A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on June 14, 1955.

The meeting was called to order at 10:00 AM by the President of the Board, Dr. R. E. Kleinsorge, and on roll call the following answered present:

- Mr. Henry F. Cabell
- Mr. Leif S. Finseth
- Mr. A. S. Grant
- Mr. Chas. R. Holloway, Jr.
- Mrs. Cheryl S. MacNaughton
- Mr. Bernard Mainwaring
- Mr. Herman Oliver
- Mr. Wm. E. Walsh
- Dr. R. E. Kleinsorge

Absent: None

There were also present: Dr. Charles D. Byrne, Chancellor; Dr. John R. Richards, Vice-Chancellor and Secretary of the Board; President A. L. Strand of Oregon State College; President O. M. Wilson of the University of Oregon; President R. E. Lieuallen of Oregon College of Education; Dean J. P. Cramer of the Portland State Extension Center; Dean H. J. Noyes of the Dental School of the University of Oregon; Dean E. B. Lemon of Oregon State College; Vice Dean Phillip G. Hoffman of the General Extension Division; Mr. W. A. Zimmerman, Executive Secretary and Business Manager of the University of Oregon Medical School; Comptroller and Bursar H. A. Bork; Budget Director R. L. Collins; Assistant to the Chancellor Travis Cross; Mr. Edgar W. Smith, past member of the Board.

The Board voted to dispense with the reading of the minutes of the last regular meeting held on April 26, 1955, and approved the minutes as they appear in the docket.

Mr. Leif S. Finseth, Acting Chairman of the Building Committee, reported as follows:

"Immediate rehabilitation projects required at Portland State College include the renovation of the auditorium to comply with Fire Marshall regulations and remodeling of the registrar's and business offices on the third floor to provide laboratory space for chemistry. The report of the Fire Marshall, made after an inspection the early part of this year, indicated that certain wiring and other conditions must be corrected by the opening of the school year in September, 1955 in order to meet the minimum fire safety code.

"In the long-time plan for Portland State College it is planned to house the sciences in the present building. Some remodeling toward this end has already been completed."
"Dean Cramer yesterday recommended that the section now occupied by the registrar's office and the business office, which are to be moved to an annex, be remodeled to provide three laboratory rooms for chemistry.

"The cost for renovating the auditorium is estimated at $36,000 and for remodeling the third floor rooms for chemistry at $13,000.

"The Building Committee, with the concurrence of the Finance Committee, recommends that the rehabilitation projects at Portland State College be approved as presented with funds to be provided from unused balances in this year's budget from various Board reserves."

The Board adopted the report and appropriated $49,000 from the unused balances in various Board reserves for 1954-55 to cover the cost of rehabilitating the auditorium at Portland State College to comply with the City of Portland fire code and to remodel the present business and registrar's offices for use as chemistry laboratories.

Mr. Finseth continued:

"The Chancellor reported that the false ceiling covering a network of ducts located on the north side of the Portland State College cafeteria recently broke loose necessitating emergency repairs consisting of reinstallation of the duct work, rewiring of electrical fixtures, relocation of permanent heating control lines and construction of new false ceiling with application of acoustical tile. The cost of this emergency repair is estimated at $8,400. Dean Cramer stated that the repairs would be permanent and recommended that the cost be provided from student building fees.

"The Building Committee recommends the reinstallation of utility lines and the emergency repairs to the false ceiling of the Portland State College cafeteria as presented with the necessary cost of $8,400 to be provided from student building fees."

The Board adopted the report and authorized the emergency repairs to the ceiling and replacement of utility lines in the cafeteria at Portland State College with the cost of $8,400 to be provided from student building fees.

Mr. Finseth continued:

"On January 25, 1955 the Board approved preliminary plans for the remodeling and addition to the Music Building at the University of Oregon. The project was originally in the rehabilitation program presented to the 1955 legislature. Later it was transferred to the building program by the Director of Finance and Administration, then back to the rehabilitation program by the Ways and Means Committee of the Legislature when it was determined that the funds available for building in the 1955-1957 biennium did not cover this project."
"In order to get the project under way, President Wilson recommended with the approval of the Chancellor that the architectural firm of Wick and Hilgers be authorized to proceed with the final plans for the remodeling and addition and about $65,000 be transferred from the Board’s 1955-1957 rehabilitation fund to the University Physical Plant budget to cover the cost of this project."

"With the concurrence of the Finance Committee, the Building Committee recommends that the architectural firm of Wick & Hilgers be authorized to proceed with the final plans for the rehabilitation and addition to the Music Building at the University of Oregon and that $65,000 be transferred from the Board’s 1955-1957 rehabilitation reserve to the budget of the University Physical Plant to cover the cost of the necessary construction work."

The Board accepted the report of the Committee and authorized appropriate Board officials to advise the architectural firm of Wick and Hilgers to proceed with the final plans for the addition and rehabilitation to the University Music Building; it further authorized the transfer of $65,000 from the 1955-1957 Board’s Rehabilitation Reserve to the University Physical Plant to cover the cost of the necessary construction, most of which is to be performed directly by the University.

Mr. Finseth continued:

Rehabilitation
Elementary
School Roof &
OGS Heating
Plant from
1955-1957 Rehab.
Reserve

"Chancellor Byrne reported that two emergency rehabilitation projects at Oregon College of Education should get underway immediately in order that they may be completed by winter. These include reroofing of the Monmouth elementary school at a cost of $5,000 and repairing the brick work in the heating plant at a cost of $3,000."

"The Committee recommends that repairs to the Monmouth Elementary school roof and to the brick work of the heating plant at Oregon College of Education be authorized with funds to be provided from the Board’s 1955-1957 rehabilitation reserve."

The Board adopted the report and authorized the recommended repairs as described with funds in the amount of $8,000 to be provided from the Board’s 1955-1957 Rehabilitation Reserve.

Mr. Finseth continued:

Emergency Bldg.
To be Requested
to Release Funds
for Capital Out-
lay Projects;
Building Project
Plans to Proceed

"The 1955 legislature appropriated $3,125,000 for five capital outlay projects, in addition to an $850,000 appropriation for the first unit of a Portland State College classroom building. The $3,125,000 appropriation provides for the following:

1. Southern Oregon College Physical Education Building $ 450,000

2. Oregon State College First Unit of the Agriculture & Biological Science Building 1,800,000"
June 14, 1955

3. University of Oregon Addition and Remodeling of Architecture and Art Building $ 550,000
4. Oregon State College Second Unit of the Utility Tunnel 150,000
5. Dental School of University of Oregon Instructional Equipment 175,000

"The terms of the legislative appropriation provide that construction shall not begin on any project or any contract let without the approval of the Emergency Board.

"Institutional executives and the Chancellor recommend that architects and engineers be authorized to proceed with final plans and specifications on projects for which we already have preliminary plans. Appropriate request is required to be made of the State Emergency Board for the release of sufficient funds for providing such plans and specifications and for which the present estimate of cost is as follows:

Southern Oregon College of Education Physical Education Building (in addition will use $5,325 of building fees) $ 14,500
Oregon State College Agriculture and Biological Science Building 65,000
University of Oregon Architecture and Art Building 16,500
Oregon State College Utility Tunnel 3,500

"The Building and Finance Committees recommend that the request be made of the Emergency Board for the release of funds required to finance the preparation of final plans and specifications and that upon the providing of such funds in addition to the Southern Oregon College of Education building fees, the architects and engineers be authorized to proceed."

The report was adopted by the Board and appropriate Board officials authorized to request the Emergency Board to release, for financing of final plans and specifications of buildings listed above, $99,500 of the capital outlay funds appropriated by the 1955 Legislature to the Board, in addition to the $5,325 of Southern Oregon College of Education building fees; Board officials were further authorized to instruct architects and engineers for the buildings involved to proceed with final plans when the funds are received.

Mr. Finseth continued:

Bids on Dental Units and Cabinets to be Solicited, Dental School

"Dean Noyes requested authorization to solicit bids on dental units and cabinets for the Dental School of the University of Oregon. This equipment requires about eight months for fabrication and should be ordered immediately so that it will be ready for installation by the time the new dental school is completed. The total cost of the items is estimated at $300,000, which amount will be provided from fees and
sales balances expected to be on hand June 30, 1955. Other equip-
ment needs to be financed from the legislative appropriation or
proceeds from the sale of the old dental school building are
standard items and can be placed for bids at a later date.

"The Building Committee recommends that authorization be given to
appropriate Board officials to seek bids on Dental School cabinets
and units for the new building, with bids to be received on July 21
at the Dental School. Different manufacturers' units and cabinets
will be on display at the Dental School for inspection by the
Building Committee on July 25."

The Board accepted the report and authorized Board officials to
advertise for bids on dental units and cabinets for the new Dental
School, the bids to be received on July 21, 1955 at the Dental School
with manufacturers' models to be available for inspection on July 25;
funds for this equipment are to be provided from fees and sales
balances on hand which are estimated to be $300,000 on June 30, 1955.

Mr. Finseth continued

Final Plans
Authorized
Student Union,
SOCE

"In October 1954 the Board approved the preliminary plans for the
remodeling of the present Physical Education Building at Southern
Oregon College of Education for use as a student union. President
Stevenson yesterday presented a request to authorize Architect
Robert J. Keeney to proceed with the final plans and specifications
with the thought that it would be financially advantageous to have
plans for both the new Physical Education Building and the remodeling
of the old building available for bid at the same time.

"The total cost of the project is estimated at $240,000 which will
be provided from student building fees, an anticipated bequest, and
borrowings.

"The Building Committee recommends that the architect be authorized
to proceed with final plans and specifications for the Student Union
Building at Southern Oregon College of Education."

The Board accepted the Building Committee report and instructed
appropriate Board officials to authorize Architect Robert J. Keeney
to proceed with the final plans and specifications for the remodeling
of the present Physical Education Building at Southern Oregon College
of Education for use as a student union.

Mr. Finseth continued:

Advance Planning
Funds Adminis.
Bldg. Addition;
Hollis Johnston
Selected as
Architect, UO

"The Board on March 8, 1955 approved a resolution authorizing an
application to the Federal Government for an advance of funds to
provide for the preliminary planning of an Administration Building
addition, University of Oregon, the project cost of which is
estimated to be $660,000.

"The Federal government has now offered to make an advance of not
to exceed $6,600 to aid in financing the cost of preliminary plan
preparation and to consist of the preparation of preliminary plans including plot plan, floor arrangements, preliminary specifications, and estimated construction budget. The acceptance of the offer requires the preliminary planning to be completed within 105 days with the understanding that the $6,600 advance will be repaid when funds are received from other sources to finance the cost of the building.

"President Wilson recommends the employment of Hollis Johnston as the architect to prepare the preliminary plans. The fee agreed upon is 5.75 per cent of the construction cost of the building with 5.25 per cent for the architects' services and 1/2 of 1 per cent for engineering services.

"The Building and Finance Committees recommend that the offer of the Federal government, received through the Housing and Home Finance Agency, be accepted and that the Comptroller and Secretary of the Board be authorized to enter into the necessary agreement. The advance is to be repaid in its entirety without interest cost when construction is undertaken or started. The Building Committee further recommends that Architect Hollis Johnston be selected to prepare the preliminary plans under conditions noted above."

The Board adopted the report and authorized the Secretary and Comptroller to complete negotiations with the Federal government to obtain an interest-free advance of $6,600 for the planning of the Administration Building addition at the University; it further authorized the employment of Architect Hollis Johnston to prepare the preliminary plans for this project under the terms specified above.

Mr. Finseth continued:

"The Chancellor presented a request from Southern Oregon College of Education for authorization to install a lighting system on their physical education field. Patronage for daytime athletic events in the Ashland area is limited and for this reason the administration feels that it is desirable to have an adequately lighted field so that games may be played at night. The lighting plans were based on those used by Eastern Oregon College of Education. The estimated cost of the project is $17,000.

"The Building Committee recommends the approval of the request of Southern Oregon College of Education to light the physical education field at a cost of $17,000 to be financed half each from the educational and athletic activities receipts and from student building fees."

The Board adopted the report and authorized the lighting of the physical education field at Southern Oregon College of Education at a cost of $17,000 to be provided one half each from educational and athletic activities and from student building fees.
Mr. Finseth continued:

"The Chancellor reported that in 1953 the Board authorized the firm of J. Donald Kroeker and Associates to prepare preliminary plans for a central heating plant for Southern Oregon College of Education. Yesterday, preliminary plans for the heating plant were presented to the Building Committee. The plant is planned for the use of hogged fuel which is a much cheaper source of heat than the oil which is now being used in the units which serve individual buildings. It is planned to locate the central heating plant adjacent to the new Physical Education Building. The building is to house two boilers and to provide space for a third boiler for standby purposes. The basic building and distribution system recommended for construction are estimated to cost about $211,600 for direct construction only. President Stevenson recommended acceptance of the preliminary plans and authorization for payment of the engineer.

"The Committee recommends that the engineering firm of J. Donald Kroeker and Associates be reimbursed for services rendered and that the preliminary plans for the Central Heating Plant at Southern Oregon College of Education be accepted."

The Board adopted the report, accepted the preliminary plans, and authorized payment to the firm of J. Donald Kroeker and Associates for the preparation of the preliminary plans.

Mr. Finseth continued:

"Chancellor Byrne reported that for some time the State Board of Forestry has been looking for a site on which to relocate the Forest Products Laboratory which has outgrown its present quarters. It is now located south of the campus just west of 15th Street where it is not possible to expand to the extent desired. It has been the general consensus that the laboratory is a favorable adjunct to the College and that it should be retained on or near the campus if at all possible.

"The State Board of Forestry has offered to purchase from the College approximately 6½ acres of land located on the Philomath Highway west of the Oak Creek bridge and store. Two appraisals have been obtained and both have fixed the fair price at $1,000 an acre, or about $6,500 for the plot. This acreage is bordered on the east by what would be Thirtieth Street if that street were completed through to the highway. The completion of this road is desired by both the College and the State Board of Forestry. The Forestry Committee has indicated that it would grade and gravel the road along these six acres provided the College applies the income from the sale of the property to surface Thirtieth Street along College-owned property.

"After a discussion, the Committee and other Board members indicated that they approved in principle the proposals of the State Board of Forestry to purchase College land in order to remain in the vicinity of the campus. However, their approval of the sale is subject to
The Board adopted the report and instructed the Chancellor's Office to write the Portland City Council and the Exposition Committee of Portland regarding the parking problem at Portland State College as recommended.

Mr. Cabell, Chairman of the Finance Committee reported as follows:

"The annual operating budget for the fiscal year 1955-56 was considered yesterday by the Finance Committee with other members of the Board and institutional executives present. The operating budget is based upon the budget plan approved by members of the Finance Committee on May 10, 1955.

"The budget is built on an estimated student enrollment of 15,975 for the fall term of 1955. This is an increase of 1,166 or 7.9 per cent..."
over the 1954 fall term. The enrollments last fall term increased by 1,864 or 14.4 per cent over the fall of 1953. For the operation of the eight campus instructional units—the University of Oregon, Oregon State College, the three colleges of education, the Medical and Dental Schools, Portland State College and the General Extension Division including Radio Station KOAC, adult education classes in Portland and other cities, correspondence study and the state-wide visual education service—the budget calls for the expenditure of $15,494,631.70. Of this amount $11,957,157.44 or 77 per cent comes from state funds, and $3,537,474.26 or 23 per cent from non-state sources, largely student fees.

"For the operation of the state-wide public services, including the Teaching Hospital and the Outpatient Clinic at the Medical School, and the programs of the Agricultural Research and Federal Cooperative Extension, the budget is $6,407,428.48. These latter activities include the central experiment station at Corvallis, nine branch stations, five experimental areas, and agricultural, home economics, and 4-H Club programs in every county in Oregon.

"For all State System activities including the eight campus instructional units, the General Extension program and other types of adult education; agricultural and other research; Federal Cooperative Extension; and the hospital and clinic services, approximately 72 per cent of the support is received from the state—the remaining 28 per cent coming from student fees, sales, Federal funds, county funds, gifts and miscellaneous sources. The total amount provided from sources other than state funds is $6,116,885.

"The recommended instructional budgets by institutions are as follows:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Budget</th>
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<tr>
<td>University of Oregon</td>
<td>$4,037,576.02</td>
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<tr>
<td>Dental School of the U of O</td>
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<td>University of Oregon Medical School</td>
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<td>Oregon State College</td>
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<td>Oregon College of Education</td>
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<td>Southern Oregon College of Education</td>
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<td>Eastern Oregon College of Education</td>
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<td>Portland State College</td>
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<tr>
<td>General Extension Division</td>
<td>841,846.19</td>
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<tr>
<td>Centralized Activities</td>
<td>351,589.14</td>
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<tr>
<td>Land Purchase and Plant Rehabilitation Fund</td>
<td>267,500.00</td>
</tr>
<tr>
<td>1955 Summer Session Contingency</td>
<td>25,000.00</td>
</tr>
<tr>
<td>Board's Reserve for Emergencies</td>
<td>137,500.00</td>
</tr>
</tbody>
</table>

Total Recommended Budgets for Instruction and General Services $15,494,631.70
"For state-wide public services, the recommended budgets are as follows:

University of Oregon Medical School Teaching Hospital and Clinics $1,525,733.00
Dental Clinics-Dental School of the University of Oregon 189,227.00
Federal Cooperative Extension Service in Agriculture, Home Economics and 4-H Club 2,315,392.88
Agricultural Research, Experiment Stations 2,359,075.60
Western Interstate Commission for Higher Education (exchange of veterinary students) 18,000.00

Total Recommended Budgets for State-Wide Public Services (Restricted Funds) $6,407,428.48

"In the biennial budget for 1955-1957, recently presented to the Governor and to the 1955 Legislature, two of the Board's principal requests were for added teaching staff to care for the increasing numbers of classes caused by the growing student bodies and for a fund for needed salary adjustments for the academic staff and for the classified civil service staff. In the biennial budget approved by the Legislature, substantial cuts were made both in the amount requested for added teaching staff and in the amount requested for academic staff salary adjustments.

"The 1955-56 annual operating budget as now submitted provides for 91 added teaching positions compared with the number of 140 added teachers requested in the biennial budget for year 1955-56. The 91 added teaching staff will have to provide both for the continued expansion of the teacher education program, as originally approved by the 1953 Legislature, and for the prospective increases in enrollment during the next school year.

"The salary adjustment fund of 5 per cent requested for the academic staff was reduced by the Legislature to approximately 3½ per cent. In making the salary adjustments for the academic staff the plan recommended by the institutional executives and approved by Board members was followed. This plan is as follows:

1. The salary adjustment fund has been divided between the two years of the biennium so that a fund will be available for adjustments during the second year equal, on the average, to half of the amount used for adjustments during the first year.

2. The salary adjustment fund for year 1955-56 was assigned to the institutions on the basis of the numbers of 1954-55 staff as follows:
$300 for each staff member with rank of professor
$175 for each staff member with rank of associate professor
$150 for each staff member with rank of assistant professor
$100 for each staff member with rank of instructor

3. The above distribution represents merely the basis for allocating the salary adjustment fund to the institutions. In making the individual salary adjustments, all of the fund has been used for merit adjustments with no provision for uniform adjustments. Only about 56 per cent of the present staff members having academic rank have been recommended for salary adjustments in year 1955-56.

"Operating within the above salary plan the average salary of all staff with academic rank, including teaching and administrative staff in all of the institutions, has been raised from $6,036 in 1954-55 to $6,160 for year 1955-56, an increase of $124.

"The relatively small amount of the increase in salary averages results from the following:

1. The requested 5 per cent salary adjustment fund was reduced by the Legislature to approximately 3½ per cent.

2. A portion of the salary adjustment fund was held to permit a limited number of further adjustments in the second year of the biennium (equal in amount to half of the salary adjustment fund for year 1955-56).

3. Appointments of added staff were, for the most part, in the ranks of instructor and assistant professor, generally at starting salaries below the present averages for those ranks.

4. Staff members promoted in rank were usually placed near the lower end of the salary ranges in their new ranks.

"Wage increases for the classified civil service staff have been made in the 1955-56 budgets in accordance with the general state-wide policy set by the Civil Service Commission and approved by the Legislature. This policy calls for a one-step increase during the biennium for each civil service staff member who has not reached the top step in the pay scale for his position and whose merit rating is satisfactory. All funds provided by the Legislature for civil service step pay increases have been applied in the 1955-56 budget for that purpose, except for small reserves carried at each institution for a limited number of step increases during the second year of the biennium. The annual increases as granted under this state-wide policy range from $85 to $240. The Emergency Board of the state holds funds which will probably be used during the biennium to raise salary ranges in a number of classified positions.
"Increases are provided in the 1955-56 budget in the aggregate amount of $155,605, as approved by the Legislature, to cover the automatic additions to operating costs in state assessments for retirement, for state industrial accident insurance, for the state restoration fund (fire insurance), and for the state civil service assessments. An increase of $29,600 is provided to care for the physical plant operation and maintenance costs of new buildings to be completed during the current year.

"The budget as approved by the Legislature provides an annual fund of $267,500 per year for land purchases and physical plant rehabilitation. From this small fund, it will be necessary to finance the most urgent of the needed land purchases at Portland State College and at the other institutions. It appears that during the next biennium it will be possible to finance only a very limited program of plant rehabilitation in the many older buildings on the campuses.

"In the institutional budgets the amounts previously included from unrestricted funds to cover dormitory utility costs such as heat, electricity and water have been eliminated in accordance with a budget reduction by the Ways and Means Committee of the 1955 Legislature. This budget reduction will have the effect of slowing the needed dormitory construction programs at the campus institutions.

"The recommended budget for year 1955-56 provides for the continuance of the Board's emergency fund of $137,500 for the year. This amount is equal to less than one per cent of the total operating budget from unrestricted funds. If there should be substantial increases in enrollment above estimates, requiring added teaching staff and added instructional supplies, this reserve would disappear rapidly. In such an event it would be necessary to appeal to the Department of Finance and to the Governor for permission to utilize added student fee income.

"The units of the State System financed from special state appropriations, and from other restricted funds, including the Medical School teaching hospital and clinics; the Dental School clinics; the Federal Cooperative Extension Service in Agriculture, Home Economics and 4-H Club work; and the Agricultural Experiment Stations have prepared their budgets under the same policies as approved for the campus instructional units. Identical salary and wage adjustment policies have been followed in these divisions. Except in the new teaching hospital, the amounts budgeted for year 1955-56 in each of these divisions represent approximately half of the biennial state appropriations, plus estimated non-state income such as sales and service fees, federal funds, county funds, and gifts and grants. On page 13 to 17 of the budget summaries document the sources of funds for each of these state-wide services are analyzed.

"In the case of the Medical School teaching hospital and clinics, the 1955-56 annual budget is increased by $726,620 over the original budget for the current year to finance the operation of the new hospital, which is scheduled to open on January 1, 1956 and to
operate for six months during year 1955-56. State funds have been
reserved to provide a further increase of $630,000 in the hospital
and clinics budget for year 1956-57, when the new hospital will be
in operation for the full year.

"While the Committee is aware of the further needs of the insti-
tutions during the present period of growing student enrollments,
it does feel that the recommended budget makes the best possible
use of the funds available. Accordingly, it is the recommendation
of the Finance Committee that the budget for the year 1955-56 and
the personnel adjustments contained in the volumes, 'Budget Summaries
and Personnel Adjustments for the Fiscal Year Ending June 30, 1956',
and 'Budget Supplement, Year 1955-56' be adopted as submitted."

The Board accepted the report of the Finance Committee and approved
the total 1955-56 budget as outlined and the personnel adjustments
contained in the volumes, "Budget Summaries and Personnel Adjustments
for the Fiscal Year Ending June 30, 1956", and "Budget Supplement,
Year 1955-56".

Mr. Cabell continued:

"At the April meeting of the Board consideration was given to a
proposed contract with the American Can Company involving research
work to be performed at the State College of potential benefit both
to the State College instructional and research program and to the
company. The chief features of the proposed agreement are outlined
in the minutes of the April 1955 Board meeting, and the Board at that
time suggested review of the provisions of the proposed contract
under which the Board would agree not to license any other person
to use any patent which might develop for use in the field of
operation of the company until after one year following the issuance
of a patent. Dr. Strand reported that he had considered the suggested
limitation relative to modifying the proposed agreement so as to
indicate specifically the time advantage to be given the company;
and it was his considered opinion that the contract ought to be
executed as now drafted or the research project declined, rather
than to review the situation with the company.

"The Committee has concluded that since preliminary negotiations
with the company had been carried on prior to the establishment of
fundamental research policies by the Board on January 25, 1955, and
in view of all circumstances surrounding the patent project the
contract should be approved as now drafted. Accordingly, the
Committee recommends that the appropriate Board officials be
authorized to execute the agreement as drafted with the definite
understanding, though, that the fundamental Board policy established
on January 25, 1955 relative to research work sponsored by non-
governmental agencies is to remain unchanged."

In his motion for acceptance of the above report, Mr. Cabell made the
following statement, "Although as Chairman of the Committee I did not
favor and did not vote, I move the acceptance of this recommendation."
The Board adopted the report and authorized Board officials to execute the agreement between Oregon State College and the American Can Company as originally drafted, with the understanding that the Board policy established January 25, 1955 relative to research work sponsored by nongovernmental agencies was in no way altered.

Mr. Cabell continued:

"Negotiations have been underway for several months to acquire for Portland State Extension Center all of Lots 1, 2, 3, 6, and 7, Block 200, City of Portland. Evaluations of the property have been obtained from qualified appraisers. Negotiations for the purchase of the property have been unsuccessful. The property will be needed for the Student Center-Library Building.

"The Finance Committee, with the Building Committee concurring, recommends that the Board proceed with condemnation procedures unless a satisfactory purchase arrangement can be made otherwise and that it pass an appropriate resolution."

The Board adopted the report and authorized appropriate Board officials to proceed in accordance with the following resolution presented by Mr. Cabell:

RESOLUTION

WHEREAS, under and by virtue of the laws of the State of Oregon, the State Board of Higher Education is authorized to purchase such real property as in its discretion may be necessary for the present and future development of any schools or institutions under its jurisdiction;

WHEREAS, under and by virtue of the laws of this state whenever any property is required for use by the state and the owner and the board directing the state department or institution for which the property is required can not agree upon which price is to be paid, said board is authorized to have instituted in the name of the State of Oregon any necessary or appropriate suit, action or proceeding for the condemnation of said property required for such purposes and the assessment of damages for the taking thereof;

WHEREAS, the State of Oregon, by and through the State Board of Higher Education, finds it necessary that the State of Oregon acquire title to the hereinafter described real property situated in the City of Portland, Multnomah County, Oregon, for the public purpose, to wit, the establishing and maintaining thereon of public buildings and grounds for the expansion and development of the Portland State Extension Center; and
WHEREAS, the State Board of Higher Education has made every reasonable effort to negotiate with the owner thereof for the acquisition of title to such property, but to this date has been unable to agree with such owner upon the reasonable market value or price to be paid for such property or upon the compensation or damages to be paid to the owner thereof for the taking of such property for such public use;

NOW, THEREFORE, BE IT RESOLVED BY THE State Board of Higher Education in regular meeting assembled:

1. That the State Board of Higher Education does hereby find and declare that the following described parcel of land is required for public use, is suitable, proper and necessary for the public purpose of establishing and maintaining thereon public buildings and grounds for the expansion and development of Portland State Extension Center:

   All of Lots 1, 2, 3, 6 and 7, Block 200,
   City of Portland, Multnomah County, Oregon

2. That the State Board of Higher Education does hereby find and declare as a result of its investigation that the acquisition of the fee simple title to said real property, free and clear of all interests of every kind and nature, is necessary to carry out the proposed building and grounds program of Portland State Extension Center for its expansion and development to meet the public need.

3. That the Comptroller is directed to attempt to agree with the owner and persons in interest of said real property as to the compensation to be paid for the taking; and in the event that no satisfactory agreement can be reached, then the Attorney General of the State of Oregon be and he is hereby requested and authorized to commence and prosecute to a final determination such suits, actions and proceedings as may be necessary and appropriate to acquire the title to the real property hereinabove described.

Mr. Cabell moved that the above resolution be adopted; the motion was seconded by Mr. Walsh, and the following roll call vote was cast:
Those voting aye: Mr. Cabell, Mr. Finseth, Mr. Grant, Mr. Holloway, Mrs. MacNaughton, Mr. Mainwaring, Mr. Oliver, Mr. Walsh, and Dr. Kleinsorge.

Those voting no: None.

The President of the Board thereupon declared the resolution adopted by a unanimous vote.
Mr. Cabell continued:

"The Board has for some time been seeking to acquire for Portland State Extension Center the East 1/2 of Lot 8, Block 200, Portland. Because the Board could not agree with the property owner, who was absent from the state, on the price to be paid, the Board passed a resolution on April 26, 1955 requesting necessary legal action to be taken to acquire the real property. The property owner has since returned to the state; purchase negotiations have continued; independent evaluations of the property have been made by qualified appraisers; and there still is no agreement on the property value. The owner is now in process of obtaining an independent appraisal of the property.

"The one-half lot will be needed for the Student Center-Library Building.

"The Finance Committee recommends, with the Building Committee concurring, that the Board proceed with condemnation procedures unless a satisfactory purchase arrangement can be made otherwise and that it pass an appropriate resolution."

The Board adopted the report and authorized appropriate Board officials to proceed in accordance with the following resolution presented by Mr. Cabell:

RESOLUTION

WHEREAS, under and by virtue of the laws of the State of Oregon, the State Board of Higher Education is authorized to purchase such real property as in its discretion may be necessary for the present and future development of any schools or institutions under its jurisdiction;

WHEREAS, under and by virtue of the laws of this state whenever any property is required for use by the state and the owner and the board directing the state department or institution for which the property is required can not agree upon which price is to be paid, said board is authorized to have instituted in the name of the State of Oregon any necessary or appropriate suit, action or proceeding for the condemnation of said property required for such purposes and the assessment of damages for the taking thereof;

WHEREAS, the State of Oregon, by and through the State Board of Higher Education, finds it necessary that the State of Oregon acquire title to the hereinafter described real property situated in the City of Portland, Multnomah County, Oregon, for the public purpose, to wit, the establishing and maintaining thereon of public buildings and grounds for the expansion and development of the Portland State Extension Center; and
WHEREAS, the State Board of Higher Education has made every reasonable effort to negotiate with the owner thereof for the acquisition of title to such property, but to this date has been unable to agree with such owner upon the reasonable market value or price to be paid for such property or upon the compensation or damages to be paid to the owner thereof for the taking of such property for such public use;

NOW, THEREFORE, BE IT RESOLVED BY THE State Board of Higher Education in regular meeting assembled:

1. That the State Board of Higher Education does hereby find and declare that the following described parcel of land is required for public use, is suitable, proper and necessary for the public purpose of establishing and maintaining thereon public buildings and grounds for the expansion and development of Portland State Extension Center:

   East 1/2 of Lot 8, Block 200, Portland,
   City of Portland, Multnomah County, Oregon.

2. That the State Board of Higher Education does hereby find and declare as a result of its investigation that the acquisition of the fee simple title to said real property, free and clear of all interests of every kind and nature, is necessary to carry out the proposed building and grounds program of Portland State Extension Center for its expansion and development to meet the public need.

3. That the Comptroller is directed to attempt to agree with the owner and persons in interest of said real property as to the compensation to be paid for the taking; and in the event that no satisfactory agreement can be reached, then the Attorney General of the State of Oregon be and he is hereby requested and authorized to commence and prosecute to a final determination such units, actions and proceedings as may be necessary and appropriate to acquire the title to the real property hereinafter described."

Mr. Grant moved that the above resolution be adopted; the motion was seconded by Mr. Oliver, and the following roll call vote was cast:
Those voting aye: Mr. Cabell, Mr. Pinseth, Mr. Grant, Mr. Holloway, Mrs. MacNaughton, Mr. Mainwaring, Mr. Oliver, Mr. Walsh, and Dr. Kleinsorge.

Those voting no: None.

The President of the Board thereupon declared the resolution adopted by a unanimous vote.
Mr. Cabell continued:

"The Board on December 14, 1954 authorized the Comptroller and Chairman of the Finance Committee to employ realtor services to find a buyer for the present Dental School Building. Pursuant to said authority contractual arrangements were entered into with four Portland realtors with the contemplated termination date of the agreement being May 31, 1955, later extended through June 14, 1955. The realtors seek an additional extension of time through July 26, 1955, to sell the property, and the Finance Committee recommends that such further extension of time be granted.

"The Committee agreed to the requested extension of time."

The report was adopted by the Board and approval given to the Finance Committee's recommendation to grant an extension of time to the realtors to sell the Dental School.

Mr. Cabell continued:

"President Strand presented, with the Chancellor's approval, a recommendation that the State College be authorized to conduct a series of short courses in cooperation with the State Tax Commission designed to provide training in appraisal techniques for county assessors and their employees. It is contemplated that the first of these short courses will be offered in October, 1955, with an attendance of approximately 100. It is recommended that a fee of $25 be charged each enrollee to cover the costs of the course. This will require the establishment of a restricted fund budget in the amount of approximately $2,500. It is understood that the expenditures for the short course will not exceed the amount of fees collected.

"The Committee approves the offering of the appraisers' short course at Oregon State College to be financed from the restricted fund budget of approximately $2,500 to be provided from fees."

The Board adopted the report and authorized the offering of a short course for county assessors and their employees at Oregon State College to be financed from course fees as indicated.

Mr. Cabell concluded the Finance Committee report with the following:

"The University of Oregon Medical School yesterday presented a recommendation for the sale of a small block of timber property bequeathed to the Medical School by Margaret Stephenson in 1941 for the benefit of the Doernbecher Memorial Hospital for Children. The property consists of three lots, each approximately 203 feet by 171 feet, located near Bay City, Oregon. The Medical School reported that it had previously received offers for the property ranging from $175 to $1,200. An appraisal by a Tillamook realtor, recommended by the Portland Realty Board, placed a valuation of $1,000 on the property about three months ago. A more recent
Meeting #241-19

June 14, 1955

appraisal by a reliable and experienced timber cruiser placed the value at $2,000. The property was advertised in accordance with legal requirements indicating a minimum acceptable price of $1,800; and one offer of $1,900 has been received on the property. Since the legal requirements for advertising had been met, and since the offer appears to be in line with the appraised value of the property, the Committee recommends that the property be sold to Mr. O. J. McDonough and Frances McDonough, the bidders, at the price of $1,900."

The Board adopted the report and authorized that the property described be sold to Mr. O. J. McDonough and Frances McDonough at the price of $1,900.

CURRICULUM
COMMITTEE
REPORT

CURriculum Schedule PSC Approved

Mrs. Cheryl S. MacNaughton, Chairman of the Committee on Curricula, reported as follows:

"Yesterday Chancellor Byrne presented a proposed curriculum schedule for Portland State College to be effective with the beginning of the fall quarter of 1955. The report was prepared by the faculty of Portland State College in consultation with representatives of the other institutions in the State System. The schedule contains graduation requirements in the programs for elementary education, secondary education and general studies together with brief descriptions of the courses proposed to be offered in the lower division for general service courses and pre-professional courses and in the upper division for elementary education, secondary education, pre-professional studies and general studies. This report had been in the hands of all Board members for several days.

"The Curriculum Committee recommends approval of the report of Portland State College as presented with only one change consisting of the reinstatement of the course entitled 'Introduction to Modern Physics' offered for three terms with three credit hours per term. In reinstating this course the course number has been changed from Physics 411, 412, and 413 to Physics 311, 312 and 313."

The Board adopted the report and approved the graduation requirements and courses as presented in the corrected document "Proposed Graduation Requirements and Courses for Portland State College", dated June 13, 1955.

SPECIAL BOARD ACTIONS


At this point, President Kleinsorge welcomed Mr. Edgar W. Smith, a former Board member, as a guest at the meeting. He then indicated that in view of the fact that by action of the 1955 Legislature Portland State College will become a degree-granting institution on August 3, of this year, he felt it appropriate that the Board take action recognizing such and asked Mr. Holloway to read the following resolution:
WHEREAS, the 48th Legislative Assembly of the State of Oregon and
the Governor did approve Senate Bill 1 which established Portland
State College as a four-year, degree-granting institution; and

WHEREAS, the effective date of said legislation is August 3, 1955;
and

WHEREAS, this Board has for the past nine years operated a two-year,
then three-year extension program known first as Vanport Extension
Center and more recently as Portland State Extension Center; and

WHEREAS, the operation of said program has been of tremendous
importance and effective to thousands of students in the metro-
politan area, many of whom might not otherwise find it possible
to obtain a higher education

NOW THEREFORE BE IT RESOLVED that the Oregon State Board of
Higher Education here assembled takes cognizance of the
legislative action which it supported and directs appropriate
Board officials to take the necessary steps to implement the

The resolution was unanimously adopted by the Board.

G. F. Chambers
Mr. Grant presented the following resolution commending Mr. G. F.
Honored Chambers for his years of service on the Board:

WHEREAS, Mr. G. F. Chambers was a member of this body for a period
of eight years prior to his resignation last month; and

WHEREAS, he served as chairman of the Board Building Committee and
as a member of the Executive Committee and was always diligent,
thorough, and completely devoted to the aims and objectives of
higher education in Oregon

NOW THEREFORE BE IT RESOLVED that his colleagues here assembled do
hereby express their gratitude for his excellent service.

The resolution was adopted by a unanimous vote of the Board, and
President Kleinsorge, speaking for the entire Board, added that
Mr. Chambers would be missed very much.

Tribute to
Chancellor
Charles D.
Byrne
Prefaced by the statement, "I am very pleased to present this very
well deserved and earned resolution", Mr. Oliver read the following
tribute to Chancellor Charles D. Byrne:

WHEREAS, Dr. Charles D. Byrne has served the State of Oregon for
twenty-seven years; and

WHEREAS, since the formation of the State System of Higher Education
he has been affiliated with the Board's Office as director of
information, secretary of the Board and assistant to the chancellor;
and
WHEREAS, since 1950 he has administered the entire coordinated program as chancellor, three years of which were with the double responsibility of board secretary; and

WHEREAS, he has become a recognized authority of national standing on coordination of higher education; and

WHEREAS, he has worked diligently in the planning of regional cooperation in higher education as a member of the executive committee and vice chairman of the Western Interstate Commission for Higher Education; and

WHEREAS, we of the State Board of Higher Education here assembled have found him to be an able, dedicated administrator and a warm personal friend;

NOW THEREFORE BE IT RESOLVED that we tender to Dr. Charles D. Byrne our deep appreciation and fondest personal wishes for every happiness in the days of lighter responsibility which lie ahead.

After the Board had unanimously adopted the resolution, President Kleinsorge emphasized that the statement expressed the feeling of each Board member. Chancellor Byrne thanked the Board and stated that his greatest reward during the many years he had been in the System was the privilege of working closely with and for the many wonderful Board members and with the splendid executives of the institutions. He also indicated that most educational executives serve only one institution; his was the opportunity to serve and participate in the development of eight institutions over a quarter of a century. He then expressed deepest confidence that Dr. Richards would carry on the fine tradition of higher educational coordination in the State.

Vacation Leave Granted to Chan. Byrne

Mr. Walsh then made the following motion: "In view of the fact that Dr. Byrne was entitled to a vacation of thirty days, I think it is proper at this time to make a motion that he be granted a leave of thirty days and that his sabbatical leave start August 1, 1955 and continue through July 31, 1956, and I so move."

The motion was seconded and unanimously approved by the Board.

Inst. Exec's. & Staff Honor Chan. Byrne

In token of their appreciation for his services, the institutional executives and Chancellor's staff, represented by President Strand, presented to Dr. Byrne a radio-clock appliance timer for his new home.

COMMUNICATIONS, PETITIONS AND MEMORIALS

Secretary Richards read the following letter from Mrs. Roben J. Maaske to the Board:

"I wish to express my thanks and appreciation for the fine tribute given in memory of Dr. Maaske.

"The years he served the State in the interest of education were fruitful and happy ones for him. Along with this service was the
association of the Board members and Chancellor who supported and encouraged him in his various endeavors and whose friendly contacts he so thoroughly enjoyed through the years.

"It is a great comfort for me to know that he was completely happy in his work and that those challenges upon which he worked so long and arduously will have a lasting effect on education in the State and which you as Board members so well appreciate.

"Thank you again and my best wishes to each of you.

Sincerely yours,
/s/ MRS. ROBEN J. MAASKE

Resolution from Am. Inst. of Arch. re Naming Arch. & Art Bldg., UO

The following resolution from the American Institute of Architects to the State Board of Higher Education was presented by the Board Secretary:

WHEREAS, the late Ellis F. Lawrence was selected in 1914 by the University of Oregon to organize and head the new School of Architecture, and

WHEREAS, he set up the original organization, directed it through its early years and its splendid period of development until his untimely death in 1946, and

WHEREAS, in addition to his administration and teaching he was a practicing architect of note and many buildings on the University of Oregon campus and elsewhere attest to his skill and abilities, and

WHEREAS, he was a Fellow of The American Institute of Architects and served his professional society in many capacities through the years, including that of National Vice-President and Board Member and Chairman of the Education Committee which was instrumental in the formation of the American Collegiate Schools of Architecture of which organization he served as National President, and

WHEREAS, he worked with others in the Oregon Chapter of the American Institute of Architects, and with public spirited citizens in the organization of the City Planning Commission of Portland, Oregon, and

WHEREAS, he further served his profession, the building industry, and the public, in such outstanding ways as helping organize and direct the Oregon Building Congress, the Builders Exchange, the Apprentice Program and other public spirited endeavors, and

WHEREAS, he was always zealous in promoting better understanding and closer collaboration between the architects and the Allied Arts, to the mutual benefit of both and of the public, and

WHEREAS, a new wing is about to be added to the building housing the School of Architecture and Allied Arts on the University of Oregon campus and said building has never been named in honor of any person, and
WHEREAS, it has been customary on the University of Oregon campus, as well as many other campuses, to name buildings in honor of outstanding people connected with the early history of the particular School or Department concerned.

THEREFORE, BE IT RESOLVED that the University of Oregon and the State Board of Higher Education be requested to consider naming the complete building housing the School of Architecture and Allied Arts the ELLIS F. LAWRENCE HALL.

The Secretary was instructed to acknowledge receipt of the resolution and to inform the Oregon Chapter of the American Institute of Architects that it had been presented to the Board on June 14, 1955, and that it was the decision of the Board to place the resolution on file for further consideration at the time the proposed Architecture and Allied Arts Building at the University is completed.


Resolution Against Curtailment of Foreign Scholarships, UC Faculty

At its meeting on June 1, 1955, the University of Oregon faculty, by unanimous vote, adopted the following resolution to be presented to the Board:

"We the faculty of the University of Oregon, firmly convinced that superior students from other states and foreign countries make a contribution of incalculable value to the educational life of Oregon students, and also convinced that without tuition scholarship assistance many of these students could not attend our state schools, urge that the State Board of Higher Education restore for next year and thereafter the scholarship program which has been in effect during the biennium 1953-55."

Board action on the resolution was withheld pending action on the entire problem of fees and scholarships to be discussed under the finance section of the regular docket.

President Kleinsorge reported that the new Chemical Engineering Building at Oregon State College is nearing completion and will be ready for inspection and acceptance the latter part of this month or the first part of July. Members of the Building Committee will be notified of the specific date by the Secretary of the Board.

CHANCELLOR'S REPORT

B. Mainwaring Appointed to Memorial Union Board of Governors, OSC

Chancellor Byrne reported that it has been the policy to name a member of the Board to serve on the Oregon State College Memorial Union Board of Governors. Until his resignation recently, Mr. G. F. Chambers served in that capacity. To succeed Mr. Chambers, Mr. E. C. Allworth, Manager of the Memorial Union, has recommended that Mr. Bernard Mainwaring be named to represent the Board on the Memorial Union Board of Governors. The Chancellor recommended that the nomination be accepted. The appointment was approved by the Board.
Continuing his report, the Chancellor stated that several personnel items had been received too late for inclusion in the regular docket but were of sufficient importance to present to the Board for action at this meeting. All of the personnel items as recommended below were approved by the Board:

1. Dean Cramer recommended acceptance of the resignation of Dr. Stephen E. Epler, Professor of Education at Portland State Extension Center, to accept a position as administrator of a junior college in Reedley, California; funds released by his resignation are to be retained pending a replacement appointment.

2. President Strand recommended that Dr. E. M. Dickinson, Professor of Veterinary Medicine, be appointed to the Headship of Veterinary Medicine at Oregon State College to succeed Dr. J. N. Shaw who has reached the age of sixty-five and is retiring from the position as Head of the Department. The appointment is to be on a twelve-months' basis, at a salary of $9,300, effective July 1, 1955; no additional funds will be required in the total budget of the department.

3. In conformity with Board action in 1954-55, President Wilson recommended the reappointment on a part-time basis of Dr. Ralph W. Leighton, Professor Emeritus of Physical Education, as Adviser to the President of the University to continue to study the solution of the cemetery acquisition problem, the appointment to be effective July 1, 1955 at an annual salary of $3,500 to be provided from the Board's Unappropriated Fund.

4. President Strand recommended the appointment effective July 1, 1955 of Mr. H. Glen Barnett, Professor of Electrical Engineering, as Chairman of the Department of Electrical Engineering to replace Professor F. O. McAllan who has reached the age of sixty-five and is retiring as Head of the Department. No changes in salary, tenure or term of service are recommended for Professor Barnett.
The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

University of Oregon

Various Gifts totaling $1,560 from the following donors for scholarships:

- Mr. H. A. Miller, Bend $200.00
- Portland Rose Festival Association $110.00
- Republic Carloading and Distributing Company, Note-Bartels Foundation, Inc., New York $700.00
- National Science Foundation, Washington, D.C. $110.00
- Oregon Congress of Parent Teachers Association, Portland $440.00

Atomic Energy Commission Grant of $16,735 from the U. S. Atomic Energy Commission for the continuation to June 30, 1956 of the research project "Electrochemical and Polarographic Studies on the Corrosion of Zirconium", under the direction of Dr. Pierre Van Usselberghe, Professor of Chemistry.

U. S. Navy Grant of $6,000 from the U. S. Navy for the continuation to June 30, 1956 of the Navy Research Statistics project under the direction of Dr. W. J. Dixon, Professor of Mathematics.

National Science Foundation Grant of $7,700 from the National Science Foundation to support for the period May 1, 1955 to September 1, 1957 the research project "Decay Schemes of Long-Lived Positron Emitters" to be conducted under the direction of Dr. Bernd Grasemann, Assistant Professor of Physics.

American Chemical Society Grant of $4,500 from the Petroleum Research Fund of the American Chemical Society for research entitled "Effects of Coplanarity Factors on Polarographic Reduction and Chromatographic Adsorption of Aromatic Hydrocarbons" to be conducted under the direction of Dr. LeRoy H. Klemm, Assistant Professor of Chemistry, for the period July 1, 1955 through June 30, 1956.

Owen Lumber Company Gift of $101 from the Owen Lumber Company, Eugene, to purchase a transcript of the hearing on the Three Sisters Wilderness Area for the University Library.

Mrs. LeJeune Griffith Gift of $125 from Mrs. LeJeune Griffith, Salt Lake City, to be used to establish a fund for an annual award to the senior student who has contributed most to diversified theater interests.

Clark Charitable Trust Gift of $100 from the Clark Charitable Trust to be used to support the archaeological research project being conducted by Dr. L. S. Cressman, Professor and Head of the Department of Anthropology.

Mary Forbush Failing Estate Gift of $5,500 from the Mary Forbush Failing estate representing the University's portion of the net income from the Henry Failing Fund.
Oregon State College

**Nutrilite Foundation**
Gift of $125 from the Nutrilite Foundation, Buena Park, California, to provide aid to needy students in the School of Agriculture.

**U. S. Army Quartermaster Corps**
Grant of $7,799.97 from the U. S. Army Quartermaster Corps for research on dehydration and rehydration of Montmorency Cherries under the direction of Dr. H. W. Schultz, Professor and Head of the Department of Food Technology, for the period of May 2, 1955 through April 30, 1956.

**Bonneville Power Administration**
Grant of $4,908 from the Bonneville Power Administration to cover cost of use of laboratory facilities and report on radio-noise influence study being conducted by the School of Engineering.

**R. Johnson Bequest**
Under the terms of the will of Robert Johnson of Corvallis, deceased, income from a trust at the First National Bank of Portland is to be used to provide a scholarship or fellowship in Agricultural Economics at Oregon State College. Under the authority of the committee in charge, the fellowship has been awarded for 1955-56 and will carry a stipend of $2,400. The first installment of $1,200 has been received from the Portland bank.

**M. L. Holst**
Gift of eight ears valued at $24.00 from Mr. Monteory L. Holst, East Greenwich, Rhode Island, to the Department of Physical Education for the benefit of the Oregon State Rowing Club.

**Oregon Heart Association**
Grant of $1,200 from the Oregon Heart Association, Portland, to support the research project "Carbohydrate and Energy Metabolism in Heart Muscle", under the direction of Dr. Vernon H. Cheldelin, Professor, and Dr. R. W. Newburgh, Assistant Professor, both of the Department of Chemistry staff.

**E. I. du Pont de Nemours & Company**
Grant of $1,500 from E. I. du Pont de Nemours and Company, Wilmington, Delaware, for a special summer project on fundamental research directed toward understanding the behavior of electrons in formic crystals under the direction of Dr. Allen B. Scott, Associate Professor of Chemistry.

**Bonneville Power Administration**
Grant of $8,605 from the Bonneville Power Administration to the Engineering Experiment Station for studies to determine the relation between voltage gradients and radio influence voltages obtained when testing conductors in the high voltage laboratory, and such gradients and voltages obtained when testing conductors in the field. The research will be under the direction of Professor M. Popovich, Assistant Dean of Engineering, and will cover the period July 1, 1955 through September 1, 1956.

**U. S. Army, Office of Surgeon General**
Grant of $5,818 from the U. S. Army, Office of the Surgeon General, for the research project "to investigate the mechanism of insect resistance to insecticides", under the direction of Dr. L. C. Torricello, Professor of Chemistry.

Grants totaling $2,200 from the Forest Protection and Conservation Committee to the Agricultural Experiment Station to be used as follows:

1. $1,704 for the study "Preliminary Investigation of Possible Use of Sawdust for Livestock Feed", being conducted under the direction of the Department of Agricultural Chemistry.

2. $500 for study by the Department of Bacteriology on the microbiological activities associated with the use of wood wastes as mulches and soil amendments.

Grant of $3,441.43 from the Klamath Falls Treasurer to the Agricultural Experiment Station for the maintenance of the Klamath Experimental Area.

Grant of $3,100 from the American Can Company, San Francisco, to the Plant Pathology Department of the Agricultural Experiment Station for support of the study "Diseases of Vegetable Crops".

Grant of $1,400 from the Filbert Control Board, Portland, to the Agricultural Experiment Station Statistical Service for a crop reporting survey.

Grants aggregating $5,316 from the State Department of Agriculture to the Agricultural Experiment Station to be used as follows:

1. $1,608 to the Horticultural Department for research dealing with horticultural investigations of nursery problems.

2. $1,608 to the Entomology Department for research dealing with greenhouse pests.

3. $300 to the Entomology Department for research dealing with control of symphilids.

4. $1,800 to the Plant Pathology Department for research on control of diseases produced by plant parasitic nematodes.

Grant of $2,500 from the Sugar Research Foundation, Inc., New York, to the Department of Food Technology of the Agricultural Experiment Station for continuation of the research project "The Role of Sweetening Agents in Frozen Strawberries for Manufacture into Preserves, Ice Cream Flavor, and Toppings."

Grants aggregating $2,100 from the Agricultural Research Foundation to the Agricultural Experiment Station to be used as follows:

1. $1,800 for March and April salaries of research assistants in the Fish and Game Department.

2. $300 for a study on the toxicological aspects of insecticides under the direction of the Department of Entomology.
Women's Aux., Gift of $100 from the Women's Auxiliary of the Oregon State
CS Pharma. Assoc., Pharmaceutical Association to the Library Memorial Book Fund.

Anonymous Gift of $175 from an anonymous donor to provide a scholarship
for a designated student for 1955-56.

Josephine Gifts of $100 from the Josephine Growers Cooperative Association,
Growers Grants Pass, and $123.80 from the Grange Cooperative Supply Asso-
Cooperative ciation, Central Point, to the Agricultural Experiment Station to
Association be used for the Southern Oregon Agronomic Project.

Council on Grant of $37,595 from the Council on Economics and Cultural Affairs,
Economics & a private organization, to expand the Oregon State College-Kasetsart
Cultural Affair Program in Thailand. These funds are to provide a visiting Farm
Affairs Management Specialist to strengthen the educational and research
programs in this field at Kasetsart University and will cover the
salary, transportation costs and other expenses for two years for
the individual chosen.

Medical School

American Grant of $1,200 from the American Cyanamid Company, Lederle Labora-
Cyanamid Co. tories Division, Pearl River, New York, for medical student research
fellowships.

R. P. Conklin Gift of $500 from Mr. Robert P. Conklin, Oswego, in memory of his
mother, Mrs. Dorothea Conklin, for the unrestricted use of Doernbecher Memorial Hospital.

U.S. Air Force Grant of $3,780 from the U. S. Air Force for research and reports
on a study of human hearing and effects of noise on hearing and
auditory communication with particular emphasis on the rate of the
brain in receiving and interpreting the data from auditory signals,
to be conducted under the direction of Dr. Archie Tunturi, Assistant
Professor of Anatomy.

Ore. Division, Grant of $2,400 from the Oregon Division of the American Cancer
Am. Cancer Society for research under the direction of Dr. Robert Aldrich,
Society Associate Professor of Pediatrics.

Atomic Energy Grant of $15,000 from the Atomic Energy Commission for the continu-
Commission ation to June 30, 1956 of research on factors controlling lipogenesis
under the Commission's program "to encourage maximum scientific
progress and to assist in the acquisition of theoretical and prac-
tical knowledge in the field of atomic energy"; the project is
being conducted under the direction of Dr. J. T. Van Bruggen,
Associate Professor of Biochemistry, and Dr. Edward S. West,
Professor and Head of the Department of Biochemistry.

Sandoz Chemical Grant of $300 from the Sandoz Chemical Works, Inc., San Francisco,
Works, Inc. to support research work in the Department of Pharmacology.

Mrs. S. R. Winch Gift of $100 from Mrs. S. R. Winch, Portland, to purchase recrea-
tional material for the children of Doernbecher Memorial Hospital.
Alumni Association  Gift of $585 from the Medical School Alumni Association to apply toward out-of-state travel expenses of staff members.

Chi Omega Alumni Club  Gift of $400 from the Chi Omega Alumni Club, Portland, for the continuation of a research project in pediatrics under the direction of Dr. Robert Aldrich, Associate Professor of Pediatrics.

Burroughs Wellcome & Company  Grant of $2,500 from Burroughs Wellcome & Company, Inc., Tuckahoe, New York, for research in Pharmacology, under the direction of Dr. Elton McCawley, Associate Professor of Pharmacology.

Jakob Gallus Bequest  Bequest of $10,000 from Jakob Gallus, deceased, through the United States National Bank, Portland, for the unrestricted use of Doernbecher Memorial Hospital.

Dental School

Mrs. Jean Davidson  Gift of $100 from Mrs. Jean Davidson, Yuma, Arizona, to be used as an award to the outstanding senior student in ceramics work.

Oregon College of Education

Various  Gifts totaling $6,995 from the following donors for scholarships:

- Monmouth Civic Club
- Independence Women's Club
- Chamber of Commerce, Monmouth
- Oregon Congress of Parents & Teachers, Portland

- Portland

Eastern Oregon College of Education

Various  Gifts totaling $6,696.99 from the following donors for scholarships:

- Mr. Marcus L. Roosch
- Parent-Teachers Association, Hoppner
- Fraternal Order of the Eagles, Aerie No. 259
- La Grande Evening Observer
- Eddy Bakers, Inc., Helena, Montana
- Glass Drug Company, La Grande
- P.E.O. Sisterhood, Oregon State Chapter, La Grande
- Mr. and Mrs. C. A. Hess, Union
- The American Legion, La Grande Post No. 43
- Mr. and Mrs. Joe DeWuhs, Union
- Junior Women's Club, Union
- Van Petten Lumber Company, La Grande
- Pondlenton Round-Up Association
- Union Pacific Junior Old Timers Club, La Grande
- Oregon Congress of Parents and Teachers, Inc., Portland
- Blue Mountain Hostominds, La Grande

- Portland

- $2,495.00

- 1,961.99
The Executive Committee of the Board in a meeting held at Salem on May 10 reviewed proposed changes to the previously approved schedule of tuition, fees, scholarships and room charges for 1955-56.

To meet some of the reductions made by the State legislature to the Board's 1955-1957 biennial budget requests, the Executive Committee authorized and directed that the tuition and fee charges per term, effective with the fall term 1955-56, be adjusted as follows:

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<th>Institution or Division</th>
<th>Resident Students</th>
<th>Nonresident Students</th>
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<td>Present</td>
<td>As Adjusted</td>
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<tr>
<td>Graduates</td>
<td>41</td>
<td>51</td>
</tr>
<tr>
<td>Students in Nursing:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Degree Undergraduates</td>
<td>47</td>
<td>57</td>
</tr>
<tr>
<td>Graduates</td>
<td>47</td>
<td>57</td>
</tr>
<tr>
<td>Medical Technology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students</td>
<td>47</td>
<td>57</td>
</tr>
<tr>
<td>Dental School of the</td>
<td></td>
<td></td>
</tr>
<tr>
<td>University of Oregon:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undergraduates</td>
<td>147</td>
<td>173</td>
</tr>
<tr>
<td>Graduates</td>
<td>39</td>
<td>49</td>
</tr>
<tr>
<td>Community Colleges</td>
<td>55</td>
<td>65</td>
</tr>
</tbody>
</table>

Tuition and fees of part-time students at the University of Oregon, Oregon State College, Portland State College, the Colleges of Education, and the General Extension Division (state-wide classes, correspondence study, community colleges) are to be adjusted from 56 per credit hour to 50. Part-time student charges at the Medical and Dental Schools are to be increased proportionally.

The Executive Committee concurred in the views of the Ways and Means Committee of the 1955 legislature that scholarships not be granted to nonresident students in the following areas:

1. For students in elementary teacher training at the Colleges of Education, for scholarships involving all tuition and fees for no more than 10 per cent of the students enrolled in elementary teacher training during the preceding year.
2. For students registered at any institution involving the waiving of the unrestricted funds fees and tuition charges only, to the extent of 2 per cent of the enrolment of the previous year.

Foreign students' scholarships involving the waiving of unrestricted funds only are to be progressively reduced in number over a period, meanwhile respecting commitments already made, so that in the long run the number of scholarships will be 50 per cent of those now granted.

The Committee approved the recommendation of Dr. Lieuallon and the Chancellor that the room rent in the new dormitory for men now under construction at the Oregon College of Education is to be $60 per Student per term for multiple occupancy, and $90 per student per term for a single room.

The Executive Committee requests confirmation of the changes in fees, tuition, scholarships and room charges previously outlined.

The Board accepted the report and approved the adjustments in fees and dormitory charges as recommended; however, they did not approve in principle the section of the report dealing with curtailment of foreign scholarships as directed by the Ways and Means Committee of the Legislature, although there was a divergence of opinions as to the most effective method of presenting their disapproval.

As a background for discussion, the Secretary of the Board made a report of the request of the Ways and Means Committee to progressively reduce the number of foreign-student scholarships over a period of years, respecting commitments already made, so that in the long run the number of scholarships are to be 50 per cent of those now granted. The primary objective of the Legislative group was to reduce expenditure of State funds. This request was discussed at length by the Board with particular consideration being given to both the financial and educational aspects in addition to the implication on the authority and responsibility of the Board based upon memorandum type of directives from a legislative committee. The discussion resulted in the following motion by Mr. Mainwaring:

"In view of the fact that the Ways and Means Committee appears to have recommended a 50 per cent reduction in the foreign student scholarship program in the hope of effecting a financial saving in our budget and in view of the fact that our own advice from the principal institutions is that no material financial saving would be effected by this reduction and the further fact that the curtailment would be against sound educational policy and national interest, I move that the Board direct that the present foreign student program be continued without change."

The motion was seconded by Mr. Holloway, and approved on the following roll call vote: Those voting aye - Mr. Finsloth, Mr. Grant, Mr. Holloway, Mr. Mainwaring, and Mr. Walsh. Those voting no - Mr. Caboll, Mrs. MacNaughton, Mr. Oliver, and Dr. Kleinsorge. Members voting no
explained their position by indicating a disapproval of the principle of legislative committee memorandum directives, but in this particular case, because of apparent commitments, they voted no on the motion.

Field Experience Fee Increased, Nursing Ed.

As a supplement to the report of the Executive Committee on fee adjustments, Chancellor Byrne presented a request from Dean Baird to increase the Field Experience Fee for the School of Nursing from $25 to $35. This fee covers partial reimbursement to the public health agencies for educational costs incurred by them in connection with instruction to the School of Nursing students. The recommended adjustment represents increased instructional costs to the agencies since the original fee was established.

The Board approved the increase in the Field Experience Fee as recommended.


In order to care for departmental budget needs and to avoid budget overdrafts during the current fiscal year, the Board approved budget transfers in the Federal Cooperative Extension Service as follows:

<table>
<thead>
<tr>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>4-H Club Work</td>
<td>$976.00</td>
</tr>
<tr>
<td>Animal Husbandry</td>
<td>1,564.00</td>
</tr>
<tr>
<td>Farm Crops</td>
<td>1,100.00</td>
</tr>
<tr>
<td>Hop Production</td>
<td>856.50</td>
</tr>
<tr>
<td>Rural Health Education</td>
<td>8,101.80</td>
</tr>
<tr>
<td>Farm and Home Development</td>
<td>8,703.00</td>
</tr>
<tr>
<td>Livestock Marketing</td>
<td>6,906.47</td>
</tr>
<tr>
<td>County Agent-at-Large</td>
<td>2,750.00</td>
</tr>
<tr>
<td>Rural Sociology</td>
<td>1,104.41</td>
</tr>
<tr>
<td>Resident Staff Travel</td>
<td>3,000.00</td>
</tr>
<tr>
<td>Rural Housing</td>
<td>3,84.39</td>
</tr>
<tr>
<td>Director's Reserve</td>
<td>5,682.09</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$40,204.66</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Information</td>
<td>$123.00</td>
</tr>
<tr>
<td>Botany &amp; Plant Pathology</td>
<td>2,107.66</td>
</tr>
<tr>
<td>Administration</td>
<td>4,700.00</td>
</tr>
<tr>
<td>Administrative Service</td>
<td>8,000.00</td>
</tr>
<tr>
<td>County Agent Work</td>
<td>400.00</td>
</tr>
<tr>
<td>Home Demonstration Work</td>
<td>1,750.00</td>
</tr>
<tr>
<td>Visual Instruction</td>
<td>150.00</td>
</tr>
<tr>
<td>Soils</td>
<td>750.00</td>
</tr>
<tr>
<td>Soil Conservation</td>
<td>850.00</td>
</tr>
<tr>
<td>TVA Test Demonstrations</td>
<td>950.00</td>
</tr>
<tr>
<td>Horticulture</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Dairying</td>
<td>1,150.00</td>
</tr>
<tr>
<td>Poultry</td>
<td>2,400.00</td>
</tr>
<tr>
<td>Entomology</td>
<td>300.00</td>
</tr>
<tr>
<td>Wildlife Management</td>
<td>3,000.00</td>
</tr>
<tr>
<td>State Retirement Assessment</td>
<td>2,000.00</td>
</tr>
<tr>
<td>OASI Assessment</td>
<td>1,724.00</td>
</tr>
<tr>
<td>Home Furnishings</td>
<td>400.00</td>
</tr>
<tr>
<td>Recreation</td>
<td>3,400.00</td>
</tr>
<tr>
<td>Agricultural Economics-Information</td>
<td>400.00</td>
</tr>
<tr>
<td>Dairy Marketing</td>
<td>400.00</td>
</tr>
</tbody>
</table>
Meeting #241-33

Fruit and Vegetable Marketing $400.00
Home Agent-at-Large 1,500.00
Club Agent-at-Large 500.00
Urban Club 300.00
Unclassified 1,200.00
$4,200.66

Year-End Budget Transfers, BOCE

In order to care for departmental budget needs and to avoid budget overdrafts during the current fiscal year, the Board approved budget transfers at Eastern Oregon College of Education as follows:

From: President's Office $850.00
  Diplomas and Certificates 300.00
  Commencements & Convocations 1,100.00
  Laboratory School 400.00
  General Equipment 400.00
  Operating Reserve 831.79
$3,681.79

To: Campus and Grounds 1,750.00
  Light and Power 900.00
  Building Repair 1,231.79
$3,881.79

Year-End Budget Transfers, Med. School

The Board approved transfers in the Outpatient Clinic and Doernbecher Hospital budgets as follows to care for departmental needs during the remainder of the current fiscal year and to avoid overdrafts:

Outpatient Clinic -

From: Estimated increase in Clinic patient fees $3,000.00
  Unbudgeted balances in State Appropriation 8,304.13
  Clinic operating reserve 2,164.24
$13,468.67

To: Clinic X-Ray $5,000.00
  Clinic Drugs 6,304.13
  Clinic Laboratory 2,164.24
$13,468.67

Doernbecher Hospital -

From: Estimated increase in hospital fees $22,000.00
  Hospital Operating reserve 1,000.00
$23,000.00

Loss: Reduction in previously estimated balances from preceding year available from State appropriations and restricted patient fees 15,422.84
$7,577.16
To: Hospital Medical and Nursing, wages $ 6,577.16
     Hospital Dietary, wages 1,000.00
     $ 7,577.16

The Board approved budget transfers as follows to care for departmental needs and to prevent overdrafts during the current fiscal year at the University of Oregon.

From:
     Operating Reserve $ 3,703.90
     Business Office 5,050.00
     Alumni Records 2,772.85
     School of Education 2,623.25
     School of Law 2,900.00
     $17,050.00

To:
     Editor's Office $ 1,000.00
     Registrar's Office 2,200.00
     Commoncement 850.00
     Museum of Natural History 500.00
     Architecture & Allied Arts 300.00
     Training School 2,022.00
     Library 2,500.00
     Health and Physical Education 2,200.00
     Building Repairs 4,278.00
     Office of Student Affairs 1,200.00
     $17,050.00

The Board approved budget transfers as follows to care for departmental needs and to prevent overdrafts during the current fiscal year at the Medical School.

From:
     Registrar's Office $ 400.00
     Bacteriology 3,900.00
     Anatomy 4,583.34
     Biochemistry 650.00
     Surgery 1,350.00
     Public Health 500.00
     Ophthalmology 2,600.00
     Obstetrics & Gynecology 750.00
     Operating Reservce 1,956.66
     $16,690.00

To:
     Dean's Office $ 1,200.00
     Business Office 4,300.00
     Pathology 1,500.00
     Pharmacology 200.00
     Physiology 550.00
     Animal Department 3,000.00
     Anaesthesiology 470.00
     Orthopedic Surgery 820.00
     Pediatrics 2,650.00
     Dermatology 2,000.00
     $16,690.00
### Year-End Budget Transfers OSC

The Board approved the following budget transfers to care for departmental budget needs and to avoid overdrafts during the remainder of the current fiscal year at Oregon State College.

<table>
<thead>
<tr>
<th>From:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Education</td>
<td>$4,200.00</td>
</tr>
<tr>
<td>Teacher Placement</td>
<td>200.00</td>
</tr>
<tr>
<td>Graduate School</td>
<td>1,250.00</td>
</tr>
<tr>
<td>Dean's Office, Homo Economics</td>
<td>1,385.50</td>
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<tr>
<td>Family Life and Home Administration</td>
<td>850.00</td>
</tr>
<tr>
<td>Business Administration</td>
<td>3,290.00</td>
</tr>
<tr>
<td>Forestry</td>
<td>1,375.01</td>
</tr>
<tr>
<td>Pharmacy</td>
<td>3,600.00</td>
</tr>
<tr>
<td>English</td>
<td>300.00</td>
</tr>
<tr>
<td>Modern Languages</td>
<td>200.00</td>
</tr>
<tr>
<td>Philosophy and Religion</td>
<td>300.00</td>
</tr>
<tr>
<td>Chemical Engineering</td>
<td>300.00</td>
</tr>
<tr>
<td>Civil Engineering</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Mechanical Engineering</td>
<td>100.00</td>
</tr>
<tr>
<td>KOAC Operation and Maintenance</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Operating Reserve</td>
<td>3,499.58</td>
</tr>
<tr>
<td>Science Technical Advisory Service</td>
<td>2,061.70</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$25,911.79</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean of Science</td>
<td>$300.00</td>
</tr>
<tr>
<td>Dean of Men</td>
<td>500.00</td>
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<tr>
<td>Dean of Women</td>
<td>100.00</td>
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<tr>
<td>Physical Education for Women</td>
<td>500.00</td>
</tr>
<tr>
<td>Publications</td>
<td>1,786.61</td>
</tr>
<tr>
<td>Landscape Architecture</td>
<td>60.00</td>
</tr>
<tr>
<td>Library, books</td>
<td>8,061.70</td>
</tr>
<tr>
<td>Physical Plant:</td>
<td></td>
</tr>
<tr>
<td>Light and Power</td>
<td>6,100.00</td>
</tr>
<tr>
<td>Janitorial</td>
<td>3,000.00</td>
</tr>
<tr>
<td>Campus and Grounds</td>
<td>3,303.48</td>
</tr>
<tr>
<td>Dairy Products Laboratory</td>
<td>2,200.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$25,911.79</strong></td>
</tr>
</tbody>
</table>

### Year-End Budget Transfers SOCE

To care for departmental needs and to prevent year-end overdrafts, the Board approved the following budget transfers at Southern Oregon College of Education.

<table>
<thead>
<tr>
<th>From:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>General Instruction</td>
<td>$2,750.00</td>
</tr>
<tr>
<td>Training School</td>
<td>1,000.00</td>
</tr>
<tr>
<td>President's Office</td>
<td>375.00</td>
</tr>
<tr>
<td>Publications</td>
<td>40.00</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>778.00</td>
</tr>
<tr>
<td>Diplomas and Certificates</td>
<td>30.00</td>
</tr>
<tr>
<td>Commencement and Convocations</td>
<td>125.00</td>
</tr>
<tr>
<td>Teacher-In-Service</td>
<td>333.00</td>
</tr>
<tr>
<td>Speech and Hearing</td>
<td>657.00</td>
</tr>
<tr>
<td>Visual Instruction</td>
<td>1,347.00</td>
</tr>
<tr>
<td>Building Repair</td>
<td>528.00</td>
</tr>
<tr>
<td>Heating</td>
<td>885.00</td>
</tr>
<tr>
<td>Light &amp; Power</td>
<td>828.00</td>
</tr>
<tr>
<td>Telephonic Exchange</td>
<td>915.00</td>
</tr>
<tr>
<td>Yater</td>
<td>3,273.00</td>
</tr>
<tr>
<td>Institutional Reserve</td>
<td>111.59</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$13,905.59</strong></td>
</tr>
</tbody>
</table>
### Year-End Budget Transfers, Dental School

The Board approved the following budget transfers to care for departmental budget needs and to avoid overdrafts during the remainder of the current fiscal year at the Dental School.

#### From: Institutional Reserve $22,900.00

<table>
<thead>
<tr>
<th>To: Business Office</th>
<th>$ 20.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alumni Records</td>
<td>366.00</td>
</tr>
<tr>
<td>Teacher Placement</td>
<td>300.00</td>
</tr>
<tr>
<td>General Instruction</td>
<td>6,293.59</td>
</tr>
<tr>
<td>Training School</td>
<td>391.00</td>
</tr>
<tr>
<td>Janitorial</td>
<td>4,100.00</td>
</tr>
<tr>
<td>Campus and Grounds</td>
<td>2,435.00</td>
</tr>
</tbody>
</table>

**Total:** $13,905.59

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### Year-End Budget Transfers, PSEC

The Board approved the following budget transfers to care for departmental budget needs and to avoid overdrafts during the remainder of the current year at Portland State Extension Center.

#### From: Dean's Office $800.00

<table>
<thead>
<tr>
<th>Institutional Reserve</th>
<th>5,193.24</th>
</tr>
</thead>
<tbody>
<tr>
<td>State-Wide Classes</td>
<td>4,964.94</td>
</tr>
<tr>
<td>KOC Programs</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Institute of Intern. Affairs</td>
<td>897.61</td>
</tr>
<tr>
<td>Portland State Day Classes</td>
<td>500.00</td>
</tr>
</tbody>
</table>

**Total:** $13,355.79

#### To: Portland State Evening Classes $8,111.79

| Supply and Duplication | 2,014.00 |
| Visual Instruction     | 1,200.00 |
| Correspondence Study   | 2,000.00 |

**Total:** $13,355.79
Meeting #241-37
June 14, 1955

Year-End Budget Transfers, OCE

The Board approved the following budget transfers to care for departmental budget needs and to avoid overdrafts during the remainder of the current year at Oregon College of Education.

<table>
<thead>
<tr>
<th>From:</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>President's Office</td>
<td>600.00</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>350.00</td>
</tr>
<tr>
<td>Commonwealths and Convocations</td>
<td>350.00</td>
</tr>
<tr>
<td>Student Welfare</td>
<td>50.00</td>
</tr>
<tr>
<td>Teacher Placement</td>
<td>100.00</td>
</tr>
<tr>
<td>General Instruction</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Training Schools</td>
<td>350.00</td>
</tr>
<tr>
<td>Teacher In-Service Education</td>
<td>150.00</td>
</tr>
<tr>
<td>Research, Colleges of Education</td>
<td>100.00</td>
</tr>
</tbody>
</table>

| $ 4,050.00 |

<table>
<thead>
<tr>
<th>To:</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diplomas &amp; Certificates</td>
<td>75.00</td>
</tr>
<tr>
<td>General Equipment</td>
<td>800.00</td>
</tr>
<tr>
<td>Heating</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Building Repairs</td>
<td>2,175.00</td>
</tr>
</tbody>
</table>

| $ 4,050.00 |

PERSONNEL

The Board approved the following personnel adjustment at the University of Oregon:

A. L. De Volder Resignation
Resignation of Mr. Arthur L. De Volder, Head Circulation Librarian and Assistant Professor, effective August 15, 1955, to accept the position of Head Librarian of the Twin Falls Public Library; salary funds released in the 1955-56 budget are to be retained pending replacement appointment.

The Board approved the following personnel adjustments at Oregon State College, the necessary funds being provided in the 1954-55 budget:

P.N. Goodmonson Resignation
Resignation of Mr. Paul N. Goodmonson, Farm Woodlot Products Marketing Specialist with rank of Associate Professor, effective May 15, 1955, to go into private business; salary funds released are to be transferred to the Extension Director’s Reserve pending a replacement appointment.

R. Mueller, Appointment
Appointment to a budgeted position (vice Miss Bergholz, transferred) of Miss Rosalie Mueller as State Extension Agent (4-H Club) with rank of Assistant Professor, yearly tenured, 12-months' service, at an annual salary rate of $5,508, effective May 23, 1955.

J. R. Haag, Leave Without Pay
Leave without pay for the period of June 10 through June 30, 1955 for Dr. J. R. Haag, Professor of Agricultural Chemistry, to complete his foreign assignment; salary funds released to be retained for substitute assistance.

The Board approved the following personnel adjustments at the medical School, the necessary funds being provided in the budget:

L. Nordquist, Salary Increase
Increase in annual salary for Miss Lorutta Nordquist, Research Assistant in Ophthalmology, from $3,040 to $4,200, effective
May 1, 1955 without change in tenure, rank or term of service. During the past year, Miss Nordquist has assumed gradually increasing responsibilities.

R. L. Bacon, Appointment
Appointment to a budgeted position of Dr. Robert Lewis Bacon as Associate Professor of Anatomy, yearly tenure, 12-months' service at an annual salary rate of $8,000, effective June 1, 1955.

W. R. Haas, Appointment
Appointment on a volunteer basis of Dr. William R. Haas as Assistant Clinical Professor of Medicine, effective June 1, 1955.

Next Board Meeting
President Kleinsorge announced that the next meeting of the Board was scheduled for Tuesday, July 26. The regular Committee meetings will be held on Monday, July 25.

ADJOURNMENT
The meeting adjourned at 12:45 PM.

R. E. Kleinsorge, President
John R. Richards, Secretary