STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
January 26, 1954

MEETING #228
A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on January 26, 1954.

ROLL CALL
The meeting was called to order at 9:00 AM by the President of the Board, Dr. R. E. Kleinsorge, and on roll call the following answered present:

George F. Chambers
A. S. Grant
Cheryl S. MacNaughton

Herman Oliver
Edgar W. Smith
Dr. R. E. Kleinsorge

Absent: Henry F. Cabell, Leif S. Finseth, Wm. E. Walsh

There were also present: Dr. Charles D. Byrne, Chancellor; Dr. John R. Richards, Vice-Chancellor and Secretary of the Board; President A. L. Strand of Oregon State College; Acting President V. P. Morris of the University of Oregon; President F. B. Bennett of Eastern Oregon College of Education; Dean D. W. E. Baird of the University of Oregon Medical School; Dean E. B. Lemon of Oregon State College; Mr. J. O. Lindstrom, Business Manager of the University of Oregon; Mr. W. A. Zimmerman, Executive Secretary of the University of Oregon Medical School; Comptroller and Bursar H. A. Bork, Budget Director R. L. Collins; Assistant to the Chancellor Travis Cross.

ABSENCES
Mr. Cabell was unable to be present because of a scheduled trip to the East; Mr. Finseth was absent because of illness; and Mr. Walsh was absent because of the death of his father.

MINUTES APPROVED
The Board voted to dispense with the reading of the minutes of the last regular meeting held on November 21, 1953, and approved the minutes as they appear in the docket.

REPORT OF BLDG. COM.
Mr. George F. Chambers, Chairman of the Building Committee, reported as follows:

Final Plans & Specifications
Chem. Engr.
Bldg., OSC

"The Committee studied final plans and specifications for the new four-story Chemical Engineering Building at Oregon State College, presented by Mr. Herman Brookman, architect. These plans have been studied carefully and approved by administrative and faculty officials of the College. Funds for construction are available from an appropriation of $760,000 made by the 1953 legislature. The building design presented provides for walls of reinforced concrete covered by a brick veneer, and conforms to surrounding structures. The space and facilities provided by the new building will be superior to those provided previously for Chemical Engineering in the present Chemistry Building.

"The Committee recommends approval of the plans as presented and has scheduled the bid opening for March 8, at 3:00 PM in Portland."
As recommended by the Building Committee, the Board approved the final plans and specifications for the Chemical Engineering Building at Oregon State College and authorized Board officials to schedule the bid opening for March 8, 1954, at 3:00 PM at the Benson Hotel in Portland.

Mr. Chambers continued:

"The Committee considered final plans and specifications on alterations to McArthur Court, estimated to cost $130,000 to be provided from athletic funds of the University of Oregon. These plans were presented by the firm of Lawrence, Tucker and Wallmann, and are for the removal of four posts now interfering with spectator vision and the construction of balconies on the east and west sides. A basic bid is to be requested for the construction of the west balcony and two exit towers. This will provide an additional 900 seats. The first alternate in case additional funds are available is the removal of two posts on the west side, which would provide 200 additional usable seats. The second alternate is the removal of two posts on the east side.

"The Committee recommends the approval of the plans as presented and has scheduled the bid opening for 11:00 AM on March 5, 1954 in Eugene."

The Board accepted the report and approved the final plans and specifications for McArthur Court remodeling at the University and authorized the scheduling of the bid opening for March 5, 1954.

Mr. Chambers continued:

"The Committee examined final plans and specifications on alterations to Hayward Field presented by the firm of Cooper and Rose, Engineers. Funds estimated at $124,225 are available from athletic funds of the University of Oregon. Plans call for the addition of 4,700 seats to the present stadium, accomplished by moving back the present east stand and providing space for new seats on the field side, without interference with the present oval track.

"The Committee recommends the approval of the plans as presented and has scheduled a bid opening which will be held at the same time as that for alterations to McArthur Court."

The Board accepted the report and approved the final plans and specifications for the remodeling of Hayward Field seating arrangements at the University; the Board further authorized Board officials to schedule the bid opening for March 5, 1954.

Mr. Chambers continued:

"At the November 1953 meeting, the Board authorized Mr. George M. Wolff to draw final plans for an addition to the dormitory at Eastern Oregon College of Education. Final plans and specifications were presented yesterday calling for a building conforming to the architecture of the present structure. $135,000 from the dormitory
resources of the College will be needed for the construction contract. The addition will provide additional dining room and kitchen facilities and twenty-four additional rooms for men, and will make the present dormitory much more efficient in use.

"The Committee recommends approval of the plans as presented and has scheduled the bid opening for 4:00 PM, March 8, 1954, in Portland."

The Board accepted the recommendation of the Committee and approved the final plans and specifications of the Eastern Oregon College of Education dormitory addition and cafeteria as presented by Architect George M. Wolff and authorized the scheduling of the bid opening for March 8, 1954.

Mr. Chambers continued:

"President Strand met at Salem with two members of the Building Committee on December 10, 1953, to review and approve plans covering four greenhouses and joining service building to serve the proposed new greenhouses and also existing greenhouses. This continues an over-all greenhouse building project described to the Board at the meeting of April 25, 1950. The Committee authorized the obtaining of bids for this new construction, with the bids and the financial program to be referred to the Board for consideration and action at this meeting.

"Construction bids were received on January 12, 1954, at the State College. Four bids for the greenhouses ranged from $72,900 to $121,586 and seven bids for the service building ranged from $41,200 to $55,472.26.

"The direct construction contract for the service building of $41,200 involving 9,572 square feet gives a unit cost of $4.34. The greenhouses bid of $72,900 covering 16,957 square feet gives a unit cost of $4.29.

"The Committee recommends that:

1. The budget for the project be approved as follows:

   Direct Construction Contracts $114,100
   Physical Plant Department Costs and Contingencies 7,400
   Total $121,500

Of the total, $99,000 will be provided from the $133,000 appropriated for research service buildings by Oregon Laws 1953, Chapter 421, and the remaining $22,500 by gifts from the Oregon Potato Commission, the Oregon Nursery Bulb and Florist Council, and the Oregon Wheat Commission in equal amounts of $7,500 each.
2. The construction contracts be awarded and the appropriate Board officers be authorized to enter into contracts with:

John's Greenhouse Supplies Company, Portland - Greenhouses $72,900
H. L. Shields & Son, Eugene - Service Building 41,200

The Board accepted the report and confirmed the December 10, 1953 action of the Building Committee to accept the plans and specifications and to authorize the bid opening on January 12, 1954 for the four greenhouses and adjoining service building at Oregon State College; the Board also approved the budget and authorized the awarding of construction contracts as indicated above. Gifts of $7,500 each from the Oregon Potato Commission, the Oregon Nursery Bulb and Florist Council, and the Oregon Wheat Commission were accepted by the Board.

Mr. Chambers continued:

Authorization to Accept Bids on Men's Dorm., U of O

"At the November 1953 meeting of the Board, final plans for a men's dormitory addition to John Straub Hall at the University of Oregon were approved and a financial plan accepted. Bids on this construction have now been requested.

"The Committee requests authorization to accept the low bid at the opening of construction bids at 2:00 PM, February 16, 1954, in Portland and to make the necessary contract awards within available funds. Separate bids will be received for the General Work, Mechanical Work, Electrical Work, and Built-in-Study-Room Furniture."

The Board accepted the report and authorized the Building Committee to award construction contracts to the lowest bidders on February 16, 1954 for the men's dormitory addition to John Straub Hall at the University providing the bids come within the funds available.

Mr. Chambers continued:

Remodeling of Admin. Bldg., Basement for Eye Department, Medical School

"It will be necessary to vacate the present Eye Department quarters during period of construction of the connecting unit between the new Hospital and Clinic Building. This project involves the complete remodeling of the front portion of the Clinic Building. It will be mandatory that temporary space be provided for the Eye Department until such time as the hospital is completed and it can be moved into new quarters in the hospital.

"In considering the possibilities for temporary space, the conclusion has been reached that the least expensive arrangement would be to improve existing space in the basement of the Administration Building. The floor area in this location is adequate to develop clinical area at least equal to that presently occupied in the Out-Patient Clinic. The proposed project would include the addition
of interior walls of steel framing construction with wire lath and plaster and the installation of a suspended ceiling throughout. Suitable light, floor covering, new doors complete with hardware, adequate ventilation and lavatory facilities in each examination room are also included in the proposal. Incorporated in the project are toilet facilities for men and women patients. It is contemplated that the work would be accomplished by the Medical School Physical Plant Department, and that no outside contracts would be necessary.

"The estimated cost of this remodeling is $10,500. The Committee recommends this program with the provision that this amount be charged against the contingency fund of the General Hospital budget, since the remodeling is necessitated because of the hospital construction."

The Board adopted the report, approved the remodeling of the basement space in the Medical School Administration Building as temporary quarters for the Eye Department as recommended, and authorized the use of contingency funds from the Medical School Hospital construction budget in the amount of $10,500 for this purpose.

Mr. Chambers continued:

"President Strand proposes that one of the new cooperative men's houses at Oregon State College be named "Zelia Heckart Lodge" and the other "Edwin T. Reed Lodge". The Committee recommends the adoption of these names in memory of Mrs. Zelia Heckart and of Professor Edwin T. Reed. Mrs. Heckart for many years operated living quarters for men students near the College and was concerned with their welfare. Professor Reed was the author of the College "Creed" and devoted a lifetime to the development of a richer college experience for students."

The Board approved the report and authorized the naming of one of the men's new cooperative dormitories at Oregon State College as "Zelia Heckart Lodge" and the other as "Edwin T. Reed Lodge".

Mr. Chambers continued:

"By means of the Wolverton Gift to Oregon College of Education, estimated in the amount of $70,000 to $80,000, it is possible to begin planning for an indoor swimming pool to be attached to the west side of the physical education building. President Maaske proposes that the firm of Wick and Hilgers be engaged to draw plans, at a rate of seven per cent of the construction contract amount, with the understanding that this firm employ the services of an expert specializing in swimming pools as a consultant at no additional expense to the Board. It is understood that the travel of the consultant will be paid for one trip if necessary.

"The Committee recommends the approval of the recommendation as presented by President Maaske."
The Board adopted the report of the Committee and authorized Board officials to enter into a contract with the architectural firm of Wick and Hilgers to prepare preliminary plans for the indoor swimming pool at Oregon College of Education.

Mr. Chambers concluded the Building Committee report with the following:

"The Board approved preliminary plans for two cooperative men's dormitories at Oregon State College at the November 1953 meeting and authorized this Committee to approve final plans if satisfactory when presented. These were approved at a meeting held in Salem on December 29, 1953.

"Bids have now been received, and the Committee recommends the following expenditure budget and designation of contractors:

Construction Contracts:
- General Work - H. L. Shields & Son $152,289.00
- Mechanical Work - Arnett's Oregon, Ltd. 38,953.00
- Electrical Work - Pacific Electric Construction Company 9,485.00
- Subtotal of Construction Contracts $200,727.00

Architect's Fees 12,043.62
Equipment 36,000.00
Physical Plant Department Costs 13,320.00
Contingencies 7,909.38
- Subtotal for Constructing and Equipping 270,000.00

Two-Year Debt Service Reserve on $150,000 Loan 20,000.00

TOTAL $290,000.00

"The preliminary budget for the project approved by the Board November 21, 1953 amounted to $268,000. The additional amount of $22,000 incorporated in the budget shown above provides for an increase in the direct construction cost of about $15,000; for equipment $5,000; and other costs of about $2,000.

"Funds for this construction will come from internal accounts, sale of $150,000 worth of bonds and from 1953-54 dormitory earnings.

"The Committee recommends approval of the above-mentioned bids and authorization to Board officials to enter into contracts with the successful bidders."

The Board adopted the report, accepted the bids as presented, and authorized Board officials to enter into contracts with the successful bidders as indicated for the construction of the two men's cooperative dormitories at Oregon State College.
Mr. George F. Chambers, Acting Chairman of the Finance Committee, reported as follows:

"Vice-Chancellor Richards reported the recommendations of the interinstitutional fee committee which held its meeting on January 11, 1954. The recommendations approved by the Fee Committee were as follows:

1. The University of Oregon special fee for the bowling activity course in physical education to be reduced from $9.00 to $5.00 per term, effective with the beginning of school year 1954-55.

2. The General Extension fee for correspondence courses to be raised from $5.00 to $6.00 per credit hour to agree with the fee per credit hour in the Extension evening classes, this increase to be effective July 1, 1954.

3. Addition of the following provision in the Administrative Code in connection with student discipline at all of the institutions in the State System:

   Each institution, through its President, is charged with the responsibility for maintaining appropriate standards of conduct of its students, and is authorized to expel, dismiss, suspend, and place limitations on continued attendance, and to levy reasonable fines and penalties for disciplinary violations.

"After considerable discussion by all Board members, the Finance Committee approved the recommendations of the interinstitutional fee committee."

The Board adopted the report and authorized the adjustments in institutional fees and the Administrative Code change as recommended by the Finance Committee.

Mr. Chambers continued:

"Chancellor Byrne reported that the interinstitutional committee on board and room charges had held its annual meeting on January 11, 1954. The Chancellor reported that food costs in the dormitories now appear to be stabilized and that dormitory occupancy has been satisfactory during the past year and during the current year to date. He reported also that the financial results of the operations of the dormitories have been satisfactory and that the balances of funds on hand in the dormitory bond sinking funds are adequate to meet the requirements of the bond agreements. He reported also that the present Board rates in the dormitories of the institutions are below the median for the state institutions surveyed during the current year and that room rates are approximately at the median or slightly above."
"In view of these facts, the dormitory committee has recommended no general changes from the present rates for dormitory board and room charges. Vice-Chancellor Richards presented one recommendation from the dormitory committee to lower the room rental rates on 27 alcove rooms in the Oregon College of Education dormitory from $75 per term to $63 per term, effective with the opening of the regular school year 1954-55. This recommendation was made in order to encourage more satisfactory occupancy in these less desirable rooms. It is understood that the lower rate will be in effect only during the regular academic year and that no change in rate will be made for these rooms during summer sessions. The Finance Committee recommends approval of the change in room rates at Oregon College of Education."

The Board approved the report and authorized the recommended change in the dormitory room charge at the Oregon College of Education.

Mr. Chambers continued:

"Chancellor Byrne reported that an interim committee of the Legislature is studying proposed changes in the State Retirement Act as amended in 1953. The interim committee has requested that the Board of Higher Education submit to it any proposals for change which it deems to be appropriate. The Chancellor reported that following the request from the interim committee, he had appointed a special committee of institutional executives, with Dr. Richards as chairman, to study the problem of retirement, and that a meeting was then held of all the institutional executives to consider the recommendations of the special committee. Dr. Richards pointed out that under the present combined state retirement and Federal Social Security plan, a classified staff member who retires with an average salary of $3,600 will receive retirement benefits equal to 53 per cent of his average active salary at age 65 after thirty years of service; but that a professor with an average active salary of $8,000 will receive retirement benefits equal to only 24 per cent of his active average salary. He stated that the recommendations of the executive officers are intended to make possible some increase in the retirement benefits of the academic staff in relation to their active salary at retirement.

"Vice-Chancellor Richards read the recommendations as finally adopted by the executive officers of the institutions as follows:

1. A desirable objective of a good retirement system is to provide employees a retirement allowance of approximately one-half of their average salary after thirty years of membership in the System. This objective under the present retirement act is attained for those receiving annual compensation of $3,600 or less. For the major portion of the professional staffs of the higher educational institutions, the retirement provided under existing law falls far short of this objective. It is recommended, therefore, that state contributions be made to the
employees retirement account in an amount sufficient, when matched by an increased contribution by the employee, to provide as nearly as possible, one-half of average salary at retirement age 65 for all employees after thirty years of service or more. Specifically, it is recommended that the State match employees' contributions to the state retirement fund up to one-half of the entire salary earned, but not to exceed $4,800 annually. It is estimated that the annual additional costs to the state of this contribution, as applied to State System of Higher Education employees, would be $130,000.

(Actually, the objective of one-half of average salary will not be possible of full attainment as long as the Federal part of the retirement payment is based upon only the first $3,600 of annual salary. Dr. Richards stated that even with this recommended increase in retirement coverage, a professor with an average salary of $8,000 would be able to retire with retirement benefits of approximately $3,020 per year or thirty-eight per cent of his average active salary. This would compare with retirement benefits of fifty-three per cent for the classified employee with an average active salary of $3,600 per year.)

2. In considering revision of the state retirement law, it is recommended that consideration be given to improving the prior service credit provision for those staff members whose service was in large part before 1946 when the retirement act went into effect. The present flat rate credit of $4.00 per month for a maximum of twenty years is not adequate. A rate of $4.00 adjusted upwards on an equitable basis for those who were on salaries above $5,000, applying to a maximum of thirty years of service prior to 1946, while still inadequate, would be more equitable.

3. Present provisions concerning retirement age are to the effect that an employee may, upon request, continue until age 72 unless a positive showing can be made by the employer that such continued service would definitely not be in the public interest. It is believed that a more workable system would be to continue the permissive retirement age at 65 but permit retirement on an optional basis between the ages of 65 and 68 if it is in the public interest. Annual extensions after age 68 should be made annually but only upon request of the employing institution or department. Retirement at age 72 would continue to be compulsory.

4. It is believed that the disability provisions of the present retirement act should be reviewed and improved. There is evidence that considerable hardship develops for some staff members who are disabled in the performance of duty and otherwise.
5. Present provisions for giving title to the state contribution to the employee are considered to be inadequate. Dependents, in many cases, are not adequately protected since the state contribution is often forfeited upon the death of a staff member. It is recommended that after 15 years of service the state contribution should be paid to the surviving dependents of a staff member who dies.

"After considerable discussion of the need for improvement in the state retirement system for the members of the academic staffs of the institutions, the Finance Committee recommends approval of the above recommendations as presented by the executive officers of the institutions and recommends also that the Chancellor be authorized to transmit the recommendations to the interim committee of the Legislature."

The Board adopted the report, approved the proposed revisions of the State Retirement Act as outlined, and authorized Chancellor Byrne to transmit the recommendations to the interim committee of the State Legislature.

Mr. Chambers continued:

Sale of Land to Linn County School District No. 35, OSC

"The Chancellor reported a recommendation from President Strand that 1.15 acres of the Lewis-Brown Experiment Farm adjoining the school grounds of Linn County School District No. 35 be sold to the District in order to increase the size of the school grounds to meet state requirements. Dean Lemon reported that two appraisals of the property had been obtained which averaged $462.50 per acre. The recommended selling price of $531.88 for the 1.15 acres is based upon this average of the appraisals.

"Although the land is useful to the State College experimental farm, it was agreed among all of the Board members present that the Board should cooperate in meeting the needs of the School District for larger school grounds.

"Accordingly, the Finance Committee recommends approval of the sale of the property to the School District at the recommended sale price of $531.88."

Following the recommendation of the Finance Committee, the Board authorized the sale by Oregon State College of 1.15 acres as described to the Linn County School District No. 35 for a total price of $531.88.

Mr. Chamber continued:

Definition of "Scholarship" Gifts to Board

"As Board members know, it is the Board's policy to encourage financial assistance to students through scholarships and grants-in-aid in all feasible ways. The institutional executives have agreed upon the following classification of gifts to be submitted to the Board:
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1. Gifts made to an institution by any donor, (individuals, non-profit and profit organizations), to provide scholarships on the basis of outstanding scholastic achievement are reported to the State Board of Higher Education as scholarship gifts, provided the institution chooses or participates in the selection of the recipients.

2. Gifts made to any institution by non-profit organizations for the benefit of designated students are reported as scholarship gifts to the institution on the assumption that such recipients were selected on a competitive basis.

3. Gifts made by individuals or by partnerships and corporations operated for profit for designated students who have not been selected on some competitive basis ordinarily used in selecting scholarship recipients will not be accepted as scholarship gifts to the institution. These payments may be deposited to the credit of the student in the institutional business office an agency account known as Student Safekeeping. These contributions or payments are considered as gifts to the recipients and not to the institution and therefore will not be reported to the State Board of Higher Education.

"After discussion of the various factors involved in gifts for scholarships, the Finance Committee approved the policy statement on scholarship gift classifications as presented."

The Board adopted the report of the Finance Committee and approved the recommended policy statement on scholarship gift classifications.

Mr. Chambers continued:

"Chancellor Byrne and Comptroller Bork reported that during the 1953 session of the Legislature, representatives of the U. S. Army conferred with state officials and notified them that the State of Oregon is required to furnish a bond or other means of indemnity for certain losses of military property assigned for purposes of ROTC instruction at Oregon State College and the University of Oregon. The Chancellor reported that after considerable investigation, it was decided that the most practical way to insure against such losses, is to obtain insurance with a $10,000 deductible clause. Under such insurance, the Board would assume responsibility for the first $10,000 of any such loss. The premium for such insurance up to $75,000 would be approximately $500 a year if any loss occurred, and only $333 if no losses occurred.

"The Finance Committee approved this method of insurance and accordingly recommends that the Board adopt the following resolution:

WHEREAS, the National Defense Act requires a bond or other means of indemnity for certain losses of military property assigned for purposes of ROTC instruction at Oregon State College and at the University of Oregon, THEREFORE,
Be it resolved that the Comptroller be authorized to arrange for such insurance as may be required to protect military property in the custody of the institutions of the higher educational system, such coverage to supplement the protection afforded by the State Restoration Fund.

Be it resolved further that this Board affirms that it shall be responsible directly for the first $10,000 from operating funds at its disposal, of each adjusted claim."

The Board approved the report of the Finance Committee, and on roll call the following members voted aye in favor of adopting the above resolution:

G. F. Chambers
A. S. Grant
Cheryl S. MacNaughton

Herman Oliver
Edgar W. Smith
Dr. R. E. Kleinsorge

Those voting no: None.

The President of the Board thereupon declared said resolution carried.

Mr. Chambers concluded the Finance Committee report with the following:

Sale of Vanport Center Land

"On January 27, 1953, the Board authorized steps to be taken to sell the lands and administration building of the former Vanport Center. This land was purchased at the close of World War II from the Oregon Shipbuilding Company following the Vanport flood which forced Vanport Center to abandon its original location. On September 16, 1953, the Board approved the sale of the administration building for salvage with the proceeds to be paid to the Federal Government as owner of the building. At that time the Board was advised that no acceptable offer had yet been received for the land. Yesterday, the Chancellor and Comptroller Bork reported that pursuant to state law, the twenty-one acres of land has again been offered for public sale for cash and that an offer had been received for the parcel in the amount of $31,556. The Finance Committee recommends approval of the sale of the land at the offered price with proper Board officials authorized to sign the necessary documents.

Deeding of Oregon Ship Land Back to Federal Gov't.

"Comptroller Bork reported also that other land amounting to approximately thirty acres at the Oregon Ship location had been received from the Federal Government in December 1949 at 100 per cent discount with the land use restricted for continuous educational purposes for a twenty-year period. Mr. Bork reported that an arrangement had been worked out with the Federal Government to sell this thirty acres for cash with the money to be turned over to the Federal Government. The only offer received on the thirty acres, however, had attached to it a condition that the amount of the bid price ($22,125) would be paid in installments over a ten-year period. This offer to buy, with payments in installments,
does not meet the conditions of the terms of the advertisement and therefore cannot be accepted. Accordingly, the Chancellor recommended that the proper Board officials be authorized to deed the thirty acres back to the Federal Government since the Board no longer needs the land for educational purposes.

"The Finance Committee approved the deeding of the thirty acres at the Oregon Ship location back to the Federal Government in accordance with the terms of the original grant to the Board."

The Board approved the report, and authorized Board officials to sign the necessary documents to sell for $31,556 the 21-acre parcel of land at the Vanport Center location; the Board further authorized Board officials to deed back to the Federal Government, in accordance with the original grant to the Board, the 30 acres of land at the Oregon Ship location.

CURRICULUM COM. REPORT

Mrs. Cheryl S. MacNaughton, Chairman of the Committee on Curricula, presented the following report:

"Chancellor Byrne reported to the Committee as follows:

'We are pleased to report to you that there are no major areas of disagreement in the changes submitted for this year. Following the usual practice of interchanging the course adjustment documents among the several institutions, there were objections filed by the University on four items submitted by the State College. This office arranged for conferences between Acting President Morris and President Strand, and three items of disagreement were resolved satisfactorily to both executives. There remains then only one course over which there is some disagreement, namely: Ec 514, 515, 516, Contemporary Economic Thought, on page 1 of the State College curricular document.

'A problem closely related to curricular matters but not contained in the curricular documents will be brought to your Committee. The Board in 1949 authorized the Oregon College of Education to apply selective admission requirements for that institution denying admission to those in the lower 50 per cent of their high school graduating class. Anticipating the revised teacher education program, the Academic Requirements Committee and the Teacher Education Committee of the Oregon College of Education, with the approval of the entire faculty and President Maaske, are recommending that, beginning with the fall term of 1954, the institution follow the same general academic requirements for entrance for freshmen as are prescribed at all of the other four-year institutions in the State System, namely, high school graduation.'
"The Committee discussed the objections of the University to the adoption of the courses in Contemporary Economic Thought at Oregon State College under the symbol Ec 514, 515, 516. Because there seems to be a specific need for this course and because it appears to be appropriately described and designated, the Committee voted to adopt the course as presented by the College.

"The Committee noted the request of the University to add five credits in graduate study in Bacteriology and for authorization to award the master of science degree for study in the basic health sciences at the Dental School. The Committee recommends approval of this proposal of the University, but only with the understanding that an integrated graduate program in the health sciences will be developed with the Medical School by the time the Dental School makes its move to the Medical School campus.

"The Committee voted to rescind beginning the fall term of 1954 the special admission requirements at Oregon College of Education adopted in 1949.

"The Committee also recommends to the Board the adoption of the course additions, course deletions, and course changes as presented in the curricular documents submitted by the several institutions."

The Board adopted the report and approved the specific recommendations of the Curriculum Committee, namely: (1) The adoption of the courses in Contemporary Economic Thought, Ec 514, 515, 516, as presented by Oregon State College; (2) the addition of 5 credits in graduate study in bacteriology with the authorization to award the master of science degree in the basic health sciences at the University of Oregon Dental School with the understanding that an integrated graduate program in the health sciences will be developed with the Medical School as indicated; (3) the rescinding beginning the fall of 1954 of the special admission requirements at Oregon College of Education, and; (4) the adoption of the course additions, deletions and changes as presented in the adjusted curricular documents submitted by the several institutions.

**REPORT OF THE PRESIDENT**

Dr. R. E. Kleinsorge, President of the Board, expressed the sympathy of the Board to Mr. Walsh because of the death of his father and to Dean Cramer because of the death of his brother.

**Sale of Wolverton Property at $17,000, OCE**

President Kleinsorge then announced that since the last regular meeting of the Board, it was necessary for the Executive Committee to meet to consider the problem presented in the following Executive Committee minutes as read by the Secretary:

"At the September 16, 1953 meeting of the Board, it was the consensus of the members of the Finance Committee that the Oregon College of Education should cooperate with the executors of the Wolverton estate by assenting to the sale of a Portland property willed to the college at a price not less than $18,000."
"The executors of the estate arranged for a sale at $17,000 and requested assent by the college.

"Because of the emergency created by an immediate transpiring of the offer to buy, this matter was presented to the executive committee meeting at Salem on December 29, 1953. The executive committee authorized President Maaske to assent to this sale by the executors."

The Board approved the report and confirmed the action of the Executive Committee.

**REPORT OF THE CHANCELLOR**

**Academic Training of System Staff**

Chancellor Byrne presented a study made of the academic training of the staffs of the several institutions. This study shows that State System faculties are cosmopolitan in their academic training, with the highest degrees held from 109 institutions. The study also shows that there is a substantial upgrading in academic training in the faculties in the last twenty years with a very high percentage holding the doctorate.

**Pendleton Branch Exper. Sta. Bldg. Contracts Awarded**

Chancellor Byrne continued his report with background information on the building of an addition to the Pendleton Branch Experiment Station to house the Federal research project in wheat smut control as approved at the October 1953 Board meeting. The Chancellor reminded Board members that the original plan was for the Board to submit to the Emergency Board a request for the necessary funds to cover the cost of the building addition; the Board felt that they should not present such a request, and as a result the Oregon Wheat Commission presented the request to the Emergency Board. The request was denied; however, with the approval of the Emergency Board, the Oregon Wheat Commission allocated $18,000 to the building project. This amount and the building plans were accepted by the Board at their October 1953 meeting.

Since that time, after proper advertising, bids were received on January 19, 1954, at Pendleton, and the total low bid was $23,934, or substantially more than the funds available. The Oregon Wheat Commission requested $7,000 from the Emergency Board to cover the additional amount needed for construction costs and for architect's fees and a safe contingency fund. This request was denied. The Oregon Wheat Commission then added $7,000 to their original allocation of $18,000 for a total of $25,000 which will completely cover the cost of the building addition, including overhead.

The Board authorized Board officials to award the construction contracts to the lowest bidder and to proceed with the construction of the building addition to the Pendleton Branch Experiment Station; the Board also voted to accept the additional gift of $7,000 and to express its appreciation to the Oregon Wheat Commission for making funds available for the building to be used for wheat smut control research.
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Continuing his report, Chancellor Byrne stated that on January 11, 1954, his office sent to all Board members an Attorney General's opinion interpreting existing state laws which in essence states that all publications of the several institutions operating under the State Board of Higher Education are subject to review and approval by the State Department of Finance and Administration. Following receipt of this opinion, and at the request of Mr. Harry Dorman, Director of the State Department of Finance and Administration, the Chancellor's Office staff met with Mr. Dorman and worked out what appears to be a satisfactory temporary method of operating under this interpretation of the existing law.

There remains, the Chancellor said, the question of whether the existing law as interpreted embodies a sound principle of administration for higher education. A survey of current practices in other states indicates that this principle of control is almost unprecedented. For this reason, the Chancellor suggested that the Board should determine whether or not the law should be amended; and if so, what the procedure should be.

Inasmuch as both Governor Patterson and Mr. Dorman have been reported in the press as favoring an amendment to the law, the Board agreed that the law should be amended and voted to meet with Governor Patterson to obtain his ideas and then work out a law to the satisfaction of all concerned to be presented to the next session of the Legislature.

Chancellor Byrne reported that the planning of the new Dental School building is far enough along so that in the near future, possibly in March, the final plans will be ready for approval and advertising for bids. The Attorney General's office had advised the Chancellor's Office that the appeal case on the legal status of the Dental School will probably come before the supreme court late this spring or early next fall. Chancellor Byrne asked the counsel of the Board in regard to the procedure in getting this building to bid at the earliest possible date.

In the discussion that followed, Dr. Kleinsorge, President of the Board, indicated that there is a legal question involved in this decision which may necessitate Board action, and the Board should take action now as to how it wishes to proceed. Mr. Grant expressed the opinion that the Board should not call for bids until the legal status of the Dental School is determined to avoid the possibility of starting a building the court may say the Board should not build.

After a brief discussion by Board members, Mr. Grant formalized his opinion with the following motion: "I move that the Board not call for bids until the question before the courts is finally determined. If the court should hold that the Dental School law is unconstitutional, then we would be in the position of selling a building that did not belong to us and be in the process of building something that would be illegal. We should know where we are. Of course we
don't know whether they will pass on the constitutional question. I move that we meet with the Attorney General and also contact those that are representing the plaintiffs to see if we can advance the case on the court's docket for early hearing. I understand that the briefs are all filed, and now it is just the matter of calling the hearing."

On second by Mr. Edgar W. Smith, the Board voted unanimously to approve the motion made by Mr. Grant. President Kleinsorge appointed the following committee to confer with the Attorney General and take whatever other steps are advisable: Mr. A. S. Grant, Chairman, Mr. Henry F. Cabell, and Mr. Wm. E. Walsh.

Dedication
Home Ec Wing,
OSC

Chancellor Byrne then called on President Strand to give details regarding the dedication program for the new Home Economics wing at Oregon State College. Dedication ceremonies are scheduled for 11:00 AM on February 20, 1954; and will be followed by a luncheon, a dedication address and open house. President Strand invited all Board members to attend.
Meeting #228-18

January 26, 1954

GIFTS

The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgement to the donors:

<table>
<thead>
<tr>
<th>Organization/Donor</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>University of Oregon</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Mutual Loan Company</strong></td>
<td>Gift of $300 from the Mutual Loan Company, Portland, for the University of Oregon Alumni Scholarship Fund.</td>
</tr>
<tr>
<td><strong>Weyerhaeuser Timber Co.</strong></td>
<td>Grant of $2,500 from the Weyerhaeuser Timber Company for a survey of community opinion on large industrial firms in the Springfield-Eugene area to be conducted under the direction of Prof. Wesley C. Ballaine, Director of the Bureau of Business Research.</td>
</tr>
<tr>
<td><strong>National Park Service</strong></td>
<td>Additional grant of $1,500 from the National Park Service for the continuation of the research project at The Dalles dam site under the direction of Prof. L. S. Cressman (Anthropology).</td>
</tr>
<tr>
<td><strong>Mote-Bartels Foundation, Inc.</strong></td>
<td>Gift of $700 from the Mote-Bartels Foundation, Inc., New York, to provide for a scholarship to be known as the Republic Carloading &amp; Distributing Company, Inc. Scholarship in Traffic Management and Transportation. The Foundation has established this as a yearly scholarship.</td>
</tr>
<tr>
<td><strong>Bonneville Power Administration</strong></td>
<td>Additional grant of $4,000 from the Bonneville Power Administration for continuation of the research project &quot;Program to Promote Executive Effectiveness Through Training&quot; under the direction of Prof. E. S. Wengert (Political Science).</td>
</tr>
<tr>
<td><strong>National Science Foundation</strong></td>
<td>Grant of $15,000 from the National Science Foundation for the support of a Summer Conference in Collegiate Mathematics, under the direction of Prof. Ivan Niven (Mathematics).</td>
</tr>
<tr>
<td><strong>Dr. &amp; Mrs. Donald B. Slocum</strong></td>
<td>Additional gift of preferred stock valued at approximately $4,560 from Dr. and Mrs. Donald B. Slocum to be added to the Richard Shore &quot;Dick&quot; Smith Memorial Scholarship Fund.</td>
</tr>
<tr>
<td><strong>Various</strong></td>
<td>Gifts totaling $664.50 from various donors for the Journalism Gift Fund for use in purchasing unusual furnishings for the Allen Seminar Room in the new Eric W. Allen Hall now under construction.</td>
</tr>
<tr>
<td><strong>Oregon State College</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Ladies Aux. OS Pharm. Association</strong></td>
<td>Gift of $300 from the Ladies Auxiliary of the Oregon State Pharmaceutical Association to be used to purchase reference and other special books for the School of Pharmacy reading room.</td>
</tr>
</tbody>
</table>
Additional grant of $8,005 from the Office of Naval Research for the continuation to June 30, 1955 of the research project on the effects of a specific substance on the multiplication of typical animal viruses; this project is under the direction of Assoc. Prof. K. S. Pilcher (Bacteriology).

Grant of $300 from the National Chinchilla Breeders of America, Salt Lake City, Utah, to support a research on Chinchilla reproduction under the direction of Assoc. Prof. H. H. Hillemann (Zoology).

Additional grant of $12,117 from the Atomic Energy Commission for the continuation to December 31, 1954, of the cyclotron construction project under the direction of Prof. E. A. Yunker (Physics).

Gifts totaling $2,700 from the following donors for scholarships:

- Freightliner Corporation of Portland
  - $1,000.00
- Grand Aerie, Fraternal Order of Eagles, Cincinnati, Ohio
  - 200.00
- Northwest Region of the American Federation of Soroptimist Clubs, Victoria, B.C.
  - 500.00
- St. Regis Paper Company, New York City
  - 1,000.00

Additional grants totaling $7,212.05 from the National Council on Stream Improvement, $5,400 for the continuation from July 1, 1953 through June 30, 1954, of the aquatic biology project under the Department of Fish and Game Management, and $1,812.05 for the continuation during 1954 of the sulfite waste project supervised jointly by the Fish and Game Management Department and the Engineering Experiment Station.

Gift of roofing materials valued at $900 to be used for testing purposes on a building at the John Jacob Astor Experiment Station from the following donors: The Aluminum Company of America, Portland; The Reynolds Metal Company, Portland; The Douglas Fir Plywood Association, Palo Alto, California; and The Columbia-Geneva Steel Corporation, Portland.

Additional gift of $2,000 from Mr. Aubrey Watzek to the University of Oregon Medical School for distribution between the Dr. Thomas M. Joyce Memorial Fund and the Watzek Ophthalmology Fund.

Additional gift of $2,000 from Mrs. Helen Watzek for distribution between the Dr. Thomas M. Joyce Memorial Fund and the Watzek Ophthalmology Fund.
Meeting #228-26

General Electric Company
Gift of $150 from the General Electric Company of Richland, Washington, to the Medical School Library "in recognition of the excellent services furnished" General Electric Company staff members.

H. C. Stearns
Gift of $537.70 from Dr. Howard C. Stearns, Head of the Department of Obstetrics and Gynecology, for faculty out-of-state travel.

Alumni Assn.
Gift of $535 from the Alumni Association for the faculty out-of-state travel fund.

Burroughs Wellcome & Co.
Additional grant of $2,500 from the Burroughs Wellcome & Company, Tuckahoe, New York, for studies of the effect of certain drugs in the treatment of the diseased heart under the direction of Dr. Elton L. McCawley, Assoc. Prof. of Pharmacology, and Dr. Isidor Brill, Assoc. Clinical Prof. of Medicine.

Paul B. Elder Company
Gift of $300 from the Paul B. Elder Company for a research project in the Department of Dermatology on the toxicity of psoralsen compounds.

Various
Gift of $300 from friends in memory of the late Mrs. Carl A. Nelson of Dayton, Washington, for leukemia research under the direction of Dr. Edwin E. Osgood, Head of the Division of Experimental Medicine.

Carl O. Peterson
Additional gift of $100 from Mr. Carl O. Peterson, Hillsboro, to the Doernbecher Memorial Hospital for Children in memory of his mother.

Diabetes Research Fund
Additional grant of $3,840 from the Diabetes Research Fund of Portland for research in ophthalmology under the direction of Dr. Kenneth C. Swan, Head of the Department of Ophthalmology.

US Public Health Service
Grant of $57,612 from the U. S. Public Health Service for the continuation during 1954 of the following:

1. The Cancer Training Program under the direction of Dr. Russell S. Jones, Assoc. Prof. of Pathology, $25,000.

2. The biochemistry research project under the direction of Dr. Howard S. Mason, Assoc. Prof. of Biochemistry, $7,612.

3. The training program in ophthalmic diseases under the direction of Dr. Kenneth C. Swan, Head of the Department of Ophthalmology, (until June 30, 1955) $25,000.

Mrs. Walter Beane
Gift of $100 from Mrs. Walter Beane, Klamath Falls, to the Doernbecher Memorial Hospital for Children.

Mrs. Philip Hart
Gift of twelve shares of stock valued at approximately $516 from Mrs. Philip Hart, Portland, to the Doernbecher Memorial Hospital for Children.
Gift of $1,500 from Mrs. Guy Mount, Oregon City, $1,000 of which is to be added to the Dr. Frank R. Mount Memorial Fund for the purchase of books and periodicals for the library, and $500 for general purposes of the Medical School.

Gift of $100 from Mr. Fred G. Swensson, Portland, for research in the Department of Ophthalmology.

Gift of $300 from the Chi Omega Alumnae Association of Portland to be utilized in the Department of Pediatrics.

Gift of $2,300 from the Oregon Heart Association, Incorporated, Portland, to be utilized for the purchase of equipment for the Division of Cardiology of the Department of Medicine.

Gifts totaling $1,270 from friends of the late Warren J. Ulrich to be used for leukemia research in the Division of Experimental Medicine under the direction of Dr. Edwin Osgood and Dr. Arthur Seaman.

Gifts totaling $169 from various donors in memory of Mary Ann Bushman, Portland, to be used for research in the Division of Experimental Medicine under the direction of Dr. Edwin Osgood and Dr. Arthur Seaman.

Gift of a ceramic clock face, valued at $200, from Mrs. Pearl B. Heath, Monmouth.

Gifts totaling $370 from the following donors for scholarships:

- Eddy Bakeries, Inc., Helena, Montana
- Dr. and Mrs. C. E. Branner, La Grande

Gift of a basketball scoreboard valued at $600 from the Fluhrer Bakeries, Medford.

Gift from the Southern Pacific Railroad Company, Dunsmuir, California, of six carloads of cinders valued at approximately $1,500 to be used in the construction of a track on the physical education field.
FINANCE

Resolution re Bond Issue for UO Men's Dorm. & OSC Men's Coop. Dorms.

In connection with the financing of the men's new dormitory at the University and the two men's cooperative houses at the State College, it is necessary to adopt a bond resolution authorizing the sale of $925,000 of General Obligation Bonds to the State of Oregon for the State Industrial Accident Commission. Sale of the bonds has been negotiated with the State Industrial Accident Commission with the approval of the State Bond Commission, at an average interest rate of 2.75 per cent. The following resolution was read by Mr. Zimmerman:

RESOLUTION

WHEREAS, THE STATE BOARD OF HIGHER EDUCATION has determined that there is need to construct, equip, and furnish a dormitory at the University of Oregon and two dormitories at Oregon State College, and

WHEREAS, THE BOARD deems it necessary, pursuant to O. R. S. 351.350, to sell general obligation bonds of the State of Oregon in order to provide funds to construct, equip, and furnish such dormitories, and

WHEREAS, THE BOARD, as required by O. R. S. 351.160, has determined conservatively, that said dormitory buildings will be wholly self-liquidating and self-supporting from revenues to accrue from the operation thereof and from gifts, grants, or building fees, and from unobligated revenues of buildings or projects of like character, and

WHEREAS, THE BOARD is authorized and directed by O. R. S. 351.170 to establish such rates, charges, and fees for the use of such buildings, or projects, including revenue-producing buildings and structures already constructed, as, in the judgment of the Board, shall provide the required revenues to make the new buildings or projects, self-liquidating and self-supporting, and as shall provide the funds with which to amortize the principal of and pay the interest on bonds issued to finance such buildings, or projects.

NOW THEREFORE, BE IT RESOLVED BY THE STATE BOARD OF HIGHER EDUCATION OF THE STATE OF OREGON, that, with the approval of the State Bond Commission of the State of Oregon, NINE HUNDRED TWENTY-FIVE THOUSAND DOLLARS ($925,000) par value of bonds authorized by Article XI-F(1) of the Constitution of the State of Oregon, and by ORS 351.160, 351.170, 351.180, 351.190, and 351.350 to 351.510 inclusive, be issued and sold to the State of Oregon, in order to carry out the purposes of said article and of the said statutes; and

BE IT FURTHER RESOLVED that the said bonds totaling NINE HUNDRED TWENTY-FIVE THOUSAND DOLLARS ($925,000) par value, be issued to supplement the sum of FIVE HUNDRED SEVENTY-THREE THOUSAND DOLLARS ($573,000) of construction funds now on hand, making a total of ONE MILLION FOUR HUNDRED NINETY-EIGHT THOUSAND DOLLARS ($1,498,000), to be used for the purpose of constructing, equipping, and furnishing a dormitory for men at the University of Oregon, at Eugene, Oregon at an estimated cost of $1,250,000, and two dormitories for men at the Oregon State College, at Corvallis, Oregon, at an estimated cost of $248,000; and
BE IT FURTHER RESOLVED that the principal of and the interest on all of the bonds issued pursuant to this resolution, be paid upon the due dates thereof at the office of the Treasurer of the State of Oregon, and that the said bonds be designated STATE OF OREGON, STATE BOARD OF HIGHER EDUCATION BUILDING BONDS, SERIES 1954, and be numbered consecutively from one (1) to nine hundred twenty-five (925) inclusive; and

BE IT FURTHER RESOLVED that the said bonds be dated April 15, 1954, and be issued in denominations of $1,000 each, to mature upon the dates and in the principal installments hereinafter in this resolution set forth, subject to redemption in regular numerical order, at amortized value based upon purchase price, at any time while owned by the state as an investment made at the time of original issuance, otherwise, at par value and accrued interest on any interest-paying date on and after April 15, 1964, from the moneys and revenues indicated in the aforesaid constitutional amendment and in ORS 351.160, 351.170, 351.180, 351.190, and 351.350 to 351.510 inclusive, or through refunding; and

BE IT FURTHER RESOLVED that the ultimate maturity dates and principal installments of the said bonds be as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 15, 1957</td>
<td>$20,000</td>
</tr>
<tr>
<td>April 15, 1958</td>
<td>20,000</td>
</tr>
<tr>
<td>April 15, 1959</td>
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<tr>
<td>April 15, 1960</td>
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</tr>
<tr>
<td>April 15, 1961</td>
<td>22,000</td>
</tr>
<tr>
<td>April 15, 1962</td>
<td>22,000</td>
</tr>
<tr>
<td>April 15, 1963</td>
<td>26,000</td>
</tr>
<tr>
<td>April 15, 1964</td>
<td>26,000</td>
</tr>
<tr>
<td>April 15, 1965</td>
<td>26,000</td>
</tr>
<tr>
<td>April 15, 1966</td>
<td>26,000</td>
</tr>
<tr>
<td>April 15, 1967</td>
<td>26,000</td>
</tr>
<tr>
<td>April 15, 1968</td>
<td>26,000</td>
</tr>
<tr>
<td>April 15, 1969</td>
<td>$26,000</td>
</tr>
<tr>
<td>April 15, 1970</td>
<td>26,000</td>
</tr>
<tr>
<td>April 15, 1971</td>
<td>26,000</td>
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<tr>
<td>April 15, 1972</td>
<td>26,000</td>
</tr>
<tr>
<td>April 15, 1973</td>
<td>26,000</td>
</tr>
<tr>
<td>April 15, 1974</td>
<td>26,000</td>
</tr>
<tr>
<td>April 15, 1975</td>
<td>26,000</td>
</tr>
<tr>
<td>April 15, 1976</td>
<td>26,000</td>
</tr>
<tr>
<td>April 15, 1977</td>
<td>28,000</td>
</tr>
<tr>
<td>April 15, 1978</td>
<td>132,000</td>
</tr>
<tr>
<td>April 15, 1979</td>
<td>132,000</td>
</tr>
<tr>
<td>April 15, 1980</td>
<td>133,000</td>
</tr>
</tbody>
</table>

and

BE IT FURTHER RESOLVED that the State Board of Higher Education furnish to the State of Oregon as the original purchaser of the said bonds, without cost to the purchaser, the written opinion of accredited bond attorneys, certifying to the validity and legality of the said bonds; and

BE IT FURTHER RESOLVED that the said bonds be the direct general obligations of the State of Oregon, and that the said bonds and the coupons appertaining thereto, be of uniform tenor and be in substantially the following form, prepared by the Attorney General of the State of Oregon:
UNITED STATES OF AMERICA
STATE OF OREGON
STATE BOARD OF HIGHER EDUCATION
BUILDING BOND
SERIES 1954

KNOW ALL MEN BY THESE PRESENTS, That the STATE OF OREGON
acknowledges itself to owe and for value received hereby promises to
pay to bearer the principal sum of $1,000

($1,000) on the fifteenth day of April, 1954, with interest on said
sum from the date hereof until paid, at the rate of two and one-half
percent (2 1/2%) per annum, payable semiannually on the fifteenth
days of April and October of each year as evidenced by, and upon the
presentation and surrender of, the interest coupons hereto annexed
as they severally become due. Both the principal of and the interest
upon this bond are payable at the office of the Treasurer of the
State of Oregon at Salem, Oregon, in any coin or currency which, at
the time of payment, is legal tender for the payment of public and
private debts within the United States of America.

The bonds of the issue of which this bond forms a part, matur-
ing on and after April 15, 1965, may be redeemed at the option
of the State of Oregon, on and after April 15, 1964, at par and
accrued interest, on any interest day or days in regular numerical
order or in the entire amount of the issue outstanding at call date,
upon notice given by the Treasurer of the State of Oregon at least
thirty (30) days prior to the redemption date specified therein, by
publication thereof in one issue of a newspaper or financial journal
of general circulation printed and published within the City and
State of New York, and in one issue of a newspaper of general circu-
lation printed and published within the City of Salem, Oregon. From
the date of redemption designated in any such notice, interest on
the bonds so called for redemption shall cease.

This bond is issued by the State of Oregon in conformance to
its Constitution and under and by virtue of and in all respects
in full and strict compliance with its laws, and in particular
Article XI-F(1) of the Constitution and Sections 351.160 to 351.190,
and 351.350 to 351.510, Oregon Revised Statutes, for the purpose of
financing the cost of constructing, equipping, and furnishing build-
ings to be used for higher education.

The faith and credit of the State of Oregon hereby are
irrevocably pledged to the punctual payment of the interest upon and
the principal of this bond as the same become due and payable
respectively.

IN TESTIMONY WHEREOF, the STATE OF OREGON has caused this bond
to be signed by the Governor and by the Secretary of State with
their facsimile signatures, and by the State Treasurer, and sealed
with the seal of the State of Oregon, and has caused the annexed interest coupons to be executed with the facsimile signatures of its said officers, all as of the fifteenth day of April, 1954.

Governor

(SEAL)

Secretary of State

State Treasurer

FORM OF COUPON

(For coupons maturing from October 15, 1954, up to and including April 15, 1964).

No.____ On the fifteenth day of October 1954, THE $12.50
STATE OF OREGON will pay the bearer

TWELVE AND 50/100 DOLLARS

at the office of the Treasurer of the State of Oregon, in the City of Salem, Oregon, for six months' interest then due on State of Oregon, State Board of Higher Education Building Bond, Series 1954, No.____.

(facsimile) State Treasurer

(facsimile) Secretary of State

(facsimile) Governor

(For coupons maturing after April 15, 1964)

No.____ On the fifteenth day of October, 1964, $12.50

Unless the bond hereinafter designated shall have been called for previous redemption and due provision made for the payment thereof, THE STATE OF OREGON will pay the bearer

TWELVE AND 50/100 DOLLARS

at the office of the Treasurer of the State of Oregon, in the City of Salem, Oregon, for six months' interest then due on State of Oregon, State Board of Higher Education Building Bond, Series 1954, No.____.

(facsimile) State Treasurer

(facsimile) Secretary of State

(facsimile) Governor

The above bond and coupon forms hereby are approved as to legal form this____ day of________________, 1954.

ROBERT Y. THORNTON, Attorney
General of the State of Oregon

By

E. G. Foxley, Deputy
BE IT FURTHER RESOLVED that the offer of the State of Oregon, through the State Bond Commission of the State of Oregon, to purchase at par value and accrued interest, with funds under the control and administration of the State Industrial Accident Commission, the aforesaid $925,000 of State Board of Higher Education Building Bonds, Series 1954, bearing interest at the rate of two and one-half percent per annum payable semiannually on bonds of the issue numbered 1 to 585 inclusive, maturing during the years 1957 to 1978 inclusive, and at the rate of three percent per annum payable semiannually on bonds of the issue numbered 586 to 925 inclusive, maturing during the years 1978 to 1980 inclusive, subject to the right of the Board to deliver bonds of the issue and to accept payment therefor at par value and accrued interest as funds are required for dormitory construction purposes, be accepted; and

BE IT FURTHER RESOLVED that the Secretary and Comptroller of the State Board of Higher Education be authorized to effect the necessary arrangements for the delivery of the bonds and to receive such payments; and

BE IT FURTHER RESOLVED that the State Board of Higher Education, through the Department of Finance and Administration, obtain bids for the lithographing of the said bonds, and that the contract for such lithographing be awarded to the lowest responsible bidder.

Upon motion by Director Grant and seconded by Director Smith, the above resolution was duly adopted as read with the following voting in favor of adoption:

George F. Chambers
A. S. Grant
Cheryl S. MacNaughton

Herman Oliver
Edgar W. Smith
Dr. R. E. Kleinsorge

Those voting against the adoption: None.

The President of the Board thereupon declared said resolution duly adopted.

Trans. to Malheur Exp. Area, OSC

The Board approved the transfer to the budget for the Malheur Experimental Area of $6,000 in unbudgeted sales fund balances for the purchase of farm equipment needed in the operation of the experimental area.

Trans. to Phys. Educ.-Women, OSC

The Board approved the transfer of $2,650 from the Institutional Reserve at Oregon State College to the wage budget in Physical Education for Women to provide part-time student assistance to carry part of the load created by sabbatical leave of Assoc. Prof. Weir. The $2,650 represents one-half of Miss Weir's salary released by her approved leave for the current year.
Transfer From Clinic Services, Med. School

The Board approved the transfer of $4,337.27 from clinic service fees to provide for the purchase of needed equipment in the Outpatient Clinic at the Medical School as follows:

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clinic Medical Records</td>
<td>$1,275.00</td>
</tr>
<tr>
<td>Clinic Laboratory</td>
<td>2,071.69</td>
</tr>
<tr>
<td>Clinic X-ray</td>
<td>195.00</td>
</tr>
<tr>
<td>Clinic Physiotherapy</td>
<td>754.42</td>
</tr>
<tr>
<td>Clinic Medical and Nursing</td>
<td>41.16</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$4,337.27</strong></td>
</tr>
</tbody>
</table>

Transfer to Expt. Station Dept. Ag., Econ., OSC

The Board approved the transfer of $1,766.30 to the budget of the Experiment Station Department of Agricultural Economics from Federal Research and Marketing funds as follows: Wages, $1,396.03, and travel, $350.00.

Transfer to Agri. Market. Service, OSC

The Board approved the transfer of $4,620 from the Federal Cooperative Extension Director's Reserve to cover the cost of temporary utilization of the facilities of the Agricultural Marketing Service Office in Portland. The temporary arrangement to be entered into with the United States Department of Agriculture will provide for collecting and disseminating market news on dairy and poultry products during the period January 1 through June 30, 1954.

Transfer to Home Ec., OSC

The Board approved the transfer of $600 from the Oregon State College Institutional Reserve to the Dean of Home Economics budget to provide for the principal costs of the program for dedicating the new building addition. This amount will provide for the honorarium of the main speaker and the other costs included in the dedication program.

Transfer to Ag. Econ.—Info. CSG

The Board approved the transfer of $2,202 from the Extension Director's Reserve to the requisition budget of Agricultural Economics—Information to provide wages and supplies for the continuation of the statistical project on the production and marketing of seed crops under the direction of Dr. Howard Osborn.

Transfer From Inst. Reserve, UO

The Board approved the transfer of $12,143.03 from the University Institutional Reserve to the following departments for needed equipment and supplies:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library</td>
<td>$3,110.00</td>
</tr>
<tr>
<td>Museum of Natural History</td>
<td>150.00</td>
</tr>
<tr>
<td>Editor's Office</td>
<td>136.00</td>
</tr>
<tr>
<td>News Bureau</td>
<td>330.00</td>
</tr>
<tr>
<td>Alumni Records</td>
<td>580.00</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>185.00</td>
</tr>
<tr>
<td>Office of Student Affairs</td>
<td>49.50</td>
</tr>
<tr>
<td>Teacher Placement Service</td>
<td>435.00</td>
</tr>
<tr>
<td>Architecture and Allied Arts</td>
<td>660.00</td>
</tr>
<tr>
<td>School of Education</td>
<td>1,910.00</td>
</tr>
<tr>
<td>School of Health &amp; Physical Education</td>
<td>1,154.83</td>
</tr>
<tr>
<td>Department of Chemistry</td>
<td>2,490.70</td>
</tr>
<tr>
<td>Department of Mathematics</td>
<td>952.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$12,143.03</strong></td>
</tr>
</tbody>
</table>
The Board approved the following personnel adjustments at the University of Oregon, the necessary funds being provided in the 1953-54 budget:

Paul S. Dull, Resignation as Director of the Museum of Oriental Art, effective December 10, 1953, to devote full time to his duties as Associate Professor of Political Science and History; Professor Dull has been serving as Director of the Museum without additional compensation.

Margit K. Holsti, Resignation as Assistant Professor of Anatomy at the Dental School, effective December 31, 1953; unused salary of $2,700 to be applied toward the salary of a successor.

Laurel Setty, Appointment as Assistant Professor of Anatomy at the Dental School, yearly tenure, 12-months' service, at an annual salary rate of $4,500, effective January 1, 1954.

Paul E. Klein, Appointment as Assistant Professor of Dentistry, yearly tenure, 12-months' service, 50 per cent time, at an annual salary rate of $3,000, effective January 1, 1954.

J. W. Hansell, Sabbatical Leave on half salary for Asst. Prof. J. Wesley Hansell, County Extension Agent in Yamhill County, effective February 1 to August 31, 1954, to work toward an advanced degree; and

W. W. Roberts, Replacement appointment of Asst. Prof. W. Wayne Roberts as Yamhill County Extension Agent, yearly tenure, 12-months' service, at a $4,860 salary rate effective January 22, 1954; $1,070.64 additional salary funds required to be provided from the Extension Director's Reserve.

Lillian Van Loan, Appointment of Mrs. Lillian Van Loan as Assistant Professor in the Department of Family Life and Home Administration for 30 per cent time during the spring term of 1953-54 at a salary stipend of $500 to be provided from the Institutional Reserve; this appointment is made to fill out a part-time position in the department, the unused funds for which had been previously transferred to the Institutional Reserve.

S. H. Graf, Extension of the retirement date from January 1, 1954, as budgeted, to April 1, 1954, for Professor S. H. Graf, as Director of the Engineering Experiment Station; $2,150 salary funds required for the additional three months' service to be transferred from wages in the Engineering Experiment Station budget.

Margaret C. Lumpkin, Appointment on a temporary basis of Miss Margaret C. Lumpkin, as assistant in the Dean of Women's Office, Instructor rank, at a monthly salary of $350.00 effective January 1, 1954, to replace the services of Miss Mary I. Bash, Dean of Women, deceased. Salary savings to be retained in the budget pending appointment of a new
Dean of Women. Miss Lumpkin, formerly on the staff of the Department of Physical Education for Women, will provide temporary help for Miss Janet Douglas, Assistant Dean of Women.

Knud Swenson, Appointment
Appointment to a budgeted position of Dr. Knud G. Swenson as Associate Professor in the Agricultural Experiment Station, yearly tenure, 12-months' service, at a salary rate of $6,300, effective February 1, 1954; $1,878.60 salary funds released by late appointment to be transferred $550 to the requisition budget in Entomology, and $1,328.60 to the Director's Reserve pending further personnel adjustments.

C. W. Smith, Redistribution Time & Salary
Redistribution of time and salary for C. W. Smith, Assistant Director of Federal Cooperative Extension with rank of Professor, from full time to 93 per cent time and salary in the Extension Division with the remaining 7 per cent time and salary allocated to the School of Agriculture, effective July 1, 1953, to teach a course in Extension Methods; salary funds required for service in the School are provided in the budget; funds released in Federal Cooperative Extension are to be transferred to the Extension Director's Reserve.

Stephens Shou, Salary Increase
Increase in salary from $3,500 to $3,800 for Stephens Shou, Assistant Circulation Librarian, with rank of Instructor, effective January 1, 1954, with no change in rank, tenure, or term of service; $150 additional salary required to be provided from unallocated salary funds. The salary increase for Mr. Shou is to compensate for additional responsibilities created by the resignation of a staff member.

W. B. Greeley, Appt. as Lecturer
Appointment of Colonel William B. Greeley as lecturer at Oregon State College in the field of Forestry for the period January 20 to February 25, 1954, at a stipend of $1,000 to be provided from the Institutional Reserve. Col. Greeley is a prominent forester.

C. J. Gerard, Appointment
Appointment to a budgeted position of Cleveland J. Gerard as Assistant Soil Scientist in the Pendleton Branch Experiment Station, with rank of Assistant Professor, yearly tenure, 12-months' service, at a salary rate of $5,060, one-half of which is to be paid by the U. S. Department of Agriculture, $1,645.85 salary funds released because of late appointment and at a lower-than-budgeted salary to be used as follows:

H. W. Waddoups, Adjustment in Time & Salary
Adjustment in time and salary for H. W. Waddoups, Research Assistant with rank of Instructor at the Pendleton Branch Experiment Station, from 50 per cent each to the Experiment Station and to the U. S. Department of Agriculture to full time and salary to the Experiment Station, effective July 1, 1954; $2,400 additional salary funds required in the Expermint Station budget to be provided $1,645.85 as indicated above, plus $754.15 transferred from wages. This recommendation, which increases the full-time equivalent of the Pendleton Experiment Station research staff by .50, is made with the understanding that there will not be a permanent increase in the operating level of the Station.

Peter Doudoroff & Max Katz, Courtesy Appts.
Courtesy appointments for Dr. Peter Doudoroff as Professor and Dr. Max Katz as Associate Professor in the Department of Fish and Game Management. Both Dr. Doudoroff and Dr. Katz are Biologists
with the U. S. Public Health Service and are stationed on the State College campus; part of their duties includes assisting with the training of graduate students specializing in the biological aspects of water pollution.

Howard Osborn, Cont. of Temp. Appointment
Continuation of temporary appointment of Howard Osborn as Agricultural Economist—Statistics, with rank of Instructor, effective January 1 through June 30, 1954, to complete the compilation of statistics in the production and marketing of seed crops. $2,202 salary funds required to be transferred from the Extension Director's Reserve.

G. A. Mitchell, Resignation
Resignation of Prof. G. A. Mitchell, Superintendent of the Sherman Branch Experiment Station at Moro, effective December 31, 1953, to accept a higher paid position in industry; and

Wm. E. Hall, Designation
Designation of William E. Hall, currently Research Assistant at the Station, to the position of Acting Superintendent of the Sherman Branch Experiment Station, effective January 1, 1954, at his present rank of Instructor and his present annual salary, plus a residence valued at $360 annually. The amount of $1,222.50 in State Salary funds released by these adjustments is to be transferred to wages pending future appointments.

G. R. Carte, Resignation
Resignation of Asst. Prof. G. R. Carte, County Extension Agent in Baker County, effective January 31, 1954, to devote full time to ranching; salary funds released to be retained pending replacement appointment.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1953-54 budget:

Elizabeth Dornbusch, Salary Incr.
Increase in salary for Miss Elizabeth Dornbusch, Research Assistant in Medicine, from $3,600 to $3,780, effective November 1, 1953; funds for increased salary are provided in the renewal of the U. S. Public Health Service research grant under which Miss Dornbusch is working. A specific provision for this increase was included in the application for the renewal of the grant.

Maj. D.C. Wendt, Appt. as Prof., Mil. Sci. & Tac.
Appointment of Major Douglas C. Wendt as Professor of Military Science and Tactics, effective December 22, 1953; Major Wendt, whose salary is paid by the Federal Government, has been assigned by the U. S. Army as PMS&T to both the Medical and Dental Schools.

Zolton T. Wirtschaftschafter, Appointment
Appointment on a voluntary basis of Dr. Zolton T. Wirtschaftschafter as Assistant Clinical Professor of Medicine, effective December 22, 1953. Dr. Wirtschaftschafter is Chief of Medicine at the U. S. Veterans Hospital in Portland.

Sidney Sherman, Appointment
Appointment to a new position of Sidney Sherman as Research Assistant in Bacteriology, effective January 1, 1954, at an annual salary rate of $3,600 for 12-months' service; required salary funds to be transferred from the departmental wage budget. This appointment does not increase the operating level of the institution.

ADJOURNMENT The meeting adjourned at 10:10 AM.

R. E. Kleinsorge, President
John H. Richards, Secretary