STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
PORTLAND STATE EXTENSION CENTER, PORTLAND, OREGON
December 9, 1952
10:00 A.M.

MEETING #217 A regular meeting of the State Board of Higher Education was held at the Portland State Extension Building, Portland, Oregon, on December 9, 1952.

ROLL CALL The meeting was called to order at 10:00 a.m. by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

Henry F. Cabell
George F. Chambers
Leif S. Finseth
A. S. Grant

Dr. R. E. Kleinsorge
Cheryl S. MacNaughton
Herman S. Oliver
Frank J. Van Dyke

Edgar W. Smith

Absent: None

There were also present: Dr. Charles D. Byrne, Chancellor; President H. K. Newburn of the University of Oregon; President R. J. Maaske of Oregon College of Education; President Frank B. Bennett of Eastern Oregon College of Education; Dean D. W. E. Baird of the University of Oregon Medical School; Dean J. F. Cramer of the General Extension Division; Mr. H. A. Bork, Comptroller; Mr. R. L. Collins, Budget Director; Mr. Travis Cross, Director of Information; Mr. William A. Zimmerman, Business Manager of the Medical School; Mr. R. E. Llewellyn, Registrar of Oregon College of Education; Mr. J. Morris, Program Director of KOAC.

MINUTES APPROVED The Board voted to dispense with the reading of the minutes of the last regular meeting held on October 28, 1952, and approved the minutes as they appeared in the docket.

REPORT OF BLDG. COM. Dr. R. E. Kleinsorge, Chairman of the Building Committee, reported as follows:

"President Strand and architect Gathercoal presented final plans and specifications for Azalea House, the proposed women's cooperative on the lower campus. You will recall that the idea for this building was initiated by the Oregon Home Economics Council which has raised $15,000 toward the project. Plans call for a two-story structure, housing approximately 60 girls with community dining and sleeping facilities. The study rooms would accommodate three and four girls per room, the dining room would accommodate up to ninety. Construction and allied costs are estimated at $110,000 with an additional $10,000 for an initial sinking fund to amortize the necessary bond issue of $75,000. This would mean a cost of approximately $1,830 per occupant which is less than half regular dormitory costs. The Cooperative would be operated by the institution charging room rent to the occupants which will provide maintenance and upkeep of the grounds, buildings, and equipment; insurance; and debt service on the loan. The student occupants will be directly responsible for all food service and costs. The estimated annual cost to the student occupant of the house for
institutional room rental will be $166, and other costs to be borne directly by the students are estimated to be no more than $302 a year or a total of $1,468. This is considerably below the annual cost for an occupant in dormitories. Income will be about $50 per cent of the annual debt service. Comptroller Bork has conducted preliminary negotiations with members of the State Bond Commission in regard to making the necessary loan of $75,000 toward the project. He reports a favorable attitude toward obtaining the loan. In the event that the necessary funds cannot be obtained through the Bond Commission, the Finance Committee will give consideration to making the loan from endowment funds.

"The Building Committee recommends approval of the final plans and specifications and authorizes advertising for bids, the bids to be received on January 23, 1953, and contracts to be awarded at the January 27 meeting. The Finance Committee feels that the financial program as worked out is adequate and therefore recommends that final negotiations with the Bond Commission be authorized to obtain the necessary loan."

The Board accepted the joint report of the Building and Finance Committees, approved the final plans and specifications and the suggested plan of financing; it further authorized the advertising of bids as specified. Comptroller Bork was also authorized to work out final negotiations with the Bond Commission to obtain the necessary loan of $75,000 for financing the project. In the event the loan cannot be obtained through the Bond Commission, a substitute plan for financing will be considered by the Finance Committee at a later date.

REPORT OF THE FINANCE COM. The following report of the Finance Committee was presented by

Mr. Henry F. Cabell, Chairman:

"City Manager King of Eugene and City Manager Corwill of Corvallis with members of their staffs appeared before the Finance Committee yesterday to discuss the matter of financial participation by the State in certain utility facilities and services provided by the city government in the towns where the campuses are located. The city managers were concerned primarily with the cost of sewage disposal plants and trunk-line sewers. It was mentioned in the discussion that other city services such as fire protection and police service provided for the campus institutions should eventually be considered. Chancellor Byrne reported that in his preliminary conference with City Manager King he had indicated that the problem was really one of state-wide policy wherever state institutions are served by local city facilities; and that the State Legislature should consider a general state policy of city-furnished services at all locations where state institutions are involved. The city managers agreed that such state-wide policy should be worked out with the Legislature but they stated that the problems confronting the cities of Eugene and Corvallis in connection with the University and State College were immediate problems for which expenditures are now being made. For this reason the city manager preferred to approach the 1953 Legislature with these immediate problems and to work out a state-wide policy at a later date since the working out of a broad policy would probably consume more time than is now
available before the close of the 1953 Legislative session.

"After considerable discussion, the Finance Committee approved Chancellor Byrne's suggestion that an inter-institutional committee of staff members representing the Comptroller's Office, the institutional business offices and other staff members be appointed to study the problem carefully with the city managers and to report back to the Board at its regular January meeting. The Finance Committee recommends that the Chancellor appoint such a committee and that any decision regarding the policy of the State Board of Higher Education on this matter be determined after it hears the report of the interinstitutional committee."

The Board approved the report of the Committee and authorized Chancellor Byrne to appoint a committee composed of representatives from the Comptroller's Office, staffs of the University and State College business offices, and other staff members to study the sewage cost problem with the city managers of Eugene and Corvallis; the appointed committee is to report its findings and recommendations to the Board at the regular January 1953 Board meeting.

Mr. Cabell continued the Finance Committee report as follows:

1952 Summer Session Finan. State, and Operating Bud. for 1953 Sess.

"Chancellor Byrne presented to the Board members a report on the financial outcome of the 1952 summer sessions and the proposed operating budgets for the 1953 summer sessions. The Chancellor reported that total operating expenditures of the 1952 summer session were $383,499.81, of which $98,156.84 was represented in Board funds required after the application of summer session fee income. Since there was a total summer session enrollment in 1952 of 5,495 students, the Board funds required amounted to only $18.00 per student.

"For the operating budgets of the 1953 summer session which will become a part of the operating budget for the year 1953-54, the Chancellor recommended a total of $414,983.75 of which $257,966 is estimated to come from student fee income and $157,017.75 is estimated to be required from the Board's general funds, including a summer session contingency reserve of $25,000. The total recommended summer session budgets of $414,983.75 compare with final 1952 budgets of $390,287.71. Board members will recall, however, that during July, the 1952 summer session budgets were reduced by $53,000 as the result of an unanticipated decrease in the numbers of veteran students enrolled with a corresponding decrease in the fee income from veteran students. The budgets originally approved a year ago for the 1952 summer sessions aggregated $414,185 as compared with $414,983.75 recommended for the 1953 summer sessions. It is estimated that the total enrollments in the 1953 summer sessions will be 5,315 as compared with 5,495 in the 1952 sessions. The Finance Committee recommends approval of the following summer budgets proposed by the Chancellor:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>$129,400.00</td>
</tr>
<tr>
<td>Oregon State College</td>
<td>90,300.00</td>
</tr>
<tr>
<td>Portland State Extension Center</td>
<td>75,956.00</td>
</tr>
<tr>
<td>Oregon College of Education</td>
<td>39,993.75</td>
</tr>
<tr>
<td>Southern Oregon College of Education</td>
<td>31,792.00</td>
</tr>
<tr>
<td>Eastern Oregon College of Education</td>
<td>22,542.00</td>
</tr>
<tr>
<td>Marine Biology</td>
<td>25,000.00</td>
</tr>
<tr>
<td>Contingency Reserve</td>
<td>$414,983.75</td>
</tr>
</tbody>
</table>
The Board accepted the report and approved the 1953 Summer Session budget as presented above.

Mr. Cabell continued with the 1953 summer session report:

"President Newburn then reported that since 1948 the University has operated during each summer session under oral authority from the Chancellor a three-weeks summer session for high school music students. He requested formal approval of the service for future summer sessions. It was pointed out that the high school students do not enroll for credits and that they are not counted in the summer session enrollment. The program is a service arrangement for the high school students and high school music teachers of the state which at the same time makes it possible for the high school students in this course to serve as a laboratory for regular University summer session students who plan to teach music or to work with musical organizations. President Newburn recommended also that approval be given to the $20.00 fee in addition to the board and room charged the high school students for this summer session. He reported that about 100 students would be awarded scholarships which provide for a waiving of the $20.00 fee.

President Newburn further reported that the enrollment is limited to 250 and that there were 202 enrolled in the summer of 1952. The Finance Committee recommend the approval of the three-weeks summer session for high school music students with a fee of $20.00 and the granting of up to one hundred scholarships to consist of the waiving of the $20.00 fee. Financing of the program is included in the University's summer session budget."

The Board accepted this section of the Finance Committee report and authorized the University to continue the three-weeks' summer session for high school students charging a fee of $20, and to grant up to 100 scholarships to consist of the waiving of the $20 fee.

Mr. Cabell continued the Finance Committee report as follows:

"From time to time University officials have discussed with the Chancellor and Board members the offering of librarian training at the University. Yesterday President Newburn recommended the establishment of a limited library science program to be inaugurated at the beginning of the winter term 1952-53. The recommended program will provide approximately 12 additional credit hours in library courses and will enable the University to meet the requirements for practically all school librarians. It is not contemplated to offer a full-degree course in library training.

President Newburn recommended a budget for the remainder of the current fiscal year of $3,900 to provide an assistant professor at a salary of approximately $5,000 to be effective January 1, 1953, and an expense budget of $567. President Newburn estimated that the annual recurring costs for this program would be from $5,800 to $6,000 a year. The Finance Committee recommends the approval of the limited library training program as proposed by President Newburn, and also the budget of not to exceed $3,900 to be provided for the remainder of the year from the Board's Unappropriated Funds. It is understood that continuation of the budget provision after the current year will be contingent upon the amount of funds obtained
from the legislature for the next biennium, and the Committee so recommends."

The Board adopted the report of the Committee and authorized an addition of not to exceed $3,900 from the Board's Unappropriated Funds to the University budget to inaugurate the Librarian Training Program beginning January, 1953, with the understanding that the continuation of the budget beyond the 1952-53 academic year will depend on the availability of funds for the 1953-1955 biennium.

Mr. Cabell continued as follows:

"President Strand reported yesterday that he previously discussed with Board members and the Chancellor the preparation of a revised edition of the Economic Atlas of the Pacific Northwest. He indicated that preparation of the revised material had been urged since the edition published by the Northwest Regional Council is far out of date. He further indicated that the material could now be published in an edition of 5,000 copies for approximately $1.18 per copy. The marketing of the revised atlas could be handled through the State College Cooperative Bookstore or through the J. K. Gill Company at a price which would cover the production cost plus a small profit. President Strand called upon Associate Professor Highsmith of the Departments of Natural Resources and Geography at Oregon State College to explain the content of the revised atlas. Professor Highsmith reported that the preparation of the maps had been made possible through assistance from the Ford Foundation. He reported also that some twenty members of the Oregon State College staff participated in preparing the revised material for the atlas.

"President Strand estimated that the total cost of publishing the revised edition would be approximately $5,625, and he requested that these funds be provided to underwrite the printing until such time as the books can be sold. The Finance Committee recommends the appropriation of $5,625 from the special operating reserve of the State College for the publishing of the atlas, this amount to be restored to the institutional operating reserve as funds are realized from the sale of the books."

The Board accepted the report and authorized the transfer of $5,625 from the State College special operating reserve for the publishing of the atlas, the amount to be repaid the institutional special operating reserve when funds are realized from the sale of the books.

Mr. Cabell continued the Finance Committee report as follows:

"President Newburn asked Business Manager Lindstrom of the University to present a report regarding the proposed sale of 110 acres of timberland received by the University as a gift from Katherine H. McClung for the purpose of establishing a permanent fund from which the University is to offer scholarships in the Art Department, the fund to be known as the Ina McClung Art Scholarship Fund. Mr. Lindstrom reported that the University has been informed by one lumber company that that firm would offer approximately $62,000 for the timber on the basis of a cruise made by Bigley & Feiss
Foresters, Inc., on December 5, 1951.

"Mr. Lindstrom reported further that the matter had been discussed with several qualified persons in the forestry industry who indicated that the price mentioned above is a good price for the land and the timber. President Newburn recommended that the land and timber be sold at a public auction after the sale has been advertised as required by law with the understanding that the minimum bid that will be acceptable for the timber and the land will be $62,500. The Finance Committee so recommends."

The Board adopted the report and authorized the sale of the land and timber given to the University by Katherine H. McClung with an advertised minimum acceptable bid of $62,500.

Mr. Cabell continued:

"Board members will recall that the matter of acquiring and managing patents, copyrights, etc., has been discussed at previous meetings and that the Chancellor's Office has been requested to prepare appropriate legislation to be submitted for enactment by the Oregon State Legislature. Accordingly, the Chancellor yesterday presented a proposed bill to be submitted to the 1953 Legislature. A copy of the proposed bill is filed as an integral part of this report. After discussion in which all members of the Board participated, it was decided to authorize the Chancellor to have the proposed bill entered during the 1953 session of the legislature, and the Finance Committee so recommends."

The Board approved the report of the Committee and authorized Chancellor Byrne to have the proposed patent legislation bill entered during the 1953 session of the State legislature.

Mr. Cabell continued the Finance Committee report as follows:

"On two occasions Board members conferred with the Civil Service Commission in regard to an amendment to the Civil Service law that will clarify the Board's authority in determining the members of the higher educational staffs who would be in the unclassified or academic service. Following a number of discussions, Board members were pretty well agreed on the type of amendment that would be satisfactory. The Chancellor presented such an amendment yesterday to be embodied as a new section in the civil service act; it follows:

All staff members of the state system of higher education who have been, or who may hereafter be, assigned academic rank by the state board of higher education, such assignment not to be in conflict with practice in publicly supported higher education outside of Oregon, including but not limited to the ranks of assistant, scholar, fellow, instructor, lecturer, associate, assistant professor, associate professor, professor, whether the type of service rendered by the individual staff member be teaching, research, extension, administration, or other service."
"After discussion by the Board members, it was decided to ask Mr. Van Dyke to present the proposed amendment to Chairman Joss of the Civil Service Commission Monday afternoon and to report back today the results of his conference with Mr. Joss. It was the decision of the Board members that the Civil Service Commission be asked to join in the sponsorship of the proposed amendment with the understanding that if the Civil Service Commission declined to join in sponsoring the amendment, that the Board of Higher Education would proceed to have the amendment entered as a bill during the 1953 legislative session, and the Finance Committee so recommends."

Supplementary to the above report by the Finance Committee, Mr. Van Dyke reported that he and Mr. Grant discussed the proposed amendment with Mr. Philip A. Joss, Chairman of the Civil Service Commission. Mr. Joss indicated that the official attitude of the Commission on the amendment would be determined at a meeting on December 16. He also indicated that it was his personal opinion that the Commission would not indorse the proposed amendment.

On motion of Mr. Cabell, second by Mr. Van Dyke, the Board voted to approve the report of the Finance Committee on the Civil Service problem and authorized the Board's office to have the proposed amendment checked by the Code Revision Council and introduced as a bill in the 1953 legislative session.

Mr. Cabell concluded the report of the Finance Committee as follows:

"At its meeting of June 18, 1952, the Board approved the installation of an intertice between the electric power generation facilities of the University of Oregon and the electric generating facilities of the Eugene Water and Electric Board at an estimated cost to the University of $31,300 with the understanding that a contract between the University and the Eugene Water and Electric Board should be submitted to the Board. Yesterday, President Newburn asked Business Manager Lindstrom to present the agreement which has been worked out between the University of Oregon and the Eugene Water and Electric Board. Mr. Lindstrom presented the following provisions which are contained in the contract:

1. The cost of the intertice equipment will be paid for by the University of Oregon at an estimated cost of $31,300. (This expenditure was approved by the Board to be provided from the University's Operating Reserve.)

2. The University may obtain non-emergency electric service from the water and electric board at that board's discretion paying for this service at the usual commercial rate.

3. University is to pay a flat service charge of $10 per month whether or not any energy is taken from the Eugene Water and Electric Board.

4. Breakdown or emergency service is to be provided to the University by the Eugene Water and Electric Board with the provision that should Bonneville Power not be available to
the Eugene Water Board, such breakdown service would be provided after the Eugene Water and Electric Board's regular customers have been provided with electric service.

5. Surplus energy available at the University generating plant will be distributed by the Eugene Water and Electric Board to the Northwest Power pool at a wheeling charge of one-half mill per kilowatt hour. The University will be paid the standard rate which the Eugene Water and Electric Board receives for all power sold to the pool.

6. The Eugene Water Board will be permitted to obtain emergency power from such surplus energy as might be available from the University plant in case the Eugene Water and Electric Board plant breaks down, this power to be sold by the University to the Water Board on schedule "D" which is the same schedule the Eugene Water Board uses when it sells emergency power to the University.

7. The Eugene Water Board may purchase non-emergency power from the University at the University's discretion, and at prices that will be determined at the time such power may be requested.

After discussion, the Board members decided to authorize the proper officials of the Board and the University to proceed with the execution of the contract, and the Finance Committee so recommends."

The Board accepted the report and approved the terms of the contract and authorized proper Board and University officials to execute the contract.

REPORT OF THE PRESIDENT

President of the Board, Edgar W. Smith, reported that President Maaske of Oregon College of Education is leaving soon for Turkey where he has been invited to make a study of the teacher education program in cooperation with the Turkish Ministry of Education. President Maaske gave a brief résumé of his plans and indicated that his headquarters are to be at Istanbul. Mr. Smith then introduced Mr. Lieuallen, Registrar at Oregon College of Education, who is to be chairman of an administrative committee in Dr. Maaske's absence.

COMMUNICATIONS

Chancellor Byrne presented a letter from Mr. J. D. McAulay, Secretary of the Oregon Education Association Commission on Teacher Education and Professional standards, requesting Board support of certain recommendations dealing with requirements for teacher certification. Although the field of certification is outside the control of the Board, members expressed interest in the recommendations.

Mr. Smith mentioned two excellent editorials, one from the New York Times and the other from the Oregonian, which dealt with the Oregon State System of Higher Education. Copies of the New York Times article were handed to all Board members.

BIENNIAL REPORT

Chancellor Byrne indicated that the Biennial Report would be mailed to Board members and institutions within two weeks. The release date is to be two weeks in advance of any previous mailing date,
and the Chancellor expressed his appreciation to the institutional Presidents and Mr. Cross for making this possible.

GIFTS

The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

**University of Oregon**

Research Corporation

Grant of $1,500 from the Board of Directors of Research Corporation for support of Professor Pierre Van Ryselberghe's research project in Chemistry.

T. Neil Taylor

Additional gift of $250 from Mr. T. Neil Taylor for the T. Neil Taylor Fund for Research in Journalism.

Various Donors

Gifts totaling $235 from various donors as follows for scholarships for designated students:

- Portland Rose Festival Association
  - $110
- Pioneer Broadcasting Company, Portland
  - 125

B. B. Barker

Additional gift of $350 from Dr. Burt Brown Barker, Portland, to be placed in the Barker Historical Research Fund to be used for the portrait painting of President Newburn.

**Oregon State College**

Klamath County

Grant of $2,000 from Klamath County for support of the Agricultural Experiment Station's research program at the Klamath Experimental Area on the problems of interest to farmers in that area.

Am. Poultry & Hatchery Fed.

Grant of $1,000 from the American Poultry and Hatchery Federation to assist in the research project on fertility and hatchability in eggs.

Agri. Research Foundation

Grant of $1,300 from the Agricultural Research Foundation for research on the control of weeds in Oregon.

National Council for Stream Improvement

Additional grant of $2,700 from the National Council for Stream Improvement to continue the research project in aquatic biology under the direction of Professor R. E. Dimick.

O.S.C. Foundation

Additional gift of $17,000 from the Oregon State College Foundation to cover costs incurred on the stadium.

Am. Cyanamid Co.

Grant of $1,000 from the American Cyanamid Company to finance a testing program on certain of their materials in the control of Erysipelas diseases in turkeys.

U.S. Public Health Service

Additional grant of $6,000 from the United States Public Health Service for the continuation of the study on Pantethenic Acid under the direction of Dr. V. Cheladal.

Fed. Research & Market. Funds

Grant of $1,000 from Federal Research and Marketing Funds to cover the Agricultural Experiment Station's contribution to the Western Regional Research Project on factors related to weed control.
### Medical School

**Alumni Ass'n.**  
Additional gift of $200 from the University of Oregon Medical School Alumni Association to be added to the out-of-state travel fund to help finance a trip to a professional meeting for Dr. Daniel Labby of the Department of Medicine.

**Smith-Dorsey Company**  
A grant of $1,000 from the Smith-Dorsey Company of Lincoln, Nebraska, to be used for a research project on local anesthetics under the direction of Dr. Kenneth Swan and Dr. H.E. Schlegel of the Department of Ophthalmology.

**Lederle Lab.Div. of Am. Cyanamid Company**  
Additional grant of $2,700 from the Lederle Laboratories Division of the American Cyanamid Company for research in the Department of Pharmacology for the period January 1, 1953 through December 31, 1953.

**Harry I. Galen**  
Bequest of $250 under the will of the late Harry I. Galen of Portland to the Doernbecher Memorial Hospital for Children.

**Nat'l Foundation for Infantile Paralysis**  
Grants totaling $49,804 from the National Foundation for Infantile Paralysis covering a revised program for the research being conducted by Dr. Arthur W. Frisch, Associate Professor of Bacteriology, effective for a three-year period beginning January 1, 1953.

**Armour Laboratories**  
Gift of $100 from the Armour Laboratories, Chicago, for the construction of display shelves in the Department of Pharmacology.

**U.S. Public Health Service**  
Grant of $6,000 from the U.S. Public Health Service for research on "Experimental Rheumatic-Like Lesions and Altered Collagen" under the direction of Dr. R. S. Jonas, Associate Professor of Pathology, for the period November 1, 1952 through October 31, 1953.

**Sloan Foundation**  
Additional grant of $3,000 from the Sloan Foundation of New York; this amount is to be added to the grant of $20,000 accepted by the Board at its October 28, 1952, meeting, and is for research in dermatology under the direction of Doctors Aaron B. Lerner and Thomas B. Fitzpatrick.

**Life Insurance Medical Research Fund**  
Grant of $8,201.55 from the Board of Directors of the Life Insurance Medical Research Fund for support of research by Dr. William D. Blake, Associate Professor of Physiology, on the regulation of renal blood flow and electrolyte excretion, for the period from October 1, 1952 to June 30, 1954.

**U.S. Public Health Service**  
Additional grant of $25,000 from the U.S. Public Health Service for the continuation for the 1953 calendar year of the cancer training program under the direction of the Department of Pathology.

**U.S. Public Health Service**  
Grant of $7,307 from the U.S. Public Health Service through the National Institutes of Health to be utilized for a research project in the Department of Medicine under the direction of Dr. Herbert E. Griswold, Jr., and Dr. William W. Hurst for the period from November 1, 1952 through October 31, 1953.
Oregon College of Education

Grace A. Morse  Gift of $100 from Mrs. Graco Allard Morse, Eugene, to the Thomas H. Gentle Memorial Student Loan Fund.

Various Donors  Gift of $100 from friends and relatives for the Katherine Elle Klein Memorial Student Loan Fund.

O.C.E. Alumni Association  Gift of $120 from the Oregon College of Education Alumni Association for an all-tuition scholarship for a designated student.

Delta Kappa Gamma  Gift of $120 from Delta Kappa Gamma for an all-tuition freshman scholarship for a designated student.

Southern Oregon College of Education

Ashland Lions Club  Grant of $500 from the Ashland Lions Club to be used as a contribution toward the maintenance of a Nigerian student at Southern Oregon College of Education for the 1952-53 school year.

Eastern Oregon College of Education

Various Donors  Gifts totaling $720 from various donors as follows for scholarships for designated students:

American Legion Post No. 43, La Grande  $120
Radio Station KLIB, La Grande  120
La Grande Rotary Club  360
Mr. and Mrs. F. C. Perkins and Mr. and Mrs. W. C. Perkins, La Grande  120

FINANCE

The following items involving adjustments to the 1952-53 budgets were read and approved by the Board:

Budgeting of Physical Plant Rentals, CSC

The budgeting of $900 received at Oregon State College as rental from an organization holding its meeting on the campus to the Physical Plant budget to cover the expense of the meeting.

Budgeting of Music Fees, EOCE

The budgeting of music fee receipts in the amount of $367.50 in the instruction budget at Eastern Oregon College of Education to cover requisition expenses connected with the music program. The Eastern Oregon College of Education finds it necessary to employ a music instructor on a part-time basis to care for the overflow of students wishing to take private lessons. The instructor is paid 90 per cent of the music fees received from his students; the balance goes into the Board's general income; in the 1952 summer session a total of $367.50 was received in such fees.

Decrease in Animal Husbandry Exper. Station

Decrease of $6,500 in the Experiment Station Department of Animal Husbandry budget to cover an overdraft at the end of the 1951-52 fiscal year resulting from an overestimate in fees and sales from the sale of livestock.

Transfers from Exper. Station Balances, CSC

The budgeting of unexpended Experiment Station balances from State funds, fee and sales balances and anticipated sales income aggregating $85,201.41 to the following in order to meet the expenses
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of approved research projects in the central Experiment Station and in certain branch stations in the 1952-53 budgets:

Dairy Husbandry $938.13
Fish and Game 2,499.27
Farm Crops 1,135.25
Horticulture 1,557.75
Seafoods Laboratory 64.58
Publications 3,000.00
Bacteriology 1,524.48
Home Economics 4,781.03
Greenhouse 1,078.02
Aquatic Wood 36.52
Animal Diagnostic Service 3,116.40
Miscellaneous Research Operations 6,874.04
Umatilla Branch Experiment Station 55.29
Irrigation Water Forecasting 30.00
Pendleton Branch Experiment Station 6.10
Klamath Experimental Area 353.66
Rod Soils Experiment Area 415.35
Malheur Experimental Area 2.21
The Dalles Experimental Area 117.33
Central Oregon Experimental Area 1,310.23
Milton-Freewater Experimental Area 1,693.08
Miscellaneous Research Operations 839.96
Experiment Station Department of Eastern Oregon Branch Experiment Station 7,300.00
Director's Reserve 47,541.70

$85,201.41

Transfers from the Director's Reserve to appropriate research projects will be recommended from time to time as needs arise during the year.

Transfer to Exper. Station
Dept. Poultry Husbandry

Transfer of $2,185.06 to the Experiment Station Department of Poultry Husbandry to cover expense of research project on fertility and hatchability of eggs, funds to be provided $1,000 from the American Poultry and Hatchery Federation and $1,185.06 from unbudgeted gift funds carried forward at June 30, 1952; the funds are to be budgeted as follows:

Wages $500.00
Materials & Expense 1,685.06

$2,185.06

Transfer from Spec. Inst. Reserve, UO

Transfer of funds aggregating $20,874.39 from the Special Institutional Reserve of the University to the following accounts:

Reserve for Physical Plant Rehabilitation $17,133.00
Install suitable lighting fixtures in stacks, Law Library . . . . . . . $4,000
Replace inadequate lighting in old stacks, Library . . . . . . . 11,025
Paint, miscellaneous repairs to windows, etc. University Health Service 2,108
General Library Fund to provide
for the purchase of special
collections for the Library

3,741.39
$20,874.39

Installation of Sidewalks & Gutters, SOCE
Transfer of $1,428.25 from the Board's Rehabilitation Reserve to the Southern Oregon College of Education to cover the assessment for sidewalks and gutters recently built by the City of Ashland along a 725 foot college frontage on Webster Street. At its June 18, 1952, meeting, the Board appropriated $1,815 to pave this same frontage.

Addition to U of O 1952 Summer Session
Addition of $712.74 to the 1952 summer session budget of the University to meet necessary expenditures of the session, the added amount to be provided from overrealized student fee income.

Transfer to Bldg. Repairs, Dental School
Transfer of $5,500 from the Dental School Operating Reserve to Building Repairs to reimburse that account for the cost of decorating the three top floors of the Dental School building.

Cleft Palate & Stuttering Clinic Budget U of O
Budgeting of an amount not to exceed $1,000 for 1952-53 to finance clinical services for cleft palate and stuttering children in the Eugene area under the direction of the Speech and Hearing Clinic of the Speech Department of the University with the understanding that reimbursement will come from the State Department of Education at the close of the year.

Transfer to Library, UO
Transfer of $589 from the Institutional Carry-Over Reserve to the equipment budget of the University library for the purchase of books to strengthen the library holdings in professional education.

Transfer to Equipment, Dental School
Transfer of $35,500 from the Dental School unallocated restricted reserve to cover the following equipment purchases:

Child Study Clinic
One radiographic X-Ray unit which is needed for the taking of X-Rays of the children under observation

Biochemistry
40 laboratory bench units for the Biochemistry Laboratory; cost includes installation

Bacteriology
80 units of laboratory bench, 3 feet to unit for the Bacteriology Lab.

$35,500

All the equipment listed will be transferrable to the proposed new dental building when it is completed.
The Board approved the following personnel adjustments at the
University of Oregon, the necessary funds being provided in the
1952-53 budget:

Fred N. Miller, Leave
Sabbatical leave on full salary for Dr. Fred N. Miller, Professor,
Director of Student Health Service, effective March 15 to June 15,
1953, for advanced study in ophthalmology. Dr. Bozorth of the
Health Service staff now is the eye, ear, nose and throat specialist,
but plans to retire at the end of the current academic year.
Dr. Miller feels that his special training in ophthalmology will
make it less difficult to locate a replacement for Dr. Bozorth.

R. J. Pflug, Resignation
Resignation of Captain Raymond J. Pflug, Assistant Professor of
Air Science and Tactics; Captain Pflug was transferred from the
University effective August 18, 1952; and

M. A. Salemi, Designation as Asst. Prof.
Designation of Captain Matteo A. Salemi as Assistant Professor
of Air Science and Tactics, effective September 3, 1952; Captain
Salemi has been assigned to the University to replace Captain
Pflug.

D. G. Reese, Military Leave
Military leave without pay for Dr. Donald G. Reese, Assistant
Professor in Dentistry, effective August 1, 1952; $2,658.34
salary funds released to be retained in Instruction and Clinic
Salaries.

E.B. MacNaughton, Temporary appointment of Mr. E. B. MacNaughton as Special
Temp. Appoint.
Lecturer in Business Administration for the 1952-53 winter term,
50 per cent time, $1,600 salary rate for the term; salary funds
to be provided from an unfilled budgeted professorship in
Business Administration carried in the Miner Professorship in
Real Estate and Allied Subjects.

R. L. Lang, Appointment
Appointment to a budgeted position of Dr. R. L. Lang, Assistant
Professor of Dentistry, yearly tenure, 12-months service, $5,800
salary rate, effective November 1, 1952; $933.33 unused salary
funds for the budgeted position to be retained unallocated.

R. F. Watkins, Resignation
Resignation of Dr. R. F. Watkins, Assistant Professor of Dentistry,
effective October 31, 1952; $1,933.36 salary funds released to be
retained unallocated in the instruction and Clinic Salaries budget.

The Board approved the following personnel adjustments at Oregon
State College, the necessary funds being provided in the 1952-53
budget:

Ina Hanson, Appointment
Appointment of Ina Hanson as County Extension Agent (Homa Economics)
in Tillamook County, Assistant Professor rank, yearly tenure,
12-months service, $4,500 salary rate, effective January 5, 1953;
$2,201.61 salary funds required to be provided by transfer from
the Director's Reserve. Miss Hanson is being trained to replace
Miss Mary Lou Winfield who plans to resign soon.

Ermina Jane Fisher, Appointment
Appointment of Miss Ermina Jane Fisher as Marion County Extension
Agent (Home Economics), Associate Professor rank, yearly tenure,
12-months service, $5,028 annual salary rate, effective October 20,
1952; $116.25 additional salary funds required to be provided by
transfer from the Extension Director's Reserve.

George M. Jacobs,
Appointment
Appointment of George M. Jacobs, Instructor in Civil Engineering,
50 per cent time, yearly tenure, $1,800 annual salary rate,
effective October 21, 1952, to replace Ivan F. Waterman, Associate
Professor, deceased October 19, 1952; $3,173.20 salary funds re-
leased by appointment at lower rank and salary to be retained
pending future appointment.

J. J. Walton
E. E. Easton
R. T. Kendall,
Salary Adjust-
ments
Salary adjustments retroactive to September 1, 1952, for the
following faculty of the School of Business and Technology to
bring their salaries more nearly in line with those of other
staff members in the same school:

James J. Walton, Instructor, from $4,000 to $4,300
E. E. Easton, Instructor, from $4,000 to $4,200
Robert T. Kendall, Instructor, from $4,000 to $4,100

The $600 additional salary funds required are to be provided by
transfer from the Institutional Reserve.

B. F. Engel,
Appointment
Because of increased freshman enrollment, appointment to a new
position of Bernard F. Engel, Instructor in English, yearly tenure,
10-months service, $3,400 salary rate, effective September 11, 1952;
$3,400 salary funds required to be provided by a transfer from the
Institutional Reserve.

B. G. Thompson,
Leave
Leave without pay for B. G. Thompson, Entomologist in the Experiment
Station, effective November 1, 1952; through October 31, 1953, to
accept a position with the Foreign Agricultural Relations Office
of the USDA as Research Advisor in Entomology; and

S. C. Chang,
Appointment
Replacement appointment (temporary) of Shen Chin Chang, Research
Assistant, Instructor, yearly tenure, 12-months service, $4,500
annual salary, effective November 1, 1952; $1,472 salary funds
released by appointment at lower than budgeted rank and salary
together with $1,500 from an unfilled graduate research assistant-
ship to be budgeted as follows:

Wages $950
Equipment 600
Director's Reserve 1,422
$2,972

R. L. Boyd,
Leave
Leave without pay for Dr. Ralph L. Boyd, Professor of Business
Administration, for the winter, spring and summer terms of 1952-
53, to participate in an experimental program of in-service
training for college professors of accounting initiated by Arthur
Anderson and Company, a national firm of certified public account-
ants; this is the first such educational experiment in accounting,
and Dr. Boyd is the first college professor to be specifically
invited to participate. $4,400 salary funds released to be retained
pending future appointment.

Mrs. June Burke,
Resignation
Resignation of Mrs. June Burke, County Extension Agent (Home
Economics), Marion County, Associate Professor, effective
December 31, 1952, to accept a commercial position; and
Replacement appointment of Miss Pauline Schaplowsky, Marion County Extension Agent (Home Economics), Instructor, yearly tenure, 12-months service, $4,200 salary rate, effective January 1, 1953; $1,114 salary funds released by appointment at lower rank and salary to be transferred to the Extension Director's Reserve.

Redistribution of time and salary effective December 1, 1952, of Edward C. Bubl, Assistant Food Technologist, Assistant Professor, from 50 per cent in Food Technology, Experiment Station, and 50 per cent Agricultural Chemistry, Experiment Station, to full time in Agricultural Chemistry with the title of Assistant Chemist; $1,606.50 salary funds released in Food Technology to be transferred to Agricultural Chemistry to provide for redistribution of time and salary.

Sabbatical leave on full salary for Miss Melissa Martin, Professor and Head of Modern Languages, effective spring term 1952-53, to study Brazilian Portuguese at the Bi-National Institute in Rio de Janeiro.

Salary adjustment effective November 1, 1952, for Dr. W. E. Babcock, Assistant Veterinarian and Assistant Professor, from $6,000 to $7,000 annual salary rate to retain his services; Dr. Babcock has been offered a beginning salary of $7,500 by a commercial company but will remain at Oregon State College for $7,000 to continue his work in the service program in the poultry disease field in which he is especially well trained and capable. The $666.64 additional salary funds required to be provided from the Extension Director's Reserve.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1952-53 budget:

Appointment of Dr. Howard S. Mason, Assistant Professor of Biochemistry and Research Associate in Dermatology, yearly tenure, $8,200 annual salary, effective October 1, 1952; $6,150 salary funds required for 1952-53 to be provided by the Sloan Foundation for Cancer Research in the Division of Dermatology.

Resignation of Dr. A. Chesmore Eastlake, Assistant Professor of Medicine, effective October 31, 1952; $10,166.68 salary funds released to be held pending future appointment.

Continuation appointment of Dr. Russell S. Jones, Associate Professor of Pathology, effective January 1, 1953 through June 30, 1953, at a salary rate of $10,000; $5,000 salary funds required for 1952-53 to be provided 18 per cent ($925) from the Institutional Reserve and 82 per cent ($4,075) from the United States Public Health Service Cancer Training Grant as reported in the gift section.

Mr. Grant reported that the committee consisting of himself, Mr. Cabell and Mr. Van Dyke appointed to consider the problem of accepting, holding and selling stocks and bonds has concluded that all questions that might arise in connection with receiving and selling these stocks and bonds as gifts should be determined by a court decision. The committee recommended that the President of the Board appoint a
committee to confer with Attorney General Neuner before he goes out of office. President Smith appointed Mr. Cabell as Chairman and Mr. Grant and Mr. Van Dyke to the committee to confer with Attorney General Neuner. The Board authorized this committee to take whatever steps are necessary to clear the matter of the Board's receiving, holding and selling stocks and bonds; the delegated authority included the hiring of an attorney if necessary.

SPECIAL BOARD MEETING Jan. 5, 1953

Chancellor Byrne reported that it would be advisable to set a date for a special meeting of the Board to consider the Anderson report on the teacher training survey. The Board voted to hold a special meeting on Monday, January 5, 1953, at 10:00 a.m. at the Benson Hotel in Portland, Oregon to consider the recommendations of the Anderson report on teacher education and other Board business. Institutional executives are to be requested to submit to the Chancellor staff comments on the Anderson report in time to circulate such comments to Board members in advance of the January 5 meeting.

MEETINGS CONTINUED, AT BENSON HOTEL

On vote of the Board, it was agreed to hold future meetings at the Benson Hotel because of its convenient location. Mr. Cross reported that the next broadcast of the program "State Board Reports" would be over KOAC at 6:45 p.m. on Wednesday, December 10. He further indicated that President Bonnett has made arrangements with Program Director Morris of KOAC to rebroadcast the program over Station KLBH at La Grande on the following Thursday evening.

ADJOURNMENT

Meeting adjourned at 11:15 a.m.

[Signature]

EDGAR W. SMITH, President

[Signature]

CHARLES D. BYRNE, Secretary