STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
December 11, 1951
10:00 A.M.

MEETING #207
A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on December 11, 1951.

ROLL CALL
The meeting was called to order at 10:00 a.m. by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

Henry F. Cabell
George F. Chambers
Dr. R. E. Kleinsorge

Cheryl S. MacNaughton
Edgar W. Smith

Absent: Mr. Frank J. Van Dyke
Mr. Leif S. Finseth
Mr. A. S. Grant
Mr. Herman Oliver

There were also present: Dr. Charles D. Byrne, Chancellor; President H. K. Newburn of the University of Oregon; President R. J. Maaske of Oregon College of Education; President R. C. Langston of Eastern Oregon College of Education; President E. N. Stevenson of Southern Oregon College of Education; Mr. Viron A. Moore, Acting Dean of the General Extension Division; Mr. H. A. Bork, Comptroller; Mr. R. L. Collins, Budget Director; Mr. Travis Cross, Director of Information; Dean E. B. Lemon of Oregon State College; Dean William C. Jones of the University of Oregon; Mr. William A. Zimmerman, Business Manager of the Medical School; Dean Paul B. Jacobson of the University School of Education; and Dr. James C. Caughlan, Acting Assistant Director of General Extension Division.

RE ABSENCES
Mr. Van Dyke was present at the committee meetings yesterday but was unable to attend the regular meeting because he had to appear before the Supreme Court at Salem. Mr. Grant was unable to attend because his presence was required at court. Mr. Finseth was absent on account of illness. Mr. Oliver was unable to attend because storms in his area made it necessary to move his cattle.

MINUTES APPROVED
The Board voted to dispense with the reading of the minutes of the last regular meeting held on October 23, 1951, and approved the minutes of that meeting as they appeared in the docket.

REPORT OF BLDG. COM.
Dr. R. E. Kleinsorge, Chairman of the Building Committee, reported as follows:

"At the October Board meeting you will recall that Chancellor Byrne reported he would have the remainder of a plant rehabilitation program in shape for the December meeting. The Board's balance in the Plant Rehabilitation Reserve is now $210,450.10. Yesterday the Building Committee heard Dr. Byrne's proposals for the remainder of the rehabilitation program as follows:
Southern Oregon College of Education

- Heating Plant, emergency replacement of boiler tubes $4,600.00

University of Oregon

- Moving science department and Oregon Hall departments $4,063.86
- Deady Hall, rehabilitation and remodeling of the three main levels, the mezzanines, and basement; replace storm gutters downspouts $107,094.00
- Journalism and McClure Hall, lighting improvements and renovation $10,000.00
- Traffic control lights on 13th Avenue (to close street for ten minutes between classes) $2,000.00
- Improvements in lawn irrigation system, 15th and Agate $2,700.00
- Improve lighting, twelve older buildings $14,160.00
- Registrar's Office, Emerald Hall, floor covering, lighting improvements, and rearrangement to improve traffic $6,325.00
- Emerald Hall, wood-slat awnings to reduce summer heat $1,504.00
- Library, partition changes, venetian blinds, etc. $1,250.00
- Franklin Boulevard entrance to campus, landscaping of 50-foot strip from Columbia to Onyx $16,950.00
- Law Library, install book lift salvaged from main library $5,000.00

Total, University of Oregon $171,286.86

Less: Amount in carry-over institutional reserve $63,663.86

Recommended allotment from Board's Reserve $107,623.00

Oregon State College

- Landscaping and parking facilities to serve Sackett Hall, Snell Hall, Food Technology and Animal Industries Building $13,000.00
- College Press, preparation of space for paper storage $4,000.00
- Construction of five tennis courts $12,000.00
- Women's Building, preparation of space for Physical Education activities $7,500.00
- Physical education fields, grading and drainage $10,000.00
- Men's Gymnasium, preparation of plans for major alterations $5,000.00
- Campus rehabilitation following completion of tunnel work $7,500.00
- Removal of quonset huts from site of Home Economics Building $8,600.00
Oregon State College (continued)

Window sash replacement, older buildings $ 8,000.00
Warehouse for Engineering School 12,000.00
Warehouse for storage of released property
(pending disposal) 7,500.00
Social Science Hall, floor coverings 1,200.00
Road crossing Southern Pacific Tracks to serve apartments moved from Adair 2,000.00
Agriculture Hall, preparation of space for soils laboratory 2,600.00
Industrial Arts Shops, installation of rest room 1,100.00
Warehouse area development, emergency construction 80,327.49

Total, Oregon State College $182,327.49

Less: Amount in carry-over institutional reserve 77,327.49

Recommended allotment from Board's Reserve $105,000.00

Summary

Balance in Board's Plant Rehabilitation Reserve $240,450.10

Recommended allocations, per details above:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Amount</th>
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<tbody>
<tr>
<td>University of Oregon</td>
<td>$107,623.00</td>
</tr>
<tr>
<td>Oregon State College</td>
<td>105,000.00</td>
</tr>
<tr>
<td>Southern Oregon College of Education</td>
<td>4,600.00</td>
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Balance in Board's Reserve after above allocations $23,227.10

"Some comment might be made by way of explanation for a few of these items. The re-tubing of the boilers in the Churchill Hall heating plant at Southern Oregon College of Education is an emergency measure. One of the boilers has been condemned by the State Boiler Inspector. Boilers operate in parallel and it is advisable to re-tube both at once.

"The item of $107,094.00 for rehabilitation of Deady Hall calls for remodeling the three main levels, the mezzanines and the basement and replacement of storm gutters and downspouts. This is another example of an old building — Deady is one of the first on the University campus — being put in good shape for many more years of useful service.

"One other item the committee would like to call to the attention of the Board in this list is the $5,000 amount for the careful planning by an architect of possible alterations in the Men's Gymnasium at Oregon State College. With the construction of the Coliseum, the Men's Gymnasium has much space which can be recaptured to provide badly needed space for men's physical education and intramural activities.

"A second item at Oregon State College which may call for further explanation is the $80,327 for warehouse area development. The warehouse space now available is not sufficient to adequately handle the normal supply of materials carried in stores. Materials
and equipment are not properly controlled. Working space for the several shops is inadequate. Subsequent plans call for a main building to go in the area north of Adams Street with accompanying buildings to be uniform, serviceable, and attractive in appearance. The item will enable the State College to begin movement in the direction of centralizing the physical plant activities in efficient and properly located facilities.

"The Building Committee has studied the proposals in the rehabilitation program and recommends it to the Board."

The Board adopted the report of the Committee, approved the rehabilitation program as presented, and authorized the recommended allotment of funds.

Dr. Kleinsorge continued the report as follows:

FARM BLDG. CONSTRUCTION

"Dr. Byrne reported that the special appropriation of $114,000 for farm and research buildings appropriated by the 1951 Legislature has been expended thus far in the following manner: $42,000 for a Seed Storage building at the Hyslop experimental farm, and an Implement Storage and Repair building at the Beach Farm; $82,779 for a Mink Feed Storage building and a Veterinary Diagnostic Laboratory, leaving a balance of $18,221 for the remainder of the projected program which included six additional, well-planned, permanent buildings. This amount is obviously too small to carry out the original proposal to the Legislature.

Dr. Strand and Dean Lamon propose that these funds be utilized to move the quonset huts now located to the west of the Home Economics Building to the farm building area where they will be utilized for seed work, implement storage and other needs in that area. Some 500 linear feet of quonset huts would then be available for this use.

"The Building Committee recommends that this program be made a matter of record."

The Board approved the report of the Committee.

Dr. Kleinsorge continued the report of the Building Committee as follows:

RETURN OF CAMP ADAIR UTILITIES

"At the January 31, 1950 meeting of the Board, the State College officials were authorized to accept on behalf of the Board certain property located in the Camp Adair Military Reservation, including such utilities as the intake pumping plant, the filtration plant, and the sewage disposal plant. Because the deed transferring this property to the State of Oregon contained certain provisions not acceptable to the State College officials, the Federal agency was notified that the deed was not acceptable and that it would not be filed for record in the County Recorder's Office in Benton County, Oregon.

"Because the State College no longer requires these properties for student housing purposes, it is desirous of returning this property to the Government on or about January 1, 1952. The Seattle office of the General Services Administration has notified State College
officials that it is agreeable to accepting the return of this property provided the deed is returned and evidence is supplied that the instruments of transfer have not been filed in the deed records of Benton County, Oregon.

"It is therefore recommended that the Board officially go on record indicating its desire to release title to the property; and further that the proper State College officials return the instruments of transfer to the appropriate Federal agency, together with evidence that these instruments have not been filed in the deed records of Benton County; and further, that the State College officials agree to continue the maintenance of the property until such time as an agreement can be made by the General Services Administration for the continued care and use of the property."

The Board adopted the report of the Committee, approved the recommendations contained therein, and authorized the proper State College officials to take whatever steps are necessary to effect the return of the utilities to the Federal Government.

Dr. Kleinsorge continued as follows:

RELOCATION OF U.S. HIGHWAY 99 AT MONMOUTH

"Sometime ago the Board asked that the Highway Commission be contacted in regard to their program for the relocation of U.S. Highway 99 West in such a manner that it would not bisect the campus of Oregon College of Education. Chancellor Byrne reported that he had received a letter from an assistant State Highway engineer indicating that the Highway Commission has a tentative relocation for this thoroughfare which would skirt the easterly edge of Monmouth. However, the letter indicated that this relocation has not been officially adopted, nor have any funds been provided for construction. Because of the construction of the new Library, the traffic across this highway has increased and the relocation becomes more urgent. The Committee is recommending that the Chancellor contact the State Highway Commission and arrange for a presentation of the problem at some future meeting of the Highway Commission."

The Board approved the report and the recommendation of the Committee.

Dr. Kleinsorge continued:

ACCEPTANCE OF OLD DAIRY BUILDING REMOD., OSC

"Your Building Committee on October 20 inspected the remodeling of the old Dairy Building now known as Social Science Hall on the Oregon State College campus. The project cost $61,000 and is another good example of what can be done with older buildings. The State College administration reports it is well satisfied with the remodeling and that only three items are held up because of material procurement problems. The Building Committee recommends that the remodeling project be accepted."

The Board adopted the report of the Committee and accepted the old Dairy Building project as remodeled.
Dr. Kleinsorge continued the report as follows:

"On Saturday, November 3, your Building Committee and Mr. Chambers inspected the University's heating and generating plant.

"Located across Highway 99 between the Millrace and the Willamette River, the heating and generating plant houses three boilers, each with a capacity of 35,000 pounds per hour or a little over 1,000 horsepower each. Two generators are also housed in the building, with a capacity of 3,000 kilowatts per hour. The Building Committee also inspected the physical plant shops and stores which have been in operation for some time, but which have just recently been completed. The millrace landscaping program, just begun, was also noted.

"The total cost of the heating and generating plant is $1,104,000. The University Business Office informed the Committee that the new setup will save approximately $20,000 per year on the electricity and power bill. The present arrangement will care for the needs of the University, without addition, until 1970, based on enrollment estimates. With the addition of another generator and another boiler, space for which has been provided in the building, the needs of the University will be fulfilled indefinitely.

"The Committee wishes to commend the J. Donald Kroeker Company for its design and cooperation on the project, as well as the planning by Mr. I. I. Wright, University Physical Plant Superintendent. The Committee recommends that the plant be accepted by the Board."

The Board adopted the report of the Committee and accepted the heating and generating plant at the University.

Dr. Kleinsorge concluded the report of the Building Committee as follows:

"Bids were opened yesterday on the dormitory addition at the Southern Oregon College of Education with 10 bids filed on the general contract, 8 on the mechanical and 4 on the electrical. Bidding was close and the total construction cost of the project was $138,282 which is approximately $12,000 below the cost estimates and the amount set aside for construction. Other costs including equipment, architects fees, supervision and contingency fund amount to approximately $13,000, making the total cost of the project about $150,000.

"You will recall that when the general obligation bonds were sold to the State Bond Commission, sufficient funds were included in the over-all issue to cover the cost of this project. It is planned that the loan will be serviced by the income from the present dormitory, the new wing and by student building fee income. The Building Committee recommends the award of the bids to the following contractors:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General - Ausland and Dodson, Grants Pass</td>
<td>$109,440.00</td>
</tr>
<tr>
<td>Mechanical - Big Butte Co., Medford</td>
<td>$21,215.00</td>
</tr>
<tr>
<td>Electrical - Steeck Electric Co., Roseburg</td>
<td>$7,627.00</td>
</tr>
<tr>
<td>Total direct construction bids</td>
<td>$138,282.00</td>
</tr>
</tbody>
</table>
"The Committee also recommends that the proper Board officials be authorized to execute the contracts."

The Board approved the report of the Committee, accepted the bids of the contractors as recommended, and authorized the proper Board officials to execute the necessary contracts.

Mr. Henry F. Cabell, Chairman of the Finance Committee, reported to the Board as follows:

"The Finance Committee considered President Newburn's recommendations for the purchase of the Garrett lot located on East 15th Avenue between Agate and Columbia Streets at a purchase price of $2,000 and the purchase of the Larson property at 1454 Emerald Street, consisting of a house and lot, at a purchase price of $5,000, the amount of $7,000 required for the two purchases to come from the funds previously allocated by the Board to the University for land purchases. Both of these properties are located within the approved campus boundary. After considering the need for these properties and the appraised values, the Finance Committee is recommending the purchase of the two properties as requested by the University."

The Board adopted the report of the Committee and authorized the purchase of the Garrett and Larson properties as recommended.

Mr. Cabell continued as follows:

"President Newburn recommended the purchase of the Peterson property located at 1378 Agate Street and consisting of a duplex residence and lot at a price of $8,500, the purchase to be financed by a loan from the Pooled Endowment Funds. Board members will recall that Board approval was recently given to a limited number of purchases of income-producing property to be financed by loans from the endowment funds. President Newburn reported that the expected rental income from the Peterson property, together with earnings from other properties now financed from the endowment funds, are estimated on a conservative basis to be sufficient to retire the loan from the endowment funds over a period of 12 1/2 years, with interest to be paid to the endowment funds at the rate of 4 1/2%. The Finance Committee recommends the purchase of the Peterson property at a price of $8,500 to be financed by a loan from the pooled endowment funds."

The Board adopted the report of the Committee and approved the purchase of the Peterson property as recommended.

Mr. Cabell continued:

"At the October Board meeting the State College presented to the Finance Committee a recommendation for the purchase of the Bennett property consisting of a residence and lot located at 406 S. 15th Street in Corvallis. At the time the Board instructed the State College to approach the owners with a definite offer. President Strand reported that the owners have agreed to accept $16,300 and recommends that the property be purchased at that price, the funds to be provided from the Land Purchase funds recently allocated to
The State College by the Board. This property is located in the area required immediately for the physical plant warehouse development. After considering the appraised values placed upon this property, the Finance Committee is recommending the purchase at $16,300 as recommended by President Strand."

The Board adopted the report of the Committee and approved the purchase of the Bennett property as recommended.

Mr. Cabell continued the report as follows:

"At the October Board meeting, the University proposed the sale of the Zimmerman property located about 4 miles east of Silverton and consisting of 26 acres of unimproved timber land and cut-over land. This property represents a bequest to the University from the estate of Lois Zimmerman. At the October meeting, the University was directed to advertise the sale as required by law. Accordingly, an appraisal of $1,900 was obtained from a Silverton realtor. The University now recommends that the highest bid of $3,725 by the B/R Logging Co. be accepted. The Finance Committee recommends the sale of the property to the B/R Logging Co. at the bid price of $3,725, the proceeds of the sale to be added to the University Scholarship Endowment Funds in accordance with the restrictions set forth in the terms of the bequest."

The Board accepted the bid and authorized sale of the property to B/R Logging Co. as recommended.

Mr. Cabell continued as follows:

"In connection with the recent sale of the $7,000,000 general obligation bonds under the constitutional amendment approved by the people a year ago, it was contemplated that the servicing of these bonds would be met from certain revenues and would not fall as a general obligation of the State. To assure this bond servicing and the proper two-year reserves a policy was presented to the Finance Committee setting forth the segregation of income for each particular segment of the total bond issue and outlining a program of establishing adequate reserves. Following is the program presented by Comptroller Bork:

Separate accounts shall be maintained on a self-sustaining basis for each of the institutional segments of the new bond issue so as to segregate the income and sinking funds reserves of each of the following:

1. UO Women's Dormitory Building Bonds - refunding
2. OSC Women's Dormitory Building Bonds - refunding
3. UO Student Union and Athletic Facilities Bonds - refunding
4. OSC Pavilion Building Bonds - refunding
5. SOCE Dormitory Addition - financing of new project
I. Income Segregation

1. U of O Dormitory - net income from all permanent dormitories consisting of Carson Hall, John Straub Hall, Susan Campbell Hall and Hendricks Hall. Note: Net income shall consist of the difference between gross income and the sum of the expenses paid from such income. Included in such expenses are charges to maintain reserves for both equipment depreciation and replacement, and also for building repairs, but not for building depreciation.

2. OSC Dormitory - net income from all permanent dormitories consisting of Sackett Hall, Waldo Hall, Men's Dormitory, and dining facilities in the Memorial Union Building.

3. U of O Union and Athletic facilities - $8.25 per full-time student per term. Amount indicated consists of an $8.00 building fee per term per full-time student, $2,400 annual rental from the Co-op Book Store for space in Chapman Hall and the remainder from Athletic Department gross income. For part-time students, an appropriately smaller amount than $8.25 shall be provided.

4. OSC Pavilion - $8.00 building fee per full-time student per term and an appropriately smaller amount for part-time students.

5. SOCE Dormitory - $5.00 building fee per full-time student per term, and an appropriately smaller amount for part-time students; and in addition the net income from all permanent dormitories consisting of the existing Susanne Homes Hall and the proposed addition thereto.

II. Sinking Funds Reserves

1. Income which has been segregated, as noted above, shall periodically be transferred into an appropriate sinking fund reserve.

2. Balances in sinking funds reserves of previously issued revenue bond issues, which bond issues have been called, are to be used to establish new reserves.

3. Interest earnings on the sinking fund reserves are to be applied to supplement said reserves.

4. Sinking fund reserves to be maintained in an amount equal at least to the interest and principal payments for the two following fiscal years of the appropriate segment of the general obligation bond issue.

5. A sinking fund reserve is not to be reduced below the two-year debt service level except when an unforeseen emergency arises which adversely affects the amount of segregated income and which emergency could not have been reasonably anticipated. Moreover, in such an emergency it is
nevertheless expected that, with the approval of the Chancellor, sufficient nonsegregated income and balances of the appropriate institution are to be transferred to provide a two-year sinking fund reserve.'

"The Finance Committee is of the opinion that the recommended procedures are desirable and that they conform with the constitutional provision authorizing the issuance of the general obligation bonds, and recommends their adoption by the Board."

The Board approved the report and adopted the recommendations therein set forth.

Mr. Cabell concluded the report of the Finance Committee as follows:

"Chancellor Byrne presented to the Committee a report on the financial results of the 1951 summer sessions and the recommended budgets for the 1952 summer sessions. Dr. Byrne reported that unexpended budget balances and overrealized student fee income will be returned to Board's funds from the 1951 summer sessions in the amount of $77,874.

"The budget recommended for the 1952 summer sessions contemplates a total enrollment about equal to the enrollment of the 1951 summer sessions. The Chancellor recommended that the general operating level of the 1952 summer sessions be the same as that for the 1951 summer sessions except for an increase of 10 per cent to the teaching staff item in the budget in recognition of the general increase in teaching staff salaries. The total budget recommended for the seven summer sessions during 1952 is $443,185, with $331,086 estimated to come from student fee income and $112,099 estimated to be required from the Board's general funds, including a summer session contingency reserve of $25,000. The amount recommended from Board's funds conforms to the budget plan previously approved by the Board for the current biennium. The summer session budget recommended for 1952 will become a part of the regular operating budget for the fiscal year 1952-53 and the detailed operating budgets will be submitted by the institutions with the regular institutional budgets in the spring of 1952. The Finance Committee recommends approval of the proposed operating budget for the 1952 summer sessions aggregating $443,185 as recommended by the Chancellor."

The Board adopted the report of the Committee and approved the proposed summer session budgets.

Mrs. Cheryl MacNaughton, Chairman of the Curriculum Committee, reported as follows to the Board:

"President Newburn reviewed the steps which have been taken to meet the demands for graduate courses in social work in the Portland area. He outlined how the University originally conceived of a regional program in cooperation with the University of Washington by which students would be actually enrolled in the University of Washington and that school would receive a subsidy from the University of Oregon. That proposition was disapproved by the University of Washington Board of Regents. Since that time the
University of Oregon has been working up a proposal through which they would offer one year of graduate work which would be acceptable both to the University of Washington and the American Association of Schools of Social Work, which is the chief accrediting body for this field.

"The Committee, hearing the progress report of President Newburn, recommends that he continue to explore the possibilities of expanding the program now offered in Portland through the General Extension Division; and to study further the one year program as outlined to the accrediting association. It is requested that he report back to the January Board meeting the results of his studies."

The Board adopted the report and the recommendations of the Committee.

Mrs. MacNaughton continued as follows:

"President Maaske, as Director of Elementary Teacher Education, outlined important considerations in the proposal for a fifth year and a Master of Science in Education degree at the three colleges of education as presented in the document sent to all Board members. He reported that the three college presidents are convinced that the program is necessary, that the institutions are well prepared to offer such a program and that the added costs of the program will be nominal and within the added fee income. Dr. Maaske then elaborated on the following recommendations made jointly by the three college of education presidents:

1. That the curriculum program and individual courses herein listed be approved for the colleges of education, with the following stipulations and understandings:

   a. That the program be inaugurated gradually, with not to exceed about seven courses or 21 hours of work to be offered in the summer session at the colleges of education in 1952, and approximately four or five additional courses in the summer session of 1953, with the understanding that thereafter the number of additional courses offered during each succeeding summer session be determined by the enrollments and subject to the approval of the Chancellor in connection with summer session budgets at each institution.

   b. That an offering of only a limited few courses would be made available during the regular year, primarily to serve the needs of graduate students in the geographical area served by each college, in Saturday or evening classes, with possibly a limited offering in the Portland Extension Center.

2. That, in accordance with general Board policy for summer sessions, the program be approximately self-supporting through income from fees during the first year and generally so during succeeding summer sessions."
3. That, in connection with the regular submission of institutional course changes at the January Board meeting, the colleges of education submit a final list of:

a. Present undergraduate courses to be dropped as a result of the new graduate courses;

b. Present courses which will be scheduled for both undergraduate and graduate purposes;

c. Course numbers and final course descriptions for the new graduate courses, subject to the prior approval of the Chancellor.

4. That, at each college of education, appropriate steps be taken to assure a careful study of the content and academic standards of the various courses to be offered, especially those scheduled for the 1952 summer session; and that appropriately uniform organization and regulations for the administration of the master's degree program on each campus be formulated and submitted for approval to the Chancellor.

"President Strand said that Oregon State College is not involved in the program of elementary teacher training, although the institution is cooperating in the Joint-Degree Curriculum program at the undergraduate level. He said that one has to accept the fact that under present allocations in the System, Elementary Teacher Education is assigned to the colleges of education. He reported that offering of graduate work always has a stimulating effect on staff members and the quality of a staff is improved when graduate work is included in their assignment.

"President Newburn presented objections to the proposal on the grounds that the program adds three graduate training units to the System, that the University has by practice been training elementary school administrators, that it is easy to confuse the potential demand and the actual need, that the proposal deals with only one of several teacher training problems, that the proposal does not deal with the Portland situation and its needs.

"Dr. Newburn proposed that the recommendations be tabled for the time being to await further developments. A second proposal of Dr. Newburn was to strengthen the University's program in administrative offerings with further emphasis at the colleges of education on their four-year program. He also suggested that the need might be met through night and Saturday classes offered at the colleges of education through the General Extension Division.

"Dr. Maaske pointed out that it was the unanimous opinion of the three presidents of the colleges of education that Dr. Newburn's proposals were not practical and that teachers should be given a planned type of program whereby they could anticipate their advanced degree work with some assurance of permanence.

"President Smith suggested a cost study showing the amount of costs to implement the program at the colleges of education as compared with
putting in the same program at the University. He amended the suggestion to ask that staff qualifications be also studied at both institutions.

"Dr. Byrne mentioned that Mr. Grant had phoned from Baker indicating his approval of the program as presented in the document sent to him.

"The Curriculum Committee feels that it has given the interested parties within the System an opportunity for full expression regarding the proposal at hand. After giving consideration to all the evidence presented and with a knowledge of the responsibility of the Board to make a decision in the interest of service to the State and particularly to its elementary teachers, the Committee is recommending that the program be approved as outlined in Dr. Maaske's recommendations recorded above. It further recommends that the program be evaluated periodically by the Board."

In the discussion which followed, Board members expressed a desire for time to study the problem more thoroughly, and for more information on costs, need and other aspects bearing on the feasibility of placing the graduate work program in the colleges of education. Dr. Byrne stated that in his opinion the determination of whether or not the program should be adopted was of sufficient importance to merit consideration by all the Board members, or more nearly all of them than were present at the committee meeting, and that the absence of four members, leaving only the smallest possible quorum to act for the Board, would warrant deferring the decision until such time as the full Board could carefully discuss and consider the problem.

Mr. Smith made a suggestion for a compromise by adopting the program as an experiment at one education campus only, probably at Monmouth.

Mr. Cabell suggested the curriculum committee report and recommendations be tabled and resubmitted at the January meeting with prepared briefs for and against the program and with a summary by the Chancellor stating his views. Dr. Maaske pointed out, however, that should the program be adopted, the proposed courses would need to be carefully reviewed and integrated with existing courses, and modifications in existing courses should be presented with other curricular changes at the regular January meeting. He suggested that the Board meet in a special session to consider the matter before the regular January meeting.

The Board voted unanimously to defer action and to hold a special meeting on January 8, 1952, at 9:30 a.m. for the purpose of considering the master's degree program in elementary teacher training.
DEATH OF
DR. LUCY M.
LEWIS

President Smith read a letter from the acting librarian of Oregon State College reporting the death of Miss Lucy M. Lewis, formerly librarian there. Mr. Chambers introduced the following memorial which the Board adopted:

"On the fifth of December, death came to an esteemed and devoted emeritus librarian of the Oregon State System of Higher Education, Dr. Lucy M. Lewis. Dr. Lewis was librarian of Oregon State College from 1920 until her retirement in 1945. She also served as the director of libraries for the State System of Higher Education, from its establishment in 1932 until her retirement. She efficiently established and directed the inter-campus library loan program of the State System, which has proved to be one of the great advantages of a co-ordinated program of higher education.

"May the sincere appreciation of the Board for her many years of service be recorded upon the minutes as we mourn her passing."

PRESIDENT'S
REPORT

President Smith announced that at the meeting of the executive committee of the Association of Governing Boards of State Universities and Allied Institutions which he recently attended in Chicago, the date of the next annual meeting was set for October 1 to 4, inclusive, 1952. The meeting will be held in Portland and the tentative program schedules several prominent educators and includes visits to Monmouh, Salem, Corvallis, and Eugene. The meeting dates also coincide with the Michigan State-Oregon State football game. Mr. Smith said suggestions from the institutional staffs in connection with the program would be welcome. Mr. Smith also commented briefly on some of the highlights of his recent trip to Japan.

REPORT OF THE
CHANCELLOR

Chancellor Byrne reported on the organizational meeting of the Western Regional Commission for Higher Education which he and Mr. Aubrey Watzek attended in Denver on November 29th as commissioners from Oregon. The last Oregon legislature approved an enabling act making it possible for this state to join with other western states in a compact for interstate interchange of students in limited fields. There were fifteen delegates from five western states at the meeting—Montana, Utah, California, New Mexico and Oregon being represented. Of the five states, three are what may be termed "have nots." They do not have facilities for training students in the fields of dentistry, medicine, public health, and veterinary medicine. The commission organized, elected officers, and set up an executive committee of one member from each state to set up by-laws and get under way. The Council of State Governments, with its branch office in San Francisco, consented to be the executive secretariat for the group until more states come in that can contribute. They will originate the studies that are necessary, including uniform courses, availability of space for exchange students, etc. The most important thing to us in this state is that we get started on a program whereby we can handle our veterinary situation. We should be sending about nine students a year to train in veterinary medicine. We have had pressure time and time again to put in a school of veterinary medicine in our system, which is a very costly operation. The regional movement is proving very successful in the south. We will have to move into it slowly and carefully in order to profit by their experience.
The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

**University**

**Dr. Burt Brown Barker**
Gift of $150 from Dr. Burt Brown Barker to cover the cost of painting a portrait of President Strong.

**State Assoc. of Univ. of Oregon Women**
Gift of $120 from the State Association of University of Oregon Women for the Jennie Beattie Harris Scholarship Fund.

**Hood College**
Gift of $250 from Hood College, Frederick, Maryland, for a scholarship for a designated student.

**Anonymous donor**
Gift of $400 from an anonymous donor for the Orin Fletcher Stafford Scholarship Fund for use as an award to a designated student for 1951-52.

**J. K. Gill Co.**
Gift of $300 from the J. K. Gill Company, of Portland, to the Oregon Architectural Research Fund, to be used in the development of a special project under the direction of Dean Little.

**Carnegie Corp.**
Gift of $5,000 from the Carnegie Corporation of New York for a study by Dr. Newburn of publicly supported education and educational administration abroad.

**Pioneer Broadcasters, Inc.**
Gift of $125 from Pioneer Broadcasters, Inc., Portland, Oregon, for a scholarship for a designated student.

**Eliz. DeCou**
Gift of $100 from Miss Elizabeth DeCou for the Edgar Ezekiel DeCou and Edgar John DeCou Memorial Fund.

**Ford Foundation**
Grant of $1,500 from The Fund for the Advancement of Education of the Ford Foundation to be used in support of a predoctoral fellowship for a designated person.

**Indian Field Service**
Gift of $266.50 from the United States Department of Interior, Indian Field Service, Klamath Agency, Oregon, to be used for a scholarship for a designated student.

**Portland Rose Festival Assoc.**
Gift of $165 from the Portland Rose Festival Association for scholarships for three designated students for the 1951 fall term.

**Oregon State College**

**Research Corp. of New York**
Additional grant of $1,600 from the Research Corporation of New York for continuation for one year of the Frederick Gardner Cottrell grant for research by Dr. J. C. Declis on infrared spectroscopy and the structure of certain compounds.

**Bonneville Power Administration**
Additional grant of $2,000 from Bonneville Power Administration to extend and broaden the study of the Development of an Improved Vibration Recorder, which is one phase of a general contract for studies concerned with potential future industrial, commercial, residential and agricultural developments, entered into in May 1945.
Coos County Ore. State Mothers: Gift of $50 from the Coos County unit of Oregon State Mothers Club to apply to a scholarship for a designated student.

Standard Oil Co. of California: Gift of $270 from the Standard Oil Company of California for a 4-H scholarship to a designated student.

Fish Commission of Oregon: Gift of $600 from the Fish Commission of Oregon to the Department of Food Technology to support research at the Seafoods Laboratory on the development of waste fish materials for the rations of young fish.

Atomic Energy Commission: Additional grant of $9,345.00 from the Atomic Energy Commission for continuation of research on "Acid Base Phenomena in Non-Aqueous Ionizing Solvents with Radioactive Tracers," under the direction of Drs. Norris and Huston in the Department of Chemistry.


Agr. Research Foundation: Grant of $3,220 from the Agricultural Research Foundation in support of research on cloud seeding.

Eli Lilly & Co.: Gift of $3,000 from the Eli Lilly and Company for continued support of studies on Coenzyme A, under the direction of Dr. Vernon H. Cheldelin.

Crown Zellerbach Corporation: Grant of $2,500 from the Crown Zellerbach Corporation to the Agricultural Experiment Station to support research on the project, "Sawdust and Other Wood Waste as Mulches or Soil Amendments."

Coos Co. Unit of Ore. St. Mothers: Gift of $100 from the Coos County Unit of the Oregon State College Mothers Club as the final payment on the scholarship awarded to a designated student.

Medical School:

Sandoz Pharmaceutical Co.: Gift of $500 from the Sandoz Pharmaceutical Company in support of research being conducted under the direction of Dr. Norman A. David, Head of the Department of Pharmacology.

Parke, Davis & Company: Additional gift of $2,400 from Parke, Davis & Company in support of research being conducted by Dr. E. L. McCawley, Associate Professor of Pharmacology.

U.S. Public Health Service: Grant of $6,480 from the United States Public Health Service to be used for support of a study in human pathology to be conducted during the period November 1, 1951, to October 31, 1952, under the direction of Dr. Carl G. Heller, Associate Clinical Professor in Medicine.
Gifts totaling $276 from various individuals and organizations in the Coos Bay area for the establishment of the Rex Ingram Memorial Fund to be used for leukemia research in the Division of Experimental Medicine under the direction of Dr. Edwin E. Osgood, Head of the Division.

Gift of $400 from the Marshfield Volunteer Fire Department of Coos Bay for the Rex Ingram Memorial Fund.

Additional gift of $1,000 from Mr. John W. Blodgett, Jr. to support research in functional medicine being carried on in the Department of Biochemistry.

Additional gift of $1,000 from Dr. H. H. Dixon to support research in functional medicine being carried on in the Department of Biochemistry.

Gift of $116.86 from the Oregon Journal-KPOJ Sponsored Events to the Doernbecher Memorial Hospital for Children.

Gift of $150 from the American Contract Bridge League to the Doernbecher Memorial Hospital for Children.

Grant of $1,684 from the U. S. Public Health Service through the National Heart Institute, for research from November 1, 1951, to October 31, 1952, on the "Effects of Digitalization in Patients with Acute Rheumatic Myocarditis," under the direction of Drs. Lewis, Youmans and Griswold.

Additional grant of $25,000 from the U. S. Public Health Service through the National Cancer Institute for continuation from January 1, 1952, to December 31, 1952, of cancer research under the direction of Dr. Warren C. Hunter, Head of the Department of Pathology.

Additional gift of $300 from the Mothers Club of the Department of Nursing, to be added to the Mothers Club Loan Fund.

Gift of $500 from the Upjohn Company of Kalamazoo, Michigan, to be used in support of research to evaluate eighth nerve toxicity of antibiotics under the direction of Dr. Elton L. McCawley, Associate Professor of Pharmacology.

Gift of $1,700 to the Department of Ophthalmology from the Oregon State Elks Association to be utilized for continued support of the program for visually handicapped children at the Medical School.

Additional gift of $500 from Dr. and Mrs. H. A. Dickel, Portland, in support of the research program in functional medicine being carried on in the Department of Biochemistry.

Gift of $150 from Mrs. Anne Harder Mackenzie, Spokane, in support of the research program in functional medicine being carried on in the Department of Biochemistry.
Eastern Oregon College of Education

La Grande Masterminds Gift of $720 from the La Grande Masterminds for eighteen $40 scholarships for designated students.

Southern Oregon College of Education

Ashland Soropt. Club Gift of $173.76 from the Ashland Soroptimist Club to be applied to the cost of room and board for a student from the Philippines.

Gift of $120 from each of the following to provide all-tuition scholarships for designated students:

The Big "Y" Market The Big "Y" Market, Medford
Busch Motors Busch Motors, Ashland
Fridiger Grocery Fridiger Grocery, Ashland
Newby Orchards Newby Orchards, Ashland
Lumber Mills Corp. Lumber Mills Corporation, Ashland

SOCE Orchestra Gift of $60 from the Southern Oregon College Orchestra to apply on tuition of two designated students.

State PEO Sisterhood Gift of $500 from the State PEO Sisterhood to provide living expenses for a student from India.

Delta Kappa Gamma, Jackson County Chapter Gift of $100.45 from Delta Kappa Gamma, Jackson County Chapter, to apply on tuition for a designated student.

State Cong. of Parents & Tchrs. Gift of $1,140 from the State Congress of Parents and Teachers for 12 all-tuition scholarships for designated students.

Red Raiders Booster Club Gift of $301.04 from the Red Raiders Booster Club, Ashland, to apply on training table expenditures.

EST. OF STATE IND. ACC. ACCT., OSC The Board approved the transfer of $3,200 from the Extension Director's Reserve for the establishment at Oregon State College of a new budget account to cover State Industrial Accident assessments.

TRANSFER TO LIBRARY, SOCE The Board approved the transfer of $1,203.50 from the SOCE Institutional Reserve to wages in the Library account for the employment of assistants for audio-visual aids and the children's library.

TRANSFER TO NAT. FUND FOR MED. ED. ACCT., MED. SCHOOL The Board approved the addition of $1,140 to the wage budget in the National Fund for Medical Education account at the Medical School, funds to be provided from the unbudgeted balance in that account, to permit the employment of student assistants in the Department of Physiology.

BUDGETING OF U.S.P.H.S. GRANT, MED. SCHOOL The Board approved the budgeting as follows of the $6,480 U. S. Public Health Service grant to the Medical School reported in the gift section:

Wages: $4,071.00
Materials and Expense: 1,909.00
Travel: 500.00

$6,480.00
The Board approved the addition of $500 to the Agricultural Experiment Station Director's Office budget, and $2,000 to the & TO HORT. DEPT., requisition budget of the Horticulture Department, funds to be provided by the $2,500 gift from Crown Zellerbach Corporation to Oregon State College reported in the gift section.

The Board approved the addition as follows of $4,610.98 to the Oregon State College budgets below, funds to come from unbudgeted funds carried forward from previous restricted appropriations for agricultural research and service:

- Farm Crops $1,681.98
- Milton-Freewater Exp. Area 480.16
- Sherman Branch Exp. Station 278.23
- Pendleton Branch Exp. Station 290.06
- Medford Branch Exp. Station 31.88
- Umatilla Branch Station 113.22
- Hood River Branch Station 1,735.45
- Total 4,610.98

Inasmuch as a separate budget was not set up at Oregon State College for the Northrup Creek Experimental Area this year and expenditures therefor are being handled from the J. J. Astor Branch Experiment Station budget, the Board approved the transfer to the Astor budget of the $3,733.93 balance of fees and sales funds in the Northrup Creek account.

The Board approved the transfer as follows of $3,000 from the Agricultural Research Emergency Reserve to the Department of Bacteriology in the Experiment Station to defray the cost of additional equipment and supplies required because of the move of part of the department from the fourth to the third floor of Agriculture Hall at Oregon State College:

To: Materials and expense $1,000
    Equipment 2,000
    Total 3,000

The Board approved the addition of $3,657.40 to the Atomic Energy Research project on separation of deuterium from hydrogen at Oregon State College, $3,250 of which represents the additional grant reported in the gift section, and $407.40 the unexpended balances carried forward June 30, 1951; and the budgeting thereof as follows:

Wages $2,250.00
Materials and Expense 507.40
Travel 500.00
Equipment 400.00
Total 3,657.40
The Board approved the budgeting as follows of the $500 gift to the Experiment Station Department of Fish and Game Management from the Puget Sound Fur Farmers' Association, accepted by the Board in July, 1951:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$250.00</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>$250.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$500.00</strong></td>
</tr>
</tbody>
</table>

The Board approved the retention in the Medical School Department of Pathology salary budget of $3,916.66 salary funds released by the death on November 5, 1951, of Dr. George A. C. Snyder, Associate Professor of Pathology, pending the appointment of a successor.

When the county extension budgets were presented to the Board in June, 1951, the appropriations by the counties for the year 1951-52 had not yet been made. At that time the county funds available for the year were estimated to aggregate $374,916.21. The counties have now made their 1951-52 appropriations and the actual amounts available to Oregon State College from county sources during the current fiscal year aggregate $410,655.63, an excess of $35,749.42 over the amount estimated in the original budget. The Board therefore approved the recommendation that the county requisition budgets be increased by $35,749.42, to be applied toward the cost of operating the county extension offices in the 36 counties.

The Board approved the budgeting as follows of $8,188 of the $9,345 grant from the Atomic Energy Commission to Oregon State College extending research on acid base phenomena, reported in the gift section:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$1,395.00</td>
</tr>
<tr>
<td>Continuation of appointment of Rolfe Herber, Research Fellow, from October 1, 1951, to June 30, 1952.</td>
<td></td>
</tr>
<tr>
<td>Wages</td>
<td>$2,700.00</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>$2,193.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>$1,300.00</td>
</tr>
<tr>
<td>Travel</td>
<td>$600.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,188.00</strong></td>
</tr>
</tbody>
</table>

The functions of the military divisions of the Army Reserve Officers Training Corps and the Air Force have been separated and new offices set up at Oregon State College for the Department of Air Science and Tactics--AFRCFO. To provide funds for maintenance of the new offices, the Board approved the establishment of a new budget account as follows, funds to be provided by transfer of $1,779.00 from the Institutional Reserve:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$1,351.00</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>$378.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>$50.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,779.00</strong></td>
</tr>
</tbody>
</table>
The Board approved the budgeting as follows of the $4,644 United States Public Health Service grant to the Medical School for heart research reported in the gift section:

Wages $3,180.00
Materials and Expense 414.00
Travel 350.00
Equipment 700.00

The Board approved the establishment of a restricted budget account for Music Instructor's Fees in the amount of $303.75 at Eastern Oregon College of Education, funds to come from estimated music instruction fees for private lessons.

The Board approved the transfer of $6,250 to the Miscellaneous Research Operations account at Oregon State College for the purchase of beef cattle to be used by several of the Experiment Station departments, funds to come $3,250 from unbudgeted balances carried over from fiscal year 1950-51, and $5,000 from the Experiment Station Emergency Reserve.

The Board approved the transfer as follows of $1,500 from the Experiment Station Director's Emergency Reserve to the Department of Botany and Plant Pathology for use in the construction of the new equipment storage shed and field laboratory on the Beach tract experimental area:

Wages $762.46
Materials and Expense 737.54

The Board approved additions as follows to various University of Oregon Dental School budget accounts, funds to be provided by transfer from the Dental School restricted unappropriated funds:

Dean's Office $25.00
General Education 250.00
Illustration 1,350.00
Gross Anatomy 6,300.00
Biochemistry 1,680.00
Nutrition 780.00
Physiology 90.00
Dental Hygiene 730.00
Crown & Bridge Clinic 1,660.00
Orthodontia Clinic 115.00
X-Ray Clinic 2,675.00
Child Study Clinic 310.00
Dental School Research 72.00
Janitorial 35.00
Building Repair 14,970.00

The requested amounts will cover the purchase of equipment in the various instructional departments and clinics, laboratory remodeling, interior painting on the first floor of the school, and construction of the Dental Hygienist Clinic.
ADDN. TO VANPORT EXT. CENTER BUDGET

The Board approved the addition of $1,204.29 to the Vanport Extension Center budget to cover repairs to parts of the Oregon Building rented to Beall Pipe and Tank Corporation, funds to be provided from rental income.

ADDN. TO PHYSICAL PLANT OPERATING BUDGET, UO

The Board approved the addition of $18,000 to the University Physical Plant operating budget to provide for the operation and maintenance of the new heating and power plant of the University, funds to be provided from the Board's reserves for operating new buildings. This addition is to be considered an annual recurring addition to the University budget.

BUDGETING OF USPHS GRANT, MEDICAL SCHOOL

The Board approved the budgeting as follows of the $25,000 cancer teaching grant from the U. S. Public Health Service to the Medical School reported in the gift section:

Salaries: $8,000.00
  (Dr. Howard Richardson, Assistant Professor of Pathology)

Wages: 11,205.00
Materials and Expense: 4,250.00
Travel: 800.00
Equipment: 750.00

$25,000.00

ADDNS. TO MED. SCHOOL PUBS. & INF. SERVICE BUDGET

The Board approved the addition of $825 to the materials and expense account in the Publications Budget, and the addition of $300 to the materials and expense account in the Information Service budget to cover the increase in Medical School publications during the current fiscal year, funds to be provided by transfer from the Institutional Reserve.

PERSONNEL

The Board approved the following personnel adjustments at the University of Oregon, the necessary funds being provided in the 1951-52 budget:

D. E. Tope

Appoint of Dr. Donald E. Tope as Director of the Kellogg Cooperative Project in Education Administration, and as Professor of Education, with yearly tenure, 12 months basis, $10,000 salary rate, effective November 25, 1951; $666.67 salary funds unused by reason of late appointment to be retained unallocated in the budget. It is anticipated that as his duties with the Kellogg project permit, Dr. Tope will gradually assume responsibilities as Professor of School Administration in the School of Education.

Trans. E. L. Hibner

Transfer from the University of Lt. Col. E. L. Hibner, Professor of Air Science and Tactics, effective August 13, 1951.

Trans. of J. M. Pagano

Transfer from the University of Captain J. M. Pagano, Assistant Professor of Air Science and Tactics, effective October 16, 1951.
The Board approved the following personnel adjustments at Oregon State College, the necessary funds being provided in the 1951-52 budget:

Reduction in time and salary for E. L. Shannon, Associate Professor, City 4-H Club agent, from $300 for 5 per cent time to $12,00 for .1 per cent time; effective October 1, 1951; $216.00 released salary funds to be transferred to the Extension Director’s Reserve. The Portland City School System has undertaken to pay the balance of Mr. Shannon’s salary. He is retained on the Urban Club Agent budget to reserve his right to use the franking privilege as an extension agent.

Reallocation of time and salary for Manning H. Becker, Assistant Professor, retroactive to July 1, 1951, from full time as Assistant Agricultural Economist in the Experiment Station Department of Agricultural Economics at $4,908 salary rate to: 80 per cent time in the Experiment Station department at $3,926.40 rate; 20 per cent time as Assistant Professor of Agricultural Economics, School of Agriculture, at $981.60 salary rate; no change in tenure or term of service. $981.60 released Experiment Station salary funds to be transferred to the Emergency Reserve; $981.60 salary funds required in the School of Agriculture instruction budget to be provided by transfer from the wage budget. This adjustment enables Mr. Becker to handle the instruction previously done by Mr. Hyer who recently resigned.

Appointment of Manes Barton as Research Assistant (Cloud-Seeding Analyst) with rank of Instructor, temporarily replacing R. T. Beaumont who is on leave of absence, with yearly tenure, 12-months basis, $3,600 salary rate, effective November 19, 1951; $2,200 required salary funds to be provided by the addition of that sum to the Irrigation Water Forecasting budget from the $3,220 grant from the Agricultural Research Foundation reported in the gift section, the balance of $1,000 to be added to Wages in that budget.

Sabbatical leave on half salary for Dr. Clara A. Storvick, Research Professor of Foods and Nutrition, from January 1, 1952 to August 1, 1952 to study blood thiamine at Columbia University and nutrients in blood at the University of Copenhagen; $1,850 released salary funds to be retained unallocated pending other arrangements.

Increase in time and pay for Dr. H. A. Scullen, Apiculturist, with rank of Professor, in the Experiment Station Department of Entomology, from .48 per cent time at $2,618.64 to 83 per cent at $4,565.95, effective October 20, 1951. $1,747.31 additional salary required will be provided by addition of unbudgeted research and marketing funds. This adjustment is made necessary by the withdrawal of United States Department of Agriculture funds from support of the cooperative program on which Dr. Scullen is employed.
Sal. Adj. for W. A. Sawyer

Salary adjustment for W. A. Sawyer, Superintendent of Squaw Butte-Harney Branch Experiment Station, reducing the rate from $7,704 to $7,240 to coincide with the Federal Civil Service rate for this position. When the budgets were prepared, it was expected that the Bureau of Land Management would participate to the extent necessary to grant Mr. Sawyer an increase from $6,600 to $7,704 to bring his salary in line with other positions of comparable responsibility. The Bureau of Land Management has been unable to meet this increase but is able to advance the rate to $7,240, retroactive to July 1, 1951. The adjustment will result in $232 salary saving to be transferred to the requisition budget.

Charles R. Rhode Appt.

Appointment of Charles R. Rhode as Assistant Agronomist, Pendleton Branch Experiment Station, a budgeted position, with rank of Assistant Professor, yearly tenure, 12-months basis, $5,600 salary rate (half paid by the United States Department of Agriculture), effective January 1, 1952; $850.00 salary funds saved by reason of the late appointment to be transferred to the Pendleton station wage and equipment budgets.

The Board approved personnel adjustments at Southern Oregon College of Education, the necessary funds being provided in the 1951-52 budget:

Resig. Violet Stockham

Resignation of Miss Violet Stockham, Assistant Professor of Women's Physical Education and Health, effective August 31, 1951, to get married. $1,060 unused salary funds to be retained in the budget pending further adjustment.

V. Wilson Appt.

Appointment of Veva E. Wilson as Assistant Professor, Secretarial Science, with yearly tenure, $1,250 salary rate, 10-months basis, effective September 1, 1951; $650 salary required for appointment at a higher rate than budgeted to be provided by transfer from the Institutional Reserve.

ADJOURNMENT

The meeting adjourned at 11:40 a.m.

EDGAR W. SMITH, President

CHARLES D. BYRNE, Secretary