STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON

July 24, 1956

MEETING #250-1

A regular meeting of the State Board of Higher Education was held at
the Benson Hotel, Portland, Oregon, on July 24, 1956.

ROLL CALL

The meeting was called to order at 9:00 AM by the President of the
Board, Dr. R. E. Kleinsorge, and on roll call the following answered
present:

Mr. Leif S. Finseth
Mr. A. S. Grant
Mr. Chas. R. Holloway, Jr.
Mrs. Cheryl S. MacNaughton

Mr. Bernard Mainwaring
Mr. Herman Oliver
Dr. R. E. Kleinsorge

Absent: Mr. Henry F. Cabell and Mr. Wm. E. Walsh.

Others present were: Dr. J. R. Richards, Chancellor; Dr. E. M.
Pallett, Secretary; President A. L. Strand of Oregon State College;
President C. M. Wilson of the University of Oregon; President R. E.
Lieuallen of Oregon College of Education; President E. N. Stevenson
of Southern Oregon College; President F. B. Bennett of Eastern Oregon
College; Dean D. W. E. Baird of the University of Oregon Medical
School; Dean H. J. Noyes of the Dental School of the University of
Oregon; Dean E. B. Lemon of Oregon State College; Mr. Ellis Stebbins,
Business Manager, Oregon College of Education; Dr. J. W. Sherburne,
Dean-Elect of the General Extension Division; Dr. Errett Hummel,
Assistant to the President, Portland State College; Mr. W. A.
Zimmerman, Business Manager, Medical and Dental Schools; Mr. Don
Larson, Assistant to the Dean, General Extension Division; Mr. Joseph
J. Adams, Director of Public Affairs, University of Oregon Medical
School; Mr. Ralph Miner, State Department of Finance and Administration;
Dr. Lyman W. Glenny, Carnegie Research Foundation, University of
California; Comptroller and Bursar H. A. Bork; Budget Director R. L.
Collins.

RE ABSENCES

Mr. Cabell was out of the States and Mr. Walsh was absent for
business reasons.

MINUTES APPROVED

The Board voted to dispense with the reading of the minutes of the
last regular meeting held on June 12, 1956, and approved the minutes
as they appear in the docket.

EXECUTIVE COMMITTEE REPORT

Mr. Leif S. Finseth, Member of the Executive Committee, presented the
following report:

Request to Emergency Board for Funds for 1955-57
Academic Salary Increases

"A meeting of the Executive Committee of the State Board of Higher
Education was held at 3:00 PM at the Dental School on July 3, 1956.
Present at the meeting were Dr. Kleinsorge and Mr. Finseth, members
of the Executive Committee; Mrs. MacNaughton, Mr. Mainwaring and
Mr. Holloway, other members of the Board; the Chancellor, Secretary
Comptroller and Budget Officer."
"The Chancellor indicated to the members of the Executive Committee and other Board members that a meeting of the institutional executives had been held that morning and that he had proposed for consideration by the institutional executives a plan whereby the serious situation with regard to faculty salaries for the coming academic year might be alleviated to some extent. He pointed out that the institutions in the System were reaching the point where the executives could not compete for staff, particularly at the lower ranks; that many of our best staff members were receiving better offers from other institutions; that many of these individuals who had been with the System a long time were refusing to accept the offers because they felt that the executives, the Board and the people of Oregon would see that the situation was corrected. The Chancellor proposed that the Executive Committee authorize an appearance before the State Emergency Board at its next meeting on July 27 and that the Committee authorize a request for $250,000 with the understanding that funds available from postponed expenditures from the funds of the State System of Higher Education would be assigned to supplement funds secured from the Emergency Board. He pointed out that an amount of approximately $540,000 in total would provide sufficient funds for an over-all salary increase for the academic staff in 1956-57 of approximately 4.8 per cent. He indicated that this amount would not bring academic salaries in line with those paid by competing institutions but that the effect on morale would be extremely beneficial.

"The Executive Committee and other Board members present voted unanimously to authorize the Chancellor to request an opportunity to appear before the State Emergency Board at its meeting on July 27 and request an appropriation of $250,000; this decision to be reviewed by the full Board at the July 24 regular meeting."

The Board adopted the report as presented.

Mr. Leif S. Finseth, Chairman of the Building Committee, reported as follows:

"In accordance with Board action of June 12, 1956, Mr. Finseth and Mr. Mainwaring of the Building Committee, accompanied by Board members Dr. Kleinsorge, Mrs. MacNaughton and Mr. Holloway, the Chancellor, the architects and other System and institutional executives met at 1:30 P.M., July 3, 1956 at the Dental School for the purpose of inspecting and accepting the new Dental School Building.

"Construction of the Dental School Building designed by Lawrence, Tucker and Wallmann, Architects, began in June 1954. The building is a concrete, brick and steel structure and provides a total of 129,719 square feet of floor space. It consists of a basement, a ground floor and eight stories. All clinical patients are to be cared for in the lower two-story wing, and the upper floors provide laboratories, classrooms, offices, library, shops, service areas and locker facilities for students. The total cost of the building was $2,814,852.81. Funds for the construction were provided by a 1953 legislative appropriation of $2,200,000; a 1955 legislative
appropriation (for equipment) of $175,000; institutional balances of $31,356.78; student building fees of $38,960.06; Board's Unrestricted funds (for preliminary drawings) of $14,000; and Federal Hill-Burton funds (allocated for equipment) of $70,329; making a total of $2,814,852.84.

"The Committee found the building to be an excellent structure, well adapted for the type of training to be offered. The Committee voted unanimously to authorize acceptance of the building subject to the completion of certain unfinished items with the understanding that the proper amount of funds would be withheld until these items were completed."

The Board adopted the report of the Committee.

Mr. Finseth continued:

"Construction bids for the Physical Education Building at Southern Oregon College of Education were received at Portland State College at 11:00 AM on June 19 by Board Member Chas. R. Holloway, Jr., President Stevenson, Architect Perrin and representatives of the Board's Office. The bids received were as follows:

<table>
<thead>
<tr>
<th>Class of Work</th>
<th>Number of Bids</th>
<th>Low Bid</th>
<th>High Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Work</td>
<td>1 *</td>
<td>$329,274</td>
<td>$329,274</td>
</tr>
<tr>
<td>Mechanical Work</td>
<td>5</td>
<td>89,800</td>
<td>96,900</td>
</tr>
<tr>
<td>Electrical Work</td>
<td>3</td>
<td>31,916</td>
<td>35,993</td>
</tr>
</tbody>
</table>

* Ausland Construction Company, Grants Pass, tendered a General Work bid which was not accepted since it was delivered after the appointed time of the bid opening. Said bid was approximately $30,000 higher than that of Bessonette & Graff.

A budget for the project provides for the following items:

Direct Construction -
- General Work - Bessonette & Graff, Medford $329,274
- Mechanical Work - Modern Plumbing & Sheet Metal Company, Medford 89,800
- Electrical Work - Electronic Service, Medford 31,916

Subtotal $450,990

Architect's and Engineer's fees 26,567
Low-pressure used boiler, installed 2,000
Equipment (moving of old equipment and purchase of new) 3,000
Clerk-of-the-works 3,600
Landscaping, utility connections and other costs 3,000
Contingencies 22,813

TOTAL $512,000
The project is to be financed as follows:

From 1955 Legislative appropriation $450,000
Student building fees 62,000
TOTAL $512,000

"On June 25, the Chancellor in accordance with Board action of June 12 directed a communication to the members of the Emergency Board, setting forth the budget and other facts as indicated above and requested the Emergency Board to release the remaining $135,500 of the State appropriation of $450,000 for the Physical Education Building for the Southern Oregon College of Education; to grant approval of the awarding of construction contracts; and to grant authority to proceed with the project. Notice was received from the Secretary of the Emergency Board on July 5, 1956 that the recommendation as indicated above was approved by a mail vote. Following this action on the part of the Emergency Board, the appropriate Board officers, as authorized by the June 12 meeting, entered into construction contracts."

The above action was confirmed by the Board.

Mr. Finseth continued:

"About a year ago the Board authorized condemnation action to be taken on the east one-half of Lot 8 of Block 200, Portland, the land being required for the Portland State College Library-Student Center Buildings. At the June meeting of the Board a proposal was advanced whereby the Board could acquire the property for $214,000. Since this amount exceeded our highest previous offer of $20,500 based on appraisals, the proposal was declined and Board officers were instructed to proceed with the condemnation.

"The Circuit Court of Multnomah County by jury action has determined that the value of the property as of the 23rd of September 1955 was $21,000. It is tentatively estimated that the total cost of acquiring the property, including payment of our attorneys' fees, appraisers and other costs will approximate $1,500. The Board has already provided $19,425 to cover the cost of the property and related legal and other expenses. Since it is now estimated that the total funds required to cover the purchase and other costs will be about $22,500, it is recommended, with the concurrence of the Finance Committee, that an additional $3,075 be provided from the Board's Rehabilitation and Land Purchase Reserve for 1956-57."

The Board accepted the report of the Committee and authorized the addition of $3,075 from the Board's Rehabilitation Reserve for 1956-57 to the $19,425 previously appropriated to cover the total cost of the Maxwell property.

Mr. Finseth continued:

"At the June meeting of the Board, Architects Stewart and Richardson of Portland were engaged to prepare preliminary plans for the construction of an administration building for the General Extension Division in Portland. Yesterday, Dr. Will V. Norris, acting for Dean Hoffman, and the architects presented to the Committee preliminary plans for the structure."
"The plans proposed the construction of a two-story concrete and block building with wood interior and brick facing on the front. The size of the building is 50 x 100 feet, and the total square foot area of the three floors is 15,000 square feet. The first floor is to be completely finished; the basement is to be unfinished but suitable for storage; the second floor is to be unfinished. The total cost of the project, exclusive of the site, is estimated at \$144,000, which is \$39,000 more than the amount approved at the last Board meeting. It was stated that careful study of the situation seemed to demand the inclusion of a basement because of the expense of the land and the future need for additional space, and the fact that this additional space can be provided at approximately \$8.00 per square foot. It was proposed, with the concurrence of the Chancellor, that the additional \$39,000 be provided from the Board's Unappropriated Funds. Under this program the total construction cost of \$144,000 would be met from the following sources:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Extension Operating Reserve</td>
<td>$50,000</td>
</tr>
<tr>
<td>Loan from the Pooled Endowment Fund</td>
<td>$55,000</td>
</tr>
<tr>
<td>Board's Unappropriated Fund</td>
<td>$39,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$144,000</strong></td>
</tr>
</tbody>
</table>

"The Committee recommends that the preliminary plans be approved as presented; that the architects be instructed to proceed with the preparation of final plans; and that, with the concurrence of the Finance Committee, an additional \$39,000 be provided from the Board's Unappropriated Funds."

The report of the Committee was adopted by the Board.

Mr. Finseth continued:

"At the September 1955 and April 1956 meetings of the Board, President Bennett and Engineer W. Bruce Morrison presented preliminary studies of the heating requirements of the Eastern Oregon College of Education including a recommendation that a central heating plant be developed. This recommendation was approved and a contract was authorized with Engineer Morrison to design a central heating plant and prepare preliminary plans therefor.

"Yesterday, President Bennett and Mr. Morrison proposed that the future central heating plant which previously had been expected to be erected in connection with the proposed new Physical Education Building be developed instead as an addition to the Library Building. The proposed new plant will use either gas or oil. In case further study indicates that coal would provide a more economical operation, the engineer will develop plans on the basis of coal and locate the plant at a site south of the dormitory. The present estimate of the cost of the new plant if based on gas or oil is \$200,000.

"The Committee recommends the adoption of the report; it further recommends that Mr. Morrison be authorized to proceed with preliminary plans."

The Board adopted the Committee report as presented.
Mr. Finseth continued:

"President Stevenson and Architect Donald H. Sites presented a proposed campus development program for Southern Oregon College of Education, emphasizing particularly the intended expansion for the first twenty-year period and further expansion thereafter. The established bounds of the campus at the present time entail an area of approximately 51 acres. President Stevenson indicated that the proposed expansion for the first twenty-year period anticipated development to the north, the east and the west, and would add about 30 acres, and that the tentative estimated cost thereof would be about $500,000, including improvements now on the land. The proposed location of the new dormitory for which an architect has been employed would be on a site outside of the present campus boundaries; moreover, the proposed location of buildings for which it is intended to seek a legislative appropriation in 1957, namely the heating plant and the classroom-science building, would also be on sites now outside of the prescribed campus bounds; but all of these buildings are within the projected twenty-year campus development plan.

"Because of the far reaching effects of the proposed development plan which apparently has been given quite a bit of study by President Stevenson, the architect, and the staff of Southern Oregon College of Education, the Committee recommends acceptance of the report and that action in connection with all or part of the proposed campus expansion program be held in abeyance at least until the September Board meeting with the hope that the Building Committee and possibly other Board members might find an opportunity in the interim to inspect the area involved. The Committee recommends, also, that President Stevenson bring to the September Board meeting specific recommendations for property acquisitions that need to be considered in the immediate future."

The Board adopted the recommendation of the Committee.

Mr. Finseth continued:

"President Stevenson recommended that the Wilson property located at 509 Roca Street, Ashland, be purchased at a price of $7,950, funds to be provided from the Veterans Dormitory reserve. Three appraisals of the property ranging from $7,700 to $8,140, have been secured and the average of these appraisals is $7,963.33. The property consists of a lot 100 by 108 feet and an eight-room house. The house will be used by the College as an annex to the Men's Dormitory beginning with the 1956 fall term. The property lies within the established campus boundaries.

"The Committee, with the concurrence of the Finance Committee, recommends that the property described above be purchased at the option price of $7,950, the funds to be provided from the Veterans Dormitory Reserve."

The Committee report was adopted by the Board as presented.
Use of Additional Funds for Completion of Physical Education Bldg. Approved, SOC

Mr. Finseth continued:

"Yesterday, President Stevenson presented a request to the Committee to use additional institutional funds to finance change orders in the construction of the proposed Physical Education Building at the Southern Oregon College of Education. These change orders would permit the acceptance of alternates designed by the architect and stated in the bid proposals received June 19. Briefly, these alternates include the finishing of the mezzanine floor for the office of the Student Health Service nurse and a health education classroom; the purchase and installation of telescopic spectator seats in the gymnasium; the completion of the front vestibule and ticket window area; and the construction of a concrete stairwall. A total of 2,591 square feet would be provided in addition to the 31,250 square feet contemplated by the basic bid.

"President Stevenson recommended that these additions be financed by the use of $6,000 of student building fee balances (making a total of $66,000 from this source) and as much of the Student Health Service balances, but not to exceed $30,000, as may be required to complete the project.

"The Committee, with the concurrence of the Finance Committee, recommends the approval of the use of the additional $36,000 as a supplement to the funds already authorized in order to finance the following revised construction budget:

Direct Construction Costs:

  General work - Bessonette & Graff, Medford $359,114
  Mechanical work - Modern Plumbing & Sheet Metal Company, Medford 91,197
  Electrical work - Electronic Service, Medford 34,026

  Subtotal $484,337

Architects' and engineering fees 28,092
Low-pressure used boiler, installed 2,000
Equipment (moving of old equipment and purchase of new) 3,000
Construction supervision, landscaping, utility connections 6,600
Contingencies (approximately 5% of direct construction costs) 23,971

TOTAL $548,000

Sources of Funds:
  Legislative appropriation, Oregon Laws 1955 $450,000
  Student building fees 68,000
  Health Service balances (to the extent required) 30,000

TOTAL $548,000

The Board adopted the report.
Meeting #250-8

Selection of Heat Engineer for Study at UO

"President Wilson recommended that J. Donald Kroecker, Heating Engineer of Portland, be employed to prepare preliminary plans and estimates for an installation of a fourth boiler and a third generator in the University of Oregon heating and power plant. He stated that the heating and electrical requirements estimated by the Physical Plant Department indicated that it would be necessary for the University to purchase electricity before the end of the next biennium, and that during the cold weather in the next biennium there would be no standby reserve in the heating plant. It was stated, therefore, that an engineering study needed to be made at this time which could be the basis for a request for an appropriation from the 1957 Legislature for funds for the boiler and generator. He recommended that a contract be entered into with Mr. Kroecker on the following basis: 1 per cent for preliminary plans and estimates; 2 3/4 per cent for final plans, specifications and estimates; and 1 1/4 per cent for supervision of construction; total 5 per cent. He recommended also that the sum of $4,050 to cover the cost of preliminary plans and estimates be added to the University budget from the Board's Unappropriated Funds.

"The Committee recommends that the contract with J. Donald Kroecker, Heating Engineer, as outlined above be authorized and that the sum of $4,050 be added to the University budget from the Board's Unappropriated Funds."

The report of the Committee was adopted by the Board.

Mr. Finseth continued:

Purchase of McVay Property, UO

"President Wilson requested authorization to purchase the McVay property at a price of $7,000 using University Property Rental funds. This property consists of a duplex and a cottage located at 1600 - 1600½ Moss Street, Eugene. The lot is 76 2/3 by 160 feet and the street is paved with sewer and sidewalk unencumbered.

"The duplex is about 40 or 50 years old but with a repair cost of not over $500 should rent for $75 a month. The cottage is a separate unit of two rooms plus bath and should rent for $25 a month. Both buildings lie within the campus boundaries.

"Two appraisals were obtained, one at $6,500 and the other at $10,200, making the average appraisal $8,350. Options have been secured from Mr. and Mrs. McVay at $7,000.

"The Committee, with the concurrence of the Finance Committee, recommends that the McVay property as described above be purchased at a price of $7,000, payment to be made from the property rental funds of the University."

The Board approved the recommendation as presented.
Mr. Finseth continued:

"President Wilson requested authorization to purchase the J. K. Smith property located at 1668 Moss Street, Eugene, Oregon, for the sum of $9,000 with property rental funds. The property consists of a lot 50 x 110 feet facing Moss Street, on which is located a one-story three-bedroom home containing approximately, 1,100 square feet. There is a basement with a sawdust fired furnace and a single garage 9 x 18 feet. The house is in good condition, nicely decorated, has adequate closet space, one bath, a fireplace and laundry facilities in the basement. It can be rented for approximately $90.00 per month.

Two appraisals were obtained on the property, one for $11,000 and the other for $9,500. An option has been secured for $9,000. The property lies within the University expansion area. President Wilson indicated that the Property Rentals Fund balance was in good condition and that a substantial balance would be left after the purchase was made.

"The Committee, with the concurrence of Finance Committee, recommends that the property described above be purchased at the option price of $9,000, payment to be provided from the Property Rentals Account of the University."

The Committee recommendation was adopted by the Board.

Mr. Finseth continued:

"President Wilson stated that the site on which the new dormitory is to be located, and for which bids will be received in the near future, is now occupied by tennis courts. He stated that he would like to relocate the courts in an area vacated recently by the removal of one of the veterans' dormitories, the location being west of the remaining veterans' dormitory. He requested authorization to construct eight tennis courts at an estimated cost of $35,000, the funds to come from surplus student building fees. He stated that approximately $185,000 of surplus student building fees were on hand over and above the two-year reserve required for the bond issue on the Student Union Building, which is the only issue on the University campus being financed from student building fees.

"The Committee recommends that authorization to construct the tennis courts be granted and that funds to the extent of $35,000 be made available from the University of Oregon Student Building Fee account."

The Board adopted the report and approved the recommendation of the Committee.

Mr. Finseth continued:

"Dr. Hummel, Portland State College, recommended that the Adams Property located at 1723 SW Broadway, identified as Lot 3, Block 201, in the City of Portland, be purchased from the Board's Land Purchase Reserve at $25,000. This property is located in the block in which we are now constructing the first unit of a Classroom Building,
and the property should be secured as soon as possible for future construction. Two appraisals have been secured on the property, one at $22,500 and the other at $25,000.

"The Committee, with the concurrence of the Finance Committee, recommends that the Adams property described above be purchased at the option price of $25,000, funds to come from the Board's Land Purchase Reserve and that an additional amount of $1,500 be made available to finance the fees of our appraisers and other expenses involved in the purchase of the property."

The Board adopted the report of the Committee as presented.

Mr. Finseth concluded the Building Committee report as follows:

"The Chancellor distributed and commented on a listing of requests for which funds were to be sought from the 1957 Legislature. He stated that the request of each institution based upon prices prevailing at the time the requests were compiled had been increased in the Chancellor's Office by 10 per cent. This 10 per cent increase was in anticipation of price increases which would occur within the next year and a half or two years and was based upon an experienced increase of 10 per cent which had occurred in the last two years.

"The Chancellor's recommendation of funds to be sought from the 1957 Legislature totals $14,852,000 and is approximately $4,000,000 less than had been requested by the institutional executives.

"The recommended request of the Chancellor arranged by institutions and projects is as follows:

A. EDUCATIONAL AND GENERAL CONSTRUCTION

<table>
<thead>
<tr>
<th>Institution</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dental School</td>
<td>$</td>
</tr>
<tr>
<td>Eastern Oregon College</td>
<td>$220,000</td>
</tr>
<tr>
<td>Central Heating Plant</td>
<td>$630,000</td>
</tr>
<tr>
<td>Physical Education Building</td>
<td>$850,000</td>
</tr>
<tr>
<td>Oregon College of Education</td>
<td>$330,000</td>
</tr>
<tr>
<td>General Arts Building</td>
<td>$330,000</td>
</tr>
<tr>
<td>Oregon State College</td>
<td>$4,600,000</td>
</tr>
<tr>
<td>Physics-Chemistry Building</td>
<td>$4,980,000</td>
</tr>
<tr>
<td>Utility Tunnel Extension</td>
<td>$380,000</td>
</tr>
<tr>
<td>Portland State College</td>
<td></td>
</tr>
<tr>
<td>Classroom Building and Addition</td>
<td>$1,370,000</td>
</tr>
<tr>
<td>and Central Heating Plant</td>
<td></td>
</tr>
<tr>
<td>Library Building</td>
<td>$2,470,000</td>
</tr>
<tr>
<td>Southern Oregon College</td>
<td>$410,000</td>
</tr>
<tr>
<td>Central Heating Plant</td>
<td>$870,000</td>
</tr>
</tbody>
</table>
University of Oregon
Johnson Hall Addition, Class-
rooms and Offices 1,430,000
Men's Physical Education Addition 1,000,000
Central Heating & Power Plant
Addition 495,000 2,925,000
Medical School
Utility Tunnel 50,000
Physical Plant Shops Building
Addition 200,000 250,000
Subtotal $12,675,000

B. DORMITORIES CONSTRUCTION
Oregon State College
Dormitories, two (628 students) $ 1,220,000 $ 1,220,000
Southern Oregon College
Dormitory (100 students) 192,000 192,000
University of Oregon
Dormitory (328 students) 515,000 515,000
Subtotal $ 1,927,000

C. AUTOMOBILE PARKING SITE AND IMPROVEMENTS
Portland State College
Automobile parking site and
improvements 250,000 250,000
Subtotal $ 250,000
TOTAL $11,852,000

"The Chancellor also presented a priority list of the above projects as indicated below:

A. EDUCATIONAL AND GENERAL CONSTRUCTION

1. Utility and Service Buildings:
   RE Central Heating Plant $200,000
   CSC Utility Tunnel Extension 380,000
   RSC Central Heating Plant
   (estimated amount applicable to combined total of
   classroom-heating plant
   cost of $1,370,000) 200,000
   SCOE Central Heating Plant 410,000
   UO Central Heating & Power
   Plant Addition 495,000
   UOMS Utility Tunnel 50,000
   UOMS Physical Plant Shops
   Building Addition 200,000
   Subtotal $1,955,000
2. PSC Classroom Building
   (In addition to $200,000 noted above for estimated applicable amount for heating plant) $1,170,000
3. ECCE Physical Education Building 630,000
4. GCE Physics-Chemistry Building 2,700,000
5. UO Johnson Hall-Classrooms and Offices 1,430,000
6. OGE General Arts Building 330,000
7. SCCE Science-Classroom Building 1,460,000
8. PSC Library Building 1,100,000
9. GSC Physics-Chemistry Building, Second Unit 1,900,000
10. UO Men's Physical Education Building Addition 1,000,000

Subtotal $12,675,000

B. DORMITORIES CONSTRUCTION
   1. GSC Dormitories, two $1,220,000
   2. UO Dormitory 515,000
   3. SCCE Dormitory 192,000

Subtotal $1,927,000

C. AUTOMOBILE PARKING SITE AND IMPROVEMENTS
   1. Portland State College 250,000

D. TOTAL $14,852,000

"The Building Committee recommends that the building construction program request from the 1957 Legislature and the recommended priority order be reviewed and that a meeting of the Committee be held at Eugene at 9 A.M., August 6, to study the proposals at length, with final action by the Board to be taken at the September meeting. It was understood that the College and University campuses would be visited on August 6 by the Committee."

The Board approved the recommendation of the Committee.

Mr. Herman Oliver, member of the Finance Committee, presented the following report:

"The Chancellor stated that copies of the new edition of the Administrative Code published in April 1956 would be distributed to members of the Board in the near future. He indicated that this was the third edition of the Code and covered actions of the Legislature and the Board through April 1956; that most of the sections of the Code followed the wording of the State laws or Board minutes; but that in some instances the wording had been condensed. He indicated that the Code had been distributed to administrative officers and other individuals in the System who had need for this information."

Board action not required.
Mr. Oliver continued:

"The Chancellor stated that Oregon Laws made provision for the establishment of salary and wage plans for classified and unclassified staff. He called attention to the statutory provisions that granted authority to the Civil Service Commission to establish a compensation plan for classified State employees and to the compensation plan the Commission had established in view of this authority. He called attention also to the statutory provisions that required the State Board of Higher Education to establish a similar plan for the unclassified staff of the System and stated that up to the present time no action had been taken by the Board to establish such a plan. He proposed that the following statement be inserted in the Administrative Code in order to provide a compensation plan for the unclassified members of the staff of the System — the academic staff:

Pursuant to state law the principles of a compensation plan are established for the entire academic staff. Implementation and amendments to the plan shall be based upon recommendation of the Chancellor after consultation with the institutional presidents.

Pay ranges shall be established for the various academic positions and ranks with due consideration to be given to the relative responsibilities of each position and rank; prevailing rates of pay in other universities, colleges and elsewhere for similar responsibilities; the availability of a competent professional staff; living costs, the financial condition of the state; and any other pertinent information.

A minimum and maximum rate and such intermediate rates as are considered necessary and equitable shall be established for the various academic ranks and positions, provided, though, that exceptions may be allowed as circumstances require. When the pay range for any academic class or position is increased or decreased, the salary rates paid to individuals shall be adjusted accordingly with due regard to budgetary considerations and uniformity of policy.

Normally the established minimum rate of pay for a position shall be paid upon appointment. It is permissible in the interests of the state to make an appointment above or below the minimum rate. Similarly, in individual cases the maximum salary of an individual may be above or below the prescribed normal maximum for the academic rank or position.

Normally, academic staff members shall be paid at one of the rates set forth in the pay ranges, subject to the availability of budgetary funds, and thereafter it is anticipated that salaries paid will, in general, be at one of the step rates of the appropriate established salary range, subject to the exceptions noted above."
Salary increases are not automatic. Recommendations for increases shall be made only for those employees who have demonstrated high standards of work performance. Consideration for merit increases shall normally be given for approval effective with the beginning of a new fiscal year following the elapse of the rendition of services of one or more fiscal years.

"The Committee recommends that the above statement be approved and that it be inserted in the Administrative Code of the Board."

The Board adopted the report and approved the recommendation of the Committee.

Mr. Oliver continued:

Salary Ranges by Rank for Academic Staff

"In the preceding item of the Finance Committee report, it was recommended to the Board that salary ranges be established for each academic rank of the academic staffs. In harmony with that recommendation, the Chancellor yesterday recommended the following salary scale to be effective immediately:

<table>
<thead>
<tr>
<th>Rank</th>
<th>No. of Months</th>
<th>Service Per Year</th>
<th>Step 1st</th>
<th>Step 2nd</th>
<th>Step 3rd</th>
<th>Step 4th (5th thru 6th Step)</th>
<th>Step 7th Yr.</th>
<th>11th Yr</th>
<th>12th Yr. &amp; Max.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructor</td>
<td>10 Mos.</td>
<td>$200</td>
<td>$4000</td>
<td>$4200</td>
<td>$4400</td>
<td>$4600</td>
<td>$4800</td>
<td>$5000</td>
<td>$5200</td>
</tr>
<tr>
<td></td>
<td>12 Mos.</td>
<td>236</td>
<td>4720</td>
<td>4996</td>
<td>5192</td>
<td>5428</td>
<td>5664</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Assistant</td>
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<td>250</td>
<td>4500</td>
<td>4750</td>
<td>5000</td>
<td>5250</td>
<td>5500</td>
<td>5750</td>
<td>6000</td>
</tr>
<tr>
<td>Professor</td>
<td>12 Mos.</td>
<td>295</td>
<td>5310</td>
<td>5605</td>
<td>5900</td>
<td>6195</td>
<td>6490</td>
<td>6785</td>
<td>7080</td>
</tr>
<tr>
<td>Associate</td>
<td>10 Mos.</td>
<td>300</td>
<td>5500</td>
<td>5800</td>
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<td>6400</td>
<td>6700</td>
<td>7000</td>
<td>7300</td>
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<tr>
<td>Professor</td>
<td>12 Mos.</td>
<td>354</td>
<td>6490</td>
<td>6814</td>
<td>7198</td>
<td>7552</td>
<td>7906</td>
<td>8260</td>
<td>8614</td>
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<tr>
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<td>400</td>
<td>6500</td>
<td>6900</td>
<td>7300</td>
<td>7700</td>
<td>8100</td>
<td>8500</td>
<td>8900</td>
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<tr>
<td></td>
<td>12 Mos.</td>
<td>472</td>
<td>7670</td>
<td>8112</td>
<td>8614</td>
<td>9086</td>
<td>9558</td>
<td>10,030</td>
<td>10,502</td>
</tr>
<tr>
<td>Dean</td>
<td>12 Mos.</td>
<td>500</td>
<td>10,000</td>
<td>10,500</td>
<td>11,000</td>
<td>11,500</td>
<td>12,000</td>
<td>12,500</td>
<td>13,000</td>
</tr>
</tbody>
</table>

"It is understood that it will be necessary to exceed the maximums shown above in a relatively few positions in the rank of professor and in the positions of the general executive officers of the State System, the deans and other general administrative officers, the clinical faculties of the Medical and Dental Schools and certain other key positions.

"The Finance Committee, with other Board members present, after considerable discussion approved the adoption of the above pay scale and understandings as recommended by the Chancellor. The Finance Committee recommends approval of the recommended pay scale by the Board."

The Board adopted the report and accepted the recommendation of the Finance Committee.
Mr. Oliver continued:

"On July 3, 1956 the Executive Committee of the Board, with three other Board members present, approved the Chancellor's recommendation that a request be made to the State Emergency Board to provide funds for emergency salary adjustments to be effective during the fiscal year 1956-57. The action of the Executive Committee has been reported to the Board today.

"Yesterday, the Chancellor presented to the Finance Committee a recommended document to be presented to the State Emergency Board on July 27, 1956. The document includes the details of the following recommended request to the State Emergency Board:

1. That step salary adjustments be provided for all academic staff at the following annual rates:

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Assistant Professor</th>
<th>Associate Professor</th>
<th>Professor</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 Months Staff</td>
<td>$200</td>
<td>$250</td>
<td>$300</td>
</tr>
<tr>
<td>12 Months Staff</td>
<td>$236</td>
<td>$295</td>
<td>$354</td>
</tr>
</tbody>
</table>

2. That as the result of consultation with the State Department of Finance the proposed effective date of the program be made September 1, 1956 rather than July 1. The cost of the program, effective September 1, 1956, is estimated to be $194,742 and would be met as follows:

From deferred physical plant maintenance and other deferred expenditures, from various small balances, and from overrealized collections from the State millage appropriation $290,742

From appropriation to be requested from the State Emergency Board $204,000

$194,742

"The document presented by the Chancellor includes comparisons with salary rates and salary adjustments in other state institutions during the current biennium, together with other data demonstrating the need for emergency salary adjustments for the academic staff at this time.

"The Finance Committee approves the recommended salary adjustments for the academic staff; also the proposed request to the State Emergency Board for $204,000 and the data prepared by the Chancellor for presentation to the Emergency Board at its meeting of July 27, 1956."

The Board adopted the recommendation of the Finance Committee.

Mr. Oliver concluded the Finance Committee report with the following:

"In the preceding item in the Finance Committee report, it was mentioned that part of the cost of the emergency salary adjustments for the academic staff might be covered from overrealized collections from the State millage appropriation. Yesterday, the Chancellor reported that it appears at the present time that State millage
appropriation income will be realized during the current fiscal year in the amount of $4,109,954.16 compared with the amount of $3,922,200.32 estimated in the biennial budget presented to the 1955 Legislature, which will result in overrealized millage income in the year 1956-57 in the amount of $167,753.84.

"The reason for the overrealization is that when the 1955-1957 biennial budget was prepared in the summer of 1954, the State Tax Commission advised the Chancellor's Office that it could estimate no increase at that time in the total State assessed valuations over the total assessed valuations reported for the fiscal year 1954-55. Since that time, however, the State Tax Commission has reported that the assessed valuations increased from $1,932,451,137 in 1954-55 to $2,019,583,181 in 1955-56.

"If the total assessed valuations for the 1956-57 year equal the assessed valuations reported for the preceding year, the income overrealization of $167,753.84 will occur. This is the maximum amount of overrealization which can occur in the year 1956-57, because the State law provides that the millage income may increase not more than 6 per cent each year over the preceding year. The State Tax Commission office has advised the Chancellor's Office by telephone that it has not completed its tabulation of assessed valuations for the year 1956-57. The State Tax Commission Office advised that it expects to have the final figure on assessed valuations prior to the State Emergency Board meeting scheduled for July 27, 1956."

"The Chancellor recommended that he be authorized by the Board to request the Governor's approval of the use of the overrealized millage income to be applied toward the cost of the emergency salary adjustments for academic staff. The Finance Committee recommends that the Board approve the Chancellor's recommendation for the use of overrealized millage income."

The Board adopted the report and approved the recommendation of the Committee.

President Kleinsorge reminded the Board of the meeting of the State Emergency Board scheduled for 10:00 AM, Friday, July 27 in Salem, at which time the matter of emergency salary increases for State System academic staff and the confirmation of the release of $135,500 for the Physical Education Building at Southern Oregon College would be on the agenda. He urged all Board members who could to be present.

President Kleinsorge then summarized the calendar of Board events for the coming weeks:

July 27  -  2:00 PM at Portland State College - Construction bids for the University of Oregon Dormitory.

July 31  -  2:00 PM at Portland State College - Construction bids for the Southern Oregon College Union Building.

August 3 -  2:00 PM at Portland State College - Construction bids for the Portland State College Student Union.
August 6 - 9:00 AM, Eugene and Corvallis - meeting of Building Committee and other Board members to study building needs.

August 7 - 9:00 AM, Benson Hotel, Portland - $2,100,000 Bond Bid Opening.
11:00 AM, Benson Hotel, Portland - Special meeting of Board to award bond bids and construction contracts for University Dormitory, Southern Oregon College Union, and Portland State College Student Union.

Joint Meeting with Board of Education, Sept 11, 1956

The regular meetings of the Board will be held as scheduled on September 10 and 11 in Portland. On Tuesday, September 11, following the regular meeting, the annual joint meeting with the Board of Education has been scheduled for 2:30 PM in Salem. The time and date were previously confirmed by the Board of Education by letter and were confirmed by the Board of Higher Education following the announcement of the scheduled date.

Association of Governing Boards Meeting, Sept 7-10, 1956

President Kleinsorge again reminded the Board of the annual meeting of the Association of Governing Boards to be held at the University of Massachusetts, Amherst, September 7 through 10, 1956. He urged any member who could to attend the meeting as a representative of the State Board of Higher Education. He indicated that the meetings were valuable to the Board and expressed the hope that a member would find it possible to participate.

CHANCELLOR'S REPORT

PSC Programs Approved for 1955-56 & 1956 Summer by Board of Education

The Chancellor indicated that he had several minor items to report in which the Board would be interested. The first was with reference to a letter received from Mrs. Joy Ills Gubser, Assistant Superintend, State Department of Education, indicating that at their meeting on June 6, 1956, the State Board of Education had approved the Portland State College elementary and secondary teacher training programs for 1955-56 and for the 1956 summer session. At its meeting in December of this year, that Board will reconsider all of the programs at Portland State College. The Chancellor suggested this topic as a possible item for discussion at the joint meeting of the State Board of Higher Education and State Board of Education on September 7.

Portrait from Britt Estate Given to City of Davenport, Iowa

Among the Britt estate properties bequeathed to Southern Oregon College were a number of interesting portraits. One of them was of Col. Davenport, who was responsible for the early development of the City of Davenport, Iowa. On request of a newspaper editor in Davenport, arrangements have been made to donate the portrait of Col. Davenport to that City. The portrait, probably the only one of the city's founder in existence, will be housed in a community building where acknowledgment will be given to the State Board of Higher Education and Southern Oregon College.
Agreement Between OSC & State Tax Commission for Land Appraisal Study

The Chancellor concluded his report by asking President Strand to summarize an agreement on a land appraisal study between Oregon State College and the State Tax Commission. President Strand stated that the contract covers a pilot study in Marion County whereby the Agricultural Experiment Station under the direction of Dr. E. G. Knox, specialist in soil survey and classifications, and Dr. G. R. Sitton, a farm management specialist in the Department of Agricultural Economics, will prepare a report concerning soil classification and productivity in an effort to assist the State in arriving at a sounder method of land appraisal. He indicated that it was a two-way program through which the Agricultural Experiment Station would obtain much detailed information on the productivity of different operations on different classifications of soil that will add to the understanding and ability to advise on the best use of such land. The agreement is for the period of July 1, 1956 through June 30, 1957, to be supported by a grant of $5,000 from the State Tax Commission which will be matched by Experiment Station funds.

ELECTION OF OFFICERS

President Kleinsorge called for nominations for Board officers to serve during 1956-57. Mr. Holloway immediately moved that all of the current officers be re-elected. The motion was seconded by Mr. Oliver, and by unanimous vote of the Board the following officers were re-elected for the coming year:

R. E. Kleinsorge, President
Henry F. Cabell, Vice-President
Leif S. Finseth, Member of the Executive Committee

Dr. Kleinsorge expressed his appreciation for the honor the members of the Board conferred on him by continuing him as President and stated that he would continue to do his best in carrying out the duties of the office as would the other officers.
Meeting #250-19

July 24, 1956

GIFTS AND GRANTS

The Board accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

University of Oregon

Various

Gifts totaling $1,277.50 from the following donors for scholarships:

- Medford Fuel Company $195.00
- McMinnville Junior High School 202.50
- Girls' Athletic Association of Klamath Union High School 100.00
- Grand Chapter of Oregon, Order of Eastern Star 200.00
- Roseburg Band Parents 120.00
- Mr. Martin Kux, Schaecher-Kux Lumber Co., Eugene 100.00
- National Conference of Christians and Jews, Inc., San Francisco 360.00

National Science Foundation

Grants totaling $11,800 from the National Science Foundation, Washington, D. C., to be used as follows:

1. $7,800 for research on "Semi-Reflexive Spaces" for the period July 1, 1956 through December 31, 1957, under the direction of Dr. Paul Civin, Associate Professor of Mathematics.

2. $4,000 for research on "Morphology and Growth Patterns of Tupaha" for the period July 1, 1956 through April 30, 1957, under the direction of Mrs. Lois Mednick, Instructor of Anthropology.

Fund for Advancement of Education

Grant of $16,122 from the Fund for the Advancement of Education, New York, to be used for the utilization of college teaching resources program for the period July 1, 1956 to June 30, 1957, under the direction of Dr. John W. Sherwood, Associate Professor of English.

B. S. Cole

Gift of $1,000 from Mr. B. S. Cole, Eugene, to assist in the payment of expenses for a series of shows for the East Meets West Exhibition of Japanese Art in conjunction with the Festival of Art.

Rosboro Lumber Company

Gift of $1,000 from the Rosboro Lumber Company, Eugene, to assist in the payment of expenses for a series of shows for the East Meets West Exhibition of Japanese Art in conjunction with the Festival of Art.

Atomic Energy Commission

Grant of $13,024 from the Atomic Energy Commission, Hanford Operations, Richland, Washington, to cover research for the period July 1, 1956 through June 30, 1957 on "Electrochemical and Polargraphic Studies on the Corrosion of Zirconium", under the direction of Dr. George B. Adams, Professor of Chemistry.
U. S. Army Ordnance Corps

Grant of $10,575 from the U. S. Army Ordnance Corps, San Francisco, for research for the period July 1, 1956 through June 30, 1957 on "Basic Research in Statistical Inference in the Theory of Stochastic Processes" under the direction of Drs. Herman Rubin and Howard Tucker, Professors of Mathematics.

Oregon State College

Gifts totaling $8,084.43 from the following donors for scholarships:

- Order of the Elks, Corvallis Lodge No. 1413, Corvallis
  Oregon State Educational Foundation, Inc., $110.00
- Oregon State College Mothers Club, Portland
- West Coast Electronic Manufacturers' Association, Beverly Hills, California 500.00
- Robert Johnson Trust Fund, The First National Bank of Portland 2,534.43
- Oregon Dairy Industries, CSC 600.00
- Oregon State College Mothers Club, Klamath Falls Chapter
- Aero Club of Oregon, Portland 1,200.00
- The Delta Kappa Gamma Society, Alpha Rho State, Roseburg 105.00
- Anonymous 130.00
- Lebanon Union High School 200.00
- Grand Chapter, Order of the Eastern Star of Oregon 200.00
- Simon Benson Scholarship Fund, Salem 250.00
- Western Electric Company, Portland 105.00
- Distributing House 200.00
- Ladies' Auxiliary, Fraternal Order of the Eagles, North Bend Auxiliary No. 3016 300.00
- Oregon Congress of Parents & Teachers, Inc., Portland 125.00

E. I. du Pont de Nemours & Co.

Grant of $1,500 from the E. I. du Pont de Nemours & Company, Wilmington, Delaware, to cover the 1956 summer session du Pont summer research grant in Chemistry.

Oregon Forestry Products Lab.

Grant of $700 from the Oregon Forest Products Laboratory to the Forest Experiment Station to cover payment for certain research projects conducted on behalf of the Forest Products Laboratory.

Agricultural Research Foundation

Grants totaling $8,750 from the Agricultural Research Foundation to the Agricultural Experiment Station to be used as follows:

1. $6,650 to assist in financing nature and control of plant diseases, under the direction of the Plant Pathology Department.

2. $1,100 to cover May salaries for Research Assistants in Fish and Game Management.
3. $200 for analytical work on deer browse under the direction of the Department of Agricultural Chemistry.

4. $800 for fertilizer and liming investigations projects under the Department of Soils.

**Medical School**

**American Medical Society**
Grant of $250 from the American Medical Association, Chicago, for a research project under the direction of Dr. Robert E. Labbe, Assistant Professor of Biochemistry, to study the site of mechanism of iron incorporation during Heme biosynthesis.

**Upjohn Company**
Grants totaling $1,950 from the Upjohn Company, Kalamazoo, Michigan, for research projects as follows:

1. $1,200 for studies on percutaneous absorption of steroids for the period May 1 to November 30, 1956, under the direction of Dr. Thomas B. Fitzpatrick, Professor of Dermatology.

2. $750 for clinical testing of antibiotics under the direction of Dr. Norman A. David, Professor and Head of the Department of Pharmacology.

**Atomic Energy Commission**
Grant of $35,000 from the Atomic Energy Commission, Richland, Washington, to continue "Studies of Hemic Effects of Radioisotopes, X-rays, and Adrenocortical Hormones in Man", under the direction of Dr. E. E. Osgood, Professor and Head of the Division of Experimental Medicine. This grant covers the period July 1, through October 31, 1956.

**Oregon Tuberculosis & Health Association**
Grant of $2,500 from the Oregon Tuberculosis and Health Association, Portland, to establish a pulmonary function laboratory under the Department of Medicine.

**Smith, Kline & French Labs.**
Grant of $1,900 from the Smith, Kline and French Laboratories, Philadelphia, for grant-in-aid studies on the new analgesic compound (SKF #5137) and the potentiation studies using Copazine (SKF #4657), under the direction of Dr. Norman A. David.

**Friendly Rosenthal Foundation, Inc.**
Gift of $1,000 from the Friendly Rosenthal Foundation, Inc., Portland, for scholarships to worthy students attending the Medical School.

**Oregon Heart Assn., Inc.**
Grant of $2,500 from the Oregon Heart Association, Inc., Portland, for the use of Dr. William S. Conklin, Associate Clinical Professor of Medicine, and Dr. Stanley F. Berquist, Resident Physician, to perfect the technic of open direct vision cardiac surgery.

**Vierani Family Fund for Charitable Purposes**
Gift of $1,029 from the Vierani Family Fund for Charitable Purposes, U. S. National Bank, Portland, for continued support of furnishing medically indigent patients service, supplies and medical accessories not available in hospitals and clinics budget.

**Biologic Humanics Foundation**
Grant of $10,000 from the Biologic Humanics Foundation, Dallas, Texas, for a constitutional medicine research project in the Department of Medicine under the direction of Dr. William A. Sheldon, Clinical Professor of Medicine.
Meeting #250-22

Grant of $4,500 from the National Council to Combat Blindness, New York, for a research project to be conducted during the period August 1, 1956 through July 31, 1957 under the direction of Dr. John E. Harris, Associate Professor of Ophthalmology, entitled "Excretion of Melanocyte Stimulating Hormone in Patients with Certain Ocular Diseases".

Grant of $12,870 from the U. S. Public Health Service, Bethesda, Maryland, for a research project for the period September 1, 1956 through August 31, 1957 on "Sterility in Men; Evaluation of Testosterone Therapy", under the direction of Dr. Carl G. Heller, Associate Clinical Professor of Medicine.

**Dental School**

Grant of $3,000 from the Alumni Association to be used for the purchase of furnishings for the Student Lounge in the new Dental School Building.

**Oregon College of Education**

Gifts totaling $315.00 from the following donors for scholarships:

- Marshfield Senior High School Hi-Y Club $100.00
- Mrs. Bertha B. Jones, Washington, D. C. 205.00

Grant of $700 from the American Academy of Arts and Sciences for research on "Chromosome Studies of Northwest Ambystomid Salamanders", under the direction of Dr. Donald G. Humphrey, Assistant Professor of Science.

**Eastern Oregon College of Education**

Gifts totaling $1,801.00 from the following donors for scholarships:

- U. P. Junior Old Timers Club #24, La Grande $120.00
- Beta Sigma Phi, Pendleton Chapters 250.00
- Order of the Elks Lodge No. 433, La Grande 795.00
- Order of Eagles, La Grande Aerie #259 477.00
- Drs. Lee B. Bouvy & Robert L. Stuart, La Grande 159.00
As mentioned first in his report of June 1956, the Chancellor recommends that the words "of Education" be dropped from the names of Eastern Oregon College of Education and Southern Oregon College of Education as soon as practicable, and that this action be presented to the Legislature for confirmation if action by that body appears necessary. The Board approved the recommendation as presented.

In accordance with Board regulations, the following members represented the Board at the Commencement exercises of the several institutions and acted for the Board in approving candidates for degrees and diplomas:

Oregon State College
University of Oregon
Oregon College of Education
Eastern Oregon College of Education
Southern Oregon College of Education
Medical School
Nursing Education
Dental School
Portland State College

Leif S. Finseth
A. S. Grant
R. E. Kleinsorge
A. S. Grant
Leif S. Finseth
Cheryl S. MacNaughton
Chas. R. Holloway, Jr.
Chas. R. Holloway, Jr.
Bernard Mainwaring

The action of these Board members was confirmed and made a matter of record. Signed copies of the lists of approved candidates are on file in the Board's Office.

FINANCE

Budget Transfers, UO

The Board approved the following budget transfers at the University of Oregon to prevent 1955-56 year-end overdrafts:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Office</td>
<td>Administration and Stores</td>
</tr>
<tr>
<td>President's Office</td>
<td></td>
</tr>
<tr>
<td>Teacher Training</td>
<td>General Equipment</td>
</tr>
<tr>
<td>Equipment Replacements</td>
<td>Heat, Light, Power and Gas</td>
</tr>
<tr>
<td>Institutional Reserve</td>
<td></td>
</tr>
</tbody>
</table>

$3,000.00
400.00
642.00
711.38
6,939.77
$11,693.15
$1,000.00
711.38
9,981.77
$11,693.15

Budget Transfers, OSC

The Board approved transfers as follows aggregating $7,705.61 to prevent year-end overdrafts at Oregon State College:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Veterans Allowance, Public Law 550</td>
<td>Registrar's Office</td>
</tr>
<tr>
<td>School of Education</td>
<td>President's Office</td>
</tr>
<tr>
<td>School of Home Economics</td>
<td>Convocations and Commencement</td>
</tr>
<tr>
<td>Foods and Nutrition</td>
<td>Horticulture</td>
</tr>
<tr>
<td>Institutional Reserve</td>
<td>Institutional Reserve</td>
</tr>
</tbody>
</table>

$2,500.00
1,500.00
400.00
1,100.00
2,205.61
$7,705.61
$3,530.61
275.00
700.00
100.00
3,000.00
$7,705.61
The Board approved budget transfers aggregating $3,810 as follows to prevent departmental overdrafts in 1955-56 Medical School accounts:

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<th>$</th>
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</thead>
<tbody>
<tr>
<td>Registrar's Office</td>
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<tr>
<td>Diplomas</td>
<td>120.00</td>
</tr>
<tr>
<td>Commencement and Convocations</td>
<td>275.00</td>
</tr>
<tr>
<td>Bacteriology</td>
<td>165.00</td>
</tr>
<tr>
<td>Anatomy</td>
<td>180.00</td>
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<td>Biochemistry</td>
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<tr>
<td>Pathology</td>
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<tr>
<td>Medicine</td>
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</tr>
<tr>
<td>Surgery</td>
<td>135.00</td>
</tr>
<tr>
<td>Public Health</td>
<td>135.00</td>
</tr>
<tr>
<td>Sundry Clinical Instruction</td>
<td>1,000.00</td>
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<tr>
<td>Anesthesiology</td>
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<tr>
<td>Urology</td>
<td>25.00</td>
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<tr>
<td>General Research Laboratory</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$ 3,810.00</strong></td>
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<table>
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<th>$</th>
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</thead>
<tbody>
<tr>
<td>Library</td>
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<tr>
<td>Business Office</td>
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<tr>
<td>Publications</td>
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<tr>
<td>Pharmacology</td>
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<tr>
<td>Ophthalmology</td>
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<tr>
<td>Obstetrics &amp; Gynecology</td>
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<tr>
<td>Animal Department</td>
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<tr>
<td>Nursing Education</td>
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<tr>
<td>Pediatrics</td>
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<tr>
<td>Radiology</td>
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<tr>
<td>Dermatology</td>
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</tr>
<tr>
<td>Neurology</td>
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<tr>
<td>Experimental Medicine</td>
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<td><strong>Total</strong></td>
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The Board approved budget transfers aggregating $2,090 as follows to prevent 1955-56 year-end departmental overdrafts at Oregon College of Education:

<table>
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<tbody>
<tr>
<td>Business Office</td>
<td>190.00</td>
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<tr>
<td>Registrar's Office</td>
<td>150.00</td>
</tr>
<tr>
<td>Diplomas &amp; Certificates</td>
<td>145.00</td>
</tr>
<tr>
<td>Teacher Placement</td>
<td>150.00</td>
</tr>
<tr>
<td>Building Repairs</td>
<td>1,455.00</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$ 2,090.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>President's Office</td>
<td>30.00</td>
</tr>
<tr>
<td>Publications</td>
<td>185.00</td>
</tr>
<tr>
<td>Commencements &amp; Convocations</td>
<td>750.00</td>
</tr>
<tr>
<td>Student Welfare</td>
<td>200.00</td>
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<tr>
<td>General Instruction</td>
<td>925.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 2,090.00</strong></td>
</tr>
</tbody>
</table>
Recent bids received for the renewal of a three-year contract to provide sawdust and hogged fuel to the University of Oregon heat and power plant show an increase from $1.65 to $2.60 per unit for sawdust and from $2.20 to $2.85 per unit for hogged fuel over contract prices for the last three years. It is estimated that the University will burn 9,000 units of sawdust and 17,000 units of hogged fuel in 1956-57, which means the price increases will result in added fuel costs of $19,600 for next year as well as for each of the following two years. Twenty-four per cent of the additional cost, or $4,704, will be borne by the dormitories, student union, health service and the University Press, leaving a balance of $14,896 to be charged to the University Physical Plant. At the time the 1956-57 budget was prepared, this added expense was not anticipated by the Physical Plant, and no funds are available to absorb it. To cover the increase, the Board approved an increase in the University Physical Plant budget for Heat and Power of $14,896 to be provided from the Board's Unappropriated Fund.

In line with recent policy of the Federal Congress to help the farmers of this country through increased supplements to state funds to strengthen the programs for Agricultural Research and Federal Cooperative Extension, Oregon State College has been notified recently of an increase in Federal funds for the Experiment Station during year 1956-57 as follows:

<table>
<thead>
<tr>
<th>Increase in Hatch funds</th>
<th>Increase in Regional Research funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 19,291</td>
<td>$ 21,630</td>
</tr>
<tr>
<td></td>
<td>$ 40,921</td>
</tr>
</tbody>
</table>

The Board approved the increases in Federal funds to be added to provide for new projects or to strengthen projects now under way in the central experiment station including study of plant and animal diseases and pests, pasture and irrigation studies, plant and animal nutrition, marketing and consumer research, fertilizer efficiency, water laws, growth patterns in farm animals, dairy bacteriology, soil bacteriology, farm mechanics, soil effects of crop residues, etc. The approved budget additions by departments are summarized as follows:

- **Agricultural Economics** $8,100.00
- **Animal Husbandry** 1,898.00
- **Dairying (reduction, with replacement by sales funds balances)** (670.00)
- **Veterinary Medicine** 1,800.00
- **Farm Crops** 800.00
- **Food Technology** 1,993.00
- **Horticulture** 1,000.00
- **Soils** 4,500.00
- **Agricultural Engineering** 3,000.00
- **Agricultural Chemistry** 4,600.00
- **Bacteriology** 2,800.00
- **Botany and Plant Pathology** 3,000.00
- **Entomology** 2,500.00
- **Home Economics** 3,600.00

**Total budget addition from federal funds** $40,921.00
The addition of $40,921 is summarized by budget classifications as follows:

Salaries (for part-time graduate research assistants and fellows) $10,233.00
Wages $480.00
Materials and expense $27,118.00
Travel $800.00
Equipment $2,290.00
Total, as above $40,921.00

Budget Transfer, CSC

The Board approved the transfer of $7,008 in unallocated Agricultural Experiment Station salary funds in the Agricultural Chemistry position vice J. P. Mahlig, retired, as follows: $1,842.00 to wages in the department and the balance of $5,166.00 to Agricultural Gifts - Research to reflect budget decrease in gifts from the Agricultural Research Foundation.

Central Oregon Community College Budget, 1956-57

The Board approved the continuation during the year 1956-57 of the Central Oregon Community College at Bend, part of which is operated under the General Extension Division. The agreement entered into with Deschutes County School District No. 1 calls for the following staff appointments and other provisions aggregating $52,238.20 for the year 1956-57:

1. Salaries (all appointments effective September 1, 1956 with yearly tenure, for 10-months' service):

   R. Vance Peavy, Instructor in Education and Speech $4,450.00
   Orda S. Pinckney, Assistant Professor of History 5,325.00
   William R. Eltman, Assistant Professor of Science 5,085.00
   Louise Y. Jennings, Instructor in Science 4,980.00
   Philip Ryan, Instructor in Science 4,740.00
   Leo Goetz, Instructor in Business 4,450.00
   Dallas D. Quick, Instructor in Music 4,360.00
   Donald E. Burdge, Instructor in Mathematics 4,010.00
   Instructor in Business 4,950.00

   Administration (To be appointed 4,950.00

   Mr. Don Pence (reappointment), Assistant Professor of Music and Director of Central Oregon Community College.
   Mr. Pence's entire salary is paid by School District #1, Deschutes County

   $42,460.00

2. Wages for part-time instructors 4,875.00

3. Travel 168.60

4. Administrative Overhead (10 per cent of teaching expenditures) 4,733.60

Total Estimated Expenditures $52,238.20
July 24, 1956

The budget of $52,238.20 is to be provided from the following sources:

Estimated student fee income -
   Full-time students $22,750.00
   Part-time students 7,250.00

Estimated amount to be paid by school district 22,238.20

$52,238.20

Increase in Postgraduate Instruction budget for the year 1956-57 from $25,020 to $33,420, the increase of $8,420 to be provided from estimated restricted student fee income and to be added to the budget as follows:

Salaries: 30 per cent time for Dr. V. M. Weber, Associate, Head of the Department of Postgraduate Instruction $2,550.00

Requisitions 5,870.00

$8,420.00
The Board approved the following personnel adjustments as submitted by the Institutional Executives concerned, the necessary funds being provided in the 1956-57 budget:

**University of Oregon**

**J. M. Gustafson, Appointment**
Appointment to a budgeted position of Mr. John M. Gustafson as Assistant Professor of Music Education, yearly tenure, 10-months' service, effective September 1, 1956, at a salary of $5,000.00.

**G. F. McKay, Appointment**
Appointment of Mr. George Frederick McKay as Visiting Professor of Theory and Composition for the winter and spring terms of 1956-57 and the 1957 summer session, at a salary of $6,000. Mr. McKay has been selected to replace Dr. Arnold Elson who will be on leave without pay for the coming academic year.

**D. W. Berreman, Appointment**
Appointment to a budgeted position of Dr. Dwight W. Berreman as Assistant Professor of Physics, yearly tenure, 10-months' service, effective September 1, 1956, at a salary of $5,000.

**V. F. Snow, Leave without Pay**
Leave of absence without pay for the 1956-57 academic year for Dr. Vernon F. Snow, Assistant Professor of History, to accept a teaching position at the University of Wisconsin for one year; and

**J. Gallanar, Appointment**
Replacement appointment for 1956-57 of Mr. Joseph Gallanar as Instructor in History, yearly tenure, 10-months' service, as a salary of $4,200, effective September 1, 1956; salary funds released by appointment at lower-than-budgeted rank and salary to be transferred to the Institutional Operating Reserve pending further personnel adjustments.

**Carl E. W. L. Dahlstrom, Appointment**
Appointment as Visiting Professor of English of Dr. Carl E. W. L. Dahlstrom, yearly tenure, 10-months' service, at a salary of $6,800 to be divided equally between the Advancement of Education and the English Department budgets, effective September 1, 1956; salary funds released to be held unallocated pending additional appointments.

**J. W. Sherwood, Redistribution of Time & Salary**
Redistribution of time and salary for Dr. John W. Sherwood, Associate Professor of English and Director of English Composition, effective September 1, 1956, from full time to three-fourths time in English and one-fourth time to the Advancement of Education project financed by a special grant; salary funds released in English to be retained for substitute assistance.

**Shirley P. Cox, Resignation**
Resignation of Miss Shirley P. Cox, Assistant Professor of Physical Education, effective June 30, 1956, to be married; and

**Cleo P. Gazette, Appointment**
Replacement appointment of Miss Cleo Peggy Gazette as Assistant Professor of Physical Education, yearly tenure, 10-months' service, at a salary of $4,600, effective September 1, 1956.

**C. E. Diebel, Appointment**
Appointment to a budgeted position of Mr. Clarence E. Diebel as Assistant Professor of Chemistry for the 1956-57 academic year at a salary of $6,000 on the budget for the American Association for the Advancement of Science Teaching Program, yearly tenure, 10-months' service, effective September 1, 1956.
T. O. Ballinger, nepal contract

Transfer for the period of June 27 through September 27, 1956 of Mr. Thomas O. Ballinger, Assistant Professor of Art and Education, from half time and $2,800 salary each from Architecture and Allied Arts and Education to full time on the U. S. Operations Mission - Nepal - University of Oregon contract, at an annual salary rate of $8,095, plus 25 per cent of his salary for overseas differential, plus a yearly stipend of $730 for cost of living allowance. Mr. Ballinger's assignment to Nepal is to be for a period of two years; at this time request is for assignment for only three months because approval of funds beyond this period is not available until new grant is received; and

J. Burgner, redistribution of time & salary; salary increase

Redistribution of time and increase in salary rate, effective September 1, 1956 for Mr. Jack Burgner, Assistant Professor of Art, from full time and $4,700 salary in Architecture and Allied Arts to one-half time and $2,450 salary each to Architecture and Allied Arts and the School of Education. Mr. Burgner has been designated as Head of the Art-Education program during Mr. Ballinger's absence; and

S. White, appointment

Appointment of Mr. Sidney White as Assistant Professor of Art, yearly tenure, 10-months' service, at a salary rate of $5,000, effective September 1, 1956, to replace Professor Ballinger; salary funds released in Architecture and Allied Arts and Education by above adjustments to be retained pending further personnel recommendations.

D. A. Watson, appointment

Appointment to a budgeted position of Dr. Donald A. Watson as Assistant Professor of Business Administration, yearly tenure, 10-months' service, at an annual salary of $6,000, effective September 1, 1956.

Oregon State College

Betty Hawthorne, redistribution of time & salary

Redistribution of time and salary of Dr. Betty Hawthorne, Associate Nutritionist and Associate Professor of Home Economics Research, as follows, effective September 1, 1956 without change in rank, tenure or term of service:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Economics Instruction</td>
<td>Home Economics Instruction</td>
</tr>
<tr>
<td>Experiment Station Department of Home Economics</td>
<td>Experiment Station Department of Home Economics</td>
</tr>
<tr>
<td>.91</td>
<td>.67</td>
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<tr>
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<tr>
<td>.09</td>
<td>.33</td>
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<tr>
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<td>$1,866.67</td>
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</table>

Salary funds released in the School of Home Economics to be retained for a part-time replacement; additional Experiment Station funds required to be provided from Federal Regional Research funds.
Redistribution of time and salary of Dr. T. C. Adams, Assistant
Forest Economist and Assistant Professor of Forestry, effective
July 1, 1956, without change in rank, tenure, term of service or
total salary, as follows:

From: School of Forestry    .67   $3,819.00
      Agricultural Extension .20   1,140.00
      Forestry Experiment Station .13   741.00
   $5,700.00

To:    School of Forestry    .67   $3,819.00
       Agricultural Extension .20   1,140.00
       Agricultural Economics .13   741.00
   $5,700.00

Salary funds released in the Forestry Experiment Station to be
retained for replacement assistance; funds required in Agricultural
Economics to be provided from Federal Regional Research funds.

Appointments to budgeted positions as follows:

Earl E. Brown, Appointment

Mr. Earl E. Brown as County Extension Agent in Umatilla County
with rank of Assistant Professor, yearly tenure, 12-months' service, effective July 1, 1956, at an annual salary of $5,400,
to be budgeted 45 per cent to the Milton-Freewater Experimental Area and 55 per cent to Umatilla County Extension work.

Ira R. Nissen, Appointment

Mr. Ira R. Nissen as Assistant Professor in Business Administra-
tion, yearly tenure, ten months' service, at an annual salary of
$5,250, effective September 1, 1956; salary funds required for
appointment at higher-than-budgeted rate to be transferred from
the Institutional Operating Reserve.

R. D. Stalley, Appointment

Mr. R. D. Stalley as Assistant Professor of Mathematics for
1956-57, 10-months' service, at a salary of $5,500, effective
September 1, 1956.

K. I. Roper, Appointment

Dr. Keith I. Roper as Assistant Professor in Science Education,
yearly tenure, 10-months' service, at a salary of $5,600,
effective September 1, 1956.

Muriel C. Vincent, Resignation of Dr. Muriel C. Vincent, Assistant Professor of
Pharmacy, effective June 30, 1956, to become acting head of Pharmacy
at the University of North Dakota; and

R. P. Knott, Change in Appointment

Change of appointment from Graduate Assistant to Instructor in
Pharmacy for Mr. Robert P. Knott, effective September 1, 1956,
yearly tenure, 10-months' service, at a salary of $4,000; funds
released in graduate assistantship position and by appointment at
lower-than-budgeted rank and salary to be retained for replacement
appointments.
J. W. Wolfe, Extension of Leave

Extension of leave of absence without pay from September 15 through December 31, 1956 for Mr. John W. Wolfe, Associate Agricultural Engineer in the Agricultural Experiment Station Department, to complete his graduate program; and

J. P. Riley, Salary Increase & Redistribution of Time & Salary

Increase in salary and redistribution of time and salary for Mr. John P. Riley, Research Assistant and Instructor in Agricultural Engineering, effective July 1, 1956 as follows: salary increase to compensate Mr. Riley for added instructional duties during Mr. Wolfe's absence and for recognition of excellent work:

| From: School of Agriculture | .24 | $1,177.92 |
| Agricultural Experiment Station | .71 | 3,484.68 |
| Agricultural Technical Advisory Service | .05 | 215.50 |
| **Total** | **$4,908.00** |

| To: School of Agriculture | .24 | $1,224.00 |
| Agricultural Experiment Station | .67 | 3,426.82 |
| Agricultural Technical Advisory Service | .09 | 449.18 |
| **Total** | **$5,100.00** |

Salary funds released by above actions to be used for the following personnel adjustments in the department:

Ralph Bogart, Salary Increase

Increase in salary from $8,000 to $8,400 for Dr. Ralph Bogart, Animal Husbandman in the Agricultural Experiment Station and Professor of Animal Husbandry, effective July 1, 1956, for outstanding work in research and teaching.

Lynne Pettit, Salary Increase

Increase in salary and advance in rank for Dr. Lynne Pettit from Instructor to Assistant Professor in Food Technology and from $5,208 to $6,000, effective July 1, 1956; salary funds required to be provided from funds released through redistribution of time for J. P. Riley and from Director's Reserve. Mr. Pettit has completed his doctorate since the original 1956-57 budget was filed.

Personnel adjustments in the office of the Dean of Men and Political Science as follows:

R. E. Pahre, Appointment

Appointment to budgeted position (vice Darlington, deceased) of Mr. Richard E. Pahre as Assistant Dean of Men with rank of Assistant Professor for 1956-57, 12-months' service, at a salary of $5,600, effective July 1, 1956.

I. F. Richards, Appointment

Appointment to budgeted position of Mr. Ivan F. Richards as Assistant Dean of Men with rank of Assistant Professor for 1956-57, 12-months' service, at a salary of $5,200, effective July 1, 1956.

Clara Simerville, Appointment

Appointment of Dr. Clara Simerville as Adviser to Foreign Students with rank of Assistant Professor, yearly tenure, 12-months' service, 38 per cent time, at an annual salary rate of $4,800 for the 1956-57 academic year, effective September 1.
### Meeting #250-32

**July 21, 1956**

**A. F. Walter,**
Redistribution of time and salary for Dr. Austin F. Walter,
Foreign Student Counselor and Associate Professor of Political
Science, as follows, effective September 1, 1956:

<table>
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<td>.90</td>
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<td>Political Science</td>
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<tr>
<td></td>
<td></td>
<td>.90</td>
<td>$6,400.00</td>
</tr>
</tbody>
</table>

Salary funds released in Dean of Men's Office to be used for re-
placement appointment of Dr. Simerville and appointments at higher-
than-budgeted rates for Messrs. Pahre and Richards; salary funds
required in Political Science to be provided from unallocated
department balances and transfer from Institutional Reserve.

**R. V. Petersen,**
Salary Increase

Increase in salary from $5,400 to $5,700 effective September 1, 1956
for Dr. Robert V. Petersen, Assistant Professor of Pharmaceutical
Chemistry; required salary funds to be provided from unallocated
funds in the departmental budget. Dr. Peterson has been offered
a larger salary elsewhere but will remain at Oregon State College
with this increase.

**Virgil Bett,**
Salary Increase

Increase in salary from $5,500 to $5,800 effective September 1, 1956
for Mr. Virgil Bett, Assistant Professor of Economics; required
salary funds to be provided from unallocated funds in the depart-
mental budget. Mr. Bett completed work for his doctorate at
Wisconsin State College in June.

**L. R. Vawter,**
Salary Increase

Increase in salary from $7,704 to $8,304 effective July 1, 1956 for
Dr. Lyman R. Vawter, Veterinarian in Charge of the Animal Diagnostic
Service, rank of Professor; salary funds required to be provided
from unallocated departmental service fees. Dr. Vawter has been
offered a salary of $10,000 elsewhere but will remain at Oregon
State College with this increase.

**R. H. Shoemaker,**
Advance in Rank

Advance in rank from Instructor to Assistant Professor of Civil
Engineering and from $4,600 to $5,300, effective September 1, 1956
for Dr. Roy H. Shoemaker, without change in term of service or
tenure; salary funds required to be transferred from the Institu-
tional Operating Reserve. Mr. Shoemaker completed work for his
doctorate in June 1956.

**H. Petersen,**
Resignation

Resignation of Mr. Harold Petersen, Assistant Professor of Physical
Education, effective June 30, 1956, to accept a position at a higher
salary at Chico State College; and

**J. D. Goddard,**
Appointment

Replacement appointment of Mr. James D. Goddard as Assistant
Professor of Physical Education and Assistant Director of Intramural
sports, yearly tenure, 10-months' service, effective September 1,
1956, at a salary of $4,800; salary funds released by appointment
at lower-than-budgeted rate to be retained pending further personnel
adjustments.
Meeting #250-33

July 24, 1956

Courtesy Appointments: Courtesy appointments with academic rank for the following Oregon Forest Products Laboratory employees who are now stationed at Corvallis:

D. W. Glennie Dr. Douglas William Glennie as Associate Professor of Forestry.

C. H. Burrows Mr. Charles Henry Burrows as Instructor in Forestry.

H. M. Manning, Increase in Rank & Salary Advance in rank from Instructor to Assistant Professor of Psychology and increase in salary from $4,000 to $5,000 for Dr. Horace M. Manning, effective September 1, 1956; salary funds required to be provided from an unfilled professorship in the department.

W. R. Crooks, Designation as Chairman of Psychology Designation as Chairman of the Department of Psychology and increase in salary from $6,000 to $7,000, effective September 1, 1956 for Dr. William R. Crooks, Associate Professor of Psychology. Dr. Crooks is to replace Dr. Sharburne who has been transferred to head the General Extension Division at Portland. Salary funds released by replacement at lower-than-budgeted rate to be retained for other departmental personnel adjustments.

Mary B. Minden, Continuation of Leave Continuation of leave without pay for Miss Mary Beth Minden, Home Management Specialist, Associate Professor, for the period August 31 through October 14, 1956 to complete requirements for her doctorate at Purdue University; salary funds released to be transferred to the Director's Reserve.

Viola Hansen, Resignation Resignation of Miss Viola Hansen, State Extension Agent with rank of Associate Professor, effective August 31, 1956, to accept a higher paying position in Kentucky; salary funds released to be retained for a replacement appointment.

R. C. Koehler, Resignation Resignation of Mr. R. C. Koehler, Director of Dormitories with rank of Associate Professor, effective August 31, 1956, to accept a higher paying position with an industrial concern; and

T. F. Adams, Transfer Transfer of Mr. T. F. Adams, Administrative Assistant in the Controller's Office, to the position of Director of Dormitories with rank of Associate Professor, effective September 1, 1956 at an annual salary of $7,700 plus meal perquisite of $96.00. The salary and rank are the same as those now designated for Mr. Koehler.

E. C. Johnson, Leave without Pay Leave of absence without pay for the period of August 1, 1956 through July 31, 1957 for Mr. Elmer C. Johnson, Certification Specialist, with rank of Assistant Professor, to continue work on his doctorate started last academic year while Mr. Johnson was on sabbatical leave; and

George Clark, Salary Increase Increase in salary from $4,800 to $5,000 for Mr. George Clark, Certification Specialist with rank of Instructor, effective July 1, 1956, without change in rank, tenure or term of service. Mr. Clark was retained to replace Mr. Johnson for 1956-57. Salary funds released by these personnel adjustments to be transferred to the Director's Reserve pending further personnel adjustments.
Resignation of Mr. R. M. Malcolm, Assistant Professor of Forestry, effective June 30, 1956; and

Replacement appointment of Dr. William K. Ferrell as Assistant Professor of Forestry, yearly tenure, 10-months' service, effective September 1, 1956, at a salary of $5,250; additional salary funds required because of appointment at higher-than-budgeted salary to be provided from unallocated funds in the Forest Experiment Station budget.

Appointment to a budgeted position of Miss Elizabeth Blodgett as Instructor in Physical Education for Women, yearly tenure, 10-months' service, effective September 1, 1956, at a salary of $4,600; salary funds required for appointment at higher-than-budgeted salary to be provided by a transfer from wages.

Appointment to a budgeted position of Mr. W. Dean Frischknecht as Extension Animal Husbandry Specialist with rank of Assistant Professor, yearly tenure, 12-months' service, effective July 6, 1956, at a salary rate of $6,408.

Appointment to a budgeted position of Dr. Selma Herr as Assistant Professor of Education, yearly tenure, 10-months' service, effective September 1, 1956, at a salary of $5,400.

Medical School

Transfer from volunteer to part-time service of Dr. William A. Sheldon, Clinical Professor of Medicine, effective July 1, 1956, at an annual salary of $5,400 for 50 per cent time; salary funds to be provided from a grant from the Biologic Humanities Foundation.

Redistribution of salary for Dr. Richard L. Sleeter, Associate Professor of Pediatrics and Director of the Crippled Children's Division, effective July 1, 1956 as follows:

| From: Department of Pediatrics | $1,000.00 |
| Crippled Children's Division | $13,000.00 |
| Total: | $14,000.00 |

| To: Department of Pediatrics | $1,500.00 |
| Crippled Children's Division | $12,500.00 |
| Total: | $14,000.00 |

Additional funds required in Pediatrics to be transferred from the Institutional Operating Reserve.

Appointment of Mr. Fred A. Matthias, Instructor, to the new position of Assistant Business Manager for the joint operation of the Medical School and Dental School business offices, effective June 18, 1956, yearly tenure, 12-months' service at a salary of $5,760, to be provided by transfer from wages for the balance of 1955-56 and from increase in estimated income to Business Office Credits, representing funds received from other agencies, primarily the Dental School, for services to be rendered. Dean Noyes concurs in this recommendation.
July 24, 1956

**W.K. Livingston,**
**Return from Sabbatical Leave**

Return from sabbatical leave on August 1, 1956 instead of January 1, 1957 for Dr. William K. Livingston, Professor and Head of the Department of Surgery, because of change of plans; salary funds required for adjustment to be transferred from the Institutional Operating Reserve.

**Dental School**

**V. M. Weber,**
**Salary Increase & Redistribution of Time**

Increase in salary rate from $4,680 to $5,100 for 60 per cent time effective July 1, 1956 for Dr. Vinson M. Weber, Associate Professor and Head of the Department of Postgraduate Instruction, with redistribution of time and salary, 30 per cent to be budgeted in Instruction Salaries, and 30 per cent to Postgraduate Instruction. $2,130 remaining salary in Instruction Salaries account will be retained unallocated pending further appointments.

**H. C. Lundeen,**
**Appointment**

Appointment of Dr. Harry C. Lundeen as Assistant Professor of Dentistry, yearly tenure, 12-months's service, effective June 18, 1956, at an annual salary rate of $7,200; required salary funds to be provided from the Crown and Bridge Technic wage budget.

**M. A. Matthews,**
**Transfer to Wages**

Transfer of Dr. Matthew A. Matthews, Assistant Professor of Dentistry and Acting Head of Department of Orthodontia, from salary to wage budget, effective July 31, 1956.

**D. H. Carlson,**
**Increase in Time & Designation as Acting Head**

Increase in time and salary from one-half time and $3,000 to full time and $7,500 and designation as Acting Head of the Department of Orthodontics for Dr. Don H. Carlson, Assistant Professor of Dentistry, effective July 1, 1956, without change in tenure, rank or term of service; salary funds required to be provided from unallocated departmental funds.

**Oregon College of Education**

**Lois Vanderpool,**
**Leave without Pay**

Leave of absence without pay for Mrs. Lois Vanderpool, Assistant Professor and Supervisor of Teaching, effective September 1, 1956, to teach in Japan for the coming school year; and

**May B. Lucas,**
**Appointment**

Appointment for the 1956-57 academic year of Mrs. May B. Lucas as Instructor and Supervisor of Teaching to replace Mrs. Vanderpool, at a salary rate of $4,800 to be paid one-half each by the School District and the College; salary funds released by appointment at lower-than-budgeted rank and salary to be transferred to the Institutional Operating Reserve pending further personnel adjustments.

**Dessa Hofstetter,**
**Sabbatical Leave**

Sabbatical leave on one-half salary for Mrs. Dessa Hofstetter, Librarian with rank of Assistant Professor, effective September 1, 1956 through June 30, 1957, to study at Columbia University; salary funds released to be retained for a replacement appointment.
W. S. Wagner, Leave without Pay

Leave of absence without pay for a two-year period for Dr. William S. Wagner, Associate Professor of Education, Director of Student Teaching, and Principal of the Monmouth Elementary School, to serve as a specialist in teacher education and adviser to the Ministry of Education in Cairo, Egypt; salary funds released to be retained pending a replacement appointment.

P. M. Murdock, Resignation

Resignation of Dr. P. M. Murdock, Assistant Professor of Social Science and Humanities, effective June 30, 1956; and

L. E. Hess, Appointment

Appointment to a budgeted position of Mr. Leland Elmer Hess as Assistant Professor of Social Science, yearly tenure, 10-months' service, at an annual salary of $5,200, effective September 1, 1956; salary funds required for appointment at higher-than-budgeted rate to be provided from the Institutional Operating Reserve.

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Eastern Oregon College of Education

R. A. Oesterle, Resignation

Resignation of Dr. Robert A. Oesterle, Associate Professor of Mathematics, effective June 30, 1956, to accept a position at Purdue University at a much higher salary rate; funds released to be retained for a replacement appointment.

G. W. Slabaugh, Appointment

Appointment to a budgeted position of Mr. Glenn W. Slabaugh as Assistant Professor of Chemistry, yearly tenure, 10-months' service, at a salary of $5,000, effective September 1, 1956.

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Southern Oregon College of Education

C. Diebel, Leave without Pay

Leave of absence without pay for the 1956-57 academic year for Mr. Clarence Diebel, Associate Professor of Science, to accept an appointment with Science Foundation, under the sponsorship of the University of Oregon, on a project to improve science teaching in Oregon high schools; and

M. Mitchell, Appointment

Replacement appointment for the 1956-57 academic year of Mr. Marcus Mitchell as Instructor in Science and Mathematics, at an annual salary of $4,800; salary funds released by appointment at lower-than-budgeted rank and salary to be transferred to the Institutional Operating Reserve pending further personnel adjustments.

Helen Redbird, Resignation

Resignation of Miss Helen Redbird, Instructor in Education, effective June 30, 1956, to accept a position in another State System institution; and

Mary H. Gwinn, Appointment

Replacement appointment of Mrs. Mary Helen Gwinn as Assistant Professor of Education and Supervising Teacher, yearly tenure, 10-months' service, effective September 1, 1956, at a salary rate of $4,850, plus $200 stipend for supervisory service; one-half of her annual salary is to be paid each by the School District and the College. Salary funds required for appointment at higher-than-budgeted rate to be transferred from the Institutional Operating Reserve.
President Stevenson recommends salary increases and advance in rank effective September 1, 1956 as follows, with the required funds aggregating $1,700 to be provided from the Institutional Operating Reserve plus $200 from Dormitory funds:

<table>
<thead>
<tr>
<th>Name and Position</th>
<th>Approved Salary</th>
<th>Recommended Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Grier Micholl, Instructor in English</td>
<td>$3,700</td>
<td>$4,000</td>
</tr>
<tr>
<td>Miss Ruth Bebber, Assistant Professor to Associate Professor</td>
<td>$4,700</td>
<td>$5,200</td>
</tr>
<tr>
<td>Miss Frances Barta, Director of Women's Dormitory</td>
<td>$4,500</td>
<td>$4,700</td>
</tr>
<tr>
<td>Miss Seraphine Scanlon, Director of Food Services</td>
<td>$5,500</td>
<td>$5,700</td>
</tr>
<tr>
<td>Mrs. Betty Lou Dunlop, Field Supervisor of Teacher Training School with rank of Assistant Professor of Education</td>
<td>$5,000</td>
<td>$5,300</td>
</tr>
<tr>
<td>Mr. Elliott MacCracken, Associate Professor of Science and Mathematics</td>
<td>$5,200</td>
<td>$5,400</td>
</tr>
<tr>
<td>Mr. Floyd Taylor, Assistant Professor of Science and Mathematics</td>
<td>$4,700</td>
<td>$4,900</td>
</tr>
</tbody>
</table>

Portland State College

W. R. Matthies, Appointment

Appointment to a budgeted position for Mr. William Richard Matthies as Associate Professor of Business Administration, yearly tenure, 10-months' service, effective September 1, 1956, at a salary of $6,200, to be allotted 80 per cent by the Division of Social Science and 20 per cent by the Portland Extension Center; additional funds required because of appointment at higher-than-budgeted rate to be transferred from wages. Dean Hoffman concurs in this recommendation.

Dorris May Lee, Appointment

Appointment to a budgeted position of Dr. Dorris May Lee as Associate Professor of Education, yearly tenure, 10-months' service, at a salary of $5,600, effective September 1, 1956.

F. J. Young, Resignation

Resignation of Dr. Frederick H. Young, Assistant Professor of Mathematics, effective June 30, 1956, to accept a position in industry at a much higher rate of pay; salary funds released to be retained for a replacement appointment.

Carl E. W. L. Dahlstrom, Leave without Pay

Leave of absence without pay for the 1956-57 academic year for Dr. Carl E. W. L. Dahlstrom, Professor of English, to accept a position as Visiting Professor of English at the University of Oregon; salary funds released to be retained for a replacement appointment.
E. S. Oliver, Sabbatical Leave
Sabbatical leave on half salary for the academic year 1956-57 for Dr. Egbert S. Oliver, Professor of English, to accept an appointment as Fulbright Lecturer at Osmania University, Hyderabad, India; salary funds released to be retained pending further personnel adjustments.

General Extension Division

Elizabeth D. Patapoff, Resignation
Resignation of Miss Elizabeth D. Patapoff, Senior Instructor, School Programs, Radio Station KOAC, effective July 31, 1956; and

Ainslie Bricker, Appointment
Replacement appointment of Miss Ainslie Bricker as Assistant Professor of Radio Education and Director of the Oregon School of the Air, effective September 1, 1956, yearly tenure, 12-months' service, at a salary rate of $4,900; salary funds released by late appointment to be retained for further personnel adjustments.

J. A. Schulz, Sabbatical Leave
Sabbatical leave on full pay for the 1956 fall term for Dr. John R. Schulz, Associate Professor of Psychology, to study techniques and methods used in research studies in the fields of child and adolescent psychology at the Yale University Clinic.

Centralized Activities

F. B. Nickerson, Salary Increase
Salary increase from $6,000 to $6,400 for Mr. Francis B. Nickerson, Executive Secretary of the High School-College Relations Committee, rank of Assistant Professor, effective September 1, 1956. Prior to Mr. Nickerson's appointment, the position was on a 10-months' basis. This adjustment recognizes more adequately the change to a 12-months' basis.

ADJOURNMENT
The meeting adjourned at 10:20 AM.

R. E. Kleinsorge, President
Earl M. Pallett, Secretary