STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON

April 23, 1957

MEETING #257

A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on April 23, 1957.

ROLL CALL

The meeting was called to order at 10:00 AM by the President of the Board, Dr. R. E. Kleinsorge, and on roll call the following answered present:

Mr. Henry F. Cabell  Mrs. Cheryl S. MacNaughton
Mr. Leif S. Finseth  Mr. Herman Oliver
Mr. J. W. Forrester, Jr.  Dr. R. E. Kleinsorge
Mr. Chas. R. Holloway, Jr.

Absent: Mr. A. S. Grant and Mr. Wm. E. Walsh.

Others present: Chancellor J. R. Richards; Secretary E. M. Pallett; President A. L. Strand of Oregon State College; President O. M. Wilson of the University of Oregon; President R. E. Lieuallen of Oregon College of Education; President F. B. Bennett of Eastern Oregon College; President J. F. Cramer of Portland State College; Dean H. J. Noyes of the Dental School of the University of Oregon; Dr. Charles N. Holman, Associate Dean of the University of Oregon Medical School; Dean E. B. Lemon of Oregon State College; Dean W. C. Jones of the University of Oregon; Dr. Errett Hummel, Assistant to the President, Portland State College; Mr. E. A. Stebbins, Director of the Department of Business Affairs, Oregon College of Education; Mr. J. I. Hunderup, Administrative Assistant, Comptroller's Office; Mr. Don Larson, Assistant to the Dean, General Extension Division; Comptroller and Bursar H. A. Bork; Budget Director R. L. Collins.

RE ABSENCES

Both Mr. Grant and Mr. Walsh were present for committee meetings on Monday, April 22, but were absent from the official meeting of the Board because of court cases.

BUILDING COMMITTEE REPORT

Mr. Leif S. Finseth, Chairman of the Building Committee, presented the following report:

Final Plans
Second Floor Administration Building, GED

"At the March meeting, the Board approved preliminary plans for the completion of the second floor of the General Extension Division Building and authorized Dean Sherburne and the architects to proceed with final plans. Yesterday, final plans for the completion of the second floor were presented and they conformed to the preliminary plans submitted to the Board at the previous meeting.

"The plans include a large work room, two large conference rooms, eight offices, and a sound-treated room, together with the necessary janitorial supply rooms, rest rooms and cloak rooms. It is estimated that the total cost of the project will be $49,000 of
which $10,000 is to be provided from the saving on the original contract for the building and the balance is to come from the General Extension budget for 1956-57 and 1957-58.

"The Committee recommends that the final plans for the completion of the second floor of the General Extension Division Building in Portland as submitted by Dean Sherburne and the architects be approved and that the appropriate Board officers be authorized to receive bids and to enter into a contract with the low bidder if the project can be financed within the amount of the approved budget."

The Board adopted the report and approved the recommendations contained therein.

Mr. Finseth continued:

"At the October 1956 meeting, the Board approved preliminary plans for the first unit of a new dormitory at Eastern Oregon College. Yesterday, President Bennett and the architectural firm of Freeman, Hayslip, Tuft & Hewlett presented final plans for the building. The final plans provide for the construction of a three-story building to house a total of 146 students; half for women in one wing and half for men in another wing. A connecting two-story portion of the building includes a central kitchen with sufficient capacity to meet the requirements of a second dormitory unit of the same capacity. Recreation facilities for the students are provided on the second floor in an area above the dining room.

"It is estimated that the total cost of the structure will amount to $560,000 which will provide an area of 28,539 square feet, and that the construction cost will amount to $383,038 or $13.42 per square foot. It is estimated that the total cost per student will be $3,836 and that the total area per student will be 195 square feet. President Bennett stated that deductive alternates were being provided so that the funds available for the construction of the building would be adequate. One major alternate involves the elimination of the recreation area located above the dining room and another involves a reduction in the amount of excavation in the basement.

"The Committee recommends that final plans for the first unit of the new dormitory at Eastern Oregon College be approved but that action in connection with the seeking of bids for the construction of the building be deferred until simultaneous bids can be received on several building projects at Eastern Oregon College and a financial program can be prepared."

The Board adopted the report and approved the recommendations of the Committee.
Mr. Finseth continued:

"At the December 1955 meeting of the Board, preliminary plans for the First Unit of the Oregon State College Physics-Chemistry Building were accepted. At the September 1956 meeting, authorization was given the Architects Burns, Bear, McNeil & Schneider to prepare similarly preliminary plans for the proposed Second and Third Units of the building. At this meeting, the Board also approved the 1957 legislative request program to finance the building totaling $4,320,000, and consisting of $1,820,000 for the First Unit, $1,250,000 for the Second Unit, and $1,250,000 for the Third Unit.

"President Strand and the architects presented preliminary plans yesterday for the entire building, incorporating the previously approved plans for the First Unit and also embodying the original preliminary plans for the Second and Third Units.

"The gross square foot area of the entire building is 184,000 square feet, of which 77,332 square feet is in the First Unit, 53,334 square feet in the Second Unit, and 53,334 square feet in the Third Unit. The total cost of the structure is $4,320,000, of which $1,820,000 is allocated for the construction of the First Unit, $1,250,000 for the Second Unit, and $1,250,000 for the Third Unit. The building is to be five stories in height, and the structural frame is designed for reinforced concrete floors with structural steel columns. The building is designed in module units of five feet with spans of thirty feet. The floor frame is a two-way reinforced concrete joist system which provides a uniform underside of the floor with no beams or girders. The building is designed for use of the "Lift Slab" method of construction. The exterior walls are designed for prefabricated aluminum members to form curtain walls of sash and insulated porcelain enamel panels. Classrooms, lecture rooms, offices and seminar rooms will be plastered, painted, acoustically treated and floors covered with asphalt tile. Laboratories, apparatus rooms, workshops, etc., will not be plastered or have floors covered but will be painted. An economic construction feature provides for a utility shaft running the length of the building and open all the way from the basement to the top floor, in which are located various utility lines and services needed in the laboratories surrounding this space; the design provides economical construction and will also permit low-cost maintenance and alteration because of the ease of access.

"President Strand reported that after architectural work had been started on the preliminary plans for the Second and Third Units, a possibility arose of receiving a U. S. Public Health Service grant to share in the cost of certain building areas and equipment related to research in the life sciences. A revision has therefore been made to the basic plan which as an alternate would provide an additional 7,437 square feet of animal quarters and greenhouses on the roof of the building, thereby bringing the total area to 191,437 square feet. Under the alternate plan, incorporating the
possibility of receiving federal funds, the total cost of the building would be $4,738,431. The excess of $418,431 over the estimated cost of the basic plan would finance additional construction costing $140,406 and additional equipment for $278,025. President Strand indicated that there was no way of telling at this time whether or not any federal grant funds would be provided.

"President Strand, with the concurrence of the Chancellor, recommended the acceptance of the preliminary plans for the Second and Third Units of the Physics-Chemistry Building which incorporated therein the previously approved plans for the First Unit.

"The Committee recommends that the preliminary plans be approved and that further architectural planning be held in abeyance until further determination of the amount of funds available for the building. In order to meet the requirements of the federal government which provided the advance planning funds for the Second and Third Units, the Committee also recommends that the following resolution be approved:

RESOLUTION APPROVING THE COMPLETED PRELIMINARY PLANNING REPORT WITH AN ADVANCE FROM THE UNITED STATES OF AMERICA FOR SECOND UNIT OF PHYSICS-CHEMISTRY BUILDING, OREGON STATE COLLEGE, UNDER THE TERMS OF PUBLIC LAW 560, 83rd CONGRESS OF THE UNITED STATES, APPROVED AUGUST 2, 1954

WHEREAS, the Oregon State Board of Higher Education on behalf of Oregon State College accepted an offer from the United States Government for an advance for preliminary plan preparation of a public work described as the Second Unit of Physics-Chemistry, Building, Oregon State College, Corvallis, Oregon; and

WHEREAS, the Board engaged Architects Burns, Bear, McNeil & Schneider to prepare a preliminary planning report for the aforesaid public work and requested the architects to subdivide in two equal parts the originally conceived "Second Unit" so as to develop plans for what thereafter is described as "Second Unit" and "Third Unit"; and

WHEREAS, the architects have completed the report for the Second and Third Units and submitted it for approval; and

WHEREAS, the completed preliminary planning report has been carefully studied and is considered to comprise adequate preliminary planning of the public work essential to the community and within the financial ability of the Oregon State Board of Higher Education on behalf of Oregon State College to construct;

NOW, THEREFORE, BE IT RESOLVED, by the Oregon State Board of Higher Education, the governing body of said applicant, that the planning report submitted by Burns, Bear, McNeil & Schneider as the basis for detailed planning and construction of the Physics-Chemistry Building, Oregon State College, dated April 10, 1957,
Meeting #257-5

in connection with Housing and Home Finance Agency Project No. Oregon 35-F-3008 be and the same is hereby approved; and that certified copies of this resolution be filed with the Housing and Home Finance Agency as a part of the preliminary planning report."

Mr. Finseth moved that the above resolution be adopted; the motion was seconded by Mr. Oliver; and the following roll call vote was cast: Those voting aye - Mr. Cabell, Mr. Finseth, Mr. Forrester, Mr. Holloway, Mrs. MacNaughton, Mr. Oliver, and Dr. Kleinsorge.

Those voting no - None.

The President of the Board thereupon declared the resolution adopted by a unanimous vote.

The Board also adopted the report of the Committee and approved the recommendations contained therein.

Mr. Finseth continued:

"At the September 1956 meeting of the Board, preliminary plans for the classroom building (including a central heating plant) at Portland State College and a library building at the same institution were approved. Included in the 1957 legislative request was $1,170,000 for the classroom building, $200,000 for the heating plant, and $1,100,000 for the library. President Cramer presented revised preliminary plans yesterday which will increase the elevation of the bridge across Montgomery Street and which will make the bridge and the cost thereof a part of the library project instead of a part of the classroom building. The increase in the height of the bridge will bring it to about the same level as that of the recently completed bridge, and will make it possible to design the structure so that it will provide a passage for pedestrians and, if funds are available, offices on both sides of the corridor. He requested also that the legislature be asked to change the requested allocation for the two buildings involved by $27,000 so that the requested appropriation for the classroom building would be $1,143,000 instead of $1,170,000, and the request for the library would be $1,127,000 instead of $1,100,000.

"The Committee recommends the acceptance of the revised preliminary plans for the classroom building (including a central heating plant) and the library building as indicated and that the legislature be asked to change the requested appropriations for the two buildings from $1,170,000 to $1,143,000 for the classroom building, exclusive of the heating plant, and $1,127,000 instead of $1,100,000 for the library building.

The Board adopted the report and accepted the revised preliminary plans as presented."
Mr. Finseth continued:

"Pursuant to authorization granted at the December 1956 meeting of the Board, Architect Robert J. Keeney was employed to prepare preliminary plans for the Science-Classroom Building at Southern Oregon College. The federal government is providing funds for the preliminary plans and the 1957 legislature is being requested to provide an appropriation of $460,000 for the project.

"Yesterday President Stevenson and Architect Keeney presented preliminary plans which contemplate a two-story building of reinforced concrete with a total area of 22,950 square feet. The total cost of the building, completely equipped, is estimated to be $460,000 of which $331,985 represents the direct construction cost. The plans indicate that no basement is to be provided but a small mechanical room is to be located at basement level. The outside of the building is treated with beige cement plaster to harmonize with other existing campus buildings. The first floor will provide space for offices, physics and biology laboratories, and a lecture room seating 125 students. The second floor will have offices, chemistry, biology and zoology laboratories, and a small classroom with a capacity of 60 students.

"The Committee recommends the acceptance of the preliminary plans for the Science-Classroom Building at Southern Oregon College. In order to meet requirements of the federal government which provided the advance planning funds, the Committee also recommends that the following resolution be approved:

RESOLUTION APPROVING THE COMPLETED PRELIMINARY PLANNING REPORT WITH AN ADVANCE FROM THE UNITED STATES OF AMERICA FOR SCIENCE-CLASSROOM BUILDING, SOUTHERN OREGON COLLEGE, UNDER THE TERMS OF PUBLIC LAW 560, 83rd CONGRESS OF THE UNITED STATES, APPROVED AUGUST 2, 1954.

WHEREAS, the Oregon State Board of Higher Education on behalf of Southern Oregon College accepted an offer from the United States Government for an advance for preliminary plan preparation of a public work described as a Science-Classroom Building, Southern Oregon College, Ashland, Oregon; and

WHEREAS, Robert J. Keeney, Architect, was engaged to prepare a preliminary planning report for the aforesaid public work, and said architect has completed the report and submitted it for approval; and

WHEREAS, the completed preliminary planning report has been carefully studied and is considered to comprise adequate preliminary planning of the public work essential to the community and within the financial ability of the Oregon State Board of Higher Education on behalf of Southern Oregon College to construct:
NOW, THEREFORE, BE IT RESOLVED by the Oregon State Board of Higher Education, the governing body of said applicant, that the planning report submitted by Robert J. Keene as the basis for detailed planning and construction of the Science-Classroom Building, Southern Oregon College, dated April 16, 1957, in connection with Housing and Home Finance Agency Project No. Oregon 35-P-3010 be and the same is hereby approved; and that certified copies of this resolution be filed with the Housing and Home Finance Agency as a part of the preliminary planning report."

Mr. Finseth moved that the above resolution be adopted; the motion was seconded by Mr. Holloway; and the following roll call vote was cast: Those voting aye - Mr. Cabell, Mr. Finseth, Mr. Forrester, Mr. Holloway, Mrs. MacNaughton, Mr. Oliver, and Dr. Kleinsorge.

Those voting no - None.

The President of the Board thereupon declared the resolution adopted by a unanimous vote.

The Board also adopted the report of the Committee and approved the recommendations outlined therein.

Mr. Finseth continued:

Expansion of Campus Boundaries, SOC

"At the September 1956 meeting of the Board, the boundaries of the campus of Southern Oregon College were increased from 51 to 65.35 acres to make provision for future development. Yesterday, President Stevenson proposed that the present campus boundaries be increased by about 8.16 acres to a total of 73.51 acres to provide for additional future development, particularly the relocation of family housing units. He recommended that the revised campus boundaries include all property bounded by Webster Street on the north, Walker Avenue on the east, Highway 66 and Siskiyou Boulevard on the south and Wightman Street on the west. Property within this area to be acquired immediately in connection with the development of the married housing project totals approximately 4.5 acres and is estimated to cost $19,000.

"The Committee recommends that the campus boundaries of Southern Oregon College be extended as indicated above to a total of about 73.51 acres in order to meet the most immediate land needs."

The Board adopted the report and approved the recommendations as presented.

Mr. Finseth continued:

Purchase of Crowley Property, SOC

"President Stevenson recommended that the Crowley property, located north of Siskiyou Boulevard between Wightman Street and Walker Avenue, be purchased at the option price of $17,000. The property consists of a house, outbuildings, and approximately three acres. Two appraisals of the property were secured, one for $19,200 and
the other for $18,500, an average of $18,850. The property lies within the revised campus boundaries and is needed to provide part of the site for married housing.

"The Committee, with the concurrence of the Finance Committee, recommends that the Crowley property as described above be purchased at the option price of $17,000, funds to be provided from the Board's Land Purchase Reserve."

The Board adopted the report and authorized the purchase of the property under the conditions indicated.

Mr. Finseth continued:

Expansion of
Campus
Boundaries, EOC

"President Bennett indicated that he anticipates the moving of houses from the site of the Physical Education Building to another location. He also stated that from time to time in the future other houses may be moved. He suggested, therefore, the advisability of extending the campus boundaries in order to provide a site which could be developed for family housing purposes. He recommended, with the concurrence of the Chancellor, that the campus boundaries be extended southward so as to include a tract bounded on the north by "E" Avenue, on the west by Sixth Street as it would be extended, on the south by "C" Avenue, and on the east by Eighth Avenue as it would be extended. The area of the projected campus would be increased from 59 acres to about 72 acres.

"The Committee recommends that the boundaries of the Eastern Oregon College campus be extended as outlined above."

The Board adopted the report and authorized the campus expansion plan as presented.

Mr. Finseth continued:

Purchase of
Lots 1, 2, 3,
Block 14,
Chaplin's
Addition, EOC

"President Bennett stated that he had secured options on Lots 1, 2, and 3, Block 14, Chaplin's Addition to the City of La Grande, and that these lots were located within the revised campus boundaries. Options on the basis of $250 per lot were secured from George E. Baltagore for Lots 2 and 3, and an option for $300 on Lot 1 was secured from Benjamin E. Nelson. He stated that these prices were below appraised values. The appraisals for Lots 2 and 3 averaged $267.50 each, and the average appraisal for Lot 1 was $375. He indicated that the purchases could be made from the College Property Rental Funds.

"The Committee recommends that Lots 1, 2, and 3, located in Block 14 of Chaplin's Addition to La Grande be purchased at the option price of $800, funds to come from the College Property Rental Account."

The Board adopted the report and approved the property purchase as recommended.
Mr. Finseth concluded the Building Committee report with the following:

"The Chancellor stated that the building program submitted to the 1957 Legislature was of great importance to the development of the physical facilities necessary for the smooth operation of the institutions in the face of the sharp increase in enrolment anticipated during the coming years. A delay in this program would have a detrimental effect for years to come because building construction can be carried on only at a reasonable rate if it is to be done economically and efficiently; and a certain amount must be done each biennium if the proper physical facilities are to be available when the full impact of the surge of enrolment reaches us in the years ahead. He recommended that the seriousness of the situation be called to the attention of the Legislature by means of the attached resolution.

"The Committee recommends that the attached resolution be approved and that copies be sent to the appropriate committees and members of the Legislature:

RESOLUTION

WHEREAS, the State Board of Higher Education last fall formulated a request for appropriations from the 1957 Legislature for new buildings; and

WHEREAS, the increase in enrolment since that time, and as now anticipated, indicates that the System enrolment increase between 1953 and 1959 will be about 70 per cent; and

WHEREAS, it is highly important to the State of Oregon that new buildings be provided each year of each biennium as the enrolment surges upward;

NOW, THEREFORE, BE IT RESOLVED, that the State Board of Higher Education reaffirms its building request of the 1957 Legislature, urges the approval of the entire construction program, and respectfully recommends that the necessary funds be appropriated as soon as possible so as to insure orderly construction, each biennium, to keep pace with the continuous enrolment increase in higher education."

Mr. Finseth moved that the above resolution be adopted; the motion was seconded by Mr. Oliver; and the following roll call vote was cast: Those voting aye - Mr. Cabell, Mr. Finseth, Mr. Forrester, Mr. Holloway, Mrs. MacNaughton, Mr. Oliver, and Dr. Kleinsorge.

Those voting no - None.

The President of the Board thereupon declared the resolution adopted by a unanimous vote; the Board also approved the introductory statement of the Chancellor and authorized the latter to send copies of the resolution to appropriate committees and members of the Legislature.
Mr. Cabell, Chairman of the Finance Committee, presented the following report:

Amendment to
General
Obligation
Bond Law

"The Chancellor reported that it was essential to amend in three areas the law under which we have authority to issue general obligation bonds:

1. To permit the borrowing from the federal government of $1,100,000 to finance dormitories at Eastern Oregon College and Southern Oregon College.

2. To raise the statutory limit of bonds outstanding at any one time from $13,884,000 to $15,350,000.

3. To increase the statutory maximum of the coupon rate on bonds from 4 per cent to 5 per cent.

"The proposed borrowing from the federal government of $1,100,000 to finance two dormitories, for which construction bids will be received this summer, is estimated to save at least $50,000 in interest expense. To meet requirements of the federal government, our law will need to be amended in order to permit a sale of the bonds to the federal government under a negotiated agreement and without furnishing a good faith deposit, on the same basis as is now permitted in selling bonds to a state department; moreover, authority will need to be provided for a temporary borrowing of moneys during the construction period, under arrangements to be approved by the State Bond Commission, because the federal government will not provide moneys from bonds it purchases until the construction of a building is 80 per cent completed.

"The present $13,884,000 ceiling of bonds outstanding was established two years ago and was equal to three-fourths of 1 per cent of the assessed value of taxable property of the state. With the increased assessment value, the ceiling may be raised, with legislative approval, to $15,350,000. Because of the continuing requirements for construction of self-supporting and self-liquidating projects, it is essential that we seek the increase of $1,466,000.

"When the original general obligation bond law was passed in 1951, there was a provision to the effect that the maximum coupon rate on any of the bonds was to be no more than 4 per cent. Except for the proposed $1,100,000 bond issue referred to above expected to be sold to the federal government, it seems unlikely that future sales with very advantageous interest rates will be made to the federal government. A public sale of bonds which at this time would probably require an average interest cost of 3-1/4 per cent would, though, for the most advantageous sale probably include a coupon rate as high as 5 per cent for the early maturing bonds."
"The Finance Committee recommends that the Chancellor be authorized to seek the necessary amendments to the higher education bond law to meet the needs and objectives which he outlined, and that he be authorized to agree to such modifications as might appear to be desirable in consultation with the appropriate legislative committee."

The Board adopted the report and approved the recommendations of the Committee.

Mr. Cabell continued:

"President Stevenson indicated that with the proposed construction to be undertaken this summer for the erection of a dormitory and a cafeteria it will be necessary to clear the sites by removing seven apartment buildings, which provide 28 living units, and 1 residence. He recommended that they be relocated north of Siskiyou Boulevard and Ashland Street on the site previously dedicated by the Board for family housing.

"In order to develop the new site for the 29 rental units and for additional living units to be relocated from time to time, a capital outlay of $41,000 is required. President Stevenson, with the concurrence of the Chancellor, requests a $41,000 loan from the Pooled Endowment Funds under the following conditions:

1. To meet debt service of the loan, the net income of the 29 rental units is to be pooled with that of 10 additional houses and 4 apartments, a total of 43 housing units. The estimated average annual net rental income of the 43 units is $3,271. The total net rental income for ten years will be $32,710 and with the establishing of a sinking fund of $5,100 from apartment rental balances now on hand it is estimated that the total income to meet debt service will be about $37,810.

2. The $41,000 loan is to bear interest at the rate of 5 per cent per year on a diminishing principal balance. The total debt service over a 10-year period will amount to $55,771.

3. The ratio of the total income to debt service is 1.57.

4. The principal retirements are to be made over no more than a 10-year period.

5. The balance in the sinking fund is expected at all times to be sufficient to meet debt service for the two following years. If the net rental income is insufficient to maintain the required reserve, Southern Oregon College is to supplement the same from student building fees or other funds at its disposal without requesting moneys from the Board. Excess reserve balances are expected to be used to hasten principal retirements of the loan, but with the approval of the Chancellor may be used from time to time to move additional houses or apartments to the new location or to make other related capital outlays."
"The Finance Committee recommends that the loan of $41,000 of Pooled Endowment Funds under the conditions indicated be approved, and that, with the concurrence of the Building Committee, the family rental units be moved and relocated to the new site."

The Board adopted the report and authorized the recommendations presented therein.

Mr. Cabell continued:

"Yesterday, the Chancellor presented requests from Oregon College of Education and the General Extension Division for the use of overrealized student fee income in the amount of $26,100 to cover added teaching costs resulting from increases in student enrolments over the enrolments estimated in the operating budget. The use of the added student fee income will require the approval of the Governor. The requests were explained as follows:

1. Oregon College of Education, General Instruction -
   Addition to wages ......................................... $ 2,100
   President Lieuallen reports that a greater number of students have taken private music lessons than estimated in the original budget. Students pay special fees in addition to the regular tuition fees for such private music instruction. The increase in income from private lesson fees is $2,100 over the budget estimate. President Lieuallen states that this amount is needed in wages to cover the cost of the employment of an additional part-time music instructor to care for the increased number of private music lessons.

2. General Extension Division, Portland Evening Classes - addition to the requisition budget to cover the cost of additional instructors employed on the wage basis and for materials and supplies. ........................................ $24,000
   Dean Sherburne reports that the enrolment of regular Portland Evening Class students has increased substantially over the enrolment estimated in the original budget as indicated below:

<table>
<thead>
<tr>
<th>Term</th>
<th>PEC Enrolment Estimated in 1956-57</th>
<th>PEC Enrolment Actual for 1956-57</th>
<th>Increase in Enrolment over Budget Estimate</th>
<th>Number</th>
<th>Per Cent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>3,380</td>
<td>3,884</td>
<td>504</td>
<td>15%</td>
<td></td>
</tr>
<tr>
<td>Winter</td>
<td>3,176</td>
<td>3,442</td>
<td>266</td>
<td>8%</td>
<td></td>
</tr>
<tr>
<td>Spring</td>
<td>2,730</td>
<td>3,025</td>
<td>295</td>
<td>11%</td>
<td></td>
</tr>
<tr>
<td>Totals</td>
<td>9,286</td>
<td>10,351</td>
<td>1,065</td>
<td>11%</td>
<td></td>
</tr>
</tbody>
</table>
The above increases in evening class enrolments have made it necessary to provide additional teaching staff on the wage basis and to increase expenditures for materials and supplies. The requested increase of $24,000 can be met from increased student fee income resulting from the increased enrolment.

"After discussion, the Finance Committee recommends that the Chancellor be authorized to present the request for budget increases to the Governor for approval."

The Board adopted the report and authorized the Chancellor to present the request to the Governor as recommended.

Mr. Cabell continued:

Resolution re Millwork Activities in the System

"The Chancellor stated that a bill was being introduced in the Legislature which would restrict millwork performed by the physical plant department of any institution to $10,000 on any building project. This would eliminate use of the well equipped and well manned physical plant shops at the University of Oregon, Oregon State College, and the Medical School from participating in an economical manner in the construction program of the Board. Thousands of dollars have been saved the taxpayers of the State by using the specialized facilities, skills and experience of the personnel in the shops on the major campuses and by eliminating shipping and storage costs through purchase of materials and furnishings and assembling on the site. Elimination of this practice would add materially to the cost of construction and would increase the cost to the taxpayers. He proposed that the attached resolution be adopted:

RESOLUTION

WHEREAS, the major institutions in the State System of Higher Education have available excellent woodworking shops established for the purpose of providing necessary maintenance, repair, and construction work on the several campuses; and these facilities were provided to a large extent by the use of war surplus buildings and equipment made available by the Federal Government to the institutions; and

WHEREAS, these facilities were developed to meet the specialized requirements for higher education as contrasted with commercial establishments which must be prepared to perform diversified work; and adequate skilled personnel to operate the facilities in an economical manner is available in the cities where these shops are located; and

WHEREAS, shipping and storage charges have been reduced substantially by the purchase of materials in the local communities and furnishing and assembling equipment on the site; and other substantial savings have been made due to the specialization of the type of operation; and
WHEREAS, the limiting of millwork of higher educational institutions might divert substantial production for the benefit of out-of-state manufacturers, not using Oregon labor or wood products; and

WHEREAS, it is recognized that it is a legislative responsibility to establish general policies to determine the extent to which institutional and departmental needs of the state are to be met directly as contrasted with contracting for such needs with commercial organizations;

NOW, THEREFORE, BE IT RESOLVED that the State Board of Higher Education recommends the continuation of use of its millwork shops and facilities for the repair, improvement and construction of millwork for state buildings and equipment under our jurisdiction, at least until such time as building interiors now in advance planning stages are contracted for completion.

"The Committee recommends that the resolution as read be adopted and that copies be sent to the appropriate committees and members of the Legislature."

On motion by Mr. Cabell, and second by Mrs. MacNaughton, the Board cast the following roll call vote in favor of adopting the resolution: Mr. Cabell, Mr. Finseth, Mr. Forrester, Mr. Holloway, Mrs. MacNaughton, Mr. Oliver, and Dr. Kleinsorge.

Those voting against the adoption of the resolution - None.

The President of the Board thereupon declared the resolution adopted by a unanimous vote; the Board also accepted the report and authorized the Chancellor to send copies of the resolution to appropriate committees and members of the Legislature.

Mr. Cabell continued:

"The biennial budget of the State Board of Higher Education as approved by the Ways and Means Committee of the Legislature provides for an increase in fees for resident and nonresident students, effective with the fall quarter of 1957. Final action on the budget by the Legislature probably will take place before the next meeting of the Board, and any modifications in the present fee schedule should be announced as soon as possible, and changes made in the 1957-58 catalog. The Chancellor recommended that authorization be given the appropriate Board officers to make and announce any changes that are incorporated in the budget as adopted by the Legislature.

"The Committee recommends that the appropriate Board officers be given authorization to revise the official interinstitutional fee schedule for 1957-58 and announce any fee changes that are brought about by action of the Legislature, provided the increase does not exceed $6.00 per term for resident students and $11.00 per term for nonresident students."

The Board adopted the report and approved the recommendations as presented.
Mr. Cabell concluded the Finance Committee report with the following:

"Prior to a biennium, the Board customarily authorizes the institutional executives to prepare preliminary plans and occasionally final plans for buildings to be constructed out of funds expected to be appropriated by the coming legislature. In this manner, future building needs are anticipated to some extent, and authorized construction can be carried on at a more rapid rate.

"The Chancellor stated that one of the problems was that of financing the preparation of these plans and suggested the possibility of securing an appropriation from the 1957 legislature to care for plan preparation for the coming biennium.

"The Committee recommends that the Chancellor be authorized to submit a request for an appropriation, if in his judgment it seemed to be expedient to do so, covering the cost of preliminary plans for buildings to be requested of the 1959 legislature, or for the cost of final plans for any building not appropriated for in the present list before the Legislature."

The Board adopted the report and authorized the Chancellor to carry out the recommendation of the Committee.

Mr. Forrester, Member of the Publications Relations Committee, presented the following report:

"The Chancellor stated that contracts covering the capital outlay cost of the proposed educational television station had been awarded. One of the problems in operating the station is the difficulty in securing regularly adequate educational material of the type and quality and in a form suitable for program use. The Educational Television and Radio Center of Ann Arbor, Michigan, sponsored and supported to a large degree by the Ford Foundation, makes it possible for institutions operating educational television stations to affiliate with the Center at a cost of $4,800 a year. This payment covers the full cost and entitles the affiliate to use all of the available program material which amounts to about fifteen one-half hours per week. There are no state funds available to pay this cost, and it therefore must be covered by a gift from some donor.

"In the past, institutional announcements in return for program material for KOAC have been used from time to time, such as:

Tidewater Associated Oil Company, for the permission to broadcast home games in Pacific Coast Conference athletics to which the company held exclusive broadcast rights.

Standard Oil Company of California, for permission to play the weekly Standard School Broadcast on the KOAC School of the Air.
Westinghouse Manufacturing Company, for the right to use the weekly transcribed series "Adventures in Research".

General Electric Company, for the transcribed program in our schedule called "Excursion in Science".

It is possible that a donor might wish to make a gift to the Board of Higher Education to cover the cost of affiliating with the Center so that the excellent educational material provided by the Center would be available for use by our television station. In return, the donor might expect an announcement over the station with respect to the source of the gift. Precedent appears to make it possible to use institutional announcements in return for program material.

"The Committee recommends that the precedent established in the operation of KOAC whereby institutional credit announcements are made in return for use of program material apply also to the operation of the educational television station."

The Board adopted the report and approved the recommendation of the Committee.

REPORT OF THE PRESIDENT

Dr. Kleinsorge, President of the Board, made the following appointments of members to represent the Board at the several commencement exercises and to approve degree lists:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Commencement Date</th>
<th>Representative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oregon State College</td>
<td>June 3, Monday</td>
<td>R. E. Kleinsorge</td>
</tr>
<tr>
<td>University of Oregon</td>
<td>June 9, Sunday</td>
<td>J. W. Forrester, Jr.</td>
</tr>
<tr>
<td>Oregon College of Education</td>
<td>June 7, Friday</td>
<td>Cheryl S. MacNaughton</td>
</tr>
<tr>
<td>Eastern Oregon College</td>
<td>June 7, Friday</td>
<td>Herman Oliver</td>
</tr>
<tr>
<td>Southern Oregon College</td>
<td>June 2, Sunday</td>
<td>Chas. R. Holloway, Jr.</td>
</tr>
<tr>
<td>University of Oregon Medical School</td>
<td>June 14, Friday</td>
<td>A. S. Grant</td>
</tr>
<tr>
<td>Nursing Education</td>
<td>June 7, Friday</td>
<td>Leif S. Finseth</td>
</tr>
<tr>
<td>Dental School of the University of Oregon</td>
<td>June 13, Thursday</td>
<td>Wm. E. Walsh</td>
</tr>
<tr>
<td>Portland State College</td>
<td>June 9, Sunday</td>
<td>Henry F. Cabell</td>
</tr>
</tbody>
</table>

Next Meeting
June 10 & 11

The next regular meetings of the Board have been scheduled for June 10 and 11, 1957.

REPORT OF THE CHANCELLOR

The Chancellor reported that the Legislature has already appropriated $42,000 from balances in the Teaching Hospital operating budget for the current biennium for the purpose of building a housing unit for the deep therapy X-ray machine being donated to the Medical School by the Donner Foundation. Authorization for the request to the Legislature was made at the March 12, 1957 Board meeting.
The Board accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

**UNIVERSITY OF OREGON**

Gifts totaling $12,701.21 from the following donors for scholarships and fellowships:

- Max D. Tucker Scholarship, U. S. National Bank of Portland $1,000.00
- Institute of International Education, New York City 270.00
- Phi Beta Patronesses, Eugene 150.00
- Mr. Bennett Stephenson, Eugene 276.00
- Rotary International, Eugene 780.00
- Kiwanis Club of Lebanon 100.00
- Oregon State Elks Association, Tillamook 216.00
- Van Waters and Rogers, Inc., Portland 200.00
- Goldfarb Scholarship, Punahou School, Honolulu, Hawaii 251.00
- State Association of University of Oregon Women, Eugene 9,315.71
- Western Golf Association, Golf, Illinois 142.50

**CLARK CHARITABLE TRUST**

Gift of $100 from Mr. and Mrs. Freeman Day, Eugene, through the Clark Charitable Trust, Boston, for continuation of archaeological research sponsored by the Wenner-Gren Foundation, under the direction of Dr. L. S. Cressman, Head of the Department of Anthropology.

**MRS. MYRTLE COSSMANN**

Gift of $1,000 from Mrs. Myrtle Cossmann, Tacoma, Washington, to establish the Douglas and Myrtle Cossmann Memorial Loan and Scholarship Fund.

**RESEARCH CORPORATION**

Grant of $495 from the Research Corporation, New York City, for research on "Anomalous Effects in the Behavior of Spectroscopic Binaries", under the direction of Dr. E. G. Ebbighausen, Associate Professor of Physics.

**U. S. PUBLIC HEALTH SERVICE**

Grants totaling $40,601 from the U. S. Public Health Service, Bethesda, Maryland, for research projects as follows:

1. $20,286 - "Transfer Between Normal and Drugged States in Monkeys", for the period April 1, 1957 through September 30, 1958, under the direction of Dr. R. W. Leary, Assistant Professor of Psychology.

2. $1,429 - "Heart Malic Dehydrogenase Mechanism Studies", for the period May 1, 1957 through April 30, 1958, under the direction of Dr. Raymond G. Wolfe, Assistant Professor of Chemistry.

3. $18,886 - "Application of Statistical Thermodynamics in Biology", for the period June 1, 1957 through May 31, 1958, under the direction of Dr. Terrell L. Hill, Professor of Chemistry.
Oregon State College

Scholarships & Fellowships

Gifts totaling $7,204.79 from the following donors for scholarships and fellowships:

- Oregon Farm Bureau Federation, Salem $  150.00
- Max D. Tucker Scholarship Fund, U. S. National Bank of Portland 1,000.00
- The Borden Company Foundation, Inc., New York City 1,500.00
- Student Association, Medford Senior High School 200.00
- Benton County Home Extension Unit, Junction City 101.78
- American Trust Company, San Francisco 500.00
- Malheur County Teacher's Association 195.00
- Kappa Pi, Art Honorary, OSC 100.00
- Van Waters & Rogers, Inc., Portland 200.00
- Oregon State College Foundation 1,417.01
- U. S. National Bank of Portland 390.00
- Grants Pass Branch, OSC Mothers Club 150.00
- The Confederated Tribes of the Warm Springs Reservation of Oregon 827.00
- Nutrilite Foundation, Buena Park, California 125.00
- McMinnville Lions Club 249.00
- W. D. Hamilton, Portland 100.00

U. S. Army Signal Supply Agency

Grant of $28,985.21 from the U. S. Army Signal Supply Agency for research for the period March 1, 1957 through February 28, 1958 on "Instrumentation and Techniques for Weather Observation", under the direction of Dr. Fred Deck, Associate Professor of Physics.

General Electric Educational and Charitable Fund

Gifts totaling $435 from the General Electric Educational and Charitable Fund Corporate Alumnus Program, New York City, for the unrestricted use of the institution. This amount includes contributions from alumni and matching funds from the company to encourage increased gifts from alumni.

Union Carbide & Carbon Corp.

Gift of $500 from the Union Carbide and Carbon Corporation, New York City, to the Agricultural Experiment Station Horticulture Department for research on the use of polyethylene films for mulching of vegetable crops.

Malheur County Legume Seed Growers

Grant of $1,500 from the Malheur County Legume Seed Growers, Nyssa, to the Agricultural Experiment Station Department of Entomology for research on "The Role of Wild Bees and Honey Bees in Crop Production".

Oregon Feed and Seed Dealers Association

Gift of $650 from the Oregon Feed and Seed Dealers Association, Albany, to the Student Loan Fund.

Oregon Essential Oil Grower's League

Grant of $1,900 from the Oregon Essential Oil Grower's League, Eugene, to the Agricultural Experiment Station Department of Botany and Plant Pathology for research on the "Control of Diseases of Mint".
<table>
<thead>
<tr>
<th>Grantor</th>
<th>Grant Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>U. S. Office of Naval Research</td>
<td>Grant of $3,500 from the U. S. Office of Naval Research for continued research to December 1, 1957 in the field of magnetic study of color centers in alkali halides under the direction of Dr. Allen B. Scott, Professor of Chemistry.</td>
</tr>
<tr>
<td>Oregon State Fur Breeders Association</td>
<td>Gift of six standard dark mink valued at $300 from the Oregon State Fur Breeder's Association, Banks, to the Agricultural Experiment Station Fish and Game Department; the mink are to be used to build up the experimental herd at the Fur Farm.</td>
</tr>
<tr>
<td>U. S. Quartermaster Corps</td>
<td>Grant of $14,000 from the U. S. Quartermaster Corps for research for the period of April 1, 1957 through March 31, 1958 on &quot;Investigating of the Processing Condition Necessary for the Manufacture of Highly Acceptable, Stable, Pre-cooked Freeze-dehydrated Hams&quot;, under the direction of Dr. H. W. Schultz, Head of the Department of Food Technology.</td>
</tr>
<tr>
<td>Agricultural Engineering Research Foundation</td>
<td>Grant of $3,000 from the Agricultural Engineering Research Foundation to the Experiment Station Department of Agricultural Engineering for research in rural electrification.</td>
</tr>
<tr>
<td>American Chemical Paint Co.</td>
<td>Gift of chemicals valued at $100 from the American Chemical Paint Company, Ambler, Pennsylvania, to the Agricultural Experiment Station Department of Farm Crops for experimental use in the control of weeds in Oregon.</td>
</tr>
<tr>
<td>Agricultural Research Foundation</td>
<td>Grants totaling $9,567.22 from the Agricultural Research Foundation to the Agricultural Experiment Station to be used as follows:</td>
</tr>
<tr>
<td></td>
<td>1. $300 - Research on &quot;Resistance to bunt among mutations induced in wheat by X-rays and neutron radiation&quot;, under the direction of Dr. R. J. Metzger, Geneticist, Farm Crops Department.</td>
</tr>
<tr>
<td></td>
<td>2. $3,255 - Various research projects on the control of diseases in nursery plants and small fruits, under the direction of the Department of Botany and Plant Pathology.</td>
</tr>
<tr>
<td></td>
<td>3. $660 - Research on stony pit virus disease of pears, under the direction of the Department of Botany and Plant Pathology.</td>
</tr>
<tr>
<td></td>
<td>4. $1,433.33 - To cover February salaries of Research Assistants in Fish and Game Management.</td>
</tr>
<tr>
<td></td>
<td>5. $2,568.89 - To support Game Fish Research and Cooperative Wildlife Investigations, under the direction of the Fish and Game Department.</td>
</tr>
</tbody>
</table>
Grants totaling $20,622 from the U. S. Public Health Service, Bethesda, Maryland, for research projects as follows:

1. $2,300 - To make a preliminary study of the nature and stability of heavy metal cyanide complexes found in industrial wastes and new methods of chemical analysis, for the period of April 1, 1957 through March 31, 1958, under the direction of Dr. H. Freund, Associate Professor of Chemistry.

2. $17,000 - To obtain basic information on terminal electron transport patterns in selected organisms, with special emphasis upon coupling of energy transfer systems between particulate and soluble sub-units of the cell, for the period June 1, 1957 through May 31, 1958, under the direction of Dr. V. H. Cheldelin, Professor of Chemistry.

3. $1,322 - To determine the metabolic effects of epinephrine and related animes in regard to alterations in lactic acid and sugar produced in muscle before and after ganglionic and adrenergic blockade, for the period February 1, 1957 through January 31, 1958, under the direction of Dr. R. S. McCutcheon, Associate Professor of Pharmacy.

National Council for Stream Improvement
Grant of $450 from the National Council for Stream Improvement, New York City, for cooperative research on "Aquatic Biology Aspects of Stream Pollution", under the direction of Professor M. Popovich, Assistant Dean of Engineering.

Oregon Filbert Commission
Grant of $2,400 from the Oregon Filbert Commission, Portland, to support the filbert crop reporting survey under the direction of the Statistical Service of the Agricultural Experiment Station.

U.S. Department of Interior
Grant of $21,994 from the U. S. Department of Interior, Fish and Wildlife Service, for research during the period April 5, 1957 through June 30, 1959 covering water temperature studies on the Snake River, under the direction of Dr. Wayne V. Burt, Associate Professor of Oceanography.

Medical School
R. M. Stover
Gift of $100 from Dr. Raymond M. Stover, Lewiston, Idaho, to the W. R. Jacobs Memorial Fund in Ophthalmology.

Women's Auxiliary, Multnomah Co. Medical Society
Gift of $205.75 from the Women's Auxiliary of the Multnomah County Medical Society, Portland, to be used for Nursing Education Scholarships.

John and Mary R. Markle Foundation
Grant of $30,000 from The John and Mary R. Markle Foundation, New York City, to be used over a five-year period in support of teaching and research activities of Dr. Donald E. Pickering, Assistant Professor of Pediatrics.

Elks Lodge, Klamath Falls
Gift of a Zeiss Operating Microscope and Camera valued at $2,400 from the Klamath Falls Elks Lodge; this equipment will be used in the Outpatient Clinic, in surgery in the Teaching Hospital, and in experimental work.
Grant of $6,383.52 from the Oregon State Elks Association, Oregon City, for continued support of the program for visually handicapped children being conducted under the direction of Dr. Kenneth C. Swan, Professor and Head of the Department of Ophthalmology.

Grant of $8,800 from the American Heart Association, Inc., New York City, for research during the period of July 1, 1957 through June 30, 1959 on "A Controlled Long-term Study of Continuous Anticoagulant Therapy in Coronary Artery Disease", under the direction of Dr. Arthur J. Seaman, Associate Professor of Medicine.

Gift of $100 from Mrs. Charles F. Berg, Coral Gables, Florida, in honor of Dr. Laurence Selling's seventy-fifth birthday; the funds are for the unrestricted use of the Library.

Gift of $500 from The Friendly Rosenthal Foundation, Portland, to be used for scholarships for medical students.

Gifts of Schepens Ophthalmoscope, Hydraulic Electric Table, and a Panta Screen valued at $570 from the Women of Elks, Portland Lodge 142, to be used in the Children's Eye Clinic.

Gift of $195 from the Women of Rotary, Portland, to purchase three resuscitators for the Doernbecher Memorial Hospital for Children.

Gift of $899.40 from the University of Oregon Medical School Alumni Association to apply toward out-of-state travel expenses for attendance at professional meetings by members of the staff.

Gift of $700 from the Portland Alumnae of Chi Omega for continued support of research in the Department of Pediatrics under the direction of Dr. Allen J. Hill, Jr., Professor and Department Head.

Grants totaling $28,725 from the U. S. Public Health Service, Bethesda, Maryland, to be used as follows:

1. $10,648 - "Studies of Metabolic and Other Factors Affecting the Cation Distribution and Hydration of the Cornea and Lens", for the period April 1, 1957 through March 31, 1958, under the direction of Dr. John E. Harris, Associate Professor of Ophthalmology.

2. $11,986 - Continuation to December 31, 1957 of training grant in Ophthalmology, under the direction of Dr. Kenneth C. Swan, Professor and Head of the Department.

3. $4,772 - Continuation to March 31, 1958 of cancer research grant under the direction of Dr. Carl G. Heller, Associate Clinical Professor of Medicine.

4. $1,319 - Research on "The Blood Supply of the Testis and Its Response to Endocrine Treatment in Hamsters and Mice", for the period April 1, 1957 through March 31, 1958, under the direction of Dr. Robert L. Bacon, Associate Professor of Anatomy.
Meeting #257-22

R. M. Flanagan
Gift of $100 from Dr. R. M. Flanagan, Coos Bay as a contribution to the W. R. Jacobs Memorial Fund in Ophthalmology.

Foundation for Charity
Grant of $500 from the Foundation for Charity, Portland, for research in the Department of Ophthalmology under the direction of Dr. Kenneth C. Swan, Professor and Department Head.

Elks Association, Ontario
Gift of crib and mattress valued at $117 from the Ontario Lodge, Oregon State Elks Association, for the Infant Sedation Room in the Department of Ophthalmology.

K. Kraemer and R. O. Kraemer
Gift of $250 from Mr. Kenneth Kraemer and Mr. Richard O. Kraemer, Portland, in memory of their mother, Mrs. Elva F. Kraemer. This gift is for the unrestricted use of Doernbecher Hospital.

Oregon College of Education

Scholarships & Fellowships
Gifts totaling $637.18 from the following donors for scholarships and fellowships:

- OCE Dads Club $471.18
- Zonta Club of Coos Bay Area 166.00

Eastern Oregon College

Scholarships & Fellowships
Gifts totaling $2,821.50 from the following donors for scholarships and fellowships:

- Inland Radio, Inc., La Grande $159.00
- Baker Elks Lodge No. 338 750.00
- Lake County Elementary Tuition Scholarship Fund, Lakeview 156.00
- Wallowa Parent-Teacher Association 159.00
- Anonymous Donors 118.50
- Mr. Julius Roesch, La Grande 159.00
- Mr. Marcus L. Roesch, La Grande 318.00
- Mr. Robert Howard, La Grande 159.00
- La Grande Rotary Club 843.00

Portland State College

National Science Foundation
Grant of $4,000 from the National Science Foundation, Washington, D.C., to be used toward the support of a research project on "Environmental Barriers to Hybridization in Iris", for approximately a two-year period, under the direction of Dr. Quentin D. Clarkson, Instructor in Biology.

Sherwood Mom and Dad's Club
Gift of $110 from the Sherwood High School Mom and Dad's Club for a scholarship to a designated student.
**General Extension Division**

**Scholarships & Fellowships**
Gifts totaling $2,650 from the following donors for scholarships to Summer Session Workshops; funds not expended in 1957 will be held over until 1958:

**Economic Education Workshop:**

<table>
<thead>
<tr>
<th>Donor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>United States National Bank, Portland</td>
<td>$250.00</td>
</tr>
<tr>
<td>Collins Pine Company, Portland</td>
<td>$100.00</td>
</tr>
<tr>
<td>Weyerhaeuser Timber Company, Tacoma</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Portland General Electric Company</td>
<td>$300.00</td>
</tr>
<tr>
<td>Portland Gas &amp; Coke Company</td>
<td>$100.00</td>
</tr>
<tr>
<td>The Pacific Telephone and Telegraph Company, Portland</td>
<td>$100.00</td>
</tr>
</tbody>
</table>

**Conservation and Outdoor Education Workshop:**

<table>
<thead>
<tr>
<th>Donor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weyerhaeuser Timber Company, Tacoma</td>
<td>$800.00</td>
</tr>
</tbody>
</table>
Meeting #257-24

FINANCE

Report on Sale of Dental School

Subsequent to the last Board meeting, members were contacted relative to the possibility of selling the old Dental School. There is a potential purchase interest in the building because the Federal Government desires to rent an area of about the same as that of our building. Authorization was given Board officers to enter into an agreement with Henry Kuckenberg Properties, Inc., whereby the property would be sold to the corporation for $200,000 conditional upon the Federal Government's renting space in the building from the corporation, which corporation is to make substantial improvements and additions thereto. The agreement is to remain in effect until the Federal Government accepts or rejects lease proposals which it received, but not beyond June 15, 1957. The Board adopted the report as presented.

Classroom Television Budget from the Fund for Advancement of Education

As previously reported to the Board, a grant from the Fund for the Advancement of Education was requested in the fall of 1956 for use in an experimental classroom television project to be carried on by the University of Oregon, Oregon State College, and Oregon College of Education. The Fund for Advancement of Education has now authorized a total grant of $200,000 for the project, of which $15,000 has been received and $185,000 is to be received in quarterly payments beginning July 1, 1957 and extending through June 30, 1959. The Board approved the appointment of a project director in January 1957, and the Executive Committee of the Board on April 8, 1957 approved bids for the purchase of television broadcasting equipment and other necessary equipment. On recommendation of the Chancellor, the Board authorized the following budgets to provide preliminary classroom television experiments during the current fiscal year to be financed from the Fund for Advancement of Education grant:

<table>
<thead>
<tr>
<th>Director's Budget (Centralized Activities)</th>
<th>U of O CTV Budget</th>
<th>OSC CTV Budget</th>
<th>TOTALS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary of Director</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jan 1 - June 30, 1957, (portion of salary of Dr. G. Starlin, Head, Speech Department, UO) $2,050.00</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 2,050.00</td>
</tr>
<tr>
<td>Wages for Staff and Technicians</td>
<td></td>
<td>$4,295.00</td>
<td>$4,295.00</td>
</tr>
<tr>
<td>Materials and Equipment</td>
<td>$1,25.00</td>
<td>$1,172.25</td>
<td>$1,172.25</td>
</tr>
<tr>
<td>Travel (to provide trips by institutional representatives to study classroom television projects at other institutions)</td>
<td>$4,270.00</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Totals, to be Financed by the PAF Grant</td>
<td>$6,745.00</td>
<td>$8,467.25</td>
<td>$8,467.25</td>
</tr>
</tbody>
</table>
Meeting #257-25

April 23, 1957

Television Transmitting and Studio Equipment Bids Awarded

At the March 1957 Board meeting, review was made of the proposed development of television facilities for Oregon State College, University of Oregon, and Oregon College of Education, with the bulk of the installation to be centered in and around Corvallis. The Executive Committee was authorized to award contracts for the television equipment and tower proposed to be erected upon approval of the Federal Communications Commission and the receipt of a sufficient grant from the Fund for the Advancement of Education. As indicated in the preceding item, advice has been received of a total grant of $200,000 from the Fund to be used for experimental and operational costs; the Federal Communications Commission approval has not yet been received.

Bids for the transmitting and studio equipment were received from three bidders in amounts ranging from $155,000 to $250,000 and the Committee authorized the acceptance of the lowest bid which was submitted by RCA of Camden, New Jersey, conditional upon Federal Communications Commission favorable action. For the television tower, four bids were received ranging from $7,625 to $27,915; and in view of lack of experience of the lowest bidder and his request that he be permitted to withdraw, the award was made to the second lowest bidder, C. H. Fischer and Associates of Portland, in the amount of $9,700, conditional upon favorable action by the Federal Communications Commission. The total capital outlay program would approximate $186,000, of which amount $65,000 has already been appropriated by the Board in the budget for the current fiscal year, and the remainder will be provided in the next year's budget from instructional funds already included in the current budgetary level. The Board adopted the report and authorized the awarding of bids pending approval of request for Channel 7 by the Federal Communications Commission.

Addition to Budget for Student Union, SOC

The Board on August 7, 1956 approved a construction and financing program for the Southern Oregon College Student Union Building in the amount of $340,000. The Board authorized that an additional $10,000 be made available for the project from the bookstore operating account in order to permit the better constructing and equipping of the building than originally contemplated.

SOC Union Named "Britt Student Center"

The Board approved also that the building, the financing of which included the providing of $125,000 from the Britt estate, be named officially as the "Britt Student Center".

Transfer to Library, UO

The Board approved the transfer of $1,786.05 from the University Operating Reserve to the Library budget for the purchase of equipment.

Addition to Family Life Budget, OSC

The Board approved the transfer of $666.67 to the Oregon State College Operating Reserve from the Department of Family Life in the School of Home Economics; this amount represents unused salary funds resulting from an unfilled graduate assistantship for the 1956-57 winter and spring terms.

Addition to Food Technology Experiment Station

The Board approved the addition of $3,500 from an increase in estimated income in Agricultural Research from the Agricultural Marketing Service funds to the Experiment Station Food Technology requisitions budget to supplement the account for research on "Maintaining Quality of Filberts During Extended Storage Periods to Facilitate Marketing".
<table>
<thead>
<tr>
<th>Budget Transfers, SOC</th>
<th>The Board approved the following budget transfers aggregating $3,000 to prevent year-end overdrafts at Southern Oregon College:</th>
</tr>
</thead>
<tbody>
<tr>
<td>From: General Instruction</td>
<td>$1,800</td>
</tr>
<tr>
<td>Training School</td>
<td>$1,200</td>
</tr>
<tr>
<td>To: Business Office</td>
<td>$1,000</td>
</tr>
<tr>
<td>Student Welfare</td>
<td>150</td>
</tr>
<tr>
<td>Operating Reserve</td>
<td>$1,850</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,000</strong></td>
</tr>
</tbody>
</table>

| Addition to Mathematics Budget, UO | The Board approved the transfer of $1,773.34 of unallocated salary funds in the Department of Mathematics to the University Operating Reserve. |

<table>
<thead>
<tr>
<th>Budget Transfers, UO</th>
<th>The Board approved the following transfers to avoid overdrafts and to care for budget needs at the University of Oregon:</th>
</tr>
</thead>
<tbody>
<tr>
<td>From: School of Business Administration</td>
<td>$10,086.67</td>
</tr>
<tr>
<td>Institutional Reserve</td>
<td>8,413.33</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$18,500.00</strong></td>
</tr>
<tr>
<td>To: Heating Department of Physical Plant (to cover increased fuel costs because of unusually cold winter; $5,500; replacement of a leaking steam line and extension of tunnel between Deady and Villard Halls, $6,000)</td>
<td>$11,500.00</td>
</tr>
<tr>
<td>College of Liberal Arts (Dean's Office) for needed instructional equipment</td>
<td>7,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$18,500.00</strong></td>
</tr>
</tbody>
</table>

| Budget Transfers, SOC | The Board approved the transfer of $2,350 from the Southern Oregon College Institutional Reserve to General Instruction for purchase of essential general instruction equipment such as surveying and map equipment, chemistry equipment, music instruments, microscopes, classroom furniture, etc. |

<table>
<thead>
<tr>
<th>Budget Transfers, OSC</th>
<th>The Board approved the transfer of $3,815 from the Oregon State College Institutional Reserve to the following to prevent year-end overdrafts:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean of Engineering</td>
<td>$900.00</td>
</tr>
<tr>
<td>Telephone Exchange</td>
<td>1,025.00</td>
</tr>
<tr>
<td>Science Research Institute</td>
<td>903.00</td>
</tr>
<tr>
<td>Physics Department</td>
<td>287.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,815.00</strong></td>
</tr>
</tbody>
</table>
The Board approved the transfer of $5,000 from unbudgeted sales receipts in the Agricultural Experiment Station Budget to the Squaw Butte-Harney Branch Experiment Station to complete the extensive building and repair program which has been underway for several years.

The Board approved the transfer of funds aggregating $8,000 to the Oregon College of Education General Instruction budget from the following departments to prevent year-end overdrafts:

- Training Schools: $1,500.00
- In-Service Teacher Education: 350.00
- Janitorial Services: 4,000.00
- Heating Service: 2,150.00

Total: $8,000.00
The Board approved the following personnel adjustments as submitted by the Institutional Executives concerned, the necessary funds being provided in the 1956-57 budgets:

University of Oregon

K. C. Tollenaar, Assistant Director of Portland Branch, Bureau of Municipal Research and Service, effective January 23, 1957. Mr. Tollenaar has been working with the Legislative Interim Committee on Local Government and Urban Area Problems; because his service may be requested again by the committee, it is recommended that salary funds in the amount of $2,206.25 budgeted for him be transferred to the wage budget of the Bureau to facilitate irregular payments.

Vernice Nye, Assistant Professor of Education, from one-half to full time at her present annual rate of $5,000, effective March 25 through April 7, 1957; additional salary funds required to be transferred from the Institutional Operating Reserve. Mrs. Nye is replacing temporarily Miss Mary A. Choate, Assistant Professor of Education, who was in an accident and is currently on sick leave.

E. A. Kretsinger, Redistribution of time and corresponding redistribution of salary and deletion of title of Production Director, University Radio Studios, for Dr. R. E. Kretsinger, Assistant Professor of Speech, without change in tenure, term of service, or salary, effective March 25, 1957, as follows:

From: KOAC Programs 25%  
Department of Speech 50%  
Educational Television Research Project 25%  
100%

To: Department of Speech 25%  
Educational Television 25%  
Research Project 50%  
Classroom Television 100%

J. R. Shepherd, Redistribution of time and corresponding redistribution of salary and designation as Production Director, University Radio Studios, for Dr. John R. Shepherd, Assistant Professor of Speech, without change in tenure, term of service, or salary, effective March 25, 1957 as follows:

From: Department of Speech 100%  
KOAC Programs 25%  
100%

Dean Sherburne concurs in the recommended changes for Dr. Kretsinger and Dr. Shepherd as they affect KOAC Programs department.
Meeting #257 -29

J. D. Lewis, Appointment
Appointment of Mr. John Davis Lewis as Lecturer in Speech, effective March 25, 1957, at a salary of $500 for 33 per cent time during the 1956–57 spring term, to replace time released in the Speech Department by the adjustment in time for Dr. Kretsinger. Salary funds released in the Speech Department budget by the above adjustments are to be transferred to the Institutional Reserve, pending further personnel changes.

R. W. Leary, Redistribution of Time & Salary
Redistribution of time and salary for Dr. Robert W. Leary, Assistant Professor of Psychology, from full to 67 per cent time and salary in Psychology to devote 33 per cent of his time to a U. S. Public Health Service Mental Health research project recently awarded the University. Salary funds released in Psychology are to be held pending further adjustments.

Oregon State College

J. R. Thienes, Transfer
Transfer of Mr. John R. Thienes, Assistant Professor, from Coos County Extension Agent to Special Extension Agent in Wasco County, effective April 8, 1957 without change in rank, tenure of service or salary; this transfer is being made to improve staff balance in both counties. Unallocated salary funds in the two county budgets to be transferred to the Director's Reserve pending further personnel adjustments.

J. F. Bone, Salary Increase
Increase in annual salary rate from $6,103 to $7,000 for Dr. J. F. Bone, Assistant Professor of Veterinary Medicine and Assistant Veterinarian, effective April 1, 1957, without change in rank, tenure or term of service; salary funds required to be provided from the Director's Reserve. Dr. Bone has carried an exceptionally heavy teaching load since the first of the year when Dr. Schnautz began his two-year leave of absence.

D. W. Norton, Leave without Pay
Leave of absence without pay for Mr. Dallas W. Norton, Personnel Coordinator and Assistant Registrar with rank of Professor, effective April 1 through 15, 1957, to complete his doctor's dissertation at the University of Oregon; salary funds released to be transferred to the wage budgets of the Registrar's and Personnel Coordinator's offices for substitute assistance.

W. L. Bluhtm, Appointment
Appointment to a budgeted position of Mr. Wilbur L. Bluhtm as Special County Agent in Marion County with rank of Assistant Professor, yearly tenure, 12-months' service, at a salary rate of $6,408, effective April 1, 1957; salary funds released because of late appointment to be transferred to the Director's Reserve.

R. Higdon, Resignation
Resignation effective December 31, 1956, of Dr. Roscoe Higdon, Associate Professor and Associate Horticulturist at the Southern Oregon Branch Experiment Station, to accept a position in private industry in Medford; salary funds released to be transferred to the requisitions budget of Southern Oregon Branch Station. This position is being terminated on the Experiment Station budget, and Dr. Higdon is being replaced by a full-time federally controlled U.S.D.A. employee.
Meeting #257-30

Margaret C. Ware, Change from 
Sabbatical to Leave without Pay

Change from sabbatical leave to leave without pay during the 1956-57 spring term for Mrs. Margaret C. Ware, Assistant Professor of Foods and Nutrition, because of illness; salary funds released to be transferred to the Institutional Operating Reserve.

W. H. Carlson, Sabbatical Leave

Sabbatical leave on full salary for Dr. William H. Carlson, Director of the Oregon State College Library with rank of Professor, effective July 1 through September 30, 1957, to travel abroad, chiefly in Scandinavian countries, for the purpose of visiting libraries and educational institutions.

Continuation of Instructors in Mathematics through Spring Term

Continuation of emergency appointment through the 1956-57 spring term of the following instructors in the Department of Mathematics to care for enrollment increase:

- Mr. Robert R. Reynolds - 50 per cent time at $666.67
- Mr. Robert W. Brown - 50 per cent time at $666.67
- Mr. James McFarland - 50 per cent time at $666.67
- Mr. John Hilzman - 50 per cent time at $666.67

Salary funds in the amount of $2,666.68 required to be provided from the Institutional Operating Reserve.

Medical School

D. E. Pickering, Salary Increase

Increase in salary from $10,295 to $13,295, effective April 1, 1957, for Dr. Donald E. Pickering, Assistant Professor of Pediatrics, without change in rank, tenure, or term of service, to compensate him for additional duties assumed since the resignation of Dr. Aldrich; required funds to be provided from the Institutional Operating Reserve.

M. A. Greer, Decrease in Time

Decrease from full time to 90 per cent time for Dr. Monte A. Greer, Associate Professor of Medicine, effective March 1, 1957, to place him on the same status as other faculty in the Department of Medicine.

W. S. Welborn, Salary Increase

Increase in salary from $3,600 to $4,200 for half-time service for Dr. W. Stanley Welborn, Clinical Instructor in Medicine, effective April 1, 1957, without change in rank, tenure or term of service; Dr. Welborn is paid entirely from the University State Tuberculosis Hospital budget, and funds are available in that budget to cover this adjustment.

Oregon College of Education

Ruth Stump, Continuation of Appointment

Continuation of emergency appointment of Mrs. Ruth Stump as Instructor in Humanities through the 1956-57 spring term, monthly tenure, with an increase in time from 40 to 60 per cent at a salary of $937.50, effective with the beginning of the spring term.
Mildred L. Postl, Continuation of emergency appointment of Mrs. Mildred L. Postl as Instructor in Home Economics through the 1956-57 spring term, monthly tenure at a salary of $325 for 20 per cent time.

Salary funds required for the continuation of appointments of Mrs. Stump and Mrs. Postl will be provided by a transfer of $1,262.50 to the General Instruction salary budget from the following:

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<tr>
<td>Institutional Operating Reserve</td>
<td>$ 178.00</td>
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<tr>
<td>President's Office</td>
<td>659.50</td>
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<tr>
<td>Commencements and Convocations</td>
<td>425.00</td>
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<td>$1,262.50</td>
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ADJOURNMENT The meeting adjourned at 11:20 AM.

APPROVED

[Signature]

R. E. Kleinsorge, President  E. M. Pallett, Secretary