STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL
April 28, 1953

MEETING #221
A regular meeting of the State Board of Higher Education was held at
the Benson Hotel, Portland, Oregon, April 28, 1953.

ROLL CALL
The meeting was called to order at 10:00 AM by the President of the
Board, Edgar W. Smith, and on roll call the following answered present:

George F. Chambers
Leif S. Finseth
A. S. Grant
Dr. R. E. Kleinsorge

Cheryl S. MacNaughton
Herman S. Olmier
William E. Walsh
Edgar W. Smith

Absent: Henry F. Cabell

There were also present: Dr. Charles D. Byrne, Chancellor; President
R. J. Haaske of Oregon College of Education; President E. N. Stevenson
of Southern Oregon College of Education; President Frank B. Bennett of
Eastern Oregon College of Education; Dean E. B. Lemon of Oregon State
College; Dean W. C. Jones of the University of Oregon; Dean D. W. E.
Baird of the Medical School; Dean J. F. Cramer of the General Extension
Division; W. A. Zimmerman, Business Manager of the Medical School;
J. O. Lindstrom, Business Manager of the University of Oregon; Compt-
troller H. A. Bork; Budget Director R. L. Collins; Division of Informa-
tion Director Travis Cross.

RE ABSENCES
Mr. Cabell is on a trip abroad and for this reason was unable to attend
the meeting.

MINUTES
APPROVED
The Board voted to dispense with the reading of the minutes of the last
regular meeting held on March 10, 1953, and approved the minutes as
they appear in the docket.

REPORT OF
BLDG. COMMITTEE
Dr. R. E. Kleinsorge, Chairman of the Building Committee, reported as
follows:

"President Strand outlined the budget and construction plan for further
work on the second phase of the Oregon State College stadium. He
reported that it would be desirable to go to bid on the next phase
of the construction which would provide 21,656 permanent concrete
seats and would call for moving 4,500 portable wooden bleacher seats
to bring a total capacity of 26,156. Dr. Strand reported that there
is now on hand a cash balance from gifts of $145,951.47 and slightly
over $80,000 in reliable pledges.

"Dr. Strand said that the difference between cash on hand and the
estimated construction costs amounting to about $200,000 would be
provided by bidding on deductive alternates. Mr. Bonney of the Hoffa-
Nichol and Taylor Engineering firm explained details of construction.
You will recall that the Board authorized proper Board officials to
advertise for bids, but it was felt that a detailed explanation of
financing should be brought to the attention of the Board before the
advertisements were published. The Building Committee recommends bids be taken as soon as possible and that officers of the Board be authorized to award the contract if the bid is within available funds.

The Board approved the report and authorized the proper Board officials to advertise for bids on the Oregon State College stadium and to award contracts if the bids are within the funds available.

Dr. Kleinsorge continued as follows:

"President Newburn introduced architects Church, Newberry and Roehr who presented preliminary plans for the addition to John Straub Hall, men's dormitory at the University of Oregon. The plan calls for housing 322 men in five individual but connected units with a common food service for occupants of the existing John Straub Hall and the new housing units. Each unit will have a separate living room, separate dining room, separate laundry facilities and a separate recreation room. The individual rooms will house two men who will sleep and study in the same room. Lavatories will be located in separate toilet and shower rooms which will serve each floor of each unit. The estimated cost of the proposed project is $1,250,000 of which $1,050,000 represents funds for the three basic contracts: general contract, electrical contract and mechanical contract. Present plans call for the food for the entire hall to be prepared in Carson Hall; thereby reducing operational costs considerably.

"The construction cost per occupant is estimated at $3,913. A tentative time schedule would call for final plans and specifications to be completed on or about November first, 1953. The Committee believes that the preliminary plans as presented are satisfactory and will provide adequate living accommodations in an economically operated facility. The Committee recommends that the architects be authorized to proceed with final plans and specifications, with the understanding that plans for financing the building will be presented to the Board when the plans and specifications are completed."

The report was approved by the Board and authorization was given proper Board officials to notify the architects to proceed with the final plans and specifications for the dormitory addition at the University of Oregon; it was agreed that final plans for the building and for financing the project will be presented to the Board when the plans and specifications are completed.

Dr. Kleinsorge continued the building Committee report as follows:

"Dean Lemon called the attention of the Committee to the fact that Hudson Hall, a temporary men's dormitory located at the corner of the Hall and Jefferson Streets on the Oregon State College campus was damaged by fire during the month of March. It is estimated that the damage amounted to $25,000 which will be reimbursed from the state restoration fund. Dean Lemon explained that restoring the part damaged by fire and putting more money into a cheaply constructed structure does not seem justifiable. The building is vacant at present and deterioration will be rapid in the next few years unless large outlays are made for maintenance and repair."
"Later, after more study, the State College may present a plan for constructing added dormitory facilities for men, possibly of the type of the Azalea cooperative house. The Committee feels it will not pay to repair the damage done by fire. It recommends, therefore, that proper Board officials be authorized to obtain bids on salvaging the entire structure."

The Board accepted the report of the Committee and authorized Board officials to obtain bids on salvaging Hudson Hall with the understanding that the $25,000 received from the State Restoration fund for fire damage will be retained to apply toward additional men's housing facilities, the exact type to be determined at a later date.

Dr. Kleinsorge continued as follows:

"President Strand recommended the purchase of 79.68 acres known as the Blake "eighty" (UTSW 1/4 of Section 30, T. 10 S., R. 4 W., W.M.) which would be added to the McDonald Forest area, a laboratory for the School of Forestry. This is in line with Board policy to consolidate the School of Forestry holdings in the McDonald Forest area near Corvallis. Payment for this addition to the McDonald Forest would come from the McDonald Forest funds and proceeds from the sale of the Corbett timber tract in Jackson County. The total cost of the 80 acres, which has a good stand of growing young timber, is $1,992. The committee recommends purchase of the tract."

Approving the Committee's report, the Board authorized the purchase of the described 80 acres to be added to McDonald Forest at a cost of $1,992, funds to be provided from McDonald Forest funds and proceeds from the sale of the Corbett timber tract in Jackson County.

Dr. Kleinsorge continued:

"At the March meeting, the Board authorized employing an architect to design the Physical Education Building at the Southern Oregon College of Education. At that time it was indicated that it would be advisable to also employ an engineer to plan and design the proposed new central heating plant for the entire institution. You will recall that some four years ago a survey was made of the campus heating problem at Southern Oregon College of Education, this survey being made by Professor Baker who was then the heating superintendent at Oregon State College. Mr. Baker's survey indicated that a central heating plant, utilizing large available sources of hogged fuel, would make a great saving in the heating operation budget for the institution. At the present time, there are three small heating plants utilizing oil for fuel. The price of oil in the Ashland area is said to be the highest in the State of Oregon.

"The new central heating plant for the institution is included in the Board's building program for the biennium 1955-1957. It is important, however, that there be very close coordination in the planning of the heating plant and the Physical Education Building, because the two will be immediately adjacent and use one common wall. Furthermore, the small heating plant, which will be needed for the Physical Education Building prior to the construction of the central heating plant, must
be planned in relation to the facilities in the central heating plant, which will probably be built after the Physical Education Building is completed.

"It is also important to integrate this planning and have it done coincidentally because the general architecture of the building to house the central heating plant should tie in with the architecture and functional planning of the Physical Education Building.

"A coordinated program for this planning has been arranged in conference with the architect, Howard Perrin, already selected for the Physical Education Building, and the heating engineer, Don Kroecker, who is recommended for designing the heating plant. Mr. Perrin will use Mr. Kroecker on the mechanical and heating phases of the Physical Education Building, and in turn Mr. Kroecker will employ Mr. Perrin to design the building which will house the heating plant. This coordinated planning will assure a maximum of efficiency in the total project.

"President Stevenson has conferred with Mr. Kroecker and has given him the necessary information in regard to the over-all heating plant needs of the institution looking into the future. A tentative contractual arrangement has been negotiated with Mr. Kroecker for this central heating plant planning. He has agreed to plan the building, the heating plant and the necessary distribution system to all the existing campus buildings for the over-all fee of $5 per cent of the actual cost of the work. For the preliminary planning, the fee would be 1 per cent; for the final plans and specifications prior to bidding, 3½ per cent; and when bids are actually let and construction under way, the fee for supervision would be 1 per cent; making the 5½ per cent total.

"President Stevenson recommends, and the Chancellor concurs, that a contract be signed with the Kroecker firm for this planning job and that the sum of $2,750 be appropriated from the Board's Unappropriated Fund to carry this planning through the preliminary planning stage. The Committee feels that it is important to have these preliminary plans prepared in order that we may get an accurate estimate of the cost of the entire heating plant and distribution system, so that we may have realistic figures to include in the building program for the next biennium.

"Proper Board officers should be authorized to enter into this contract with the firm of Donald Kroecker and associates."

The Board approved the report and authorized the employment of Mr. Don Kroecker, Heating Engineer, to prepare preliminary plans for the Southern Oregon College of Education central heating plant and appropriated $2,750 from the Board's Unappropriated Funds for this purpose.

Dr. Kleinsorge continued the Building Committee report:

Authorization to Proceed with Final Plans for Chemical Engr. Bldg., OSC

"Chancellor Byrne reported that in as much as an appropriation bill is now on the Governor's desk which included $760,000 for the construction of the Chemical Engineering building at Oregon State College, it is advisable for the architects to proceed with final plans and specifications. Board members will recall that preliminary plans for this
building were approved nearly two years ago. The architect is Herman Brookman of Portland. The Chancellor explained that the 1953 legislative Joint Ways and Means Committee has specified that all three of the buildings for which funds were appropriated during this session are to be constructed and equipped within the funds stipulated. A tentative time table would call for presentation of final plans and specifications in January of 1954, and the receipt of bids for the construction about March 1954.

"The Committee recommends that Architect Herman Brookman be authorized to proceed with final plans and specifications on the Chemical Engineering project."

Assuming the Governor will sign the appropriation bill for State System buildings, the Board approved the report and authorized the proper Board officials to notify Architect Herman Brookman to proceed with the final plans and specifications for the Chemical Engineering Building.

Dr. Kleinsorge continued as follows:

"Chancellor Byrne reminded the Committee that the Board, at its July 24, 1951 meeting, approved final plans and specifications for the Journalism Building at the University of Oregon, funds for which are in an appropriation bill now on the Governor's desk. Assuming that the Governor signs the bill, advertising for bids should be published so that they might be opened at the time of the Board meeting on June 16. As in the Chemical Engineering building, at all times it is necessary that the amount of funds appropriated cover both construction and equipment, and it will be necessary to obtain approval of the State Emergency Board after bids are obtained but before contracts are signed. On the assumption that the Governor signs the bill that includes funds for the Journalism Building, President Newburn recommends and the Committee concurs that bids be advertised, and that they be opened on June 16."

The Board approved the report and, on the assumption that the Governor will sign the appropriation bill, authorized the immediate advertising for bids which are to be opened on June 16, 1953.

Dr. Kleinsorge continued:

"The Chancellor reported that the legislative building appropriation, which has not been as yet approved by the Governor, includes $2,200,000 for the new Dental School building. It will be recalled that the preliminary plans for the building have been approved by the Board.

"When the Board prepared this budget for the new building project in the amount of $2,200,000, it was contemplated that this amount would be supplemented by proceeds from the sale of the old building, the latter to be used for purchasing equipment for the new building.

"The Chancellor reported that he had received a letter from the Joint Ways and Means Committee advising of the appropriation for the new building and equipment thereof, but also stating that:
1. When the property now held and occupied by the Dental School is sold, the monies received therefrom shall be deducted from the operating budget of the Dental School by a subsequent legislative assembly.

2. It was the intent that all of the planning, construction, and equipment of the building be not in excess of the $2,200,000 and that all parts of the program are to be reviewed and have the prior approval of the Emergency Board.

"When the presently owned building of the Dental School was acquired in 1945, the Legislature provided in Chapter 160, Oregon Laws, 1945, that upon the sale of the building, the money derived therefrom was to be used for one of two purposes:

1. Capital outlays, including equipment for a new plant, or

2. Invested by the Board with the income from the investments to be used and applied toward the support of the Dental School.

"It is also provided that if the Dental School location were changed to a new site, the approval of the State Board of Control was to be obtained.

"Since the Board's financial program for the new Dental School contemplated that the $2,200,000 state appropriation was to be supplemented by proceeds from the sale of the old building, which now appears to be at variance with the Joint Ways and Means Committee directive, it appears that the $2,200,000 may be the limit of the cost of the project including all equipment. This would mean that the preliminary plans for the Dental School would have to be revised downward.

"When the Board received and accepted bids on April 1, 1953 for the new Medical School Hospital, an alternate bid was received but not accepted at the time for an additional boiler to provide heat for the Dental School. This boiler will be required if construction funds are released for a new Dental School building. The boiler, with architects' fees and contingencies, would cost about $48,000.

"The Committee recommends, therefore, subject to the Governor's signing the appropriation act which provides $2,200,000 for the new Dental School building, that:

1. The State Board of Control be requested to approve the site selected for the new Dental School building.

2. That a meeting be held with the State Emergency Board relative to clarification as to the monies which will be available for the new dental building, and to authorize the contracting for the installation of a boiler in the new hospital at the Medical School intended to service the new Dental School building.

3. Subject to approval by the Emergency Board, it is contemplated that the state appropriation of $2,200,000, supplemented by the proceeds of the sale of the old Dental School building, are to be applied to the project and the purchase of equipment."
4. In the event that the monies available for the project should develop to be less than has been contemplated by the Board, then it will be necessary to review and revise the construction budget for the project, and alter the preliminary plans for the new Dental School building.

5. Further planning of the Dental School building is to await the outcome of the meeting with the Emergency Board."

The Board adopted the report and, on the assumption that the Governor will sign the appropriation bill, authorized the proper Board officials to clarify the problems involved and carry out the recommendations listed in the Building Committee report.

Dr. Kleinsorge continued the Building Report as follows:

"In connection with the construction of the new teaching hospital at the Medical School, it will be necessary for the contractor to close Sam Jackson Park Road for approximately 1½ years. During this time, the traffic will be rerouted through the campus roadway in front of the Medical School buildings. One of the obstacles to the free flow of traffic through this area is the circle arrangement of the road in front of the Medical Science building.

"Dean Baird recommends that the present bottleneck be eliminated by realigning and widening the roadway at this point to permit free movement of two lanes of traffic. The proposed project would also provide eleven more parking spaces.

"Because of the emergency nature of the situation, the Building Committee believes that the improvement is necessary at this time. It therefore recommends an appropriation of not to exceed $10,000 from the Board's Emergency Fund to care for this emergency situation."

The Board approved the Building Committee report and appropriated $10,000 from the Board's Emergency Fund to finance the road necessary to reroute traffic during the construction of the Medical School Teaching Hospital.

Dr. Kleinsorge continued:

"The 1953 Legislature appropriated $280,000 for a Crippled Children's Division building to be located on the Medical School campus. Dean Baird recommended to the committee that the structure be located at the juncture of S. W. Gaines and S. W. 6th Avenue, an area near the present tuberculosis hospital.

"In order to get the planning under way immediately, Dean Baird also recommends as architect, the firm of Burns, Bear, McNeill and Schneider at a fee of 5 per cent plus .8 of 1 per cent for engineering.

"Since the architects have already made preliminary studies on the building, the preliminary plans may be ready for consideration at the June Board meeting. Dean Baird is to submit at that time a construction budget on the project."
"The Building Committee recommends approval of the site selected and the employment of the firm Burns, Bear, McNeill and Schneider under the terms recommended."

The Board accepted the report, approved the site selected for the Crippled Children's Division building, and authorized the employment of the architectural firm of Burns, Bear, McNeill and Schneider to prepare the building plans.

Dr. Kleinsorge continued the Building Committee report with the following report from Chancellor Byrne on proposed rehabilitation projects:

"All Board members received from the Chancellor's Office prior to the Board meeting, a report on the proposed rehabilitation program. This report, including recommendations on projects, reads as follows:

'The budget for the current fiscal year 1952-53 provided an amount of $414,025 for repair, remodeling, and rehabilitation projects at the seven campus units and $219,756 for the purchase of land within the approved campus boundaries. Early last fall, because of the uncertainty of student enrollment and fee income due to the draft calls under Selective Service, it was determined after discussion with the Building and Finance Committees to hold these funds in reserve until spring, although the institutions had filed projects totaling more than three times this amount at the beginning of the fiscal year.

'At the March meeting of the Board, I reported to you that there would be submitted at the April meeting, a program of rehabilitation to utilize these funds budgeted for this purpose. The action of the Legislature, however, in eliminating all requested appropriations for rehabilitation and land purchase for the next biennium makes it necessary to revise our thinking on this rehabilitation and land purchase program.

'The higher education subcommittee of the Ways and Means Committee did, however, permit us to retain and spend the $623,783 which has been budgeted this year for rehabilitation and land purchase projects. The legislative subcommittee also suggested that we attempt to carry forward at least half of this reserve fund into the next biennium. This would mean, then, that we would have only approximately $323,783 for immediate rehabilitation needs, if we carry forward $200,000 for rehabilitation to the next biennium, and $100,000 for land purchase. If we follow this suggestion of the legislative subcommittee, we would fall far short of carrying out this year's urgent projects for the seven campus units which total approximately $550,000. This problem was discussed with members of the legislative subcommittee, and they gave their endorsement to utilize whatever resources we could corral in the current year's budget to supplement the $323,000 available in the reserve for rehabilitation if we comply with the legislative suggestion that $300,000 be carried forward in the next biennium.

'Since the fiscal year is practically closed, I believe we would be safe in utilizing at least $100,000 of the Board’s Emergency Reserve for this purpose. By husbanding savings in the operational accounts of the current year's budget, we can bring $129,016 to the rehabilitation program. In summary, by utilizing $323,000 of our rehabilitation
reserves for this year, supplementing it with $100,000 of the Board's
Emergency Reserve, and utilizing these miscellaneous savings, we can
finance the list of projects totaling $552,799 which I am submitting
to you herewith for your consideration.

'A month ago I asked the institutions to re-study their projects and
list those that should be done during the months of June, July, August,
and September. As you study these projects, you will agree with me, I
believe, that all of them are worthy of immediate approval and completion
during the summer and early fall period.

'You will note that many of the projects are in the nature of deferred
maintenance accumulated over the years. Others are remodelings to adjust
areas to new educational purposes, and still others are rehabilitation
of older buildings to modernize them and prepare them for many years
of further usefulness. Attention should be called to the fact that the
total amount for the projects recommended at this time is only approxim-
ately one-third of the total of the items submitted by the seven insti-
tutional units last fall. This complete list for needed repair, remodel-
ing and rehabilitation adds up to $1,533,861. Some of the projects
defered should be done immediately, but necessarily, because they follow
other projects or cannot be done until new buildings under construction
are completed, they are not recommended at this time. If you approve
this list of projects and the method of financing, there will still
remain to be done approximately a million dollars in rehabilitation
projects, and we will have only approximately $200,000 in the next
biennium to utilize for this purpose. It will necessarily mean that
when the budget is prepared for the 1955 Legislature, a substantial
amount will need to be requested for building rehabilitation as a
special itemized request.

'Board members will be interested to know that our capital inventory
in buildings is approximately $36,000,000 on a cost basis. Replacement
value would probably be double this or about $60,000,000. The amount
recommended in this repair, remodeling, and rehabilitation program is,
therefore, only approximately 19 of 1 per cent of the building value.
The list of projects recommended at this time is submitted below for
your approval, to be financed as previously outlined, utilizing entirely
funds budgeted for the current fiscal year. After examining the project
descriptions, you may want further explanation from the institutional
executives. It is recommended that authorization be given for the
institutions to proceed immediately in order to take advantage of good
construction weather during the summer and early fall months.
LIST OF RECOMMENDED REHABILITATION PROJECTS

University of Oregon

1. REHABILITATION AND REMODELING OF THE SCHOOL OF EDUCATION BUILDING AND UNIVERSITY HIGH SCHOOL

   This project covers the rehabilitation and remodeling of the present Education building constructed in 1921 and the University High School building constructed in 1921. After the close of the current academic year in June 1953, the present University High School will no longer be used as a teacher training laboratory for students in the School of Education, as such teaching laboratory work will be done in the new Eugene High School building. This project will permit the gathering together in one location of all the activities of the School of Education including the reading clinics which are now housed in Emerald Hall, a temporary building. It will also provide several added classrooms for general University use.

   $80,000.00

2. PROVISION OF ADDITIONAL TOILET FACILITIES IN McARTHUR COURT

   The present toilet facilities in McArthur Court are entirely inadequate and additional facilities must be provided to take care of the crowds at concerts, athletic events, and other large gatherings. Serious complaints are continuously being received due to the lack of adequate facilities in this building. It is most urgent that the additional toilet facilities be provided at the earliest possible time.

   $12,000.00

3. INSTALLATION OF HIGH PRESSURE STEAM LINE FROM HEATING PLANT TO PHYSICAL EDUCATION LAUNDRY AND REPLACE WIRE OF WORN-OUT WIRING AND SWITCHES IN McARTHUR COURT

   Installation of the steam line to the Physical Education laundry will eliminate the purchase of butane gas and make it possible for the gym suit laundry to do its own pressing.

   $3,700.00

4. MOVING OF SIX QUONSET HUTS FROM THE CAMPUS TO THE PHYSICAL PLANT WAREHOUSE AREA

   The moving of these huts will provide the Physical Plant with needed storage facilities and garages for the University cars and trucks which now stand out in the weather.

   $20,000.00

Total, University of Oregon $115,700.00

Oregon State College

1. MEN'S GYMNASIUM, REMODEL AND ENLARGE LOCKER ROOM, GYM BASKET ROOM AND STORAGE ROOM

   This building, erected in 1915, with the final wing being added in 1921, was planned to serve not only as a gymnasium but as an auditorium and headquarters for inter-collegiate athletics. The growth of the institution made
Oregon State College (Continued)

mandatory a separation of these functions, and with the completion of the Coliseum in 1950, the gymnasium became available for the first time for physical education purposes only. The structure is basically sound, and with the remodeling planned, it will become a fine building for physical education purposes for many years. This project will provide space to increase the number of lockers from 600 to 1,000 and to increase the number of gym clothing baskets from 2,500 to 5,000. It will provide needed new floors and adequate drainage, replacement of present inadequate wiring, improved ventilation, and removal of a serious dry-rot condition above the present locker room.

Total, Oregon State College $138,428.00

University of Oregon Medical School

1. CONSTRUCTION OF PHYSICAL PLANT SHOP AND WAREHOUSE BUILDING $77,000.00

Present physical plant shop and storage are located in the basement of the Medical Science Building. The crowded conditions and lack of storage space interfere with efficient work and expose physical plant materials and supplies to pilferage. The need for this facility is now urgent and the need will be even greater upon completion of the new teaching hospital.

2. REMODELING AND ENLARGING CAFETERIA FOR HOSPITAL AND CLINIC STAFF AND STUDENTS 60,000.00

The present cafeteria is overcrowded and not properly designed for efficient operation. Complete redesigning and remodeling are required to provide adequate facilities. After the facilities are provided, the cafeteria will be self-sustaining from its own receipts. In this instance, also, the need is now great and will be even more urgent when the new hospital is completed.

Total, U of O Medical School $137,000.00

Oregon College of Education

1. REPLACEMENT OF ROOF, PHYSICAL EDUCATION BUILDING $5,000.00

For several years, leaks in the roof have been giving considerable trouble. Occasionally, the gymnasium floor became so wet as to be dangerously slippery. The floor has not yet been damaged, but replacement of the roof is necessary. Building constructed in 1935.

2. REPLACE GUTTERS, DOWN-SPOUTS, AND PROVIDE ADEQUATE DRAINAGE, MONMOUTH TRAINING SCHOOL GYMNASIUM 750.00

Gutters and down-spouts on this building are completely inadequate for the volume of water they are required to handle. The drainage away from the building is not adequate. Correction of these
Oregon College of Education (Continued)

inadequacies is advisable for protection of the walls and foundations.

3. PROVIDE CEMENT FLOOR AND NEW PARTITIONS FOR JANITORIAL SUPPLIES STORE ROOM, CAMPBELL HALL BASEMENT

$ 1,000.00

The wood floor is decayed beyond repair in this particular area. The space for janitorial supplies storage should be expanded, new concrete floor laid, and partitions constructed where necessary.

4. IMPROVEMENTS TO STEAM LINES AND HEATING FACILITIES

$ 12,500.00

This project includes three items: (A) Provide steam line construction from heating plant direct to Todd Hall, separating the line from that which leads to Campbell Hall, and extend the line to serve the west wing of Todd Hall. (B) Extend steam line to Training School Gymnasium for space and water heating. (C) Install zone heating controls for Campbell Hall. All recommended for more economical operation by heating engineer.

Total, Oregon College of Ed. $ 19,250.00

Southern Oregon College of Education

1. IMPROVEMENT OF LIGHTING IN SCIENCE HALL

$ 1,250.00

Science Hall is a war surplus building which has the same lighting the building had as a mess hall at Camp White. The candle power is less than eight on the tops of the laboratory desks. Proposed to modernize the lighting with modern fixtures giving twenty-five to thirty-foot candles on the table tops.

2. REPAIRS TO CHURCHILL HALL

$ 4,500.00

Patch cracks in stucco exterior, refinish stucco with cement dash coat, and install asphalt tile covering on second floor.

3. PAVING OF EXPANDED DORMITORY AREA WITH BLACKTOP

$ 1,000.00

The service and parking area back of Susanne Homes Hall needs repair, and the area back of the new wing needs blacktop.

4. CONSTRUCTION OF STORAGE AND TOILET FACILITIES IN PHYSICAL EDUCATION AND HEALTH AREA

$ 15,000.00

It is proposed to erect a storage facility of reinforced concrete with pillars to make a deck supporting safe way seating equipment. This structure will be faced on its east side with such seating equipment. It is to be erected on our physical education and health field.
Southern Oregon College of Education (Continued)

This storage facility, 30' x 30', would house the campus truck, grass cutting equipment, etc. At one end we wish to construct two restroom facilities - one for men and one for women. There are none in the field area today.

5. **SOUNDPROOFING OF MUSIC ROOMS IN CHURCHILL HALL**

   The music department has been using the east end of the second floor for activities and a practice center. The noise disturbs those at the other end of the hall and even creates a noise problem between rooms at the east end.

   **Total, Southern Oregon College of Education**

   $24,250.00

Eastern Oregon College of Education

1. **PAINTING EXTERIOR WOODWORK IN ACKERMAN HALL, GYMNASIUM, AND HOKE HALL**

   $1,365.00

2. **ASPHALT TILE FLOOR COVERING IN ROOMS 21, 28 AND 23-A, AND WOMEN'S PHYSICAL EDUCATION OFFICES IN ACKERMAN HALL**

   775.00

3. **COMPLETION OF WEATHER-STRIPPING OF WINDOWS IN ACKERMAN HALL**

   1,170.00

   This will substantially reduce heating cost in this building.

4. **PROVISION OF PHYSICAL PLANT WAREHOUSE AND SHOP ADJACENT TO PIERCE HALL AND REMODELING OF OLD WAREHOUSE FOR PHYSICAL EDUCATION USE**

   19,250.00

   Present small gymnasium has to accommodate the entire physical education programs of the training school pupils, and for both men and women at the college level, as well as the college athletic program. By making the present shop and warehouse space available for physical education, the situation can be relieved until an adequate men's physical education building can be provided.

   **Total, Eastern Oregon College of Education**

   $22,560.00

Portland State Extension Center

Repairs and Deferred Maintenance, Old Lincoln High School Building

**Note:** Much of the work required on the Portland State Extension Center Building is deferred maintenance. The building is over forty years old. The Portland School District had done no major maintenance work on the building for several years prior to the sale of the building to the State of Oregon. Projects listed are most urgent after detailed survey by Architect Wick.

1. **EXTERIOR REPAIRS - REROOFING, PAINTING WINDOWS AND DOORS**

   $28,675.00

   Includes replacement of present leaking roof covering with
Portland State Extension Center (Continued)

20-year material, metal flashings and copings, and painting of sash, window frames, doors, etc.

2. NEW OUTSIDE METAL DOORS AND DOORWAY LIGHTING $ 7,640.00

The four outside metal double doors are in very bad condition and require constant patching, repairing and welding.

3. ELECTRIC PANEL REPAIR AND INCREASE IN CAPACITY $11,670.00

Present electric panels are below minimum service requirements and are not up to fire department standards. Project includes new main switch-board and new wiring for mechanical equipment and connections.

4. CONTINUE REHABILITATION OF ROOMS ON FIRST AND SECOND FLOOR 47,626.00

Project includes re-lighting, painting, acoustical ceilings, and asphalt tile floor coverings in 12 classrooms, partition changes to convert 2 groups of 3 classrooms into 4. The high school rooms were larger than needed for college work in this area. The provision of some smaller rooms will result in caring for a greater number of students.

Total, Portland State Extension Center $95,611.00

GRAND TOTAL $552,799.00

"Since this rehabilitation program has been in the planning stage for at least a year and funds were set aside in the original budget for this year for the program, the Building Committee concurs in the recommendations made by the institutional executives and the Chancellor. All of the projects are necessary and work on them should proceed immediately to take advantage of the good weather in the next six months and of the vacation period for doing the work. The Committee therefore recommends to the Board that this rehabilitation program be approved, together with the recommended plan for financing.

"The Finance Committee yesterday concurred in these recommendations."

The Board approved the institutional rehabilitation programs as presented and authorized the financing plans as recommended in the report.

Dr. Kleinsorge continued the Building Committee report:

"The Building Committee is very happy to report that on April 1, 1953, in accordance with authority granted by the Board, contracts were awarded on the new Teaching Hospital at the Medical School. Work has already started on the project.

"For the construction of the hospital proper, including the necessary connector and additions and alterations to the Out-Patient Clinic, bids
were received on four contracts, with the following contractors being the low bidders:

<table>
<thead>
<tr>
<th>Work Type</th>
<th>Contractor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Work</td>
<td>Donald M. Drake</td>
<td>$3,085,410</td>
</tr>
<tr>
<td>Mechanical Work</td>
<td>P. S. Lord</td>
<td>$991,708</td>
</tr>
<tr>
<td>Electrical Work</td>
<td>Montgomery Electric Co.</td>
<td>$361,526</td>
</tr>
<tr>
<td>Elevator Work</td>
<td>Otis Elevator Co.</td>
<td>$289,730</td>
</tr>
<tr>
<td><strong>TOTAL CONSTRUCTION</strong></td>
<td></td>
<td><strong>$4,728,374</strong></td>
</tr>
</tbody>
</table>

"In addition to the actual construction costs, there has been reserved a contingency fund of 5 per cent amounting to $236,419. The architects' fees, engineering fees, and supervision will cost $386,250. There has also been reserved $300,000 for hospital equipment, $75,000 for laundry equipment, $148,000 for various connecting utilities, and approximately $120,000 has been spent or will be spent in roads, walks, parking areas, landscaping and $34,950 for other costs. The total cost of the hospital proper will be approximately $5,920,993.

"In addition to the hospital, bids were taken and awards made on the heating plant. This heating plant, as you know, not only will serve the hospital but will also provide heat for the entire Medical School campus. At the present time heat for the Medical School is furnished by the Multnomah County Hospital heating plant. The low bidder on the heating plant was the Widmer Plumbing and Heating Co., with a bid of $225,767. With a contingency fund of $22,577 or 10 per cent, and with the necessary engineering fees of $20,301, the total cost of the heating plant will run approximately $268,645.

"There is being reserved for future remodeling in the present Doernbecher Hospital and the Clinic, after the Hospital has been completed, the sum of $283,300.

"The total cost of the entire project will be $6,480,938. Funds for this project come from the following sources:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriations</td>
<td>$5,819,047</td>
</tr>
<tr>
<td>Gift Funds</td>
<td>$481,891</td>
</tr>
<tr>
<td>Doernbecher and Clinical Fee</td>
<td>$100,000</td>
</tr>
<tr>
<td>Balances Estimated</td>
<td>$50,000</td>
</tr>
<tr>
<td><em>Total Resources</em></td>
<td><strong>$6,480,938</strong></td>
</tr>
</tbody>
</table>

"The Committee is particularly pleased to report that the actual construction costs are almost identical with the amount of money set aside by the Committee when it approved the replanning of the building. All the necessary features of the hospital, including the finishing of the twelfth floor, will be covered by the contracts. There was some concern prior to receiving the bids that we might not be able to finish the twelfth floor.

"As a result of the splendid bids received, the Teaching Hospital will provide 277 beds, of which 128 will be for general medical and surgical patients, 31 for psychiatric cases, and 118 for the new Doernbecher unit. The latter will replace the 74 beds in the old Doernbecher Hospital which will be remodeled for other uses of the Medical School.

"Bidding was exceedingly sharp on all the contracts with 3 bidders on
the general contract; 4 on the mechanical; 6 on the electrical contract; and 3 on the elevator. On the heating plant, there were 4 bidders. The percentage differentials between the bids on all the contracts were exceedingly low. The direct construction cost of the project, including the heating plant facilities and the cost for remodeling the Clinic, covering about 254,555 square feet is approximately $18 per square foot.

"Medical School officials believe that the hospital as replanned will be a splendid functional unit and will serve admirably the teaching and research needs of the institution. It was not necessary to eliminate any of the essential facilities and the hospital will be complete in all respects. It will, however, be necessary to utilize much of the old equipment in the Doernbecher Hospital; although it is hoped that this old equipment can be replaced gradually.

"While the architects estimate that it will take at least 2½ years to complete the Hospital, the work is being started at an ideal time for construction on a rather difficult site. The general contractor has expressed the hope that he will have the first seven stories or half of the total fourteen stories well under way before the fall rainy season.

"Since the bids were within the funds available, and since the awards have already been made to the low bidders, the Building Committee is merely recommending that its action in awarding the contracts be made a matter of official record."

The Board accepted the report and concurred with the Building Committee that the awarding of the Medical School Teaching Hospital contracts be made a matter of official record.

Dr. Kleinsorge concluded the Building Committee report as follows:

"Mr. Finseth and your chairman, representing the Building Committee, inspected the new wing of the Home Economics Building at Oregon State College on Friday afternoon, March 20, 1953. The project involved the addition of approximately 36,000 square feet, divided between four floors. One of the principal features of the new wing is an auditorium seating approximately 750 with a special demonstration kitchen in a concealed section of the stage for use in food demonstrations and with special dressing rooms off the stage for use in style shows and clothing courses. This auditorium with entrances at floor level will serve not only home economics but the entire institution because of its location in the central part of the campus.

"The classrooms and laboratories will provide modern facilities for clothing construction and selection, home furnishings, textiles and weaving, and office space for the Home Economics Extension staff. This wing addition is the final step in an over-all project which involved the remodeling of the older sections of the Home Economics building. The remodeling projects which included improved facilities for foods and nutrition, family life, home administration, institutional management and home economics education was completed some time ago and accepted previously by the Building Committee."
"The facilities in the new wing are all attractively finished, planned in a functional manner, and the construction work is entirely satisfactory. The new structure is of fireproof construction, with good floor coverings throughout, well lighted and ventilated, and attractive in its decoration. At the same time the architect has avoided extravagance in the use of materials.

"The Building Committee is extremely well satisfied both with the architectural design and with the work of the contractor in executing the building for an over-all cost of approximately $536,000. The Building Committee feels that a good value was obtained. It recommends that the Board accept the building subject to a few minor items of completion."

The Board approved the Committee report and accepted the new wing of the Home Economics Building subject to the completion of the few items remaining unfinished at this time.

Mr. George F. Chambers, Chairman of the Committee on Libraries, presented the following report:

"Chancellor Byrne reminded the Committee of the library resource deficiencies for the present educational programs at the three colleges of education and the Portland State Extension Center. He pointed out that the present book holdings at the colleges of education are:

<table>
<thead>
<tr>
<th>College</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oregon College of Education</td>
<td>30,000</td>
</tr>
<tr>
<td>Eastern Oregon College of Education</td>
<td>26,500</td>
</tr>
<tr>
<td>Southern Oregon College of Education</td>
<td>25,000</td>
</tr>
</tbody>
</table>

These holdings are at least 10,000 volumes short at each institution of the standards set by the American Library Association for this type and size of institution.

"You will recall that two years ago a special allotment was made to the colleges of education, and at that time the Chancellor indicated that as soon as additional funds were available, plans should be made to gradually erase the deficiencies.

"The Portland State Extension Center holdings of 12,000 volumes are also far below the standard for the lower-division program. The Chancellor reported that the three colleges of education presidents and Dean Cramer have been studying the library resource needs for the past four or five months and that he recommends the following allotments for library book purchases to be transferred from the Board's Emergency Reserve:

<table>
<thead>
<tr>
<th>College</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oregon College of Education</td>
<td>$3,000</td>
</tr>
<tr>
<td>Eastern Oregon College of Education</td>
<td>4,000</td>
</tr>
<tr>
<td>Southern Oregon College of Education</td>
<td>4,000</td>
</tr>
<tr>
<td>Portland State Extension Center</td>
<td>5,000</td>
</tr>
</tbody>
</table>

"The Chancellor also indicated that Dean Cramer is recommending the establishment of additional mobile book units to serve the night classes in remote parts of the state where other library resources are limited. The mobile book units will be under close administration of the librarian at the Portland State Extension Center and the instructor in charge of each class. The recommended allotment for this program is $1,500 and the
total amount for the foregoing is $17,500.

"The Library Committee believes these recommendations are desirable to partially erase the deficiencies in library resources for the present educational programs and the committee recommends that the Board approve these allocations."

The Board accepted the report and approved the allocation of the special funds as indicated to increase book holdings at the Colleges of Education and Portland State Extension Center and to initiate a mobile book unit for the scattered State-Wide Extension Classes.

Mr. George F. Chambers, Acting Chairman of the Finance Committee presented the following report:

"The Chancellor submitted to the Finance Committee yesterday a report from President Strand that the Federal Bureau of Land Management of the Department of the Interior wishes to transfer to the State Board of Higher Education title to the land and buildings occupied by the Umatilla Branch Experiment Station located at Hermiston. The property consists of 460 acres of land valued at $41,250 and various buildings valued at $32,323, or a total estimated value of $73,573. The property is to be continued in use for cooperative agricultural experimental work between the U. S. Department of Agriculture and Oregon State College. It is the understanding that if the property is not so used for a period of a year title will revert to the United States. Buildings or improvements, however, constructed by the State of Oregon may be removed. The Committee approves the acceptance of this property by the State Board of Higher Education subject to approval of the title and other legal requirements by the Attorney General's office."

The Board approved the report and authorized the acceptance of the Umatilla Branch Experiment Station property subject to the clearance of the title and other legal requirements specified by the Attorney General's office.

Mr. Chambers continued as follows:

Budget Add'ns "Dean Cramer of the General Extension Division presented a report to General Ext. Division showing that greater student enrollment had occurred in the Portland State Lower Division program, the Portland Night Class program, and the State-Wide Night Class program than had been estimated a year ago in the original budget for the current year. Dean Cramer reported that there were corresponding increases in the amounts of student fee income realized during the year and in the instructional costs during the year. He recommended that a portion of the overrealized student fee income be appropriated at this time to cover the increased operating costs caused by the greater number of classes and students than were originally estimated as follows:

<table>
<thead>
<tr>
<th>Class</th>
<th>Estimated Overrealization of fee Income</th>
<th>Budget Increase Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portland State Lower Division Classes</td>
<td>$37,000</td>
<td>$23,400</td>
</tr>
<tr>
<td>Portland Night Classes</td>
<td>58,000</td>
<td>55,200</td>
</tr>
<tr>
<td>State-Wide Night Classes</td>
<td>41,907</td>
<td>39,071</td>
</tr>
</tbody>
</table>
"The Finance Committee approves the recommendation of the Chancellor and Dean Cramer for the budget additions from overrealized fee income in the General Extension Division to meet necessary operating costs during the current year."

The Board approved the Finance Committee report and authorized the recommended additions to the Extension Division departments, the funds to be provided from overrealized fee income.

Mr. Chambers continued:

Improvement of Phys. Educ. Fields, OCE

"President Maaske recommended the utilization of $10,000 in savings in the materials and supplies budgets of six departments at Oregon College of Education to do necessary grading and development of the area immediately west of the gymnasium and heating plant for use in physical education class work and intramural physical education. He explained that a large portion of this area is so rough that it is unusable for physical education classes, and that it is urgently needed for these purposes. The Finance Committee, with members of the Building Committee concurring, approves the budgeting of $10,000 from departmental savings to care for the needed improvements in the physical education area of the campus."

The report of the Committee was accepted by the Board and authorization was given to transfer $10,000 from departmental savings to complete needed physical education field improvements as indicated.

Mr. Chambers continued as follows:

Replacement Sawdust Conveyor and Hot Water Tank; from the sawdust burner into which the conveyor dumps fuel. The report Waterproof P.E. also indicates that the hot water storage tank in Campbell Hall which has been in use for many years must be replaced because it does not meet State Code requirements. President Maaske recommends that $1,500 be transferred from the Institutional Operating Reserve to replace the sawdust conveyor and hot water tank. It also was recommended that $3,000 be made available from the Institutional Operating Reserve to waterproof the south and west exterior walls of the Physical Education Building to prevent further leaking which at present is causing deterioration and serious maintenance problems. The Finance Committee, with members of the Building Committee concurring, recommends approval of these repair projects and the transfers aggregating $7,500 from the Institutional Operating Reserve to Building Repairs to cover the costs."

The Board adopted the report and authorized the transfer of funds aggregating $7,500 from the Institutional Operating Reserve to cover the replacement costs of the sawdust conveyor and hot water tank as well as the waterproofing of the Physical Education building.

Mr. Chambers continued:

Equipment Purchases, U of O

"President Newburn recommended transfer of funds aggregating $13,405 from the University Veterans Books Handling Account to the budgets of six University instructional departments to provide needed equipment
purchases and replacements. He also recommended the transfer of $17,795 from the University of Oregon Veterans Books Handling Account to provide for the purchase of instructional equipment for the School of Journalism. President Newburn explained that this equipment would be adapted to use in the new Journalism Building when it is constructed, but that the equipment would be needed whether or not a new building is provided for Journalism. The Finance Committee recommends the transfer of these amounts from the University Veterans Books Handling Account to provide for the needed equipment."

The report was approved by the Board with authority to transfer Veterans Books Handling funds to the equipment accounts of various University departments for necessary purchases as specified.

Mr. Chambers continued the Finance Committee report:

"President Strand presented a recommendation for budget transfers to cover the costs of emergency repair items as follows:

- Replacement of a broken water line on 35th Street on the State College Campus at a cost of $1,750
- Painting of the interior of the main floor of the men's Gymnasium, following the remodeling work in the area at a cost of 3,500
- Repair of the roofs of the battery of experimental and instructional greenhouses at the State College which are in very poor condition at a cost of 10,000

"President Strand recommended that the amounts required for these projects be transferred from requisition budget savings in 11 departments at the State College. The Finance Committee, with members of the Building Committee concurring, recognizes the need for this work and recommends the transfer of funds to cover the cost."

The Board accepted the report and approved the transfer of departmental savings to the repair and rehabilitation projects as listed for the State College.

Mr. Chambers continued as follows:

"An act passed by the 1953 legislature authorizes the Board to enter into agreements for the patenting and developing of intellectual property growing out of research done by the several institutions. A recommendation was presented to the Finance Committee that the proper Board officers be authorized to enter into an agreement on behalf of the Board with the Research Corporation for the purpose of having the Research Corporation provide service to the institutions in the System in obtaining patents resulting from research by staff members of the institutions and the development and exploitation of patentable ideas or inventions. The contract to be entered into with the Research Corporation would be a standard form used in agreements with educational institutions.
providing that 42\% per cent of the gross patent income would accrue to the benefit of the Research Corporation with the remaining 57\% per cent accruing to the benefit of the institution, part of which might be paid the inventor. It was further recommended that authority be granted to negotiate agreements with individual research staff members to assign their rights in these inventions and receive between 7\% and 15 per cent of the gross patent income, depending on the equities and circumstances of the particular case. The Finance Committee recommends that the Chancellor and Comptroller be authorized to enter into contracts with the Research Corporation on behalf of the State Board of Higher Education; it also recommends that agreements be negotiated with individual research staff members regarding the staff member's interests in a patentable idea or invention within the range of payments indicated and that these agreements be brought to the Board for review before the contract with the individual staff members is signed."

The Board approved the Committee recommendations growing out of the patent law passed by the 1953 legislature, and authorized the Chancellor and Comptroller to enter into contracts with the Research Corporation on behalf of the State Board of Higher Education; it further directed that all patent contracts between individual staff members and the Board are to be reviewed by the Board before final approval is given.

Mr. Chambers continued the Finance Committee report:

"President Stevenson recommended to the Committee that $6,000 from the Institutional Operating account at Southern Oregon College of Education be transferred to the Library budget of that institution to provide tables, chairs, and other equipment for two small reading rooms and the children's reading area. President Stevenson explained that when the new library building was completed funds were not available to furnish and equip these rooms. The Finance Committee approves the transfer of $6,000 from the Institutional Operating Account to the Equipment item in the Library budget to provide the needed furniture and equipment."

The report was adopted by the Board and authorization was given to transfer $6,000 from the Institutional Reserve to purchase the needed library equipment and furniture.

Mr. Chambers continued:

"Under the terms of the agreement with the Federal Government when the Board obtained the use of the Administration Building at the St. Johns' Shipyard for educational purposes, the Board was to maintain the building until such time as it is turned back to the government. The building has been utilized during the past year as an emergency standby and for storage purposes. The Board has previously authorized the disposal of the building or its return to the Federal Government as soon as possible. It now appears that it may be approximately six months before the property can be returned to the Federal Government. The cost of maintenance and the necessary utility and watchman service during the current year amounts to $6,207.23. Since no previous provision was made in the Portland State Extension Center budget to cover this cost when the budget was prepared a year ago, Dean Cramer recommends that a transfer of $6,207.23 from the Operating Reserve of the General Extension Division to the Physical Plant budget be made to cover this cost. The Finance Committee
The Board approved the report and authorized the transfer of $6,207.23 from the General Extension Operating Reserve to the Physical Plant budget to cover maintenance and watchman costs of the St. Johns' Administration Building.

Mr. Chambers continued:

"When the Board approved the rehabilitation project last year for improvements in the Auditorium in the Administration Building at Eastern Oregon College of Education, funds were not available to complete the heating and ventilating of the auditorium. President Bennett reported that there is urgent need for a heating unit and air circulating unit in this area. He also recommended Thermopane in the south wall windows to reduce the heat losses together with other minor improvements which could not be completed in the earlier project. The total cost of the work now recommended is $7,730. President Bennett recommends that this amount be transferred from the Institutional Operating Reserve to the Physical Plant budget. The Finance Committee recommends this budget transfer."

The Finance Committee recommendation was approved by the Board and authorization given to transfer $7,730 from the Institutional Reserve to the Physical Plant budget to install a heating and ventilating unit in the Eastern Oregon College of Education auditorium.

Mr. Chambers continued the Finance Committee report as follows:

"Some time ago an allotment of $5,000 was made to repair and improve the incinerator in the Medical Science Building. After careful study of the problem, it now appears that it would be inadvisable to repair the old incinerator because of its small capacity and obsolescence and its location at a point that interferes with the proper ventilation of the entire building. Dean Baird reported that an estimate of $19,000 has been obtained for the erection of a new incinerator in a new location with proper capacity to care for the needs of the Medical School. Accordingly, Dean Baird recommends that the amount of $14,000 be transferred from the Medical School Operating Reserve to supplement the original appropriation of $5,000 to make possible the replacement of the present inadequate incinerator.

"Dean Baird also reported that the electrical control panel in the Medical Science building is badly overloaded and constitutes a hazard to life and property. He recommended that $7,500 be transferred from the Medical School Institutional Operating Reserve to the Physical Plant budget to replace the present panel thereby correcting the present hazardous condition. The Finance Committee recommends the transfer of $14,000 from the Medical School Operating Reserve to provide for replacement of the incinerator and $7,500 to replace the electrical control panel."

The Board adopted the report and approved the transfer of the necessary funds to carry out the projects recommended.
Mr. Chambers concluded the Finance Committee report with the following:

"The Agricultural Experiment Station has planned a three-year experimental project to study the feasibility of fattening beef cattle on irrigated pasture in western Oregon. Feeder steers will be purchased each spring and sold in the fall. To finance the project and purchase the cattle, President Strand recommends the utilization of $14,000 in Experiment Station balances accruing from sales funds. This will provide a revolving fund for the three-year period. The committee recognizes the importance of this experimental project to Oregon's cattle industry and recommends approval of President Strand's recommendation."

The Board approved the report and authorized the purchase of experimental beef cattle from Experiment Station Sales as recommended.

Mr. Smith, President of the Board, made the following appointments of members to represent the Board at the several commencement exercises and to approve the degree lists:

- University of Oregon - June 14
- Oregon State College - June 8
- Oregon College of Education - June 10
- Eastern Oregon College of Education - June 10
- Southern Oregon College of Education - June 7
- University of Oregon Medical School - June 12
- University of Oregon Dental School - June 18

MR. HERMAN OLIVER
MRS. CHERYL S. MACNAUGHTON
MR. WILLIAM E. WALSH
MR. LEIF S. FINSETH
MR. A. S. GRANT
MR. GEORGE F. CHAMBERS

Chancellor Byrne reported that President Strand had submitted a recommendation for the appointment of Dr. Harold W. Schultz as head of the department of Food Technology, a position which has been vacant since the retirement of Dr. E. H. Weigand on July 1, 1952. The appointment is to be effective July 1, 1953, on a twelve-months basis, at a salary rate of $10,000. It was the understanding that Dr. Schultz would not share in any salary increases to be made effective July 1, 1953. In his recommendation, President Strand indicated that Oregon State College felt very fortunate in obtaining a man with Dr. Schultz' training and experience. He is coming to the department of Food Technology from Swift & Company where from 1942 to 1946 he served as head of the Nutrition Division in charge of research. In 1946, Dr. Schultz was transferred to the headship of the Baby Foods and Table-Ready Meats Division of the company's research laboratories. He has visited the State College campus and is familiar with the Food Technology organization. The Board approved the appointment as recommended.

Chancellor Byrne reviewed briefly the suit started several months ago by the Oregon Dental Association against the Board to determine whether or not the Dental School should operate as a separate and distinct institution and be administered as such directly under the Board, or whether the Board acted within the law by putting the Dental School under the administration of the University of Oregon. The suit is scheduled for a hearing in the Circuit Court in Salem at 9:00 AM, Wednesday morning, April 29, 1953. At the request of Mr. Foxley of the Attorney General's
office to have two Board members present, Mr. George F. Chambers and Comptroller H. A. Bork were designated to meet with Mr. Foxley for a short time before the hearing and to appear at the hearing. Dean Noyes of the Dental School also planned to be present.

Anderson Report Bills Passed by Legislature

Chancellor Byrne continued his report indicating that the 1953 legislature had passed both bills filed by the State Board of Higher Education to implement the teacher education recommendations of the Anderson report and that the bills were on the Governor's desk for signature. The program, if the bills are approved by the Governor, will go into effect in 1954. The $117,000 necessary to finance the program for the second year of the 1953-1955 biennium was authorized by the Ways and Means Committee with funds to come from overrealized fee income carried over from the current biennium. In planning the program Chancellor Byrne indicated that early action should be taken to create the Advisory Council as stipulated in the Anderson report. Membership recommendations for this Council will be submitted at either the June or July meeting of the Board so that the work of the Council can get under way at an early date if the Governor approves the bills.

Postponement of June Board Meeting

To avoid conflict with the Oregon State College commencement scheduled for June 8 and to give all institutions adequate time to compile their budgets, Chancellor Byrne recommended that the June meetings of the Board originally set for Monday and Tuesday, June 8 and 9, 1953, be postponed to June 15 and 16. The Board voted to change the June meeting from June 9 to June 16, 1953.

GIFTS

The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

University of Oregon

F. M. Hunter Additional gift of $100 from Dr. Frederick M. Hunter to add to the Maurice Harold Hunter Leadership Scholarship.

Am. Council of Learned Soc. Gift of $250 from the American Council of Learned Societies to cover the expenses of bringing Mr. Walter Van Tilburg Clark to the University.

T. B. Brooks Gift of $150 from Mr. Thomas F. Brooks, Bend, for the University of Oregon Alumni Scholarship Fund.

Highland House Rebek "Gift of $235.83 for the Co-ed Co-op Janet M. Smith Scholarship fund from Highland House, University House and Rebek House, three University women's co-op houses.

Mary Forbush Failing Estate Bequest of $4,500 from the estate of Mary Forbush Failing representing the University of Oregon's portion of the net income from the assets of the Henry Failing Fund.

J.B. Burleson Gift of $100 from Mr. James B. Burleson, Dallas, Texas, for the University Scholarship Fund.

National Park Service Grant of $1,250 from the National Park Service to cover a contract on a non-profit basis for work to be done by the Department of Anthropology in archeological studies in The Dalles Reservoir Project
area; the contract calls for a contribution of $200 to the study by the University.

Com. on Family Financial Security Educ. Grant of $6,060 from the Committee on Family Financial Security Education of the Institute of Life Insurance to cover the cost of a workshop in Family Financial Security Education for the 1953 summer session.

Orides Mothers Gift of $165 from the Orides Mothers for the Orides Mothers' Janet M. Smith Scholarship Fund.

J. J. Rogers Gift of $500 from Mr. John J. Rogers, Eugene, for the John J. Rogers Scholarship Fund.

Various Donors Gift of $176.00 from various donors for the University of Oregon Development Fund.

H. V. Simpson Gift of $1,000 from Mr. H. V. Simpson, Executive Vice President of the West Coast Lumbermen's Association, to the School of Architecture and Allied Arts to be used for a research study of the possibilities for utilization of various grades of small dimension lumber in short lengths.

J. MacKinnon Gift of a dental chair valued at $200 from Dr. John MacKinnon of Eugene to the School of Health and Physical Education to be used as a part of their research equipment.

Oregon State College

Agr. Research Foundation Grant of $5,000 from the Agricultural Research Foundation to the Agricultural Experiment Station Irrigation Water Forecasting project to be used in connection with studies relative to evaluation of cloud seeding.

E. I. Dupont Company Grant of $2,500 from E. I. Dupont de Nemours Company to aid in studies on the mode of action of a new soil sterilant for control of weeds.

Calif. Packing Corporation Gift of a food machinery corn cutter valued at $250 from the California Packing Corporation to the Department of Food Technology.

Gresham Berry Growers Grant of $1,500 from the Gresham Berry Growers to the Experiment Station Department of Food Technology to assist in the study under the direction of C. E. Samuels, Assistant Professor of Food Technology, on the effect of systemic insecticides on the quality of apples.

Independent Distributors Gift of $500 from the Independent Distributors, Portland, to provide two annual scholarships in the amount of $250 each for two junior students in Agricultural Engineering.

OSC Educational Foundation, Inc. Gift of $220 from the Oregon State College Educational Foundation, Inc., to provide grants-in-aid for four needy students during the spring term of 1952-53.

U. S. Nat'l Bank, Klamath Falls Gift of $225 from escrow funds of the Klamath Falls Branch of the United States National Bank for scholarships for three students designated by Mr. and Mrs. Walter Beane of Klamath Falls.
Various Donors Gifts totaling $365 from the following donors for scholarships for designated students:

Grand Guardian Council Order of Job's Daughters of Portland, Oregon $200
United States National Bank of Portland $165

W. D. Hamilton Gift of $100 from W. D. Hamilton to cover this year's Beatrice Hamilton awards of $50 each to the freshman and sophomore adjudged to be making the most purposeful progress toward useful and active citizenship.

Pacific Coast Borax Company Grant of $2,000 from the Pacific Coast Borax Company for research on Boron and its compounds as applicable to the electro-chemical industry under the direction of Professor Joseph Schulein of the Department of Chemical Engineering.

Medical School

U. S. Public Health Service Grant of $23,000 from the U. S. Public Health Service to be utilized for a cancer research project under the direction of Dr. Edwin E. Osgood, Professor and Head of the Division of Experimental Medicine.

U. S. Public Health Service Grant of $8,500 from the U. S. Public Health Service through the National Institute of Neurological Diseases and Blindness for the research projects "The Influence of the Metabolism of the Lens and Cornea in Their Cation Content" and "Studies of the Active Transfer of Cations in the Lens and Cornea" under the direction of Dr. John E. Harris, Assistant Professor of Ophthalmology, covering a one-year period beginning April 1, 1953.

Northwest Laboratories, Inc. Grant of $1,020 from the Northwest Laboratories, Inc., to be utilized for the purpose of paying the salary of a resident physician in the Division of Dermatology and Syphilology for a one-year period beginning June 1, 1953.

Mrs. Charles Hoyt Gift of $1,050 from Mr. and Mrs. Charles Hoyt, Silverton, for support of research in the Department of Ophthalmology under the direction of Dr. Kenneth C. Swan.

Medical School Alumni Ass'n Gift of $225 from the University of Oregon Medical School Alumni Association to be used to help cover out-of-state travel expenses for Dr. E. S. West, Professor and Head of the Department of Biochemistry, to attend meetings of the Federation of American Societies for Experimental Biology in Chicago.

Nina Bell Estate Bequest of $4,736.97 from the estate of Nina Bell, to be used for the unrestricted benefit of the Doernbecher Memorial Hospital for Children.

Ida May Manley Estate Bequest of $7,652.14 from the estate of Ida May Manley to be utilized for cancer research.

American Cancer Society Additional grant of $1,750 from the American Cancer Society for continuation of support of research under the direction of Dr. Aaron B. Lerner, Associate Professor of Dermatology, for the period July 1, 1953 through June 30, 1954.
Oregon Heart Association

Additional grant of $8,375 from the Oregon Heart Association for the establishment of the Maybelle W. Dant Equipment Fund to be utilized for the purchase of equipment for the Departments of Medicine, Cardiology and Anesthesiology.

Oregon Div., Am. Cancer Society

Gift of $350 by the Oregon Division of the American Cancer Society to be utilized to defray the expenses of Dr. Atushi Kukita from Japan to the United States where he will be employed as a Research Associate in the Division of Dermatology at the University of Oregon Medical School to assist in the melanoma research project under the direction of Dr. Thomas Fitzpatrick.

Medical School Alumni Ass'n.

Grant of $772 from the University of Oregon Medical School Alumni Association to apply toward out-of-state travel expenses of trips to professional meetings for Dr. Anthony A. Pearson, Professor and Head of the Department of Anatomy, Dr. Frederick H. Johnson, Assistant Professor of Anatomy, Dr. Arthur J. Seaman, Assistant Professor of Medicine, and Dr. William D. Blake, Associate Professor of Physiology.

Eastern Oregon College of Education

Various Donors

Gifts totaling $1,200 from the following donors for scholarships for designated students:

- Malheur County Teachers' Association $120
- Mount Emily Lumber Company $120
- California-Pacific Utilities Company $120
- Inland Radio, Inc., Baker, Oregon $30
- Lions Club, Enterprise, Oregon $240
- The American Legion, La Grande Post #13 $120

MISCELLANEOUS

Easement to be Granted Fed. Govt. for Water Lines, Ore. Ship Bldg. Corp. Site

As authorized at the January 27, 1953 meeting, Board officials are preparing to dispose of the Vanport Center Properties at the old Oregon Ship Building Corporation location. The 27\frac{3}{4}-acre northern tract to be returned to the Federal government is provided with water service through lines which run along the eastern section of the central 20-acre tract now owned by the Board. In order to assure continued water service to the northern tract, the Federal government desires an easement on the eastern part of the tract through which the water lines run. The Board authorized proper Board officials to execute an easement in favor of the Federal government and its assigns for water lines in the eastern portion of the 20 acres of land on the Vanport Center site located in Multnomah County.

FINANCE

The following items involving adjustments to the 1952-53 budgets were read and approved by the Board:

Trans. to Hood River Branch Station

The addition of $12,500 to the Hood River Branch Station budget, funds to be provided from sales income at the Station. This increase will be used to remodel one of the buildings on the Station for use as a combination office and laboratory and to provide for replacement of worn-out field equipment and purchase of required laboratory equipment.
Reduction in Federal Co-op Ext. Budget

Budget reductions in Federal Cooperative Extension aggregating $1,618.19, due to reduction in estimated income from the Federal Research and Marketing Administration.

Add'n to East Ore. Branch Experiment Station requisition budget for purchase of needed equipment, to provide for employment of temporary workers and for materials for use in agronomic, grazing and irrigated pasture research, as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Materials &amp; Expense</td>
<td>10,500.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>1,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$13,500.00</strong></td>
</tr>
</tbody>
</table>

Trans. From Board's Res. for Oper. & Maint. of New Bldgs., OSC

Addition of $1,693 to the proper physical plant accounts for the maintenance and operation for the current fiscal year of the expanded Oregon State College shop, storage area, and yard in the new location at Oregon State College which has been in use for some little time, funds to come from the Board's Reserve for Operation and Maintenance of New Buildings. The annual maintenance and operation rate will be $6,770.

Trans. from Board's Res. for Oper. & Maint. of new Bldgs., OSC

Transfer of $2,905 from the Board's Reserve for the Operation and Maintenance of New Buildings to the Physical Plant budget to cover the maintenance and operation costs for the current fiscal year of the new Home Economics wing at Oregon State College which is now in full use. The annual maintenance and operating cost of this wing will be $15,000.


Addition of $6,400 to the Postgraduate Medical Instruction budget to cover additional expenses involved in greatly increased enrolments in postgraduate refresher courses over the numbers anticipated in the original budget for the year 1952-53, funds to come from increased fee income from these courses. This program is self-sustaining from fees paid by doctors enrolling.

Trans. from Board's Admin. Reserve, Comptroller

Budget transfer of $3,000 from the Board's Administrative Reserve account to the Comptroller's Office to cover the cost of the change in the social security program for state employees, coordinating the State program with the Federal social security program, a large added burden has been placed on the Comptroller's Office for the months of April and May requiring a double-shift arrangement in the operation of the tabulating machines. It will also be necessary to add $2,500 to the Comptroller's Office budget for the next fiscal year to handle the extra reports required by Federal social security.

Trans. from Vet. Admin. Funds to Depts., SOCE

Transfer of $2,949.38 from funds received from the Veterans Administration to cover the added costs in the Southern Oregon College of Education Library, Business Office, Instruction and Registrar's Office occasioned by rendering special service required by the Veterans Administration.

Add'n to KOAC Budget

Addition to the KOAC Operating Budget of $2,365.88. Service rendered by Station KOAC to other State departments has resulted in an overexpenditure in the KOAC budget of this amount. The necessary funds to cover this expenditure have been received from the respective state departments.
Transfer of $2,348.79 of funds received from the Veterans Administration and deposited in the Veterans Book Handling Account to the following institutional budget accounts to cover the added cost incident to the handling of required books for veteran students at Eastern Oregon College of Education:

- President's Office: $1,260.00
- Registrar's Office: $340.00
- Business Office: $500.00
- Building Repairs for Alterations of Bookstore Room: $248.79

Total: $2,348.79

Budget addition of $1,600 to the Business Office and Registrar's Office operating budget from the Veterans Book Handling Account to avoid overdrafts to cover the cost of extra work in the Business Office and the Registrar's Office in connection with the handling of veteran student accounts and records at Oregon College of Education.

Transfer of $750 from the State College Institutional Reserve to the requisition budget of Physical Education for Women to cover the cost of necessary materials and supplies in the department during the remainder of the current fiscal year.

Transfer from the Oregon State College Institutional Reserve of $2,075 to a special account, Isotope Counting Room, to purchase special equipment used in research work on isotopes. The amount of $2,075 represents funds received from the Atomic Energy Commission on a research project on 2-MD.

Transfer of $800 from the University Institutional Operating Reserve to the museum of Natural History budget for replacement of a worn-out carryall which is used in instructional and research work by the Department of Anthropology.

Transfer of $1,000 of savings in the Institute of International Relations budget and $2,250 from the Dean's Operating Reserve to the High School Relations Committee budget to cover added costs of the program for the current year. In order to increase the effectiveness of the High School relations program, a training program for institutional representatives to visit high schools was conducted this year, and an added number of institutional representatives were used in the vocational guidance program to reach more high schools.

Transfer of $4,330 from the Extension Division Institutional Reserve to the Business Office, and $1,795 from the Veterans Book Handling Account to the Registrar's Office to cover the cost of the enlarged student load at the Portland State Extension Center and the change in organization and location of the Business Office and the Registrar's Office. This transfer is to prevent the budgets of these two departments from being overdrawn at the close of the current fiscal year.

Transfer of $2,900 from the General Extension Division Operating Reserve to the Library account to cover added costs incurred in connection with moving the library from the St. Johns location to
the Portland State location and putting the library into immediate operation for the opening of the fall term.

Trans. from Dental Sc. Inst. Reserve

Transfers aggregating $4,970 from the Dental School Institutional Reserve to cover necessary operating costs in the following: Crown and Bridge Clinic, Exodontia Clinic, Nutrition, Orthodontia, Pedodontia, Physiology, and State Civil Service Assessment account.

Trans. to Campus Maint., OSC

Transfer of $8,520 from the State College Institutional Operating Reserve to the campus maintenance budget to cover the costs for campus restoration, for repair of old roads and walks, and for construction of new roadways necessitated by a large construction program completed during the year, including the completion of the Food Industries Building, Withycombe Hall, the Home Economics wing, and the Heating Tunnel. These projects resulted in an excessively large expense and an overdraft in the campus maintenance budget of $8,600.

Transfer to Heating Plant Budget, OSC

Transfer of $7,500 from the State College Institutional Operating Reserve to the Heating Plant budget to cover required added expenditures. A survey of the heating budget at Oregon State College indicates that there will be an overdraft at the close of this year of approximately $7,500 for the following reasons: (a) new fuel contract upping hogged fuel 35 cents per unit; (b) breakage in fuel conveyer chain; (c) necessity of using oil fuel at a higher cost while the conveyer chain was being repaired.

PERSONNEL

The Board approved the following personnel adjustments at the University of Oregon, the necessary funds being provided in the 1952-53 budget:

Herman Mannheim

Transfer of Herman Mannheim, Visiting Professor, from Sociology to a budgeted position of Visiting Professor in the Graduate School at a salary of $3,000 for the spring term only, year 1952-53. Carnegie Social Science Gifts Funds released by this transfer will be held pending future appointment.

Guy A. Woods

Military leave for Dr. Guy A. Woods, Jr., Assistant Professor of Dentistry and Acting Head of Department of Orthodontics, effective April 23, 1953; $614.17 salary funds released to be retained for payment of substitute assistance.

D.W. Allton

Sabbatical leave on half pay for the academic year 1953-54 for Donald W. Allton, Assistant Professor of Music, to do graduate work toward the Doctor of Philosophy degree at Western Reserve University, Ohio.

The Board approved the following personnel adjustments at Oregon State College, the necessary funds being provided in the 1952-53 budget:

B. F. Ruffner

Resignation of B. F. Ruffner, Professor of Mechanical Engineering, effective April 1, 1953. Professor Ruffner is now on leave without salary and is employed by the Boeing Airplane Company of Seattle; he has decided that the salary differentials between industry and education are such that he cannot afford to return to the staff.

Andrew S. Landforce

Transfer of Andrew S. Landforce, Wallowa County Extension Agent, Assistant Professor, to the budgeted position of Specialist in
Wildlife Management, with advance in rank to Associate Professor and indefinite tenure, at a salary rate of $5,808 for 12 months' service, effective April 1, 1953.

R.O. Sinnhuber
Leave of absence without pay for R. O. Sinnhuber, Associate Biochemist at the Seafoods Laboratory with rank of Associate Professor, effective March 1 through May 31, 1953, to do special marine research for the Columbia River Packers' Association; $1,551 salary funds released to be used for the purchase of needed supplies and equipment in the Seafoods Laboratory research program.

Robert F. Cain
Redistribution of time and salary effective March 1, 1953, for Robert F. Cain, Associate Food Technologist with rank of Associate Professor, as follows:

From:  Department of Food Technology, Agricultural Experiment Station  $5,497.20
       School of Agriculture  610.80
       610.80
       1.00
       $6,108.00

To:    Department of Food Technology, Agricultural Experiment Station  $4,646.40
       School of Agriculture  610.80
       Agricultural Technical Advisory Service  850.80
       1.00
       $6,108.00

Funds are available in the budgets of the respective departments to cover the above adjustments.

R.S. Besse
Leave of absence without pay for R. S. Besse, Associate Director of the Agricultural Experiment Station, for the period April 22 to June 30, 1953, to accept an assignment with the United States Department of Agriculture, Office of Foreign Agricultural Relations, for special work in Tel Aviv, Israel.

Mary E. Morgan
Resignation of Miss Mary E. Morgan as Coos County Extension Agent (Home Economics) with rank of Assistant Professor, effective March 31, 1953 to accept a position at a higher salary as Nutrition Specialist at Ohio State College in their Extension Service; and

Betty Jane Metzler
Resignation of Mrs. Betty Jane Patterson Metzler, Assistant Professor, as County Extension Agent (Home Economics) in Douglas County, effective March 31, 1953, to accompany her husband to another state; and

Helen Chandler
Temporary transfer of Miss Helen Chandler, Assistant Professor, from Extension Agent-at-Large to County Extension Agent (Home Economics) in Douglas County, (vice Metzler), effective April 1, 1953, without change in rank, tenure or salary; $2,274 salary funds released by above resignations to be transferred to Extension Director's Reserve pending appointment of replacements.

Arthur S. King
Extension from April 5 to June 30, 1953, of leave without pay for Arthur S. King, Professor and Extension Soil Conservation Specialist,
to compete his work under the Mutual Security Agency started in April, 1952; and

Howard Cushman

Extension of temporary replacement appointment (vice King) of Howard Cushman, Assistant Professor and Acting Soil Conservation Specialist, from April 6, 1953 through June 30, 1953; $202.30 released salary funds to be transferred to the Director's Reserve pending other staff replacements in the Extension Service.

The Board approved the following adjustments for the Medical School, the necessary funds being provided in the 1952-53 budget:

Rose Hill

Increase in salary from $3,180 to $3,720, effective April 1, 1953, for Miss Rose Hill, Instructor in Nursing Education, who will be assigned many of the responsibilities and duties formerly handled by Miss Blanche Chalewski, Instructor, resigned effective March 31, 1953; $930 net salary savings to be transferred to wages for substitute assistance pending appointment of a successor.

ADJOURNMENT

The meeting adjourned at 11:40 A.M.

EDGAR W. SMITH, President

CHARLES D. BYRNE, Secretary