STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
MEMORIAL UNION BUILDING, OREGON STATE COLLEGE
CORVALLIS, OREGON

March 11, 1958

Meeting #265

A regular meeting of the State Board of Higher Education was held at
the Memorial Union Building, Oregon State College, Corvallis, Oregon,
on March 11, 1958.

ROLL CALL

The meeting was called to order at 10:00 AM by the President of the
Board, Dr. R. E. Kleinsorge, and on roll call the following answered
present:

Mr. Henry F. Cabell        Mr. Chas. R. Holloway, Jr.
Mr. J. W. Forrester, Jr.    Mrs. Cheryl S. MacNaughton
Mr. A. S. Grant             Mr. Wm. E. Walsh
Mr. Allan Hart              Dr. R. E. Kleinsorge

Absent: None

Others present: Chancellor J. R. Richards; Secretary E. M. Pallett;
President A. L. Strand of Oregon State College; President O. M.
Wilson of the University of Oregon; President R. E. Lieshule of
Oregon College of Education; President E. N. Stevenson of Southern
Oregon College; President F. E. Bennett of Eastern Oregon College;
Dean E. B. Lemon of Oregon State College; Dr. Errett Hummel, Assistant
to the President, Portland State College; Mr. Don R. Larson, Assistant
to the Dean, General Extension Division; Mr. W. A. Zimmerman,
Executive Secretary, University of Oregon Medical School; Mr. G.
Morris Robertson, Business Manager, Oregon State College; Mr. John L.
Watson, Assistant Comptroller; Mr. J. I. Hunderup, Administrative
Assistant, Comptroller's Office; Comptroller H. A. Bork; Budget
Director R. L. Collins, Mr. W. E. Johnson, Press Representative.

MINUTES
APPROVED

The Board voted to dispense with the reading of the minutes of the last
regular Board meeting held on January 28, 1958, and approved the
minutes as they appear in the docket with the following amendment:
It was moved, seconded and carried that the action of the Board on
January 28, 1958 with regard to use of vacation time by the Chancellor
to serve as a U. S. Delegate to the UNESCO Conference in Paris in
November 1958 be amended to authorize the U. S. Department of State
assignment for the designated period without any effect upon his
vacation time.

BUILDING
COMMITTEE
REPORT

Mr. William E. Walsh, Acting Chairman of the Building Committee,
presented the following report:

"At a meeting of the Board on August 7, 1956, construction bids for
University Dormitory No. 2 were accepted. Yesterday, the Committee
was advised that the Dormitory was completed except for a few minor
items and that it was ready for inspection and acceptance.

"The Building Committee recommends that a member of that Committee
be authorized to inspect and accept the University Dormitory No. 2
at 1:30 PM, Tuesday, March 11, 1956, and report to the Board at the
April meeting."

The Board adopted the report as presented.
Mr. Walsh continued:

"At the December 1957 Board meeting, preliminary plans for a Women's Residence and Dining Hall, prepared by Architects Burns, Bear, McNeil & Schneider, were approved. The plans proposed the construction of a residence hall on the campus of Oregon State College to provide housing for 366 women and a cafeteria to provide dining and kitchen facilities for the 366 students to be housed in the proposed dormitory and 300 women students who reside in the existing Waldo Hall. The building was to be "T" shaped, five stories in height, plus a partial basement, and was to contain approximately 67,330 square feet of space. The kitchen and dining hall were to be separate from the new dormitory and the existing Waldo Hall, and have an area of approximately 20,430 square feet. Seating capacity in the dining room was to be 500, but the facilities would provide meal service for 666. The estimated cost of the project was $1,744,000 to be financed from the sale of a bond issue and from unpledged balances.

"Yesterday, President Strand and the architects presented final plans for the structure. These plans agreed in substantial detail with the preliminary plans previously approved by the Board.

"The Committee recommends that the final plans and specifications for the Women's Residence and Dining Hall at Oregon State College be approved and that bids be obtained at 2:00 PM, April 17, 1958, at the General Extension Division Building in Portland."

The Board adopted the report as presented.

Mr. Walsh continued:

"At the January 1958 Board meeting, preliminary plans for the Men's Dormitory Unit 3 at Oregon State College were approved. The plans, prepared by Architects Burns, Bear, McNeil and Schneider, proposed the construction of an "L" shaped building, five stories in height, with a basement in one wing. The total area of the structure was to be 61,182 square feet. The building was designed to house 334 men, and the estimated cost of the project was to be approximately $2,118,000, to be financed in part from the sale of a bond issue and from unpledged balances.

"Yesterday, President Strand and the architects presented final plans for the building. These plans agreed in substantial detail with the preliminary plans approved by the Board.

"The Committee recommends that the final plans and specifications for the Men's Dormitory Unit 3 at Oregon State College be approved and that bids be obtained on April 17, 1958 at 2:00 PM, in the General Extension Division Building, Portland."

The Board adopted the Committee report as presented.
At the December 1957 Board meeting, Engineer W. Bruce Morrison was authorized to proceed with the development of plans and specifications for Utility Tunnel construction at Oregon State College. Yesterday, President Strand and Engineer Morrison presented final plans for the work covering the tunnel construction and the installation of steam lines therein. The tunnel system is to be extended from the junction of Waldo Place and Jefferson Street to connect with the steam line that serves Sackett Hall, replacing badly deteriorated and inadequate steam lines serving the Men's Gymnasium, Forestry, the Memorial Union, Kidder Hall, and the men's dormitories along Jefferson Way; and also to extend the existing tunnel in front of the Agricultural Engineering Building to provide service to said building and the Women's Building. The estimated total length of the new tunnel will be about 1,750 feet; estimated cost of the total project is $252,000.

The Committee recommends that the final plans and specifications for the construction of the extension of the Utility Tunnel System and Steam Distribution System at Oregon State College be approved and that construction bids be received at 2:00 PM, April 17, 1958, in the General Extension Division Building in Portland.”

The Board adopted the report of the Building Committee.

At the June 1957 meeting of the Board, authorization was given to Architects Wick and Hilgers to proceed with preparing final plans and specifications for an addition to the Men's Physical Education Building at the University of Oregon, including a standard size swimming pool. Yesterday, President Wilson and the architects presented the final plans for the project. Except for a modification in extending the main floor into an area previously devoted to a two-story mechanical room in order to provide additional space and facilities for dressing rooms, toilets and showers, these plans agreed in substantial detail with those approved previously by the Board, including the following details:

The building is to be a one-story, concrete and stucco structure attached to the east side of the Men's Physical Education Building with outside dimensions of 104' 8" wide on East Fifteenth Street, and 136' 1" deep. Utilities will be provided in a new tunnel 7 feet high, 179 feet long, 33 feet of which will be 6 feet wide and 146 feet will be 6 feet wide; to be built along Fifteenth Street. The building will house a standard size swimming pool, 75 x 42 feet, with six lanes, each 7 feet wide; locker rooms and shower rooms will be located on the east side, under the permanent bleachers. Folding bleachers will be located on the west side. It is expected that the total seating capacity, with all bleachers in use, will be approximately 1,200 persons. The pool is designed primarily for Physical Education classes in swimming. The approximate area of all floors is 22,513 square feet. The present estimated cost of the project is $423,000, compared to the estimate of $395,000 reported to the Board in June 1957 and $450,000 requested of the 1957 Legislature.
"The Committee recommends that the final plans and specifications for the Addition to the Men's Physical Education Building be approved and that construction bids be received at 2:00 PM, on April 3, 1958, at the General Extension Division Building, Portland, simultaneous with the receipt of bids for the construction of the Men's Dormitory No. 3."

The Board adopted the report as presented.

Mr. Walsh continued:

"It is expected that a request will be made of the 1959 Legislature to provide funds for the constructing and equipping of the first unit of a Science Building on the campus of the University of Oregon. The tentative estimate of the cost of this unit, completely equipped, is $1,550,000, including the cost of preparing architectural preliminary plans in the amount of $13,150. It is possible that moneys to finance the cost of preparing such preliminary plans can be obtained from the federal government as an advance. There will be no interest charged if the advance is repaid when construction is undertaken and within a reasonable period of time.

"The Committee recommends the adoption of the Resolution as follows in order to meet the requirements of the federal government:

RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE UNITED STATES OF AMERICA FOR AN ADVANCE TO PROVIDE FOR THE PLANNING OF THE FIRST UNIT OF A SCIENCE BUILDING, UNIVERSITY OF OREGON, UNDER THE TERMS OF PUBLIC LAW 560, 83rd CONGRESS OF THE UNITED STATES, AS AMENDED

WHEREAS, the Oregon State Board of Higher Education on behalf of the University of Oregon herein called the "Applicant," after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as the First Unit of a Science Building for the University of Oregon is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the Applicant has examined and duly considered such Act and the Applicant considers it to be in the public interest and to its benefit to file an application under said Act and to authorize other action in connection therewith;
NOW, THEREFORE, BE IT RESOLVED BY the Oregon State Board of Higher Education, the governing body of said Applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the Applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately;

2. "That H. A. Bork, Comptroller, be hereby authorized to file in behalf of the Applicant an application (in form required by the United States and in conformity with said Act) for an advance to be made by the United States to the Applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of the construction on the First Unit of a Science Building to be used for instructional purposes;

3. That if such advance be made, the Applicant shall provide or make necessary arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;

4. That said H. A. Bork is hereby authorized to furnish such information and take such other actions as may be necessary to enable the Applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the Applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States."

Upon motion by Director Walsh and seconded by Director Grant, the above resolution was duly adopted with the following voting in favor of adoption: Directors Cabell, Forrester, Grant, Hart, Holloway, MacNaughton, Walsh, and Kleinsorge.

Those voting against adoption were: None.

The President of the Board thereupon declared said resolution duly adopted by a unanimous vote.

Mr. Walsh continued:

"It is expected that a request will be made of the 1959 Legislature to provide funds for the constructing and equipping of a Mechanical Engineering Building on the campus of Oregon State College. The tentative estimate of the cost for the building, completely equipped, is $1,242,200, including the estimated cost of preparing architectural preliminary plans in the amount of $10,550. It is
possible that moneys to finance the cost of preparing such preliminary plans can be obtained from the federal government as an advance. There will be no interest charge if the advance is repaid when construction is undertaken and within a reasonable period of time.

"The Committee recommends the adoption of the resolution as follows in order to meet the requirements of the federal government:

RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE UNITED STATES OF AMERICA FOR AN ADVANCE TO PROVIDE FOR THE PLANNING OF A MECHANICAL ENGINEERING BUILDING, OREGON STATE COLLEGE, UNDER THE TERMS OF PUBLIC LAW 560, 83rd CONGRESS OF THE UNITED STATES, AS AMENDED

WHEREAS, the Oregon State Board of Higher Education on behalf of Oregon State College herein called the "Applicant," after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as the Mechanical Engineering Building for Oregon State College is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the Applicant has examined and duly considered such Act and the Applicant considers it to be in the public interest and to its benefit to file an application under said Act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY the Oregon State Board of Higher Education, the governing body of said Applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the Applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately;

2. That H. A. Bork, Comptroller, be hereby authorized to file in behalf of the Applicant an application (in form required by the United States and in conformity with said Act) for an advance to be made by the United States to the Applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of the construction of the Mechanical Engineering Building to be used for instructional laboratories and classrooms;
3. That if such advance be made, the Applicant shall provide or make necessary arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;

4. That said H. A. Bork is hereby authorized to furnish such information and take such other actions as may be necessary to enable the Applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the Applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States."

Upon motion by Director Walsh and seconded by Director Cabell, the above resolution was duly adopted with the following voting in favor of adoption: Directors Cabell, Forrester, Grant, Hart, Holloway, MacNaughton, Walsh, and Kleinsorge.

Those voting against adoption were: None.

The President of the Board thereupon declared said resolution duly adopted by a unanimous vote.

Mr. Walsh continued:

"It is expected that a request will be made of the 1959 Legislature to provide funds for the acquisition of site and constructing and equipping of a Social Science Classroom Building on the campus of Southern Oregon College. The tentative estimate of the cost for the site and building, completely equipped, is $670,500, including the estimated cost of preparing architectural preliminary plans in the amount of $5,200, and including, also, the estimated cost of acquiring the site, $70,500. It is possible that moneys to finance the cost of preparing the preliminary plans can be obtained from the federal government as an advance. There will be no interest charged if the advance is repaid when construction is undertaken and within a reasonable period of time.

"The Committee recommends the adoption of the resolution as follows in order to meet the requirements of the federal government:

RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE UNITED STATES OF AMERICA FOR AN ADVANCE TO PROVIDE FOR THE PLANNING OF A SOCIAL SCIENCE CLASSROOM BUILDING, SOUTHERN OREGON COLLEGE, UNDER THE TERMS OF PUBLIC LAW 560, 83rd CONGRESS OF THE UNITED STATES, AS AMENDED

WHEREAS, the Oregon State Board of Higher Education on behalf of Southern Oregon College herein called the "Applicant," after thorough consideration of the various aspects of the problem and
study of available data has hereby determined that the con-
struction of certain public works, generally described as the
Social Science Classroom Building for Southern Oregon College
is desirable and in the public interest and to that end it is
necessary that action preliminary to the construction of said
works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83 Congress, as
amended, the United States of America has authorized the making
of advances to public bodies to aid in financing the cost of
engineering and architectural surveys, designs, plans, working
drawings, specifications or other action preliminary to and in
preparation for the construction of public works; and

WHEREAS, the Applicant has examined and duly considered such Act
and the Applicant considers it to be in the public interest and
to its benefit to file an application under said Act and to
authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY the Oregon State Board of
Higher Education, the governing body of said Applicant, as follows:

1. That the construction of said public works is essential to
and is to the best interests of the Applicant, and to the end that
such public works may be provided as promptly as practicable it
is desirable that action preliminary to the construction thereof
be undertaken immediately;

2. That H. A. Bork, Comptroller, be hereby authorized to file
in behalf of the Applicant an application (in form required by
the United States and in conformity with said Act) for an advance
to be made by the United States to the Applicant to aid in
defraying the cost of plan preparation for the above described
public works, which shall consist generally of the construction
of the Social Science Classroom Building to be used for
instructional purposes.

3. That if such advance be made, the Applicant shall provide
or make necessary arrangements to provide such funds, in addition
to the advance, as may be required to defray the cost of the plan
preparation of such public works;

4. That said H. A. Bork is hereby authorized to furnish such
information and take such other actions as may be necessary to
enable the Applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is
hereby designated as the authorized representative of the
Applicant for the purpose of furnishing to the United States such
information, data, and documents pertaining to the application
for an advance as may be required; and otherwise to act as the
authorized representative of the Applicant in connection with this
application.

6. That certified copies of this resolution be included as
part of the application for an advance to be submitted to the
United States.
Upon motion by Director Walsh and seconded by Director Grant, the above resolution was duly adopted with the following voting in favor of adoption: Directors Cabell, Forrester, Grant, Hart, Holloway, MacNaughton, Walsh, and Kleinsorge.

Those voting against adoption were: None.

The President of the Board thereupon declared said resolution duly adopted by a unanimous vote.

Mr. Walsh continued:

"It is planned to include in the 1959 request to the Legislature an appropriation for the construction on the campus of Southern Oregon College of a Social Science Classroom Building. It is estimated that the total cost of the building, including site and equipment, will be about $670,500, of which approximately $520,000 will be for direct construction costs.

"Yesterday, President Stevenson recommended that Architect Robert J. Keeney be employed to prepare preliminary plans for the building. President Stevenson stated that the fee for architectural services is to be 5 1/2 per cent of the direct construction cost. Included in the 5 1/2 per cent basic fee is 1 per cent for the preparation of preliminary plans. By previous action of the Board today, authorization was given to Board officials to apply for federal advance planning funds in the amount of $5,200 to cover the cost of preliminary plans.

"The Committee, with the concurrence of the Finance Committee, recommends that authorization be given to employ Architect Robert J. Keeney in accordance with the terms indicated above and that he then be directed to proceed with the preparation of preliminary plans for the construction of a Social Science Classroom building at Southern Oregon College, the cost of the preliminary planning to be financed through advance planning funds from the federal government."

The Board adopted the report with the instruction that the building site be selected before the architect proceed with the preliminary plans.

Mr. Walsh continued:

"President Bennett requested authorization to appoint the architectural firm of Hayslip, Tuft, Hewlett and Jamison to make a preliminary study for an addition to Hoke Hall two stories in height, which would provide three additional classrooms and a laboratory and better student activity facilities. It is anticipated that the total cost of the project will be $125,000 with an appropriation expected to be sought of the 1959 Legislature. The terms of the contract with the architects provide for payment of 6 per cent of the cost of direct construction, estimated to be $950,000, including 1 per cent for preliminary plans. It is requested that $950 be provided from the Board’s Unappropriated Fund for the preparation of preliminary plans."
"The Committee, with the concurrence of the Finance Committee, recommends that the appropriate Board officials be authorized to employ the architectural firm of Hayslip, Tuft, Hewlett and Jamison as indicated, and to direct them to proceed with the preparation of preliminary plans for an addition to Hoke Hall and that the sum of $950 be provided from the Board's Unappropriated Funds to cover the cost."

The Board adopted the report as presented.

Mr. Walsh continued:

Appointment of Architect for Student Center-Commons, OCE

"President Lieuallen recommended that the architectural firm of Annand, Boone and Leil be designated as architects for the preparation of plans for a Student Center-Commons Building at Oregon College of Education. The fee for the architects is to be 5 per cent for direct services, with reimbursement for electrical and mechanical engineering services of no more than .8 of 1 per cent. Included in the total fee is 1 per cent for preparation of preliminary plans.

"It is estimated that the total cost of the building will be no more than $800,000 and it is expected to be financed in the amount of about $350,000 from balances, and about $450,000 from expected borrowing. Of the $800,000 project, the amount available for direct construction, exclusive of built-in and movable equipment and other costs, will be about $600,000. The portion of the fee to be paid for preliminary plans is 1 per cent of the direct construction cost, or $6,000, which is to be provided from student building fee balances.

"The Committee, with the concurrence of the Finance Committee, recommends that authorization be given to employ the architectural firm of Annand, Boone and Leil and to direct them to proceed with the preparation of preliminary plans for the construction of a Student Center-Commons Building on the campus of Oregon College of Education in accordance with the proposal indicated above and that the sum of $6,000 needed for the preparation of these plans be provided from student building fee balances."

The Board adopted the report and authorized the recommendations as presented.

Mr. Walsh continued:

Appointment of Architect for Addition and Alterations to Research Laboratories, UODS

"The Dental School is proposing that a request be made of the 1959 Legislature for $71,900 expected to be matched by the same amount of federal funds, for a total of $143,800, to provide research facilities with a gross area of 5,750 square feet in an addition to the eighth floor of the Dental School Building. Dean Noyes recommended that the architectural firm of Lawrence, Tucker and Wallman be employed to prepare plans for a total fee of 7 per cent of the direct construction cost, including 1 per cent for preliminary plans, and that the architects be authorized to prepare preliminary plans, with the required $1,150 to be provided from the Board's Unappropriated Fund."
"The Committee, with the concurrence of the Finance Committee, recommends that authorization be granted to employ architects Lawrence, Tucker, and Wallman, to direct them to proceed with the preparation of preliminary plans in accordance with the program outlined above, and to appropriate $1,150 from the Board's Unappropriated Fund."

The Board adopted the report and approved the recommendations presented by the Committee.

Mr. Walsh continued:

"Dean Baird stated that he and Dean Noyes were convinced of the need for the construction of a Student Activity Building which would include facilities for recreational and athletic activities for the students of the Medical and Dental Schools. He stated also that they were of the opinion that the cost of such a building would be around $300,000, of which amount about $250,000 would be available for construction costs, but that a more exact estimate could not be made until a detailed study was authorized and completed. They are planning to finance the project from resources available to the Medical and Dental Schools. A detailed financial plan will be presented at a later date.

"Dean Baird, with the concurrence of Dean Noyes, recommended that the architectural firm of Burns, Bear, McNeil and Schneider be employed to design the building, determine the most suitable location, and prepare preliminary plans only at the present time. The architects' fee is to be 5 per cent of the construction cost, plus .8 of 1 per cent for engineering fees, and included in this amount is 1 per cent for the preparation of preliminary plans. The cost of preliminary plans is to be about $2,500, one-half of which is to be provided from accumulated student fee balances at the Medical School and one-half from such balances at the Dental School.

"The Committee, with the concurrence of the Finance Committee, recommends that the architectural firm of Burns, Bear, McNeil and Schneider be appointed as architects to locate, design and prepare preliminary plans for a Student Activity Building for the University of Oregon Medical School and the University of Oregon Dental School in accordance with the contract indicated above, funds for the work to come from student fee balances at the two institutions. The Committee specifically requested that Dean Baird and Dean Noyes bring back to the Board at the April 1958 meeting, preliminary studies of the project, including the proposed location of the building, such studies to be presented for approval before any preliminary plans are drawn. Because of the limited building area of the combined Medical and Dental School campuses, the Committee further recommended that before any additional construction is requested a thorough study be made of the plant in relation to possible expansion of existing buildings as well as planned future construction."

The Board adopted the report and authorized the recommendations as presented.
"President Lueallen indicated an intent to seek a legislative appropriation in 1959 in the amount of $395,000 to construct a new central heating plant and service building. He recommended the employment of Engineer W. Bruce Morrison, with the fee payment to be 5 1/4 per cent of the cost of direct construction, including 1 per cent for preliminary plans, and also recommended that the engineer be authorized to proceed with preparing preliminary plans. To finance the preparation of preliminary plans, the total cost will be $3,286, and in recognition of funds already provided for preliminary studies it is requested that $2,719 be provided at this time from the Board's Unappropriated Fund.

"The Committee recommends that authorization be given to employ Engineer W. Bruce Morrison in accordance with the terms indicated above, and that he be authorized to proceed with the preparation of preliminary plans, and with the concurrence of the Finance Committee, that $2,719 be provided from the Board's Unappropriated Fund."

The Board adopted the report and approved the recommendations therein.

Mr. Walsh continued:

"The University has proposed for inclusion in the 1959 request to the Legislature an appropriation for the construction of the first and second units of a Science Building. It is estimated that these units will have a total area of approximately 150,000 square feet, and will cost approximately $3,000,000. For the first unit, it is estimated that the request will be in the amount of $1,550,000, including a direct construction cost allowance of $1,315,000 to cover the cost of providing approximately 77,500 square feet.

"Yesterday, President Wilson recommended that the architectural firm of Lawrence, Tucker and Wallmann be employed to make preliminary studies and prepare preliminary plans for the first unit of the building. He stated that the fee for architectural services is to be 5 per cent of the direct construction cost with an additional amount, not to exceed .8 of 1 per cent of direct construction cost, for mechanical and electrical engineering services. Included in the 5 per cent basic fee is 1 per cent for the preparation of preliminary plans. By previous action of the Board today, authorization was given Board officials to apply for federal advance planning funds in the amount of $13,150 to cover the cost of such preliminary plans.

"The Committee recommends that authorization be given to employ the architectural firm of Lawrence, Tucker and Wallmann in accordance with the terms indicated above and that they be authorized to proceed with the preparation of preliminary plans for the construction of the first unit of the Science Building at the University, the cost of preliminary planning to be financed through advance planning funds from the federal government."

The Board adopted the report and authorized the recommendations of the Committee."
Mr. Walsh continued:

"President Wilson indicated in connection with the proposed 1959 legislative request for new buildings that it is intended to seek a $450,000 appropriation for a Faculty Office-Classroom Building at the University of Oregon. He recommended that an employment contract be entered into with Architects Hollis Johnston and Robert J. Koch, with fee payment to be in the amount of 5 per cent of the cost of direct construction in addition to a reimbursement for engineering fees to be no more than .5 of 1 per cent. President Wilson recommended also that the architects be directed to make a preliminary study involving the selection of a proposed site for the building, the area and height, and other general information, it being intended at a later date to prepare the usual preliminary plans.

"With the concurrence of the Chancellor, he recommended that $1,000 be appropriated from the Board’s Unappropriated Fund for the preliminary study.

"The Building Committee, with the concurrence of the Finance Committee, recommends that authorization be granted to enter into the contractual arrangements as indicated and that $1,000 be provided from the Board’s Unappropriated Fund to finance the cost of the preliminary study for the proposed Faculty Office-Classroom Building at the University of Oregon."

The Board adopted the report and authorized the recommendations as presented.

Mr. Walsh continued:

Remodeling of Basement in Old Main, PSC

"Dr. Hummel stated that the completion of the construction of the Student Center at Portland State College would make it possible to move the cafeteria and the bookstore from Old Main into more suitable quarters and that it was necessary to alter and renovate the released space in Old Main for use by the Department of Secretarial Science with the ultimate intention of using the space for the Department of Physics. He stated that it would be necessary also to renovate the space in Old Main now used by Secretarial Science for permanent use by the Department of Chemistry.

"Alterations to the space now occupied by the cafeteria and bookstore for ultimate use by Physics would include heavy wiring and the conversion of the basement area into suitable classroom space. This project is estimated to cost $24,000 and is planned in such a way that there will be only a small financial loss when Secretarial Science is moved and the area is transferred on a permanent basis to the Department of Physics.

"Alteration of the space now occupied by Secretarial Science for the permanent use by the Department of Chemistry will cost approximately $12,500. The alterations will include modifications necessary to provide a second chemistry room. The total amount of funds required for both projects is $36,500, and Dr. Hummel recommended that it be provided from the Board’s Land Purchase and
Rehabilitation Reserve and be made available as soon as possible so that work could be completed in time for the fall term of 1958-59.

"The Committee, with the concurrence of the Finance Committee, recommends that the sum of $36,500 be provided from the Land Purchase and Rehabilitation Reserve to remodel released space in Old Main as indicated above."

The Board adopted the report and approved the recommendations of the Committee.

Mr. Walsh continued:

Widening of Church Street, OCE

"President Lieuallen stated that Church Street in Monmouth, from Monmouth Avenue west to West Street, located in part to the north of the stadium and in part between the dormitory area for men and the dormitory area for women, is inadequate and in bad condition. The street is narrow, partially paved, and has an open drainage ditch. A plan has been worked out with the Highway Commission and the City of Monmouth to widen the street, cover the drainage ditch, resurface the street, and put in curbing and gutters at an estimated total cost of $26,600. Of this amount, $5,400 is to be provided from the Board's unappropriated fund, about $16,500 from the Highway Commission, and $4,700 by the City.

"It is also necessary for the Board to deed to the City of Monmouth a strip of land about 14 feet wide and about 1,350 feet long on the north side of Church Street, between Monmouth Avenue and "C" Street, for dedication for street purposes. President Lieuallen recommended that the appropriate Board officials be authorized to deed the required strip of land to the City for street purposes, that $5,400 be appropriated from Board's funds, and that Board officials be authorized to enter into whatever agreements are necessary to effect the street improvement program.

"The Building Committee, with the concurrence of the Finance Committee, approves acceptance of the recommendations outlined above."

The Board adopted the report and authorized the recommendations as presented.

Mr. Walsh continued:

Naming of New Dormitory, UO

"At the December 1957 meeting of the Board, authorization was given to name the new dormitory now under construction at the University of Oregon 'The George Rebec Dormitory'. Yesterday, President Wilson stated that one of the cooperative houses at the University of Oregon was a gift from Dr. Rebec and bears his name, and it seemed unwise to name two buildings after the same individual. He recommended that the action of the Board at the December 1957 meeting with reference to this matter be rescinded, and that the new dormitory be named 'The Joshua J. Walton Hall'.

March 11, 1958
"Judge Walton's early services to the University were crucial. He was instrumental in securing the funds to provide the first building on the University campus; served as a member of the Board of Regents; and made many other great contributions to the University.

"The Committee recommends that the action of the Board at the December 1957 meeting with reference to the naming of the new dormitory be rescinded, and that the building be named 'The Joshua J. Walton Hall'.'"

The Board adopted the report and authorized the recommendations of the Committee.

Mr. Walsh continued:

**Naming of Women's Dormitory, OSC**

"President Strand stated that Snell Hall originally constructed as a women's dormitory and named in honor of Dr. Margaret Snell is now being used as an office building by the Agricultural Extension Service. He recommended that the new dormitory for women soon to be constructed east of Waldo Hall be named 'Margaret Snell Hall' and that the present building named in honor of her be given the name of 'Extension Hall'. He pointed out that her name would best be perpetuated by having it associated with a building used largely by women.

"The Committee recommends that President Strand's recommendation be approved."

The Board adopted the report and authorized the recommendations as indicated.

Mr. Walsh continued:

**Purchase of Bertsch Property, OSC**

"President Strand recommended the purchase of the Bertsch property located at 14 North 26th Street, Corvallis. The property consists of a lot 40 x 150 feet, on which is located a one-story, six-room house in fair condition. It is located adjacent to Cordley Hall and is required in connection with the proposed straightening of Orchard Street.

"Three appraisals on the property were secured: one for $7,250 and two for $6,400, for an average of $6,683.33. An option has been secured for $6,675. It was recommended that the property be purchased from the Board's Land Purchase Reserve."

"The Committee, with the concurrence of the Finance Committee, recommends that the Bertsch property, described above, be purchased at the option price of $6,675, funds to be provided from the Board's Land Purchase Reserve."

The Board adopted the report and authorized the property purchase as recommended.
Mr. Walsh continued:

"At the April 1957 Board meeting, the campus of Southern Oregon College was expanded to include a total of 73.51 acres. Yesterday, President Stevenson recommended the expansion of the campus boundaries south along Indiana Avenue about 312 feet to a depth of about 187 feet, more or less, to extend from Oregon Street north to the previously approved southern boundary of the campus. The additional acreage involved in the expansion will increase the total campus acreage by 3.53 to a total of 77.04 acres. The property to be added to the campus is appraised at approximately $40,000 and is needed to provide sites for future construction.

"The Committee recommends that the campus boundaries of Southern Oregon College be expanded from Oregon Street north to the previously approved southern boundary of the campus."

The Board adopted the report as presented.

Mr. Walsh continued:

"President Stevenson requested authorization to purchase the Burgess property located at the corner of Indiana and Madrone Streets, within the present campus boundaries, at the option price of $5,000. Two appraisals were secured: one for $5,860, and the other for $5,115, the average being $5,487.50. President Stevenson recommended that the funds for the purchase be provided from the Board's Land Purchase Reserve.

"The Committee, with the concurrence of the Finance Committee, recommends that the Burgess property described above be purchased at the option price of $5,000, funds to be provided from the Board's Land Purchase Reserve."

The Board adopted the report and authorized the property purchase as recommended.

Mr. Walsh continued:

"President Stevenson recommended the purchase of the Berry property located on the corner of Indiana and Madrone Streets, at the option price of $4,200. Two appraisals were secured: one for $4,970 and the other for $3,850, or an average of $4,410. The property lies within the present campus boundaries. President Stevenson recommended that the funds for the purchase be provided from the Board's Land Purchase Reserve.

"The Committee, with the concurrence of the Finance Committee, recommends that the property described above be purchased at the option price of $4,200, funds to be provided from the Board's Land Purchase Reserve."

The Board adopted the report and authorized the property purchase as recommended.
Mr. Walsh continued:

"The recently completed General Extension Division Building in Portland was designed to occupy all of the lot purchased as a site for the structure. The building has the usual front entrance and also an emergency exit which opens over land which is not owned by the State. The fire marshal in Portland, who also is a deputy of the State Fire Marshal, has indicated that a permanent means of egress controlled by the State needs to be provided, or the use of the building will be prohibited.

"Ways and means of providing the egress have been explored, recognizing the necessity of complying with the fire marshal's order. Immediately to the rear of the building and joining the west end thereof is the Torgerson property which has a frontage of 33 feet on Southwest Tenth Avenue and a depth of 100 feet with a two and one-half story frame building occupying almost all of the land. Two appraisals of the property have been received in the amount of $20,000 and $23,500. An option to purchase the property has been secured for $20,500. In order to finance the total cost of acquisition, covering the value of the property, appraisal fees and the fee of the realtor employed by the State, a total appropriation of $21,725 is required to obtain the property.

"It was recommended that the property be purchased and that the sum of $21,725 be appropriated from the Board's Land Purchase Reserve.

"The Committee, with the concurrence of the Finance Committee, recommends the purchase of the Torgerson property described above and that the required funds totaling $21,725 be appropriated from the Board's Land Purchase Reserve."

The Board adopted the report of the Committee and authorized the property purchase as recommended. The Board further indicated that in the event that it was not essential for the State to continue ownership of the property that at the appropriate time consideration be given to the sale thereof with the retention only of a perpetual easement to provide an assured means of legal egress.

Mr. Walsh concluded the building Committee report with the following:

"The Chancellor recommended that authorization be given to purchase Lot 6, Block 199, Portland, located at 1870-1880 Southwest Park Avenue, known as the John Gartner property. The property consists of a parcel of land having a frontage of 50 feet on Southwest Park and a depth of 100 feet. On the property is located a two and one-half story frame building which has been converted into an eleven-unit housekeeping apartment. The property is needed to provide a portion of the site for a building to be requested of the 1959 Legislature. Two appraisals on the property were secured, one for $30,500 and the other for $33,000, exclusive of furniture, or an average appraisal of $31,750. An option on the property has been secured for $32,000."
"The Chancellor also stated that expenses in purchasing the property consisted of broker's and appraisers' fees totaling $1,600. Of the total outlay of $33,600, it was recommended that $9,600 be provided from unrestricted funds of the Board and $24,000 from the Pooled Endowment Fund with interest at 5% per cent per year, to be repaid from rental income of Portland State College within twelve and one-half years in accordance with the policies established by the Board on June 13, 1950.

"The Building Committee, with the concurrence of the Finance Committee, recommends that the property be purchased and financed as indicated with $24,000 to be provided from the Pooled Endowment Fund and $9,600 from unrestricted funds, consisting of $8,000 from the Board's Land Purchase Reserve to be applied toward the purchase of the property and $1,600 from Unappropriated Funds to meet the expenses in acquiring the property."

The Board adopted the report and authorized the recommended property purchase.

FINANCE COMMITTEE REPORT

Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"The Board, on September 10, 1957, authorized the seeking of loans from the Housing and Home Finance Agency to provide part of the funds to finance the construction of a dormitory for the University of Oregon and two dormitories and a cafeteria at Oregon State College. The Agency has tentatively reserved moneys for loan purposes.

"With the significant lowering of interest rates within the last two months, it appears possible now to sell bonds publicly at an interest rate which compares favorably with the 3 per cent rate of the Agency and the market rate of about 3%,75 per cent when we filed our loan applications. It is advisable, therefore, to seek the benefit of improved interest rates by now seeking public bids for the sale of bonds, holding in suspense the established reservation of loan funds by the Agency.

"A summary of the present estimate of the cost of the building projects and expected sources of funds follows:

<table>
<thead>
<tr>
<th>Expenditure Budgets</th>
<th>Oregon State College</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>$1,565,000</td>
<td>$4,427,000</td>
</tr>
<tr>
<td>Sources of Funds</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balances, unpledged</td>
<td>565,000</td>
<td>907,000</td>
</tr>
<tr>
<td>Sale of Bonds</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Series 1958</td>
<td>900,000</td>
<td>3,226,000</td>
</tr>
<tr>
<td>Series 1959</td>
<td>194,000</td>
<td>2,294,000</td>
</tr>
<tr>
<td>Totals</td>
<td>$1,565,000</td>
<td>$4,427,000</td>
</tr>
</tbody>
</table>
"The proposed borrowing is estimated to total about $3,520,000. Under the existing statutory limit of bonds outstanding at any one time, we may now borrow $3,226,000, and it is necessary, therefore, to defer borrowing of the estimated additional $294,000, possibly until April 15, 1959, at which time, because of expected bond retirements in the interim, we can offer a corresponding amount of new bonds. The indicated immediate borrowing of $3,226,000 and the use of balances are expected to provide sufficient funds to finance the estimated amount of construction contracts to be entered into within the near future, built-in equipment, architects' and engineers' fees, construction supervision and contingencies. The purchase of movable equipment and site improvements are to be deferred until 1959, and are to be financed with funds to be provided from the sale of bonds at that time or from moneys which may be accumulated in the meantime.

"Although the bonds to be sold will be general obligations, secured by the full faith and credit of the State, it is intended that each institutional segment of each bond issue will be paid in full from dormitory earnings and student building fees of the institution concerned.

"Twelve pages of financial estimates and projections were presented which embodied the following significant features:

1. The expected two bond issues will total $3,520,000. For calculation purposes, the estimated interest cost of the issues is based upon a 3.2 per cent interest rate. Serial maturities of each bond issue extend over a thirty-year period.

2. At the University, and similarly, but separately, at the College, there will be a commingling of the net income from the proposed new facilities of the unpledged net income of the presently operated permanent dormitories, of the unpledged net income of the temporary dormitory for eight years, of building fees, and of interest earned on the bond sinking fund.

The student building fee income at each institution anticipates increases in enrolment each year to total 80 per cent at the end of ten years, with no recognition given to a possible further increase in enrolment and student building fee income for the succeeding twenty years, and with the fee at the present rate of $8.00 per full-time student per term.

3. At each institution, for each year, the estimated sum of student building fee collections and the total amount of interest and principal payments, on the presently outstanding bonds and those to be issued, will be in excess of 150 per cent.

4. Immediately upon the sale of the bonds, a sinking fund will be established at each institution in an amount sufficient to meet debt service for the benefit of said
March 11, 1958

institutions on all bonds for the following two years, involving bonds now outstanding and those to be issued. It is also expected that a two-year sinking fund will be maintained continuously.

"The Committee recommends approval of the projected financial program as indicated, including the expected borrowing of $3,226,000 to be obtained from the sale of bonds within the immediate future and of about $294,000 in 1959."

The Board adopted the report and approved the general financial plan as outlined.

Mr. Cabell continued:

Bond Resolution to Finance One UO Dormitory & Two Dormitories & Cafeteria at OSC

"Construction bids for a University of Oregon Dormitory and for two dormitories and a cafeteria for Oregon State College are to be received and considered at the April 1958 Board meeting. The present estimate of the total cost of the four buildings is $4,127,000. The moneys to finance the program are expected to be obtained in the amount of $3,226,000 from Building Bonds to be sold on April 22, 1958; about $907,000 from unpledged balances from dormitory and family housing earnings, student building fees, and gifts; and $294,000 expected to be borrowed in 1959. In order to offer publicly for sale within the near future General Obligation Bonds of the State, it is necessary that the Board adopt the resolution which follows:

RESOLUTION

WHEREAS, THE STATE BOARD OF HIGHER EDUCATION has determined that there is need to construct, equip, and furnish two dormitories and a cafeteria at the Oregon State College, Corvallis, and a dormitory at the University of Oregon, Eugene; and

WHEREAS, THE BOARD deems it necessary, pursuant to ORS 351.350, to sell general obligation STATE BOARD OF HIGHER EDUCATION BUILDING BONDS, SERIES 1958, of the State of Oregon, in the principal amount of $3,226,000 to provide funds to construct, equip, and furnish such dormitories and cafeteria; and

WHEREAS, THE BOARD as required by ORS 351.160, has determined conservatively, that said dormitory and cafeteria buildings will be wholly self-liquidating and self-supporting from revenues to accrue from the operation thereof and from gifts, grants, or building fees, and from unobligated revenues of higher education buildings or projects of like character; and

WHEREAS, THE BOARD is authorized and directed by ORS 351.170 to establish such rates, charges, and fees for the use of such buildings or projects, including revenue-producing buildings and structures already constructed, as, in the judgment of the Board, shall provide the required revenues to make the new buildings or projects self-liquidating and self-supporting, and as shall provide the funds with which to amortize the principal of and pay the interest on bonds issued to finance such buildings or projects; now, therefore,
BE IT RESOLVED BY THE STATE BOARD OF HIGHER EDUCATION OF THE STATE OF OREGON, that, with the approval of the State Bond Commission of the State of Oregon, THREE MILLION TWO HUNDRED TWENTY-SIX THOUSAND DOLLARS ($3,226,000) par value of bonds authorized by Article XI-F(1) of the Constitution of the State of Oregon, and by ORS 351.160, 351.170, 351.180, 351.190, and 351.350 to 351.510, be issued and sold, in order to carry out the purposes of said article and of the said statutes; and

BE IT FURTHER RESOLVED that the said bonds totaling THREE MILLION TWO HUNDRED TWENTY-SIX THOUSAND DOLLARS ($3,226,000) par value, be issued to supplement the sum of NINE HUNDRED SEVEN THOUSAND DOLLARS ($907,000) of construction funds now on hand, and TWO HUNDRED NINETY-FOUR THOUSAND DOLLARS ($294,000) to be obtained hereafter from an additional issue of bonds, making a total of FOUR MILLION FOUR HUNDRED TWENTY-SEVEN THOUSAND DOLLARS ($4,427,000) to be used for the purpose of constructing, equipping, and furnishing the said dormitories and cafeteria at an estimated cost of $4,427,000; and

BE IT FURTHER RESOLVED that the principal of and the interest on all of the bonds issued pursuant to this resolution, be paid upon the due dates thereof at the office of the Treasurer of the State of Oregon, and that the said bonds be designated STATE OF OREGON, STATE BOARD OF HIGHER EDUCATION BUILDING BONDS, SERIES 1958, and be numbered consecutively from one (1) to three thousand two hundred twenty-six (3,226) inclusive; and

BE IT FURTHER RESOLVED that the said bonds be dated April 15, 1958, and be issued in denominations of $1,000 each, to mature upon the dates and in the principal installments hereinafter in this resolution set forth, subject to redemption in regular numerical order at par value and accrued interest on any interest-paying date on and after April 15, 1968, from the moneys and revenues indicated in the aforesaid constitutional amendment and in ORS 351.160, 351.170, 351.180, 351.190, and 351.350 to 351.510, or through refunding; and

BE IT FURTHER RESOLVED that the ultimate maturity dates and principal installments of the said bonds be as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 15, 1961</td>
<td>$70,000</td>
<td>April 15, 1975</td>
<td>$1,114,000</td>
</tr>
<tr>
<td>April 15, 1962</td>
<td>70,000</td>
<td>April 15, 1976</td>
<td>114,000</td>
</tr>
<tr>
<td>April 15, 1963</td>
<td>70,000</td>
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</tr>
<tr>
<td>April 15, 1964</td>
<td>70,000</td>
<td>April 15, 1978</td>
<td>114,000</td>
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<tr>
<td>April 15, 1965</td>
<td>86,000</td>
<td>April 15, 1979</td>
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<td>April 15, 1966</td>
<td>86,000</td>
<td>April 15, 1980</td>
<td>114,000</td>
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<tr>
<td>April 15, 1967</td>
<td>86,000</td>
<td>April 15, 1981</td>
<td>152,000</td>
</tr>
<tr>
<td>April 15, 1968</td>
<td>86,000</td>
<td>April 15, 1982</td>
<td>152,000</td>
</tr>
<tr>
<td>April 15, 1969</td>
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<td>April 15, 1983</td>
<td>152,000</td>
</tr>
<tr>
<td>April 15, 1970</td>
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<td>152,000</td>
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<td>April 15, 1971</td>
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<td>April 15, 1972</td>
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<td>April 15, 1986</td>
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<tr>
<td>April 15, 1973</td>
<td>114,000</td>
<td>April 15, 1987</td>
<td>152,000</td>
</tr>
<tr>
<td>April 15, 1974</td>
<td>114,000</td>
<td>April 15, 1988</td>
<td>170,000</td>
</tr>
</tbody>
</table>

and
BE IT FURTHER RESOLVED that the State Board of Higher Education furnish to the original purchaser of the said bonds, without cost to him, the written opinion of accredited bond attorneys, certifying to the validity and legality of the said bonds; and

BE IT FURTHER RESOLVED that the said bonds be the direct general obligations of the State of Oregon, and that except as to variations in interest rates and maturities, they be of uniform tenor, and be in substantially the following form, prepared by the Attorney General of the State of Oregon:

UNITED STATES OF AMERICA
STATE OF OREGON
STATE BOARD OF HIGHER EDUCATION
BUILDING BOND
SERIES 1958

KNOW ALL MEN BY THESE PRESENTS, that the STATE OF OREGON acknowledges itself to owe and for value received hereby promises to pay to bearer the principal sum of - - - - - -

- - - - - - - ONE THOUSAND DOLLARS - - - - - - -

($1,000) on the fifteenth day of April, 19__, with interest on said sum from the date hereof until paid, at the rate of PER CENT (%) per annum, payable semianually on the fifteenth days of April and October of each year as evidenced by, and upon the presentation and surrender of, the interest coupons hereto annexed as they severally become due. Both the principal of and the interest upon this bond are payable at the office of the Treasurer of the State of Oregon at Salem, Oregon, in any coin or currency which, at the time of payment, is legal tender for the payment of public and private debts within the United States of America.

The bonds of the issue of which this bond forms a part, maturing on and after April 15, 1969, may be redeemed at the option of the State of Oregon, on and after April 15, 1968, at par and accrued interest, on any interest day or days in regular numerical order or in the entire amount of the issue outstanding at call date, upon notice given by the Treasurer of the State of Oregon at least thirty (30) days prior to the redemption date specified therein, by publication thereof in one issue of a newspaper or financial journal of general circulation printed and published within the City and State of New York, and in one issue of a newspaper of general circulation printed and published within the City of Salem, Oregon. From the date of redemption designated in any such notice, interest on the bonds so called for redemption shall cease.
This bond is issued by the State of Oregon in conformance to its Constitution and under and by virtue of and in all respects in full and strict compliance with its laws, and in particular Article XI-P(1) of the Constitution and Sections 351.160 to 351.190, and Sections 351.350 to 351.510, Oregon Revised Statutes, for the purpose of financing the cost of constructing, equipping, and furnishing buildings to be used for higher education.

The faith and credit of the State of Oregon hereby are irrevocably pledged to the punctual payment of the interest upon and the principal of this bond as the same become due and payable respectively.

IN TESTIMONY WHEREOF, the STATE OF OREGON, has caused this bond to be signed by the Governor and by the Secretary of State with their facsimile signatures, and by the State Treasurer, and sealed with the seal of the State of Oregon, and has caused the annixed interest coupons to be executed with the facsimile signatures of its said officers, all as of the fifteenth day of April, 1958.

__________________________
Governor

__________________________
Secretary of State

__________________________
State Treasurer

FORM OF COUPON

(For coupons maturing on October 15, 1958, up to and including April 15, 1968.)

No. On the fifteenth day of October, 1958, $ ____________ DOLLARS
THE STATE OF OREGON will pay the bearer

__________________________
State Treasurer

__________________________
Secretary of State

__________________________
Governor
Meeting #265-24

March 11, 1958

(For coupons maturing after April 15, 1968.)

No.____ On the fifteenth day of October, 1968, $____________

Unless the bond hereinafter designated shall have been called
for previous redemption and due provision made for the payment
thereof, THE STATE OF OREGON will pay the bearer

$____________ DOLLARS

at the office of the Treasurer of the State of Oregon, in the
City of Salem, Oregon, in any coin or currency, which at the
time of payment, is legal tender for the payment of public and
private debts within the United States of America, for six
months' interest then due on State of Oregon, State Board of
Higher Education Building Bond, Series 1958, No.______.

(facsimile) (facsimile) (facsimile)
State Treasurer Secretary of State Governor

The above bond and coupon forms hereby are approved as to legal
form this __________________________ day of __________, 1958.

ROBERT Y. THORNTON, Attorney
General of the State of Oregon.

BE IT FURTHER RESOLVED that, as provided by ORS 351.430, the
Secretary of the Board be and he hereby is authorized to
advertise the said STATE OF OREGON, STATE BOARD OF HIGHER
EDUCATION BUILDING BONDS, SERIES 1958, for public sale thereof
at a price of not less than the par value thereof and the
accrued interest thereon, the sale to be held on the 22nd day of
April, 1958, and the notice of sale to specify that the Board
reserves the right to reject any or all bids for the bonds; and

BE IT FURTHER RESOLVED that the Secretary and Comptroller of the
State Board of Higher Education be authorized to effect the
necessary arrangements to deliver the bonds and to receive
payment therefor.*

Upon motion by Director Cabell and seconded by Director Hart the
above resolution was duly adopted as read with the following voting
in favor of adoption: Directors Cabell, Forrester, Grant, Hart,
Holloway, MacNaughton, Walsh, and Kleinsorge.

Those voting against adoption were: None.

The President of the Board thereupon declared said resolution duly
adopted by a unanimous vote.
Mr. Cabell continued:

"Yesterday, the Chancellor reported on the amounts which are recommended in the docket and in the building committee report for land purchases and plant rehabilitation items at the institutions. These recommendations involve appropriations from Board's funds aggregating $101,143. The Chancellor indicated also that there are six other items of land purchases and plant rehabilitation aggregating approximately $106,325 which have been requested by the institutions and which will probably be presented to the Board for approval later during the current fiscal year. The total requirement for all of these land purchases and plant rehabilitation projects is $207,468. The present balance in the Board's Reserve for Land Purchases and Plant Rehabilitation is $84,652.

"To care for all these needs during the current fiscal year, the Chancellor recommended that the amount of $125,000 be transferred into the reserve for year 1957-58 from the amount of $175,000 now reserved for land purchases and plant rehabilitation in the year 1958-59, the second year of the biennium. This transfer will leave $50,000 in the reserve for use during year 1958-59. It is understood that any unused balances which may remain in the reserve at the close of the current fiscal year will be carried over and added to the amount of $50,000 for year 1958-59.

"The Finance Committee recommends approval of the recommended transfer of $125,000 to the 1957-58 reserve for land purchases and plant rehabilitation from the amount previously reserved for year 1958-59."

The Board adopted the report as presented and authorized the recommendations presented therein.

Mr. Cabell continued:

"The construction budget of the Portland State College Center as originally approved on August 7, 1956 and as increased on October 22, 1957 now amounts to $1,087,500. It develops now that an additional $21,500 increase is needed in order to equip the building adequately. Dr. Hummel, with the approval of the Chancellor, recommended that $21,500 be provided from accumulated Student Building Fee income in excess of that required for debt service. The present excess is approximately $64,000.

"The Finance Committee, with the concurrence of the Building Committee recommends that the construction budget for the Student Center at Portland State College be increased from $1,087,500 to $1,109,000, the additional $21,500 to be provided from Student Building Fee balances at Portland State College."

The Board adopted the report and approved the recommendations of the Committee.
Mr. Cabell concluded the Finance Committee report with the following:

"The Board, on January 28, 1958, authorized the use of $8,400 of Restricted Medical and Surgical Fees to provide stainless steel tables for the Department of Anatomy, University of Oregon Medical School. The construction bids necessitate the use of $10,163 and Dean Baird, with the concurrence of the Chancellor, recommends that the additional $1,763 be provided from the same source as the original appropriation.

"The Finance Committee recommends the additional appropriation of $1,763 from the Restricted Medical and Surgical Fees to finance the cost of the stainless steel table work."

The Board adopted the report and approved the recommendations as presented.

Prior to the reading of the Building Committee minutes, there was a motion to dispense with the reading of the reports in full and to have the chairman summarize the substance of the recommendations. It was the thinking that Board members could read the unofficial minutes in full and have opportunity for comments and corrections in advance of official approval at the next meeting. In the discussion that followed, those opposing the motion indicated that it was their feeling that, although the minutes were long, reading them in full provided an opportunity to catch possible errors and to reconsider doubtful points. Those in favor of the motion felt that it was not necessary to go over the details brought out in committee discussion the preceding day. It was pointed out by the President, however, that a great deal of the committee discussion could not be heard by the entire Board. The motion failed.

Following the presentation of the Building Committee report, the Chancellor commented on the long committee minutes and docket items that had come to the Board in recent months. He stated that the Board has under its control the largest of the state building programs, and in general that it had developed a fine reputation not only for competent management of state funds, but also for the fact that it did not have to go back to the Emergency Board for additional funds but managed somehow to complete new buildings within the original appropriation. The legislature has recognized that much more than any other state department the Board meticulously plans its building program in advance. Ordinarily the Board knows six years in advance what the likely buildings will be.

Each building comes to the Board for attention several times over a period of years: First the building appears on the six-year list; next it comes for a priority rating before being submitted to the legislature for funds; occasionally a preliminary study is directed; the selection of an architect for preliminary plans is always made by the Board; sometimes advance planning funds are requested from the federal government; preliminary plans are approved; later final plans are considered with the architects in attendance; following this construction contracts are awarded; and finally the building is inspected by the committee and officially accepted by the Board. The Chancellor indicated that possibly the time had come to shorten
the procedure. The building program will continue to develop in size and in number of units constructed. He indicated that a possible shortening could be accomplished by including the approval of all final plans in the docket unless there is a substantial deviation from the preliminary plans. If there is a serious deviation, the plans should be brought back to the Board for further consideration.

President Kleinsorge stated that based on his long experience on the Board and as a member of the Building Committee he had found that the repeated review of plans had often resulted in revisions that were of great benefit to the institution in catching details that were missed in the first studies. Such checking had resulted a number of times in an improved building and had led to changes in the plans before the construction contracts were awarded.

Mr. Walsh said he had in a way attempted to streamline the procedure during the presentation of final plans by asking the architects to indicate the major changes that had been incorporated since the acceptance of the preliminary plans. He also indicated that he knew that because of the expected increase in all phases of the work of the Board the time necessary for meetings will automatically increase instead of decrease. However, he added, "We don't want to do less of a job because we have more of a job to do." Other Board members expressed the opinion that the time spent considering building plans and other details of Board business was informational and were of the opinion that they should spend all the time necessary to do a good job.

Continuing the informal discussion, Mr. Walsh said that for some time he and other members had been thinking about the role and responsibilities of the Board in regard to the fundamental problems with which the Board will be faced when the great influx of students becomes a reality. That influx will multiply building and financial needs and involve a complete new philosophy of how to handle selective admissions, provisions for further training of those who are ineligible for regular college admission, and many other related problems.

He wondered if the Board were the proper facility to handle the oncoming situation; he interjected the idea that serious thought should be given to the possibility of relying more and more on educators for studies and recommendations which would permit the Board to continue to make mature decisions within the limited time it can spend on study and discussion.

President Kleinsorge announced that word had been received that Douglas McKeen, Associate Editor of the editorial page of the Oregon Journal, had been appointed by Governor Robert D. Holmes to membership on the Board.

President Kleinsorge then extended to President Strand and Dean Lemon the thanks of the Board for making possible the meeting at Corvallis and for providing such pleasant facilities and delightful entertainment. He stated that the Board thoroughly enjoyed its stay and would be enthusiastic about a return trip.
Dr. Kleinsorge reminded the Board that the appointment of Mr. Leif S. Finseth expired on March 2, ending a long term of service with the Board. In recognition of Mr. Finseth's sincere and effective work for the State System of Higher Education, Director Holloway presented the following resolution:

RESOLUTION

WHEREAS, Mr. Leif Finseth was a member of the State Board of Higher Education for 17 years; and

WHEREAS, since his appointment in 1934 by Governor Julius Meier he acquired an understanding of the problems of the Oregon State System of Higher Education which was recognized by additional appointments by subsequent governors; and

WHEREAS, Mr. Finseth served as a member of the executive committee; was chairman of the committee on buildings, grounds and capital outlay and the committee on insurance and was a member of the committee on libraries and served on various other board committees; and

WHEREAS, he has been a devoted and faithful board member from the early days of co-ordinated higher education in Oregon to the present when the state is preparing for ever-increasing enrolments; and

WHEREAS, we know of his many contributions to the development and understanding of Oregon higher education which frequently were done at considerable sacrifice and inconvenience.

NOW, THEREFORE, BE IT RESOLVED that we extend to Mr. Finseth our deep appreciation and fondest personal wishes for every happiness in the days which lie ahead.

The resolution was adopted by a unanimous vote with the instructions that it be spread on the minutes of the Board and that appropriate copies be sent to Mr. Finseth.

The Secretary informed the Board that word had been received from the Governor's office that Mr. Allan Hart had been reappointed to membership on the Board for the period March 2, 1958 through March 2, 1961. President Kleinsorge congratulated Mr. Hart on his reappointment.

The Chancellor reported that he was in receipt of a request from President Cramer for transfer to less arduous duties at Portland State College. He recommended that Dr. Cramer’s request be approved, effective August 1, 1958 with the customary thirty days leave, and that his new assignment as Professor of Education with indefinite tenure become effective on September 1, 1958. The Chancellor indicated that the details of the transfer would be included in the 1958-59 budget. Mrs. MacNaughton presented the following resolution:
RESOLUTION

The Oregon State Board of Higher Education wishes to thank Dr. John F. Cramer, President of Portland State College for long and faithful service to public higher education in Oregon, first as organizer of the expanded general extension program of this Board and more recently as the first president of Portland State College. He has contributed much of value to our educational programs. This Board wishes Dr. Cramer many further years of productive service as it accedes to his request for a transfer to somewhat less arduous duties as Professor of Education in the College.

The resolution was adopted by a unanimous vote and the Secretary instructed to include it in the minutes and to send an appropriate copy to President Cramer.


Continuing his report, the Chancellor announced that the U. S. Department of State had requested him to head the U. S. delegation to the United Nations Western Hemisphere Conference which is scheduled for March 23-28 at Havana. Because of the critical importance of this regional meeting preparatory as it is to the world-wide conference in Paris in November at which he will serve as a United States delegate, the Chancellor indicated that he had accepted the invitation to the Havana Conference.

Building Progress at EOC and SOC

Presidents Stevenson and Bennett gave a summary of the progress of their building programs. President Bennett indicated that because of favorable weather conditions the three new buildings now under construction will be completed on or ahead of schedule. It now appears that the new Physical Education Building for men will be completed by mid-July instead of in November and will be ready for the basketball season. The dormitory is on schedule and should be ready for furnishing in mid-July and for occupancy in September. The Central Heating Plant building itself is completed and the boilers in place; the conduits for steam to the buildings to be served are in progress.

President Stevenson indicated that the four buildings now under construction at Southern Oregon College are on schedule and should all be ready for occupancy and use by the coming fall term in September. The buildings include the Commons, Dormitory for Men, Heating Plant, and Science Building. He stated that the building program has had a tremendous influence on the people in the community. The status of the school has grown with the plant, and the community is very pleased that local contractors are handling the construction work.
The Board officially accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgement to the donors:

**University of Oregon**

**Scholarships & Fellowships**

Gifts totaling $10,150.00 from the following donors for scholarships and fellowships:

- **American Potash & Chemical Company, Los Angeles, California** $500.00
- **The Asia Foundation, San Francisco, California** $2,356.00
- **Mr. and Mrs. C. Cooley, Grants Pass** $250.00
- **Dallas Elementary School Parent-Teacher Association** $140.00
- **Eugene-Lane County Association of Insurance Agents** $250.00
- **Ex-Newsboys Association, Portland** $250.00
- **Girls League, Medford Senior High School** $100.00
- **Hawaiian Pineapple Company, Honolulu** $300.00
- **International Business Machines Corporation, White Plains, New York** $3,000.00
- **Oregon Congress of Parents and Teachers, Incorporated, Portland** $1,420.00
- **Oregon State Elks Association, Tillamook** $100.00
- **Pendleton Association of Teachers** $150.00
- **Portland Rose Festival Association** $142.00
- **Standard Oil Company of California, Portland** $800.00
- **Western Golf Association, Golf, Illinois** $217.00
- **Mrs. Lillian A. Stelle, Eugene** $175.00

**B. B. Barker**

Gift of $400 from Dr. Burt Brown Barker, Portland, to the Barker Historical Research fund.

**E. C. Brown**

Grant of $750 from the E. C. Brown Trust, Portland, to the Department of Religion for support of the Religious Evaluation Week program.

**B. S. Cole**

Gift of $100 from Mr. B. S. Cole, Eugene, to the Department of Religion for support of the Religious Evaluation Week program.

**Housing & Home Finance Agency; Oregon Cities Listed**

Grants totaling $91,550 from the federal Housing and Home Finance Agency, San Francisco ($47,275), and from several Oregon cities ($44,275) to the Bureau of Municipal Research for urban planning assistance. The cities participating in the planning program are Albany, Arlington, Beaverton, Coquille, Corvallis, Forest Grove, Grants Pass, Medford, North Bend, Newberg, St. Helens, Sweet Home, and Toledo.

**Library of Parliament, Ottawa, Canada**

Gift from the Library of Parliament, Ottawa, Canada, of fifty volumes of Canadian Sessional Papers and seventy volumes of Canadian Parliamentary Debates. The estimated value of the papers is $850.
Meeting #265-31

March 11, 1958

National Park Service
Grant of $1,000 from the National Park Service, San Francisco, for "Archeological Salvage Work in the Emigrant Dam Reservoir, Rogue River Project, Oregon", July 1 through September 15, 1958, under the direction of Dr. L. S. Cressman, Professor and Head of the Department of Anthropology.

National Science Foundation
Grant of $6,300 from the National Science Foundation, Washington, D. C., for research on "Oregon Coast Prehistory", for the period July 1, 1958 through June 30, 1959, under the direction of Dr. L. S. Cressman, Professor and Head of the Department of Anthropology.

Dr. & Mrs. Arthur H. Norton
Gift of Korean art objects valued at $300 from Dr. and Mrs. Arthur H. Norton, Eugene, to the Museum of Art.

Standard Oil Company of California
Gift of two volumes of Standard School Broadcasts consisting of twenty-six recordings valued at $130 from the Standard Oil Company of California, San Francisco, to the Library.

Dental School

M. F. Patterson Dental Supply
Gift of $600 from M. F. Patterson Dental Supply, Saint Paul, Minnesota, to establish or continue graduate fellowship work, or to purchase equipment or supplies or pay any unusual expenses for graduate research projects.

Medical School

Mead Johnson & Company
Grant of $500 from Mead Johnson & Company, Evansville, Indiana, to assist with the Resident Education Program.

Alumni Association
Gift of $461.65 from the Medical School Alumni Association, Portland, for use by staff members to attend professional meetings out of the state.

U. S. Army
Grant of $9,820 from the U. S. Department of the Army for continuation to December 31, 1958 of research under the direction of Dr. Benjamin B. Ross, Assistant Professor of Physiology.

Mrs. Philip Hart
Gift of one share of Pacific Lumber Company stock with the current market value of $195 from Mrs. Philip Hart, Portland, for the unrestricted use of Doernbecher Hospital.

Medical Research Foundation of Oregon, Inc.
Grants totaling $50,555.12 from the Medical Research Foundation of Oregon, Inc., Portland, allocated to the Medical School during the last six months of 1957. Of this amount $35,737.02 has been expended through regular departmental accounts, and the balance of $14,818.30 was expended directly by the Medical Research Foundation.

National Fund for Medical Education
Grant of $34,045 from the National Fund for Medical Education, New York City, to support the instructional budget.

National Science Foundation
Grant of $24,100 from the National Science Foundation, Washington, D. C., for research on "Single Cell Activity of Spinal Cord in Relation to Intraspinal Sprouting of New Terminals", for the period February 1, 1958 to February 1, 1960, under the direction of Dr. George M. Austin, Professor and Head of the Division of Neurosurgery.
Oregon Division, American Cancer Society, Portland, to be used as follows:

1. $200 - Publications pertinent to cancer.
2. $5,040 - Salary of a Research Fellow in the Department of Radiology.

Oregon State Elks Association

Grant of $5,841.41 from the Oregon State Elks Association, Oregon City, for continued support of the program for visually handicapped children in the Department of Ophthalmology.

Dr. Ethel G. Reuter

Gift of $100 from Dr. Ethel G. Reuter, McMinnville, to purchase books or periodicals for the library.

Ruson Laboratories, Inc.

Grant of $400 from Ruson Laboratories, Inc., Portland, for continued research on Virace, a product of the company. The research is being conducted under the direction of Dr. John Harris, Associate Professor of Ophthalmology.

Beatrice May Strowbridge Estate

Bequest of $2,000 from the estate of Beatrice May Strowbridge, deceased, for the unrestricted use of Doernbecher Memorial Hospital.

Life Insurance Medical Research Fund

Grant of $17,600 from the Life Insurance Medical Research Fund, New York City, to further research on neurohumoral control of kidney function, under the direction of Dr. William D. Blake, Associate Professor of Physiology.

Oregon Heart Association, Inc.

Gift of $3,580 from the Oregon Heart Association, Portland, to purchase a Farrand Recording Spectrofluorometer for use in connection with a research project in the Department of Physiology.

U. S. Public Health Service

Grant of $11,379 from the U. S. Public Health Service, Bethesda, Maryland, for research on "The Relation of Human Constitution to Disease", May 1, 1958 to April 30, 1959, under the direction of Dr. Howard F. Lewis, Professor and Head of the Department of Medicine.

Oregon State College

Scholarships & Fellowships

Gifts totaling $6,429.00 from the following donors for scholarships and fellowships:

Confederated Tribes of Warm Springs Reservation  $ 609.00
Grant High School Dad's Club, Portland 325.00
Elks Lodge No. 1805, Gresham 200.00
Elks Lodge No. 358, Heppner 200.00
Oregon Congress of Parents & Teachers, Incorporated, Portland 3,195.00
Portland Milk and Ice Cream Distributors 200.00
Swede Basin Lumber Company, Grants Pass 250.00
Max D. Tucker Scholarship Fund, U. S. National Bank, Portland 1,000.00
R. M. Wade Foundation, Portland 200.00
Maud E. Warwick Fund for War Orphans, Inc., New York City 250.00
Meeting #265-33

E. F. Burlingham & Sons

Grant of $400 from E. F. Burlingham & Sons, Forest Grove, for investigations of the alkali bee, under the direction of Dr. W. P. Stephen, Assistant Entomologist and Assistant Professor, Agriculture Experiment Station.

Soil Conservation Service

Grant of $411.28 from the U. S. Soil Conservation Service to the Agricultural Experiment Station for studies on superior grasses and legumes for soil and water conservation and service, under the direction of Dr. J. Ritchie Cowan, Professor of Farm Crops.

State Dept. of Education

Grant of $3,000 from the State Department of Education "to identify and evaluate the Oregon fishing industry's need for training in trade and industrial occupations", January 1, to June 30, 1958, under the direction of Dr. Gerald O. Cannon, Assistant Professor of Trade and Industrial Education.

Stauffer Chemical Company

Grant of $400 from Stauffer Chemical Company, San Francisco, California, to the Agricultural Experiment Station for "Investigations of the Need of Phosphorus for Forage Crops in Western Oregon", January 1, 1958 to January 1, 1959, under the direction of Dr. T. L. Jackson, Associate Soil Scientist and Associate Professor.

Western Phosphates, Inc.

Grant of $400 from the Western Phosphates, Incorporated, Garfield, Utah, to the Agricultural Experiment Station for "Investigations of the Need of Phosphorus for Forage Crops in Western Oregon", January 1, 1958 through January 1, 1959, under the direction of Dr. T. L. Jackson, Associate Soil Scientist and Associate Professor.

Agricultural Research Service

Grant of $1,200 from the Beef Cattle Division of the USDA Agricultural Research Service to the Agricultural Experiment Station for studies on the "Improvement of Beef Cattle by Application of Breeding Methods", under the direction of Dr. Ralph Bogart, Professor of Animal Husbandry.

Agricultural Research Service

Grant of $750 from the Regional Poultry Breeding Project Division of the USDA Agricultural Research Service to the Agricultural Experiment Station for genetic studies of breeding and management factors related to hatchability in turkey eggs, under the direction of Mr. James A. Harper, Associate Professor of Poultry Husbandry.

U. S. Quartermaster Corps

Grant of $111,603.80 from the U. S. Quartermaster Corps for "Study and Investigation of Radiation Resistant Organisms", November 1, 1957 through October 31, 1958, under the direction of Dr. A. W. Anderson, Assistant Professor of Bacteriology.

Union Carbide Chemicals Company

Gift of chemicals valued at $150 from the Union Carbide Chemicals Company, New York City, to the Agricultural Experiment Station for research on weed control problems, under the direction of Dr. J. Ritchie Cowan, Professor of Farm Crops.
Grants totaling $1,355.65 from the National Council for Stream Improvement, New York City, to the Engineering Experiment Station to be used as follows:

1. $450 - "Aquatic Biology Aspects of Stream Pollution", continuation to June 30, 1958, under the direction of Professor M. Popovich, Assistant Dean of Engineering in charge of the Experiment Station.

2. $905.65 - Continuation to June 30, 1958 of sulfite waste research, under the direction of Professor M. Popovich.

Grants totaling $2,426.00 from the U. S. Public Health Service, Bethesda, Maryland, to be used for the following research projects:

1. $1,926 - "Toxicity of Pulp Mill Wastes to Fish", February 1, 1958 through January 31, 1959, under the direction of Dr. Charles E. Warren, Assistant Professor of Fish and Game Management.

2. $500 - "Fatty Acid Metabolism", December 1, 1957 through November 30, 1958, under the direction of Dr. V. H. Cheldelin, Professor of Chemistry and Director of the Science Research Institute.

Grants totaling $14,255.42 from the Agricultural Research Foundation to the Agricultural Experiment Station to be used as follows:

1. $5,235.90 - Study of the absorption, translocation, fate, mode of action, and soil behavior of certain thiolcarbonates, under the direction of Mr. D. E. Bullis, Professor of Chemistry, and Head of the Department of Agricultural Chemistry.

2. $2,575.00 - Study of the absorption, translocation and fate of symmetrical triazines in plants and their chemistry, under the direction of Professor Bullis.

3. $2,106.24 - Testing fungicides for the control of diseases of tree fruits, under the direction of the Department of Plant Pathology.

4. $2,690.48 - Studies on injurious insects affecting forage crops and insect pests of small fruit, under the direction of the Department of Entomology.

5. $1,175.80 - Support of cooperative Fish and Game Research, under the direction of Mr. A. S. Einarsen, Professor and Biologist, U. S. Fish and Wildlife Service.

6. $472.00 - Snow surveys, under the direction of Mr. A. B. Frost, Associate Professor, and Hydraulic Engineer, Irrigation Water Forecasting, USDA.
Portland State College

Scholarships & Fellowships
Gifts totaling $275.00 from the following donors for scholarships and fellowships:

- Miller's for Men
- Various donors through South Bend High School, Washington

$ 100.00
175.00

Class of 1957
Gift of a Recordak Film Reader valued at $400 purchased from funds donated by the Class of 1957 to the Library Trust Fund.

Oregon College of Education

Scholarships & Fellowships
Gifts totaling $2,002.00 from the following donors for scholarships and fellowships:

- Milner Crest Parent-Teacher Association, Coos Bay
- Oregon Congress of Parents and Teachers, Incorporated, Portland
- Lane County "B" League of Principals and Coaches Association, Blachly
- South Santiam Educational and Research Project, through the Oregon State College Foundation

$ 100.00
1,652.00
100.00
150.00

OCE Dads Club
Gift of $505.45 from the OCE Dads Club for support of the grant-in-aid and loan fund programs.

Eastern Oregon College

Scholarships & Fellowships
Gifts totaling $213.00 from the following donors for scholarships and fellowships:

- Elks Lodge No. 338, Baker
- W. B. A. Review #27, La Grande

$ 795.00
118.00
PURCHASE OF
PHILLIPS
PROPERTY, SOC

President Stevenson recommended the purchase for Southern Oregon College of the Phillips property located at 700 Indiana Street, Ashland. The property consists of three lots on which are located a two-story house and a garage. Two appraisals on the property were secured: one for $11,325, and the other for $10,760, for an average of $11,042.50. A signed option on the property has been secured for $10,500. The property will be needed to provide the site for a future dormitory. The Board approved the purchase of this property at the option price, funds to be provided from the Board's Land Purchase Reserve.

PURCHASE OF
LA HODNEY
PROPERTY, OSC

President Strand recommended the purchase of the LaHodney property located at 20 North 26th Street. The property consists of a lot 50 x 100 feet on which is located a one-story six-room house in good condition. The appraisals on the property were $7,700, $7,000 and $7,850, for an average of $7,516.67. The option price is $7,500. The Board approved the purchase of the property at the option price of $7,500, funds to be provided from the Board's Land Purchase Reserve.

CLASSROOM
CONTRACT
AWARDED BY
SCHOOL
DISTRICT 13C,
OCE

On March 12, 1957, the Board authorized the transfer to School District 13C, Polk County, of the title to the Independence School building and site in return for four classrooms to be constructed on the Oregon College of Education campus by the School District at a cost of approximately $65,000. The preliminary plans for the classroom addition were approved by the Board on December 10, 1957, and Board officials were authorized to approve the final plans with report of the awarding of construction contracts by the School District to be given the Board.

The final plans and specifications prepared by Architects Amund, Boone and Lea were subsequently approved by the Board's Office, and on January 30, 1958, School District 13C awarded the construction contract to Starr Builders of Lebanon for $64,704. The Board confirmed the actions of Board officials and School District 13C.

FINANCE

Appropriation for Institute Marine Biology Rehabilitation, UO

The Board approved the appropriation of $12,298 for rehabilitation and equipment items at the Institute of Marine Biology, Charleston; of this amount $9,013 is to be provided from the Board's Rehabilitation and Land Purchase Reserve and $3,285 from the Board's 1957 summer session contingency. The instruction and research facilities of the Institute, although managed by the University of Oregon, are available for use by all of the institutions of the System. The station is used principally for the annual Marine Biology Summer Session.

Items to be financed by rehabilitation funds include: Wardrobe partitions and renovation of shower area in men's dormitory; heating and ventilating system and three additional rooms in the women's dormitory; storage units, office area, chalkboards and partitions in laboratories; living quarters for cooks; 60 cubic foot refrigerator for commissary kitchen; and discharge line from pumps to storage tank in sea water system. Equipment items to be financed from the 1957 summer session contingency include: Laboratory tables, new deck on boat equipped
with facilities for dredges and dragnet for bottom sampling, seawater tables and aquaria, trawling and dredging equipment, and office telephone extensions.

Budget Transfer, UOMS
The Board approved the transfer of $2,000 from the Medical School Operating Reserve to the Department of Nursing Education budget to prevent year-end overdrafts in the travel and materials and expense classifications.

Budget Transfer, UO
The Board approved the transfer of $600 from the University Operating Reserve to the Editor's Office budget to cover the cost of printing 2,000 additional copies of the 1958-59 University of Oregon catalog.

Budget Transfer, UODS
The Board approved the transfer of $4,850 from the Dental School Operating Reserve to the requisition budgets of the following departments:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Pathology</td>
<td>$100.00</td>
</tr>
<tr>
<td>Oral Pathology</td>
<td>550.00</td>
</tr>
<tr>
<td>Gross Anatomy &amp; Histology</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Biochemistry</td>
<td>500.00</td>
</tr>
<tr>
<td>Dental Materials</td>
<td>650.00</td>
</tr>
<tr>
<td>Nutrition</td>
<td>100.00</td>
</tr>
<tr>
<td>Pharmacology</td>
<td>960.00</td>
</tr>
<tr>
<td>Physiology</td>
<td>110.00</td>
</tr>
<tr>
<td>Principles of Medicine</td>
<td>130.00</td>
</tr>
<tr>
<td>Child Study</td>
<td>400.00</td>
</tr>
<tr>
<td>Oral Diagnosis</td>
<td>50.00</td>
</tr>
</tbody>
</table>

$4,850.00

Budgeting of Mice Control Funds, Agric. Ext. Service.
The State Emergency Board has appropriated to the Board of Higher Education through the Oregon State College Cooperative Extension Service up to $100,000 for control of field mice in Oregon counties. Of this amount, $45,000 has been allocated for immediate use. The Board approved the budgeting of this amount for the purpose designated. Expenses will be incurred in Crock, Deschutes, Jefferson, Klamath, Lake and other Oregon counties as required, and necessary claims for reimbursement made through the Extension Service accounting office.

Budgeting of Funds for Investigations of Mice Control Methods, Ar. Ext. Station
The State Emergency Board has appropriated an amount of $10,000 to the State Board of Higher Education through the Experiment Station at Oregon State College for use in investigations of methods of controlling mice which have been causing considerable damage to field crops in Oregon. The Board authorized the budgeting of the $10,000 in the Fish and Game Management Department, Experiment Station, as follows:

Salaries:
Appointment of a Junior Biologist in Fish and Game Management, Instructor rank, effective April 1, 1958 at $6,136 salary for 12 months service $1,534.00
Wages $6,136.00
Materials and Expense $830.00
Travel $1,500.00

$10,000.00
Any portion of the $10,000 allocation unused at June 30, 1958 will be carried forward and re-budgeted in year 1958-59.

The Board approved the transfer of $900 from the Oregon State College Operating Reserve to the School of Pharmacy to prevent year-end overdrafts in the materials and expense classification of the budget.

The Board approved the transfer of $639.24 from the Oregon College of Education Institutional Operating Reserve to the following departmental budgets to prevent year-end overdrafts:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audio Visual Aids</td>
<td>$ 91.67</td>
</tr>
<tr>
<td>Western Oregon Cooperative Speech</td>
<td>202.60</td>
</tr>
<tr>
<td>and Hearing Clinic</td>
<td></td>
</tr>
<tr>
<td>Classroom Television</td>
<td>344.97</td>
</tr>
<tr>
<td></td>
<td>$ 639.24</td>
</tr>
</tbody>
</table>

The Board approved the addition of $5,020 from unbudgeted medical and surgical fees collected in the Teaching Hospital during the current fiscal year for research in dermatology, biochemistry, and psychiatry. The recommended use of the funds conforms to the plan previously approved by the Board.
The Board approved the following personnel adjustments as submitted by the Institutional Executives, the necessary funds being provided in the 1957-58 budgets:

University of Oregon

R. S. Ivey and A. D. Tomlinson, Salary Increases

In order to serve as Executive Director for the Legislative Interim Committee on Government Reorganization, it will be necessary for Mr. Thomas Rigby, Research Assistant in the Bureau of Municipal Research and Service, to relinquish the major portion of his present duties with the Bureau. His duties and responsibilities will be absorbed by Mr. Richard S. Ivey, Research Assistant with rank of Assistant Professor; and Mr. Allen Dale Tomlinson, Research Assistant with rank of Instructor. To compensate for their increased loads, it is recommended that effective January 1, 1958 Mr. Ivey's salary be increased from $5,400 to $5,700 and that Mr. Tomlinson's salary be increased from $4,500 to $4,800, without change in rank, tenure, or term of service; the necessary funds are to be provided from the wage budget of the Bureau of Municipal Research.

To continue the Highway Right-of-Way Study, which is financed by the Oregon State Highway Commission and the U. S. Bureau of Public Roads, the following personnel adjustments are recommended:

D. A. Watson, Redistribution of Time & Salary

Mr. Donald A. Watson, Assistant Professor of Business Administration, redistribution of time and salary, effective the 1957-58 spring term, from full time in Business Administration to 75 per cent time and salary in Business Administration and 25 per cent in the Highway Right-of-Way Study; $600 salary funds released in Business Administration to be transferred to the Salary Savings Reserve.

H. T. Koplin, Continuation of Assignment to Highway Study

Mr. Harry T. Koplin, Assistant Professor of Economics: Continuation through the 1957-58 spring term of assignment of 30 per cent of time and salary to the Right-of-Way Study; $433.34 of salary funds released in Economics to be used for substitute assistance, and the balance of $256.66 to be transferred to the Salary Savings Reserve.

R. C. Linstromberg, Increase in Time and Salary

Mr. Robin C. Linstromberg, Teaching Fellow in Economics: Increase in time from 30 to 50 per cent with corresponding increase in salary from $566.67 to $1,000, effective the 1957-58 spring term, to replace Mr. Koplin; salary funds to be provided as indicated above.

S. W. Little, Resignation as Dean of Architecture & Allied Arts

Resignation of Mr. Sidney W. Little as Dean of the School of Architecture and Allied Arts, with continuation as Professor on the instructional staff of the School, effective June 30, 1958.

R. E. Buehler, Redistribution of Time & Salary

Redistribution of time and salary for Dr. Ray E. Buehler, Visiting Associate Professor of Psychology, and Counselor, University Counseling Center, effective February 19, 1958, as follows:
Meeting #265-40

From: Psychology Counseling Center  
75% $5,700  
25% $1,900  
100% $7,600

To: Psychology Counseling Center  
U. S. Public Health Service  
Contract Funds, Clinical  
Psychology  
40% $3,000  
13% 1,000  
47% $3,600  
100% $7,600

Salary funds in the amount of $3,600 required in Clinical Psychology are provided from an unfilled associate professorship at 50 per cent time and from a transfer from wages in that department; $2,700 salary savings in Psychology and $900 in the Counseling Center are to be transferred to the Salary Savings Reserve.

Medical School

V. D. Menashe, Appointment  
Appointment of Dr. Victor D. Menashe as Assistant Director of the Crippled Children’s Division, with rank of Instructor in Pediatrics, effective June 1, 1958, at a salary rate of $12,000 for full-time services; $1,000 salary funds required for 1957-58 are to be transferred from the wage budget of the Crippled Children’s Division.

Margery Pollman, Appointment  
Appointment of Miss Margery Pollman as Instructor in Medical-Surgical Nursing, effective the 1957-58 spring term only, at an annual salary rate of $5,400 for full-time service; $1,511.29 to be transferred from the Institutional Operating Reserve; and

Lorraine Hampton, Appointment  
Appointment to a new position of Miss Lorraine Hampton as Instructor in Nursing Education, effective the 1957-58 spring term only, at an annual salary rate of $2,736 for 60 per cent service; $628.84 required to be transferred from the Institutional Operating Reserve. The above two appointments are required to care for increased enrolment in basic nursing during the current academic year.

John Brooke, Salary Increase  
Increase in salary and promotion in rank for Mr. John Brooke, Research Assistant in the Division of Experimental Medicine, as follows: For February and March 1958 an increase of $150 per month to compensate him for overtime necessary to complete a research project; effective April 1, 1958, promotion to Research Associate without change in tenure or term of service, and increase in annual salary rate from $6,072 to $6,572. The funds required for this increase are provided in the renewal agreement of the U. S. Public Health grant under which Mr. Brooke is employed.

F. R. Menne, Retirement with Title of Professor Emeritus of Pathology  
Retirement of Dr. Frank R. Menne, Clinical Professor of Pathology, with title of Professor Emeritus of Pathology, effective March 11, 1958. Dr. Menne has served the Medical School with distinction for forty-two years. He joined the faculty in 1916 as Associate Professor of Pathology, and served as Head of the Department from 1930 to 1944. Since 1944, he has been on a volunteer basis while associated with St. Vincent Hospital.

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Katherine H. Read, Leave of absence without pay from February 1 to the end of the 1957-58 winter term for Mrs. Katherine H. Read, Professor and Head of the Department of Family Life and Home Administration, for health reasons; $2,206.14 salary funds released to be retained pending further personnel adjustments.

Miriam A. Wiggenhorn, Leave of Absence

Leaf of absence without salary from February 1 through March 30, 1958, for Mrs. Miriam A. Wiggenhorn, Associate Professor, Department of Family Life and Home Administration, to recuperate from an operation; $1,666.87 salary funds released to be retained pending further personnel adjustments.

J. W. Hansell, Resignation

Resignation of Mr. Jack W. Hansell, County Extension Agent, Folk County, with rank of Assistant Professor, effective June 30, 1958. Mr. Hansell has been on leave without pay for two years to serve as an Agricultural Extension Agent in Brazil; he has decided to continue in that position.

Clara Edaburn, Cancellation of Sabbatical Leave

Cancellation of sabbatical leave approved for the 1957-58 spring term for Mrs. Clara Edaburn, Associate Professor of Clothing and Textiles, for personal and health reasons. Mrs. Edaburn will continue her teaching duties on a half-time basis; no budgetary adjustments are required.

G. C. Stapleton, Resignation

Resignation of Mr. George C. Stapleton, First Assistant Football Coach with rank of Assistant Professor, effective March 1, 1958, to accept the position as Head Football Coach at Iowa State College; $3,333.34 salary funds released to be retained pending a replacement appointment.

Margaret Hamilton, Transfer and Promotion

Transfer and promotion of Miss Margaret Hamilton from Clackamas County Extension Agent with rank of Instructor to the new position of County Extension Agent in Multnomah County with rank of Assistant Professor, effective March 1, 1958, without change in salary or term of service; $2,188 released in Clackamas County budget to be retained pending a replacement appointment; $3,312 released in Multnomah County because of late appointment to be transferred to the Salary Savings Reserve.

Courtesy appointments for the following full-time federal and state employees stationed on the Oregon State College campus and working with the Agricultural Experiment Station:

J. S. Cashwiler, Courtesy Appt.

Mr. Jay S. Cashwiler, U. S. Fish and Wildlife Service, as Associate Biologist with rank of Associate Professor.

D. W. Chapman, Courtesy Appt.

Mr. Donald W. Chapman, Oregon Natural Resource Committee as Assistant Fishery Biologist with rank of Assistant Professor.

H. J. Campbell, Courtesy Appt.

Mr. Homer J. Campbell, Oregon State Game Commission, as Assistant Fishery Biologist with rank of Assistant Professor.

W. C. Lightfoot, Courtesy Appt.

Mr. William C. Lightfoot, Oregon State Game Commission, as Assistant Game Biologist with rank of Assistant Professor.
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David Hill, Resignation
Resignation effective August 31, 1957 of David Hill, Assistant Professor of Education, Supervisor of Student Teaching at Lincoln Laboratory School, with released salary funds to be retained in the budget pending replacement appointment.

ADJOURNMENT
The meeting adjourned at 11:40 AM.

R. E. Kleinsorge, President

Earl M. Pallett, Secretary