STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
GOVERNOR'S OFFICE, SALEM, OREGON
April 11, 1955

MEETING #239

A special meeting of the State Board of Higher Education was held in the Board of Control Room of the Governor's Office, Salem, Oregon, on April 11, 1955.

ROLL CALL

The meeting was called to order at 11:00 a.m. by the President of the Board, Dr. R. E. Kleinsorge, and on roll call the following answered present:

Henry F. Cabell
George F. Chambers
Leif S. Finseth
A. S. Grant

Chas. R. Holloway, Jr.
Cheryl S. MacNaughton
Dr. R. E. Kleinsorge

Absent: Herman Oliver, Wm. E. Walsh

There were also present:

State Bond Commission: At the invitation of the President of the Board, there were also present members of the State Bond Commission -- Governor Paul L. Patterson, State Treasurer; Sig Unander, Accident Commissioner L. O. Arens, and the Secretary of the Commission, Mr. Fred H. Paulus, Deputy State Treasurer.

Board Officials and others: Dr. Charles D. Byrne, Chancellor; Dr. John R. Richards, Vice-Chancellor and Secretary of the Board; Comptroller and Bursar H. A. Bork; Assistant to the Chancellor Travis Cross; Dr. R. E. Llewallen, Administrator-in-Charge, Oregon College of Education; Dean J. F. Cramer, Portland State Extension Center; Dean H. J. Noyes, Dental School of the University of Oregon; Dr. Philip Hoffman, Vice-Dean of the General Extension Division; Dr. Ernest A. Hurley, Vice-Dean of the Dental School of the University of Oregon; Mr. E. A. Stebbins, Business Manager of Oregon College of Education; Mr. J. I. Hunderup, Administrative Assistant to the Comptroller; Mr. James J. Gathercoal, Architect; Mr. James A. Allenby of the Salem Branch of the First National Bank of Portland.

RE ABSENCES

Mr. Walsh and Mr. Oliver were absent because of pressure of business.

BID ON BONDS TO FINANCE OCE DORMITORY FOR MEN APPROVED

The Board opened the sealed bids received by the Secretary of the Board, pursuant to an advertisement, authorized by the State Board of Higher Education at its regular meeting of March 8, 1955, for the proposed sale of $225,000 par value of State Board of Higher Education Building Bonds. Mr. Fred H. Paulus, Secretary of the State Bond Commission, read the bids which were as follows:
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<table>
<thead>
<tr>
<th>Name of Bidder</th>
<th>Interest Rate</th>
<th>On Maturities</th>
<th>Total Int. Cost to State</th>
<th>Effective Interest Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blyth &amp; Company &amp; Ladd &amp; Bush - Salem Branch of U. S. National Bank of Portland (Oregon)</td>
<td>2%</td>
<td>1957-64</td>
<td>$45,107.50</td>
<td>2.1644%</td>
</tr>
<tr>
<td>The First National Bank of Portland, Oregon, Salem Branch</td>
<td>3%</td>
<td>1957-61</td>
<td>$42,577.50</td>
<td>2.043%</td>
</tr>
</tbody>
</table>

(Bid of $100.01 for each $100 par value plus accrued interest from April 15, 1955 to date of delivery of bonds.)

Upon motion duly made by Director Leif S. Finseth and seconded by Director G. F. Chambers, the bid from the First National Bank of Portland, Salem Branch, was accepted on the following vote:

- Henry F. Cabell - No vote
- George F. Chambers - Aye
- Leif S. Finseth - Aye
- A. S. Grant - Aye
- Chas. R. Holloway, Jr. - Aye
- Cheryl S. MacNaughton - Aye
- Dr. R. E. Kleinsorge - Aye

After the motion was declared carried, Mr. Cabell explained that he did not cast a vote because of his membership on the Board of Directors of the First National Bank of Portland.

Thereupon Director G. F. Chambers offered and moved the adoption of the following transcribed resolution, which motion was duly seconded by Director A. S. Grant:

RESOLUTION

"BE IT RESOLVED that the TWO HUNDRED TWENTY-FIVE THOUSAND DOLLARS ($225,000) in STATE BOARD OF HIGHER EDUCATION BUILDING BONDS, SERIES 1955 A, of the State of Oregon, sold on the 11th day of April, 1955, be issued to bear date the 15th day of April, 1955; to bear interest at the rate of 3 per cent per annum for the bonds of the issue maturing on April 15 of the years 1957 to 1961 inclusive, at the rate of 1-3/4 per cent per annum for the bonds of the issue maturing on April 15 of the years 1962 to 1965 inclusive, and at the rate of 2 per cent per annum for the bonds of the issue maturing on April 15 of the years 1966 to 1970 inclusive; that the bonds be issued to mature serially on the dates provided in the resolution of the board duly adopted at a
regular meeting of the Board duly and legally held on the 8th day of March, 1955; and that both the principal of and the interest upon the bonds be paid at the office of the State Treasurer of the State of Oregon; and

"BE IT FURTHER RESOLVED that the said bonds and coupons annexed thereto be executed in the form prescribed in the resolution adopted by the Board at the meeting thereof held on the 8th day of March, 1955; and

"BE IT FURTHER RESOLVED that the resolution of March 9, 1955, of the Board, authorizing the issuance of said bonds, and all acts performed by the Board in adopting the said resolution, and by the Secretary and Comptroller of the Board in connection with the issuance and sale of the said bonds, be and they hereby are fully approved, ratified, and confirmed."

On roll call vote, the following Directors of the Board voted in favor of adopting the resolution: Henry F. Cabell, George F. Chambers, Leif S. Finseth, A. S. Grant, Cheryl S. MacNaughton and Dr. R. E. Kleinsorge. (It was necessary for Director Holloway to leave the meeting before the reading of the resolution was completed, and he did not vote.)

Those voting no: None.

The President of the Board thereupon declared said resolution duly adopted.

Mr. Leif S. Finseth, Member of the Building Committee, then presented the following report of the Building Committee:

CONSTRUCTION
BIDS OCE MEN'S DORMITORY
AWARDED

"The Building Committee, represented by Mr. Leif S. Finseth, opened bids at Monmouth on April 8, 1955 for the construction of the Oregon College of Education Men’s New Dormitory. The bids were as follows:

- 8 general work bids ranging from $157,155 to $207,160
- 6 special equipment bids ranging from $27,055.50 to $37,624
- 15 mechanical work bids ranging from $45,250 to $56,157
- 11 electrical work bids ranging from $14,389.57 to $18,400.

"The Chancellor indicated that Architect Gathercoal recommended that the bid on the special equipment not be accepted in order to permit review and possible revision of the specifications and plans with a view to saving approximately $10,000 without greatly altering the quality of the furnishings. If Board officials conclude that substantial savings could be realized, then it will immediately seek new bids; but if they conclude that substantial savings are unlikely, then they will recommend the acceptance of the low special equipment bid at the time of the regular Board meeting."
"The Committee therefore recommends:

1. That construction contracts for general, mechanical and electrical contracts be awarded to the low bidders and that the appropriate Board officers be authorized to execute the necessary agreements:

   General Work - Claude Buerge, Albany $157,155.00
   Mechanical Work - Beaver Plumbing,
   Heating & Sheet Metal Shop,
   Corvallis 45,250.00
   Electrical Work - Mayer & Ross
   Electric, Inc., Corvallis 14,389.57

   $216,794.57

2. That the awarding of the contract for special equipment be held in abeyance. The low which was received from Roy A. Hilliard & Associates, Seattle, is in the amount of 27,055.50

3. That the $300,000 budget for the project, consisting of $225,000 from the sale of bonds and $75,000 of balances, giving effect to the recommended construction contracts, be approved as follows:

   Construction contracts for general, mechanical, and electrical work $216,794.57
   Reserve for special equipment 27,055.50
   Architect's and engineering fees 14,631.00
   Movable equipment and furnishings 30,000.00
   Clerk-of-the-works 1,500.00
   Landscaping and incidental costs 1,100.00
   Contingency 8,918.93

   Total $300,000.00"

The Board approved the report including the budget for the men's dormitory project at the Oregon College of Education, and authorized appropriate Board officials to award the General, Mechanical and Electrical contracts to the lowest bidders as indicated above; and that Board officials be authorized to study the equipment specifications and plans, seek new bids immediately and reject bids already received if such action appears judicious, and at the time of the regular April Board meeting to accept the Roy Hilliard and Associates bid if new bids are not sought, or to grant the appropriate Board officers authority to receive and accept new bids within the limits of the budget.
Chancellor Byrne reported that as authorized at the March 8, 1955 meeting of the Board, the Attorney General had been asked for an opinion on the legality of requesting an appropriation of $210,000 for equipment for the new Dental School Building from the Legislature with the understanding that when the old Dental School building is sold, proceeds from the sale would be used to reimburse the State's general fund. The Attorney General ruled that this procedure would be illegal under the terms of the Deed of Trust transferring the Dental School to the State and under the State law; under these documents, the Board would have no authority to return any proceeds from the sale of the building to replace any State appropriation that might be made.

As a result of this decision and because it appeared that there is no possibility for an immediate sale of the old Dental School building, the Chancellor indicated that it was now necessary to adopt some other procedure for securing funds.

Dean Noyes was asked to present the effects of the lack of equipment funds on the new Dental School as he saw them. Based on a report prepared in May of 1954, he first presented figures to show that the minimum total eventual equipment needs were estimated at that time to be $583,300 as reduced from $725,226.11, the original estimate. Since the budget was submitted, other equipment needs in the amount of $87,640 have been added. This is to cover cabinet work, a morgue, cafeteria equipment, classroom seating, and window shades which were included in the rejected alternates. Accordingly, this brings the total needed equipment funds up to $670,940.

Dean Noyes indicated that when Board and Dental School officials met with the Emergency Board to determine the appropriation needed, the Emergency Board was informed that $457,000 would cover the minimum cost of equipment required to start operations in the new Dental School Building.

According to the latest report from the contractors, the building is about six months ahead of schedule, which means it will be ready to be turned over to the Board early in 1956. It was Dean Noyes' hope that funds would be available so that equipment could be ordered immediately and delivered for installation when the building was completed in order that the clinic would be ready for operation by the summer of 1956. In response to a question from President Kleinsorge, Dean Noyes indicated that the funds on hand, approximately $247,000, would not purchase sufficient equipment to operate the new building and that until an additional $210,000 is available for equipment, he would recommend that they not move into the new plant.

Following Dean Noyes' statement, Board members indicated that they recognized that the $457,000 requested in the new Dental School budget for equipment was the minimum amount required for initial operational purposes. They then discussed at length various possible means of obtaining the $210,000 needed immediately other than seeking an
outright appropriation. It was their conclusion that none of the proposed means would raise the needed funds within the time limit. They emphasized the fact that they had done everything possible to sell the old Dental School building both through advertising and through realtors but to date had no prospective buyer even at the reduced price. The Board stated that they would continue their efforts to sell the building, but in the meantime they should request an appropriation for $210,000 from the Legislature to enable the Dental School to order equipment needed to begin operations as planned.

Mr. Cabell then moved that representatives of the Board be instructed to inform the Legislature that because it has not been possible to date to sell the old Dental School building the Board is without adequate funds to furnish the new Dental School building and therefore feels it necessary to request from the Legislature funds in the amount of $210,000 to meet the cost of the minimum equipment required. The Legislature should be informed further that the Board will continue its efforts to sell the old Dental School building, and in the event the building is sold prior to the time the requested appropriation is required for equipment payments, the appropriation will be cut down by the amount realized from the sale of the building.

The motion was seconded by Mr. Finseth and unanimously approved by the Board.

President Kleinsorge indicated that representatives of both the Finance and Building Committees should appear at legislative hearings to support the Board's requested appropriation for the Dental School equipment.

Secretary Richards indicated that the Board had been requested to issue a policy statement on the junior college bill now being considered by the Legislature. In summary, the bill (HB 396) provides for annual state support to "lower-division collegiate programs of school districts" in the amount of $1,000 plus $100 for each average full-time student enrolled the preceding year, such appropriation to be made through the State Board of Higher Education which Board will also supervise curricula. Establishment of such programs is limited to districts that have carried on a satisfactory lower-division collegiate grade program (under the Dunn Bill, ORS 341.070) for at least three years.

The bill was introduced through the efforts of the citizens of Bend who desire to obtain State funds to expand their Community College program. Chancellor Byrne stated that in his opinion the Bend community could develop essentially the same program as they plan under the present Junior College Bill (ORS 335.925), which places junior colleges under the jurisdiction of the State Department of Education. He suggested that the Board reaffirm a previous decision to make a thorough study of the junior college situation in Oregon.
After a discussion, the Board unanimously voted to issue the following statement of policy:

"The Board of Higher Education at its meeting of January 25, 1955 ordered its staff to make a complete study of the Junior College situation in Oregon. It is possible by means of a law passed by the 1951 Legislature for a junior college to be formed by any school district meeting stated standards of wealth, space, equipment and library. In addition, this Board is authorized in Chapter 211, Oregon Laws 1949 to assist local school districts of any size administer post-high school programs of a collegiate nature. The cost of these programs must be met by the local districts.

"The Board believes that the study it has ordered undertaken should be a careful one requiring much consultation and further time. It considers House Bill 396 to present a proposal that should be given detailed study by educational experts. Certainly, action on this bill at this session of the Legislature would appear to be premature and therefore unwise."

ADJOURNMENT

The meeting adjourned at 1:05 PM.
STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
April 26, 1955

MEETING #240-1  A regular meeting of the State Board of Higher Education was held at
the Benson Hotel, Portland, Oregon, on April 26, 1955.

ROLL CALL  The meeting was called to order at 10:00 AM by the President of the
Board, Dr. R. E. Kleinsorge, and on roll call the following answered present:

Mr. Henry F. Cabell  Mrs. Cheryl S. MacNaughton
Mr. Leif S. Finseth  Mr. Herman Oliver
Mr. A. S. Grant  Dr. R. E. Kleinsorge
Mr. Chas. R. Holloway, Jr.

Absent:  Mr. George F. Chambers and Mr. Wm. E. Walsh

There were also present:  Dr. Charles D. Byrne, Chancellor; Dr. John
R. Richards, Vice-Chancellor and Secretary of the Board; President
A. L. Strand of Oregon State College; President O. M. Wilson of the
University of Oregon; President F. B. Bennett of Eastern Oregon
College of Education; Administrator-in-Charge R. E. Lieuallen of
Oregon College of Education; Dean D. W. E. Baird of the University
of Oregon Medical School; Dean J. F. Cramer of Portland State Extension
Center; Dean H. J. Noyes of the Dental School of the University of
Oregon; Mr. W. A. Zimmerman, Executive Secretary and Business Manager
of the University of Oregon Medical School; Mr. Ellis A. Stebbins,
Business Manager of Oregon College of Education; Comptroller and Bursar
H. A. Bork; Assistant to the Chancellor Travis Cross.

RE ABSENCES  Mr. Chambers, who was present at the Committee meetings on Monday,
and Mr. Walsh, were absent for business reasons.

MINUTES APPROVED  The Board voted to dispense with the reading of the minutes of the
last regular meeting held on March 8, 1955, and those of the special
meeting held on April 11, 1955, and approved the minutes as they
appear in the docket.

REPORT OF BUILDING COMMITTEE  Mr. Leif S. Finseth, Member of the Building Committee, reported as
follows:

"The Building Committee represented by Mr. G. F. Chambers, with
Dr. R. E. Kleinsorge, President, inspected the swimming pool at the
Oregon College of Education on April 24, 1955. The Committee is very
pleased with the over-all results obtained in this project. The
exterior architecture of the building is also very attractive.

"The project was completed within the funds available which totaled
$97,750, the major portion of which came from the proceeds of the
Wolverton bequest."
"The Committee recommends that the Board accept the building for which construction work performed by the general work contractor was H. A. Starr Concrete of Portland, and for which the mechanical work contractor was Vern Collins Plumbing & Heating of Salem. The Committee also feels that it is appropriate that the Board officially name the building the Wolverton Memorial Pool, and it so recommends."

The Board adopted the report and accepted the swimming pool at Oregon College of Education; as recommended by the Committee, the Board officially designated the building as the "Wolverton Memorial Pool".

Mr. Finseth continued:

"Preliminary plans for the first unit of the classroom building of Portland State College were presented by Mr. Lawrence of the architectural firm of Lawrence, Tucker and Wallmann. The unit is to be located on the northwest corner of the quarter block fronting on Southwest Mill Street and Southwest Park Avenue, which is in the first block south of the present Portland State building. To show the relation of the proposed unit to the long-time plan covering three blocks, Mr. Lawrence presented a scale model for the entire block and also the projected three-block area showing the general exterior plan and the overhead student traffic connectors.

"The preliminary plans are for a four-story classroom unit with a basement and a subbasement. The specifications call for a construction that will permit the vertical addition of three stories at a later date. Tentatively, the exterior of the building is to be brick veneer or Indiana limestone.

"The tentative project budget provides for an estimated cost of $850,000. In presenting the project budget, the Chancellor explained that the preliminary plans presented yesterday included a subbasement which was not contemplated at the time the original estimates were prepared. He also indicated that the project included a number of related items, such as alterations to the old building to permit the addition of the connecting bridge, rehabilitation of the old building for science laboratories, and equipment for the new building. The Chancellor indicated that if the Board receives especially good bids the amount of $850,000, which it is anticipated the Legislature will appropriate, may be adequate for construction and other items listed.

"The Building Committee recommends that the preliminary plans be accepted and that the architects be authorized to proceed with the final plans provided that the legislative appropriation in the amount of $850,000 for the construction of the building is made."

The Board adopted the report and accepted the preliminary plans for the first unit of the classroom building for Portland State College; authorization for the architect to proceed with the final plans was withheld pending appropriation by the current Legislature of adequate construction funds.
Mr. Finseth continued:

"For some time the Board has been negotiating to obtain the property owned by Mrs. Lydia Maxwell at 724 Southwest Montgomery Street located in the second block south of the present Portland State building. The property consists of a lot 50 feet square with a two-story twelve-unit apartment building which has been appraised at $15,500. The owner refuses to sell for less than $40,000. This property will be needed for the student center-library unit, which is the second unit planned for Portland State College.

"Because the owner will not sell for an amount within 10 per cent over the appraised price, the Committee recommends that the Board proceed with condemnation procedures and that it pass a resolution to that effect at its regular meeting on April 26, 1955."

The Board adopted the report and authorized appropriate Board officials to proceed with condemnation procedures; thereupon, the Comptroller presented the following resolution:

RESOLUTION

WHEREAS, under and by virtue of the laws of the State of Oregon, the State Board of Higher Education is authorized to purchase such real property as in its discretion may be necessary for the present and future development of any schools or institutions under its jurisdiction;

WHEREAS, under and by virtue of the laws of this state whenever any property is required for use by the state and the owner and the board directing the state department or institution for which the property is required can not agree upon which price is to be paid, said board is authorized to have instituted in the name of the State of Oregon any necessary or appropriate suit, action or proceeding for the condemnation of said property required for such purposes and the assessment of damages for the taking thereof;

WHEREAS, the State of Oregon, by and through the State Board of Higher Education, finds it necessary that the State of Oregon acquire title to the hereinafter described real property situated in the City of Portland, Multnomah County, Oregon, for the public purpose, to wit, the establishing and maintaining thereon of public buildings and grounds for the expansion and development of the Portland State Extension Center; and

WHEREAS, the State Board of Higher Education has made every reasonable effort to negotiate with the owner thereof for the acquisition of title to such property, but to this date has been unable to agree with such owner upon the reasonable market value or price to be paid for such property or upon the compensation or damages to be paid to the owner thereof for the taking of such property for such public use;
NOW, THEREFORE, BE IT RESOLVED BY THE State Board of Higher Education in regular meeting assembled:

1. That the State Board of Higher Education does hereby find and declare that the following described parcel of land is suitable, proper and necessary for the public purpose of establishing and maintaining thereon public buildings and grounds for the expansion and development of Portland State Extension Center:

   East 1/2 of Lot 8, Block 200, Portland, City of Portland, Multnomah County, Oregon

2. That the State Board of Higher Education does hereby find and declare as a result of its investigation that the acquisition of the fee simple title to said real property, free and clear of all interests of every kind and nature, is necessary to carry out the proposed building and grounds program of Portland State Extension Center for its expansion and development to meet the public need.

3. That the Attorney General of the State of Oregon be and he is hereby requested and authorized to commence and prosecute to a final determination such suits, actions and proceedings as may be necessary and appropriate to acquire the title to the real property hereinafter described.

Mr. Grant moved that the above resolution be adopted; his motion was seconded by Mr. Oliver, and the following roll call vote was cast:

Those voting aye: Mr. Cabell, Mr. Finseth, Mr. Grant, Mr. Holloway, Mrs. MacNaughton, Mr. Oliver, and Dr. Kleinsorge.

Those voting no: None.

The President of the Board thereupon declared the resolution adopted by a unanimous vote.

Mr. Finseth continued the Building Committee report:

"In 1950, the Board purchased 20 acres of land south of the Oregon State College campus between the Philomath Highway and Mary's River for a future parking area. At that time, the engineering firm of Cornell, Hayes, Howland and Merryfield owned approximately three lots facing the highway in the northeast section of this area where they had established their offices. Since then the firm has grown considerably, and now wishes to expand. It has offered to purchase from the Board a strip of property 50 feet wide extending from the west boundary of the firm's present property east to Fifteenth Street, an area of approximately 13,700 square feet.

"The property has been appraised at $800; the firm has offered to buy it for $1,250. President Strand stated that the College did not need this land within the foreseeable future and that he is
satisfied to exclude it from the authorized campus limits. He recom-
mended that the property be sold to the firm.

"The Committee recommends that the property described be sold to the
firm of Cornell, Hayes, Howland and Merryfield for $1,250, with the
understanding that the College does not need the property for future
campus expansion."

The report was adopted and Board officials authorized to sell the
described property to the engineering firm at the price of $1,250.

Mr. Finseth continued:

"Chancellor Byrne reported that Oregon State College is recommending
the purchase of the Brandt property which is the only non-college
owned property in the block across the street west of the Chemistry
Building. The property is needed to complete plans for widening
and improving the street in front of the Chemistry Building and
landscaping the area from the Chemical Engineering and Commerce
Buildings to Monroe Street. The street is a dead end street which
parallels the Chemistry Building and fronts the Brandt property.
It is the only access road to the new Chemical Engineering Building.

"The average appraisal of the Brandt property is $8,300, and the
highest appraisal is $9,400. The owner will not sell at the average
price, but has offered to sell for $8,500 provided the College will
furnish him with free housing for one year. President Strand
recommended that the Board accept the owner's offer. Beginning
July 1, a house that has been renting for $65.00 a month will be
available, and Dr. Strand recommended that Mr. Brandt be allowed
free use of this house for a year. The year's rent amounting to
$780 plus $8,500 in cash brings the purchase price of the property
to $9,280.

"The Building Committee recommends that the Board authorize the
purchase of the Brandt property under the terms outlined, with funds
to come from the Institutional Operating Reserve."

The Board accepted the report and authorized the purchase of the
Brandt property under the terms outlined by President Strand, with
the necessary funds to be provided from the Institutional Reserve.

Mr. Finseth continued:

"Chancellor Byrne reported that in accordance with the action taken
at the special Board meeting April 11, 1955, Board officials have
studied the special equipment bids received for Oregon College of
Education dormitory on April 8. As Board members will recall, the
restudy was recommended by Architect James Gathercoal who indicated
it was his opinion that a saving of approximately $10,000 could be
realized by revising the specifications for the special equipment.
After studying the bids, it was the conclusion of Board officials
that it would be advantageous to reject all bids and to readvertise, which has been done. The new specifications do not lower the quality of the finished equipment for dormitory use.

"The Committee confirmed the action of the Board officials and recommended that appropriate Board officials be authorized to award the contract to the lowest bidder if the bid is within the funds available. The bid opening has been set for May 6, 1955, at Monmouth."

The Board adopted the report and authorized Board officials to award the contract to the lowest bidder for special equipment for the Oregon College of Education Dormitory if the lowest bid received at the bid opening on May 6, 1955 is within the funds available for the special equipment item.

Mr. Finseth concluded the Building Committee report with the following:

"At present Jackson Street which runs east and west along the south side of the athletic fields at Oregon College of Education is a dead end street which runs into college-owned property where it joins with Whitman Street. Property owners in that area wish to petition the city council of Monmouth to open Jackson Street for city traffic from Whitman Street to West Street, a distance of one block, and have asked the cooperation of the College of Education officials. One half of the street, or a strip 33 feet wide and 574.2 feet long, needed for the road is owned by the Board, and it will be necessary for the Board to deed this property to the city for the construction of the proposed street. Such a road was anticipated by the College when the athletic fields were laid out and fences constructed. The street will provide better access to the parking lots in back of the football field.

"The Committee recommends that the Board authorize Oregon College of Education officials to join in the petition to open Jackson Street from Whitman Street to West Street, and that appropriate Board officials take the necessary steps to deed the land required for the street to the city if the petition is approved by the Monmouth city council."

The Board accepted the report, approved the College's request to support the petition to open Jackson Street from Whitman to West Streets, and authorized board officials to deed the required land to the city of Monmouth if the petition is approved by the city council.
Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"Chancellor Byrne reported on the added cost to Board's unrestricted funds resulting from changes in the Federal Social Security Law effective January 1, 1955 broadening coverage so as to apply to $4,200 of annual salary instead of $3,600; also on the slight additional cost for payroll assessments related to the state retirement program, state industrial accident insurance, and civil service assessments. The total added cost for unrestricted funds for the current fiscal year in excess of the budget is estimated to be $40,881. Of this amount $10,881 can be provided by various budgetary savings and the remaining $30,000 from the Board's unappropriated funds.

"The Committee endorses the recommendation of the Chancellor that the estimated additional cost of Social Security and other payroll assessments, financed from unrestricted funds, requiring budgetary provision of $40,881, is to be financed in the amount of $10,881 from various budgetary savings and transfers, and $30,000 from the Board's unappropriated funds."

The Board adopted the report and authorized the use of $10,881 from various budgetary savings and transfers and $30,000 from the Board's Unappropriated Fund to cover the additional cost estimated at $40,881 of Social Security and other payroll assessments which were increased after the current budget was established.

Mr. Cabell continued:

"Presentation was made by Chancellor Byrne and Dean Cramer of proposed improvements and alterations to be made to houses and garages located at 1724 and 1734 S. W. Park Avenue, thereby releasing for conversion, at slight cost, space in the main building for seven additional classrooms. An outlay of $28,000 will provide about 6,600 square feet in the two residence properties for use by the various administrative offices of the Portland State College and the Extension Center and will release in the Portland State building about 4,240 square feet for classroom purposes. Future construction planning contemplates that the two properties will remain in use for at least six years. The Chancellor recommends that $28,000 be appropriated for the necessary rehabilitation and remodeling work, and be financed in the amount of $8,126.80 from the balance in the physical plant rehabilitation reserve, and the remaining $19,873.20 from Board's unappropriated funds.

"The Committee concurs in the recommendation of the Chancellor and proposes to the Board that the balance of $8,126.80 in the Physical plant rehabilitation reserve be appropriated for the indicated purpose, and that the remaining $19,873.20 be provided from the Board's unappropriated funds."
The Board accepted the report and appropriated the balance of the Board's Physical Plant Rehabilitation Reserve amounting to $8,126.80 and $19,873.20 from the Board's Unappropriated Fund to cover the total cost estimated at $28,000 for rehabilitating the two houses described for administrative offices of Portland State College and the General Extension Division.

Mr. Cabell continued:

"Dean Cramer reported on minor alterations work to be undertaken in the Portland State Extension Center cafeteria in order to provide more effective service to students. It is intended to lengthen the cafeteria serving line and also to extend the snack bar. It is recommended that the $4,915 needed for the project be financed from balances in the student building fee account.

"The Finance Committee approves the recommendation of Dean Cramer, endorsed by the Chancellor, that $4,915 be made available from student building fee funds to finance the cost of the cafeteria alterations and to proceed to undertake the work as soon as possible."

The Board adopted the report and approved the recommended alterations to the Portland State Extension Center cafeteria, the cost amounting to $4,915 to be provided from the student building fee account.

Mr. Cabell continued:

"The Chancellor reported on the recommendation of President Bennett to acquire the Mr. and Mrs. John Turner and Mr. and Mrs. Charles Thorburg properties at La Grande located within the prescribed campus bounds of the Eastern Oregon College of Education. The owners of both properties contemplate making substantial improvements thereto. The properties have been appraised by qualified realtors with a minimum appraisal of $12,550 and a maximum of $12,832. Options have been obtained to purchase the two properties for a total of $12,500, involving $5,750 for the Mr. and Mrs. John Turner property and $6,750 for the Mr. and Mrs. Charles Thorburg property. Both are under the individual appraised values. Although the properties will not be needed immediately, it is evident that it is desirable to purchase the properties before the owners make substantial improvements and increase the value thereby.

"It is recommended that the two properties be purchased for the indicated $12,500 from the Eocene Court Apartment Rental Account and that the net income which will be received from the rental of the properties until such a time as the land is needed by the College is to accrue to the benefit of the Eocene Court Apartment Rentals Account."

The Board adopted the report and approved the purchase of the two properties at a total cost of $12,500 to be provided from the Eocene Court Apartment Rental Account; rentals received from the property will accrue to that account.
Mr. Cabell continued:

"Dr. Bennett reported that he had obtained an option to purchase two lots from Dr. and Mrs. J. L. McPherson, the lots being required whenever a new dormitory is constructed. The two lots have been appraised at $750 and the option price is $600. The Chancellor endorses the recommendation of Dr. Bennett and recommends that the necessary $600 be provided from land purchase reserve. The Committee so recommends."

The Board accepted the report and authorized the purchase of the McPherson property for $600 to be provided from the Board's land purchase reserve.

Mr. Cabell continued:

"At the December 1954 meeting of the Finance Committee consideration was given to the proposal that there be a private sale of the endowment holdings of common stock in the Pacific Title Insurance Company. At that time the Committee questioned the advisability of our selling the stock on a negotiated sale basis. As a result of continued negotiations with the company, it was indicated that it will bid for a public offering of the stock, with a minimum price of $150 per share, the total value being approximately $22,000.

"The Committee, with other Board members present, considered various factors affecting the present and potential value of the stock and concluded that inasmuch as our stock ownership represented about 7 per cent of the total of the outstanding stock of the company, and that there was not a ready market for the stock, that appropriate steps be taken to offer the stock for sale publicly with the minimum price of $150 per share and that upon receipt of a satisfactory bid or bids, the most favorable bid be accepted by the Board's officers and the sale consummated."

The Board adopted the report and authorized advertising for sale at a minimum price of $150 per share of the common stock in the Pacific Title Insurance Company held by the Board; Board officials were also authorized to accept the most favorable bid and to complete the sale, if the bid met the minimum price requirements.

Mr. Cabell continued:

"The Committee considered the proposed agreement with the American Can Company on behalf of the State College for a research project on 'mechanism of filiform corrosion of metals'. The substance of the original proposal was considered at the time of the January 25, 1955 meeting and at that time the Board adopted several fundamental principles relative to research work being financed from nongovernmental sources. The chief features of the revised proposed agreement with the company presented by Dr. Strand include the following:
1. Company to pay $3,200 for a 12-month period beginning July 1, 1955, subject to annual extensions. The funds are to be used to pay for direct costs and also for indirect costs on the same basis as under research contracts with the Federal Government.

2. The research is to be under the direction of Dr. W. H. Slabaugh of the Chemistry Department.

3. College personnel working on the project, including those supervising or directing it are required to agree to disclose and assign to the College inventions, discoveries, and ideas.

4. The company is to pay for the cost of seeking and obtaining patents.

5. The company is to be granted a nonexclusive royalty free license and the Board agrees not to license any other person to use any patent which may develop for use in the field of operation of the company until after one year after the issuance of a patent.

"In the resulting discussion relative to item 5 referred to above, it was indicated that the agreement provided that the College would not 'license any other person to use said patents in the manufacture of products in the field of CANCO until at least one (1) year after the issuance of each of the patents respectively'. Board members pointed out that the indicated provision might conceivably permit the company to have the restricted use of an invention for several years because it would be permitted to use the invention during the time that the patent was pending, and in addition, competitors could not use the invention until one year after the patent had been granted. The Committee, therefore, suggested that President Strand renegotiate with the American Can Company in an attempt to incorporate a more specific provision regarding permission to issue licenses to other companies under a possible patent. They suggested a limitation such as 'until one year after the issuance of a license under the patent application' or 'until eighteen months after the patent search has been initiated', which ever is more satisfactory to the company. They emphasized that their recommendation for the acceptance of the agreement as modified is not to be considered as establishing a precedent for deviation from the fundamental policies established by the Board on January 25, 1955 relative to research work sponsored by nongovernmental agencies; that policy is to remain unchanged."

The Board adopted the report of the Committee and President Strand agreed to renegotiate with the American Can Company to more clearly define the limitation clause specifying when other companies may be licensed under a possible patent growing out of the research described
in the Committee report. It was the understanding that if the company agreed to one of the suggested limitation clauses then appropriate Board officers could execute the agreement, but if neither of the limitations were acceptable to the company, the contract proposal was to be reconsidered by the Board.

Mr. Cabell continued:

"President Strand outlined a plan which contemplated entering into an agreement with Dr. W. H. Slabaugh of the Oregon State College Chemistry Department, and other participating personnel, for the research work financed by the American Can Company.

"Since the American Can Company is to pay for all costs of patenting, 28 per cent of royalty income which may accrue to the benefit of the Board is to be paid to the inventor or inventors, and 72 per cent will be allocated to the College. The payment to the inventors which is slightly higher than contemplated by the Board action of April 28, 1953 which involved participation in inventions of the Research Corporation, with said corporation sharing in royalty income, recognizes peculiar factors present in the research project with the American Can Company due to the fact that:

1. Dr. Slabaugh has had an unusual amount of background work in the subject of the research project, obtained before he was employed by the College.

2. He had personally attracted the research funds to the College from the company.

3. He will personally be responsible for supervising the research project, on his own time, with no added pay, with no reduction in his full-time teaching load.

"The Committee after carefully considering the presentation made by Dr. Strand and the resulting discussion of principles involved concurs in his recommendation that since the American Can Company will pay for expenses of seeking and obtaining whatever patents may develop, that of the royalty income which may accrue to the benefit of the Board, a total of 28 per cent thereof be paid to Dr. Slabaugh and other collaborating inventors, with the remaining 72 per cent to accrue to the College."

The report was adopted by the Board, and the agreement between Oregon State College and Dr. W. H. Slabaugh regarding royalty benefits which may grow out of research work sponsored by the American Can Company under the direction of Dr. Slabaugh was approved as outlined.
REPORT OF THE PRESIDENT

Dr. Kleinsorge, President of the Board, made the following appointments of members to represent the Board at the several commencement exercises and to approve degree lists:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Commencement Date</th>
<th>Representative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oregon State College</td>
<td>June 6, Monday</td>
<td>H. F. Cabell</td>
</tr>
<tr>
<td>University of Oregon</td>
<td>June 12, Sunday</td>
<td>Wm. E. Walsh</td>
</tr>
<tr>
<td>Oregon College of Education</td>
<td>June 3, Friday</td>
<td>Leif S. Finseth</td>
</tr>
<tr>
<td>Eastern Oregon College of Education</td>
<td>June 3, Friday</td>
<td>Chas. R. Holloway, Jr.</td>
</tr>
<tr>
<td>Southern Oregon College of Education</td>
<td>May 29, Sunday</td>
<td>Cheryl S. MacNaughton</td>
</tr>
<tr>
<td>University of Oregon Medical School</td>
<td>June 10, Friday</td>
<td>Herman S. Oliver</td>
</tr>
<tr>
<td>Nursing Education</td>
<td>June 9, Thursday</td>
<td>Herman S. Oliver</td>
</tr>
<tr>
<td>Dental School of the University of Oregon</td>
<td>June 9, Thursday</td>
<td>A. S. Grant</td>
</tr>
</tbody>
</table>

SOCE Invitation to Board to Hold August Meeting in Ashland Declined

President Kleinsorge indicated that he had received an invitation from President E. N. Stevenson of Southern Oregon College of Education to delay the July meeting of the Board until the first week in August and to hold its session in Ashland during the Shakespearean Festival. The Board expressed its appreciation for the invitation but indicated that it was not advisable to accept this year.

REPORT OF THE CHANCELLOR

Chancellor Byrne presented the following report on the selection of the President for Oregon College of Education:

"Yesterday I reported to Board members that the survey of nominees to succeed the late Dr. Roben Maaske as President of the Oregon College of Education has been completed by the Chancellor's office with the very able and cooperative assistance of the committee of five elected by the faculty. A total of 43 nominees, submitted either by the faculty or obtained from other sources, were reviewed. These included well-trained and experienced educators from within the state and from all parts of the country.

"Seven of those nominated indicated that for one reason or another they were not interested in the position, and one nominee withdrew after being given some consideration to accept another position elsewhere. All told, then, 35 nominees were given final consideration by the Chancellor's office and the Committee."
"Three meetings were held with the advisory committee. The credentials were carefully evaluated in the light of requirements of the position and the nominees were divided into three groups with the preferred group being six individuals, the second choice being seven and the remainder eliminated from further consideration. At the final meeting of the advisory committee, there was complete agreement between the Chancellor's office and the advisory committee on the groupings; and after further careful study and consideration, it was the unanimous decision of the committee and the Chancellor's office that Dr. Roy E. Lieuallen be recommended as the top choice of the six men in the preferred group. It is, therefore, with confidence and pleasure that I recommend to the Board the election of Dr. Lieuallen as President of the Oregon College of Education, to be effective today, April 26.

"Dr. Lieuallen is a splendid age to assume the responsibility. Oregon-born, his excellent training includes a Bachelor of Science from Pacific University, his Master's at the University of Oregon and his Doctorate of Education at Stanford University in 1955. His experience includes high school science teaching, registrar and Coordinator of Instruction at the Oregon College of Education since 1946, acting administrator at the College for four months during the absence of President Maaeke in 1953, and Administrator-in-Charge since President Maaeke's death. He has served on and with many professional organizations and participated in many community activities.

"He is thoroughly familiar with the on-going program at the Oregon College of Education and with the philosophy and operation of the Oregon State System of Higher Education.

"It was the considered opinion of the advisory committee which was substantiated by my own observation that Dr. Lieuallen's selection would meet with almost unanimous, if not unanimous, approval of the entire faculty. Never in my experience in assisting this Board to select a president have I witnessed such complete unanimity.

"It is recommended that Dr. Lieuallen's salary be fixed at $9,500 on a 12-months' service basis, indefinite tenure, professorial rank, with the usual payment in lieu of official expenses granted to the college of education presidents. It is with unusual satisfaction that I bring to you this recommendation for advancement of a young man whose career I have watched and to a lesser extent guided in his rapid advance in Oregon Education. I have great confidence that he will provide the same type of leadership for the institution that we have enjoyed from its previous executives."

On motion by Mr. Finaeth, seconded by Mr. Oliver, the Board voted unanimously to elect Dr. Roy E. Lieuallen as President of Oregon College of Education, with professorial rank, indefinite tenure, at an annual salary of $9,500 for 12-months' service together with the usual payment in lieu of official expenses granted college of education presidents, effective April 26, 1955.

President Kleinsorge congratulated Dr. Lieuallen on his appointment and on behalf of the Board wished him luck and happiness in his new position. Dr. Lieuallen thanked the Board for their consideration and expressed appreciation of their confidence in him; he indicated he would do his best to warrant that confidence.
Meeting #240-14

April 26, 1955

GIFTS

The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

University of Oregon

Various

Gifts totaling $1,300 from the following donors for scholarships:

- Max Tucker Estate, Portland $1,000.00
- Phi Beta Associates and Alumnae 100.00
- The Dalles High School 100.00
- Anonymous Donor 100.00

T. N. Taylor

Gift of $250 from Mr. T. Neil Taylor, Piedmont, California, for the T. Neil Taylor Endowment Scholarship Fund.

F. A. Hanson

Gift of $100 from Mr. Frederic A. Hanson, Seattle, Washington, for the University Theater—Ethel Sawyer Fund.

Oregon State College

Various

Gifts totaling $5,713.62 from the following donors for scholarships:

- United States National Bank of Portland $ 520.00
- Fraternal Order of Eagles Memorial Foundation, South Bend, Indiana 200.00
- Max Tucker Estate, Portland 1,000.00
- Lions Club, North Bend 100.00
- Westinghouse Educational Foundation, Pittsburgh, Pennsylvania 500.00
- Oregon State College Mothers' Club, Portland Unit 893.62
- Bechtel Corporation, San Francisco 1,000.00
- The Borden Company, New York 1,500.00

W. D. Hamilton

Gift of $100 from W. D. Hamilton, Portland, to cover this year's Beatrice Hamilton Awards of $50.00 each to the freshman and sophomore adjudged to be making the most purposeful progress toward useful and active citizenship.

OSC Mothers' Club

Gift of $165 from the Oregon State College Mothers' Club, Portland Unit, to continue the Mary I. Bash Scholarship for 1955-56.

Mr. & Mrs. L.A. McCoskrie

Gift of $100 from Mr. and Mrs. L. A. McCoskrie, Corvallis, to the Library Memorial Book Fund in memory of their son, David A. McCoskrie, a former student of the College.

Alcoa Foundation

Gift of $500 from the Alcoa Foundation, Pittsburgh, Pennsylvania, to be used at the discretion of the institution.
Meeting #240-15

April 26, 1955

U. S. Navy

Grant of $12,072 from the U. S. Navy for the continuation to June 30, 1956 of the research project "Effects of Arginine Analogos on the Multiplication of Typical Animal Viruses", under the direction of Dr. K. S. Pilcher, Associate Professor of Bacteriology.

National Council for Stream Improvement

Grants totaling $5,941.53 from the National Council for Stream Improvement, Inc., New York, to be used as follows:

1. $2,700 to continue research in aquatic biology under the direction of the Engineering Experiment Station.

2. $3,241.53 to continue the sulfite waste research project under the direction of the Engineering Experiment Station.

Tektronix Foundation

Gift of $10,136.25 from the Tektronix Foundation, Portland, to be used to cover half the cost of a mass spectrometer.

State Highway Commission

Grant from the State Highway Commission to cover the cost (not to exceed $3,000) for a cooperative project with the Engineering Experiment Station to determine design and characteristics of base courses under flexible pavements.

Agricultural Research Foundation

Grants totaling $17,968.97 from the Agricultural Research Foundation to the Agricultural Experiment Station to be used as follows:

1. $7,570.78 for research in Agricultural Chemistry.

2. $2,000.00 for research in the use of electricity in Agriculture under the department of Agricultural Engineering.

3. $3,000 for a study on the nature and control of cereal diseases under the division of Plant Pathology.

4. $500 for a study on the diseases of vegetable crops under the division of Plant Pathology.

5. $4,098.19 for studies on fungicides under the division of Plant Pathology.

6. $800 to cover the salaries for research assistants in the Fish and Game Department.

Monsanto Chemical Company

Grant of $2,000 from the Monsanto Chemical Company, St. Louis, Missouri, to the Farm Crops Department of the Agricultural Experiment Station for a study on "Control of Weeds in Oregon".

Forest Protection & Conservation Committee

Grant of $1,300 from the Forest Protection and Conservation Committee to the Agricultural Chemistry Department of the Agricultural Experiment Station for research on the use of isotopes for tagging the Douglas Fir Beetle.

National Council for Stream Improvement

Grant of $2,475 from the National Council for Stream Improvement, New York, to the Fish and Game Department of the Agricultural Experiment Station for continuation of the study on the aquatic biology aspects of stream pollution.
Jackson County Young Farmers  Gift of $100 from the Jackson County Young Farmers to the Agricultural Experiment Station for the purchase of equipment to be used in soils and fertility work at the Southern Oregon Experiment Station.

Oregon Dairy Products Commission  Grant of $5,000 from the Oregon Dairy Products Commission to the Dairy Husbandry Department of the Agricultural Experiment Station for the continuation of the research project "Composition of Normal Cow's Milk".

Medical School

Oregon State Elks Asso.  Gift of $3,608.26 from the Oregon State Elks Association for continued support of the program for visually handicapped children conducted under the direction of Dr. Kenneth C. Swan, Head of the Department of Ophthalmology.

Junior League  Gift of $696.39 from the Junior League of Portland for the purchase of occupational therapy equipment for the University of Oregon Medical School Hospital.

Oregon Heart Association  Gift of $350 from the Oregon Heart Association for the purchase of equipment for the heart research laboratory.

Alumni Association  Gift of $1,735 from the Alumni Association to be used for travel by staff members of the Medical School.

Marion-Polk Co. Medical Aux.  Gift of $200 from the Marion-Polk County Medical Auxiliary to be used for scholarship awards to student nurses.

U. S. Public Health Service  Grant of $9,790 from the U. S. Public Health Service for research entitled "Cations and Hydrations of the Cornea and Lens", under the direction of Dr. John E. Harris, Associate Professor of Ophthalmology.

Quota Club  Gift of $100 from the Quota Club, Portland, to be used for a scholarship award for a student in nursing.

International Minerals & Chemical Corp.  Grant of $2,500 from the International Minerals & Chemical Corporation, Skokie, Illinois, for research on the use of Betasyamine in the analysis of biopsy material and other phases of work in multiple sclerosis, under the direction of Dr. Edward S. West, Professor and Head of the Department of Biochemistry.

Smith, Kline & French Lab.  Gift of $250 from Smith, Kline & French Laboratories, Portland, to cover the construction cost of a display case for pharmaceuticals in the Department of Pharmacology.

National Found. for Infantile Paralysis  Grant of $6,504 from the National Foundation for Infantile Paralysis, Inc., New York, to complete serological studies in connection with the field trials of Salk vaccine, under the direction of Dr. Arthur W. Frisch, Professor of Bacteriology.
U. S. Public Health Service

Grant of $48,578 from the U. S. Public Health Service for a research project entitled "Chemotherapy of Leukemias and Lymphomas", to be conducted under the direction of Dr. Edwin E. Osgood, Professor of Hematology and Head of the Division of Experimental Medicine.

American Cancer Society, Inc.

Grants totaling $15,140 from the American Cancer Society, Inc., to be used as follows:

1. $8,640 for support of the research program "Mechanism of the endocrine control of benign and malignant melanocytes", under the direction of Dr. Aaron B. Lerner, Associate Professor of Dermatology.

2. $6,500 for the research program "Specific configuration of the enzyme tyrosinase", under the direction of Dr. Howard S. Mason, Associate Professor of Biochemistry.

Dental School

R. W. Dolph

Gift of $200 from Dr. Raymond W. Dolph, Corona, California, to be used for the benefit of students of the Dental School.

Oregon College of Education

F. W. Calef

Gift of $200 from Mr. Fred W. Calef, Independence, to the student loan fund as a memorial to his mother, Mrs. Gussie Calef.

R. J. Maaske Memorial

Gifts totaling $308 from friends of the late President Roben J. Maaske to establish a memorial scholarship fund.

Grant S. Wolverton Bequest

Under the terms of the will of Grant S. Wolverton, deceased, the Oregon College of Education has been named residuary legatee. In accord with the terms of the will, funds received and to be received are to be applied toward the financing of the construction of the Wolverton Memorial Swimming Pool. This final report of the gift to the Board has been withheld pending the collection and conversion of various assets into cash. The following have been received: Cash $76,844.48, and a real property mortgage and note for $5,905.00, a total of $82,749.48; and in addition the attorney for the estate is seeking to effect collection on two notes having a stated value of $910.87. The expected realizable values of these latter are not now determinable.

Eastern Oregon College of Education

Various

Gifts totaling $1,820 from the following donors for scholarships:

  Rotary Club, La Grande
  Mr. and Mrs. Julius Roesch, La Grande
  La Grande Evening Observer
  Lions Club, La Grande

$120.00
120.00
120.00
120.00
Lake County Elementary Tuition
Scholarship Committee $120.00
Kern's Company of Oregon, Ltd., Pilot Rock 800.00
Grand Chapter, Order of the Eastern Star of Oregon, Portland 100.00
Inland Radio, Inc., Baker 120.00
Oregon State Nurses Association, La Grande 80.00
Soroptimist Club, La Grande 120.00

Southern Oregon College of Education

Mr. & Mrs. L. Carpenter
Gift of a dark oak dining suite consisting of two side cabinets, a table and twelve chairs with an estimated value of $2,000 from Mr. and Mrs. Leonard Carpenter, Carmel, California.

H. F. Cope
Gift of two complete sets beginning with original date of publication in 1925 of School Science and Mathematics and The Chemical Journal magazines valued at $125 from Mr. H. F. Cope, Medford.

Portland State Extension Center

Various
Gifts totaling $187.00 from the following donors for scholarships:

Wm. Shenker Company
Gift of $100 from William Shenker Company to the Student Loan Fund.

TRANSFER OF MALHEUR EXPERIMENTAL AREA FROM COUNTY TO STATE

The Malheur Experimental area which has been in operation for about 17 years is now owned by the county. Arrangements have been made for the transfer of title of the property from the county to the State of Oregon of 120 acres of land conditional upon the property being used for an experiment station, with the provision that if the station is discontinued the property will revert to the county. The deed will make it possible for Oregon State College to erect buildings on the land, insure the same, and remove the buildings if circumstances require. The Board voted to accept the conditional deed which was executed under date of April 6, 1955.

FINANCE
Addition to Library Budget, UO
The Board approved the transfer of $5,000 from the University Operating Reserve to the Library to purchase needed library books.

Addition to Central Library Budget
During the current year the various institutions have expended special library funds made available to them under the Anderson Report. This has increased appreciably the clerical work in the Central Library Order Department, necessitating the employment of an extra full-time clerk-typist. To avoid an overdraft, the Board approved the transfer of $1,385 from the Board's Unappropriated fund to the Central Library Office.
The Board approved transfers at Oregon College of Education as follows to meet necessary costs during the remainder of the year and to avoid budget overdrafts:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Publications</td>
<td>Business Office</td>
<td>$4,025.00</td>
</tr>
<tr>
<td>Commencement and Convocations</td>
<td>Alumni Records</td>
<td>75.00</td>
</tr>
<tr>
<td>General Instruction</td>
<td>Registrar's Office</td>
<td>1,750.00</td>
</tr>
<tr>
<td>Operating Reserve</td>
<td>Teacher Placement Service</td>
<td>100.00</td>
</tr>
<tr>
<td></td>
<td>General Student Welfare</td>
<td>100.00</td>
</tr>
</tbody>
</table>

At its December 14, 1954 meeting, the Board appropriated $2,450 from the Board's Rehabilitation Reserve for rehabilitation and repairs to the heating plant of the Independence School, the state-owned school maintained by the Board as a supervised teaching facility for Oregon College of Education students. The necessary heating plant repairs were accomplished at a total cost of $978.20, and as recommended by Administrator-in-Charge Lieuallen, the Board approved the return of the balance of the appropriation, or $1,471.80, to the Board's Rehabilitation Reserve.

The Board approved the following personnel adjustments at the University of Oregon, the necessary funds being provided in the 1954-55 budget:

**Carl H. Coad, Appointment**
Appointment to a budgeted position of Mr. Carl H. Coad as Assistant Professor of Law for the spring term of 1954-55, at a salary of $2,200 for the term.

**W. M. Ruff, Reduction in Time**
Reduction in time for Mr. W. M. Ruff, Assistant Professor of Landscape Architecture from full time to 67 per cent time, effective March 28, 1955 for the spring term only; salary funds released to be retained for substitute assistance on a wage basis.

The Board approved the following personnel adjustments at Oregon State College, the necessary funds being provided in the 1954-55 budget:

**Florence Hupprich, Cont. of Appt.**
Continuation through spring term of appointment of Dr. Florence Hupprich, Assistant Professor of Physical Education, at a salary of $1,393.34 for the term; salary funds are provided in the budget for this position.

**J. W. Slosser, Courtesy Appt.**
Courtesy appointment of Mr. John W. Slosser as Professor of Agricultural Engineering, effective March 1, 1955. Mr. Slosser is a full-time cooperative employee of the Agricultural Engineering Research Branch of the Agricultural Research Service of the U. S.
Department of Agriculture stationed at the Pendleton Branch Experiment Station, where he is in charge of a new research project to develop machines and methods for using plant residue (heavy straw cover) in the Columbia Basin wheat area for erosion control.

Transfer of Mr. Godfrey R. Hoerner from Hop Production Specialist in Federal Cooperative Extension with rank of Professor to Visiting Professor of Plant Pathology in the Oregon State College-Kasetsart University FOA Program, Thailand, effective April 1, 1955; salary funds released to be retained for a replacement appointment.

Reallocation of time and salaries effective March 1, 1955 for the following Soil Scientists in the Agricultural Experiment Station to cover duties formerly assigned to Mr. Eugene V. Dannen, Assistant Professor of Soils, who resigned effective June 30, 1954 to manage a farm in California:

<table>
<thead>
<tr>
<th>H. B. Cheney, Reallocation of Time &amp; Salary</th>
<th>Dr. H. B. Cheney, Department Head and Professor -</th>
</tr>
</thead>
<tbody>
<tr>
<td>From: Agricultural Experiment Station</td>
<td>40% $3,720.00</td>
</tr>
<tr>
<td>School of Agriculture, Instruction</td>
<td>50% 4,650.00</td>
</tr>
<tr>
<td>Technical Advisory Service</td>
<td>10% 930.00</td>
</tr>
<tr>
<td>To: Agricultural Experiment Station</td>
<td>35% $3,255.00</td>
</tr>
<tr>
<td>School of Agriculture, Instruction</td>
<td>55% 5,115.00</td>
</tr>
<tr>
<td>Technical Advisory Service</td>
<td>10% 930.00</td>
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<td>$9,300.00</td>
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<table>
<thead>
<tr>
<th>L. A. Alban, Reallocation of Time &amp; Salary</th>
<th>Dr. L. A. Alban, Assistant Soil Scientist with rank of Assistant Professor -</th>
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</thead>
<tbody>
<tr>
<td>From: Agricultural Experiment Station</td>
<td>95% $5,130.00</td>
</tr>
<tr>
<td>Technical Advisory Service</td>
<td>5% 270.00</td>
</tr>
<tr>
<td></td>
<td>$5,400.00</td>
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<tr>
<td>To: Agricultural Experiment Station</td>
<td>75% $4,050.00</td>
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<tr>
<td>School of Agriculture, Instruction</td>
<td>10% 540.00</td>
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<tr>
<td>Technical Advisory Service</td>
<td>15% 810.00</td>
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<tr>
<td></td>
<td>$5,400.00</td>
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<table>
<thead>
<tr>
<th>Ellis Knox, Reallocation of Time &amp; Salary</th>
<th>Dr. Ellis Knox, Assistant Soil Scientist with rank of Assistant Professor -</th>
</tr>
</thead>
<tbody>
<tr>
<td>From: Agricultural Experiment Station</td>
<td>100% $5,600.00</td>
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<tr>
<td></td>
<td></td>
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<tr>
<td>To: Agricultural Experiment Station</td>
<td>80% $4,480.00</td>
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<tr>
<td>School of Agriculture, Instruction</td>
<td>20% 1,120.00</td>
</tr>
<tr>
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<td>$5,600.00</td>
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<table>
<thead>
<tr>
<th>R. K. Kirsch, Reallocation of Time &amp; Salary Increase</th>
<th>Mr. Richard K. Kirsch, Research Assistant with rank of Instructor in Soils -</th>
</tr>
</thead>
<tbody>
<tr>
<td>From: Agricultural Experiment Station</td>
<td>100% $4,200.00</td>
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<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>To: Agricultural Experiment Station</td>
<td>67% $3,072.00</td>
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<tr>
<td>School of Agriculture, Instruction</td>
<td>33% 1,536.00</td>
</tr>
<tr>
<td></td>
<td>$4,608.00</td>
</tr>
</tbody>
</table>
The recommended salary increase for Mr. Kirsch is to compensate him for additional responsibilities and duties. His performance under a heavy research and teaching load has been excellent.

Salary funds required in the School of Agriculture are covered by those released by Mr. Dannen's resignation; funds released in the Experiment Station are to be used for substitute assistance.

To fill the vacancy in instruction and the Technical Advisory Service in the Department of Agricultural Economics of the Experiment Station created by the transfer (approved December 1954) of Dr. G. E. Korsan to the Oregon State College-Kasetsart Program, the Board approved the redistribution of time and salary effective March 1, 1955, as indicated for the following:

<table>
<thead>
<tr>
<th>H. F. Hollands, Agricultural Economist with rank of Professor -</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>From:</strong> Agricultural Experiment Station</td>
</tr>
<tr>
<td>School of Agriculture</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>L. D. Calvin, Statistician with rank of Associate Professor -</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>From:</strong> Agricultural Experiment Station</td>
</tr>
<tr>
<td><strong>To:</strong> Agricultural Experiment Station</td>
</tr>
<tr>
<td>School of Agriculture</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>G. B. Davis, Associate Agricultural Economist with rank of Associate Professor -</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>From:</strong> Agricultural Experiment Station</td>
</tr>
<tr>
<td><strong>To:</strong> Agricultural Experiment Station</td>
</tr>
<tr>
<td>School of Agriculture</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
</tr>
</tbody>
</table>

Salary funds released in the Agricultural Experiment Station budget will be transferred to the Director's Reserve; salary funds required in instruction and Technical Advisory Service are provided in the budget.

**Football Coaching Staff Appointments**

Appointments effective March 1, 1955 of the following to the intercollegiate athletic football coaching staff, salaries to be provided from athletic receipts:

- **George G. Stapleton**
  1. Mr. George G. Stapleton as Assistant Professor, yearly tenure, at a salary rate of $8,000 for 12-months' service.
2. Mr. Robert Watson as Instructor, yearly tenure, at a salary rate of $6,500 for 12-months' service.

3. Mr. Robert Zelinka as Instructor, yearly tenure, at a salary rate of $6,000 for 12-months' service.

Appointment on a temporary basis of Dr. Herbert Ronald Cameron as Assistant Plant Pathologist in the Agricultural Experiment Station, effective March 1, 1955 through June 30, 1955 at an annual salary rate of $5,700; salary funds required are to be provided from the Director's Reserve. Dr. Cameron is especially interested in cherry tree disease research and has accepted this temporary position in order to be available for employment in that field in the event the Oregon Legislature appropriates funds as requested for cherry tree disease research.

Resignation of Miss Elizabeth Jane Knapp, County Extension Agent-at-Large with the rank of Associate Professor, effective April 30, 1955, to accept a position on the staff of Purdue University; salary funds released are to be retained for a replacement appointment.

Leave of absence without pay for Mrs. Jane F. Schroeder, County Extension Agent (Home Economics) in Wasco County, rank of Assistant Professor, effective April 1, 1955 to September 17, 1955 for health reasons; and

Transfer of Miss Sara Kane from County Extension Agent-at-Large with rank of Instructor to County Extension Agent (Home Economics) in Wasco County, effective April 1, 1955, without change in rank, term of service or salary; salary funds released to be transferred to the Director's Reserve pending further personnel adjustments.

Appointment of Dr. Julius A. Rudinsky as Associate Forest Entomologist with rank of Associate Professor in the Forest Experiment Station, yearly tenure, 12-months' service, effective June 1, 1955, at a salary rate of $6,400 to be paid 44 per cent by the Forest Experiment Station and 56 per cent from the Agricultural Experiment Station; the necessary funds are in the budget for this appointment.

Resignation of Mr. Harry J. O'Reilly, Associate Plant Pathologist of the Experiment Station and Plant Pathology Specialist of the Extension Service, rank of Associate Professor, effective May 25, 1955, to accept a position in the horticultural industry in the State of Washington; salary funds released are to be retained pending replacement.

Reallocation of time and salary for Dr. Knud G. Swenson, Associate Entomologist in the Agricultural Experiment Station Department of Entomology with rank of Associate Professor, effective April 1, 1955, as follows:
From: Agricultural Experiment Station  
School of Agriculture  

To: Agricultural Experiment Station  
Federal Co-operative Extension  
School of Agriculture  

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>90%</td>
<td>$5,670.00</td>
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<tr>
<td>10%</td>
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<td></td>
<td>$6,300.00</td>
</tr>
<tr>
<td>66%</td>
<td>$4,170.00</td>
</tr>
<tr>
<td>24%</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>10%</td>
<td>$630.00</td>
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</table>

This redistribution of time and salary for Dr. Swenson was made possible by a recent grant from the U. S. Department of Agriculture. Salary funds released in the Agricultural Experiment Station to be transferred to the requisition budget of Dr. Swenson's project for needed supplies.

The Board approved the following personnel adjustment at the Dental School, the necessary funds being provided in the 1954-55 budget:

F. G. Everett,  
Resignation  
Resignation of Dr. Frank G. Everett, Associate Professor of Dentistry, effective February 28, 1955; salary funds released to be retained for replacement appointment.

The Board approved the following personnel adjustments at Oregon College of Education, the necessary funds being provided in the 1954-55 budget:

Mildred Anderson,  
Resignation  
Resignation of Miss Mildred Anderson, Assistant Professor in Health and Physical Education, effective March 18, 1955, because of illness; and

Bernice Adrion,  
Cont. of Appt.  
Continuation of interim appointment of Mrs. Bernice Adrion as Acting Instructor in Physical Education for the remainder of the current academic year at an annual salary rate of $4,500, to replace Miss Anderson.

Ruth Stump,  
Appointment  
Appointment of Mrs. Ruth Stump as Instructor in Humanities, on a part-time basis for the spring term 1954-55 at a salary of $600, with funds to be provided from the wage budget. Because of heavy enrollment in English Composition and World Literature, it was necessary to add this part-time position.

The Board approved the following personnel adjustment at Eastern Oregon College of Education, the necessary funds being provided in the 1954-55 budget:

Alene Gossage,  
Leave  
Leave of absence without pay for Miss Alene Gossage, Assistant Professor of Education and Supervisor of Teaching in the Kindergarten, effective September 1, 1954, because of illness in her family. Miss Gossage's salary is budgeted $2,500 from Basic School Support available from the local school district and $2,200 from
General Instruction. Because of Miss Gossage's leave of absence the kindergarten was not offered in 1954-55, and therefore the $2,500 was not received from the school district. The Board approved the transfer of the unexpended balance of $2,200 in institutional funds as follows: $1,200 to General Equipment and $1,000 to Building Repairs.

ADJOURNMENT The meeting adjourned at 11:05 AM.

R. E. Kleinsorge, President
John R. Richards, Secretary