STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
April 22, 1952
10:00 A.M.

MEETING #211

A regular meeting of the State Board of Higher Education was held at
the Benson Hotel, Portland, Oregon, on April 22, 1952.

ROLL CALL

The meeting was called to order at 10:00 a.m. by Vice-President of
the Board, Dr. R. E. Kleinsorge, and on roll call the following
answered present:

Henry F. Cabell
George F. Chambers
Leif S. Finseth
Dr. R. E. Kleinsorge
Cheryl S. MacNaughton
Frank J. Van Dyke

Absent: Edgar W. Smith, A. S. Grant, Herman Oliver.

There were also present: Dr. Charles D. Byrne, Chancellor;
Dean William C. Jones, Acting President of the University of Oregon;
President R. J. Maaske of Oregon College of Education; President
R. G. Langston of Eastern Oregon College of Education; Dr. Elmo N.
Stevenson of Southern Oregon College of Education; Dean D. W. E.
Baird of the Medical School; Mr. Viron A. Moore, Acting Director of
General Extension Division; Mr. H. A. Bork, Comptroller; Mr. R. L.
Collins, Budget Director; Mr. Travis Gross, Director of Information;
Dean E. B. Lemon of Oregon State College; Mr. J. O. Lindstrom,
Business Manager of the University of Oregon; Mr. William A. Zimmerman,
Business Manager of the Medical School; Dr. J. C. Caughlan of the
General Extension Division.

ABSENCE OF
SMITH, OLIVER,
GRANT

Board President Edgar W. Smith was in attendance at Pacific Northwest
Trade Association at Victoria, B.C. Mr. A. S. Grant and Mr. Herman
Oliver, in attendance at committee meetings on April 21, were called
home before the official Board meeting.

MINUTES
APPROVED

The Board voted to dispense with the reading of the minutes of the last
regular meeting held on March 11, 1952, and approved the minutes of
that meeting as they appeared in the docket.

REPORT OF THE
BUILDING
COMMITTEE

Mr. Frank J. Van Dyke, Acting Chairman of the Building Committee,
reported to the Board as follows:

Approval of
Teaching Hosp.
Plans, Med. Sch.

"Architects Lawrence and Wallman of the firm Lawrence, Tucker and
Wallman presented final plans and specifications for the University
of Oregon Teaching Hospital. These plans are the realization of
years of planning by the Board and faculty of the Medical School.
The structure is to be fourteen stories, with steel frame and steel
decks. Plans call for a brick exterior, which will harmonize with
other campus buildings. The capacity of the hospital will be 350
beds, including 125 beds for children which nearly doubles the
present Doernbecher capacity, a fifth floor devoted to psychiatry
with 39 beds, and a special unit for Ophthalmology. A heating plant,
laundry facilities, classrooms and laboratories are also included in
the plans. The plan also provides a connecting link with the out-
patient clinic and the old Doernbecher hospital building."
"Dean Baird conveyed his satisfaction with the plans and reported his faculty pleased with the arrangements. The committee has kept closely informed on the progress of these plans and specifications and believes that they should be approved with authorization to advertise for bids. Bids would then be opened on June 17 at 2:00 p.m. The committee recommends the approval of the final plans and specifications and that authorization be granted to advertise for bids."

The Board approved the Medical School Teaching Hospital plans as presented and granted authorization to advertise for bids.

Mr. Van Dyke continued the Building Committee report as follows:

"Architect Wick of Wick and Hilgers presented final plans and specifications for further remodeling of the Portland State Extension Center building. For this project $50,000 was budgeted this year and the same amount has been budgeted next year. The plans presented in the main call for the enlargement of the library on the second floor, adapting it to collegiate use, the provision of administrative offices on the first floor and minor revisions in classrooms and laboratories. These projects should come within the funds available. Provision for student offices and other activity facilities will be financed from the student building fee. Since work should begin on this project as soon as the building is free in June, the Building Committee requests authorization to hold a bid opening on May 27 at 10:00 a.m., and award the contract if bids are satisfactory. The Building Committee recommends that the plans and specifications for Portland State Extension Center be approved with authorization granted to advertise for bids and to award the contract."

The Board approved the plans as presented and granted authorization to advertise for bids and to award the contract if bids are satisfactory.

Mr. Van Dyke continued as follows:

"Dean Lemon presented to the committee a request from Oregon State College to convey a necessary right-of-way to the City of Corvallis for widening a street. The amount of street paving amounts to an area ten feet wide, seventy feet in length on 35th Street which runs north and south from the coast highway to Harrison Street. The area will join a county road, giving a through street and diverting some traffic from more congested areas of the campus. The committee feels that the action is desirable and recommends its approval to the Board."

The Board approved the granting of the right-of-way and authorized the proper Board officials to execute the necessary conveyance.

Mr. Van Dyke continued the report as follows:

"Chancellor Byrne presented to the committee a revised building program calling for appropriations of $20,209,000 over a three biennium period beginning in the biennium 1953-55 and continuing through 1957-59. The building projects are listed in priority order, after receiving from the executive officers their revised programs in rank order of need. For the most part, the program follows the listings presented to the last legislature.
"The building program for the biennium of 1953-55 which will go to the 1953 legislature calls for appropriations of $8,180,000 for 13 units or buildings on six campuses. The entire building program is as follows:

**BIENNium 1953-55**

<table>
<thead>
<tr>
<th>Project</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Journalism Building, U of O</td>
<td>$500,000</td>
</tr>
<tr>
<td>Chemical Engineering Wing, OSC</td>
<td>690,000</td>
</tr>
<tr>
<td>Physical Education Building, SOCE</td>
<td>250,000</td>
</tr>
<tr>
<td>First Wing Biological &amp; Ag. Science Building, OSC</td>
<td>1,200,000</td>
</tr>
<tr>
<td>Architecture Expansion, U of O</td>
<td>550,000</td>
</tr>
<tr>
<td>Second Unit Utility Tunnels, OSC</td>
<td>100,000</td>
</tr>
<tr>
<td>Remodeling Campbell Hall, OCE</td>
<td>90,000</td>
</tr>
<tr>
<td>School of Dentistry, U of O</td>
<td>1,500,000</td>
</tr>
<tr>
<td>Laboratory School, EOCE</td>
<td>450,000</td>
</tr>
<tr>
<td>Addition to Men's Physical Education, U of O</td>
<td>150,000</td>
</tr>
<tr>
<td>Physics, Chemistry Building, OSC</td>
<td>1,500,000</td>
</tr>
<tr>
<td>Armory, U of O</td>
<td>300,000</td>
</tr>
<tr>
<td>Administration Building, U of O</td>
<td>600,000</td>
</tr>
</tbody>
</table>

**Total** $8,180,000

**BIENNium 1955-57**

<table>
<thead>
<tr>
<th>Project</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agricultural Engineering Building, OSC</td>
<td>$800,000</td>
</tr>
<tr>
<td>Heating Plant, SOCE</td>
<td>250,000</td>
</tr>
<tr>
<td>Men's Dormitory (1/2 cost), U of O</td>
<td>750,000</td>
</tr>
<tr>
<td>Men's Dormitory (1/2 cost), OSC</td>
<td>750,000</td>
</tr>
<tr>
<td>Science Building, SOCE</td>
<td>250,000</td>
</tr>
<tr>
<td>Mechanical Engineering Wing, OSC</td>
<td>750,000</td>
</tr>
<tr>
<td>Remodeling Ackerman, EOCE</td>
<td>50,000</td>
</tr>
<tr>
<td>Fine Arts Building, OCE</td>
<td>225,000</td>
</tr>
<tr>
<td>2nd Unit Biological &amp; Ag. Science, OSC</td>
<td>1,500,000</td>
</tr>
<tr>
<td>Library, East Wing, OSC</td>
<td>300,000</td>
</tr>
<tr>
<td>Men's Dormitory (1/2 cost), SOCE</td>
<td>100,000</td>
</tr>
<tr>
<td>Library Stack Section, OSC</td>
<td>350,000</td>
</tr>
<tr>
<td>Women's Physical Education Building, U of O</td>
<td>700,000</td>
</tr>
<tr>
<td>Physical Plant Building, OSC</td>
<td>400,000</td>
</tr>
<tr>
<td>Additions to Condon Hall &amp; Chapman Hall, U of O</td>
<td>650,000</td>
</tr>
</tbody>
</table>

**Total** $7,825,000

**BIENNium 1957-59**

<table>
<thead>
<tr>
<th>Project</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Old Agricultural Hall Remodeling, OSC</td>
<td>$551,000</td>
</tr>
<tr>
<td>Infirmary Addition, U of O</td>
<td>225,000</td>
</tr>
<tr>
<td>Naval ROTC Armory, OSC</td>
<td>200,000</td>
</tr>
<tr>
<td>Men's Dormitory (1/2 cost), OCE</td>
<td>100,000</td>
</tr>
<tr>
<td>Industrial Engineering Wing, OSC</td>
<td>338,000</td>
</tr>
<tr>
<td>Third Unit Utility Tunnels, OSC</td>
<td>200,000</td>
</tr>
<tr>
<td>Livestock Pavilion, OSC</td>
<td>140,000</td>
</tr>
<tr>
<td>Hydraulics Laboratory, OSC</td>
<td>215,000</td>
</tr>
<tr>
<td>Engineering Laboratory, OSC</td>
<td>45,000</td>
</tr>
</tbody>
</table>
BIENNIAL 1957-59 (Continued)

Shop Building, OCE $ 40,000
Additions to, Modern. Utilities, lighting,
U of O 150,000
Land Acquisitions (all institutions) 1,000,000
Remodeling & Modernization (all institutions) 1,000,000

Total  $4,204,000

GRAND TOTAL $20,209,000

"Chancellor Byrne explained that the following are the chief changes
which have been made in the revised program as compared with the
one presented to the 1951 legislature:

1. All dormitory requests have been placed in a lower priority.

2. Oregon State College's request for a first wing of a
biological and agricultural science building has been reduced
from $1,400,000 to $1,200,000.

3. The Oregon State College utility tunnel second unit has been
reduced from $600,000 to $400,000.

4. The shop building at OCE has been given lower priority because
of the purchase of the old Monmouth High School.

5. The request of EOCE for a physical education building and an
administrative wing has been eliminated and a laboratory
school has been substituted.

6. The plan for a general engineering building at Oregon State
College has been abandoned in favor of a physics and chemistry
building. This is because the old physics building would be
used for engineering and because of the growing needs in
chemistry.

7. The physical education addition (swimming pool) and the
administration building at the University have been given
higher priority rating.

"Projects listed for the second and third biennium will be subject
to review two years from now, and adjustments may be made to meet
changing conditions. The program represents the most careful study
of the institutional executives, the Chancellor's Office, and the
Building Committee which has met on two occasions in determining the
projects and in placing them in rank order on the basis of need.
The three-biennium program represents current needs and does not
anticipate the greatly enlarged enrollments that are expected
beginning about 1960. The committee inquired of institutional
executives present whether or not there were any objections to the
proposed priority and listings. Hearing none, the Committee endorses
the building program as presented by the Chancellor and recommends
its approval to the Board."

The Board approved the report and adopted the revised building program
as submitted.
Mr. Van Dyke completed the report with the following:

Boiler Piping & Auxiliaries, OSC

"The Building Committee opened bids yesterday for the State College boiler piping and auxiliaries and a structural addition to the existing heating plant. Three bids were received. The lowest combination of the bids greatly exceeded the amount of money available for the project. For this reason it is recommended that all bids be rejected. State College officials are to determine the possibility of constructing by force account the addition to the existing heating plant and to proceed therewith if it appears practical; otherwise to readvertise for bids. For the piping and auxiliaries the specifications are to be re-worked and readvertised. The Board officials are to be granted necessary authority to readvertise, receive new bids and make award within the amount available for the project."

The Board authorized College officials to construct the addition to the heating plant by force account if feasible; otherwise to readvertise for bids; and authorized Board officials to receive new bids on revised specifications for piping and auxiliaries and to award contracts within the amount available for the project.

Mr. Henry F. Cabell, Chairman of the Finance Committee, reported to the Board as follows:

"The annual operating budget for the fiscal year 1952-53 was considered yesterday by the Finance Committee with other members of the Board and institutional executives present. The operating budget is based upon the budget plan approved by the Finance Committee on February 6, 1952.

"For the operation of the eight campus instructional units, the General Extension Division and other general services of the System, the budget calls for the expenditure of $13,247,260.05 of which $10,547,462.47 comes from state funds, and the remainder largely from student fees.

"In addition there is budgeted for the operation of the state-wide public services, including hospitals and clinics at the Medical School and the programs of the Agricultural Research and Federal Cooperative Extension, the sum of $4,759,730.80.

"For all State System activities including the eight campus instructional units, the General Extension program and other types of adult education; agricultural and other research; Federal Cooperative Extension; and the hospital and clinic services, approximately 75 per cent of the support is received from the state—the remaining 25 per cent coming from gifts, fees, sales, Federal and county funds, and miscellaneous sources. The total amount provided from sources other than state funds is $4,577,119."
"The recommended instructional budgets by institutions are as follows:

University of Oregon $3,346,808.00
University of Oregon Dental School 659,416.14
University of Oregon Medical School 1,171,937.00
Oregon State College 4,711,799.14
Oregon College of Education 483,215.00
Southern Oregon College of Education 397,326.00
Eastern Oregon college of Education 346,612.00
Portland State Extension Center - Day Classes 305,393.00
General Extension Division 601,185.00
Centralized Activities 292,331.00
Board's Reserve for Special Purposes 653,114.17
Board's Reserve for Emergencies 275,000.00
Total Recommended Budgets for Instruction and General Services $13,247,240.05

"The Board's reserves for special purposes provide for such items as rehabilitation of existing buildings, $135,944; land purchases, $100,000; operation and maintenance of new buildings, $40,700; equipment acquisitions, $171,600; and other special purposes.

"For state-wide public services, the recommended budgets are as follows:

University of Oregon Medical School Teaching Hospital, Clinic, and Extension Services $852,414.00
Federal Cooperative Extension Service in Agriculture, Home Economics, and 4-H Club 1,855,611.31
Agricultural Research, Experiment Stations 2,051,705.19
Total recommended budgets for state-wide public services $4,759,730.80

"You will recall that in the budget approved last year for the 1951-52 fiscal period 74 professional staff positions and the equivalent of 37 classified civil service positions were eliminated. Because of decreased enrollment, a further reduction of professional staff has been made in the 1952-53 operating budget, especially at Oregon State College, to balance the 1952-53 budgets within the resources available. Accordingly, there is a further net reduction of 17 in the professional staffs of the instructional institutions in the recommended budget for the next fiscal year. Provision has been made for a limited number of pay adjustments for professional staff in recognition of normal advancement and development of staff members. The total amount of funds applied in the recommended pay adjustments for professional staff equals approximately one per cent of the total present salary budget. Provision has also been made in the institutional budgets for annual step pay increases for approximately half of the classified civil service staff eligible for such increases. This is in accord with understandings arrived at with the Ways and Means Committee of the 1951 Legislature."
"While the Committee is aware of further needs of the institution, it does feel that the recommended budget makes the best possible use of the funds available. It is therefore the recommendation of the Finance Committee that the budget for the year 1952-53 and the personnel adjustments contained in the volumes 'Budget Summaries and Personnel Adjustments for the Fiscal Year Ending June 30, 1952,' and 'Budget Supplement, Year 1951-52' be adopted as submitted by the Chancellor."

The Board adopted the report of the committee and approved the 1952-53 institutional budgets as submitted, the personnel adjustments presented in "Budget Summaries and Personnel Adjustments for the Fiscal Year Ending June 30, 1952," and "Budget Supplement, Year 1951-52."

Mr. Cabell continued as follows:

Purchase of Campbell Property, U of O

"The University officials presented a recommendation for the purchase of a house and lot known as the Jack Campbell property located at 1421 E. 13th Avenue, in Eugene. This property is located within the approved campus boundary. Three independent appraisals were obtained, the average being $7,350. The improvements on the property consist of an older house with a half basement. It is estimated that this property can be rented for approximately $60 per month until such time as the property is needed for a building site. The University recommends the purchase of the property at a price of $7,350. The Committee approved the purchase at this price, the funds to come from land purchase funds previously assigned to the University by the Board."

Mr. Cabell continued the report as follows:

Purchase of Sedivy Property, SOCE

"President Maaske presented the recommendation for the purchase of the Sedivy property, consisting of a house and lot located within the approved campus boundary in Monmouth. Three independent appraisals had been obtained, with the average appraisal being $4,183. President Maaske recommends the purchase at a price of $4,500, with the privilege granted to the present owner of not to exceed five months' occupancy without rental charge in order to permit the owner time to obtain another residence or to build one. The committee recommends the purchase of the property for $4,500, the funds to be provided from land purchase funds previously allocated to Oregon College of Education."

The Board approved the report and authorized the purchase of the Sedivy property.

Mr. Cabell continued as follows:

Speech & Hearing Rehabilitation Centers, Colleges of Education

"President Maaske presented a recommendation for the establishment of speech and hearing rehabilitation centers at each of the three colleges of education under a proposed agreement between the Oregon State Board of Education and the Oregon State Board of Higher Education, to begin operation in fiscal year 1952-53. Under the terms of the proposed agreement with the State Board of Education, a full-time professional staff member (speech pathologist) would be provided at each of the three colleges of education at a salary rate not to exceed $6,000 each, effective July 1, 1952. Of these salaries, the State Board of Education would provide 80 per cent and
the State Board of Higher Education would provide 20 per cent. In addition, the State Board of Education would provide travel funds up to $300 for each of the three staff members. During the year 1952-53 requisition budgets would be provided from Board of Higher Education funds at each of the three colleges of education for wages, materials and equipment in the aggregate amount of $2,200.

"Under the above arrangement, the total cost to Board of Higher Education funds would be $3,400 at each of the three colleges of education during year 1952-53, and $2,200 each for the succeeding year.

"Under the terms of the proposed agreement, all costs would be paid initially by the colleges of education and the colleges will submit itemized bills semianually to the State Board of Education for reimbursement of the State Department's share, including 80 per cent of the employer's retirement contribution on the salary items.

"In view of the great need for speech clinic service for handicapped children, and the valuable services of the speech pathologist and the clinic to the instructional program of the colleges of education, the committee recommends the approval of the proposed agreement with the State Board of Education, and the provision in the Higher Education 1952-53 budget of an aggregate amount not to exceed $3,400 at each of the colleges of education, or an aggregate amount for the three of $10,200, these amounts to be provided from the Board's unappropriated fund in 1952-53."

The Board approved the report and authorized execution of the proposed agreement with the State Board of Education and an expenditure of necessary funds to operate the Centers for 1952-53, with the understanding that the program would be reviewed at the end of one year's operation.

Mr. Cabell continued the Finance Committee Report as follows:

"Dean Jones presented to the committee a request received by the University of Oregon Bureau of Business Research from the Legislative Interim Committee for the study of anadromous fishes. The purpose of the proposed study is to carry on a survey authorized by House Joint Resolution 17, Chapter 590, Oregon Laws 1951, which created the Interim Committee for the study of anadromous fishes. The specific request from the Interim Committee to the Bureau of Business Research is to ascertain as nearly as possible the income contributed to the State of Oregon by both the commercial and sports fishing activities involving salmon and steelhead trout.

"The Interim Committee will make available to the University of Oregon through its Bureau of Business Research a sum not to exceed $10,000 to be used for payments to interviewers, travel, printing, and other costs of the survey.

"The committee approves the proposed agreement with the Interim Committee for the study of anadromous fishes and the carrying out of the study by the University of Oregon Bureau of Business Research,
with the understanding that the total cost of the project will be paid from funds appropriated by the 1951 Legislature to the Interim Committee for the study of anadromous fishes."

The Board approved the report and authorized proper Board officials to execute the proposed agreement with the Legislative Interim Committee.

Mr. Cabell continued as follows:

Rehabilitation Program

"Chancellor Byrne presented to the Finance and Building Committees of the Board a program for rehabilitation of existing buildings on the campuses to be carried out during the spring and summer months. The Chancellor reported that from the many rehabilitation projects recommended by the institutions, he is recommending only the most urgent needs at the present time. Through these projects it will be possible to prolong the use of many of the older existing buildings at a much lower cost than for the provision of new facilities. The projects recommended by the Chancellor are as follows:

UNIVERSITY OF OREGON

1. Remodeling of Johnson Hall
   a. Guild Theater area, first floor for Graduate School and Dean of Liberal Arts. ($24,000.)
   b. Remodeling for the Chancellor's Office second floor ($16,000.)
   c. Remodeling second floor for General Extension Division ($24,000.)

2. Rehabilitation Architecture Annex for Department of Anthropology and Museum of Natural History 15,000

3. Remodeling for classrooms the space released by moving Museum and Anthropology from Condon Hall 15,000

4. Rehabilitation Architecture Building exterior 8,000

5. Rehabilitation men's shower room, Physical Education 14,000

6. Preliminary planning costs for swimming pool 2,000

UNIVERSITY OF OREGON MEDICAL SCHOOL

7. Remodeling Biochemistry Laboratory 76,000

8. Remodeling for the Division of Dermatology and Syphilology 3,000

9. Improve refrigeration for Department of Bacteriology 1,000
OREGON STATE COLLEGE

10. New filter system for swimming pools $46,000
11. Remodeling shower rooms, Physical Education Building 60,000

OREGON COLLEGE OF EDUCATION

12. Installation of new ceiling and lighting, Maple Hall 8,450
13. Heating improvement and remodeling, Music Hall 2,000

SOUTHERN OREGON COLLEGE OF EDUCATION

14. Complete campus parking area adjacent to new Mall 2,500
15. Construct three faculty offices in library basement 700
16. Construct tennis court (macadam and fencing) 5,000

EASTERN OREGON COLLEGE OF EDUCATION

17. Remodeling Radio-Electric Laboratory for Biology 7,000
18. Converting Pierce Hall (War surplus dormitory) into garage and warehouse 9,000

TOTAL $338,650

"The sources of funds recommended by the Chancellor to cover the above total costs are as follows:

1. Balance in Physical Plant Rehabilitation Reserve $23,227.10
2. Unused 1951 Summer Session Contingency Reserve 50,000.00
3. Unused Reserve for Social Work Program, Portland 10,500.00
4. Required balancing amount from Board’s unappropriated fund 254,922.90

TOTAL $338,650.00

"In connection with this program, Dean Jones is recommending authorization to employ the firm of Wick & Hilgers to prepare plans and specifications for the new swimming pool at a suggested fee of 6 per cent of the cost of the work."
Both the Building Committee and the Finance Committee viewed the plans for remodeling the second floor of Johnson Hall for the General Extension Division and for Board and Chancellor's Offices.

The Finance Committee, with the concurrence of the Building Committee, recommends the approval of the rehabilitation program as presented by the Chancellor, the authorization for the employment of the firm of Wick & Hilgers to plan the swimming pool project, and approval of the plans presented for the remodeling of the second floor of Johnson Hall.

The Board approved the Rehabilitation Program as presented, authorized the employment of Wick & Hilgers to plan the University swimming pool, and approved the plans for the remodeling of the second floor of Johnson Hall.

REPORT OF COMMITTEE ON RULES & BY-LAWS

Mrs. MacNaughton, Chairman of the Committee on Rules and By-Laws, presented the following report:

Chancellor Byrne presented some suggested additions and revisions in Board policies and procedures which should be acted upon before a new edition of the Board's Administrative Code is issued. The Code is a compilation of state laws, Board by-laws, and Board minutes of a policy nature. It is intended as a convenient guide to policy for administrators throughout the State System of Higher Education. Dr. Byrne advised the committee that the additions and revisions have the approval of the institutional executives and have his recommendation. The following additions, amendments, and revisions were approved by the Committee on Rules and By-Laws, and their adoption is recommended to the Board to be inserted in the new edition of the Administrative Code in the appropriate places.

"Legislative Relations:

"The statute: 'All relationships and negotiations between the State Legislature and its various committees and the institutions of higher education shall be carried on through the Department of Higher Education. No subordinate official representing any of the separate institutions shall appear before the Legislature or any committee except upon the written authority of the Board.' (Oregon Compiled Laws Annotated, Section 111-3613 (1940)).

"For the purpose of assuring compliance with the above statute, the following regulations are hereby adopted:

1. The Chancellor is authorized to appear before the Legislature, its committees, or confer with individual legislators as the official representative of the Department of Higher Education. The Chancellor is also authorized to appoint from the administrative officers, members of the faculties, or employed persons such representatives as he may deem advisable.

2. No faculty member, administrative officer, or employed person (except as provided for in paragraph 1, above) of the State Board of Higher Education or any of its separate institutions shall appear before the Legislature or its committees or confer with legislators during or between sessions as a representative or purporting to act as a representative or agent of any of its separate institutions.
without first obtaining the written authorization of the State Board of Higher Education.

"3. Nothing in the above regulations shall be construed as inhibiting a faculty member, administrative officer, or employed person of the State Board of Higher Education from exercising his rights of citizenship in a personal capacity; nor shall the above regulation be construed to inhibit faculty members, administrative officers, employed persons from appearing before a legislative committee upon request of the committee. The above regulations do not forbid a member of the faculty of any of the institutions from visiting the Legislature with his students in the interests of furthering the effectiveness of organized class work."

"The Dean of the University of Oregon Medical School shall be the Chancellor's chief adviser on Health Services of the State System."

"Sabbatical Leave. Amended to read:

"The policy on sabbatical leaves shall be uniform for the several institutions of the State System of Higher Education insofar as possible.

"After six years of continuous service as a regular full-time member of the staff of any of the institutions of higher learning under the control of the State Board of Higher Education, a staff member of academic rank may be granted leave of absence not to exceed one year better to fit himself for service to his institution and the state. Academic rank is defined as that of instructor or above. Sabbatical leave privileges may be granted to staff members in special positions of responsibility and trust, even though such positions are without definite academic classification as to rank. The conditions of sabbatical leave are as follows:

(1) No one shall be entitled to any form of sabbatical leave until he has been employed full-time in the continuous service of the State System of Higher Education for six calendar years, with the rank of instructor or above."

"Military Leave and Sabbatical Leave. Amendment of policy to read:

"It is recommended that for purposes of determining eligibility for sabbatical leave, time spent by a staff member on an authorized military leave from an institution of the State System of Higher Education be considered as institutional service, with the understanding that during such military leave the staff member is considered as having the
same academic rank that he held at the commencement of his leave. The application to sabbatical leave qualification time of war-service leave other than direct military service will be considered by the Board on its merits for each individual case that may arise."

"Libraries.

a. It is the intent of the Board to maintain a closely coordinated and integrated system of autonomous libraries through which unnecessary duplication in materials, services, and procedures will be avoided and the library facilities and resources of the entire System will be readily available to all faculty members and students of the institutions under the control of the Board. Coordination of all library development, processes and services will be achieved through:

"(1) A Chief Librarian at each institution who, while working in close cooperation with the other libraries of the System, and the Central Library Office, shall be directly responsible to his institutional executive officer for all phases of operation of the institutional library or libraries.

"(2) A Director of Libraries who will also serve as Chief Librarian of one of the institutional libraries. It shall be his duty to administer the work of the Central Library Office; to be alert to the avoidance of unnecessary duplication among the libraries, either in resources or services; to coordinate and integrate the development and work of the libraries wherever possible; to direct the work and deliberations of the Library Council; to make biennial reports on the development, operation and problems of the libraries to the Chancellor, and such annual and special reports as may from time to time be required; to maintain and cumulate, monthly and annually, statistics for the libraries; to serve as an adviser to all Chief Librarians in the System and to the institutional executive officers whenever they may so desire; and to advise and counsel the Chancellor on all system-wide problems and undertakings touching the operation of the libraries.

"(3) A Central Library Office, administered by the Director of Libraries. The function of this office will include:

(a) Responsibility for the centralized ordering of books for the three colleges of education and the General Extension Division, and for the other libraries at whatever times and in whatever situations such centralization should be advantageous for them.
"(b) Maintenance of centralized bookkeeping records for all the libraries of the System, furnishing each library, as frequently as it may require, a statement of its disbursements and financial status.

"(c) Pooling of orders for all supplies and equipment, such as catalog cards, business forms, and furniture, on which quantity discounts may be obtained.

"(d) Maintenance, in the Central Library Office, of a union author catalog of all the books in the System libraries. Corollary to this an author catalog of all books in the State College Library will be maintained at the University Library and an author catalog of all books of medical interest in the State College and University libraries will be maintained at the Medical School Library.

"(h) A Library Council consisting of the Chancellor, the Chief Librarian of each institution, and the Head Order Librarian of the Central Library Office. This Council will meet periodically to discuss problems of mutual concern and interest, and to develop plans for a free inter-lending of books among their respective institutions, and avoidance of unnecessary duplication.

"b. The Board, in its original directive for centralisation of library resources and services, adopted in 1931, set forth 'an ideal for a great common supply of books and other printed materials.' This ideal will continuously be the guide of the Central Library Office, the Director of Libraries, the Chief Librarians, and the Library Council."

"Control and Accountability for Property.

"A department head wishing to obtain release from further responsibility of property in his custody, for trade-in, sale, or other disposition, is to obtain the necessary release blanks from the institutional business manager."

"Privileges of Staff Members.

"(1) Academic Work. Staff members may have the privilege of registering for class work on the following conditions:

"(a) Graduate and Research Assistants should be students proceeding toward the master's degree, provided, however, that those seeking higher degrees shall be eligible for appointment. Graduate and research fellows should be students proceeding toward the
doctrate, with at least one year of acceptable work toward that degree completed, provided that persons of exceptional experience and maturity will be eligible.

"(b) Assistants and fellows are classified into two groups:

"(1) Full-time, those devoting approximately 15 hours per week in institutional service; (2) half-time, those devoting approximately 9 to 10 hours per week in institutional service. Employees in these classifications may register for academic work without any special application to the Executive Office. Full-time assistants may register for a maximum of 12 credit hours per term. Half-time assistants may register for a maximum of 15 credit hours per term.

"(c) Upon approval of the president or executive head, full-time staff members may register for a limited amount of work for credit in any term, generally for not more than three term hours of credit. As many as five hours shall be permitted providing registration is for not more than one course.

"Employees in Centralized Activities must have the approval of the Chancellor before registering for work."

The Board approved the report of the Committee on Rules and By-Laws and adopted the revisions as presented.

Dr. Kleinsorge made the following appointments of members to represent the Board at the several commencement exercises, and to approve the degree lists:

University of Oregon - June 15  Mr. G. F. Chambers
Oregon State College - June 9  Mr. A. S. Grant
Oregon College of Education - June 4  Mr. E. W. Smith
Southern Oregon College of Education - June 1  Mr. F. Van Dyke
Eastern Oregon College of Education - June 6  Mr. Herman Oliver
University of Oregon Medical School - June 13  Mrs. MacNaughton
University of Oregon Dental School - June 12  Dr. Kleinsorge

Dr. Byrne read a letter from the State Highway Commission giving a status report on the matter of relocating Pacific Highway West so as to avoid passing through the campus of the Oregon College of Education. The Commission has authorized the Engineer to make a complete location survey for the entire section from Monmouth to Rickreall, after which the Commission will take further action with regard to construction.

Dean Jones extended an invitation to all Board members to attend the University of Oregon Science Building dedication ceremonies to be held on Friday, April 25, 1952. He outlined the two-day program and urged
all Board members who can to attend in person. Dean Jones also announced that Arnold J. Tccneyee will give two public addresses, on Tuesday, April 29, and Thursday, May 1.

Dean Lemon announced May 24, 1952, as the dedication date for Withycombe Hall, Oregon State College's new Animal Industries Building. He extended an invitation to all Board members to attend.

Chancellor Byrne reported the following on the current television situation:

"You have noted in the papers the announcement that the television freeze would be lifted. In anticipation of this, about two months ago, after conferring with President Strand and Dean Jones, I appointed a State System television committee to study the entire television problem from the State System standpoint, including capital outlay costs, operation costs, possible station locations, and so forth. You will recall that there are three educational channels assigned to the State, one in Portland, one in Corvallis, and one in Eugene.

"The committee includes Mr. James Morris, General Extension Division Program Director of KOAC; Mr. Grant Feikert, Oregon State College, KOAC Engineer; Mr. Glenn Starlin, in charge of radio, University of Oregon Department of Speech.

"This very week end a significant conference is being held at Pennsylvania State College under the auspices of the American Council to consider the entire problem of higher education and television. A foundation is paying the expenses of 80 selected college administrators to participate in the conference. I was invited to attend, but because of the conflict of this Board meeting I asked President Strand to represent the State System. We have also sent Mr. Morris to attend the meeting of the National Educational Broadcasts Association in Columbus.

"With the information that will be brought back by these two men plus detailed studies already made and further information to be obtained, I hope this committee will be able to bring to the Chancellor's Office and to the Board necessary information on which we can base our decisions in regard to our policy on television. I thought you should know that we are not unaware of the current situation and are taking steps to be prepared."

Mr. Cabell added that recently the Governor had appointed a statewide committee to study the problem of television in Oregon.

The Board voted to postpone the June meeting to June 17 and 18, Tuesday and Wednesday, in order to give the architects for the Teaching Hospital more time to complete plans and also to avoid conflicts with commencement programs.
The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

**University**

*Atomic Energy Commission*  
Grant of $7,900 from the Atomic Energy Commission in the form of a contract covering research in biochemistry under the direction of Dr. F. J. Reithel, for the period June 1, 1952, through August 31, 1953.

*Anonymous Donor*  
Gift of $300 from an anonymous donor to the School of Journalism, to be used as determined by the Dean of the School of Journalism.

*Institute of International Education*  
Gifts totaling $1,224.17 for the Foreign Student Service Fund from various donors, including $350 from the Embassy of Pakistan, and $440 from the Institute of International Education.

*Tektronix, Inc.*  
Gift of a Tektronix cathode-ray oscilloscope valued at approximately $950 from Tektronix, Inc., Portland, to the Physics Department.

Additional grant of $2,642 from the Oregon Division of the American Cancer Society, (making a total grant of $5,284 for the fiscal year 1951-52) for further development and operation of the tumor registry of the University of Oregon Dental School.

*Dr. Todd Gilmore*  
Gift of an electrical sterilizer valued at approximately $500 from Dr. Todd Gilmore, Portland, to the University of Oregon Dental School.

**Oregon State College**

*State Highway Commission*  
Gift of 550 young trees from the State Highway Commission, mostly Red and Pin Oaks, valued at about $1,000 being part of the trees and shrubs acquired by the Commission in purchasing a right-of-way through the McGill Nursery property near Fairview, Oregon.

*Class of 1951*  
Gift of $832.76 from the Class of 1951 to be applied toward purchase of an electronic microscope for cancer research under the direction of Dr. Ernst J. Dornfeld being sponsored by the American Cancer Society.

*Oregon State Milk Market Admin.*  
Grant of $3,661.92 from the Oregon State Milk Marketing Administration in support of the expanded program of research on milk production costs.

*U. S. Public Health Service*  
Grant of $6,250 from the U. S. Public Health Service in support of research on acetic acid bacteria extending from June 1, 1952, through May 31, 1953, under the direction of Dr. Cheldelin.

*Humphrey Investment Corporation*  
Gift from the Humphrey Investment Company, Denver, Colorado, to the School of Engineering of a single cylinder Wisconsin Standard Engine equipped with constant compression head, generator and starter and valued at $692.77, and a set of four constant compression cylinders and modified high compression cylinder head for Jeep engine valued at $2,178.99.
Meeting #211-18

April 22, 1952

Tektronix, Inc. Gift of two Tektronix oscilloscopes valued at $1,795.00 from Tektronix Incorporated, Portland, for use in the Department of Electrical Engineering.

Walter H. Beane Gift of $100 from Mr. Walter H. Beane, Klamath Falls, to provide scholarships for two designated students.

W. D. Hamilton Gift of $100 from Mr. W. D. Hamilton, Portland, for the establishment of two "Beatrice Hamilton prizes" in memory of his mother, to be awarded to a freshman and a sophomore, partially self-supporting, adjudged to be making the most purposeful progress toward useful and active citizenship.

Rotary Club, Silverton Gift of $371 from the Rotary Club of Silverton to the Oregon State Student Loan Fund.

Agr. Research Foundation Grant of $750 from the Agricultural Research Foundation to the Experiment Station Department of Entomology to support research on insect pests in stored wheat.

Medical School

U. S. Public Health Service Grant of $10,286 from the U. S. Public Health Service through the National Institute of Neurological Diseases and Blindness, to be utilized for two projects under the direction of Dr. John E. Harris for research on lens and cornea.

B. J. Gill & Manito Presbyterian Church, Spokane Gift of $214.50 from Manito Presbyterian Church, Spokane, and $85.50 from B. J. Gill, of Spokane, in memory of Billy Gill, recently a patient in Doernbecher Hospital, to be used to support leukemia research in the Division of Experimental Medicine.

Tektronix, Inc. Gift of two Tektronix cathode-ray oscilloscopes and two Tektronix pre-amplifiers, valued at $2,070, from Tektronix Incorporated, Portland, Oregon.

H. C. Stearns Gift of $247.80 from Dr. Howard C. Stearns, Professor and Head of the Department of Obstetrics and Gynecology, to be used to defray out-of-state travel expenses of a designated staff member to attend a scientific meeting.

Sunnyhill Weeks Rehabilitation Fund, North Bend Gift of $350 to the Doernbecher Memorial Hospital for Children from the Sunnyhill Weeks Rehabilitation Fund of North Bend on behalf of the family of Dolores Weeks, a patient in the hospital.

Collins Found. Grant of $500 from the Collins Foundation in support of research in virus diseases under the direction of Dr. Arthur Frisch, Associate Professor of Bacteriology.

Burroughs Wellcome & Co. Gift of $250 from Burroughs Wellcome & Co., Tuckahoe, New York, to be utilized to construct a display case in the Department of Pharmacology.
Oregon College of Education

Monmouth Civic Club Gift of $120 from the Monmouth Civic Club for an all-tuition scholarship to an outstanding junior who will be a senior in teacher education next year.

Independence Women's Club Gift of $120 from the Women's Club of Independence for an all-tuition freshman scholarship for 1952-53.

Eastern Oregon College of Education

Baker BPOE Gift of $630 from the Baker B.P.O.E. No. 338 to provide seven $90 scholarships for designated students during the 1951-52 school year.

Burns BPOE Gift of $100 from the Burns B.P.O.E. No. 1680 to provide a scholarship for a designated student during the 1951-52 school year.

American Legion Gift of $90 from the American Legion Post No. 43, La Grande, to provide a scholarship for a designated student during the 1951-52 school year.

Glass Drug Co. Gift of $90 from the Glass Drug Company, La Grande, to provide a scholarship for a designated student during the 1951-52 school year.

Mt. Emily Lumber Co. Gift of $120 from the Mount Emily Lumber Co., La Grande, for an all-tuition scholarship for a designated student during the year 1952-53.

Portland State Extension Center

Portland State Mothers Club Gifts totaling $352 from the Portland State Mothers Club to be added to the Student Loan Fund.

ADDN. TO DENTAL SCHOOL CROWN & BRIDGE CLINIC ACCT. The Board approved the addition of $3,000 to the Dental School Crown and Bridge Clinic for purchase of dental equipment, funds to be provided by transfer from the Dental School unappropriated restricted funds.

TRANSFER TO LIBRARY ACCOUNT OF SOCE The Board approved the transfer of $2,500 to the Library account of Southern Oregon College of Education from the Institutional Reserve to pay for necessary additional help required in the new Library, various materials, and equipment.

TRANSFER TO INSTITUTIONAL RESERVE, OSC The Board approved the transfer of $7,760 to the Oregon State College Institutional Reserve, funds to be provided from sums in departmental budgets in the School of Engineering aggregating that amount, resulting from unfilled positions.

TRANS. TO WAGES, IND. ENG., OSC The Board approved the transfer of $950 from the salary to the wage budget in the Industrial Engineering and Industrial Arts account of Oregon State College for payment of student assistants, funds to be provided by transfer from an unfilled instructorship in the amount of $3,630.
The Board approved the transfer of $6,090 to the Oregon State College Institutional Reserve, funds to come $2,680 from the balance in the unfilled instructorship referred to next above, and $3,410 from another unfilled instructorship in the Industrial Engineering and Industrial Arts budget.

Because increased emphasis upon research at the Medical School, largely to Federal research grants, has resulted in greater demand for books and periodicals relating to newer fields of research and current advances in methods and techniques, the Board approved the addition as follows of $1,200 to the Library budget for purchase of needed books and periodicals, funds to be provided by transfer from the overhead on Federal research grants recently added to the Institutional Reserve:

<table>
<thead>
<tr>
<th>Materials and Expense</th>
<th>$200.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment</td>
<td>1,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$1,200.00</td>
</tr>
</tbody>
</table>

The Board approved the transfer to the Southern Oregon College of Education Institutional Reserve of $1,060 released salary funds resulting from a resignation, as follows:

<table>
<thead>
<tr>
<th>From: General Instruction</th>
<th>$3,045.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Training School</td>
<td>1,015.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$4,060.00</td>
</tr>
</tbody>
</table>

The Board approved the addition of $1,823.25 to the Experiment Station Department of Agricultural Economics to cover costs of the expanded program of research on milk production costs, funds to come from the Oregon State Milk Marketing Administration grant reported in the gift section.

The Board approved the budgeting as follows of $2,167 of the $6,250 grant from the U.S. Public Health Service to Oregon State College, reported in the gift section:

<table>
<thead>
<tr>
<th>Wages</th>
<th>$300.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials and expense</td>
<td>1,137.00</td>
</tr>
<tr>
<td>Travel</td>
<td>100.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>650.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$2,167.00</td>
</tr>
</tbody>
</table>

The Board approved the budgeting as follows of $7,325 of the $7,900 Atomic Energy Commission grant to the University of Oregon reported in the gift section:

<table>
<thead>
<tr>
<th>Wages</th>
<th>$5,326.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials and expense</td>
<td>1,099.00</td>
</tr>
<tr>
<td>Travel</td>
<td>300.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>600.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$7,325.00</td>
</tr>
</tbody>
</table>

The Board approved the budgeting as follows of the $10,288 grant from the U.S. Public Health Service to the Medical School reported in the gift section:
TRANs. TO WAGES, INST. RESERVE, OSC

The Board approved the transfer as follows of $6,680 in the Oregon State College Forestry account representing unallocated salary funds:

<table>
<thead>
<tr>
<th>To:</th>
<th>Wages in the Forestry account</th>
<th>1,680.00</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Institutional Reserve</td>
<td>5,000.00</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$6,680.00</td>
</tr>
</tbody>
</table>

TRANs. TO HOME EC. EXPT. STN. BUDGET, OSC

Pursuant to permission from the Federal Office of Experiment Stations to utilize for other research projects, $3,500 of Regional Research and Marketing funds previously allocated to a rural housing study in Home Economics which was not made because a qualified researcher could not be found for the project, the Board approved the transfer as follows of $3,500 from the salary budget of the Experiment Station Department of Home Economics Research account:

<table>
<thead>
<tr>
<th>To:</th>
<th>Poultry Husbandry</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Salary (Harper)</td>
</tr>
<tr>
<td></td>
<td>Materials and expense</td>
</tr>
<tr>
<td>Animal Husbandry</td>
<td></td>
</tr>
<tr>
<td>Wages</td>
<td>750.00</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>750.00</td>
</tr>
<tr>
<td>Dairy Husbandry</td>
<td></td>
</tr>
<tr>
<td>Materials and expense</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Total</td>
<td>$3,500.00</td>
</tr>
</tbody>
</table>

ADDN. TO EXPT. STN. DAIRY HUSB. ACCT., OSC

The Board approved the addition of $1,000 to the Experiment Station Dairy Husbandry account, funds to be provided by transfer from the unbudgeted balances in the Regional Research and Marketing funds.

ESTABLISH. EYE PATH. RES. BUDGET MEDICAL SC.

The Board approved the establishment at the Medical School of an Eye Pathology Research Fund budget account as follows, funds to come from fees collected from the Oregon State Blind Commission and other agencies for eye pathology work rendered by the University of Oregon Medical School Department of Ophthalmology:

<table>
<thead>
<tr>
<th>Wages</th>
<th>$900.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials and Expense</td>
<td>$900.00</td>
</tr>
<tr>
<td>Total</td>
<td>$1,800.00</td>
</tr>
</tbody>
</table>

ADDN. TO E. ORG., BR. EXPT. STN. BUDGET, OSC

The Board approved the addition of $4,000 to the Eastern Oregon Livestock Branch Experiment Station budget, funds to come from miscellaneous fees and sales; and the transfer to requisitions in that account of $4,800 in the salary budget resulting from an unfilled assistant professorship.

TRANs. TO INST. RESERVE U OF O

The Board approved the transfer to the University's Institutional Reserve of $1,433.32 from the Chemistry Department budget representing salary savings resulting from an unfilled graduate assistant-ship and changes in graduate assistant appointments.
The Board approved the transfer of $7,764.07 from the University Heat and Gas account (Physical Plant) to the capital outlay account, Heating and Power Plant Construction, to prevent an overdraft in the latter account.

The Board approved the transfer of $1,471.26 from the General Extension Division Special Institutional Reserve to the Visual Instruction account to pay one-half the purchase price of a sound motion picture camera to be used jointly with the Federal Cooperative Service which will pay the other half of the cost.

The Board approved the transfer as follows of $898.89 from the Oregon State College Institutional Reserve:

To:

Farm Crops - to cover items incident to removal of the department from the Ag. Bldg. to new quarters: $600.00

Janitorial - to cover cost of loading and unloading, dismantling, etc. of Atomic Energy display $298.89

$898.89

The Board approved the addition of $393.47 to the Oregon State College Department of Agricultural Economics budget, funds to come from the unexpended and unbudgeted balance in a Regional Research project on the marketing of deciduous tree fruits authorized to be utilized for another regional project.

The Board approved the transfer of $5,000 from the Oregon State College Institutional Reserve to the Library for the purchase of books.

The Board approved the addition of $715.24 to the Oregon State College Institutional Reserve, funds to come from overhead earned on the American Cancer Society research grant (Dornfeld).

The Board approved the transfer of $715.24 from the Oregon State College Equipment Reserve to the Zoology equipment account to supplement funds already available for the purchase of a microscope for cancer research.

The Board approved the addition as follows of $3,129 to the following Agricultural Research, Experiment Station Department budgets, funds to come $2,500 from unallocated funds in the Bankhead-Jones Federal appropriation, and $629 from unallocated salary funds resulting from a recent resignation:

Fish and Game Management

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$400.00</td>
</tr>
<tr>
<td>Materials &amp; expense</td>
<td>1,621.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>400.00</td>
</tr>
</tbody>
</table>

$2,424.00
Agricultural Chemistry
Wages $320.00
Equipment 385.00

705.00

$3,129.00

ADDN. TO EXPER. STN., MISCL. RES., OSC
The Board approved the addition of $3,881.03 to the Experiment Station Miscellaneous Research Operations account to permit completion of various research projects, funds to come $2,000 from unbudgeted fees and sales income, and $1,881.03 by transfer from the Administration account.

ADDN. TO EXPER. STN., ENTOMOLOGY, OSC
The Board approved the addition of $750 to the Experiment Station Department of Entomology budget to be applied toward the salary of a research assistant, funds to be provided from the gift in that amount from Agricultural Research Foundation reported in the gift section; $750 salary funds released by this addition to be transferred to the requisition budget.

TRANSFER TO OCE GEN. INST. BUDGET
The Board approved the transfer as follows of $2,750 to the Oregon College of Education General Instruction account:

From: Business office $1,000.00
Commencements and Convocations 1,000.00
Training Schools 750.00
$2,750.00

ADDN. TO SHERMAN BR. EXP. STN.
The Board approved the addition of $800 to the Sherman Branch Experiment Station Department requisitions budget, funds to be provided from unbudgeted balances in miscellaneous fees and sales income, to cover cost of field operations during the balance of the fiscal year.

TRANSFER TO UO INST. RES.
The Board approved the transfer as follows to the University's Institutional Reserve of $12,066.26 representing unallocated salary funds resulting from unfilled positions, leaves of absence and other salary adjustments:

Bureau of Municipal Research and Service $4,408.33
English Department 6,486.91
Political Science Department 150.00
Mathematics Department 121.01
Psychology Department 600.01
Speech Department 300.00

$12,066.26

TRANSFERS IN AG. RESEARCH EXPER. STN., OSC
The Board approved transfers as follows aggregating $3,900 in Agricultural Research, Experiment Station accounts:

From: Emergency Reserve $792.00
Farm Crops (discontinuance of unfilled graduate research assistantship) 1,608.00
Plant Pathology (discontinuance of unfilled grad. research assistant.) 1,500.00

$3,900.00
Meeting #211-24

April 22, 1952

To: Agricultural Engineering, Equipment $1,000.00
   (For sprinkler irrigation equip. for experimental plots)
Fish and Game 1,400.00
   (Control of birds and rodents in grain elevators)
Plant Pathology 1,500.00
   (Construction and maintenance of research facilities)

ADDN. TO DENTAL SC. ACCOUNTS

The Board approved the addition of $44,325 to the following accounts at the University of Oregon Dental School for the purchase of equipment, funds to come from Dental School restricted unappropriated funds:

To: Prosthetic Clinic $2,000.00
   Dental Hygiene 900.00
   Operative Clinic 36,300.00
   Physiology 4,100.00
   Illustration 1,025.00

$44,325.00

TRANS. FROM UO PHYSICAL PLANT REHAB. RESERVE

The Board approved the transfer as follows of $69,163.18 from the University's Physical Plant Rehabilitation Reserve and State Restoration Fund to the following rehabilitation accounts to cover the cost of work authorized by the Board and prevent overdrafts in accounts:

From: State Restoration Fund Assessment $9,900.00
   Rehabilitation Reserve 59,263.18

$69,163.18

To: Campus Improvements $20,000.00
   Streets and Walks 20,000.00
   Warehouse & Physical Plant Offices 8,387.82
   Health Service Addition 3,775.36
   Remodeling old Heating Plant 17,000.00

$69,163.18

PERSONNEL

The Board approved the following personnel adjustments at Oregon State College, the necessary funds being provided in the 1951-52 budget:

Stuart Chapman Resignation
   Resignation of Stuart Chapman, Associate Professor of Mechanical Engineering and Heating Plant Superintendent, effective April 24, 1952; and

James Lynch Transfer
   Transfer of James Lynch from Instructor in Mechanical Engineering on ten-months basis, full time, at $3,630, to Heating Plant Superintendent on twelve-months basis, 75 per cent time, at $3,600, and Instructor in Mechanical Engineering on 12-months basis, 25 per cent time, at $1,200, effective March 1, 1952. $1,442.80 salary funds released in Mechanical Engineering by this adjustment to be transferred to the Institutional Reserve; and $3,475.50 required in the Heating budget to be provided by transfer from Wages.
Lillian Van Loan, Cont., Appointment

Continuation for the spring term of the appointment of Lillian Van Loan, Assistant Professor of Family Life and Home Administration, for 30 per cent time at $400, effective March 31, 1952.

A.P. Steenland Resignation

Resignation of A. P. Steenland, Extension Plant Pathology Specialist, with rank of Associate Professor, effective March 31, 1952, to enter private business; $1,626 released salary funds to be transferred to the Extension Director's Reserve.

N.C. Anderson Salary increase

Salary increase for N.C. Anderson, Extension Agent (Agriculture) in Morrow County with rank of Associate Professor, from $5,640 to $6,600, effective April 1, 1952, to encourage his remaining on the staff despite attractive offers from private industry.

J.T. Elings Reinstatement

Reinstatement of James T. Elings, County Extension Agent-at-Large, returned from military service, as Animal Husbandry Specialist, with rank of Assistant Professor, $5,400 salary, yearly tenure, 12-months basis, effective March 24, 1952; $2,736.87 salary funds released by late appointment at a lower rate than budgeted will be transferred to the Extension Director's Reserve.

A. S. King Leave

Leave of absence without pay for Arthur S. King, Associate Professor, Soil Conservation Specialist, for one year, effective April 6, 1952, to accept temporary work with the Federal Government on programs for improvement of agricultural production in various foreign countries; and

H. Cushman Appointment

Appointment of Howard Cushman as Acting Soil Conservation Specialist, with rank of Associate Professor, yearly tenure, $5,508 salary rate, 12-months basis, effective April 1, 1952, replacing Mr. King; $110.50 salary funds released by appointment at lower than the budgeted rate to be transferred to the Extension Director's Reserve.

Elizabeth Knapp Transfer

Transfer of Miss Elizabeth Jane Knapp, County Extension Agent (Home Economics) in Baker County, to the central office as County Extension Agent-at-Large, effective April 1, 1952, with no change in rank, tenure or salary rate, to permit her to assist with the organization of training work for foreign women; and

Dorris Roy Appointment

Appointment of Mrs. Dorris May Roy as County Extension Agent in Baker County, with rank of Instructor, yearly tenure, $4,200 salary rate, 12-months basis, effective April 7, 1952, replacing Miss Knappe; $980 required salary funds to be provided by transfer from the Extension Director's Reserve.

J. G. Thompson Transfer

Transfer of J. G. Thompson, Lincoln County Extension Agent (Agriculture) with rank of Assistant Professor, to Umatilla County (4-H Club), effective April 1, 1952, with increase in salary from $5,000 to $5,300, no change in rank, tenure or term of service; $75 additional salary funds required will be provided by transfer from the Extension Director's Reserve; and

A.W. Bierly Appointment

Appointment of Amos W. Bierly as County Extension Agent (Agriculture) in Lincoln County, with rank of Assistant Professor, yearly tenure, $5,100 salary rate, 12-months basis, effective March 24, 1952,
replacing Mr. Thompson; $1,384.66 salary funds required in fiscal
year 1951-52 for this appointment will be provided by transfer
from the Extension Director's Reserve.

W.G. Cadmus
Temp. Emerg. Appointment
Temporary emergency appointment of W. G. Cadmus for the spring
term as an instructor in Animal Husbandry to assume the duties
of Dr. Alvin C. Warnick who is ill; at $225 per month wages for
50 per cent time. Funds for payment of wages to be provided by
transfer of $562.50 from the Institutional Reserve to Animal
Husbandry, Instruction

The following personnel adjustment at Oregon State College was
approved by the Board, necessary funds being provided in the
1952-53 budget:

P.O. Ritcher
Appointment
Appointment of Dr. Paul O. Ritcher as Professor of Entomology,
Head of the Experiment Station Department of Entomology, and
Chairman of the School of Science Department of Entomology, with
indefinite tenure, 12-months basis, $8,508 salary rate, effective
July 1, 1952, to replace Dr. who will retire. $504 additional
salary funds required for this appointment at a higher rate than
budgeted will be provided by transfer of $252 from the Institu-
tional Reserve to Entomology, Instruction, and the transfer of
$252 from wages to salary in the Experiment Station Department
of Entomology budget.

The following personnel adjustment at Oregon College of Education
was approved by the Board, necessary funds being provided in the
1952-53 Budget:

Curtis Wilson
Appointment
Interim appointment of Curtis Wilson as guest Professor of Social
Science, vice Mr. Noxon who is on sabbatical leave, with yearly
tenure, $1,250 salary rate, 10-months basis, effective September 1,
1952. $250 additional salary funds required for appointment at
higher than the budgeted rate to be provided by transfer from the
Institutional Reserve.

The following personnel adjustment at Portland State Extension Center
was approved by the Board:

J.W. Dunn
Leave of Absence
Leave of absence without pay for John W. Dunn, Assistant Professor
of Business Administration and Assistant Men's Advisor, from April 1,
1952 through August 31, 1953, for the purpose of doing graduate
work; $1,507.95 released salary funds to be transferred to Wages.

ADJOURNMENT

The meeting adjourned at 11:15 a.m.

EDGAR W. SMITH, President

CHARLES D. BYRNE, Secretary