STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
October 28, 1952
10:00 A.M.

MEETING #216  A regular meeting of the State Board of Higher Education was held at
the Benson Hotel, Portland, Oregon, on October 28, 1952.

ROLL CALL  The meeting was called to order at 10:00 a.m. by President of the
Board, Edgar W. Smith, and on roll call the following answered
present:

Henry F. Cabell  Dr. R. E. Kleinsorge
George F. Chambers  Cheryl S. MacNaughton
Leif S. Finseth  Frank J. Van Dyke
A. S. Grant  Herman Oliver
Edgar W. Smith

There were also present:  Dr. Charles D. Byrne, Chancellor;
President H. K. Newburn, University of Oregon; President A. L.
Strand, Oregon State College; President R. J. Maaske, Oregon
College of Education; President E. N. Stevenson, Southern Oregon
College of Education; Dean D. W. E. Baird of the Medical School;
Dean J. F. Cramer of the General Extension Division; Dean E. B.
Lemon of Oregon State College; Dean W. C. Jones of the University
of Oregon; Mr. H. A. Bork, Comptroller; Mr. R. L. Collins, Budget
Director; Mr. Travis Cross, Director of Information; Mr. J. O.
Lindstrom, Business Manager of the University of Oregon;
Mr. William A. Zimmerman, Business Manager of the Medical School;
Dr. Earl M. Pallett, Director, Teacher Placement of the University
of Oregon.

MINUTES APPROVED  The Board voted to dispense with the reading of the minutes of the
last regular meeting held on September 9, 1952, and approved the
minutes of that meeting as they appeared in the docket.

REPORT OF THE BUILDING COMMITTEE  Dr. R. E. Kleinsorge, Chairman of the Building Committee reported to
the Board as follows:

"On October 25 the Building Committee consisting of Mr. Van Dyke
and the Chairman, with Mr. Chambers acting as a temporary member,
inspected Commonwealth Hall on the University of Oregon campus.
The completed building consists of two older wings, formerly known
as Oregon and Commerce Halls, both of which were remodeled, and a
new connecting unit. The total cost of the project is $763,520
of which $188,800 was spent in remodeling the two older wings and
$574,720 was spent on the new connecting unit. Practically all
the funds for the project were provided by the 1951 legislative
appropriations for buildings.

"The building as now constituted will house most of the social
science departments, the Bureau of Municipal Research and the
School of Business Administration. The total area of the three
wings amounts to approximately 80,000 square feet of which about
42,000 square feet is new construction. The actual cost of the
new construction was less than $13.00 per square foot. Members
of the Committee were particularly impressed by the splendid tie-in
achieved by the architect and with the general planning and replanning of both the new and the old portions of the total building. Actually the old buildings, which were poorly constructed, have been so completely renovated that they are in practically as good condition as the new connecting wing.

Particular commendation is due the architect and the University officials in the planning and execution of this project."

The Board approved the report of the Committee, and officially accepted the completed Commonwealth Hall.

Dr. Kleinsorge continued the Building Committee report as follows:

"Dean Lemon presented a recommendation that he be authorized on behalf of the Board and the College to negotiate with the Federal Government for a clear title to the incinerator at Camp Adair. The College has operated the incinerator since the activation of Adair Village as a housing project. No other incinerator plant is available to the College and construction of an adequate plant would cost approximately $100,000. It is therefore proposed that application be made for the transfer of this property, amounting to 8.33 acres, to the State Board of Higher Education.

The following resolution was read by Mr. Zimmerman and submitted for adoption by the Board:

RESOLUTION

"WHEREAS, certain property owned by the United States consisting of 8.33 acres more or less on which is located the incinerator plant which formerly served Camp Adair, located in the County of Benton, State of Oregon, has been declared surplus and is subject to disposal for educational or public health purposes by the Federal Security Administrator under the Federal Property and Administrative Services Act of 1949, as amended, and rules and regulations promulgated pursuant thereto; and

"WHEREAS, the OREGON STATE COLLEGE needs said property and can utilize the same for public health purposes in accordance with the requirements of said Act and the rules and regulations promulgated thereunder;

"NOW, THEREFORE, BE IT RESOLVED THAT THE STATE BOARD OF HIGHER EDUCATION, acting for OREGON STATE COLLEGE, shall make application to the Federal Security Administrator for and secure the transfer to it of the above-mentioned property for public health use upon and subject to such exceptions, reservations, terms, covenants, agreements, conditions and restrictions as the Federal Security Administrator, or his authorized representatives, may require in connection with the disposal of said property under said Act and the rules and regulations issued pursuant thereto; and

"BE IT FURTHER RESOLVED THAT E. B. Lemon, the Dean of Administration, be and he is hereby authorized, for and on behalf of the STATE BOARD OF HIGHER EDUCATION, acting for OREGON STATE COLLEGE, to do and perform any and all acts and things which may be necessary to carry
out the foregoing resolution, including the preparing, making
and filing of plans, applications, reports and other documents, the
execution, acceptance, delivery and recordation of agreements,
deeds and other instruments pertaining to the transfer of said
property and the payment of any and all sums necessary on account
of the purchase price thereof or on account of fees or costs
incurred in connection with the transfer of said property for
surveys, title searches, appraisals, recordation of instruments
or escrow costs."

Following the reading of the resolution, President Smith called for
a roll call vote; the Board voted as follows on the acceptance of
the report and the adoption of the resolution:

Voting aye:  Henry F. Cabell  Cheryl S. MacNaughton
            George F. Chambers  Frank J. Van Dyke
            Leif S. Finseth     Herman Oliver
            A. S. Grant         Edgar W. Smith
            Dr. R. E. Kleinsorge

Noting no:  None

Absent:     None

The President thereupon announced that the report of the Committee
was accepted and the above resolution was adopted by the Board.

Dr. Kleinsorge continued as follows:

Purchase of    "President Newburn recommended the purchase of the Gilbert E. Cox
Cox Property,  property, consisting of house and lot, at 1252 Beech Street,
U of O         Eugene, for $9,000. The purchase price is well below the average
of three appraisals which was $10,792. The house will provide
good rental income, Dr. Newburn reported. Inasmuch as the purchase
price is well below the average appraisal and the property is
within approved campus bounds, the Building Committee, with the
endorsement of the Finance Committee, recommends its purchase by
the Board. Funds are available in the land purchase reserve
already allotted to the University."

The Board accepted the report of the Committee and authorized the
purchase of this property as indicated.

Dr. Kleinsorge continued:

Rehabilitation    "President Maaske proposed that an expenditure of $8,170.91 be
Projects, OCE    authorized from the special institutional carry-over reserve for
four rehabilitation projects on the Oregon College of Education
campus. The projects he recommended include the resurfacing
of two tennis courts costing $3,160; the removing of present
building drains from the city sewer and providing surface tile to
comply with city ordinances $3,100; providing a permanent
surfacing for part of the playground area south of the new
elementary building $1,220; and the rearranging of handball courts
in the physical education building and the providing of storage
facilities for physical education equipment, $690.91. The Committee
recommends this expenditure be approved."

The Board approved the recommendation made by the Committee and authorized Oregon College of Education to use $8,170.91 from the special institutional carry-over reserve for nonrecurring campus improvements as listed.

Dr. Kleinsorge continued the Building Committee report as follows:

"President Stevenson requested that an expenditure of $9,000 be authorized from the Southern Oregon College of Education carry-over institutional reserve for five rehabilitation projects on the campus as follows: Renovating of Churchill Auditorium, $4,750; provision of speech clinic quarters in the library building, $800; moving of the campus incinerator, $1,250; insulation of the ceiling of the library, $1,000; and blacktopping of temporary sidewalks, $1,200. The Committee, with the concurrence of the Finance Committee, recommends that this expenditure be approved."

The Board accepted the recommendation made by the two Committees and authorized the expenditure of $9,000 from the carry-over institutional reserve by Southern Oregon College of Education for the nonrecurring rehabilitation projects as listed.

Dr. Kleinsorge concluded the Building Committee report as follows:

"When the Board approved the site for the proposed new Dental School building on the Medical School campus, it was understood that it would be necessary to acquire slightly less than two acres of land from the Veterans Administration. This land had previously been owned by the Board but had been deeded to the Veterans Administration when the Veterans hospital was erected. Negotiations have been completed with the Federal Security Administrator and the Veterans Administration to obtain clear title to this area. An official resolution, however, is necessary to conclude the transfer. The Building Committee recommends approval of the resolution."

The resolution as follows was read by Mr. Zimmerman:

RESOLUTION

"WHEREAS, certain property owned by the United States consisting of 1.779 acres of unimproved land located in the City of Portland, County of Multnomah, State of Oregon, has been declared surplus and is subject to disposal for educational and public health purposes by the Federal Security Administrator under the Federal Property and Administrative Service Act of 1949, as amended, the rules and regulations promulgated pursuant thereto; and

"WHEREAS, the State of Oregon acting by and through the State Board of Higher Education on behalf of the University of Oregon Dental School needs said property and can utilize the same for educational and public health purposes in accordance with the requirements of said Act and the rules and regulations promulgated thereunder;"
"NOW, THEREFORE, BE IT RESOLVED THAT THE State of Oregon acting by and through the State Board of Higher Education on behalf of the University of Oregon Dental School hereby applies to the Federal Security Administrator for and secure the transfer to it of the above-mentioned property for educational and public health use upon and subject to such exceptions, reservations, terms, covenants, agreements, conditions and restrictions as the Federal Security Administrator, or his authorized representatives, may require in connection with the disposal of said property under said Act and the rules and regulations issued pursuant thereto; and

"BE IT FURTHER RESOLVED THAT Dr. Charles D. Byrne and H. A. Bork, the Secretary and Comptroller be and they are hereby authorized, for and on behalf of the State of Oregon acting by and through the State Board of Higher Education on behalf of the University of Oregon Dental School to do and perform any and all acts and things which may be necessary to carry out the foregoing resolution, including the preparing, making and filing of plans, applications, reports and other documents, the execution, acceptance, delivery and recordation of agreements, deeds and other instruments pertaining to the transfer of said property and the payment of any and all sums necessary on account of the purchase price thereof or on account of fees or costs incurred in connection with the transfer of said property for surveys, title searches, appraisals, recordation of instruments or escrow costs."

Following the reading of the resolution, President Smith called for a roll call vote; the Board voted as follows on the acceptance of the report and the adoption of the resolution:

Voting aye:  Henry F. Cabell  Cheryl S. MacNaughton
            George F. Chambers  Frank J. Van Dyke
            Leif S. Finseth  Herman Oliver
            A. S. Grant  Edgar W. Smith
            Dr. R. E. Kleinsorge

Voting no:  None

Absent:  None

The President thereupon announced that the report of the Committee was accepted and the above resolution was adopted by the Board.

REPORT OF THE FINANCE COMMITTEE

The following report of the Finance Committee was presented by Mr. Henry F. Cabell, Chairman:

"President Newburn recommended yesterday the establishment of a Cleft Palate Clinic at the University of Oregon Dental School during the fiscal year ending June 30, 1953 to be financed from clinic fees, to be guaranteed by the Crippled Children's Division in the amount of not less than $5,100. The recommended budget to provide the service to Cleft Palate patients is as follows:

Salaries
Fellow in Cleft Palate and Dental-Facial Rehabilitation, half-time  $2,400
Wages
Clinical Associate, half-time for two months  $400
Clerk-Stenographer I, for approximately
10 months  1,900
Materials and Expense  400
Total recommended budget  $5,100

"President Newburn and Dean Noyes stated that the Cleft Palate
budget is not to be considered as a part of the regular Dental
School operating budget but is to operate only during the period
of the proposed arrangement during fiscal year 1952-53 with the
Crippled Children's Division. The Finance Committee recommends
approval by the Board of the Cleft Palate budget at the
University of Oregon Dental School for year 1952-53."

The Board accepted the report and authorized the establishment of a
Cleft Palate Clinic at the University of Oregon Dental School on a
one-year's basis on an approved budget of $5,100 to be provided
from clinic fees.

Mr. Cabell continued as follows:

"As instructed by the Board at its preceding meeting, Comptroller
Bork reported upon his conference with the State Attorney General
regarding the problem of receiving and holding stocks by the
State Board of Higher Education. Mr. Bork reported that the
Attorney General advises the State Board of Higher Education to
request the circuit court to create a trust to hold and manage
the stocks and to turn the dividend income over to the State
Board of Higher Education. The members of the Board discussed
the matter of naming the persons who would act as trustees,
including the possibility of having the members of the State Board
of Higher Education act as the trustees. The Finance Committee
looks with favor on the proposal made by the Attorney General but
recommends postponement until the next meeting so that Mr. Grant,
Mr. Van Dyke and the Chairman of the Finance Committee can study
the matter further and report back to the Board at its next
meeting."

The report was accepted by the Board with the understanding that
Mr. Cabell, Mr. Grant and Mr. Van Dyke will study further the
recommendation of the Attorney General and report back
at the December Board meeting.

Mr. Cabell continued the Finance Committee report as follows:

"The Chancellor presented a recommendation from Dean Cramer for
the preparation of space in the Portland State Extension Center
building for a veterans guidance center to serve the State of
Oregon. Under a contract now being negotiated, the Veterans
Administration agrees to pay the operating costs for the Veterans
Guidance Center, plus a rental for the space occupied by Veterans
Administration personnel in the Guidance Center. The rental to be
paid by the Veterans Administration for space is to be taken into
the Board's unrestricted income. It is estimated that this income
will be sufficient to liquidate the cost of the preparation of the space in about two years. The Finance Committee recommends the appropriation from the Board's Rehabilitation Reserve of $1,700 for this work."

The Board adopted the report of the Committee and authorized the appropriation of $1,700 from the Board's Rehabilitation Reserve for the project.

Mr. Cabell concluded the Finance Committee report as follows:

"Dean Baird of the Medical School, who is the administrator of the State's Crippled Children's Division and the University State Tuberculosis Hospital, presented summaries of the biennial budget requests for these two state agencies.

"The request for the Crippled Children's Division includes $664,628 of state funds, an estimated $200,000 of federal funds and reimbursements from patients estimated at $25,000, or a total of $889,628 for the biennium. This is an increase of approximately 27 per cent.

"The requested appropriation for the operation of the University State Tuberculosis Hospital for the biennium is $769,944, as compared to $710,000 for the current biennium, or an increase of approximately 8 per cent.

"The Committee reviewed these summaries and authorized Dean Baird as designated administrator for these two programs to sign and file the biennial requests as presented with the State Department of Finance."

The Board accepted the report of the Committee and authorized Dean Baird to sign and file the two biennial budget requests with the State Department of Finance.

The following report of the Public Relations Committee was presented by Mr. Frank J. Van Dyke, Chairman:

"Chancellor Byrne indicated that the revised Administrative Code containing Board minutes, state law and Board by-laws, is now ready for distribution. He asked Mr. Cross to explain the three forms in which the code had been prepared. Board members were presented with their copies of the revised code. The Committee wishes to commend the Inter-Institutional Committee for its work in revising the code and Mr. Cross for supervising the revision of the code and its publication in such convenient form."

No Board action is required on this section of the report.

Mr. Van Dyke continued the Public Relations Committee report as follows:

"Chancellor Byrne transmitted a proposal of Dr. Reid of the Visual Instruction Department and Mr. Travis Cross, Director, Division of Information, that a motion picture of the State System of Higher Education be produced for a wide variety of audiences, including
television. He pointed out that television stations would be happy to te lesb cast local program material by the time the film could be produced. Other audiences would include service clubs, high school students, parents and alumni groups, Schools of Education who are studying the Oregon system, and new faculty members. Cost of the film, which would be 16 mm. and in color, is estimated at $2,570 with staff members of several departments contributing service in the production of the film. The film will provide excellent training for the Visual Instruction staff in the preparation of the television film—something they will be called upon to do with greater frequency as more stations go on the air. It is planned to include the eight campuses, research and service functions in the film which will run about 25 minutes. The public relations committee is unanimous in the belief that such a film is desirable in interpreting our program to the public, and we recommend that the expenditure be approved, funds to come from the Board's unappropriated balance."

The Board accepted the report of the Committee and authorized the expenditure of $2,570 from the Board's unappropriated funds for the production of a motion picture of the State System of Higher Education under the direction of the Department of Visual Instruction and Travis Cross.

REPORT OF THE PRESIDENT

President

President Edgar W. Smith announced that since the last meeting of the Board, Dr. Strand had celebrated his tenth anniversary as President of Oregon State College. On behalf of the Board, President Smith congratulated Dr. Strand.

Strand Celebs. 10th Anniv.

Report of Assoc. of Gov. Boards Meeting

President Smith further announced that the meeting of the Association of Governing Boards held in Portland September 30 through October 4, 1952, was very successful, and thanked Board and staff members for their attendance and participation in the meetings. He indicated that he was gratified at the expression of the people throughout the nation who were here that the meeting was a step in the right direction of more informative understanding between lay boards and people in Education. Dr. A. S. Adams, President of the American Council on Education, stated that it was one of the best meetings he had ever attended, and he was most happy to have been with us and wants to come back again.

REPORT OF THE CHANCELLOR

.....In his opening remarks, Chancellor Byrne took the opportunity to second President Smith's statement regarding the Association of Governing Boards Meeting. He expressed special appreciation of the cooperation of the institutions, all of which did much more than was asked of them.

Enrollment Report

Chancellor Byrne also presented the following enrollment report to the Board:

"Your attention is directed to the enrollment report for the fall term contained in Mr. Collins' periodical report. The final enrollment for the fall term for the State System is 12,815, of which approximately two-thirds are men and one-third women."
This is approximately 400 more students than were anticipated when the budgets were compiled in April. Whereas a decrease of approximately 6 per cent in the over-all enrollment was anticipated, the actual outcome was an increase of one-half of one per cent for the System.

"The most important single factor in the increase over estimates was the very substantial increase in the freshman classes. While some increase was anticipated because of the larger graduating classes from the high schools in the spring of 1952, the actual increase of 22 per cent in the freshman class greatly exceeded the expectations. The largest institutional increase was at the Portland State Extension Center where over three hundred more students enrolled than last year. This was substantially above the estimates although we purposely cut down the estimates at that unit because of the uncertainty caused by moving the program from St. Johns to the new location in the city center.

"It is pertinent to call attention to a continued decline in World War II students from a peak of 9,727 in 1946 to approximately 1,100 this year. It should be said that the number of veterans of World War II enrolling this fall is still greater than was anticipated. The appearance of approximately 168 Korean veterans on the rolls is an indication that students from this source will be coming in growing numbers to supplement the larger numbers that will come direct from high school. Of course, the Korean veterans bring with them no such financial subsidy for the institutions as was received from World War II veterans.

"It is interesting to note that the total enrollment for the System, despite the fact that we consider that we are at the low postwar level, is still 32 per cent higher than the enrollment in the last prewar year of 1939-40. In order to plan for the future, I have had a study made by a sociologist and a mathematician at the University, and they come up with the report that we can conservatively expect 22,000 students by 1963. This is almost double our current enrollment. There are some statisticians who view the present enrollment in the elementary and secondary schools and say that this estimate of 23,000 ten years hence is too conservative."

Chancellor Byrne explained that at the time the general revision of the Administrative Code was initiated, the very important section on Tenure and Promotion of staff members was referred for a thorough review and revision to a special committee of the executives headed by President Newburn. President Newburn indicated that the committee after a great deal of thought and consideration prepared the following revision for discussion and approval of the Board:

"Full-time members of the academic staff appointed with the rank of instructor shall be employed on a one-year basis, and indefinite tenure shall not be granted to those holding this rank. At the close of three year's service, and where necessary annually thereafter, a review shall be made to determine whether such persons shall be recommended for promotion to assistant professor
and granted indefinite tenure.

"Full-time members of the academic staff appointed with the rank of assistant professor or above shall be employed on a one-year tenure basis, and ordinarily are expected to complete three annual appointments before consideration is given for indefinite tenure. It is recognized that at times it may be desirable to grant indefinite tenure to persons appointed with the rank of full professor before the end of three years, and occasionally even at the time of original appointment. An annual review shall be made by the President of those persons eligible for promotion beyond the rank of assistant professor.

"If, after six annual appointments, a full-time staff member is not placed on indefinite tenure, he shall be given written notice of termination of employment. Timely notice shall be considered to mean a minimum of three months during the first annual appointment, and a minimum of twelve months thereafter.

"The above policies will operate in all appointments unless in individual cases there is a definite written understanding to the contrary, in which case the exception will be noted in the annual notice of appointment."

As he read the proposed revision, President Newburn explained in detail, paragraph by paragraph, the thinking of the committee in the preparation of the wording of the final draft of the regulation. In general, the recommendation follows that of the American Association of University Professors.

After a discussion which cleared questions on possible implications and interpretations, the Board voted to approve the proposed revision as a substitute for Section L-3, F, Promotion and Tenure, page 40, of the 1952 edition of the Administrative Code.

"STATE BOARD REPORTS"

Chancellor Byrne announced that Radio Station KOAC has initiated a program called "The State Board Reports" which covers significant happenings at the Board meeting that would be of interest to staff members of the several institutions and to the general public. The program is tape recorded immediately after the meeting and then broadcast over KOAC at 8:30 P.M. of the Wednesday night following the Board session.

REPORT ON KOAC LEGISLATIVE DISCUSSIONS

At the September 9, 1952 meeting, the Board authorized the use of KOAC for panel discussions on referendum and initiative measures on the November 1952 ballot with the stipulation that both sides of the questions be equally represented in time and that no person seeking public office be selected as a speaker. Dean Cramer reported that beginning October 6, eighteen measures were scheduled with each side having equal opportunity for discussion. On measures where there was no opposition, a summary of the arguments for and against were given. The stipulation that no one running for public office appear on the programs was adhered to rigidly, although such stipulation made it difficult to readily find competent speakers. Organizations such as the League of Women Voters, and the Oregon Bar Association participated in most of the broadcasts. Dean Cramer
indicated that KOAC has had a great many favorable comments and as yet no unfavorable reports on the programs. Dr. Byrne concluded the report with the statement that he was glad to have Dean Cramer's summary because the program is an example of public service in the interest of good citizenship given by the State System of Higher Education.

**Gifts**

The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

**University of Oregon**

<table>
<thead>
<tr>
<th>National Science Foundation</th>
<th>Grant of $18,900 from the National Science Foundation for research in Physics under the direction of Dr. S. Y. Ch'en, Associate Professor of Physics.</th>
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<tr>
<td>U. S. Public Health Service</td>
<td>Grant of $6,480 from the United States Public Health Service for research on &quot;The Relation of Concentration of Anesthetic Vapors to Action on Nerve&quot; under the direction of Dr. Bradley T. Scheer, Associate Professor of Biology, during the period of September 1, 1952 through August 31, 1953.</td>
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<tr>
<td>Class of 1902</td>
<td>Gift of $1,000 from the Class of 1902 to the University of Oregon Scholarship Fund.</td>
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<tr>
<td>Allen H. Eaton</td>
<td>Gift of documents valued at approximately $100 from Mr. Allen H. Eaton to the University of Oregon Library.</td>
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<tr>
<td>Atomic Energy Commission</td>
<td>Additional grant of $7,850 from the Atomic Energy Commission to continue research in Chemistry under the direction of Dr. D. F. Swinehart for the period September 1, 1952 through August 31, 1953.</td>
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<tr>
<td>Standard Oil Company of California</td>
<td>Gift of $2,000 from the Standard Oil Company of California for four scholarships.</td>
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<td>Various Donors</td>
<td>Gifts totaling $5,810 from various donors as follows for scholarships for designated students:</td>
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<td>Anonymous donor to the University of Oregon $1,000</td>
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<td>Orin Fletcher Stafford Scholarship Fund 165</td>
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<td>Quota Club of Eugene 500</td>
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<td>Grants Pass Public Schools 600</td>
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<td>Delta Delta Delta, Eugene 350</td>
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<td>Hermiston Elks Lodge 100</td>
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<td>Drain Lions Club 125</td>
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<td>First Presbyterian Church, Astoria 100</td>
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<td>Louise Reinhart Memorial Scholarship Fund 120</td>
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<td>Eugene Women's Choral Club 450</td>
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<td>Air Force Aid Society, Washington, D.C. 250</td>
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<td>Sears Roebuck Foundation, Seattle 100</td>
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<td>Junction City Teachers Association 600</td>
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<td>Maude E. Warwick Fund for War Orphans, Inc. 200</td>
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<td>Pendleton Rotary Club 150</td>
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<td></td>
<td>American Legion Auxiliary, Unit 17, Coos Bay 1,000</td>
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<td>Max and Rose Tucker Foundation</td>
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Various Donors: Gifts totaling $724 from various donors for the University of Oregon Development Fund.

C. W. Ingham: Gift of sixty-five volumes valued at approximately $6,000 from Mr. Charles W. Ingham to the University Library. For the most part, the works are by and about George Cruikshank.

Oregon State College:
Various Donors: Gifts totaling $11,217 from various donors as follows for scholarships for designated students:

- Oregon Baptist State Convention, Girls' Activity Committee: $100
- Klamath Falls Branch of the United States National Bank from escrow funds: $300
- Associated Students of Washington High School, Portland: $100
- Oregon State Chapter P.E.O. Sisterhood: $425
- Forestry Research Foundation: $2,767
- Umpqua Cavalcade, Douglas County Centennial, Roseburg: $500
- Albany City Schools: $100
- The Max and Rose Tucker Foundation, Portland: $1,000
- Dads Club of Oregon State College: $825
- United States National Bank of Portland: $275
- Burns Benevolent and Protective Order of Elks, No. 1680: $150
- Grants Pass Public Schools: $250
- Lions Club of Hillsboro: $300
- Oregon State College Mothers Club: $2,475
- Associated Students of Pilot Rock High School: $800
- Associated Students of Washington High School, Portland: $200
- Waldorf Astor Trust Fund, First Presbyterian Church of Astoria: $150
- Altrusa Club of Pendleton: $100
- Grants Pass Gladiolus Show and Festival Commission: $300
- Franklin High School Parent-Teachers Assoc., Portland: $100

Mrs. Alice Simmons: Gift of $150 from Mrs. Alice Simmons, Corvallis, to establish a scholarship fund in the memory of her husband, Joseph E. Simmons.

Weyerhaeuser Timber Fdn.: Additional grant of $1,000 from the Weyerhaeuser Timber Foundation to continue the Weyerhaeuser Foundation grant through 1952-53.

Oregon State College Found.: Gift of $40,134.59 from the Oregon State College Foundation to cover current contracts on the new Oregon State College football stadium.

Office of Naval Research: Grant of $4,613 from the Office of Naval Research for a research project on the "Rate of Conversion of Internal Molecular Energy into Translational Energy" to be performed under the supervision of Dr. J. C. Decius, Associate Professor of Chemistry, for the period October 1, 1952 through July 31, 1953.
Atomic Energy Commission
Additional grant of $7,243 from the Atomic Energy Commission for the continuation to September 19, 1953, of research on "Acid Base Phenomena in Non-Aqueous Ionizing Solvents with Radioactive Tracers" under the direction of Dr. T. H. Norris of the Chemistry Department.

E. W. and Elaine Heckart
A gift of $150 from Mr. E. W. and Elaine Heckart, Corvallis, to apply on a $1,000 scholarship for two foreign students for the 1952-53 school year.

Medical School
National Foundation for Infantile Paralysis
Additional grant of $3,447 from the National Foundation for Infantile Paralysis to cover research under the direction of Dr. Arthur W. Frisch, Associate Professor of Bacteriology.

Oregon Chapt.
Gift of $4,000 from the Oregon Chapter of the Arthritis and Rheumatism Foundation for research in rheumatism under the direction of Dr. Howard P. Lewis, Head of the Department of Medicine.

Sloan Found.
Grant of $20,000 from the Sloan Foundation through the Sloan-Kettering Institute for Cancer Research, New York, for research under the direction of Dr. Thomas B. Fitzpatrick, Professor and Head of the Division of Dermatology, and Dr. Aaron B. Lerner, Associate Professor of Dermatology.

Mallinckrodt Chemical Works
Grant of $1,000 from the Mallinckrodt Chemical Works, St. Louis, Missouri, to be used for research in angiocardiography under the direction of Dr. Charles T. Dotter, Professor and Head of the Department of Radiology.

Diabetes Research Foundation
Additional grant of $4,020 from the Diabetes Research Foundation of Portland to cover an allocation of $2,000 for research under the direction of Dr. E. S. West of the Department of Biochemistry and $2,020 for research under the direction of Dr. John E. Harris of the Department of Ophthalmology.

Schering Corporation
Additional grant of $3,000 from the Schering Corporation, Bloomfield, New Jersey, for research in endocrinology under the direction of Dr. Carl G. Heller.

Max & Rose Tucker Found.
Grant of $500 to the Doernbecher Memorial Hospital for Children from the Max and Rose Tucker Foundation for the purpose of the hospital.

Oregon Med. School Alumni Assoc.
Gift of $535 from the University of Oregon Medical School Alumni Association to be used for out-of-state travel for various faculty members.

Oregon College of Education
Various Donors
Gifts totaling $550 from various donors as follows for scholarships for designated students:

Polk County Fair Board $250
Oakridge Parent-Teachers Association $90
Meeting #216-14

McMinnville High School Parent-Teachers Assoc. $120
Salem High School Girls' League 100

Daughters of Union Veterans of the Civil War
Gift of $100 from the Daughters of Union Veterans of the Civil War for a student loan fund.

Various Donors
Gift of $100 each from Miss Catherine Gentle, Dr. William H. Burton, and Mrs. Jack Mulligan for the Thomas H. Gentle Memorial Student Loan Fund.

Lucetta K. Ratcliff
Gift of $100 from Mrs. Lucetta K. Ratcliff for addition to the "Doors to World Friendship" book collection.

Eastern Oregon College of Education

Various Donors
Gifts totaling $1,510 from various donors as follows for scholarships for designated students for 1952-53:

- Globe Furniture Company, La Grande $180
- Wallowa Parent-Teachers Association 120
- Lions Club, La Grande 240
- Inland Radio, Inc., Baker 120
- Mr. and Mrs. Joe DeWuhs, Union 120
- Sacajawea Hotel, La Grande 120
- Oregon Federation of Women's Clubs 240
- Eastern Oregon College of Education Alumni Assoc. 120
- Eddy Bakeries, Inc., Helena, Montana 250

Southern Oregon College of Education

Dr. George Adler
Gift of $550 from Dr. George Adler of Klamath Falls to start a memorial fund for his son, George Adler, a former Southern Oregon College of Education student and a recent victim of polio; the $550 represents the entire savings of the deceased boy.

Various Donors
Gifts totaling $3,120 from various donors as follows for scholarships for designated students:

- Ashland Soroptimist Club $120
- Klamath Indian Agency 120
- Ashland Elks, B.P.O.E. 1,200
- Ashland Lions Club 120
- Ashland Kiwanis Club 120
- Oregon Congress of Parents and Teachers 60.0
- Lumber Mills Corporation, Ashland 120
- Friderig Grocery Company, Ashland 120
- Ashland Rotary Club 21.0
- Business and Professional Women's Club of Klamath Falls 100
- Business and Professional Women's Club of Coos Bay 100
- Radio Station KMED, Medford 120
The following items involving adjustments to the 1952-53 budgets were read and approved by the Board:

Dean Cramer reported that the enrollment in the lower-division program of Portland State Extension Center this fall is 1353 compared with 1025 last year, an increase of 328 students or 31 per cent. To provide staff to care for this increase in enrollment, the Board approved the following:

- Provision of four teaching positions on the regular salary basis, for which appointments are reported in the personnel section of the minutes:
  - Instructor in English, $4,300; Instructor in Botany, $4,300; Instructor in History, $4,000; and Asst. Prof. of Education, $5,000, effective October 1, 1952 (cost in 1952-53, $17,325.09)
- Provision for the equivalent of nine temporary teaching staff positions on the wage basis (subject to reduction if enrollment should drop during the winter and spring terms)
  - Less: Savings in appointments to replace staff resigned or on leave
    - 3,456.43
  - Total budget addition requested for Portland Day Classes
    - 149,453.66

With the addition of the above staff, the staff-student ratio in this unit will be approximately 1 to 32. The Board approved the addition of $149,453.66 to the Portland State Extension budget (lower division) from the Board's Unappropriated Fund. On the basis of present enrollments, it appears that approximately half of this amount will be provided from fees to be collected from additional students, this additional income to be added to the Board's Unappropriated Fund after enrollments are known for the winter and spring terms.

Transfer of $11,000 from the University Trailer House Funds to the Skinner's Butte Housing Project, to provide necessary funds to completely rehabilitate the wooden steam-tunnel system at the Skinner's Butte Housing Project which has deteriorated to the point of warranting complete replacement.

Transfer of $3,795.06 from unbudgeted funds carried forward at June 30, 1952, to the Soils Department, Oregon State College, to restore the Soils Department budget to the 1951-52 operating level. When the 1952-53 budgets were prepared, the Soils Department budget of the Experiment Station was reduced by $4,000 with the understanding that this amount would be added when decisions were made regarding its most effective use; such decisions have now been made. In addition, the Board approved the transfer of $800 from the Director's Emergency Reserve to the Department of Soils for an addition of $400 each to the Soils Testing and Forest Research projects.
Reduction
Child Guidance Extension, Med. School
Reduction of $3,250.16 be shown in the Child Guidance Extension budget as follows to reflect the reduction of $2,885.84 in the contribution by the State Board of Health and the actual reduction of $404.32 in the actual June 30, 1952 balance in the State appropriation in the Child Guidance Extension budget:

- Wages $2,960.00
- Materials 190.16
- Equipment 100.00

Total $3,250.16

Transfer to Miner Chair
Trans. to Miner Chair in Real Estate and Allied Subjects Endowment from the Income Account to the Endowment Fund to increase the Endowment Fund to $600,000. This transfer will leave in the Miner Endowment Income Account a balance of $2,523.09 to which will be added an estimated $13,000 to be realized during the current year.

Addn. to County Ext. Activities
Addition and distribution to various county budgets of $74,914.18 for Agricultural, Home Economics and 4-H Club work. When the budget was prepared in April, the exact amount of county funds for this work had not been determined. At that time the estimate from counties was $358,542; county certification has now been completed, and an additional $74,914.18 will be available from county sources.

Transfer to Gen. Engrg., OSC
Transfer of $5,925 from the Institutional Reserve to General Engineering, Oregon State College, to employ student assistants to supplement the regular instructional staff in caring for the increased freshman enrollment in engineering; full-time staff additions cannot be located at this time for salaries comparable to those currently paid by the institution.

Transfer to Agr. Chem., Expt. Stn., OSC
Transfer of $3,100 from increased fees and sales, Experiment Station, to Agricultural Chemistry, Experiment Station, to provide additional funds in the amount of $2,950 for services rendered to the Fairview Farms and to the State College of Washington in connection with fluorine investigations; and $150 added to the Food Technology Department for special services rendered by that department.

Addn. to Dormitory Educ. Person., SOCE
In accordance with approved Board policy, the addition of $1,200 for dormitory educational personnel to provide counselors in the new dormitory wing recently added at Southern Oregon College of Education, necessary funds to be provided from Board's Unappropriated Funds.

Purchase Cafeteria Equip. from Student Ath. Bldg. Fees, PSEC
Use of $2,904 from present balances in the student activity funds and $7,899.11 from unpledged student building fees to be collected during the current year to provide the cafeteria equipment for the Portland State Extension Center. In connection with the setting up of the cafeteria operation for Portland State Extension Center in its new location, it is necessary to provide an initial outlay for a part of the equipment required in addition to the equipment which was transferred from the old Vanport location. It is contemplated that all ordinary operative expenses of the cafeteria will be met from cafeteria sales income.
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Trans. to
Adair Ranch, OSC
Transfer on a lean basis of $5,000 from McDonald Forest Income to the Adair Ranch to provide funds for fencing and other improvements on this ranch to make it possible to change the use of the area from farm crops to livestock. The amount transferred is to be repaid the McDonald Forest Income Account through receipts from Adair timber sales.

Trans. to
Dormitory Account, OCE
Transfer of $750 from Athletic Activity funds to the Dormitory account at the Oregon College of Education. To cover athletic activity overdrafts incurred prior to 1950, the Board on July 25, 1950 authorized the transfer of $2,500 from dormitory balances. Last year a token repayment of $57.75 was made from athletic activities.

Easement Rights to
University was authorized to negotiate with the Eugene Water and Electric Board, UO
Easement Rights to
Eugene Water & Electric Board, UO
At the June 18 meeting of the State Board of Higher Education, the University was authorized to negotiate with the Eugene Water and Electric Board for the installation of intertie facilities. In connection with these negotiations, the University has arranged with the Eugene Water and Electric Board to remove the unsightly power lines on Franklin Boulevard and to install a new line north of the physical plant warehouse, the cost of which is to be borne by the Water Board. Before the installation of the new lines can be effected, it is necessary that the Water Board be given easement rights. The Board approved and authorized the execution of the necessary easement for the relocation of the power line.

Trans. from
Unappropriated Funds, Dental School
Transfer of funds aggregating $1,990 from the University of Oregon Dental School unappropriated funds to the following Dental School accounts:

To replace worn-out surplus davenos and chairs:

Library Equipment
General Equipment

For additional rewiring in laboratories to make it possible to use 8 furnaces and 1 Williams Inducto Cast machine:

Building Repairs

$1,990

Trans. from
Inst. Reserve, Oregon State College Institutional Reserve
The following transfers aggregating $2,308.00 from the current Inst. Reserve, OSC

To: Dean of Lower Division: To cover in part, expenses of Institute on the Far East.

History: To supplement current wage budget to care for increase in wage rates and in number of students served.

Natural Resources: To provide laboratory assistance required due to increase in registration.

Zoology: Increase in salary for Dr. E. J. Dornfeld, temporarily designated as Department Head.
Transfer from Carry-Over Institutional Reserve, OSC

Transfer of $8,000 from the Carry-Over Institutional Reserve to the Library book acquisition budget to strengthen library holdings in certain important fields at the State College.

Transfer from Carry-Over Inst. Reserve, OSC

Transfer of $13,500 from the Oregon State College Carry-Over Institutional Reserve to complete the grading, drainage and landscaping in the area west of Sackett Hall. This project will landscape the Mall strip between the two north and south roadways beginning at the Thirteenth Street entrance to the campus and extending to Jefferson Street.

Addn. to Physical Plant, Buildings to University Physical Plant budget to provide funds for the maintenance of the new portion of Commonwealth Hall for the 1952-53 fiscal year. Annual recurring requirements are estimated at $18,000.

Establishment Fees and Sales Budget, OSC

Establishment of a Fees and Sales budget in the Food Technology Department in the amount of $500, funds to be provided from balances carried over from 1951-52 and $97.60 from anticipated income from sales and service.

PERSONNEL

The Board approved the following personnel adjustments at the University of Oregon, the necessary funds being provided in the 1952-53 budget:

Stanley Spector Resig.

Resignation of Stanley Spector as Instructor in History and Political Science, effective September 1, 1952 because of illness in his family; and

Incr. & Redist. of Time & Salary, Dr. Shu-Ching Lee

To partially replace Mr. Spector, increase and redistribution of time and salary of Dr. Shu-Ching Lee, Assistant Professor of Sociology, effective September 1, 1952 as follows:

<table>
<thead>
<tr>
<th>From:</th>
<th>75% time</th>
<th>$3,900 Salary</th>
<th>Sociology</th>
</tr>
</thead>
<tbody>
<tr>
<td>To:</td>
<td>50% &quot;</td>
<td>$2,600 &quot;</td>
<td>Sociology</td>
</tr>
<tr>
<td></td>
<td>25% &quot;</td>
<td>$1,300 &quot;</td>
<td>Kellogg Foundation Cooperative Program</td>
</tr>
<tr>
<td></td>
<td>12.5%&quot;</td>
<td>$650 &quot;</td>
<td>History</td>
</tr>
<tr>
<td></td>
<td>12.5%&quot;</td>
<td>$650 &quot;</td>
<td>Political Science</td>
</tr>
</tbody>
</table>

The $1,450 salary funds released in History and in Political Science are to be transferred to the Institutional Reserve.

Robert Campbell Appointment

Appointment to a budgeted position of Robert Campbell, Assistant Professor of Economics, yearly tenure, 10-months service $5,100 salary rate, effective September 1, 1952; $1,400 salary funds released by appointment at a lower than budgeted rate to be transferred to the Institutional Reserve.

James B. Daniels Appointment

Appointment to a budgeted position of James Burton Daniels, Assistant Professor of Law, yearly tenure, 10-months service, $6,500 salary rate, effective September 1, 1952; $1,000 salary funds released by appointment at a lower than budgeted rate to be held unallocated pending further recommendation.
Leave of absence without pay from January 1 through June 30, 1953 for Professor Quinirius Breen so that he may take advantage of a Fulbright appointment for research in Italy; and

Replacement appointment of Dr. Luitpold Wallach as Assistant Professor of History, yearly tenure, 10-months basis, annual salary rate $4,800, effective January 1 through June 30, 1953; $1,266.67 salary funds released by appointment at a lower than budgeted rate together with the unallocated sum of $650 in the History account to be transferred to the Institutional Reserve.

In accordance with the standard policy which assigns the rank of Professor to the senior staff officer in each military division of the campus, President Newburn recommends the change in rank from Assistant Professor to Professor of Military Science and Tactics of Lt. Colonel John E. Londahl, senior staff officer in R.O.T.C. with the reassignment of Lt. Colonel John A. Cunningham to another post.

Resignation of Edward C. Funk, Assistant Professor of Dentistry, effective September 30, 1952; $1,350.01 salary funds released to be used $2,900 to establish 50% time assistant professorship and $2,175.01 for other adjustments for instructors, research assistants and others.

Appointment to a budgeted position of Dr. Francis V. Howell, Assistant Professor of Dentistry, Head of the Department of Oral Pathology, yearly tenure, 12-months service, $6,500 salary rate, effective September 18, 1952; $2,890.26 salary released by appointment at a lower than budgeted rate to remain unallocated.

Reduction in time and salary for Dr. Rulon H. Johnson, Assistant Professor in Dentistry, from full time to 60% time and from $5,800 to $3,480 salary rate, effective October 1, 1952; and

Leave without pay for military service for Dr. Gordon J. Stratford, Instructor in Dentistry; and

Appointment of Eldon G. Gipson, Instructor in Dentistry, yearly tenure, 12-months service, $4,200 salary rate, effective October 2, 1952; $3,138.71 salary funds required to be provided from salary released in the two items above, with $823.96 balance to be retained unallocated.

The Board approved the following personnel adjustments at Oregon State College, the necessary funds being provided in the 1952-53 budget:

Appointment of Robert H. Birdsall as Agricultural Information Specialist, Assistant Professor, yearly tenure, 12-months service, $5,208 annual salary rate, effective September 6, 1952. This position is being jointly financed by the Agricultural Experiment Station and the Federal Cooperative Extension Service; $4,381.72 salary funds required for 1952-53 will be provided $2,262.36 from released salary funds in Agricultural Research and $2,119.36 from a transfer from the Extension Director's Reserve.
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Burdette A. Peterson Appt. Appointment to a budgeted position of Burdette A. Peterson, Extension Information Specialist, Assistant Professor, yearly tenure, 12-months service, $4,500 salary rate, effective September 15, 1952; $1,872.13 salary funds released by appointment at lower than budgeted rate to be transferred to requisitions in the Extension Information account.

Margaret Ware Red. in Time Reduction to two-thirds time for fall term only for Mrs. Margaret Ware, Assistant Professor of Foods and Nutrition, because of illness; and

Mary Mengler Appointment Replacement appointment of Mary Mengler, Assistant Professor of Foods and Nutrition, 33% time for fall term only, at a salary of $500; $4.14 released salary funds to be transferred to the Institutional Reserve.

Robert B. Jones Appointment Appointment to a budgeted position of Dr. Robert B. Jones as Assistant Physician, Assistant Professor, in the Oregon State College Student Health Service, yearly tenure, 10-months service, $6,500 salary rate, effective September 1, 1952; $500 salary funds released by appointment at a lower than the budgeted rate to be transferred to wages in the Health Service budget.

Charles E. Skinner Appt. Appointment to a budgeted position of Dr. Charles E. Skinner as Assistant Physician, with rank of Professor, yearly tenure, 50% time, $3,500 salary rate, effective September 1, 1952; $1,100 salary funds released by half-time appointment to be transferred to Health Service Wage budget.

Helen Sellie Resignation Resignation of Miss Helen Sellie, Benton County Extension Agent (Home Economics), Assistant Professor, effective September 13, 1952, to accept a position in Virginia; and

Virginia Kipper Transfer Transfer of Mrs. Virginia Kipper, Lane County Extension Agent, Assistant Professor, to Benton County without change in rank or tenure, $4,668 salary rate, effective September 15, 1952; $3,410 additional salary funds required for appointment at a slightly higher rate to be transferred from the Extension Director's Reserve; and

Virginia Moorman Appt. Replacement appointment of Virginia Moorman, County Extension Agent in Lane County (Home Economics), with rank of Associate Professor, yearly tenure, 12-months service, $5,004 salary rate, effective November 3, 1952; $161.93 released salary funds to be transferred to the Director's Reserve.

Wayne Roberts Resignation Resignation of Wayne Roberts, County Extension Agent in Yamhill County, Assistant Professor, effective September 15, 1952, to accept a position as fieldman with the Northwestern Nut Growers Association; and

Jack Hansell Reappointment Reappointment of Jack Hansell, County Extension Agent (Agriculture) in Yamhill County, Assistant Professor, yearly tenure, 12-months service, $4,920 salary rate, effective September 15, 1952;
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Paul N. Barnes
Resignation

$584.33 additional salary funds required to be provided from the Director's Reserve. Mr. Hansell has been on military leave since September 6, 1950.

Jackson Ross
Repl. Appt. & Transfer

Replacement appointment and transfer of Jackson Ross, Instructor, Seed Certification Specialist, to County Extension Agent (Agriculture), Jefferson County, with no change in rank or tenure, effective September 1, 1952; $1,245 released salary funds by appointment at lower than budgeted rate to be transferred to the Director's Reserve.

Julius Binder
Advancement

Advancement of Julius Binder, Jefferson County Extension Agent (4-H Club), Assistant Professor, to Agent-in-Charge, Jefferson County, with no change in rank or tenure, effective September 1, 1952, with increase in salary from $5,208 to $5,448 to compensate for additional responsibility; $200 additional salary funds required to be provided by transfer from the Director's Reserve.

Sylvia Lee
Appointment

Appointment to a budgeted position of Mrs. Sylvia Lee as Curry County Agent (Home Economics), Assistant Professor, yearly tenure, 12-months service, $4,500 salary rate, effective September 1, 1952; $30 additional salary funds required for appointment at a higher than budgeted rate to be transferred from the Extension Director's Reserve.

Florence Bender
Appointment

Appointment to a budgeted position on a temporary basis of Miss Florence Bender as Assistant Professor of Family Life, 10-months appointment, $4,600 salary rate, effective September 1, 1952; $900 additional salary funds required for appointment at a higher than budgeted salary to be provided from salary funds released by leave of Miss Miriam Wiggenhorn.

Palmer Torvend
Sabbatical Leave

Sabbatical leave on half salary for Palmer Torvend, Washington County Extension Agent, Professor, for the period October 1, 1952 through August 31, 1953, to take a year of advanced study at Columbia University; $2,340 released salary to be retained unallocated in the budget. Application for leave delayed because Mr. Torvend was unable to work out his financing plan sooner.

Virgil H. Freed
Sabbatical Leave

Sabbatical leave on half salary for Virgil H. Freed, Associate Professor of Farm Crops, for an eleven-months' period as follows: October 1 through December 15, 1952; April 1 through June 15, 1953; October 1, 1953 to April 1, 1954. Mr. Freed plans to take graduate work leading to a Doctorate at the University of California. $1,412.92 salary funds released in 1952-53 to be distributed as follows:

From: Farm Crops, Instruction $282.59 $282.59
To: Institutional Reserve

From: Farm Crops, Exp. Sta. 635.79
Agr. Chem., " 494.54
To: Director's Reserve 1,130.33 $1,1412.92
Redistribution of time and salary as follows of John R. Hardison, Associate Plant Pathologist and Associate Professor, effective July 1, 1952:

From: Agricultural Exp. Sta. 11% time
Federal Co-op., U.S.D.A. 89% 

$600 salary
4,750 "
$5,350 "

To: Agricultural Exp. Sta. 20% time
Federal Co-op., U.S.D.A. 80% 

$1,200 salary
4,740 "
$5,940 "

$600 additional salary funds reflecting additional time and increase in line with his promotion by the U. S. Department of Agriculture to be provided $450 by a transfer from requisition budget and $150 from the Director's Reserve.

Herman E. Bierman Appt. Appointment to a budgeted position (vice-Torvend, on sabbatical) of Herman Eldon Bierman, Acting Extension Agent, Assistant Professor, in Washington County, yearly tenure, 12-months service, $4,680 salary rate, effective September 15, 1952; $1,378 additional salary funds required to be transferred from the Director's Reserve.

Edmond M. MacCollin Appointment Appointment to a budgeted position of Edmond Morgan MacCollin, Assistant Professor of Architecture, yearly tenure, 40% time, $1,950 salary rate, effective September 1, 1952; $150 salary funds released by appointment at a lower than budgeted rate to be transferred to the Institutional Reserve.

Martin Watkins Appointment Because of increased freshman enrollment, the appointment to a new position of Martin Watkins, Instructor in English, yearly tenure, 10-months basis, $3,400 salary rate, effective September 1, 1952; required salary funds to be transferred from the Institutional Reserve.

William A. Kozumplik Resignation Resignation of William A. Kozumplik, Associate Professor, Assistant Librarian, effective October 6, 1952, to accept a position at the Air University, Maxwell Air Force Base, Montgomery, Alabama; $4,329.84 released salary funds to be partially used in the following Library personnel adjustments resulting from Mr. Kozumplik's resignation.

Stuart Forth Promotion Promotion of Stuart Forth, Assistant Catalog Librarian, to a new position of Administrative Assistant, Instructor, 12-months service, with change in salary from $3,500 to $4,200, effective October 1, 1952; and

Irene Craft Inc. in Salary Increase in salary for Miss Irene Craft, Serials Librarian, Assistant Professor, from $4,700 to $5,000, effective October 1, 1952, for increased responsibilities; and

Miriam Yoder Inc. in Sal. Increase in salary for Miss Miriam Yoder, Head Circulation Librarian, Assistant Professor, from $4,400 to $4,800, effective October 1, 1952, for increased responsibilities; and

Asst. Cat. Libr. Appt. Appointment of Assistant Catalog Librarian, Instructor (vice-Forth) at a salary rate of $4,200 for 12 months service; and
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Replacement
Replacement appointment for Miss Lois Criswell, Assistant Catalog Librarian, Assistant Professor (deceased October 9, 1952), on leave without pay effective August 1, 1952, to be effective November 1, 1952, at a salary rate of $3,800 for 12-months service; and

Transfer of $1,379.48 salary funds released by above adjustments in the College Library personnel to wages.

Marianne Strauss Appointment
Appointment to a new position of Marianne Strauss, Graduate Research Assistant in the Experiment Station Department of Home Economics Research, yearly tenure, 50 per cent time, 12-months service, $1,404 salary rate, effective October 1, 1952; $1,053 salary funds required to be provided from legislative funds carried over from fiscal year 1951-52.

Demetrios Hadjimarkos Resignation
Resignation of Demetrios Hadjimarkos, Associate Professor of Dental Research, effective September 15, 1952; $1,351.18 released salary funds to be retained unallocated pending future appointment.

Dr. Tsoo E. King Redis. of Time & Salary
Redistribution of time and salary of Dr. Tsoo E. King, Research Associate, Assistant Professor of Chemistry as follows so that he may teach a course in Chemistry during the leave of absence of Dr. Butts:

From: Chemistry Department 8% time $472.00 salary
National Inst. of Public Health 51% " 3,000.00 "
Nutrition Found. Research 41% " 2,428.00 "

To: Chemistry Department 12% " $708.00 salary
Nat'l. Inst. of Publ. Health 51% " 3,000.00 "
Nutrition Found. Research 37% " 2,192.00 "

$236 additional funds required in Chemistry to be provided from unallocated amount of salary released by Dr. Butts' leave; $236 released funds in Nutrition Foundation Research to remain in wages.

George R. Crowley Appointment
Appointment to a new position of George R. Crowley, Research Assistant, Instructor, at the Eastern Oregon Livestock Experiment Station, yearly tenure, 12-months service, $4,200 salary rate, effective October 1, 1952; $3,150 salary funds required to be provided from wages. It is understood that this position will be continued after this year only on the condition that the necessary funds are granted by the 1953 Legislature.

George S. Fullerton Appointment
To help care for increased freshman enrollment in Physical Education, the appointment to a new position of George S. Fullerton, Graduate Assistant in Education, yearly tenure, 30 per cent service, $900 salary rate, effective September 15, 1952; the required $900 salary funds plus an additional $2,220 for wages to pay for hourly help to care for additional teaching load to be transferred from the Institutional Reserve.
John F. Sprows Appointment
Appointment to a budgeted position (vice-Purnell, on leave without pay) of John Fremont Sprows, County Extension Agent in Multnomah County, Assistant Professor, yearly tenure, 12-months service, $5,100 salary rate, effective October 15, 1952; $150.78 additional salary funds required to be provided by transfer from the Director's Reserve.

Jane Foster Appointment
Appointment to a budgeted position of Miss Jane Foster, County Extension Agent (Home Economics) in Wasco County, Assistant Professor, yearly tenure, 12-months service, $4,500 salary rate, effective November 1, 1952; $1,116 salary funds released by appointment at a lower than budgeted salary to be transferred to the Director's Reserve.

Marjorie T. White Resign.
Resignation of Mrs. Marjorie Tye White, County Extension Agent (Home Economics), Marion County, effective October 15, 1952, to give full time to homemaking; $3,397.94 salary funds released to be retained pending replacement.

John Kaufmes Appointment
Appointment to a new position of John Kaufmes as Research Assistant, Instructor rank, in the Department of Animal Husbandry, for the balance of this academic year, 12-months service, $2,808 salary rate, effective October 1, 1952; $2,106 required salary funds to be provided by a transfer from wages.

Lucy R. Lane Transfer
Transfer of Miss Lucy R. Lane from Extension Clothing and Textiles Specialist, Home Economics Extension, indefinite tenure, 12-months service, $5,160 salary rate, to the Department of Clothing, Textiles and Related Arts in the School of Home Economics, no change in rank or tenure, $6,000 salary rate, effective March 30, 1952; $2,000 salary funds required in the Department of Clothing, Textiles and Related Arts to be transferred from the Institutional Reserve and the funds released in Home Economics Extension to be held unallocated pending a replacement appointment.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1952-53 budget:

Nova Young Temp. Repl.
Temporary replacement appointment (vice-Eva Davis, on leave) of Mrs. Nova Young, Assistant Professor of Nursing, yearly tenure, $3,600 salary rate for 12-months service, effective September 29, 1952 and ending March 21, 1953; $1,723.23 required salary funds to be provided by transfer from Institutional Reserve.

Joseph B. Trainer Incr. in Time & Sal.
Increase in time and salary of Joseph B. Trainer, Assistant Professor of Physiology, from 75 per cent time and $6,300 salary, to 80 per cent time and $7,200 salary effective October 1, 1952; $675 additional salary funds required to be provided from the Student Health Service Account.
The Board approved the following personnel adjustments at Oregon College of Education, the necessary funds being provided in the 1952-53 budget:

**Gardner B. Walker**
Appointment to a budgeted position of Gardner B. Walker, Assistant Professor of Psychology, yearly tenure, 10-months service, $5,000 salary rate, effective September 1, 1952; $200 salary funds released by appointment at a lower than budgeted rate to be transferred to the Institutional Reserve.

**Louis Kaplan**
Resignation of Dr. Louis Kaplan, Associate Professor of Education, Head of Department of Education, and Director of Teacher Education, effective September 15, 1952, to accept another position at an increase in salary; and

**Floyd B. Albin**
Replacement promotion of Dr. Floyd B. Albin from Assistant Professor of English and Education, yearly tenure, $5,000 salary rate for 10-months service to Associate Professor of Education, Interim Director of Teacher Education, Head of Department of Education and Psychology, indefinite tenure, 10-months service, $5,600 salary rate (90% or $5,040 from General Instruction and 10% or $560 from Training School Funds), effective September 1, 1952; $600 additional salary funds required to be provided from $5,462.50 salary funds released by resignation of Dr. Kaplan; and

**Henry E. Francis**
Appointment to replace Dr. Albin, appointment of Henry E. Francis, Instructor in English, yearly tenure, 10-months service, $1,200 salary rate, effective September 1, 1952; $662.50 salary funds released by these adjustments to be transferred to the Institutional Reserve.

**Lillian Nicholson**
Appointment to a budgeted position of Miss Lillian Nicholson, Assistant Professor of Education and Supervisor of Teaching, yearly tenure, 10-months basis, $4,500 salary rate (half of which is paid by the Mormon School District) effective September 1, 1952. This appointment is for one year only, since Miss Nicholson is 65; a request for continued employment for her has been made to the State Retirement Board.

The Board approved the following personnel adjustments in the General Extension Division, the necessary funds being provided in the 1952-53 budget:

To parallel the arrangement already in effect whereby a Portland State Extension Center staff member is carried part-time on the University School of Education budget and another at the School of Education at Oregon State College to improve the liaison between Education offerings and the campus faculties, the Board approved the reallocation of time and salary of two Extension staff members as follows:

**Victor N. Phelps**

| From: | Extension Center - Night Classes 75% time | $1,200 |
|      | Extension Center - Day Classes 25% "   | 1,400  |
|      |                             | 5,600  |

| To: | Extension Center - Night Classes 63% time | $3,500 |
|     | Extension Center - Day Classes 25% "   | 1,400  |
|     | Oregon College of Education 12% "      | 700    |
|     |                             | 5,600  |
Dr. Jerome E. Leavitt, Assistant Professor of Elementary Education

From: Extension Center - Night Classes 100% Time $5,000

To: Extension Center - Night Classes 88% " $4,375
Oregon College of Education 12% " 625
$5,000

$1,325 salary funds released from the Portland State Extension Center Budget to be transferred to the Dean's Operating Reserve until the end of the academic year when that amount will be transferred to the Oregon College of Education Budget.

The following appointments to new positions to care for increased enrollment in the Portland State Extension Center Day Classes as explained in the Finance Section.

Stanley L. Johnson
Appointment

Appointment of Stanley L. Johnson, Instructor in English, yearly tenure, 10-months service, $4,300 salary rate, effective September 1, 1952.

Clara C. Pierson
Appointment

Appointment of Clara C. Pierson, Instructor in Botany, yearly tenure, 10-months service, $4,300 salary rate, effective September 1, 1952.

Charles M. White
Appointment

Appointment of Charles Michael White, Instructor in History, yearly tenure, 10-months service, $4,000 salary rate, effective September 1, 1952.

Truman Cheney
Appointment

Appointment of Truman Cheney, Assistant Professor of Education, yearly tenure, 10-months service, $5,000 salary rate, effective September 1, 1952.

Arba Ager
Leave

Leave without pay for Arba Ager, Assistant Professor of Physical Education, effective October 1, 1952; and

Loyal D. Nelson
Appointment

Replacement appointment of Loyal D. Nelson, Instructor in Health and Physical Education, yearly tenure, 10-months service, $4,300 salary rate, effective October 1, 1952; $636.43 salary savings by appointment at lower than budgeted salary and rank to be retained to partially offset additional funds required for new staff.

NEXT MEETING
DECEMBER 9

Chancellor Byrne reminded those present that the next regular meeting of the Board is scheduled for December 9, which is the earliest date possible under Code regulations.

ADJOURNMENT

The meeting adjourned at 11:20 A.M.

EDGAR W. SMITH, President

CHARLES D. BYRNE, Secretary