STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
September 16, 1953

MEETING #225

A regular meeting of the State Board of Higher Education was held at
the Benson Hotel, Portland, Oregon, September 16, 1953.

ROLL CALL

The meeting was called to order at 9:00 a.m. by the President of the
Board, Dr. R. E. Kleinsorge, and on roll call the following answered
present:

Henry F. Cabell
George F. Chambers
Dr. R. E. Kleinsorge

Cheryl S. MacNaughton
Herman S. Oliver

Absent: Leif S. Finseth, A. S. Grant, Edgar W. Smith, Wm. E. Walsh

There were also present: Dr. Charles D. Byrne, Chancellor;
Dr. John R. Richards, Vice Chancellor and Secretary of the Board;
Acting President V. P. Morris of the University of Oregon; President
A. L. Strand of Oregon State College; Dean D. W. E. Baird of the
University of Oregon Medical School; Dean J. F. Cramer of the Portland
State Extension Center; Dean E. E. Lemon of Oregon State College;
Business Manager J. O. Lindstrom of the University of Oregon; Business
Manager W. A. Zimmerman of the University of Oregon Medical School;
Comptroller and Bursar H. A. Bork; Budget Director R. L. Collins;
Assistant to the Chancellor Travis Cross.

RE ABSENCES

Mr. Grant and Mr. Walsh were attending a meeting of the Oregon State
Bar Association, Mr. Smith was out of the state, and Mr. Finseth was
unable to attend because of personal business.

MINUTES APPROVED

The Board voted to dispense with the reading of the minutes of the
last regular meeting held on July 28, 1953, and approved the minutes
as they appear in the docket.

REPORT OF BLDG. COM

Mr. George F. Chambers, Chairman of the Building Committee, reported
as follows:

Final Plans and Specifications

"Chancellor Byrne explained that the 1953 legislature appropriated
$280,000 for a Crippled Children's Division building to provide
offices, examination, and therapy facilities for the program
administered by the University of Oregon Medical School. At the
June 16, 1953, meeting, the Board approved the preliminary plans
and specifications and authorized the architects to proceed with
the final plans. The Building Committee examined the final plans
for the building as presented by Architect Wyman Bear and Dean
Baird. The Architects estimated construction costs were within
the funds available.

"The bid opening is scheduled for October 8, 1953, at 10:00 AM, in
the Administration Building of the Medical School. The Committee
recommends that the Board approve the final plans and specifications
as presented and that the Building Committee be authorized to
accept the bids and award contracts subject to the approval of the
Emergency Board of the State of Oregon."
The Board adopted the report of the Committee, accepted the final plans and specifications for the Crippled Children's Division building, and authorized the Building Committee to accept bids and award contracts within the $260,000 appropriation, subject to the approval of the Oregon State Emergency Board.

Mr. Chambers continued the Building Committee report as follows:

"President Bennett recommended the purchase of the Clyde Winn property, Lots 3 and 4, Block 23, Chaplin's addition to the City of La Grande, at a price of $6,000. There is a house and garage on the property which will rent for approximately $40,00 a month. The average of three appraisals of the property is $6,145. Since the property is within the approved campus boundary and is available at a favorable price, the Committee feels it should be acquired at this time.

"The Building Committee, with the concurrence of the Finance Committee, recommends that the Board authorize the purchase of this property, funds to come from the land purchase reserve."

The Board accepted the report of the Building and Finance Committees and authorized purchase of the property at Eastern Oregon College of Education with the required $6,000 to be provided from the Board's Land Purchase Reserve.

Mr. Chambers continued the report as follows:

"President Newburn presented a three-part recommendation concerning the further development of athletic facilities at the University of Oregon. This recommendation includes the following three items:

1. That the tentative site for the stadium across the street from the present stadium be abandoned with studies to be made of better possible locations.

2. That the University and Board officials be authorized to employ Miles K. Cooper and Rowland S. Rose, structural engineers, to design plans and specifications for the moving and alteration work on the east grandstand at Hayward Field to provide an additional 4700 seats, making a total seating capacity for the stadium 26,700. The estimated cost is $135,000.

3. That the architectural firm of Lawrence, Tucker, and Wallmann be instructed to redesign to the extent necessary the existing plans for the addition of up to 1500 seats as a balcony in McArthur Court under the contract which was drawn with them under date of July 7, 1948, which resulted in a plan for such additions at that time. It is further recommended that bids be taken in such a way that either 900 or 1500 seats can be added depending upon the cost of the work. The estimated cost is approximately $120,000."
"President Newburn indicated that the site previously planned for stadium development is too congested and that the parking problem in connection with a stadium could not be satisfactorily resolved. Furthermore, the area will be needed for future University campus development because the University can expand only to the East.

"President Newburn stated that the Athletic Department has on hand at the close of the fiscal year 1953 approximately $370,000 the amount accruing from athletic receipts over a period of years. Of this amount, he proposes to hold in reserve for working capital $40,000, leaving approximately $330,000 available for the expansion of athletic facilities; $255,000 of this latter amount is to be used for construction immediately, and $75,000 held as a fund toward the purchase of a new stadium site some time in the future.

"The Building Committee has studied the detailed proposals as presented by President Newburn and recommends that the Board approve the proposals as submitted."

The report was approved by the Board, and official authorization was given the University of Oregon to carry out the athletic development program as outlined, with funds to be provided entirely from athletic receipts.

Mr. Chambers continued as follows:

"Dean Baird indicated that as a part of the general hospital project of the Medical School, two curves of the S. W. Sam Jackson Park Road, northeast of the hospital site, are to be eliminated. The relocation of the road requires the State to deed the City a segment of land with a maximum length of about 400 feet and a width of about 30 feet, in exchange for the vacating of an equivalent segment by the City. It is recommended that the proper Board officials be authorized to execute a deed in favor of the City of Portland for land now owned by the State with the understanding that such land is to be continuously used for road purposes, and also to take such other action as may be necessary to secure the vacating by the City of Portland of the portion of the existing road which is to be turned over to the Medical School.

"This exchange of land and road relocation will greatly improve traffic conditions and will provide some additional parking space. No funds are involved in the transaction.

"The Building Committee recommends that the land be transferred to the City as proposed and that the Secretary of the Board be authorized to sign the necessary petition to the City of Portland for vacating the land now owned by the City."

The Board adopted the report and authorized the Secretary of the Board to sign the necessary papers effecting the exchange of property required for the relocation of the S. W. Sam Jackson Park Road as described, including the signing of the petition to the City of Portland for vacating the city-owned land involved. It was the understanding that no funds would be involved in this transaction.
Mr. Chambers continued the Building Committee report:

"Chancellor Byrne referred to a previous authorization by the Board to dispose of properties owned in the Oregon Ship location, including authorization to dispose of the Administration Building, if deemed advantageous, subject to the approval of the Federal government. Since as yet it has not been possible to sell the land at an advantageous price, bids have been obtained to sell the Administration Building in order to relieve the Board of heavy maintenance expenses. Dr. Byrne asked approval to sell the building to the highest bidder, Matheny & Bacon, Incorporated, Portland, for the sum of $4,679.85."

"Dr. Byrne reported that after the building is removed, it will not be so urgent that the land be sold immediately. The plan now is to offer the whole area for sale, including thirty acres belonging to the Federal government, in cooperation with the Federal government. The land owned by the Board will be held until the appraised value or better can be obtained.

"The Committee recommends that the sale of the building be approved, subject to the approval of the Federal government. Revenues from this sale will accrue to the Federal government as owner of the building."

The Board accepted the report and authorized the proper Board officials, subject to the approval of the Federal government, to proceed with the sale of the Administration Building on the Oregon Ship Location to Matheny & Bacon, Incorporated, Portland, for the sum of $4,679.85, which amount will accrue to the Federal government as owner of the building.

Mr. Chambers concluded the Building Committee report with the following:

"President Strand recommended that the Oregon State College Library Building be designated as the William Jasper Kerr Library and that appropriate ceremonies be scheduled November 17, 1953. This date was recommended because this is the ninetieth birthday anniversary of the late Dr. Kerr, who was President of the State College from 1907 to 1932.

"The Committee feels this is a very appropriate recognition of the distinguished service Dr. Kerr rendered to Oregon State College and the State of Oregon and recommends that President Strand's proposal be approved by the Board."

The Board concurred with the Committee's recommendation and authorized Oregon State College officials to designate the library of the State College as the William Jasper Kerr Library at appropriate ceremonies on November 17, 1953."
The following report of the Finance Committee was presented by Mr. Henry F. Cabell, Chairman:

"The Chancellor reported yesterday that the State Department of Finance has recently revised its regulations to require the issuance by the institutions of field purchase orders in advance of all purchases under $20. Previously, the State Department of Finance had waived the preparation of the field purchase order for these small purchases. The Comptroller and the institutional business managers had met with the Director and other representatives of the State Department of Finance and had pointed out that the number of these added field purchase orders for purchases under $20 will reach about 40,000 per year in the institutions of the State System of Higher Education. The institutions have reported that the added cost in the business offices resulting from the preparation, auditing and mailing of the required field purchase order forms will aggregate $10,166 during the remainder of the year 1953-54 with an annual cost thereafter of $10,990 from unrestricted funds.

"The Comptroller indicated that additional costs approximating $7,000 per year will also be incurred in restricted fund activities such as Federal Cooperative Extension, Experiment Stations, dormitories and self-sustaining service activities, resulting in added operating costs in all divisions of approximately $17,000 per year. Although the members of the Finance Committee expressed some doubt as to whether the savings to be realized from the use of the field purchase orders will be as great as the $17,000 per year of additional office cost involved, the Committee recognizes that the regulations of the Department of Finance must be complied with and therefore recommends the following additions from the Board's unappropriated fund to the business office budgets to cover the added cost of the required purchasing procedures during fiscal year 1953-54:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>$ 2,935</td>
</tr>
<tr>
<td>Oregon State College</td>
<td>4,065</td>
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<tr>
<td>Oregon College of Education</td>
<td>300</td>
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<tr>
<td>Eastern Oregon College of Education</td>
<td>550</td>
</tr>
<tr>
<td>Southern Oregon College of Education</td>
<td>1,000</td>
</tr>
<tr>
<td>General Extension Division</td>
<td>516</td>
</tr>
<tr>
<td>Comptroller's Office</td>
<td>1,100</td>
</tr>
</tbody>
</table>

**Totals**                                                   **$10,166**

The Board adopted the report and authorized the transfer of $10,166 from the Board's Unappropriated Fund to the several institutional business office budgets in the amounts listed to cover for the 1953-54 fiscal year added costs resulting from required purchasing procedures.

Mr. Cabell continued the Finance Committee report as follows:

"The Chancellor yesterday directed the attention of the members of the Finance Committee to the report on Endowment, Current, Property and Plant, and Student Loan Funds issued by the Comptroller for the fiscal year ended June 30, 1953. Copies of this report
had previously been mailed to all Board members. Attention was called to certain items of information in the report, including the fact that the total book value of all investments for all of the institutions now aggregate approximately $4,000,000 of which approximately two million is endowment. The annual rate of earnings on all endowment funds averaged 3.40 per cent during the past fiscal year. The earnings on the investments of the pooled endowment funds averaged 3.07 per cent during the year. Of the pooled endowment earnings an amount equal to 2.75 per cent has in the past been credited to the various institutional endowment accounts represented in the pooled endowment funds, with the remainder of the earnings being credited to the reserve for gain or loss on investments. The Comptroller's report on the pooled endowment funds included two specific recommendations to be effective with the beginning of fiscal year 1953-54, as follows:

1. The reserve for loss and gain on the pooled endowment funds be in the amount of 5 per cent on the difference between the total book value of investments and the sum of the investments in United States Government Bonds and Interfund Loans.

Note: As of June 30, 1953 the excess reserve accumulation over the required minimum would be about $21,000, but such excess should remain in the reserve as a cushion against future reserve requirements.

2. Participant accounts in the pool be credited with interest at the rate of 3 per cent per year.

Note: Payments to the participant accounts at the 2-3/4 per cent rate involves about $34,600 per year. Payments at a 3 per cent rate will involve an increase of about $3,000 per year.

"After discussion of the report, the Finance Committee recommended that the Board accept the report as prepared by the Comptroller and that it approve the two recommendations outlined above."

The Board accepted the Endowment, Current, Property and Plant, and Student Loan Funds report as issued by the Comptroller for the fiscal year ending June 30, 1953, and adopted the covering report of the Finance Committee, including the two recommendations contained therein regarding pooled endowment funds.

Mr. Cabell concluded the Finance Committee report with the following:

"During the year 1951, it was reported to the Board that Oregon College of Education had been named the residuary legatee in the will of Mr. Grant S. Wolverton who died during that year. The will stipulated that the funds to come to Oregon College of Education are to be used for the purpose of establishing and equipping playgrounds and a swimming pool at the college. The will is now being probated. The assets of the estate include an unimproved lot described as Lot 4, Block 2, Eaton Acres in Portland, appraised
at $1,250 and improved property in Portland consisting of a residence and lot, described as Lots 29 and 30 and a portion of Lot 28, Block 4, Dover Addition, appraised at $18,000. Yesterday, the Chancellor reported that the attorney for the executor of the estate has requested the assent of Oregon College of Education to the sale of the two assets mentioned above at prices not less than the above values as established by the appraisers for the estate.

"President Maaske, with the approval of the Chancellor, recommended that the President of Oregon College of Education be authorized to sign a document on behalf of the Oregon College of Education approving the sale of the two parcels of real estate at prices at least equal to the appraised values.

"It was the consensus of the members of the Committee that Oregon College of Education should cooperate with the executor of the estate by assenting to the sale of the two parcels of real estate at prices in line with the values set by the legally appointed appraisers. Accordingly, the Finance Committee recommends that President Maaske be authorized to approve the sale of the two parcels at prices not less than the appraised values."

The report was adopted by the Board, and President Maaske was authorized to approve the sale of the Portland property willed Oregon College of Education by the late Mr. Grant S. Wolverton at prices not less than the legally appraised values of $1,250 for the unimproved lot and $18,000 for the lot and residence.

The President of the Board, Dr. R. E. Kleinsorge, announced that Board Committee assignments for the ensuing year were listed in the Docket of Business for September 16, 1953.

Chancellor Charles D. Byrne reported that the appointment of Dr. Victor P. Morris as Acting President of the University of Oregon should be formalized and recommended the appointment of Dr. Morris as Acting President at the remuneration carried in the budget for the position, effective September 16, 1953, until such time as a new president is selected and takes office. Dr. Morris is Dean of the University School of Business Administration, is the senior dean on the campus, and has served the University for twenty-seven years. Chancellor Byrne indicated that the Board and the University felt fortunate in having one so thoroughly informed on University matters and one so highly regarded among his colleagues available for this interim assignment.

On vote, the Board formally approved the appointment of Dr. Victor P. Morris as Acting President of the University at the budgeted salary effective September 16, 1953, to serve until a new president is selected and takes office.

Dr. Kleinsorge congratulated and welcomed Dr. Morris, who in turn expressed his appreciation of the confidence shown in him by both the Board and the University staff.

Chancellor Byrne then presented correspondence from Dr. Morris recommending personnel adjustments to fill budgeted positions in the President's Office and in the School of Business Administration.
The following personnel adjustments are to be effective during the period of Dr. Morris' service as Acting President of the University:

1. Appointment of Dr. Glenn Starlin, Associate Professor of Speech, as an Administrative Assistant in the President's Office on a half-time basis, 12-months' service, with no change in rank or tenure, at a salary rate of $7,800, effective September 16, 1953. The other half of Dr. Starlin's time is to be retained in the Speech Division at his currently budgeted salary of $5,700; salary funds released in the Speech Division are to be retained for the employment of a required part-time replacement for Dr. Starlin.

2. Appointment of Mr. Lester Anderson, Secretary of the Alumni Association, as an Administrative Assistant in the President's Office on a half-time basis, 12-months' service, with no change in rank or tenure, effective September 16, 1953, at a salary rate of $7,800; the necessary funds for this appointment are provided in the University News Bureau budget. The other half of Mr. Anderson's time will be retained in the Alumni Office at his current salary rate; salary funds released in the Alumni Office are to be retained for a temporary replacement appointment.

3. Designation of A. B. Stillman, Professor of Business Administration, as Acting Dean of the School of Business Administration at an annual salary rate of $9,400, effective September 16, 1953.

Funds to cover these adjustments are provided in the budget.

The Board approved the recommendations as presented.

Chancellor Byrne read a letter from Governor Arthur B. Langlie of Washington expressing appreciation and commendation for the work of President R. J. Maaske of the Oregon College of Education and Emeritus Professor Fred L. Stetson of the University in helping to conduct a special investigation made into Eastern Washington College of Education through the Northwest Association of Secondary and Higher Schools. In his letter, Governor Langlie stated, "The results of this study will contribute immeasurably toward the betterment of educational standards at Cheney, and I wanted you to know that through your cooperation you assisted in making it possible to approach the solution to this problem in an unbiased, scientific and extremely constructive manner."

Continuing his report, Chancellor Byrne explained that because of a shift in administrative responsibilities in the General Extension Division approved by the Board at its June meeting, Dean Cramer is devoting a major share of his attention to the development of the Portland State Extension Center. By virtue of his position as Dean of General Extension, Dr. Cramer is also Chairman of the High School-College Relations Committee; however, he should now be relieved of this responsibility in order to devote more time to the Portland program. To replace Dean Cramer, Dr. Byrne recommended the designation of Vice-Chancellor John R. Richards as Chairman of the Committee. This recommendation requires that the Board's Administrative Code be changed to read as follows:
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Admin. Code Changes, Sec. J-1-B & J-1-C

(1) High School-College Relations. J-1-B (Page 35, Administrative Code)

The high school-college relations committee shall be composed of (five) representatives of higher education, including the secretary of the state board of higher education who shall be chairman, one representative each of the University of Oregon, Oregon State College, the colleges of education, and the General Extension Division, all (four) being appointed by the chancellor; the state superintendent of public instruction; the presidents of the high school principals' association, the school activities association, and the city superintendents' association; and one representative from the high school principals' association and the city superintendents' association appointed by the presidents of the respective associations for terms of three years.

The next section of the Code dealing with the high school-college relations committee provides that the executive secretary of the committee is not only to be recommended by the committee but that his duties shall be determined by the group. This means that he is responsible to some fifteen people, which procedure has doubtful administrative merit. For this reason Chancellor Byrne recommended the following minor change to indicate that the executive secretary shall be responsible to the chairman in administering the policies of the committee:


The high school-college relations committee is authorized to recommend the employment of an executive secretary (who shall be responsible to the chairman of the committee for administering policies framed by the committee.)

Summary of Report of State System Librarian

Concluding his report, Chancellor Byrne called attention to two or three salient facts regarding institutional libraries appearing in the Annual Report of the Librarian of the State System. He considered the data of interest because of the importance of libraries in the whole educational process. The total library resources for the State System at the present time numbers 958,000 volumes valued at approximately $3,000,000. During the past year, 3,625 volumes were added by purchase and about 13,000 volumes valued at $13,500 by gift. During the same period, 10,000 obsolete volumes were withdrawn, a fact which indicates that attention is being paid to the quality of holdings. Individual home use of books by students totaled 365,000; reserve use in the libraries totaled 191,000. The number of inter-library loans for the year totaled 6,600, indicating somewhat how the libraries are functioning as a State System unit -- books in each library are available to all students in the State System. The report reveals the progress being made in building up the System library holdings and shows that the State System holdings compare favorably with some of the best libraries in the country.
The Board officially accepted the following gifts and grants and authorized the secretary of the Board to make suitable acknowledgment to the donors:

**University of Oregon**

**U. S. Dept. of State**  
Grant of $13,050 from the Department of State to the School of Journalism "to assist the Department in carrying out a program of study, training, and observation in the field of journalism for five (5) German Students" and "to provide these young German journalists with information concerning American ideas of objective reporting, separation of news from opinion, response to reader's demands, and the position of the newspaper as one of the leading servants of the community, so that they may introduce this information into Germany."

**U. S. Army Ordnance Corps**  
Additional grant of $8,047 from the U. S. Army Ordnance Corps, to continue to September 11, 1951, a research project in Chemistry under the direction of Dr. LeRoy Klemm of the Chemistry Department.

**U. S. Public Health Service**  
Grant of $5,508 from the U. S. Public Health Service for a research project entitled "The Relation of Concentration of Anesthetic Vapors to Action on Nerve" under the direction of Dr. Bradley T. Scheer, Associate Professor of Biology.

**Japanese University Accreditation Association**  
Gift of a set of photographic reproductions of Japanese murals valued at $150 from the Japanese University Accreditation Association. Sets of these photographs have been sent to two hundred and forty academic institutions in America as an expression of gratitude for their assistance to Japanese students seeking further education in this country.

**Donald B. and Margaret Slocum**  
Gift of U. S. Bonds and cash from Dr. Donald B. Slocum and Margaret Ann Slocum to establish a scholarship in memory of their father-in-law and father, Richard Shore Smith, the award to be known as the Richard Shore "Dick" Smith Memorial Scholarship. The endowment is sufficient to provide funds for University attendance minus tuition for one student and is to be awarded on the basis of character, scholarship, and athletic ability for participation in sports, either football, basketball, baseball, or track. The award is to be made through the regular University Committee on Scholarships and Financial Aid.

**American Cancer Society**  
Grant of $2,000 from the American Cancer Society to support a research project on eye tumors to be conducted under the direction of Dr. Clarence W. Clancy, Associate Professor of Biology.

**U. S. Public Health Service**  
Grant of $2,895 from the U. S. Public Health Service to conduct a research project on the possible tumor-inhibiting activity of certain synthetic chemical derivatives, the project to be conducted under the direction of Dr. LeRoy H. Klemm, Assistant Professor of Chemistry.

**New York Alumni Group**  
Gift of seventeen authors' portraits by Miss Leonebel Jacobs, valued at $5,000, presented to the University of Oregon at its annual Library Day dinner by the New York Alumni group.
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Marie Bradley Manly

Gift of $100 from Mrs. Marie Bradley Manly, Washington, D. C., for the Class of 1903 Scholarship Fund.

New York Alumni Group & Dr. Burt Brown Barker

Gift of two portraits, valued at approximately $1,500 each, by Miss Lenaebal Jacobs; one, a portrait of Dr. Burt Brown Barker, Vice President Emeritus of the University, donated by the New York Alumni; and the other, a portrait of President Harry K. Newburn given by Dr. Burt Brown Barker.

Eugene City Panhellenic

Gift of $165 from City Panhellenic of Eugene to the Marjorie Thompson Reynolds Memorial Fund for a scholarship for a designated student.

Oregon State College

Various

Grant of $3,000 for research on malting barley from the Great Western Malting Co., Inc., Karr-Gifford & Co., Inc., Continental Grain Company, and the Rahr Malt Company.

Oregon Potato Commission

Additional grant of $430 from the Oregon Potato Commission to the Extension Service for the purpose of printing a circular on the control of ring rot in potatoes.

Agricultural Research Foundation

Gift of $356.98 from the Agricultural Research Foundation to be expended $166.96 for "A Study of Dairy Sanitation Procedures" and $190 for "Life History and Control of the Insect Vectors of the Viruses Attacking Potatoes and Vegetable Crops in Oregon."

Dr. C. E. Owens

Gift of laboratory equipment and supplies valued at $167.70 from Dr. C. E. Owens, Professor Emeritus of Botany, for the Department of Botany and Plant Pathology.

OSC Foundation

Additional gift of $100,000 from the Oregon State College Foundation to cover costs incurred on construction of the stadium.

Sears-Roebuck Foundation

Additional gift of $2,000 from the Sears-Roebuck Foundation to continue its scholarship programs in the School of Agriculture and the School of Home Economics.

Various

Gifts totaling $400 from the following donors for scholarships for designated students:

- Parent-Teacher Association of the Siuslaw High School at Florence $100
- Oregon Association, Future Homemakers of America $150
- Grants Pass Lady Lions $150

Sigma Xi Society

Grant of $325 from the Society of Sigma Xi to Dr. Elliot N. Marvelli, Assistant Professor of Chemistry, in support of a chemistry research project.
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**Swift & Company**
Additional grant of $2,500 from Swift & Company for the continuation to June 30, 1954 of a nutrition research fellowship under the direction of Dr. V. H. Cheldelin, Professor of Chemistry.

**U. S. Navy**
Additional grant of $7,700 from the U. S. Navy for the continuation to June 30, 1954, of the research project in biochemistry conducted under the direction of Dr. V. H. Cheldelin, Professor of Chemistry.

**Schering Corporation**
Grant of $3,500 from the Schering Corporation, Bloomfield, N. J. to the Agricultural Experiment Station to be used in financing research on the use of testosterone in increasing rate and economy of gain in livestock.

**Medical School**

**U. S. Public Health Service**
Grant of $6,000 from the U. S. Public Health Service to be utilized for experimental investigations of rheumatic-like lesions under the direction of Dr. Russell S. Jones, Associate Professor of Pathology.

**U. S. Public Health Service**
Grant of $8,667 from the U. S. Public Health Service for research in neuronal activity under the direction of Dr. John M. Brockhart, Professor and Head of the Department of Physiology.

**Abraham Karol**
Bequest of $257,62 to the Doernbecher Memorial Hospital for Children under the will of Abraham Karol of Portland.

**Oregon State Elks Assn.**
Gift of $10,162.14 from the Oregon State Elks Association to the Department of Ophthalmology for support of the program for visually handicapped children.

**Oregon Heart Assn., Inc.**
Grant of $2,750 from the Oregon Heart Association, Inc., to be utilized to support for a one-year period research in rheumatic fever under the direction of Dr. Robert A. Aldrich, Associate Professor of Pediatrics.

**National Fund for Medical Education**
Additional grant of $26,365 from the National Fund for Medical Education to support medical education for the fiscal year beginning July 1, 1953.

**U. S. Public Health Service**
Additional grants totaling $18,160 from the U. S. Public Health Service to be expended as follows:

1. $5,383 for chemical research under the direction of Dr. Edward S. West, Professor and Head of the Department of Biochemistry.

2. $3,200 for research in anatomy with special reference to the development of the nervous system, under the direction of Dr. Anthony A. Pearson, Professor and Head of the Department of Anatomy.

3. $9,577 for research in anatomy under the direction of Dr. Archie R. Tunturi, Assistant Professor of Anatomy.

**Alumni Ass'n., Med. School**
Gift of $150 from the University of Oregon Medical School Alumni Association to help defray out-of-state travel expenses for Dr. Norman A. David, Professor and Head of the Department of Pharmacology.
American Medical Association
Grant of $300 from the Committee on Research of the Council on Pharmacy and Chemistry of the American Medical Association to be utilized in the Department of Dermatology for a study on the effect of low sulphur diets on psoriasis under the direction of Dr. Aaron B. Lerner.

U. S. Public Health Service
Grant of $8,303 from the U. S. Public Health Service for the pain research project being conducted in the Department of Surgery under the direction of Dr. W. K. Livingston, Professor and Head of the Department.

U. S. Public Health Service
Grant of $9,055 from the U. S. Public Health Service for research in endocrinology under the direction of Dr. Carl G. Heller, Associate Clinical Professor of Medicine.

U. S. Public Health Service
Grant of $4,995 from the U. S. Public Health Service in support of a study of the Pyramidal System under the direction of Dr. John M. Brookhart, Professor and Head of the Department of Physiology.

J. M. Kleiner
Gift of $100 from Mr. J. M. Kleiner, Nampa, Idaho, for the purpose of advancing research in Ophthalmology.

Blitz-Weinhard & Henry Weinhard Companies
Gift of $816.65 from the Blitz-Weinhard Company of Portland and its employees and the Henry Weinhard Company as a memorial to the late Mrs. Erna Gotthardt, a long-time company employee, the funds to be used for research in leukemia under the direction of Dr. E. E. Osgood, Head of the Division of Experimental Medicine.

U. S. Public Health Service
Grant of $7,300 from the U. S. Public Health Service to be utilized for research in diseases of the heart under the direction of Dr. Herbert E. Griswold, Assistant Professor of Medicine

Oregon College of Education

Lucetta K. Ratcliff
Gift of $100 from Mrs. Lucetta K. Ratcliff to be used for adding books to the library’s "Doors to World Friendship" collection sponsored by Mrs. Ratcliff.

Eastern Oregon College of Education

Parent-Teachers Ass’n, Wallowa
Gift of $120 from the Parent-Teachers Association of Wallowa for a scholarship for a designated student for the school year 1953-54.

Portland State Extension Center

Elon H. Moore
Gift of books valued at $200 from Dr. Elon H. Moore for the Portland State Extension Center Library.

Arthur C. Jones
Gift of a diathermy machine valued at approximately $150 from Dr. Arthur C. Jones of Portland, to the Department of Physics at Portland State Extension Center.
FINANCE

The Board approved the budgeting of $9,000 in sales funds at the Mid-Columbia Branch Experiment Station for the following specific purposes:

- Materials and expense for painting and repairs of buildings and for construction of cold storage facilities: $6,400
- Equipment for Laboratories, shops and nursery: $2,600

Transfer to Campus & Grounds, OCE

The Board approved the transfer of $1,877.50 from the Oregon College of Education Institutional Reserve to the Campus and Grounds budget to cover cost of installing tile to cover a ditch running through the lower campus, and of installing an eight-inch tile for drainage on the physical education field.

Budgeting Balances in Fed. Coop. Ext., OSC

The Board approved the use in Federal Cooperative Extension of an unbudgeted balance of $19,998.24 in the 1953 annual calendar year State Educational Extension appropriation as follows:

- To offset an underrealization of $5,000 in federal funds previously budgeted: $5,000.00
- To provide for estimated added costs in all Extension departments resulting from a recent act of Congress requiring all government agencies to reimburse the Post Office for use of the franking privilege: $14,998.24

PERSONNEL

The Board approved the following personnel adjustments at the University of Oregon, the necessary funds being provided in the 1953-54 budget:

- Arthur Pap: Resignation of Dr. Arthur Pap, Assistant Professor of Philosophy, effective September 1, 1953, to accept a Fulbright Award; and

- Robert J. Richman: Replacement appointment of Dr. Robert J. Richman as Instructor in Philosophy, yearly tenure, ten months' service, at a salary rate of $4,000, effective September 1, 1953.

- Lyle Nelson: Resignation of Lyle Nelson, Director of Public Services, effective September 15, 1953, to accept an appointment as Assistant to the President of the Educational Television and Radio Center at a considerable increase in salary; $6,175 salary funds released to be retained pending replacement.

- Paul B. Simpson: Resignation of Paul B. Simpson, Associate Professor of Economics, effective September 1, 1953, to accept the position as senior economist with the Board of Governors of the Federal Reserve System, Washington, D. C., at a substantial increase in salary; $6,200 salary funds released to be retained pending replacement.
Meeting #225-15

September 16, 1953

John James
Resignation effective September 1, 1953, of Dr. John James, Assistant Professor of Sociology, who was included in the budget for fall term only; $1,666.67 salary funds released to be retained for replacement.

Catherine D. Rau
Appointment of Dr. Catherine D. Rau as Associate Professor of Philosophy for one year, 75 per cent time, 10-months' service, at a salary of $4,500, effective September 1, 1953; required salary funds are provided in the budget.

Dorothy K. Eads
Appointment to a budgeted position of Dorothy Kathleen Eads as Catalog Librarian with rank of Instructor, yearly tenure, 12-months' service, at a salary rate of $3,650, effective September 1, 1953; additional funds in the amount of $150 to cover the appointment to be transferred from wages.

Jeannette R. Potter
Appointment of Mrs. Jeannette Rogers Potter, now a graduate assistant in Physical Education to a budgeted position of Assistant Professor of Physical Education, 10-months' service, yearly tenure, at an annual salary rate of $4,400, effective September 1, 1953.

Lloyd Staples
Designation of Professor Lloyd Staples as acting head of the Department of Geography and Geology, during the year 1953-54, in the absence of Professor Samuel N. Dicken, on sabbatical leave; no change in the salary rate of Professor Staples.

Lester G. Seligman
Appointment of Lester G. Seligman to a budgeted position as Assistant Professor of Political Science and Sociology, yearly tenure, 10-months' service, at a $5,000 salary rate, effective September 1, 1953.

Alfred C. Shepard
Resignation of Alfred C. Shepard, Assistant Director of the Portland Branch of the Bureau of Municipal Research and Service, effective October 2, 1953, to accept employment with a private firm in New York City; $3,723.12 salary funds released to be retained pending appointment of a successor.

Rulon H. Johnson
Reduction in time and salary for Dr. Rulon H. Johnson, Associate Professor of Dentistry and Head of the Department of Prosthetics, from full time and $8,000 salary rate to 80 per cent time and $6,400 salary rate, effective August 1, 1953; $1,466.70 salary funds released to be retained for replacement assistance.

Donald W. Allton
Resignation of Donald W. Allton, Associate Professor of Organ and Theory of Music, effective September 1, 1953, to devote full time to musical activity in the Los Angeles area; $2,750 salary funds released to be retained for a successor.

Appointments in the Department of Military and Air Science and Tactics as follows, with salary for each to be paid in full by the Federal government:
1. Colonel Edwin B. Daily as Professor of Air Science and Tactics and Head of the University of Oregon Military Department, effective July 6, 1953; Colonel Daily replaces Colonel E. L. Bruns whose retirement was effective June 6, 1953.

2. Lt. Colonel Robley D. Evens, as Professor of Military Science and Tactics, effective August 23, 1953, to replace Lt. Col. John Londahl who was transferred August 20, 1953.

3. Major Earl W. Ralf as Assistant Professor of Military Science and Tactics, effective July 28, 1953.

4. Captain Harold D. Wolaver as Assistant Professor of Military Science and Tactics, effective July 31, 1953.

Appointment of Visiting Lecturers as follows:

1. Miss Dorothea Lensch, Director of Recreation, Portland, Oregon, to teach the course PE 553, Administration of Recreation, during the winter term of 1954 at a stipend of $600; and

2. Mr. Clayton E. Anderson, Director of Recreation, Springfield, Oregon, to teach the course PE 499, Community Recreation, during the spring term of 1954 at a stipend of $350.

$950 salary funds required for these appointments to be transferred from the Institutional Reserve.

Designation of Dr. Paul S. Dull, Associate Professor of Political Science and History, as Director of the Museum of Oriental Art, effective September 15, 1953; and

Designation of Dr. Wallace S. Baldinger, Associate Professor of Art, as Curator of the Museum of Oriental Art, effective September 15, 1953. No change in rank, salary, or rate of pay for either staff member is proposed.

The Board approved the following personnel adjustments at Oregon State College, the necessary funds being provided in the 1953-54 budget:

Appointment of Dr. Herbert A. Swenson, District Chemist, U. S. Geological Survey, and Mr. John F. Santos, member of the U. S. Geological Survey staff, as Research associates in Civil Engineering for the year 1953-54 only to conduct a laboratory for water resources investigation in the Pacific Northwest with offices furnished by the College under a cooperative agreement between Oregon State College and the U. S. Geological Survey. Salaries for both Dr. Swenson and Mr. Santos are to be paid by the U. S. Geological Survey.
Meeting #225-17  

September 16, 1953  

Jean W. Scheel  
Sabbatical leave on half pay for Jean W. Scheel, Assistant Director of Federal Cooperative Extension with rank of Professor, effective September 15, 1953, through August 31, 1954, to do graduate study at the University of Chicago; salary funds released to be held pending replacement appointment.

George W. Bain  
Appointment on a temporary basis of George W. Bain as Acting County Extension Agent-at-Large with rank of Assistant Professor, yearly tenure, 12-months' service at a salary rate of $5,808, effective August 1, 1953, to provide urgently needed assistance in the Extension program in the Hermiston area and in Umatilla County; Mr. Bain will be transferred to another county at a later date. Funds required for appointment to be provided by transfer from the Extension Director's Reserve.

D. D. Evans  
Appointment of Dr. D. D. Evans to a budgeted position of Associate Soil Scientist, with rank of Associate Professor, yearly tenure, 12-months' service, effective August 15, 1953, at a salary rate of $7,008 to be divided 15 per cent to Resident Instruction and 85 per cent to Agricultural Experiment Station.

Roscoe Higdon  
Appointment of Roscoe Higdon to a budgeted position as Assistant Horticulturist with rank of Assistant Professor, yearly tenure, 12-months' service, effective November 1, 1953, at a salary rate of $6,200 to be paid $5,400 from Federal USDA funds and $800 from State funds.

Walter Kraft  
Leave of absence without pay for Dr. Walter Kraft, Assistant Professor of Modern Languages, effective the 1953-54 academic year, to accept an exchange professorship in Austria under the Fulbright Act; and

Johann A. Hajek  
Appointment for 1953-54 only of Dr. Johann A. Hajek as Assistant Professor of Modern Languages, in exchange for Dr. Kraft's services, at the budgeted salary of $5,100.

Helen Sellie  
Appointment to a budgeted position of Miss Helen Sellie as County Extension Agent (Home Economics) in Columbia County, with rank of Assistant Professor, indefinite tenure, 12-months' service, at a salary rate of $5,124, effective September 1, 1953.

A. L. Roberts  
Leave of absence without pay for A. L. Roberts, Assistant Professor in Industrial Engineering, effective the academic year 1953-54, to complete requirements for an advanced degree at the University of California.

Ray Petersen  
Appointment of Ray Petersen, replacing J. D. Vertrees, resigned, as County Agent in Klamath County with rank of Associate Professor, yearly tenure, 12-months' service, effective August 28, 1953, at a salary rate of $6,000; $574.52 additional salary funds required to be transferred from the Extension Director's Reserve.
Resignation of Thomas Poffenberger, Extension Specialist in Human Relations with rank of Professor, effective August 31, 1953, to accept a position with the University of California at Davis; $4,830 salary funds to be retained pending appointment of a replacement.

Appointment of Dr. Wendell H. Slabaugh to a budgeted position as Assistant Professor of Chemistry, yearly tenure, 10-months' service, at a salary rate of $6,000, effective September 1, 1953.

Appointment of Dr. Gertrude Tank to a budgeted position as Associate Professor of Nutrition Research, yearly tenure, 12-months' service, at a salary rate of $7,000 effective September 15, 1953. Dr. Tank's work will be in the Dental Nutrition Research project which is financed by a special state appropriation.

Appointment of R. G. McCarty, replacing R. S. Murdock, resigned, as County Extension Agent in Josephine County with rank of Assistant Professor, yearly tenure, 12-months' service at a salary rate of $5,808, effective September 1, 1953; $4,840 salary funds required to be provided, $4,740 from funds in the budget and a transfer of $100 from the Extension Director's Reserve.

Appointment of Miss Margaret Warner to a budgeted position as Specialist in Rural Health Education with rank of Associate Professor, yearly tenure, 12-months' service at a salary rate of $6,204, effective September 1, 1953.

Retirement of Colonel Christiancy Pickett, ending his term of duty at Oregon State College as Commandant of the R.O.T.C.; and designation of Colonel Sanford J. Goodman as Professor of Military Science and Tactics, effective July 28, 1953, to replace Colonel Pickett.

Transfer of Herman E. Bierman, Associate Professor, from Washington County Acting Extension Agent to Umatilla County Associate Extension Agent (Agriculture), effective September 1, 1953, with no change in tenure, rank, or salary rate; $179.06 additional salary funds required to be transferred from the Extension Director's Reserve.

Appointment of Miss Shirley J. Damon as County Extension Agent-at-Large (Home Economics), with rank of Instructor, effective September 8, 1953, yearly tenure, 12-months' service, at a salary rate of $3,828; $3,115.57 salary funds required to be provided by a transfer from the Director's Reserve. This is a temporary position to prepare Miss Damon for later assignment to a county.

Retirement of Roger W. Morse as Extension Dairy Specialist and Professor, effective September 15, 1953; and

Transfer of Don E. Anderson from County Agent in Malheur County to the position of Dairy Specialist on the central staff of the Extension Service, with rank of Associate Professor, indefinite tenure, and increase in salary from $5,808 to $6,204, effective
Meeting #225-19

September 16, 1953

Don E. Anderson
(cont.)

September 17, 1953; $134,777 additional salary funds required for 1953-54 to be provided by a transfer from the Extension Director's Reserve.

The Board approved the following personnel adjustments at the University of Oregon Medical School, the necessary funds being provided in the 1953-54 budget:

Thomas E. Talbot

Transfer from paid to voluntary status effective September 1, 1953, of Dr. Thomas E. Talbot, Assistant Professor of Ophthalmology, to enter private practice in Portland; and

John E. Keizer

Appointment as his successor of Dr. John E. Keizer as Instructor in Ophthalmology, yearly tenure, 12-months' service, at a salary rate of $4,800, effective August 1, 1953.

Edward L. Chambers

Appointment of Dr. Edward L. Chambers to a budgeted position as Associate Professor of Anatomy, yearly tenure, 12-months' service, at a salary rate of $6,250, effective September 1, 1953.

The Board approved the following personnel adjustments at the Oregon College of Education, the necessary funds being provided in the 1953-54 budget:

Arthur K. Yost

Appointment of Arthur K. Yost to a budgeted position as Assistant Professor of Art Education, yearly tenure, 10-months service, at a salary rate of $5,200, effective September 1, 1953.

Arthur H. Glogau

Appointment of Dr. Arthur H. Glogau to a budgeted position as Dean of Men and Assistant Professor of Science and Education, yearly tenure, 10-months' service, effective September 1, 1953, at a salary rate of $5,200 to be divided equally between Student Welfare and Instruction.

Francis Eldon Clark

Appointment of Dr. Francis Eldon Clark to a budgeted position as Chairman of the Department of Education and Psychology and Director of Summer Session with rank of Professor, yearly tenure, 10-months' service, at a salary rate of $6,900, effective September 1, 1953.

Floyd B. Albin

Designation of Dr. Floyd B. Albin, Associate Professor of English and Education, as acting Registrar, effective September 1, 1953, with a $200 increase in salary for the 1953-54 academic year, to provide administrative supervision in the Registrar's Office during the absence of Registrar R. E. Lieuallen, now on sabbatical leave. Dr. Albin will retain his regular instructional duties. $200 salary funds required to be provided by a transfer from the position of Acting Registrar budgeted at $3,600; the balance in this account to be distributed $3,000 to wages in the Registrar's Office to employ substitute assistance, and $400 to the institutional Reserve, pending further personnel adjustments.
Meeting #225-20

September 16, 1953

Henrietta B. Wolfer

Reassignment of time and salary for Miss Henrietta B. Wolfer, Associate Professor of Education and Supervisor of Teaching, effective September 1, 1953 as follows:

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<th>From: General Instruction</th>
<th>50%</th>
<th>$2,650.00</th>
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<tr>
<td>Training School</td>
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<tr>
<td>Teacher-In-Service Extension</td>
<td>35%</td>
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<table>
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<tr>
<th>To: Training School</th>
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<th>$2,650.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>School District</td>
<td>50%</td>
<td>$2,650.00</td>
</tr>
</tbody>
</table>

The Board approved the following personnel adjustments at the Southern Oregon College of Education, the necessary funds being provided in the 1953-54 budget:

DeWayne B. Johnson

Appointment to a budgeted position of DeWayne B. Johnson as Assistant Professor of English and Editor of Publications, yearly tenure, 10-months' service, at a salary rate of $4,500, effective September 1, 1953; $300 additional salary funds required to be transferred from the Institutional Reserve.

John Black

Resignation of John Black, Assistant Professor of Education and Supervising Teacher in the Southern Oregon College of Education Training School, effective June 30, 1953; and

Elsie Tucker

Appointment to a budgeted position of Miss Elsie Tucker as Assistant Professor of Education and Supervising Teacher in the Training School, yearly tenure, 10-months' service, effective September 1, 1953, at a salary rate of $4,500 which is to be paid equally by the College and by the City of Ashland.

David Barker

Resignation of David Barker, Assistant Professor of Education and Supervising Teacher in the Training School, effective June 30, 1953, to take the principalship at Sweet Home at a greatly increased salary; and

Arthur Phillips

Appointment of Arthur Phillips as Instructor of Education and Supervising Teacher, yearly tenure, 10-months' service, effective September 1, 1953, at a salary rate of $4,153 to be paid equally by the College and by the Ashland School District.

Frances Barta

Advance in rank of Miss Frances Barta to Assistant Professor of English and Director of Susanne Homes Hall, no change in salary.

Alvin L. Fellers

Appointment of Alvin L. Fellers to a budgeted position as Assistant Professor of English and Social Studies, yearly tenure, 10-months' service, at a salary rate of $4,500, effective September 1, 1953; $500 additional salary funds required to be provided by a transfer from the Institutional Reserve.
Meeting #225-21

September 16, 1953

Ruth L. Daum
Appointment of Miss Ruth L. Daum to a budgeted position as Assistant Professor of Home Economics and Director of Dining Services, yearly tenure, 10-months' service, at a salary rate of $4,500 effective September 1, 1953.

W. Bernard Windt
Appointment of W. Bernard Windt to a new position as part-time Instructor in instrumental music, with yearly tenure, 10-months' service, effective September 1, 1953 at a salary rate of $1,000 for 25% time. Funds for the appointment will be provided by transfer from the Institutional Reserve. $867.50, and $132.50 from the materials and supplies item in the General Instruction budget.

The Board approved the following personnel adjustments at the Portland State Extension Center of the General Extension Division the necessary funds being provided in the 1953-54 budget:

Brock Dixon
Leave of absence without pay for Brock Dixon, Assistant Professor of Political Science, effective for the Fall term 1953-54, to continue his doctoral study at the University of Southern California; and

Ruth Widmayer
Appointment for the fall term only, 1953-54, of Dr. Ruth Widmayer as Instructor in Political Science on a ten-months' basis at a salary rate of $4,500.

Edward Milton Grassell
Appointment of Edward Milton Grassell to a budgeted position as Assistant Professor and School Specialist in Visual Aids, yearly tenure, 10-months' service, at a salary rate of $4,800, effective September 1, 1953.

Fred A. Brewer
Appointment of Fred A. Brewer to a budgeted position as Assistant Professor of Radio Education, yearly tenure, 10-months' service at a salary rate of $4,200, effective September 1, 1953.

Joint Meeting with St. Brd. of Educ.
President Kleinsorge reminded the Board members of the joint meeting to be held this afternoon, Wednesday, September 16, 1953, with the State Board of Education in the State Library Building in Salem at 2:00 PM.

ADJOURNMENT
The meeting adjourned at 10:00 A.M.

R. E. Kleinsorge, President
John R. Richards, Secretary