STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL
June 16, 1953

MEETING #223
A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, June 16, 1953.

ROLL CALL
The meeting was called to order at 10:00 AM by the President of the Board, Edgar W. Smith, and on roll call the following answered present:

George F. Chambers
Leif S. Finseth
A. S. Grant
Dr. R. E. Kleinsorge

Cheryl S. MacNaughton
Herman S. Oliver
William E. Walsh
Edgar W. Smith

Absent: Henry F. Cabell

There were also present: Dr. Charles D. Byrne, Chancellor; President H. K. Newburn of the University of Oregon; Dean E. B. Lemon representing Oregon State College; President R. J. Maaske of Oregon College of Education; President Frank B. Bennett of Eastern Oregon College of Education; Dean J. F. Cramer of the General Extension Division; Business Manager J. O. Lindstrom of the University of Oregon; Business Manager W. A. Zimmerman of the University of Oregon Medical School; Comptroller H. A. Bork; Budget Director R. L. Collins; Division of Information Director Travis Cross.

RE ABDENCES
Mr. Cabell was out of the state and for this reason was unable to attend the meeting.

MINUTES APPROVED
The Board voted to dispense with the reading of the minutes of the last regular meeting held on April 28, 1953, and of the special meeting held on May 29, 1953, and approved the minutes as they appear in the docket.

REPORT OF BLDG. COM.
Mr. Leif S. Finseth, member of the Building Committee, reported as follows:

Sublease of Safeway Stores, Portland State

"Chancellor Byrne presented a recommendation by Dean Cramer to sublease from Safeway Stores their property at the southwest corner of 6th and Mill Streets, one block from the Portland State Extension Center building, to provide space for classrooms in engineering drawing, warehouse facilities, and 16 automobile storage spaces. The building is one story, 50' x 100' with an area of 5,000 square feet. The proposed lease is for a 3-year period, beginning July 1, 1953 and renewable thereafter for a year at a time for an additional three years. The estimated annual cost, including a rental of $4,300, and annual maintenance and operation, is approximately $5,600. This building will replace the facilities now used at the Oregon Ship location which are being disposed of. Funds are provided in next year's operating budget to cover the leasing of the building. The Building Committee recommends that proper Board officials complete negotiations with Safeway Stores."

The Board approved the report and authorized the proper Board officials to negotiate with the Safeway Stores for the lease of the described building under the terms specified.
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Mr. Finseth continued:

Purchase of Pitts Property, SOCE

"President Stevenson recommended the purchase of a vacant lot 100' x 90' known as the Pitts property for the price of $500. He reported that this amount is less than the average of the three appraisals of the property. The area is needed for the central heating plant site, and it is advisable to obtain the property before it is developed. It lies in the northwest corner of the physical education area and is surrounded on two sides by property belonging to the state. The Committee believes that acquisition of the property is desirable, and recommends that the proper Board officials be authorized to negotiate for the purchase, the purchase cost to come from funds budgeted for land purchase in the institutional budget."

The Board adopted the report and authorized the purchase of the Pitts property for the price of $500, funds to be provided from the Southern Oregon College of Education land purchase budget.

Mr. Finseth continued the Building Committee report as follows:

Remodeling of Comptroller's Offices, Corvallis

"Chancellor Byrne presented a proposal for the addition of 1,000 square feet of space and related alterations to the Comptroller's Office at Corvallis. The foundations and floors of the present structure are inadequate to suitably support the heavy IBM machines when they are running, crowded conditions do not permit having all of the machines together, there is very little storage for blank stock, and through expanded and altered facilities use of the IBM machines can be extended to include valuable services for the registrar's office and agricultural research projects. The proposal would provide the additional 1,000 square feet by roofing over of two wells in the existing building. Approximately $5,800 would be needed for the provision of the additional floor space and $4,100 for related alterations, or a total of $9,900. This improvement would be financed from unused funds in the Board's Equipment budget and from balances in the Administrative Research budget. The committee concurs in the proposal and recommends that it be approved."

The Board accepted the report of the Committee, approved the plans as presented for remodeling the Comptroller's offices at Corvallis and authorized the financing of the remodeling project in the amount of $9,900, funds to be provided from balances in the Board's Equipment budget and the Administrative Research budget.

Mr. Finseth continued:

Purchase of Fincke Property, OSC

"Dean Lemon proposed that the Margaret L. Fincke property at 2222 Monroe, consisting of an average size lot and a good two-story residence in excellent condition be purchased for the sum of $12,500. The amount is somewhat above the average of three appraisals but is below the top appraisal and exactly the amount of the second appraisal. The property is within approved campus bounds, is the lowest price the owner will take for the property, and is adjacent to two houses owned by the College to the east. The immediate emergency of acquiring the property is brought about by the necessity of two
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girls' cooperative organizations being forced out of their present quarters known as East and West House which must be vacated to provide a site for the new Chemical Engineering building. The student cooperatives will lease and move into the two houses now owned by the College on Monroe Street and the Fincke property recommended to be purchased. The Committee agrees that the property should be purchased, and that the price is reasonable. The purchase price is to come from the Institutional Rental account."

The Board accepted the report and authorized the purchase of the Fincke property for the price of $12,500, funds to be provided from the State College Institutional Rental Account.

Mr. Finseth continued as follows:

**Purchase of Gallagher Property, OSC**

"Dean Lemon recommended that the J. A. Gallagher property at 20th and Philomath Road be purchased. It is a vacant lot adjoining property purchased previously by the State. The two lots will be graded and developed in connection with the parking areas which will be provided for the Coliseum, the new football stadium and the athletic field. The two appraisals obtained were $2,048 and $1,800. Since the proposed purchase price is below the two appraisals, the Committee recommends proper Board officials be authorized to complete negotiations for the property at a price of $1,250, funds to come from the institutional land purchase budget."

The Board approved the report and authorized the purchase of the Gallagher property, the $1,250 required to be provided from the State College Institutional Land Purchase budget.

Mr. Finseth continued the Building Committee report as follows:

**Purchase of Property, OCE**

"Approximately three years ago, the Board authorized the purchase of approximately 5 acres of land with a single house, adjacent to the physical education and athletic fields at Oregon College of Education and funds were appropriated for that purpose. Due to the death of the then owner, it was necessary to re-negotiate the purchase with the heirs. This has been a difficult process, and President Maaske reported to the Board that after obtaining new appraisals, he believes he can now obtain the property at an amount slightly above the average appraisal but not exceeding the top appraisal. The Finance Committee looks with favor on the acquisition of these parcels to round out the physical education and athletic fields for the institution and therefore recommends that President Maaske be authorized to negotiate the purchase of the parcels at not to exceed $8,100. There is available from the appropriation made by the Board for this purpose $6,497. It will, therefore, require an additional sum of approximately $1,600. The Chancellor indicated that this could be supplied by a transfer from the Board's Equipment budget and the administrative research budget."

In accepting the report of the Building Committee, the Board authorized President Maaske to re-negotiate for the purchase of the described property at a price not to exceed $8,100; of that amount $6,497 was appropriated a number of years ago; the Board authorized the balance
of approximately $1,600 to be provided by a transfer from the Board's Equipment budget and the Administrative Research budget.

Mr. Finseth continued as follows:

"Architect Bear presented the preliminary plans for the Crippled Children's Division Building on the Medical School campus for which a $280,000 appropriation was made by the 1953 Legislature. The building has been designed to provide the necessary administrative offices and examination and therapy facilities for the Crippled Children's program administered by the Medical School. The building is a two-story structure, attractive in design, with a washed concrete exterior. The interior plans have the approval of Dean Baird and the director in charge of the Crippled Children's program. The Committee examined the preliminary plans and recommends their approval. It also recommends authorization for the architect to proceed with the final plans and specifications."

The Board accepted the report, approved the preliminary plans for the Crippled Children's Division and authorized the architects to proceed with the final plans and specifications.

Mr. Finseth concluded the Building Committee report:

"Bids will be opened this afternoon at 2:00 p.m. on the Journalism Building at the University of Oregon. In order that the award may be made, the Building Committee is recommending that the Board grant authority to award the contracts to the low bidder if the bids are within the funds available for the construction contracts. It is of course understood that such an award will have to be subject to approval by the State Emergency Board under the terms of the appropriation act."

Approving the report, the Board authorized the Building Committee, subject to the approval of the Emergency Board, to award the contracts to the low bidder on the University Journalism Building if such bids come within the funds available for the project.

FINANCE COM. REPORT

"The annual operating budget for the fiscal year 1953-54 was considered yesterday by the Finance Committee with other members of the Board and institutional executives present. The operating budget is based upon the budget plan approved by members of the Finance Committee on May 3, 1953.

"The budget is built on an estimated student enrollment of 13,373 for fall term of 1953. This is an increase of 1,556 over the 1952 fall term. For the operation of the eight campus instructional units—the University of Oregon, Oregon State College, the three colleges of education, the Medical and Dental Schools, the Portland State Extension Center and the General Extension Division including Radio Station KOAC, adult education classes in Portland and other cities, correspondence study and the state-wide visual education service, the budget calls for the expenditure of $14,021,991.04. Of this amount $10,615,830.96 or 76 per cent comes from state funds,
and $3,406,160.08 or 2\% per cent from non-state sources, largely student fees.

"For the operation of the state-wide public services, including the Doernbecher Hospital and the Outpatient Clinic at the Medical School, and the programs of the Agricultural Research and Federal Cooperative Extension, the budget is $5,018,135.21. These latter activities include the central experiment station at Corvallis, nine branch stations, six experimental areas, and agricultural, home economics, and 4-H Club programs in every county in Oregon.

"For all State System activities including the eight campus instructional units, the General Extension program and other types of adult education; agricultural and other research; Federal Cooperative Extension; and the hospital and clinic services, approximately 73 per cent of the support is received from the state—the remaining 27 per cent coming from student fees, sales, Federal funds, county funds, gifts and miscellaneous sources. The total amount provided from sources other than state funds is $5,223,768.

"The recommended instructional budgets by institutions are as follows:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Budget Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>$ 3,676,418.57</td>
</tr>
<tr>
<td>University of Oregon Dental School</td>
<td>706,525.00</td>
</tr>
<tr>
<td>University of Oregon Medical School</td>
<td>1,304,476.23</td>
</tr>
<tr>
<td>Oregon State College</td>
<td>5,200,160.92</td>
</tr>
<tr>
<td>Oregon College of Education</td>
<td>529,139.89</td>
</tr>
<tr>
<td>Southern Oregon College of Education</td>
<td>444,053.59</td>
</tr>
<tr>
<td>Eastern Oregon College of Education</td>
<td>396,221.46</td>
</tr>
<tr>
<td>Portland State Extension Center - Day Classes</td>
<td>391,305.21</td>
</tr>
<tr>
<td>General Extension Division</td>
<td>721,420.73</td>
</tr>
<tr>
<td>Centralized Activities</td>
<td>339,469.44</td>
</tr>
<tr>
<td>Land Purchase Fund</td>
<td>50,000.00</td>
</tr>
<tr>
<td>Plant Rehabilitation Fund</td>
<td>100,000.00</td>
</tr>
<tr>
<td>1953 Summer Session Contingency</td>
<td>25,000.00</td>
</tr>
<tr>
<td>Board's Reserve for Emergencies</td>
<td>137,500.00</td>
</tr>
<tr>
<td><strong>Total Recommended Budgets for Instruction and General Services</strong></td>
<td><strong>$11,021,991.04</strong></td>
</tr>
</tbody>
</table>

"For state-wide public services, the recommended budgets are as follows:

<table>
<thead>
<tr>
<th>Program</th>
<th>Budget Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon Medical School Teaching Hospital, Clinic, and Extension Services</td>
<td>$ 814,584.96</td>
</tr>
<tr>
<td>Federal Cooperative Extension Service in Agriculture, Home Economics, and 4-H Club</td>
<td>1,968,183.62</td>
</tr>
<tr>
<td>Agricultural Research, Experiment Stations</td>
<td>2,228,166.63</td>
</tr>
<tr>
<td>Western Interstate Commission for Higher Education (exchange of veterinary students)</td>
<td>7,200.00</td>
</tr>
<tr>
<td><strong>Total Recommended Budgets for State-Wide Public Services</strong></td>
<td><strong>$5,018,135.21</strong></td>
</tr>
</tbody>
</table>
"Except for salary adjustments for the academic staffs and the classified civil service staff, the budgets for the next fiscal year are built essentially on the same basis as for the current year. No increases are provided for instructional supplies and equipment, for travel or for miscellaneous operating expenses.

"Salary adjustments for the teaching, research and extension personnel have been made on a merit basis with a minimum annual increase for each staff member of $200 and with average annual increases ranging from $300 for instructors to $550 for full professors.

"Pay increases for the classified civil service staff have been made in accordance with the general state-wide policy set by the Civil Service Commission and approved by the Legislature. This policy calls for a one-step increase during the biennium 1953-55 for every classified staff member who is eligible for such an increase. In building the budget for year 1953-54, the institutions have granted the one-step increase to all eligible classified civil service workers. All funds provided by the Legislature for civil service increases have been used for that purpose, except for small reserves set up at each institution to cover pay adjustments for some workers who will become eligible for a one-step increase later during the biennium.

"With no marked increases in enrollment anticipated, the teaching staffs at the several institutions are practically the same as for the current year. As contemplated in the budget plan approved by Board members, there was a fund provided the University to add a limited number of teaching staff members in order to improve the student-teacher ratio at that institution. There was also a small addition at the Medical School to make possible a little progress in replacing volunteer staff with full-time staff members in key positions in the clinical departments.

"The projected Agricultural Extension staff is practically identical with the staff for the current year, although there are some slight shifts in both the specialist staff and in the county agent personnel. In Agricultural Research, the full-time equivalent personnel in the central experiment stations, branch stations, and experimental areas is increased slightly with two added research men employed from new research gift money, and three research workers added from new Federal appropriations.

"Under the budget control plan instituted by the 1953 Legislature, it was necessary to reduce substantially the reserves held for specific purposes. For example, normally the annual budget has carried a Board's Emergency Reserve of $275,000. The reserve set up for the current year is $137,500. In the event that there are any substantial increases in enrollment above estimates, requiring added staff and added instructional supplies, this reserve will disappear rapidly. It will then be necessary to appeal to the Department of Finance and the Governor for permission to utilize added fee income."
"The annual budget as submitted carries a reserve of $50,000 for land purchase and $100,000 for physical plant rehabilitation. Obviously, this will greatly curtail the established program of the Board in acquiring properties within the approved campus bounds and in rehabilitating and remodeling older buildings for future usefulness. This will mean larger requests to the 1955 Legislature for land purchase and rehabilitation if the eight campus units are to keep pace in their physical facilities with the prospective growth in student enrollment and in the state's population."

"While the Committee is aware of further needs of the institutions, it does feel that the recommended budget makes the best possible use of the funds available. It is, therefore, the recommendation of the Finance Committee that the budget for the year 1953-54 and the personnel adjustments contained in the volumes "Budget Summaries and Personnel Adjustments for the Fiscal Year Ending June 30, 1954," and "Budget Supplement, Year 1953-54" be adopted as submitted by the Chancellor."

The Board adopted the report of the Finance Committee and approved the 1953-54 budget together with personnel adjustments as presented in the "Budget Summaries and Personnel Adjustments for the Fiscal Year Ending June 30, 1954," and "Budget Supplement, Year 1953-54" as submitted by the Chancellor.

Mr. Chambers continued the Finance Committee report as follows:

"Board members will recall that during its 1953 session, the Legislature amended the section of the Civil Service which deals with the positions in the State System of Higher Education which are to be in the unclassified service. Yesterday the Chancellor reported recommendations on policies to be followed by the Board under the amended Civil Service act. Following is an excerpt from the Civil Service act as amended by the 1953 Legislature as it pertains to higher education:

'Sec. 10. (1) The unclassified service shall comprise the position of:

. . . . . . .

(c) One executive officer and one secretary for each board or commission, the members of which are elected officers, or are appointed by the Governor or the Board of Control, except the Civil Service Commission.

. . . . . . .

(k) Student employees on part-time basis in the state system of higher education

. . . . . . .

(p) Chancellor of the state system of higher education, one assistant to the chancellor and all staff members of the state system of higher education in the position of president, bursar, chief budget officer, dean, assistant dean, professor, associate professor, assistant professor, instructor, business manager,
lecturer, registrar, research assistant, scholar, fellow, director of athletics, coach or trainer, whether the type of service rendered be teaching, research, extension, or counseling; provided, however, that the State Civil Service Commission may review all new appointments to fill the positions listed in this paragraph; and if the commission and the State Board of Higher Education cannot agree upon such new appointments, or any of them, final decision in the matter shall be made by the Governor.'

"I. The Chancellor reported that the presidents of the several institutions have scrutinized their entire list of staff members holding academic rank and are recommending that the following positions and their incumbents now holding academic rank be moved into the classified service:

<table>
<thead>
<tr>
<th>Oregon State College</th>
<th>Present Rank</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>D. S. Fitzgerald</td>
<td>Instructor</td>
<td>Assistant Program Consultant, Memorial Union</td>
</tr>
<tr>
<td>Erna Plageman</td>
<td>Assist. Prof.</td>
<td>Nurse and Asst. Dir., Health Service</td>
</tr>
<tr>
<td>E. E. Barklow</td>
<td>Assist. Prof.</td>
<td>Campus Engineer, Physical Plant</td>
</tr>
<tr>
<td>Otto H. Meyer</td>
<td>Assist. Prof.</td>
<td>Asst. Supt., Physical Plant</td>
</tr>
<tr>
<td>Ben Ballard</td>
<td>Instructor</td>
<td>Asst. Radio Engineer</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>University of Oregon</th>
<th>Present Rank</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Betty J. Wikle</td>
<td>Instructor</td>
<td>Dietitian, Union &amp; Dormitories</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>General Extension Division</th>
<th>Present Rank</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dorothy Smith</td>
<td>Instructor</td>
<td>Accountant</td>
</tr>
<tr>
<td>Harold Ehrenholm</td>
<td>Instructor</td>
<td>Artist</td>
</tr>
<tr>
<td>Helen Brown</td>
<td>Instructor</td>
<td>Office Manager</td>
</tr>
<tr>
<td>Kathryn Reese</td>
<td>Instructor</td>
<td>Program Assistant</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Medical School</th>
<th>Present Rank</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marian Parsell</td>
<td>Instructor</td>
<td>Supervisor of Nursing Services, (Outpatient Clinic)</td>
</tr>
<tr>
<td>Ingabord Snyder</td>
<td>Instructor</td>
<td>Psychiatric Social Worker</td>
</tr>
<tr>
<td>W. E. Gaines</td>
<td>Instructor</td>
<td>Assist. Supt., Physical Plant</td>
</tr>
<tr>
<td>James Phillips</td>
<td>Instructor</td>
<td>Pathology Photography</td>
</tr>
<tr>
<td>Carol Garnjobst</td>
<td>Instructor</td>
<td>Assist. Dir., Children's Eye Clinic</td>
</tr>
</tbody>
</table>

"II. The presidents also reluctantly recommend that the following positions now given academic rank be classified, but that the present incumbents of these positions not be classified but continue to hold their academic rank as long as they hold the present positions. This recommendation is made under the 'grandfather's clause' contained in the civil service amendment:
Oregon State College
Hazel K. Westcott
Harvey Sherer
Ralph Salisbury
May Workinger
R. A. Adams

University of Oregon
W. M. Douglass
J. E. Bailey
Josephine Moore
I. I. Wright
A. Litchman
T. L. Bouck

Medical School
A. Frederick
A. J. Clemons

Oregon College of Education
Martha Hill

Eastern Oregon College of Education
Betty Lou Tabor

Centralized Activities
John Watson
H. A. Rowley
John Hunderup
T. F. Adams
Margaret M. Johnson

Present Rank
Assist. Professor
Assist. Professor
Assist. Professor
Assist. Professor
Assoc. Professor
Instructor
Instructor
Instructor
Instructor
Instructor
Assoc. Prof.
Assist. Prof.
Assist. Prof.
Instructor
Instructor

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Position
Administrative
Asst., Pres's.
Office
Asst. Editor
Teacher Placement Sec.
Gen. Supt.,
Physical Plant

Asst. Editor
News Bureau Mgr.
Physical Plant
Supt.
Athletic News
Director
Athletic Bus.
Manager

Physical Plant
Supt.

President's
Secretary
(Incumbent now teachg.)

President's
Secretary
(Incumbent now tchg.)

Asst. Comptr.
Chief Acct.
Adm. Asst.,
Comptroller
Adm. Asst.,
Comptroller
Asst. to Budget
Director

"III. The following positions which now carry academic rank but
which were questioned by the civil service director prior to the
passage of the amendment by the Legislature are recommended by the
presidents to continue in academic rank because the type of service
rendered is teaching, research, extension or counseling:

Professional Librarians    All Institutions    (teaching,
research, extension and counseling)
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Note: More than half the library staffs at all the institutions are now under classified service.

<table>
<thead>
<tr>
<th>Position</th>
<th>Institutions</th>
<th>Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Registrars</td>
<td>All Institutions</td>
<td>(Counseling)</td>
</tr>
<tr>
<td>Directors of Dormitories</td>
<td>All Institutions</td>
<td>(Counseling)</td>
</tr>
<tr>
<td>Medical Doctors, Health Services</td>
<td>All Institutions</td>
<td>(Counseling and indirect teaching)</td>
</tr>
<tr>
<td>Student Union Directors</td>
<td>U of O, OSC</td>
<td>(Counseling)</td>
</tr>
<tr>
<td>Student Personnel Officers</td>
<td>All Institutions</td>
<td>(Counseling)</td>
</tr>
<tr>
<td>Visual Instruction Heads</td>
<td>Gen. Ext., BOCES, OCE, and SOCE</td>
<td>(Teaching and Extension)</td>
</tr>
<tr>
<td>KOAC Program Staff</td>
<td></td>
<td>(Extension and Teaching)</td>
</tr>
<tr>
<td>Alumni Directors</td>
<td>OSC, U of O, Med. School</td>
<td>(Counseling)</td>
</tr>
<tr>
<td>Supts. of Presses</td>
<td>U of O and OSC</td>
<td>(Teaching)</td>
</tr>
<tr>
<td>Editors of Publications</td>
<td>U of O and OSC</td>
<td>(Teaching, research and extension)</td>
</tr>
</tbody>
</table>

"The Chancellor, with the concurrence of all the executives, recommended that the Board authorize the following steps to be taken in connection with the amended civil service act:

1. Recommend to the civil service director that the 15 positions and incumbents listed under I above be placed in the proper civil service classification or in new classifications with no reduction in salary as recommended in the 1953-54 annual budget.

2. Recommend to the civil service director that the 20 positions named under II above be classified but that the present incumbents be retained in the unclassified service at the rank and salary recommended in the annual budget, these people to retain their academic rank as long as they hold their present positions.

3. Take whatever steps are necessary to continue as unclassified and in academic rank all professional librarians, assistant registrars, directors of dormitories, medical doctors in health services, student union directors, student personnel officers, visual instruction heads, KOAC program staff, alumni directors, superintendents of presses, and editors of publications, as listed under III.

"The Finance Committee with other Board members present discussed the recommendations of the executive officers and are of the opinion that the recommendations as submitted represent a proper approach to the matter of the policy to be followed under the amended Civil Service law and also that the recommendations in the report are in harmony with the intent of the Legislature as expressed in the amended law. It is the consensus of the committee that these recommendations when made to the Civil Service Commission shall be considered as the recommendations of the State Board of Higher Education. The Finance Committee recommends the adoption by the Board of the report and the recommendations as presented by the Chancellor and the institutional executives."

The Board adopted the report and authorized the proper officials to present the recommendations contained therein to the Civil Service
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Director as the official recommendations of the State Board of Higher Education.

Mr. Chambers continued the Finance Committee report as follows:

Purchase of Akerill Property, SOCE

"President Stevenson presented recommendations for the purchase of two parcels of property fronting on Ashland Street near the west boundary of the Southern Oregon College of Education campus. Each of these parcels has fifty feet of frontage on Ashland Street and is approximately 150 feet deep. The first of these properties is the James Akerill property consisting of a house and lot facing the library from across Ashland Street. President Stevenson explained that if this property is purchased, the house will be used as temporary health service quarters; and also as quarters for a child guidance clinic which the people of Southern Oregon are now organizing in that area. He reported that there had been three independent appraisals of the property which average $10,360 and which range from $9,800 to $10,780. The owner is anxious to dispose of the property and will sell at the present time for $9,000.

"The second parcel recommended for purchase is known as the Swink property and consists of a lot and a five-room home with garage. This property lies next to the Akerill property and the two parcels would add an area to the campus with 100 foot frontage on Ashland Street and a depth of 150 feet. With regard to the Swink property, President Stevenson reported that the purchase of this parcel, together with the Akerill property, would clear the site just south of the Library for a future building and parking, and would also permit the establishment of a temporary road to Melody Lane which intersects Ashland Street, thus reducing the traffic problem through the center of the campus. President Stevenson further reported that the average of three appraisals for the Swink property is $7,780, ranging from $7,400 to $8,540, and that the property can be obtained now for the price of $7,700.

Purchase of Swink Property Denied, SOCE

"After considerable discussion, the Finance Committee concluded that it would be advantageous to purchase the Akerill property at this time at the price of $9,000. The Committee was of the opinion, however, that it would not be justified in approving the purchase price of $7,700 for the purchase of the Swink property in view of the fact that it is not immediately needed for campus development, and the price is not so advantageous. The Committee therefore recommends the purchase of the Akerill property at a price of $9,000, the purchase price to be provided from funds in the dormitory operating account at the Southern Oregon College of Education.

Repayment from Dormitory Oper. Acct. to Bond Reserve on New Dormitory, SOCE

"This will constitute a re-payment of $9,000 of the approximately $57,000 authorized by the Board in 1947-48 from funds accruing from veterans fee income to aid in the construction of Susanne Homes Hall, the first unit of permanent dormitories on the Southern Oregon College campus. Since the dormitory operating account at Southern Oregon College of Education is now in good shape, the Finance Committee also recommends that an additional amount of $47,084.17 be transferred as re-payment from the dormitory operating account to the bond reserve on the new dormitory. This action is recommended to hasten the re-payment of the outstanding general obligation
bonds on the most recent girls' dormitory wing and thereby make possible the early erection of a permanent dormitory unit for men at the Southern Oregon College. That institution now has only a small war surplus dormitory for men and will require a new men's dormitory in the near future. If the bonded indebtedness is liquidated as rapidly as possible, it will aid in financing through a bond issue in the near future of a permanent men's dormitory for the institution."

The Board voted to adopt the report of the Finance Committee, including the purchase of the Akerill property at the Southern Oregon College of Education and the transfer of $47,084.17 from the Dormitory Operating account to the Bond Reserve account at the Southern Oregon College of Education. The Board also approved the recommendation of the Finance Committee to defer the purchase of the Swink property.

Mr. Chambers continued as follows:

"The Chancellor reported yesterday to the Finance Committee that under Public Laws 16 and 346 (the GI Bills following World War II) the Land-Grant institutions in all the states were required to exclude from their billings for veterans' tuition fees the portion of instructional costs paid from federal appropriations. This made it necessary to exclude all costs paid from the Horrill-Nelson and the Bankhead-Jones appropriations from the Federal government for instructional purposes. During 1951, Congress amended Public Laws 16 and 346 to permit the institutions to recover instructional costs for veteran students paid from the Federal appropriations mentioned above. This means that it will be necessary for the State College to present revised billings for several thousands of veteran students who received aid under Public Laws 16 and 346 during the years 1946-47 through 1950-51.

"Dean Lemon of Oregon State College estimated that the added costs, principally in wages, to the State College Business Office for this large rebilling job will amount to approximately $15,000 and will take almost a year. It is estimated that the net recovery of funds under the amendment to Public Laws 16 and 346 will approximate $100,00. Dean Lemon recommended on behalf of the State College that the amount of $15,000 be added to the 1952-53 budget of the business office, the amount to be provided through an estimated increase in income from veterans tuition fees.

"Obviously the rebilling for the veteran students must be undertaken in order to recover the instructional costs paid from federal funds. The Committee therefore recommends a $15,000 addition to the budget of the State College Business office, the funds to be provided by an increase in estimated income from Veteran's Tuition Fees."

The Board adopted the report and approved the addition of $15,000 to the State College Business Office budget for 1952-53 to cover the cost of rebilling the Veterans' Administration as permitted under the 1951 amendments to Public Laws 16 and 346; the necessary funds are to be provided from an increase in estimated income from Veterans' Tuition Fees."
Mr. Chambers continued:

"President Newburn recommended to the Finance Committee yesterday certain year-end budget transfers to care for items which had been postponed until it could be determined that funds would be available to cover the needs. The budget transfers recommended by President Newburn are as follows:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Reserve</td>
<td>Health &amp; Physical Education</td>
</tr>
<tr>
<td>Architecture and Allied Arts</td>
<td>Equipment</td>
</tr>
<tr>
<td></td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Health &amp; Physical Education</td>
<td>Chemistry, Equipment</td>
</tr>
<tr>
<td>Law</td>
<td>1,300.00</td>
</tr>
<tr>
<td>Anthropology</td>
<td>Psychology, Materials and Expense</td>
</tr>
<tr>
<td>Biology</td>
<td>1,422.13</td>
</tr>
<tr>
<td>Chemistry</td>
<td>Library, Equipment</td>
</tr>
<tr>
<td>English</td>
<td>3,668.00</td>
</tr>
<tr>
<td>Foreign Languages</td>
<td>Speech and Drama, Equipment</td>
</tr>
<tr>
<td>History</td>
<td>14,650.00</td>
</tr>
<tr>
<td>Psychology</td>
<td>President's Office</td>
</tr>
<tr>
<td>Bureau of Municipal Research</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Physical Plant</td>
<td>Land Purchases</td>
</tr>
<tr>
<td></td>
<td>41,909.00</td>
</tr>
<tr>
<td></td>
<td>Campus Improvements</td>
</tr>
<tr>
<td></td>
<td>4,530.00</td>
</tr>
<tr>
<td></td>
<td>$69,499.13</td>
</tr>
</tbody>
</table>

"President Newburn explained each of the above budget transfers. He pointed out that $2,650 of the amount for Library equipment, together with the indicated amount of $14,650 for Speech and Drama equipment, or a total of $17,300, is needed for the purchase of instructional equipment in television. He stated that this limited amount of television equipment is needed for instruction in the theory and practice of television broadcasting and will be essential even if legislative approval should be granted later for the establishment of a television broadcasting studio at the University at some future date. The instructional work in television will be offered principally in the Department of Speech and Drama with some work offered also through the School of Journalism.

"President Newburn also explained the land purchases item aggregating $41,940. He stated that of this amount, $31,000 is to be used to repay the University Athletic Department for advances covering the purchase of certain properties lying east of the present football stadium. Earlier it had been planned to move the football stadium to the area in which these properties are located, but it has now been
decided that this plan is not feasible due in large part to the shortage of parking facilities in this area. President Newburn stated that these parcels previously intended for the new stadium site are needed for the development of the University campus which can move only toward the east. The properties for which the Athletic Department is to be reimbursed are as follows:

<table>
<thead>
<tr>
<th>Property</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bristow Property, 1599 Columbia</td>
<td>$8,138.43</td>
</tr>
<tr>
<td>Walker Property, 1676 East Fifteenth</td>
<td>11,013.88</td>
</tr>
<tr>
<td>Letcher Property, 1626 East Fifteenth</td>
<td>7,000.00</td>
</tr>
<tr>
<td>Fuller Property, 1642 Moss</td>
<td>6,346.00</td>
</tr>
<tr>
<td></td>
<td>$32,498.31</td>
</tr>
<tr>
<td>Less net rental earnings to date</td>
<td>1,498.31</td>
</tr>
<tr>
<td>Net cost to University</td>
<td>$31,000.00</td>
</tr>
</tbody>
</table>

"President Newburn explained that the remainder of the land purchase item in the amount of $10,909 is to apply toward the purchase of the Patterson Store property lying immediately across Thirteenth Avenue from Carson Hall, the new dormitory for women. He stated that this property consists of a store building with two apartments upstairs and a small house. Three independent appraisals have been obtained by the University from Eugene realtors ranging from $12,964 to $16,000 and averaging $14,321. The owner also obtained one independent appraisal which was in the amount of $19,000. The average of all of the appraisals, including the one obtained by the owner, is $15,491. The present rental income from the property is $203 per month, and after lengthy negotiations with the owner by University officials, she has agreed to sell for a price of $14,321 with the understanding that she may retain possession of the property and collect the rental income for two years after the date she receives payment for the property with the further understanding that the present owner is to pay all operating expenses including taxes during the two-year period. President Newburn recommended that of the purchase price of $14,321, $10,909 be provided from the budget transfers listed above, with the remainder of $3,412 to be provided from funds now available in the University's Land Purchase budget. Members of the Finance Committee agreed, in view of all the circumstances, that the purchase of the Patterson Store property appears to be advantageous at the present time under the tentative agreement which has been worked out by the University with the owner."

"After considerable discussion by members of the Finance Committee and other Board members, the Finance Committee voted to approve all of the recommendations for budget transfers and for the property purchases as presented by President Newburn. It is understood that the agreement with the owner of the Patterson Store property is to provide that adequate insurance protection will be provided at the present owner's expense until the State takes title to the property, and also that the owner is to maintain the property so as to avoid undue deterioration during the period that she has the use of the property."

The Board approved the Finance Committee report and authorized the budget transfers and property purchases from funds as recommended.
therein for the University of Oregon, with the stipulation that an agreement be made with the present owner of the Patterson Store property whereby she will provide adequate insurance protection and maintain the property so as to avoid undue deterioration at her own expense until the State takes title to the property.

Mr. Chambers concluded the Finance Committee report with the following:

"The Finance Committee at a meeting in Salem on May 18, 1953, following an appearance before the State Emergency Board approved a recommendation of President Strand for the purchase of approximately $25,000 worth of equipment for a television laboratory in the School of Engineering at Oregon State College. In the recommendation which the Chancellor presented to the Committee, President Strand indicated that there is a great demand for training in the mechanical phases of television and that the State College is entirely without equipment for this important instructional function. He also indicated that much of the equipment would be useful if and when a state-owned television station was installed. A list of the equipment prepared by Dean Gleeson of the School of Engineering was presented to the Committee.

"Members of the Finance Committee and Dr. Kleinsorge, Chairman of the Building Committee who was also present, felt that the State College should be equipped with such a laboratory.

"Since funds to cover the purchase are available in the approved State College budget, the Finance Committee approved the transfer of $25,000 from the Institutional reserve accounts to the Engineering equipment budget to cover the purchase. While this action of the Finance Committee does not require Board approval because funds are already available in the approved institutional budget, the action of the Finance Committee in authorizing the filing of the purchase request is brought to the Board as a matter of record for the official minutes."

The Board confirmed the action of the Finance Committee in authorizing the purchase of approximately $25,000 of equipment for a television laboratory in the School of Engineering at Oregon State College.

President Edgar W. Smith presented the resignation effective October 1, 1953, of Dr. Harry K. Newburn as President of the University of Oregon to accept the presidency of the Center for Television and Radio, a non-profit corporation under the auspices of the Ford Foundation. Mr. Smith made the following comment in presenting the resignation:

"The Board greatly appreciates the contribution Dr. Newburn has made to the University and the State System during his eight years as President. His resignation is received with great regret and is accepted with reluctance. We trust that in your new position, President Newburn, you will find it possible to help the Oregon State System and a great many other institutions."

The Board voted to accept President Newburn's resignation and to make Mr. Smith's tribute to him a part of the official record.
Meeting #223-16

President Smith then stated that the usual procedure would be followed in the selection of a new University president. Nominees will be submitted to the Chancellor who will compile the necessary biographical information and obtain recommendations on those nominated. Through conferences with representative faculty groups and with others interested, the Chancellor will obtain an evaluation of the nominees and will present them to Board members for review. From the list presented, the Board will select those nominees whom it wishes to interview.

The Chancellor presented the resignation effective July 17, 1953, of Dr. William C. Jones, Dean of Administration at the University, to accept the position of Executive Director of the Western Interstate Commission on Higher Education. Dean Jones was selected from a large number of nominees whose records were reviewed by the Executive Committee of the Commission. The Chancellor announced that temporarily Dr. Jones will retain offices in Eugene; permanent office location of the Commission will be determined at its annual meeting in August. Chancellor Byrne expressed regret at losing a man of Dean Jones' caliber from the State System.

The Board voted to accept Dr. Jones' resignation effective July 17, 1953.

Chancellor Byrne then presented the following report on the regional higher education program:

"The 1953 legislature passed the necessary enabling legislation and appropriated $21,600 to purchase space at $1,200 per student per year for six veterinary students for the fall of 1953 and six additional spaces for students for the fall of 1954. This space will necessarily have to be purchased at the Veterinary School at Colorado A & M because the states of Washington and California, both of which have Veterinary Schools, have not as yet come into the Western State Regional Compact arrangement.

"The enabling act specifies that Oregon members of the Western Interstate Commission (Senator Walker, Mr. Watzek, and myself) determine the quota of Oregon students and in cooperation with the Board of Higher Education establish criteria to be observed in making the selection of students.

"The act designates the Board of Higher Education as the contracting agency and the selection agency for these veterinary students.

"After consultation with Senator Walker and Mr. Watzek, the following criteria have been established:

1. Residence in the State of Oregon. Parents or parent of the candidate must have legal residence in Oregon or if the candidate is more than 50 percent self-supporting he must have been a resident of Oregon for a full calendar year prior to his application.

2. Scholastic Achievement. Candidate must have maintained a grade average equal to or above the all-student average at the institution where he completed or is completing his pre-veterinary work.

3. Physical Fitness. Candidate should be of good physical condition in order to cope with the strenuous requirements of the occupation for which he would be preparing as evidenced by a record of a recent, acceptable physical examination.
Meeting #223-17

June 16, 1953

4. Recommendation. A favorable written recommendation from at least one practicing veterinarian is required.

5. Farm Experience. Desirable but not required.

6. Personal Interview. Interview with a selection committee appointed by the Oregon State Board of Higher Education is required. Committee will inquire as to candidate's intention to return to Oregon to practice his profession.

"Obviously it would be impossible for this Board or the Chancellor's office to make the selection of students. After consultation with Senator Walker and Mr. Watzek, we agreed on the following selection committee:

Dean F. A. Gilfillan, Chairman
Dean F. E. Price
Dr. E. W. Coon (designated by the Oregon Veterinary Medical Association)

"In order to get it in the record, I believe the Board should approve this recommended selection committee."

The Board voted to approve the Selection Committee as named.

Dr. Byrne reported that in a recent conference with Dr. Cross, Dean of the School of Veterinary Medicine at Colorado A & M, he agreed to reserve six places for Oregon students for the fall term of 1953. However, because of the late start on the program, only three Oregon students applied. The Selection Committee reviewed their qualifications and found all three of the students very well qualified under the established criteria. One student withdrew his application because he is now attending Washington State College and did not want to transfer to Colorado A & M. The Chancellor recommended for Board approval Robert Fletcher Wilcox of Medford and Alvin Winfred Smith of Roseburg for veterinary training at Colorado A & M beginning with the fall term of 1953.

The Board approved the selection of Robert F. Wilcox and Alvin W. Smith to receive veterinary training at Colorado A & M, and authorized the proper officials to negotiate the necessary contracts with the Western Interstate Commission for Regional Education.

Chancellor Byrne also reported that there is a possibility that the State of Arizona will want to purchase space in the University of Oregon Dental School for the fall of 1953. The annual rate of payment to the State of Oregon for this dental training has been established at $1,500 per student. No space will be available for students from other states under the contract arrangement in the Medical School for the fall term of 1953 because medical students are selected more than a year in advance. Ultimately, it is probable that ten medical students and nineteen dental students will be accepted each year from western states who are participants in the compact arrangement.
The Chancellor made the following report for the record on the awarding of a contract on the second phase of the stadium construction program at Oregon State College:

"Bids were taken on May 22, 1953, on the second phase of the stadium construction program at Oregon State College. The basic bid for 18,500 seats, including architect's fee and the necessary contingency fund and all other costs, amounted to approximately $140,000. Since there were available in cash approximately $156,000, it was possible to let the contracts for this phase of the project with approximately $15,000 remaining in cash.

"There was included in the bidding, alternates for the construction of 3,200 additional seats which will cost an additional $24,863. This alternate can be restored any time within thirty days if sufficient funds are collected by that time.

"There were additional alternates for the necessary ramps on both the west and east sides which will total a cost of $28,000. These ramp alternates can be restored within 60 days, and it is hoped that sufficient funds will be collected to make possible this restoration.

"If it is possible to restore all of the alternates and move the bleacher seats now on Bell Field, the total capacity of the Stadium will be 25,700 seats.

"No action is necessary on this report, because the proper officials were authorized to award the contracts if the bids were within the available funds."

GIFTS

The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgement to the donors:

**University of Oregon**

**Various Donors**

Gifts totaling $634.21 from the American Council on Education, the Association for Higher Education of the National Education Association, and the Pacific Northwest Conference on Higher Education to defray expenses of a recent co-sponsored conference at the University of Oregon.

**Crown Zellerbach Foundation**

Grant of $5,000 from the Crown Zellerbach Foundation to provide scholarship awards for junior and senior students; $1,000 is to be used for this purpose for each of the following five years beginning 1953-54.

**M.D. Stearns**

Gift of $100 from Mr. M. D. Stearns of San Francisco for the University of Oregon Alumni Scholarship Fund.

**Gamma Phi Beta Mothers' Club**

Gift of $100 from the Gamma Phi Beta Portland Mothers Club for the Gamma Phi Beta Gertrude Watson Holman Fund Scholarship.
Meeting #223-19

June 16, 1953

Portland Rose Festival Assn.
Gift of $165 from the Portland Rose Festival Association for scholarships for three designated students for the 1952-53 spring term.

Anonymous
Gift of $699.95 from an anonymous donor to the University of Oregon School of Journalism.

Atomic Energy Commission
Additional grant of $7,650 from the Atomic Energy Commission for the continuation of the research project on corrosion of zirconium under the direction of Dr. Pierre Van Rysselberghes.

Eugene Women's Choral Club
Gift of $1,316 from the Eugene Women's Choral Club to be held in trust and used for emergency and long-time loans for students at the University of Oregon.

Mr. & Mrs. R. Beteta
Gift of $2,500 from Mr. and Mrs. Ramon Beteta, Rome, Italy, for the DeCou Memorial Fund in Memory of Edgar Ezekiel and Edgar John DeCou.

Oregon Mothers Club
Gift of $3,200 from the Oregon Mothers Club to the Oregon Mothers Club Scholarship fund.

Various Donors
Gifts totaling $133.50 from various donors to the University of Oregon Development Fund.

U. S. Dept. Naval Research
Additional grant of $8,000 from the U. S. Department of Naval Research for support of the research project "Distribution of Simple Statistics" under the direction of Dr. W. J. Dixon, Department of Mathematics.

J. P. Steiwer
Gift of $100 from Mr. J. P. Steiwer of Fossil, Oregon, to the University of Oregon Alumni Scholarship Fund.

Oregon State College

Atomic Energy Commission
Additional grant of $10,890 from the Atomic Energy Commission extending to June 30, 1954, the research project under the direction of Dr. S. C. Chang on 2,4-D.

U. S. Army Ordnance Corps
Additional grant from the U. S. Army Ordnance Corps in the amount of $11,000 to continue to June 30, 1954, the "Study of Luminescence of Alkali Halides Activated by Metals" under the direction of Professor A. B. Scott.

U.S. Public Health Service
Grant of $5,589 from the U. S. Public Health Service for a research project on morphogenesis under the direction of Dr. H. H. Hilleman.

Crown Zellerbach Foundation
Gift of $2,500 from the Crown Zellerbach Foundation to provide for each of the next five years a $500 scholarship to be awarded to an outstanding student in Forestry.

L. Newhouse Estate
Bequest of $3,202,38 from the Estate of Mrs. Lavina Newhouse to the Oregon State College Student Loan Fund.
Meeting #223-20

June 16, 1953

Sears-Roebuck Fndtn. Gift of $500 from the Sears-Roebuck Foundation for a scholarship for a designated student in Agriculture who placed second in the national Sears-Roebuck Foundation scholarship competition.

General Petroleum Corp. Gift of $750 from the General Petroleum Corporation to establish a scholarship in the Department of Geology for 1953-54.

Granguyma Farms Grant of $1,100 from Granguyma Farms, Long Beach, Washington, for research relating to dairy products.

Oregon Filbert Commission Grant of $1,873 from the Oregon Filbert Commission for research on the development of uses for filberts in food products.

Dr. & Mrs. N. L. Tartar Gift of $100 from Dr. and Mrs. N. L. Tartar, Corvallis, to the scholarship fund which has been established in memory of the late Joseph E. Simmons.

US Dept. of Health, Educ., & Welfare Grant from the Federal Department of Health, Education, and Welfare in the amount of $300 per student to cover the cost of a four-months' training program for approximately 18 German teachers under the direction of the School of Education.

Atomic Energy Commission Additional grant of $10,800 from the Atomic Energy Commission for the continuation of the research project "Carbohydrate-Amino-Acid Inter-relationships, Using Isotopic Tracers" under the direction of Drs. Vernon D. Cheeldelin, Bert E. Christensen, and C. H. Wang of the Chemistry Department.

Pacific Power & Light Co., Portland Grant of $1,500 from the Pacific Power and Light Company of Portland to the Department of Natural Resources to support a study of the Hermiston-Umatilla area as affected by the McNary Dam and the Columbia Basin Development.

Medical School

Hoffman-LaRoche Co., Inc. Grant of $2,500 from the Hoffman-LaRoche Company, Incorporated, New Jersey, to be utilized in support of studies by Dr. H. L. H. Dick, Research Associate in the Department of Pharmacology, on the effects of certain drugs in the treatment of poliomyelitis.

Susan P. Emery Bequest Bequest of $2,000 from the Estate of Mrs. Susan P. Emery to the Doernbecher Memorial Hospital for Children.

Alice Ainsworth Gift of $1,000 from Mrs. Alice Ainsworth, Portland, to be utilized for research in diseases of the eye under the direction of Dr. Kenneth C. Swan.

Helen Hay Whitney Fndtn. Additional grant of $3,000 from the Helen Hay Whitney Foundation to add to the original grant of $8,000 for 1953-54 to support research under the direction of Dr. Robert Aldrich, Assistant Professor of Pediatrics.

Alumni Ass'n., Med. School Gift of $200 from the University of Oregon Medical School Alumni Association to be utilized to help meet the expenses of out-of-state trips to be taken by Dr. Howard S. Mason, Instructor in Biochemistry and Research Associate in Dermatology.
Oregon Heart Association

Additional grant of $1,535 from the Oregon Heart Association, Portland, to be utilized $500 for research under the direction of Dr. W. A. Stotler, Assistant Professor of Anatomy, and $1,035 for the purchase of equipment for research and teaching in the field of cardiovascular surgery.

Atomic Energy Commission

Additional grant of $1,100 from the Atomic Energy Commission for the continuation of the radium research project being conducted by Dr. Frank B. Queen of the Department of Pathology.

Atomic Energy Commission

Additional grant of $25,000 from the Atomic Energy Commission for the continuation of the Hematology research project under the direction of Dr. E. E. Osgood and Dr. A. J. Seaman in the Division of Experimental Medicine.

Atomic Energy Commission

Additional grant of $10,780 from the Atomic Energy Commission for the continuation through June 30, 1954, of the research project in the field of Biochemistry under the direction of Drs. J. T. VanBruggen and E. S. West.

Oregon College of Education

Various Donors

Gifts totaling $720 from the following donors for scholarships for designated students:

- Monmouth Civic Club $120
- Independence Women's Club $120
- Central Lions Club, Independence $120
- Oregon College of Education Alumni Association $120
- Monmouth Chamber of Commerce $120
- Delta Kappa Gamma $120

Class of 1953

Gift of $160 from the 1953 graduating class of Oregon College of Education for a Memorial Drinking Fountain.

Various Donors

Gifts totaling $1,265.72 from various donors to the following student loan funds:

- Katherine Elle Klein Memorial Student Loan Fund $267.00
- Monmouth Chamber of Commerce Student Loan Fund $93.00
- Oregon College of Education Mothers' Club Loan Fund $246.72
- Thomas H. Gentle Memorial Student Loan Fund $659.00

Blanche M. Jones

Gift of bound volumes of "Oregon Teachers Monthly" valued at $300 from Mrs. Blanche M. Jones for the Oregon College of Education Library.

Maud R. Macpherson

Gift of a silver coffee urn valued at $100 from Miss Maud R. Macpherson, Monmouth, in memory of Miss Katherine Arbuthnot.
Eastern Oregon College of Education

Gifts totaling $1,200 from the following donors for scholarships for designated students:

- Junior Women's Club, Union $120
- Soroptimist Club, La Grande $120
- Sacajawea Hotel, La Grande $360
- Elgin Parent Teachers Association $500
- Mr. and Mrs. Raymond Crabtree $100

Gift of furniture valued at $500 from Dr. A. L. Richardson, La Grande, for use in the reception room of the Speech and Hearing Clinic.

Southern Oregon College of Education

Gift of a Steinway grand piano valued at $750 from Mr. Elmo C. Coleman of Likely, California.

FINANCE

The following items involving adjustments to the 1952-53 and 1953-54 budgets were read and approved by the Board:

Transfer to Publications, OSC

Transfer of $1,115 from the Oregon State College Institutional Reserve to provide for equipping an additional room with counter, shelving, and cabinets for use of Publications Office in connection with the reorganization of areas used by the College Press.

Transfer to Wages in Civil Engineering, OSC

Transfer of $367.50 from salary to wages in Civil Engineering at Oregon State College. As a result of the death of Dr. Charles Mockmore, it has been necessary to employ an emergency instructor in Civil Engineering on an hourly basis for the balance of the academic year.

Transfer to Business Office, OSC

Transfer of $3,108 from the Veterans Book Handling Account to the Business Office at Oregon State College to purchase needed equipment and to avoid an overdraft in wages and supplies growing out of changes in business office procedures.

Transfer to Expt. Stn., OSC

Transfer of $7,000 of unbudgeted fees and sales balances to the John Jacob Astor Branch Experiment Station to cover the unexpected expenses of replacement of experimental cattle and unanticipated and non-recurring building repair costs.

Transfer to Repair Budget, PSEC

Transfer of $3,300 from the Institutional Operating Reserve to the repair budget at Portland State Extension Center to avoid an overdraft. Overheating difficulties have been experienced in the past year at Portland State Extension Building. Dean Cramer obtained the services of James E. Lynch of the Mechanical Engineering Department at Oregon State College to survey the building, and he recommends as a correction, the replacement of thermostats, repair of valves and traps in steam coils, and replacement of damper control motors. The estimated cost of this emergency repair work is $3,300, and the work should be done immediately after the close of classes.
<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer to</td>
<td><strong>Transfer of $6,200 from the Institutional Reserve at Portland State Extension Center to avoid an overdraft in the repair budget. Funds for complete renovation of the toilet rooms in the Portland State Extension Building are not available at this time, and this project will have to await a legislative appropriation in 1955. The rooms are in bad shape, however, and should be painted and some repairs made to the plumbing and floors. The estimated cost is $6,200 for all the toilet rooms in the building. Dean Cramer plans to do this work immediately after the close of school.</strong></td>
</tr>
<tr>
<td>Repair Budget, FSEC</td>
<td></td>
</tr>
<tr>
<td>Transfer to</td>
<td><strong>Transfer of $1,144 from the University Operating Reserve to Military Science and Tactics to cover remodeling of military office space to provide opportunity for privacy in counseling as recommended by the ROTC Inspector.</strong></td>
</tr>
<tr>
<td>Mil. Sci. &amp; Tactics, UO</td>
<td></td>
</tr>
<tr>
<td>Transfer to</td>
<td><strong>Transfer of $6,957.87 from the Veteran Book Handling Account to the Oregon State College Library budget for the purchase of a special list of books compiled by the college librarian.</strong></td>
</tr>
<tr>
<td>Library, OSC</td>
<td></td>
</tr>
<tr>
<td>Transfer from</td>
<td><strong>Transfer of $4,117 from the Property Acquisition budget account to cover paving and curbing assessments at Southern Oregon College of Education. The City of Ashland is contemplating paving and curbing Walker Street, Wightman Street, and Ashland Street which are adjacent to the Southern Oregon College of Education campus. Private property holders have petitioned for this improvement. The College of Education's share of the assessed cost for this improvement will be $4,117. Sufficient funds are on hand from the sale of houses and from savings on property purchases to cover this assessment.</strong></td>
</tr>
<tr>
<td>Property Acquisition, SOCE</td>
<td></td>
</tr>
<tr>
<td>Appropriation fromBoard's Emergency Fund</td>
<td><strong>Appropriation of $770 from the Board's emergency fund to Southern Oregon College of Education to cover the required expense of relocating the Talent Irrigation District water line. In connection with the construction of the new physical education field at Southern Oregon College of Education, it was necessary to change the location of the Talent Irrigation District water line. The City of Ashland, the Talent Irrigation District, and the College is sharing the cost of moving the line to a new location along Walker Street. The College's share of the cost is $1,130, of which $360 is on hand in the institutional budget.</strong></td>
</tr>
<tr>
<td>to SOCE</td>
<td></td>
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<tr>
<td>Purchase and Installation of Fire Hydrants, SOCE</td>
<td><strong>Purchase and installation of two fire hydrants at Eastern Oregon College of Education at an estimated cost of $2,500 funds to be provided from the institutional budget. The State Fire Marshal has requested that the two fire hydrants be installed.</strong></td>
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<td>Trans. from Admin. Research to Condon Lectures</td>
<td><strong>Transfer of $1,200 from savings in the Board's Administrative Research reserve to Condon Lectures to reprint &quot;Ancient Volcanoes&quot;. For the past three years there has been a large demand for copies of the publication &quot;Ancient Volcanoes&quot;, a reproduction of the Condon Lecture given by Howell Williams of the University of California in 1948. Orders now on hand for purchase of the publication will return half the cost, and ultimately the entire cost of the reprint will be reimbursed from the sales.</strong></td>
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<tr>
<td>Utilization of Administrative Research Funds</td>
<td><strong>Utilization of $9,700 from the Board's Administrative Research reserve to cover the final accounting on the teacher education survey conducted by Dr. Earl W. Anderson. This additional $9,700</strong></td>
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is required to cover the cost of duplicating the several preliminary editions of the report and the printing of the final report, to pay the travel expenses of Dr. Anderson and the advisory committee, and to cover the cost of clerical assistance. When the Board approved the study, it authorized utilizing $10,000 of the Administrative Research reserve for the study.

| Addition to Dairy Prod. Lab. Budget, OSC | Addition of $20,000 to the Dairy Products Laboratory budget at the State College to avoid an overdraft in the expenditure budget, the funds to come from additional income of the Laboratory. The new enlarged Dairy Products Laboratory has made possible an expanded operation, and expenditures for the current year will exceed the budget by approximately $20,000. This will be more than covered by added sales receipts during the year. |
| Transfer from Inst. Oper. Reserve, OSC | Transfer of $4,500 from the Institutional Operating Reserve to the Animal Husbandry Farm Maintenance budget, Oregon State College, in order to avoid an overdraft. Because of a marked decline in the sale of beef animals, the Animal Husbandry Farm Maintenance account will show an overdraft of approximately $4,500 at the close of the fiscal year. This operation, which serves as a teaching laboratory for the Department of Animal Industries, obtains more than half of its budget from sales. |

**PERSONNEL**

The Board approved the following personnel adjustments at the University of Oregon, the necessary funds being provided in the 1952-53 budget:

| John H. DeMoully | Appointment to a budgeted position of John H. DeMoully as Legal Consultant and Assistant Professor, Bureau of Municipal Research & Service, yearly tenure, 12-months' service $5,300 salary rate, effective June 22, 1953; 132.50 salary funds required for the current academic year are available in the Bureau of Municipal Research budget. |
| Edmundo Garcia-Giron | Appointment to a budgeted position of Dr. Edmundo Garcia-Giron as Assistant Professor of Romance Languages, ten months' service, yearly tenure, at a salary rate of $4,500, effective September 1, 1953 |
| Milton H. Johnson | Reduction in time and salary for Dr. Milton H. Johnson, Assistant Professor of Dentistry, from 100 per cent to 70 per cent time and $5,700 to $3,900 salary rate, effective May 1, 1953. |

The Board approved the following personnel adjustments at Oregon State College, the necessary funds being provided in the 1952-53 budget:

| R. B. Jones | Resignation of Dr. Robert B. Jones, Assistant Physician and Assistant Professor, Oregon State College Student Health Service, effective April 15, 1953; Dr. Jones has been called back into military service. $1,625 salary funds released to be held pending replacement appointment. |
| Ray Teal | Transfer of Ray Teal, Agricultural Economist in Market Reporting and Assistant Professor, to the position of Seed Marketing Specialist, without change in rank, tenure or salary rate of $5,208, effective May 1, 1953. $5,604 salary funds released in the two positions to be transferred to the Extension Director's Reserve to cover cost of substitute assistance. |
To succeed Dr. C. A. Mockmore, deceased April 11, 1953, the appointment of Professor G. W. Holcomb as Chairman of the Department of Civil Engineering at Oregon State College without change in rank, tenure, term of service or salary, effective May 1, 1953.

Resignation of Clifford Jenkins, Curry County Extension Agent with rank of Associate Professor, effective April 30, 1953, to accept a position with private industry at an increase in salary; $940 salary funds released to be transferred to the Extension Director's Reserve pending replacement appointment.

Transfer of Kenneth W. Priest from Assistant County Extension Agent and Assistant Professor in Linn County, yearly tenure, 12-months' service, $4,620 salary rate to Curry County Extension Agent (vice Jenkins) and Assistant Professor, with indefinite tenure, full-time service, at a salary rate of $5,400 effective May 11, 1953; $109.03 additional salary funds required to be transferred from the Extension Director's Reserve.

Effective spring term 1953, the designation of Dr. Walter C. Kraft, Assistant Professor, as Acting Chairman of the Department of Modern Languages in the absence of Professor Melissa Dawes now on sabbatical leave.

Leave of absence for one year without pay for J. R. Beck, Assistant Director of Extension Service and Professor, effective May 1, 1953, to accept a foreign assignment in Thailand; $1,227 salary funds released from Extension to be transferred to the Extension Director's Reserve to cover substitute assistance, and $107 released from the School of Agriculture to be transferred to materials and expense for needed supplies.

Transfer of W. G. Nibler from Columbia County Extension Agent and Associate Professor with indefinite tenure, 12-months' service, and $6,000 annual salary, to the position of Farm Crops Specialist with an increase in salary to $6,600, and no change in rank, term of service or tenure; $774.12 additional salary funds required to be transferred from an unfilled position.

Transfer of Don C. Walrod from Clackamas County Extension Agent and Assistant Professor, yearly tenure, 12-months' service, $5,040 salary rate to Columbia County Extension Agent, Agent-in-Charge and Associate Professor, indefinite tenure, 12-months' service, $5,580 salary rate effective May 1, 1953; $90 additional salary required to be provided from the Director's Reserve. Mr. Walrod will replace Mr. Nibler who is being transferred to the position of Farm Crops Specialist.

The Board approved the following adjustments for the Medical School, the necessary funds being provided in the 1952-53 budget:

Appointment of Dr. Richard L. Sleeter as Assistant Professor of Pediatrics at the Medical School. Dr. Sleeter has been selected to replace Dr. Paul G. Hafner as Director of the Crippled Children's Division, effective June 15, 1953, at a salary rate of $12,000, all of which will be paid from the special appropriation to the Crippled Children's Division.
Meeting #223-26

The Board approved the following personnel adjustments at Eastern Oregon College of Education, the necessary funds being provided in the 1953-54 budget:

Leona C. Golz  Appointment to a budgeted position of Miss Leona Carolyn Golz as Assistant Professor of Art Education, ten months' service, yearly tenure, at a salary rate of $4,700, effective September 1, 1953.

Alene H. Gossage  Appointment to a budgeted position of Miss Alene Hazel Gossage as Assistant Professor of Education and Supervisor of Teaching, ten months' service, yearly tenure, at a salary rate of $4,700, effective September 1, 1953.

BRD. & COM. MEETINGS AT 9:00 AM After a brief discussion, it was agreed that beginning in July the next few Committee and Board meetings be scheduled to begin at 9:00 AM rather than 10:00 AM.

ADJOURNMENT The Board adjourned at 11:30 AM.

Edgar W. Smith, President

Charles D. Byrne, Secretary