.

Wolverton Estate

In connection with the Wolverton Estate, in which Oregon College of Education is named as a legatee, an action has been instituted contesting the will. Attorney General Heunen has indicated that his office cannot provide the necessary assistance to Mr. Elton Watkins, who is representing the Estate, and has recommended the employment of Mr. Nicholas Jaureguy. The Board approved the employment of Mr. Jaureguy.

Community Colleges

Chancellor Byrne concluded his report with the following statement on community colleges:

"Board members will be interested in an excellent report on the community college operations prepared by Acting Dean Moore of the General Extension Division. Two community colleges were operated during the past year. One was the Central Oregon unit at Bend with an enrollment of 47 students for the spring term, and the other the Blue River unit at Baker with an enrollment of 51 students. The two-year unit at Bend operated 19 classes during the spring term; the one-year unit at Baker ran 8 classes.

"There was no cost to the Board for operating these units since the local school districts paid all costs above the amount of fee income collected. At Bend the fees covered slightly more than one-third the cost with the remainder being paid by the school districts, and at Baker the fees covered almost one-half the cost.

"The Bend school district plans to continue the two-year program next year and contracts have already been signed. Baker, however, will not continue the community college program.

"It is rather apparent that these community colleges operated jointly by the General Extension Division and the local school districts serve only as emergency programs. Any further development in junior college programs in Oregon must await action by the local school districts in instituting and developing permanent junior colleges under the Act passed by the last Legislature."
ANNUAL ELECTION OF OFFICERS

Mrs. MacNaughton nominated Dr. R. E. Kleinsorge for the office of President, commenting that she felt it would be especially fitting for him to head the Board during the period when the new teaching hospital, in which he was particularly interested, was taking form. Dr. Kleinsorge declined the nomination. The Board then voted unanimously to re-elect its present officers and the Secretary was directed to cast a unanimous ballot for the following: Edgar W. Smith, President; R. E. Kleinsorge, Vice President, and Leif S. Finseth, third member of the Executive Committee.

GIFTS

The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

University

Nancy Bedingfield

Gift of $440.00 from Miss Nancy Bedingfield to the Ehrb Memorial Student Union for the establishment of the Arley Norcross memorial record lending library, each album of semiclasical records purchased with the gift funds to bear a suitable name plate.

Burt Brown Barker

Gift of $125.00 from Mr. Burt Brown Barker for the Barker Historical Research Fund.

Jean A. Davidson

Gift of $100 from Mrs. Jean A. Davidson, Yuma, Arizona, to the Dental School, to be used as an award to an outstanding student in the field of ceramics.

Century Progress Fund

Gift of $3,500.00 from the Century Progress Fund for park and playground property at Franklin and Thirteenth Streets, in Eugene.

Fischer Lumber Company

Gift of $300.00 from the Fischer Lumber Company, Marcola, Oregon, to be used for membership costs in an Inter-University Case Program which has been set up to develop case studies in public administration.

Student Traffic Court

Gift of $165.00 by the Student Traffic Court through the A.S.U.O. to the University of Oregon Scholarship Fund to be used for a 1951-52 "Traffic Court Scholarship" for a designated student.

Oregon State College

Nutrition Foundation

Additional grant of $3,600.00 from The Nutrition Foundation, Inc., New York, for continuation of research on "Assay Methods and Function of Vitamins in the B-Complex" under the direction of Dr. V. H. Cheldelin.

Ag. Research Foundation

Grant of $1,062.50 from the Agricultural Research Foundation to be utilized to employ graduate research assistants for work with the Federal-State Cooperative Wildlife Unit.

Barnett Laboratories

Gift of $300.00 from Barnett Laboratories, Long Beach, California, to support research in the field of dairy products chemistry in the Department of Dairy Industry under the supervision of Dr. G. A. Richardson.
<table>
<thead>
<tr>
<th>Organization</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oregon State Game Commission</td>
<td>Grant of $5,000 from the Oregon State Game Commission for research on Oregon game fish to be supervised by Mr. Arthur Einarsen, Head of the Federal-State Cooperative Wildlife Unit.</td>
</tr>
<tr>
<td>Central Ore. Potato Growers' Assoc.</td>
<td>Gift of $50.00 from the Central Oregon Potato Growers' Association to assist in the support of research on problems connected with potato production in the Deschutes Experimental Area.</td>
</tr>
<tr>
<td>Swift &amp; Co.</td>
<td>Additional grant of $2,200.00 from Swift &amp; Co. to continue until July 1, 1952, the research project entitled, &quot;Nucleoside and Nucleotide Synthesis in Microorganisms,&quot; under the direction of Dr. V. H. Cheldelin.</td>
</tr>
<tr>
<td>Amalgamated Sugar Co.</td>
<td>Gift of funds, labor and equipment totaling approximately $1,900.00 from the Amalgamated Sugar Company, Nyssa, Oregon, to the Malheur Experiment Station experimental program.</td>
</tr>
<tr>
<td>Navy Dept.</td>
<td>Grant of $7,700.00 from the Navy Department in the form of a contract for research from June 1, 1951, to May 30, 1952, on the biosynthesis of essential metabolites, under the direction of Dr. V. H. Cheldelin.</td>
</tr>
<tr>
<td>Puget Sound Fur Farmers Assoc.</td>
<td>Gift of $500.00 from the Puget Sound Fur Farmers Association, through the Oregon Fox and Mink Association, to the Experiment Station's fur farming project.</td>
</tr>
<tr>
<td>E. I. Du Pont de Nemours &amp; Co.</td>
<td>Grant of $3,300.00 from the E. I. Du Pont de Nemours &amp; Company, Inc., Wilmington, Delaware, $2,100.00 of which represents a stipend to the holder of the Du Pont Postgraduate fellowship in Chemistry at the College, and $1,200.00 of which is to be used for his tuition and laboratory fees with any balance to the Chemistry Department for any purpose that may seem desirable.</td>
</tr>
<tr>
<td>Benton-Lincoln Electric Cooperative</td>
<td>Gift of $300.00 from the Benton-Lincoln Electric Cooperative, Inc., to support a study of the natural resources of the Little North Fork of the Santiam River under the direction of Dr. J. Granville Jensen in the Department of Geography.</td>
</tr>
<tr>
<td>U.S. Public Health Service</td>
<td>Grant of $1,175.00 from the U.S. Public Health Service for research to be conducted under the direction of Dr. Hugo Krueger, Professor of Physiology.</td>
</tr>
<tr>
<td>Arnold Estate</td>
<td>Gift of 300 volumes valued at $300.00 from the Harry Lee Arnold Estate to the College Library.</td>
</tr>
<tr>
<td>Mrs. Edwin T. Reed</td>
<td>Gift of the personal library of the late Edwin T. Reed, valued at $400.00, from Mrs. Edwin T. Reed to the College Library.</td>
</tr>
<tr>
<td>Medical School</td>
<td>Additional gift of $300.00 from Portland Voiture No. 25 of the L0 et 8 for scholarships for students in the Department of Nursing who are in need of financial assistance.</td>
</tr>
<tr>
<td>Med. School Alumni Assoc.</td>
<td>Gift of $300.00 from the University of Oregon Medical School Alumni Association to be added to the out-of-state travel fund and...</td>
</tr>
</tbody>
</table>
utilized to pay part of the travel expense for a trip to be taken
by Joseph J. Adams, Director of Information.

Markle
Foundation
Grant of $30,000.00 from the John and Mary R. Markle Foundation
of New York City, payable $6,000.00 annually for five years, to
be used for salary payments to Dr. John E. Harris, a Markle Scholar
in Medical Science.

Mrs. Don
McGraw
Additional gift of $3,000.00 from Mrs. Don McGraw, of Portland, to
supplement the McGraw Research Fund in the Department of Medicine,
which is utilized for carrying on investigations in heart disease.

Dr. Wallace
Haworth
Gift of $750.00 from Dr. Wallace Haworth, of Portland, for support
of research in the Department of Physiology under the direction of
Dr. Moses E. Steinberg.

Atomic
Energy
Commission
Grant of $21,600.00 from the Atomic Energy Commission for research
on "The Effects of Adrenocortical Hormones upon the Cultivation
and Transplantation of Human Blood Cellular Elements" under the
direction of Dr. Edwin E. Osgood and Dr. Arthur J. Seaman of the
Division of Experimental Medicine, for the period July 1, 1951
through June 30, 1952.

U.S. Public
Health Service
Grant of $4,995.00 from the United States Public Health Service
through the National Institutes of Health, for research entitled,
"A Study of the Pyramidal System," to be conducted in the
Department of Physiology under the direction of Dr. John M.
Brookhart, Associate Professor.

U.S. Public
Health Service
Grant of $8,000.00 from the U.S. Public Health Service through
the National Institutes of Health, for research on "Anatomy and
Physiology of the Auditory Cortex in the Curarized Animal," to be
conducted under the direction of Dr. Archie R. Tunturi, Assistant
Professor of Anatomy.

U.S. Public
Health Service
Grant of $5,400.00 from the U.S. Public Health Service through
the National Institutes of Health, for a cancer research project
entitled, "Incorporation of Radioactive Amino Acids into Protein
and Phospholipids of Human Liver," under the direction of Dr.
Charles M. Grossman, Clinical Instructor in Medicine.

U.S. Public
Health Service
Grant of $5,833.00 from the U.S. Public Health Service through
the National Institutes of Health for research for a year ending
August 31, 1952, on a project entitled, "A Study of the Inhibitory
Action of Chemical Carcinogenic Agents" under the direction of
Dr. Howard L. Richardson, Assistant Professor of Pathology.

U.S. Public
Health Service
Additional grant of $3,200.00 from the U.S. Public Health Service
for continuation to June 30, 1952, of the research project
entitled, "The Development of the Nervous System in Man," being
conducted under the direction of Dr. Anthony A. Pearson.

U.S. Public
Health Service
Additional grant of $5,199.00 from the U.S. Public Health Service
for continuation to July 31, 1952, of research entitled,
"Prevention of Postoperative Ulcers by Double Jejunal Lumen
Gastrojejunostomy," being conducted under the direction of
Dr. M. E. Steinberg.
APPROVAL OF DEGREE LISTS

In accordance with Board regulations, the following Board members represented the Board at the commencement exercises of the several institutions and acted for the Board in approving candidates for degrees and diplomas:

- University of Oregon
  - Edgar W. Smith
- Oregon State College
  - George F. Chambers
- Oregon College of Education
  - Cheryl S. MacNaughton
- Eastern Oregon College of Education
  - A. S. Grant
- Southern Oregon College of Education
  - Frank J. Van Dyke
- Medical School
  - Dr. R. E. Kleinsorge
- Dental School
  - Cheryl S. MacNaughton

The Board confirmed the above action. Signed copies of the lists of approved candidates are on file in the Board's Office.

CONFIRMATION OF LC DONALD FOREST EASEMENT

Through the years several easements have been granted to the Benton-Lincoln Electric Cooperative, Inc., for access to areas in the McDonald Forest. The easement granted then on August 31, 1966, for access to a radio transmitter in Peavy Arboretum, through inadvertence, was not submitted to the Board for formal approval. The Board therefore now confirmed the easement and authorized the execution of proper documents granting to Benton-Lincoln Electric Cooperative, Inc., the right to enter upon "that certain tract of land owned by the State of Oregon in the S\(\frac{1}{4}\) of Sec. 3 and the NE\(\frac{1}{4}\) of Sec. 10, T. 11 S., R. 5 W., W.t., in Benton County, Oregon," for the purposes stated in the easement.

STATE HIGHWAY DEPT. RESEARCH CONTRACT WITH CSC

At the request of the State Highway Department, the Engineering Experiment Station of Oregon State College proposes to make an investigation of the flow of water through culverts with various designed inlets, as suggested by the U.S. Bureau of Public Roads. The investigation involves hydraulic laboratory model studies and it has been determined that the work can best be carried on in the hydraulics laboratory of the Civil Engineering Department under the supervision of the Engineering Experiment Station. The Highway Department will set up a $5,000.00 budget for the work and the Experiment Station will bill for work done. The Board authorized the execution by proper officials of a formal contract with the State Highway Department covering this project.

The Board approved the following adjustments to the 1950-51 Budgets.

TRANSFER TO U. of O. INSTITUTIONAL RESERVE

The transfer from the University President's Office requisition budget to the Institutional Reserve of $3,500.00 being the unused balance of salary savings resulting from late appointment transferred for use as wages when the position of Assistant to the President was filled on a temporary basis.

ADDITIONS TO VARIOUS EXP. STATION DEPT. BUDGETS

- Deschutes Experimental Area
  - $50.00
  (Gift from Central Oregon Potato Growers' Assn.)
Meeting #203-18

Fish and Game Management  
6,062.50
(Gift from Agricultural Research Foundation $1,062.50)  
(Gift from Oregon State Game Commission $5,000.00)

## ADDITION TO MED. SCH. INST. RES.
The addition of $7,340.59 to the Medical School Institutional Reserve, funds to be provided from the increase in estimated income earned as overhead on Federal research grants.

## ADDITION TO JOSEPHINE CO. EXT. WORK BUDGET
The addition of $500.00 to the Josephine County Extension Work budget, funds to be provided by reimbursement in that amount from Josephine County for clerical services to various Grants Pass organizations.

## ADDITION TO VARIOUS EXP. STATION BUDGETS
The addition of the following sums to the Experiment Station budgets listed below to cover increased costs of operation, funds to be provided from unbudgeted fees and sales income:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal Husbandry</td>
<td>$7,500.00</td>
</tr>
<tr>
<td>Veterinary Medicine</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>Squaw Butte-Harney Br. Station</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Eastern Oregon Branch Station</td>
<td>$15,000.00</td>
</tr>
</tbody>
</table>

## TRANSFER TO EXT. DIRECTOR'S RESERVE
The transfer to the Extension Director's Reserve of $4,800.00 resulting from an unfilled position of Soil Conservationist in the 1950-51 budget.

## TRANSFER TO OCE INST. RESERVE
The transfer to the Oregon College of Education Institutional Reserve from the Building Repairs budget of $1,000.00 representing the difference between estimated and actual bids for acoustical tile in the business office and the auditorium.

## TRANSFER TO MEDICAL SC. INST. RESERVE
The transfer to the Medical School Institutional Reserve of $98.65 representing the stipend released in the 1950-51 budget by the death on May 23, 1951, of Dr. Harry R. Cliff, Medical Director Emeritus of Multnomah Hospital.

## TRANSFER TO OSC BLDG. REPAIR BUDGET
The transfer of $1,442.15 from the Comptroller's Office budget to the Oregon State College Building Repair budget to cover the cost of alterations and remodeling in the Comptroller's Office at Corvallis accomplished by the College's Physical Plant Department.

## ADDITION TO GEN. EXTENSION INST. RESERVE
The addition of $680.00 to the General Extension Institutional Reserve, funds to be provided from fees collected from students in extension courses in the Continuing Education of Nurses program, $560.00 from Portland Extension Center and $120.00 from Statewide Classes.

## TRANSFER TO VARIOUS AG. EXP. STATION DEPTS.
The transfer as follows of $8,673.36 from the Experiment Station Director's Reserve to the Agricultural Experiment Station Departments listed below to finance completion of research projects to the end of the fiscal year:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bacteriology</td>
<td>$ 971.04</td>
</tr>
<tr>
<td>Agricultural Engineering</td>
<td>339.39</td>
</tr>
<tr>
<td>Animal Husbandry</td>
<td>.80</td>
</tr>
</tbody>
</table>
Farm Crops $1,243.33
Entomology 140.17
Food Technology 2,250.00
Poultry Husbandry 1,586.46
Dairy Husbandry 33.19
Greenhouse 1,000.00
Administration 628.48
Umatilla Branch Station 470.50
$8,673.36

The addition of the following sums to the Experiment Station budgets listed below, funds to be provided from unbudgeted fees and sales income:

Fish and Game Management $1,000.00
Astor Branch Station 6,000.00
Northrup Creek Area 600.00
Pendleton Branch Experiment Stat'n 1,000.00

The transfer of $1,000.00 from Administration and Stores to the Business Office account at the University to cover costs in excess of the original estimate incurred by the Business Office in Physical Plant cost accounting.

The transfer of $3,193.76 from the following University accounts to Streets and Walks Improvement budget to effect budget adjustments necessary to close the accounts at the end of the fiscal year:

Steam Lines $160.69
Electrical Distribution 33.07
Physical Education Fields 3,000.00
$3,193.76

The addition of $300.00 to the Experiment Station departmental budget of Dairy Husbandry, funds to be provided by a gift of that amount, reported in the gift section.

The addition of $1,704.46 to the U.S. Public Health Service Grant budget (CT-548-C2) to prevent an overdraft at the end of the fiscal year, funds to be provided from unbudgeted balances carried forward.

The addition of $800.00 to the Food Technology Farm Maintenance account to avoid overdrafts at the end of the fiscal year, funds to come from unbudgeted fees and sales income at Oregon State College.

The transfer from the Eastern Oregon College of Education General Instruction budget to the Institutional Reserve of $3,100.00 resulting from an unfilled instructorship.

The transfer of $2,243.15 from the Physical Plant Rehabilitation Reserve of Eastern Oregon College of Education to Building Repairs to provide for completion of remodeling old library space for music rooms.

Meeting #203-19
July 24, 1951
July 21, 1951

BUDGET TRANS.
OCE, TO AVOID OVERDRAFTS

The following transfers at Oregon College of Education to clear budget accounts and avoid overdrafts at the close of the fiscal year:

From: Physical Plant Rehab. Reserve $12,349.96 To: Bldg. Repairs $2,432.81
Campus & Grnds. $9,917.15

$12,349.96

From: President's Office $150.00 To: Inst. Res. $2,780.00
Publications 195.00 Gen. Instr. 425.00
Alumni Records 150.00 Bus. Office 500.00
Registrar's Office 20.00
Diplomas & Certificates 25.00
Commencement & Convocations 835.00
Student Welfare 865.00
Teacher Placement 180.00
Training Schools 910.00
Teacher In-Service Ext. 10.00
Physical Plant 335.00

$3,705.00

TRANSFERS AT EOCE TO CLEAR BUDGET ACCTS.

The following transfers to clear budget accounts at Eastern Oregon College of Education at the close of the fiscal year:

From: General Equipment $1,399.47 To: Equipment Res. $1,399.47

From: President's Office $261.09 To: Operating Res. 1,880.92
Business Office 91.60
Diplomas & Certs. 165.42
Commencement & Convocations 395.80
Gen. Student Welfare 243.34
Placement Service .86
Secretarial Science 20.19
Radio Electric Service 377.78
Teacher In-Service 304.84

$1,880.92

BUDGET TRANS.
AT SOCE TO AVOID OVERDRAFTS

The following transfers at Southern Oregon College of Education to clear budget accounts and avoid overdrafts at the end of the fiscal year:

From: President's Office $556.32 To: Inst. Reserve $11,540.27
Business Office 878.23
Diplomas & Certs. 73.11
Commencement & Convocation 556.50
Student Welfare 100.58
Sec. Science 375.25
Training School 1,767.50
Teacher In-Service Ext. 33.40
Building Repair 1,059.53
Heating 2,534.57
Light and Power 861.42
Meeting #203-21

July 24, 1951

Campus & Grounds 1,425.57
Telephone Exchange 689.46
State Restoration Fund 327.83
$11,560.27

From: General Equipment $34.50 To: Equipment Reserve $34.50
From: Inst. Reserve $5,696.35 To: Publications $383.87
Registrar's Office 1,773.40
Teacher Placement 147.54
Gen. Instr. 706.86
Janitorial 903.78
Water 1,780.90
$5,696.35

BUDGET TRANS. The following transfers at Oregon State College aggregating $2,429.06
CSC TO AVOID from the Institutional Reserve to avoid overdrafts at the end of the
OVERDRAFTS fiscal year:

To: Teacher Placement $313.00
Dean of Women 350.00
Architecture 140.00
Convocations & Commencement 337.39
Herbarium 200.00
Entomology 70.00

Heating and Utility Survey (This item covers the amount of overdraft in excess of the Board's appropriation to cover engineering costs in making preliminary studies of the proposed heating plant tunnel system.) 1,118.67
$2,429.06

DOERNBECHER The following transfers in the Doernbecher Hospital budget to clear HOSP. BUDGET accounts and avoid overdrafts at the close of the fiscal year:
TRANSFERS TO AVOID OVERDR.

From: Reserve for Civil Service Pay $500.00
Adjustments $688.00 Administration 1,350.00
Unbudgeted balance in Hosp. fees Medical Records 650.00
6/30/50 11,359.24 Laboratory 1,500.00
Hospital Medical X-Ray 850.00
and Nursing Surgery 900.00
11,602.76 Dietary 10,500.00
$23,650.00 Housekeeping 7,300.00

OUTPATIENT The following transfers at the Medical School to close budget accounts CLINIC BUDGET and avoid overdrafts in the Outpatient Clinic accounts at the close TRANSFERS of the fiscal year:
MED. SC.

$23,650.00
From: Reserve for Civil Service Pay Adjustments $592.00
Unbudgeted balances in Clinic Service $15,458.00
Fees 6/30/50 $16,050.00

To: Following Clinic Accounts:
Admitting $5,500.00
Medical Records $6,800.00
Physiotherapy $3,100.00
Laundry $200.00
Telephone $50.00
Retirement $400.00
$16,050.00

EXPERIMENT STATION BUDGET TRANSFERS TO AVOID OVER.

The following transfers in the Experiment Station budget to close accounts and avoid overdrafts at the end of the fiscal year:

From: Retirement $1,132.54
S.I.A.C. 1,729.71
Publications 9,500.00
Plant Pathology 1,200.00
Agr. Economics 5,800.00
Food Technology 475.00
Soils 3,500.00
Civil Service 17.47
Agr. Engineering 475.00
Unbudgeted gift funds 1,900.00
$25,729.72

To: The Dalles Exp. Area $475.00
Farm Crops 1,757.00
Poultry 2,812.18
Umatilla Exp. Station 1,000.00
Farm Service 3,718.23
Deschutes Exp. Area 100.00
Pendleton Exp. Area 900.00
Irrigation Water Forecasting 2,800.00
Agr. Chemistry 125.00
Entomology 1,254.51
Dairy Husbandry 3,152.64
Animal Husbandry 1,613.48
Administration 6,021.68
$25,729.72

BUDGET TRANS. MED. SC. TO AVOID OVERDRAFTS

The following transfers at the Medical School to close budget accounts and avoid overdrafts at the end of the fiscal year:

From: Business Office $6,260.00
Publications 905.00
Registrar's Office 50.00
Commencement 200.00
Biochemistry 375.00
Pharmacology 95.00
Medicine 500.00
Public Health 325.00
Obstetrics and Gynecology 355.00
Anaesthesiology 260.00
Orthopedic Surgery 75.00
Urology 500.00
Increase in estimated income to Postgraduate Medical Instruction 2,150.00
Equipment Reserve 2,450.00
$14,380.00

To: Dean's Office $515.00
Library 380.00
Information Services 250.00
Diplomas & Certs. 210.00
Bacteriology 140.00
Anatomy 1,495.00
Pathology 1,890.00
Physiology 870.00
Surgery 1,015.00
Ophthalmology 505.00
Sundry Clinical Instr. 2,065.00
Animal Dept. 520.00
Laundry 140.00
Nursing Educa. 1,810.00
Postgrad. Med. Instr. 2,200.00
Experimental Medicine 425.00
Physiology 100.00
$14,380.00
Meeting #203-23

BUDGET TRANS.
MED. SC. TO AVOID OVERDRAFTS

The following transfers to avoid overdrafts in various accounts at the Medical School at the close of the fiscal year:

<table>
<thead>
<tr>
<th>From:</th>
<th>Physical Plant Rehab. Reserve $11,839.00</th>
<th>To:</th>
<th>Janitorial $4,800.00</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Inst. Reserve 8,061.00</td>
<td></td>
<td>Hdg. Repairs projects 9,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Campus &amp; Grnds 3,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Tele. Exch. 3,100.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>$19,900.00</strong></td>
</tr>
</tbody>
</table>

BUDGET TRANS.
AT EOC TO AVOID OVERDRAFTS

The following transfers to close various accounts and avoid overdrafts at Eastern Oregon College of Education at the close of the fiscal year:

<table>
<thead>
<tr>
<th>From:</th>
<th>Inst. Reserve $2,760.79</th>
<th>To:</th>
<th>Publications $955.45</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Registrar's Off 127.19</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Gen. Instr. 47.98</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Lab. School 902.69</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Cam. &amp; Grounds 727.48</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>$2,760.79</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>From:</th>
<th>Heating $2,183.35</th>
<th>Water 509.84</th>
<th>Alumni Records 286.62</th>
<th>Janitorial 739.02</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>$3,718.83</strong></td>
<td></td>
</tr>
</tbody>
</table>

TRANSFER TO OSC INST. RES. Reserve to close out account balances at the end of the fiscal year:

<table>
<thead>
<tr>
<th>From:</th>
<th>Diplomas and Certificates $875.00</th>
<th>Registrar's Office 1,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Business Office 2,700.00</td>
<td>Student Loan Office 1,875.00</td>
</tr>
<tr>
<td></td>
<td>Dean of Men 125.00</td>
<td>Food Technology 150.00</td>
</tr>
<tr>
<td></td>
<td>Dean of Agriculture 300.00</td>
<td>School of Education 5,400.00</td>
</tr>
<tr>
<td></td>
<td>Civil Engineering 910.00</td>
<td>English 3,570.57</td>
</tr>
<tr>
<td></td>
<td>Speech 1,263.47</td>
<td>Sociology 1,033.33</td>
</tr>
<tr>
<td></td>
<td>Psychology 471.96</td>
<td>Pharmacy 200.00</td>
</tr>
<tr>
<td></td>
<td>Physical Ed. for Women 500.00</td>
<td>Chemistry 3,383.34</td>
</tr>
<tr>
<td></td>
<td>Mathematics 5,200.00</td>
<td>Zoology 4,100.00</td>
</tr>
<tr>
<td></td>
<td>Dean of Science 670.00</td>
<td>Science Surveys 1,075.00</td>
</tr>
<tr>
<td></td>
<td>Science Tech. Adv. Service 2,285.00</td>
<td>Graduate School 650.00</td>
</tr>
<tr>
<td></td>
<td>Trash Haul, Physical Plant 2,000.00</td>
<td>Dean of Engineering 210.00</td>
</tr>
<tr>
<td></td>
<td>Military Science and Tactics 300.00</td>
<td>Naval Science 300.00</td>
</tr>
</tbody>
</table>

**$40,507.67**
Meeting #203-24

July 24, 1951

TRANSFER TO EQUIPMENT RESERVE

Transfers as follows aggregating $3,045.18 to the Oregon State College Equipment Reserve to close out equipment account balances at the end of the fiscal year:

From:
- Agricultural Economics $700.00
- Agricultural Engineering 200.00
- Food Technology 750.00
- Horticulture 275.00
- Poultry Husbandry 300.00
- Farm Crops 100.00
- Psychology 120.18
- Science Surveys 300.00

$3,045.18

The Board approved the following adjustments to the 1951-52 Budgets:

BUDGETING OF A.E.C. GRANT, UO

Budgeting as follows of the $10,500 Atomic Energy Commission grant to the University for research (Reaction Kinetics), accepted in June:

Wages $4,870.00
Materials and Expense 2,700.00
Travel 400.00
Equipment 1,535.00
Unbudgeted overhead

$10,500.00

BUDGETING OF NAVY DEPT. GRANT OF OSC

Budgeting as follows of the $7,700 Navy Research grant (Metabolites) to Oregon State College reported in the gift section:

Wages $5,500.00
Materials and Expense 275.00

$5,775.00
Unbudgeted overhead 1,225.00

$7,000.00

BUDGETING OF SIGNAL CORPS GRANT OF U OF O

Budgeting as follows of the $11,906.44 Signal Corps grant (Scintillation Counters) to the University accepted in June:

Wages $8,033.30
Materials and Expense 1,700.00
Travel 1,000.00
Equipment 1,000.00

$11,733.30
Unbudgeted overhead 3,173.14

$14,906.44

BUDGETING OF A.E.C. GRANT MED. SC.

Budgeting as follows of the $21,600 Atomic Energy Commission research grant (Experimental Medicine) to the Medical School reported in the gift section:

Wages $16,500.00
Materials and Expense 2,735.00
Travel 500.00
Equipment 1,865.00

$21,600.00
BUDGETING OF U.S.P.H.S. MEDICAL SCHOOL  

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$2,975.00</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>$1,070.00</td>
</tr>
<tr>
<td>Travel</td>
<td>400.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>550.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$4,995.00</strong></td>
</tr>
</tbody>
</table>

BUDGETING OF U.S.P.H.S. MEDICAL SCHOOL  

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$2,400.00</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>$1,583.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>4,017.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$8,000.00</strong></td>
</tr>
</tbody>
</table>

TRANS. TO MED. SCHOOL INST. RES.  

Transfer to the Medical School Institutional Reserve of $940.50 representing the stipend released in the 1952-53 budget by the death of Dr. Harry B. Cline.

BUDGETING OF U.S.P.H.S. MEDICAL SCHOOL  

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$1,826.59</td>
</tr>
<tr>
<td>Materials</td>
<td>2,839.74</td>
</tr>
<tr>
<td>Equipment</td>
<td>1,166.67</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,833.00</strong></td>
</tr>
</tbody>
</table>

BUDGETING OF NATIONAL PARK SERVICE GRANTS, U of O  

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$435.00</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>10.00</td>
</tr>
<tr>
<td>Travel</td>
<td>205.00</td>
</tr>
<tr>
<td>Unbudgeted overhead</td>
<td>350.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,000.00</strong></td>
</tr>
</tbody>
</table>

BUDGETING U.S.P.H.S. MEDICAL SCHOOL  

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>Wages</td>
<td>3,000.00</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>800.00</td>
</tr>
<tr>
<td>Travel</td>
<td>100.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>300.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,400.00</strong></td>
</tr>
</tbody>
</table>
Meeting #203-26

BUDGETING U.S.P.H.S. GRANT, (KRUEGER), OSC

Budgeting as follows of the $1,175 U.S. Public Health Service grant to Oregon State College for research under the direction of Prof. Krueger, reported in the gift section:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$950.00</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>$38.00</td>
</tr>
<tr>
<td>Travel</td>
<td>$100.00</td>
</tr>
<tr>
<td><strong>Unbudgeted overhead</strong></td>
<td><strong>$1,088.00</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,175.00</strong></td>
</tr>
</tbody>
</table>

BUDGETING U.S.P.H.S. GRANT (STEINBERG), MEDICAL SCHOOL

Budgeting as follows of the $5,199 U.S. Public Health grant to the Medical School for research under the direction of Dr. Steinberg, reported in the gift section:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$2,714.00</td>
</tr>
<tr>
<td>Materials</td>
<td>$2,485.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,199.00</strong></td>
</tr>
</tbody>
</table>

ADDN. TO DENTAL SCHOOL BLDG. REPAIRS BUDGET

The addition of $8,000 to the Dental School Building Repairs budget to cover the cost of needed painting for the first floor interior and the outside of the Dental School building, funds to be provided from the Dental School restricted unappropriated funds.

ADDN. TO DENTAL SCHOOL DENTAL HYGIENIST BUDGET

The addition of $15,000 to the Dental School Dental Hygienist budget, funds to be provided by transfer from restricted unappropriated funds, to cover the cost of 15 Ritter Dental units and lights, and office equipment, these items being necessary to provide suitable clinic facilities in the remodeled portion of the old wooden annex temporarily serving as a clinic for the Dental Hygienist program.

ADDN. TO DENTAL SCHOOL GROSS ANATOMY AND HISTOLOGY BUDGET

The addition of $9,551.40 to the Dental School Gross Anatomy and Histology budget, funds to be provided by transfer from restricted unappropriated funds, to cover the purchase of 40 additional student microscopes which will provide an instrument for almost every student, available whenever needed. These instruments are being charged to the Anatomy Department which has assumed ownership of all microscopes for inventory purposes, but they will be used to complete equipment in all the laboratory facilities of the Dental School.

BUDGETING OF U.S.P.H.S. GRANT, (PEARSON), MEDICAL SCHOOL

Budgeting as follows of the $3,200 U.S. Public Health Service grant to the Medical School for research under the direction of Dr. Pearson, reported in the gift section:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$2,505.00</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>$495.00</td>
</tr>
<tr>
<td>Travel</td>
<td>$200.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,200.00</strong></td>
</tr>
</tbody>
</table>
ESTABLISHMENT OF DEPT. OF PEDIATRICS ACCOUNT, MEDICAL SCHOOL

Two recent staff appointments make it possible for the first time to develop an adequate program of teaching and research in the Department of Pediatrics at the Medical School and to cover satisfactorily the requirements for patient care in the Doernbecher Hospital and the Outpatient Clinic, not possible when a volunteer staff had to be depended upon entirely. The Board therefore approved the establishment of a separate budget account for the Department of Pediatrics, $19,300 required funds to be provided as follows:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reserve for Staff Additions</td>
<td>Pediatrics Salaries</td>
<td>$10,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$13,600.00</td>
</tr>
<tr>
<td>Sundry Clinical Instruction</td>
<td>Wages</td>
<td>6,280.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5,100.00</td>
</tr>
<tr>
<td>Institutional Reserve</td>
<td>Materials and Expense</td>
<td>1,020.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>500.00</td>
</tr>
<tr>
<td></td>
<td>Equipment</td>
<td>100.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$19,300.00</td>
</tr>
</tbody>
</table>

This adjustment also requires the following transfers to Pediatrics which the Board also approved:

a. Transfer effective July 1, 1951, of 65 per cent time, $10,000.00 salary for Alan Hill, Professor of Pediatrics, Chief of Staff of Doernbecher Hospital, and Head of the Department of Pediatrics, from Hospital Medical and Nursing. (Salary funds released in Hospital Medical and Nursing used in appointment of Dr. Aldrich—see personnel section.)

b. Transfer from Sundry Clinical Instruction of James Whittemore, Clinical Instructor in Pediatrics, with $3,600.00 salary rate for 50 per cent time, 12 months basis, effective July 1, 1951.

PERSONNEL

The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1951-52 budget:

G. Wright, Acting Head of the Department of History for the 1951-52 academic year, with no change in salary rate, rank or tenure.

J. E. Guedenet Appointment

Appointment of Jean Emile Guedenet as Assistant Professor of Romance Languages, yearly tenure, 10-months basis, $4,400.00 salary rate, effective September 1, 1951, to fill the vacancy created by the resignation of Professor Picard provided for in the budget.

J. Parsons Leave of Absence

Leave of absence without pay for Jack Parsons, Assistant Professor of Sociology, for the academic year 1951-52, for the purpose of pursuing work toward a doctorate at the University of Chicago; $500 of the $5,000 unused salary to be transferred to the Institutional Reserve, and $4,500.00 to be used for salary for a replacement; and
Meeting #203-28

Bernice Q. Madison, Appointment
Appointment of Mrs. Bernice Q. Madison, as Assistant Professor of Sociology, yearly tenure, 10-months basis, $4,500.00 salary rate, effective September 1, 1951, to fill the vacancy created by the above leave of absence.

J. W. Soha, Appointment
Appointment of John W. Soha as Associate Professor of Business Administration, yearly tenure, 10-months basis, $6,000 salary rate, effective September 1, 1951, to fill the vacancy created by the retirement of Professor C. L. Kelly; 500.00 of the $700.00 unused salary to be transferred to the Institutional Reserve, and $500.00 to be added to the unfilled instructorship now in the budget at $2,000.00 for half time.

L. R. Trueblood, Appointment
Appointment of Iyle R. Trueblood as Assistant Professor of Business Administration, yearly tenure, 10-months basis, $1,800.00 salary rate, effective September 1, 1951, to fill a vacancy created by leave of absence of Mark Greene; salary saving of $200.00 resulting from appointment at a lower rate than budgeted to be transferred to the Institutional Reserve.

W. P. Tayson, Appointment
Appointment of Wayne P. Tayson as Instructor in Art, yearly tenure, 10-months basis, $4,250 salary rate, effective September 1, 1951, to fill a vacancy created by leave of absence of Mark Sponenburgh; $750.00 salary savings resulting from appointment at a lower rate than budgeted to be transferred to the Institutional Reserve.

E. Dozier, Appointment
Appointment of Edward Dozier as Instructor in Anthropology, yearly tenure, 10-months basis, $3,800.00 salary rate, effective September 1, 1951, to fill the vacancy created by leave of absence of Dr. H. C. Barnett; 3,500.00 salary savings resulting from appointment of an instructor in place of a professor to be transferred to the Institutional Reserve.

Helen McGillicuddy, Appointment
Appointment of Miss Helen McGillicuddy as Preparator in the Museum of Natural History, rank of Instructor, yearly tenure, 12-months basis, $2,400.00 salary rate, effective July 1, 1951, to fill the vacancy created by leave of absence of Mr. Shotwell; 1,200.00 salary savings resulting from the appointment at a lower rate than budgeted to be transferred to the Institutional Reserve.

K. W. Porter, Appointment
Appointment of Dr. Kenneth W. Porter as Visiting Professor of History, yearly tenure, 10-months basis, $7,200 salary rate, effective September 1, 1951, to fill temporarily a vacant position in the History Department; 1,800 salary savings resulting from appointment at a lower rate than budgeted to be retained in the History budget pending further personnel adjustments.

Col. E. L. Bruns, Appointment
Approval of assignment of Colonel Emory L. Bruns, USAF, to the University of Oregon Military Department as Professor of Air Science and Tactics, effective June 27, 1951, and appointment of Colonel Bruns as Head of the Department of Military and Air Science and Tactics, effective July 15, 1951. Salary for this position is paid entirely from Federal funds and no change in budget is involved.

July 24, 1951
Approval of the assignment of Lt. Colonel John E. Londahl, Inf.,
to the University of Oregon Military Department as Assistant
Professor of Military Science and Tactics, effective June 21, 1951.
Salary for this position is paid from Federal funds and no change in
budget is involved.

Appointment of Edward C. Budd as Instructor in Economics, yearly
tenure, 10-months basis, $4,700 salary rate, effective September 1,
1951; $1,800 salary funds released by appointment at a lower rank
than budgeted to be transferred to the Institutional Reserve. The
rate recommended is higher than the regular instructor rate because
the College of Liberal Arts policy does not permit the giving of
rank above an instructorship to persons who do not have the
doctorate and Mr. Budd has completed all the requirements except
the dissertation for his Ph. D. and expects to get the degree
during the year.

Resignation from the Dental School of Dr. Howard M. Hackedorn,
Associate Professor of Chemistry, effective July 31, 1951;
$3,327.50 salary savings to be applied as indicated below.

Appointment to the Dental School of Dr. Cecil Claycomb as
Assistant Professor of Chemistry, Acting Head of the Department of
Biochemistry, yearly tenure, 12-months basis, $5,600 salary rate,
effective August 1, 1951; $5,316.67 required salary to be provided
$3,327.50 from funds released by above resignation and $1,989.17 by
transfer from the Institutional Reserve.

Appointment to the Dental School of Dr. W. H. Wilson as Associate
Professor of Dentistry and Head of the Department of Crown and
Bridge, yearly tenure, 12-months basis, $7,200 salary rate,
effective July 1, 1951, to fill a vacancy provided in the budget.

Resignation of Donald J. Passmore, Assistant Professor of Dentistry
at the Dental School, effective July 1, 1951; $2,750.00 unused
salary to be applied to replacement as indicated below.

Appointment of Alfred H. Kasmeyer as Assistant Professor of
Dentistry at the Dental School to fill the vacancy created by
the above resignation, yearly tenure, 12-months basis, 50 per cent
time, $2,900.00 salary rate; $150.00 additional salary funds
required to be provided from an unallocated amount in the budget.

Reduction in time and salary rate for Barney C. Bybee, Assistant
Professor of Dentistry at the Dental School, from $5,800 salary rate
for full time to $2,900.00 salary rate for 50 per cent time,
effective August 1, 1951, no change in rank or tenure; $2,558.30
salary released by the reduction to be retained as an unallocated
item pending other adjustments.

Reduction in time and salary rate for Joseph N. Morris, Assistant
Professor at the Dental School, from $5,800.00 salary rate
for full time to $3,480.00 for 60 per cent time, effective
July 1, 1951; $2,320 released salary resulting from the reduction
to be transferred $640.00 to Wages in Prosthetic Dentistry and
$1,680.00 to Wages in Orthodontia Clinic, for employment of
part-time clinical associates on wage basis.

The Board approved the following personnel adjustments at Oregon State College, the necessary funds being provided in the 1951-52 budget:

C. S. Wang, Appointment
Appointment of Dr. C. S. Wang as Research Associate in the Department of Chemistry, with rank of Assistant Professor, yearly tenure, 12-months basis, $5,000.00 salary rate, effective July 1, 1951; required salary funds for this position to be provided from the Atomic Energy Commission grant for research on Vitamin Amino Acids.

Dorothy Tolleth, Leave of Absence
Leave of absence without pay for Dorothy Tolleth, County Extension Agent in Multnomah County, with rank of Assistant Professor, from July 1, 1951, to June 30, 1952, for foreign service under the Point Four program; $4,752.00 released salary funds to be transferred to the Director's Reserve; and

Wanda Hughes, Transfer
Transfer of Mrs. Wanda Hughes, County Extension Agent-at-Large, with rank of Instructor, to the above position, effective July 1, 1951, with no change in rank, tenure or salary rate.

M. D. Macdonald, Military Leave
Military leave of absence without pay for M. D. Macdonald, Associate Professor of Forestry (10 per cent time), recalled to active duty, effective July 1, 1951; $650.00 released salary funds to be retained unallocated in the Forestry budget.

J. B. Grantham, Redistribution of Time and Salary
Redistribution of time and salary for Dr. J. B. Grantham, Professor of Forestry, from full time, 10-months basis, $6,800.00 salary rate in the School of Forestry, to: 12 months basis, $7,700.00 salary rate, 10 per cent time in the School of Forestry and 90 per cent time in the Forest Products Laboratory, effective July 1, 1951. $6,030.00 salary funds released by this adjustment to be retained unallocated in the Forestry budget. This arrangement will enable Dr. Grantham to relieve the situation created at the laboratory by the loss of four experts through military leaves and resignations, and will permit him to carry out specific work of interest to the College and to industry, and to supervise graduate students in the Department of Forest Products.

H. Werth, Leave of Absence
Leave of absence without pay for one year for Harold Werth, County Extension agent in Umatilla County, effective July 1, 1951, to enable him to reorganize a family business enterprise; $4,800.00 released salary funds to be transferred to the Director's Reserve.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1951-52 budget:

H. R. K. Barber, Appointment
Appointment of Dr. Hugh R. K. Barber as Assistant Professor of Obstetrics and Gynecology, yearly tenure, 12-months basis, $8,500.00 salary rate, effective July 15, 1951; $8,180.10 required salary funds for this new position to be provided by transfer from the Reserve for Staff Additions.
L. Noall, 
Reduction in 
Time and 
Salary

Reduction in time and salary rate for Dr. Lawrence Noall, Associate Professor of Orthopedic Surgery, yearly tenure, 12-months basis, from 50 per cent time at $4,770.00 salary rate, to 25 per cent time at $3,000.00 salary rate, no change in rank, tenure or term of service, effective July 1, 1951, to permit Dr. Noall to spend more time in private practice; $1,770.00 released salary funds to be applied as shown below in the appointment of Dr. Snell.

W. E. Snell, 
Appointment

Appointment of Dr. William Earl Snell as Instructor in Orthopedic Surgery, yearly tenure, 12-months basis, $6,000.00 salary rate, effective July 1, 1951; $1,770.00 of the required salary funds to be provided by the funds released as shown above, and $4,230.00 to be provided by transfer from the Reserve for Staff Additions.

R. A. Aldrich, 
Appointment

Appointment of Dr. Robert A. Aldrich as Assistant Professor of Pediatrics, yearly tenure, 12-months basis, $10,000 salary rate, effective August 1, 1951; $833.33 salary savings resulting from late appointment to be transferred to Wages in the Hospital Medical and Nursing budget.

The Board approved the following personnel adjustments at the Oregon College of Education, the necessary funds being provided in the 1951-52 budget:

G. Widman, 
Appointment

Appointment of Miss Grace Widman as Supervisor of Teaching and Assistant Professor of Education, yearly tenure, 10-months basis, $4,500.00 salary rate, effective September 1, 1951, to fill a vacant position included in the budget; $100.00 salary savings to be applied as indicated below.

A. Daniels, 
Appointment

Appointment of Miss Andrea Daniels as Supervisor of Education and Assistant Professor of Education, yearly tenure, 10-months basis, $4,500 salary rate, effective September 1, 1951, to fill a vacant position included in the budget; $100.00 additional salary fund required to be provided by the salary saving noted above.

F. Haines, 
Appointment

Appointment of Francis Haines as Professor of Social Science, yearly tenure, 10-months basis, $5,600.00 salary rate, effective September 1, 1951, to fill a vacancy provided for in the budget; $100.00 salary saving resulting from appointment at a lower rate than budgeted to be transferred to the Institutional Reserve.

J. Horns, 
Appointment

Appointment of John Horns as Assistant Professor of Art Education, yearly tenure, 10-months basis, $4,600.00 salary rate, effective September 1, 1951. The budget provides for an instructorship at $4,000.00 but this increased rank is recommended to permit the appointment of Mr. Horns who is outstanding in art education and will strengthen the program in the college and in the laboratory school supervisory organization. $600.00 additional salary funds required will be provided by transfer from the Institutional Reserve.

W. E. DeClark, 
Appointment

Appointment of William E. DeClark as Professor of English and Literature, yearly tenure, 10-months basis, $5,600.00 rate, effective September 1, 1951, to fill a position included in the budget; $100.00 salary savings resulting from appointment at lower than the budgeted rate to be transferred to the Institutional Reserve.
R. C. Livingston, Appointment of Robert C. Livingston as Assistant Professor of Men's Physical Education and Health, yearly tenure, 10-months basis, $4,750.00 salary rate, effective September 1, 1951, to fill a position included in the budget; $250.00 salary saving resulting from appointment at lower than the budgeted rate to be transferred to the Institutional Reserve.

The Board approved the following personnel adjustments at the Southern Oregon College of Education, the necessary funds being provided in the 1951-52 budget:

J. Black, Appointment
Appointment of John Black as Assistant Professor, Supervising Teacher, yearly tenure, 10-months basis, $4,200.00 salary rate (half paid by the School District) effective September 1, 1951; $166.00 salary savings resulting from appointment at lower than the budgeted rate to be transferred to the Institutional Reserve.

F. P. Wilson, Appointment
Appointment of Mrs. Freeda P. Wilson as Assistant Professor, Supervising Teacher, yearly tenure, 10-months basis, $4,200.00 salary rate (half paid by the School District), effective September 1, 1951; $38.00 salary savings resulting from appointment at lower than the budgeted rate to be transferred to the Institutional Reserve.

The Board approved the following personnel adjustments in the General Extension Division, the necessary funds being provided in the 1951-52 budget:

L. Wenberg, Appointment
Appointment of Louise Wenberg as Assistant Librarian, rank of Instructor, yearly tenure, 12-months basis, $3,200.00 salary rate, effective September 1, 1951, to fill a position included in the 1951-52 budget; $1,333.33 salary funds released by reason of late appointment to be transferred to the Institutional Reserve.

J. S. Nelson, Resignation
Resignation of James S. Nelson, Instructor, Production Director of KOAC, effective July 1, 1951, to accept radio work elsewhere at a higher salary; and

S. Goldstein, Appointment
Appointment of Sheldon Goldstein as Production Director of Radio Station KOAC, rank of Instructor, yearly tenure, 12-months basis, $4,000.00 salary rate, effective September 1, 1951, to fill the vacancy created by the above resignation; $846.66 salary funds released by reason of late appointment at a lower rate than budgeted to be transferred to the Wages account in the KOAC-Programs budget.

D. S. Somerville, Resignation
Resignation of Don S. Somerville, Assistant Professor, School Specialist in Radio Education, effective September 26, 1951, to do graduate work at the University of Illinois; and

D. E. Tucker, Appointment
Appointment of Duane E. Tucker as School Specialist in Radio Education-Announcer for KOAC, rank of Assistant Professor, yearly tenure, 12-months basis, $4,500.00 salary rate, effective September 1, 1951, to fill the vacancy created by the above resignation. $233.66 additional salary funds to cover the overlap between the effective dates of the resignation and the appointment of a successor to be provided $175.25 from Wages in KOAC-Programs and $58.41 from Statewide Classes.
A. Gibb, Assistant Professor and Head of the Mathematics Department at Vanport Extension Center, from September 1, 1951, through June 30, 1952, to instruct in the Calgary Branch of the University of Saskatchewan. $5,300.00 salary released by this leave to be transferred to the Wages budget to employ a substitute.

The Board approved the designation of Librarian Carl W. Hintz, of the University, as Acting Director of Libraries for the State System during the absence of William H. Carlson, Director of Libraries, on sabbatical leave from October 1, 1951 to January 31, 1952.

ADJOURNMENT The Board adjourned at 11:20 A.M.

EDGAR W. SMITH, President

CHARLES D. BYRNE, Secretary