STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
April 27, 1954

Meeting #230
A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on April 27, 1954.

ROLL CALL
The meeting was called to order at 10:00 A.M. by the President of the Board, Dr. R. E. Kleinsorge, and on roll call the following answered present:

Henry F. Cabell
George F. Chambers
Leif S. Finseth
A. S. Grant

Cheryl S. MacNaughton
Herman Oliver
Edgar W. Smith
Wm. E. Walsh

Dr. R. E. Kleinsorge

Absent: None.

There were also present: Dr. Charles D. Byrne, Chancellor; Dr. John R. Richards, Vice-Chancellor and Secretary of the Board; President A. L. Strand of Oregon State College; President O. Meredith Wilson of the University of Oregon; President Roben J. Maaske of Oregon College of Education; President E. N. Stevenson of Southern Oregon College of Education; President Frank B. Bennett of Eastern Oregon College of Education; Dean J. F. Cramer of Portland State Extension Center; Dean E. B. Lemon of Oregon State College; Mr. J. O. Lindstrom, Business Manager, University of Oregon; Mr. W. A. Zimmerman, Executive Secretary of the University of Oregon Medical School; Mr. J. I. Hunderup, Administrative Assistant, Comptroller's Office, Corvallis; Comptroller and Bursar H. A. Bork; Budget Director R. L. Collins; Assistant to the Chancellor Travis Cross.

MINUTES APPROVED
The Board voted to dispense with the reading of the minutes of the last regular meeting held on March 9, 1954, and approved the minutes as they appear in the docket.

REPORT OF BLDG. COM.
Mr. George F. Chambers, Chairman of the Building Committee, reported as follows:

Portland State Site Expansion Plan
"A meeting of five members of the Board was held on April 7, 1954, at the University of Oregon Medical School to discuss some aspects of the 1955-1957 budget. Mr. Chambers and Mr. Walsh of the Building Committee were in attendance. Dr. Kleinsorge, Mr. Cabell, and Mr. Smith were also present.

"The Chancellor stated that the institutions were at present engaged in a study of building needs for the biennium 1955-1957 and that one proposal is for the construction of a new building at the Portland State Extension Center. He referred to previous actions of the board at the meetings of January 5 and July 28, 1953.
which announced that future development of Portland State Extension Center would be in the block south rather than in the part block the Board now owns across Broadway from the present building. The Chancellor stated that in order to develop the biennial building proposals for Portland State Extension Center, he felt that the Board should review its previous decision in the light of appraisals obtained on the two blocks in question.

"Members of the Board present examined the site plans of the Portland State Extension Center and also current appraisals of property to the east of the present building and now owned by the Board. Appraisals for all parcels of property in the entire block south of the present building were also studied.

"Appraised valuations of the block south of the present building amount to a total of $236,850. The portion of the block owned by the Board to the east of the present building is appraised at $102,500.

"As a result of this study, the Committee now recommends to the Board that the portion of the block it now owns be advertised for sale to the highest bidder and that negotiations be undertaken, so that when funds become available, the west half of the block south of the present building may be acquired. The appraised value of this half block is $87,050.

"The Committee supports this dual recommendation because of previous decisions by the Board that any new building should be located in the blocks along the park which are farther removed from the congested downtown area; and further, that no use commensurate with its value can be foreseen for the vacant property now owned by the Board."

After the report was read, Mr. Cabell, Chairman of the Finance Committee, explained that the recommendation as outlined was based on previous decisions of the Board to have future expansion of Portland State Extension Center along Park Avenue. Development fronting on the city park is expected to be advantageous to the future campus. It is planned to use the money obtained from the sale of the vacant lot to the east of the present building across Broadway now owned by the Board for purchase of additional property for expansion purposes. Dean Cramer expressed the opinion that it would be a mistake to sell the vacant lot now owned by the Board because it is the only outdoor physical education facility available to Portland State Extension Center students and that sooner or later it will be necessary to replace the lot at considerable cost to the State.

After discussion, the Board authorized advertising for sale the vacant lot east of the present Portland State site across Broadway at the appraised value of $102,500 or higher. It was also their decision to take and exercise an option on Lot No. 7 at $8,000 with funds to be
provided from the Board's Land Purchase Reserve until repayment to this fund can be made from returns on the lot authorized for sale; to take an option on the corner section of Lot No. 8 (65'x50' lot with 2-story, 4-flat building) at $27,000 without committing the Board to exercise of the option in order to give time to look into the matter of 8-months' rent free occupancy and other considerations; not to take an option on the back section of Lot No. 8 until it can be obtained at a figure no higher than 10 per cent over the appraised value of $8,750.

Mr. Chambers continued:

"Two veterans' dormitories are in operation at the University of Oregon. These are temporary war surplus buildings and were provided without expense to the State. They have been in use about seven years, but are becoming very expensive to operate because of the need for constant repair.

"President Wilson reported that present occupancy of these two dormitories is low and that the group living there can be consolidated and housed in one building.

"Based on estimated men's enrolment for next year, a determination has been made that all men students can be housed adequately without the use of Veterans' Dormitory No. 1. Although a further rise in men's enrolment is anticipated for the year 1955-56, Virgil D. Earl Hall will be ready for occupancy at that time.

"Because savings can be made in personnel and maintenance funds, the University proposes to raze Veterans' Dormitory No. 1 as soon as possible. It is expected that the building can be removed without cost by the process of advertising the sale of the building. Possibly there will be a small payment made to the University by the buyer.

"The Committee recommends that the proposal of the University to raze Veterans' Dormitory No. 1 at this time be approved."

The report was approved by the Board and authorization given to the University officials to close and raze Veterans' Dormitory No. 1 at the earliest possible date.

Mr. Chambers continued:

"The Union County Pioneer Association and other groups have suggested that the new library at Eastern Oregon College of Education be named in honor of former Governor Walter M. Pierce. This suggestion was considered at the Building Committee meeting of September 11, 1950, but a decision was deferred.

"President Bennett now proposes that it would be appropriate to name the library at this time. In recognition of his great
services to the State of Oregon, your Building Committee recommends
that the library be named in honor of the late Walter M. Pierce
and that it be called the 'Walter M. Pierce Library'."

The Board adopted the report and approved naming the Eastern Oregon
College of Education Library the "Walter M. Pierce Library" in honor
of the former Governor of Oregon.

Mr. Chambers continued:

"President Bennett reviewed the campus development program of
Eastern Oregon College of Education, particularly in respect to the
acquisition of land to the south outside of present campus bounds.
Immediately to the south is a tract which at present has been design-
ated by the city of La Grande as a cemetery area but which may
ultimately be acquired by the College. South of that area is
another tract, consisting of 8 acres and a 20-lot area. President
Bennett informed the Committee that this latter tract is available
for purchase at $9,500. He also stated that one rental house exists
at the west end of the tract.

"Although there seems to be no immediate use for this tract, the
Committee believes that there will be eventual need for this property
and that it will not again be available at the present low price.
For this reason, it recommends that the purchase be authorized and
that the funds be provided from the Board's Land Purchase Funds in
the amount of $4,700 and from the College's Rental Operation account
in the amount of $4,800, with the understanding that if the inter-
vening property immediately south of the campus is used by the city
as a cemetery as now planned, the Board will review the problem of
resale. It is expected that the net income from the house and lot
will be sufficient to repay its cost within a reasonable period of
time."

The Board adopted the report and authorized the purchase of the eight-
acre tract and the twenty-lot area, including a house, south of the
Eastern Oregon College of Education campus as described, at $9,500,
$4,800 of which is to be provided from the College's Rental Operation
Account and $4,700 from the Board's Land Purchase Fund.

Mr. Chambers continued:

"At the meeting of January 26, 1954, the Board studied a proposal to
construct an indoor swimming pool at Oregon College of Education to
be paid for by means of the Woverton gift, estimated in the amount
of $80,000. The Board authorized the designation of the archi-
tectural firm of Wick & Hilgers to prepare preliminary plans.

"These preliminary plans were presented to the Board on March 9.
At that time, the Board approved the preliminary plans and authorized
final plans and specifications with provision that alternate
proposals be prepared."
"Yesterday, President Maaske and Mr. Wick presented two alternate plans, one providing a pool 24 by 60 feet in size, and the other a "standard size" pool of 30 by 75 feet.

"The cost of the smaller pool is estimated to be approximately $84,000 and of the larger pool $97,500. This latter amount is in excess of the gift funds available at the present time by an amount of $25,500. President Maaske recommended a temporary advance of $8,000 additional from College Dormitory Funds pending liquidation of an $8,000 note which is a part of the Wolverton estate assets.

"President Maaske pointed out that $17,500 of the cost of this project is for the purpose of remodeling areas in the Physical Education Building to which the new pool building is to be connected. He described these costs as those necessary in order to move present heating equipment, to construct an entrance area, to provide a men's locker and shower room, and to furnish lockers and benches for dressing rooms.

"President Maaske requested that the amount of $17,500 be provided from the Board's Unappropriated Funds to meet these repair and alteration costs. He stated that this would be justified in view of the fact that this amount of money will be spent in existing areas at the College and that these alterations to present facilities were badly needed. The budget for the project would then become:

<table>
<thead>
<tr>
<th>Construction of Swimming Pool:</th>
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<tbody>
<tr>
<td>Wolverton Gift Funds on Hand</td>
</tr>
<tr>
<td>Dormitory Funds Advance</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

"Because it is believed that all of the Wolverton gift funds should be used to provide a standard size and adequate indoor pool at Oregon College of Education and because of prospective personnel savings because of the larger swimming classes that may be accommodated in the larger area, this Committee recommends that the final plans and specifications for a pool of 30 by 75 feet be approved, that there be appropriated $17,500 from the Board's Unappropriated Fund to meet the costs of repair and alteration of existing areas, and that bids be called for with the contract award to be made at the June meeting. The Finance Committee concurs in this recommendation of the Building Committee."
The Board adopted the report, approved the final plans and specifications for the 30' x 75' indoor swimming pool at Oregon College of Education, and authorized the use of $17,500 from the Board's Unappropriated fund to cover the cost of repair and alterations to existing areas as recommended. The Board further authorized the advertising of bids with the bid opening scheduled for June 11, 1954.

Mr. Chambers continued:

"President Wilson proposes that the Board approve the expenditure of $9,750 from the Property Rental Account at the University to purchase the Lyle R. Scott property located at 1470 Moss Street, Eugene, Oregon. This property consists of a six-room home with concrete foundation; in fairly good condition. The University owns lots on both the north and south side of this house, and it is within the area designated for the University campus.

"Two appraisals were secured on this property, one from W. R. Robertson, who appraised the property at $9,940, and the other from Clarence F. Hyde at $10,450. The owners have agreed to sell to the University of Oregon at the price of $9,750, which is $190 less than the lowest appraisal.

"The Committee believes that it is wise to purchase this property at this time since this is possible at less than the appraised price. The University may then rent the property and recover a good part or all of the purchase price in the intervening years before the property will be needed for University campus purposes. Therefore, the Committee recommends that this purchase be authorized at the price of $9,750, and that the funds be supplied from the Property Rental account of the University."

The Board approved the report and authorized the purchase of the Lyle R. Scott Property, Eugene, with the $9,750 funds required to be provided from the University's Property Rental Account.
Mr. Henry F. Cabell, Chairman of the Committee on Finance, presented the following report:

"The annual operating budget for the fiscal year 1954-55 was considered yesterday by the Finance Committee with other members of the Board and institutional executives present. The operating budget is based upon the budget plan approved by members of the Finance Committee on February 25, 1954.

"In addition to the "Budget Summaries and Personnel Adjustments", there was presented a separate budget document designated "Budget for the Expanded Teacher Education Program." The latter document shows separately the required budgets and staffs for the expanded teacher education program which will begin in September 1954.

"The budgets for the regular campus instructional units are built on an estimated student enrollment of 13,314 for the fall term of 1954. This is an increase of 369 over the 1953 fall term. For the operation of the eight campus instructional units — the University of Oregon, Oregon State College, the three colleges of education, the Medical and Dental Schools, the Portland State Extension Center — and for the General Extension Division including Radio Station KOC, adult education classes, correspondence study and the visual education service, the budget calls for the expenditure of $11,356,125.65. Of this amount, $11,465,802.09 or 80 per cent comes from State funds, and $2,890,323.56 or 20 per cent from non-state sources, largely student fees.

"For the operation of the state-wide public services, including the Doernbecher Hospital and the Outpatient Clinic at the Medical School, and the programs of the Agricultural Research and Federal Cooperative Extension (including the central experiment station at Corvallis, nine branch stations, six experimental areas, agricultural home economics, and 4-H Club programs in all counties), the budget is $4,951,582.15.

"For all State System activities including the eight campus instructional units and all other programs approximately 75 per cent of the support is received from the State — the remaining 25 per cent coming from student fees, sales, Federal funds, county funds, gifts and grants. The total amount provided from sources other than State funds is $4,762,757.

"The recommended budgets for instruction and general purposes by institutions are as follows:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Budget (in $)</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>3,691,953</td>
</tr>
<tr>
<td>University of Oregon Dental School</td>
<td>689,455</td>
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<tr>
<td>University of Oregon Medical School</td>
<td>1,338,818</td>
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<tr>
<td>Oregon State College</td>
<td>5,202,126</td>
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<tr>
<td>Oregon College of Education</td>
<td>532,226</td>
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<td>Southern Oregon College of Education</td>
<td>461,162</td>
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<tr>
<td>Eastern Oregon College of Education</td>
<td>410,009</td>
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<tr>
<td>Portland State Extension Center - Day Classes</td>
<td>520,142</td>
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<tr>
<td>General Extension Division</td>
<td>733,786</td>
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<tr>
<td>Centralized Activities</td>
<td>354,899</td>
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<tr>
<td>Land Purchase Fund</td>
<td>50,000</td>
</tr>
<tr>
<td>Plant Rehabilitation Fund</td>
<td>100,000</td>
</tr>
</tbody>
</table>
1954 Summer Session Contingency $ 25,000
Expanded Teacher Education Program 117,750
Board's Reserve for Emergencies 137,500

Total Recommended Budgets for Instruction and General Purposes $14,356,126

The total in the proposed budgets for instruction and general purposes includes $13,234,611 from unrestricted funds principally from State appropriations and from student fees, of which $97,195 represents funds from balances from the preceding biennium and increases in estimated fee income. These amounts are within the total unrestricted fund budget approved for the biennium by the Ways and Means Committee of the 1953 Legislature, by the State Department of Finance and by the Governor.

"For state-wide public services, the recommended budgets are as follows:

University of Oregon Medical School Teaching Hospital, Clinic, and Extension Services $ 819,112
Federal Cooperative Extension Service in Agriculture, Home Economics, and 4-H Club 2,043,514
Agricultural Research, Experiment Stations 2,072,226
Western Interstate Commission for Higher Education (exchange of students between states) 12,000

Total Recommended Budgets for State-Wide Public Services $14,951,852

The total in the proposed budgets for state-wide public services is from particular State appropriations in support of those services and from other restricted funds, such as federal funds, county funds (for county extension work), sales, and gifts, as shown in detail in the budget document.

The amount of $117,750 for the expanded teacher education program was originally determined through consultation of Dr. Anderson with institutional representatives and was approved by the Ways and Means Committee of the 1953 Legislature. As shown in the separate budget document, this budget provides 12 teaching staff members at a cost of $62,430, library book resources at $52,300 and requisition items at $3,020.

It was necessary to provide in the budgets for certain increases in cost which will be effective in year 1954-55. The increases are required principally for the first year of operation of the expanded teacher education program; for the increased teaching staff and supplies at Portland State Extension Center to care for increased enrollments; for increases in some utility rates; and for increases in certain state assessments, such as civil service and state industrial accident insurance.

Except for the increases noted above and for minor increments for academic staff salary adjustments and annual step increases for classified civil service staff members, the budgets for the next fiscal year have been prepared on essentially the same basis as for the current year. No increases are provided for instructional
supplies, equipment, travel or for miscellaneous operating expenditures, other than for the Portland State Extension Center Day Classes and for the expanded teacher education program. Reductions aggregating $12,945 in the requisition budgets were made in the budgets of the institutions where enrollment decreases occurred during the current school year.

"Salary adjustments have been included in the budgets for a relatively small number of teaching, research, extension and administrative staff on a merit basis, using $32,413 provided by the Legislature together with $22,801 provided from staff turnover and $5,861 from restricted gifts and grants. The aggregate amount used for salary adjustments represents approximately seven-tenths of one per cent of the total salary budget for academic staff. Because it was not possible to provide proportionate increases for those raised in rank, average salaries by ranks will decrease in this next budget year.

"Annual pay increments for classified civil service staff have been included in the budgets in accordance with the general policy for all State departments as established by the Civil Service Commission and approved by the Legislature. All of the funds provided by the Legislature for the biennium for annual increases for classified civil service staff were carefully traced and are being used for that purpose.

"The teaching staffs at the several institutions are to be practically the same as for the current year except for the proposed increase of 11 staff members at Portland State and the increase of 12 staff members to be provided in institutions to implement the expanded teacher education program.

"The projected Agricultural Extension staff is actually reduced by four persons, although some of these positions may be restored if funds from anticipated non-state sources are realized. In Agricultural Research, the personnel in the central experiment station, branch stations, and experimental areas will be decreased by eight positions. These reductions will be made chiefly in projects supported by gift research funds.

"Under the budget control plan instituted by the 1953 Legislature, it was necessary to reduce substantially the reserves held for specific purposes. For example, normally the annual budget has carried a Board's Emergency Reserve of $275,000. During year 1953-54, and for the next year, the reserve is $137,500 as approved by the Ways and Means Committee. In the event that there are any substantial increases in enrollments above estimates requiring added staff and added instructional supplies, this reserve will disappear rapidly. It will then be necessary to appeal again to the Department of Finance and the Governor for permission to utilize added fee income.

"Similarly, the small emergency reserves formerly set up in each institutional budget were reduced by approximately 50 per cent for the current year, and it is now necessary to reduce them further by approximately 30 per cent in the projected budget.

"The Chancellor reported on the automatic increase in the assessment for the Federal Social Security program, incorporated into the State's retirement program by the 1953 Legislature. When the exact amounts of the added assessments are definitely determined, it will be necessary to add to the institutional budgets sufficient funds to
cover these assessments. Since the 1953 Legislature did not provide the necessary additional funds, the State Department of Finance has been apprised of this deficiency which presumably affects some other departments of the state.

"The annual budget as submitted provides a reserve of $50,000 for land purchase and $100,000 for physical plant rehabilitation. This is in accordance with the budget approved by the Legislature. Board members will recall, however, that practically all of the plant rehabilitation reserve ($84,345) has been previously allocated to projects at the several institutions in order that these projects could go forward and be completed if possible during the summer of 1954. There remains, then, only $15,655 unallocated of this budgeted reserve. Because of the limited funds made available by the 1953 Legislature for land purchase and for rehabilitation, the 1955 legislative request for these purposes may have to be increased if the campus instructional units are to keep pace in their physical facilities with the prospective growth in student enrollment.

"The Committee is convinced that the recommended budget makes the best possible use of the funds available. It is, therefore, the recommendation of the Finance Committee that the budget for the year 1954-55, including the personnel adjustments summarized in the mimeographed documents and in the document on the expanded teacher education program be adopted as submitted by the Chancellor."

The Board adopted the report of the Committee and approved the 1954-55 institutional budgets as submitted, the personnel adjustments presented in "Budget Summaries & Personnel Adjustments for the Fiscal Year for June 30, 1955," and "Budget Supplement, Year 1954-55."

Mr. Cabell continued:

"Board members have had in their hands for about ten days preceding this meeting, a document from the Chancellor containing a recommended plan for the establishment of a Forest Experiment Station at Oregon State College. Yesterday, President Strand and Dean Paul M. Dunn of the School of Forestry presented further details regarding the proposed Forest Experiment Station. The recommendation calls for the budgeting in year 1954-55 of $30,336 for the salary of one full-time research staff member and four staff members who will divide their time between regular instruction and the experiment station, together with the necessary wages for technical assistance and funds for supplies, travel, and equipment. Of the proposed budget of $30,336.00, $7,030 is to be provided from unrestricted funds representing the amount which has been budgeted annually in a separate account called Forestry Research. The remainder of the required funds in the amount of $23,306.00 is to be provided from income from the Adair Forest Tract, acquired without cost from the Federal Government.

"President Strand and Dean Dunn indicated that the advantage of establishing the Forest Experiment Station as a separately organized department is that it will bring together into one unit, all of the forest research services to be performed by Oregon State College."
President Strand and Dean Dunn indicated that the salaries of the regular research staff of the station, plus other recurring costs, can be met annually from income of the Adair Forest Tract, the McDonald Forest, and other forest tracts which are now owned by the College, together with the present amount budgeted from unrestricted funds. They indicated that it will not be necessary to request additional general funds from the Board or from such outside sources as the forest severance tax. It was indicated, however, that the Forest Experiment Station would be in a position to render service to other agencies including the State Forestry Board which might wish to provide grants, or appropriations. Mr. Walsh indicated that if there is contemplated any support from the State Forest severance tax, it should be thoroughly understood by members of the State Forestry Board and by the forest industry of the state.

"After thorough discussion by the members of the Finance Committee and other Board members, the Finance Committee recommends approval of the request from Oregon State College to establish the Forest Experiment Station with an annual budget of $30,336.80, to be provided, $7,030 from unrestricted funds and $23,336.80 from restricted timber sales income of the forest tracts, with operation to begin effective July 1, 1954."

The Board approved the report and authorized the establishment, effective July 1, 1954, at Oregon State College of a Forest Experiment Station with an annual budget of $30,336.80 to be provided $7,030 from unrestricted funds and $23,336.80 from restricted timber sales income of the forest tracts.

Mr. Cabell continued:

"Board members have previously received material from the State College indicating the State College has been asked to enter into an agreement with Kasetsart University, Bangkok, Thailand. Under the agreement, the State College would carry on certain projects and activities at Kasetsart University for the purpose of strengthening the educational and research programs of the University generally along the lines of improving teaching methods and curricula, research projects and programs, laboratory and classroom facilities, libraries, and the construction and use of teaching aids. This program is to be partially financed by the Foreign Operation Administration of the Federal Government. Since the March Board meeting, Board President Kleinsorge, President Strand and Chancellor Byrne have conferred with State Finance Director Dorman and with State Attorney General Thornton regarding the legality of entering into such a contract. Finance Director Dorman indicated that from the standpoint of his department, it would be proper for the Board of Higher Education to enter into such an agreement, and the Attorney General indicated that in his opinion, the Board of Higher Education may with propriety enter into the proposed contract. Yesterday, President Strand was asked whether staff members from Oregon State College would take part in the project and that other staff members could be recruited from other sources. He indicated that some staff members in technical fields are available from federal agencies which are reducing staffs at this time.
"Since the approval from these two aforementioned state agencies has been obtained, the Finance Committee recommends that the State College and the appropriate officers of the Board be authorized to proceed with the execution of the necessary contract with Kasetsart University and the documents required by the Foreign Operations Administration."

The Board adopted the report and authorized Board officials to execute the required contract between Oregon State College and Kasetsart University and to execute any other documents related to this matter required by the U. S. Foreign Operations Administration.

Mr. Cabell continued:

Endowment Loan to Lambda Chi Alpha Fraternity UO

"Yesterday, President Wilson reported to the Finance Committee that the Lambda Chi Alpha Fraternity at the University is having serious financial difficulty in meeting debt payments on its residence for three reasons:

1. The University Chapter of this fraternity owes approximately $22,000 on the original purchase price of $30,000 for its residence which is attempting to pay on the basis of a 10-year loan at 5 per cent.

2. There are only 11 members living in the house at the present time.

3. The Eugene Chapter of the fraternity has exhausted every possible method of obtaining a more favorable loan and a longer retirement period and to date has been unsuccessful.

"The Chapter has reported that the national fraternity has no funds available to relieve the local chapter in this situation; consequently it appears that the Chapter will have to disband unless some more favorable financing of the debt can be obtained. President Wilson indicated that University officials have investigated the University Chapter of Lambda Chi Alpha and have found it to be a desirable group to perpetuate on the campus. University officials also had an appraisal made of the property by a competent real estate appraiser who reported an appraised value of $31,400 for the fraternity house and the site which is $1,400 more than was originally paid for the property; and approximately $9,400 more than the amount of the loan needed at the present time. President Wilson emphasized that fraternities are needed at the University since it would be impossible to provide dormitory housing for all of the students now residing in fraternities. He indicated also that in general, the cost of providing housing for the students in fraternities, is less than the cost of providing housing in standard permanent dormitories.

"In view of these facts, President Wilson recommended that a loan be made to the University Chapter of Lambda Chi Alpha fraternity in the amount of approximately $22,000 from the Pooled Endowment Funds to be repaid in 20 years with an interest rate of 4½ per cent. President Wilson indicated that in order to further improve the security for the loan, the University recommends the placing in a special loan service reserve from the University property rental funds, an amount which would be equal at all times to one-half of the loan outstanding; with the understanding that this reserve will be used
if necessary to cover any deficiency which might occur in the debt service of the loan to Lambda Chi Alpha.

"Some Board members indicated that they are in favor of assisting the fraternities which are in financial distress, but that they are concerned with this proposal, both from the standpoint of the precedent which might be set in the financing of a fraternity and also from the standpoint of the policy of using Pooled Endowment Funds for this purpose.

"After considerable discussion, a motion was made to approve President Wilson's recommendation. With all Board members voting, this motion was defeated by a vote of 6 to 3. It was then moved that President Wilson's recommendation be reconsidered and that a special meeting be called to consider this recommendation before the regular June meeting of the Board if this is found necessary.

"Vice-Chancellor Richards was asked to get all of the information he could from both the University of Oregon and the State College as to the situation regarding other fraternities which might be in need of similar financial aid. In view of the crucial situation in which this particular fraternity finds itself, President Wilson indicated that he would like very much to have the Board's final action on the recommendation within the next few weeks in order that the fraternity could be advised before the spring term ends early in June. The motion to reconsider was passed unanimously by all nine of the Board members."

After the report was read by Mr. Cabell, President Wilson stated that since yesterday's meeting he had been in touch with the Lambda Chi Alpha fraternity and learned that the organization definitely will have to give up its mortgage in the event it cannot get relief. The situation is such that the fraternity cannot wait until the June Board meeting for a decision; for this reason, Dr. Wilson asked the Board to consider giving an immediate yes or no answer. After discussion by Board members on the desirability, legality, and possible implications of such a loan, it was moved and seconded that the proposal of the University of Oregon to loan $22,000 from the pooled endowment funds to the Lambda Chi Alpha fraternity be approved with the understanding that the interest rate be 5 per cent with principal and interest payments to be paid periodically over a twenty-year period. The University also recommends that $11,000 of the property rental account be set aside immediately to be used only to meet debt service on the mortgage obligation in the event of default by the fraternity and in the event the University should acquire the property, the $11,000 or the remaining balance thereof should be used to reduce the amount of the loan to the pooled endowment funds. In considering this matter, the Board took the firm position that it is not the intent of this motion in any way to set a precedent by means of which other student groups might re-negotiate existing commercial loans.

The motion was approved by voice vote; Mr. Cabell wished to be recorded as voting no.
REPORT OF THE PRESIDENT

Board Commencement Representatives

<table>
<thead>
<tr>
<th>Institution</th>
<th>Commencement Date</th>
<th>Representative</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>June 13, 1954</td>
<td>R. E. Kleinsorge</td>
</tr>
<tr>
<td>Oregon State College</td>
<td>June 7</td>
<td>Wm. E. Walsh</td>
</tr>
<tr>
<td>Oregon College of Education</td>
<td>June 4</td>
<td>Mrs. MacNaughton</td>
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<tr>
<td>Eastern Oregon College of Education</td>
<td>June 4</td>
<td>Herman Oliver</td>
</tr>
<tr>
<td>Southern Oregon College of Education</td>
<td>June 18</td>
<td>G. F. Chambers</td>
</tr>
<tr>
<td>Medical School</td>
<td>June 17</td>
<td>Henry F. Cabell</td>
</tr>
<tr>
<td>Dental School</td>
<td></td>
<td>Edgar W. Smith</td>
</tr>
</tbody>
</table>

Acceptance of Greenhouse Alternate, OSC

President Kleinsorge then asked Secretary Richards to read the March 19, 1954 minutes of the Executive Committee as follows:

"Members Kleinsorge and Chambers were polled by telephone by Secretary Richards on March 19, 1954 concerning a proposal by Oregon State College to contract for a small addition to presently authorized construction of greenhouses.

"On December 10, 1953, the Building Committee accepted the plans and specifications for four greenhouses and adjoining service building. These plans included the alternate for which the College now proposes to contract. At the January 26 meeting of the Board, the College was authorized to proceed with construction with a project budget of $121,500. Money was not available at that time to permit acceptance of the alternate.

"The contractor, John's Greenhouse Supplies, originally bid $7,500 for the alternate. This bid had expired but the contractor subsequently agreed to proceed with construction for $7,000. Funds were available in the following amounts:

- McDonald Forest - Adair Tract $3,750.00
- Agricultural Experiment Station Research Service Building Account 3,600.00

Total $7,350.00

The $7,350 is sufficient to meet the price of the contractor and to provide a contingency fund of 5 per cent. The revised budget for the construction project will now be $128,850.

"The Executive Committee authorized the College to increase the project budget and the contract with John's Greenhouse Supplies to provide added greenhouse space for $7,000 and submits its action to the Board for confirmation."

The Board approved the report and ratified the action of the Executive Committee authorizing an increase in the Oregon State College greenhouse construction budget to restore an alternate giving additional greenhouse space at a cost of $7,000 to be provided from the McDonald Forest Account (Adair Tract) and the Agricultural Experiment Station Research Service Building Account."
Chancellor Byrne reported two new nominations to the Oregon State College staff. The first is the nomination of Miss Helen Sterling Moor as Dean of Women with rank of Associate Professor, indefinite tenure, twelve-months' service, at a salary rate of $7,800, effective July 1, 1954. Miss Moor, who is now Dean of Women at Northern Illinois State Teachers College, is a graduate of Smith College and has had additional work at Stanford where she obtained her Masters degree, Teachers College of Columbia University, and New York University. She is familiar with the Oregon State System of Higher Education, having been previously employed at Oregon State College and also at Eastern Oregon College of Education where she was Dean of Women and Registrar from 1929 to 1941.

The second is the nomination of Miss Miriam G. Scholl as Dean of the School of Home Economics with rank of Professor, indefinite tenure, September 1, 1954. Miss Scholl is now Associate Professor at the University of Minnesota where her major field is Institutional Management. Miss Scholl obtained her Bachelors degree from the University of Washington, her Masters from Teachers College, Columbia University, where she also anticipates completing work for her doctorate before reporting to Oregon State College.

President Strand gave the Board additional information regarding the records of the two candidates and expressed his pleasure with both appointments.

The Board approved the appointment of Miss Moor as Dean of Women and of Miss Scholl as Dean of the School of Home Economics at Oregon State College.

Chancellor Byrne continued his report with a summary of the selection of students to attend Colorado A & M College to take Veterinary Medicine training under compact arrangements of the Western Interstate Commission for Higher Education under the terms of the law passed by the 1949 Legislature. The screening committee, composed of Deans F. A. Gilfillan and F. E. Price of Oregon State College, and Dr. E. W. Coon, Forest Grove, representing the Oregon Veterinary Medical Association, has designated the following six as candidates to seek admission to Colorado A & M in September 1954:

<table>
<thead>
<tr>
<th>Name</th>
<th>Home Address</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Edwin Hoffman</td>
<td>Milwaukee, Oregon</td>
<td>Portland State Extension</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Center</td>
</tr>
<tr>
<td>Delbert V. Holloway</td>
<td>Juntura, Oregon</td>
<td>Oregon State College</td>
</tr>
<tr>
<td>Frank L. Lieuallen</td>
<td>Pendleton, Oregon</td>
<td>Eastern Oregon College of</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Education</td>
</tr>
<tr>
<td>Pierre James Jones</td>
<td>Rainier, Oregon</td>
<td>Portland State Extension</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Center</td>
</tr>
<tr>
<td>Richard Leroy Parsley</td>
<td>Central Point</td>
<td>Oregon State College</td>
</tr>
<tr>
<td>Charles Merle Schultz</td>
<td>Aurora</td>
<td>University of Oregon</td>
</tr>
</tbody>
</table>
Those selected as alternates are as follows:

Robert J. Luebke  Forest Grove  Oregon State College
Robert B. Bailey  Roseburg  Oregon State College
Ralph M. Bernards  Eugene  University of Oregon

The 1953 Legislature appropriated $21,600 to carry out this program for the 1953-1955 biennium; the amount was designated to care for the appointment of six students at the beginning of each academic year at a cost of $1,200 per student per year. Because of the late start of the program in 1953-54, there were only four appointments made for that year. As a result, the total cost of the program for the 1953-1955 biennium will be $16,800, leaving an anticipated balance of $4,800 to be returned to the State.

The Board approved the appointments for veterinary training at Colorado A & M as recommended by the screening committee.

State System Film Proves Popular

Chancellor Byrne then reported on the use that has been made of the State System film, "Your State Higher Education." Up to the middle of April, it had been shown in nineteen cities for a total of 58 showings; approximately 4,500 persons have viewed the film.

In addition there have been four showings on television in Portland and Medford to an estimated audience of 50,000. The film has attracted the attention of other states — seven out-of-state institutions have already studied the production and an additional five have scheduled showings.

Amelia Behr Bequest Resolution, Med. School

Chancellor Byrne then asked Dr. Richards to report on two or three additional matters. The Secretary presented for Board acceptance, a bequest in the amount of $16,462.48 from the estate of Mrs. Amelia Behr to Doernbecher Memorial Hospital to establish a permanent endowment fund with only income available for current use.

By a unanimous vote, the Board voted to accept the gift and to authorize Dean D.W.E. Baird and Business Manager W.A. Zimmerman of the Medical School to accept the bequest and to sign the necessary receipts on behalf of the Board.

Senior Instructor Rank Established

Secretary Richards read the following proposed Administrative Code change as approved by the institutional executives. The purpose of the proposed change is to give tenure to a very few System employees whose positions do not warrant promotion to a rank higher than Instructor, but who are valuable employees:

"The rank of Senior Instructor is provided for use in granting indefinite tenure to staff members in those cases where the nature of the assignment is such as not to warrant the rank of Assistant Professor. Promotion to the rank of Senior Instructor will not be made before the end of the third year of service."

The Board approved the Administrative Code change as presented.

Board Named in Swope Case Suit

As a matter of information the Secretary reported that the Board, as beneficiary under an insurance policy, has been named as a third party in a suit between the U. S. National Bank, as guardian of Helen W. Swope, and the New York Life Insurance Company. The case is being turned over to the Attorney General.
At this point, President Kleinsorge offered the congratulations of the Board to Mrs. Wilma Morrison, Oregonian reporter, on being named the Citizen of the Year by the Oregon Education Association.

The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgement to the donors:

**University of Oregon**

*Mrs. Jean Davidson*  
Gift of $100 from Mrs. Jean Davidson, Yuma, Arizona, to the Dental School to be used as a special ceramics award to be given to an outstanding senior dental student.

*Various*  
Additional gifts totaling $762.50 from various donors to the Journalism Gift Fund for the purchase of unusual furnishings for the Allen Seminar Room of the new Eric W. Allen Hall (Journalism Building) now under construction.

*Various*  
Gifts totaling $1,391.67 from the following donors for scholarships:

- Orides Mothers, Eugene  
  $ 165.00
- Women's Faculty Club, Eugene  
  110.00
- Max D. Tucker Scholarship Fund, U.S. National Bank, Portland  
  666.67
- Mr. and Mrs. H. A. Miller, Bend  
  200.00
- Grants Pass Public Schools  
  250.00

*Mr. & Mrs. Ludwig Kaufman*  
Gift of $1,000 from Mr. and Mrs. Ludwig Kaufman, Eugene, to establish the Judy Ellefsen Memorial Aid Fund for assistance to deserving working women students.

*Signal Corps*  
Grant of $9,800 from the Signal Corps for a research project entitled "Intermetallic Semiconductor Research" under the direction of Prof. R. T. Ellickson (Physics) for the period March 15, 1954 to March 14, 1955.

*Fund for Advancement of Education*  
Grant of $12,000 from the Fund for the Advancement of Education to be used for setting up a Summer Conference in Secondary School Mathematics at the University of Oregon for the period June 21 through August 13, 1954.

**Oregon State College**

*Mrs. Clara Jane Bennett Estate*  
Bequest of an agate and mineral collection valued at $750 to the Oregon State College Museum from the estate of the late Mrs. Clara Jane Bennett, Corvallis.

*National Lead Company*  
Additional grant of $3,860 from the Baroid Sales Division of the National Lead Company for the continuation to March 31, 1955 of the fellowship on the study of organic clay complexes under the direction of Prof. Wendell H. Slabaugh (Chemistry).

*U. S. Office of Surgeon General*  
Additional grant of $10,032 from the U. S. Office of the Surgeon General for the project on investigation of the mechanism of insect resistance to insecticides under the direction of Prof. L. C. Terriere (Chemistry).
Meeting #230-18

April 27, 1954

Various

Gifts totaling $2,300.00 from the following donors for scholarships:

- Various Donors $500.00
- Max D. Tucker Estate $1,000.00
- Standard Oil Company of California $800.00

Agricultural Research Foundation

Grant of $1,400 from the Agricultural Research Foundation for a research project entitled "Insect Pests of Truck, Vegetable and Certain Specialty Crops," under the direction of the Department of Entomology, Agricultural Experiment Station.

Medical School

Various

Gifts totaling $325.00 from the following donors for nursing scholarships:

- Nursing Scholarship Committee, Physicians and Surgeons Hospital, Portland $100.00
- Pi Beta Phi Alumnae Club, Portland $150.00
- Business and Professional Women's Club, Bend $75.00

Med. School Alumni Ass'n

Gift of $780 from the University of Oregon Medical School Alumni Association to be used for out-of-state travel for staff members.

Mrs. C. S. Jackson

Gift of $500 from Mrs. C. S. Jackson, Portland, for use in research in the Department of Ophthalmology under the direction of Dr. Kenneth C. Swan, Professor and Department Head.

American Cancer Society

Grant of $2,000 from the Montana Division of the American Cancer Society for a research project entitled "A Study of Circulating Tyrosine Intermediates in Patients with Malignant Melanoma" under the direction of Doctors T. B. Fitzpatrick, A. B. Lerner, and Howard Mason of the Division of Dermatology.

U. S. Public Health Service

Grant of $8,500 from the U. S. Public Health Service for the research project "Metabolism of Lens and Cornea on Cation Content" under the direction of Dr. John E. Harris, Asst. Prof. of Ophthalmology, for the period April 1, 1954 to March 31, 1955.

Oregon State Elks Assn.

Additional gift of $4,470 from the Oregon State Elks Association of McMinnville for the continued support of the program for visually handicapped children under the direction of Dr. Kenneth C. Swan, Professor and Head of the Department of Ophthalmology.

Various

Gifts totaling $250 from Mr. J. M. Kleiner, Dr. Horace P. Belknap, Mr. Windsor J. Lloyd, and Mr. W. R. Showalter of Nampa, Idaho, to be used to purchase permanent equipment for use in the research program in the John E. Weeks Memorial Laboratory in Ophthalmology.

Parke, Davis & Company

Additional gift of $3,000 from Parke, Davis & Company, Detroit, Michigan for continuation of the fellowship arrangement in Pharmacology and for miscellaneous supplies and equipment.
Meeting #230-19

April 27, 1954

"40 et 8",
Portland

Additional gift of $200 from the Portland Voiture No. 25, "40 et 8," to the loan fund for student nurses.

U. S. Public
Health Service

Additional grant of $55,600 from the U. S. Public Health Service for a research project concerned with the chemotherapy of the leukemias and lymphomas under the direction of Dr. Edwin E. Osgood, Head of the Division of Experimental Medicine.

Various

Gifts totaling $157.25 from friends of the late Robert Leonard for research in leukemia under the direction of Dr. Edwin E. Osgood, Head of the Division of Experimental Medicine.

H. R. Scribner
Bequest

Bequest of $3,000 from the estate of Herbert R. Scribner to be used in helping with care of children in the Doernbecher Memorial Hospital.

T. S. Sutton
Bequest

Bequest totaling $32,967.23 from the estate of T. S. Sutton, Newberg, to the Doernbecher Memorial Hospital to establish a permanent endowment fund for use in aiding crippled children.

Oregon College of Education

Tektronix
Foundation

Gift of $2,500 from the Tektronix Foundation, Portland, to establish scholarships and a program designed to encourage able young men to prepare for teaching in the elementary schools of Oregon.

Eastern Oregon College of Education

Various

Gifts totaling $960.00 from the following donors for scholarships:

Mount Emily Lumber Company, La Grande $120.00
B.P.O.E. No. 338, Baker 600.00
La Grande Rotary Club, La Grande 240.00

Portland State Extension Center

Tektronix
Foundation

Gift of $899.50 from the Tektronix Foundation to assist in the publication of a scholarly study on ecology in the coast range by Dr. James Macnab, Associate Professor of Zoology.
The Board approved budget transfers in requisition budget savings at the University to avoid anticipated overdrafts in the following accounts:

<table>
<thead>
<tr>
<th>From:</th>
<th>Business Office</th>
<th>$2,650.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registrar's Office</td>
<td>1,350.00</td>
<td></td>
</tr>
<tr>
<td>To:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>President's Office</td>
<td>$640.00</td>
<td></td>
</tr>
<tr>
<td>Museum of Art</td>
<td>440.00</td>
<td></td>
</tr>
<tr>
<td>Health and Physical Education</td>
<td>2,160.00</td>
<td></td>
</tr>
<tr>
<td>Commencement and Convocations</td>
<td>760.00</td>
<td>$4,000.00</td>
</tr>
</tbody>
</table>

The Board approved the following budget transfers between departments at the University to care for departmental needs and to avoid overdrafts:

<table>
<thead>
<tr>
<th>From:</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>President's Office</td>
<td></td>
<td>$2,200.22</td>
</tr>
<tr>
<td>News Bureau</td>
<td>2,287.50</td>
<td></td>
</tr>
<tr>
<td>Architecture and Allied Arts</td>
<td>4,504.76</td>
<td></td>
</tr>
<tr>
<td>Business and Administration</td>
<td>3,244.79</td>
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</tr>
<tr>
<td>Biology</td>
<td>100.00</td>
<td></td>
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<tr>
<td>Economics</td>
<td>1,296.50</td>
<td></td>
</tr>
<tr>
<td>Foreign Languages</td>
<td>350.00</td>
<td></td>
</tr>
<tr>
<td>Mathematics</td>
<td>700.00</td>
<td></td>
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<tr>
<td>Sociology</td>
<td>3,500.00</td>
<td></td>
</tr>
<tr>
<td>Speech</td>
<td>1,750.00</td>
<td></td>
</tr>
<tr>
<td>General Research</td>
<td>350.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$20,283.77</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus and Grounds</td>
<td>$6,000.00</td>
<td></td>
</tr>
<tr>
<td>Psychology</td>
<td>475.00</td>
<td></td>
</tr>
<tr>
<td>Geology and Geography</td>
<td>2,850.00</td>
<td></td>
</tr>
<tr>
<td>Physical Plant Repairs</td>
<td>10,650.00</td>
<td></td>
</tr>
<tr>
<td>Operating Reserve</td>
<td>308.77</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$20,283.77</td>
</tr>
</tbody>
</table>

The Board approved budget transfers aggregating $2,850 as follows between State College departments to avoid overdrafts in the requisition budgets of three science departments:

<table>
<thead>
<tr>
<th>From:</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Science Technical Advisory Service</td>
<td>1,600.00</td>
<td></td>
</tr>
<tr>
<td>Dean's Office, School of Science</td>
<td>850.00</td>
<td></td>
</tr>
<tr>
<td>General Science</td>
<td>400.00</td>
<td>$2,850.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mathematics</td>
<td>$1,200.00</td>
<td></td>
</tr>
<tr>
<td>Botany</td>
<td>850.00</td>
<td></td>
</tr>
<tr>
<td>Bacteriology</td>
<td>800.00</td>
<td>$2,850.00</td>
</tr>
</tbody>
</table>

The Board approved the transfer of $1,200 from the State College Institutional Reserve to the following departments:

- **Horner Museum**: To provide the services of a museum attendant to the close of the current year $800.00
- **Philosophy & Religion**: To cover the salary of Robert Strippel as Acting Instructor for the spring term only, 33 per cent time, at a salary of $400, to care for an overload in the department created by increased enrolment $100.00

Total $1,200.00
Transfer from Board's Emergency Fund to Colleges of education as indicated below to cover the cost of travel of a number of staff members from these institutions to meetings required in working out the new teacher education curricula. The small travel budgets of the colleges of education were insufficient to bear this extra expense:

- Oregon College of Education: $269.75
- Southern Oregon College of Education: $389.71
- Eastern Oregon College of Education: $862.06

Total: $1,521.52

Graduate Fees With the approval of a limited graduate program at the University of Oregon Dental School, the Board approved the establishment at the Dental School of the following graduate fee:

- Tuition: $10.00
- Laboratory and Course Fee: $20.00
- Incidental Fee: $2.50
- Building Fee: $5.00

Total: $37.50

The fee is comparable to the graduate fee charged at the University of Oregon Medical School.

Departmental Transfers, OSC The Board approved the following transfers from savings in departmental budgets at Oregon State College to care for other departmental needs and to avoid overdrafts:

**From:**
- Operating Reserve: $8,239.00
- Industrial Engineering & Industrial Arts: $2,250.00
- School of Education: $3,500.00
- Civil Engineering: $1,790.00
- Air Force ROTC: $3,480.00
- Registrar's Office: $1,000.00

Total: $20,259.00

**To:**
- Campus Maintenance: To install irrigation equipment for lower campus in the vicinity of Azalea House: $8,239.00
- Physical Plant, Water: To cover added cost due to increased rate established first of year, and to cover increased use of water around new buildings and in areas brought under irrigation: $5,500.00
Publications: To cover cost of publishing a special abbreviated catalog to care for needs after the 1953-54 issue was out of print; also to cover increased cost of 1954-55 catalog. $1,500.00

Telephone: To cover increased rental rate for campus telephone switchboards for the current fiscal year. 3,000.00

Transfers from Salary to Wages, OSC
Due to inability to find qualified applicants for graduate assistantships in the School of Engineering at the budgeted salary rate, it has been necessary to employ senior students on a wage basis as teaching substitutes for graduate assistants. To cover the wage payments of these student assistants, the Board approved the transfer of the following amounts from salaries to wages:

General Engineering $1,000.00
Electrical Engineering 1,000.00
Mechanical Engineering 1,000.00
Industrial Engineering & Industrial Arts 3,000.00
Engineering Experiment Station 2,000.00

$8,000.00

Departmental Transfers, OCE
The Board approved the following transfers to avoid overdrafts in three physical plant budgets:

From: Institutional Operating Reserve $1,500.00
General Instruction 2,500.00
4,000.00

To: Building Repairs $1,500.00
Heating 1,000.00
Campus & Grounds 1,500.00
4,000.00

Transfer to Bus. Admin. U of O
The Board approved the transfer of $1,425 from the University Institutional Reserve to the School of Business Administration for the replacement of typewriters used for instructional purposes. This amount is to be added to available equipment funds to enable the department to carry out a definite program of replacing one third of the typewriters each year.

Addition to Budget from Overrealized Fees, PSEC
The Board approved the addition of $14,231 to the budget of Portland Extension Evening Classes from overrealized student fee income to cover operating costs due to increased enrollment during the current school year. The use of this amount has been approved by the State Department of Finance and the Governor, in accordance with the unrestricted fund budget plan approved by the Ways and Means Committee of the 1953 Legislature.
The Board approved the following personnel adjustments at the University of Oregon, the necessary funds being provided in the 1953-54 budget:

Edward P. Morton, President Wilson has reported the death on February 27, 1954, of Edward P. Morton, Associate Professor of Law; and

Otto F. Vonderheit, Resignation of Otto F. Vonderheit as Special Lecturer in Law, effective March 20, 1954, because of pressure of private business; and

Hans A. Linde, Appointment of Hans A. Linde as Assistant Professor of Law for the spring term 1953-54 at a salary of $2,400 for that period, to partially replace Professor Morton and Mr. Vonderheit; and

A. T. Goodwin, Appointment of Alfred T. Goodwin as Special Lecturer in Law for the spring term 1953-54, at a salary of $1,800, to teach a course normally assigned to Asst. Prof. Frank Lacy, who is on leave of absence; salary to be provided from the Law School budget.

R. M. Blemker, Appointment to a budgeted position of Russell M. Blemker as Assistant University Physician with rank of Associate Professor, yearly tenure, 10-months' service, at a salary rate of $7,500, effective May 1, 1954, to replace Dr. Squire Bozorth, deceased.

Major G.R. Smith, Transfer of Major Grant R. Smith, Assistant Professor of Air Science and Tactics, from the University, effective March 29, 1954.

Major L. E. Tiffany, Appointment of Major Lewis E. Tiffany as Assistant Professor of Air Science and Tactics, effective March 8, 1954, salary to be paid by the Federal Government.

The Board approved the following personnel adjustments at Oregon State College, the necessary funds being provided in the 1953-54 budget:

Constance Blaine, Resignation of Miss Constance Blaine, County Extension Agent (Home Economics) in Lane County, with rank of Assistant Professor, effective March 31, 1954, to accept a similar position in the State of Washington. Miss Blaine is making this change because of health and other personal reasons.

H.J. O'Reilly, Increase in Rank & Salary for Dr. H. J. O'Reilly, Extension Plant Pathology Specialist, from the rank of Assistant Professor at a salary rate of $6,180 to Associate Professor at a rate of $6,600 with no change in term of service or tenure; $105 salary funds required for 1953-54 to be transferred from the Extension Director's Reserve. Dr. O'Reilly has received an offer from a California institution at a much greater salary increase, but prefers to remain in Oregon.
Lillian Van Loan, Appointment
Appointment of Mrs. Lillian Van Loan as Assistant Professor of Education for the 1953-54 spring term only, 60 per cent time, at a salary of $1,000 to be transferred from the School of Education wage budget. The services of Mrs. Van Loan are required to care for the additional teaching load caused by the illness of Prof. H. R. Laslett (Educational Psychology).

Helen S. Hazard, Resignation
Resignation of Mrs. Helen Sellie Hazard, County Extension Agent (home Economics) in Columbia County, effective March 31, 1954, to move to Virginia with her husband; and

Margaret Allyn, Appointment
Appointment of Mrs. Margaret Allyn as County Extension Agent in Columbia County with rank of Assistant Professor, yearly tenure, 12-months' service, at a salary rate of $5,100 effective March 25, 1954; $89.97 salary funds required because of overlapping appointment to be provided by a transfer from the Extension Director's Reserve.

Farris Hubbert, Resignation
Resignation of Mr. Farris Hubbert, Assistant Animal Husbandman at the Squaw Butte-Harney Branch Experiment Station, effective March 15, 1954, to become a partner with his father on their livestock ranch; salary funds released to be retained for replacement appointment.

R. A. Crawford, Resignation
Resignation of Roger A. Crawford, Teaching Fellow in Chemistry, effective January 1, 1954; $800 salary funds released to be transferred to the Institutional Reserve for further personnel adjustments.

John D. Downes, Appointment
Appointment to a budgeted position of John D. Downes (vice J. Yungen, transferred 1-1-54) as Assistant Horticulturist with rank of Assistant Professor at the Malheur Experimental Area, yearly tenure, 12-months' service, at a yearly salary of $5,208.00, effective June 1, 1954; salary savings because of late replacement to be transferred to requisitions budget for substitute assistance.

J. C. Campbell, Resignation
Resignation of John C. Campbell, Rural Housing Specialist, effective at the close of April 30, 1954, to accept a position in the Department of Agricultural Engineering at the University of Illinois; $882.00 salary funds released to be transferred to the Extension Director's Reserve for further personnel adjustments.

Courtesy Academic Appointments
Courtesy academic appointments as indicated for the following employees of the Oregon Forest Products Laboratory at Corvallis, effective May 1, 1954:

- Bruce G. Anderson, In Charge of Wood Seasoning, Assistant Professor
- Karl B. Bollerslev, In Charge of Industry Service, Associate Professor
- William H. Cooke, Wood Fiber Products, Assistant Professor
- Stanley E. Corder, Mechanical Engineering, Assistant Professor
- Charles C. Morris, Mechanical Engineering, Instructor
Other Forest Products Laboratory employees have previously been granted such courtesy appointments.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1953-54 budget:

**Loretta Nordquist, Salary Increase**

Salary increase for Loretta Nordquist, Research Assistant in Ophthalmology, from $3,540 to $3,840, effective April 1, 1954, with no change in tenure, rank or term of service; $75.00 required for the balance of the current fiscal year to be transferred from wages in the Ophthalmology Laboratory restricted fund research account.

**Tyra Hutchens, Redistribution Time & Salary**

Redistribution of time and salary for Dr. Tyra Hutchens, Assistant Professor of Clinical Pathology, from full time on the Outpatient Clinic Laboratory budget to 17 per cent time and $1,210 of salary to the Clinic Laboratory, and 83 per cent time and $5,790 of salary to Sundry Clinical Instruction, effective March 1, 1954; $1,930 required in Clinical Instruction to be transferred from the Institutional Reserve, and salary funds released in the Outpatient Clinic to be transferred to the Clinic Operating Reserve to be used toward the replacement of Dr. Carl Hollingsworth, deceased.

The Board approved the following personnel adjustments at Oregon College of Education, the necessary funds being provided in the 1953-54 budget:

**Henrietta Wolfer, Redistribution Time & Salary**

Redistribution of time and salary, effective spring term 1953-54, for Henrietta Wolfer, Associate Professor of Education, in order to devote time to student teaching supervision in the Corvallis schools; $824.72 additional salary funds required to be provided by transfer from materials and expense in the Training School budget.

**Next Board Meeting**

Shifted to June 14 & 15, 1954

**ADJOURNMENT**

The meeting adjourned at 12:30 PM.

R. E. Kleinsorge, President

John R. Richards, Secretary