STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BENSON HOTEL, PORTLAND, OREGON

July 22, 1958

Meeting #268-1 A regular meeting of the State Board of Higher Education was held at
the Benson Hotel, Portland, Oregon, on July 22, 1958.

ROLL CALL

The meeting was called to order at 10:00 A.M. by the President of
the Board, Dr. R. E. Kleinsorge, and on roll call the following
answered present:

Mr. Henry F. Cabell
Mr. J. W. Forrester, Jr.
Mr. A. S. Grant
Mr. Allan Hart
Mr. Chas. R. Holloway, Jr.

Mrs. Cheryl S. MacNaughton
Mr. Douglas McKeon
Mr. Wm. E. Walsh
Dr. R. E. Kleinsorge

Absent: None

Others present: Chancellor J. R. Richards; Secretary E. M. Fallett;
President A. L. Strand, Oregon State College; President O. M. Wilson,
University of Oregon; President R. E. Lieuallen, Oregon College of
Education; President E. N. Stevenson, Southern Oregon College;
Dean H. J. Noyes, University of Oregon Dental School; Dean D. W. E.
Baird, University of Oregon Medical School; Dean J. W. Sherburne,
General Extension Division; Dr. John M. Swarthout, Chairman, Adminis-
trative Committee, Portland State College; Dean E. B. Lemon of Oregon
State College; Mr. Amby Frederick, Assistant Business Manager,
University of Oregon Medical School; Mr. D. R. Larson, Assistant to
the Dean, General Extension Division; Comptroller H. A. Bork; Budget
Director R. L. Collins; Mr. J. I. Hunderup, Administrative Assistant,
Comptroller's Office.

The Board voted to dispense with the reading of the minutes of the
last regular meeting held on June 17, 1958, and approved them as
they appear in the docket.

BUILDING
COMMITTEE
REPORT

1959-1961
Building
Program

"At the June 1958 Board meeting, the Chancellor presented for
study by the Building Committee and the Board the requests of the
institutions for designated building projects to be financed from
state funds for the biennium 1959-1961, and his tentative priority
recommendations. On June 26, 1958, the Building Committee, with
other Board members present, met at the General Extension Division
Building in Portland to study the program. The Chancellor stated
that the requests of the institutional executives for the 1959-1961
biennium amounted to $23,415,000 and that his recommendations
amounted to $20,125,000. He indicated that in September 1956 the
Board had determined that there was a need for $11,845,000 for
buildings for the 1957-1959 biennium and $14,975,000 for the
1959-1961 biennium, or a total for the four-year period of
$26,820,000. Since $7,000,000 was appropriated by the 1957
legislature, the indicated deficit for the four-year period of about $20,000,000 is in line with the current recommendation of $20,125,000 for the 1959-1961 biennium when recognition is given to higher construction costs.

"In examining the recommendations of the Chancellor, the Committee considered the total usable square foot area for educational and general purposes on each campus projected for the fall term of 1959 and for the fall term of 1961. Such building areas for instruction, physical education, library, and general purposes are related to F.T.E. student enrolment. The institutional requests and Chancellor's recommendations were as follows:

<table>
<thead>
<tr>
<th>Institutional Requests</th>
<th>Chancellor's Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PORTLAND STATE COLLEGE</strong></td>
<td></td>
</tr>
<tr>
<td>Library Building Completion (Request for deficiency appropriation to supplement $872,991 already provided by Oregon Laws 1957, Chapter 509)</td>
<td>$440,000</td>
</tr>
<tr>
<td><strong>NEW CONSTRUCTION PROJECTS</strong></td>
<td></td>
</tr>
<tr>
<td><strong>EASTERN OREGON COLLEGE</strong></td>
<td></td>
</tr>
<tr>
<td>Hoke Hall Addition (Classrooms &amp; Laboratories)</td>
<td>$155,000</td>
</tr>
<tr>
<td>Total - Eastern Oregon College</td>
<td>$155,000</td>
</tr>
<tr>
<td><strong>OREGON COLLEGE OF EDUCATION</strong></td>
<td></td>
</tr>
<tr>
<td>Central Heating Plant and Service Building, including land</td>
<td>$375,000</td>
</tr>
<tr>
<td>Library Building Addition</td>
<td>335,000</td>
</tr>
<tr>
<td>Total - Oregon College of Education</td>
<td>$710,000</td>
</tr>
<tr>
<td><strong>OREGON STATE COLLEGE</strong></td>
<td></td>
</tr>
<tr>
<td>Central Heating Plant Addition</td>
<td>$990,000</td>
</tr>
<tr>
<td>Utility Tunnel System Extension</td>
<td>340,000</td>
</tr>
<tr>
<td>Physics-Chemistry Building Addition</td>
<td>2,515,000</td>
</tr>
<tr>
<td>Mechanical Engineering Building</td>
<td>1,365,000</td>
</tr>
<tr>
<td>Home Management House (Duplex), including land</td>
<td>175,000</td>
</tr>
<tr>
<td>Farm Shop Building</td>
<td>60,000</td>
</tr>
<tr>
<td>Cordley Hall Addition (Agricultural &amp; Biological Science Classrooms &amp; Laboratories)</td>
<td>1,950,000</td>
</tr>
<tr>
<td>Nursery School Building, including land</td>
<td>300,000</td>
</tr>
<tr>
<td>Total - Oregon State College</td>
<td>$7,695,000</td>
</tr>
</tbody>
</table>
### Meeting #268-3

<table>
<thead>
<tr>
<th>Institution</th>
<th>Institutional Requests</th>
<th>Chancellor's Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SOUTHERN OREGON COLLEGE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social Science Classroom Building, including land</td>
<td>$740,000</td>
<td>$740,000</td>
</tr>
<tr>
<td>Physical Education Building Addition</td>
<td>550,000</td>
<td>-</td>
</tr>
<tr>
<td>Physical Plant Service Building</td>
<td>85,000</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total - Southern Oregon College</strong></td>
<td>$1,375,000</td>
<td>$740,000</td>
</tr>
</tbody>
</table>

| **UNIVERSITY OF OREGON**        |                        |                             |
| Science Building Addition       | $1,705,000             | $1,705,000                  |
| Faculty Office & Classroom Building | 495,000               | 495,000                     |
| Science Building, Second Addition | 1,595,000              | 1,595,000                   |
| Library Building Addition       | 1,100,000              | 1,100,000                   |
| **Total - University of Oregon** | $4,895,000             | $4,895,000                  |

| **UNIVERSITY OF OREGON DENTAL SCHOOL** |                        |                             |
| Research Laboratories and Seminar Rooms (Completion of 8th Floor) | $75,000                | $75,000                     |
| Facilities for Graduate Department of Dental Education & Research (3rd Floor over Dental Clinics) | -                      |                             |
| **Total - University of Oregon Dental School** | $185,000               | $75,000                     |

| **UNIVERSITY OF OREGON MEDICAL SCHOOL** |                        |                             |
| Medical Research Building        | $1,250,000             | $1,250,000                  |
| Physical Plant Service Building Addition | 200,000               | 200,000                     |
| **Total - University of Oregon Medical School** | $1,450,000             | $1,450,000                  |

| **PORTLAND STATE COLLEGE**       |                        |                             |
| Classroom Building - South, including land | $2,750,000             | $2,750,000                  |
| Physical Plant Service Building  | 550,000                | -                           |
| Shattuck School (Acquisition & Rehabilitation) | 1,350,000             | -                           |
| Parking Facilities               | 250,000                | -                           |
| Science Building, including land | 2,050,000              | 2,050,000                   |
| **Total - Portland State College** | $6,950,000             | $4,800,000                  |

**Total for New Construction Projects, Anticipating a 10 Per Cent Price Rise Above the Current Level, to be Financed from State Funds During 1959-1961**

|                        | $23,125,000 | $20,125,000 |
"The Chancellor indicated that careful consideration had been given to a building priority for 1959-1961, particularly in relation to the anticipated enrolment increases in the various institutions. The Building Committee considered the needs for each building and decided that the priority order for seeking funds of the 1959 legislature should be as follows:

A. PORTLAND STATE COLLEGE LIBRARY BUILDING COMPLETION

Request for deficiency appropriation to supplement $872,991 already provided by Oregon Laws 1957, Chapter 509

$440,000

B. NEW CONSTRUCTION PROJECTS

1. PSC Classroom Building - South, including land $2,750,000
2. OSC Central Heating Plant Addition 990,000
3. OCE Central Heating Plant and Service Building, including land 375,000
4. UOMS Medical Research Building 1,250,000
5. UO Science Building, First Addition 1,705,000
6. OSC Physics-Chemistry Building Addition 2,515,000
7. EOG Hoke Hall Addition (Classrooms and Laboratories) 155,000
8. UOMS Physical Plant Service Building Addition 200,000
9. UOIDS Research Laboratories and Seminar Rooms (Completion of 8th Floor) 75,000
10. OSC Mechanical Engineering Building ($1,365,000) & Home Management House (Duplex), including land ($175,000) 1,540,000
11. SOC Social Science Classroom Building, including land 740,000
12. UO Faculty Office and Classroom Building 495,000
13. PSC Science Building, including land 2,950,000
14. UO Science Building, Second Addition 2,595,000
15. OSC Cordley Hall Addition (Agricultural and Biological Science Classrooms and Laboratories) ($1,950,000) & Nursery School Building, including land ($300,000) 2,250,000
16. UO Library Building Addition 1,100,000
17. OSC Utility Tunnel System Extension 340,000

Total Requirements for New Construction Projects To Be Financed from State Funds During 1959-1961

$20,125,000

"The Building Committee, with the concurrence of the Finance Committee, recommends to the Board that funds be sought of the 1959 legislature in the amount of $440,000 to complete the Portland State College Library Building, and in the amount of $20,125,000 for new construction projects. The projected increase in enrolment within the visible future makes it imperative that
moneys be sought to meet the need for additional buildings for the enlarged enrollment."

The Board adopted the report as presented and authorized the seeking of funds from the 1959 legislature in the amounts recommended.

Mr. Walsh continued:

"The Building Committee reviewed with the Chancellor the preliminary requests for state appropriations for new building construction for the biennia 1961-1963 and 1963-1965. It was indicated that approval of a tentative building program for the two biennial periods is essential for purposes of presentation to the Department of Finance and Administration, the Governor, and the 1959 legislature from the standpoint of long-term planning. The tentative program was as follows:

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td><strong>EASTERN OREGON COLLEGE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Science-Classroom Building</td>
<td>$1,020,000</td>
<td>$</td>
</tr>
<tr>
<td>Physical Education Building Addition</td>
<td>605,000</td>
<td>150,000</td>
</tr>
<tr>
<td>Library Building Addition</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total - Eastern Oregon College</td>
<td>$1,625,000</td>
<td>$150,000</td>
</tr>
</tbody>
</table>

| **OREGON COLLEGE OF EDUCATION** |           |           |
| Library Building Addition | $335,000  | $          |
| Physical Education Building Addition | 220,000 | 385,000   |
| Classroom Building |          |           |
| Total - Oregon College of Education | $555,000  | $385,000  |

| **OREGON STATE COLLEGE** |           |           |
| New Library Building | $2,170,000 | $          |
| Administration Building | 2,160,000 |           |
| Cordley Hall Addition (Agricultural & Biological Science Classrooms & Laboratories) | 1,775,000 |           |
| Physical Plant Building | 945,000  |           |
| Pharmacy Building Addition | 280,000  |           |
| Utility Tunnel Extension | 365,000  |           |
| Heating Plant Addition | 435,000  |           |
| Industrial Engineering Building | 2,320,000 |           |
| Agricultural Engineering Building | 1,225,000 |           |
| Utility Tunnel Extension | 425,000  |           |
| Electrical Installation in Utility Tunnels | 150,000 |           |
| Hydraulics Laboratory | 255,000  |           |
| Classroom and Office Building | 1,910,000 |           |
| Total - Oregon State College | $7,695,000 | $6,720,000 |


<table>
<thead>
<tr>
<th>Project Description</th>
<th>1961-1963</th>
<th>1963-1965</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOUTHERN OREGON COLLEGE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physical Education Building Addition</td>
<td>$ 550,000</td>
<td>$</td>
</tr>
<tr>
<td>Physical Plant Service Building</td>
<td>$ 85,000</td>
<td>$</td>
</tr>
<tr>
<td>Humanities Classroom Building</td>
<td>$660,000</td>
<td>$</td>
</tr>
<tr>
<td>Teacher Education Hall - Classroom Building</td>
<td>$605,000</td>
<td>$550,000</td>
</tr>
<tr>
<td>Speech Arts Classroom Building</td>
<td></td>
<td></td>
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<tr>
<td>Science - Mathematics Hall</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total - Southern Oregon College</strong></td>
<td>$1,900,000</td>
<td>$1,100,000</td>
</tr>
<tr>
<td>UNIVERSITY OF OREGON</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration Building</td>
<td>$1,100,000</td>
<td>$</td>
</tr>
<tr>
<td>Military Classroom, Office Building and ROTC Armory</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(excluding federal funds $575,000 and athletic funds</td>
<td></td>
<td></td>
</tr>
<tr>
<td>$225,000)</td>
<td>$350,000</td>
<td>$</td>
</tr>
<tr>
<td>Heating &amp; Power Plant Addition</td>
<td>$365,000</td>
<td>$</td>
</tr>
<tr>
<td>Marine Biology Station</td>
<td>$160,000</td>
<td>$</td>
</tr>
<tr>
<td>Science Building Addition</td>
<td></td>
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</tr>
<tr>
<td>Chapman Hall Addition (Faculty Offices &amp; Classrooms)</td>
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<tr>
<td>Music Building Addition</td>
<td></td>
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<tr>
<td>Architecture &amp; Allied Arts Building Addition</td>
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<tr>
<td>Women's Physical Education Building</td>
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<tr>
<td><strong>Total - University of Oregon</strong></td>
<td>$1,975,000</td>
<td>$5,045,000</td>
</tr>
<tr>
<td>UNIVERSITY OF OREGON DENTAL SCHOOL</td>
<td></td>
<td></td>
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<tr>
<td>Facilities for Graduate Department</td>
<td></td>
<td></td>
</tr>
<tr>
<td>of Dental Education &amp; Research</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Completion of 3rd Floor)</td>
<td></td>
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</tr>
<tr>
<td>Research Laboratories (Completion of 9th Floor)</td>
<td>$110,000</td>
<td>$</td>
</tr>
<tr>
<td><strong>Total - University of Oregon Dental School</strong></td>
<td>$410,000</td>
<td>$</td>
</tr>
<tr>
<td>UNIVERSITY OF OREGON MEDICAL SCHOOL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Library Building Addition</td>
<td>$215,000</td>
<td>$</td>
</tr>
<tr>
<td>Crippled Children's Division Building Addition</td>
<td>$55,000</td>
<td>$</td>
</tr>
<tr>
<td>Outpatient Clinic Building Remodeling</td>
<td>$280,000</td>
<td>$</td>
</tr>
<tr>
<td>Parking Area near Library Building</td>
<td>$210,000</td>
<td>$</td>
</tr>
<tr>
<td>Outpatient Clinic Building Addition</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total - University of Oregon Medical School</strong></td>
<td>$760,000</td>
<td>$870,000</td>
</tr>
<tr>
<td>PORTLAND STATE COLLEGE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physical Plant Shop and Equipment</td>
<td>$250,000</td>
<td>$</td>
</tr>
<tr>
<td>Shattuck School (Acquisition and Rehabilitation)</td>
<td>$1,350,000</td>
<td>$</td>
</tr>
<tr>
<td>State Hall, N. E. Unit (Classrooms, Laboratories and Offices)</td>
<td>$1,300,000</td>
<td>$</td>
</tr>
</tbody>
</table>
PORTLAND STATE COLLEGE (continued)

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>State Hall, S. W. Unit (Classrooms, Laboratories and Offices, including Boilers)</td>
<td>$1,550,000</td>
<td>$</td>
</tr>
<tr>
<td>Rehabilitation of Old Main Building</td>
<td>240,000</td>
<td>3,550,000</td>
</tr>
<tr>
<td>Physical Education Facilities</td>
<td></td>
<td>1,250,000</td>
</tr>
<tr>
<td>Library Building Addition</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total - Portland State College</strong></td>
<td>$4,690,000</td>
<td>$5,500,000</td>
</tr>
</tbody>
</table>

**GRAND TOTAL**

<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td></td>
<td>$19,610,000</td>
<td>$19,770,000</td>
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</tbody>
</table>

"The Building Committee, with the concurrence of the Finance Committee, recommends that the Board indicate its approval to the tentative building program for 1961-1963 and for 1963, 1965 with appropriate review to be made as each new biennium is approached and modification to be made as future developments necessitate."

Mr. Walsh indicated that it was understood that priority ratings for buildings at the several institutions for the biennia 1961-1963 and 1963-1965 were tentative and represented the best judgment of the Board at the present time, but were subject to change.

The Board adopted the report as presented.

Mr. Walsh continued:

"Out of the $7,000,000 building appropriation made by the 1957 legislature, $368,000 was allocated by the Board for utility tunnel work at Oregon State College. At the April 1958 Board meeting, $228,000 was used to award contracts to extend the tunnel system from Waldo Place and Jefferson Street to connect with Sackett Hall and with the Agricultural Engineering Building and the Women's Building. The balance of the $368,000 or $1,120,000, was reserved for installation of an electrical distribution system in Loop 1 of the tunnel.

"Because of the substantially increased requirements for electrical service along Jefferson Street, brought about by the current and recently completed construction of new dormitories and cafeterias, and in contemplation of future additional dormitories in that area, consulting engineers have recommended that first priority be given to installing the electrical distribution system in the utility tunnels to service the Heating Plant, Armory, new dormitory and cafeteria for women, Agriculture Hall, Waldo Hall, Men's Gymnasium, Memorial Union, Forestry Building, Kidder Hall, and the men's new dormitory #3. Several of the buildings to be served first are on Loop 1 of the tunnel, but others are on Loops 2 and 3. It is expected that a request will be made of the 1959 legislature for funds to cover the cost of extending the campus electrical distribution system to the remaining buildings on Loop 2 which are not located along Jefferson Street and which cannot be included in the initial phase of the work within the limitation of funds presently available."
W. Bruce Morrison and Director R. A. Adams presented preliminary plans for the installation of this phase of the electrical distribution system and indicated that work on the project should begin as soon as possible. During the discussion, it was indicated that the bid invitation would permit expanding or contracting the scope of the work shown in the preliminary plans in order to assure the best use of the funds available for the project. The Chancellor suggested that the final plans be prepared, and that Board officials be authorized to approve the same and to proceed with the awarding of contracts within the $140,000.

"The Committee recommends that the preliminary plans for the utility tunnel distribution system, as presented, be approved and that authorization be given Board officials to approve final plans and make contract awards as suggested so that work on the project can begin as soon as possible."

The Board adopted the report and approved the recommendations.

Mr. Walsh continued:

Rehabilitation of Commerce Building Basement, OSC

"At the June 1957 Board meeting, $85,675 was allotted from the Rehabilitation and Land Purchase Reserve to remodel Agriculture Hall at Oregon State College. Yesterday, President Strand stated that this project has been completed and that the cost of the work was less than anticipated, a saving of $29,200 having been made. He requested authorization to use this balance to remodel 13,000 to 15,000 square feet of space in the Commerce Building now being vacated by the College Press and Clerical Exchange for use by the School of Business and Technology.

"The Committee recommends the use of the $29,200 saving from the Agriculture Hall remodeling project to remodel Commerce Hall in accordance with President Strand's request."

The Board adopted the report as presented.

Mr. Walsh continued:

Condemnation of Seal Property, OSC

"The block located immediately east of the Armory at Oregon State College, consisting of twelve lots within the campus boundaries, has been selected as the site for a proposed Industrial Engineering Building. The north end of the block facing Jefferson Street to a depth of 100 feet is owned and occupied by business establishments; the College owns three lots; the remainder of the block, or five lots, is owned by Frank Seal and Edward H. Seal, brothers.

"Yesterday, President Strand reported that officials of the College had been informed by the owners of the five lots that they were planning to construct an apartment building on the property. Recently, three appraisals on the property were made at the request of the College, the amounts being $19,000, $19,200, and $22,500 or an average of $20,233."
"Negotiations to secure an option on the property at the average appraisal of $20,233 have not been successful and President Strand suggested that condemnation proceedings be instituted.

"The Building Committee, with the concurrence of the Finance Committee, recommends that the Board proceed with condemnation proceedings unless a satisfactory purchase arrangement can be made and that the Board pass an appropriate resolution to implement condemnation proceedings."

The Board adopted the report as presented.

To implement the condemnation proceedings, the Committee recommended that the following resolution be adopted:

RESOLUTION

WHEREAS, under and by virtue of the laws of the State of Oregon, the State Board of Higher Education is authorized to purchase such real property as in its discretion may be necessary for the present and future development of any schools or institutions under its jurisdiction;

WHEREAS, under and by virtue of the laws of this state whenever any property is required for use by the state and the owner and the board directing the state department or institution for which the property is required can not agree upon which price is to be paid, said board is authorized to have instituted in the name of the State of Oregon any necessary or appropriate suit, action or proceeding for the condemnation of said property required for such purposes and the assessment of damages for the taking thereof;

WHEREAS, the State of Oregon, by and through the State Board of Higher Education finds it necessary that the State of Oregon acquire title to the hereinafter described real property situated in the City of Corvallis, Benton County, Oregon, for the public purpose, to wit, the establishing and maintaining thereon of public buildings and grounds for the expansion and development of Oregon State College; and

WHEREAS, the State Board of Higher Education has made every reasonable effort to negotiate with the owner thereof for the acquisition of title to such property, but to this date has been unable to agree with such owner upon the reasonable market value or price to be paid for such property or upon the compensation or damages to be paid to the owner thereof for the taking of such property for such public use;

NOW, THEREFORE, BE IT RESOLVED BY THE State Board of Higher Education in regular meeting assembled:

1. That the State Board of Higher Education does hereby find and declare that the following described parcel of land is required for public use, is suitable, proper and necessary for the public purpose of establishing and
maintaining thereon public buildings and grounds for the expansion and development of Oregon State College:

The West half of Lots four, five and six in Block One in N. W. Avery and P. Avery's Addition to the City of Corvallis.

Lot nine (9) and the East one-half (1/2) of Lot four (4) in Block One (1) of N. B. and P. Avery's Addition to the City of Corvallis, Oregon.

Lots three (3) and ten (10) in Block One (1) in N. B. and P. Avery's Addition to the City of Corvallis in Benton County, Oregon.

2. That the State Board of Higher Education does hereby find and declare as a result of its investigation that the acquisition of the fee simple title to said real property, free and clear of all interests of every kind and nature, is necessary to carry out the proposed building and grounds program of Oregon State College for its expansion and development to meet the public need.

3. That the Comptroller is directed to attempt to agree with the owners and persons in interest of said real property as to the compensation to be paid for the taking; and in the event that no satisfactory agreement can be reached, then the Attorney General of the State of Oregon be and he is hereby requested and authorized to commence and prosecute to a final determination such suits, actions and proceedings as may be necessary and appropriate to acquire the title to the real property hereinabove described.

On motion by Director Walsh and second by Director Cabell, the following voted in favor of adopting the above resolution as presented: Directors Cabell, Forrester, Grant, Hart, Holloway, MacNaughton, McKean, Walsh, and Kleinsorge.

Those voting against adoption: None.

The President of the Board thereupon declared the resolution duly adopted by a unanimous vote of the Board.

Mr. Walsh continued:

"President Lieuallen stated that the proposed heating plant and shop building at Oregon College of Education, included in the biennial request to the legislature, was to be located on a site outside of the present campus boundaries. He proposed that the present campus boundaries be extended from the northwest corner of Veterans Village to the north about 618 feet; then to the east to intersect Monmouth Avenue; then to the south about 618 feet to the northeast corner of Prime's Service Station; then to the west about 710 feet to the point of beginning. Such an extension will add an area 618 by 710 feet, totaling approximately ten acres. Only one small house is located on this property and the value of the land and improvements is estimated to be about $8,000."
"The expansion of the campus boundaries to include the area indicated above will increase the campus area from 49 acres to 59 acres.

"The Committee recommends that the campus boundaries of Oregon College of Education be extended to include the areas indicated above."

The Board adopted the report and approved the recommendations.

Mr. Walsh continued:

Expansion of Campus Boundaries for Social Science Building Site, SOC

"Yesterday, President Stevenson requested that the boundaries of the westerly section of the Southern Oregon College campus be extended to include about 1.52 acres, valued at about $70,500 in order to complete the site for the contemplated Social Science Building, for which funds are to be sought of the 1959 legislature, and provide a site for a Humanities Building to be constructed some time in the future.

"The revised boundaries are Ashland Street on the south, Wisconsin Street on the north, Palm Street on the west, and the present campus on the east. This adjustment will increase the total area of the campus from 77.04 acres to 78.56 acres.

"The Committee recommends that the boundaries of the Southern Oregon College campus be extended to include the area indicated above."

The Board adopted the report and authorized the expansion as recommended.

Mr. Walsh continued:

Authorization to Inspect & Accept Heating Plant, Commons, Men's Dormitory, and Science Bldg., SOC

"President Stevenson stated that the construction program at Southern Oregon College called for the completion of the Heating Plant, the Commons, the Men's Dormitory and the Science Building in the near future and that it would be desirable for the Building Committee to be authorized to inspect and accept these buildings as rapidly as possible so they could be put into use at the earliest possible moment.

"The Committee recommends that either a member of the Board or the Comptroller or Secretary of the Board, be authorized to inspect and accept the Heating Plant, the Commons, and the Men's Dormitory at an acceptable future date in August or September and that inspection and acceptance of the Science Building be made at some future date, probably in October; reports to be presented at subsequent meetings of the Board."

The Board adopted the report and authorized the inspection and acceptance of the buildings as recommended.
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Mr. Walsh continued:

"President Lieuallen stated that the General Arts Building under construction on the campus of Oregon College of Education would be completed in the near future with the exception of a few minor items and would be ready for inspection and acceptance at a time convenient to the members, possibly in connection with the joint meeting of the State Board of Education and the State Board of Higher Education which is to be held in Salem on Thursday, September 4.

"The Committee recommends that a member or members of the Committee be authorized to inspect and accept the General Arts Building at Oregon College of Education on or about September 4 with a report to be filed at a subsequent meeting of the Board."

The Board adopted the report and authorized the inspection and acceptance of the General Arts Building as recommended.

Mr. Walsh concluded the Building Committee report with the following:

Authorization to Inspect & Accept Dormitory, EOC

"It was reported that the dormitory now under construction at Eastern Oregon College is presently scheduled to be completed no later than July 31, 1958, and, if the building is not completed and also accepted by the scheduled date then the federal government will require the construction contractors to be assessed liquidated damages.

"The Committee recommends that either a member of the Board or the Comptroller or Secretary of the Board be authorized to inspect and accept the Dormitory at Eastern Oregon College with report of acceptance to be made to the Board at the time of the September 1958 meeting."

The Board adopted the report as presented.

FINANCE COMMITTEE REPORT

Mr. Henry F. Cabell, Chairman of the Finance Committee, presented the following report:

Revision of Academic Salary Scale

"Yesterday, the Chancellor distributed to the members of the Finance Committee and to other Board members copies of the present salary scale for academic staff, which was approved by the Board on June 19, 1957, together with a proposed revised salary scale. The proposed revised salary scale would raise the beginning and the top salary rates in the schedule for each rank by one step and would also change the step interval for 12-months' professors from $1,72 to $500.

"The Chancellor stated that the revision is needed to bring the salary scale more nearly into agreement with present salary averages and also to place the salary scale more nearly at a competitive level for purposes of recruiting staff. The Chancellor stated further that salary adjustments for academic staff members now employed are not contemplated for year 1958-59 and that any program
of salary adjustments for present staff will await action by the
1959 legislature on the Board’s appropriation requests for the
years 1959-60 and 1960-61.

"After consideration of the Chancellor’s recommendation by the
Finance Committee and other Board members, the Committee recommends
approval of the revised salary scale as shown below:

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<tr>
<th>Rank</th>
<th>Number of Months</th>
<th>Step Service Per Year</th>
<th>Step Increase</th>
<th>1st Step</th>
<th>2nd Step</th>
<th>3rd Step</th>
<th>4th Step (5th thru 6th)</th>
<th>7th Step (7th Yr.)</th>
<th>11th Step &amp; Max.</th>
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<td>Instructor</td>
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<td>Associate Professor</td>
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"Provision for Above-Scale Salary Rates. In accordance with the
administrative code provision approved by the Board at the time the
original salary scale was adopted in July 1956, and in accordance
with the plan which was discussed with the Ways and Means Committee
of the 1957 legislature, appointments may be made at salary rates
below the indicated first steps and above-scale salary rates are
to be permitted for a few outstanding staff members in each of the
academic ranks."

The Board adopted the report and authorized the recommended salary
scale for academic staff.

INSURANCE COMMITTEE REPORT

Mr. Chas. R. Holloway, Jr., Chairman of the Committee on Insurance,
presented the following report:

"The Committee was advised that Oregon Revised Statutes 243,170
authorizes the purchase of liability insurance to protect the
Board members, officers, and employees against claims against
them incurred by such members, officers, and employees in the
performance of official duties with the premun cost to be paid
from funds available to the Board. It would seem desirable at
this time to obtain general liability and property damage
protection for all employees and Board members and malpractice
insurance to protect residents and interns of the Medical School.
An outline of general liability insurance features was presented
the Committee to provide protection for about 9,200 persons. It
was recommended by the Chancellor that coverage be obtained for
$250,000 for potential loss claim for bodily injury for any one person with a maximum of $1,000,000 protection for any one accident, and, in addition, for $5,000 property damage protection for any one occurrence, at a total annual insurance premium cost of $3977.

"Also it was reported that it is customary for teaching hospitals to provide malpractice liability insurance for residents and interns. It was recommended that insurance be provided for $100,000 for any one claim or suit against any one intern or resident physician, with a $300,000 aggregate limitation for any one intern or resident physician for the policy year, for which the premium cost per year to protect 104 Medical School staff employees will be $6,554.

"The Committee, with the concurrence of the Finance Committee, recommends that the requested insurance as outlined be purchased effective August 1, 1958. For the general liability insurance costing $3,977 per year, an appropriation of $2,500 will be required from the Board's Unrestricted Funds with the remainder being financed from restricted funds; and for malpractice liability insurance, the cost is to be financed from restricted funds available for the Medical School teaching hospital."

The Board adopted the report and authorized the purchase of insurance as recommended.

CURRICULUM COMMITTEE REPORT

Mrs. Cheryl S. MacNaughton, Chairman of the Committee on Curricula, presented the following report:

Recommendations for Curriculum Changes, PSC

"The Chancellor and staff members of Portland State College presented to the Committee a set of recommendations for curriculum changes at Portland State College. These changes were contained in a document entitled 'Recommendations for Curriculum Changes at Portland State College', dated July 10, 1958. Curriculum and course changes at Portland State College and the other institutions have been the subject of a number of recent discussions of the Board, particularly at the annual January meeting on course changes. The Chancellor indicated that this set of recommendations for Portland State College represented the on-going review of the development of this college and that this review was to continue for several more months and would culminate with the adoption of changes formally made at the January meeting of the Curriculum Committee and the Board. He stated that this set of recommendations was based upon a series of discussions with an institutional course allocations committee, a summary of which was presented to the Curriculum Committee along with several other documents. These documents included 'A Summary of the Development of Portland State College', dated May 15, 1958, which was presented earlier to the Committee and to the Board. The recommendations also were based on data contained in a series of faculty prepared documents presented at an informal meeting with the Board of Higher Education on May 20, 1958, and the summarized minutes of that meeting."
"The Chancellor discussed in detail the principles of allocation, the possible movements in allocations and the specific direction in which allocations might be extended to Portland State College. He pointed out that expansion in curricular offerings and in major fields was determined in part by the demand for services in these respective areas, and in part by the ability of the Board to expand the physical plant as rapidly as the need for curricular expansions occurred.

"At the conclusion of his statements the Chancellor recommended the following modifications in the curricula at Portland State College which included work toward the Bachelor's degree in certain areas and work toward the Bachelor's and Master's degree in the field of Education only:

1. **Arts and Science Majors** (except applied science, music and art carried in another section)

   That departmental majors be offered in the arts and sciences within the biennium 1959-1961 starting with eight fields in September 1959. These fields should be chosen from biology, chemistry, economics, English, foreign languages, geography, history, mathematics, philosophy, physics, political science, psychology and sociology.

   The eight departmental majors first selected for offering should be determined by the ability of the College, within budget limits permitted by the legislature, to add staff for the purpose of expanding junior and senior year offerings. The subsidiary factor in determination should be the prospect for enrolment of substantial numbers of students within a departmental area. Further recommendations to increase the number of majors beyond eight should be submitted to the January 1960 meeting of the Curriculum Committee or an earlier special meeting of this committee in order to add to the number of departmental majors effective with the 1960-61 college year.

2. **Applied Science**

   That a major in applied science be added in view of the present need for technologically trained graduates. This curriculum would in no sense be a substitute for an engineering curriculum but rather would consist of the offering of some credits in applied science, supplementing a considerable number of basic science courses, and thus qualifying graduates for certain positions in industry.

3. **Music and Art**

   That majors in music and art be considered by the Board Curriculum Committee but not for offering prior to September 1960. It is necessary in the meantime to develop many arrangements with part-time faculty before completely satisfactory curricula may be offered in either field.
Present faculty intentions are to stress a general arts and science emphasis in any music or art major adopted (for example, the major in music would not be a 'conservatory' major with 40-50 credit hours in applied music but rather would limit the applied music to perhaps 16-20 such hours).

Before an art or music major is adopted, proper balance should be achieved and maintained between the full-time and part-time staff of instruction.

4. Teacher Education

That students entering as freshmen in September 1961 should have available to them, in day classes, a five-year program leading to the master's degree. Beginning in June 1963, students who entered college previously and students who have completed their bachelor's work should be able to receive a master of arts or a master of science degree in teaching upon the completion of the five-year program.

The added offerings in teacher education should be subject to review by the January 1961 Curriculum Committee and by the 1961 legislative budget review.

5. Business Administration

That junior year courses in business administration be added effective in September 1959 and that senior year courses be added in September 1960. The degree in business administration should be offered as early as June 1960 by reason of the fact that certain transfer students may have completed all requirements of the curriculum by that time.

Surveys show that between 20 and 30 per cent of Portland State College lower-division students are interested in a four-year course in business administration. Some of these go on after the sophomore year to take late afternoon and evening courses in the Portland Extension Center. Relatively few find themselves financially able to transfer to the business administration curriculum at the University of Oregon or to the business and technology course at Oregon State College for the completion of the bachelor's degree.

"The Committee recommends that the modifications in curricular offerings as proposed by the Chancellor be accepted in principle at this time subject to detailed review of specific course changes at subsequent meetings of the Curriculum Committee and approval of such changes by the Board."

As a member of the Committee on Curricula, Mr. Hart wanted to make it clear that the recommendations involving Portland State College did not in any way affect the present major in General Studies; the recommendations outlined in the report are in addition to an not in lieu of the General Studies program now available at Portland State.

The Board adopted the report as presented.
Following the Board's approval of the Curriculum Committee report covering recommendations for Portland State College, President Strand requested permission to present the following statement:

"Yesterday, in introducing his report entitled RECOMMENDATIONS FOR CURRICULAR CHANGES AT PORTLAND STATE COLLEGE, the Chancellor withdrew the section that discussed the expansion of liberal arts at Oregon State College. Nevertheless, this section in its entirety was published in this morning's Oregonian. I regret this very much for I expect that the morale of the staff on our campus after reading the newspaper is very low. And to the many who are still aware that we had no recommendation about liberal arts before the Chancellor for his consideration, the statement will be astounding.

"As I told the Chancellor by letter, after reading his recommendations, the part about Oregon State College had no logical place in them. The interinstitutional course allocations committee wrote no report --- what he gave were some minutes of discussions which took place. The Portland State representatives said nothing about liberal arts on the Oregon State campus. What the Chancellor gave were his own ideas and those of President Wilson - with one exception, namely: I had said that we were seeking no changes in curricula to attract students because we have more than we know what to do with already. I said some other things too which he left out. I had said that since we could not be accused of trying to attract students, we were seriously concerned with improving the education of those we have.

"What's happened has given the distinct impression in the minds of the public that a matter concerning liberal arts at OSC has been vetoed here without anything actually having been presented. I think this ought to be corrected and that is the reason for my remarks.

"The Chancellor is aware of a disagreement on our staff over the matter of divisional and departmental majors in the social sciences and humanities. The liberal arts staff unanimously back the divisional idea for many of us believe that's better education for undergraduates than departmental specialization.

"When, and if, this matter is resolved, I ask the privilege of the Board to present our case as it ought to be presented --- and to not leave us in the position of being closed out without a hearing."

At the conclusion of Dr. Strand's statement, President R. E. Kleinsorge asked for comments from the Board. Mr. Grant stated that in view of what had happened he would be willing to make a motion to the effect that when Oregon State College officials were ready and wanted to present their recommendations regarding a liberal arts major to the Board they would be permitted to do so. Mr. Cabell indicated that such a presentation could be made at practically any time, and if the recommendation was ignored the request could be resubmitted. He added that there was no intent on the part of the Board to foreclose an orderly suggestion along those lines, and that a request routed through the Chancellor for his presentation would be considered by the Board.
The Chancellor summarized his position with the following statement:

"The order of events it would seem to me is fairly clear. The Board at its January meeting recognized that there needed to be some movement of program at Portland State College, but that this movement should be related to the over-all program of the State System of Higher Education. What we do at one institution necessarily is related to changes in other institutions. This is a complicated matter, and I explored it the best way possible by calling upon the institutional executives most immediately involved—those of the three largest institutions—along with selected staff members so that we could get a broad view of this problem. I prepared a summary as I interpreted the discussions and inserted some value judgments in accordance with my own opinion. The Board of Higher Education has a right to hear my opinions, and in proposing changes for Portland State College I felt the Board should have information about the status of development at the other two larger institutions.

"President Strand pointed out to me the difficulty of this portion of the report in that it might imply to some people a possible foreclosure of the discussions at Oregon State College in the liberal arts changes that have been proposed and are being planned by his staff. I received his letter yesterday, and intend to reply to him stating that this is not an attempt to foreclose any presentation by Oregon State College. This was merely my opinion expressed to the Board at this time as to liberal arts at Oregon State College. I shall certainly plan to bring to the Curriculum Committee of the Board whatever program is developed at Oregon State College. I would plan also to have President Strand give his recommendation in full and also to give my own opinion.

Mr. Walsh pointed out that even though the Chancellor's statement expressed the feelings of the Board it might not completely satisfy President Strand. He wondered if a formal motion expressing the willingness of the Board to consider a request for a liberal arts major at Oregon State College would clear the air and correct any possible misunderstanding the College staff and others may have received from the original newspaper story. President Strand indicated that his purpose had been accomplished by the statements of the Chancellor and the Board in the presence of reporters; he inferred that a formal motion was not necessary.

President R. E. Kleingorge opened his report by introducing to the Board Dr. John M. Swarthout who was in attendance at his first meeting in the capacity of Chairman of the Portland State College Administrative Committee.

The President then announced that this year's joint meeting of the Board of Education and the Board of Higher Education would be held at 10:00 A.M. in the State Library Building, Salem, on Thursday, September 4. He indicated that the annual meeting of the two boards was required by law and expressed the hope that all Board members would find it possible to be present.
On October 15 through 18, the 1958 Annual Meeting of the Association of Governing Boards will be held at Purdue University. President Kleinsorge again urged that as many Board members as possible plan to attend the conference of this group which is specifically organized for personnel of centralized governing boards of state universities and allied institutions.

The program for the September Board meeting to be held in La Grande is scheduled to open at 9:00 o'clock on Monday morning, September 8. The balance of the two-day program, together with travel information and an attendance questionnaire, was distributed earlier both to Board members and institutional executives. President Kleinsorge reminded Board members to return the completed questionnaire to Secretary Fallet no later than September 1. Questionnaire from institutional executives should be mailed directly to President Bennett.

Concluding his report, the President presented a resolution prepared by a member of the Board. He prefaced the resolution with the following statement: "The Board of Higher Education stands for the basic principle of holding all meetings in public. However, in order to clarify its policy in regard to meetings of its committees and smaller groups of Board members, and to assure that only those committee or Board meetings will be closed wherein matters are to be discussed, revelation of which would be contrary to public policy, the following resolution, which will be read by the Secretary, is presented:"

**RESOLUTION**

RESOLVED, That all formal and informal meetings of the Oregon State Board of Higher Education, and of Committees of the Board, shall be public meetings, and shall be open to the public and the press, except that the Board may meet in executive session upon the call of the President of the Board for the consideration of personnel matters or of other matters which for the time being should not be publicly disclosed; but such an executive session of the Board will only be called when required for the consideration of a specific problem of unusual importance, and other matters will not be considered or discussed at such an executive session.

On motion by Director Walsh and second by Director Hart, the resolution was adopted by a unanimous vote of the Board.

The Chancellor reported as follows: "I have just one item, and this has to do with a record of four and one-half million dollars in gifts and grants which have been received by the State System institutions. This record is almost two million dollars more than was received in the previous record year of 1956-57. The institutions received $276,000 for scholarships and fellowships, $180,000 in cash and equipment gifts. The largest amounts received by our institutions were Oregon State College $2,022,000, University of Oregon $862,000,
Meeting #268-20

and the University of Oregon Medical School $1,568,000. We intend
to continue our efforts to increase the amounts of non-state funds
available to us. These are very significant figures, and we hope
to better this accomplishment."

ELECTION OF
OFFICERS FOR
1958-59

President Kleinsorge called for nominations for Board officers to
serve during 1958-59. All of the current officers were renominated
and the Secretary was instructed to cast a unanimous ballot for
each. Therefore, the officers for the coming year will be Dr. R. E.
Kleinsorge, President, Mr. Henry F. Cabell, Vice-President, and
Mr. Wm. E. Walsh, third member of the Executive Committee.
The Board accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

**University of Oregon**

**Scholarships & Fellowships**
Gifts totaling $4,380 from the following donors for scholarships and fellowships:

- Brownsville High School Student Fund: $165.00
- Col. James B. Burleson, Dallas, Texas: $100.00
- Grand Chapter, Order of the Eastern Star, Portland: $200.00
- Lebanon Union High School Girls League: $100.00
- Marshfield Junior High School Band: $500.00
- McMinnville Junior High School Band: $510.00
- McMinnville Senior High School Band: $125.00
- Newberg Union High School Associated Student Body: $110.00
- Smith, Kline & French Foundation, Philadelphia, Pennsylvania: $2,170.00
- Sutherlin Lions Club: $200.00
- Lions Club, Oakland: $200.00

**Allstate Foundation**
Grant of $2,000 from the Allstate Foundation, Salem, for support of a traffic safety educational program during the 1958 summer under the direction of Dr. A. A. Esslinger, Dean of the School of Health and Physical Education.

**Mary Forbush Failing Estate**
Gift of $5,000 from the Mary Forbush Failing Estate, Portland, representing the University's share of the net income from the Henry Failing Fund.

**Mabel E. McClain**
Gift of $250 from Mrs. Mabel E. McClain, Eugene, to apply toward the Marion F. McClain Prize in Pacific Northwest History.

**McDowell-Catt Foundation**
Gift of $125 from the McDowell-Catt Foundation, Albany, to be added to the McDowell-Catt Loan Fund.

**National Academy of Sciences**
Grant of $3,780 from the National Academy of Sciences, Washington, D.C., for "Studies on the Physiology of the Mammalian Epididymis", July 1, 1958 through June 30, 1959, under the direction of Dr. Paul L. Risley, Professor of Biology.

**U. S. Public Health Service**
Grant of $3,881 from the U. S. Public Health Service, Bethesda, Maryland, for continuation through November 30, 1958 of research on "The Paramorphologic Representation of Human Judgment", under the direction of Dr. Paul J. Hoffman, Assistant Professor of Psychology.

**National Science Foundation**
Grants totaling $31,250 from the National Science Foundation, Washington, D.C., to be used as follows:

1. $8,000 - "An Investigation of Spectroscopic Binaries with Particular Attention to the Detection of Changes in Orbital Elements", September 1, 1958 through August 31, 1959, under the direction of Dr. E. G. Ebbighausen, Professor of Physics.
2. $3,250 - "In-Service Institute for Secondary School Mathematics Teachers", October 1, 1958 to May 29, 1959, under the direction of Dr. A. F. Moursund, Professor and Head of the Department of Mathematics.

3. $23,000 - "Humoral Control of Metabolism in Crustaceans", under the direction of Dr. Bradley T. Scheer, Professor and Head of the Department of Biology.

Reader's Digest Foundation Gift of $400 from the Reader's Digest Foundation, Pleasantville, New York, to be used as a travel fund for Journalism students who want to research stories by direct methods.

Alfred P. Sloan Foundation, Inc. Grant of $10,350 from the Alfred P. Sloan Foundation, Inc., New York City, for a research fellowship for Dr. Terrell Hill, Professor of Chemistry.

U. S. Army Grant of $11,800 from the U. S. Army for "Basic Research in Statistical Inference in the Theory of Stochastic Processes", July 1, 1958 through June 30, 1959, under the direction of Dr. Herman Rubin, Associate Professor of Mathematics.

UO Cooperative Store Gift of $250 from the University of Oregon Cooperative Store to apply toward the fund for the Marion P. McClain Prize in Pacific Northwest History.

Dental School

U. S. Public Health Service Grant of $1,296 from the U. S. Public Health Service, Bethesda, Maryland, to provide two dental students with part-time research fellowships.

Medical School

Scholarships & Fellowships Gifts totaling $2,300 from the following donors for scholarships and fellowships:

- National Council to Combat Blindness, Inc. New York City $600.00
- Lederle Laboratories, American Cyanamid Company, Pearl River, New York 1,200.00
- Tobacco Industry Research Committee, New York City 500.00

American Urological Association Grant of $900 from the American Urological Association, Memphis, Tennessee, for research in the Division of Urology, under the direction of Dr. Clarence V. Hodges, Associate Professor and Head of the Division.

Arthritis & Rheumatism Foundation Gift of $500 from the Arthritis and Rheumatism Foundation, New York City, to cover expenses in connection with the fellowship awarded by the Foundation to Dr. Daniel M. Bachman.
Meeting #268-23

July 22, 1958

George Austin
Gift of $1,50 from Dr. George Austin of the Medical School faculty to be utilized for landscaping and gardening expenses in area in front of Medical Science, Administration, and Library buildings.

Doernbecher Hospital Guild
Gift of a central dictation system, including equipment and installation, valued at $1,526.97, from the Doernbecher Hospital Guild, Portland.

Eta Alpha Chapter of Delta Theta Tau Sorority
Gift of $150 from the Eta Alpha Chapter of Delta Theta Tau Sorority, Portland, to apply toward the purchase of a special respirator to be used in the post-operative care of children who have had open-heart surgery.

Floyd Dement Charitable Fund
Gift of $500 from the Floyd Dement Charitable Fund, Bank of California, Portland, for research in Pharmacology, under the direction of Dr. Elton McCawley, Associate Professor.

McDowell-Catt Foundation
Grant of $1,714.64 from the McDowell-Catt Foundation, Albany, "for research purposes in the field of cancer, polio, or other diseases for which there is a need for research".

New Eyes for The Needy, Inc.
Gift of $200 from the New Eyes for The Needy, Inc., Short Hills, New Jersey, for continued support of program for the purchase of new prescription glasses and artificial eyes for needy patients.

Chas. Pfizer & Co., Inc.
Grant of $300 from the Chas. Pfizer & Co., Inc., Brooklyn, New York, for research in the Department of Pharmacology, under the supervision of Dr. Norman David, Professor and Head of Department.

Portland Outdoor Store
Gift of $350 from the Portland Outdoor Store for research in the Department of Bacteriology.

U. S. National Bank
Gift of $250 from the U. S. National Bank, Portland, for heart research activities in the Department of Pharmacology, under the direction of Dr. Elton McCawley, Associate Professor of Pharmacology.

Alumni Association
Gift of $764.20 from the Alumni Association to assist in the payment of out-of-state travel expenses of faculty to professional meetings.

Abbott Laboratories
Grant of $200 from the Abbott Laboratories to aid with instruction and research on radioisotopes under the direction of Dr. Raymond Grondahl, Head of Clinical Pathology.

U. S. Public Health Service
Grants totaling $59,562 from the U. S. Public Health Service, Bethesda, Maryland, for training grants during the period of July 1, 1958 through June 30, 1959, in the following fields:

1. $11,280 — Medical Psychology, under the direction of Dr. Joseph Matarasso, Head of the Division.

2. $19,980 — Department of Medicine, under the direction of Dr. D. H. Labby, Head of the Division of Metabolism and Diabetes.
3. $28,402 - Department of Psychiatry, under the direction of Dr. George Saslow, Head of the Department of Psychiatry.

Oregon State College

Scholarships & Fellowships Gifts totaling $7,070.06 from the following donors for scholarships and fellowships:

Auxiliary to the Professional Engineers of Oregon, Portland $100.00
Corvallis Elks Lodge 444.00
Fullerton School Parent-Teacher Association, Roseburg 195.00
Kiwanis Club of Coos Bay 100.00
OSU Mothers Club, Klamath Falls Unit 223.00
OSU Educational Foundation 1,000.00
OSU Mothers Club, Lebanon 3,455.06
South West Oregon Schoolmasters, Coos Bay Public Schools 200.00
30 Staters Club 222.00
Tri City Parent Teacher Association, Myrtle Creek 222.00
United States National Bank, Portland 112.00
American-Marietta Company, Seattle 500.00
Oregon Congress of Parents and Teachers, Inc., Portland 267.00

F. A. Gilfillan Gift of $300 from Dr. F. A. Gilfillan, Dean of the School of Science, to purchase science books for the library.

du Pont Grant of $1,500 from the du Pont de Nemours & Company, Wilmington, Delaware, for the du Pont Summer Research program.
de Nemours and Company

Pacific Supplies Grant of $500 from the Pacific Supplies Corporation to the Corporation Pendleton Branch Experiment Station for research on fertilizer and weed control, under the direction of Mr. M. M. Oveson, Station Superintendent.

Oregon State Highway Commission Grant of $7,800 from the Oregon State Highway Commission for a soil sampling and testing program under the supervision of the Engineering Experiment Station.

Agricultural Engineering Research Foundation Gift of $1,300 from the Agricultural Engineering Research Foundation to the J. J. Astor Branch Experiment Station to conduct hay drying experiments.

American Chemical Paint Company Gift of chemicals valued at $54,000 from the American Chemical Paint Company, Ambler, Florida, for experimental use by the Farm Crops Department of the Agricultural Experiment Station.
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<tr>
<th>Organization</th>
<th>Grant Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>U.S. Department of Interior</td>
<td>Grant of $18,500 from the U.S. Department of Interior, Bureau of Indian Affairs, for Extension work with the Warm Springs Indians, under the direction of Mr. Ralph Beck, Assistant Director of the Federal Cooperative Extension Service.</td>
</tr>
<tr>
<td>Bureau of Land Management</td>
<td>Grant of $3,023.92 from the Bureau of Land Management to the Forest Research Division of the Agricultural Experiment Station for research on Nurse Crop Soil (mustard), under the direction of Dr. W. W. Chilcote, Associate Botanist.</td>
</tr>
<tr>
<td>Filbert Control Board</td>
<td>Grant of $300 from the Filbert Control Board, Portland, to the Statistical Service of the Agricultural Experiment Station to apply toward &quot;Filbert Forecasting Project = Special Tree and Acreage Survey&quot;, under the direction of Dr. Lyle D. Calvin, Statistician.</td>
</tr>
<tr>
<td>Louis W. and Maud Hill Family Foundation</td>
<td>Gift of $2,800 from the Louis W. and Maud Hill Family Foundation, St. Paul, Minnesota, for research entitled &quot;Forest Genetics, the Effects of Day Length on The Frost Hardiness of Woody Plants&quot;, under the direction of Mr. Helge Irgens-Moller, Junior Forest Geneticist with rank of Instructor.</td>
</tr>
<tr>
<td>Jackson County</td>
<td>Grant of $1,334.27 from Jackson County to the Southern Oregon Branch Experiment Station to support agronomic work of the Station.</td>
</tr>
<tr>
<td>Josephine County</td>
<td>Grant of $1,958.34 from Josephine County Treasurer to the Southern Oregon Branch Experiment Station to support agronomic studies under the direction of H. H. White, Superintendent of the Station.</td>
</tr>
<tr>
<td>Malting Barley Improvement Association</td>
<td>Grant of $2,500 from the Malting Barley Improvement Association, Milwaukee, Wisconsin, to the Farm Crops Department of the Agricultural Experiment Station for a barley research assistantship.</td>
</tr>
<tr>
<td>Monsanto Chemical Company</td>
<td>Grant of $1,000 from the Monsanto Chemical Company, St. Louis, Missouri, to the Agricultural Experiment Station Botany and Plant Pathology Department for support of fungicide investigations with Monsanto experimental compounds, under the direction of Dr. Roy A. Young, Professor and Plant Pathologist.</td>
</tr>
<tr>
<td>Oregon Filbert Commission</td>
<td>Grants totaling $2,800 from the Oregon Filbert Commission, Portland, to the Agricultural Experiment Station to be used as follows:  1. $300 - Filbert forecasting project - special tree and acreage survey, under the direction of Dr. Lyle D. Calvin, Statistician.  2. $2,500 - Studies on maintaining quality of filberts during extended storage periods to facilitate marketing, under the direction of Dr. H. W. Schultz, Professor and Head of Food and Dairy Technology.</td>
</tr>
<tr>
<td>Schering Foundation, Inc.</td>
<td>Grant of $575 from the Schering Foundation, Inc., Bloomfield, New Jersey, to the Agricultural Experiment Station Dairy and Animal Husbandry Department for research on beef cattle genetics and physiology, under the direction of Dr. Ralph Bogart, Animal Husbandman and Professor.</td>
</tr>
</tbody>
</table>
Soil Conservation Service

Grant of $3,101.63 from the Soil Conservation Service to the Agricultural Experiment Station Farm Crops Department for research on "Superior Grasses and Legumes for Soil and Water Conservation and Forage", under the direction of Dr. J. R. Cowan, Professor and Agronomist.

Agricultural Research Foundation

Grants totaling $24,426.71 from the Agricultural Research Foundation to the Experiment Station to be used as follows:

1. $2,990.42 - Support of Cooperative Fish and Game Research, under the direction of Mr. A. S. Einarson, Biologist, U. S. Fish and Wildlife Service.

2. $2,796.39 - Study of Dairy Sanitation Procedures, under the direction of Dr. Paul R. Elliker, Professor and Chairman of the Department of Bacteriology.

3. $500.00 - "Fungicide Evaluation on Tree Fruits", under the direction of Dr. R. A. Young, Professor and Plant Pathologist.

4. $3,115 - "Control of Diseases Produced by Plant Parasitic Nematodes", under the direction of Dr. H. J. Jensen, Associate Nematologist; and "Development and Improvement of Dust and Spray Schedules for Hop Disease Control", under the direction of Dr. C. E. Horner, Assistant Plant Pathologist and Assistant Professor.

5. $15,026.90 - Various research projects in the Department of Food and Dairy Technology.

C. G. Brown

Gift of $100 from Mr. Charles G. Brown, Vancouver, Washington, to the Agricultural Experiment Station Department of Farm Crops for the Forest Tree Seed Research Fund.

State Water Resources Board

Grant of $6,400 from the State Water Resources Board to the Engineering Experiment Station for a cooperative project to prepare certain overlay maps, graphs, charts, and graphic statistical materials during the 1958 summer.

Esses Tree Seed Company

Gift of $100 from the Esses Tree Seed Company, Montesano, Washington, to the Agricultural Experiment Station Farm Crops Department for the Forest Tree Seed Research Fund.

National Science Foundation

Grants totaling $31,250 from the National Science Foundation, Washington, D. C., to be used for research and training programs as follows:

1. $8,500 - "Ion Exchange Reactions of Graphite Oxide", May 1958 through May 1960, under the direction of Dr. W. H. Slabaugh, Associate Professor of Chemistry.

2. $6,500 - "Herpetofauna of a Primitive Forest", June 6, 1958 through June 5, 1960, under the direction of Dr. Robert M. Storm, Associate Professor of Zoology.
3. $3,850 - 1958 Summer Institute for College Biology Teachers, under the direction of Dr. H. P. Hansen, Dean of the Graduate School.

4. $12,400 - "Ecotype Variations in Douglas Fir", July 1, 1958 through June 30, 1961, under the direction of Mr. H. Irgens-Moller, Junior Forest Geneticist, Agricultural Experiment Station.

U. S. Navy Grants totaling $20,350 from the U. S. Department of the Navy, Office of Naval Research, to be used as follows:

1. $9,850 - Research on molecular energy conversion rates, June 1, 1958 through February 14, 1959, under the direction of Dr. J. C. Decius, Professor of Chemistry.

2. $10,500 - Research on color centers in alkali halide crystals, June 1, 1958 through November 30, 1958, under the direction of Dr. A. B. Scott, Professor of Chemistry.

Atomic Energy Commission Grants totaling $114,523.31 from the Atomic Energy Commission, Richland, Washington, to be used as follows:

1. $5,647 - Research on "Accelerated Evolution in the Alkali Bee Nomia Melanderi through Irradiation", June 1, 1958 through May 31, 1959, under the direction of Dr. W. P. Stephen, Assistant Professor of Entomology.

2. $7,000 - Research on "Relationship of Soil Properties to Chemical Reactions and Other Phenomena Involving Sulfur", June 1, 1958 through May 31, 1959, under the direction of Dr. Mylo E. Harward, Assistant Professor of Soils.

3. $876.31 - Provide travel and wages for Mr. E. A. Daly, Assistant Professor of Mechanical Engineering, to attend the 1958 AEC-ASEE Summer Institute at the University of Michigan.

Portland State College Scholarships $2,000 from the following donors for scholarships
& Fellowships

Auxiliary to the Professional Engineers of Oregon, Portland $ 250.00
Iron Fireman Manufacturing Company, Portland 222.00
Oregon Congress of Parents and Teachers, Portland 1,278.00
Pendleton Round-Up Association 250.00

FSC Students Gift of $283.39 from the Portland State College Students through the Coop Association as a contribution to the Student Loan Fund.

Senior Class Gift of $151.96 from the Senior Class of 1957 to the Library Trust Fund Donation.

of 1957
Oregon College of Education

Scholarships & Fellowships
Gifts totaling $550 from the following donors for scholarships and fellowships:

Eugene Teachers' Association and Pi Lambda Theta $ 150.00
Crown Zellerbach Foundation, San Francisco 200.00
Lincoln County Association for Childhood Education and O.C.E. Alumni of Lincoln County, Newport 200.00

General Extension Division

Portland Garden Club
Gift of $200 from the Portland Garden Club to be used in the 1958 Conservation and Outdoor Education Workshop.
Meeting #268-29

The Housing and Home Finance Agency of the federal government has, pursuant to a Board request authorized at the April 1958 meeting, offered to advance $19,950 to defray the cost of preparing preliminary plans for a Classroom Building at Portland State College, subject to the terms of an agreement shown in Supplement A of the docket. The Board authorized the Comptroller to execute the appropriate agreement with certification to be provided by the Secretary of the Board.

The Housing and Home Finance Agency of the federal government has, pursuant to a Board request authorized at the March 1958 meeting, offered to advance $5,200 to defray the cost of preparing preliminary plans for a Social Science Classroom Building at Southern Oregon College, subject to the terms of an agreement shown in Supplement A of the docket. The Board authorized the Comptroller to execute the appropriate agreement with certification to be provided by the Secretary of the Board.

The Housing and Home Finance Agency of the federal government has, pursuant to a Board request authorized at the March 1958 meeting, offered to advance $10,550 to defray the cost of preparing preliminary plans for a Mechanical Engineering Building at Oregon State College, subject to the terms of an agreement shown in Supplement A of the docket. The Board authorized the Comptroller to execute the appropriate agreement with certification to be provided by the Secretary of the Board.

The Housing and Home Finance Agency of the federal government has, pursuant to a Board request authorized at the March 1958 meeting, offered to advance $13,150 to defray the cost of preparing preliminary plans for a Science Building at the University of Oregon, subject to the terms of an agreement shown in Supplement A of the docket. The Board authorized the Comptroller to execute the appropriate agreement with certification to be provided by the Secretary of the Board.

In accordance with Board regulations, the following members represented the Board at the Commencement exercises of the several institutions and acted for the Board in approving candidates for degrees and diplomas:

Oregon State College
University of Oregon
University of Oregon Dental School
University of Oregon Medical School Nursing Education
Portland State College
Oregon College of Education
Southern Oregon College
Eastern Oregon College

A. S. Grant
Chas. R. Holloway, Jr.
Henry F. Cabell
Wm. E. Walsh
Allan Hart
Cheryl S. MacNaughton
Douglas McKeen
Allan Hart
J. W. Forrester, Jr.

The action of these Board members was confirmed and made a matter of record. Signed copies of the lists of approved candidates are on file in the Board’s Office.
EASEMENT TO
PORTLAND GAS
AND COKE CO.,
OSC

The Portland Gas and Coke Company in order to extend its gas lines at Corvallis requests an easement which would permit the laying of a gas line along the railroad right of way between the Mall and Thirty-Fifth Street for a distance of about 1,250 feet. The Board authorized the President and Secretary of the Board to execute the easement.

AMENDATORY
LOAN AGREEMENT
FOR 1957
$1,100,000
BOND ISSUE
FOR EOC AND
SOC DORMITIES

The Board on August 13, 1957 approved a loan agreement with the United States of America to provide $1,100,000 to be used in the financing of the construction of dormitories at the Eastern Oregon College of Education and the Southern Oregon College of Education. The agreement included reference to an estimate of $1,174,457 for the "development cost of the project", covering certain classes of expenditures. It will be recalled that when the construction bids were received for the dormitories, the total was higher than had been anticipated.

Because of the increased cost of the project as already approved by the Board, the original $1,174,457 estimate of "development cost" has been increased to $1,212,743.

Moreover, the original loan agreement insofar as it pertains to the Eastern Oregon College of Education intended the dormitory to house 73 men students, 73 women, and a housemother, with dining seating facilities for 136 students, and a kitchen adequate for future 136 additional students. When the higher-than-anticipated construction bids were received, the Board authorized modifications to the building plans so as to provide for 174 women students, a housemother, dining seating facilities for 156 students and with a kitchen adequate for future 156 students.

The Federal Government has asked that the previously approved loan agreement be modified to recognize the increased "development cost" and the enlarged dormitory capacity at La Grande by accepting an amendatory loan agreement by passing a resolution both of which follow:

Project No. Ore. 35-CH-18(D)
Eastern Oregon College of Education
La Grande, Oregon
Southern Oregon College of Education
Ashland, Oregon
Contract No. H-602-296
Amendment No. 1

AMENDATORY LOAN AGREEMENT

THIS AMENDATORY LOAN AGREEMENT, dated as of June 1, 1958, by and between the State Board of Higher Education of the State of Oregon, acting for and on behalf of Eastern Oregon College of Education, a public educational institution of higher learning, located at La Grande, Oregon, as to Unit No. 1, and Southern Oregon College of Education, a public educational institution of higher learning located at Ashland, Oregon, as to Unit No. 2 (herein called the "Borrower"), and the United States of America (herein called the "Government"), WITNESSETH:

235
WHEREAS, the Government has approved the request of the Borrower to revise the estimated Project cost, Project scope and, as to Unit No. 1, the Project description contained in the Loan Agreement dated as of August 1, 1957, between the Government and the Borrower;

NOW, THEREFORE, for and in consideration of the mutual benefits flowing to the Government and the Borrower, the aforesaid Loan Agreement, dated as of August 1, 1957, is hereby amended as follows:

In Section 1, delete the figure "$1,174,457", which was the estimated development cost of the Project, and substitute in lieu thereof the figure "$1,212,743".

In Section 4, delete the paragraph describing Unit No. 1 and substitute in lieu thereof the following:

"Unit No. 1: Eastern Oregon College of Education: Dormitory to house approximately 174 women students and a housemother, including dining facilities for approximately 156 students, with kitchen adequate for future 156 students, all together with necessary appurtenant facilities."

THIS AMENDATORY LOAN AGREEMENT shall become effective as of the date hereof, and all of the provisions of the original Loan Agreement, except as hereby amended, shall remain in full force and effect.

IN WITNESS WHEREOF, this Amendatory Loan Agreement has been executed in the name and on behalf of the United States of America, Housing and Home Finance Administrator, by the undersigned Director for Northwest Operations, and in the name of the State Board of Higher Education of the State of Oregon, acting for and on behalf of Eastern Oregon College of Education, a public educational institution of higher learning located at La Grande, Oregon, as to Unit No. 1, and Southern Oregon College of Education, a public institution of higher learning located at Ashland, Oregon, as to Unit No. 2, by the undersigned President of said Board, and under its official seal, attested by its Secretary.

UNITED STATES OF AMERICA
Housing and Home Finance Administrator
Community Facilities Commissioner

__________________________
Date

By
Director for Northwest Operations

STATE OF OREGON
STATE BOARD OF HIGHER EDUCATION

__________________________
(SEAL)

By
President

ATTEST:

__________________________
Secretary
RESOLUTION APPROVING AMENDATORY LOAN AGREEMENT

WHEREAS, the State Board of Higher Education of the State of Oregon has heretofore filed with the United States of America an Application for a loan to provide Unit No. 1: Dormitory to house approximately 174 women students and a housemother, including dining facilities for approximately 156 students, with kitchen adequate for future 156 students; all together with necessary appurtenant facilities at Eastern Oregon College of Education, La Grande, Oregon, and Unit No. 2: Dormitory to house approximately 140 men students, two counselors and a housemother, and a commons building to provide dining facilities for 350 students with kitchen adequate for future additional 300 students; all together with necessary appurtenant facilities at Southern Oregon College of Education, Ashland, Oregon (Ore. 35-CH-18 (D)), and the UNITED STATES OF AMERICA, acting through the Housing and Home Finance Administrator, by the Director for Northwest Operations, has tentatively offered to make the requested loan and has transmitted for consideration a proposed Amendatory Loan Agreement; and

WHEREAS, said Amendatory Loan Agreement has been duly read in open meeting, fully considered in accordance with all pertinent rules of procedure and legal requirements, and made a part of the records of the State Board of Higher Education; and

WHEREAS, it is deemed advisable and in the public interest that said Amendatory Loan Agreement be approved and its execution authorized;

NOW, THEREFORE, be it resolved by the State Board of Higher Education that said Amendatory Loan Agreement be and the same hereby is approved without reservation or qualification.

BE IT FURTHER RESOLVED that Dr. R. E. Kleinsorge, the President of the State Board of Higher Education, be and he is hereby authorized to execute said Amendatory Loan Agreement, and Dr. Earl M. Pallett, the Secretary thereof, be and he is authorized to attest the execution of said Amendatory Loan Agreement.

Adopted and approved this ______ day of ________, 1958.

(SEE A L)

STATE OF OREGON

STATE BOARD OF HIGHER EDUCATION

BY

Secretary

President

On motion by Director Cabell, seconded by Director MacNaughton, the following voted in favor of accepting the above resolution as presented: Directors Cabell, Forrester, Grant, Hart, MacNaughton, McKeen, Walsh and Kleinsorge.

These voting against adoption: None. (Director Holloway was not present during roll call vote.)

The President of the Board thereupon declared the resolution duly adopted by a unanimous vote of the Board.
The Board approved the following budget transfers to cover necessary operating costs at Eastern Oregon College during 1957-58:

<table>
<thead>
<tr>
<th>From:</th>
<th>Budget Transfers, EOC</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>President's Office</td>
<td>$300.00</td>
<td></td>
</tr>
<tr>
<td>Publications</td>
<td>600.00</td>
<td></td>
</tr>
<tr>
<td>Alumni Records</td>
<td>150.00</td>
<td></td>
</tr>
<tr>
<td>Diplomas and Certificates</td>
<td>90.00</td>
<td></td>
</tr>
<tr>
<td>Commencements and Convocations</td>
<td>360.00</td>
<td></td>
</tr>
<tr>
<td>Laboratory School</td>
<td>250.00</td>
<td></td>
</tr>
<tr>
<td>In-Service Extension</td>
<td>225.00</td>
<td></td>
</tr>
<tr>
<td>Speech and Hearing</td>
<td>200.00</td>
<td></td>
</tr>
<tr>
<td>Operating Reserve</td>
<td>3,500.00</td>
<td></td>
</tr>
<tr>
<td>Equipment Replacement Fund</td>
<td>3,000.00</td>
<td></td>
</tr>
</tbody>
</table>

Total: $8,675.00

<table>
<thead>
<tr>
<th>To:</th>
<th>Budget Transfers, EOC</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registrar's Office</td>
<td>$300.00</td>
<td></td>
</tr>
<tr>
<td>General Equipment</td>
<td>1,200.00</td>
<td></td>
</tr>
<tr>
<td>Building Repair</td>
<td>4,175.00</td>
<td></td>
</tr>
<tr>
<td>General Instruction</td>
<td>3,000.00</td>
<td></td>
</tr>
</tbody>
</table>

Total: $8,675.00

The Board approved the transfer of $3,000 of unused funds in the 1957-58 requisitions budget of the Classroom Television Experiment at Oregon State College to the Educational Radio and Television (KOWC Programs) account to apply toward the rental of films which were broadcast in the 1957-58 fiscal year.

The Board approved the transfer of $600 from the University of Oregon 1958-59 Operating Reserve to the University Editor's Office to cover part of the cost of publishing the *Pacific Sociological Review*. The balance of the cost for this publication will be underwritten by the Pacific Sociological Society.

The Board approved the addition to the materials and expense classification of the Physical Education Extension account at the University of Oregon of $3,400 to be provided from an increase in estimated income from Physical Education Extension Fees (restricted).

The Board approved transfers in University of Oregon Medical School accounts for 1957-58 to reflect increases in estimated income and corresponding expenditures in the following departmental budgets:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount of Increase in Estimated Income and Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing Field Experience, from fees</td>
<td>$1,000</td>
</tr>
<tr>
<td>Oncology (Cancer Society Oncology Grant)</td>
<td>500</td>
</tr>
<tr>
<td>National Fund for Medical Education</td>
<td>7,000</td>
</tr>
<tr>
<td>Postgraduate Medical Instruction, from fees</td>
<td>6,000</td>
</tr>
</tbody>
</table>
The Board approved the transfer of $1,200 from the accounts listed below to the Physical Education Recreation for Women account at Oregon State College to cover unanticipated expenditures for 1957-58:

Physical Education Recreation = over-realized income $250
Physical Education Recreation = restricted fund cash balances 950

The Board approved that the amount of $1,820.85 received by the President's Office from the Oregon State College Foundation to be applied toward the salary increase and related assessments for Gen. Joseph H. Berry, Professor and Executive Secretary of the Foundation, be budgeted as follows:

Salaries $1,750.00
Materials and Expense 70.85
$1,820.85

The Board approved the following transfers aggregating $10,013 in University of Oregon Dental School accounts to prevent 1957-58 year-end overdrafts:

From: Postgraduate Instruction Fees
(increase in income) $5,109.00
Advisory Council 650.00
Business Office 318.30
Telephone Exchange 406.00
Registrar's Office 710.00
General Pathology 54.00
Animal Quarters 952.00
General Education 13.00
Gross Anatomy & Histology 86.00
Periodontia 40.00
Principles of Medicine 217.00
Public Health 181.00
Dental Hygiene 47.00
Dental School Research 1,200.00
$10,013.00

To: Postgraduate Instruction, from fees $5,109.00
Dean's Office 137.00
Library 37.00
Publications 647.00
Commencement and Convocations 38.00
Bacteriology 160.00
Oral Pathology 29.00
Illustration 280.00
Tissue Preparatory Laboratory 140.00
Biochemistry 227.00
Dental Orientation 11.00
Dental Materials 95.00
Nutrition 20.00
The Board approved the following transfers aggregating $112,060 in University of Oregon Medical School Clinic and Hospital accounts to prevent 1957-58 year-end overdrafts:

<table>
<thead>
<tr>
<th>From: Clinic Administration</th>
<th>$ 950.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>&quot; Admitting</td>
<td>2,450.00</td>
</tr>
<tr>
<td>&quot; Social Service</td>
<td>1,650.00</td>
</tr>
<tr>
<td>&quot; Physiotherapy</td>
<td>150.00</td>
</tr>
<tr>
<td>&quot; EKG Laboratory</td>
<td>500.00</td>
</tr>
<tr>
<td>&quot; X-Ray Films</td>
<td>250.00</td>
</tr>
<tr>
<td>&quot; Civil Service Assessment</td>
<td>200.00</td>
</tr>
<tr>
<td>&quot; Retirement Assessment</td>
<td>2,700.00</td>
</tr>
<tr>
<td>&quot; SAIC Assessment</td>
<td>500.00</td>
</tr>
<tr>
<td>&quot; Social Security Assessment</td>
<td>2,100.00</td>
</tr>
<tr>
<td>&quot; Janitorial</td>
<td>18,400.00</td>
</tr>
<tr>
<td>&quot; Light and Power</td>
<td>750.00</td>
</tr>
<tr>
<td>&quot; Gas</td>
<td>200.00</td>
</tr>
<tr>
<td>&quot; Water</td>
<td>500.00</td>
</tr>
<tr>
<td>&quot; Heat</td>
<td>1,950.00</td>
</tr>
<tr>
<td>&quot; Delivery Service</td>
<td>600.00</td>
</tr>
<tr>
<td>&quot; Watchmen &amp; Police</td>
<td>900.00</td>
</tr>
<tr>
<td>&quot; Campus &amp; Grounds</td>
<td>1,400.00</td>
</tr>
<tr>
<td>&quot; Equipment</td>
<td>6,700.00</td>
</tr>
<tr>
<td>&quot; Operating Reserve</td>
<td>12,565.00</td>
</tr>
</tbody>
</table>

Increase in estimated income to:
- Clinic Patient Fees $3,510.00
- Unbudgeted balances in Clinic Patient Fees $1,035.00
- Hospital Nursing Service $52,100.00

Total $112,060.00
Meeting #268-36

July 22, 1958

Clinic Business Office $ 2,400.00
  " Telephone 700.00
  " Medical Records 5,500.00
  " Drugs 4,000.00
  " Laboratory 8,200.00
  " X-Ray 20,000.00
  " EEG Laboratory 2,900.00
  " Medical & Nursing 8,700.00
  " Laundry 1,000.00
  " Maintenance & Repair 5,600.00
  " Restoration Fund 960.00

$112,060.00

Budget Transfer, UO

The Board approved the transfer of $2,520 from the President's Operating Reserve to the School of Music wage budget for the employment of a Clerk-Typist I, beginning July 1, 1958. Additional clerical assistance is required in the Dean's Office of the School of Music because of increased staff and enrollment as well as an increase in the number of requests to serve the campus.
The Board approved the following personnel adjustments as submitted by the Institutional Executives concerned be approved, the necessary funds being provided in the 1957-58 and 1958-59 budgets:

University of Oregon

R. A. Littman,
Sabbatical Leave
Sabbatical leave on half salary for the 1958-59 academic year for Dr. Richard A. Littman, Associate Professor of Psychology, to accept a U. S. Public Health Service fellowship for research and training in the field of behavior and personality development at the National Institutes of Health, Bethesda, Maryland. Salary funds released in the amount of $4,250 are to be retained pending further personnel adjustments.

W. A. Leppmann,
Leave without Pay
Leave of absence without pay during the 1958-59 academic year for Dr. W. A. Leppmann, Assistant Professor of German Languages, to spend a year in Germany where he plans to complete a volume on Goethe for publication next spring or summer; Dr. Leppmann has been awarded a modest grant from the Alexander V. Humboldt Foundation to assist with his expenses.

Mary C. Davis,
Appointment
Appointment to replace Dr. Leppmann of Miss Mary C. Davis as Visiting Assistant Professor of German, yearly tenure, 10-months' service, at an annual salary rate of $6,000, effective September 1, 1958; $1,000 released by appointment at lower-than-budgeted rate to be transferred to the Salary Savings Reserve.

A. Elston,
Resignation
Resignation of Dr. Arnold Elston, Associate Professor of Music, effective June 30, 1958, to accept a position at the University of California; salary funds released to be retained pending further personnel adjustments.

A. G. Brodeur,
Appointment
Appointment to a budgeted position of Dr. Arthur G. Brodeur as Visiting Professor of English, effective September 1 through the end of the 1958 fall term at a salary of $3,750 for full-time service, and continuation of his appointment for the 1959 winter term for 67 per cent time at a salary of $2,500, and for the 1959 spring term for 33 per cent time at a salary of $1,250. Dr. Brodeur, who is past retirement age, is being appointed on an emergency, part-time basis not to exceed 600 hours in any calendar year. Salary savings in the amount of $3,900 released by appointment at less than full time to be retained pending further personnel adjustments.

L. S. Wishnoff,
Appointment
Appointment to a budgeted position of Dr. Lionel S. Wishnoff as Assistant Professor of Sociology, yearly tenure, 10-months' service, at a salary rate of $5,750, effective September 1, 1958; $250 released by appointment at lower-than-budgeted salary to be transferred to the salary savings reserve.
Appointment to a budgeted position of Dr. Kenneth W. Porter as Professor of History, yearly tenure, 10-month service, at an annual salary rate of $11,300, effective September 1, 1958; $3,100 salary funds required for appointment at higher-than-budgeted rank and salary to be provided from $3,400 salary funds released by Dr. Bingham's sabbatical leave (approved 6-17-58), with the $300 balance to be retained for further recommendations.

Appointment of Mr. Walter L. Gordon as Dean of the School of Architecture and Allied Arts, yearly tenure, 12-month service, at an annual basic salary rate of $15,000, effective July 1, 1958. During the month of July 1958, Mr. Gordon will be on 20 per cent time only in order to clear obligations in his private practice; after that time, Mr. Gordon will devote approximately 20 per cent time to private practice. Any salary savings growing out of his reduced service to the institution will be held for the employment of teaching assistants in the school.

Resignation of Dr. Abraham S. Luchins, Associate Professor of Psychology, effective June 30, 1958, to accept a position at a higher rank and salary at the University of Miami; salary funds released to be retained pending a replacement appointment.

Reduction in time and salary to half time at $5,050 for Dr. Joel V. Berreman, Professor of Sociology, effective September 1, 1958, to accept an appointment as Research Associate in the Oregon Study of Rehabilitation of Mental Hospital Patients; $2,300 of the $5,050 salary funds released will be used for the appointment of a half-time Instructor, Mr. James M. Rollins, with the unallocated balance of $2,750 to be retained pending further appointments for substitute assistance.

Appointment to a budgeted position of Dr. Eugene W. Dils as Associate Dean of Students and Director of Placement with rank of Associate Professor, yearly tenure, 12-month service, at an annual salary rate of $9,000, effective September 15, 1958; $1,850 released because of late appointment to be transferred to the Salary Savings Reserve.

Appointment to a budgeted position (vice D. P. Hatch, Assistant Professor, resigned) of Mr. C. Max Nixon as Instructor in Applied Design, yearly tenure, 10-month service, at an annual salary rate of $5,000, effective September 1, 1958; and

Increase in time and salary for Mr. James K. Balzhiser, Assistant Professor of Architecture from 20 per cent at $1,500 to 25 per cent time at $1,875, effective September 1, 1958; $375 required to be provided from unallocated funds in the department which have resulted from the resignation of Assistant Professor D. P. Hatch; $175 remaining in the account for Mr. Hatch is to be transferred to the Salary Savings Reserve.
Meeting #268-39

R. W. Smith, Sabbatical Leave
Sabbatical leave on half salary for the academic year 1958-59 for Dr. Robert W. Smith, Associate Professor of History, to accept a Fulbright grant for study and research at the University College, Galway, Ireland; $3,500 salary funds released to be retained pending the appointment of a replacement.

V. C. Boekelheide, Appointment
Appointment to a budgeted position of Dr. Virgil C. Boekelheide as Visiting Professor of Chemistry for the 1959 spring term at a salary of $3,500.

K. J. O’Connell, Resignation
Resignation of Mr. Kenneth J. O’Connell, Professor of Law, effective June 30, 1958, to accept an appointment to the Supreme Court of Oregon; $14,000 salary funds released to be retained pending the appointment of a successor.

F. Attneave, Appointment
Appointment to a budgeted position of Dr. Fred Attneave, III, as Associate Professor of Psychology, yearly tenure, 10-months’ service, at a salary rate of $7,900, effective September 1, 1958; $2,100 required for appointment at higher-than-budgeted rank and salary to be provided from unfilled position in the department.

Medical School

A. Seaman, Increase in Time & Salary
Increase in time and corresponding increase in salary for Dr. Arthur Seaman, Associate Professor of Medicine, from 80 per cent time at $10,000 to 90 per cent time at $11,500, effective July 1, 1958; $1,500 required to be provided from Salary Savings Reserve.

H. J. Tatum, Appointment
Appointment of Dr. Howard J. Tatum as Associate Professor of Obstetrics and Gynecology, yearly tenure, 12-months’ service, effective July 1, 1958, at a salary rate of $15,000 to be provided from a U. S. Public Health Service grant.

F. Shubeck, Appointment
Appointment of Dr. Frank Shubeck as Assistant Professor of Obstetrics and Gynecology, yearly tenure, 12-months’ service, effective July 1, 1958, at a salary rate of $12,000 to be provided from a U. S. Public Health Service grant.

D. M. Pitcairn, Increase in Salary
Increase in salary from $10,500 to $11,000 effective June 1, 1958, for Dr. Donald M. Pitcairn, Assistant Professor of Medicine, without change in rank, tenure, or term of service. Dr. Pitcairn’s entire salary, including recommended increase, is provided from U. S. Public Health Service grant funds.

H. Tivey, Appointment
Appointment to a budgeted position of Dr. Harold Tivey as Assistant Professor of Radiology, yearly tenure, 12-months’ service, effective July 1, 1958, at an annual salary rate of $13,000 for 95 per cent time.

O. Emig, Appointment
Appointment of Dr. Otto Emig as Assistant Professor of Obstetrics and Gynecology, yearly tenure, 12-months’ service, effective July 1, 1958, at a salary rate of $13,000 which has been provided by a U. S. Public Health Service grant for research on Cerebral Palsy.
Increase in salary for Dr. Alfred J. Rampone, Assistant Professor of Physiology, from $6,500 to $7,500, effective July 1, 1958, without change in rank, tenure, or term of service; $1,000 required to be provided from Institutional Operating Reserve funds which represent salary savings in the Physiology Department.

W. H. Slabaugh, Salary Increase
Increase in salary for Dr. Wendell H. Slabaugh, Professor of Chemistry, from $9,700 to $11,700 for the year 1958-59 only. The required budget addition of $5,000 is to be provided from the Board's Reserve for Added Teaching Positions. The temporary increase in salary is recommended in recognition of the additional time and effort required of Dr. Slabaugh to kinescope his 1958-59 chemistry lectures for use in connection with the Classroom Television Experiment.

G. E. Crossen, Deceased
President Strand reports the death on June 28, 1958 of Professor George E. Crossen, Dean of the School of Pharmacy; funds released for 1957-58 in the amount of $77,79 to be transferred to the Salary Savings Reserve. The amount of $11,000 released in 1958-59 is to be held in the budget pending a replacement appointment.

H. M. Livingston, Reallocation of Time & Salary
Reallocation of time and salary for Mr. Harold M. Livingston, Associate Professor of Speech, from full time in the Speech Department to 60 per cent time and $4,620 in Speech and 40 per cent time and $3,080 in Classroom Television Experiment; $3,080 required in Classroom Television to be provided from wages in that budget, and the amount released in Speech is to be retained for appointment of substitute assistance.

F. W. Decker, Reallocation of Time and Salary
Reallocation of time and salary for Dr. F. W. Decker, Assistant Professor of Physics, from full time in Physics to half time each to Physics and research under Signal Corps Project, effective September 1, 1958; $3,850 required in research to be provided from Signal Corps grant funds, and $885 of $3,850 released in Physics to be applied toward salary for Dr. D. S. Burch, with the balance of $2,965 to be retained for substitute assistance.

J. J. Brady, Reallocation of Time and Salary
Reallocation of time and salary for Dr. James J. Brady, Professor of Physics, from full time to 75 per cent in Physics and 25 per cent to the Boeing Research Project, effective September 1, 1958; $2,715 required in research to be provided by grant funds and that amount released in Physics to apply toward salary of Dr. D. S. Burch.

D. S. Burch, Appointment
Appointment of Dr. David S. Burch as Assistant Professor of Physics, yearly tenure, 10-months service, effective September 1, 1958, at an annual salary rate of $7,000 to be provided from salary funds released by the transfer of instructional time of various staff members to research projects as follows: F. W. Decker $885, J. J. Brady, $2,715, two graduate fellowships $3,400 ($1,700 each).
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I. J. Tinsley,
Continuation of Appointment
Continuation of appointment of Dr. I. J. Tinsley, Assistant Chemist with rank of Assistant Professor, Agricultural Experiment Station, for 1958-59, 12-months' service at an annual salary rate of $6,490, to be provided from Surgeon General's Office contract research funds.

R. A. Anderson,
Resignation
Resignation of Mr. R. A. Anderson, Associate Professor of Mechanical Engineering, effective June 30, 1958; and

R. J. Zaworski,
Appointment
Appointment as a replacement of Mr. R. J. Zaworski as Assistant Professor of Mechanical Engineering, yearly tenure, 10-months' service, effective September 1, 1958, at an annual salary of $6,200; $500 released by appointment at lower-than-budgeted rank and salary to be retained pending further personnel adjustments.

J. Bolles,
Resignation
Resignation of Mr. J. Bolles, Assistant Professor of Mechanical Engineering, effective June 30, 1958; and

E. R. McClure,
Appointment
Appointment as a replacement of Mr. Eldon R. McClure as Instructor of Mechanical Engineering, yearly tenure, 10-months' service, at an annual salary rate of $5,200, effective September 1, 1958; $750 of $850 salary funds released by appointment at lower-than-budgeted rank and salary to be retained pending further adjustments, the balance of $100 to be used in the appointment of Mr. Welty as indicated below:

J. R. Welty,
Appointment
Appointment to a budgeted position of Mr. James R. Welty as Instructor of Mechanical Engineering, yearly tenure, 10-months' service, at an annual salary of $5,300, effective September 1, 1958; $100 required for appointment at higher-than-budgeted rate to be provided from funds released by the resignation of Mr. Bolles as indicated above.

R. T. Gustafson,
Resignation
Resignation of Dr. R. T. Gustafson, Professor, Assistant Physician at the Student Health Service, effective June 30, 1958, to enter private practice; $9,000 released to be retained for a replacement appointment.

W. B. McAlister,
Salary Increase
Increase in salary for Mr. W. Bruce McAlister, Research Associate in General Science with rank of Instructor, from $5,664 to $5,900, effective September 1, 1958, in recognition of his outstanding work; Mr. McAlister's entire salary is provided from Office of Naval Research Contract funds, and the new agreement has adequate funds for the recommended increase of $236.

G. N. Fredeen,
Salary Increase
Increase in salary for Mr. George N. Fredeen, Assistant Professor of Landscape Architecture, from $5,950 to $6,250, effective September 1, 1958, to compensate him for added responsibilities he will assume by teaching upper-division courses previously taught by Mr. Solberg, who has resigned.
J. S. Walton, Change in Sabbatical Leave Dates

Change in effective date of sabbatical leave for Mr. J. S. Walton, Professor and Head of the Department of Chemical Engineering, from fall to spring term of 1958-59. Since the approval of his original request, Professor Walton has found that it will be more satisfactory both from the standpoint of academic duties and his purposes to defer his leave as indicated.

B. E. Smith, Leave without Pay

Leave of absence without pay during the 1958-59 academic year for Bernard E. Smith, Assistant Professor of Industrial Engineering and Industrial Arts, to accept a fellowship at Stanford University which will enable him to work on his doctorate; $6,100 salary funds released to be retained pending a replacement appointment.

E. P. Winters, Transfer

Transfer of Mr. Eugene P. Winters from Clatsop County Extension agent with rank of Instructor at a salary of $6,372, yearly tenure, to Jackson County Extension Agent with rank of Assistant Professor at a salary of $6,780 and indefinite tenure; effective August 15, 1958; $1,771.36 released in Clatsop and Jackson County budgets by this adjustment are to be transferred to the Director's Reserve.

C. L. Mace, Resignation

Resignation of Mr. Claron L. Mace, Clackamas County Extension Agent with rank of Assistant Professor, effective June 30, 1958, to accept employment with a private business firm in Washington; $7,368 salary funds released to be retained for a replacement appointment.

E. N. Castle, Salary Increase

Increase in salary of Dr. E. N. Castle, Associate Professor of Agricultural Economics and Associate Agricultural Economist in the Agricultural Experiment Station, from $9,322 to $10,000, effective July 1, 1958; $678 required for increase to be provided $1,133.56 from the Director's Reserve and $264.42 from the President's Reserve. This increase for Dr. Castle is recommended as an inducement for him to remain at the College in face of attractive offers elsewhere.

Winnifred Fulmer, Reappointment

Reappointment of Mrs. Winnifred Fulmer as State 4-H Club Agent with rank of Professor, for the period of July 1, through September 15, 1958, at an annual salary rate of $9,408; Mrs. Fulmer submitted her resignation effective June 30, 1958, but has agreed to return for the period indicated to keep the program going until a replacement is selected.

E. Cornett, Transfer

Transfer of Mr. Elgin Cornett, currently on sabbatical leave from Special Extension Agent with the Deschutes County Unit Approach to Wallowa County Extension Agent, effective August 1, 1958, without change in rank, tenure, term of service or salary; $970 additional salary funds required in Wallowa County budget to be transferred $491.33 from the Deschutes County Unit Approach and $478.67 from the Director's Reserve.
Appointments of the following personnel to positions approved in the 1958-59 budget to be effective September 1, 1958, unless otherwise designated:

Maryanne Staton, Appointment
Mrs. Maryanne Staton as Assistant Professor in the Department of Family Life and Home Administration, for the 1958-59 academic year, at a salary of $3,125 for 50 per cent service.

G. L. Trigg, Appointment
Dr. George L. Trigg as Assistant Professor of Physics, yearly tenure, 10-months' service, at a salary rate of $7,300, effective at the beginning of the winter term of 1958-59; $2,433.33 released because of late appointment to be retained pending further personnel adjustments.

Rose E. Sabaroff, Appointment
Dr. Rose E. Sabaroff as Assistant Professor of Elementary Education, yearly tenure, 10-months' service, at a salary rate of $6,250.

A. V. Biggs, Appointment
Mr. Arthur V. Biggs as Assistant Professor of Business Administration, in the field of Business Law, yearly tenure, 10-months' service, at a salary of $3,000 for 50 per cent time.

P. B. Davis, Appointment
Mr. Philip Barr Davis as Assistant Professor of Agricultural Education, yearly tenure, 10-months' service, at a salary of $6,000; unused salary of $500 to be transferred to the Salary Savings Reserve.

R. Mengler, Appointment
Mr. Richard Mengler as Assistant Professor of Business Administration in the field of Business Law, for the 1958-59 academic year, at a salary of $1,500 for 25 per cent time; $3,700 released by part-time appointment to be retained pending further personnel adjustments.

H. M. Dalbey, Appointment
Mr. Homer M. Dalbey as Assistant Professor of Business Administration in the field of Marketing, yearly tenure, 10-months' service, at a salary of $6,000.

A. A. Duncan, Appointment
Dr. Andrew A. Duncan as Extension Vegetable Production Specialist with rank of Associate Professor, yearly tenure, 12-months' service, at salary of $9,408, effective July 1, 1958.

J. C. Cummings, Appointment
Mr. Jon C. Cummings as Assistant Professor of Geology, yearly tenure, 10-months' service, at a salary of $6,000.

Odelia J. Wilson, Appointment
Mrs. Odelia J. Wilson as Assistant Professor of Music, yearly tenure, 10-months' service, at a salary of $6,200.

Harvey Porter, Appointment
Mr. Harvey Porter as Assistant Professor of Business Administration in the field of Business Law and Government Relations in Business, yearly tenure, 10-months' service, at a salary of $5,750; $250 released by appointment at lower-than-budgeted rate to be transferred to the Salary Savings Reserve.
J. M. Bell, Appointment
Mr. James M. Bell as Assistant Professor of Civil Engineering, yearly tenure, 10-months' service, at a salary of $6,200; $1,400 released by appointment at lower-than-budgeted rank and salary to be used for appointment of Mr. Beecroft as indicated below.

G. W. Beecroft, Appointment
Mr. Gordon W. Beecroft as Assistant Professor of Civil Engineering, yearly tenure, 10-months' service, at a salary of $6,500; $1,500 required for appointment at higher-than-budgeted rank and salary to be provided by $1,400 funds released by appointment of Mr. Bell and $100 from unfilled graduate assistantship.

Winnifred K. Fulmer, Appointment
Mrs. Winnifred K. Fulmer as Head Counselor for the School of Home Economics with rank of Associate Professor, for the 1958-59 academic year beginning September 16, at a salary of $5,390 for 67 per cent time. Mrs. Fulmer recently resigned from the Extension Service where she held the rank of Professor with indefinite tenure.

Hildegard Streufert, Appointment
Miss Hildegard Streufert as Clothing and Textile Specialist with rank of Associate Professor, Cooperative Extension Service, yearly tenure, 12-months' service, at a salary rate of $8,208, effective August 15, 1958; $284.80 released by late appointment to be transferred to the Director's Reserve.

Roy Carlson, Appointment
Mr. Roy Carlson as Instructor in English, (vice Assistant Professor L. Waters, resigned) yearly tenure, 10-months' service, at a salary of $4,800; $800 released by appointment at lower-than-budgeted rank and salary to be retained pending further personnel adjustments.

R. L. Caldwell, Appointment
Mr. Robert L. Caldwell as Instructor in English (vice Assistant Professor S. Eisner, on leave), yearly tenure, 10-months' service, at a salary of $4,800; $800 released by appointment at lower-than-budgeted rank and salary to be retained pending further personnel adjustments.

W. A. Foster, Jr., Appointment
Mr. William Foster, Jr., as Assistant Professor of Sociology, yearly tenure, 10-months' service, at a salary rate of $5,800; $200 released by appointment at lower-than-budgeted rate to be used for salary increase for Mr. T. M. Cantrell as indicated below.

T. M. Cantrell, Salary Increase
Increase in salary from $5,800 to $6,000, effective September 1, 1958, for Mr. Tilman M. Cantrell, Assistant Professor of Sociology, without change in rank, tenure, or term of service; this increase will bring Mr. Cantrell's rate in line with other staff members who have served a comparable number of years. The $200 required is to be provided from funds released by the appointment of Mr. Foster as indicated above.
Meeting #268-45

July 22, 1958

Florence Bromley,
Leave without Pay

Leave of absence without pay for the period July 1 through 31, 1958, for Mrs. Florence Bromley, County Extension Agent in Tillamook County, Assistant Professor rank, to complete academic work toward an advanced degree; $590 released to be transferred to the Director's Reserve.

Portland State College

W. V. Norris,
Transfer

Transfer of Dr. Will V. Norris, Professor of Physics from Assistant to the President to Acting Chairman of the Division of Science for the 1958-59 academic year; $7,875 released in the President's Office to be retained for a replacement appointment, and $5,250 of required funds in Science to be provided from sabbatical leave approved for Dr. T. S. Peterson with the balance of $2,625 to be transferred from the Institutional Reserve.

C. Frantz,
Leave without Pay

Leave of absence without pay during the 1958-59 academic year for Mr. Charles Frantz, Assistant Professor of Anthropology and Sociology, to participate in the "African Universities Program", under the University College of Rhodesia; salary funds released are to be retained for a replacement appointment.

George Guy,
Redistribution of Time and Salary

Redistribution as follows of time and salary for Dr. George Guy, Assistant Professor of Education:

| From: Portland State College | $4,257.50 |
| General Extension Division | $2,292.50 |
| Total: $6,550.00 |

| To: Portland State College | $5,895.00 |
| General Extension Division | $655.00 |
| Total: $6,550.00 |

The $3,602.50 additional funds required at Portland State College will be transferred from salary released by sabbatical leaves of Dr. Cramer and Dr. Leavitt; $1,637.50 released in General Extension Division to be retained for employment of substitute assistance. Dean Sherburne concurs in this recommendation.

Ruth Widmayer,
Leave without Pay

Leave of absence without pay for the 1958-59 academic year for Dr. Ruth Widmayer, Assistant Professor of Political Science, to accept a Fulbright Grant as a lecturer at the Jadavpur University in Calcutta, India; $5,750 salary funds released are to be retained pending the appointment of substitute assistance.

Nan-Teh Hsu,
Appointment

Appointment to a budgeted position of Dr. Nan-Teh Hsu as Assistant Professor of Engineering, yearly tenure, 10-months' service, at a salary rate of $5,500, effective September 1, 1958; $500 required for appointment at higher-than-budgeted rate to be provided from the Salary Savings Reserve.
Southern Oregon College

S. Scanlon, 
Raise in Rank & 
Change to 
Indefinite 
Tenure

Raise in rank for Miss Seraphine Scanlon, Director of Food Services, from Instructor to Assistant Professor and change from yearly to indefinite tenure, effective September 1, 1958, without increase in salary. To correct an omission in the original 1958-59 budget, the following statement will be added for Miss Scanlon, "perquisite valued at $288 per year".

ADJOURNMENT

The meeting adjourned at 11:25 A.M.

R. E. Kleinsorge, President
Earl M. Pallett, Secretary
SUPPLEMENT A

HOUSING AND HOME FINANCE AGENCY
COMMUNITY FACILITIES ADMINISTRATION

AGREEMENT FOR PUBLIC WORKS PLAN PREPARATION

Project No.:____________
Contract No.:____________

TO: Oregon State Board of Higher Education
    (Legal Corporate Name of Applicant)

   P. O. Box 5175, Eugene, Oregon
   (Address of Applicant)

Pursuant to the provisions of Public Law 560, 83rd Congress, as amended, and your application, as modified and supplemented, and subject to the Terms and Conditions, attached hereto and made a part hereof, the UNITED STATES OF AMERICA, acting by and through the Housing and Home Finance Administrator, hereby offers to make you an advance of not to exceed $____________ to aid you in financing the cost of plan preparation, to consist of preliminary plot plan, floor arrangements with specific assignments, outline specifications and cost estimates.

for the proposed construction of (Name and location of building)

By the acceptance of this offer, you agree to complete the above-described plan preparation within ________ days from the date hereof and covenant that you will repay the advance when required to do so under the provisions of said Law and Terms and Conditions.

This offer must be accepted, if at all, within sixty (60) days from the date hereof.

This ________ day of ______________, 195__________

UNITED STATES OF AMERICA
Housing and Home Finance Administrator

By
Director for Northwest Operations
PROGRAM OF ADVANCES FOR PUBLIC WORKS PLANNING

TERMS AND CONDITIONS

1. No advance, or any portion thereof, shall be utilized by any Applicant to defray the cost of any part of the plan preparation which, prior to the date borne by the offer (the acceptance of which creates the Agreement for Public Works Plan Preparation) to which these Terms and Conditions relate, has been completed or has been included in any contract in which the Applicant has agreed to finance such plan preparation with any specific funds other than those to be supplied by the Government.

2. The plan preparation to be paid for with the advance shall be limited to the project for which the advance is made, and the applicant shall cause the plan preparation to be such as will permit of the construction of the work contemplated thereby at a cost which is within its ability to finance and which bears a reasonable relation to the estimate of cost therefore contained in its Application for an Advance for Public Works Planning.

3. In the event an Applicant utilizes its own employees to accomplish the plan preparation, only those costs incurred by the Applicant for the plan preparation which would not have been incurred except for the undertaking of the plan preparation shall be paid from the Government's advance.

4. The Applicant shall keep accurate accounting records of all costs involved in connection with each advance. The accounts and records of the applicant, together with all supporting documents, must be open at all times to inspection by authorized representatives of the HHFA, and copies furnished when requested. The Applicant shall furnish a copy of any architectural or engineering or other contract entered into in connection with plan preparation immediately upon execution thereof.

The law specifically provides that the applicant shall establish a separate planning account into which all Federal and applicant's funds estimated to be required for plan preparation shall be placed.

Under this proviso the Applicant also shall deposit in that account its own funds to cover that portion of the cost of the plan preparation not covered by the Federal advance.

5. The advance may be requisitioned when plan preparation is completed and presented to the Government, together with evidence of the Applicant's approval thereof, including specifically the then estimated costs of constructing the public work contemplated by plan preparation, and any other approvals required by Federal, State or local law. Upon receipt of such data, in satisfactory form, and if the Government is satisfied that the Applicant has complied with all its obligations under the said Agreement the full advance but not exceeding the actual plan preparation cost will be paid.

Interim payments may be made when complete plans are to be prepared, if the Regional Administrator finds such interim payments are justified to insure prompt completion of plans.
6. The Government may elect to terminate all or any of its obligations under the said Agreement:

(a) If any representation of the Applicant, in its application or in any supplement thereto or amendment thereof, or in any documents submitted to the Government by the Applicant in connection with such application, shall be incorrect or incomplete in any material respect;

(b) If the Applicant shall fail to commence promptly or complete the plan preparation within the time provided therefor in the Agreement or within the limits of any extension of time as may be approved by the Government, or if the Applicant shall fail otherwise in the performance or fulfillment of any of its obligations to be performed or fulfilled under the Agreement;

(c) If the Applicant shall fail to submit or cause to be submitted to the Government any reports, data, plans, drawings, specifications, contracts, estimates, approvals, or other documents pertaining to the plan preparation contemplated by the Agreement, that may be requested by the Government;

(d) If any official of the Applicant shall become directly or indirectly interested personally in any contract or subcontract in connection with the aforesaid plan preparation.

7. In the event the Applicant has employed or shall employ any person, firm, or corporation, excepting bona fide employees and persons, firms, or corporations employed under a bona fide contract to render professional or technical services only, to solicit or secure the advance covered by the Agreement to which these Terms and Conditions relate, or any other contract right under such Agreement, upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, the Government shall have the right to annul said Agreement without liability or in its discretion to deduct from the advance otherwise payable under the Agreement the full amount of such commission, percentage, brokerage, or contingent fee.

8. The advance shall be repaid promptly upon the start of construction of the public work of the type set forth in the planning report. Construction shall be considered as undertaken or started when the first construction contract is awarded or the applicant begins construction with its own forces. If construction of only a portion of the planned work is undertaken, repayment is required of such proportionate amount of the advance related to the work as the Administrator determines to be equitable.

9. In the event the Applicant should, for any reason, fail to repay promptly the advance in full in accordance with its obligation under this Agreement, whether such obligation shall arise by operation of law or under the said Agreement, such unpaid sum shall bear interest at the rate of four (4%) per centum per annum from the date of the Government's demand to the Applicant for the repayment to the date of payment thereof by the Applicant.

10. The Government shall not be obligated or liable under the Agreement to any party other than the applicant.

11. No member of or delegate to the Congress of the United States of America shall be admitted to any share or part of the Government's advance or in any benefit arising therefrom.
12. The Applicant may terminate the Agreement at any time prior to the Government's payment of any portion of the advance by written notice to the Government of such termination. In such event, the Government will be relieved of all its obligations under the Agreement. If the Applicant terminates the Agreement after receiving any portion of the advance, it shall promptly refund to the Government the portion of the advance that has been paid by the Government.

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