A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on October 26, 1954.

The meeting was called to order at 10:00 A.M. by the President of the Board, Dr. R. E. Kleinsorge, and on roll call the following answered present:

Henry F. Cabell
Leif S. Finseth
A. S. Grant
Mrs. Cheryl S. MacNaughton
Dr. R. E. Kleinsorge

Absent: George F. Chambers, Herman Oliver, Edgar W. Smith, William E. Walsh.

There were also present: Dr. Charles D. Byrne, Chancellor; Dr. John R. Richards, Vice-Chancellor and Secretary of the Board; President O. Meredith Wilson of the University of Oregon; President R. J. Maaske of Oregon College of Education; President Frank B. Bennett of Eastern Oregon College of Education; President Elmo N. Stevenson of Southern Oregon College of Education; Dean D. W. E. Baird of the University of Oregon Medical School; Dean J. F. Cramer of Portland State Extension Center; Dean H. J. Noyes of the Dental School of the University of Oregon; Mr. J. O. Lindstrom, Business Manager, University of Oregon; Mr. W. A. Zimmerman, Executive Secretary and Business Manager of the University of Oregon Medical School; Comptroller and Bursar H. A. Bork; Budget Director R. L. Collins; Assistant to the Chancellor Travis Cross.

Messrs. Chambers, Walsh and Smith were in attendance on Monday for committee meetings; Mr. Chambers was absent from the regular Board meeting because of illness, Mr. Smith was enroute to Washington, D.C., and Mr. Walsh returned to Coos Bay for a court case. Mr. Oliver could not be present for business reasons.

The Board voted to dispense with the reading of the minutes of the last regular meeting held on September 14, 1954, and approved the minutes as they appear in the docket.

Mr. Leif S. Finseth, Member of the Building Committee, reported as follows:

"The first wing of an Agricultural and Biological Science Building at Oregon State College has been authorized in the Board's 1955-1957 building program. This wing is estimated to cost $1,800,000 and will be part of a building, the total construction cost of which will be $4,000,000.

"At the March 1953 Board meeting the firm of Burns, Bear, McNeil & Schneider was authorized to prepare plans and specifications for this first wing. These were presented to the Committee yesterday.

"The wing is to be four stories and of reinforced concrete construction. It is planned so that the anticipated additions can be made with minimum connection costs. The wing is designed to house pro-
grams of the Biological Science Departments, and the Agricultural Departments of Farm Crops, Horticulture and Administration.

"The Committee believes that detailed and careful planning has been accomplished in these preliminary plans and recommends that they be accepted."

The Board adopted the report and approved the preliminary plans for the first wing of the Agricultural-Biological Science Building at Oregon State College.

Mr. Finseth continued:

**Purchase of Darlington Property, OSC**

"The first wing of the Agricultural and Biological Science Building will extend onto a property at 2720 Orchard Street, Corvallis. This is a house and lot owned by Mr. L. E. Darlington.

"The following appraisals have been obtained on this property: $12,500, $14,000, $16,000 and $16,200. The average of these is $14,675. Following considerable negotiation, State College officials have determined that the lowest acceptable price to the owner is $16,000. They state also that the house can be rented until such time as the site is needed for construction and that thereafter the house will have salvage value.

"Because the property will be needed in the near future as a new building site, the Committee recommends that it be purchased at the price of $16,000, funds to be supplied from the Board's Land Purchase Fund."

The Board approved the report and authorized the purchase of the Darlington property as described at a price of $16,000, with funds to be provided from the Board's Land Purchase Fund.

Mr. Finseth continued:

**Preliminary Plans for New Physical Educ. Bldg., SOCE, Approved**

"On March 10, 1953, the Board authorized a contract with Architect Howard Perrin of Klamath Falls to prepare plans and specifications for the Physical Education Building at Southern Oregon College of Education. This structure is in the approved 1955-1957 building program of the Board at an estimated cost of $450,000.

"President Stevenson and Mr. Perrin presented preliminary plans calling for construction of reinforced concrete with certain additions of frame construction. The plans call for a basic section with Alternate A providing an expansion for the women's area; B and C providing for classrooms; and D providing handball courts and miscellaneous area.

"The Committee recommends the acceptance of the preliminary plans and specifications as presented."
"An additional appropriation from the Board’s Unappropriated funds of $1,300 is needed in order to reimburse the architect up to 1 per cent of the estimated cost of this building. The Committee recommends that this appropriation be made."

The Board adopted the report and approved the preliminary plans as presented for the new Physical Education Building at Southern Oregon College of Education; the Board further authorized the appropriation of an additional $1,300, to be provided from the Board’s Unappropriated Fund, required to reimburse Architect Howard Perrin up to 1 per cent of the estimated cost of the building.

Mr. Finseth continued:

|---------------------------------------------------------------|

"At the March 1954 meeting of the Board an amount of $1,500 was appropriated from the Board’s rehabilitation funds for preliminary planning of the remodeling of the existing Physical Education Building at Southern Oregon College of Education. This structure is now used principally for health-education activities which will be transferred to the new Physical Education Building when that structure is completed. The present Physical Education Building is to be remodeled as a classroom and student activities building. The Board appointed Architect Robert J. Keeney of Medford to prepare the preliminary plans at a fee not to exceed 1.25 per cent of the estimated cost of the work or not to exceed the $1,500 made available for this planning. The cost of the reconstruction will be considerably more than was previously anticipated. It is now necessary to make an additional payment of $1,000 to the architect, predicated upon the assumption that the direct construction cost covered by the preliminary plans will amount to about $200,000. Total payment to the architect will then be 1.25 per cent of the re-estimated cost."

"The Board examined the preliminary plans in detail and believes that they should be approved at this time. The Committee also recommends that the amount of $1,000 be appropriated as an additional payment to the architect, this amount to come from the Board’s unappropriated funds."

The Board adopted the report and approved the preliminary plans for the remodeling of the present Physical Education Building at Southern Oregon College of Education; the Board also authorized $1,000 from the Board’s Unappropriated Fund to provide the additional amount required for the architect’s fee.

Mr. Finseth continued:

|---------------------------------|---------------------------------|---------------------------------|

"The approved Board building program for 1955-1957 includes an amount of $340,000 for construction of a new men’s swimming pool at the University of Oregon. This structure is to be located east of and is to be connected to the Health and Physical Education Building."
"Architects Wick and Hilgers presented the plans providing for a standard size pool of 75 feet, 1 inch length. The plans provide also for 790 permanent spectator seats and 562 seats in an installation which folds into a side wall.

"The Committee recommends the acceptance of the preliminary plans for the swimming pool and structure."

The Board adopted the report and accepted the preliminary plans as presented for an addition to the Men's Physical Education Building, including a swimming pool, at the University of Oregon.

Mr. Finseth continued:

Remodeling of
Campbell Hall &
Administration
Bldg., OCE.,
Approved

"In order to provide necessary additional useful classroom and other space it has been found desirable to remodel certain areas in Campbell Hall and the Administration Building. The estimated cost of the alterations amounts to $2,300. The alterations proposed are the conversion of one large space into two classrooms, and the rearrangement of science rooms in the Administration Building to add a classroom and a balance scales room.

"The Committee recommends that the necessary amount of $2,300 be provided from the Board's rehabilitation reserve."

The report was approved, and the remodeling of Campbell Hall and the Administration Building at Oregon College of Education authorized as recommended. The Board appropriated $2,300 from the Board's Rehabilitation Reserve to cover the remodeling costs.

Mr. Finseth continued:

Dormitory for
Men, O.C.E.,
Approved;
Architect
Selected

"With the large increase in enrollment at Oregon College of Education and the expected continued increase in enrollment, it was pointed out by President Maaske that additional dormitory facilities for about 100 men must be provided soon. He presented a tentative program, to be revised at a later date, projecting an estimated total cost for the project of approximately $300,000; funds to be provided from the sale of bonds and from housing balances now on hand.

"President Maaske recommended the employment of Architect James J. Gathercoal of Corvallis to prepare preliminary plans. The contract for the complete work would provide for a fee of 5 per cent for direct services of the architect, and in addition reimbursement for the cost of engineering services but not to exceed 1 per cent of the cost of direct construction.

"The Committee recommends the employment of Architect James J. Gathercoal for designing the proposed new dormitory for men at Oregon College of Education with the total cost of the project not to exceed $300,000. The Comptroller and Secretary of the Board
are to be authorized to enter into a contract with the architect under which there will be a fee payment of 5 per cent for services for the complete plans of the architect, and with reimbursement for engineering services to be no more than 1 per cent of the cost of direct construction, with work to be undertaken at this time to be limited to the preparation of preliminary plans."

The Board adopted the report and authorized the preparation of preliminary plans for a men's dormitory at Oregon College of Education, and approved the selection of Architect James J. Gathercoal for this project; the Comptroller and Board Secretary were authorized to enter into a contract with Mr. Gathercoal under the terms specified. The architect's fee for preliminary planning will be paid from dormitory funds.

Mr. Finseth continued:

"President Bennett, with the approval of the Chancellor, recommended that preliminary plans be prepared at this time for the proposed Physical Education Building at the Eastern Oregon College of Education. The building fund request to the 1955 legislature includes an amount of $250,000 to provide a men's unit.

"Preliminary plans are now to be undertaken covering not only the proposed first unit of the Physical Education Building but also the projected expansion thereof. It is estimated that the cost of direct construction of the ultimate building will be about $350,000.

"Dr. Bennett recommends the employment of Architects Freeman, Hayslip, Tuft & Hewlett of Portland to prepare preliminary plans.

"The Committee recommends the employment of Architects Freeman, Hayslip, Tuft & Hewlett of Portland, under a contractual arrangement involving a payment for complete architectural services of 5 per cent of the cost of direct construction and for reimbursement of engineering services at a cost up to 8/10 of 1 per cent. Authorization is also given to prepare preliminary plans for which the fee is estimated at $3,500. The Comptroller and Secretary of the Board are to be authorized to enter into the necessary agreement with the architects. An appropriation of $3,500 from the Board's unappropriated funds is recommended to cover the cost of preliminary plans for the building."

The Board adopted the report, approved the preparation of preliminary plans for a Physical Education Building at Eastern Oregon College of Education, and authorized appropriate Board officials to enter into a contract under the terms specified with Architects Freeman, Hayslip, Tuft & Hewlett of Portland to prepare preliminary plans for this project. The Board also appropriated not to exceed $3,500 to cover the cost of preliminary plans.
Mr. Finseth continued:

"President Maaske pointed out the need of acquiring the Lofte property which is located within the established campus bounds, north of the old high school building. The property can be obtained for the average appraisal value of $6,075. To finance the outlay, $3,075 can be provided from rental balances now on hand, with the remaining $3,000 to be provided from the Pooled Endowment Funds.

"The Committee recommends that subject to inspection, evaluation and approval by Mr. Leif Finseth, a member of the Building Committee, and the Comptroller, the Lofte property at 382 North Knox Street, Monmouth, be purchased for $6,075. Of the purchase price, $3,075 is to be obtained from balances in property rental accounts, with the remaining $3,000 to be provided from the pooled endowment funds with interest at 4\% per cent per annum, pursuant to policies adopted by the Board on June 13, 1950. The loan is to be repaid as soon as net rental income from the institutional property rental account permits."

The Board approved the report of the Committee and authorized the purchase of the Lofte property under the terms stipulated.

Mr. Finseth continued:

"President Wilson reported that the Henry R. Dodge property at 1440 Columbia Street, Eugene, could be obtained for $13,500. The property is within the approved campus bounds. The average appraisal of two qualified realtors is $16,126. The house on the lot was erected seven years ago, is well constructed, and is readily rentable. It is proposed that the property purchase be financed from property rental accounts income expected to be realized before July 1, 1955, with the purchase to be made on June 1, 1955.

"The Committee recommends that the Henry R. Dodge property be purchased for $13,500, with money for the purchase to be provided from rental accounts and payment for the property to be made on June 1, 1955."

The Board adopted the report and authorized the purchase of the Dodge property under the terms stipulated.

Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"Several days prior to this Board meeting, the Chancellor sent all Board members an analysis of the student enrollments for the year 1954-55 compared with year 1953-54. The comparison of enrollment showed an increase of 1,862 students over the preceding year. In order to provide the emergency teaching staff additions to care for the increased enrollment, the Finance and Executive Committees of the Board had approved teaching staff additions aggregating 17.73 staff members at a cost during the year 1954-55 of $70,625."
Yesterday, the Chancellor presented summaries showing recommended additions to the requisition budgets of the institutions to care for the increased enrollment in the instructional divisions, in libraries, registrars' offices, publications, and in other departments directly affected by the enrollment increases. The additions to the requisition budget as recommended by the Chancellor aggregated $66,922. After discussion of the enrollment increases and the resulting emergency needs, the Finance Committee recommends budget additions for the current year as indicated in the following summary:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Increase in Enrollment Above Budget Estimates</th>
<th>Additions to Teaching Staff F.T.E. Amount</th>
<th>Additions to Requisition Budgets</th>
<th>Total Recommended Budget Additions</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>375</td>
<td>5.33</td>
<td>$21,400</td>
<td>$17,753</td>
</tr>
<tr>
<td>Oregon State College</td>
<td>285</td>
<td>2.20</td>
<td>8,600</td>
<td>13,100</td>
</tr>
<tr>
<td>Oregon College of Education</td>
<td>200</td>
<td>-</td>
<td>-</td>
<td>9,050</td>
</tr>
<tr>
<td>Southern Oregon College of Education</td>
<td>110</td>
<td>1.50</td>
<td>6,600</td>
<td>5,870</td>
</tr>
<tr>
<td>Eastern Oregon College of Education</td>
<td>50</td>
<td>0.30</td>
<td>1,500</td>
<td>3,250</td>
</tr>
<tr>
<td>PSEC - Day Classes</td>
<td>415</td>
<td>8.40</td>
<td>32,525</td>
<td>17,899</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>1,435</strong></td>
<td><strong>17.73</strong></td>
<td><strong>$70,625</strong></td>
<td><strong>$66,922</strong></td>
</tr>
</tbody>
</table>

The Finance Committee recommends also that the total budget additions be financed as follows:

- From estimated increase in student fee income due to increased enrollment: $106,125.00
- From unexpended budget balances remaining at the close of 1953-54, the first year of the biennium: $17,771.00
- From the Board's Unappropriated Fund: $13,651.00

TOTAL: $137,547.00

After the appropriation from the Board's Unappropriated Fund there will remain a balance of $83,434.00 to provide for emergencies during the remaining eight months of the current fiscal year. It is recommended also that the Chancellor be authorized to request the Governor's approval of the use of the estimated added fee income of $106,125 during the year 1954-55."
The Board adopted the report, approved the additions aggregating $137,547 to the 1954-55 budget to be provided as recommended, and authorized the Chancellor to request the Governor's approval for the use of the estimated added fee income of $106,125 during the year 1954-55.

Mr. Cabell continued:

"The Chancellor also presented a statement showing changes in the estimated enrollments that should be made in the biennial budget which was recently submitted to the State Department of Finance. The original estimates used in the biennial budget had contemplated a total enrollment in the State System of 13,314 in the year 1954-55, 14,260 in the year 1955-56, and 15,265 in the year 1956-57. The percentage increases in enrollment over the preceding year in registration were originally estimated as 3 per cent in year 1954-55; 7 per cent in year 1955-56, and 7 per cent in year 1956-57. In view of the large increase in enrollment this fall, especially in the freshman class, the institutions have revised their enrollment estimates upward for the next biennium as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1955-56</td>
<td>15,961</td>
</tr>
<tr>
<td>1956-57</td>
<td>17,336</td>
</tr>
</tbody>
</table>

The revised percentage increase in enrollment for 1954-55 is 14.5 per cent (actual), estimated for year 1955-56 8.4 per cent, estimated for year 1956-57 8.6 per cent. After considerable discussion of the various factors involved in the present and future enrollment increases, the Committee decided to accept the enrollment estimates as presented by the executive officers of the institutions and the Chancellor.

"The Chancellor then presented information to show that the estimated increases in student fee income during the biennium resulting from the estimated increases in enrollment would be $143,610 in the 1955-56 and $167,925 in 1956-57, or a total estimated increase in student fee income of $311,535 during the coming biennium. The Chancellor recommended that the estimated increased amount of student fee income be applied in the biennial budget request as follows:

1. To continue the emergency staff appointments made in the current year at a cost of $150,450.00
2. To continue the emergency requisition budget additions made during the current year with a small increase to care for the increased enrollments during the next biennium 161,085.00

TOTAL to be added from estimated student fee income in the biennial budget $311,535.00

"The Chancellor then presented an analysis comparing enrollments with numbers of teaching staff and the student-teacher ratios. This analysis indicated that if further staff additions in the biennial
budget are limited to the continuance only of the emergency staff additions made this year, the number of students per instructor will become considerably greater during the next biennium than the ratios approved by the Board in its original biennial budget request. For example, at Portland State Extension Center, for which the Board had originally requested a student-teacher ratio of 26.8 during both years of the next biennium, it appears that unless additional staff members are obtained, the ratio will become 29.15 during 1955-56 and 29.91 during 1956-57. In the averages for the System, the original teacher-student ratios requested in the biennial budget were 15.0 for 1955-56 and 15.9 for 1956-57. Unless further additional staff are provided, it appears that these ratios will become 16.6 in the year 1955-56, and 17.8 in 1956-57. The analysis indicated that if the Board were to request the same student-teacher ratios as in its original biennial budget request, it would be necessary to request from State funds 86 additional teachers during the year 1955-56 with a further addition of 17 teachers during 1956-57. At an annual salary cost of $4,500 per teacher, these additions to the teaching staff would cost $387,000 in the year 1955-56 and $463,500 in the year 1956-57, or $850,500 for the biennium to be requested from State funds in addition to the amounts of State funds originally requested for the biennium. Again there was an extended discussion among members of the Finance Committee and other Board members present regarding these increases. It was finally agreed that in view of the present increases in enrollment which appear almost certain to continue as predicted in staff studies, the Board should revise its original biennial budget request to provide the needed increases of 86 teachers during the year 1955-56 and an additional 17 teachers during the year 1956-57. Accordingly, the Committee recommends that the biennial budget originally submitted be revised to include the following additions:

<table>
<thead>
<tr>
<th></th>
<th>Year 1955-56</th>
<th>Year 1956-57</th>
<th>Biennium</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Amounts to be financed entirely from the estimated increase in student fee income due to increased enrollment:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. To continue during the next biennium the emergency additions of 17.75 teaching staff made during the year 1954-55 throughout the next biennium</td>
<td>$75,225</td>
<td>$75,225</td>
<td>$150,450</td>
</tr>
<tr>
<td>b. To increase requisition budgets in instruction, libraries, registrars' offices, publications, etc.</td>
<td>$68,385</td>
<td>$92,700</td>
<td>$161,085</td>
</tr>
</tbody>
</table>
2. Increase in request from State funds to provide the further additions to teaching staffs required to maintain the student-teacher ratios originally requested in the biennial budget (86 additional teachers in year 1955-56, and an additional 17 teachers in 1956-57) at $4,500 per year

|$387,000 | $463,500 | $850,500 |

"The Committee with other Board members present agreed that the biennial budgets previously filed with the State Department of Finance should be amended to include the above increases and directed the Chancellor to file these amendments."

The Board adopted the report, approved the revised 1955-1957 estimated enrollment figures and resulting increases in the 1955-1957 budget as presented, and directed the Chancellor to file with the State Department of Finance and Administration these amendments to be included in the 1955-1957 budget previously submitted to that Department.

Mr. Cabell continued:

"The Chancellor also presented a statement showing the effects of increased enrollment or increased volume of service on the budgets of four General Extension departments which are financed almost entirely from student fees and service fees, as indicated in the following summary:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Portland Evening Classes</td>
<td>$7,061</td>
<td>$7,414</td>
<td>$7,784</td>
<td>$15,198</td>
</tr>
<tr>
<td>State-Wide Evening Classes</td>
<td>20,000</td>
<td>*</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>Correspondence Study</td>
<td>4,400</td>
<td>*</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>Visual Instruction</td>
<td>7,531</td>
<td>9,907</td>
<td>12,402</td>
<td>22,309</td>
</tr>
<tr>
<td>Total recommended increases</td>
<td>$38,992</td>
<td>$17,321</td>
<td>$20,186</td>
<td>$37,507</td>
</tr>
</tbody>
</table>

* The original budget contained the necessary increases in these areas; no additional increases over these amounts needed.

"The Chancellor reported that these departments will be approximately 92 per cent self-sustaining from student fees and service fees during the current year, and that the increase in fee income resulting from the increased volume of service is required to pay additional direct operating costs in the departments involved. After discussion, the
Committee decided to recommend that the Governor's approval be requested for the addition of $38,992 in student fees and service fees during the current fiscal year, and that the original biennial budget be revised to include a request for the use of an additional amount of $37,507 from student fees and service fees during the next biennium."

The Board approved the report, authorized budget increases in the four General Extension departments for 1954-55 as presented, and directed the Chancellor to request the Governor's approval for the use of an additional $38,992 in student and service fees for 1954-55; the Chancellor was further directed to submit to the State Department of Finance and Administration an amendment to the original 1955-1957 biennial budget requesting the use of an additional $37,507 in student and service fees for the next biennium.

Mr. Cabell continued:

"Yesterday, the Chancellor and Comptroller Bork reported that no bid had been received following the advertising of the present Dental School building for sale as authorized by the Board at its September 1954 meeting. Since it is necessary to have the proceeds of the sale of the present Dental School building at the earliest practicable date in order to make it possible to order equipment approximately one year in advance of the opening of the building, the Finance Committee recommends that the present Dental School building be re-advertised for sale at a lower price than $250,000, which was the minimum price set in previous advertising."

The Board approved the report and authorized appropriate Board officials to re-advertise the sale of the Dental School building at no less than $200,000, with the understanding that all other terms and conditions of sale as stipulated in the previous Board action of September 14, 1954, remain unchanged.

Mr. Cabell continued:

"The Chancellor reported to the Committee that the resolution which was presented to the Legislature during its 1953 session for the purpose of amending the State constitution to legalize the holding of corporation stocks by the State Board of Higher Education did not receive final passage in the 1953 Legislature because of delay in a legislative committee. Since the Board has in the past received gifts and bequests including corporation stocks and will probably continue to be offered such gifts and bequests of stocks in the future, the Committee recommends that the resolution for the amendment of the State constitution be presented again to the Legislature for action during the 1955 legislative session. The wording of the proposed resolution is as follows:
SENATE JOINT RESOLUTION

Be It Resolved by the Senate of the State of Oregon, the House of Representatives concurring therein:

That section 6, Article XI of the Constitution of the State of Oregon is amended to read as follows:

Sec. 6. The state shall not subscribe to, or be interested in the stock of any company, association, or corporation, but, as provided by law, may hold stock, including stock already received that is donated or bequeathed.

Be It Further Resolved, That the proposed amendment be submitted to the people for their approval or rejection at the next regular general election held throughout the state, and be it further

Resolved, That the Secretary of State is directed to set aside one page in the official pamphlet containing measures referred to the people to be voted upon at the next regular general election, in which arguments in support of the proposed amendment may be printed, and a joint committee consisting of one senator, to be appointed by the President of the Senate, and two representatives, to be appointed by the Speaker of the House, shall be appointed to prepare such argument and file the same with the Secretary of State; and to set aside one page in which arguments against the proposed amendment may be printed, which arguments may be furnished by any person interested; provided that in case more material against the proposed amendment is offered than can be printed in one page of the pamphlet, the Secretary of State shall select the part of such material to be printed."

The Board adopted the report and authorized appropriate Board officials to resubmit for legislative action in 1955 the proposed resolution for the amendment of the State constitution as stated above to legalize the holding of corporation stocks by the State Board of Higher Education.

Mr. Cabell concluded the Finance Committee report with the following:

"In accordance with recommendations from the Dean of the Medical School, members of the Finance Committee yesterday agreed to approve the sale, at no less than appraised value, of two parcels of property received as bequests by the Medical School as follows:

1. Parcel consisting of two lots with an old house located at 377 West F Street, in Rainier, Oregon, described as Lots 5 and 8 in Block B, of Mock's Second Addition to Rainier, Columbia County, Oregon, and received as a bequest by the Medical School under the terms of the will of John Sandberg, deceased, of Rainier, Oregon. This parcel was appraised by a competent appraiser at a value of $1,750.
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2. A lot with a duplex residence located at 1603-1605 F Street, in East Vancouver, Washington, and described as Lot 5, Block 75, East Vancouver, Washington, and received by the Doernbecher Memorial Hospital of the Medical School as a bequest under the will of Mr. Gene Poole. Under the terms of Mr. Poole's will, one of his relatives, named Mrs. Effie Emerson, held a life tenancy in one-half of the duplex; Mrs. Emerson died in September 1954. An appraisal has been obtained by a competent appraiser of Vancouver, Washington, in the amount of $12,000.

"The Medical School Business Manager reported that both of these parcels had been advertised for sale in accordance with State law.

"The Finance Committee recommends that any bids for the purchase of these two parcels of property be opened by the appropriate Board officials on the dates specified in the advertisements and that the Finance Committee be authorized to approve the acceptance or rejection of the bids."

The Board adopted the report, approved the sale of the properties as described, and authorized the Finance Committee to accept or reject bids with the understanding that any bid accepted must be equal to or higher than the appraised value of the property.

CHANCELLOR'S REPORT

PSEC Study to be Discussed December 1954

Chancellor Byrne referred to a historical and developmental study of the Portland State Extension Center, including statistical information on institutions located in metropolitan areas. This report has been placed in the hands of Board members for study in advance of the December meeting when there will be scheduled a discussion and decision on the policy of the Board in regard to legislation that might be required.

Forest Laboratory Tour, Nov. 3, 1954

Some time ago, Dean Paul M. Dunn of the School of Forestry, invited Board members to participate in a tour of the Oregon State College forest laboratory lands. This inspection is scheduled to begin at 3:00 o'clock on the afternoon of Wednesday, November 3, and will cover Peavy Arboretum and McDonald Forest areas; the tour will end with a dinner at one of the forest cabins for which Dean Dunn is to be the host. Chancellor Byrne urged all Board members who could to make the trip.

Tour Corvallis Experiment Station Planned

At the direction of Mr. Herman Oliver, Chairman of the Committee on Agricultural Extension Service and Experiment Stations, Dean F. E. Price is arranging a third Experiment Station tour which will include the home station at Corvallis, and if possible, the Southern Oregon areas at Medford and Klamath Falls. Details regarding the schedule will be sent Board members as soon as possible.
The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

**University of Oregon**

Various Gifts totaling $6,945.00 from the following donors for scholarships:

- Consolidated Freightways, Inc., Portland $1,000.00
- Hawaiian Trust Company, Ltd., Hawaii 250.00
- College Women's Club of Montclair, New Jersey 600.00
- Max Tucker Estate, Portland 1,000.00
- R. E. Vester, Portland 100.00
- Eugene Quota Club 165.00
- Franklin High School Faculty, Portland 100.00
- Maud E. Warwick Fund for War Orphans, New York 950.00
- North Bend High School 200.00
- The Girls Club of the Women's Club of Upper Montclair, New Jersey 300.00
- Associated Student Body, Roseburg Senior High School 165.00
- Roosevelt Junior High School Parent Teachers Association, North Bend 120.00
- Culture Club, Portland 100.00
- City Panhellenic, Eugene 165.00
- Delta Delta Delta Sorority, New York 400.00
- Phi Beta Associates and Alumnae, Eugene 105.00
- Oregon State Elks Association, Astoria 150.00
- Benevolent and Protective Order of Elks, Lebanon 100.00
- The Dalles Hospital Alumni Association 150.00
- Brookings-Harbor Parent Teachers Association, Brookings 125.00
- Phi Beta Patronsesses, Eugene 300.00
- Oregon State Nurses Association, Inc., Eugene 100.00
- Rotary Club, Pendleton 200.00
- Benevolent and Protective Order of Elks, Astoria 100.00

**Atomic Energy Commission**

Grants totaling $18,432 from the Atomic Energy Commission to be used as follows:

1. $8,932 for the continuation to August 31, 1955, of the research project "An Investigation of Lactose Synthesis in Mammary Gland Homogenates," under the direction of Dr. F. J. Reithel, Associate Professor of Chemistry.

2. $9,500 for the continuation to August 31, 1955, of the research project "Study of Gaseous Chemical Reaction Kinetics, Using a Mass Spectrometer," under the direction of Dr. D. F. Swinehart, Associate Professor of Chemistry.

**U. S. Army Signal Corps**

Additional grant of $9,800 from the U. S. Signal Corps for continuation to March 14, 1956, of the project "Intermetallic Semi-conductor Research," under the direction of Dr. R. T. Ellickson, Head of the Department of Physics.
Meeting #235-15

U. S. Public Health Service

Additional grants aggregating $15,322 from the U. S. Public Health Service to be used as follows:

1. $10,692 for training in "Clinical Psychology" to be conducted under the direction of Dr. Norman D. Sundberg, Assistant Professor of Psychology.

2. $4,630 for the continuation to August 31, 1955 of the research project on mammary glands under the direction of Dr. F. J. Reithel, Associate Professor of Chemistry.

American Cancer Society

Grant of $2,000 from the American Cancer Society for the continuation to June 30, 1955, of the project involving melanotic tumors of the eye, under the direction of Dr. Clarence W. Clancy, Associate Professor of Biology.

Oregon State College

Various

Gifts totaling $11,509.56 from the following donors for scholarships:

St. Regis Paper Company, New York $ 800.00
Oregon Home Economics Association 200.00
Oregon State College Mothers Club, Portland 2,039.56
Safeway Stores, Incorporated, San Francisco 200.00
United States National Bank of Portland 775.00
Hawaiian Trust Company, Ltd., Hawaii 250.00
Benton County Medical Auxiliary 100.00
Coburg High School Student Body 100.00
Benson Polytechnic High School, Portland 150.00
Sunset Parent Teachers Association, North Bend 120.00
Portland Home Economics Association 100.00
Mr. George Lienkaemper, Bandon 100.00
Sears-Roebuck Foundation, Chicago 3,250.00
Associated Students, Mapleton High School 100.00
Oregon State College Educational Foundation, Inc., Corvallis 100.00
Delta Delta Delta, Portland, Oregon Alliance 200.00
Roseburg Senior High School Student Body 100.00
American Association of University Women, Ketchikan, Alaska 250.00
Max D. Tucker Estate 1,000.00
Oregon State Mothers Club, Klamath Falls 175.00
Consolidated Freightways, Inc., Portland 500.00
North Bend Lions Club 100.00
Altrusa Club, Albany 100.00
Kerns Company of Oregon, Ltd., Pilot Rock 400.00
Federated Order of Eagles Memorial Foundation, South Bend, Indiana 200.00
Order of Rainbow for Girls, Juneau, Alaska 100.00

OSU Dads Club

Gift of $850 from the Oregon State Dads Club of Portland to be added to the Dads Club Scholarship Fund.

Boeing Airplane Co.

Grant of $8,077.05 from the Boeing Airplane Company, Seattle, for research in mathematics under the direction of Dr. W. M. Stone, Associate Professor of Mathematics, for the period of September 15, 1954 through June 13, 1955.
Meeting #235-16

October 26, 1954

U. S. Army Office of Surgeon General

Grant of $16,018 from the U. S. Army Office of the Surgeon General for a study on the short and long term survival and breeding capacity of rats fed high levels of foodstuffs sterilized by ionizing, under the direction of Dr. Edward C. Bubl, Assistant Chemist, Agricultural Experiment Station, for the period September 1, 1954 to August 31, 1955.

U. S. Army Ordnance Corps

Additional grant of $16,613.30 from the U. S. Army Ordnance Corps extending to August 31, 1955 for the research project "Numerical Solution of Integral Equations," under the direction of Dr. A. T. Lonseth, Professor of Mathematics.

U. S. Bureau of Land Mgt.

Grant of $2,000 from the U. S. Bureau of Land Management for continuation to September 30, 1955 of the research project in regard to India Mustard in Forest Land Rehabilitation, under the direction of Dr. W. W. Chilco, Assistant Professor of Botany.

U. S. Office Naval Research

Grants totaling $8,991.88 from the U. S. Office of Naval Research to be used as follows:

1. $4,000 to continue through August 11, 1955 for the research project on the rate of conversion of internal molecular energy into translational energy under the direction of Dr. J. C. Decius, Associate Professor of Chemistry.

2. $4,991.88 to continue to August 31, 1955 for the studies on the focusing of sound in water by lenses under the direction of Dr. Roy B. Saunders, Associate Professor of Mathematics.

Agricultural Research Foundation

Grants totaling $1,025.00 from the Agricultural Research Foundation to be used as follows:

1. $600 to cover August salaries for Research Assistants in Fish and Game Management.

2. $425 to cover July salary of a Research Assistant working on the Irrigation Water Forecasting project under the direction of the Agricultural Experiment Station.

Malheur County Potato Growers Association

Grant of $750 from the Malheur County Potato Growers' Association to the Federal Cooperative Extension Service to support a cooperative market report news service on potato and onion crops in that county.

Climax Molybdenum Company

Grant of $1,000 from the Climax Molybdenum Company, New York, to the Agricultural Experiment Station for "Exploratory Investigations of the Occurrence of Molybdenum Deficiency in Oregon Soils," under the direction of the Department of Soils.

Oregon Filbert Commission

Gift of $277.57 from the Oregon Filbert Commission to the Agricultural Experiment Station Department of Food Technology for research on the removal of filbert pellicle.

Agri. Engr. Research Foundation

Gift of $1,000 from the Agricultural Engineering Research Foundation to the Agricultural Experiment Station Department of Agricultural Engineering for research in the use of electricity in Agriculture.
American Cyanamid Company: Grant of $1,800 from the American Cyanamid Company to the Agricultural Experiment Station Department of Veterinary Medicine for a study to determine the correct dosage and method of administration of a bacterin for control of erysipelas in turkeys.

Sugar Research Foundation, Inc.: Grant of $2,500 from the Sugar Research Foundation, Inc., New York, to the Agricultural Experiment Station Department of Food Technology for research on the "Role of Sweetening Agents in the Preservation of Fruits."

R. M. Wade Foundation: Grant of $1,000 from the R. M. Wade Foundation, Portland, to the Soils Department of the Agricultural Experiment Station for an irrigation research project.

Medical School

Max & Rose Tucker, Found.: Gift of $500 from the Max and Rose Tucker Foundation to the Doernbecher Memorial Hospital for Children for unrestricted use.

Oregon Heart Association, Inc.: Grant of $2,000 from the Oregon Heart Association, Inc., for a graduate fellowship for research in the field of rheumatic fever which is being conducted under the direction of Dr. Robert A. Aldrich, Associate Professor of Pediatrics.

Internat. Min. & Chem. Corp.: Additional grant of $2,500 from the International Minerals & Chemical Corporation for continuation of the research project on Betasyamine under the direction of Dr. Ruth D. Peterson, Instructor in Biochemistry.

Nat'l. Found. for Infantile Paralysis: Grant of $8,418 from the National Foundation for Infantile Paralysis, Inc., for support of serological research studies covering field trials of a specific vaccine for infantile paralysis, the project is under the direction of Dr. Arthur W. Frisch, Professor of Bacteriology.

Don Baxter, Inc.: Gift of $250 from Don Baxter, Inc., Glendale, California, for the construction of a display case in the Department of Pharmacology.

Damon Runyon Memorial Fund: Grant of $20,000 from the Damon Runyon Memorial Fund, New York, for the research project "Studies on the Detection, Metabolic Control and Therapy of Malignant Melanomas" under the direction of Drs. T. B. Fitzpatrick, A. B. Lerner and H. S. Mason of the Division of Dermatology.

Medical Research Foundation: Grant of $500 from the Medical Research Foundation, Portland, for the purchase of special water bath and special glassware required for research in the blood gas analysis by the Riley Technique under the direction of Dr. Benjamin B. Ross, Instructor in Physiology.

Oregon College of Education

Various: Gifts totaling $1,010.00 from the following donors for scholarships:

- McMinnville High School Parent Teachers Association: $120.00
- John Gumm Parent Teachers Association, St. Helens: $120.00
- Likki Club, Molalla: $100.00
- Lane County "B" League Principals Association: $225.00
Drain Parent Teachers Association $100.00
Junction City Teachers Association 125.00
Forest Grove Parent Teachers Association 100.00
Soroptimist Club, Salem 120.00

Eastern Oregon College of Education

Various Gifts totaling $1,515.00 from the following donors for scholarships:

- American Association of University Women, Bend $200.00
- Lions Club, Enterprise 350.00
- Soroptimist Club, Heppner 100.00
- Wallowa Parent Teachers Association 120.00
- P.E.O. Sisterhood, Milton-Freewater 100.00
- McMinnville Parent Teachers Association 120.00
- Daughters of Union Veterans of Civil War, Department of Oregon 100.00
- Beta Sigma Phi, Alpha Mu Chapter, Milton-Freewater 100.00
- Drs. Robert L. Stuart and Lee B. Bouvy, La Grande 120.00
- Soroptimist Club, Baker 120.00
- Heppner Parent Teachers Association 75.00

Southern Oregon College of Education

Various Gifts totaling $3,265.00 from the following donors for scholarships:

- Mrs. Amalia Britt Schol, Jacksonville $250.00
- National Secretaries Association, Medford 150.00
- Lions Club, Ashland 120.00
- Rotary Club, Ashland 240.00
- Lions Club, Phoenix 100.00
- Business and Professional Women, North Bend 120.00
- Zontas, Medford 150.00
- College Women's Club, Medford 100.00
- Delta Kappa Gamma, Grants Pass 120.00
- Benevolent and Protective Order of the Elks, No. 944, Ashland 1,200.00
- Hi-Y of Associated Student Body, Marshfield Senior High School 100.00
- Klamath Indian Agency, Fort Klamath 120.00
- Mills School Parent Teachers Association, Klamath Falls 75.00
- Business and Professional Women's Club, Roseburg 100.00
- Soroptimist Club, Ashland 120.00
- The U. S. National Bank, Portland 100.00
- Westminster Guild, Presbyterian Church, Medford 100.00

Portland State Extension Center

Ore. Alcohol Edu. Comm. Gift of books, pamphlets and reproduced materials, and a subscription to the Quarterly Journal of Alcohol Studies valued at approximately $210.00 from the Oregon Alcohol Education Committee to the Portland State Library.
Gifts totaling $1,399.00 from the following donors for scholarships:

- Delta Delta Delta Sorority, Portland: $100.00
- Scappoose Parent Teachers Association: $120.00
- Ami Kai Club: $100.00
- Hillsboro High School Parent Teachers Association: $75.00
- Portland State Extension Center Mothers Club: $200.00
- Soroptimist Club, Coos Bay: $250.00
- The Electric Club of Oregon, Portland: $300.00
- United States National Bank, Portland:
  - Milwaukee Union High School, National Secretaries Association, Portland: $154.00
- Franklin High School, Portland: $100.00

FINANCE

When the annual budget for the year 1954-55 was approved by the Board in April, the exact amount of county funds available for Agricultural, Home Economics and 4-H Club extension work in the 36 counties had not been determined. At that time, the estimate of funds from the counties was $440,440. The county certifications have now been completed and an additional amount of $45,422.06, with small amounts in each county, will be available from county sources. The Board approved that this amount be added to the budget and distributed in the proper amounts to the wage, materials and expense, and travel budgets in the 36 counties.

PERSONNEL

The Board approved the following personnel adjustments at the University of Oregon, the necessary funds being provided in the 1954-55 budget:

W.H. Burton, Appointment

Appointment to a budgeted position of Dr. William H. Burton as Visiting Professor of Education, yearly tenure, 10-months' service, 50 per cent time, at a salary of $4,500, effective September 1, 1954. Dr. Burton is replacing Dr. Hugh Wood, Professor of Education, who has been transferred to teach in Nepal during 1954-55. Released salary funds of $3,775 to be used for replacements.

Adjustment in Military personnel as follows:

1. Transfers from the University of:

   - S.E. Sheffield, Transferred
   - R.A. Laurence, Transferred
   - F.G. Ward, Transferred

   Lt. Col. Sam E. Sheffield, Assistant Professor of Air Science and Tactics, effective July 7, 1954.
   Captain Robert A. Laurence, Assistant Professor of Air Science and Tactics, effective September 1, 1954.
   Lt. Col. Frederick G. Ward, Assistant Professor of Military Science and Tactics, effective August 27, 1954.

2. Appointments of:

   - L.E. Fischer, Appointment
   - T.W. Thorpe, Appointment

   Major Laurence E. Fischer as Assistant Professor of Air Science and Tactics, effective July 1, 1954.
   Captain Thomas W. Thorpe as Assistant Professor of Military Science and Tactics, effective August 1, 1954.
Salaries for military personnel are paid in full by the Federal government.

**V. Ostrom, Redistribution Time & Salary**

Redistribution of time and salary as follows for Dr. Vincent Ostrom, Associate Professor of Political Science and Associate Director of the Kellogg Program, effective September 1, 1954, to accept a faculty research fellowship from the Social Science Research Council:

<table>
<thead>
<tr>
<th>From:</th>
<th>Salary Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Political Science 20%</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Kellogg Program 75%</td>
<td>5,490.00</td>
</tr>
<tr>
<td>Summer Session Budget 5%</td>
<td>330.00</td>
</tr>
<tr>
<td>100%</td>
<td>$7,320.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Kellogg Program</td>
<td></td>
</tr>
<tr>
<td>Social Science Research</td>
<td>$3,990.00</td>
</tr>
<tr>
<td>Summer Session Budget</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>100%</td>
<td>$7,320.00</td>
</tr>
</tbody>
</table>

Salary funds released in the Department of Social Science to be retained for replacement.

**Morton Kroll, Resignation**

Resignation of Dr. Morton Kroll, Assistant Professor of Political Science, effective August 31, 1954, to accept a position at Wayne University; and

**L.C. Marquis, Appointment**

Appointment of Mr. Lucian C. Marquis as Instructor in Political Science, yearly tenure, 10-months' service, at a salary rate of $4,000, effective September 1, 1954. This is a joint appointment financed 50 per cent each by the University and the General Extension Division; Dean Cramer concurs in this recommendation.

In order to meet obligations assumed under the U. S. Public Health Service grant for a training program in Clinical Psychology under the direction of Dr. Norman D. Sundberg (see Gifts and Grants), the following personnel adjustments are recommended:

**A. Luchins, Redistribution Time & Salary**

Redistribution of time and salary for Dr. Abraham Luchins, Associate Professor of Psychology, from full time and salary in Psychology to 75 per cent time and salary ($1,875) in Psychology and 25 per cent time and salary ($1,625) under the U. S. Public Health Service grant.

**J. A. Pierce-Jones, Redistribution Time & Salary**

Redistribution of time and salary of Dr. John A. Pierce-Jones, Assistant Professor of Psychology and Education:

<table>
<thead>
<tr>
<th>From:</th>
<th>Salary Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Psychology</td>
<td>$1,225.00</td>
</tr>
<tr>
<td>School of Education</td>
<td>$2,450.00</td>
</tr>
<tr>
<td>Counseling Center</td>
<td>$1,225.00</td>
</tr>
<tr>
<td>100%</td>
<td>$4,900.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Psychology</td>
<td>$1,225.00</td>
</tr>
<tr>
<td>Kellogg Foundation</td>
<td>$1,225.00</td>
</tr>
<tr>
<td>School of Education</td>
<td>$2,450.00</td>
</tr>
<tr>
<td>100%</td>
<td>$4,900.00</td>
</tr>
</tbody>
</table>
Redistribution of time and salary of Dr. Norman D. Sundberg, Assistant Professor of Psychology:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Oct 26, 1954</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Psychology 75%</td>
<td>Department of Psychology 50%</td>
<td>$3,675.00</td>
</tr>
<tr>
<td>Counseling Center 25%</td>
<td>Counseling Center 25%</td>
<td>$1,225.00</td>
</tr>
<tr>
<td>100%</td>
<td>U. S. Public Health Service Grant 25%</td>
<td>$1,225.00</td>
</tr>
<tr>
<td>100%</td>
<td>100%</td>
<td>$4,900.00</td>
</tr>
</tbody>
</table>

Appointment of Dr. Henry Van Holt, Jr., as Assistant Professor of Psychology, yearly tenure, 10-months' service, at a salary of $4,500, effective September 1, 1954; time and salary to be distributed 50 per cent to Psychology and 25 per cent each to the Counseling Center and to the U. S. Public Health Service project in Clinical Psychology.

Salary funds released in the Department of Psychology to be transferred to the Institutional Reserve pending further personnel adjustments.

Reappointment to a budgeted position of Mr. Lester Dale Pederson as Special Lecturer in Law for the fall term 1954-55, 50 per cent time, at a salary of $900. Funds to be provided from salary budgeted for an associate professorship which has not yet been filled.

To provide additional instructional assistance required because of increased enrollment, increase in time and salary for Mrs. Marie Ridings Mason, Instructor in Mathematics, from 75 per cent time and $2,825 salary to full time and $3,800, effective September 1, 1954; funds are to be provided from the departmental budget.

Appointment of Mr. Alfred E. Halteman as Assistant Professor of Mathematics, yearly tenure, 10-months' service, 30 per cent time, effective September 1, 1954, at a salary of $1,500 to be financed from the fund for increased enrollment.

Appointment of Mr. Whitney G. Scobert as Assistant Professor of Mathematics, yearly tenure, 10-months' service, 50 per cent time for the fall term and 30 per cent time for the winter and spring terms, at an annual salary rate of $4,600, effective September 1, 1954; $1,686.67 for part-time appointment to be financed from the fund for increased enrollment.

The Board approved the following personnel adjustments at Oregon State College, the necessary funds being provided in the 1954-55 budget:

Resignation of Mr. Paul M. Dunn, Dean of the School of Forestry and Director of the Forest Experiment Station, effective January 31, 1955, to accept the position of Technical Director of Forestry with the St. Regis Paper Company of New York; and
Meeting #235-22

Promotion

Promotion of Dr. Walter F. McCulloch, Professor of Forest Management, to Dean of the School of Forestry and Director of the Forest Experiment Station, at a salary of $11,500 for 12-months' service, effective January 1, 1955, without change in tenure; replacement for Dr. McCulloch will be recommended at a later date.

Ext. of Leave

Extension of leave of absence without pay for the period September 13 through November 13, 1954, for Dr. Joseph S. Butts, Professor and Head of the Department of Agricultural Chemistry, to participate in an atomic energy exhibit under the sponsorship of the U. S. Information Agency of the U. S. Department of State. The exhibit is to be held in Berlin, Germany, for the purpose of furthering peacetime application of atomic energy. For the past year, Dr. Butts has been on leave to do research work with the Atomic Energy Commission.

Appointment

Appointment to a budgeted position of Dr. Murray Dawson as Assistant Professor in the Department of Soils (vice C. V. Ruzek, retired) for the academic year 1954-55, at a salary of $1,670; funds released by this temporary appointment at a lower-than-budgeted rank and salary to be retained to cover Professor Ruzek's salary for July, 1955 and to cover travel expenses incident to interviewing candidates for permanent replacement of Professor Ruzek.

Ext. Sabbatical & Addl. Leave without Pay

Leave without pay during January, February and March of 1955, and extension of sabbatical leave from June 1 to September 1, 1955 for Mr. Myron Cropsey, Professor of Agricultural Engineering. Mr. Cropsey is on sabbatical leave for the 1954-55 academic year to work on his doctorate at Michigan State; he has recently had a request from the Foreign Operations Administration for an assignment which requires him to be in Peru during the first three months of 1955. This request for adjustment in his sabbatical leave is to permit him to accept the South American assignment.

Transfer

Transfer of Mr. J. W. Hansell, Jr. from Clackamas County Extension Agent with rank of Assistant Professor, to Farm and Home Development Specialist, effective September 1, 1954, without change in rank, tenure, term of service or salary; salary funds for this position are provided through the recent Federal Smith-Lever appropriation, plus $290 from the Extension Director's Reserve.

Transfer

Transfer on a one-year basis of Mrs. Virginia Kipper from County Extension Agent (Home Economics) in Benton County with rank of Assistant Professor, to Acting State Agent (vice E. Trindle, on sabbatical leave), with promotion to Associate Professor and increase in salary to $5,340; Mrs. Kipper is assuming the duties and responsibilities of Miss Trindle who is on sabbatical leave until July 31, 1954; and

Transfer

Transfer on a one-year basis of Miss Ardis Eagy from County Agent-at-Large (Home Economics) with rank of Instructor to Acting Benton County Extension Agent (vice V. Kipper), with promotion to Assistant Professor and increase in salary to $4,644; salary funds released by these transfers to be retained pending further personnel adjustments.
Resignation effective September 30, 1954, of Dr. A. R. Halvorson, Assistant Soil Scientist and Assistant Superintendent of the Klamath Experimental area, to accept a position at Purdue University; salary funds released to be retained for a replacement appointment.

Transfer of Mr. Rufus H. Cate, Assistant Professor, from County Extension Agent-at-Large to the budgeted position of Lincoln County Extension Agent, effective September 15, 1954, without change in tenure, rank or salary.

To fulfill terms of a research grant from the Boeing Airplane Company, it is recommended that time and salary for the following full-time staff in the Department of Mathematics be redistributed as indicated:

- Dr. William B. Stone, Associate Professor of Mathematics, 50 percent time and salary each to Mathematics and Underwater Sound research project.
- Dr. Roy B. Saunders, Associate Professor of Mathematics, 75 percent to Mathematics and 25 percent to Underwater Sound Research.

Salary funds released in the Department of Mathematics are to be retained for replacement appointment.

Leave without pay for one year, beginning October 1, 1954, for Mrs. Maud Casswell, Morrow County Extension Agent (Home Economics) with rank of Associate Professor, to accept a fellowship from the Women's National Farm and Garden Association for study in the field of landscape architecture; salary funds released to be retained in the budget for substitute assistance.

Resignation of Dr. Wallace I. Little, Assistant Professor of Business Administration, effective July 1, 1954, to accept a position at an increase in salary at the University of Washington; and appointment for 1954-5 fall term only of Mr. Harold C. Olsen as Acting Instructor of Business Administration, at a salary of $700; salary funds released to be used for laboratory assistant and for permanent replacement for Dr. Little.

The Board approved the following personnel adjustments for the Medical School, the necessary funds being provided in the 1954-55 budget.

Promotion of Dr. John E. Tuhy, who serves on a voluntary basis, from Clinical Instructor in Medicine to Assistant Clinical Professor of Medicine, effective October 1, 1954. Dr. Tuhy is to assume charge of the Division of Chest Diseases in the Department of Medicine.

Increase in salary for Miss Lolita Thompson, Research Assistant in Dermatology, from $3,000 to $3,300, effective October 1, 1954, without change in tenure, rank or term of service; Miss Thompson's entire salary is paid from the Damon Runyon Fund grant which provides for this increase.

Reduction in time for Dr. Roy L. Swank, Professor and Head of the Division of Neurology, from full time to 95 percent time, without change in annual salary rate of $10,000, effective September 1, 1954.
Meeting #235-24

D. Rigas,
Increase in Time & Salary

Increase in annual salary for Dr. Demetrios Rigas, Assistant Professor of Experimental Medicine, from $5,500 to $6,500, effective September 15, 1954, without change in rank, tenure or term of service; this increase in salary is to compensate Dr. Rigas for additional responsibilities assigned to him upon the resignation of Dr. Harold Tivey.

M.L. Krippaehne,
Reappointment

Reappointment to a new position of Dr. Marion L. Krippaehne as Clinical Instructor in Medicine, yearly tenure, 12-months' service, 60 per cent time, at a salary rate of $5,700, effective September 1, 1954; salary funds required for this appointment to be provided by transfers from the wage budget of the Clinic Medical and Nursing department and from the Clinic Operating Reserve.

The Board approved the following personnel adjustments for the Dental School of the University of Oregon, the necessary funds being provided in the 1954-55 budget:

R.H. Johnson,
Resignation

Resignation of Dr. Rulon H. Johnson, Associate Professor of Dentistry, effective October 1, 1954; and

C. O'Brien,
Resignation

Resignation of Dr. Cyril O'Brien, Assistant Professor of Dentistry, effective October 1, 1954; and

M.A. Matthews,
Reappointment

Reappointment of Dr. Matthew A. Matthews as Assistant Professor of Dentistry, yearly tenure, 12-months' service, 50 per cent time, at an annual salary of $3,200, effective August 14, 1954; and

A.E. Fry,
Appointment

Appointment of Dr. Arthur E. Fry as Assistant Professor of Dentistry, yearly tenure, 12-months' service, at an annual salary rate of $7,200, effective October 5, 1954.

M.D. Tedford,
Designation

Designation of Dr. Myron D. Tedford, Assistant Professor of Anatomy, as Acting Head of the Department of Anatomy, effective July 1, 1954, without change in rank, tenure, salary or term of service.

D.R. Porter,
Designation

Designation of Dr. Donald R. Porter, Assistant Professor of Dentistry, as Acting Head of the Department of Pedodontia, effective July 1, 1954, without change in tenure, rank, salary or term of service.

The Board approved the following personnel adjustment for Southern Oregon College of Education, the necessary funds being provided in the 1954-55 budget:

Dorothy Stolp,
Appointment

Appointment for the 1954-55 academic year of Dr. Dorothy Stolp as Assistant Professor of Drama and Speech, yearly tenure, 10-months' service, at a salary of $4,200, effective October 1, 1954, to be provided from the fund for increased enrollment.

NEXT MEETING

President R. E. Kleinsorge reminded Board members that the next official meeting of the Board is scheduled for December 13 and 14, 1954.

ADJOURNMENT:
The meeting adjourned at 11:10 AM.