STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON

April 22, 1958

Meeting #266-1 A regular meeting of the State Board of Higher Education was held at the Benson Hotel, Portland, Oregon, on April 22, 1958.

ROLL CALL

The meeting was called to order at 10:00 A.M. by the President of the Board, Dr. R. E. Kleinsorge, and on roll call the following answered present:

Mr. Henry F. Cabell       Mr. Douglas McKean
Mr. J. W. Forrester, Jr.   Mr. Wm. E. Walsh
Mr. Allan Hart             Dr. R. E. Kleinsorge
Mr. Chas. R. Holloway, Jr.

Absent: Mr. A. S. Grant and Mrs. Cheryl S. MacNaughton.

Others present: Chancellor J. R. Richards; Secretary E. M. Fallett; President A. L. Strand of Oregon State College; President O. M. Wilson of the University of Oregon; President R. E. Llewellyn of Oregon College of Education; President E. N. Stevenson of Southern Oregon College; President F. B. Bennett of Eastern Oregon College; Dean D. W. E. Baird of the University of Oregon Medical School; Dean J. W. Sherburne, General Extension Division; Dean E. E. Lemon of Oregon State College; Dr. Errett Hummel, Assistant to the President, Portland State College; Dr. Ernest Hurley, Assistant to the Dean, University of Oregon Dental School; Mr. G. Morris Robertson, Business Manager, Oregon State College; Mr. John L. Watson, Assistant Comptroller; Mr. Don R. Larson, Assistant to the Dean, General Extension Division; Comptroller H. A. Bork, Budget Director R. L. Collins.

Also present was Mr. Gordon A. Barker, Assistant Deputy, State of Oregon Treasury Department, representing the State Bond Commission.

RE ABSENCES

Mr. Grant was unable to attend for business reasons; Mrs. MacNaughton was out of the States.

MINUTES APPROVED

The Board voted to dispense with the reading of the minutes of the last regular meeting held on March 11, 1958, and approved them as they appear in the docket.

BUILDING COMMITTEE REPORT

Mr. Wm. E. Walsh, Chairman of the Building Committee, presented the following report:

Building Site Study, UCMS & UODS

"At the March 1958 Board meeting, the Building Committee raised some questions relative to the location of the proposed Student Activity Building for the Medical and Dental Schools and also inquired about other possible future building developments on the campus. In approving the appointment of an architect for the Student Activity Building, the Committee directed that a sketch be submitted showing the location of the proposed building before
requesting the architects to prepare preliminary plans. Yesterday, Dean Baird presented a drawing which showed the location of the present Medical School buildings, the proposed new buildings, and possible additions to present buildings in the foreseeable future. The chief proposals were as follows:

1. The Student Activity Building is to be located near the head of the canyon just below and to the southeast of the present Physical Plant Building.

2. The Medical Research Building is to be located at the rear of the Medical Science Building which will place it away from the congested area without loss of present parking space, and which will make the proposed exterior finish of glass and panel construction less conspicuous in relation to the general campus architecture.

3. When the proposed addition to the Physical Plant Building is constructed, the present storage shed is to be moved east and north of the present building.

4. The new Nurses' Dormitory is to be constructed on the north side of Southwest Veterans' Hospital road to the east of the Tuberculosis Hospital.

5. Additions to the present hospital are to be made on the east and west sides of the present building.

6. The greenhouse facilities are to be expanded to the west of the present buildings.

"The Committee recommends that the general plan for the future development of the campus, particularly with reference to the proposed location of a Student Activity Building and the Research Building, be approved and that architects Burns, Bear, McNeil and Schneider be directed to proceed with preparation of preliminary plans for the Student Activity Building."

The Board adopted the report as presented.

Mr. Walsh continued:

Final Plans

"At the September 1957 Board meeting, preliminary plans for the first unit of the Physics-Chemistry Building at Oregon State College were approved; yesterday, President Strand and the architectural firm of Burns, Bear, McNeil and Schneider presented final plans for approval. These plans agreed in substantial detail with the approved preliminary plans, and they proposed the construction of a five-story building with a partial sixth floor. The total area of the building is 98,199 square feet, allocated as follows: 51,146 square feet to Physics; 19,114 square feet to the Science Research Institute; and 14,939 square feet to Agricultural Chemistry. The cost of the building is estimated at $2,237,669, of which amount $1,780,000 is provided by an appropriation from the 1957 legislature, and $457,669 is provided by a grant from the U. S. Public Health Service."
"The Committee recommends that the final plans and specifications for the first unit of the Physics-Chemistry Building at Oregon State College be approved; that construction bids be received at the General Extension Division Building, Portland, on Tuesday, May 20, 1958, at 2:00 PM; and that the Executive Committee of the Board be authorized to award contracts if the bids are satisfactory and report at the June meeting."

The Board adopted the report and approved the recommendations outlined therein.

Mr. Walsh continued:

"At the September 1957 Board meeting revised preliminary plans for a Library Building at Portland State College, including a pedestrian bridge, were approved; yesterday, President Cramer and the architectural firm of Lawrence, Tucker and Wallmann presented final plans for approval. These plans agreed in substantial detail with the revised preliminary plans.

The building is 123 feet 3 inches long facing Broadway, 93 feet wide facing Montgomery Street, and 75 feet wide facing an open area adjoining Southwest Harrison Street. The building consists of a basement, a ground floor and three additional stories, and it has a total area of 49,525 square feet, exclusive of the bridge. It is estimated that the total cost of the building will be $1,237,000, of which amount it is expected $872,991 will be provided from the $7,000,000 State capital outlay appropriation of 1957, $40,000 from Student Health Service balances, leaving $324,009 anticipated to be sought of the 1959 legislature. The estimated expenditure totaling $1,237,000 includes among other items $912,000 for direct construction, and $200,000 for movable equipment. Since the funds presently on hand are estimated to be $912,991, it follows that movable equipment cannot be purchased nor financed until additional moneys are provided by the 1959 legislature, and bids for the construction of the building will need to be developed by providing alternates so that we can proceed with the construction for an amount which will approximate only about $800,000. Stated another way, of the $324,009 expected to be sought of the 1959 legislature, it is estimated that about $124,009 will be needed for completely finishing the building and about $200,000 for movable equipment.

The architect indicated that bid requests would be developed so as to assure receipt of acceptable bids which would be within the funds available for direct construction, about $800,000, by means of developing various alternates. The architect also stated that although the latest budget of Portland State College intended to provide no more than $912,000 for direct construction that his present estimate of the total cost of construction of the building would probably exceed said amount."
"The Committee recommends that final plans and specifications be accepted, that construction bids be received in Portland at 2:00 PM, on Tuesday, May 27, 1959, with the right to accept additive alternates until April 1, 1959, and that the Executive Committee of the Board be authorized to award construction contracts within the amount of funds now available, with report of action which has been taken to be made to the Board at the time of the June meeting."

The Board adopted the report and authorized the recommendations contained therein.

Mr. Walsh continued:

"It is expected that a request will be made of the 1959 legislature to provide funds for the constructing and equipping of a Classroom Building at Portland State College. The tentative estimate of the cost of this unit including site is $2,500,000; also included is the cost of preparing architectural preliminary plans in the amount of $19,950. It is possible that moneys to finance the cost of preparing such preliminary plans can be obtained from the Housing and Home Finance Administration of the federal government as an advance. There will be no interest charge if the advance is repaid when construction is undertaken and within a reasonable period of time.

"The Committee recommends the adoption of the resolution as follows in order to meet the requirements of the federal government:

RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE UNITED STATES OF AMERICA FOR AN ADVANCE TO PROVIDE FOR THE PLANNING OF A CLASSROOM BUILDING, PORTLAND STATE COLLEGE, UNDER THE TERMS OF PUBLIC LAW 560, 83rd CONGRESS OF THE UNITED STATES, AS AMENDED

WHEREAS, the Oregon State Board of Higher Education on behalf of Portland State College herein called the "Applicant," after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as a Classroom Building for Portland State College is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and
WHEREAS, the Applicant has examined and duly considered such Act and the Applicant considers it to be in the public interest and to its benefit to file an application under said Act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY the Oregon State Board of Higher Education, the governing body of said Applicant, as follows:

1. That the construction of said public works is essential to and is in the best interests of the Applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately;

2. That H. A. Bork, Comptroller, be hereby authorized to file in behalf of the Applicant an application (in form required by the United States and in conformity with said Act) for an advance to be made by the United States to the Applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of the construction of the Classroom Building to be used for instructional purposes;

3. That if such advance be made, the Applicant shall provide or make necessary arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;

4. That said H. A. Bork is hereby authorized to furnish such information and take such other actions as may be necessary to enable the Applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the Applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States."

Upon motion by Director Walsh, seconded by Director Forrester, the above resolution was duly adopted with the following voting in favor of adoption: Directors Cabell, Forrester, Hart, Holloway, McKean, Walsh, and Kleinsorge.

Those voting against adoption were: None.

The President of the Board thereupon declared said resolution duly adopted by a unanimous vote.
Mr. Walsh continued:

"At the March 1958 Board meeting, authorization was given to file an application with the federal government for advance planning funds in the amount of approximately $10,550 to finance the cost of engineering and architectural surveys, designs, and to prepare preliminary plans for a Mechanical Engineering Building at Oregon State College, to cost approximately $1,242,200, with funds to be provided through a request to be made of the 1959 legislature.

"Yesterday, President Strand requested the appointment of Wilmsen and Endicott as architects for the building, the fee to be 5.2 per cent of the cost of direct construction in addition to no more than .8 of 1 per cent as reimbursement for electrical and mechanical engineering services. Included in the total fee is 1.1 per cent for the preparation of preliminary plans. A higher-than-normal fee is proposed because of the need to connect with three adjoining buildings; some remodeling is involved.

"The Committee recommends that Wilmsen and Endicott be appointed as architects for the Mechanical Engineering Building at Oregon State College in accordance with the terms indicated above and that they be authorized to proceed with the preparation of preliminary plans as soon as advance planning funds are available from the federal government."

The Board adopted the report of the Committee.

Mr. Walsh continued:

"At the March 1958 meeting, the Board authorized a request for advance planning funds from the federal Housing and Home Finance Agency and approved the employment of Lawrence, Tucker and Wallmann as architects for the first unit of a Science Building at the University of Oregon to cost about $1,550,000 to be requested of the 1959 legislature.

"Yesterday, President Wilson indicated that it would be desirable to have the architects make a preliminary study to determine a possible location of the building along with other matters so that the preliminary plans when started could be prepared expeditiously. He requested that $1,500 be allocated for this purpose from the Board's Unappropriated Fund.

"The Committee recommends that the architectural firm of Lawrence, Tucker and Wallmann be authorized to proceed with a preliminary site study for the Science Building and that $1,500 be appropriated for this purpose from the Board's Unappropriated Fund, with the understanding that the architects will be paid on an actual cost basis not to exceed the amount appropriated."

The Board adopted the report and authorized the recommendations of the Committee.
Mr. Walsh continued:

"The Chancellor reported that at the March 11, 1958 meeting authorization had been granted by the Board to seek federal advance planning funds for the first unit of a Science Building at the University of Oregon estimated to cost $1,550,000, a Mechanical Engineering Building at Oregon State College for $1,212,200, a Social Science-Classroom Building at Southern Oregon College for $670,500. He also stated that authorization was being sought now for advance planning funds for a Classroom Building at Portland State College to cost approximately $2,500,000.

"He stated that a complete building program involving proposed 1959 legislative askings would be ready for consideration by the Building Committee at the June 1958 Board meeting. He advised that to secure advance planning funds for the four buildings it would be necessary for the Board to provide assurance at this time that it would make strenuous efforts to obtain the required appropriation from the 1959 legislature to finance the construction.

"The Committee recommends to the Board that it indicate at this time, without establishing the priority order of buildings, that the 1959 legislative requests for capital outlay will include provision for the financing of the four buildings at the estimated amounts, and that strenuous efforts will be made to secure the required funds for such projects."

The Board adopted the report as presented.

Mr. Walsh continued:

"The approved campus boundaries of Oregon State College cover an area of 382.4 acres. This figure includes 31 acres not now owned by the College and the 31.7-acre Avery Tract located between the Philomath Highway and Mary's River, which was purchased for future parking grounds mainly to serve the Coliseum and the Stadium.

"Yesterday, President Strand indicated that it was essential to expand the campus to the southeast primarily in order to secure sites not too distant from the Library and other academic buildings and intended to be used for the location of dormitories and other buildings to be constructed in the future. He proposed that the present projected campus boundaries be modified to include the three blocks bounded on the south by Adams Street, on the north by Jefferson Street, on the east by Twelfth Street, and on the west by Fifteenth Street; and include also a small area to fill out two blocks already owned, bounded by Jefferson Street on the south Monroe Street on the north, and Ninth Street on the east; and be modified to exclude the three blocks bounded on the south by Western Avenue, on the north by A Street, on the east by Fifteenth Street, and on the west by Eighteenth Street.

"The area to be added to the present campus amounts to 8.1 acres and is valued at $764,150; the area excluded from the present campus amounts to 4.8 acres and is valued at $311,750; the net increase to the present campus is 3.3 acres, making a total campus area of 385.7 acres. The net increase in valuation is $452,400."
"The Committee recommends that the official boundaries of the campus of Oregon State College be expanded by 3.3 acres to include the area indicated above."

The Board adopted the Committee report as presented.

Mr. Walsh continued:

"Yesterday, President Cramer stated that negotiations had been carried on for the purchase of the Calbreath property located at 703-711 S. W. Harrison Street, Portland, being the east 65 feet of Lot 4, Block 200. Three appraisals on the property were secured, one at $22,000, one at $22,500, and the third at $21,500, or an average of $22,000. A signed option on the property was secured at a price of $22,500 which is substantially above the average appraised value. The property is needed for the Library Building at Portland State College.

"President Cramer suggested that condemnation proceedings be initiated in view of our inability to secure the property at a reasonable figure.

"The Committee, with the concurrence of the Finance Committee, recommends that the Board proceed with condemnation procedures unless a satisfactory purchase arrangement can be made otherwise and that it pass an appropriate resolution which follows:

RESOLUTION

WHEREAS, under and by virtue of the laws of the State of Oregon, the State Board of Higher Education is authorized to purchase such real property as in its discretion may be necessary for the present and future development of any schools or institutions under its jurisdiction;

WHEREAS, under and by virtue of the laws of this state whenever any property is required for use by the state and the owner and the board directing the state department or institution for which the property is required cannot agree upon which price is to be paid, said board is authorized to have instituted in the name of the State of Oregon any necessary or appropriate suit, action or proceeding for the condemnation of said property required for such purposes and the assessment of damages for the taking thereof;

WHEREAS, the State of Oregon, by and through the State Board of Higher Education, finds it necessary that the State of Oregon acquire title to the hereinafter described real property situated in the City of Portland, Multnomah County, Oregon, for the public purpose, to wit, the establishing and maintaining thereon of public buildings and grounds for the expansion and development of the Portland State College; and
WHEREAS, the State Board of Higher Education has made every reasonable effort to negotiate with the owner thereof for the acquisition of title to such property, but to this date has been unable to agree with such owner upon the reasonable market value or price to be paid for such property or upon the compensation or damages to be paid to the owner thereof for the taking of such property for such public use;

NOW, THEREFORE, BE IT RESOLVED BY THE State Board of Higher Education in regular meeting assembled;

1. That the State Board of Higher Education does hereby find and declare that the following described parcel of land is required for public use, is suitable, proper and necessary for the public purpose of establishing and maintaining thereon public buildings and grounds for the expansion and development of Portland State College:

   East 65 feet of Lot 4, Block 200, City of Portland, County of Multnomah.

2. That the State Board of Higher Education does hereby find and declare as a result of its investigation that the acquisition of the fee simple title to said real property, free and clear of all interests of every kind and nature, is necessary to carry out the proposed building and grounds program of Portland State College for its expansion and development to meet the public need.

3. That the Comptroller is directed to attempt to agree with the owners and persons in interest of said real property as to the compensation to be paid for the taking; and in the event that no satisfactory agreement can be reached, then the Attorney General of the State of Oregon be and he is hereby requested and authorized to commence and prosecute to a final determination such suits, actions and proceedings as may be necessary and appropriate to acquire the title to the real property hereinabove described."

On motion by Director Walsh, and seconded by Director Holloway, the resolution was adopted on the following roll call vote: Those voting in favor of adoption were Directors Cabell, Forrester, Hart, Holloway, McKean, Walsh, and Kleinsorge.

Those voting against adoption were: None.

The President of the Board thereupon declared said resolution duly adopted by a unanimous vote.
Mr. Walsh continued:

"President Strand requested authorization to purchase the Assembly of God Church property, located at 15th Street just east of the Industrial Building, for $20,900. The property lies within the present boundaries of the campus and consists of a one-and-one-half story, T-shaped building, about 70 feet by 36 feet, with a full basement, located on a lot about 100 feet by 85 feet. The building is needed to provide office quarters for the Physical Plant Department so that all the space now occupied on the first floor of Benton Hall by the Physical Plant can be made available for classrooms and other urgently needed purposes.

"Two appraisals on the property were secured, one for $20,500, and the other for $21,355, or an average of $20,927.50. An option was secured for $20,900 which is slightly less than the average of the two appraisals. Possession of the property will be deferred until December 1958 in order to give the denomination an opportunity to secure new quarters.

"The Committee, with the concurrence of the Finance Committee, recommends that the property be purchased, funds to be provided as follows: $11,400 from the Board's Land Purchase Reserve and $9,500 from the Board's Unappropriated Fund."

The Board adopted the report and authorized the property purchase as recommended.

Mr. Walsh continued:

"President Strand requested authorization to purchase for Oregon State College the Yocum property located at 2636 Orchard Street. This property is the last of six pieces of land to be acquired to straighten out Orchard Street and provide space for the second and third units of Cordley Hall. The property consists of a lot 65 x 80 feet on which is located a good two-bedroom house with basement. Three appraisals on the property were secured; one at $9,400, one at $9,750, and one at $10,600, for an average of $9,916.67. An option has been secured for $10,000, which is $83.33 above the average appraisal and $600 below the top appraisal.

"The Committee, with the concurrence of the Finance Committee, recommends that the Yocum property described above be purchased at the option price of $10,000, funds to be provided from the Board's Land Purchase Reserve."

The Board adopted the report and authorized the recommended property purchase.

Mr. Walsh continued:

"President Wilson stated that it was necessary to provide married housing units to replace in part those being lost in the sale of the Amazon property to the Eugene school district, and that approximately 20 acres of land located within the boundaries of the City of Eugene on West 18th Street near the Westmoreland grade school, and within a 10-minute drive from the campus, were available at a
reasonable price. The area includes most of the land bounded by 11th Street on the north, 18th Street on the south, Garfield on the east, and Cleveland on the west.

"The property consists of two adjoining parcels of land, one of which consists of approximately 13 acres, owned by Charles M. and Helen Knowlton, husband and wife; the other parcel consists of approximately 7 acres, owned by J. S. and Julie Steen, husband and wife, and Roy and Dorothy E. Steen, husband and wife. Appraisals on the Knowlton property were $28,200 and $33,100, or an average of $30,650; appraisals on the Steen property were $17,133 and $18,800 or an average of $17,966; average combined appraisals on the two properties, $48,616.

"An option on the Knowlton property was secured at $30,500 and on the Steen property at $18,250 for a total of $48,750 which is $3,150 less than the top appraisal and $134 more than the average appraisal. Funds to purchase the property are available in the Amazon Housing Project. President Wilson recommended that the property be purchased and stated that about 300 married housing units could be financed and constructed on the property in the course of time.

"The Committee, with the concurrence of the Finance Committee, recommends that the two properties indicated above be purchased at the combined option price of $48,750, funds to be provided from the Amazon Housing Project."

The Board adopted the report and authorized the property purchases as recommended. Mr. Cabell explained that although he voted in favor of the property purchases he wanted it understood that he was not at this time committing himself as approving the eventual development of a housing project for married students. He indicated that in his opinion such a development was a basic problem which as yet had not been resolved by the Board.

Mr. Walsh continued:

"The Chancellor reported that construction bids for the Men's Dormitory No. 3 at the University of Oregon were received on April 3, simultaneously with bids for the Addition to the Men's Physical Education Building. The bids were as follows:

<table>
<thead>
<tr>
<th>Class of Work</th>
<th>Number of Bids</th>
<th>Low Bid</th>
<th>High Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Work</td>
<td>4</td>
<td>$819,603</td>
<td>$913,715</td>
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<tr>
<td>Mechanical Work</td>
<td>5</td>
<td>$180,998</td>
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<td>Electrical Work</td>
<td>8</td>
<td>$53,983</td>
<td>$68,500</td>
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<tr>
<td>Study Room Furniture</td>
<td>7</td>
<td>$52,745</td>
<td>$121,420</td>
</tr>
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</table>

"The bids for the building designed by Architects Church, Newberry, Roehr, and Schuette were lower than had been estimated originally, and the budget has been revised downward from $1,565,000 as follows:
Direct Construction:
General Work - Waldo S. Hardie & Son, Eugene
Mechanical Work - Urban Plumbing and Heating, Portland (Net of $2,900 reduction resulting from joint award with Mechanical Work Contract on Addition to Men's Physical Education Building)
Electrical Work - Hamilton Electric Co., Eugene
Subtotal
$1,051,684

Study Room Furniture (Built-In) - J.O. Olsen Mfg. Co., Eugene
82,745

Total direct construction costs $1,134,429

Architects' and engineering fees 48,981
Movable equipment 102,005
Construction supervision 6,400
Site improvements, utility connections and miscellaneous other costs 24,000
Legal and administrative costs 3,000
Contingencies (approximately 5% of direct construction costs) 56,185

Total budget $1,377,000

"The direct construction cost for 79,587 square feet averages $14.25. The total project cost of $1,377,000 for 329 students, averages $4,185 per student.

"President Wilson and the Chancellor proposed that the lowest construction bids be accepted and that funds for the project be provided from the following resources:

Proceeds from the sale of General Obligation Bonds - Series 1958 $812,000
Institutional balances 565,000
Total resources $1,377,000

"The Building Committee, subject to the approval of the Finance Committee and the sale of a $3,226,000 bond issue today, recommends that the proposals for the awarding of contracts and approval of the financial plan be approved."

The Board adopted the report as recommended.

Mr. Walsh continued:

Awarding of Construction Contracts - April 3 for the Addition to the University of Oregon Men's Physical Education Building, simultaneously with the bids for Physical Education the dormitory project.
Meeting #266-13

<table>
<thead>
<tr>
<th>Class of Work</th>
<th>Number of Bids</th>
<th>Low Bid</th>
<th>High Bid</th>
</tr>
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<tbody>
<tr>
<td>General Work</td>
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<td>$335,376</td>
<td>$371,739</td>
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<tr>
<td>Mechanical Work</td>
<td>3</td>
<td>130,358</td>
<td>138,643</td>
</tr>
</tbody>
</table>

"President Wilson recommended that the construction contracts be awarded to the lowest bidders and that a revised budget for the project be approved as follows:

Direct Construction:
- General Work = W. H. Shields Construction Co., Eugene
  $ 335,376
- Mechanical Work = Urban Plumbing and Heating, Portland (net after applying $2,100 of a $5,000 bid reduction resulting from joint award for mechanical work on dormitory) $ 128,258

Subtotal $ 463,634

Less-Reductions by Change Orders $ 13,137

Total direct construction costs $ 450,497

Architects’ and engineering fees $ 27,030
Equipment (folding bleachers, lockers, etc.) $ 9,000
Construction supervision, landscaping, and other University costs $ 2,400
Contingency (approximately 2% of direct construction costs) $ 9,073

Total budget $ 498,000

The funds are to be provided from the following sources:

General funds previously provided for preliminary plans $ 3,000
State building appropriation, 1957 legislature $ 423,000
Athletic receipts $ 10,000
Student building fees (to the extent required) $ 62,000

Total resources $ 498,000

"Although the budget is larger than the $423,000 reported to the Board at the time of the March meeting, it is recommended that in view of competitive bids which have been received that the construction contracts be awarded as indicated and the projects be approved. The plans for the project were prepared by Architects Wick and Hilgers, Portland. The total area of the building, exclusive of 179 linear feet of tunnel, is 22,543 square feet, and the direct construction cost averages approximately $20.00 per square foot.

"The Committee, with the concurrence of the Finance Committee, recommends that the construction contracts be awarded as indicated and that the work proceed."

The Board adopted the report as recommended.
Mr. Walsh continued:

"Yesterday, the Chancellor indicated that favorable bids were received on April 17 for the construction of the proposed Women's Residence Hall & Dining Hall and the Men's Dormitory, Unit "3" at Oregon State College. He summarized the bids received for the project and indicated that a number of bidders offered a deduction in contemplation of a joint award for each class of work on both projects. Without giving effect to such possible deductions for joint award, the bids were as follows:

<table>
<thead>
<tr>
<th>Class of Work</th>
<th>Number of Bids</th>
<th>Low Bid</th>
<th>High Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Women's Residence Hall &amp; Dining Hall:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Work</td>
<td>8</td>
<td>$969,500</td>
<td>$1,084,000</td>
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<tr>
<td>Mechanical Work</td>
<td>8</td>
<td>240,300</td>
<td>301,437</td>
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<tr>
<td>Electrical Work</td>
<td>9</td>
<td>77,983</td>
<td>95,256</td>
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<tr>
<td>Built-in Furniture</td>
<td>4</td>
<td>99,008</td>
<td>127,137</td>
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<tr>
<td>Kitchen Equipment</td>
<td>6</td>
<td>77,390</td>
<td>93,847</td>
</tr>
<tr>
<td><strong>Men's Dormitory, Unit &quot;3&quot;:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Work</td>
<td>10</td>
<td>569,000</td>
<td>670,000</td>
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<tr>
<td>Mechanical Work</td>
<td>7</td>
<td>111,414</td>
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<tr>
<td>Electrical Work</td>
<td>9</td>
<td>41,888</td>
<td>58,557</td>
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<tr>
<td>Built-in Furniture</td>
<td>5</td>
<td>56,620</td>
<td>84,662</td>
</tr>
</tbody>
</table>

"The bids for the building designed by Architects Burns, Bear, McNeil and Schneider were lower than had been estimated previously and the budget has been revised downward from $2,862,000 as follows:

<table>
<thead>
<tr>
<th></th>
<th>Women's Residence Hall &amp; Dining Hall</th>
<th>Men's Dormitory, Unit &quot;3&quot;</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Work</td>
<td>$966,425</td>
<td>$564,575</td>
<td>$1,531,000</td>
</tr>
<tr>
<td>Mechanical Work</td>
<td>240,300</td>
<td>111,414</td>
<td>240,300</td>
</tr>
<tr>
<td>McLaughlin Plumbing &amp; Heating Co., Medford</td>
<td>111,414</td>
<td>111,414</td>
<td></td>
</tr>
</tbody>
</table>

Direct Construction:

- General Work - Paul B. Emerick Co., Portland (net of $12,000 credit resulting from a joint award for the two projects) $966,425 $564,575 $1,531,000
- Mechanical Work - Beaver Plumbing & Heating, Corvallis 240,300 111,414
### Women's Residence Hall & Dining Hall

**April 22, 1958**

<table>
<thead>
<tr>
<th>Description</th>
<th>Women's Residence Hall</th>
<th>Men's Dormitory, Unit &quot;3&quot;</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical Work -</td>
<td>$77,983</td>
<td>$41,888</td>
<td>$119,871</td>
</tr>
<tr>
<td>Mayer &amp; Ross Electric, Inc., Corvallis</td>
<td>$1,284,708</td>
<td>$717,877</td>
<td>$2,002,585</td>
</tr>
<tr>
<td>Built-in Furniture -</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>resulting from a joint award for the two projects</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kitchen Equipment -</td>
<td>77,390</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Atlas Sheet Metal Works, Portland</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total direct construction costs</td>
<td>$1,459,700</td>
<td>$773,693</td>
<td>$2,233,393</td>
</tr>
<tr>
<td>Architects' and engineering fees</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Construction supervision</td>
<td>$84,289</td>
<td>$33,420</td>
<td>117,709</td>
</tr>
<tr>
<td>Movable equipment</td>
<td>9,000</td>
<td>7,500</td>
<td>16,500</td>
</tr>
<tr>
<td>Site Improvements, legal and miscellaneous other costs</td>
<td>126,074</td>
<td>74,349</td>
<td>200,423</td>
</tr>
<tr>
<td>Contingencies (5% of direct construction costs)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total budget</td>
<td>$1,805,000</td>
<td>$951,000</td>
<td>$2,756,000</td>
</tr>
</tbody>
</table>

"Funds for these projects are to be provided from the following resources:

- **Sale of General Obligation Bonds**: $2,414,000
- **Institutional balances**: $342,000

**Total resources**: $2,756,000

---

"The total area of the Women's Residence Hall and Dining Hall is 87,760 square feet, and the direct construction costs indicated above average $16,63 per square foot. Inasmuch as a cost analysis for the Residence Hall and Dining Hall has not been obtained from the low bidders, it is not possible to compute accurately the investment per student for each of the two buildings. However, it is estimated that the cost for each of the 366 women students to be accommodated in the Residence Hall will be less than $3,800, and that the dining facilities will average approximately $625 for each of the 666 students who will be using this cafeteria. The kitchen and dining services will be jointly used by the residents of the new residence hall and by the 300 occupants of Waldo Hall."
"For the Men's Dormitory, Unit "B", a total area of 61,182 square feet is to be provided, and the average construction cost is $12.65 per square foot. For the 314 men who will be housed in this building, the total investment will be approximately $3,029 each."

"With the concurrence of the Finance Committee, and subject to the sale of General Obligation Bonds today, the Committee recommends that the construction contracts be awarded as indicated, and that the work be undertaken."

The Board adopted the report under the conditions recommended by the Committee.

Mr. Walsh continued:

Awarding of Construction Contracts for Utility Tunnel Extension, OSC

"The Chancellor reported that the following bids were received April 17 for the Extension of the Utility Tunnel System and Steam Distribution System at Oregon State College, simultaneously with the bids for the two dormitory projects:

<table>
<thead>
<tr>
<th>Class of Work</th>
<th>Number of Bids</th>
<th>Low Bid</th>
<th>High Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Work</td>
<td>11</td>
<td>$146,955</td>
<td>$202,500</td>
</tr>
<tr>
<td>Mechanical Work</td>
<td>8</td>
<td>61,548</td>
<td>96,619</td>
</tr>
</tbody>
</table>

"President Strand recommended that the construction contracts be awarded to the lowest bidders, and that a budget for the projects be approved as follows:

Direct Construction:

General Work - Erwin E. Batterman, Salem $146,955
Mechanical Work - Hennen-Vos Plumbing & Heating, Eugene 61,548

Total direct construction costs $208,503

Engineering Services 8,340
Physical Plant Costs 7,000
Contingencies (approximately 2% of construction costs) 4,157

Total Budget $228,000

"The funds for this project were included in the $7,000,000 building appropriation made by the 1957 legislature. Of the $368,000 allocated by the Board for the Utility Tunnel work, designed by Engineer W. Bruce Morrison of Portland, $228,000 is being applied for the above project budget, and the remaining $140,000 is being reserved for the installation of new wiring in Loop 1 of the Utility Tunnel previously constructed. Bids for this electrical work are to be obtained later in 1958."
"The tunnel is to be constructed from the junction of Waldo Place and Jefferson Street to connect with the steam line that serves Sackett Hall for a distance of 1,738 feet, and also provides 25 feet to service the Agricultural Engineering Building and the Women's Building."

"The Committee recommends that authorization be granted Board officials to award and enter construction contracts with the low bidders."

The Board adopted the report as presented.

Mr. Walsh continued:

Approval of Ordinance for Library Bridge, PSC

"Pursuant to Board action of January 28, 1958, an application was made to the City of Portland for an unconditional permit to construct a two-story bridge 32 feet wide to cross Southwest Montgomery Street, between the Classroom Building now under construction and the proposed Library Building, said bridge to be used for movement of materials and for pedestrian traffic. Board members have been provided with a copy of the City of Portland Ordinance No. 107776, together with President Cramer's letter of transmittal to the Board Secretary dated April 14. The Ordinance authorizes the granting of a construction permit for the bridge as requested except for the revocable clause. The said revocable clause provides in substance that if and when requested by the City of Portland that the bridge which has been erected shall be removed.

"The Committee has examined this ordinance and recommends that it be accepted in its entirety insofar as its terms and conditions are binding on the State Board of Higher Education under the laws and Constitution of the State of Oregon."

The Board adopted the report and approved the ordinance under the conditions recommended by the Committee.

Mr. Walsh concluded the Building Committee report with the following:

Date Set for Inspection of College Center Building, PSC

"The Chancellor stated that the Student Center Building at Portland State College, except for a few unfinished items, would be ready for inspection within the next few weeks and suggested that at this time the Building Committee arrange a convenient date for inspection and acceptance.

"The Committee recommends that the members of the Building Committee be authorized to inspect and accept the building at 11:00 A.M. on May 20, 1958, with a report to be filed at the June Board meeting."

The Board adopted the report as presented.
Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

"The annual operating budget for the fiscal year 1958-59 was considered yesterday by the Finance Committee with other members of the Board and institutional executives present. The operating budget is based upon the budget plan approved by members of the Finance Committee with other Board members present on February 10, 1958.

"The budget is built on an estimated campus enrolment of 21,560 students for the fall term of 1958. This is an increase of 1,376 or 6.8 per cent over the 1957 fall term. The enrolment last fall term increased by 1,537 or 8.5 per cent over the fall of 1956.

"For the operation of the eight campus instructional units — the University of Oregon, Oregon State College, the three colleges of education, the Medical and Dental Schools, Portland State College, and the General Extension Division including Educational Radio and Television Station KOAC, adult education classes in Portland and other cities, correspondence study and the state-wide visual education service — the budget calls for the expenditure of $24,192,421. Of this amount $17,262,421 or 71 per cent comes from state funds, and $6,930,009 or 29 per cent comes from non-state sources, largely student fees.

"For the operation of the state-wide public services, including the Teaching Hospital and the Outpatient Clinic at the Medical School, the Crippled Children's Division at the Medical School, the Dental Clinic, and the programs of Agricultural Research and Federal Cooperative Extension Service at Oregon State College, the proposed budget is $9,752,790. The latter activities include the central experiment station at Corvallis, thirteen branch stations and experimental areas, and extension programs in agriculture, home economics, and 4-H Club work in every county in Oregon.

"For all State System activities including the eight campus instructional units and the state-wide services, approximately 70 per cent of the support is received from the State - the remaining 30 per cent from student fees, sales funds, federal funds, county funds, and from gifts and grants. The total amount provided from sources other than State funds is $10,414,319.

"The recommended budgets by institutions for instruction and general purposes are as follows:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Budget (dollars)</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>6,003,470.28</td>
</tr>
<tr>
<td>University of Oregon Dental School</td>
<td>907,564.35</td>
</tr>
<tr>
<td>University of Oregon Medical School</td>
<td>2,682,274.76</td>
</tr>
<tr>
<td>Oregon State College</td>
<td>8,138,210.23</td>
</tr>
<tr>
<td>Oregon College of Education</td>
<td>857,720.60</td>
</tr>
<tr>
<td>Southern Oregon College</td>
<td>818,597.26</td>
</tr>
<tr>
<td>Eastern Oregon College</td>
<td>663,235.05</td>
</tr>
<tr>
<td>Portland State College</td>
<td>1,169,105.98</td>
</tr>
<tr>
<td>General Extension Division</td>
<td>1,458,527.84</td>
</tr>
</tbody>
</table>
Western Interstate Commission for Higher Education $ 28,800.00
Centralized Activities 512,912.63
Land Purchases and Plant Rehabilitation Fund 367,500.00
1958 Summer Session Contingency 25,000.00
Reserve for Added Teaching Positions 40,918.70
1958 Summer Session Workshops (to be financed entirely from summer session fees as the workshops are requested) 20,000.00
Contingent reserve for Agricultural Research and Extension 60,803.95
Board's Reserve for Emergencies 137,500.00

Total Recommended Budgets for Instruction and General Purposes $24,192,431.63

"For state-wide public services, the recommended budgets are as follows:

University of Oregon Medical School Teaching Hospitals and Clinics $ 2,794,319.18
Crippled Children's Division, University of Oregon Medical School 776,452.91
Dental Clinics - University of Oregon Dental School 225,012.28
Federal Cooperative Extension Service in Agriculture, Home Economics, and 4-H Club Work 2,875,982.50
Agricultural Research, Experiment Stations 3,081,023.57

Total Recommended Budgets for State-Wide Public Services (restricted funds) $ 9,752,790.44

"In the biennial budget for 1957-1959, presented to the Governor and to the 1957 legislature, the Board's principal requests were for added teaching staff to care for the increasing numbers of classes caused by the growing student bodies, for added teaching supplies and equipment to care for increased enrolments, and a fund for urgently needed salary adjustments for the academic staff and for the classified civil service staff. The biennial budget approved by the legislature provided a salary adjustment fund equal to 19.6 per cent of the total salary payroll for year 1956-57. In endorsing the Board's salary adjustment program, the Ways and Means Committee of the 1957 legislature also urged that the Board provide further salary increases for academic staff up to an average of 25 per cent, if possible, the additional salary adjustments to be financed by reducing other items in the budget. The salary adjustment fund was augmented with Board approval in an amount sufficient to provide academic staff salary adjustments averaging 21 per cent of the 1956-57 salary level. This further increase in salary adjustments could only be accomplished by making substantial reductions in the amounts requested for added teaching staff, teaching supplies and equipment, and other needed budget items."
During year 1957-58 the total number of teaching positions in the eight campus institutions was increased by 88. The proposed budget for year 1958-59 provides for a further addition of 91 teaching positions. The Board's biennial budget presented to the 1957 legislature had requested teaching staff additions of 133 in year 1957-58 and further additions of 141 in year 1958-59. For six institutions, excluding the medical and dental schools, the Board requested a composite student-teacher ratio of 15.9 for year 1958-59, the second year of the current biennium. The composite student-teacher ratio provided by the proposed budget for year 1958-59 is 16.6, based on the estimated student enrolments, reduced to full-time equivalent students.

In comments on the 1958-59 budgets presented by the institutional executives, they have indicated that in addition to the teaching staff needs there are serious deficiencies in the 1958-59 budgets in funds for teaching supplies and equipment, for staff travel and for general institutional operating costs such as fuel for heating and other operating supplies. The deficiencies in the budgets for supplies, equipment and travel have resulted from the fact that the state appropriations have not taken adequate account of the increases in the numbers of students, nor have they taken account of the increases in prices which have occurred during the past four years in supplies, equipment and travel.

In accordance with the plan approved by the Board, and discussed with the Ways and Means Committee of the 1957 legislature, the salary adjustment fund for the academic staff was all applied during year 1957-58, the first year of the biennium. Only a limited number of the most urgently needed adjustments are provided in year 1958-59. On a full-time equivalent basis, 133 salary adjustments are included in the proposed 1958-59 budgets representing 6.5 per cent of the total academic staff members of the rank of instructor or above.

Operating within the above salary plan, the average salary of all academic staff in teaching, research and extension has been increased from $5,330 in 1956-57 to $7,517 in 1958-59. The increases in salary averages do not reach 24 per cent principally because appointments of added staff and appointments to fill vacancies are for the most part at starting salaries near the lower ends of the ranges for the different ranks.

Wage increases for the classified civil service staff have been made in accordance with the general policy approved by the 1957 legislature and by the State Civil Service Commission. In general this policy calls for a one-step increase during the first year of the biennium for each civil service staff member who has not reached the top step on the pay scale for his position and whose merit rating is satisfactory. All funds provided by the legislature for civil service step pay increases have been applied to that purpose in the 1957-58 and 1958-59 budgets. In accordance with usual state policy, step increases are recommended for some members of the classified civil service staff during year 1958-59, the second year of the biennium. In the proposed budget for year 1958-59 step increases are recommended for approximately 30 per cent of the total classified staff. The annual increases as pro-
vided under this state-wide policy range from $144 to $300. Twenty-four per cent of the classified staff are at the maximum pay steps for their respective classifications on the present approved pay scale.

"In the budget plan presented to the Board on February 20, 1958, it was indicated that as a result of cuts in budget requests by the 1957 Ways and Means Committee and the added cost of the 24 per cent salary adjustments, there are substantial budget deficiencies in the division of Agricultural Research and Agricultural Extension at Oregon State College. The total budget deficiencies for the current biennium, based on the 1956-57 annual operating level, aggregate $91,213 in Agricultural Research and $118,210 in Federal Cooperative Extension.

"Recognising that such deficiencies would occur, the 1957 Ways and Means Committee wrote a section into the Higher Education appropriation act authorizing the Board of Higher Education to use up to $142,000 of unrestricted funds during the biennium, if necessary, to relieve the deficiencies in the budgets of the two agricultural divisions. It appears after a detailed study by President Strand's office and the Chancellor's office, that it will be necessary to apply a portion of the $142,000 reserve to balance the operating budgets of the two agricultural divisions. In accordance with President Strand's recommendation, the proposed 1958-59 budget includes $81,196 from the $142,000 reserve as follows:

1. Included in the School of Agriculture instruction budget to transfer portion of time of three staff members from Agricultural Research to Instruction at Oregon State College $3,705.40

2. Included in Agricultural Research operating budget 114,586.65

3. Included in Federal Cooperative Extension operating budget 32,904.00

Total amount budgeted in year 1958-59 for the above divisions from the $142,000 reserve $81,196.05

"The remainder of the reserve, $60,803.95, is included in the 1958-59 budget as an unallocated amount, and it is expected that this amount will be available for instructional and general needs during the year.

"The budget as approved by the legislature provides a fund of $367,500 per year for land purchases and physical plant rehabilitation. Because of the necessary land purchase program during the current biennium to provide for needed building sites and campus growth at the institutions, it has been possible to undertake only a limited program in rehabilitation of the older campus buildings. It appears that there will be no funds available for any general building rehabilitation program during year 1958-59."
The recommended budget for 1958-59 provides for the continuance of the Board's emergency fund of $137,500 for the year. This amount is equal to considerably less than one per cent of the total operating budget from unrestricted funds. The reserve is used to care for unforeseen emergencies at the institutions, as well as a reserve against possible underrealization of income estimated from non-state sources.

The units of the State System financed from special state appropriations and from other restricted funds, including the Medical School teaching hospitals and clinics; the Crippled Children's Division; the Dental Clinics; the Federal Cooperative Extension Service in agriculture, home economics, and 4-H club work; and the Agricultural Experiment Stations have prepared their budgets under the same policies as approved for the campus instructional units. Identical salary and wage adjustment policies have been followed in those divisions. Except in the new teaching hospital (which was not in full operation during the first 8 months of 1957-58), the state funds budgeted for year 1958-59 in each of the divisions represent approximately half of the biennial state appropriations. The state funds are supplemented by estimated non-state income such as patient fees, sales and service fees, federal funds, county funds, and gifts and grants. On pages 13 to 18 of the budget summaries document, the sources of funds for each of the state-wide services are analyzed.

The Crippled Children's Division at the Medical School appears as a budgeted service unit in higher education for the first time in the current biennium. This results from action of the 1957 legislature which appropriated the operating funds for the division directly to the State Board of Higher Education. Previously this unit has been operated as a separate state department, administered through the Dean of the Medical School. The addition of this division to the higher education budget will increase the total budget for higher education by $776,453 for year 1958-59 and by approximately $1,545,000 for the biennium.

The state appropriation for Agricultural Research at Oregon State College, as approved by the 1957 legislature, provided for the establishment of a new branch experiment station to begin operation during 1958-59, the second year of the biennium. The station is to be known as the Northern Willamette Valley Branch Experiment Station, to be located in Clackamas County near Canby and Aurora. The site is being furnished by Clackamas County and the amount of $50,000 provided by the 1957 legislature is budgeted in 1958-59 for salaries and wages, other operating costs and equipment.

While the Committee is aware of the further needs of the institutions during the present period of growing student enrolments and rising prices, it does feel that the recommended budgets make effective use of the funds available. Accordingly, it is the recommendation of the Finance Committee that the budget for the year 1958-59 and the personnel adjustments contained in the volumes, 'Budget Summaries and Personnel Adjustments for the
Fiscal Year Ending June 30, 1959', and 'Budget Supplement, Year 1958-59' be adopted as submitted."

The Board adopted the report of the Finance Committee and approved the total 1958-59 budget as presented in the report; the Board also approved the personnel adjustments presented in the volumes "Budget Summaries and Personnel Adjustments for the Fiscal Year Ending June 30, 1959", and "Budget Supplement, Year 1958-59".

Mr. Cabell continued:

"At the October 1957 meeting of the Finance Committee, the methods followed by the several institutions in handling the sale of books and supplies to students were discussed. At the Dental School and at the three Colleges of Education the bookstores are operated by the institutions; at the Medical School by a lease to specified students; and at the University of Oregon, Oregon State College and Portland State College, by a lease to a student cooperative organization. The Committee was advised of plans to move the bookstore from Old Main to the College Center building and that a lease was being developed between the Portland State Cooperative Association and the State of Oregon for the use of space in the College Center.

"Yesterday, President Cramer stated that the lease had been negotiated and that its major provisions were as follows:

1. The lease runs from July 1, 1958 to June 30, 1960, and may be extended under mutually satisfactory conditions.

2. The lease provides for the use of 3,259 square feet of space in the basement of the College Center building.

3. The store shall pay rent equal to 3 per cent of the net sales (gross sales less returned items), and in addition shall be liable for any real estate property taxes which may be assessed on the property.

4. The state shall maintain the floor covering, make all repairs and replacements to floors, exterior walls, roof, foundation, heating equipment, plumbing, electrical energy and power equipment.

5. The state shall furnish heat, water and electricity.

6. The store shall maintain all fixtures, glass, interior walls and woodwork.

7. The store agrees to save the lessor harmless from, and to indemnify the lessor for any loss or damage resulting from the lessee's use of the premises.

"President Cramer stated that the new lease based on present sales will provide an annual rental of about $9,000 for 3,259 square feet of floor space. The rental income will be applied to the costs of physical plant operation and maintenance costs of the area used by the bookstore and for costs of the student activities..."
in the Student Center. President Cramer recommended that the lease be approved.

"The Committee recommends that the lease be approved."

The Board adopted the report and approved the lease as recommended.

Mr. Cabell continued:

"As part of the Nan M. Wagner Estate Bequest for the benefit of the Doernbecher Memorial Hospital for Children, the Board acquired a 75 per cent undivided interest in two adjoining buildings providing space for four stores, located at 365-387 Court Street, Salem, the other 25 per cent interest being owned by the Oregon-Washington Pythian Home. Appraisals of the property are $60,000, $61,000 and $62,500, for an average of $61,167. The property has been publicly offered for sale, and one bid was received for $70,100 from the Liberty Investment Company of Salem. The Pythian Home has indicated its willingness to concur in the sale of the property at said price. It was recommended that the bid to sell the property be accepted and that the portion of the net proceeds accruing to the State be used as an endowment fund for the Doernbecher Memorial Hospital for Children, as permitted under the terms of the Will of Nan M. Wagner, deceased.

"The Committee recommends that the property be authorized to be sold as indicated and that the proper Board officials take such action as is necessary to consummate the sale with the portion of the net proceeds accruing to the Board to be added to the endowment fund for the Doernbecher Memorial Hospital for Children."

The Board adopted the report of the Committee.

Mr. Cabell continued:

"Pursuant to an agreement of June 2, 1944, J. C. and Katherine P. Braly, husband and wife, deeded business property in Depoe Bay, located on Highway 101, to the state, retaining a life interest therein.

"Yesterday, it was stated that both J. C. and Katherine P. Braly were dead, and it was recommended that the Depoe Bay property be sold and that the proceeds be turned over to the Board in accordance with the agreement entered into at the time the gift was accepted.

"Two appraisals on the property were secured, one for $15,000, and the other for $13,500, or an average appraisal of $14,250. A public offering was made of the land and buildings with a minimum acceptable bid of $14,250. Two bids were received and the higher bid was $16,101 from Tradewinds Trollers, Inc., with a down payment of $7,500 and the balance to be paid in five equal annual installments with interest at 6 per cent."
"It was recommended that authorization be granted to the appropriate Board officials to sell the property to the higher bidder and that the funds received be held in suspense pending settlement of the Estate of Katherine Braly."

"The Committee concurs with the above recommendation."

The Board adopted the report and authorized the recommendations as outlined.

Mr. Cabell concluded the Finance Committee report with the following:

**Sale of $3,226,000 General Obligation Bonds**

"On April 22, 1958, at 9:00 A.M., the Board opened sealed bids received by the Secretary pursuant to an advertisement authorized by the Board of Higher Education at its regular meeting of March 11, 1958, for the proposed sale of the $3,226,000 par value State Board of Higher Education Building Bonds.

"Bids which had been received for the bonds were read by Mr. Bork as follows:

<table>
<thead>
<tr>
<th>Name of Bidder</th>
<th>Interest Rate on Designated Maturities</th>
<th>Total Premium</th>
<th>Total Net Interest Cost Amount</th>
<th>Total Net Interest Cost Effective Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harris Trust and Savings Bank, and Associates</td>
<td>4-1/2% 1961-1967 2-1/2% 1968-1971 2-1/2% 1972-1979 2-3/16% 1980-1988</td>
<td>2,019.00</td>
<td>1,628,231.00 2.735603%</td>
<td></td>
</tr>
<tr>
<td>Halsey, Stuart &amp; Co. Inc., and Associates</td>
<td>3-3/16% 1961-1963 2-1/2% 1964-1968 2-3/16% 1969-1988</td>
<td>1,155.00</td>
<td>1,635,685.00 2.7481%</td>
<td></td>
</tr>
<tr>
<td>Name of Bidder</td>
<td>Interest Rate on Designated Maturities</td>
<td>Total Premium</td>
<td>Total Net Interest Cost Amount</td>
<td>Total Net Interest Cost Effective Rate</td>
</tr>
<tr>
<td>----------------</td>
<td>----------------------------------------</td>
<td>---------------</td>
<td>-------------------------------</td>
<td>----------------------------------------</td>
</tr>
<tr>
<td>Kuhn, Loeb &amp; Co., and Associates</td>
<td>4 1/2% 1961-1967, 2 1/2% 1968-1971, 2 1/2% 1972-1977, 2 3/4% 1978-1988</td>
<td>$4,839.00</td>
<td>$1,637,096.00</td>
<td>2.750497%</td>
</tr>
</tbody>
</table>

Mr. Bork reported that Mr. Gordon A. Barker, Assistant Deputy State Treasurer, who was present at the opening of the bids, advised shortly thereafter that the low bid from The U. S. National Bank of Portland was acceptable to the Bond Commission and that the Commission would formally approve the sale of the bonds by the State Board of Higher Education to the indicated low bidder.

Upon motion duly made by Director Cabell and seconded by Director Holloway, the bid from The U. S. National Bank of Portland was accepted on the following vote:
April 22, 1958

Henry F. Cabell Aye Douglas McKeen Aye
J. W. Forrester, Jr. Aye Wm. E. Walsh Aye
Allan Hart Aye R. E. Kleinsorge Aye
Chas. R. Holloway, Jr. Aye

Thereupon Director Walsh offered and moved the adoption of the following transcribed resolution, which motion was duly seconded by Director Holloway:

RESOLUTION

BE IT RESOLVED that the THREE MILLION TWO HUNDRED TWENTY-SIX THOUSAND DOLLARE ($3,226,000) in STATE BOARD OF HIGHER EDUCATION BUILDING BONDS, SERIES 1958, of the State of Oregon, sold at par on the 22nd day of April, 1958, be issued to bear date the 15th day of April 1958; to bear interest at the rate of 4 1/2 per cent per annum for the bonds of the issue maturing on April 15 of the years 1961 to 1966 inclusive, at the rate of 3 3/4 per cent per annum for the bonds of the issue maturing on April 15, 1967, at the rate of 2 1/4 per cent per annum for the bonds of the issue maturing on April 15 of the years 1968 to 1972 inclusive, at the rate of 2 1/2 per cent per annum for the bonds of the issue maturing on April 15 of the years 1973 to 1982 inclusive, and at the rate of 2 3/4 per cent per annum for the bonds of the issue maturing on April 15 of the years 1983 to 1988 inclusive; that the bonds be issued to mature serially on the dates provided in the resolution of the Board duly adopted at a regular meeting of the Board duly and legally held on the 11th day of March, 1958; and that both the principal of and the interest upon the bonds be paid at the office of the State Treasurer of the State of Oregon; and

BE IT FURTHER RESOLVED that the said bonds and coupons annexed thereto be executed in the form prescribed in the resolution adopted by the Board at the meeting thereof held on the 11th day of March, 1958; and

BE IT FURTHER RESOLVED that the resolution of March 11, 1958, of the Board, authorizing the issuance of said bonds, and all acts performed by the Board in adopting the said resolution, and by the Secretary and Comptroller of the Board in connection with the issuance and sale of the said bonds, be and they hereby are fully approved, ratified, and confirmed.

On roll call vote, the following Directors of the Board voted in favor of adopting the resolution: Henry F. Cabell, J. W. Forrester, Jr., Allan Hart, Chas. R. Holloway, Jr., Douglas McKeen, Wm. E. Walsh, R. E. Kleinsorge.

Those voting no: None.

The President of the Board thereupon declared said resolution duly adopted by a unanimous vote.
Mr. Wm. E. Walsh, Acting Chairman of the Committee on Curricula, presented the following report:

"At the October 1957 Board meeting, the Chancellor reported on the general practices followed by Oregon State College and the University of Oregon in the admission of out-of-state students and indicated that a committee of institutional representatives would be appointed to compare the admission practices in detail. Yesterday, the Chancellor stated that he had requested the Secretary of the Board to head a committee consisting of the registrars at Oregon State College and the University of Oregon with the two officers of admission as advisers and had directed the committee to study these methods in detail. The report of the committee was presented. The report was factual in nature, describing in detail the variations in policies and procedures followed by the two institutions and pointing out the effect of these variations.

"Considerable discussion took place with reference to the variations which brought about the occasional admission of an out-of-state student to one of the institutions and not to the other. Consensus was that it would be advantageous to all concerned if the policies followed by the two institutions were modified, or some other action were taken, so that an out-of-state student admissible to one institution would be accepted by the other.

"The Committee recommends that the report be placed on file and that the two institutions concerned work out a plan whereby out-of-state students admitted to one would be accepted by the other."

The Board adopted the report as presented.

President R. E. Kleinsorge welcomed Mr. Douglas McKeen to his first Board meeting. Mr. McKeen was appointed by Governor Holmes to membership on the Board for a six-year term beginning March 11, 1958 and ending March 2, 1964.

President Kleinsorge called attention to the recently announced adjustments in committee assignments occasioned by the retirement of Mr. Leif S. Finseth and the appointment of Mr. McKeen. Current membership on the three committees affected are:

**Committee on Buildings, Grounds and Capital Outlay**
- Wm. E. Walsh, Chairman
- J. W. Forrester, Jr.
- Douglas McKeen

**Committee on Insurance**
- Chas. R. Holloway, Jr., Chairman
- Wm. E. Walsh
- Douglas McKeen
Committee on Libraries
A. S. Grant, Chairman
Cheryl S. MacNaughton
Douglas McKeen

Wm. E. Walsh
Elected to Executive Committee

To fill the elective vacancy on the Executive Committee created by the retirement of Mr. Finseth, President Kleinsorge called for nominations. The name of Wm. E. Walsh was placed in nomination by Mr. Holloway, with a second by Mr. Forrester. Mr. Hart then moved that the nominations be closed and that the Secretary be instructed to cast a unanimous ballot in favor of Mr. Walsh. The motion was seconded and passed.

Next Meeting
June 16 & 17
President Kleinsorge reminded the Board that by official action the June meeting dates had been postponed to the 16th and 17th of the month in order to avoid conflicts with commencement programs and with the Portland Rose Festival.

Institutional Commencement Representatives
The President then announced the following appointments of members to represent the Board at the several commencement exercises and to approve degree lists:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Commencement Date</th>
<th>Representative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oregon State College</td>
<td>June 9, Monday</td>
<td>A. S. Grant</td>
</tr>
<tr>
<td>University of Oregon</td>
<td>June 15, Sunday</td>
<td>Chas. R. Holloway, Jr.</td>
</tr>
<tr>
<td>University of Oregon Dental School</td>
<td>June 12, Thursday</td>
<td>Henry F. Cabell</td>
</tr>
<tr>
<td>University of Oregon Medical School</td>
<td>June 13, Friday</td>
<td>Wm. E. Walsh</td>
</tr>
<tr>
<td>Nursing Education</td>
<td>June 12, Thursday</td>
<td>Allan Hart</td>
</tr>
<tr>
<td>Portland State College</td>
<td>June 15, Sunday</td>
<td>Cheryl S. MacNaughton</td>
</tr>
<tr>
<td>Oregon College of Education</td>
<td>June 13, Friday</td>
<td>Douglas McKeen</td>
</tr>
<tr>
<td>Southern Oregon College</td>
<td>June 1, Sunday</td>
<td>Allan Hart</td>
</tr>
<tr>
<td>Eastern Oregon College</td>
<td>June 13, Friday</td>
<td>J. W. Forrester, Jr.</td>
</tr>
</tbody>
</table>

CHANCELLOR'S REPORT
Establishment of Northern Willamette Branch Experiment Station

The Chancellor reported that at the 1957 legislature an appropriation of $50,000 for the second year of the 1957-1959 biennium was made to the State Board of Higher Education on behalf of Oregon State College to establish a Northern Willamette Branch Experiment Station for the purpose of agricultural experimental and demonstration work in the field of ornamental shrubs, nursery stock, small fruits, and vegetables. During the first year of the biennium officials at Oregon State College worked with officials in Clackamas County to secure a satisfactory piece of land suitable for the establishment of the station. Arrangements have been made to acquire 52 acres of land located about three-fourths of a mile east of the Aurora-Champoeg junction on the south side of Eiler Road. On the land is located a good house having 800 square feet. There is also a good barn and a poultry shed; the latter can be remodeled for offices.
A lease approved by the Attorney General has been prepared and signed by the County Commissioners of Clackamas County and is ready for signature by Board officials. The lease provides that the land is available without cost to the state for an indefinite period for use as an agricultural experiment station. If the College abandons the station, the lease is terminated and the property returns to the county. Equipment and buildings constructed on the property may be removed at any time.

The Chancellor explained that the report was presented as a matter of information and did not require Board action. On questions from Board members, President Strand indicated that work on the Station is now under way and that Dr. Richard M. Bullock, who has been appointed as Superintendent of the Station, will report on July 1, 1958. Immediately, the most urgent experimental work of the Station will be with strawberries in an attempt to save that industry in Oregon. This project and other experimental and demonstration projects will be undertaken at the request and with the cooperation of the farming and nursery interests of the area.

Continuing his report, the Chancellor stated that because of the rapid developments in the field of visual aids the Board would be interested in hearing from Dean Sherburne about the progress of the State System in that area. As an introduction to Dean Sherburne's statement, the Chancellor pointed out that for some years visual aids have been thought of as an adjunct in elementary and secondary schools and within the General Extension Division which assists in this important educational service. The current development seems to be the possible substitution for teachers of educational films. A film in high school physics has now been developed for use by schools unable to hire physics teachers. A comparable film on high school chemistry is under production.

Dean Sherburne explained that the basic objective of the General Extension Division's Department of Visual Instruction is to improve educational opportunities throughout Oregon by means of films and other audio-visual presentations as media for communicating facts, ideas, attitudes and feelings. To date, the films distributed have been considered as teaching aids rather than a teaching process. The work of the Division falls into three phases:

1. **Selection and Distribution of Films and Slides**

   The Division's film libraries consist of 3,894 copies of 2,158 films which are distributed from the main library located on the Oregon State College campus and from the secondary libraries at the Southern and Eastern Oregon Colleges. Bookings are numerous and have been consistently increasing. During 1955-56 there were 32,447 bookings viewed by more than 3,500,000 persons. Regular schedules are maintained by 330 school systems; in addition, films are distributed to numerous other public school groups, private colleges, State System institutions, and to approximately 250 non-school groups which include parent-teacher associations, chambers of commerce, and others.
Enlarging on the physics instruction films mentioned by the Chancellor, Dean Sherburne stated that the series consisted of 160 half-hour films covering a year of high school physics. The films were produced by the Encyclopaedia Britannica at a cost to the Division of $11,000 to be paid at the rate of $2,400 a year on a six-year rent-purchase plan. Arrangements are now being made with eight high schools having inadequate or no physics staff to form a circuit for the series; the annual cost to each school will be about $300 or $40 per student. This program will make it possible to bring top instructors to a great many students and will tend to up-grade the physics instruction in the smaller high schools.

The Encyclopaedia Britannica is now producing a comparable series for chemistry instruction. The Extension Division, in cooperation with other State System divisions and the State Department of Education, has applied to the Fund for Advancement of Education for a grant which proposes Oregon as the state in which a study may be made during the coming year to ascertain the effectiveness of these chemistry films in high school teaching.

Dean Sherburne cited other ways in which his Division is constantly seeking to motivate greater use of and better procedures for distribution of outstanding films. One method currently under consideration is the distribution of film through public libraries.


In cooperation with the Division's Department of State-Wide Services, the Visual Instruction Department carries on a regular training program with public school teachers in the use of audio-visual materials. Demonstrations and training are also arranged for other school personnel, agricultural extension staffs, and other users of audio-visual material.

Included in the training program is assistance to public schools in setting up film libraries when use within a district so justifies. Last year Lincoln County established its own library; sixteen other county and city districts are in the process of organizing their own collections.

3. Production of Specialized Audio-Visual Material

The Department of Visual Instruction counsels with State System agencies concerning the production of all types of audio-visual materials and is equipped for efficient production of certain specialized work. In cooperation with the Agricultural Experiment Station, an artist is employed to assist in the preparation of graphic aids. The department is equipped to produce sound motion pictures for both regular projection and television. During 1956-57, twenty-six films were produced for the State System and other State agencies.
Dean Sherburne indicated that the State Board of Control has requested the cooperation of the Visual Instruction Department in the production and distribution of films on the state institutions. Currently, the Division is writing script and photographing the School for the Blind and is making arrangements for showing of the film through television and to educational institutions. Similar work will be done at the feeble minded home, the state penitentiary, and other state institutions.

Another phase of the Division's audio-visual offerings is the program of liberal arts for adults which is being developed primarily in the Portland area through the "Window on the World" and "The Art of Film" series. The Division is also cooperating with the Portland Art Museum in its program "Film and Other Arts".

Dean Sherburne ended his report by stating that through film science instruction would be greatly facilitated and liberal arts offerings for adults would be increased, and that eventually films would be added to public libraries. In answer to a question as to the effect of educational television on the demand for film, he stated that the two were interrelated. The use of film is more flexible since it can be shown at any time and can be used several times.

The Chancellor announced that the Western Hemisphere Conference on UNESCO originally scheduled for March 23-28 at Havana, which he was to attend as head of the U. S. delegation, has been postponed. It will be held in Panama on May 25-30.
The Board approved the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgement to the donors:

Oregon State College

Scholarships & Fellowships

Gifts totaling $7,240 from the following donors for scholarships and fellowships:

Heaton Steel & Supply, Klamath Falls $300.00
Robert Johnson Trust Fund, The First National Bank of Portland 3,000.00
Oregon Farm Bureau Federation, Salem 150.00
Oregon State College Foundation 781.00
PEO, Kellogg, Idaho 100.00
First Presbyterian Church, Astoria 100.00
Max D. Tucker Scholarship Fund, United States National Bank, Portland 1,000.00
The United States National Bank, Portland 142.00
Beane Scholarship Fund, U. S. National Bank, Portland 167.00
Westinghouse Educational Foundation, Pittsburgh, Pennsylvania 500.00
Crown Zellerbach Foundation, San Francisco, California 1,000.00

Agricultural Research Foundation

Grants totaling $10,843.53 from the Agricultural Research Foundation to the Agricultural Experiment Station to be used as follows:

1. $430 - Research on "Chemical Aspects of Insecticides and Fungicides", under the direction of Dr. L. C. Terriere, Associate Agricultural Chemist.

2. $2,655.63 - Support of Cooperative Fish and Game Research, under the direction of Mr. A. S. Einarsen, Professor and Biologist.

3. $4,802.90 - Chemical investigations relative to the evaluation of hops, under the direction of Dr. L. C. Terriere, Associate Agricultural Chemist.

4. $105 - "Investigation of Nutritional Status of Black Tail Deer as Reflected by Available Preferred Browse Species", under the direction of Dr. P. H. Weswig, Professor and Biochemist.

5. $2,850 - Studies on the control of diseases of horticultural crops, under the direction of Dr. R. A. Young, Professor and Plant Pathologist, Department of Botany & Plant Pathology.
Meeting #266-34

Agricultural Research Service
Grant of $1,250 from the Animal Disease and Parasite Division of the Agricultural Research Service to the Agricultural Experiment Station Department of Veterinary Medicine for research on Ornithiosis affecting poultry flocks, under the direction of Dr. W. E. Babcock, Associate Professor and Associate Veterinarian.

Anaconda Company
Grant of $400 from the Anaconda Company, Anaconda, Montana, to the Agricultural Experiment Station Department of Soils to study soil fertility problems, under the direction of Dr. T. L. Jackson, Associate Professor and Associate Soil Scientist.

Atomic Energy Commission
Grant of $6,989 from the Atomic Energy Commission, Richland, Washington, for research during the period January 1 through December 31, 1958, on "Intermediary Metabolism of Acids and Volatiles in Certain Fruits Using Isotopic Tracers", under the direction of Dr. B. E. Christensen, Professor of Chemistry, Dr. Elmer Hansen, Professor of Horticulture and Horticulturist in the Agricultural Experiment Station, and Dr. C. H. Wang, Associate Professor of Chemistry.

Boeing Airplane Company
Grant of $10,000 from the Boeing Airplane Company, Seattle, Washington, to conduct research on high altitude-high frequency electrical breakdown, for the period February 1, 1958 through March 31, 1959, under the direction of Dr. James J. Brady, Professor of Physics.

Cominco Products, Inc.
Grant of $400 from Cominco Products, Inc., Spokane, Washington, to the Agricultural Experiment Station Department of Soils for investigations of the need of phosphorus for forage crops in Western Oregon, under the direction of Dr. T. L. Jackson, Associate Professor and Associate Soil Scientist.

Dow Chemical Company
Gift of chemicals valued at $175 from the Dow Chemical Company, San Francisco, California, for experiments under the direction of Mr. W. R. Furtick, Research Assistant, Agricultural Experiment Station, Department of Farm Crops.

Essential Oil Growers League
Grant of $2,100 from the Essential Oil Growers League, Harrisburg, to the Agricultural Experiment Station Botany and Plant Pathology Department for "Peppermint Wilt Research", under the supervision of Dr. C. E. Horner, Assistant Plant Pathologist and Assistant Professor.

General Electric Company
Grant of $14,520 from the General Electric Company to the Engineering Experiment Station to fabricate and test model hydraulic pump arrangements, under the direction of Mr. M. Popovich, Professor and Assistant Dean of Engineering.

Jackson County
Grant of $2,539.12 from Jackson County to the Southern Oregon Branch Experiment Station to support agronomic work of the station.

Monsanto Chemical Company
Grant of $2,000 from the Monsanto Chemical Company, Santa Clara, California, to the Agricultural Experiment Station for studies on the control of weeds in Oregon, under the direction of Mr. W. R. Furtick, Research Assistant, Agricultural Experiment Station, Department of Farm Crops.
Meeting #266-35                                          April 22, 1958

National Science
Foundation                                      Grant of $9,900 from the National Science Foundation, Washington, D.C., for a survey of marine Nematodes, under the direction of Dr. Harold J. Jensen, Associate Professor of Botany.

Oregon Feed & Seed Dealers Association          Gift of $550 from the Oregon Feed and Seed Dealers Association, Portland, to the Student Loan Fund.

U. S. Quartermaster Corps                       Grant of $26,000 from the U. S. Quartermaster Corps for continuation to January 26, 1959 of research regarding increasing the acceptance of irradiated meat and meat products by selected treatments before, during, and following irradiation, under the direction of Dr. H. W. Schultz, Professor and Head of the Department of Food and Dairy Technology.

Shell Development Company                      Grant of $500 from the Shell Development Company, Modesto, California, to the Agricultural Experiment Station for herbicide investigations for grass control in sugar beets, under the direction of Mr. W. R. Furtick, Research Assistant, Farm Crops Department.

J. R. Simplot Company                           Grant of $400 from J. R. Simplot Company, Pocatello, Idaho, to the Agricultural Experiment Station for "Investigations of the Need of Phosphorus for Forage Crops in Western Oregon", under the direction of Dr. T. L. Jackson, Associate Professor and Associate Soil Scientist.

State Department of Agriculture;
Oregon Bulb Florist & Nursery Council          Grant of $7,480 from the State Department of Agriculture and the Oregon Bulb Florist and Nursery Council, to the Agricultural Experiment Station departments of Entomology, Plant Pathology, and Horticulture for assistantships in ornamental research pertaining to various nursery, greenhouse, bulb insect pests, diseases, nutrition and propagation.

United Fruit Company                           Grant of $9,000 from the United Fruit Company, Boston, Massachusetts, to the Agricultural Experiment Station, for research on "Effects of Fungicides on Fusarium Oxyssporum f. Cubense and other Soil Microorganisms", under the direction of Dr. Roy A. Young, Professor of Plant Pathology.

U. S. Army Signal Supply Agency                Grant of $30,926 from the U. S. Army Signal Supply Agency to continue to February 1959 investigation on instrumentation and techniques for Army weather observation, under the direction of Dr. Fred Decker, Professor of Physics.

U. S. Forest Service                           Grant of $2,500 from the U. S. Forest Service to the Agricultural Experiment Station, Forest Research Division, to study the occurrence and persistence of infection by Elytroderma needle blight of Ponderosa Pine, under the direction of Dr. L. F. Roth, Professor of Plant Pathology.

U. S. Fish & Wildlife Service                  Grant of $160 from the U. S. Fish and Wildlife Service to the Agricultural Experiment Station for the planning and direction of research in Fish and Game Management, under the direction of Mr. R. E. Dimick, Professor and Department Head.
Grant of $300 from the Washington-Oregon Alfalfa Seed Growers, Touchet, Washington, to the Agricultural Experiment Station for research on "The Role of Wild Bees and Honey Bees in Crop Production", under the direction of Dr. W. F. Stephen, Assistant Entomologist.

University of Oregon

Scholarships & Fellowships

Gifts totaling $1,741.66 from the following donors for scholarships and fellowships:

- Britt Memorial Scholarship Fund, Medford $100.00
- Dr. Frederick M. Hunter, Eugene 125.00
- Inter-Fraternity Council, University of Oregon 100.00
- The Ralph and Adolph Jacobs Foundation, Portland 250.00
- Mrs. Corabelle M. Rogers, Eugene, and Mr. Robert R. Rogers, Webster Grove, Missouri 500.00
- Max D. Tucker Scholarship Fund, United States National Bank, Portland 666.66

Mrs. Judd Greenman

Gift of administrative records for the period 1925-1952 of the Oregon-American Lumber Company of Vernonia, valued at $2,000, from Mrs. Judd Greenman, Portland.

American Philosophical Society

Gift of $400 from the American Philosophical Society, Philadelphia, Pennsylvania, for research on the taxonomy and distribution of lichens and fleshy fungi in Joshua Tree National Monument, California, Lava Beds National Monument, California, and Crater Lake, Oregon, under the direction of Mr. F. P. Sipe, Emeritus, Associate Professor of Biology.

California-Oregon Power Company

Grant of $1,000 from the California-Oregon Power Company, Medford, for an archaeological survey and excavation in the Klamath River area, under the direction of Dr. L. S. Cressman, Professor and Head of the Anthropology Department.

James R. Drake

Gift of documents consisting primarily of the Lee D. Drake papers, valued at $600, from Mr. James R. Drake, Poulsbo, Washington. The manuscript material in the Drake papers contains many important letters concerning politics, business and journalism in the Northwest.

Oregon Heart Association, Inc.

Grant of $300 from the Oregon Heart Association, Inc., Portland, for "A Study to Determine the Effect of a Vigorous Exercise Program on the Serum Cholesterol Level of College Students in Poor Physical Condition", under the direction of Mr. W. B. Brumbach, Instructor of Health and Physical Education.

C. Ward Ingham

Gift of forty-nine letters by or relating to General George Crook, valued at $750, from Mr. C. Ward Ingham, Eugene. The letters date from 1876 to 1890, and deal with Crook's campaign against various Indian tribes.
Meeting #266-37

Institute of Life Insurance for Family Finance

Grant of $3,000 from the Institute of Life Insurance for Family Finance, New York City, to sponsor a summer session workshop on Education for Family Financial Security to help teachers improve their backgrounds for teaching some of the basic principles underlying family financial security, under the direction of Dr. H. J. Akers, Associate Professor of Education, and Administrative Assistant, Department of State-Wide Services.

Mr. and Mrs. B. H. Trippett

Gift of laboratory instruments valued at $2,000 from Mr. and Mrs. B. H. Trippett, Eugene, to the Department of Physics.

U. S. Department of Health, Education & Welfare

Gift of a Jet Aircraft valued at $5,000 from the U. S. Department of Health, Education, and Welfare, through the State of Oregon Surplus Property Section, for an instructional training aid to freshmen and sophomores in military science, and for display to visitors. Acceptance of this gift requires the passage of the resolution which is included as Supplement A at the end of this docket. (See Supplement A, Page 125)

University of Oregon Dental School

Alumni Association

Gifts totaling $3,200 from the Dental School Alumni Association to be used as follows:

1. $1,000 - Out-of-state travel by staff to professional meetings

2. $1,200 - Furnishings and equipment for use of the student body.

3. $1,000 - Student Loans, scholarships, research and for other benefits of dental education.

U. S. Public Health Service

Grants totaling $9,157 from the U. S. Public Health Service, Bethesda, Maryland, to be used as follows:

1. $648 - To establish one Dental Student Part-time Research Fellowship.

2. $8,509 - To continue to March 31, 1959 the study of "Growth and Development of the Face and its Relationships to Nutrition, Physical and Skeletal Growth", under the direction of Dr. Bhim Savara, Associate Professor, Director of Child Study Clinic.

Women's Auxiliary, Portland District Dental Society

Gift of $125 from the Women's Auxiliary, Portland District Dental Society, to establish a short term loan fund for students.

University of Oregon Medical School

Scholarships & Fellowships

Gifts totaling $5,295 from the following donors for scholarships and fellowships:
Meeting #266-38

April 22, 1958

Quota Club of Eugene $ 195.00
Marion-Polk Medical Auxiliary, Woodburn 100.00
Oregon Tuberculosis and Health Association, Portland 5,000.00

Alumni Association

Gifts totaling $1,032.45 from the Medical School Alumni Association for out-of-state travel of staff members to professional meetings.

American Medical Education Foundation

Grant of $9,531.16 from the American Medical Education Foundation, Chicago, Illinois, to support the instructional program of the Medical School.

Atomic Energy Commission

Grant of $20,594 from the Atomic Energy Commission, Washington, D. C., to purchase equipment and materials to be used in radiisotope education and training program.

Chi Omega Alumnae Association of Portland

Gift of $700 from the Chi Omega Alumnae Association of Portland to support research in the Department of Pediatrics under the direction of Dr. Allan J. Hill, Professor and Head of the Department.

U. S. Public Health Service

Grants totaling $51,110 from the U. S. Public Health Service, Bethesda, Maryland, for research during the period April 1, 1958 through March 31, 1959, as follows:

1. $10,582 - "The effect of tranquilizing drugs on tissue metabolism", under the direction of Dr. E. S. West, Professor and Head of the Department of Biochemistry.

2. $13,243 - "Mechanism of melanin formation in central nervous system", under the direction of Dr. Jack H. Fellman, Associate in Neurology.

3. $27,280 - "Activity of dorsal root ganglion cells in sprouting", under the direction of Dr. George M. Austin, Professor and Head of the Division of Neurosurgery.

Portland State College

Scholarships & Fellowships

Gifts totaling $1,949 from the following donors for scholarships and fellowships:

National Guild of Piano Teachers, Austin, Texas $ 100.00
Senator Richard Neuberger, Portland
Oregon Congress of Parents and Teachers, Portland $ 1,349.00

Oregon College of Education

Scholarships & Fellowships

Gifts totaling $410 from the following donors for scholarships and fellowships:

Future Teachers of America Club, Marshfield
Senior High School $ 150.00
Kiwanis Club, Tillamook 260.00
Eastern Oregon College

Scholarships & Fellowships

Gifts totaling $3,534 from the following donors for scholarships and fellowships:

- Mr. Marcus L. Roesch, La Grande $372.00
- Mt. Emily Lumber Company, La Grande $558.00
- Mr. Julius Roesch, La Grande $186.00
- Dr. and Mrs. Virgil A. Bolen, La Grande $177.00
- First Methodist Church of La Grande $400.00
- Fraternal Order of Eagles, Aerie No. 259, La Grande $531.00
- La Grande Fruit Company $159.00
- Malheur County Teachers Association, Nyssa $177.00
- Mr. Rica R. McHaley, Jr., La Grande $200.00
- Pioneer Flouring Mill Company, and Mr. Merton W. Kiddle, Island City $279.00
- Sacajawea Hotel, La Grande $159.00
- Van Petten Lumber Company, La Grande $159.00
- Wallowa Parent-Teacher Association $177.00

General Extension Division

Scholarships & Fellowships

Gifts totaling $1,034 from the following donors for Portland summer workshop scholarships:

1958 Conservation and Outdoor Education Workshop

- Pacific Power and Light Company, Portland $134.00
- Weyerhaeuser Timber Company, Tacoma, Washington $800.00

1958 Air and Space Education Workshop

- Waddle's Restaurant, Portland $100.00
At the March 1958 Board meeting, authorization was given to a member of the Building Committee to inspect and accept Dormitory No. 2, "The Joshua J. Walton Hall", constructed on the University of Oregon campus. The building was inspected and accepted on March 11, 1958 by Mr. William E. Walsh, representing the Building Committee.

Construction of the dormitory, designed by Architects Church, Newberry, Roehr & Schuette, began in August 1956. The total area of the building is 81,347 square feet. Construction was financed through the sale of $1,175,000 General Obligation Bonds, student building fee balances of $105,000, and dormitory operating account balances of $61,666, a total of $1,341,666.

The direct construction cost per square foot, including built-in furnishings and equipment, averaged $14.79. Housing and dining facilities are provided for 329 students, and the average area for each student is 247 square feet. The total investment per student for both housing and dining services, without excluding the cost of providing 439 lineal feet of the utility tunnel included in the construction contracts, was approximately $4,078. The Board confirmed the acceptance of "The Joshua J. Walton Hall".

At the June 1957 Board meeting, $18,000 was provided to Eastern Oregon College from the Board's Rehabilitation and Land Purchase Reserve to rewire the vault and replace the transformer in the Administration Building, to replace the voltage line from the Administration Building to Ackerman Training School, and to replace the transformer and panel in the Training School. Bids received for the work indicate that the cost will be $23,500. On recommendation of President Bennett and the Chancellor, the Board authorized that an additional $5,500 be provided from the Board's Rehabilitation and Land Purchase Reserve to supplement the original appropriation of $18,000.

The Board approved the granting to Mr. and Mrs. Charles Norris of a revocable permit involving the use of a strip of the Rhododendron Tract recently given to the Medical School to permit them to obtain gas, electricity, and water service. The strip of land in question is to be 10 feet wide and about 207 1/2 feet long.

In the construction of Portland State College Center Building, the A. V. Petersen Company installed buried steel piling 40 feet in length, and a wooden bulkhead in order to minimize the danger of damage or collapse to the adjacent apartment building. The piling has not been removed by the contractor. The Board authorized Board officials to enter into an agreement with the A. V. Petersen Company which will provide that if the company removes the piling prior to July 1, 1966, it may retain the piling, but if it elects not to do so then the company shall have no interest therein. The agreement will also provide that after July 1, 1966, the company will have no ownership interest in the piling.
FINANCE

Budget Addition, CCE
The Board approved the addition of $3,000 to the 1958-59 budget of Oregon College of Education for a special elementary school principals' work conference to be held from June 23 to July 3, 1958. The income from student fees and the expenditures for the project are estimated to aggregate $3,000 based upon an estimated enrollment of 100 students at a fee of $30 for the 10-day session.

Addition to Budget, Ag. Exp. Sta.
The Board approved the addition to the budget of the Agricultural Experiment Station Department of Dairy and Animal Husbandry of $13,550 to cover expenditures as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bills anticipated in 1956-57 but not received or paid until the current fiscal year</td>
<td>$617.98</td>
</tr>
<tr>
<td>Construction of a sewer line from 35th Street to barn area</td>
<td>2,760.00</td>
</tr>
<tr>
<td>Purchase of animals and equipment</td>
<td>7,172.02</td>
</tr>
<tr>
<td>Increased cost of feeding Swine Herd as a result of a 20% increase in numbers</td>
<td>3,000.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$13,550.00</strong></td>
</tr>
</tbody>
</table>

The required funds are to be provided from the following sources:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Sales Income</td>
<td>$8,000.00</td>
</tr>
<tr>
<td>Unbudgeted Restricted Sales Balances</td>
<td>5,550.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$13,550.00</strong></td>
</tr>
</tbody>
</table>

Budget Transfer, UO
The Board approved the transfer of $1,800 from the University of Oregon Operating Reserve to the requisitions budget of the Department of Biology to prevent year-end overdrafts.

Budget Transfer, UODS
The Board approved the transfer of $910 from the University of Oregon Dental School Operating Reserve to the requisitions budget of the Registrar's Office to prevent year-end overdrafts.

Budget Transfer, UO
The Board approved the transfer of $3,984 from the University of Oregon Operating Reserve to the requisitions budget of the News Bureau to reimburse that department for the cost of three publications: "Oregon Today", the "View Book", and a booklet outlining the University curricula.

Budget Increases, GED
The Board approved increases in the 1957-58 budgets of the two General Extension Division departments as follows, to care for increased instructional costs resulting from increased student enrolments.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>State-Wide Classes, wages</td>
<td>$24,000</td>
</tr>
<tr>
<td>Correspondence Study, wages</td>
<td>6,000</td>
</tr>
</tbody>
</table>

Total recommended budget increases to be financed from estimated increase in student fee income $30,000
The Board approved transfers to the Oregon State College Salary Savings Reserve aggregating $39,036.28 from salary savings resulting from unfilled positions and temporary vacancies as follows:

- Business Administration $9,825.00
- Secretarial Science 2,600.00
- Education 6,400.00
- Forestry 5,621.25
- Pharmacy 1,200.00
- Physical Education for Men 5,666.67
- Physics 2,825.00
- Zoology 700.00
- Dean's Office, School of Home Economics 881.11
- Family Life and Home Administration 3,317.25

Total to be transferred to the Salary Savings Reserve $39,036.28

The Board authorized the establishment of a service department in the Medical School for the purpose of designing, constructing and repairing research instruments and equipment for various departments and the appointment of George I. Johnston, as Director of the department with rank of Research Associate, yearly tenure, 12-months' service, at a salary rate of $7,000 per year effective May 1, 1958. Recommended operating budgets for May and June 1958 and for year 1958-59 are as follows:

<table>
<thead>
<tr>
<th></th>
<th>1957-58</th>
<th>1958-59</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary of George Johnston, Director</td>
<td>$ 1,167</td>
<td>$ 7,000</td>
</tr>
<tr>
<td>Wages - Laboratory Mechanic (beginning October 1)</td>
<td>-</td>
<td>2,565</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>1,000</td>
<td>6,000</td>
</tr>
<tr>
<td>Equipment</td>
<td>6,000</td>
<td>1,500</td>
</tr>
<tr>
<td>Alterations in Medical Science Building to provide shop</td>
<td>3,000</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>$11,167</td>
<td>$17,065</td>
</tr>
</tbody>
</table>

The above budgeted amounts are to be financed as follows:

<table>
<thead>
<tr>
<th></th>
<th>Year 1957-58</th>
<th>Year 1958-59</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost of building alterations from research overhead for capital outlay</td>
<td>$3,300.00</td>
<td>$ -</td>
</tr>
<tr>
<td>From research overhead for indirect costs</td>
<td>7,666.67</td>
<td>8,500.00</td>
</tr>
<tr>
<td>Service charges to departments</td>
<td>500.00</td>
<td>8,565.00</td>
</tr>
<tr>
<td>Totals as above</td>
<td>$11,166.67</td>
<td>$17,065.00</td>
</tr>
</tbody>
</table>

After the department is in full operation all operating costs except the Director's salary will be met from service charges to departments. The Director's salary is to be financed from research overhead for indirect costs.
Meeting #266-43

Budget Transfers, OSC
The Board approved the transfer of $5,000 from the Oregon State College Operating Reserve to the Registrar's Office requisition budget to prevent a year-end overdraft.

Budget Transfers, OCE
The Board approved the transfer of $3,420.10 to the Oregon College of Education Salary Savings Reserve from the following budget accounts:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Reserve</td>
<td>$136.92</td>
</tr>
<tr>
<td>Science and Mathematics</td>
<td>$65.00</td>
</tr>
<tr>
<td>Education and Psychology</td>
<td>$490.00</td>
</tr>
<tr>
<td>Campus Laboratory School</td>
<td>$2,728.18</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,420.10</strong></td>
</tr>
</tbody>
</table>

Budget Transfers, OCE
The Board approved the following budget transfers aggregating $6,100 to avoid year-end overdrafts in various Oregon College of Education accounts:

<table>
<thead>
<tr>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duplicating Services</td>
<td>$500.00</td>
</tr>
<tr>
<td>Publication</td>
<td>$800.00</td>
</tr>
<tr>
<td>Alumni Records</td>
<td>$300.00</td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>$400.00</td>
</tr>
<tr>
<td>Diplomas and Certificates</td>
<td>$200.00</td>
</tr>
<tr>
<td>Testing Services</td>
<td>$100.00</td>
</tr>
<tr>
<td>Director's Office, Teacher</td>
<td></td>
</tr>
<tr>
<td>Education</td>
<td>$250.00</td>
</tr>
<tr>
<td>Director's Office, General</td>
<td></td>
</tr>
<tr>
<td>Education</td>
<td>$1,600.00</td>
</tr>
<tr>
<td>Music</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Teacher In-Service Education</td>
<td>$450.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$6,100.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commencement and Convocations</td>
<td>$200.00</td>
</tr>
<tr>
<td>Placement Service</td>
<td>$450.00</td>
</tr>
<tr>
<td>Off-Campus Student Teaching</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Education and Psychology</td>
<td>$1,300.00</td>
</tr>
<tr>
<td>Operating Reserve</td>
<td>$3,450.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$6,100.00</strong></td>
</tr>
</tbody>
</table>
The Board approved the following personnel adjustments as submitted by the Institutional Executives concerned be approved, the necessary funds being provided in the 1957-58 and 1958-59 budgets.

University of Oregon

H. G. Barnett,  
Designation as  
Acting Head of  
Anthropology &  
Director of  
Museum of  
Natural History  

Designation of Dr. Homer G. Barnett, Professor of Anthropology, as Acting Head of the Department of Anthropology and Director of the Museum of Natural History, effective March 31 through August 31, 1958, without change in rank, tenure, term of service, or salary in the current academic year. Dr. Barnett will assume the duties of Dr. L. S. Cressman during the latter's absence from the campus for a sabbatical leave.

R. L. Van de Velde,  
Appointment  

Appointment to a new position of Mr. Robert L. Van de Velde as Graduate Assistant in Biology, effective January 1, 1958, at an annual salary rate of $1,200 for 30 per cent service; $800 salary funds required to be provided from the Salary Savings Reserve.

John A. Schellman,  
Appointment  

Appointment of Dr. John A. Schellman as Associate Professor of Chemistry, yearly tenure, $9,000 salary rate for 10-months' service, appointment date to be effective June 1, 1958 in order to establish the institutional connection necessary for negotiations now underway for research contracts. The effective date for the payment of salary, however, is to be September 1, 1958.

D. Benedict,  
Resignation  

Resignation of Mr. Dale Benedict, Assistant Professor of Architecture, effective June 30, 1958, to return to private practice; $5,250 salary funds released in the 1958-59 budget to be retained for a replacement appointment.

Silvy A. Kraus,  
Appointment  

Appointment to a position budgeted for the 1958-59 academic year of Mrs. Silvy A. Kraus as Assistant Professor of Education, effective September 1, 1958, yearly tenure, 10-months' service, at an annual salary rate of $6,500. Mrs. Kraus is to be employed jointly by the University and the General Extension Division, State-Wide Classes, with her time and salary to be distributed 46 per cent and $3,000 to State-Wide Classes and 54 per cent and $3,500 to the University; $500 required over amount budgeted in Education by the University is to be transferred from the Teacher Training account to the School of Education. Dean Sherburne concurs in this recommendation.

Medical School

J. Fellman,  
Promotion  

Promotion effective July 1, 1958 of Dr. Jack Fellman from Research Associate to Assistant Professor in the Department of Biochemistry where he is assisting with the graduate instruction program; he will also retain his present rank of Associate in Neurology. Dr. Fellman's entire salary is paid from a research grant to the Division of Neurology.
P. Selling, Leave without Pay

Leave of absence without pay for a one or two-year period beginning June 1, 1958, for Dr. Philip Selling, Assistant Professor of Medicine, to accept a temporary appointment as Assistant Professor of Medicine at the University of Indonesia, Djakarta, Java; $250 salary funds released in the 1957-58 academic year to be transferred to the Salary Savings Reserve.

Oregon State College

H. Kershaw, Jr., Appointment

Appointment to a new position of Mr. Herbert Kershaw, Jr., as Research Associate with rank of Acting Instructor in Physics, at a monthly salary rate of $382.50 for the period April 1, 1958 through February 28, 1959; $1,147.50 salary funds required for the balance of the current academic year to be provided from unallocated U. S. Signal Corps Weather Observation research grant funds.

F. P. McWhorter, Leave without Pay

Leave without pay for the period of March 16, 1958 through March 31, 1959 for Dr. F. P. McWhorter, Plant Pathologist in the Agricultural Experiment Station Department of Botany and Plant Pathology, with rank of Professor, to accept an appointment under the United Nations as Virologist to the Phillipines Government. Salary funds released are to be distributed as follows:

| Department of Botany and Plant Pathology requisitions budget | $1,049.34 |
| Salary Savings Reserve | 500.00 |
| **TOTAL** | **$1,549.34** |

M. W. deLaubenfels, Deceased

President Strand reports the death on February 4, 1958, of Dr. Max W. deLaubenfels, Professor of Zoology; $5,329.47 salary savings released to be retained pending future personnel adjustments.

Hope H. Tacchini, Resignation

Resignation of Mrs. Hope H. Tacchini, Douglas County Extension Agent, with rank of Assistant Professor, effective February 28, 1958 to move to another section of the state with her family; $2,180 salary savings to be retained unallocated pending a replacement appointment.

Florence L. Hupprich, Salary Increase

Increase in salary rate for Dr. Florence L. Hupprich, Assistant Professor of Physical Education, from $5,230 to $6,250 for 10 months' service, effective September 1, 1957. The required budget addition of $1,020 is to be provided from the Oregon State College Institutional Reserve.

Miriam Wiggenhorn, Reduction in Time and Salary

Reduction in time to 67 per cent for spring term for Miss Miriam Wiggenhorn, Associate Professor of Family Life and Home Administration, with transfer of released salary funds to the Salary Savings Reserve. (See item 12 in finance section of docket.)
R. M. Bullock,  
Appointment  

Appointment to a budgeted position of Dr. Richard M. Bullock as Superintendent of the Northern Willamette Valley Branch Experiment Station, and Horticulturist of the Branch Station and the Central Station, with rank of Professor, effective July 1, 1958, 12-months' service, indefinite tenure, at an annual salary rate of $10,974; time and salary are to be divided 20 per cent to the Branch Station and 10 per cent to the Central Agricultural Experiment Station. Dr. Bullock is currently employed in a comparable position in the State of Washington; prior to accepting the Washington position, he served as Head of the Department of Horticulture at Utah State College.

J. C. Miller,  
Appointment  

Appointment to a budgeted position of Dr. James C. Miller as Professor and Head of the Department of Dairy and Animal Husbandry, Agricultural Experiment Station, effective July 1, 1958, with indefinite tenure, 12-months' service, at an annual salary rate of $11,000. Time and salary are to be distributed as follows:

<table>
<thead>
<tr>
<th>Experiment Station</th>
<th>50%</th>
<th>$7,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>33%</td>
<td>4,620</td>
</tr>
<tr>
<td>Agricultural Technical Advisory Service</td>
<td>17%</td>
<td>2,380</td>
</tr>
<tr>
<td></td>
<td>100</td>
<td>$11,000</td>
</tr>
</tbody>
</table>

Since 1956, Dr. Miller has been Dean of the School of Agriculture at Texas A & M College, where prior to that time he was Head of the Department of Animal Husbandry. He is also the current President of the American Society of Animal Production.

Portland State College

John James,  
Release from Service for Spring Term  

Release from half-time service in the Division of Social Science for the 1958 spring term for Dr. John James, Professor of Sociology, so that he may devote full time to his assignment as Executive Secretary to the Project Committee and Research Director of the Oregon Study of Rehabilitation of Mental Hospital Patients, a joint state and federal program; $1,350 salary funds released to be transferred to the wage budget of the Division for the employment replacement assistance.

Oregon College of Education

Elsie J. Tucker,  
Resignation  

Resignation of Miss Elsie J. Tucker, Assistant Professor of Education, effective June 30, 1958. During the 1957-58 academic year, Miss Tucker has been on leave without pay.

Ruth Stump,  
Appointment  

Appointment to a new position of Mrs. Ruth Stump as Instructor in Humanities, for the 1957-58 spring term, monthly tenure, 80 per cent service, at a salary of $1,280 for the term; salary funds required to be provided from the Operating Reserve. This addition to the staff was necessary to care for a larger-than-anticipated enrollment in the Humanities Department.

ADJOURNMENT  
The meeting adjourned at 11:50 A.M.
SUPPLEMENT A

CONDITION OF TRANSFER DOCUMENT FOR JET AIRCRAFT
RECEIVED FROM U.S. DEPARTMENT OF HEALTH, EDUCATION AND WELFARE
(See Gifts and Grants, Page 115)

RESOLUTION OF THE OREGON STATE BOARD OF HIGHER EDUCATION
ON BEHALF OF THE UNIVERSITY OF OREGON

It was moved by Director Walsh, seconded by Director Holloway, and
carried that Earl M. Pallett, Secretary, and H. A. Bork, Comptroller,
be and they are hereby authorized and directed to execute on behalf
of the University of Oregon that certain Conditional Transfer
Document (Aircraft) between the University of Oregon and the
United States of America, relating to an Aircraft Model F-84JX,
Serial Number 52-7258, a copy of which Conditional Transfer
Document (Aircraft) is annexed hereto, marked "Exhibit A" and made
a part of hereof, and that the University of Oregon agrees thereby
to be bound by all the provisions, transfers, terms, conditions,
restrictions, reservations, and covenants of said Conditional
Transfer Document (Aircraft).
CONDITIONAL TRANSFER DOCUMENT (AIRCRAFT)

KNOW ALL MEN BY THESE PRESENTS: That the United States of America, (hereinafter called the Donor) acting by and through the Secretary of Health, Education, and Welfare by Regional Property Coordinator, Region IX, pursuant to the powers and authority contained in the Federal Property and Administrative Services Act of 1949 (63 Stat. 377), as amended, for and in consideration of and in reliance upon the representations of Oregon State Board of Higher Education for the Benefit of the University of Oregon whose address is Eugene, Oregon (hereinafter called the Donee) that the property hereinafter described is required in the furtherance of the Donee's educational program and that such property will be used solely in connection with such program and more specifically for the following purpose:

For instructional purposes to freshmen and sophomores as a training aid, as well as being on display for groups of visitors does hereby deliver, sell, assign, and transfer all of its right, title and interest in and to the following described aircraft,

Aircraft, Jet Type, F-84K, Serial No. 52-7258

together with all engines, appurtenances, and accessories attached thereto and installed therein, (all of which are hereinafter referred to as the Property) unto the Donee to have and to hold the Property, all and singular forever, this donation being made on an "as is, where is" basis without warranty of any kind, and delivery made at the present location of the Property regardless of where the same may be situated or the condition thereof; subject, however, to the following conditions subsequent:

1. The Donee agrees to apply to the Civil Aeronautics Administration for registration of the Property within 30 days of the receipt of this instrument, and the Donee's application for registration shall include an executed copy of this instrument.

2. The Property shall be placed in use for the purpose stated above no later than twelve months after acquisition thereof.

3. The Property shall be used only for the purpose stated above.

4. The Property shall not be sold, traded, leased, loaned, bailed, encumbered, or otherwise disposed of without the prior written approval of the Department of Health, Education, and Welfare or its successor in function.

5. In the event the Donee does not place the Property in use within twelve months after acquisition thereof, or subsequent to placing the Property in use, the Donee no longer requires the Property for the purpose stated above, the Donee shall promptly notify the Department of Health, Education, and Welfare or its successor in function, through the Oregon State Agency, and shall, as directed by the Department of Health, Education, and Welfare or its successor in function:
(a) Convey the Property without cost, charge, or other expense to a department or agency of the United States of America; or

(b) Convey the Property to another educational or public health institution or civil defense organization; or

(c) Sell the Property at Public sale for the benefit and account of the United States of America, and retain only the costs of conducting the sale, the "out-of-pocket" expenses incurred and paid by it in connection with the acquisition of the Property, and such portion of any rehabilitation costs as the Department of Health, Education, and Welfare or its successor in function, may, in its discretion, authorize; or

(d) Render the Property completely unfit and useless for any purpose except for the recovery of its basic material content, the same to be performed in a manner satisfactory to the Department of Health, Education, and Welfare or its successor in function, and in such event the Donee is authorized to dispose of the material content for scrap purposes and to retain the proceeds received therefrom.

6. The Donee shall make reports to the Oregon State Agency on the use, condition and location of the Property and on other pertinent matters as may be required from time to time by such State Agency, the Department of Health, Education, and Welfare, or their successors in function.

In the event of a breach by the Donee, or its successor in function or interest, of any of the above conditions subsequent numbered 1, 2, 3, 4, 5, and 6, whether caused by the legal or other inability of the Donee, or its successor in function or interest, to perform said conditions, all right, title and interest in and to the Property, including all accessions and improvements to the property made by the Donee, at the option of the Department of Health, Education, and Welfare or its successor in function, shall revert to and become the property of the United States of America and the Donee, or its successor in function or interest, shall forfeit all of its right, title and interest in and to the property including all accessions and improvements, or, in the event of any such breach, at the option of the Department of Health, Education, and Welfare or its successor in function, the Department of Health, Education, and Welfare may demand immediate payment of, and the Donee agrees promptly to pay to the Donor the sum of five thousand dollars ($5,000), which sum is hereby agreed upon as constituting liquidated damages for any such breach, and upon payment thereof pursuant to such demand the Donor will execute to the Donee an instrument releasing the Donee from the observance and performance of the conditions contained in this Conditional Transfer Document and assigning, transferring and releasing to the Donee all such right, title and interest as the Donor may then have in and to the property.

IN WITNESS WHEREOF, the Donor and Donee have duly executed this instrument this _____ day of ____________ , 19__.

UNITED STATES OF AMERICA
Acting by and through the Secretary of Health, Education, and Welfare

By __________________________
Regional Property Coordinator, Region IX
DONEE: OREGON STATE BOARD OF HIGHER EDUCATION for the Benefit of the UNIVERSITY OF OREGON

By ____________________________
Title Earl M. Pallett, Secretary

By ____________________________
Title H. A. Bork, Comptroller

Institution or Organization Oregon State
Board of Higher Education

CITY AND COUNTY OF SAN FRANCISCO ) SS
STATE OF CALIFORNIA )

On this __________ day of ____________, 19__, before me appeared JOHN P. GIFFORD, to me personally known, who, being by me duly sworn, says that he is the person who executed the foregoing instrument and that such instrument was executed under duly delegated authority on behalf of the Secretary of Health, Education, and Welfare, and acknowledged the foregoing instrument to be the free act and deed of the UNITED STATES OF AMERICA.

Given under my hand and official seal the day and year above written.

(SEAL)

Notary Public in and for the City and County of San Francisco, State of California

My Commission expires:

COUNTY OF ____________________ ) SS
STATE OF ____________________ )

On this __________ day of ____________, 19__, before me appeared Earl M. Pallett and H. A. Bork to me personally known, who, being by me sworn, says that they, as Secretary and Comptroller, respectively, are the persons who executed the foregoing instrument on behalf of said Oregon State Board of Higher Education and acknowledge to me that they were duly authorized to execute the foregoing instrument and that they executed the same as a free act and deed of said Oregon State Board of Higher Education.

Witness my hand and official seal.

(SEAL)

Notary Public in and for the County of ____________, State of ____________

My Commission expires: