STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
June 18, 1952
10:00 A.M.

MEETING #212 A postponed meeting of the State Board of Higher Education was held at
the Benson Hotel, Portland, Oregon on June 18, 1952.

ROLL CALL The meeting was called to order at 10:00 a.m. by the President of
the Board, Edgar W. Smith, and on roll call the following answered
present:

Henry F. Cabell Dr. R. E. Kleinsorge
George F. Chambers Cheryl S. MacNaughton
Leif S. Finseth Frank J. Van Dyke
A. S. Grant Edgar W. Smith

Absent: Herman S. Oliver

There were also present: Dr. Charles D. Byrne, Chancellor; President
H. K. Newburn of the University of Oregon; President A. L. Strand of
Oregon State College; President R. J. Maaske of Oregon College of
Education; President R. G. Langston of Eastern Oregon College of
Education; President E. N. Stevenson of Southern Oregon College of
Education; Dean J. F. Cramer of the General Extension Division;
Mr. Viron A. Moore, Acting Director of the General Extension Division;
Mr. H. A. Bork, Comptroller; Mr. R. L. Collins, Budget Director;
Mr. Travis Cross, Director of Information; Dean E. B. Lemon of
Oregon State College; Dean William C. Jones of the University of
Oregon; Mr. William A. Zimmerman, Business Manager of the Medical
School; Dean O. J. Hollis of the University of Oregon Law School.

RE ABSENCES Mr. Herman Oliver was unable to attend the Board meeting because of
pressure of ranch duties.

APPEARANCE OF President Smith introduced Homer L. Allen, President of the Vanport
HOMER L. ALLEN, Alumni Association, who presented a brief urging the establishment
PRES. VANPORT of a four-year state-supported college in Portland.
ALUMNI ASS'N.

RE ESTABLISH- At the conclusion of Mr. Allen's brief, President Smith thanked him
MENT OF 4-YR. for appearing before the group and indicated that the fact that the
LIBERAL ARTS Board was continuing Vanport as a permanent institution is indicative
COLLEGE IN that the Board is in sympathy with providing adequate educational
PORTLAND facilities in Portland. He further stated, however, that the

MINUTES establishing of a four-year program is a decision for the State
APPROVED Legislature since it is primarily a budgetary problem. President
The Board voted to dispense with the reading of the minutes of the
last regular meeting held on April 22, 1952, and approved the minutes
of that meeting as they appeared in the docket.
Dr. R. E. Kleinsorge, Chairman of the Building Committee, reported as follows:

Prel. Plans for OSC
Stadium

"President Strand presented preliminary plans for the Oregon State College stadium which have been prepared by the firm of Moffatt, Nichol and Taylor. The plans call for reinforced concrete stands on both sides of the field, with the temporary bleachers now on the east side of Bell field to be transferred to the end zones. The completed stadium will be a complete oval. The first phase of the construction program will include only the concrete stands to be erected on the fill on both sides of the field created by the 12-foot excavation of the playing area, plus the transferred bleachers. Seating capacity of approximately 22,000 will result from this first stage of the construction.

"For the present, Dr. Strand requested authorization to proceed only with the excavation and fill, field drainage, field construction and planting, and the footings for the ramps and stands. Including engineering expenses, this is estimated to cost approximately $94,000. A total of $360,000 has been obtained in donations and pledges, of which about $115,000 is in cash. The preliminary steps proposed by Dr. Strand should be taken immediately in order to get the field prepared and planted and the fill stabilized.

"The Committee recommends that the preliminary plans be approved, with authorization to proceed with final plans on this first phase of the project and the advertising for bids and awarding of the contracts at the earliest possible date."

The Board accepted the report of the Committee, authorized the architect to proceed with final plans on the first phase of the stadium, and approved the advertising for bids and awarding of contracts at the earliest possible date.

Dr. Kleinsorge continued as follows:

Preliminary Plans for Azalea House, OSC

"President Strand introduced Architects Gathercoal and Jeppsen who presented preliminary plans for Azalea House, a proposed women's cooperative on the lower campus. Plans call for a two-story structure, without basement, of frame construction and brick veneer. It would house 60 girls. You will recall that the Extension Women's Council has already raised $45,000 toward this project. The architects have estimated that the actual construction cost including architects' fees will be approximately $87,000. Adding equipment, landscaping, and a two-year reserve for debit service will require a total of approximately $120,000. At a later date, definite plans will be presented for the financing of this project through some form of a bond issue. The Building Committee is very pleased with the plans presented and recommends approval of the preliminary plans with authorization to proceed with the final plans and specifications."

The Board approved the report of the Committee, and authorized the architects to proceed with the final plans and specifications. Plans for financing will be considered at a later date.
Dr. Kleinsorge continued the Building Committee report as follows:

"At a previous Board meeting $5,000 was authorized for drafting of plans for the complete remodeling of the Men's Gymnasium at Oregon State College. This building was erected more than 30 years ago and there is much waste space in it due to its former use for intercollegiate basketball. Architect Bear presented preliminary drawings for the complete remodeling of the structure and also plans for the first phase of the project consisting of a new filtering system for the swimming pools and renovation of the shower rooms. The plan calls for the filtering system to be located at the east end of the gymnasium with immediate connection to the men's pool and a later connection to the pool in the women's building. The estimated cost of the filtering system and the renovation of the shower facilities is $105,000. In the recent rehabilitation program, $106,000 was made available for this work. The Committee is recommending approval of the preliminary plans for remodeling the gymnasium and authorization to prepare the final plans and specifications for the filter system and shower room project, with bids to be obtained and awards made as soon as possible."

The Board approved the report and gave authorization to prepare final plans for the filter system and shower room project and to proceed with obtaining and awarding bids as soon as possible.

Dr. Kleinsorge continued as follows:

"President Strand presented plans for construction of a pole frame poultry house to be located west of the present Poultry Building on the Oregon State College campus. The building would be approximately 37 feet wide and either 36 feet or 48 feet long. The purpose of the structure is to carry out recommendations of the poultrymen at the recent Agricultural Planning Conference to design and build these units in such a way as to lower the unit cost per bird. Experiments in mechanical equipment, automatic feeding and controlled ventilation will be carried out in the structure. The estimated cost of the structure is $3,000, a maximum of $1,000 coming from funds now in the Agricultural Engineering Experiment Station budget and the balance to be supplied from funds now available in the Poultry Department Experiment Station budget. The Committee recommends approval of these plans and authorization to proceed with construction."

The Board accepted the Committee's report and authorized Oregon State College to proceed with construction of the experimental poultry building.

Dr. Kleinsorge continued with the Building Committee report as follows:

"For more than two years, the Board has been attempting to acquire two parcels of property known as the Dammeyer properties in the general area of the site of the Coliseum and the new athletic stadium at Oregon State College. This is the last property unpurchased in the area and must be acquired immediately. Based on the average of three appraisals of approximately $14,000, the Board
authorized the purchase of the property for $15,000. If negotiations failed at this price, it approved condemnation. The owners demanded $16,500 and the matter was placed in the hands of the Attorney General. The Attorney General's Office, in a letter from Mr. E. G. Foxley, recommends that the Board pay the $16,500 demanded by the owners. Since the Board has already authorized a sum of $1,000 in excess of the average appraisal, the Building Committee feels that the Board should proceed with condemnation. The Attorney General's office has indicated that it would authorize the employment of an attorney by the Board if it still desires to condemn the properties. The Building Committee is therefore recommending that the proper Board officials be authorized to employ an attorney and proceed with condemnation."

The Board accepted the report of the Committee and authorized the proper officials to continue with condemnation and authorized the employment of an attorney subject to the approval of the chairman of the Building Committee.

Dr. Kleinsorge continued the report as follows:

"You will recall that in the rehabilitation authorizations of the April Board meeting, Board officials were authorized to award bids for the remodeling of the Medical School's biochemistry laboratory and the addition of a medical illustrator's studio. Low bidders on the project were as follows:

1. General, Beebe and Wechner  $50,267.00
2. Laboratory fixtures, L and M Woodworking Company  30,400.00

Total  $80,667.00

"Architects fees of $6,857.00 and a contingency reserve of approximately $3,976.00 makes a total cost of $91,500.00. A few additions were made to the biochemistry project and the studio building was enlarged by adding a basement storage area approximately 27x32 feet. Since only $83,500.00 was made available on the previous rehabilitation authorization, an addition of $8,000 is required which the Medical School reports can be provided after July 1, 1952, from budgetary savings and from overhead income from research contracts. The Committee recommends that the bids be awarded and that a total amount up to $91,500 be provided for the projects as outlined above."

The Board accepted the report and confirmed the bid awards and authorized the use of funds as specified.

Dr. Kleinsorge continued as follows with the Building Committee report:

"For about 40 years the State College has leased land from Clatsop County for the John Jacob Astor Experiment Station, and for a somewhat shorter time the facilities for the Sea Foods Laboratory. The Clatsop County court has agreed to deed the two tracts to the Board for a token payment, the title transfer being conditional upon the continued use of the land for experimental purposes. A supplementary agreement provides that any buildings the State has erected or will build in the future may be removed in the event the
land should revert to the county. Ownership of the property would have the advantage that commercial insurance could be canceled and the buildings placed under the State Restoration Fund. The deed and agreement have the approval of the Attorney General and, of the Clatsop County court. The Committee recommends acceptance of these deeds."

The Board approved the report of the Committee and authorized the acceptance of the deeds.

Dr. Kleinsorge continued as follows:

"President Maaske presented a proposal for improvements to the physical education and athletic facilities at Oregon College of Education totaling $29,000.00. The project would include improvements to the physical education grounds near the gymnasium; and the leveling, seeding, fencing, lighting, and grandstand repair on the football and baseball fields and track area. The school board of District 13-C has evidenced interest in sharing the cost of such improvements, up to one-half of $24,000.00 on the basis of annual payments over a period of 10 or 12 years. Dr. Maaske reports that there will be on hand in the next fiscal year $10,000.00 to finance the project from reimbursements received from the school district on the new training school building which the Board erected under a joint financing arrangement with the school district. There can also be applied the first payment from the school district under the new rental agreement on the athletic fields, making a total of $11,000.00. This leaves $18,000.00 to be financed from the Board's unappropriated funds. Under the agreement with the school district, $11,000.00 of this will be paid back by the school district over a period of years. The Building Committee is highly in favor of this cooperative approach to providing athletic facilities at the smaller institutions. It therefore recommends approval of the project as outlined and, with the concurrence of the Finance Committee, the method of financing as proposed."

The Board accepted the recommendation of the two Committees and approved the cooperative plan for financing the project.

Dr. Kleinsorge continued the Building Committee report as follows:

"You will recall earlier discussion of purchase of the Fairmount Church of Christ buildings located on two lots at the northeast corner of 17th and Columbia Streets in Eugene. This property is within the approved campus boundaries for the University's development. The Church organization has made plans to build a new church structure on the property which would greatly raise the value of the property. The Church organization has now reported that they will sell the buildings and property for $111,000.00 and are asking $1,000.00 for blueprints and architect's services which are no longer appropriate on another site. The total they are asking is $115,000.00. This is in line with appraisals of the property. Funds would be provided as follows: From the Institutional Operating Reserve $22,500.00; from the Board's Land Purchase funds $15,000; from the Board's rental income account at the University $7,500.00. Under proposed conditions of purchase the Church group
would continue to occupy the buildings for 24 months. It is apparent that the purchase price is the lowest that can be obtained. It is also obvious that at some later date the Board would be forced to pay a substantially larger amount for the property since the Church organization will be obliged to proceed with its building program. With the concurrence of the Finance Committee, the Building Committee is therefore recommending that the property be acquired under the terms and the method of financing proposed by President Newburn."

The Board adopted the report of the Committee and approved the purchase of the Fairmount Church of Christ property and the recommended plan of financing.

Dr. Kleinsorge continued as follows:

"At the April 22, 1952 Board meeting, bids were received for the piping and auxiliaries for the new steam boiler for Oregon State College and for the required building addition to the heating plant, including space for a generator. The low plumbing bid was $108,000.00 and the low bid for the building addition was $51,499.00. You will recall that these bids were rejected since the cost after all possible savings in alternate deductions was in excess of the money available. After some revisions in the specifications in the pipe and auxiliaries, bids were opened on June 5 and the low bid was received from the Rowland Plumbing & Heating Company of Portland for $89,300.00.

"Authority has been granted to award the bids, and after careful consideration the contract was awarded to the Rowland Plumbing & Heating Company for the basic bid and two alternates for a total contract price of $90,472.00.

"In accordance with an understanding with the Building Committee, the building construction job is being undertaken by the physical plant crew under the direction of Supt. Adams. The scope of the construction work is reduced considerably by eliminating the portion of the building required for the generator. This saves about $20,000.00. As near as can be calculated, the readvertising and doing the construction with the physical plant force has made savings about as follows:

- Reduction in Bids for Auxiliaries: $7,000.00
- Saving in Building Alternates: 10,000.00

This means that sufficient funds are on hand to perform the necessary work to put the new boiler in operation. The Building Committee is reporting the awarding of the contract for the piping and auxiliaries so that it can be made a matter of record in the Board minutes."

The Board accepted the report of the Committee.
Dr. Kleinsorge continued:

"On April 25 the Building Committee inspected the new Science Building on the University of Oregon campus. The total cost of the building came to $1,555,000.00 of which $1,500,000.00 was from a state appropriation of the 1949 Legislature, and the remainder from the institutional reserve. Three departments are housed in the structure—biology, chemistry and physics. The exterior of the building is washed concrete rather than brick, but the architects have succeeded in creating a very attractive structure. The interior finish is economical with concrete or building blocks used except for acoustical tile and floor covering in classrooms and in corridors. In addition to the necessary large laboratories and classrooms for the three departments, a substantial number of research-office type areas are available so that research may be carried by the science faculty in the same areas utilized for offices. The University physical plant is to be commended for its work in constructing equipment and shelving amounting to about one-half of the $300,000.00 budget for these items. The remainder of the equipment was purchased on contract from the Kewanee Manufacturing Company.

"Architects Lawrence, Tucker and Wallman and the four contractors are to be commended for the splendid work they have done in fulfilling their contracts. All University officials who played a part in the planning of the building are to be commended.

"Based on the Building Committee's inspection, the favorable report of the architect, and the enthusiastic approval of the administration and faculty, we recommend the acceptance of the building."

The Board adopted the Committee report and accepted the new Science Building at the University.

Dr. Kleinsorge concluded the Building Committee report:

"On Saturday, May 21, 1952, the Chairman of your Building Committee, accompanied by the Chancellor and the College officials, inspected the tunnel project at Oregon State College. Mr. Van Dyke and Mr. Finseth were unable to be present. The two contracts on this project are the tunnel itself and the steam distribution system within the tunnel. Both contracts had been completed to a point where acceptance was possible. A trip through at least half of the tunnel system convinced the inspecting party that the project is ready for acceptance. At one point in the tunnel immediately east of the Pharmacy Building there is considerable leakage for about 300 feet due to pouring of concrete in wet weather. A plan has been worked out with the general contractor, Donald M. Drake Company, to correct this deficiency.

"The College officials reported that the total cost of the tunnel construction was $375,260.70 and of the steam distribution system $168,650.67; which with the engineer's fees of $24,521.02 makes a total cost of the tunnel and the distribution system of $568,432.39. It should be reported that sufficient funds were available to not only complete the first loop but extend a stub
on the second loop up to the Commerce Building, thereby connecting the Commerce Building and the old Dairy Building to the new system. There remains from the emergency fund a sum of $9,700 which will be utilized in the other phase of the over-all project, namely, the addition to the boiler capacity in the heating plant.

"This tunnel project is a splendid and badly needed improvement to the State College campus, and every effort should be made to obtain funds to complete the second loop. Over the years through a reduction in operating costs and in repairs, this tunnel system will be a good investment.

"On behalf of the Building Committee, I am recommending acceptance of this project subject to a check list of items to be completed and the correction of the deficiencies in the tunnel. Sufficient payments to the contractor will be withheld to cover these items."

The Board adopted the report of the Building Committee and accepted the tunnel system subject to the satisfactory completion of the check list items for which payments have been withheld from the contractor.

**REPORT OF THE FINANCE COMMITTEE**

The following report of the Finance Committee was presented by Mr. Henry F. Cabell, Chairman:

"In connection with the construction of the electrical power generating facilities at the University of Oregon, the University has for some time been negotiating with the Eugene Water & Electric Board for an intertie of the University power plant with that of the Eugene Water & Electric Board. The purpose of the proposed intertie is to provide the University with standby power in case of any breakdown or other interruption in the University's own power facilities.

"President Newburn reported to the Finance Committee yesterday that further discussions have recently been held with the Eugene Water & Electric Board and that a tentative agreement has been worked out with that body which includes, among other provisions, the following:

"1. The intertie facilities estimated to cost $31,300 to be furnished by the University.

"2. The Eugene Water & Electric Board agrees to transmit surplus power generated by the University to buyers who may have need of the surplus power, with the Eugene Water & Electric Board to be reimbursed by the University for such service at the rate of one-half mill per kilowatt for transferring the power and for billing and collecting payments for the sale of such surplus University power.

"3. Pending the installation of the permanent intertie facilities, the Eugene Water & Electric Board will furnish and install a temporary substation providing 1,000 kilowatt rating to provide
such service as may be required by the University. During the period of operation of the temporary substation to be furnished by the Eugene Water & Electric Board, the University will pay a rental of "$60.00 per month.

"4. After the permanent intertie facilities owned by the University are placed in service and no energy from the Eugene Water & Electric Board is used during any month, the University shall pay to the Eugene Water & Electric Board a customer service charge at the rate of "$10.00 a month.

"5. For any regular or normal service in any month in which the use of energy from the Eugene Water & Electric Board is used by the University, the regular Schedule D rate now in effect shall apply.

"President Newburn introduced Mr. Kurtichanof, Electrical Engineer, who has worked with the University in its recent negotiations with the Eugene Water & Electric Board. Mr. Kurtichanof indicated to the Committee that it is his opinion that the proposed intertie will be of distinct advantage to the University for standby power purposes.

"In view of the vital need of the University for a source of standby power in case of emergency and also in view of the fact that the intertie with the Eugene Water & Electric Board will offer a possibility for the University to sell some surplus power, the Committee approves the recommendation of the University for the installation of the intertie facilities at an estimated cost of "$31,300.00, this amount to be provided by transfer from the University of Oregon Operating Reserve. It is understood that a satisfactory agreement with the Eugene Water Board will be signed by the Water Board and the proper officials of the Board's office before the improvements will be undertaken."

The Board approved the report of the Committee and the recommendations contained therein with the understanding that the contract with the Eugene Water & Electric Board be submitted to the Finance Committee.

Mr. Cabell continued the Finance Committee report as follows:

"There was presented to the Finance Committee a proposed agreement and a budget for the operation of a speech clinic in Portland in cooperation with the State Department of Education similar to the program recently approved by the Board for the Colleges of Education. Under the recommendation made by Dean Cramer, the General Extension Division would provide from its budget "$1,200 to apply toward the salaries of two speech clinicians. The remainder of the salaries estimated at "$1,800 each for the two clinicians will be paid by the State Board of Education. In addition, the State Department of Education will provide up to "$600 of travel funds for the two professional staff members.

"Dean Cramer reported that the proposed speech clinic program represents an extension to the night class program of instruction work which has previously been offered in Portland Summer Session, and in addition will provide speech rehabilitation services and
medical care under the direction of the Crippled Children's Division for children for organic types of speech defects, hearing impairments, and other types of speech defects which are not being cared for by any existing program. The staff members will be housed with the Crippled Children's Division.

"Dean Cramer recommended that the $1,200.00 required during the fiscal year 1952-53 be provided by transfer from the Dean's Operating Reserve. The Committee recommends approval of the program in accordance with Dean Cramer's recommendation."

The Board approved the report and authorized the execution of the agreement with the State Board of Education and an expenditure of the funds outlined to operate the Clinic for 1952-53.

Mr. Cabell continued as follows:

"President Newburn reported to the Committee that his office has been presented by a fraternity on the University of Oregon campus with a request that the University give consideration to a plan whereby the University would accept gifts to be supplemented by funds borrowed by the University to finance the construction of residences which are then to be leased or rented by the University to the fraternity groups. President Newburn pointed out a number of advantages in such a plan. After considerable discussion of the proposal and the technical problems involved, the Finance Committee with other members of the Board present, decided that it should request President Newburn to file with the Chancellor for distribution to all Board members a document setting forth the purposes and principal features of the proposed plan including methods of financing, borrowing of funds, rentals to fraternity organizations, and other features. In requesting this report, it is understood that the Board of Higher Education may then investigate further the legal problems involved and if advisable will request an opinion from the Attorney General regarding the borrowing of funds and other features of the proposed plan. The Finance Committee recommends that the Board approve its recommendation for a report from the President of the University outlining the principal features of the proposed plan for further study by Board members."

The Board accepted the report and directed President Newburn to submit a report to the Chancellor's Office outlining in detail the proposed leasing agreements with the fraternities and the method of financing; the report is to be distributed to all Board members for study, and if the plan seems desirable and feasible, it will then be referred to the Attorney General to determine its legality.

Mr. Cabell continued the Finance Committee report as follows:

"Chancellor Byrne reported to the Finance Committee that with the moving of the Portland State Extension Center day class program from the St. Johns location to the Lincoln High School Building, there will be certain land and buildings that will be surplus to the needs of the Portland higher educational program. The Chancellor stated that after careful study he and Dean Cramer are
of the opinion that the main building should be retained at least for the present as a storage building and for overflow class work in case it may be needed, but that there are three other buildings—the Personnel Building, the Service Building, and the Welding School Building— which could be disposed of. He indicated that these three buildings are in bad state of repair and would be expensive to restore and maintain.

"While unrestricted title to the land and three buildings are not held by the Board at the present time, it can be acquired under an agreement now in effect with the Federal Government. The Chancellor suggested that the parcels be advertised for sale, and if satisfactory bids are received then the option of purchasing under the agreement be exercised. Judging from the interest expressed by one purchaser, it would appear that the Board might be able to net a sum of seven or eight thousand dollars on the transaction. The Finance Committee recommends to the Board that it authorize the Chancellor and the Board's office to proceed with the disposition of these surplus properties if it appears advantageous and if satisfactory arrangements can be worked out with the proper Federal agency."

Before moving that the Board accept the report, Mr. Cabell indicated that his recommendation was made with the understanding that the Board is acting legally and in good faith in purchasing the property and reselling it immediately. Dr. Byrne stated that the transaction will be made only with the approval of the Federal agencies involved. The Board approved the report and authorized the Chancellor and the Board's Office to negotiate with the Federal Government and proceed with acquisition and disposition if the transaction appears advantageous.

Mr. Cabell continued as follows:

"The Chancellor reported to the Committee that President Stevenson of Southern Oregon College of Education has recommended improvements in the auditorium of Churchill Hall, including decorating of the auditorium, enlargement of the proscenium arch on the stage, and the provision of new stage curtains and more adequate stage lighting facilities. President Stevenson has estimated the project cost to be about $8,000.00, including architect's fees and other costs. Of this amount, $5,000.00 has been previously provided from the Board's rehabilitation funds. The Chancellor recommended approval of the project with the additional $3,000.00 required to be provided from the proceeds of sales of buildings on land recently purchased at Southern Oregon College of Education.

"The Committee recommends that the Board approve the Chancellor's recommendation."

The Board approved the report and accepted the Chancellor's recommendation for financing the project.
Mr. Cabell concluded the Finance Committee report as follows:

"At its meeting of October 24, 1950, there was presented to the Board a proposal to organize a Foundation for the Advancement of Medicine, the Foundation to accept gifts and administer bequests, a portion of which would be made to the University of Oregon Medical School for research or other purposes. After thorough discussion, the Board authorized the Medical School officials and the Chancellor's Office to proceed in cooperation with the interested parties to draw up a plan for such a Foundation. Accordingly, a resolution and declaration of trust were drawn up by attorneys in consultation with Medical School officials and the Chancellor's Office. Copies of the proposed trust document were sent to all members of the Board under date of May 13, 1952.

"The Board's main interest in the Foundation and the trust agreement is that the Medical School can either be a specified beneficiary of gifts or bequests through the Foundation or will receive at least one-half of the proceeds from unspecified gifts or bequests left in trust to the Foundation. A member of the Board is to be a member of the Distribution Committee which administers all the funds coming to the Foundation.

"While the Board has no authority to approve or disapprove the organization of the Foundation or the declaration creating it, it has been asked to review the project and express its reactions. It is understood that this same procedure will be followed in submitting the document to the organizations having representation on the Distribution Committee of the Foundation, such as the Oregon State Bar, Oregon Association of Life Insurance Underwriters, Oregon State Medical Society, etc. The Finance Committee is in accord with the general purposes of the proposed Foundation and finds the Declaration of Trust in satisfactory form. It therefore recommends that the Board indicate that it looks with favor on the organization of the Foundation under the terms stipulated in the Declaration."

The Board approved the report and authorized the proper officials to express its interest in the organization of the Foundation for the Advancement of Medicine.

Chancellor Byrne reported that he had received too late for inclusion in the docket a recommendation from President Strand for a leave of absence without pay for Dean Paul M. Dunn of the School of Forestry, effective August 18, 1952, to July 1, 1953, to accept an invitation from the Food and Agriculture Organization of the United Nations to head a three-man commission to establish a School of Forestry in Chile. Satisfactory arrangements will be made for the administration of the Oregon State College School of Forestry in Dean Dunn's absence.

The Board approved Dean Dunn's leave of absence without pay for the period of August 18, 1952, to July 1, 1953.
Dr. Byrne also reported that recently the Doernbecher Hospital and the Medical School were named beneficiaries in the estate of Quay Martin. The executor has requested that Board officials sign a consent to sell the real property in the estate so that there can be a distribution to the beneficiaries.

The Board approved the request and authorized the proper Board officials to sign the consent to sell.

The Board by-laws as now constituted state that special meetings may be called by the President of the Board or by the Chancellor upon the written request of any five members of the Board. Dr. Byrne called attention to the fact that this section of the by-laws is in conflict with the statute governing the calling of special meetings (Ch. 266 Oregon Laws 1933, Sec. 111-3605 OCLA 1940), which specifically states that special meetings may be called by the President. Obviously the Board by-laws should conform to the statute, and the Chancellor recommended that the by-laws be amended by deletion of the words "or by the Chancellor" with the amended by-law reading as follows:

"Special meetings may be called by the President of the Board upon the written request of any five members of the Board."

The Board approved the recommendation and authorized the change in the Board by-laws.

Chancellor Byrne reported that late Tuesday afternoon, June 17, 1952, bids were received on improvements to the Portland State Extension Center Building. These improvements consist of remodeling and enlarging the library, which is a major project; dividing some of the larger classrooms; improving some of the laboratories; providing for student offices by breaking down one larger room into small offices; providing space where the Board can hold its meetings if it so desires, including waiting room, Board room, stenographic room -- this section to be arranged so that it can also be used by faculty and students for meeting and conference rooms. To finance this project, $50,000.00 has been provided in this year's budget and $50,000.00 in next year's budget. Nine bids were submitted on the project with the low bid of $93,190.00 submitted by E. Carl Schiewe. Adding overhead costs such as the architect's fee and a contingency fund of 5 per cent will make the total cost of the project approximately $113,000.00. In harmony with Board policy to utilize student building fee funds for facilities and improvements dedicated to student use, the Chancellor recommended that $13,000.00 of accumulated building fee funds be added to the $100,000.00 already available to finance the project. Bidding was close and was more favorable than expected; as a result, practically all of the alternate additions can be included.

The Building Committee is recommending that the award be made to Mr. Schiewe and that up to $13,000 of the student building fee fund be made available for the project.

The Board approved the recommendation of the Chancellor and the Building Committee, awarded the contract to Mr. E. Carl Schiewe and
authorized the use of not to exceed $13,000.00 of the student building fee fund.

ANNOUNCEMENTS

Dr. Byrne announced the meeting of the Association of Governing Boards to be held on September 30 to October 1, 1952 and urged Board members to mark these dates on their calendar. The program will include such distinguished speakers as Dr. John Hannah, President of Michigan State College; Dr. Arthur S. Adams, President of the American Council on Education; Dr. Robert Stearns, President of the University of Colorado; Russell I. Thackrey, Executive Secretary of the Association of Land-Grant Colleges and Universities; Mrs. Dorothy Houghton, past president of the General Federation of Women's Clubs; and Frank Branch Riley, who will be the banquet speaker. Delegates to the meeting will also attend the Oregon State-Michigan State football game and will make a trip to the State College and University campuses where suitable visitations and programs are being arranged.

STATUS OF TELEVISION REPORT

In answer to a question from President Smith, Dr. Byrne indicated that a report will probably be made to the Board at its next meeting on the television problem. The State System committee consisting of James Morris, KOAC Programs Director, Grant S. Feikert, KOAC Engineer, and Glenn Starlin, Assistant Professor of Speech at the University, has been studying the problem for several months and is to submit its report to the Chancellor by July 1. This report will be discussed with institutional executives before bringing it to the Board. The Chancellor also reported that Governor McKay has expressed a keen interest in the report and has deferred naming a state-wide television committee until after receiving the recommendations of the Board.

Dean Cramer reported that applicants for commercial television licenses in the Portland area have offered public-service time to the State System of Higher Education. Since no assignments have been made to these applicants, no immediate action is necessary other than expressions of appreciation and of equal consideration.

At this point, President Smith had to leave and turned the meeting over to Vice-President Kleinsorge, who gave the following report on the deferment of the bid opening of the Teaching Hospital:

"Late yesterday afternoon after consultation by the Building Committee with Architects Lawrence, Tucker, and Wallman, it was deemed desirable to defer still further the bid opening on the Teaching Hospital. The final date for the completion of all the necessary plans and specifications has been set at July 15, and the bid opening has been scheduled for August 13, 1952, thus giving contractors a full month for compiling their bids."

The Board approved the deferment of the bid opening for the Teaching Hospital to August 13, 1952, 9:00 a.m. Pacific Standard Time, or 10:00 a.m. Daylight Saving Time, at the Benson Hotel, Portland, Oregon. The Board also authorized the Building Committee and the Finance Committee to award the contracts on the Hospital if satisfactory bids were received.
The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

**University**

E. M. Johnson  
Gift of $165 from Mr. E. M. Johnson, Eugene, to provide a scholarship for a worthy student.

Portland Rose Festival Assoc.  
Gift of $165 from the Portland Rose Festival Association for scholarships for three designated students.

Am. Philosophical Soc.  
Additional grant of $900 from the American Philosophical Society to the Department of Anthropology, to be used for wages of a research associate.

Am. Council of Learned Socs.  
Gift of $250 from the American Council of Learned Societies, to defray half the cost of bringing Mr. Saul Bellow to the campus for lectures and conferences.

Boys Dorm. Mothers  
Gift of $100 from the Boys Dormitory Mothers for the University of Oregon Scholarship Fund.

Dr. F. M. Hunter  
Additional gift of $100 from Dr. F. M. Hunter, Eugene, for the Maurice Harold Hunter Endowment Fund.

Orides Mothers Club  
Gift of $165 from the Orides Mothers Club to the Orides Janet Smith Scholarship Fund for scholarships for three designated students.

H. W. White  
Gift of $100 from Mr. H. W. White, Eugene, for the Music Fee Scholarships Fund.

Mr. and Mrs. H. Gelhausen  
Gift of $100 from Mr. and Mrs. Herman Gelhausen, Eugene, for the Music Fee Scholarships Fund.

Gamma Phi Beta Portland Mothers Club  
Gift of $100 from the Gamma Phi Beta Portland Mothers Club for the Gertrude Watson Holman Memorial Scholarship Fund.

U of O Mothers Club  
Additional gift of $3,300 from the University of Oregon Mothers Club for the Oregon Mothers Club Scholarship Fund.

A. C. Lighthall  
Gift of $1,000 from Mr. A. C. Lighthall, Baker, Oregon, to the Dental School, to be expended at the discretion of Dean Harold J. Noyes in connection with the activities of the Child Study Clinic.

U. S. Signal Corps  
Additional grant of $16,554.74 from the U. S. Signal Corps to extend from June 1, 1952, through May 31, 1953, research on Scintillation Counters being performed under the direction of Dr. R. T. Ellickson.

Oregon State College  
Lloyd F. Carter  
Additional gift of $150 from Mr. Lloyd F. Carter for continuation of annual Carter Awards to two outstanding teachers on the College staff.
Meeting #212-16

June 18, 1952

Navy Department
Grant of $7,805 from the Navy Department in the form of a contract for research on certain arginine analogs under the direction of Dr. K. S. Pilcher, from May 1, 1952, through April 30, 1953.

Navy Department
Additional grant of $7,700 from the Navy Department for continuation to June 30, 1953, of research on the biosynthesis of essential metabolites under the direction of Dr. V. H. Cheldelin.

Oregon Filbert Commission
Grant of $1,025 from the Oregon Filbert Commission to finance a study on the use of filberts in ice cream.

American Cancer Society
Additional grant of $4,000 from the American Cancer Society for continuation of research under the direction of Dr. Ernest Dornfeld.

Medical School

J. W. Blodgett
Additional gift of $1,000 from Mr. John W. Blodgett, Jr., Portland, to be utilized for research in Functional Medicine in the Department of Biochemistry.

Nat. Found. for Inf. Paralysis
Grant of $7,556 from the National Foundation for Infantile Paralysis for the study under the direction of Dr. Arthur W. Frisch of the multiplication of human strains of poliomyelitis virus in tissue culture, for a one-year period beginning July 1, 1952.

Atomic Energy Commission
Additional grant of $16,254 from the Atomic Energy Commission for continuation from July 1, 1952, through June 30, 1953, of a biochemistry research project under the direction of Dr. E. S. West.

Atomic Energy Commission
Additional grant of $22,110 from the Atomic Energy Commission for continuation from July 1, 1952, through June 30, 1953, of research in experimental medicine under the direction of Dr. Edwin E. Osgood.

Emily F. Edson
Gift of $500 from Emily F. Edson, of Portland, to the Doernbecher Memorial Hospital for Children in memory of her husband, Hubert E. Edson.

Estate of Elizabeth West
Gift valued at $517.08, consisting of cash, an oriental rug, and jewelry, from the Estate of Elizabeth West to the Doernbecher Memorial Hospital for Children.

Mrs. G. T. Gerlinger
Gift of $1,000 from Mrs. George T. Gerlinger, Portland, to establish the George T. Gerlinger Memorial Graduation Gift Fund to provide a gift of $100 to one graduate each year who meets the qualifications specified by the donor.

C. H. Watzek
Additional grant of $1,000 from Mr. C. H. Watzek, Portland, to be utilized for continued support of research in Ophthalmology under the direction of Dr. Kenneth C. Swan.

Oregon College of Education

OCE Mother's Club
Gift of $118 from the Oregon College of Education Mother's Club for the student loan fund.
Gift of $650.85 from miscellaneous donors to the Thomas H. Gentle Memorial Student Loan Fund.

Gift of $320.23 from the old Mommouth Fair Committee to the student loan fund in the name of the Mommouth Chamber of Commerce.

Gift of $160 from the 1952 graduating class for the purchase of a directory board for faculty and student body offices.

Gift of $90 from Inland Radio, Inc., Baker, for an all-tuition scholarship for a designated student for 1951-52.

Gift of $90 from State-Liberty-Granada Theatres, La Grande, for an all-tuition scholarship for a designated student for 1951-52.

Gift of $120 from the Elgin Parent-Teacher Association for an all-tuition scholarship for a designated student for 1952-53.

Gift of $120 from the Junior Women's Club, Union, for an all-tuition scholarship for a designated student for 1952-53.

Gift of $120 from Mr. and Mrs. Harry McCarthy, La Grande, for an all-tuition scholarship for a designated student for 1952-53.

Gift of $120 from Mr. Merton Kiddle, Island City, for an all-tuition scholarship for a designated student for 1952-53.

Gift of $480 from the California-Pacific Utilities Company, Baker, for four all-tuition scholarships for designated students for 1952-53.

The Memorial Union Board of Governors, through its Secretary, E. C. Allworth, recommends the reappointment of G. F. Chambers as the Board representative on the Oregon State College Memorial Union Board as of July 1, 1952, for a one-year term.

The Board approved the addition as follows of $7,250 to the Department of Visual Instruction to prevent overdrafts resulting from unanticipated increased service and corresponding increase in expense for replacement of films, shipping costs, etc.; funds to be provided from over-realized fee income:

- Wages $2,401.05
- Materials and expense 3,800.00
- Travel 250.00
- Equipment 798.95
- **Total** $7,250.00

The Board approved the transfer of $1,522.36 from General Extension Special Institutional Reserve to Institute of International Affairs to cover cost of bringing the Museum of Atomic Energy to Oregon during January 1952.
The Board approved the addition as follows of $33,401.69 to State-Wide Classes to prevent overdraft resulting from increased service and corresponding increase in expense beyond estimates for instructional pay, travel, etc.; funds to come from over-realized fee income which is estimated at more than $42,000:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$10,111.47</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>2,293.74</td>
</tr>
<tr>
<td>Travel</td>
<td>20,078.21</td>
</tr>
<tr>
<td>Equipment</td>
<td>918.27</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$33,401.69</strong></td>
</tr>
</tbody>
</table>

To provide for two additional Summer Workshops, the Board approved the addition of $1,155 to the University Summer Session budget, funds to come from estimated fee income. The two workshops, Administration of the County School Office, and Administration of the High School Library, were added after the original summer session budget was approved because of urgent demand.

The Board approved the addition of $3,500 to the Experiment Station Department of Poultry Husbandry account, to cover increased feed costs, funds to come from fees and sales income.

The Board approved the transfer of $1,500 to the requisition budget of the Experiment Station Department of Poultry Husbandry, funds to come from unfilled graduate research assistantship for 1951-52.

The Board approved the budgeting of $13,931.69 of the $16,554.74 grant from the U.S. Signal Corps to the University of Oregon reported in the gift section, as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$7,494.44</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>2,037.25</td>
</tr>
<tr>
<td>Travel</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>3,400.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$13,931.69</strong></td>
</tr>
</tbody>
</table>

The Board approved the addition of $5,000 as follows to the John Jacob Astor Branch Experiment Station budget to cover added expenditures incurred in the development of land and construction of buildings for the beef cattle nutritional program; funds to come from additional income during the year:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials and expense</td>
<td>4,500.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>500.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,000.00</strong></td>
</tr>
</tbody>
</table>

The Board approved the transfer as follows of $1,750 from the Eastern Oregon College of Education Institutional Reserve to offset an expected deficit due in part to servicing the new Library building:

To: Light and Power $1,000.00
    Campus & Grounds 750.00
    **Total** 1,750.00
The Board approved the budgeting for May and June, 1952, as follows of $2,795 of the $7,805 grant from the Navy Department to Oregon State College reported in the gift section:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$700.00</td>
</tr>
<tr>
<td>(For an Organic Chemist, an Assistant Virologist, and a research assistant)</td>
<td></td>
</tr>
<tr>
<td>Wages</td>
<td>$500.00</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>$1,295.00</td>
</tr>
<tr>
<td>Travel</td>
<td>$200.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>$100.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,795.00</strong></td>
</tr>
</tbody>
</table>

The Board approved the addition to the Oregon State College Institutional Reserve of $1,944.62 representing overhead earned on the Atomic Energy Commission research contract on vitamin amino acids, which terminated in April 1952.

The passenger elevator in the Outpatient Clinic is unsatisfactory and needs replacement. To permit the installation of the elevator at this time, and to provide adequate service during the remodeling in the front portion of the Clinic and during the period of construction of the new hospital, the Board approved the establishment of a new account, Clinic Elevator Installation, and the transfer of $20,181 thereto from unbudgeted balances in the Clinic Service Fee Account.

The Board approved the addition of $1,109.30 from unbudgeted funds received as income for services rendered in connection with Experiment Station research to Horticulture ($434.30) and to Agricultural Chemistry ($675.00) to permit the Station to continue satisfactorily the operation of the special research program on investigation of the effect of flourine fumes on crops and livestock.

The Board approved the transfer of $600.00 from the University of Oregon Institutional Reserve to the Editor's Office requisition budget to cover cost of an additional 2,000 copies of the 1952-53 University catalog which will be needed to supply the increased demand.

To provide for the continuation of the services of a biochemistry research assistant whose wages were inadvertently omitted from the 1952-53 budget as submitted, the Board approved the addition of $1,200 to the budget of the National Fund for Medical Education grant accepted at the March meeting, funds to be provided from unbudgeted balances in this account.

The Board approved the transfer of $3,819.37 from the Southern Oregon College of Education Training School account, resulting from unfilled positions, to the following accounts to cover operating costs during year 1951-52:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Instruction</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Alumni Records</td>
<td>$50.00</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>$500.00</td>
</tr>
<tr>
<td>Training School Materials and Expense</td>
<td>$200.00</td>
</tr>
<tr>
<td>General Equipment</td>
<td>$569.37</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,819.37</strong></td>
</tr>
</tbody>
</table>
The Board approved the transfer of $2,500 from the University of Oregon Institutional Reserve to the Registrar's Office budget to cover the current year's expenditures resulting from allocation of IBM charges and other additional costs incurred for the expanding admissions program but not provided for in the 1951-52 budget.

The Board approved the addition of $800 to the requisition budget of the Dalles Experimental area, funds to come from added sales income, to cover anticipated expenses for seasonal labor needed to maintain experimental plots.

The Board approved the addition of $6,800 to the wage budget of the University of Oregon Business Office, $4,800 thereof to come from overhead on the Navy research project on corrosion, and $2,000 from Administration and Stores (Physical Plant wages) to cover additional expenses incurred by the Business Office in keeping records for various rehabilitation jobs previously kept by the Physical Plant. The above transfers to the Business Office budget were contemplated when the original 1951-52 budget was prepared.

It is now apparent that both the income and expenditures in the Postgraduate Medical Instruction account will exceed the original estimates. To bring the budget into conformity with the revised estimates, the Board approved the addition of $12,000 to the requisition budget of the Postgraduate Medical Instruction account, funds to come from the increase in estimated income.

The Board approved the following budget transfers to cover equipment purchases and operating costs in certain Medical School accounts during the current fiscal year:

<table>
<thead>
<tr>
<th>From</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutional Equipment Reserve</td>
<td>$14,250.00</td>
</tr>
<tr>
<td>Institutional Operating Reserve</td>
<td>5,551.96</td>
</tr>
<tr>
<td>Income from Veterans Book Handling</td>
<td>2,648.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$22,450.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean's Office</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Library</td>
<td>350.00</td>
</tr>
<tr>
<td>Publications</td>
<td>700.00</td>
</tr>
<tr>
<td>Information Service</td>
<td>800.00</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>100.00</td>
</tr>
<tr>
<td>Bacteriology</td>
<td>4,500.00</td>
</tr>
<tr>
<td>Anatomy</td>
<td>100.00</td>
</tr>
<tr>
<td>Biochemistry</td>
<td>450.00</td>
</tr>
<tr>
<td>Pathology</td>
<td>500.00</td>
</tr>
<tr>
<td>Pharmacology</td>
<td>700.00</td>
</tr>
<tr>
<td>Medicine</td>
<td>100.00</td>
</tr>
<tr>
<td>Ophthalmology</td>
<td>900.00</td>
</tr>
<tr>
<td>Sundry Clinical Instruction</td>
<td>8,000.00</td>
</tr>
<tr>
<td>Animal Department</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Laundry</td>
<td>150.00</td>
</tr>
<tr>
<td>Nursing Education</td>
<td>1,000.00</td>
</tr>
<tr>
<td>General Research</td>
<td>200.00</td>
</tr>
<tr>
<td>Experimental Medicine</td>
<td>200.00</td>
</tr>
<tr>
<td>Medical Research Laboratory</td>
<td>1,100.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$22,450.00</strong></td>
</tr>
</tbody>
</table>
The Board approved additions to the requisition budgets of the following Experiment Station departments, funds to be provided by the $1,025 research grant from the Oregon Filbert Commission reported in the gift section:

- Dairy Husbandry $775.00
- Food Technology 250.00
- Total $1,025.00

The Board approved the addition of $1,199.75 to the Oregon College of Education's Training Schools budget for the purchase of needed classroom furniture, funds to be provided from accumulated kindergarten fees.

The Board approved the addition of $500 to the University Teacher Placement Service budget to meet additional expenses due to increased registration, funds to be provided from increased placement fee receipts.

The Board approved the transfer of $847.50 to the Oregon College of Education General Instruction budget to cover wages of part-time instructors in Music hired to care for overloads in that department, funds to be provided from Music Department fees.

The Board approved the transfer as follows of $3,000 from the State College Institutional Reserve:

- To: Chemistry (for necessary equipment $2,350.00
  - for Federal research, funds originating from overhead on Federal research project)
  - Physical Education for Men (for cinders 400.00
  - for intramural track)
- Political Science (to cover cost of moving departmental offices to Social Science Hall 100.00
- Personnel Coordinator (to defray extra expenses connected with high school senior weekend 150.00

Total $3,000.00

The Board approved the budgeting as follows of $3,600 to continue eye pathology research; funds are available from fees received for eye pathology work:

- Wages $1,800.00
- Materials and expense 1,800.00
- Total $3,600.00

The Board approved transfers as follows aggregating $14,498 to various Dental School budgets from the Dental School Unappropriated Funds—Restricted, for the purchase of equipment which is badly needed now and can be readily transferred to the proposed new dental building; and for remodeling the Business Office:

- To: Gross Anatomy and Histology $3,400.00
- Operative Dentistry 5,000.00
- Operative Dental Clinic 2,362.00
- Prosthetic Clinic 689.00
- Clinical Supervisor's Office 822.00
- Building Repairs 2,165.00

Total $14,498.00
The Board approved the transfer of $4,000 from the Medical School Institutional Reserve to Building Repairs to cover repair costs during the current fiscal year.

The Board approved the addition of $1,500 to the Experiment Station Farm Maintenance budget to cover increased expenses in the Food Technology Department, funds to be provided from unbudgeted sales funds.

The Board approved the following Experiment Station budget additions aggregating $3,619.48 to reconcile early estimates with actual expenditures, funds to be provided from various Experiment Station Administration budgets:

- State Retirement Assessment $ 819.92
- State Industrial Accident Assessment 1,299.56
- Greenhouse 1,500.00
- $3,619.48

The Board approved the transfer of $2,400 from Oregon State Veterans Book Handling Income to the Counseling and Testing Bureau to be applied toward the operating costs of the service during fiscal year 1952-53.

To provide adequate and satisfactory space for recording radio programs for KOAC in Portland for the Portland State Extension Center and for other State departments, facilities have been planned in the new Portland State Extension Center building for a combination studio and control room to replace the temporary studio now located at Vanport. To properly equip the room so that equipment will not have to be transported from Corvallis, the Board approved the addition to the KOAC programs account of $1,404.90 to purchase equipment to complete the new studio which will also be used for radio class work, and the addition of $490.14 to cover added costs for the expanded services of KOAC in Corvallis; $1,895.04 required funds to be provided from unbudgeted balances which have accrued to KOAC from service programs to the State Department.

The Board approved the following additions aggregating $11,164.35 to the Portland Extension Center budget to cover operating costs resulting from greater enrollments in night classes than anticipated, with corresponding increase in expenses, funds to be provided from over-realized fee income estimated at approximately $55,000:

- Wages $7,187.24
- Materials and expense 1,108.47
- Travel 1,939.82
- Equipment 928.82
- $11,164.35

Due to the fact that student enrollments at Vanport Center have been greater than estimated in the 1951-52 budget, the Board approved the following additions aggregating $16,511.4 to the Vanport Extension budget to cover current year's operating costs, funds to be provided from over-realized fee income which is estimated to be more than sufficient to cover the added expenses:
### Meeting #212-23

**June 18, 1952**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$1,137.00</td>
</tr>
<tr>
<td>Materials and expense</td>
<td>8,038.22</td>
</tr>
<tr>
<td>Travel</td>
<td>2,561.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>5,977.78</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$16,611.00</strong></td>
</tr>
</tbody>
</table>

**ADDN. TO GEN. EXT. INST. RES.**

Because of the need to set aside funds as a contingency to provide for the emergency expenses to be incurred in connection with relocating various General Extension Division functions in the Portland State Extension Center building, the Board approved the addition of $11,630.08 to the General Extension Institutional Reserve, to be earmarked as follows, funds to be provided from over-realized fee income indicated in above item approving $11,164.35 to Portland Extension Center Budget:

- Moving General Extension Division: $6,993.76
- Tablet armchairs for students: $2,750.00
- Time stamp machine and cash register: $1,455.00
- Fuel oil for first filling of fuel tanks: $431.32

**Total:** $11,630.08

**ADDNS. & TRANSFERS TO VARIOUS DENTAL SCH. BUDGETS**

Because of a greater than anticipated volume of services in the Dental School clinics, resulting in increases to both income and operating expenses, the Board approved the following additions and transfers in the Dental School Clinic budgets:

- From: Overrealized Clinic Fees: $20,176.00
- To: Operative Dental Clinic: $12,338.00
- Crown and Bridge Clinic: $4,798.00
- Prosthetic Dental Clinic: $2,314.00
- Exodontia Clinic: $726.00

**Total:** $20,176.00

Also recommended are the following transfers to meet 1951-52 costs:

- From: Institutional Reserve: $1,785.00
- To: Radiology: $603.00
- State Audit: $509.00
- Building Repairs: $673.00

**Total:** $1,785.00

**TRANSFER FROM TRAINING SCH. BUDGET, OCE**

The Board approved the transfer of $1,000 to the Oregon College of Education Library budget from the Training Schools materials and expense budget, to purchase books needed for the coming summer session, and to prevent an overdraft.

**EST. OF WESTERN RANGE LOCUST CONTROL BUDGET, OSC**

The Board approved the establishment of a budget in the amount of $5,000 for Western Range Locust Control, funds to be provided from monies appropriated by the State Emergency Board. The Federal Bureau of Entomology is supplying approximately $26,000 and Harney and Lake Counties are providing $500 each for this emergency control project.
The Board approved the transfer of $1,375 to the Oregon State College Department of Bacteriology budget from the Institutional Reserve to cover added operating expenses incurred as a result of the death of Professor Simons, department head, and the illness of Dr. Elliker who was placed in charge.

The Medical School having obtained a suitable appointee for the position of Professor and Head of the Department of Radiology, the Board approved the establishment of a separate budget account for the Department of Radiology which heretofore has been included in the Sundry Clinical Instruction Account. To accomplish this, the following transfers are approved:

From:
- Sundry Clinical Instruction $7,560.00
- Reserve for Staff Additions 4,048.22
- Institutional Reserve 800.00
- Total $12,408.22

To:
- Radiology
  - Salaries 8,548.22
  - Wages 3,060.00
  - Materials and expense 500.00
  - Equipment 300.00
- Total $12,408.22

The Board approved the addition of $1,370.82 to the University Editor's Office to apply to costs of publication, funds to be provided from publication sales income as follows:

- Miscellaneous Publications $138.66
- Comparative Literature 1,036.45
- Oregon Law Review 150.71
- Total $1,370.82

The Board approved the transfer of $600 from the 1951-52 Law School budget to the budget of the University Editor to be used for the printing of a ten-year index of the Oregon Law Review.

The Board approved the budgeting as follows of $3,704 of the $4,000 research grant from the American Cancer Society to Oregon State College reported under gifts:

- Salaries (research assistant) $1,500.00
- Materials and expense 329.00
- Equipment 1,875.00
- Total $3,704.00

The Board approved the budget additions of $20,000 to the Experiment Station Department of Horticulture and $10,000 to the Experiment Station Department of Chemistry, effective June 5, 1952, for continuation of the fluorine investigations, from funds provided for this purpose by the Aluminum Company of America.
Meeting #212-25  
June 18, 1952

PAVING OF WEBSTER STREET, SOCE  
The Board approved an appropriation from the Boards Unappropriated Funds of $1,815 to the Southern Oregon College of Education to cover the institutional proportionate share for the paving of Webster Street which is adjacent to the new athletic field. The majority of property owners concerned have petitioned the city to make this street improvement.

PERSONNEL  
The Board approved the following personnel adjustments at the University of Oregon; the necessary funds being provided in the 1951-52 and 1952-53 budgets:

D. R. Spencer  
Appointment  
Appointment of Douglas R. Spencer as Special Lecturer in Law for the 1951-52 spring term, for 38 per cent time at a stipend of $600 for the term, effective March 31, 1952, required funds to be provided by transfer from the Institutional Reserve.

Michael J. Ryan  
Resignation  
Resignation of Michael J. Ryan, Assistant Professor, Legal Consultant in the Bureau of Municipal Research and Service, effective May 31, 1952, because of personal matters that require his return to California; $411.66 released salary funds to be retained in the budget pending appointment of a successor.

S. S. Bozorth  
Return to Duty  
Return to duty after leave of absence without pay of Dr. Squire S. Bozorth, Assistant University Physician, effective April 1, 1952; $2,138.53 salary funds required to be provided from unallocated salary funds in the Health Service budget.

C. E. Johnson  
Appointment  
Appointment of Charles E. Johnson as Associate Professor of Business Administration, 10-months basis, yearly tenure, effective September 1, 1952, at a salary rate of $7,000, to fill the vacancy caused by the resignation of Woodside Monegan.

J. E. Gair  
Resignation  
Resignation of Dr. Jacob E. Gair, Assistant Professor of Geology, effective June 30, 1952, to accept a position with the Federal Government; $4,600 released salary funds to be retained in the 1952-53 budget pending the appointment of a successor.

K. J. Belser  
Resignation  
Resignation of Karl J. Belser, Associate Professor of Architecture, now on sabbatical leave, effective April 30, 1952, to accept employment with a California county planning commission; $916.72 released salary funds for 1951-52 to be transferred to the Institutional Reserve; $1,833.28 salary paid through April 30, 1952, to be returned to the University at a later date; and

G. Kostritsky  
Appointment  
Appointment of George Kostritsky as Assistant Professor of Architecture, effective September 1, 1952, 10-months basis, yearly tenure; $5,000 annual salary to be provided 60 per cent ($3,129) by School of Journalism, and 40 per cent ($2,871) by School of Business Administration, funds to come from unfulfilled instructorship with salary of $4,400 in the
School of Journalism, and $2,258 unfilled Assistant Professorship in Business Administration. $980 balance in the Journalism budget to remain unallocated; $22 required in Business Administration to be provided by transfer from the Institutional Reserve.

C. B. Beall
Increase in salary for Dr. Chandler B. Beall, Professor of Romance Languages, from $8,300 to $9,000, effective September 1, 1952; $700 required for this adjustment to be provided from the Institutional Reserve. Dr. Beall has received a flattering offer from another university, and the recommended salary increase is deemed necessary to retain his services at the University.

W. C. Price
Sabbatical leave on one-half salary for Warren C. Price, Associate Professor of Journalism, from September 1, 1952, through August 31, 1953, to study in his field at the University of Minnesota; $2,950 released salary funds to be retained in the Journalism budget to provide a replacement.

R. R. Huestis
Designation of Dr. R. R. Huestis, Professor of Biology, as Head of the Department of Biology, effective July 1, 1952, replacing Dr. Paul L. Risley who has asked to be relieved from the headship, effective June 30, 1952, to devote more time to teaching and research. No changes in terms of service or salaries are involved.

F. A. Beard
Resignation of Fred A. Beard, Assistant Professor, Superintendent of the University Press, effective June 30, 1952, to enter private business in Eugene; $5,600 released salary funds to be retained pending appointment of a successor.

Col. J. H. Cunningham
Change in academic rank for Colonel J. H. Cunningham, from Assistant Professor to Professor of Military Science and Tactics, effective July 1, 1952.

F. A. Cuthbert
Designation of Frederick A. Cuthbert as Acting Dean of the School of Architecture and Allied Arts, effective June 15, 1952, through November 30, 1952, during the absence of Dean Little on sabbatical leave.

M. C. Romney
Appointment of Dr. Miles C. Romney, Associate Professor of Education, yearly tenure, 10-months basis, annual salary rate of $6,500, effective September 1, 1952; $1,250 of the $2,200 salary savings resulting from appointment at lower rank than budgeted to be held unallocated in the Education budget pending the completion of appointments, and $950 to be transferred to the Institutional Reserve.

Maj. D. C. Wendt
Appointment of Major Douglas C. Wendt, Professor of Military Science and Tactics, at the University of Oregon Dental School, effective July 1, 1952, with entire salary to be paid by the Federal Government.

M. Kroll Appt.
Appointment of Dr. Morton Kroll as Assistant Professor of Political Science, yearly tenure, 10-months basis, annual salary rate of $1,600, effective September 1, 1952, with 50 per cent time to be charged to the Political Science Department at the University, and 50 per cent time to the Portland State Extension Center—Evening
Classes; salary funds to be provided from $4,900 budgeted position similarly divided; $150 saving to the University to be held unallocated in the salary budget; $150 saving to Portland State Extension Center to be transferred to the wage account.

Capt. H. A. Buckley
Appointment of Captain Harry A. Buckley, U. S. Army, as Assistant Professor of Military Science and Tactics, effective April 26, 1952, salary to be provided entirely from Federal funds.

Ruth A. Willard Appointment
Appointment of Miss Ruth A. Willard, Assistant Professor of Education, yearly tenure, 10-months service, $4,750 salary rate, effective September 1, 1952, funds to be provided from a budgeted instructorship at $3,500 and $1,200 remaining from a previous appointment.

G. Wright Desig. Acting Head
Designation of Dr. Gordon Wright, Professor, Acting Head of the Department of History, as Head of the Department of History, effective September 1, 1952, with no change in salary rate, tenure, or term of service.

The Board approved the following personnel adjustments at Oregon State College, the necessary funds being provided in the 1951-52 and 1952-53 budgets:

Replacement appointment of Raymond E. Novotny as County Extension Agent, Harney County, Associate Professor rank, yearly tenure, 12-months basis, effective June 1, 1952, at an annual salary rate of $5,808; $4,750 salary funds required to come from the Extension Director’s Reserve.

Tolleth Resig.
Resignation of Miss Dorothy Tolleth, Acting County Extension Agent, Klamath Falls, rank of Assistant Professor, effective May 1, 1952, to accept a position in the East; $396 released salary funds to be transferred to the Extension Director’s Reserve.

L. Logan Resign.
Resignation of Miss Lorena Logan, Lincoln County Extension Agent in Home Economics, with rank of Assistant Professor, effective June 11, 1952, to be married; $188.80 released salary funds to be transferred to the Extension Director’s Reserve.

R. G. Sprowls Appointment
Appointment of Roger Garrett Sprowls, Research Assistant, Experiment Station Department of Dairy Husbandry, effective June 10, 1952, $4,800 salary rate, 12-months service, yearly tenure, to work on dairy production management and nutrition problems on Sauvie’s Island in connection with cooperative fluorine research in that area; $280 required for 1951-52 and $4,800 for 1952-53 to be transferred from unbudgeted grant funds from the Aluminum Company of America.

J. F. Binder Appointment
Appointment of Julius F. Binder, as Assistant County Agent-at-Large, with rank of Assistant Professor, $5,208 annual salary rate for 12-months basis, yearly tenure, effective May 12 to May 31, 1952; and transfer of Mr. Binder to Jefferson County Extension work, 4-H Club, effective June 1, 1952, with same rank, tenure and term of service, to replace an instructor who resigned May 31, 1952; $714 salary required for both positions for Mr. Binder to be transferred from the Extension Director’s Reserve.
Transfer of John H. Landers, Jr., County Agent-at-Large, with Assistant Professor rank, to position of Acting Agricultural Economist (market reports), effective June 16, 1952, with no change in rank or tenure; $232.50 salary required for 1951-52 to be transferred from account of County Agent-at-Large; salary increase from $5,580 to $5,700 to be effective July 1, 1952.

Extension of leave of absence without pay through 1952-53 academic year for Joseph G. LaPalombara, Assistant Professor of Political Science, who has recently been awarded for 1952-53 two excellent fellowships for foreign study which will enable him to complete his PhD dissertation; and

Reappointment of William A. McClenaghan, Instructor, Political Science, yearly tenure, 10-months basis, at a salary of $1,000, to continue to replace Mr. LaPalombara; $1,000 salary savings from appointment at lower rate than budgeted to be transferred to the Institutional Reserve.

Promotion of Miss Phyllis Grant, Instructor in Clothing and Textiles, to rank of Assistant Professor with an increase in salary effective September 1, 1952, from $3,800 to $4,200; the $400 additional salary funds required to be provided by transfer from the Institutional Reserve. This recommendation is made in order to retain the services of Miss Grant who has had a substantial offer from another institution.

Resignation of Mrs. Dorma Lee Johnson, Instructor in Clothing, Textiles, and Related Arts, for 33 per cent time, effective June 30, 1952; and

Increase in time and pay of Mrs. Laura Smith, Assistant Professor in Clothing, Textiles, and Related Arts, from 33 per cent time at $1,285.35 to 67 per cent time at $2,609.65, effective June 30, 1952, to replace Mrs. Johnson; the additional $103.30 required salary funds to be transferred from the Institutional Reserve.

Leave of absence without pay for R. F. Steidel, Assistant Professor of Mechanical Engineering, to accept a pre-doctoral fellowship under the National Science Foundation for study at the University of California; and

Appointment of Milton B. Larson, Instructor in Mechanical Engineering, yearly tenure, 10-months basis, $4,000 salary, effective September 1, 1952; $800 salary savings resulting from appointment at a lower rate than budgeted to be used as indicated below.

Readjustment of duties and responsibilities with increase in salaries of Wayne E. Phillips, Instructor in Mechanical Engineering, from $3,795 to $4,200, and for LeRoy H. Allred, Instructor in Mechanical Engineering, from $3,600 to $3,800; tenure and term of service to remain the same. $195 balance from above transactions to remain unallocated pending future adjustments.
S. Rubin Sab. Leave
Sabbatical leave on half salary for Sidney Rubin, Associate Professor of Economics, effective September 1, 1952, to June 30, 1953, to study recent developments in the U. S. labor movement and current trends in collective bargaining. Recommendations for resulting budgetary adjustments will be made at a later date.

J. Burke Leave of Absence
Leave of absence without pay for Mrs. June Burke, County Extension Agent in Marion County, Home Economics, with rank of Associate Professor, effective June 1, 1952, to August 31, 1952; §399 released salary funds to be transferred to the Extension Director’s Reserve.

C. Mahler Inc. in Sal.
Increase in annual salary of Clarence Mahler, Assistant Professor of Psychology, from $4,500 to $5,000, effective September 1, 1952, no change in tenure or term of service, to retain Mr. Mahler who has been offered a higher salary by an out-of-state institution; the $500 additional salary funds required to be transferred from the Institutional Reserve.

Col. H. C. Demuth Trans.
Transfer from Oregon State College of Colonel H. C. Demuth, Commandant and Professor of Military Science and Tactics, effective May 16, 1952; and

Col. C. Pickett Appointment
Appointment of Colonel Christianity Pickett, Commandant and Professor of Military Science and Tactics, effective about August 30, 1952.

R. Salisbury Inc. in Sal.
Increase in salary of Ralph Salisbury, Assistant Editor of Publications, with rank of Assistant Professor, effective July 1, 1952, from $5,000 to $5,400 to correct inadvertent omission in 1952-53 budget; no change in tenure or term of service; $400 salary increase to be provided by §200 transfer each from requisition budgets of Publications Office and Experiment Station.

W. M. Mellenthin Appointment
Appointment of Walter M. Mellenthin, Research Assistant, Instructor, in the Department of Horticulture, as Superintendent of Hood River Branch Experiment Station and of The Dalles Experimental Area, with rank of Assistant Professor, 12-months basis, yearly tenure, $4,800 annual salary, to be effective September 1, 1952; to replace the Superintendent of the Hood River Branch Experiment Station, who is retiring, and the Superintendent of the Dalles Experimental Area, who is being transferred; $4,800 salary funds to be provided from budgeted salaries of Hood River Station and The Dalles Experimental Area; §3,590 salary funds released in Horticulture to be transferred to requisitions; §2,200 salary funds released in each of the Hood River Branch Experiment Station and The Dalles Experimental Area to be transferred to the requisition budgets of each of those departments.

R. W. Henderson Red. of Time & Pay
Redistribution of time and pay for R. W. Henderson, Associate Professor, from 91 per cent time as Assistant to the Director of the Experiment Station and 9 per cent time as Geneticist for the U. S. Department of Agriculture, to full time as Assistant to the Director, effective July 1, 1952. §650.40 salary required in the Director's Office budget to be provided by transfer from wages. This adjustment is required because the USDA is discontinuing as of June 30, 1952, its financial support for investigations of the Russian rubber bearing dandelion in Oregon in which Mr. Henderson has been cooperating.
C. T. Youngberg
Appointment

Appointment of C. T. Youngberg as Associate Professor of Soils in charge of forest soils research, 12-months basis, yearly tenure, with salary rate of $7,000, effective August 1, 1952; funds to be provided by income from Camp Adair timber sales.

V. Hansen Temp.
Rel. of Service

Temporary release of services of Miss Viola Hansen from the Department of Home Furnishings in the Extension Service, from April 1, 1952, to July 31, 1952, to permit her to perform services for the Mutual Security Administration as supervisor of a group of women teachers from North European countries studying in the United States, and temporary increase in salary for this period to $7,200 per annum to cover travel and other expenses which the special work will entail. This increase will be borne by the Mutual Security Administration but since payment customarily is not made by them until after the service is performed, the Extension Service will advance the necessary funds to be reimbursed from Mutual Security Administration.

Dr. Ho-Ya Yang
Real. of Time
and Salary

Reallocation of time and salary of Dr. Ho-Ya Yang, Associate Food Technologist, with rank of Associate Professor, from 100 per cent time in Experiment Station at $6,108 salary rate to 14 per cent time ($850.80) in instruction for the School of Agriculture Department of Food Technology and 86 per cent time ($5,257.20) in Experiment Station; $850.80 salary required for instruction to be transferred from an unfilled position in the School of Agriculture which will be decreased 10 per cent time, and $850.80 released salary in the Experiment Station to be transferred to an unfilled position in that department which will be increased 10 per cent time.

F. Harvey
Transfer

Transfer of Miss Frances Harvey, County Extension Agent (Home Economics) in Wasco County with rank of Assistant Professor, $4,728 annual salary, to County Extension Agent (Home Economics) in Umatilla County, with rank of Associate Professor, $5,112 annual salary, effective July 1, 1952; $612 required salary funds to be transferred from Wasco County Extension Work budget, with $4,116 balance retained unallocated pending replacement appointment.

The Board approved the following personnel adjustments at the University of Oregon Medical School, the necessary funds being provided in the 1951-52 and 1952-53 budgets:

Dr. J. S.
Gardner Prom.

Promotion of Dr. J. Scott Gardner, Clinical Associate, to Assistant Clinical Professor of Urology, on a volunteer basis.

T. B.
Fitzpatrick &
A. B. Lerner
Eff. Date of
Appointments

Changes in effective dates of appointment of Dr. Thomas B. Fitzpatrick, Professor and Head of the Division of Dermatology, and Dr. Aaron B. Lerner, Associate Professor, Department of Dermatology, from August 15, 1952, to August 1, 1952; both men now find it possible to be released from the University of Michigan Medical School in time to report here at the earlier date; $810.77 salary addition to be transferred from the Institutional Reserve for Staff Additions.
H. L. Richardson
Resignation

Resignation of Dr. Howard L. Richardson, Assistant Professor of Pathology, effective July 1, 1952, to accept a position in New York City; no funds involved since the research grant under which Dr. Richardson has been employed terminates on the same date.

O. Larsell
Adjustments

Adjustments as follows in the Department of Anatomy necessitated by the retirement of Dr. Olof Larsell, Professor and Head of the Department:

A. A. Pearson
Des. Acting
Head

Designation of Dr. Anthony A. Pearson, Professor of Anatomy, as Acting Head of Anatomy, effective July 1, 1952, with increase in salary from $7,500 to $8,000; and

F. H. Johnson
Appointment

Appointment of Dr. Frederick H. Johnson, Assistant Professor of Anatomy, yearly tenure, $8,100 salary rate for 12-months basis, effective July 1, 1952; and

D. G. Walker
Promotion

Promotion of Dr. Donald G. Walker, Instructor, Department of Anatomy, to Assistant Professor of Anatomy, with salary increase from $4,800 to $5,100 effective July 1, 1952.

Trans. to Pro.
Add'l. Student
Assistants

The above adjustments will utilize $5,900 of the $8,100 unallocated salary in the Anatomy budget as a result of Dr. Larsell's retirement; $2,200 balance to be transferred to the wage budget to provide funds for two additional student assistants.

C. T. Dotter
Appointment

Appointment of Dr. Charles T. Dotter as Professor and Head of the Department of Radiology, yearly tenure, 12-months basis, $12,500 salary rate, time to be divided 86 per cent ($10,760) in Radiology, 14 per cent ($1,740) in University State Tuberculosis Hospital, effective September 15, 1952. See Radiology budget item for source of funds.

Trans. from Pd.
to Vol. Status,
W. Y. Burton

Transfer from paid to volunteer status of Dr. William Y. Burton, Associate Clinic Professor who has been serving temporarily as Head of the Division of Radiology, effective October 1, 1952. $4,500 released salary funds to be utilized in the establishment of a Radiology budget.

B. Chelewski
Inc. in Sal.

Increase in salary for Miss Blanche Chelewski, Instructor in Nursing Education, from $3,840 to $3,960, effective July 1, 1952; $120 required for this adjustment to be provided from the Institutional Reserve. This recommendation is made to compensate Miss Chelewski for added administrative responsibilities.

The Board approved the following personnel adjustments at Oregon College of Education, the necessary funds being provided in the 1952-53 budgets:

W. S. Wagner
Appointment

Appointment of Dr. William S. Wagner as Assistant Professor of Education, Principal of Monmouth Laboratory School and Director of Student Teaching, yearly tenure, 10-months basis, $5,350 salary rate, effective September 1, 1952; $2,675 to be paid from budgeted college funds, and $2,675 from Monmouth School District; $75 salary savings from appointment at lower rate than budgeted to be transferred to the Institutional Reserve.
Meeting #212-32  

June 18, 1952

The Board approved the following personnel adjustments at Southern Oregon College of Education, the necessary funds being provided in the 1952-53 budget:

E. Saltus  
Appointment  
Appointment of Mrs. Elinor Saltus as Children's Librarian and Assistant Professor of Education, at an annual salary of $4,500, 12-months basis, yearly tenure, effective July 1, 1952; to fill position budgeted at $4,200, the additional $300 required salary funds to come from the Institutional Reserve.

F. Barto Inc.  
in Sal.  
Increase in salary for Miss Frances Barto, Women's Counselor at Susanne Homes Hall and Instructor in English, from $3,850 to $4,000 with living perquisites, effective July 1, 1952; $150 additional salary to be transferred from wages in the dormitory budget.

B. L. Dunlop  
Change in  
Tenure  
Change in tenure for Miss Betty Lou Dunlop, Assistant Professor, Supervising Teacher, from yearly to indefinite tenure commensurate with change in rank approved in the 1952-53 budget; tenure recommendation having been inadvertently omitted from the budget recommendations.

D. Barker Change  
in Rank  
Change in rank for David Barker, Supervising Teacher, with rank of Instructor, to Assistant Professor, to correct inadvertent omission in the 1952-53 budget.

A. Graham  
Appointment  
Appointment of Dr. Alva Graham as Professor of Education, yearly tenure, 10-months basis, at a salary of $4,700, to be effective September 1, 1952; $200 additional salary required to be provided from the Institutional Reserve.

M. Ashby  
Appointment  
Appointment of Miss Mary Ashby, Instructor in Secretarial Science, yearly tenure, 10-months basis, at a salary of $4,200, effective September 1, 1952; $200 additional salary required to be provided from the Institutional Reserve.

A. S. Jensen  
Appointment  
Appointment of Annellis Strange Jensen as Instructor in Physical Education and Health, and Counselor for new dormitory wing, yearly tenure, 10-months basis, at a salary of $3,800 and living perquisite of $480 a month, effective September 1, 1952; $200 additional salary required to be provided from the Institutional Reserve.

The Board approved the following personnel adjustments for the General Extension Division, the necessary funds being provided in the 1952-53 budget:

P. Putnam  
Resignation  
Resignation of Dr. Phil Putnam, Associate Professor of Economics and Administrative Assistant, Portland State Extension Center, Day Classes, effective June 30, 1952, to accept the presidency of a junior college in California, $6,400 released salary funds to remain in the budget pending replacement.

A. Gibb Cont.  
of Leave  
Continuation of leave of absence without pay for Dr. Allan Gibb, Assistant Professor of Mathematics, Portland State Extension Center, Day Classes, through June 30, 1953, to teach another year at the
University of Alberta, Calgary Branch, Canada; $5,300 released salary funds to be transferred to wages to employ a substitute.

**H. Impecooven Appointment**

Appointment of Howard Impecooven as Registrar, Assistant Professor of Education, General Extension Division, yearly tenure, 12-months basis, $5,000 salary rate, effective July 1, 1952, to fill the position provided in the 1952-53 budget; $1,000 salary savings resulting from appointment at lower than the budgeted rate to remain in the budget pending disposition.

**W. B. Spalding Appointment**

Appointment of Dr. Willard B. Spalding, at present Dean of the College of Education, University of Illinois, and formerly Superintendent of Schools in Portland, as Professor of Education in the Portland State Extension Center, rank of Professor, indefinite tenure, 10-months basis, at a salary rate of $7,500, effective January 1, 1953. The 1952-53 budget carries $7,000 for this position; $2,000 unused salary resulting from the late effective date will be available for temporary service during the fall term.

**POSTPONEMENT OF JULY BOARD MEETING TO AUG. 5, 1952, AT ASHLAND**

President Stevenson invited the Board to meet at Ashland during the Shakespearean Festival, suggesting that the July meeting be postponed two weeks to August 5, 1952. The Board voted to accept President Stevenson's invitation and to postpone the next regularly scheduled meeting which falls on July 24 to Tuesday, August 5, 1952; committee meetings will be held on Monday, August 4, 1952.

**ADJOURNMENT**

The meeting adjourned at 12:15 P.M.

EDGAR W. SMITH, President

CHARLES D. BYRNE, Secretary