STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON

January 24, 1956

MEETING #246-1  A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on January 24, 1956.

ROLL CALL
The meeting was called to order at 10:00 AM by the President of the Board, Dr. R. E. Kleinsorge, and on roll call the following answered present:

Mr. Henry F. Cabell
Mr. Leif S. Finseth
Mr. A. S. Grant
Mr. Chas. R. Holloway, Jr.
Mrs. Cheryl S. MacNaughton
Mr. Bernard Mainwaring
Mr. Herman Oliver
Mr. Wm. E. Walsh
Dr. R. E. Kleinsorge

Absent: None.

There were also present: Dr. John R. Richards, Chancellor; Dr. Earl M. Fallett, Secretary; President A. L. Strand of Oregon State College; President O. M. Wilson of the University of Oregon; President R. E. Llewellyn of Oregon College of Education; President F. B. Bennett of Eastern Oregon College of Education; President E. N. Stevenson of Southern Oregon College of Education; President J. F. Cramer of Portland State College; Dean H. J. Noyes of the Dental School of the University of Oregon; Dean P. G. Hoffman of the General Extension Division; Dean E. B. Lemon of Oregon State College; Mr. W. A. Zimmerman, Executive Secretary and Business Manager, University of Oregon Medical School; Dr. Errett Hummel, Assistant to the President, Portland State College; Mr. Ellis Stebbins, Business Manager, Oregon College of Education; Mr. Don Larson, Assistant to the Dean, General Extension Division; Comptroller and Bursar H. A. Bork; Budget Director R. L. Collins; Assistant to the Chancellor Travis Cross; Mr. Ralph Miner, Budget Officer, State Department of Finance and Administration.

MINUTES APPROVED
The Board voted to dispense with the reading of the minutes of the last regular meeting held on December 13, 1955, and approved the minutes as they appear in the docket.

EXECUTIVE COMMITTEE REPORT
Mr. Henry F. Cabell, member of the Executive Committee, presented the following report:

"At the time of the hospital building inspection and acceptance on December 28, 1955, a meeting of the Executive Committee was held and the members who were present were Dr. R. E. Kleinsorge and Mr. Leif S. Finseth and other Board members who were in attendance at the inspection. The purpose of the meeting was to consider an emergency involving morgue alterations at the Medical School. The Chancellor explained that the physical plant-rehabilitation program for 1955-56 approved by the Board on July 26, 1955 provided $37,092 for alterations to the Medical Science Building to provide refrigerated morgue storage for both the Medical and Dental Schools. He stated also that there had been an advisable change in the built-in equipment with the result that the total cost of the project would amount to $45,792, or an increase of $8,700 over the amount originally authorized."
"He indicated that bids for the project had been received and that they would not remain valid until the time of the next Board meeting. In view of the urgency of the matter, the Executive Committee approved upon the recommendation of Dean Baird and the Chancellor that an additional $8,700 be provided from funds received by the Medical School from research contract overhead. The Committee wishes to report its action for purposes of confirmation by the Board."

The Board confirmed the Executive Committee action.

Mr. Leif S. Finseth, Chairman of the Building Committee, reported as follows:

"On December 28, 1955, the Building Committee inspected the University of Oregon Medical School Hospital which has been in the process of construction for the past 2½ years. Present at the inspection were Mr. Finseth, Mr. Walsh and Mr. Mainwaring, members of the Building Committee; Mrs. MacNaughton, Dr. Kleinsorge and Mr. Holloway, other members of the Board; Chancellor Richards, President Wilson, Comptroller Bork, Dr. Holman, Secretary Pallett and several other administrative officers; members of the architectural firm of Lawrence, Tucker and Wallman; Franklin Drake of the Donald M. Drake Co., General Contractor; Engineer J. Donald Kroeker and several guests.

"The building is 1½ stories in height and will provide an additional 260,000 square feet of floor space in the Medical School. Included in the structure is provision for 277 beds: 118 for pediatrics, 128 for general medical and surgical patients and 31 for psychiatry. The Hospital also provides some administrative and faculty offices, quarters for interns and residents and space for research laboratories and classrooms. A new steam heating plant at the basement level of the structure will provide a central heating system for the entire campus of both the Medical and Dental Schools. A special one-story wing to the Hospital will house the laundry. Additional space for expansion of outpatient clinic functions, physical medicine and occupational therapy also are included. The Hospital is physically joined to the school's outpatient clinic.

"The cost of the entire project when completely equipped will be $6,603,933 which includes the construction of the general hospital, the heating plant and the completion of the remodeling of the space released in the old Doernbecher Hospital. The funds for the project were provided from the following sources: State Appropriations, $5,849,047; Gift Funds, $654,866; Fees and Sales Balances, $100,000.

"The Committee feels that the citizens of the state and of the whole Northwest should take great pride in this new addition to the Medical School campus. It provides a completely equipped teaching hospital where instruction and research in the medical arts can be carried on to the best advantage. Its effect should be felt for generations to come.

"In accordance with authority granted at the December 13 meeting of the State Board of Higher Education, the Committee has accepted the work of the several contractors subject to the completion of a few unfinished items."
The Board approved the report and accepted the report of the Committee.

Mr. Finseth continued:

"The Board in October 1954 approved preliminary plans for the Physical Education building at Southern Oregon College of Education for which the 1955 legislature subsequently provided a $450,000 appropriation. President Stevenson and Architect Perrin yesterday presented final plans for the project and indicated that because of increasing construction costs it will be necessary to dispense with building areas for which final plans are completed but for which construction funds are not now available. It was indicated that the minimum outlay required would involve a total of $520,000 consisting of a $450,000 State appropriation and $70,000 in balances in the institutional bond sinking fund. This amount would not make it possible to provide six classrooms, women's activity area, and two handball courts for which final plans have been prepared and for which it was expected initially that sufficient funds would be available.

"The Committee recommends that the final plans as presented be accepted and that we proceed to secure bids for the project for a total cost of no more than $520,000, consisting of $450,000 State appropriation, and balances in the bond sinking fund to the extent necessary up to $70,000, and that construction bids be received in Portland on March 13, 1956, at 9:00 A.M. at the Benson Hotel."

The Board approved the recommendation as presented.

Mr. Finseth continued:

"At the time of the December 1955 Board meeting, preliminary plans prepared by Architects Burns, Bear, McNeil and Schneider were accepted for a proposed first dormitory for men at Oregon State College. This structure was to include kitchen and cafeteria facilities. At the same Board meeting, authorization was given to the same architects to proceed with the development of preliminary plans for a proposed second new dormitory for men.

"President Strand and the architects presented preliminary plans for the proposed second new dormitory for men. It was indicated that these preliminary plans differed somewhat from those presented to the Board at the December 1955 meeting and that the second dormitory as now conceived would not provide dining facilities. This plan is expected to result in economies of construction in as much as it will to a very great extent be the same as the plan for the first dormitory except that the details will be opposite. It is estimated that the cost of the proposed second new dormitory will be about $900,000. Because of this simplification, the initial contractual arrangements with the architects covering the designing of the second new dormitory have been reviewed and are to be revised so as to provide a fee of 3 1/2 per cent for direct services of the architect and in addition for reimbursement of engineering fees for 1/2 of 1 per cent, or a maximum cost of 4 per cent.

"It is anticipated that the total cost for the two new dormitories for men, including the cafeteria project, will be about $2,245,000"
and that these facilities will provide for the housing and feeding of approximately 600 men, and in addition will provide facilities to feed the men now housed in the existing main dormitory.

"The Building Committee was advised also that it was tentatively planned to secure two package bids: one to cover the two new dormitories for men, including the cafeteria, and the second to include the Agriculture and Biological Science Building and the utility tunnel, with opportunity to submit combined bids. It is believed that this procedure may result in a substantial saving.

"The Committee recommends that the preliminary plans for the proposed second new dormitory for men be approved and that the architect be authorized to proceed with the preparation of the final plans."

The Board accepted the report and approved the Committee's recommendation.

Mr. Finseth continued:

"The Board at the September 1955 meeting authorized the preparation of preliminary plans for the first unit of a Student Center at Portland State College involving a total cost, including equipment and all other items, of not more than $1,000,000. At the January 1955 meeting the Board approved a schematic plan for the development of the entire block which is to house the Library and also the Student Center, and advice then was given that the proposed first unit of the Student Center building would in all probability include space which would not be completely finished for its ultimate intended use but which in the interim could be fully used.

"President Cramer and Architect George Wallmann yesterday presented preliminary plans for the first unit of the Student Center building. They indicated that in order to maintain the project cost within the $1,000,000 that it would be necessary to eliminate space which it had been planning to rent to the cooperative bookstore corporation; and that to provide a minimum of space which could be rented to the corporation would involve a total capital outlay of about $1,075,000. President Cramer indicated that of the $1,075,000 it is contemplated that $1,000,000 would be obtained from the sale of bonds and the $75,000 could be provided from student building fee and other balances on hand at Portland State College.

"The Committee recommends that the architects be authorized to proceed with preparation of final plans for the first unit of the Student Center building contemplating that the basic bid covering equipment and other costs will not exceed $1,000,000; and that the architects be authorized to provide an alternate which would provide space for the bookstore corporation and for which the total added cost is not to exceed $75,000."

The Board approved the Committee recommendations as presented.
"President Wilson requested authority to employ Hollis Johnston, Architect of Portland, to prepare preliminary plans and specifications, including construction cost estimates for an addition to the Men's Physical Education Building which will include military offices, classrooms, rifle range, storage and an armory for use by the military, athletic and physical education departments. Tentative plans provide for an ROTC Building of approximately 21,000 square feet to cost approximately $294,000, and an armory of approximately 76,000 square feet to cost approximately $304,000, or a total of $598,000, which represents the cost estimate for direct construction only. In all probability this project will be financed jointly by the University of Oregon Athletic Department and the State of Oregon. The architect's fee is to total 5 per cent of the construction cost, and is to cover all architectural and engineering services including mechanical and electrical. The fee is to be paid to the architect as follows: for preliminary plans, specifications, and budget estimates — 1 per cent; for final plans, specifications, and budget estimates — 2 3/4 per cent; for supervision of construction — 1 1/4 per cent; total — 5 per cent. To finance the preliminary plans, specifications and preparation of budget estimates it is recommended that $5,980 be provided from athletic funds of the University of Oregon.

"The Committee recommends that Architect Hollis Johnston be employed at the fee indicated above; that he be authorized to prepare preliminary plans, specifications and budget estimates for the project; and that authorization be given to provide $5,980 of athletic funds at the University to cover the estimated cost of this part of the project."

The Board adopted the report and approved the recommendations contained therein.

Mr. Finseth continued:

"President Lieuallen stated that the Men's Dormitory at Oregon College of Education, which has been occupied since the start of the winter term, would be completed and ready for inspection and acceptance in the near future. He requested that the Building Committee set a convenient date for such inspection and acceptance.

"Final plans for the building prepared by Architect James Gathercoal provided for a three-story structure of about 26,000 square feet which included a partial unfinished basement, to house one hundred men, at a total estimated cost of $300,000. Final architectural plans and the financial arrangement for the construction of the building were approved by the Board on March 8, 1955, and the construction bids for the project were approved on April 11, 1955.

"The Building Committee set the date of 10:00 A.M., Wednesday, February 8, 1956 for the inspection of the building and requests authorization from the Board to accept the Dormitory provided the contracts have been completed to the satisfaction of the Committee."

The Board approved the recommendations of the Committee."
Mr. Finseth continued:

"President Stevenson requested permission to purchase the Wilcox property at 140 Weightman Street, Ashland, Oregon, for $9,000 with the provision that the present owner of the property be permitted the rent-free use of the property to October 1, 1956. The purchase is to be financed from the Account L-3032, Rental Operations. A sketch submitted by Dr. Stevenson indicated that the property is outside the presently approved campus boundaries and that purchase of this property would lead eventually to the acquisition of another piece of property located north of the Wilcox property. It was pointed out, however, that the natural direction for the development of the campus is toward the north; that eventually the campus will have to be extended in that direction; and that the price of the Wilcox property is less than the average of three appraisals of $9,500, $9,550 and $8,000.

"The Committee recommends that the campus boundaries be extended to include the area between the proposed heating plant and Weightman Street and bounded otherwise by Webster Street and the ingress road to the central heating plant; and that the Wilcox property be purchased at the price and under the conditions mentioned above with the payment to be provided from rental operations."

The Board adopted the report and approved the recommendations of the Committee.

Mr. Finseth continued:

"The Oregon State College south farm which is located a short distance south of the Philomath Highway consists of about 115.15 acres and is now being used for various agricultural purposes. A proposal has been received from the Corvallis school district to purchase the west 50 acres for $45,000, which is slightly higher than the average of three appraisals. Payment for the property would be made at the time of agreement with the College to continue use of the land through the 1960 crop season.

"Review was made of the location of the south farm in relation to other properties of the college covering both the campus and outlying farms. With the sale of the 50 acres, it would be necessary ultimately to obtain other land, the cost of which is not now determinable.

"In recognition of the necessity for reviewing the long-term land requirements and developments of Oregon State College covering not only the needs of agriculture but also of general building needs, dormitory and apartment construction and for other purposes, it is recommended that the Building Committee together with the Finance Committee investigate carefully all factors involved, including a study of what land would be purchased with the proceeds from the sale, and report back at the time of the next Board meeting with its recommendations."

The Board accepted the Committee recommendations, with the understanding that the Finance Committee would join the Building Committee in making the study.

Mr. Finseth concluded the Building Committee report as follows:

"President Strand requested authorization to construct on the campus a small forest entomology laboratory to provide additional space to conduct research projects on forest insects. He proposed that the building be constructed of concrete blocks, with no interior finish, to provide approximately 4,270 square feet of area, at a cost of approximately $25,000. Funds are to be provided from the sale of timber of Adair Tract."
"The Committee examined the plans for the proposed building and recommends that authorization be given to proceed with construction in accordance with the proposal indicated above. No general unrestricted funds of the Board are involved."

The Board approved the recommendation as presented.

Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"Comptroller Bork presented to the Committee a statement dealing with tuition, fees, state scholarships, board and room, and married housing charges for the summer session of 1956 and the academic year 1956-57. He stated that the modifications in rates had been recommended by the Interinstitutional Fee and Dormitory Charges Committees and that careful consideration had been given the matter. The more important recommendations were as follows:

1. That the building fee at the colleges of education during the regular school year be increased from $5 to $8 per term, thereby increasing total term charges for all purposes to $53.00 for resident students and $83.00 for nonresident students.

2. That the fee for auditors at the University, State College, and colleges of education be increased from $7 per course per term to $8 per credit hour, corresponding with the practice at the General Extension Division and Portland State College where auditors are assessed the same charges as other part-time students.

3. That the staff fee of $3 per credit hour be waived if the staff member registers merely as an auditor for course given by any unit of the State System other than the General Extension Division.

4. That the Health Service fee at the Medical School be increased from $6 to $10 per term, and at the Dental School from $4 to $10 per term. Representatives of the two institutions are formulating the details of a program which will provide identical Health Service privileges to students enrolled in both institutions.

5. That there be established at the Dental School a fee of $2.50 per term to cover the repair and replacement of specially designed and constructed student operative kits which will be provided by the institution to hold dental instruments and materials used by the student throughout his course of training. It is estimated that these kits will cost from $65 to $75 each. Previously, students have had to provide their own containers for dental instruments and supplies.

6. That the Summer Session fee at the University, State College, colleges of education and Portland Extension Center be increased from $55 to $65, effective with the 1956 Summer Session."
7. That the rates for board at Oregon State College, the University of Oregon, and the three colleges of education be increased from $47 to $48 per month.

8. That the charges for rooms in the dormitories at the University and the State College be increased by $7 per student per term for multiple occupancy with corresponding adjustments in rates for single rooms.

9. That the charges for room in the dormitories at the colleges of education be increased $5 per student per term for multiple room occupancy with corresponding adjustments in rates for single rooms, with the exception that the rate for the men's new dormitory at Oregon College of Education remain at the recently approved rate.

10. That the rate for room charges at the Medical School be increased from $21 to $26 per month per student for double room occupancy and from $26 to $31 per month for a single room.

11. That the room rate in the cooperative houses at Oregon State College be increased from $55.33 per term per occupant to $65 per term per occupant.

"Food costs during recent months have remained stable, and there is little indication that any substantial change will take place in these costs during the near future. It is recommended that the charges noted above in board and room be made effective with the summer session of 1956.

"The Committee recommends approval of the schedule of tuition, fees, state scholarships, board and room charges, and married family housing charges dated January 24, 1956 which includes the above changes and other minor revisions."

"The Board approved the report and authorized the recommended changes in student fee and dormitory charges.

Mrs. Cheryl S. MacNaughton, Chairman of the Committee on Curricula, presented the following report:

"The institutions have presented course change proposals for 1956-57. These have been circulated among the institutions, certain adjustments have been made in the Chancellor's office and marked in the documents under study by the Committee. The Chancellor has recommended the course change proposals as presented.

"The major changes proposed may be summarized as follows:

1. University of Oregon

   a. Revisions in Psychology, designed to strengthen the doctoral program in clinical and counseling psychology."
b. Revision in the lower-division program in architectural design.

c. Replacing one 9-hour sequence in nuclear physics with 2 — experimental and theoretical.

2. Oregon State College

a. Establishing a department of statistics to assemble all statistics under one head, avoiding scattered offerings.

b. Proposing a net credit hour increase of 102 hours, almost entirely in graduate offerings — new courses in nuclear chemical engineering processes, sedimentary petrology and theoretical genetics.

c. Instituting a new 2-year curriculum in nursery management; one of seven in U.S.

3. Colleges of Education

Mainly for purpose of producing consistency in course numbers and titles between the institutions.

4. Portland State College

Providing fourth year courses in secondary education and general studies. These provide for majors only in the broad areas of social science, humanities and science-mathematics.

5. Dental School of the University of Oregon

Adding two courses in biochemistry and two in physiology which will bring to three the fields in which the Dental School may give the M. S. degree. The graduate offerings of the Dental School will be coordinated with those of the Medical School wherever practicable.

6. University of Oregon Medical School

All course change suggestions are being withheld by the Dean pending results of a comprehensive curriculum study now going forward.

"The Committee on Curricula recommends the adoption of the course additions, deletions and changes as presented in the curricular documents submitted by the several institutions as adjusted by the Chancellor’s Office."

The Board adopted the report and authorized the curricular adjustments as recommended.
President Kleinsorge reported that Dean H. J. Noyes of the Dental School recently had been elected President of the American Association of Dental Colleges.

He also called special attention to the appointment of Dr. William Snell as Head of the Division of Orthopedic Surgery at the Medical School as a replacement for Dr. L. S. Lucas. He also indicated that Dr. Lucas will remain on the staff and his services as consultant continued. In recognition of Dr. Lucas' contribution to the Medical School over the many years and for his heading the Division of Orthopedic Surgery so ably, the Board voted to send him a letter of thanks.

President Kleinsorge reminded the Board that the inauguration of Dr. R. E. Lueallen as President of Oregon College of Education has been scheduled for 2:00 PM, Sunday, February 5. The date for the formal opening of the new Medical School Teaching Hospital has been set for Sunday, March 3. The next Board meeting dates are March 12 and 13.

The Chancellor reported that at the December 13, 1955 meeting he was authorized to request the Governor to release $47,039 of overrealized student fee income for the purpose of meeting added costs of increased enrolment. By letter of January 13, the Governor authorized this expenditure of overrealized funds.

The Chancellor then announced that President A. L. Strand is planning to return Rector Suwan's visit to the United States. President Strand will start his trip about February 1 to visit Kasetsart University in Thailand where he will supervise the work of the Oregon State College contract in that country. He will be gone about four weeks.

The Chancellor made the following observations on the recent grants made to private institutions by the Ford Foundation:

"This Board should certainly take recognition of the fact that higher education and hospitals have recently been granted a half a billion dollars. This magnificent Ford Foundation grant to our nation's colleges and hospitals does not, however, include the public colleges and universities in the list of recipients.

"I think that you should know that the educational administrators of the State System are not disgruntled by the announced distribution formula, but on the contrary are pleased about this major stimulus to American higher education as a whole. There are those of us who feel that the public colleges, by calling attention to the impending shortage of college staff members, actually have assisted the private colleges in attracting this philanthropic attention to their programs.

"As an individual observer, I would like to call attention to one apparent weakness of the distribution formula without appearing to be critical of the entire program. Public medical schools have
become particularly dependent upon private sources of funds for many of their most important activities. A larger proportion of their available funds comes from private donations than is the case in any other of our instructional programs. The unfortunate effect of the Ford Foundation formula for medical education is to deny any funds for the support of medical teaching and research in the entire Pacific Northwest, for this area has no private medical schools.

"It is clear, however, that the Ford Foundation authorities hold the public colleges and universities in high regard. Their donation statement expresses a belief that the donation made to the private colleges will have the effect of raising inadequate salaries in the public institutions."

Medical-Dental Schools Amalgamation Progress Report

The Chancellor then gave a summary of the progress being achieved in the two-year study of the amalgamation of the non-academic functions of the Medical and Dental Schools. At the time the decision was made to place the two schools together geographically, there was promise of economies. The committee under the chairmanship of President Wilson has submitted a progress report which indicates that by the time the Dental School is ready to move to the Hill, almost complete amalgamation of business functions will have been achieved; a further report will be made at that time.

Revision of C-4 of Administrative Code

Section C-4 of the Administrative Code declares that at least once a year a Board meeting should be arranged at the University and Oregon State College campuses with the suggestion that occasional meetings be held on other campuses. This has proved to be impractical, and on recommendation of the Chancellor, the Board unanimously voted to revise the Code to read as follows:

C-4 Visitation of Institutions

A. Members of the board of higher education will keep in touch with the several institutions through personal visitation. At frequent intervals members or committees of the board will visit the several institutions so that all members of the board may become familiar with their work and spirit.

Educational Facilities in Portland

With the approval of senior courses in elementary and secondary education and in general studies at Portland State College, the Chancellor pointed out that Portland, although not one of the largest cities in the United States — it ranks twenty-ninth in size, now has state-supported higher educational facilities characteristic of the largest metropolises. The City of Portland now has:

1. A four-year college in Portland State College, the staff of which in 1956-57 will be greater than all three colleges of education.

2. A medical school — one of 72 in the United States.
3. A dental school -- one of 41 in the United States.
   All three of these institutions are housed in splendid facilities for the most part.

4. Has far more evening students in state system classes offered there by all state institutions than all other communities in the State combined; it has over 7,000 enrollees.

5. Has all of our medical and dental research facilities.

In addition, Portland has excellent private colleges and a technical institute. The Chancellor stated that those who take the position that Portland does not have its share of the State's higher education facilities are taking a narrow and negative view.

Dr. Kleinsorge
Cited by Fortnight

The Chancellor concluded his report by mentioning the article in the January issue of Fortnight magazine which chose Dr. Kleinsorge as one of the seven Oregonians who were tops in their fields in 1955. Dr. Kleinsorge is cited for his work as a member of the Board, especially for his interest in medical and dental schools, for his medical practice, and for his iris breeding. The Chancellor and the Board joined Fortnight in congratulating Dr. Kleinsorge. Professor L. T. Chadwick of the University of Oregon was similarly honored.
The Board accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

**University of Oregon**

**Various**

Gifts totaling $2,816.67 from the following donors for scholarships:

- Oregon State College Foundation, South Santiam Educational and Research Project $300.00
- Applegate Parent Teachers Association, Eugene $100.00
- Washington County Realty Board, Hillsboro $150.00
- Maud E. Warwick Fund for War Orphans, Inc., New York $400.00
- Mr. T. Neil Taylor, Oakland, California $100.00
- Mr. Harold R. Jones, Eugene $1,000.00
- Max Tucker Scholarship Fund, U. S. National Bank, Portland $666.67
- Mrs. Jessie M. Kinnie, Eugene $100.00

**U.S. Public Health Service**

Grant of $2,335 from the U. S. Public Health Service for continuation through August 31, 1956 of the research project relative to the possible tumor-inhibiting activity of a specific compound, under the direction of Dr. L.H. Klemm, Assistant Professor of Chemistry.

**N. H. Comish**

Gift of $1,000 from Dr. Newel H. Comish, Eugene, to establish a fund, the annual income from which is to be awarded as a cash scholarship to a junior student majoring in marketing and merchandising in the School of Business Administration.

**National Science Foundation**

Grant of $7,000 from the National Science Foundation for research on "A Unifying Empirical Principle in the Analysis of Variations in Selected Mortality Rates", under the direction of Dr. Walter T. Martin, Associate Professor of Sociology.

**Oregon State College**

Gifts totaling $4,630.00 from the following donors for scholarships:

- Max Tucker Scholarship Fund, U. S. National Bank, Portland $1,000.00
- Order of Rainbow for Girls, Juneau Assembly No. 3, Juneau, Alaska $100.00
- Oregon State College Foundation $1,650.00
- U. S. National Bank of Portland $195.00
- Grants Pass Petroleum Dealers $125.00
- Confederated Tribes of the Warm Springs Reservation of Oregon $1,410.00
- Oregon State Mothers Club, Grants Pass Chapter $150.00

**Atomic Energy Commission**

Grant of $7,000 from the Atomic Energy Commission to continue through December 31, 1956 the research project "Intermediary Metabolism of Acids and Volatiles in Certain Fruits Using Isotopic Tracers", under the direction of Dr. Bert E. Christensen, Professor of Chemistry, and Dr. Elmer Hansen, Professor of Horticulture.
Grant of $2,000 from the National Council for Stream Improvement, Inc., New York, to continue the sulfite waste study under the direction of the Engineering Experiment Station.

Grant of $8,650 from the Research Corporation, New York, to support the research project "Investigations of the Structures and Dynamics of Molecules by Electron Diffraction", under the direction of Dr. Kenneth Hedberg, Assistant Professor of Chemistry.

Grant of $8,832.24 from the Boeing Airplane Company of Seattle, Washington, to continue to June 15, 1956 the project on mathematical research on radar noise under the direction of Dr. W. M. Stone, Associate Professor of Mathematics.

Grant of $3,334 from the Kaiser Aluminum and Chemical Corporation to the Department of Mechanical Engineering for tests to evaluate the amount of creep or elongation, at room temperature, occurring in two types of aluminum alloy stranded conductors when loaded.

Grants totaling $1,991.13 from the Agricultural Research Foundation to the Fish & Game Department of the Agricultural Experiment Station to cover November and December wages for Field and Research Assistants.

Grant of $1,500 from the National Turkey Federation, Mount Morris, Illinois, to the Agricultural Experiment Station Poultry Department for the study on obtaining hatching eggs out of season.

Grants totaling $3,500 from the Monsanto Chemical Company, St. Louis, Missouri, to the Agricultural Experiment Station, to be used as follows:

1. $2,000 to conduct during the period January 1, 1956 through December 31, 1956 a study on the evaluation of certain synthetic chemicals by the Farm Crops Department.
2. $1,500 to carry out through the Department of Plant Pathology a fungicide evaluation program.

Grant of $3,002 from Klamath County to the Agricultural Experiment Station to support the soils and crops research program in the Klamath experimental area.

Grant of $2,903.50 from the Agricultural Research Foundation to the Agricultural Experiment Station to continue studies on irrigation water forecasting.

Grant of $5,195.16 from the Glidden Company, Chicago, for research on Lecithin under the direction of Dr. W. R. Todd, Professor of Biochemistry.

Gift of three shares of Warren Petroleum Company common stock valued at a total of $198 from Mrs. Philip W. Hart, Portland, to the Doernbecher Memorial Hospital for Children.
Carl O. Peterson
Gift of $100 from Mr. Carl O. Peterson, Hillsboro, for the use of the Doernbecher Memorial Hospital for Children.

Vierani Family Fund
Gift of $1,021.63 from the Vierani Family Fund for Charitable Purposes, Portland, to be used to purchase supplies and medical accessories for medically indigent patients which ordinarily could not be provided from hospital and clinic budgets.

Kenneth C. Swan
Gift of seven volumes of the Textbook of Ophthalmology by Duke-Elder valued at $150 from Dr. Kenneth C. Swan, Professor and Head of the Department of Ophthalmology, to the Medical School Library.

Aubrey R. Watzek
Gift of $5,000 from Mr. Aubrey R. Watzek, Portland, for research in the Department of Ophthalmology under the direction of Dr. Kenneth C. Swan.

Progressive Business Women's Club
Gift of $600 from the Progressive Business Women's Club, Portland, to apply toward the purchase of an artificial kidney which will be installed in the new Medical School Hospital.

Friendly-Rosenthal Founda., Inc.
Gift of $500 from the Friendly-Rosenthal Foundation, Inc., Portland, to be used as grants-in-aid to worthy medical students on either a scholarship or loan basis.

J. M. Kleiner
Gift of $100 from Mr. J. M. Kleiner, Nampa, Idaho, for the unrestricted use of the Department of Ophthalmology.

Medical Res. Founda. of Oregon, Inc.
Grant of $600 from the Medical Research Foundation of Oregon, Inc., for a research project entitled "The Utilization of Iron Hem Biosynthesis", under the direction of Dr. Robert F. Labbe, Assistant Professor of Biochemistry.

Atomic Energy Commission
Grant of $1,200 from the Atomic Energy Commission for the continuation through June 30, 1956 of the research in the field of Hematology under the direction of Dr. E. E. Osgood, Professor and Head of the Division of Experimental Medicine, and Dr. A. J. Seaman, Associate Professor and Associate Director of the Division of Experimental Medicine.

Mr. and Mrs. Fred G. Swensson
Gift of $100 from Mr. and Mrs. Fred G. Swensson, Portland, for the unrestricted use of the Department of Ophthalmology.

U. S. Public Health Service
Grant of $1,043 from the U. S. Public Health Service to continue research on cancer under the direction of Dr. E. E. Osgood, Professor and Head of the Division of Experimental Medicine.

Oregon Heart Association, Inc.
Gift of $7,443.55 from the Oregon Heart Association, Inc., Portland, to be used as follows:

1. $1,443.55 for research on "Cinemaphotography of the Retinal and Conjunctival Circulations", under the direction of Dr. Kenneth C. Swan, Professor and Head of the Department of Ophthalmology.

2. $6,000 for research on "Controlled Long-Term Study of the Effect of Continuous Anti-coagulant Therapy of Coronary Disease", under the direction of Drs. Arthur Seaman and Herbert E. Griswold, Associate Professors of Medicine.
L. H. Butcher Company Gift of $100 from the L. H. Butcher Company, Portland, for the unrestricted use of Doernbecher Memorial Hospital for Children.

Mrs. Charles R. Scott Gift of Texas Company stock valued at $5,000 from Mrs. Charles R. Scott, Portland, the proceeds of which are to be added to the Visiting Professorship Fund in the Department of Medicine.

Esther P. Lovejoy Gift of $1,000 from Dr. Esther P. Lovejoy, New York City, to be added to the Pohl Memorial Scholarship Fund which is used for scholarships for medical students upon recommendation of the Dean and the Scholarship Committee.

Oregon College of Education Gifts totaling $2,500.00 from the following donors for scholarships:

Oregon Congress of Parents and Teachers, Inc., Portland Junction City Teachers Association

Oregon College of Education Gifts totaling $2,500.00 from the following donors for scholarships:

Eastern Oregon College of Education Gift of $600 from the California Pacific Utilities Company, La Grande, for four tuition scholarships for one student each from Baker, Grant, Harney, and Union Counties.

Southern Oregon College of Education Gift of $850 from the Tektronix Foundation, Portland, for the purchase of scientific equipment.

Various Gifts totaling $4,014.50 from the following donors for scholarships:

Standard Oil Company of California
Business and Professional Women’s Club of Coos Bay
Oregon Congress of Parents and Teachers, Inc.
Lions Club, Phoenix
Kiwanis Club, Coos Bay
Mr. Charles Cooley
Parent Teachers Association, Glide
Rotary Club, Ashland
Oregon State College Foundation
Red Raider Booster Club, Ashland

Portland State College A grant of $2,500 from the Portland Association of Building Owners and Managers for a study of assessed valuations in the downtown business district of Portland, under the direction of Dr. Ralph L. Boyd, Professor of Business Administration.
FINANCE

Budget

Addition,PSC

The Board approved the addition of $1,004 from the Board's Unappropriated Fund to the Administrative Annex Remodeling budget of Portland State College to provide a covered walkway between the buildings housing the administrative offices and the Registrar's Office and to install adequate wiring and heaters in the basement of the Registrar's Office to prevent mildewing of records stored there and to provide heat for employees who work in this area.

Budget Addition, High School-Colege Relations Com.

The Board approved a budget transfer of $745.41 from the requisition budget of the Board's Office to supplement the wage item in the services of a full-time secretary.

Transfer to Humanities,PSC

The Board approved the transfer of $2,700 in wages from the Portland Extension Center to the wage budget of the Division of Humanities at Portland State College to cover the teaching time of four Portland State College faculty who are teaching courses for the Extension Center during the current academic year.

Transfers to Various Depts., Reserve at Oregon State College to be used as follows:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physics Department - Wages required because of</td>
<td>$1,800.00</td>
</tr>
<tr>
<td>increased enrolment</td>
<td></td>
</tr>
<tr>
<td>General Science - Wages required because of</td>
<td>105.34</td>
</tr>
<tr>
<td>increased enrolment</td>
<td></td>
</tr>
<tr>
<td>Wages required to cover overdraft as of June 30, 1955</td>
<td>548.38</td>
</tr>
<tr>
<td></td>
<td>$2,453.72</td>
</tr>
</tbody>
</table>

Transfer to Dedication Acct., Med. Schol.

The Board approved that the amount of $3,000 be transferred from the Medical School Operating Reserve to provide for the estimated cost of the arrangements and program for the dedication ceremonies for the new University of Oregon Medical School Hospital building.

Transfer to Inst. Reserve, UO

The Board approved the transfer of $7,180 salary funds in the School of Business Administration at the University of Oregon as follows: $680 to departmental wages, and $6,500 to the Institutional Reserve, pending further personnel adjustments.

Transfer to Inst. Reserve, OSC

The Board approved the transfer of $300 in unallocated salary funds at Oregon State College resulting from the resignation of an Instructor in Clothing, Textiles and Related Arts to the Institutional Reserve, pending further personnel adjustments.
The Board approved the following personnel adjustments as submitted by the institutional executives concerned, the necessary funds being provided in the 1955-56 budget:

University of Oregon

A. T. Edwards, Appointment
Appointment of Captain Ahmed T. Edwards as Assistant Professor of Military Science and Tactics, effective December 7, 1955. Captain Edwards is a full-time Federal employee.

W. J. Bowerman, Leave without Pay
Leave of absence without pay for Mr. William J. Bowerman, Assistant Director of Athletics and Head Track Coach, for the period February 1 through March 11, 1956, to conduct a track clinic in Pakistan on invitation from the U. S. State Department; salary funds released to be held pending future recommendations.

E. M. MacCollin, Resignation
Resignation of Mr. Edmund M. MacCollin, Assistant Professor of Architecture, effective January 3, 1956, salary funds released to be retained for replacement assistance and further personnel adjustments.

Oregon State College

Courtsey Appointments:

R. A. Currier
1. Mr. Raymond A. Currier, Wood Technologist, as Assistant Professor.

R. G. Frashour
2. Mr. Ronald G. Frashour, In Charge of Manufactured Products; as Assistant Professor.

A. D. Hofstrand
3. Mr. Arland D. Hofstrand, Wood Technologist, as Assistant Professor.

J. W. Johnson
4. Mr. James W. Johnson, In Charge of Timber Mechanics, as Assistant Professor.

D. J. Miller
5. Mr. Donald J. Miller, Wood Technologist, as Instructor.

R. M. Samuels
6. Mr. Robert M. Samuels, In Charge Pulp and Paper, as Associate Professor.

J. D. Snodgrass
7. Mr. James Dodd Snodgrass, Associate Chief Physical Research and Development, as Professor.

H. D. Stillwell
8. Mr. H. Daniel Stillwell, Wood Technologist, as Instructor.

Salary increases and redistribution of time for the following joint Federal-State employees, resulting from an increase in the Federal portion of their salaries effective July 1, 1955:

M. M. Oveson, Salary Increase & Redistribution of Time
1. Mr. M. M. Oveson, Superintendent of Pendleton Branch Experiment Station with rank of Professor, from one-half time and salary each in the Experiment Station and U.S.D.A. to 47 per cent time and $4,002 salary in the Experiment Station and 53 per cent time and $4,603 in the U.S.D.A.
2. Dr. Albert S. Hunter, Soil Scientist with rank of Professor, from one-half time and salary each in the Experiment Station and U.S.D.A. to 48 per cent time and $3,750 salary in the Experiment Station and 52 per cent time and $4,035 salary in the U.S.D.A.

3. Dr. Carl A. Larson, Superintendent, Umatilla Branch Experiment Station, Professor rank, from 7% per cent time and salary in the Experiment Station and 24 per cent time and salary in the U.S.D.A. to 71 per cent time and $5,937.12 in the Experiment Station and 29 per cent time and $2,462.88 in the U.S.D.A.

4. Dr. C. Gerard, Assistant Soil Scientist with Rank of Assistant Professor, Pendleton Branch Experiment Station, from 50 per cent time and salary in each the Experiment Station and U.S.D.A. to 46 per cent time and $2,592 in the Experiment Station and 54 per cent time and $2,983 salary in the U.S.D.A.

Resignation of Mr. Edward E. Gilden, County Extension Agent, Douglas County, effective November 30, 1955, to accept the position of Extension Specialist in Farm Forestry at the University of California at a substantial increase in salary.

Transfer of Dr. Grant E. Blanch, Agricultural Economist in the Agricultural Experiment Station with rank of Professor, to the Oregon State College-Kasetsart University program as Farm Management Specialist in Thailand, effective November 27, 1955, at a base salary rate of $10,005 plus additional allowances to be paid from U. S. Council on Economic and Cultural Affairs contract funds; salary funds released in the Experiment Station to be retained pending further personnel changes.

Resignation of Mrs. Virginia Kipper, Benton County Extension Agent (Home Economics) with rank of Associate Professor, effective November 30, 1955 to devote full time to homemaking; and

Appointment of Mrs. Wanda G. Phipps as Benton County Extension Agent (Home Economics) with rank of Assistant Professor, effective December 20, 1955, yearly tenure, at a $5,004 salary rate for 12-months' service.

Leave of absence without pay for Mr. F. Dale Hoecker, County Extension Agent in Clatsop County with rank of Assistant Professor, for the period January 1, 1956 through December 31, 1956 to accept a temporary assignment as District Extension Agent in Brazil under the International Cooperation Agency; salary funds released to be retained pending replacement appointment.

Appointment to a budgeted position of Mr. Charles G. Gavin as County Extension Agent in Union County with rank of Assistant Professor, yearly tenure, 12-months' service, at an annual salary rate of $5,400, effective December 5, 1955.
Redistribution of time and salary increase for Dr. C. H. Wang, Associate Professor of Chemistry, retroactive to September 1, 1955 as follows:

<table>
<thead>
<tr>
<th>From:</th>
<th>12%</th>
<th>$630.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>AEC Metabolism Research</td>
<td>27%</td>
<td>1,494.96</td>
</tr>
<tr>
<td>AEC Vitamin Amino Acids</td>
<td>61%</td>
<td>3,375.04</td>
</tr>
<tr>
<td>Research</td>
<td>100%</td>
<td>$5,500.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th>20%</th>
<th>$1,140.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>AEC Metabolism Research</td>
<td>18%</td>
<td>1,030.00</td>
</tr>
<tr>
<td>AEC Vitamin Amino Acids</td>
<td>62%</td>
<td>3,530.00</td>
</tr>
<tr>
<td>Research</td>
<td>100%</td>
<td>$5,700.00</td>
</tr>
</tbody>
</table>

The salary increase was recommended by the department earlier but inadvertently omitted from the budget. The increase in teaching service to the Chemistry Department is to permit Dr. Wang to take over a graduate course required because of increased enrolment in the department; added salary funds are to be provided from the institutional Reserve for Increased Enrolment.

Faye Nichols, Resignation

Resignation of Miss Faye Nichols, County Extension Agent in Washington County (Home Economics) with rank of Associate Professor, effective December 31, 1955 for health reasons; salary funds released to be retained for a replacement appointment.

Helen Chandler, Salary Increase

Increase in annual salary from $5,208 to $5,304 for Miss Helen Chandler, County Extension Agent in Douglas County (Home Economics) with rank of Assistant Professor, effective January 1, 1956.

Betty Swedberg, Appointment

Appointment of Miss Betty Swedberg to the temporary training position of County Extension Agent-at-Large (Home Economics) with rank of Instructor, yearly tenure, 12-months' service, at an annual salary rate of $4,660, effective December 12, 1955; salary funds are to be provided from the Extension Director's Reserve.

Adelaide V. Lake, Change in Sab. Leave Terms

Change in terms of approved sabbatical leave for Miss Adelaide V. Lake, Associate Professor of Journalism, from leave with half pay to leave with full pay for the spring term 1955-56. Recent changes in the Department of Journalism will relieve Miss Lake of summer session teaching duties and make it possible for her to continue her advanced studies through both the spring and summer terms.

E. F. Kurth, Increase in Time and Salary

Increase in time and salary effective January 1, 1956 for Dr. E.F. Kurth, Professor of Chemistry, from 20 per cent time and $1,716 salary to full time and $9,000 annual salary to be divided equally between graduate instruction in Chemistry and research in the Chemistry of Forest Products in the Science Research Institute. His appointment is on a 10-months' basis with indefinite tenure; $3,855 additional salary funds required will be provided by transfer from the Board's unallocated reserve for additions to staff. Prior to January 1, 1956 Dr. Kurth was employed 80 per cent by the Oregon Forest Products Laboratory, from which position he has resigned.
G. W. Schmitz,  
Resignation 
Resignation of Dr. George W. Schmitz, Assistant Soil Scientist  
and Assistant Professor at the Klamath Experimental Area, effective February 15, 1956, to accept a more attractive position in industry; salary funds released to be retained for a replacement appointment.

B. E. Berger,  
Appointment 
Appointment to a budgeted position of Mr. Burton E. Berger as Extension Information Specialist with rank of Assistant Professor (vice B. Peterson, resigned), yearly tenure, 12-months' service, at an annual salary rate of $5,400, effective January 3, 1956.

Medical School

Leo S. Lucas,  
Change in Status  
Change in status of Dr. Leo S. Lucas from Clinical Professor and Head of the Division of Orthopedic Surgery on a volunteer basis to Clinical Professor and Senior Consultant in the Division, effective January 1, 1956; and

Wm. Snell,  
Promotion and Salary Increase  
Promotion and salary increase for Dr. William Snell from Assistant Professor of Orthopedic Surgery at a salary of $12,250 to Associate Professor and Head of the Division of Orthopedic Surgery at a salary of $13,750, effective January 1, 1956 without change in tenure or term of service; and

L. Noall,  
Reduction in Time & Salary  
Reduction in time and salary for Dr. Lawrence Noall, Associate Professor of Orthopedic Surgery, from 25 per cent time and $3,000 salary to 13 per cent time and $1,500 salary, effective January 1, 1956.

W.K. Livingston,  
Sabbatical Leave  
Sabbatical leave on half pay for Dr. W. K. Livingston, Professor and Head of the Department of Surgery, for the period January 1, 1956 to January 1, 1957, for the purpose of study, investigation and writing on human pain problems; and

C. Peterson & W. Krippsaehe,  
Temporary Salary Increases  
Temporary increase in the annual salaries in the amount of $750 each for Dr. Clare Peterson, Associate Professor of Surgery, and for Dr. William Krippsaehe, Instructor in Surgery, to compensate them for added duties during the period of Dr. Livingston's leave. It is further recommended that the portion of the salaries for Dr. Peterson and Dr. Krippsaehe now budgeted against the National Fund for Medical Education be transferred to the Surgery Department against savings in Dr. Livingston's salary; the balance of salary funds released by these adjustments are to be retained pending further recommendations.

J. H. Liim,  
Transfer to Volunteer Status  
Transfer from full-time to volunteer status of Dr. James H. Liim, Associate Professor of Clinical Pathology, effective January 1, 1956, to enter the private practice of pathology in Portland; salary funds released to be retained for appointment of a successor.
Dental School

Francis Howell, Promotion
Promotion in rank from Assistant to Associate Professor of Dentistry, effective January 1, 1956 for Dr. Francis Howell. This promotion in rank is recommended in recognition of Dr. Howell’s outstanding service to the Dental School since his appointment in 1952.

Oregon College of Education

Mildred Kane, Sabbatical Leave
Sabbatical leave on full pay for the spring term 1955-56 for Miss Mildred Kane, Assistant Professor of Education, to continue work on her doctorate at Columbia University.

Southern Oregon College of Education

J. R. Dawson, Appointment
Appointment of Mr. James R. Dawson as Assistant Professor of Science, yearly tenure, 10-months' service, at an annual salary of $4,400, effective January 1, 1956; salary funds are to be provided from the Reserve for Increased Enrollment.

ADJOURNMENT
The meeting adjourned at 11:10 AM.

R. E. Kleinsorge, President

E. M. Pallett, Secretary