STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON,
September 11, 1951,
10:00 A.M.

MEETING #205
A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on September 11, 1951.

ROLL CALL
The meeting was called to order at 10:00 A.M. by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

Henry F. Cabell  Dr. R. E. Kleinsorge
George F. Chambers  Cheryl S. MacNaughton
Leif S. Finseth  Frank J. Van Dyke

Edgar W. Smith

Absent: Herman Oliver and A. S. Grant

There were also present: Dr. Charles D. Byrne, Chancellor; President H. K. Newburn of the University of Oregon; President A. L. Strand of Oregon State College; President R. J. Maaske of Oregon College of Education; President R. G. Langston of Eastern Oregon College of Education; Dean D. W. E. Baird of the Medical School; Mr. Viron A. Moore, Acting Dean of the General Extension Division; Mr. H. A. Bork, Comptroller; Mr. R. L. Collins, Budget Director; Mr. Travis Cross, Director of Information; Dean E. B. Lemon of Oregon State College, Dean William C. Jones of the University of Oregon; and Mr. William A. Zimmerman, Business Manager of the Medical School.

RE ABSENCE OF GRANT AND OLIVER
Mr. Grant wired the Chancellor that he was detained by business and would be unable to attend the meeting. Mr. Oliver attended the Committee meetings yesterday but was unable to stay for the regular meeting.

MINUTES APPROVED
The Board voted to dispense with the reading of the minutes of the last regular meeting held on July 21, 1951, and the minutes of the special meeting held on August 3, 1951, and approved the minutes of those meetings as they appeared in the docket.

REPORT OF BLDG. COMMITTEE
Dr. R. E. Kleinsorge, Chairman of the Building Committee, reported as follows:

J. J. ASTOR EXPERIMENT STATION BARN
"President Strand recommended the construction of a barn for feed and shelter space for forty head of cattle at the John Jacob Astor Branch Experiment Station. The building is to be constructed largely from sale funds and will cost between $3,000 and $4,000. It is to be used in connection with a beef cattle nutritional study to check on what appears to be a trace element deficiency which is causing definite production problems in the Astoria region. The Committee approves the construction of this barn and so recommends to the Board."

The Board authorized the construction of the barn as recommended.
Dr. Kleinsorge concluded the report as follows:

"President Newburn recommended to the Committee names for two buildings under construction on the University campus. Dr. Newburn explained that the recommendations were the result of study by the University's Campus Planning Committee. For the building nearing completion which will house biology, chemistry, and physics, the name, 'The Science Building' is recommended. For the building just begun which will house the School of Business Administration and social science departments and be joined to Oregon and Commerce Halls, it is recommended it be named, 'Commonwealth Hall.' It is President Newburn's recommendation that the name apply to the entire cluster of buildings and that the titles Commerce Hall and Oregon Hall be eliminated from campus terminology. The Committee is in accord with these recommendations and so recommends to the Board."

The Board approved the report and authorized adoption of the names "The Science Building" and "Commonwealth Hall" as recommended.

The following report of the Finance Committee was presented by Mr. George F. Chambers, Acting Chairman of the Finance Committee:

"Chancellor Byrne presented to the Committee a report on the balances of unrestricted funds brought forward at the close of the fiscal year 1950-51. The aggregate amount of these balances was reported as $588,597.16 from the following sources:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance in Board's Unappropriated Fund at close of fiscal year 1950-51</td>
<td>$86,503.50</td>
</tr>
<tr>
<td>Overrealized income</td>
<td>$264,876.26</td>
</tr>
<tr>
<td>Unexpended budget balances</td>
<td>$78,307.52</td>
</tr>
<tr>
<td>Balances in Board's Special Reserves, such as the State Retirement Assessment, Summer Session Contingency Reserves, etc.</td>
<td>$158,909.88</td>
</tr>
</tbody>
</table>

"The Chancellor recommended that this balance be applied to increase certain of the Board's reserves for the fiscal year 1951-52 as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board's Unappropriated Fund to provide a reserve against possible shrinkage in previously estimated income from student fees and other sources</td>
<td>$125,000.00</td>
</tr>
<tr>
<td>Board's Reserve for Equipment Acquisitions</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>Board's Reserve for Land Purchases</td>
<td>$150,000.00</td>
</tr>
<tr>
<td>Board's Reserve for Plant Rehabilitation</td>
<td>$288,597.16</td>
</tr>
</tbody>
</table>

Total, as previously indicated, $588,597.16

"The Committee believes that this application of the balances from last year will provide needed increases for land purchases, plant rehabilitation and equipment acquisitions, and recommends approval."
The Board adopted the report of the Committee and approved the application of balances as recommended.

Mr. Chambers continued the report:

"In the original operating budget recently approved by the Board for fiscal year 1951-52, there was provided a Board's Reserve for Equipment Acquisitions in the amount of $171,600 for each year of the current biennium. This is the same amount as was provided annually during the biennium recently completed. Chancellor Byrne presented to the Board a recommendation for the distribution of this reserve to the institutional budgets at this time in order that the institutions might proceed with the purchase of equipment for the instructional departments. The Chancellor reported that his recommended distribution was based upon objective data such as the equipment inventories at the institutions and the volume of expenditures for equipment at the institutions. Based on this information, the Chancellor recommended the following distribution for the current year:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>$39,000.00</td>
</tr>
<tr>
<td>University of Oregon Medical School</td>
<td>27,000.00</td>
</tr>
<tr>
<td>Oregon State College</td>
<td>86,000.00</td>
</tr>
<tr>
<td>Oregon College of Education</td>
<td>4,000.00</td>
</tr>
<tr>
<td>Southern Oregon College of Education</td>
<td>4,000.00</td>
</tr>
<tr>
<td>Eastern Oregon College of Education</td>
<td>3,000.00</td>
</tr>
<tr>
<td>Vanport Center</td>
<td>3,000.00</td>
</tr>
<tr>
<td>General Extension</td>
<td>3,000.00</td>
</tr>
<tr>
<td>Centralized Activities</td>
<td>2,600.00</td>
</tr>
</tbody>
</table>

"This distribution is substantially the same as that during the preceding biennium except that amounts are provided during this biennium for Vanport Center and General Extension which were not included in the equipment fund distribution in the preceding biennium. The Committee recommends the approval of the distribution as presented by the Chancellor."

The Board adopted the report of the Committee and approved the distribution of the Board's Reserve for Equipment Acquisitions as recommended.

Mr. Chambers continued as follows:

"Under date of September 1, 1951, Comptroller Bork submitted a mimeographed report on investments covering the fiscal year ending June 30, 1951. This report has been in the hands of the Board members. At the Finance Committee meeting yesterday, Mr. Bork directed attention to certain items in the mimeographed report, including the fact that the average rate of earnings on the pooled endowment funds during the year had been 3.15% as compared with 2.91% during the fiscal year 1949-50; and that the earnings rate on the nonpooled endowment funds, which contain some stock holdings, averaged 4.53% during the past fiscal year. Mr. Bork recommended that the Board continue its policy of crediting the individual endowment funds in the pooled group with earnings at the rate of 2-3/4% for the year 1950-51. The Board's policy has
been that the excess of earnings in the pooled endowment funds above 2-3/4% be placed in a special contingency reserve for possible losses on principal until such time as the reserve equals 5% of the book value of the pool. The Committee recommends that the Board approve the Comptroller's recommendation that the pooled endowment funds be credited with earnings of 2-3/4% during fiscal year 1950-51."

The Board accepted the report and approved the Comptroller's recommendation.

Mr. Chambers continued the report:

"Chancellor Byrne reported to the Finance Committee that the Bonneville Power Administration desires to acquire approximately 1 1/2 acres of land in the property now occupied by Vanport Center at the Oregon Shipbuilding site. Both the Chancellor and Acting Dean Moore reported that this land could be transferred to the Bonneville Power Administration without interfering with the Vanport program. The Chancellor recommended that the transfer be approved with a tentative purchase price of $2,250 to be paid by the Bonneville Power Administration. The Finance Committee recommends that the Chancellor and other appropriate Board officials be authorized to seek approval of the transfer from the Federal Regional Project Coordinator of the Federal Security Agency which must pass on the transfer, and also to take whatever other steps are necessary for the transfer of the property to the Bonneville Power Administration."

The Board approved the report of the Committee and authorized the Chancellor and other appropriate Board officials to take the necessary steps to accomplish the transfer of title.

Mr. Chambers continued as follows:

"President Newburn recommended the following land purchases at the University of Oregon:

The Reese property, located at 1410 Moss Street and consisting of a house and lot, at a price of $11,000.

The Flaskell property, located at 1271 Emerald Street, consisting of a lot with an old house, at a purchase price of $6,000.

The McNutt property, located at 1413 E. 13th Street, consisting of a lot with a small residence, at a purchase price of $5,000.

"The Committee considered with the University officials the location of the property and the appraised values, and recommends the purchase of these three properties at the prices recommended, the funds to be provided from the portion of the Board's land purchase reserve which will be allocated to the University at a future date."
"At the last meeting of the Board, President Newburn presented for the consideration of the Finance Committee the purchase of the Baldwin property, consisting of two vacant lots described as lots 15 and 16, Block 11, in the Amended Plat of Fairmount, in the approved University campus area. At that meeting, the Finance Committee requested that further appraisals be obtained before the Committee made its final recommendation regarding the purchase. The Finance Committee now recommends the purchase of this property at a price of $5,390, which represents an average of all the appraisals, including the appraisals obtained by the owners of the property as well as the revised appraisals obtained by the University officials. The purchase price of $5,390 is to be provided from a present balance in the Board's property rental account at the University."

The Board accepted the report of the Committee and approved the four purchases as recommended.

Mr. Chambers continued the report as follows:

"Board members will recall that at the last Board meeting the matter of applying for television channels for the institutions in the State System of Higher Education and the possible entrance into the field of educational television was considered in a preliminary way with the understanding that a further report would be submitted at this meeting. Chancellor Byrne advised the members of the Board that it would be advantageous to give serious consideration at this time to the policies to be followed by the Board and to the possibility of including a request for the installation and operation of television broadcasting facilities in its budget requests to the 1953 Legislature. The Board members then heard reports from Mr. James M. Morris, Director of Programs at Station KOAC, and from Mr. Grant Feikert, in charge of the physical facilities of Station KOAC. The Board was informed that desirable television channels have been tentatively assigned for educational purposes in Portland, Eugene and Corvallis. It was also reported that President Strand has filed a letter of intent indicating that Oregon State College may apply for a channel, and also that it was understood that the Portland School District and the Eugene School District had filed similar letters of intent for the available channels in Portland and Eugene, respectively.

"All the institutional executives expressed keen interest in television as an educational medium.

"After complete discussion, it was the consensus of the Board members present that the proper officials should proceed to take necessary steps to keep open the opportunity to obtain desirable television channels for education. The Committee is therefore recommending the authorization of whatever steps are necessary in connection with the Corvallis channel and the investigation of the Eugene and Portland situations and cooperation with the local school districts in making proper declarations of intent with respect to the channels in these two locations. At a later date, when more information is available from the Federal Communications Commission,
the Board will give final consideration to the over-all policy and will determine what course it will pursue in seeking funds to finance the required capital investment and operating budget."

The Board approved the report of the Committee and authorized the institutional officials to take whatever action is necessary to keep open the opportunity to obtain desirable television channels for education.

Mr. Chambers concluded the report of the Finance Committee as follows:

PURCHASE OF KERR PROPERTY, SOCE

"At the July meeting, the Board authorized by formal resolution condemnation proceedings on the apartment house known as the Kerr property at Southern Oregon College of Education after failing to agree with the owner on a purchase price of $29,000. The case was referred to the Attorney General, the Board's legal representative. After reviewing the attendant circumstances, the Attorney General decided it was advisable to settle with the owner for the top appraisal of $31,000. While the Finance Committee feels that the price is excessive, in view of the circumstances surrounding the case, it is recommending that the property be purchased at the price agreed upon. The strategic location of the property directly in the center of the mall leading to the new library makes immediate acquisition advisable. The Board already has set up $30,000 for the property purchase. The Committee recommends allocation of the necessary additional funds to cover the purchase cost including the amount necessary to pay for title insurance."

The Board approved the report and authorized the purchase of the Kerr property as recommended, the necessary additional funds to be allocated from the Board's Land Purchase Reserve.

PRESIDENT'S REPORT

President Smith reported the receipt of a letter from Dean Cramer, who is in Australia on sabbatical leave. Among other things, Dean Cramer said he had heard about the proposed reservation of television channels for education and hoped that the Board would find a way to take advantage of the opportunity to use television in education.

CHANCELLOR'S REPORT

Chancellor Byrne made the following report to the Board:

"I have just received an excellent statistical report on the libraries from Mr. Carlson, State System Director of Libraries. It occurred to me that members of the Board, and particularly the Committee on Libraries, which consists of Mr. Chambers as Chairman and Mrs. MacNaughton and Mr. Finseth, would be interested in certain significant information in this report.

"Our total library book holdings at the close of the last fiscal year reached a grand total of 831,204 volumes, broken down approximately as follows:

- University of Oregon: 451,000
- Oregon State College: 251,000
- University of Oregon Medical School: 16,000"
While this total holding of 831,200 is a far cry from such great libraries as Harvard with 5,000,000; Yale with about 4,500,000; University of California with 2,500,000; University of Illinois with 2,400,000; and Stanford with over 1,000,000, we are making some progress when I report to you that during the past fiscal year we added about 17,000 volumes to our total resources. We must strive to continue building up our resources. I find that our neighboring institutions of Washington, with 700,000 volumes and Washington State, with 600,000 volumes, have almost double our book resources. We are in a fairly comparable position with the University of Kansas and Kansas State College but are still behind the University of Colorado and Colorado State College, institutions that are comparable in size.

You will also be interested to know that of the 17,000 volumes we have acquired this past year, approximately 12,000 came through gifts. Our total book holdings are now valued at more than $2,500,000. In addition to the book resources, our libraries have substantial holdings of maps (75,000); photographs, pictures and prints (90,000); and a large complement of sound recordings, slides, film strips and motion films. Substantial acquisitions to these resources were also made during the past year.

The total holdings of the Library, of course, do not tell the whole story. Our librarians apparently keep our book stocks up to date because some 8,000 volumes were withdrawn from the catalogs and the shelves as obsolete. Also you will be interested to know that approximately 600,000 individual use withdrawals were made during the year of which approximately 355,000 were home use of books.

Under our coordinated library system, with a director in charge, the entire library resources of all the institutions are available to the students and faculty of every institution. We have a very easy and effective system of inter-library loans. During the past year approximately 1,400 of these inter-library loans were made.

I report this to you as evidence of progress on probably our most important single facility—the libraries of the State System. As I reported to you sometime ago, our College of Education libraries are still considerably below even acceptable standards and during the year I hope to find it possible to recommend another small special appropriation for these three libraries now that they have excellent library buildings.
Dr. Byrne continued his report:

"Your attention is directed to the gift and grant section of this docket. The total for this meeting is $158,675. For the past eight Board meetings which constitute the fiscal year, there have been reported to you gifts and grants totaling slightly more than one million dollars, most of it for specialized research and with substantial amounts for equipment, scholarship and loan funds.

"I call these figures to your attention because they are an indication of the growing regard with which our institutions and faculties are held by commercial and industrial concerns, educational and research foundations, and individual philanthropists. While, of course, the important outcomes of these gifts and the resulting research will be the contributions to basic knowledge, there are significant correlative outcomes which I call to your attention. Opportunities to pursue research in their fields help to attract and hold good staff members. Furthermore, research is the life blood of instruction, and the staff member active in research in his field is likely to be greatly stimulated in his teaching program.

"Your particular attention is directed to the grant of $264,290 made to the University of Oregon by the Kellogg Foundation as a recognition of its leadership in the field of educational administration. President Newburn and Dean Jacobsen are to be congratulated on their efforts and accomplishments in obtaining this significant grant which will accrue over a five-year period."

Award of Bids for Relocation of County Road, Medical School.

"There should be recorded in the official minutes, the awarding of the contract for the relocation of the county road between the Doernbecher Hospital and the site of the new hospital, and the surfacing of the roadway graded a year ago which leads to the service entrance of the new hospital. Bids were received on August 15 with two contractors submitting proposals. The low bidder was Logan, Taylor & Co. with a bid of $35,088.60. This is slightly above the estimate made by the highway commission. There will be an overhead cost of approximately 10 per cent for design and supervision which will be paid to the highway commission.

"In accordance with previous authorization, the contract was awarded immediately to the low bidder. The contract has been signed and the work well under way. Funds to cover the project will come from the hospital appropriation."

Joint Meeting With State Board of Education

"A law passed by the 1951 Legislature makes it mandatory for the State Board of Higher Education and the State Board of Education to hold at least one joint meeting annually for the purpose of coordinating their actions and facilitating the solution of problems of mutual concern. This annual joint meeting is to be held in September at the State Capitol. The meeting is to be presided over in alternate years by the Chairman of each Board with the President of the State Board of Higher Education to be chairman of the first joint meeting."
"I have conferred with Superintendent Rex Putnam who in turn has talked the matter over with the State Board of Education. Members of that Board have indicated that any time between the 19th and 26th of September, inclusive, would be a satisfactory meeting date with the exception of September 24. I believe our Board should determine a satisfactory date so that President Smith can call a meeting.

"It would appear that this first meeting can only be exploratory and that out of the meeting there may develop problems of mutual concern on which further study is required or further discussion planned. There are two or three matters on which we could report which I believe would be of interest to members of the State Board of Education."

The Board indicated that Friday, September 28, 1951, at 2:00 P.M. would be satisfactory for the first joint meeting with the State Board of Education in Salem.

The Chancellor concluded his report with the announcement that President Strand has set February 4, 1952, as the date for the dedication of the new Food Products Building at Oregon State College. That date also marks the opening of the 31st Annual Canners' and Freezers' School on the campus.

Dr. Wm. C. Jones

The Chancellor then introduced Dr. William C. Jones, new Dean of Administration for the University of Oregon. President Smith, on behalf of the Board, welcomed Dr. Jones back to the State System.

GIFTS

The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

University

Atomic Energy Commission

Additional grant of $8,000 from the Atomic Energy Commission to extend through June 30, 1952, the research in the field of biology being conducted under the direction of Dr. P. L. Risley.

Women's Choral Club

Gift of $120 from the Women's Choral Club, of Eugene, Oregon, to the Maude Densmore Music Scholarship Fund to be used as tuition for voice instruction for a designated student.

Sears-Roebuck Foundation

Gift of $250 from the Sears-Roebuck Foundation for a scholarship for a designated student.

W. K. Kellogg Foundation

Initial grant of $1,300 from the W. K. Kellogg Foundation, Battle Creek, Michigan, as part of a total grant of $261,290 to extend over a five-year period beginning September 1, 1951, to finance a cooperative program in educational administration in the Northwest Pacific area. The University is expected to assume full responsibility for the program, including the selection of a director and staff, and to utilize the resources of the Northwest area, particularly the states of Washington, Idaho and Montana, in developing the project. The grant will not be used in any way for the general operation or administration of the University of Oregon,
neither to pay for the consultation services of the chief policy-making personnel of the University staff members.

Oregon State College

Beechnut Packing Company

Grant of $3,000 from the Beechnut Packing Company, Canajoharie, New York, as the first installment of a $9,000 grant to the Agricultural Experiment Station in support of research on disease problems of peppermint.

Monsanto Chemical Co.

Gift of $1,000 from the Monsanto Chemical Company, Seattle, Washington, to the Agricultural Experiment Station, to support research on the control of weeds in Oregon conducted by Dr. Virgil Freed in the Department of Agricultural Chemistry.

Oregon Assoc. of Future Homemakers of America

Gift of $132 from the Oregon Association of Future Homemakers of America for a scholarship for a designated student.

Astoria Unit of the Oregon State College Mothers Club

Gift of $150 from the Astoria Unit of the Oregon State College Mothers Club for a scholarship for a designated student.

Hood River Traffic Assoc.

Grant of $2,500 from the Hood River Traffic Association to the Agricultural Experiment Station to support research by the Department of Agricultural Economics on the "Cost of Producing Apples and Pears in the Hood River Valley."

Picker X-Ray Corp. of the Northwest

Gift of a KX-1 X-ray power unit valued at $500 from the Picker X-Ray Corporation of the Northwest, Seattle, Washington, to the Engineering Experiment Station.

Milk Marketing Administration

Grants totaling $11,700 from the Milk Marketing Administration to the Agricultural Experiment Station, $8,700 for research in the Department of Agricultural Economics on the "Cost of Producing Grade A Milk in Selected Areas of Oregon," and $6,000 for research in the Department of Dairy Husbandry on "Composition of Cow's Milk."

U.S. Quartermaster Corps

Grant of $10,000 from the U.S. Quartermaster Corps in the form of a contract for research by the Agricultural Experiment Station extending to May 31, 1952, under the direction of Dr. E. H. Wiegand, to determine the best conditions for dehydrating green beans.

Atomic Energy Commission

Additional grant of $10,487.00 from the Atomic Energy Commission for the extension through June 30, 1952, of research on Amino Acids being conducted under the direction of Dr. Vernon H. Cheldelin and Dr. Bert E. Christensen.

Atomic Energy Commission

Additional grant of $8,290 from the Atomic Energy Commission for the extension through June 14, 1952, of research in agricultural chemistry being conducted under the direction of Dr. Joseph S. Butts, Head of the Department of Agricultural Chemistry.
Meeting #205-11

Raw Materials Survey
Gift of $200 from the Raw Materials Survey to defray travel and other incidental expenses of Dr. J. G. Jensen, Professor of Geography, in connection with a study to be made of the copper industry of the west.

Standard Oil Company of Cal.
Grant of $1,250 from the Standard Oil Company of California for a Fellowship in mechanical engineering for the year 1951-52.

National Council for Stream Improvement
Additional grant of $2,700 from the National Council for Stream Improvement to support research in aquatic biology being carried on under the direction of Professor R. E. Dimick.

Agr. Research Foundation
Grant of $625 from the Agricultural Research Foundation to the Experiment Station Department of Fish and Game Management, to pay a stipend for a graduate research assistant.

American Cancer Society
Additional grant of $1,000 from the American Cancer Society for continuation to July 1, 1952 of the cancer research being conducted under the direction of Dr. E. J. Dornfeld.

U. S. Public Health Service
Additional grant of $7,499 from the U.S. Public Health Service through the National Institutes of Health, for continuation of the Pantothenic Acid Research being conducted under the direction of Dr. V. H. Chedelin.

L. A. Courtemanche
Gift of an additional $322.91 from Mr. L. A. Courtemanche, of McMinnville, Oregon, to be added to the balance of last year's contributions to provide a $500 scholarship for a designated student.

Medical School

Oregon State Elks Assoc.
Additional gift of $3,000 from the Oregon State Elks Association for continued support of the program for care of visually handicapped children being carried out in the Department of Ophthalmology under the direction of Dr. Kenneth C. Swan.

Diabetes Research Foundation of Portland
Gift of $1,000 from the Diabetes Research Foundation of Portland, to support eye research under the direction of Dr. Kenneth C. Swan, Professor and Head of the Department of Ophthalmology.

U.S. Public Health Service
Additional grant of $14,000 from the U. S. Public Health Service, through the National Institutes of Health, for continuation of support of the cardiovascular teaching program to August 31, 1952, the funds to be expended under the direction of Dr. Howard P. Lewis, Professor and Head of the Department of Medicine.

American Foundation for Pharmaceutical Education
Additional grant of $1,200 from the American Foundation for Pharmaceutical Education for a Fellowship for a designated graduate student in the Department of Pharmacology.
### Meeting #205-12

#### September 11, 1951

<table>
<thead>
<tr>
<th>Organization</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Merck &amp; Company</td>
<td>Grant of $3,500 from the Medical Division of Merck &amp; Company, Rahway, New Jersey, to support research in the Department of Pharmacology, principally in the study of certain new synthetic analgesics.</td>
</tr>
<tr>
<td>National Fund for Medical Education</td>
<td>Grant of $15,000 from the National Fund for Medical Education to be used in support of the instructional program of the Medical School.</td>
</tr>
<tr>
<td>U.S. Public Health Service</td>
<td>Grant of $540 from the U.S. Public Health Service in support of research being conducted by Dr. T. T. Hutchens, Research Associate in Biochemistry.</td>
</tr>
<tr>
<td>Idaho Heart Association</td>
<td>Gift of $250 from the Idaho Heart Association to support research in heart disease under the direction of Dr. Herbert E. Griswold, Jr., Assistant Professor of Medicine.</td>
</tr>
<tr>
<td>Columbia River Int'l. Longshoremen's &amp; Warehousemen's Union</td>
<td>Gift of an iron lung valued at about $1,800 from the Columbia River District Council of the International Longshoremen's and Warehousemen's Union to the Doernbecher Memorial Hospital for Children.</td>
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</tbody>
</table>

#### Eastern Oregon College of Education

- **W. E. Wilkins**
  - Gift of a $90 all-tuition scholarship from Mr. and Mrs. W. E. Wilkins, La Grande, Oregon, for a designated student.

- **W. K. Ross**
  - Gift of a $90 all-tuition scholarship from Dr. and Mrs. W. K. Ross, La Grande, Oregon, for a designated student.

- **Enterprise Lions Club**
  - Gift of two $90 all-tuition scholarships ($180) from the Enterprise Lions Club, Enterprise, Oregon, for designated students.

#### CONTRACT WITH SCHOOL DISTRICT

- **No. 1, UNION COUNTY**
  - Since the contract for the operation of the Laboratory School in La Grande, executed in October 1941, expires this year, President Langston has negotiated a new contract between the State Board of Higher Education and the District School Board of School District No. 1, Union County, Oregon, for the operation as a public school of the J. H. Ackerman Campus Elementary School located on the campus of Eastern Oregon College of Education, effective for one year from September 1, 1951, and renewable upon the written agreement of both parties. The Board approved the contract and authorized its execution by the proper Board officials.

#### ANNA FINLEY KENNY ESTATE

- The United States National Bank of Portland, as trustee under a testamentary trust created under the will of Anna Finley Kenny, has advised the Doernbecher Hospital, one of the beneficiaries, that the trustee is ready to make distribution of the residue of the estate. Under the terms of the will, the beneficiary, before payment may be made to it, must file with the trustee its written agreement to accept its legacy in full and complete satisfaction of any and all claims upon the testatrix, her estate or her testamentary trust, and in the event the beneficiary fails to file such an agreement the gift shall lapse and be of no effect. The Hospital's...
share under the trust amounts to $14,082.25. Mr. Van Dyke moved that the Board, as the governing body of Doernbecher Hospital, adopt the following resolution in order to comply with the terms of the will.

"Be it resolved, that the State Board of Higher Education, on behalf of the Doernbecher Hospital, does hereby accept the bequest devised to said Doernbecher Hospital under the will of Anna Finley Kenny, deceased, in full and complete satisfaction of any and all claims upon the testatrix, or upon her estate or her testamentary trust, howsoever arising and of whatsoever character.

"Be it further resolved that Charles D. Byrne, Secretary of the Board, be authorized to execute a receipt for the share of Doernbecher Hospital, acknowledging complete satisfaction of any and all claims upon the estate and releasing the trustee from further liability or accountability."

The Board, by unanimous vote, adopted the resolution.

To facilitate the reimbursement of advance planning funds obtained through the Federal Housing and Home Finance Agency to finance planning of the Home Economics Building project at Oregon State College, the following resolution was adopted by the Board:

"WHEREAS, State of Oregon, Acting by and Through State Board of Higher Education herein called the 'Applicant,' has heretofore entered into an agreement with the United States of America, herein called the 'Government,' which provides that the Government will advance not to exceed $29,000 to assist the Applicant in the planning of certain public work described as (Ore. 35-P-1001), an addition to and improvements of Home Economics Building, Oregon State College, Corvallis, and that the monies so advanced shall be returned to the Government when construction of the public work is first undertaken, and

"WHEREAS pursuant to said agreement, the Applicant has received $7,250 and of such sum has expended $5,700, which has achieved its purpose in expediting the plan preparation, and

"WHEREAS the Applicant has awarded a contract for and has started the construction of the public work for which the aforementioned planning funds were advanced, and no additional advance is needed,

"NOW, THEREFORE, BE IT RESOLVED by the State Board of Higher Education, that the proper officials promptly take all necessary steps to return to the Government all the monies it advanced to assist in the planning of the said public work.

"BE IT FURTHER RESOLVED that the Government be, and it is hereby released from all obligations and all claims which the Applicant may have against the Government in connection with said agreement.
"BE IT FURTHER RESOLVED that the Government be requested to release the Applicant from the obligation of furnishing a set of the completed plans and specifications and a report thereon as required by said agreement."

To facilitate the reimbursement of advance planning funds obtained through the Federal Housing and Home Finance Agency to finance planning of the Commerce Building project at the University of Oregon, the following resolution was adopted by the Board:

"WHEREAS State of Oregon, Acting by and Through State Board of Higher Education, herein called the 'Applicant,' has heretofore entered into an agreement with the United States of America, herein called the 'Government,' which provides that the Government will advance not to exceed $27,000 to assist the Applicant in the planning of certain public work described as (Ore. 35-P-1002), an addition to and the remodeling of the Commerce Building, University of Oregon, Eugene, and that the monies so advanced shall be returned to the Government when construction of the public work is first undertaken, and

"WHEREAS, pursuant to said agreement, the Applicant has received $6,750 and of such sum has expended $6,750, which has achieved its purpose in expediting the plan preparation, and

"WHEREAS the Applicant has awarded a contract for and has started the construction of the public work for which the aforementioned planning funds were advanced, and no additional advance is needed,

"NOW, THEREFORE, BE IT RESOLVED by the State Board of Higher Education, that the proper officials promptly take all necessary steps to return to the Government all the monies it advanced to assist in the planning of the said public work.

"BE IT FURTHER RESOLVED that the Government be, and it is hereby released from all obligations and all claims which the Applicant may have against the Government in connection with said agreement.

"BE IT FURTHER RESOLVED that the Government be requested to release the Applicant from the obligation of furnishing a set of the completed plans and specifications and a report thereon as required by said agreement."

The Board approved the budgeting as follows of the $14,000 U. S. HEALTH SERVICE Public Health Service cardiovascular teaching grant reported in the TEACHING GRANT gift section:

BUDGETING OF, MEDICAL SCHOOL Salaries
Redistribution of time and salary for Dr. H. E. Griswold, Jr., Assistant Professor of Medicine and Physiology to permit his appointment under this grant, effective September 1, 1951, as follows:
69 per cent time $5500 salary rate, to the grant; 31 per cent time $2500 salary rate,

24,183.33

4,583.33
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to Physiology. $11,583.35 salary funds released in the Physiology budget to be transferred to the Institutional Reserve.

Wages $6,108.00
Materials and expense 2,458.67
Travel 850.00

$14,000.00

BUDGETING OF ROCKEFELLER FOUNDATION GRANT, MEDICAL SCHOOL

The Board approved the budgeting of $15,000 received as part of the Rockefeller Foundation grant accepted by the Board in March 1951, as follows:

Salaries (to be allocated) $5,000
Wages 5,000
Materials and expense 2,500
Travel 1,000
Equipment 1,500

$15,000

TRANSFER TO GENERAL LIBRARY EQUIPMENT ACCOUNT, U of O

Library facilities in the areas of elementary education, adolescent literature, and children's literature at the University require building up. Since courses in elementary education have a heavier enrollment in summer than during the rest of the year and the other two courses are taught only during the summer, the Board approved the transfer of $3,000 from the Eugene Summer Session account to the General Library Equipment account for the purchase of books in the named areas.

TRANSFER TO WAGE BUDGETS IN ECONOMICS AND GENERAL SCIENCE, OSC

The Board approved the transfer from the Institutional Reserve of $115 to the wage budget in Economics and $1,095 to the wage budget in General Science to provide clerical assistance on a full-time basis for Dr. J. Granville Jensen, Professor of Geography.

ADD'N. TO U of O RESERVE FOR PHYSICAL PLANT REHABILITATION

The Board approved the addition of $8,166.80 received from the sale of old boilers and miscellaneous heating plant equipment to the University's Reserve for Physical Plant Rehabilitation to assist in financing the remodeling of the heating plant building for the use of the School of Architecture.

BUDGETING OF U.S. PUBLIC HEALTH SERVICE GRANT, MEDICAL SCHOOL

The Board approved the budgeting as follows of the $540 grant from the U.S. Public Health Service reported in the gift section:

Materials and expense $40.00
Equipment 500.00

$540.00
ADD'N. TO
PLANT & SEED
CERTIFICATION
BUDGET &
DIRECTORS RES., from Seed Certification fees:

Salaries
Appointment of Jackson Ross as Seed Certification Specialist, Plant and Seed Certification Department, with rank of Instructor, yearly tenure, 12-months basis, $3,600 salary rate, effective July 1, 1951. (New position required by increase in acreage under certification.)

Wages $3,600.00
Materials and expense 2,000.00
Travel 1,500.00
Equipment 1,380.50
$9,380.50

ADD'N. TO EXP. The Board approved the addition to the Experiment Station Department of Botany and Plant Pathology account of the $3,000 gift funds from the Beechut Packing Company reported in the gift section, and the budgeting thereof as follows:

Wages $200.00
Materials and expense 1,572.00
Travel 328.00
Equipment 900.00
$3,000.00

BUDGETING OF BAL. CARRIED FORWARD, MEDICAL SCHOOL

The Board approved the budgeting as follows of balances carried forward July 1, 1951, and estimated new income in the following restricted accounts:

Medical Examiners' Fees for Library (estimated new income) $3,000.00
Equipment (Books)

Runyon Cancer Research (unbudgeted balances)
Wages $3,000.00
Materials and expense $1,943.28

Kellogg Nursing Program (unbudgeted balances)
Materials and expense $1,912.35

Kellogg Postgraduate Program (unbudgeted balances)
Materials and expense $3,174.80

ADD'N. TO EXP. The Board approved the addition to the Experiment Station Department of Fish and Game Management of $3,628.75 provided by the gift from the Oregon Game Commission accepted by the Board in July 1951, and the budgeting thereof as follows:

Salaries $1,937.50

Three graduate research assistantships at $750 each for 50 per cent time.
The Child Guidance Extension budget at the Medical School, as approved for 1951-52, provides for a credit of $23,700 from the State Board of Health. However, the Medical School has been notified that this contribution will be reduced because of a substantial curtailment in the allotment of funds from the Federal Security Agency to the State Board of Health. To reflect the reduction, the Board approved the following budget reductions:

Decrease of $8,076.67 as follows in the Child Guidance Extension budget:

Salaries $3,066.67
Reduction in time and pay of Dr. Harry E. Sprang, Instructor in Child Psychiatry, from full time at $6,000 to half time at $4,720 salary rate, effective September 1, 1951, permitting Dr. Sprang to devote part of his time to private practice.

Materials and expense 3,600.00
Travel 400.00
Equipment 1,010.00

$8,076.67

Decrease of $8,076.67 in estimated Child Guidance Extension Credits as follows:

Salaries $5,479.00
Wages 915.60
Materials and expense 1,227.07
Travel 100.00
Equipment 355.00

$8,076.67

The Board approved the addition to the Pharmacy Stores account of $14,101.77, of which $10,000 is to be provided by transfer from unbudgeted balances in the Outpatient Clinic Service Fees account, and $4,101.77 from unbudgeted balances in the Doernbecher Hospital Fees account, to eliminate an overdraft resulting from a substantial increase in the Pharmacy Stores inventory by reason of quantity purchases which were made feasible for the first time by the provision of adequate storage space through remodeling.

The Board approved the establishment of a new graduate research assistantship in the Experiment Station Department of Fish and Game Management, yearly tenure, 12-months basis, $750 salary rate for 50 per cent time, effective September 1, 1951; $625 required funds being provided by the Agricultural Research Foundation grant in that amount reported in the gift section.
The Board approved the budgeting as follows of $1,610.66 of the $4,000 continuation grant from the American Cancer Society reported in the gift section:

- **Salaries**: $1,200.00
  - Appointment of a research assistant with yearly tenure, $1,200 stipend for 30 percent time, effective July 1, 1951.
- **Materials and expense**: $410.66

The Board approved the budgeting as follows of $8,250.21 for the Pantothenic Acid Research (Cheldelin), $7,199 of which represents the continuation grant from the U. S. Public Health Service reported in the gift section and the remainder the balance carried forward from the 1950-51 grant:

- **Salaries**: $3,500.00
  - Appointment of John Ambrose, Research Assistant, with the rank of Instructor, yearly tenure, $500 salary for 17 percent time, effective July 1, 1951; and
  - Appointment of Tsoo E. King, Research Associate in Biochemistry with rank of Assistant Professor, yearly tenure, $3,000 salary for 55 percent time, effective July 1, 1951.
- **Wages**: $2,125.81
- **Materials and expense**: $924.40
- **Travel**: $200.00
- **Equipment**: $1,500.00

The Board approved the budgeting as follows of $7,788.33 of the $8,290 continuation grant from the Atomic Energy Commission reported in the gift section:

- **Salaries**: $2,556.00
  - Appointment of S. C. Fang as Research Assistant with rank of Instructor, yearly tenure, $750 salary for 17 percent time, 12-months basis, effective July 1, 1951; and
  - Appointment of a Research Assistant with yearly tenure, $1,800 stipend for 50 percent time, 12-months basis, effective July 1, 1951.
- **Wages**: $3,580.70
- **Materials and expense**: $680.99
- **Travel**: $282.00
- **Equipment**: $688.64

\[ \text{Total} = 7,788.33 \]
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ADD'N. TO 1951 The Board approved the addition of $990 to the 1951 Summer Session budget at Southern Oregon College of Education, funds to be provided from Statewide Classes fees collected for courses conducted in Ashland this summer through the General Extension Division.

U. S. QUARTERMASTER CORPS The Board approved the budgeting as follows of $7,970 of the $10,000 research grant from the U. S. Quartermaster Corps reported in the gift section:

Salaries
Appointment of Lynne A. Pettit as Research Assistant with the rank of Instructor, yearly tenure, 12-months basis, $3,600 salary rate, effective July 1, 1951.

Wages $2,200.00
Materials and expense 1,045.92
Travel 300.00
Equipment 824.08

Unbudgeted overhead 2,030.00

$7,970.00

$10,000.00

AEC VITAMIN AMINO ACIDS RESEARCH, OSC The Board approved the budgeting as follows of $10,775.24 for the AEC Vitamin Amino Acids Research (Cheldelin and Christensen), $10,497 of which represents the continuation grant from the Atomic Energy Commission reported in the gift section and the remainder the balance carried forward from the 1950-51 grant:

Salaries $6,283.33

Establishment of position of Research Associate in Chemistry with rank of Assistant Professor (C. H. Wang appointment approved by the Board 7/24/51)

Appointment of a Research Fellow with yearly tenure, $1,400 stipend for 30 per cent time, effective August 1, 1951.

Wages 1,068.98
Materials and expense 2,256.08
Travel 627.95
Equipment 538.90

$10,775.24

AGREEMENT WITH PORTLAND SCHOOL DISTRICT NO. 1, Club program for the City of Portland, the Board approved the following adjustments:

Reduction in the Extension Service budget of time and salary for E. L. Shannon, City 4-H Club Agent with rank of Associate Professor, from $4,500 for 73 per cent time to $300 for 5 per cent time, effective July 1, 1951; $4,200 released salary funds to be disposed of as shown below.
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Budgeting as follows of $6,200 for the above project, funds to be provided $4,200 released salary funds noted above, and $2,000 by transfer from the Extension Director's Reserve:

Wages $3,500
Materials and expense 2,700
$6,200

At the termination of the fiscal year, the expense of the project will be calculated and the School District, which will provide $6,100 additional salary for Mr. Shannon, office space, etc., will reimburse the Extension Service for half the total cost of the project.

The Board approved the continuance for a third year of the Central Oregon Community College at Bend during the fiscal year 1951-52 and the establishment of the following budget in accordance with the executed contract dated August 28, 1951, covering the academic year July 1, 1951 through June 30, 1952, and renewable annually by written mutual consent:

A. Estimated Income
1. Student Fees $7,404
2. School District Funds 10,000
$17,404

B. Expenditures
1. Salaries $15,584.00
   Appointments effective September 1, 1951, with yearly tenure, 10-months basis, of Richard Schultz, Instructor in English, at $4,600 salary rate; Ruth Winchip, Asst. Professor of Biology at $4,900 salary rate; and Albert H. Pike, Instructor in Social Science at $4,500 salary rate; and a part-time instructorship at $1,584 not yet filled.
   2. Materials and expense 45.60
   3. Travel 216.00
   4. Overhead for administration and assessments 1,558.40
   $17,404.00

PERSONNEL
The Board approved the following personnel adjustments at the University, the necessary funds being provided in the 1951-52 budget:

L. R. Sorenson Leave of absence without pay for Dr. Lloyd R. Sorenson, Assistant Professor of History, for the academic year 1951-52, to accept a Ford Foundation Fellowship; and
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D. W. Jellema
Appointment
Appointment of Dirk W. Jellema as Instructor in History, yearly tenure, 10-months basis, $3,800 salary rate, effective September 1, 1951, to fill the vacancy resulting from the above leave; $1,200 salary saving resulting from appointment at the lower rank to be transferred to the Institutional Reserve.

S. Goldenberg
Appointment
Appointment of Samuel Goldenberg as Instructor of Psychology, for the winter and spring terms, $4,000 salary rate, effective January 1, 1952, to fill a position budgeted at $3,800; $1,133.33 released salary funds resulting from the late effective date of the appointment to be retained unallocated.

F. E. Dart
Leave of Absence
Leave of absence without pay for Dr. Frances E. Dart, Assistant Professor of Physics, for the academic year 1951-52, to accept a Ford Foundation Fellowship; and

A. L. Atkins, Jr.
Appointment
Appointment of Andrew L. Atkins, Jr., as Instructor in Physics for one year, 10-months basis, $4,200 salary rate, effective September 1, 1951, to fill the vacancy created by the above leave; $1,000 salary saving resulting from the appointment at the lower rank to be transferred to the Institutional Reserve.

D. A. Callis
Resignation
Resignation of Mr. Dowell A. Callis, Assistant Professor, Business Administration, effective June 30, 1951, to go into private business as a Certified Public Accountant; and

L. R. Johnson
Appointment
Appointment of Leevern R. Johnson as Assistant Professor of Business Administration, yearly tenure, 10-months basis $4,500 salary rate, effective September 1, 1951, replacing Mr. Callis.

Major Ungerleider
Appointment
Appointment of Major I. L. Ungerleider, USAF, as Assistant Professor of Air Science and Tactics, effective August 10, 1951. Salary for this position is paid from federal funds and no change in budget is involved.

Major Purcell
Appointment
Appointment of Major Charles J. Purcell, USAF, as Assistant Professor of Air Science and Tactics, effective August 15, 1951. Salary for this position is paid from federal funds and no change in budget is involved.

E. M. Anderson
Appointment
Appointment of Miss Exine M. Anderson as Assistant Professor of Voice, yearly tenure, 10-months basis, $4,400 salary rate, effective September 1, 1951, to fill a vacancy resulting from a resignation.

I. G. Nagy
Leave of Absence
Leave of absence without pay for Ivan G. Nagy, Assistant Professor, Political Science, for the academic year 1951-52, to accept a Ford Foundation Fellowship; and

M. J. Flach
Appointment
Appointment of Michael J. Flach, as Visiting Lecturer in Political Science, for one year, 10-months basis, $4,300 salary rate to be paid half from the University Political Science budget and half from the General Extension Division budget, effective September 1, 1951; $150 salary saving in each budget resulting from appointment at lower rate than budgeted to be retained unallocated.
F. E. Wood
Rearrangement of Schedule

Rearrangement of schedule for Dr. F. E. Wood, Associate Professor of Mathematics, from 33 per cent time for the academic year 1951-52 at $5,700 salary rate, to full time for the fall term only and leave of absence without pay for the winter and spring terms; $19.00 salary funds required to accomplish the adjustment to be provided from the Institutional Reserve.

C. Huffaker
Appointment

Appointment on an emergency basis of Dr. Carl Huffaker, Professor Emeritus of Education, for the fall and winter terms of 1951-52, at $1,870.50 salary for 21.5 per cent time for the two terms; required salary funds to be provided from the $8,700 included in the budget for an unfilled professorship, and the balance of $6,829.50 to be retained unallocated pending further adjustments.

M. Kroll
Appointment

Appointment of Morton Kroll as Instructor in Political Science, yearly tenure, 10-months basis, $4,600 annual salary rate, effective September 1, 1951, to fill a vacancy resulting from a military leave; $600 salary savings resulting from appointment at lower rank than budgeted to be transferred to the Institutional Reserve.

J. F. Weir
Resignation

Resignation of Dr. John F. Weir, Assistant Professor of History, effective June 30, 1951, to accept an appointment in government service; and

O. S. Pinckney
Appointment

Appointment of Orde S. Pinckney as Instructor in History, yearly tenure, 10-months basis, $3,500 salary rate, effective September 1, 1951, to replace Dr. Weir; $1,100 salary savings resulting from the appointment at a lower rank than budgeted to be transferred to the Institutional Reserve.

A. M. Porter
Appointment

Appointment of Dr. Annette M. Porter as Instructor in Psychology on an emergency basis for the 1951 fall term only, at $3,800 salary rate, effective September 1, 1951; $1,133.33 of the $1,266.66 required salary funds to be provided from unallocated funds in that amount in the Psychology budget, and $133.33 by transfer from the Institutional Reserve.

G. Stadler
Appointment

Appointment of Glen Stadler as part-time Instructor in Journalism for the 1952 winter and spring terms, at a total stipend of $800, effective January 2, 1952, funds to be provided from the $1,800 budgeted for an unfilled assistant professorship in Journalism; and

P. Burlingame
Appointment

Appointment of Price Burlingame as Instructor in Journalism and Business Administration, yearly tenure, $4,200 salary rate, effective September 1, 1951, with 60 per cent time ($2,520) to Journalism and 40 per cent time ($1,680) to Business Administration; Journalism funds to be provided from the $1,800 budgeted for an unfilled assistant professorship in Journalism referred to above, with the balance of $1,480 to be retained unallocated in the budget; Business Administration funds to be provided from the $2,500 budgeted for a part-time instructorship with $820 balance to be transferred to the Institutional Reserve.
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P. A. Killgallon
Leave of absence without pay for Dr. P. A. Killgallon, Professor
in Education and in the Counseling Center, for the 1951-52 fall and
winter terms, to permit him to write educational textbooks; and

V. B. Hogg
Appointment of Mrs. Verna B. Hogg as Assistant Professor in
Education and in the Counseling Center, replacing Dr. Killgallon,
with yearly tenure and salary of $3,000 for the two terms,
effective September 1, 1951; $181 salary saving in the Counseling
Center budget to be transferred to the Institutional Reserve,
and $982.67 salary saving in the School of Education budget to
be retained unallocated pending further appointments.

Major Kirchoff
Appointment of Major Arnold W. Kirchoff as Professor of Military
Science and Tactics at the University of Oregon Dental School,
effective July 1, 1951. Salary for this position is paid from
federal funds and no budget change is involved.

R. H. Johnson
Appointment of Dr. Rulon H. Johnson as Assistant Professor of
Dentistry, yearly tenure, 12-months basis, $5,800 salary rate,
effective August 1, 1951, to fill a position budgeted at $4,750;
$566.67 additional salary funds required to be provided from
unallocated funds resulting from other personnel adjustments.

Chatterjea,
Siddoway
Appointment of Dr. Satî Prasad Chatterjea, Dr. Robert Siddoway,
and Dr. Walter R. Lindsay, as Instructors of Dentistry, to serve
on a volunteer basis without remuneration, effective July 1, 1951.

W. R. Davis
Appointment of Dr. William R. Davis as Assistant Professor of
Dentistry, yearly tenure, 12-months basis, $2,500 salary rate for
50 per cent time, effective July 1, 1951, to fill a budgeted
position.

The Board approved the following personnel adjustments at the College,
the necessary funds being provided in the 1951-52 budget:

K. S. Pilcher
Appointment of Dr. K. S. Pilcher as Assistant Professor of
Bacteriology, yearly tenure, 10-months basis, $5,400 salary rate,
effective September 1, 1951, to fill a budgeted position.

L. Van Loan
Appointment of Mrs. Lillian Van Loan as Assistant Professor, Family
Life and Home Administration, for winter term only, at $500 salary
for 30 per cent time, effective January 2, 1952, to fill a budgeted
position.

M. Hathaway
Promotion of Margaret Hathaway, Multnomah County Extension Agent
(4-H Club) with rank of Instructor, to head of the Home Economics
project in that county, to fill a vacancy resulting from a leave of
absence, with increase in salary from $3,660 to $4,260, no change
in rank, tenure or term of service, effective August 1, 1951;
$550 required additional salary funds to be provided by transfer
from the Director's Reserve; and
Meeting #205-24

E. Van Garven Appointment
Appointment of Eileen Van Garven as Extension Agent (Home Economics) in Multnomah County, with rank of Instructor, yearly tenure, 12-months basis, $4,260 salary rate, effective October 1, 1951, replacing Miss Hatheway. This appointment is recommended at a higher rate than budgeted because of the appointee's experience and outstanding achievement; $3,195 required salary funds will be provided by transfer from the Director's Reserve.

A. N. Steward Appointment
Appointment of Albert Newton Steward as Associate Professor of Botany and Curator of the Herbarium, yearly tenure, 12-months basis, $6,000 annual salary rate, effective September 16, 1951, to fill a vacancy created by retirement.

H. F. Hollands Ext. of Leave
Extension of leave of absence without pay for Dr. H. F. Hollands, Professor of Agricultural Economics, to July 1, 1952; and

G. T. Nelson Red. of Time and Salary
Redistribution of time and salary of Dr. G. T. Nelson, Assistant Professor, Department of Agricultural Economics, as follows, to adjust the teaching load resulting from the above extension of leave; from full time with the Agricultural Experiment Station, yearly tenure, 12-months basis, $5,304 salary rate, to 80 per cent Agricultural Experiment Station ($4,243.20) and 20 per cent School of Agriculture, Instruction ($1,060.80), with no change in tenure, term of service or salary rate. $1,183.20 unused salary in the Instruction budget resulting from the adjustment will be transferred to the Institutional Reserve.

G. R. Carte Appointment
Appointment of Glen R. Carte as County Extension Agent (Agriculture) in Baker County, with rank of Assistant Professor, yearly tenure, 12-months basis, $4,800 salary rate, effective August 2, 1951, to fill a vacancy resulting from a resignation; $4,387.10 required salary funds to be provided by transfer from the Extension Director's Reserve.

D. W. Hedrick Appointment
Appointment of Dr. Donald W. Hedrick as Assistant Professor and Assistant in Range Management in the Departments of Animal Husbandry and Farm Crops, yearly tenure, 12-months basis, $5,004 salary rate, effective September 1, 1951, to fill a budgeted position.

L. W. Bonnicksen Appointment
Appointment of LeRoy Wayne Bonnicksen as Assistant Professor of Agricultural Engineering and Assistant Agricultural Engineer, to fill a budgeted position, with yearly tenure, 12-months basis, $5,004 salary rate, time to be distributed 64 per cent to Experiment Station, 30 per cent to Resident Instruction, and 6 per cent to Agricultural Technical Advisory Service; $801.77 salary saving resulting from appointment at lower than the budgeted rate to be transferred to the requisition budgets of the departments concerned.

September 11, 1951
Appointments

C. A. Mahler
Appointment
Appointment of Clarence A. Mahler as Assistant Professor of Psychology, yearly tenure, 10-months basis, $4,500 salary rate, effective September 1, 1951, to fill a vacancy resulting from a resignation; $230 salary savings resulting from appointment at a lower rate than budgeted to be transferred to the Institutional Reserve.

P.A. Heist
Appointment
Appointment of Paulus A. Heist as Assistant Professor of Psychology, yearly tenure, 10-months basis, $4,500 salary rate, effective September 1, 1951, to fill a vacancy resulting from a resignation; $10,000 salary saving resulting from appointment at a lower rate than budgeted to be transferred to the Institutional Reserve.

G. M. Gilmour
Appointment
Appointment of Dr. Campbell M. Gilmour as Assistant Professor of Bacteriology, yearly tenure, 10-months basis, $4,500 salary rate, effective September 1, 1951. This position was included in the budget as an instructorship but could not be filled at that rank. $500 additional salary funds required for the appointment at higher than the budgeted rank will be provided by transfer from the Institutional Reserve.

W.H. Taubeneck
Appointment
Appointment of William H. Taubeneck as Instructor in Geology for 1951-52 only, 10-months basis, $4,000 salary rate, effective September 1, 1951, to fill a vacancy resulting from a leave of absence; required salary funds to be provided from $6,000 unallocated in the budget resulting from the leave of absence of Dr. Hodge, with the balance of $2,000 to be transferred to the Institutional Reserve.

R. E. Buxton
Appointment
Appointment of Robert E. Buxton as Assistant Professor of Industrial Education, yearly tenure, 10-months basis, $2,400 salary rate for 60 per cent time, effective September 1, 1951, to fill partially a vacancy resulting from a leave of absence.

T. McMillan
Appointment
Appointment of Dr. Thelma McMillan as Assistant Professor, Foods and Nutrition, yearly tenure, 10-months basis, $4,500 salary rate, effective September 1, 1951, to fill a vacancy resulting from a leave of absence.

H. G. Vatter
Leave of Absence
Leave of absence without pay for Harold G. Vatter, Associate Professor of Economics, for the academic year 1951-52, to accept a one-year appointment in the Department of Economics at Champlain College, State University of New York; $5,600 released salary funds to be retained unallocated pending future adjustments.

H. McDowall
Promotion
Promotion of Mrs. Helen McDowall, Extension Agent (Home Economics) in Clackamas County, with rank of Assistant Professor, to the head of the project to fill a vacancy resulting from sabbatical leave, with no change in rank, tenure or salary rate; and

D. Bracken
Transfer
Transfer of Miss Dolores Bracken from Extension Agent-at-Large (Home Economics) with rank of instructor, to Extension Agent (Home Economics) in Clackamas County, replacing Mrs. McDowall, effective August 15, 1951, with no change in rank, tenure or salary; and

W.L. Gossage
Appointment
Appointment of Miss Wanda Lee Gossage as Extension Agent-at-Large
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(Home Economics) with rank of Instructor, yearly tenure, $3,720 salary rate, effective August 1, 1951, replacing Miss Bracken; $3,110 required salary funds to be provided by transfer from the Director's Reserve.

Joan Howell Reinstatement

Reinstatement of Miss Joan Howell, returning from leave of absence without pay, as Extension Agent at Large (4-H Club) with rank of Assistant Professor, indefinite tenure, 12-months basis, $4,800 salary rate, effective August 15, 1951; $211.36 additional salary funds required to be provided from the Director's Reserve.

W. Weniger Resignation and Emeritus title

Resignation of Dr. W. Weniger, Professor of Physics, effective July 1, 1951, to take a full-time teaching position at the University of Alaska and participate in the work of the Geo-physical Institute; $3,500 released salary funds to be held unallocated; and retirement of Professor Weniger with the title Professor Emeritus of Physics.

G. B. Peavy Appointment

Appointment of Georgia Bibe Peavy as Associate Professor, Foods and Nutrition, yearly tenure, 10-months basis, $2,600 salary rate for 50 per cent time, effective September 1, 1951, to fill a vacancy resulting from sabbatical leave.

J. O. Hunderup Resignation

Resignation of J. O. Hunderup, Assistant Business Manager with the rank of Assistant Professor, effective August 31, 1951, to accept a position as assistant comptroller with the Continental Grain Corporation of New York City; and

H. Sherer Appointment

Appointment of Harvey Sherer as Assistant Business Manager with the rank of Assistant Professor, yearly tenure, 12-months basis, $5,500 salary rate, effective July 30, 1951, replacing Mr. Hunderup; $345.48 salary savings resulting from the appointment at a lower rate than budgeted to be transferred to the Institutional Reserve.

J. W. Walton Appointment

Appointment of James W. Walton as Instructor in Business Administration, yearly tenure, 10-months basis, $3,800 salary rate, effective September 1, 1951, to fill a budgeted position; required salary funds to be provided from the $5,000 released by Dean Messer's sabbatical leave, with the $1,200 balance thereof to remain unallocated pending further adjustments.

R. S. Kelley Resignation

Resignation of Richard S. Kelley, Assistant Professor, Business Administration, effective June 30, 1951, to enter the University of California Law School; and

R. T. Kendall Appointment

Appointment of Robert T. Kendall, Jr., as Instructor in Business Administration replacing Mr. Kelley, with yearly tenure, 10-months basis, $3,800 salary rate, effective September 1, 1951; $700 salary savings resulting from appointment at the lower rank to be transferred to the Institutional Reserve.

T. B. Graham Resignation

Resignation of Thomas B. Graham, Assistant Professor, Business Administration, effective June 30, 1951, to enter private business in California; and
Meeting #205-27

September 11, 1951

R.C. Ringgenberg
Appointment
Appointment of Ralph C. Ringgenberg as Assistant Professor in Business Administration, replacing Mr. Graham, with yearly tenure, 10-months basis, $4,500 salary rate, effective September 1, 1951.

W. M. Ulrich
Resignation
Resignation of William M. Ulrich, Assistant Professor, Business Administration, effective June 30, 1951, to work for public accountants and acquire the experience necessary for a CPA certificate; and

E. E. Easton
Appointment
Appointment of E. E. Easton as Instructor in Business Administration replacing Mr. Ulrich, with yearly tenure, 10-months basis, $3,800 salary rate, effective September 1, 1951; $700 salary savings resulting from the appointment at a lower rank to be transferred to the Institutional Reserve.

D. Newton
Transfer
Transfer of Miss Dorothy Newton, Extension Agent (Home Economics) in Curry County, with rank of Assistant Professor, indefinite tenure, 12-months basis, $4,408 salary rate, to City Extension Agent (I-H Club) in Portland, at $4,608 salary rate, no change in rank, tenure or term of service; effective September 1, 1951; $100 required salary funds to be provided by transfer from the Director's Reserve.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1951-52 budget:

J. H. Stalnaker
Appointment
Appointment of Dr. John H. Stalnaker as Clinical Instructor in Medicine, yearly tenure, 12-months basis, $2,700 salary rate for 25 per cent time, effective August 1, 1951, to fill a position included in the biennial budget request to handle increased patient load in the Outpatient Department of the Medical Clinic; $2,475 required salary funds to be provided by transfer from the Outpatient Clinic Operating Reserve.

W. H. Sheldon
Appointment
Appointment of Dr. William H. Sheldon as Clinical Professor of Medicine on a volunteer basis, effective August 1, 1951.

A. C. Eastlake
Appointment
Appointment of Dr. A. Chesmore Eastlake, Jr., as Assistant Professor of Medicine, yearly tenure, 12-months basis, $5,000 salary rate for 50 per cent time, effective August 1, 1951; $4,167.74 salary funds released by reason of the late appointment to be transferred to the Wages budget of the Rockefeller Foundation research grant account from which the salary for this position is paid.

L. Gregerson
Promotion
Promotion of Miss Lucile Gregerson from Assistant Professor to Associate Professor with increase in salary from $4,450 to $4,800 effective September 13, 1951, when she will be placed in charge of the teaching and supervision programs in the School of Nursing; $288 required salary funds provided as follows: $213 released by advance in date of resignation of Johanna Wreeland from October 1, 1951, to September 12, 1951, and $45.00 by transfer from the Institutional Reserve.
The Board approved the following personnel adjustments at Oregon College of Education, the necessary funds being provided in the 1951-52 budget:

A. Daniels
Resignation
Resignation of Miss Andrea Daniels, Assistant Professor of Education and Supervisor of Teaching, effective September 1, 1951; and

B. Schmidt
Appointment
Appointment of Dr. Bernardine Schmidt as Assistant Professor of Education and Supervisor of Teaching, replacing Miss Daniels, with yearly tenure, 10-months basis, $4,500 salary rate (half paid by School District), effective September 1, 1951.

C. Widman
Resignation
Resignation of Miss Grace Widman, Assistant Professor of Education and Supervisor of Teaching, effective September 1, 1951; and

R. Griffith
Appointment
Appointment of Ruth Griffith as Instructor in Education and Supervisor of Teaching, replacing Miss Widman, with yearly tenure, 10-months basis, $4,200 salary rate (half paid by School District), effective September 1, 1951; $150 salary savings resulting from appointment at lower rank than budgeted to be transferred to the Institutional Reserve.

L. Wholey
Resignation
Resignation of Mrs. Leota Wholey, Assistant Professor of Education and Supervisor of Teaching, effective July 30, 1951, to accept a supervisory position in California; and

V.D. McFarland
Appointment
Appointment of Miss Violet D. McFarland as Instructor in Education and Supervisor of Teaching replacing Mrs. Wholey, with yearly tenure, 10-months basis, $4,200 salary rate (half paid by School District), effective September 1, 1951; $125 salary saving resulting from appointment at lower rank than budgeted to be transferred to the Institutional Reserve.

ADJOURNMENT
The Board adjourned at 11:00 A.M.

EDGAR W. SMITH, President

CHARLES D. BYRNE, Secretary