STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
June 15, 1954

Meeting #232  A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on June 15, 1954.

ROLL CALL  The meeting was called to order at 10:00 A.M. by the President of the Board, Dr. R. E. Kleinsorge, and on roll call the following answered present:

Henry F. Cabell  Herman Oliver
George F. Chambers  Edgar W. Smith
Leif S. Finseth  William E. Walsh
Cheryl S. MacNaughton  Dr. R. E. Kleinsorge

Absent: A. S. Grant

There were also present: Dr. Charles D. Byrne, Chancellor; Dr. John R. Richards, Vice-Chancellor and Secretary of the Board; President A. L. Strand of Oregon State College; President O. M. Wilson of the University of Oregon; President E. N. Stevenson of Southern Oregon College of Education; Dean J. F. Cramer of Portland State Extension Center; Dean D. W. E. Baird of the University of Oregon Medical School; Dean H. J. Noyes of the Dental School of the University of Oregon; Dean E. B. Lemon of Oregon State College; Mr. W. A. Zimmerman, Executive Secretary of the University of Oregon Medical School; Comptroller and Bursar H. A. Bork; Budget Director R. L. Collins; Assistant to the Chancellor Travis Cross.

RE ABSENCES  Mr. Grant was unable to be present because of pressure of private business.

MINUTES APPROVED  The Board voted to dispense with the reading of the minutes of the last regular meeting held on April 27, 1954, and approved the minutes as they appear in the docket. Minutes of the special meeting held on May 7, 1954, and the Executive Committee minutes of May 8, 1954, were read and approved.

REPORT OF FINANCE COMMITTEE  Mr. Henry F. Cabell, Chairman of the Finance Committee, reported as follows:

"Following a request to the Chancellor from the Federated Chapter of the Association of University Professors, there appeared before the Finance Committee, with other Board members present, four representatives of the Federated AAUP Association to present data on faculty salaries in the institutions comprising the Oregon State System of Higher Education. The faculty representatives of AAUP who appeared were Dr. Ralph L. Boyd from Oregon State College, Dr. Edmund Cygler from the University of Oregon, Dr. Arthur S. Taylor from Southern Oregon College of Education, and Dr. T. S. Peterson, Portland State Extension Center, who acted as chairman for the group. The faculty representatives made an excellent presentation of data regarding faculty salaries. The presentation was entirely
constructive in tone, and the Finance Committee feels that commendation is due this group and the organization which it represented for their fine attitude in this matter.

"The Finance Committee and other Board members present indicated that they would study carefully the information which was presented by the AAUP representatives."

No action was required on the report of the Committee; however the Board expressed its appreciation for the constructive presentation of the Federated AAUP on the faculty salary problem and ordered the data presented to be held for further study.

Mr. Cabell continued:

"At its meeting of April 27, 1954, the Board approved the advertising for sale of the vacant property east of the Portland State Extension Center building consisting of lots 1, 2, 6, 7 and 8 in Block 188, Portland, Oregon. The appraised value which had been obtained on the five vacant lots was $102,500, and the Board members at the time of the April meeting indicated that any bid for the purchase of this property should be considered if the bids were in the amount of $102,500 or higher.

"Yesterday, the Chancellor reported that in response to the public advertising of this parcel, one bid was received on June 11, 1954 from the Oregon State Motor Association in the amount of $110,501. Since this bid exceeds the value set in the appraisal obtained by the Board, the Finance Committee recommends the sale of Lots 1, 2, 6, 7 and 8, Block 188, City of Portland, Multnomah County, to the Oregon State Motor Association for the amount of $110,501, with the understanding that this amount will be applied toward the purchase of property, lying south of the Portland State Extension Center building, to be used as future building sites."

The report was adopted by the Board which approved the sale of the vacant lots 1, 2, 6, 7 and 8 in Block 188 east of Portland State Extension Center Building for the amount of $110,501, with the understanding that this amount will apply toward the purchase of property for future building sites immediately south of the present Portland State Extension Center building.

Mr. Cabell continued:

"At its meeting of April 27, 1954, the Board voted to proceed under its previously adopted plan to negotiate for the purchase of the west half of the block of land lying immediately south of the Portland State Extension Center building, the object being to obtain the necessary site for an additional classroom building for Portland State Extension Center which will be needed to care for increasing enrollments."
"The Chancellor reported yesterday that an option has been obtained for the purchase, at a cost of $27,000, of the west 65 feet of Lot 8 in the block referred to. An appraisal had previously been made by competent appraisers at $25,600. The improvement now on the property consists of a two-story building containing four apartments. As a part of the option agreement, the owner was given the right to continue to occupy the property after the Board obtains title at a monthly rental of $175 until such time as the land is needed for site purposes.

"In view of the fact that the offered price of $27,000 closely approximates the appraisal value, the Finance Committee recommends the purchase of this parcel by the Board at this time, the required funds to be provided from the proceeds of the sale of the vacant land lying east of the Portland State Extension Center building."

The Board approved the report and authorized appropriate Board officials to purchase Lot 8 in Block 201, south of the Portland State Extension Center, under the conditions specified, for the amount of $27,000, funds to be provided from the sale of the vacant lots as approved in the preceding item.

Mr. Cabell continued:

Condemnation Procedure
PSEC Site Approved
"In connection with the property acquisition at Portland State Extension Center referred to in the preceding item, the Chancellor reported that Board officers had not been successful in obtaining an option at a price approximating the appraised value for the east 35 feet of Lot 8 in Block 201 lying south of the present Portland State Extension Center building. In view of the urgent need for this parcel as a part of the site for an added building at Portland State Extension Center, the Finance Committee recommends to the Board that the appropriate Board officers be authorized to confer with the Attorney General and to have the necessary documents and resolutions for condemnation prepared for final consideration by the Board at its July meeting."

The Board adopted the report and authorized appropriate Board officials to confer with the Attorney General and have prepared the necessary documents and resolutions for condemnation of the described property with the understanding that the Board will determine at the July meeting the advisability of instituting condemnation procedures.

Mr. Cabell continued:

R. W. Leighton "Yesterday, President Wilson, with the approval of the Chancellor, recommended the continuation of the survey in connection with the vacation of the cemetery located on University Street, north of East Cemetery Survey, 18th Avenue in Eugene. President Wilson recommends the reappointment of Ralph W. Leighton, Dean Emeritus of the School of Health and Physical Education, who has been working on the project for the past year, for .29 time, 12-months service, during fiscal
year 1954-55, effective July 1, at the annual part-time salary of $3,500.

"Board members expressed the opinion that the vacation of the cemetery is of crucial importance to the University since the cemetery occupies approximately 15 acres in an important area of the campus.

"The Finance Committee recommends that the Board approve the re-appointment of Dr. Leighton as recommended by President Wilson with the required amount of $3,500 to be provided from the Board’s Unappropriated Fund for the fiscal year 1954-55."

The Board adopted the report and approved the continuation of the cemetery survey at the University of Oregon together with the reappointment of Dr. R. W. Leighton under the terms specified.

Mr. Cabell concluded the Finance Committee report:

"President Wilson yesterday recommended, with the approval of the Chancellor, that the University be authorized to enter into an agreement with the U. S. Foreign Operations Administration whereby the University would enter into a 3-year contract with the FOA for the performance of services by University staff members in order to provide special aids to the country of Nepal in the development of a teacher education program. It is understood that no funds will be required from either the Board of Higher Education or the University of Oregon, and the contract will cover all salary cost, travel, and administrative overhead. The contemplated arrangement is similar to the one recently proposed by the State College for service to Kasetsart University at Bangkok, Thailand. The Attorney General has given his opinion that the Board has authority to enter into contract involved in the Kasetsart University project.

"In view of the value which this project would have, both in aiding Nepal and in providing valuable experience to the University of Oregon, the Finance Committee recommends to the Board that the appropriate Board officials be authorized to enter into an agreement for the performance of the service to Nepal as indicated by President Wilson, with the understanding that no Board or University funds will be required."

The Board adopted the report and authorized appropriate Board officials to sign the educational service contract between the University of Oregon and the U. S. Foreign Operations Administration on behalf of Nepal.
Mr. William E. Walsh, Chairman of the Committee on Public Relations, reported as follows:

"The Board informally previewed Monday, June 14, 1954, the motion picture authorized by the Board at its November 1953 meeting, entitled, "Oregon's State Capitol." The film was produced by the Visual Instruction Department of the General Extension Division and concerns a typical tour of the capitol building at Salem. Board members expressed their approval of the completed project and indicated to its director, Dr. Curtis Reid, their pleasure with the job that was done. Mr. Cross indicated that there were two possible methods of film distribution. The film could be made available at no cost, or a fee could be charged which would ultimately provide additional prints. Board members felt that the nature of the film was an educational public service and that it should be circulated as widely as possible to people of the State. It was therefore determined that three additional prints should be purchased from the Board's Unappropriated Reserve at a total cost of $225 with the understanding that the Secretary of State's Office and the Travel Information Division of the State Highway Department will be urged to purchase additional prints from their own funds for their purposes. The Public Relations Committee recommends that we approve the transfer of the $225 to the Visual Instruction Department from the 1954-55 Unappropriated Funds."

The Board adopted the report and approved the film "Oregon's State Capitol" for release; it also approved the ordering of three additional prints of the film at a cost of $225, funds to be provided from the 1954-55 Board's Unappropriated Reserve.

Mr. Leif S. Finseth, Member of the Building Committee, reported as follows:

"At its April 27, 1954 meeting, the Board approved the final plans and specifications for the Wolverton Memorial Swimming Pool at Oregon College of Education, and authorized advertising for bids. Bids were received at Monmouth on June 11, 1954 under the direction of Leif S. Finseth, member of the Building Committee. For the general work nine bids were received, the basic bid amounts ranging from $85,850 to $97,500. For the mechanical work, eight bids were received with the range of bids for the basic work being from $26,515 to $32,300. The sum of the low basic general work bid and mechanical work bid is $112,365. The budget for the project as approved by the Board on April 27, 1954 provided $87,353 for direct construction. The excess of the lowest bids over the budget amount is $25,012."
"Because the bid amounts received were considerably over the funds available, President Maaske suggested that all bids be rejected and that the architect be authorized to revise the plans eliminating features of the building not absolutely essential. President Maaske also suggested that he be authorized to apply additional funds not to exceed $15,000 from student building fee funds and student housing sources in the event that bids on the revised project exceed funds available.

"The Building Committee recommends that all bids be rejected, that the plans for the building be revised to eliminate features in the building without reducing the size of the pool itself, and that this committee be authorized to accept a new low bid providing it is within available funds, including $15,000 from student income sources at the Oregon College of Education."

The Board adopted the report; authorized the rejection of all bids received on June 11, 1954; instructed the architects to revise the plans eliminating some features; authorized President Maaske to utilize, if needed, $15,000 from student building fee fund and student housing sources; and authorized the Building Committee to accept a new low bid on the revised plans if such bids come within the total funds available.

Mr. Finseth continued:

"The Building Committee met at 4:00 p.m. yesterday in the Crystal Room of the Benson Hotel and opened bids for the construction of the Dental School Building, authorized by the 1953 Legislature.

"Eight general work bids, 8 mechanical work bids, 8 electrical work bids and 4 elevator bids were received.

"The Committee recommends that the contracts for direct construction be awarded to the low bidders as follows:

General Work, Donald M. Drake Co., basic bid adjusted for Alternates A-1, C and M . . . . . . . . . . . . . . . $1,311,936
Mechanical Work, A. G. Rushlight & Co., basic bid adjusted for Alternates A-1 and J . . . . . . . . . . . . . . 375,750
Electrical Work, Ace Electric Co., basic bid adjusted for Alternates A-1, C and N . . . . . . . . . . . . . . 110,840
Elevator Work, Montgomery Elevator Co., basic bid . . 85,630

"The total of direct construction contract awards under the above awards will be $1,884,156."

"In addition to the construction contract amounts, the following funds are needed for other items of expenditure in the construction and the opening of the Dental School Building:
Architects' and Engineering Fees $ 95,281
Estimated cost of tunnel to new hospital to be contracted for with the hospital contractors 14,000
Finish grading and landscaping 20,000
Boiler installed in Medical School Hospital, actual cost 46,608
Surveys, Test holes, and preliminary expense 5,000
Clerk-of-the-works, 24 months at $450 per month 10,800
Cost of moving from old building to new building 10,000
Contingencies, about 6% of direct construction cost 114,155

"The total of all above amounts is $2,200,000. This amount is authorized by the State appropriation for the building, Oregon Laws 1953, Chapter 618.

"It has been estimated that equipment needs to be supplied prior to the opening of the building are $614,000. Of this amount, Mr. Bork reports that $230,000 is available from operating budget balances, reserves, and overrealized income from fees and sales, and an estimated $227,000 will be realized from future sale of the present Dental School Building and site. This makes a total of $457,000 that may be available to meet the needs; this amount may be supplemented from the following sources:

a. From the $114,155 contingency noted above to the extent that construction development warrants. This amount will be needed to meet construction contingencies, and also may be used to restore deductive alternates at a later date.

b. From the sale of the building and site if sold for a higher amount than the present estimate of $227,000.

c. Providing of a larger amount of budget balances, reserves, and overrealized income from fees and sales, than the present estimate of $230,000.

"The Committee was pleased with the bidding which enables it to recommend awards which will provide most of the needed alternates in this building construction. Competition was unusually close, and it appears that very favorable bids have been received in this major project.

"The Building Committee therefore recommends that the bids for the general work, mechanical work, electrical work and elevator work be awarded as indicated above, subject to the approval of the State Emergency Board."

The Board adopted the report as presented, and, subject to the approval of the State Emergency Board, authorized the awarding of contracts for General, Mechanical, Electrical, and Elevator Work to the lowest bidders as indicated.
CHANCELLOR'S REPORT

Appointment
W. C. Jones
as Dean of
Adm., U of O

Chancellor Byrne reported the recommendation from President Wilson for the appointment of Dr. William C. Jones, now Executive Secretary of the Western Interstate Commission for Higher Education, as Dean of Administration for the University of Oregon, indefinite tenure, 12-months' service, effective July 1, 1954, at an annual salary rate of $12,500; funds to cover the appointment are available in the University budget. President Wilson explained to Board members the functions Dr. Jones will fill in the administrative organization at the University.

This matter has been discussed with officials of the Western Interstate Commission for Higher Education and an understanding has been reached whereby Dr. Jones will continue part-time service until other arrangements can be made at the annual meeting of the Commission in early August. The amount of time and proportion of Dr. Jones' salary to be paid by the Commission will be determined at a meeting of the Executive Committee of the Commission on June 26.

On motion by Mr. Smith, the Board approved the appointment of Dr. William C. Jones as Dean of Administration at the University under the terms recommended by President Wilson. President Kleinsorge congratulated the University on the return of Dr. Jones to University service.

Tentative Dates for Joint Meeting of Board of Education and Board of Higher Ed.

Chancellor Byrne reported that he had received a reminder from Superintendent of Public Instruction Rex Putnam of the joint meeting of the State Board of Education with the State Board of Higher Education to be scheduled for September. Because of other events already scheduled during the early and late parts of September which affect the State Board of Education, Mr. Putnam suggested a day between the dates of September 21 and 24. The September Board of Higher Education meeting is now scheduled for the 14th of the month. Board members suggested that Chancellor Byrne consult with Superintendent Putnam to determine whether or not the joint meeting date could possibly be scheduled for immediately following the September Board meeting. If this cannot be arranged, the State Board of Higher Education will try to fit into the plans of the Board of Education.

U of O Wins Conference Baseball, Track & Golf Championships

Dr. Byrne commended the University of Oregon track, golf, and baseball teams for winning conference championships this spring.
The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

**University of Oregon**

**Various**

Gifts totaling $1,255.00 from the following donors for scholarships:

- Oregon Mothers Club, Eugene, $3,250.00
- Mu Phi Epsilon Alumnae, Eugene Chapter, 100.00
- Portland Rose Festival Association, 110.00
- Mr. George Stadelman, The Dalles, 165.00
- Mr. Leonard Lundgren, Bend, 250.00
- Phi Beta Patroneses, 100.00
- Mr. E. S. Goodall, Portland, 100.00
- Phi Beta Association and Alumnae, Eugene, 100.00

**Gamma Phi Beta**

Gift of $100 from the Gamma Phi Beta Portland Mothers Club for the Gamma Phi Beta Gertrude Watson Holman Memorial Gift Fund.

**Research Corp.**

Additional grant of $1,630 from Research Corporation for the continuation for one year of the research project on polarographic reduction of hydrogen peroxide under the direction of Prof. Pierre Van Ryselberghe (Chemistry).

**Various**

Gifts totaling $36,500 from various donors to establish the Abigail E. Clark Memorial Fund which is to be used for "the development of increased understanding and appreciation of the role of early missionaries and churches in the Pacific Northwest."

**Roberts Bros. Dept. Store**

Grant of $200 from Roberts Brothers Department Stores, Portland, to the University of Oregon Bureau of Business Research to administer and report the results of an attitude test relating to employment conditions of the employees of the company's stores in Portland, Salem, Corvallis, and Eugene; the survey is to be conducted under the direction of Dr. Wesley C. Ballaine, Director of the Bureau of Business Research.

**Office of Naval Research**

Additional grant of $6,000 from the Office of Naval Research to continue the research project in simplified statistics under the direction of Prof. W. J. Dixon (Mathematics).

**Various**

Additional gifts totaling $1,380.04 from various donors to the Journalism Gift Fund for the purchase of unusual furnishings for the Allen Seminar Room of the new Eric W. Allen Hall now under construction.

**Henry Failing Fund**

Gift of $4,500 from the Henry Failing Fund, representing receipts from the Mary Forbush Failing estate, to be used by the University for the Henry Failing Distinguished Lecturers Fund.

**Harry & David Holmes**

Gift of $1,535 from Harry and David Holmes, Medford, to establish an annual scholarship for a student from Jackson County; $250 of this amount will be used to sponsor the scholarship for 1954-55, and the balance will be placed in a scholarship endowment fund.
Gift of $100 from the Clark Charitable Trust to be used toward the support of the archaeological research being conducted by Dr. L. S. Cressman, Head of the Department of Anthropology.

Gifts totaling $1,632.43 from various donors to the Student World War II Memorial Fund to be used for the purchase of chimes for the Erb Memorial Student Union Building.

Oregon State College

Gifts totaling $8,970.00 from the following donors for scholarships:

- Aero Club of Oregon, Portland $2,000.00
- Malheur County Teachers Association $55.00
- Soroptimist International Association, Great Falls, Montana $500.00
- Oregon State Mothers Club, Portland $165.00
- Crown Zellerbach Foundation, San Francisco $5,250.00
- Ethyl Corporation, New York City $1,000.00

Grant of $25,000 from the Oregon Wheat Commission through the Agricultural Research Foundation to the Experiment Station for the construction of a wheat smut control research laboratory at the Pendleton Branch Experiment Station; plans for the building were approved and bids accepted at the October 1953 and January 1954 meetings of the Board. All construction funds have been provided through this grant.

Grant of $1,600 from the U. S. Forest Service to the Forestry Experiment Station to employ Assoc. Prof. J. R. Dilworth (Forestry) for three months during the 1954 summer to conduct research projects dealing with the determination, by use of colored aerial photos, of the rate, degree and results of infection of certain forest lands by Douglas-fir bark beetles in areas of Oregon and Washington. Prof. Dilworth is a recognized expert in the field of aerial photo interpretation.

Grant of $300 from the International Minerals and Chemical Corporation for research on food flavor evaluation in the Department of Food Technology and the Sea Foods Laboratory.

Grant of $200 from the Cranguyama Farms to be used by the Department of Food Technology on a flavor evaluation research project.

Gift of $577.75 from the Agricultural Research Foundation to the Department of Food Technology for the purchase of a calculator.

Grant of $500 to be used in the 1954-55 fiscal year from the National Golf Fund, Inc., Texas, to the Department of Farm Crops for the study of seed production of certain grasses.

Grant of $1,200 from the Agricultural Research Foundation to the Department of Farm Crops to be used to initiate studies on winter hardiness of Pacific Northwest wheats and studies on the inheritance of smut resistance in wheats.
Dow Chemical Comp.
Grant of $500 from the Dow Chemical Company, California, to the Department of Horticulture for the purpose of furthering research work on the use of chemicals as herbicides on sweet corn and pole beans.

National Science Foundation
Grant of $7,200 from the National Science Foundation, Washington, D.C., for the support of the research project "Heat Transfer Coefficients in Baffled Tubular Heat Exchangers," under the direction of Assoc. Prof. J. O. Knudsen (Chemical Engineering).

Agric. Res. Foundation
Grant of $9,000 from the Agricultural Research Foundation to the Experiment Station Department of Botany and Plant Pathology to cover a three-year research study of stony pit disease of pears.

U. S. Quartermaster Corps
Grant of $22,500 from the U. S. Quartermaster Corps for research on flavors of foods sterilized by ionizing radiations, under the direction of Dr. H. W. Schultz (head, Department of Food Technology), for the period April 23, 1954, to October 22, 1955.

U. S. Quartermaster Corps
Grant of $11,600 from the U. S. Quartermaster Corps to the Department of Food Technology to investigate the extent and nature of the off-flavor development in foods sterilized by high intensity radiation, under the direction of Dr. H. W. Schultz, for the period April 22, 1954, to April 21, 1955.

Atomic Energy Commission
Additional grant of $12,000 from the Atomic Energy Commission for continuation to July 1, 1955, of the project on "The Mode of Action of Labeled 2,4-D and Similar Agents" under the direction of Dr. C. S. Fang (Agricultural Chemistry).

Atomic Energy Commission

Harry & David Holmes
Gift of $4,535 from Harry and David Holmes, Medford, to establish an annual scholarship for a student from Jackson County; $250 of this amount will be used to sponsor the scholarship for 1954-55, and the balance will be placed in a scholarship endowment fund.

OSC Mothers Club
Gift of $930.44 from the Portland Unit of the Oregon State College Mothers Club to the Mothers Club Scholarship Fund.

State Dept. of Agric.
Grant of $7,025 from the State Department of Agriculture to the Animal Diagnostic Laboratory of the Veterinary Medicine Department to finance a program of testing for leptospirosis disease in beef cattle in Oregon.

E. W. Heckart
Gift of $5,000 from Mr. E. W. Heckart, Corvallis, as a contribution to the construction of the cooperative dormitory now being constructed which will be named "Zelia Heckart Lodge" in memory of Mr. Heckart's stepmother.

Standard Oil Co. of Calif.
Grant of $2,415 from the Standard Oil Company of California to be used $1,500 as a stipend for a Fellow in Engineering, $165 for his tuition, and $750 as a grant to the Mechanical Engineering Department.
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E. I. du Pont de Nemours

Grant of $1,500 from E. I. du Pont de Nemours & Company to the Department of Chemistry to "make it possible for a younger staff member to advance scientifically during the summer by engaging in original research;" the recipient of the current award is Dr. J. C. Decius, Associate Professor of Chemistry.

Consol. Mining & Smelting Co.

Gift of three tons of fertilizer valued at $235 from the Consolidated Mining & Smelting Company, Vancouver, B. C., to the Agricultural Experiment Station to be used for fertilizer trials and demonstrations.

TVA Fertilizer Distr. Section

Gift of sixteen and one-half tons of fertilizer valued at $1,500, from TVA Fertilizer Distribution Section, Tennessee, to the Agricultural Experiment Station to be used for fertilizer trials and demonstrations.

Medical School

Women of the Moose

Gift of $120 from the Women of the Moose, Portland Chapter No. 297, for a scholarship for a designated student in the School of Nursing.

U. S. Public Health Serv.

Grant of $5,442 from the U. S. Public Health Service for a research project on "Action of Chemical Stimulants and Depressants on Cells," for a one-year period beginning June 1, 1954, under the direction of Dr. Edward L. Chambers, Associate Professor of Anatomy.

Argosy Foundation

Additional grant of $1,000 from the Argosy Foundation, San Francisco, for the continuation of research in the Department of Ophthalmology under the direction of Dr. Kenneth C. Swan, Department Head.

Alumni Association

Gift of $369.10 from the Medical School Alumni Association for the faculty out-of-state travel fund.

Mary Bloom Estate

Bequest of $9,382.36 from the estate of Mary Bloom, Portland, to Doernbecher Memorial Hospital for Children.

Natl. Fndtn. Infantile Paralysis

Grant of $28,593.00 from the National Foundation for Infantile Paralysis, Inc., to support serological studies in connection with field trials of polio vaccine under the direction of Dr. Arthur W. Frisch, Professor of Bacteriology.

Mary E. Weller

Gift of $1,000 from Miss Mary E. Weller, Salem, to Doernbecher Memorial Hospital for Children.

Oregon Heart Association

Grant of $7,200 from the Oregon Heart Association to be used $4,700 for equipment in the Department of Physiology; $100 for equipment in the Department of Anaesthesiology; and $2,400 for a fellowship in Pediatrics.

Women's Aux, Mult. County Med. Ass'n

Gift of $205.55 from the Women's Auxiliary of the Multnomah County Medical Society, $140 of which is to be used as an award at commencement to the "best all around student," and the balance to be used for scholarship assistance.

John Sandberg Estate

Bequest of cash, bonds, promissory note, and property valued at approximately $5,130.00 from the estate of John Sandberg of Rainier, deceased, to the Doernbecher Memorial Hospital for Children.

Sarah Llewelyn Estate

Bequest of $3,407.00 from the estate of Sarah Llewelyn, deceased, to the Doernbecher Memorial Hospital for Children.
Don B. Rice
Gift of $100 from Dr. Don B. Rice, Klamath Falls, to be used at the discretion of the Dean of the Medical School in furthering education of medical students in Oregon.

Oregon College of Education

E. C. Brown Trust
Grant of $2,000 from the E. C. Brown Trust to conduct a "Pastoral Counseling Workshop" for 100 ministers in Oregon from various denominations.

Various
Gifts totaling $720 from the following donors for scholarships:

- Monmouth Civic Club $120.00
- Independence Woman's Club 120.00
- Central Lions Club, Monmouth 120.00
- OCE Alumni Association 240.00
- Monmouth Chamber of Commerce 120.00

Various
Gifts of $387.50 from various donors to the Thomas H. Gentle Memorial Student Loan Fund.

CCE Mothers & Dads Club
Gift of $100 from the Oregon College of Education Mothers and Dads Club for the student loan fund.

CCE Faculty
Gift of books valued at $200 from faculty members of Oregon College of Education to the Library.

Class of 1954
Gift of a schedule board valued at $175 from the 1954 graduating class to be used for the "Wolverton Memorial Pool."

Eastern Oregon College of Education

Various
Gifts totaling $480 from the following donors for scholarships:

- Soroptimist Club, La Grande $120.00
- Junior Women's Club, Union 120.00
- Mr. G. I. Hess, Union 120.00
- American Legion Post #43, La Grande 120.00

Southern Oregon College of Education

Various
Gifts totaling $3,315.00 from the following donors for scholarships:

- Oregon Congress of Parents & Teachers, Inc. $2,740.00
- Coos Bay Kiwanis Club 300.00
- Order of the Eastern Star 100.00
- Delta Kappa Gamma Sorority 175.00

Portland State Extension Center

Tektronix Foundation
Gift of $1,000 from the Tektronix Foundation, Portland, to the Portland State Extension Center Student Loan Fund.
In connection with developing a parking area for the new Dental School, the plan called for filling an area dedicated to park purposes adjacent to Terwilliger Boulevard. By obtaining permission of the city to fill this area, it will avoid a costly retaining wall to hold the fill on State property. The City of Portland has passed an ordinance (see Supplementary Material) granting permission to fill the area in question. On a roll call vote, the Board unanimously adopted the following official resolution which has been approved by the Attorney for the City of Portland and by the Attorney General's Office. It is possible at a later date that negotiations can be completed to utilize some of the filled park area for Dental School parking purposes.

RESOLUTION

WHEREAS, the use of certain property owned by the City of Portland and described as a part of the Terwilliger Boulevard right-of-way is needed by the Dental School of the University of Oregon in connection with the new Dental School building; and

WHEREAS, the Council of the City of Portland passed Ordinance No. 99375 on October 22, 1953, granting a permit to the State Board of Higher Education to fill, landscape and plant such portion of the City Park property on S. W. Terwilliger Boulevard as is defined in said Ordinance; and

WHEREAS, said Ordinance of the Council of the City of Portland provides that the State Board of Higher Education "shall not enter upon or permit any trespass, or do any act or thing under the authority of this ordinance until and unless the State Board of Higher Education shall, by resolution, properly and regularly adopted, accept the terms and conditions of this ordinance in writing, a certified copy of such resolution shall be filed with the Auditor of the City of Portland, having first been approved by the City Attorney as to form;"

NOW, THEREFORE, BE IT RESOLVED THAT THE State of Oregon acting by and through the State Board of Higher Education on behalf of the Dental School of the University of Oregon does hereby accept and agree to be bound by the terms and conditions of Ordinance No. 99375, and by reference does hereby incorporate such Ordinance as a part of this Resolution; and

BE IT FURTHER RESOLVED THAT to the end that the restrictive covenants contained in the deed conveying such property to the City of Portland may be removed, making it possible for the State Board of Higher Education to use all or a part of such property for public parking purposes at the Dental School of the University of Oregon, the Secretary and Comptroller are hereby authorized, for and on behalf of the State of Oregon acting by and through the State Board of Higher Education on behalf of the Dental School of the University of Oregon to negotiate with the City of Portland and its grantor
(or successor) and to do and perform any and all acts and things which may be necessary to carry out this resolution, including the preparing, making and filing of plans, applications, reports and other documents, the execution, acceptance, delivery and recordation of agreements and other instruments pertaining to the use of said property and the payment of any and all sums necessary on account of fees or costs incurred therewith.

FINANCE

Salary Increases for Supervising Teachers, SOCE

In accordance with an arrangement worked out with the Ashland School District, the Board approved that additional stipends of $200 each per year be provided effective September 1, 1954 for the following supervising teachers in the Training School at Southern Oregon College of Education where the salaries are paid half-and-half by the School District and the College:

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salaries Originally</th>
<th>Add'nl. Stipend</th>
<th>Recommen. Salary Year Approved, 1954-55</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bushnell, Dorothea</td>
<td>Asst. Prof.</td>
<td>$4,749</td>
<td>$200</td>
<td>$4,949</td>
</tr>
<tr>
<td>Hill, David</td>
<td>Instructor</td>
<td>$4,508</td>
<td>200</td>
<td>4,708</td>
</tr>
<tr>
<td>Daugherty, Everett</td>
<td>Instructor</td>
<td>$4,569</td>
<td>200</td>
<td>4,769</td>
</tr>
<tr>
<td>Masters, Dorothy</td>
<td>Instructor</td>
<td>$4,313</td>
<td>200</td>
<td>4,513</td>
</tr>
<tr>
<td>Owen, Gladys</td>
<td>Asst. Prof.</td>
<td>$4,881</td>
<td>200</td>
<td>5,081</td>
</tr>
<tr>
<td>Phillips, Arthur</td>
<td>Instructor</td>
<td>$4,661</td>
<td>200</td>
<td>4,661</td>
</tr>
<tr>
<td>Smith, Kathryn</td>
<td>Asst. Prof.</td>
<td>$4,569</td>
<td>200</td>
<td>4,769</td>
</tr>
<tr>
<td>Stephens, Bertha</td>
<td>Assoc. Prof.</td>
<td>$4,941</td>
<td>200</td>
<td>5,141</td>
</tr>
<tr>
<td>Leigh, Richard</td>
<td>Instructor</td>
<td>$4,353</td>
<td>200</td>
<td>4,553</td>
</tr>
<tr>
<td>Vice - Bingham</td>
<td>Instructor</td>
<td>$4,508</td>
<td>200</td>
<td>4,708</td>
</tr>
<tr>
<td>Vice - Zaworski</td>
<td>Instructor</td>
<td>$4,000</td>
<td>200</td>
<td>4,200</td>
</tr>
</tbody>
</table>

The additional stipends for the supervising teachers are awarded in order to give recognition to the increased work load required of these elementary school teachers in supervising teacher training students, and to bring their compensation in line with that paid at the other colleges of education. Of the amount of $2,200 required for the eleven increases at $200 each, the School District is providing $1,800 as a lump sum payment to the college with the remainder of $100 to be provided by transfer from the Southern Oregon College of Education Institutional Reserve.

Departmental Budget Transfers, PSEC

The Board approved the following budget transfers aggregating $20,393.00 to care for departmental needs and to avoid overdrafts at the end of the year in General Extension departments. Prospective budget overdrafts are caused by needs in expanded programs and by unanticipated maintenance costs. Overrealized income may not be used, and therefore, savings have been made in seven other accounts, as stated below, to cover the expected deficits:

<table>
<thead>
<tr>
<th>From:</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Office</td>
<td>3,620.00</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>3,182.00</td>
</tr>
<tr>
<td>State-Wide Classes</td>
<td>8,117.00</td>
</tr>
<tr>
<td>KOAC Programs</td>
<td>1,630.00</td>
</tr>
<tr>
<td>Visual Instruction</td>
<td>1,637.00</td>
</tr>
<tr>
<td>Institute of International Affairs</td>
<td>1,064.00</td>
</tr>
<tr>
<td>Dean's Operating Reserve</td>
<td>1,113.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$20,393.00</strong></td>
</tr>
</tbody>
</table>
To: Dean's Office $325.00
    General Extension Library 2,350.00
    Portland State Day Classes 5,331.00
    Correspondence Study 6,800.00
    Physical Plant 5,084.00

Total $20,393.00

Departmental Budget Transfers, ECCE

The Board approved the following transfers aggregating $2,850 from the Eastern Oregon College of Education Institutional Reserve to the following budgets to provide for departmental needs and to prevent overdrafts:

Publications: To cover cost of additional bulletins required, including 25th Anniversary brochure $750.00
Registrar's Office: To provide needed secretarial assistance for the Dean of Women 550.00
General Equipment: To purchase power equipment for maintenance shop 550.00
Building Repairs: 1,000.00

Total $2,850.00

Departmental Budget Transfers, U of O

Several accounts at the University of Oregon face overdrafts because of increased printing costs, breakdown of equipment, unanticipated repair needs, the move to hold an outdoor commencement and other costs. To meet these situations, the Board approved the following transfers between the University budget accounts:

From: Department of History $225.00
      School of Law 700.00
      Institutional Reserve 6,903.15
      Equipment Replacements 21.85
      Department of Mathematics 175.00

Total $8,025.00

To: Editor's Office: To cover cost of additional catalog copies required and increased printing costs of catalog and Oregon Law Review $2,000.00
Campus & Grounds Equipment: To replace obsolete lawn mower 1,100.00
Building Repairs: To prevent an overdraft in the Building Repairs account 2,500.00
Department of Chemistry: To replenish stores of chemicals, glassware and other supplies which are at a low level 925.00
Assembly & Commencement Arrangements:
To cover cost of constructing permanent demountable speakers' stands for outdoor commencement to be held at Hayward Field

$1,500.00

Total
$8,025.00

Transfer of Funds from OSC & Centralized Activities to Board's Unappropriated Fund

The annual budget for 1954-55 approved by the Finance Committee and the Board calls for carrying forward $30,000 from this year's Board's Unappropriated Fund into the operating budget for next year. In order to assure a $30,000 balance at the close of this fiscal year in the Board's Unappropriated Fund, the Board approved the following transfers to the Board's Unappropriated Fund from savings which have been volunteered by the State College and by centralized departments:

Oregon State College, from
Institutional Operating Reserve
Chancellor's Office
Board's Office
Budget Office
Comptroller's Office
Condon Lectures

Total

$2,700.00
700.00
600.00
450.00
100.00
150.00

$5,300.00

Departmental Budget Transfers, OSC

Because of changed circumstances that have occurred during the fiscal year, the heating, light and power, janitorial, and state restoration fund accounts at Oregon State College will be overdrawn. In order to avoid overdrafts at the State College, the Board approved transfers of savings in other budget accounts totaling $11,347 to cover the overdrafts:

Transfer to:

Heating
Effective July 1, 1953, a new hogged fuel contract was negotiated raising the price from $2.80 to $3.15 per hogged fuel unit.

$6,950.00

Light and power
Two underground cable failures required a repair cost of $2,600 and an additional lighting load cost estimated at $900 was occasioned by the installation of two new street lighting circuits.

3,500.00

Janitorial
An additional 11,000 square feet of laboratories, offices and classrooms in the Comptroller's office, Seed Laboratory, Men's Gym, Navy Armory and Education Hall was added to the Janitorial load after the budget was compiled requiring additional janitorial service.

2,130.00
State Restoration Fund

The method of calculating the state restoration assessment was revised after the budget for 1953-54 was approved resulting in this prospective overdraft.

Total $14,347.00

Transfer from savings in the following departments:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean of Men</td>
<td>$650.00</td>
</tr>
<tr>
<td>Dean of Women</td>
<td>2,233.34</td>
</tr>
<tr>
<td>Teacher Placement</td>
<td>500.00</td>
</tr>
<tr>
<td>Education</td>
<td>500.00</td>
</tr>
<tr>
<td>Forestry</td>
<td>500.00</td>
</tr>
<tr>
<td>Dean of Home Economics</td>
<td>1,385.50</td>
</tr>
<tr>
<td>English</td>
<td>400.00</td>
</tr>
<tr>
<td>Journalism</td>
<td>250.00</td>
</tr>
<tr>
<td>Modern Languages</td>
<td>300.00</td>
</tr>
<tr>
<td>Philosophy &amp; Religion</td>
<td>1,650.00</td>
</tr>
<tr>
<td>Navy ROTC</td>
<td>400.00</td>
</tr>
<tr>
<td>Dean of Science</td>
<td>150.00</td>
</tr>
<tr>
<td>Chemistry</td>
<td>928.00</td>
</tr>
<tr>
<td>General Science</td>
<td>300.00</td>
</tr>
<tr>
<td>Physics</td>
<td>3,933.34</td>
</tr>
<tr>
<td>Science Tech. Advisory Service</td>
<td>500.00</td>
</tr>
<tr>
<td>Graduate School</td>
<td>950.00</td>
</tr>
<tr>
<td>Operating Reserve</td>
<td>1,82</td>
</tr>
</tbody>
</table>

Total $14,347.00

Trans. from Bus. Office to Physical Plant OSC

The Board approved the transfer of $590 from the Business Office budget to the Physical Plant Telephone Exchange account of the State College to cover the cost of expanded campus telephone service and to prevent an overdraft in the Telephone Exchange budget.

Trans. from Bus. Ad. to Library, UO

The Board approved the transfer from the University School of Business Administration of savings amounting to $286.67 to the General Library budget for the purchase of books, including two unabridged dictionaries for use in the secretarial science rooms.

Increase in East, Ore. Exp. Station budget, OSC

The Board approved an increase of $12,000 in the budget of the Eastern Oregon Branch Experiment Station to cover increased operating costs during 1953-54; funds are to be provided from unbudgeted Experiment Station sales funds carried forward at June 30, 1954, with the understanding that any overdraft at the end of the current fiscal year will be covered from the sale of products early in 1954-55. It is anticipated that in 1954-55 operating costs will be decreased through savings created by mechanization of feeding operations as now being developed.
The Board approved the transfer of $1,000 from savings in the University News Bureau requisition budget for 1953-54 to the General Library budget for the purchase of contemporary and standard research volumes to reduce the deficiency in the Library holdings in this area.

The Board approved the addition to the University Registrar's Office of $713 for 1953-54 and $713 for 1954-55 to cover the cost of publishing a complete class-time schedule in place of the present condensed schedule which has proved unsatisfactory both to students and staff. The funds are to be provided by a transfer from the Institutional Reserve.

With the advent of educational television in Oregon, the Department of Visual Instruction of the General Extension Division is being called on more and more to produce educational pictures suitable for release over commercial television stations. The Board approved the transfer of $2,657 from the Board's Unappropriated Fund to the Department of Visual Instruction to purchase needed equipment items for this purpose.

To give better service to the area, plans have been made for a complete reorganization of the Mid-Columbia Branch Experiment Station. This includes remodeling of a storage building to provide a combination laboratory, shop, storage space, and offices which will house personnel now quartered in rented space in Hood River and The Dalles; constructing a wash house, showers and cabins for pickers; remodeling of the house formerly occupied by the foreman to serve as a residence for the superintendent; purchasing several major pieces of equipment; cleaning out and replanting experimental orchards; general station clean-up. To finance this project, the Board approved the addition of $22,500 to the budget of the Mid-Columbia Experiment Station from unbudgeted funds in Miscellaneous Sales, to be distributed as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Materials</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>$2,500.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$22,500.00</strong></td>
</tr>
</tbody>
</table>

The requested increase does not involve an increase in the level of operation of the station in future fiscal years.

At the September 16, 1953 Board meeting there was appropriated $2,935 to the Business Office of the University to cover the cost of handling field purchase order procedures instituted by the Department of Finance. By decentralizing this operation in the various University departments rather than centralizing it in the Business Office, it was found unnecessary to utilize this amount, and the Board approved that it be returned to the Board's Unappropriated Fund.
Trans. from Bus. Office to Physical Plant, U O

Additional reductions in Business Office costs at the University have been made through stabilization of IBM accounting procedures and the Board approved that the saving of $3,065 from this source be transferred to the physical plant budget to cover the cost of needed building repairs.

Increase in Seed Testing Budget, OSC

The Board approved the transfer of unbudgeted Seed Laboratory operations income of $3,500 to the requisition budget of the Department of Farm Crops Seed Testing Fees account to cover the cost of testing an increased number of samples submitted to the laboratory for analysis.

Departmental Budget Transfers, SOCE

The Board approved the following transfers aggregating $8,785.43 from savings in certain departments at Southern Oregon College of Education to provide for needs and to prevent overdrafts in instruction and physical plant departments:

<table>
<thead>
<tr>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>President's Office</td>
<td>$250.00</td>
</tr>
<tr>
<td>Business Office</td>
<td>300.00</td>
</tr>
<tr>
<td>Diplomas &amp; Certificates</td>
<td>100.00</td>
</tr>
<tr>
<td>Commencement &amp; Convocation</td>
<td>32.45</td>
</tr>
<tr>
<td>Student Welfare</td>
<td>120.93</td>
</tr>
<tr>
<td>Teacher-In-Service</td>
<td>1,344.20</td>
</tr>
<tr>
<td>Speech &amp; Hearing</td>
<td>1,260.13</td>
</tr>
<tr>
<td>Audio-Visual Instruction</td>
<td>1,755.00</td>
</tr>
<tr>
<td>President's Reserve</td>
<td>1,048.41</td>
</tr>
<tr>
<td>Equipment Replacement</td>
<td>2,574.31</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$8,785.43</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher Placement</td>
<td>$70.00</td>
</tr>
<tr>
<td>Janitorial</td>
<td>2,032.48</td>
</tr>
<tr>
<td>Training School</td>
<td>2,212.50</td>
</tr>
<tr>
<td>General Instruction</td>
<td>782.50</td>
</tr>
<tr>
<td>Campus &amp; Grounds</td>
<td>2,587.25</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$8,785.43</strong></td>
</tr>
</tbody>
</table>

Departmental Budget Transfers, Med. School

The Board approved the following Medical School transfers aggregating $16,049.82 from Physiology and the Institutional Reserve to other departments as indicated to provide for departmental needs and to prevent overdrafts:

<table>
<thead>
<tr>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physiology</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>Institutional Reserve</td>
<td>10,049.82</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$16,049.82</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registrar's Office</td>
<td>$50.00</td>
</tr>
<tr>
<td>Pharmacology</td>
<td>200.00</td>
</tr>
<tr>
<td>Laundry</td>
<td>150.00</td>
</tr>
<tr>
<td>Nursing Education</td>
<td>200.00</td>
</tr>
<tr>
<td>Radiology</td>
<td>200.00</td>
</tr>
<tr>
<td>General Research</td>
<td>46.11</td>
</tr>
</tbody>
</table>
Departmental Budget Transfers, Dental School

The Board approved the following budget transfers at the Dental School to cover costs in instructional and physical plant departments to the end of the fiscal year, including purchases of equipment needed now and which will also be used in the new building in the amount of $7,366, library books and periodicals in the amount of $1,500, and $34,720 to avoid overdrafts in certain departments:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean's Office</td>
<td>Library</td>
</tr>
<tr>
<td>$200.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>State Industrial Accident</td>
<td>Social Security Assessment</td>
</tr>
<tr>
<td>300.00</td>
<td>6,900.00</td>
</tr>
<tr>
<td>Public Health</td>
<td>State Civil Service Assessment</td>
</tr>
<tr>
<td>100.00</td>
<td>50.00</td>
</tr>
<tr>
<td>State Retirement Assessment</td>
<td>Diplomas &amp; Certificates</td>
</tr>
<tr>
<td>7,600.00</td>
<td>700.00</td>
</tr>
<tr>
<td>Oral Roentgenology</td>
<td>Bacteriology</td>
</tr>
<tr>
<td>50.00</td>
<td>2,305.00</td>
</tr>
<tr>
<td>Gross Anatomy &amp; Histology</td>
<td>Oral Pathology</td>
</tr>
<tr>
<td>2,305.00</td>
<td>3,728.00</td>
</tr>
<tr>
<td>Oral Diagnosis</td>
<td>Illustration</td>
</tr>
<tr>
<td>2,530.00</td>
<td>816.00</td>
</tr>
<tr>
<td>Orthodontia</td>
<td>Tissue Preparation Laboratory</td>
</tr>
<tr>
<td>1,284.00</td>
<td>400.00</td>
</tr>
<tr>
<td>Periodontia</td>
<td></td>
</tr>
<tr>
<td>1,737.00</td>
<td></td>
</tr>
<tr>
<td>Instruction and Clinic</td>
<td></td>
</tr>
<tr>
<td>20,280.00</td>
<td></td>
</tr>
<tr>
<td>Institutional Reserve</td>
<td></td>
</tr>
<tr>
<td>7,200.00</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>$43,586.00</strong></td>
<td><strong>$16,049.82</strong></td>
</tr>
<tr>
<td>Departmental Budget Transfers, OCE</td>
<td></td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>---</td>
</tr>
<tr>
<td>The Board approved the following budget transfers at Oregon College of Education from savings in certain departments to other departments to cover costs to the end of the fiscal year:</td>
<td></td>
</tr>
<tr>
<td><strong>From:</strong></td>
<td><strong>To:</strong></td>
</tr>
<tr>
<td>President's Office</td>
<td>Registrar's Office</td>
</tr>
<tr>
<td>Publications</td>
<td></td>
</tr>
<tr>
<td>Alumni Records</td>
<td></td>
</tr>
<tr>
<td>Commencements &amp; Convocations</td>
<td></td>
</tr>
<tr>
<td>Teacher Placement</td>
<td></td>
</tr>
<tr>
<td>Teacher In-Service Extension</td>
<td></td>
</tr>
<tr>
<td>Western Oregon Speech and Hearing Clinic</td>
<td></td>
</tr>
<tr>
<td>Research Studies</td>
<td></td>
</tr>
<tr>
<td>Institutional Reserve</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

**Dental Orientation** | $ 100.00  
**Nutrition** | 175.00  
**Operative Dentistry** | 500.00  
**Prosthetic Dentistry** | 109.00  
**Operative Clinic** | 937.00  
**Prosthetic Clinic** | 4,000.00  
**Crown & Bridge Clinic** | 5,820.00  
**X-Ray Dental Clinic** | 530.00  
**Exodontia Clinic** | 1,240.00  
**Child Study Clinic** | 420.00  
**Postgraduate Clinic** | 1,350.00  
**Building Repair** | 2,500.00  
**Light & Power** | 260.00  
**Telephone Exchange** | 500.00  
**Biochemistry** | 3,176.00  
**Physiology** | 500.00  
**Pedodontia** | 1,070.00  
**Pharmacology** | 4,000.00  

**Total** | $43,586.00
The Board approved the following personnel adjustments at the University of Oregon, the necessary funds being provided in the 1953-54 and 1954-55 budgets:

**D. G. Starlin**, Leave without pay for Dr. D. Glenn Starlin, Associate Professor of Speech, Production Director of University Radio Studios, and Administrative Assistant in the President's Office, for the 1954-55 fiscal year to take advantage of an opportunity to work with the Educational Television and Radio Center at Ann Arbor, Michigan; and

**E. A. Kretzinger, Redistribution of time and salary, effective for 1954-55, of Redistr. Time & Elwood A. Kretzinger, Assistant Professor of Speech, from full time and salary in the Department of Speech to 75 per cent time and $3,900 salary in Speech, and 25 per cent time and $1,300 salary in Radio Station KOAC to replace Dr. Starlin at KOAC during the time he is on leave of absence. Salary funds released by these changes to remain unallocated pending future personnel adjustments.**

**Shirley Marshall, Appointment** to a budgeted position in 1954-55 of Miss Shirley Marshall as Assistant Professor of Anthropology, yearly tenure, 10-months' service, at a salary rate of $2,600 for 50 per cent time, effective September 1, 1954.

**E. M. MacCollin, Change in appointment for Edmond M. MacCollin, Assistant Professor of Architecture, from one-half to full time, and from $2,630 to $5,260 salary rate, with no change in rank, term of service, or tenure, effective September 1, 1954, to replace Asst. Prof. Kostritsky, who has resigned effective June 30, 1954.**

**James Kezer, Appointment** to a budgeted position of Dr. James Kezer as Assistant Professor of Biology, yearly tenure, 10-months' service, at a salary rate of $5,250, effective September 1, 1954.

**Frank E. Wood, Resignation** of Dr. Frank E. Wood, Associate Professor of Mathematics, effective June 30, 1954; salary funds released to be held, pending replacement.

**W. M. Douglass, Resignation** of Assistant Professor, effective May 31, 1954, to accept the position of Business Manager of the Oregon Technical Institute at Klamath Falls; $4,750 salary funds released in 1953-54 and $5,700 budgeted for 1954-55 are to be transferred to the Business Office wage budget for a replacement appointment inasmuch as the position is now classified under the State Civil Service Commission.

**A. L. Muir, Appointment** to a budgeted position of Dr. Arthur L. Muir as Visiting Professor of English, yearly tenure, 10-months' service, at a salary rate of $7,000, effective September 1, 1954.

**J. W. McClure, Jr., Appointment** to a budgeted position in 1954-55 of Joel W. McClure, Jr., as Assistant Professor of Physics, yearly tenure, 10-months' service, at a $4,800 salary rate, effective September 1, 1954.
Changes in full-time Federal military personnel as follows:

Capt. H. A. Buckley, Transferred; Maj. N. N. Mihailov, Transferred

1. Transfers from the University:

Captain Harry A. Buckley, Jr., Asst. Prof. of Military Science & Tactics, effective April 27, 1954.

Major Nicholas N. Mihailov, Jr., Asst. Prof. of Air Science & Tactics, effective May 24, 1954.

Lt. Col. Haines, Transferred

Lt. Colonel Wm. E. Haines, Asst. Prof. of Air Science & Tactics, effective January 2, 1954.


All salaries for the above are paid by the armed services.

E. R. Bingham, Leave of absence without pay for the academic year 1954-55 for Dr. E. R. Bingham, Assistant Professor of History, to accept a faculty fellowship from the Fund for Advancement of Education; and

O. S. Pinckney, Replacement appointment of Orde S. Pinckney as Instructor in History, yearly tenure, 10-months' service, at an annual salary rate of $4,000, effective September 1, 1954; $800 salary savings to remain unallocated pending further personnel adjustments.

W. A. Leppmann, Appointment

Appointment to a budgeted position of Wolfgang A. Leppmann as Assistant Professor of Germanic Languages, yearly tenure, 10-months' service, at a salary rate of $4,850, effective September 1, 1954.

H. T. Koplin, Lv. of Abs.

Leave of absence without pay for the 1954-55 academic year for Dr. Harry T. Koplin, Assistant Professor of Economics, to accept a faculty fellowship from the Fund for Advancement of Education; and

J. W. Kuhn, Apptm.

Replacement appointment of Dr. James W. Kuhn as Assistant Professor of Economics, yearly tenure, 10-months' service, at a salary rate of $4,900, effective September 1, 1954.

Carlisle Moore, Sabbatical Leave

Sabbatical leave on half salary for the academic year 1954-55 for Carlisle Moore, Associate Professor of English, to improve his teaching through the study of modern psychology in relation to the reading and criticism of literature; $3,000 salary funds released to be retained unallocated pending replacement appointments.

P. B. Means, Lv. of Abs.

Leave of absence without pay for Prof. Paul B. Means, Head of the Department of Religion, for the academic year 1954-55, to accept a position with World Literacy, Incorporated, to work on a project at Allahabad, India, in the training of workers for mass literacy in the native languages; salary funds released to be retained pending appointment of a replacement.
Roy McCall, Cancel. Sab. Lw. & Resign. Cancellation of sabbatical leave for 1954-55 and resignation of Dr. Roy McCall, Professor and Head of the Department of Speech, effective June 30, 1954, to accept the presidency of Modesto College, California; salary funds released to be retained pending replacement appointments; and

R. D. Clark, Design. Head Speech Dept. Designation of Prof. Robert D. Clark as Head of the Department of Speech, effective July 1, 1954, without change in salary, term of service, or tenure; Dr. Clark also will retain his present position and duties as Assistant Dean of the College of Liberal Arts.

Vincent Ostrom, Lv. of Abs. Leave of absence without pay for the month of July for Dr. Vincent Ostrom, Associate Director of the Kellogg Foundation Cooperative Program and Associate Professor of Political Science, to take advantage of a fellowship in the summer seminar in Political Behavior Research at the University of Michigan.

Ruth C. Widmayer, Adj. in FTE to Gen. Ext. & U of O, and Prom. in Rank President Wilson and Dean Cramer recommend that Dr. Ruth C. Widmayer, Instructor in Political Science in Portland State Extension Center, be transferred effective September 1, 1954, to 67 per cent time to the University of Oregon Department of Political Science and remain 33 per cent time in Portland State Extension Center. This transfer is recommended to provide instructional service in Political Science at the University of Oregon during the absence of Dr. Schleicher, who will be on leave during the year 1954-55. In connection with this change in position, Dean Cramer recommends also that Dr. Widmayer be promoted in rank from Instructor to Assistant Professor, effective September 1, 1954. The amount of $3,067 required in the University budget is to be provided from unfilled positions in the Political Science budget; the salary saving in the Portland State Extension Center budget is to be held pending the appointment of a successor.

L. E. Anderson, Designa. Dir. Public Serv. & Alum. Secy. Designation of Lester E. Anderson, Alumni Director and serving temporarily as Administrative Assistant to the President, as Director of Public Services and Alumni Secretary, at his present salary of $7,400 for 12-months' service, effective July 1, 1954. Mr. Anderson replaces Lyle Nelson, who served as Director of Public Services.

The Board approved the following personnel adjustments at Oregon State College, the necessary funds being provided in the 1953-54 and 1954-55 budgets:

H. R. Laslett, Deceased President Strand has reported the death on May 31, 1954 of Dr. H. R. Laslett, Professor of Education; salary funds released in the fiscal year 1953-54 will be utilized for replacement appointments.

D. I. Allman, Sabbatical Leave Sabbatical leave with full pay for the fall term of 1954-55 for Dr. D. I. Allman, Associate Professor of Physical Education and Zoology, to study required programs of Anatomy and Physiology for Health and Physical Education students in other institutions of higher learning. His teaching load will be carried by present staff members.
E. K. Vaughan, Sabbatical Leave

Sabbatical leave on half salary for the fiscal year 1954-55 for Prof. E. K. Vaughan, Plant Pathologist with the Oregon Experiment Station, to accept a Guggenheim Fellowship to study and conduct research in Netherlands on techniques for the identification and differentiation by serologic methods of the viruses affecting bramble fruits. Results and progress reports of the investigations will be published in internationally recognized scientific journals.

Shirley Damon, Trans. to Lane County

Transfer of Miss Shirley Damon from County Extension Agent-at-Large (Home Economics) with rank of Instructor to Lane County Extension Agent (Home Economics), without change in rank, tenure, or term of service, at a salary increase from $3,828 to $4,008, effective May 1, 1954; additional salary funds of $30 required in 1953-54 and $180 required in 1954-55 will be provided by the Extension Director's Reserve.

Margaret Warner, Resignation

Resignation of Assoc. Prof. Margaret Warner, Rural Health Education Specialist, effective April 8, 1954, to return to Indiana where she has accepted a position with the Indiana State Board of Health; salary funds released to be transferred to the Extension Director's Reserve pending replacement.

Robert F. Cain, Redist. and Salary

To conform to the contract with the Quartermaster Food and Container Institute, redistribution of salary as follows for Assoc. Prof. Robert F. Cain (Food Technology), effective April 23, 1954:

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<td>Quartermaster Food &amp; Container</td>
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<tr>
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<td>School of Agriculture: Instruction</td>
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<tr>
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<td>$6,600.00</td>
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M. LaSalle, Trans. to Animal Diag. Laboratory

Transfer of Miss Marjorie La Salle, Research Assistant with rank of Instructor, from the Science Research Institute to a new position in the Animal Diagnostic Laboratory at a salary increase from $3,800 to $4,000, effective July 1, 1954; in this position, Miss La Salle will handle the laboratory tests on leptospirosis disease in cattle. Funds for this work were made available through an appropriation from the Emergency Board to the State Department of Agriculture earlier this fiscal year.
The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in 1954-55 budget.

Robt. Young, Trans. to Vol. Status

Transfer from paid to volunteer status effective June 1, 1954, of Dr. Robert Young, Clinical Instructor in the Department of Obstetrics and Gynecology; salary funds released are to be transferred to the Medical School Institutional Reserve.

Virginia Jentoft, Salary

Increase in salary for Miss Virginia Jentoft, Research Assistant in Bacteriology, from $3,900 to $4,500, effective July 1, 1954. Miss Jentoft's entire salary is paid from a Polio Foundation grant, and this increase is provided for in the new grant which has just become effective.

Eva Davis, Promotion to Asst. Prof.

Promotion from Instructor to Assistant Professor of Miss Eva Davis, Department of Nursing, effective July 1, 1954, without change in salary, tenure, or term of service. Miss Davis is receiving the Master of Arts degree this June from Oregon State College, and this recommendation for promotion is in recognition of that attainment. Because of lack of funds for salary adjustments, recommendation for a salary increase will be deferred until the next fiscal year.

The Board approved the following personnel adjustments at the Dental School, the necessary funds being provided in the 1953-54 and 1954-55 budgets:

P. E. Leveque, Apptm.

Appointment to a budgeted position of Phillip E. Leveque as Assistant Professor of Basic Science, yearly tenure, 12-months' service, at an annual salary of $5,800, effective July 1, 1954.

H. M. Miller, Leave of Absence

Leave without pay for Horace M. Miller, Professor of Dentistry, for the period July 16, through September 30, 1954; $1,572.58 salary funds released to be retained pending replacement.

M. A. Matthews, Redist. Time & Salary

Redistribution of time and salary effective May 1, 1954, for Matthew A. Matthews from full time and $6,000 salary to 60 per cent time and $3,600 salary; and resignation of Mr. Matthews, effective July 1, 1954. Salary funds released by these changes to be retained pending replacement appointment.

The Board approved the following personnel adjustments at Oregon College of Education, the necessary funds being provided in the 1954-55 budget:

E. H. Smith, Appointment

Appointment to a budgeted position of Dr. Edgar Herbert Smith as Assistant Professor of Music, yearly tenure, 10-months' service, at a salary rate of $5,300, effective September 1, 1954; $100 additional funds required because of appointment at a higher-than-budgeted salary to be provided from the Institutional Reserve.
Leave of absence without salary for George W. Cochern, Assistant Professor of Education and Director of Instructional Materials Center, for a two-months' period beginning July 1 and ending August 31, 1954, to complete work for his Doctor's degree at Syracuse University; $1,000 salary savings will be used for substitute assistance during his absence.

The Board approved the following personnel adjustment at Eastern Oregon College of Education, the necessary funds being provided in the 1954-55 budget:

Dorothy Winters, Cont'd. Appt.

The new Director of Dormitories at Eastern Oregon College of Education, Mrs. Eva Miller, will not report for duty until August 1, 1954. For this reason, President Bennett recommends the continuation of appointment through August 31, 1954 as Director of Dormitories for Mrs. Dorothy Winters to provide continuous service and to permit an overlapping for counseling purposes. $506 required because of overlapping appointments is to be transferred from the Dormitory wage account.

The Board approved the following personnel adjustment for 1954-55 at Southern Oregon College of Education:

Sabbatical leave on full pay during the fall quarter of 1954-55 for Dr. Arthur Kreisman, Associate Professor of English, to complete post-doctoral work at Harvard and to study the humanities programs in other institutions across the country; Dr. Kreisman's teaching load will be distributed among other staff members at no additional cost.

The Board approved the following personnel adjustments for 1954-55 at Portland State Extension Center:

Robert J. Schukart, Resignation

Resignation of Mrs. Roberta Jones Schukart, Assistant Professor of Art Education, effective June 30, 1954; salary funds released will be retained in the budget pending the appointment of a successor.

Fred A. Brewer, Resignation

Resignation of Fred A. Brewer, Assistant Professor of Radio Education, effective June 30, 1954; salary funds released for 1954-55 to be retained pending replacement appointment.

SOCE Invitation

Chancellor Byrne presented a letter from President Stevenson inviting the Board to hold its next meeting in Ashland on August 2 and 3 in order to attend the Shakespearean Festival. The Board expressed its appreciation for the invitation, but declined since it had visited Southern Oregon College so recently. The next meeting of the Board is scheduled for July 27, 1954 in Portland.

ADJOURNMENT

The meeting adjourned at 11:30 A.M.
COUNCIL OF THE CITY OF PORTLAND

Ordinance No. 99375

June 15, 1954

An Ordinance granting to the State Board of Higher Education, in care of J. O. Lindstrom, Business Manager, University of Oregon, permission to fill and landscape, under certain terms and conditions, a parcel of property adjacent and within park property on S. W. Terwilliger Boulevard and declaring an emergency.

The City of Portland does ordain as follows:

Section 1. The Council finds that the State Board of Higher Education is now engaged in building a Dental School which will become a part of the University of Oregon Medical Center in Marquam Hill - Sam Jackson Park area of the City of Portland, and that J. O. Lindstrom, Business Manager of the University of Oregon, on behalf of the State Board of Higher Education has heretofore requested permission to clear and fill a portion of City Park property on S. W. Terwilliger Boulevard, to be used in connection with the Oregon Dental School project as a Parking lot, and that because of the restrictive covenants in the grant of the property to the City of Portland for park and boulevard purposes exclusively such use cannot be permitted and is by this ordinance specifically denied to the grantee, but that the property may be filled and landscaped as hereinafter more specifically provided, such planting and landscaping to be under the supervision of the Superintendent of the Bureau of Parks and the City of Portland and shall be done to his satisfaction; now, therefore, a permit hereby is granted to the State Board of Higher Education, by J. O. Lindstrom, Business Manager, University of Oregon, to fill, landscape and plant a parcel of land lying southeasterly of the University of Oregon Medical Road and west of the junction of said road with S. W. Terwilliger Boulevard, the north line of the said parcel to be the southeasterly right of way of said University of Oregon Medical School Road and the south line of the parcel to be a line 200 feet southeasterly and parallel to said right of way line, the westerly line to be the westerly bend of the west right of way line of S. W. Terwilliger Boulevard which lies 650 feet, more or less, due west of the west boundary of Block 130, Caruthers Addition to the City of Portland, the easterly line to be parallel to and not closer than 20 feet from the west edge of the present asphaltic pavement of S. W. Terwilliger Boulevard, containing seven-tenths of an acre, more or less. The fill authorized by this ordinance shall include top soil of a kind, nature, and texture approved by the Superintendent of the Bureau of Parks, and the area shall be landscaped and planted in a manner approved by the said Superintendent of the Bureau of Parks.

Section 2. The grantee shall not enter upon or permit any trespass, or do any act or thing under the authority of this ordinance until and unless the State Board of Higher Education shall, by resolution, properly and regularly adopted, accept the terms and conditions of this ordinance in writing, a certified copy of such resolution shall be filed with the Auditor of the City of Portland, having first been approved by the City Attorney as to form.
Meeting #232-30

June 15, 1954

Section 3. Inasmuch as this ordinance is necessary for the immediate preservation of the public health, peace, and safety of the City of Portland in this: In order that there may be no delay in granting authority under the limitations recited in this ordinance to the State Board of Higher Education to improve the City property in connection with its construction of a new University of Oregon Dental School, therefore an emergency hereby is declared to exist and this ordinance shall be in force and effect from and after its passage by the Council.

Passed by the Council October 22, 1953

/s/ Ormond R. Bean
President of the Council and Acting
Mayor of the City of Portland

Attest:

/s/ Will Gibson
Auditor of the City of Portland

Commissioner Bean
October 15, 1953
AGB:11