STATE BOARD OF HIGHER EDUCATION

MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON
July 26, 1955

MEETING #242-1
A regular meeting of the State Board of Higher Education was held at
the Benson Hotel, Portland, Oregon, on July 26, 1955.

ROLL CALL
The meeting was called to order at 10:00 AM by the President of the
Board, Dr. R. E. Kleinsorge, and on roll call the following answered
present:

Mr. Henry F. Cabell
Mr. Leif S. Finseth
Mr. A. S. Grant
Mr. Chas. R. Holloway, Jr.

Mrs. Cheryl S. MacNaughton
Mr. Bernard Mainwaring
Dr. R. E. Kleinsorge

Absent: Mr. Herman Oliver and Mr. Wm. E. Walsh

There were also present: Dr. John R. Richards, Chancellor and
Secretary of the Board; President O. H. Wilson of the University of
Oregon; Dean E. B. Lemon of Oregon State College; President R. E.
Lieuallen of Oregon College of Education; President F. B. Bennett of
Eastern Oregon College of Education; President Elmo N. Stevenson of
Southern Oregon College of Education; President J. F. Cramer of
Portland State College; Dean D. W. E. Baird of the University of
Oregon Medical School; Dean H. J. Noyes of the Dental School of the
University of Oregon; Dean Philip G. Hoffman of the General
Extension Division; Mr. W. A. Zimmerman, Executive Secretary and
Business Manager of the University of Oregon Medical School;
Comptroller and Bursar H. A. Bork; Budget Director R. L. Collins;
Assistant to the Chancellor Travis Cross.

RE ABSENCES
Mr. Oliver was unable to attend because of pressure of private business;
Mr. Walsh, who was in attendance for committee meetings on Monday,
had to leave for a court case.

MINUTES
APPROVED
The Board voted to dispense with the reading of the minutes of the
last regular meeting held on June 14, 1955, and approved the minutes
as they appear in the docket.

REPORT OF
BUILDING
COMMITTEE
Mr. Leif S. Finseth, Acting Chairman of the Building Committee,
reported as follows:

"The Building Committee represented by Mr. Leif S. Finseth and
Mr. Bernard Mainwaring and Dr. R. E. Kleinsorge inspected the
Chemical Engineering Building at Oregon State College on July 8, 1955.
The reinforced concrete building with brick veneer consists of four
stories in addition to a monitor on the upper level. The design
features removable floor grills at one end of the building, making
it possible to have unrestricted use from the basement level to the
top floor. The building is well designed and admirably adapted for
the purpose for which it has been constructed.
"In 1953 the Legislature appropriated $760,000 for the project; when the construction bids were received, $95,000 reverted to the State's general fund leaving $665,000 available for the project, which it is expected will be expended in full.

"The area of the building based upon the outside dimensions thereof is 37,929 square feet. The cost of direct construction of $497,014.81 gives a cost per square foot of $13.10, and the $665,000 total cost of the project including built-in equipment, utility connections, landscaping, and other costs amounts to $17.53 per square foot.

"Subject to completion of a few minor construction items, the Building Committee recommends to the Board that the building be accepted."

The Board voted to adopt the report of the Committee accepting the Chemical Engineering Building at Oregon State College.

Mr. Finseth continued:

<table>
<thead>
<tr>
<th>Final Plans</th>
<th>Portland State Classroom Bldg. Accepted</th>
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| "At its meeting of April 26, 1955 the Board approved the preliminary plans for the first unit of the classroom building for Portland State College to be located on the northwest corner of the quarter block fronting on Southwest Mill Street and Southwest Park Avenue, which is in the first block south of the Portland State Building. An amount of $350,000 for the cost of this building was appropriated by the 1955 Legislature."

"Yesterday, Dean Cramer and Mr. Wallmann of the architectural firm of Lawrence, Tucker, and Wallmann presented final plans for the building. The plans call for a four-story classroom building with basement and ground floor. It is contemplated that the specifications will provide certain deductible alternates which will make it possible to keep the cost within the amount of funds provided by the Legislature."

"After an explanation of the plans by Dean Cramer and Mr. Wallmann and after discussion by the Committee with other Board members present, the Committee approved the final plans. The Committee recommends that the Board approve the plans and authorize the Building Committee of the Board to receive construction bids on the project at Portland State College at 11:00 AM on August 30, 1955, and to award contracts subject to approval by the State Emergency Board.""

The Board accepted the report and approved the recommendation of the Committee.

Mr. Finseth Continued:

| Federal Funds Accepted for Advance Plan. Physics-Chem. Bldg., OSC |
|------------------------------|-----------------------------------------|
| "The Board on March 8, 1955 approved a resolution authorizing an application to the Federal Government for an advance of funds to provide for the preliminary planning of a Physics-Chemistry Building at Oregon State College, the project cost of which is estimated to be $1,500,000."
"The Federal Government has now offered to make an advance of not to exceed $15,000 to aid in financing the cost of preliminary plans including plot plans, floor arrangements, preliminary specifications, and estimated construction budget. The acceptance of the offer requires the preliminary planning to be completed within 195 days with the understanding that the $15,000 advance will be repaid when funds are received from other sources to finance the cost of the building.

"President Strand recommends the employment of Burns, Bear, McNeil & Schneider as the architects to prepare the preliminary plans. The fee agreed upon is 5.30 per cent of the construction cost of the building with 5 per cent for the architects' services and up to .8 of 1 per cent for engineering services.

"The Building and Finance Committees recommend that the offer of the Federal Government, received through the Housing and Home Finance Agency, be accepted and that the Comptroller and Secretary of the Board be authorized to enter into the necessary agreement. The advance is to be repaid in its entirety without interest cost when construction is undertaken or started. The Building Committee further recommends that the Architects Burns, Bear, McNeil & Schneider be selected to prepare the preliminary plans under conditions noted above."

The Board adopted the report and approved the recommendation as presented.

Mr. Finseth continued:

"The Board on June 14, 1955 authorized the seeking of bids for Dental Units and Cabinets for which the estimated cost was about $300,000, to be provided from fees and sales balances expected to be on hand June 30, 1955. Following is a summary of the basic bids which were received on July 21, 1955, together with the summary of the bids on the additive alternates providing for lights and additional dental units, decreased by the trade-in allowance of old equipment:

<table>
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<tr>
<th>Bids for Dental Units &amp; Cabinets Accepted</th>
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<tr>
<td>Number of Bidders</td>
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<tr>
<td>Basic Bids:</td>
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<tr>
<td>Lowest Bids</td>
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<tr>
<td>Highest Bid</td>
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<tr>
<td>Basic Bids adjusted for additive alternates to provide lights and additional dental units, decreased by trade-in value of old equipment:</td>
</tr>
<tr>
<td>Lowest Bid</td>
</tr>
<tr>
<td>Highest Bid</td>
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</tbody>
</table>
"It is the recommendation of Dean Noyes and the Comptroller that the bids for dental cabinets and for surgical cuspidor units be accepted even though there was only one bidder in each case. The prices quoted have been determined to be fair and reasonable.

"Yesterday afternoon the Building Committee and other Board members inspected the dental units which are on display at the Dental School. After inspecting the units and counseling with Dental School officials the Committee recommends that appropriate Board officers be authorized to:

1. Award contracts and enter into necessary agreements with the following bidders for the lowest basic bids:

   Hamilton Manufacturing Company, Dental Casework $104,858.10
   Ritter Company, Inc., Dental Units 120,706.74
   Weber Dental Manufacturing Company, Surgical Cuspidors 2,739.68

2. To contract for the purchase and installation of additional dental units as warranted by further study and within the availability of funds."

The Board voted to adopt the report and accept the recommendations of the Committee.

Mr. Finseth continued:

"The Chancellor reported that the dormitory at the University of Oregon has been completed except for a few minor items and that official inspection and acceptance is desired. The Committee set Thursday, July 28, 1955 as the date for officially inspecting and accepting the dormitory at the University."

President Kleinsorge invited all Board members interested to be present at the inspection of the University of Oregon Dormitory. The Building Committee was authorized to accept the building.

Mr. Finseth continued:

"The biennial budget for 1955-57 includes $535,000 for physical plant rehabilitation and land purchases. One half of this amount has been included in the approved budget for 1955-56. Because of the substantial outlay which will be required during 1955-56 for land purchases at Portland State College, the Chancellor, after studying the needs of all the institutions, recommended that the two-year amount of $535,000 be rebudgeted as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
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<tbody>
<tr>
<td>1955-56</td>
<td>$342,500</td>
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<tr>
<td>1956-57</td>
<td>192,500</td>
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"The Chancellor further recommended that the funds authorized for 1955-56 be budgeted as shown below:
SCHEDULE OF RECOMMENDED PHYSICAL PLANT REHABILITATION  
PROJECTS AND LAND PURCHASES 1955-56

University of Oregon

1. Music Building, remodeling of stage and building of an addition  $ 65,000
2. Physical Education Building for Men, remodeling of the basement area  8,000

Total, University of Oregon  $ 73,000

Oregon State College

1. Men’s Gymnasium alterations to north half of the first floor  40,000
2. Heating Station, enlargement of fuel storage area  12,000

Total, Oregon State College  $ 52,000

University of Oregon Medical School

1. Medical Science Building, alterations to provide refrigerated morgue storage for both the Medical and the Dental Schools  $ 37,092

Total, University of Oregon Medical School  $ 37,092

Oregon College of Education

1. Elementary School at Monmouth, reroofing (authorized at June 1955 Board meeting)  $ 5,000
2. Heating Plant, repair of brick work (authorized at June 1955 Board meeting)  3,000
3. Campbell, replacement of floors in basement  1,000
4. Heating Plant, replacement of power line  750

Total, Oregon College of Education  $ 9,750

Eastern Oregon College of Education

1. Telephone System improvements  $ 2,750
2. Roadway Repairs in vicinity of Ackerman and Hoke Halls and the Dormitories  2,750

Total, Eastern Oregon College of Education  $ 5,500

Southern Oregon College of Education

1. Library ventilation and cooling improvements  $ 2,510
2. Campus sprinkling improvements and well  3,000
Southern Oregon College of Education, Cont'd.

3. Campus Layout Study of projected building construction and location over a period of years

Total, Southern Oregon College of Education $ 5,510

Portland State College

1. Real Property acquisitions required for immediate future $150,000

Total, Portland State College $150,000

Reserve

$ 9,648

TOTAL

$342,500

"The Building Committee, with the concurrence of the Finance Committee, recommends that the $535,000 appropriated for physical plant rehabilitation and land purchases for 1955-1957 be budgeted $342,500 in 1955-56 and $192,500 in 1956-57; the Committee further recommends that the amount for 1955-56 be budgeted as outlined above."

The Board voted to adopt the Committee report and approved the recommendations presented therein.

Mr. Finseth continued:

Additional Experimental Greenhouses, OGC, Approved.

"The 1955 session of the Legislature made available to the Agricultural Experiment Station the sum of $133,000 for Research Service Buildings. Dean Lemon recommended that $45,000 of this amount be allocated for the construction of additional research greenhouses. Because contractors can be expected to submit more favorable bids if the construction is authorized during the summer months, approval for the additional greenhouses is sought at this time. Recommendations for the distribution of the remaining funds will be made at a later date.

"The Building Committee and other Board members reviewed the plans as prepared by the College Physical Plant. The proposed plans follow, in general, those used for the greenhouses constructed on the campus during the 1953-1955 biennium. They provide for a 48' x 75' section of a new range which will eventually be 144' x 75', and remodeling the greenhouse immediately west of the Food Technology Department for use as a plant propagation center.

"The proposed construction will provide urgently needed space for research programs in vegetable crops, small fruit, tree fruit, and range research. The remodeled area will be used in the production of disease free strawberry plants needed in the strawberry breeding and plant certification program,"
"The Building Committee, with the concurrence of the Finance Committee, recommends that the Board approve the allocation from the total amount appropriated by the Legislature for Research Service Buildings of $45,000 for the construction of research greenhouses as requested; the Committee further recommends that the plans and specifications as presented be approved and that the Board's office be authorized to advertise for construction bids and award the construction contract."

The Board adopted the report and approved the recommendations concerning the construction of additional research greenhouses at Oregon State College.

Mr. Finseth concluded the Building Committee report as follows:

"Dean Lemon presented a recommendation for the construction of eight single-room laborers' cabins and one combination shower and wash house to serve these cabins at the Mid-Columbia Branch Experiment Station, Hood River. The buildings are needed to replace the obsolete structures now being used by laborers employed in the Station's harvesting operations.

"According to the plans prepared by H. R. Sinnard, Head of the Department of Architecture and Professor of Agricultural Engineering at the College, the cabins will be constructed in units of four; both the cabin units will occupy approximately 1,422 square feet and the wash house approximately 246 square feet.

"It is estimated that the buildings will cost $7,000, and Dean Lemon recommended that this amount be provided from un budgeted sales reserves of the Experiment Station.

"The Building Committee, with the concurrence of the Finance Committee, recommends that the Board approve the construction and plans for the eight cabins and one shower-wash house as described, and that it authorize the transfer of $7,000 from un budgeted Experiment Station sales reserves to cover the cost of construction; the Committee also recommends that the Board's Office be authorized to proceed with construction."

The Board voted to adopt the report and authorized the recommendations presented therein.

FINANCE COMMITTEE REPORT

Mr. Cabell, Chairman of the Finance Committee, presented the following report:

"Yesterday, a report was made of the present situation of the suit of James & Yost, General Work Contractor for the construction of the University of Oregon Villard Hall, Speech Building, against the State Board of Higher Education. The state building fund appropriation of 1945 provided $461,466.10 for the construction project, the appropriation of which has been fully expended. In accordance with the June 8, 1948 action of the State Board of Higher Education,
a construction contract was entered into with James & Yost for the general work only for the Villard Hall, Speech Building; the contract amount as finally adjusted due to change orders issued during the construction progress was $271,698.71. This amount has been paid to the contractor.

"The work of the contractor was accepted by the State Board of Higher Education on January 13, 1950. Prior to and after the acceptance the contractor alleged that he was entitled to a larger amount than indicated because of work performed at the request of the architect for which reimbursement had not been made, that the bidding plans and specifications were not clear and complete, thereby causing additional expense to the contractor.

"Committees of the Board met with the contractor and the architect and concluded that the additional amount requested by the contractor of $27,014.33 was not valid.

"On July 7, 1950, James & Yost brought suit against the State Board of Higher Education in the Circuit Court of Lane County. The suit claimed an amount due of $148,367.11 plus interest from July 7, 1950.

"The Attorney General's Office, assisted by private counsel, defended the State Board of Higher Education and claimed that there was no basis of fact to support the claim and, moreover, that the State Board of Higher Education could not be sued. The court ruled that the State Board of Higher Education could be sued and held that there would need to be a trial. The resulting trial in the Circuit Court of Lane County held in December 1954 considered the complaints and allegations of the contractor, and it was ruled on June 22, 1955 that the Board was obligated to the contractor and a judgment was granted accordingly. Said judgment was in the amount of $6,627.82, plus interest from May 15, 1950 and for costs and disbursements. The total sum involved, including requested fees of private counsel assisting the Attorney General amounts to $12,147.75, and it is recommended that this amount be set aside from the Board's 1954-55 unappropriated funds.

"The Attorney General is requesting a rehearing before the Circuit Court questioning the accuracy of its factual findings and its conclusions of law. It is understood that none of the amount provided will be paid in satisfaction of the court judgment until such time as the judgment awarded by the circuit court is confirmed."

The Board adopted the report and approved the recommendation of the Finance Committee.

Mr. Cabell continued:

Survey of Heating Requirements, EDCE

"President Bennett presented a request for authorization to employ a heating engineer to survey the heating requirements at Eastern Oregon College of Education at an estimated cost of not to exceed $750 to be provided from the Board's Unrestricted Unappropriated Funds. It is essential that heating needs be determined in accord-
ance with a long-time program based on a physical plant adequate to care for a future enrollment about double that of 1954–55. Within the next few months, it is contemplated to begin preparing plans for a new dormitory and to construct a physical education building when the Legislature provides an appropriation.

"President Bennett explained that at the present time the College has three separate heating plants. The study to be prepared by the engineer should include a recommendation as to whether or not to increase the capacity of the three existing heating plants, to provide additional heating plants, or to develop a central heating plant. The survey should also recommend the type of fuel to be used with provisions for substitute fuel.

"The Committee recommends that the Board approve the employment of a heating engineer to conduct a survey of the heating requirements at Eastern Oregon College of Education and authorize for this purpose funds not to exceed $750 to be provided from the Board's Unrestricted Unappropriated Funds."

The Board voted to approve the report and recommendations as presented.

Mr. Cabell continued:

"President Stevenson presented a request to be authorized to employ an architect to prepare a ten-year campus layout study for Southern Oregon College of Education at an estimated cost of not to exceed $2,500 to be provided from the Board's Unrestricted Unappropriated Funds. Dr. Stevenson indicated that the campus development program worked out ten years ago was not being followed because it was not adequate to care for the present rapid increase in enrollment.

"It is essential that a new campus layout study contemplating an enrollment double that of the present time be prepared immediately in order to establish the need and location of buildings which should be planned soon, particularly the proposed new dormitory, and to formulate a more specific land purchase program.

"The Committee recommends that the Board approve President Stevenson's request to employ an architect, and to collaborate with the University of Oregon School of Architecture to develop a campus plan for Southern Oregon College of Education anticipating a growth of the institution to an enrollment of about double that of the present time; the Committee further recommends that the Board provide for this purpose $2,500 from its Unrestricted Unappropriated Funds, with the understanding that the plan is to be completed within six months and that any amount of the appropriation not required is to revert to the Board."

The Board adopted the report and authorized the study as recommended.
Mr. Cabell continued:

"Chapter 536, Oregon Laws 1955 as enacted by the 1955 Legislature authorizes the State Board of Higher Education to provide planning assistance for municipalities, counties and planning agencies and to accept grants to cover the cost of such planning from the Federal Government or from other sources. The types of planning contemplated include land-use studies, urban renewal plans, technical services and other planning work.

"Since the Bureau of Municipal Research and Service of the University of Oregon has the staff and facilities necessary to do this type of planning work, the Chancellor recommended yesterday with the concurrence of the President of the University, that the Bureau be designated to administer the provisions of Chapter 536, Oregon Laws 1955.

"After discussion, the Committee approved the Chancellor's recommendation and recommends adoption of the following resolution:

RESOLUTION

WHEREAS, Chapter 536, Oregon Laws 1955 (effective August 3, 1955) authorizes the Oregon State Board of Higher Education to provide planning assistance for municipalities, counties or planning agencies and to apply for and accept grants from the Federal Government for this purpose, and

WHEREAS, the Bureau of Municipal Research and Service of the University of Oregon is presently equipped and staffed to provide such assistance without undue delay, now therefore,

BE IT RESOLVED that the Oregon State Board of Higher Education here assembled in regular meeting do designate the Bureau of Municipal Research and Service of the University of Oregon to administer the provisions of Chapter 536, Oregon Laws 1955, and

BE IT FURTHER RESOLVED that the Oregon State Board of Higher Education here assembled in regular meeting do authorize the Comptroller of the Oregon State System of Higher Education to duly execute all necessary applications and appropriate contracts in connection with securing Federal grants for planning assistance to cities, counties and planning agencies of Oregon, and that the Secretary of the Oregon State Board of Higher Education be, and he hereby is authorized to sign such applications and contracts as an attesting officer."

On roll call vote, the above resolution was unanimously adopted by the Board.
Mr. Cabell concluded the Finance Committee report with the following:

"The Board, on December 14, 1954, authorized the chairman of the Finance Committee and the Comptroller to employ realtor services to find a buyer for the present Dental School building. Accordingly, contractual arrangements were entered into with four Portland realtors with the contemplated termination date of the agreement being May 31, 1955, later extended through June 14, 1955. At its meeting of June 14, the Board further extended the agreement of the four realtors through July 26, 1955. Since the building has not yet been sold, the Chancellor yesterday recommended that the agreement with the four realtors to sell the property be further extended through August 25, 1955.

"The Committee approved the Chancellor's recommendation and recommended its adoption by the Board."

The Board approved the recommendation of the Finance Committee.

Mrs. Cheryl S. MacNaughton, Chairman of the Curriculum Committee, presented the following report:

"Yesterday, Chancellor Richards and Dean Cramer presented a report on the need for granting of certain degrees by Portland State College in June of 1956.

"On June 14, 1955, the State Board of Higher Education approved Graduation Requirements and Courses for Portland State College. This approved included courses in elementary and secondary education, and in general studies, with the appropriate degrees for each. No time schedule for the offering of degrees was included.

"Degrees to be offered by Portland State College will go to two groups of students: (a) those who complete all of their work in the college day classes, and (b) those who take a combination of day and evening class work. The Portland State faculty has approved a requirement, similar to that in effect in the other state institutions, to cover the second group. In this group, up to 174 term hours of work in the General Extension Division may be accepted, providing that 12 hours in the last sixty is taken in residence at the college.

"It is evident that there will be some students who have done two years or more of day class work in Portland, and who have transferred to the evening program for upper-division classes, who will be ready for degrees from Portland State in June, 1956. The first class which will have completed all work in the day program will be elementary education majors, who will graduate in 1956. But there may be some secondary education majors, and there will be some general studies majors, who will offer course patterns in the spring
of 1956 which will meet all institutional requirements for graduation. Many of these people have a strong emotional attachment to Portland State, and will wish to be in the first graduating class. Their only alternatives are to delay receiving their degrees from Portland State until 1957, or to complete a 12-hour residence requirement in another institution.

"President Cramer recommends, with the concurrence of the Chancellor, that the Board approve the implementation of the Report of the Curriculum Committee of June 14, 1955 by permitting the faculty of Portland State College to grant degrees in all three areas approved for the College in June 1956 to students who have met all the graduation requirements previously approved. This is to be with the understanding that there will be no acceleration in the offering of fourth year classes in general studies and secondary education by the College.

"The Committee recommends that Portland State College be authorized to offer degrees in secondary education and general studies beginning June 1956 under the conditions specified."

The Board adopted the recommendation of the Curriculum Committee.

Mrs. MacNaughton continued:

<table>
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<tr>
<th>1955 Summer Session</th>
<th>Enrollment</th>
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<td>&quot;Chancellor Richards yesterday reported the enrollments in the 1955 summer sessions. The total 1955 summer session enrollments on the campuses to date aggregate 6,352 students as compared with 5,986 on the corresponding day in 1954. This represents an increase of 366 students or 6.1 per cent. The report included also the number of graduate students enrolled at the Colleges of Education. A special summer graduate program at the colleges of education was first approved by the Board beginning with the 1952 summer sessions. The graduate enrollments in the summer sessions since that time at the three colleges of education have aggregated 207 in 1952, 259 in 1953, 346 in 1954, and 372 in 1955 to date. The increase in 1955 over 1954 is 26 students, or 7 per cent.&quot;</td>
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Mrs. MacNaughton continued:

| Elementary Practice Teaching Agreement Between Lane County School District #4 and U of O |
| "Yesterday, President Wilson and Dean Jacobson presented on behalf of the University, a proposed memorandum of agreement between the State Board of Higher Education and School District No. 4, Lane County, covering observation and practice teaching arrangements in elementary schools. The principal provisions of the proposed memorandum of agreement are as follows:

The parties recognize that it is the responsibility of the District to expend as much on the education of pupils in schools in which supervised teaching is done as it spends on all other pupils, and that the System of Higher Education should pay for all additional costs or facilities required for the supervised teaching program." |
Placement of cadet teachers and selection of supervising teachers shall be made by mutual agreement of District and University personnel.

The District shall provide opportunities for observation by students and classes from the University at a time and in a manner which will interfere with and interrupt least the regular instructional program of the District.

The University agrees to pay the District the sum of $100 from each student teacher assigned each term for a full day and $50 for each one assigned for one-half day, with a minimum payment of $5,000 each fiscal year. No student teacher shall be paid by the District, and no supervisor shall be paid by the University. Dean Jacobson estimated that the cost to the University during year 1955-56 will be approximately $6,000.

In order to provide time for conferences with the student teacher, the District shall provide each supervisor with time equivalent to one school day each school month.

The Agreement shall become operative July 1, 1955, and shall be subject to review and revision July 1, 1956 and every third year thereafter, or upon written request of the District or University. It may be terminated by mutual consent or by two years' written notice by either party.

"After discussion by the Curriculum Committee, with other Board members present, the Committee approved the memorandum of agreement as presented by the University and recommends its adoption by the Board."

The Board adopted the report as presented.

President Kleinsorge reported the receipt of a letter from Dean E. B. Lemon of Oregon State College requesting the passage of the following resolution as required by the U. S. Department of Defense:

**RESOLUTION**

RESOLVED, that the following members and officials of the Board, all of whom are United States Citizens, will not be given access, by reason of their office, to any classified information which comes into the possession of Oregon State College in connection with Department of Defense contracts or subcontracts thereunder which said College may hold:

**BOARD MEMBERS**
- Mr. Henry F. Cabell
- Mr. Leif S. Finseth
- Mr. A. S. Grant
- Mr. Chas. R. Holloway, Jr.
- Mrs. Cheryl S. MacNaughton

**Mr. Bernard Mainwaring**
**Mr. Herman Oliver**
**Mr. Wm. E. Walsh**
**Dr. R. E. Kleinsorge, President**
BOARD OFFICIALS
Dr. John R. Richards, Chancellor
Mr. H. A. Bork, Comptroller
Dr. Earl M. Fallet, Board Secretary

It was moved and seconded that the resolution be approved as read, and on roll call vote the resolution was unanimously adopted.

Joint Meeting with State Board of Education, Sept. 20, 1955
President Kleinsorge continued his report by reminding the Board that by law a joint meeting of the State Board of Higher Education with the State Board of Education must be held annually in Salem. This year the annual meeting of the State Board of Education has been scheduled for September 18, 19, 20, and 21. Dr. Kleinsorge recommended that in order to conform with those scheduled dates that the Board adopt a motion to postpone its next meeting from September 13 to September 20 so that members can meet with the State Board of Education in Salem in the afternoon of that date following the regular Tuesday meeting in Portland.

On motion by Mr. Holloway, seconded by Mrs. MacNaughton, the Board voted to postpone its next meeting until September 20 in order to meet with the Board of Education in Salem.

Committee Meetings to be Held at 1:30 PM
The President then announced that beginning in September 1955, the committee meetings will be held at 1:30 PM rather than 9:00 AM as in the past.

Bid Opening, August 30, PSC
As a reminder, the President announced that the bid opening for the first classroom unit of Portland State College is to be held August 30, 1955, at 11:00 AM, at Portland State College. He urged all Board members who could to be present.

Medical School Visitation in September 1955
Concluding his report, the President relayed an invitation from Dean Baird to all Board members to visit the new Medical School Teaching Hospital at the time of the September meeting. Dr. Kleinsorge expressed the opinion that it would be an excellent opportunity to visit both the hospital and the new Dental School, and on behalf of the Board he accepted Dean Baird's invitation.

CHANCELLOR'S REPORT
Emergency Bd. Releases Planning Funds
The Chancellor opened his report by stating that the Board's application to the Emergency Board for the release of $99,500 for the planning of System buildings for which money was appropriated at the last Legislature was approved on July 8. The buildings include the Agriculture-Biological Science Building and the Second Unit of the Utility Tunnel at Oregon State College, the Physical Education Building at Southern Oregon College of Education, and the Art and Architecture Building at the University. Architects have been instructed to go ahead with the final plans and specifications for these buildings.
Continuing his report, the Chancellor stated that the Emergency Board had appropriated $34,350 for a grasshopper control program in Eastern Oregon which it is estimated will cost a total of $137,000. The balance of the total estimated cost is to be contributed in matching amounts by the Counties of Grant, Morrow and Wallowa, by individual ranchers, and by the Federal Government. Chancellor Richards indicated that a further report would be made at a future meeting of the Board.

In answer to the Board's letter to the Corvallis City Council in regard to the April 25, 1955 Turkey Brooder fire at the State College, the Corvallis City Council promised future cooperation in fire protection within the City of Corvallis, but made no statement as to the culpability for the loss sustained in the Turkey Brooder fire. It was the Chancellor's recommendation that no further action be taken at this time since the present agreement with the City of Corvallis now provides protection with an agreed upon area.

The Chancellor announced that Oregon will host the second annual conference of executive officers of state systems of higher education in Eugene, August 4 and 5, 1955.

Since 1949-50, the enrollment at Central Oregon Community College has increased from a total of 95 students to an estimated total of 175 for the coming academic year. Of this number, it is anticipated that 85 will be full-time students. The Chancellor called attention to the fact that the local school district at Bend has been generous in supporting the program. The first year the district appropriated $4,277 for the program; for the next school year it is anticipated the appropriation will be $30,000. Student fees have increased from $7,551 to an estimated $18,065. The Chancellor stated that Dean Cramer and Vice Dean Hoffman had every reason to be proud of the Central Oregon Community College program. All direct costs of the program are met by fee receipts and local contributions.

The Chancellor reported that on July 22, 1955 Board officials transmitted for processing a request for a grant of $123,954 under the Hill-Burton Act to assist in the rehabilitation and remodeling of Doernbecher Memorial Hospital for use as an out-patient clinic. If the application is approved, the additional funds will make it possible to move into the Out-Patient Clinic under optimum conditions rather than under minimum conditions which funds now on hand would permit.

As is usual this time of the year, the Chancellor summarized the report on System Libraries by Director of Libraries, Dr. William E. Carlson. During the past year, the System added a net total of 47,017 volumes to its shelves. The volumes for the entire System now total 1,050,678 which are valued at $3,482,638.67.
Earl M. Pallett
Appointed
Board Secretary

The Administrative Code specifies that when the office of Board Secretary is vacant, the Chancellor should recommend a candidate to the Board. Chancellor Richards today recommended to the Board that Dr. Earl M. Pallett be appointed to fill the full-time position as Secretary of the Board.

Dr. Pallett received the Bachelor of Science degree in Agricultural Education from the University of Wisconsin and the degree of Doctor of Philosophy in Educational Administration from the University of Oregon. He was Registrar at the University from 1927 to 1948; he also served part of that time as Assistant to the President and Executive Secretary of the University. Since 1949, he has been Director of Teacher Placement at the University.

In connection with his recommendation, the Chancellor stated, "Dr. Pallett has had a long experience with the Board. The matter of his transfer to the Board's Office has been discussed with University officials, and they have agreed to release him. I think we are very fortunate to have a man of his experience available to us, and I recommend to you that he be appointed Secretary of the Board with rank of Professor of Education, effective July 27, 1955, at an annual salary of $10,000 for full-time service on a 12-months' basis, with indefinite tenure."

A motion was made, seconded, and carried by unanimous vote that Dr. Earl M. Pallett be appointed Secretary of the Board under the conditions specified by the Chancellor.

Dr. Richards then explained that it was his plan to assign to Dr. Pallett the High School-College Relations functions that are now housed in Portland. The work of that Committee will be moved to Eugene and will be under the general supervision of the Board Secretary.

ELECTION OF OFFICERS

President Kleinsorge called for nominations for Board officers to serve during the coming academic year. Mr. Grant nominated Dr. Kleinsorge for the office of President. The motion was seconded by Mr. Holloway; and Mr. Finseth immediately moved that nominations be closed and that Dr. Kleinsorge be elected by acclamation. The motion was seconded and carried unanimously.

Mr. Grant then nominated Mr. Cabell for the office of Vice-President. Mr. Mainwaring moved that the nominations be closed and that the Secretary be instructed to cast a unanimous ballot. The motion was seconded and carried.

Mr. Grant nominated Mr. Finseth as the third member of the Executive Committee; on motion by Mr. Mainwaring, the nominations were closed and the Secretary instructed to cast a unanimous ballot in favor of Mr. Finseth.

Following the election of the Executive Committee, President Kleinsorge thanked the members of the Board for their confidence and indicated that he would put forth every effort to maintain that confidence.
The Board accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

**University of Oregon**

**Various**

Gifts totaling $5460 from the following donors for scholarships:

- Pendleton Round-Up Association $250.00
- Mr. James B. Burleson, Dallas, Texas 100.00
- Associated Students, Lebanon Union High School 100.00
- Orides Mothers 110.00
- University of Oregon Mothers Club, Oregon Branch 4,050.00
- Lundgren Sales Corporation, Bend 250.00
- Mrs. J. J. Rogers, Eugene 500.00
- Grand Chapter of Oregon Order of the Eastern Star 100.00

**Various**

Gifts totaling $450.00 from the following donors to the High School Music Fund to provide scholarships for designated students for the 1955 High School Music Students Summer Session:

- Eugene Junior Symphony Association $120.00
- McMinnville Public Schools 330.00

**Elks Lodge, Eugene**

Gift of $165 from the Elks Lodge #357, Eugene, for the Dean Walker Scholarship Fund.

**R. W. Sawyer**

Gift of $500 from Mr. Robert W. Sawyer, Bend, to the Library Gift Campaign Fund to provide additional assistance for calendaring and arranging material given to the Library by Mr. Sawyer.

**Mu Phi Epsilon**

Gift of $100 from the Eugene Alumnae Chapter of Mu Phi Epsilon for the Music Fee Scholarship Fund.

**Miss Martha H. Goodrich**

Gift of $200 from Miss Martha H. Goodrich, Eugene, for the Richard Shore "Dick" Smith Memorial Scholarship Fund.

**Tektronix Foundation**

Grant of $500 from Tektronix Foundation, Portland, for partial support of a Symposium on Recent Advances in Invertebrate Physiology to be held at the University, September 12-16, 1955, under the direction of Dr. Bradley T. Scheer, Professor of Biology.

**National Science Foundation**

Grant of $4,500 from the National Science Foundation for the research project "An Isolated Remnant of Forest in the Tillamook Burn Area", under the direction of Dr. Bonita Miller, Research Associate in the Museum of Natural History, for the period June 15, 1955 to June 15, 1957.

**National Science Foundation**

Grant of $11,100 from the National Science Foundation for "A Study of Oregon Coast Prehistory", under the direction of Dr. L. S. Cressman, Professor of Anthropology, for the period June 15, 1955 to June 15, 1957.
Meeting #242-18

Lane County Arthritis & Rheumatism Committee
Grant of $1,500 from the Lane County Arthritis and Rheumatism Committee for basic research under the direction of Dr. James W. Brooke, Research Associate in Biology, for the period July 1 through August 31, 1955.

National Science Foundation
Grant of $11,100 from the National Science Foundation for research in paleontology entitled "Effects of Environmental Change on Community Organization Over Long Periods of Time", under the direction of Dr. J. Arnold Shotwell, Curator, Museum of Natural History, for the period June 15, 1955 to June 15, 1957.

American Cancer Society
Grant of $2,500 from the American Cancer Society to extend through June 30, 1956 the research project "Transplantation and Nutritional Studies of a Position-Effect Phenotype in Drosophila Involving Melanotic Tumors of the Eye", under the direction of Dr. Clarence W. Clancy, Associate Professor of Biology.

Oregon State College

Various
Gifts totaling $6,550 from the following donors for scholarships:

- Dad's Club of Oregon State College $2,070.00
- Oregon State Mothers Club of Klamath Falls 205.00
- Oregon Association of Future Homemakers of America, Salem 150.00
- West Coast Electronic Manufacturers' Association, San Bruno, California 600.00
- Order of the Eastern Star, The Grand Chapter of Oregon, Troutdale 300.00
- Marshfield Senior High School, Coos Bay 250.00
- Anonymous 120.00
- United States National Bank of Portland 110.00
- Sears-Roebuck Foundation, Seattle 250.00
- Girls' League, Lebanon Union High School 100.00
- Oregon Dairy Industries, Portland 195.00
- Weyerhaeuser Timber Foundation, Tacoma 2,000.00
- Oregon State Mothers Club of Roseburg 200.00

Eastman Kodak Company
Grant of $2,475 from the Eastman Kodak Company, Rochester, New York, to continue the Eastman Kodak Fellowship in Chemistry for 1955-56; the funds are to be used in the amount of $1,400 for the fellowship, $75 for registration fees, and $1,000 for research expenses in the department of Chemistry.

Rev. Roelof Duiker
Gift of $100 from Reverend Roelof Duiker, Volga, South Dakota, to the Memorial Book Fund on behalf of his family and himself in memory of Vernon Eugene Duiker who was a student at Oregon State College at the time of his death.

Humphreys Investment Corporation
Gift of four spiral concentrator units valued at $1,500 from the Humphreys Investment Company, Denver, Colorado, to the Chemical Engineering Department.
Grant of $17,405 from the U. S. Army Quartermaster Corps for the continuation to April 21, 1956 of the research project "A Correlation in Radiation Sterilized Foods of the Chemical Changes Associated with the Characteristic Flavor Development", under the direction of Dr. E. C. Bubl, Assistant Agricultural Chemist.

Grant of $12,750 from the Atomic Energy Commission to continue through June 30, 1956 research on (2,4-D) and similar agents, under the direction of Dr. J. S. Butts, Professor and Head of the Department of Agricultural Chemistry, Experiment Station.

Grant of $1,003.22 from the Agricultural Research Foundation to the Fish and Game Department of the Agricultural Experiment Station to cover May salaries for research assistants.

Grant of $1,000 from the Oregon Filbert Commission, Portland, to the Statistical Service of the Agricultural Experiment Station to cover the cost of the 1954-55 Crop Reporting Survey.

Gift of a cut-away centrifugal pump valued at $150 from the Western Regional Sales Company, Portland, to be used as a teaching aid in Soil and Water courses in the Department of Agricultural Engineering of the Experiment Station.

Grant of $3,600 from the Nutrition Foundation, Inc., New York, for the continuation of the research project "New Growth Factors Essential to Bacteria", under the direction of Dr. Vernon H. Cheldelin, Professor of Chemistry.

Grants totaling $5,941.53 from the National Council for Stream Improvement, New York, to be used as follows:

1. $3,241.53 for continuation of the research project on sulfite waste for the period July 1 to December 31, 1955, under the Engineering Experiment Station.

2. $2,700 for continuation of the research project on aquatic biology for the period July 1 through December 31, 1955, under the Department of Fish and Game Management.

Grant of $15,000 from the International Minerals & Chemical Corporation, Skokie, Illinois, for the continued support of research in functional medicine in the Departments of Biochemistry and Psychiatry under the direction of Dr. E. S. West, Professor and Head of the Department of Biochemistry.

Grant of $25,000 from the Atomic Energy Commission for the continuation through June 30, 1956 of research in the Division of Experimental Medicine, under the direction of Dr. E. E. Osgood, Professor and Head of the Division of Experimental Medicine, and Dr. A. J. Seaman, Associate Professor and Associate Head of the Division of Experimental Medicine.
J. M. Kleiner  
Gift of $100 from Mr. J. M. Kleiner, Nampa, Idaho, for research work in ophthalmology under the direction of Dr. John E. Harris, Associate Professor of Ophthalmology.

Vierani Family Fund  
Gift of $1,021.63 from the Vierani Family Fund to be used to purchase supplies and medical accessories for medically indigent patients.

C. H. Watzek  
Gift of $1,000 from Mr. C. H. Watzek, Portland, to support eye research projects under the direction of Dr. Kenneth C. Swan, Professor and Head of the Department of Ophthalmology.

J. W. Stacey, Inc.  
Gift of $500 from J. W. Stacey, Inc., San Francisco, California, to be used as an award to an outstanding graduate student or students as determined by the Dean of the Medical School.

American Cancer Society  
Grant of $500 from the American Cancer Society, New York, for expenditures in connection with the research program of the Society's Research Fellow at the Medical School for the period of September 1, 1955 through August 31, 1956.

Portland Voiture No. 25  
Gift of $200 from Portland Voiture No. 25, 40 et 8, to apply to the Student Nurses Loan Fund.

Damon Runyon Memorial Fund  
Grant of $15,000 from the Damon Runyon Memorial Fund for research on "The Diagnosis and Chemotherapy of Malignant Melanoma", under the direction of Dr. Thomas B. Fitzpatrick, Professor and Head of the Division of Dermatology.

G. D. Searle & Company  
Grant of $650 from G. D. Searle & Company, Chicago, for support of clinical evaluation of Mictine and other diuretic compounds, under the direction of Dr. Norman A. David, Professor and Head of the Department of Pharmacology.

Atomic Energy Commission  
Grant of $25,000 from the Atomic Energy Commission for research entitled "Studies of Hemic Effects of Radioisotopes, X-rays and Adrenocortical Hormones", under the direction of Dr. Edwin E. Osgood, Professor and Head of the Division of Experimental Medicine.

Friendly Rosenthal Foundation Inc.  
Grant of $500 from the Friendly Rosenthal Foundation, Inc., Portland, for grants in aid or scholarships to worthy medical students.

Helen Hay Whitney Foundation  
Grant of $5,150 from the Helen Hay Whitney Foundation, New York, for continued support for the period July 1, 1955 through June 30, 1956 of research in metabolism of prophyrrns and its relation to acute rheumatic fever, under the direction of Dr. Robert A. Aldrich, Associate Professor of Pediatrics.

American Cancer Society Montana Division  
Grant of $1,500 from the Montana Division of the American Cancer Society for the research project "Autoradiographic Determination of Tyrosinase in Normal Tissues and in Pigmentary Distribution", under the direction of Dr. Thomas Fitzpatrick, Professor and Head of the Division of Dermatology, and Dr. Edward C. Mess, Associate Professor of Pathology.
Dental School

U. S. Dept. of Health, Education and Welfare
Grant of $3864 from the U. S. Department of Health, Education and Welfare to provide part-time research fellowships for the fiscal year 1955-56.

U. S. Public Health Service
Grant of $4,999 from the U. S. Public Health Service as a training grant for the period of June 1, 1955 through May 31, 1956.

Eastern Oregon College of Education

Tektronix Foundation
Grant of $500 from the Tektronix Foundation, Portland for special summer training in Philosophy for Dr. G. W. Clarke, Associate Professor of English and Literature; Dr. Clarke has had considerable training in Philosophy and is taking this additional work to prepare himself to teach service courses in that field at Eastern Oregon College of Education during the coming academic year.

Various
Gifts totaling $360.00 from the following donors for scholarships:

<table>
<thead>
<tr>
<th>Donor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sacajawea Hotel, La Grande</td>
<td>$120.00</td>
</tr>
<tr>
<td>Mr. Ray G. Baum, La Grande</td>
<td>120.00</td>
</tr>
<tr>
<td>Mr. Julius Roesch, La Grande</td>
<td>120.00</td>
</tr>
</tbody>
</table>

In accordance with Board regulations, the following Board members represented the Board at the Commencement exercises of the several institutions and acted for the Board in approving candidates for degrees and diplomas:

- Oregon State College
  - Henry F. Cabell
- University of Oregon
  - Wm. E. Walsh
- Oregon College of Education
  - Leif S. Finseth
- Eastern Oregon College of Education
  - Chas. R. Holloway, Jr.
- Southern Oregon College of Education
  - Cheryl S. MacNaughton
- Medical School
  - Herman Oliver
  - Herman Oliver
- Nursing Education
- Dental School
  - A. S. Grant

The action of these Board members was confirmed and made a matter of record. Signed copies of the lists of approved candidates are on file in the Board’s Office.

FINANCE

The Board approved a budget, for the two-year period beginning July 1, 1955 at the University, of restricted funds provided by the Board of Education for a cooperative speech and hearing rehabilitation center as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary for one speech clinician</td>
<td>$9,600.00</td>
</tr>
<tr>
<td>State payroll assessments</td>
<td>480.00</td>
</tr>
<tr>
<td>Travel</td>
<td>600.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$10,680.00</strong></td>
</tr>
</tbody>
</table>
The funds provide for the continuation of a program inaugurated in 1953 which will enable students preparing for teaching to observe and work with children having various types of speech and hearing disorders and to provide the services of a clinic for children in Coos, Douglas, Lane and Linn Counties.

Addition for Physical Plant of $4,040 to the physical plant budget at Portland State Extension Center to care for the physical plant operating and maintenance cost of the added space now being provided in an administrative annex through the remodeling of the two houses located just south of the PSEC Building. The added space amounts to approximately 6,000 square feet and the estimated costs are as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heat and Gas</td>
<td>$450.00</td>
</tr>
<tr>
<td>Water</td>
<td>48.00</td>
</tr>
<tr>
<td>Light and Power</td>
<td>476.00</td>
</tr>
<tr>
<td>Wages to provide janitorial service, watchman service during night hours and other necessary services</td>
<td>3,066.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$4,040.00</strong></td>
</tr>
</tbody>
</table>

Year-End Budget Transfers, Med. School

In order to care for departmental budget needs and to avoid overdrafts during the 1954-55 fiscal year, the Board approved budget transfers as follows:

From: Publications $100.00
Commencement & Convocations 500.00
Medical Illustration 40.00
Bacteriology 90.00
Medicine 1,190.00
Sundry Clinical Instruction 600.00
Animal Department 400.00
Laundry 40.00
Institutional Reserve 10,843.84
**Total** $13,803.84

To: Dean's Office $400.00
Library 1,600.00
Business Office 1,900.00
Registrar's Office 100.00
Anatomy 825.00
Biochemistry 35.00
Pathology 685.00
Pharmacology 650.00
Physiology 350.00
Public Health 135.00
Ophthalmology 660.00
Nursing Education 240.00
Orthopedic Surgery 65.00
Urology 110.00
Pediatrics 600.00
Radiology 2,500.00
Experimental Medicine 700.00
Heat and Gas 2,248.84
**Total** $13,803.84
Year-End Budget Transfers, 1954-55

The Board approved the following budget transfers to care for departmental budget needs and to avoid overdrafts during the 1954-55 fiscal year:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>President’s Office</td>
<td>Library</td>
<td>$ 400.00</td>
</tr>
<tr>
<td>Business Office</td>
<td>Building Repairs</td>
<td>3,300.00</td>
</tr>
<tr>
<td>Institutional Reserve</td>
<td></td>
<td>3,229.59</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 6,929.59</td>
</tr>
</tbody>
</table>

Year-End Budget Transfers, 1955-56

The Board approved the transfer of the unbudgeted 1954-55 balance of $15,952 in the Clinic Patient Fee Account at the Medical School to the following departments to care for departmental needs and to avoid year-end overdrafts:

- Clinic Medical Records: $2,000.00
- Clinic Laboratory: $3,000.00
- Clinic X-ray: $8,000.00
- Clinic Drugs: $2,852.00
- Total: $15,952.00

Central Oregon Community College Budget 1955-56

The Board approved the continuation during the year 1955-56 of the General Extension Division. The agreement entered into with Deschutes County School District No. 1 calls for the following staff appointments and other provisions aggregating $43,065 for the year 1955-56:

1. Salaries (appointments effective September 1, 1955):

   - Mrs. Louise Y. Jennings, Instructor in English, yearly tenure, 10-months' service, at a salary rate of $4,340.00
   - Dr. Lester L. McCrery, Assistant Professor of Speech and English, yearly tenure, 10-months' service, at a salary rate of $4,700.00
   - Mr. Marcus M. Mitchell, Instructor in Science, yearly tenure, 10-months' service, at a salary rate of $4,510.00
   - Dr. Orde S. Pinskney, Instructor in History, yearly tenure, 10-months' service, at a salary rate of $4,510.00
   - Mr. Leo Goetz (reappointment), Instructor in Business Administration, yearly tenure, 10-months' service, at a salary rate of $4,340.00
   - Dr. Ayran Roest (reappointment and promotion) Assistant Professor of Mathematics and Science, yearly tenure, 10-months' service at a salary rate of $4,700.00
Part-Time Instructors

Mr. Don Pence (reappointment), Assistant Professor of Music and Director of Central Oregon Community College;
Mr. Pence's entire salary is paid by School District #1, Deschutes County

Subtotal, Salaries $33,568.00

2. Administrative Overhead (10 per cent of Teaching Salaries) 3,356.80
3. Travel 150.00
4. Materials & Expense 2,390.20
5. Wages, including administration, office manager, secretarial and special help 8,600.00

Total Estimated Expenditures $48,065.00

The budget of $48,065.00 is to be provided from the following sources:

Estimated student fee income -
  Full-time students $13,065.00
  Part-time students 5,000.00

Estimated amount to be paid by school district

Total Estimated Income $48,065.00

Revised Edition: In December 1952, the Board approved publication of the "Atlas of the Pacific Northwest: Resources and Development" through the Department of Natural Resources at the State College, with the understanding that the publication would be self-sustaining from sales of the book. At that time, an amount of $5,625 was approved by the Board as an advance from the State College Institutional Reserve to finance the first publication. Sales funds collected to date in a special restricted account aggregate $4,614.75, and it is estimated that an additional amount of $1,700 will be realized from sales. The Department of Natural Resources with the approval of President Strand recommended the publication of an enlarged and revised edition of the atlas at an estimated cost of $7,500, which will probably eventually require an additional transfer of $2,500 from the State College Institutional Reserve. The Board authorized the use of $1,800 from the sales receipts now on hand, to begin work on the new edition. It was understood that the request for the additional $2,500 from the State College Institutional Reserve will be recommended by President Strand at a later date if the funds are required. It was further understood that all of the advances from the Institutional Reserve will be returned as soon as sales receipts will permit.
The Board approved the following personnel adjustments at the University of Oregon, the necessary funds being provided in the 1955-56 budget:

Appointments to budgeted positions as follows:

Ray B. West, Jr., Appointment
Dr. Ray B. West, Jr., as Visiting Professor of English (vice Dr. H. Trowbridge, on leave), yearly tenure, 10-months' service, at a salary of $8,200, effective September 1, 1955.

John L. Powell, Appointment
Dr. John L. Powell as Associate Professor of Physics (vice Dr. E. G. Ebbighausen, on leave), yearly tenure, 10-months' service, at a salary of $7,200, effective September 1, 1955.

M. A. Lecuyer, Appointment
Dr. Maurice A. Lecuyer as Assistant Professor of Romance Languages (vice Dr. J. E. Guedenet, appointment expired), yearly tenure, 10-months' service, at a salary of $5,000, effective September 1, 1955.

E. N. O'Neil, Appointment
Dr. Edward N. O'Neil as Assistant Professor of Classical Languages (vice Dr. Edna Landros, retired), yearly tenure, 10-months' service, at a salary of $4,400, effective September 1, 1955.

H. G. Tucker, Appointment
Dr. Howard G. Tucker as Assistant Professor of Mathematics, yearly tenure, 10-months' service, at a salary of $4,900, effective September 1, 1955.

J. W. Frost, Appointment
Mr. James W. Frost as Assistant Professor of Journalism (vice Mr. Robert Summers, resigned 8-31-55), yearly tenure, 12-months' service 50 per cent time effective September 1, 1955, at a salary of $3,400, to be provided $1,533.33 from unfilled graduate assistantships and $1,866.67 from funds provided for the appointment of a dean. Mr. Frost will also serve the Oregon Broadcasters Association in the capacity of manager, and the balance of his full-time salary will be paid by that association.

E. N. Salmon, Appointment
Mr. Eugene N. Salmon as Head Circulation Librarian with rank of Assistant Professor (vice A. L. DeVolder, resigned 8-15-55), yearly tenure, 12-months' service, at a salary rate of $4,300, effective September 1, 1955; salary funds released by late appointment to be transferred to the Institutional Reserve pending further personnel adjustments.

J. B. Hall, Leave of Absence
Leave of absence without pay for the academic year 1955-56 for Dr. James B. Hall, Assistant Professor of English, to accept a Rockefeller grant which will enable him to complete his second novel; and
Appointment of Dr. Charlton G. Laird as Visiting Professor of English, yearly tenure, 10-months' service, effective September 1, 1955, at a salary rate of $8,000 to be provided $5,000 from an unfulfilled assistant professorship and $3,000 from funds released by leave of absence for Dr. James B. Hall.

Appointment of First Lieutenant Albert T. Smith, Jr., as Assistant Professor of Military Science and Tactics, effective June 6, 1955. Lt. Smith's entire salary will be paid by the Federal Government.

Transfer of Lt. Colonel Robert B. Forbes, Assistant Professor of Air Science, from the University to Oregon State College, effective June 25, 1955.

Resignation of Mr. Paul J. Deutschmann, Assistant Professor of Journalism, effective June 30, 1955, to join the staff of the School of Communication Arts at Michigan State University; salary funds released to be held pending the appointment of a successor.

Resignation of Dr. Allen Parducci, Assistant Professor of Psychology, effective June 30, 1955, to accept a position at Swarthmore College; salary funds released to be retained pending the appointment of a successor.

Resignation of Mr. Norris M. Gaddis, Associate Professor of Architecture, effective July 9, 1955, to enter private practice of architecture; salary funds released to be held pending the appointment of a replacement.

Continuation of the designation of Dr. Ralph R. Huestis as Head of the Department of Biology for the academic year 1955-56 without change in rank, tenure, salary or term of service.

Resignation of Mr. John M. Williamson, Education Librarian with rank of Assistant Professor, effective July 15, 1955, to accept a position with the Library Association of Portland; salary funds released to be used for a replacement appointment.

Change in title for Dr. Wallace S. Baldinger from Curator, Museum of Art with rank of Associate Professor of Art to Director of the Museum of Art, effective July 1, 1955, without change in rank, tenure, term of service, or salary. This change is recommended to accurately designate Dr. Baldinger's function as Director.

Leave of absence without pay for the period July 23 through August 6, 1955 for Dr. Arthur A. Eslinger, Dean of the School of Health and Physical Education, to conduct a workshop in physical education at the University of Hawaii; salary funds released to be retained pending further personnel adjustments.
Meeting #242 - 28

July 26, 1955

Carl Groth, Redistribution
Time & Salary

Redistribution of time and salary for Mr. Carl Groth, Superintendent of the University Press, from full time on the University Press budget to the following:

- University Press: 83% of $6,050.00
- Student Union and Educational Activities Fees: 17% of $1,200.00

Mr. Groth will serve as business consultant to the University of Oregon Publications Board which publishes the Oregonian, Student Directory, and the Daily Emerald, all of which are financed through the Student Union and Educational Activities Fees budget.

J. V. Berreman, Sabbatical Leave

Sabbatical leave on half salary for Dr. Joel V. Berreman, Professor of Sociology, effective the 1955-56 academic year, to accept a government award under the Fulbright Act for a senior lectureship at the University of the Philippines; salary funds released to be used for the appointment of an instructor for the period of Dr. Berreman's leave.

The Board approved the following personnel adjustments at Oregon State College, the necessary funds being provided in the 1954-55 and 1955-56 budgets:

Wanda Phipps, Resignation

Resignation of Mrs. Wanda Phipps, Grant County Extension Agent (Home Economics), with rank of Assistant Professor, effective June 18, 1955, to establish residence in Corvallis where her husband will attend Oregon State College; salary funds released in the 1954-55 budget to be transferred to the Extension Director's Reserve pending additional personnel adjustments.

L. M. Oester, Appointment

Appointment of Mr. Louis M. Oester as County Extension Agent-at-Large with rank of Assistant Professor (training position), yearly tenure, 12-months' service, at a salary of $5,400, effective June 15, 1955; $240 salary required for 1954-55 to be provided from the Extension Director's Reserve.

Betty Jane Metzler, Appointment

Appointment to a budgeted new position of Mrs. Betty Jane Metzler as Cocos County Extension Agent (Home Economics) with rank of Assistant Professor, yearly tenure, 12-months' service, at a salary of $5,028, effective July 1, 1955; this is one of the new county agent positions created in connection with the appropriation of additional Federal funds.

Evelyn Mikkalo, Resignation

Resignation of Miss Evelyn Mikkalo, Union County Extension Agent (Home Economics) with rank of Assistant Professor, effective July 15, 1955 to be married; and

Dorothy C. Teel, Transfer and Adv. in Rank

Transfer and advance in rank for Miss Dorothy C. Teel from County Extension Agent-at-Large (Home Economics) with rank of Instructor at $4,068 annual salary rate, to Union County Extension Agent
Meeting #242-29

July 26, 1955

Margaret Van Loo, Resignation
Resignation of Mrs. Margaret Van Loo, Washington County Extension Agent (Home Economics) with rank of Assistant Professor, effective June 30, 1955, to devote full time to her family; salary funds released to be retained for a replacement appointment.

J.E. O'Leary, Sabbatical Leave
Sabbatical leave on half pay for Mr. John E. O'Leary, Assistant Professor of Forestry, for the academic year 1955-56 to accept a government award under the Fulbright Act as a Lecturer in Logging Engineering at the Vienna Institute of Agriculture, Austria.

E.C. Johnson, Sabbatical Leave
Sabbatical leave on half pay for Mr. Elmer Johnson, Plant and Seed Certification Specialist in the Federal Cooperative Extension Service, with rank of Assistant Professor, for the period August 1, 1955 through July 31, 1956, to work toward an advanced degree at the University of Minnesota.

O.J. Worthington, Leave of Absence
Leave without pay for the period July 1, 1955 through June 30, 1957 for Dr. O. J. Worthington, associate Food Technologist and Associate Professor in the Department of Food Technology, to accept a foreign assignment; salary funds released to be retained for a replacement appointment.

Helen Chandler, Leave of Absence
Leave without pay for the period July 25 through September 18, 1955 for Miss Helen Chandler, Douglas County Extension Agent (Home Economics), with rank of Assistant Professor; this time plus her regular vacation period will permit Miss Chandler to visit Europe.

B. A. Peterson, Salary Increase
In the original 1955-56 budget presented by the Federal Cooperative Extension, an intended salary increase for Mr. Burdette A. Peterson, Information Specialist with rank of Assistant Professor, from $4,800 to $5,004 per year was inadvertently omitted. President Strand recommends that this salary increase be approved effective July 1, 1955 with the required amount of $204 to come from the Director's Reserve.

The Board approved the following personnel adjustments at the Medical School, the necessary funds being provided in the 1955-56 budget:

Marion Parsell, Transferred to Unclassified Service
Transfer from classified to unclassified service with rank of Instructor of Mrs. Marian Parsell, Supervisor of Nursing Service in the Outpatient Clinic, yearly tenure, 12-months' service, at a salary of $4,800, effective July 1, 1955; salary funds required to be provided by a transfer from wages. This change from classified to unclassified service has been approved by the Civil Service Commission.

R.D. Koler, Promotion in Rank
Promotion from Clinical Associate to Assistant Professor of Medicine for Dr. Robert D. Koler, without change in tenure, term of service or salary.
The Board approved the following personnel adjustments at the Dental School, the necessary funds being provided in the 1955-56 budget:

W. H. Wilson, Leave of Absence
Military leave without pay for Dr. Wyman H. Wilson, Associate Professor of Dentistry and Head of Crown and Bridge Department, effective August 1, 1955.

R. L. Lang, Promotion & Salary Increase
Promotion and increase in salary for Dr. R. L. Lang from Associate Professor of Dentistry at a salary of $8,000 to Acting Head of Crown and Bridge Department at a salary of $9,000, effective August 1, 1955, without change in tenure or term of service.

Arthur E. Fry, Promotion in Rank
Promotion of Dr. Arthur E. Fry from Assistant Professor of Dentistry to Associate Professor of Dentistry and Head of the Department of Oral Diagnosis, effective August 1, 1955, without change in tenure, term of service, or salary.

R. A. Wensink, Adjustment in Time & Salary
Adjustment in time and salary effective August 8, 1955 for Dr. Raymond A. Wensink, Assistant Professor of Dentistry, from full time and $5,800 salary in Dentistry to 50 per cent time and $2,900 annual salary in dentistry and 50 per cent time and $3,000 salary in the Cleft Palate Clinic; salary funds required for Cleft Palate Clinic to be provided from gift funds.

Paul E. Klein, Resignation
Resignation of Dr. Paul E. Klein, Assistant Professor of Dentistry, effective August 1, 1955.

R. F. Watkins, Resignation
Resignation of Dr. Robert F. Watkins, Assistant Professor of Dentistry, effective July 10, 1955.

Unused salary amounts after above adjustments to be retained in the Dental Instruction budget for further personnel adjustments.

The Board approved the following personnel adjustments at Oregon College of Education, the necessary funds being provided in the 1955-56 budget:

Appointments to budgeted positions as follows:

J. D. Morton, Appointment
Mr. Jack Donald Morton as Registrar with rank of Assistant Professor, yearly tenure, 12-months' service, at a salary rate of $6,200, effective August 15, 1955; salary funds released by late appointment at lower-than-budgeted rate to be retained for substitute assistance.

C. L. Corley, Appointment
Dr. Clifford Lee Corley as Assistant Professor of Secondary Education, yearly tenure, 10-months' service, at a salary rate of $5,100, effective September 1, 1955; salary funds released by appointment at lower-than-budgeted rate to be transferred to the Institutional Reserve pending further personnel adjustments.
M. R. Charles Jr.,
Appointment
Dr. Milton Ross Charles, Jr., as Assistant Professor of Social Science, yearly tenure, 10-months' service, at a salary rate of $5,100, effective September 1, 1955; salary funds released by appointment at lower-than-budgeted rate to be transferred to the Institutional Reserve pending further personnel adjustments.

J. D. Bellamy,
Appointment
Dr. John Edward Bellamy as Assistant Professor of Humanities, yearly tenure, 10-months' service, at a salary of $5,100, effective September 1, 1955; salary funds required for appointment at higher rank and salary rate than budgeted to be provided from the Institutional Reserve.

The Board approved the following personnel adjustments at Eastern Oregon College of Education, the necessary funds being provided in the 1955-56 budget:

Margaret M.
Morris, Leave of Absence
Leave of absence without pay for the academic year 1955-56 for Dr. Margaret M. Morris, Associate Professor of Education, to accept a temporary appointment at the University of Iowa; and

Maxine S.
Shestak, Appointment
Replacement appointment of Mrs. Maxine S. Shestak as Instructor in Physical Education for the 1955-56 year, 10-months' service at a salary of $4,900; salary funds released by appointment at lower-than-budgeted rank and salary to be retained pending further personnel adjustments.

The Board approved the following personnel adjustments at Portland State College, the necessary funds being provided in the 1955-56 budget:

C. W. Bursch, II,
Appointment
Dr. Charles Wesley Bursch, II, as Dean of Students with rank of Associate Professor of Education, yearly tenure, 12-months' service, at an annual salary rate of $7,000, effective August 1, 1955; salary funds released because of late appointment to be transferred to the Institutional Reserve pending further personnel adjustments.

F. H. Young,
Appointment
Dr. Frederick H. Young as Assistant Professor of Mathematics, yearly tenure, 10-months' service, at a salary rate of $5,500 effective September 1, 1955; $1,500 salary funds required for appointment at a higher-than-budgeted rank and salary to be transferred from wages in the Division of Science.

B. Vanderburg,
Appointment
Dr. Bethumme Vanderburg as Associate Professor of Mathematics, yearly tenure, 10-months' service, at a salary rate of $6,000, effective September 1, 1955.

D. H. Newhall,
Appointment
Dr. David H. Newhall as Associate Professor of Philosophy, yearly tenure, 10-months service, at a salary rate of $6,000, effective September 1, 1955.
Resignation (before reporting for duty) of Dr. William C. Reevy, Assistant Professor of Psychology, to accept a position at another institution at a higher salary; and

Appointment of Dr. Robert F. Powlowski as Assistant Professor of Psychology, yearly tenure, 10-months' service, at an annual salary of $4,800, effective September 1, 1955.

Resignation of Dr. John Brown Mason, Professor of Political Science at Portland State College and the General Extension Division, before reporting for duty, for health reasons. This recommendation is concurred in by Dean Hoffman of the General Extension Division.

The Board approved the following personnel adjustment for the General Extension Division, the necessary funds being provided in the 1955-56 budget:

Increase in salary for Dr. W. Kenneth Ferrier, Associate Professor of Education, from $7,000 to $7,500, effective the 1955-56 academic year; Dr. Ferrier's entire salary is paid through a grant from the Oregon Alcohol Education Committee, and this increase has been approved by that Committee.

Just before the close of the meeting, President Stevenson invited Board members and officials and institutional executives to the Annual Shakespearean Festival at Ashland which is being held during the month of August.

The meeting adjourned at 11:30 AM