STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
September 9, 1952
10:00 A.M.

MEETING #215
A regular meeting of the State Board of Higher Education was held at
the Benson Hotel, Portland, Oregon on September 9, 1952.

ROLL CALL
The meeting was called to order at 10:00 a.m. by the President of
the Board, Edgar W. Smith, and on roll call the following answered
present:

Henry F. Cabell
George F. Chambers
Leif S. Finseth
A. S. Grant

Dr. R. E. Kleinsorge
Cheryl S. MacNaughton
Herman S. Oliver
Frank J. Van Dyke

Edgar W. Smith

Absent: None

There were also present: Dr. Charles D. Byrne, Chancellor; President
H. K. Newburn of the University of Oregon; President A. L. Strand of
Oregon State College; President R. J. Maaske of Oregon College of
Education; President E. N. Stevenson of Southern Oregon College of
Education; Frank B. Bennett, President-Elect of Eastern Oregon College
of Education; Dr. Lyle Johnson, Registrar, Eastern Oregon College of
Education; Dean J. F. Cramer of the General Extension Division;
Mr. H. A. Bork, Comptroller; Mr. R. L. Collins, Budget Director;
Mr. Travis Cross, Director of Information; Dean E. B. Lemon of Oregon
State College; Dean William C. Jones of the University of Oregon;
Mr. William A. Zimmerman, Business Manager of the Medical School;
Dr. C. N. Holman of the Medical School; Dr. Earl W. Anderson.

MINUTES
APPROVED

The Board voted to dispense with the reading of the minutes of the
last regular meeting held on August 5, 1952, and those of the special
meeting held on August 13, 1952, and approved the minutes of those
meetings as they appeared in the docket.

REPORT OF
BLDG. COM.

Dr. R. E. Kleinsorge, Chairman of the Building Committee, reported
as follows:

"You will recall that at the special meeting of the Board on
August 13, 1952, bids were opened for the University of Oregon
Medical School Teaching Hospital. The Building Committee was very
much disappointed when the amount of bids far exceeded the amount
of money we had available. Probably about ten per cent of this
excess can be credited to the uncertainty of these times among the
contractors themselves and another ten per cent to increases in
costs since the plans were drawn.

"The architects and the Medical School administration were
instructed to confer on ways to scale down the building so that
it would come within available funds and report to this September
Board meeting with a plan of procedure.

"Dr. Holman presented the combined recommendation of the architects
and the Medical School. It calls for the elimination of the east
wing consisting of eight floors. The total number of beds to be provided has been reduced from 355 to 269. This includes the following reductions: Psychiatry 39 to 29, general treatment 168 to 126, and pediatrics from 118 to 114.

"One elevator would be eliminated as well as one stairwell and by rearrangement of the engine room some excavation work can be omitted. It should be noted also that a smaller building calls for fewer employees and smaller service rooms.

"Throughout the planning, it has been kept in mind that the eliminated wing might be added at some future date and the revised plan will accommodate other additions and modifications if additional funds should become available in the future.

"The architects report that they will require four months to prepare revised plans and specifications. The Board would be ready to go to bid in mid-February with the opening of bids set for April first. The Building Committee is convinced the revised plans are the proper approach to meeting funds at hand.

"The redesign of both the building and the heating plant will require a large amount of work for the architects and the engineers. In conference with the architects, the Building Committee and the Chancellor agreed upon a flat-sum payment of $50,000 to cover the architects' costs of replanning, this amount to also cover the payments made by the architects to the mechanical, electrical and structural engineers. A comparable payment to the engineers of the heating plant for additional work in the replanning of the plant will also be worked out.

"After the redesign is completed, the arrangements with the architects will return to the original contract calling for supervision of construction and like matters.

"The revised budget calls for an expenditure of $4,710,000 for construction contracts and $331,465 for the heating plant. This will come within available funds from state appropriations and from other sources.

"The Building Committee recommends the revisions as outlined, the budget for construction, and the payment of $50,000 to the architects for the redesigning."

The Board accepted the replanning program as outlined by Dr. Holman, approved the construction budget of $4,710,000 for construction contracts and $331,465 for the heating plant, and approved payment of $50,000 to the architects for redesigning.

Dr. Kleinsorge continued the Building Committee report as follows:

"President Strand presented a recommendation for the purchase of the D. Palmer Young property, located on the corner of Monroe and 22nd Streets, immediately west of the Chemistry Building. Dr. Strand reported the seven room house is in good condition and is one of the most strategic spots for campus expansion. The property is also good rental property. Three appraisals have been received
with the top $13,650 and the low $12,500. The average is $12,883.33. The property can be obtained for $13,000. The Building Committee feels that the purchase of this property is desirable. With the concurrence of the Finance Committee, it recommends the purchase, funds to be provided from land purchase allotments already made to the State College."

The Board accepted the Committee's report, and authorized Oregon State College to purchase the property, with the $13,000 to be provided from the Institutional Land Purchase Reserve.

Dr. Kleinsorge continued as follows:

Purchase of Rawls Property, OSC

"President Strand recommended the purchase of the Rawls property located on Philomath Road at 20th Street which is an irregular shaped tract strategically located in connection with the large parking area across Philomath Road. The property presents excellent possibilities as a safety island for loading and unloading car passengers adjacent to the parking area. Three appraisals have been obtained, the highest $3,710, the lowest $2,700, with the average $3,033.33. The property is available for $3,500. Although this figure is slightly above the average appraisal, because of its desirability in connection with the parking area and because of the danger of its being purchased for commercial use, the Building Committee recommends its acquisition. The Finance Committee concurred in this recommendation, with the funds for the purchase to be provided from the Institutional Land Purchase Reserve."

The Board approved the Committee's report and authorized Oregon State College to purchase the Rawls property, with the $3,500 to be provided from the Institutional Land Purchase Reserve.

Dr. Kleinsorge concluded the Building Committee report with the following:

Purchase of Overgard Property, U of O

"President Newburn recommended the purchase of the Overgard property at 1386 Columbia Street consisting of a house and lot, 60 x 160 feet. The two-bedroom dwelling is well constructed and would provide good rental income. The property is within the approved campus bounds and although the University has no property in this immediate area, its purchase would indicate the future plans of the University. Three appraisals have been obtained, the average of which was $12,235. The owner will sell for $11,000. The Building Committee with concurrence of the Finance Committee recommends the purchase of this property with the funds to come from the Institutional Reserve for Land Purchase already allotted to the University."
The report of the Committee was accepted by the Board, with the authorization to purchase the property, the $11,000 required funds to come from the Institutional Reserve for Land Purchases.

REPORT OF THE FINANCE COM. The following report of the Finance Committee was presented by Mr. Henry F. Cabell, Chairman:

Biennial Budget for 1952-53

"Late in July, the Finance and Executive Committees reviewed with the Chancellor and his staff the general policies to be followed in preparing the biennial budget requests for submission to the 1953 Legislature. These policies had been previously formulated by the Chancellor in conference with the executives of the institutions. The biennial budget summaries have been prepared in accordance with the policies approved by the Board committees and are now presented for approval to the entire Board membership.

"The biennial budget request for the eight campus instructional units is based on enrollments slightly in excess of those for the current biennium. These estimates are predicated on the following facts: For the current biennium, actual enrollment was 12,851 in the fall of 1951 and the estimated enrollment is 12,422 for the fall of 1952. For the next biennium, conservative estimates place the enrollment at 12,688 in the fall of 1953 and 12,936 in the fall of 1954. The total number of students in attendance for the two years of the next biennium is estimated to increase by about 350 or approximately 1 per cent. These increases are expected to result from larger entering freshman classes and from resumption of educational programs by returning veterans.

"Biennial Request for Instruction and General Purposes

"For the eight campus instructional units, the Finance Committee is recommending a state fund appropriation of $11,742,265 for each year of the next biennium. This is a 6.87 per cent increase over the average annual state appropriation for the current biennium. The Finance and Executive Committees, after the most careful study, eliminated $483,439 from the original institutional requests for the next biennium, the major portion of the reduction being made in the salary adjustment fund for the academic staff."
"Added to this state fund budget will be the student fee and miscellaneous income, bringing the proposed annual amounts for campus instruction from all funds to $14,307,473 for each year of the next biennium. This is an increase of only 4.33 per cent.

"The following constitute the major items of increase on an annual basis as finally approved for instruction and general purposes by the Finance and Executive Committees:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>To cover civil service staff wage increases directed by the Department of Finance</td>
<td>$231,010</td>
</tr>
<tr>
<td>For comparable salary increases for the academic staff</td>
<td>688,247</td>
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<tr>
<td>For operation and maintenance of new buildings</td>
<td>155,300</td>
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<tr>
<td>For replacement of volunteer staff at the Medical School</td>
<td>25,000</td>
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<tr>
<td>For inaugurating winter short courses in Agriculture</td>
<td>25,000</td>
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<tr>
<td>For a program of research &amp; service in labor relations</td>
<td>10,000</td>
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<tr>
<td>For physical plant rehabilitation</td>
<td>65,000</td>
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"The per cent of increase in state funds required for campus instruction is greater than the increase in the budget requests from all funds because there will be an estimated decrease in student fee income during the next biennium of $395,806, resulting from the disappearance of World War II veterans for whom the cost of instruction has been paid from Federal funds. The World War II veterans are being replaced by nonveterans and by veterans from the Korean action who pay only the regular student fees.

"No increase in the number of academic staff or in classified civil service employees was recommended to the Committees by the Chancellor and the executives. While the student-teacher ratio is the best that has prevailed for a number of years, it was pointed out that the ratios are still too high in a few areas. No increase was recommended in the expenditure level for supplies and equipment. It was reported, however, that costs for some types of educational supplies and equipment are still rising.

"It is noted that one of the major items of increase is the pay adjustments for the classified civil service staff, amounting to $462,019 for the biennium. This is occasioned by the fact that a revised pay plan has been approved, effective September 1, 1952 providing pay increases for many classified positions, and the biennial budget instructions from the State Department of Finance call for two annual step increases during the ensuing biennium for
all classified employees who have not reached the top pay steps in the civil service pay scale.

"Careful study was given by the Committees to the problem of comparable and equitable salary adjustments for the academic staffs of the institutions. Data presented by the Chancellor's Office included the present trend in living costs, the recent trend in industrial wages, the pay adjustments recently approved for state civil service employees, and the present salary levels in other institutions of higher learning. The Chancellor reported that the institutions are continuing to lose valuable staff members. By actual count, during the past 14 months 50 staff members have resigned from positions of the rank of assistant professor or above to accept higher salaried positions in other institutions or to enter private business or professional practice. To meet this competition, according to the executives, would require adjustments of from 15 per cent to 20 per cent. It was also pointed out that substantial salary increases are needed as a matter of equity to bring the purchasing power of the academic group more nearly in line with recent increases in average income per capita for the country as a whole. While the salaries for the academic staff have increased 95.3 per cent since 1939, the increase in the Portland cost of living index for the same period has been 98.5 per cent, the pay of the classified civil service staff in the State System has increased 110.8 per cent, the disposable personal income per capita in the United States has increased 172 per cent, and the average weekly earnings of workers in all manufacturing industries have increased 180.7 per cent.

"Wage increases already approved by the civil service commission, effective September 1, 1952, average approximately 6\(\frac{1}{2}\) per cent for classified professional staff in the state service in salary ranges of $3,600 per year and above. Added to this are the annual merit increases for civil service employees called for in the budget instructions from the State Director of Finance, making an approximate average increase of 12\(\frac{1}{2}\) per cent for the classified civil service staff during the next biennium.

"Percentagewise, salary adjustments for the academic staff have already lagged behind the wage increases for civil service employees. Attention is called to the fact that the salary increases proposed for the academic staffs by the Board were not approved when the September 1 wage increases for the civil service staff were authorized. In this connection it was understood that consideration would be given by the Department of Finance to adequate and comparable salary adjustments for the academic staff in the biennial budget requests.

"After a study of all the data presented, the Executive and Finance Committees agreed that the biennial budget request should include a fund for academic staff salary adjustments averaging $688,247 for each of the two years of the biennium. This would provide an average increase of approximately 8 per cent during the first year of the biennium, with an additional fund equal to approximately 2 per cent for the biennium to be used for a limited number of
merit adjustments during the second year of the biennium and for some equalization of salary levels between the institutions in the State System. The actual method of application of the salary increase fund must necessarily await the preparation of the annual operating budget following adjournment of the 1953 Legislature.

"While the adjustments recommended are below the figures proposed by the Chancellor and the institutional executives and do not meet the academic salary scales paid in adjoining states, it will narrow the competitive differential and will partially erase inequities between salaries of the academic staff and other state employees and with workers in industries and the professions.

"Requests for State-Wide Public Service Activities

"Board members are aware of the fact that specific state appropriations are now provided for the Doernbecher Hospital, Out-Patient Clinic and Child Guidance Extension at the Medical School and for Federal Cooperative Extension and Agricultural Research. For these public service activities, comparable increases will be required to cover the wage adjustments for civil service staff as directed by the State Department of Finance and for salary adjustments for the academic staffs.

"The Federal Cooperative Extension Service requested $92,543 for four added county extension agents and for added service in market news reporting. While the committees recognized the merit of the expanded service, they felt that the present market news service was reasonably adequate and therefore reduced the request by $64,304 which was the amount included for added market news work. The addition of $28,239 for added county agent positions is recommended.

"Following conferences with farm commodity groups, the Agricultural Experiment Stations submitted a request for a biennial increase of $258,192 for additional research in specified agricultural commodity areas. This amount was arrived at after Experiment Station officials had reduced the amounts suggested by the commodity groups. The Finance Committee recognizes the growing need for this research as the state develops and as the problems of agricultural production and marketing are intensified. Oregon, however, ranks high in its support of agricultural research and the committees feel that an addition of $150,000 for the biennium is the maximum that should be approved at this time. Therefore, it is recommended that the requests for this added service in research be reduced by $108,192.

"A requested increase of $6,678 per year from state funds for the Child Guidance Extension program under Medical School direction was originally eliminated by the Committees in their recommendation. This was to replace discontinued Federal funds previously provided through the State Board of Health. In discussion of this item before the whole Board yesterday, a majority of the Board members voted to restore this item to the budget requests. Accordingly, the Finance Committee recommends that the annual increase of $6,678 in state funds for Child Guidance Extension be requested.
"President Newburn had recommended the establishment of an industrial relations program at the University costing $10,000 per year. This program involved the strengthening of the instructional program in labor management relationships and the sponsoring of studies and conferences in the interests of both labor and management and the general public. After a thorough discussion of all the factors involved, the executive and finance committees originally recommended to the Board that funds for this project not be included in the biennial request. The whole Board in considering this item yesterday voted that it be restored to the budget requests with the understanding that the principal emphasis be placed upon the instructional and research phases of the program.

"The Finance Committee, with the approval of the Executive Committee, is recommending the following reductions in the overall biennial request submitted by the institutions:

For salary adjustments of professional staff $357,336
For building rehabilitation 120,000
For land purchases 100,000
For Federal Cooperative Extension 64,304
For Agricultural Research 108,192

Total reductions in request on biennial basis $749,832

"It should be called to the attention of the Board that prior to the submission of these budgets to the committees, other reductions had been made by the institutional executives in conference with the Chancellor.

"In summary, the following state fund requests for each year of the next biennium are submitted by the Finance Committee for approval by the Board:

For instruction and general purposes (eight campus units) $11,742,265.00

For state-wide public services:
For the hospitals and clinics $581,315.00
For Child Guidance Extension 33,237.00
For Federal Cooperative Extension 1,179,185.00
For Agricultural Research 1,488,684.00
For Dental Nutrition Research, Oregon State College 10,000.00 $3,292,421.00

"Supplementing these state funds, there will be included in the biennial budget the estimated resources from student fees, from federal and county sources, and from miscellaneous receipts and service fees, as finally prepared by the Board's Budget Office. The Committee recommends the approval of this total biennial budget with authorization for the Chancellor to file the budget with the State Department of Finance and arrange for a conference of the Finance Committee with the Director."
The Board accepted the report of the Finance Committee and approved the total biennial budget as outlined; the Board further authorized the Chancellor to file the budget with the State Department of Finance and to arrange for a conference of the Finance Committee and the Director of the Department of Finance.

Mr. Cabell continued the biennial report of the Finance Committee with the following:

"In connection with the submission of the biennial request, the Chancellor called attention to the fact that the income from the Federal Government for veteran students during 1951-52 fiscal year exceeded the anticipated income due to the larger enrollment of veterans than was predicted when the biennial budget was presented to the 1951 Legislature. Following completion of contractual agreements with the veterans' administration in July, 1952, and the recent closing of the books for the past fiscal year, it appears that approximately $200,000 of added income will accrue from this source. While all of this added income could be profitably and efficiently expended for much needed campus rehabilitation, the Chancellor and executives recommended to the Finance Committee that there be returned to the general fund at the close of the current biennium, an equivalent sum of $200,000 in state appropriations, representing the added income accruing from veterans above that reported to the 1951 Legislature. In addition, the out-patient clinic income has exceeded estimates submitted to the 1951 Legislature and student fee income at the Dental School is larger because of the increase in fees levied at that institution. Likewise, a saving of $10,000 has been made by virtue of the vacant position of Board Secretary which the Chancellor has carried in the first year of the biennium.

"The Finance Committee endorses the suggestion of the Chancellor and the executives that the following balances in the state appropriations be returned to the state's general fund as of July 1, 1953 and that these balances be recorded in the biennial request submitted to the 1953 Legislature:

Savings in state funds due to overrealized income from Federal payments for veterans $200,000.00

Saving in vacant position of Board Secretary for the first year of the current biennium 10,000.00

Savings in state funds due to added patient income from the out-patient clinic 20,000.00

Savings in state funds due to added student fee income at the Dental School 20,000.00

Savings in state funds due to private grants received for air and stream pollution project in Agricultural Experiment Station 4,500.00

Savings in state funds, Federal Cooperative Extension, due to employing new county agents for less than original estimates 3,380.00

Total balance of state funds to be returned to the state's general fund $257,880.00
The Board accepted the report of the Committee and authorized the Chancellor to report the return of $257,880 to the State's General Fund as of July 1, 1953, and that the unexpended balances as listed be recorded in the biennial request submitted to the 1953 Legislature.

Mr. Cabell continued the Finance Committee report as follows:

Transfer from Special Reserve, U of O

"President Newburn recommended transfers aggregating $16,000 from the University special reserve carried over from fiscal year 1951-52 as follows:

For Physical Plant Rehabilitation and improvements including landscaping, paving of park areas, and building improvements $24,000.00

For equipment to care in part for the needs of the social science departments and the School of Business Administration to be housed in Commonwealth Hall which is expected to be ready for occupancy with the opening of the fall term 15,000.00

For the provision of research materials not now provided in the regular library budget 5,000.00

For part of the cost of a Festival of Fine Arts to be held during the winter term providing events in the fine arts area including lectures on the arts, discussions of contemporary arts, exhibits, dramatic and music productions, television and radio productions (remainder of the total cost, estimated at $4,500 to be met from the departmental budgets in the area of fine arts) 2,000.00

Total transfers requested $46,000.00

"The Finance Committee approves the requested transfers from the University special reserve."

The Board accepted the report of the Committee and authorized the transfer from the University special reserve carried over from the fiscal year 1951-52 of funds aggregating $16,000 to be used as indicated in the Finance Committee report above.

Mr. Cabell continued as follows:

"All Board members have received from the Chancellor, a copy of the Comptroller's annual report on investments, including the general endowments funds, current gift funds, property and plant funds and a portion of the student loan funds. The management and earnings of the funds as set forth in the report appear very satisfactory. Earnings on investments were 3.48 per cent which is approximately the same as the earnings for the previous year. The Committee also endorses the recommendation of the Comptroller that the participating accounts in the consolidated pool be credited
with an interest rate of 2-3/4 per cent which is the same as the previous year. The undistributed excess earnings will be added to the reserve."

The Board accepted the report and authorized the Comptroller to credit the participating accounts in the consolidated pool with an interest rate of 2.75 per cent, with the undistributed excess earnings to be added to the reserve for loss or gain on securities in the pool.

Mr. Cabell continued with the reading of the Finance Committee report:

"The Finance Committee discussed, with other Board members present, the recent opinion of the Attorney General to the effect that the Board of Higher Education may not hold stocks. It was agreed that some action must be taken by the Board with relation to stocks now held which represent gifts to the institutions over a long period of years. After considerable discussion of the immediate measures to be taken, the Committee decided to instruct Comptroller Bork to confer with the Attorney General regarding stock holdings represented in several specific bequests, with the understanding that the Comptroller will report back to the Board at the October Board meeting the results of his discussion with the Attorney General. It is understood that after the Comptroller confers with the Attorney General the Board will give further consideration to the procedures which it will follow in connection with its holdings of stock. The Finance Committee recommends the above preliminary procedures before any final action is taken regarding the disposition of the stocks now held by the Board."

The report of the Committee was accepted by the Board with the instructions to Comptroller Bork to confer with the Attorney General regarding stock holdings represented by specific bequests and to report back to the Board at the October meeting, at which time the Board will give further consideration to the possible procedures in connection with the holding or disposition of stocks.

Mr. Cabell concluded the Finance Committee report with the following:

"Dean Lemon of Oregon State College presented a comprehensive financial report on the closing of the Adair Village Veterans Housing project and the amounts realized from the salvage and sales of materials from the project. The report included also a statement of the final cash balances remaining in the other veterans housing and messing projects which were conducted during the years following World War II. The report indicated a final balance from all veterans housing and messing operations and the salvage from Adair Village in the amount of $341,245.10. President Strand listed the following transfers from the fund which were previously approved by the Board:
September 9, 1952

Transfer to the Home Economics building project $44,612.00
Repayment to the endowment fund of funds advanced toward the purchase of the Richland Houses located in the Campus Court housing project 25,750.00
Transfer to the College Health Service 11,426.59
Moving 2½ apartments from Adair Village to Campus Court and preparing for occupancy 68,756.00

Subtotal, transfers previously approved $150,544.59

"President Strand recommended the following further disposition of the veterans housing balances:

Repayment to the College Gym Suit Service account of funds previously borrowed from that account to install drainage on athletic fields $12,000.00

Dormitory repairs 35,000.00

Extension of Mall from Jefferson Street to the railroad 10,000.00

To be retained as a working reserve in the Mall Apartment account 5,000.00

To State College Operating Reserve representing pipe salvaged from Adair Village, to be paid for by the physical plant budget 8,000.00

Transfer to the dormitory maintenance account to cover costs of maintaining Hudson Hall and the veterans' cafeteria not now in use, and for the maintenance of Central Hall which is now only partly in use 20,700.51

Transfer to the dormitory bond service fund to increase the reserve for the servicing of the bonds outstanding on Sackett Hall 100,000.00

"The Finance Committee recommends the disposition of the cash balances from the veterans housing project as recommended by the State College."
Chairman Van Dyke read the following report of the Public Relations Committee:

**Use of KOAC for Legislative Discussions**

"Chancellor Byrne introduced a proposal of Radio Station KOAC to conduct panel discussions on the referendum and initiative measures during the weeks which remain between now and the November elections. Dr. Byrne pointed out that the pros and cons of the issues would be discussed with equal time allocations to each side of the proposals.

"The Committee feels that the complications of the various important issues make it important that, as an educational agency, the state-owned station do whatever possible to bring the different points of view to the citizenry.

"The Committee endorses this recommendation for the broadcasting of panel discussions of the measures on the November ballot with the understanding that the program director of KOAC will select the most competent people possible on both sides of the issues and with the further understanding that no person shall be selected as a speaker on the panels who is a candidate for any public office at the November election. The Public Relations Committee so recommends to the Board."

The Board accepted the report and authorized the use of KOAC for panel discussions on referendum and initiative measures on the November, 1952 ballot with the stipulations that the KOAC Program Director will select the most competent people available on both sides of the issue, equal time will be given to each side of the discussion, and that no person shall be selected as a panel speaker who is a candidate for any public office at the November election.

**REPORT OF THE PRESIDENT**

President Smith opened his report with the statement that the September 9 meeting marked not only the twentieth anniversary of the State System of Higher Education but also Chancellor Byrne's 215th meeting since he has served throughout the organization of the System, first as Director of Information, then as Secretary to the Board and Assistant to the Chancellor, and for the past two years as Chancellor. In acknowledging President Smith's remarks, Chancellor Byrne commended the service of Mr. Collins and Mr. Bork and pointed out that Mr. Collins has also been with the System for twenty years, and that this marks Comptroller Bork's eighteenth year. He paid tribute to the Board members who served during the two decades and thanked the current Board members and executives for their friendship and counsel. President Smith concluded his remarks by commending the constructive spirit and feeling that exists in the State System today.

President Smith then briefly reviewed the revised program of the Association of Governing Boards which is to be held in Portland September 30 through October 4, 1952. He remarked that "Never in the history of the organization has there been such an attendance. Many colleges who have never been represented before are sending two and three members of the board." President Smith called
particular attention to the comprehensive panel on educational television which will be composed by Dr. Charles E. Friley, President of Iowa State College; other panel members are T. A. M. Craven, former Federal Communications Commission member; Vice-President Vernon G. Eberwine, Board of Visitors, Virginia Polytechnic Institute; and Michael R. Hanna, of Station WHCU, Cornell University and Laster E. Cox of the University of Missouri. In view of Oregon's current interest in educational television, President Smith urged all who could to attend the panel which should be very interesting and informative.

REPORT OF THE CHANCELLOR TO THE BOARD

Chancellor Byrne reported that recognition had come to the State System and to one of its executives in the form of a request for the loan of President Maaske to take an assignment in Turkey for about a four-month period, from December 1, 1952 through April 1, 1953. Dr. Maaske's assignment is to be as "An expert in the field of teacher education to work with the Turkish Ministry of Education to survey their teacher training colleges and normal schools, including in-service programs for teachers; to conduct seminars and lecture at Gazi Teachers College at Ankara; and to work with officials of the Ministry in teacher education programs." As a result of the request, President Maaske is asking for a leave of absence without pay to accept the assignment; satisfactory arrangements will be made for distribution of institutional duties in advance of his leave. Chancellor Byrne endorsed the leave and recommended that the Board do likewise.

The Board approved the Chancellor's report and authorized President Maaske's request for leave of absence without pay with the understanding that the exact dates of the leave as well as the satisfactory distribution of duties would be worked out at a later date.

Report on the Condemnation of the Dammeyer Property

Chancellor Byrne further reported that the Dammeyer property has been acquired finally for the $15,000 the Board concluded should be paid, rather than the $16,500 the Attorney General advised the Board to pay. The final decision was gained after a two-day session in which the judge ruled the Board had the right to condemn the property and to employ Attorney Riddlesbarger to represent the Board. Dr. Byrne stated that everyone was glad to have the case closed and that Attorney Riddlesbarger did an excellent job of representing the State Board. As indication of how essential the property is to the Oregon State College stadium progress, the steam shovel started the next day after the judge's decision in favor of the State Board. Dr. Byrne indicated that as soon as the offer to settle for $15,000 was made by the Dammeyer's attorney, members of the Executive Committee were called for their approval, and he recommended that this action be recorded as being approved by the Board.

The Board accepted the report and voted to confirm the action of the Chancellor and the Executive Committee in accepting the $15,000 offer to settle the Dammeyer case.
Election of officers for the ensuing year had been postponed to the September meeting by official action of the Board. President Smith called for nominations for the coming year. Mr. Van Dyke moved, that in view of the high distinction and honor that has come to Mr. Smith by being elected to the presidency of the Association of Governing Boards, and in view of the faith and confidence the Board has in him and in the other officers, that all members now serving on the Executive Committee of the Board -- Mr. Smith as President, Dr. Kleinsorge as Vice-President, and Mr. Finseth -- be renominated. Mr. Chambers added to the original motion that the secretary be instructed to cast a unanimous ballot for the officers named by Mr. Van Dyke. Mrs. MacNaughton seconded the motion, and the Board voted unanimously to re-elect the current Board officers.

The Secretary having cast a unanimous ballot, Mr. Smith was elected as President, Dr. Kleinsorge as Vice-President, and Mr. Finseth as the third member of the Executive Committee.

Gifts

The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

University

Anonymous Donor

Gift of $300 from an anonymous donor for the University of Oregon Alumni Scholarship Fund.

Burt Brown Barker

Gift of $250 from Burt Brown Barker, Portland, for the Barker Historical Research Account.

American Assoc. Of University Women

Gift of $100 from the American Association of University Women, Redding, California branch, to the University of Oregon Scholarship Fund, to provide a scholarship for a designated student.

United States Army Ordnance Corps

Grant of $7,011.99 from the United States Army Ordnance Corps for support of a chemical research project under the direction of Dr. LeRoy Klemm.

U. S. Public Health Service

Grant of $12,000 from the U. S. Public Health Service, Division of Research Grants, to the University of Oregon Dental School for a project entitled "Correlation of Laboratory Tests for Caries Activity With Clinical Experience" for the period September 1, 1952 through August 30, 1953.

Various Donors

Gifts totaling $354.50 from various donors for the University of Oregon Development Gift Fund.

Oregon State College

Waldo Hall Girls

Gift of $100 from the girls of Waldo Hall to provide a scholarship for the academic year 1952-53 for some worthy girl living in the dormitory.

The Ford Foundation

Grant of $6,000 from The Ford Foundation to assist in the preparation of the Resource Atlas of the Pacific Northwest and
conducted workshops and related activities. The work on this project is under the supervision of Drs. J. Granville Jensen and Richard M. Highsmith of the Natural Resources Department.

**The Electric Club of Oregon**

Gift of $150 from the Electric Club of Oregon to provide a scholarship for a designated student who was selected by the Club as the most outstanding June graduate in the electrical division of Benson Polytechnic High School in Portland.

**Agricultural Research Foundation**

Grant of $3,333 from the Agricultural Research Foundation to the Experiment Station Department of Food Technology for work on small fruits and vegetables.

**Various Donors**

Gift of $2,982 to the Student Loan Fund from friends of the late George W. Peavy to establish the "George W. Peavy Memorial Fund" to provide loans for undergraduate students in Forestry. Major donors to this fund are the following: Coast Pacific Lumber Company $300, Crown-Zellerbach Corporation $100, Carl L. Davies $100, Anthony J. Dwyer $100, Charles W. Fox $100, Mrs. George T. Garliner $500, Edmund Hayes $100, Medford Corporation $250, Rosboro Lumber Corporation $500, E. E. & Norma Seibert $150, A. R. Watzek $100, and Sumner W. Williams $100.

**George R. Hyslop Agricultural Research Mem.**

Grant of $3,000 from the George R. Hyslop Agricultural Research Memorial to the Experiment Station Department of Farm Crops for the purpose of expanding research work on production of malting barley under the direction of Dr. Wilson Foote, Associate Agronomist.

**Bonneville Power Administration**

Additional grant of $309.22 from the Bonneville Power Administration for a research project entitled "Development of an Improved Vibration Recorder" under the direction of Professor S. H. Graf.

**Aluminum Co. of America**

Additional grant of $22,350 from the Aluminum Company of America to assist with the study of the effect of fluoride emanations on crops and pastures and its relation to the nutritional status of livestock.

**Medical School**

**National Fund for Medical Ed.**

Grant of $15,175 from the National Fund for Medical Education representing the 1952 grant.

**O. J. Kraemer Bequest**

Bequest of $300 to the Doernbecher Memorial Hospital for Children under the will of the late Mr. Otto J. Kraemer of Portland.

**American Cancer Society, Inc.**

Grant of $4,750 by the American Cancer Society, Inc., New York, to be utilized for support of a research project under the direction of Dr. Aaron B. Lerner, Associate Professor of Dermatology, entitled "The Metabolism and Chemotherapy of Human and Experimental Melanomas."

**U. S. Public Health Service**

Continuation grant of $14,000 from the U. S. Public Health Service through the National Heart Institute to be used as a Cardiovascular Training Grant covering the period from September 1, 1952 to August 31, 1953.
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U. S. Public Health Service
Continuation grant of $8,000 from the U. S. Public Health Service through the National Institute of Neurological Diseases and Blindness for research under the direction of Dr. Archie Tunturi of the Department of Anatomy covering the period from September 1, 1952 to August 30, 1953.

Portland Alumni Chapter of Chi Omega
Gift of $800 from the Portland Alumni Chapter of Chi Omega Fraternity to be utilized for the purchase of equipment for research purposes in the Department of Pediatrics.

Portland Voiture No. 25 of the 40 et 8
Gift of $300 from the Portland Voiture No. 25 of the 40 et 8 to be added to the scholarship fund for student nurses which supplements previous donations.

Atomic Energy Commission
Additional grant of $1,430 from the Atomic Energy Commission for research under the direction of Dr. E. E. Osgood and Dr. H. S. Seaman of the Division of Experimental Medicine.

Columbia-Hudson Lumber Company
Gift of $500 from the Columbia-Hudson Lumber Company, Portland, for the Faculty Out-of-State Travel Fund.

Oregon Heart Association
Gift of $10,000 by the Oregon Heart Association representing a gift by Mrs. Mabelle M. Dant and sons to be utilized for the purchase of equipment for the cardiovascular research laboratory.

Eastern Oregon College of Education

Enterprise Lions Club
Gift of a $120 all-tuition scholarship by the Lions Club of Enterprise to be used by a designated student during the school year 1952-53.

FINANCE
The following items involving adjustments to the 1952-53 budgets were read and approved by the Board:

Trans. from Equipment Reserve,
The following transfers aggregating $4,889 from the University Equipment Reserve for 1952-53:

<table>
<thead>
<tr>
<th>To:</th>
<th>$4,889</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Administration</td>
<td>$2,415</td>
</tr>
<tr>
<td>History</td>
<td>990</td>
</tr>
<tr>
<td>Political Science</td>
<td>960</td>
</tr>
<tr>
<td>Sociology</td>
<td>524</td>
</tr>
</tbody>
</table>

Redi. of Time and Salary of Dr. Belkengren
The redistribution of time and salary of Dr. R. O. Belkengren, Associate Professor of Botany and Plant Pathology, $7,008 annual salary, from 92 per cent in Science Instruction and 8 per cent in Plant Pathology Experiment Station to 78 per cent Instruction and 22 per cent in the Experiment Station to provide adequate supervision for the research project on the problem of breaking dormancy of potatoes in connection with the potato certification program sponsored by the Oregon Potato Commission. $2,500 for the project, including $1,000 for Dr. Belkengren's increased supervision time and $1,500 for wages, travel, materials and expense, to be transferred to the Experiment Station from unbudgeted Oregon Potato Commission funds; $1,000 released in Botany instruction to be used
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to establish an additional Graduate Assistant position in that department.

Transfer of Unexpended Balance in Fire Protection Water Lines Account, U of O

The application of the unexpended balance of $1,695.82 in the University Fire Protection Water Lines account against the outstanding balance of $4,979.58 owed the Eugene Water Board for transformers purchased on an annual payment plan in 1941-42. This transfer will reduce the indebtedness on the transformers to $283.76 and permit the University to close the account by the end of the current fiscal year.

Transfer to Exp. Sta. Dept. of Food Tech.

Transfer of $4,833 to the Experiment Station Department of Food Technology from the following to provide necessary funds for the employment of additional irregular help in various research projects:

<table>
<thead>
<tr>
<th>From:</th>
<th>Director's Reserve</th>
<th>Agricultural Research Foundation Grant</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,500</td>
<td>$3,333</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$4,833</td>
</tr>
</tbody>
</table>

To be budgeted as follows:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$4,649</td>
</tr>
<tr>
<td>Travel</td>
<td>$144</td>
</tr>
<tr>
<td>Equipment</td>
<td>40</td>
</tr>
<tr>
<td></td>
<td>$4,833</td>
</tr>
</tbody>
</table>

Trans. to Building Repairs, Med. School

Transfer of $473 from the Medical School Institutional Reserve to the Building Repairs budget to cover cost of architect's fees for preliminary plans for remodeling the cafeteria, construction of a physical plant building, and additions to the Library Building.

Trans. to Inst. Res., OSC

It is not planned at this time to replace Miss Dorothy Reeves, Assistant Professor of Secretarial Science at Oregon State College who resigned June 30, 1952, with a full-time staff member; for this reason, the Board approved that $2,400 of the $4,400 salary budgeted for the position be retained in Secretarial Science for the employment of a part-time instructor, and the remaining $2,000 be transferred to the Institutional Reserve.

Trans. From Inst. Res., OSC

For several months a committee at Oregon State College appointed by President Strand has been investigating the possibility of obtaining a complete file of aerial maps of Oregon for the College Library. Because of the very high expenses involved in obtaining a complete set of available prints together with the cost of added equipment and space which would be required in the Library, a recent report of the committee recommended that at this time the file be limited to a complete index record of aerial photographs of Oregon available at various Federal, state, and private agencies. The cost of preparing this index is estimated at $900, and the Board approved the transfer of this amount from the Institutional Reserve to the Library for the purpose of collecting all of the indices from which specific prints can be ordered as the need arises. This index record will serve all the institutions in the State System.
In the annual operating budget, approved by the Board for the year 1952-53, there was provided the usual Board's reserve for equipment acquisitions in the amount of $171,600. This is the same annual amount which has been provided during the past two bienniums. The Chancellor recommended the distribution of this reserve to the institutional budgets at this time in order that the institutions may proceed with the purchase of equipment for the instructional departments. The recommended distribution is based upon objective data such as the equipment inventories at the institutions and the volume of expenditures for equipment at the institutions. Based on this information, the Board approved the following distribution for the current year which is the same as the distribution approved by the Board for the past fiscal year:

- University of Oregon: $39,000
- University of Oregon Medical School: $27,000
- Oregon State College: $86,000
- Oregon College of Education: $4,000
- Southern Oregon College of Education: $4,000
- Eastern Oregon College of Education: $3,000
- Portland State Day Classes: $3,000
- General Extension: $3,000
- Centralized Activities: $2,600

The contract with the School District No. 1, Deschutes County, for the continuation of the Central Oregon Community College at Bend has been approved for the ensuing academic year. The following budget was approved by the Board as a matter of record:

**Estimated Income**

| Description                  | Amount  
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Fee Income</td>
<td>$7,131.00</td>
</tr>
<tr>
<td>School District</td>
<td>$10,000.00</td>
</tr>
<tr>
<td><strong>Total Estimated Income</strong></td>
<td>$17,131.00</td>
</tr>
</tbody>
</table>

**Estimated Expenditures**

- **Salaries:** Appointment of Aryan I. Roest, Instructor in Biological Science, yearly tenure, 10-months basis, $4,320 salary rate, effective September 1, 1952; reappointment of Richard Schultz, Instr. in English, yearly tenure, 10-months basis, $4,720 salary rate, effective September 1, 1952; reappointment of Albert Pike, Instr. in Social Science, yearly tenure, 10-months basis, $4,620 salary rate, effective September 1, 1952; part-time instructor to be appointed at $1,700 rate.

**Materials and Expense**

| Description | Amount  
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel</td>
<td>$189.40</td>
</tr>
<tr>
<td>Overhead</td>
<td>$1,536.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$17,131.00</td>
</tr>
</tbody>
</table>
The Board approved the following adjustments at the University of Oregon, the necessary funds being provided in the 1952-53 budget:

D. H. Williams
Resignation
Resignation of Daniel H. Williams, Director, University Family Housing, Instructor, effective August 31, 1952, to take a position with the State Department of Finance; and

Redistribution of Time for E. W. Martin
Because of the decrease in enrollment, the elimination of the position Director of University Family Housing and the allocation of the major part of the responsibilities of the position to E. W. Martin, Assistant Business Manager, Instructor, with the balance of the responsibilities to be distributed among other Business Office employees. To compensate for the additional responsibilities, the Board approved that Mr. Martin's salary be increased from $5,800 to $6,100, effective September 1, 1952; the $250 additional salary funds required for 1952-53 to be provided from the $4,000 released by the resignation of Mr. Williams; $3,750 balance of released salary to be transferred to wages for the employment of a full-time stenographer at $2,629 for 1952-53, effective August 1, 1952, and $1,121 for part-time irregular help.

Jessie L. Puckett
Appointment
Appointment to a budgeted position of Miss Jessie L. Puckett as Assistant Professor of Physical Education, yearly tenure, 10-months service, at an annual salary rate of $4,840, effective September 1, 1952.

L. Alexander
Resignation
Resignation of Lynn Alexander, Assistant Professor of Art, effective June 30, 1952; and

D. P. Hatch
Replacement
Replacement appointment of David Porter Hatch as Instructor in Art, yearly tenure, 10-months service, $4,000 annual salary, effective September 1, 1952.

G. F. Jones
Resignation
Resignation of George F. Jones, Head Circulation Librarian, Assistant Professor, effective September 30, 1952; and

A. L. DeVolder
Repl. Appt.
Replacement appointment of Arthur L. DeVolder, Assistant Professor, Head Circulation Librarian, yearly tenure, 12-months service, $4,200 annual salary, effective September 1, 1952; $283.34 additional salary required because of overlapping appointment to be provided from funds now budgeted in the Library account.

L. F. Milhollen
Appointment
To act as Director of the modified teacher education program to be operated with the opening of the 1953-54 academic year by contract between the University and the Eugene Public Schools, the appointment of Dr. Lloyd F. Milhollen as Assistant Professor of Education, 50 per cent time, 10-months service, effective September 1, 1952; $3,250 annual salary required to be provided by transfer from the Institutional Reserve. Under the contract, the other 50 per cent of time and salary for Dr. Milhollen will be provided by the Eugene School District. At the request of the Eugene Public Schools, the Board approved the position of Director to be made effective a year in advance of the contract program in order to effectively plan the utilization of the new Eugene High School and the resulting modifications in the University practice teaching program.
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Jessie M. Smith
Leave of Absence
Leave of absence without pay for Miss Jessie May Smith, Assistant Professor of Business Administration, for the 1952-53 fall term, to complete requirements for her Ph.D. degree; and

Lucile Needham
Repl. Appt.
Replacement appointment of Mrs. Lucille Needham, Instructor in Business Administration, for the 1952-53 fall term only, at an annual salary rate of $3,300. $600 salary funds released by appointment at lower than budgeted rate to be held unallocated in Business Administration.

S. R. Pinneau
Appointment
Appointment of Samuel R. Pinneau, Assistant Professor of Psychology, to a budgeted position, yearly tenure, 10-months basis, $4,800 annual salary, effective September 1, 1952; $700 salary funds released by appointment at a lower than budgeted rate to be transferred to the Institutional Reserve.

R. Myrick
Appointment
Appointment to a budgeted position of Richard Myrick, Instructor in Psychology, yearly tenure, 10-months basis, $4,000 annual salary, effective September 1, 1952; $700 salary funds released by appointment at a lower than budgeted rate to be transferred to the Institutional Reserve.

W. A. Williams
Appointment
Appointment to a budgeted position of Dr. William A. Williams, Assistant Professor of History, yearly tenure, 10-months basis, $4,600 annual salary, effective September 1, 1952.

W. M. Ruff
Appointment
Appointment to a budgeted position of Wallace McAllister Ruff, Assistant Professor of Landscape Architecture, yearly tenure, $5,000 salary rate for 10-months service; time and salary to be divided one-third to Physical Plant, Campus Surveying, and two-thirds to the School of Architecture and Allied Arts; $100 salary saving resulting from an appointment at a lower than budgeted rate to be retained unallocated.

J. Parsons
Resignation
Resignation of Jack Parsons, Assistant Professor of Sociology, effective June 30, 1952, to accept a position at the University of Pittsburgh at a substantial increase in salary; and

H. Bisno
Replacement Appointment
Replacement appointment of Herbert Bisno as Assistant Professor of Sociology, yearly tenure, 10-months basis, $4,800 salary rate, effective September 1, 1952; $200 salary funds released by appointment at a lower than budgeted rate to remain unallocated pending filling of Social Work vacancy in Portland.

Louise Watson
Appointment
Appointment to a budgeted position of Miss Louise Watson, as Assistant Professor of Physical Education, on a one-year temporary basis, 10-months service, $4,400 salary rate, effective September 1, 1952.

W. R. Davis
Resignation
Resignation effective July 31, 1952 of Dr. William R. Davis, Assistant Professor of Dentistry, who has been employed one-half time, $2,500 salary rate, on a United States Public Health Service Cancer Training project; and

R. R. Hill
Repl. Apptm.
Replacement appointment of Dr. Ralph R. Hill, Jr., as Assistant Professor of Dentistry, yearly tenure, 12-months basis, 50 per cent time, $2,500 annual salary rate, effective August 11, 1952; $67.20
unused salary funds resulting from lapse of time between resignation and appointment dates to be transferred to wage account.

V. M. Weber
Reallocation of
Time and Salary

To reflect more accurately the record time spent in administrative work, the reallocation of time and salary for Dr. Vinson M. Weber, Associate Professor of Dentistry, Head of the Department of Post-Graduate Instruction, from full-time to Instruction and Clinic Salaries to 30 per cent time and $2,100 salary to be transferred to the Dean's Office with 70 per cent and $4,900 salary to remain in Instruction and Clinic Salaries.

H. V. Meredith
Resignation

Resignation of Dr. Howard V. Meredith, Professor of Physical Education, effective June 30, 1952, to return to the State University of Iowa; $8,200 salary funds released to be retained unallocated pending replacement appointment.

W. Drum
Appointment

Appointment to a budgeted position of Will Drum as Assistant Professor of Social Work, yearly tenure, 10-months basis, effective September 1, 1952, $5,500 annual salary to be budgeted 67 per cent to the University and 33 per cent to the General Extension Division Night Classes; $266.67 additional salary funds required in the University Department of Sociology to be provided $200 from unallocated funds plus a transfer of $66.67 from the Institutional Reserve. $133.33 additional salary funds required in General Extension to be provided by transfer from the Institutional Reserve.

The Board approved the following personnel adjustments at Oregon State College, the necessary funds being provided in the 1952-53 budget:

C. V. Ruzek
Reappt.

Reappointment of C. V. Ruzek, Professor in the Department of Soils, yearly tenure, 12-months service, $7,308 salary rate, effective August 1, 1952. The State Retirement Board has approved a year's extension of employment for Professor Ruzek.

J. R. Snitzler
Resignation

Resignation of James R. Snitzler, Assistant Professor of Business Administration, effective June 30, 1952, to accept a position in Washington, D.C.; and

W. I. Little
Repl. Apptm.

Replacement appointment of Wallace Irwin Little, Instructor in Business Administration, yearly tenure, 10-months service, $4,200 annual salary rate, effective September 1, 1952; $400 salary released by appointment at a lower than budgeted rank and rate to be transferred to the Institutional Reserve.

E. A. Hofsted
Appointment

Appointment to a budgeted position of Eugene A. Hofsted, Assistant County Extension Agent in Douglas County, yearly tenure, 12-months service, $5,208 annual salary rate, effective August 5, 1952; $4,718 salary funds required for 1952-53 to be provided by transfer from the Director's Reserve, in which this position was set up in the original budget.

Ruth M. Smith
Resignation

Resignation of Mrs. Ruth M. Smith, Assistant Food Technologist in the Department of Food Technology, with rank of Assistant Professor, effective August 31, 1952, to accompany her husband to the east coast; and
Lois Ann Sather
Replacement appointment of Mrs. Lois Ann Sather as Research Assistant, Instructor in the Experiment Station Department of Food Technology, yearly tenure, 12-months service, $4,104 salary rate, effective August 1, 1952; $92 additional salary funds required for overlapping appointment to be provided by transfer from the Director's Emergency Reserve.

L. F. Miller
Resignation
Resignation of Lee F. Miller, Assistant Professor of Mechanical Engineering, effective June 30, 1952, to accept a higher paid position in industry; and

G. E. Thornburgh
Replacement appointment of George E. Thornburgh, Assistant Professor of Mechanical Engineering, yearly tenure, 10-months service, $4,400 salary rate, effective September 1, 1952; $200 additional salary required by appointment at a rate higher than budgeted rate to be provided by unallocated salary funds in Mechanical Engineering.

A. T. Gill
Leave of Absence
Leave of absence with pay for A. T. Gill, Professor of Physical Education and Basketball Coach, effective September 26 through October 30, 1952, to conduct a Basketball Clinic for the servicemen in the Far East Command. Coach Gill has been requested by the Adjutant General to fill this assignment on a gratuitous basis; arrangements can be made to carry Mr. Gill's work for the period specified without the employment of extra help.

P. M. Dunn
Change in Effective Date
Change in effective dates of leave without pay for Dean Paul M. Dunn from August 18, 1952, to June 30, 1953, as approved by the Board on June 18, 1952, to the period of October 1, 1952, through June 30, 1953, as revised by the Food and Agriculture Organization of the United Nations; and

W. F. McCulloch
Designation as Acting Dean of the School of Forestry
Designation of Dr. W. F. McCulloch, Professor of Forestry, as Acting Dean of the School of Forestry during the absence of Dean Dunn, effective September 1, 1952, with an increase in salary from $8,800 to $9,500 to be distributed 90 per cent ($8,550) to the School of Forestry instruction and 10 per cent ($950) to the Oregon Forest Products Laboratory. To help handle the adjusted work load created in the School of Forestry by the above adjustments, the Board further approved that $3,800 of the $7,180 salary funds released be used for an unbudgeted instructorship for 1952-53 on a 10-months basis, effective September 1, 1952; the $3,380 balance of released funds to be transferred to the Institutional Reserve.

O. Levenspiel
Appointment
Appointment to a budgeted position of Dr. Octave Levenspiel as Assistant Professor of Chemical Engineering, yearly tenure, 10-months basis, $4,500 salary rate, effective September 1, 1952; $1,100 salary funds released by appointment at a lower than budgeted rate and rank to be transferred to the Institutional Reserve.

J. S. Butts
Leave of Absence
Leave of absence without pay for Dr. Joseph S. Butts, Professor of Biochemistry and Head of the Department of Agricultural Chemistry in the Experiment Station, effective September 1, 1952 through June 30, 1953, to accept a position with the Biology and
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Medicine Division of the Atomic Energy Commission; $3,453.35 salary funds released in the Experiment Station to be transferred to the Director's Reserve, and $3,453.35 salary funds released in Resident Instruction to remain unallocated pending the appointment of a replacement; and

D. E. Bullis
Designation of D. E. Bullis, Chemist and Professor of Chemistry, Experiment Station, as Acting Head of the Department of Agricultural Chemistry during the period of the leave of absence of Dr. Butts.

W. R. Stein
Appointment of Roy Wilfred Stein as Associate Professor of Dairy Husbandry and Superintendent of Dairy Products Laboratory, yearly tenure, 12-months basis, effective September 1, 1952, $6,000 annual salary to be provided $3,000 from Dairy Products Laboratory, $1,500 from Experiment Station, and $1,500 by transfer from the Institutional Reserve.

Hilda Jones
Leave of absence of Mrs. Hilda Jones, Assistant Professor of Secretarial Science, effective September 1, 1952, through June 30, 1953, because of pregnancy; and

R. Woodard
Replacement appointment of Robert Woodard as Acting Assistant Professor of Secretarial Science, yearly tenure, 10-months basis, $4,300 annual salary, effective September 1, 1952; $100 salary funds released by an appointment at a lower than budgeted rate to be transferred to the Institutional Reserve.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1952-53 budget:

Wm. W. Hurst
Adjustment in rank and salary of Dr. William W. Hurst from Assistant Professor of Physiology, 50 per cent time at $3,600 annual salary, to Assistant Professor of Medicine and Physiology, full time, at an annual salary of $6,600, effective July 1, 1952; $3,000 additional salary funds required to be provided from the Don McGraw Gift Fund for research. At the time the 1952-53 budget was prepared, it was not known whether or not the additional research funds would be available, and for this reason the recommendation was not included.

R. S. Jones
Appointment of Dr. Russell S. Jones as Associate Professor of Pathology, effective October 1, 1952 at 85 per cent time, at a salary rate of $10,000; $7,500 salary funds required to be provided by the Public Health Service Cancer Training Grant.

C. V. Hodges
Interim salary increase for Dr. Clarence V. Hodges, Associate Professor and Head of the Division of Urology, from $12,000 to $13,000 annual salary, effective August 1, 1952; $916.67 salary funds required for 1952-53 to be transferred from the Institutional Reserve. This increase is recommended to partially repay Dr. Hodges for his loyalty in remaining at the Medical School in spite of very attractive offers from other institutions.
Interim salary increase for Dr. Robert Aldrich, Assistant Professor of Pediatrics, from $10,000 to $10,500 effective August 1, 1952; $158.34 salary funds required for 1952-53 to be transferred from the Reserve for Staff Additions. During the past year Dr. Aldrich has proven to be a valuable and very talented staff member both in research and in the classroom; this recommendation for an increase in salary is made to retain his services although he has had offers to take over important positions at somewhat better salaries at other institutions.

Increase in annual salary for Miss Mary E. Baptist, Instructor in Medical Technology, from $3,960 to $4,320; $300 additional funds required for the increase to be transferred from the Clinic Operating Reserve to the Clinic Laboratory Salary Budget. This recommendation is made in order to bring Miss Baptist's salary up to a proper level in comparison with those of laboratory technicians recently increased by the Civil Service Commission.

The Board approved the following personnel adjustments at Oregon College of Education, the necessary funds being provided in the 1952-53 budget:

Appointment to a budgeted position of Dr. Charles R. McClure as Professor of English, yearly tenure, 10-months service, annual salary rate of $5,700, effective September 1, 1952.

Appointment to a budgeted position of George W. Cochern as Assistant Professor of Education, Editorial Assistant and Director of Instructional Materials Center, yearly tenure, 12-months basis, at a salary rate of $5,350, effective September 1, 1952.

The Board approved the following personnel adjustments at Southern Oregon College of Education, the necessary funds being provided in the 1952-53 budget:

Resignation of Dr. H. Seymour Fowler, Assistant Professor of Science, effective June 30, 1952, to accept a teaching position at Iowa State University; and

Replacement appointment of Floyd Taylor, Assistant Professor of Science and Mathematics, yearly tenure, 10-months service, $4,200 salary rate, effective September 1, 1952; $500 salary saving resulting from an appointment at a lower than budgeted rate to be transferred to the Institutional Reserve.

Resignation of Miss Ollie Depew, Professor of English, effective June 30, 1952; and

Replacement appointment of William Dawkins as Instructor of English, yearly tenure, 10-months service, $1,000 annual rate, effective September 1, 1952; $1,120 salary funds released by appointment at a lower than budgeted rank and salary to be transferred to the Institutional Reserve.
J. Schulz
Resignation

Resignation of Dr. John Schulz, Associate Professor of Psychology and Director of Guidance, effective June 30, 1952, to accept a position with the General Extension Division in Portland; and

H. A. Cloer
Appointment

Appointment of Harold A. Cloer as Instructor of Psychology and Director of Guidance and Testing Bureau, yearly tenure, 10-months basis, $4,500 annual salary, effective September 1, 1952; $850 salary funds released by appointment at a lower than budgeted rank and salary to be transferred to the Institutional Reserve.

The Board approved the following personnel adjustments for the General Extension Division, the necessary funds being provided in the 1952-53 budget:

R. E. Winchell
Transfer

Transfer of Miss Ruth E. Winchell, Assistant Professor of Biological Science, from the Central Oregon Community College, Bend, to the Portland State Extension Center for the academic year 1952-53, with no change in rank, tenure, or salary; time and $1,900 salary to be divided equally between the Portland State Extension Day Classes and the Portland Extension Night Classes, with necessary funds to be transferred from wages to salary classification.

C. P. Spurlock
Desig. as Acting
Adm. Assistant

Designation of Clark P. Spurlock, Assistant Professor of History and Student Counsellor, as Acting Administrative Assistant, Portland State Extension Center, with rank of Assistant Professor, 12-months service, indefinite tenure, with increase in salary from $5,800 to $6,100, effective September 1, 1952, for a period of one year; $300 required for salary increase to be transferred from Wages in the Portland State Extension Night Classes budget.

D. Stewart
Resignation

Resignation of David Stewart, Instructor and Field Representative, Department of State-Wide Services, effective June 30, 1952, to complete work for his doctorate at Columbia University; and

J. Schulz
Repl. Apptm.

Replacement appointment of Dr. John Schulz as Associate Professor of Psychology, Field Representative, Department of State-Wide Services, indefinite tenure, 10-months basis, $5,350 salary rate, effective September 1, 1952; $730 additional salary funds required for this appointment at a higher rate than budgeted will be provided by transfer from wages, 50 per cent from State-Wide Classes and 50 per cent from Correspondence Study. Dr. Schulz was formerly on the Southern Oregon College of Education staff with the same rank, tenure and salary; transfer to the General Extension Service made at his request with the consent of President Stevenson.

J. E. Leavitt
Appointment

Appointment of Dr. Jerome E. Leavitt as Assistant Professor of Elementary Education in the Portland State Extension Center, yearly tenure 10-months basis, $5,000 annual salary rate, effective September 1, 1952; funds are available by consolidation and transfer from wages to salaries of several part-time instructorships in the Portland State Extension Center, Night Class, budget.
Leave without pay for Richard E. Smith, Assistant Professor of Engineering, Portland State Extension Center for the academic year 1952-53, to accept temporary employment with the Tumpane Company, Portland; $5,000 released salary to remain unallocated pending replacement appointment.

Chancellor Byrne reminded Board members of the joint meeting with the State Board of Education at Salem to be held that afternoon, Tuesday, September 9, 1952, at 2:30 p.m. Standard Time. Necessary transportation arrangements were made for all Board members planning to attend.

Meeting adjourned at 11:15 a.m.

EDGAR W. SMITH, President

CHARLES D. BYRNE, Secretary