Meeting #270-1  A regular meeting of the State Board of Higher Education was held at the Hotel Benson, Portland, Oregon, on October 28, 1958.

ROLL CALL The meeting was called to order at 10:00 A.M. by the President of the Board, Dr. R. E. Kleinsorge, and on roll call the following answered present:

Mr. Henry F. Cabell
Mr. J. W. Forrester, Jr.
Mr. Allan Hart
Mr. Chas. R. Holloway, Jr.
Mrs. Cheryl S. MacNaughton
Mr. Douglas McKean
Mr. William E. Walsh
Dr. R. E. Kleinsorge

Absent: Mr. A. S. Grant.

Others present: Chancellor J. R. Richards; Secretary E. M. Pallett; President A. L. Strand, Oregon State College; President O. M. Wilson, University of Oregon; President R. E. Lieuallen, Oregon College of Education; President E. N. Stevenson, Southern Oregon College; President F. B. Bennett, Eastern Oregon College; Dean J. W. Sherburne, General Extension Division; Dean John M. Swarthout, Chairman, Administrative Committee, Portland State College; Dean E. B. Lemon, Oregon State College; Dr. C. N. Holman, Associate Dean, University Of Oregon Medical School; Dr. E. A. Hurley, Assistant to the Dean, University of Oregon Dental School; Mr. W. A. Zimmerman, Assistant to the Dean and Business Manager, University of Oregon Medical School; Dr. Errett Hummel, Assistant to the President, Portland State College; Mr. D. R. Larson, Assistant to the Dean, General Extension Division; Mr. J. O. Lindstrom, Business Manager, University of Oregon; Mr. Ellis A. Stebbins, Director of Business Affairs, Oregon College of Education; Comptroller H. A. Bork; Budget Director R. L. Collins; Assistant Comptroller J. L. Watson; Mr. J. I. Hunderup, Administrative Assistant, Comptroller's Office; Mr. F. B. Nickerson, Executive Secretary, High School-College Relations Committee.

MINUTES APPROVED The Board voted to dispense with the reading of the minutes of the last regular meeting held on September 9, 1958, and approved them as they appeared in the docket.

RE ABSENCES Mr. A. S. Grant was absent because of a scheduled court case which required his attendance.

BUILDING COMMITTEE REPORT

PRELIMINARY PLANS FOR STUDENT ACTIVITIES BUILDING, UOMS

"On behalf of the Medical and Dental Schools, Dean Baird and Architect Bear presented preliminary plans for a Student Activities Building to be located on the campus of the University of Oregon Medical School southwest of the teaching hospital, in the vicinity of the existing tennis courts. The proposed structure will have two floors, with a partial sub-basement, providing a gross area of 24,466 square feet. It is designed for reinforced concrete foundation. The roof will be of solid wood decking and will be
supported by a clear span of laminated wood beams. The exterior walls will be of reinforced concrete with brick veneer to match other campus buildings. As shown on the preliminary plans, recreation facilities are to be provided for both men and women recognizing the requirements of the Medical and Dental Schools and their allied operations. The main floor will include a standard college basketball playing floor, a small meeting room or lounge, and a kitchenette facility suitable for serving light snacks or lunches. The ground floor is designed to have a spacious lounge room, a men's sports room including billiard, ping pong and shuffleboard tables, and a large area for general exercise equipment, along with adequate locker and shower facilities. A standard handball court and squash court is to be provided in the sub-first floor area. Predicated upon the expectation that construction can be undertaken within about a year, the total estimated cost of the project is $385,000. It was recommended that the preliminary plans be approved and that the architects be authorized to proceed with final plans and specifications.

"The Chancellor indicated that it is intended to provide $180,000 of the funds required for construction from unobligated Student Building fees and Student Stores accounts and that the other $205,000 is to be provided from borrowings. He stated that prior to April 16, 1959 it is intended to retire about $205,000 of bonds presently outstanding, and under the provisions of the existing bond law the Board has the authority to issue a similar amount of new obligations.

"The Building Committee recommends that the preliminary plans be accepted and the architects be authorized to proceed with the preparation of final plans and specifications."

The Board adopted the report as presented.

Mr. Walsh continued:

"The Chancellor reviewed the impact of the continuing and prospective increase in enrolment accompanied by the necessity of planning to provide for additional dormitory and housing facilities.

"He recommended that, subject to the concurrence of the Finance Committee by separate action, the official proposed dormitory and housing projects for the next biennium be as follows:

**Eastern Oregon College**
- Dorion Hall Addition, Dormitory for 174 students
  - $650,000

**Oregon State College**
- Dormitory for 314 students, and Cafeteria
  - 1,985,000
- Dormitory for 314 students
  - 1,045,000
Southern Oregon College
Susanne Homes Hall Alterations, Dormitory

Dormitory for 152 students

University of Oregon
Married Housing for 48 families

TOTAL

<table>
<thead>
<tr>
<th>Project</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susanne Homes Hall Alterations</td>
<td>$50,000</td>
</tr>
<tr>
<td>Dormitory for 152 students</td>
<td>520,000</td>
</tr>
<tr>
<td>Married Housing for 48 families</td>
<td>375,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$1,625,000</strong></td>
</tr>
</tbody>
</table>

"President Wilson indicated that the per cent of the student body currently registered who are married was about 18.8 per cent and the comparable figure last year was 22 per cent. The change is due primarily to the very large increased freshman class and the tapering off of enrolment of veterans.

"The Building Committee, subject to the concurrence of the Finance Committee by separate action, recommends that the projects as indicated be approved as the dormitory and housing projects for the biennium 1959-1961."

The Board adopted the report as presented.

Mr. Walsh continued:

"In recognition of the need for additional dormitory facilities at Oregon State College during 1959-1961, President Strand recommended the employment of Architects Burns, Bear, McNeil and Schneider to design the fourth unit of the Men's new residence quadrangle on the site of the temporary war surplus building west of Weatherford Hall. He stated that the first two units, Cauthorn Hall and Poling Hall, were completed last year and the third unit is presently under construction. Inasmuch as these other portions of the dormitory quadrangle were designed by Burns, Bear, McNeil and Schneider and inasmuch as the final unit is expected to be similar in size and arrangement, the architects' fee is to be 4 per cent for direct services and not more than one half of 1 per cent for reimbursement of electrical and mechanical engineering services. The total cost of the unit, which will house approximately 314 students, is estimated to be $1,085,000, including fees, furniture and equipment, landscaping and utility connections, contingencies, etc. The cost of preparing the preliminary plans is to be paid from excess bond sinking fund balances available to the College.

"The Committee recommends that the appropriate Board officials be authorized to employ the firm of Burns, Bear, McNeil and Schneider, Architects, for Men's Dormitory Unit 4 on the Oregon State College campus under the terms and conditions stated above."

The Board adopted the report and authorized the recommendations as presented.
Mr. Walsh continued:

"Yesterday, President Stevenson indicated the need for completing the unfinished areas of the Britt Student Center on the campus of Southern Oregon College, including several rooms which could be used temporarily as classrooms and the large upstairs student activity area for which funds were not available when the building was remodeled in 1956. He estimated that the total cost of the work to be done would be approximately $50,000 and that it would be financed from restricted income, gifts and borrowings to be repaid from nonstate sources. Inasmuch as the planning for the alterations and additions which were made to the building was performed by Architect Robert J. Keeney of Medford, President Stevenson recommended that the same architect be authorized to prepare preliminary and final plans for completion of the building with a total fee of 6 per cent, the cost thereof to be paid from restricted balances available at the institution.

"The Committee recommends that the appropriate Board officials be authorized to direct the architect to prepare preliminary and final plans and specifications to complete the unfinished areas in the Britt Student Center, with the necessary funds to be provided from Southern Oregon College restricted balances."

The Board adopted the report and authorized the recommendations as presented.

Mr. Walsh continued:

"The building program to be presented to the 1959 legislature includes $2,750,000 for the construction on the campus of Portland State College of a one-half block building facing the Park blocks between southwest Harrison street and southwest Hall. The designated amount includes funds to acquire the site and cover the cost of construction, equipment and all other costs. At the July 1958 Board meeting authorization was given to accept an advance from the Housing and Home Finance Agency of the Federal Government of $19,950 to defray the estimated cost of preparing preliminary plans for the building.

"Yesterday, Dr. Hummel of Portland State College stated that consideration had been given to the qualifications of several architectural firms in order to select the firm best qualified for the proposed building and that the Administrative Committee of Portland State College unanimously recommended the appointment of the firm of Stewart and Richardson of Portland to serve as architects for the building. It was proposed that the basic fee for direct services be 5 per cent of the cost of direct construction, with reimbursement for mechanical and electrical engineers to be no more than 1/2 of 1 per cent. Of the 5 per cent fee for direct services, 1 per cent is to be allowed for the preparation of preliminary plans, 2-3/4 per cent for the preparation of final plans and specifications, and 1-1/4 per cent for construction supervision. It was recommended that the architects be authorized to proceed with the preparation of preliminary plans."
"The Committee recommends that the appropriate Board officials be authorized to employ the firm of Stewart and Richardson as architects for the proposed classroom building at Portland State College under the conditions outlined and that the Chancellor be authorized to direct the architects to proceed with the preparation of preliminary plans, the cost to be financed from the Housing and Home Finance Agency advance.

"The Committee called attention to the fact that the approved construction program for Portland State College provides ultimately for an eight-story structure plus a connecting tower of an additional six stories on the three blocks between Mill and Hall Streets; the exterior of the three-block structure when completed is to present a unified appearance. In order to obtain an overview of the eventual general appearance of the three-block structure, the Committee requested that the architects be instructed to present a sketch to the Board, possibly at the January 1959 meeting, to show the proposed exterior design of the one-block addition in relation to the sections on the two blocks to the north before preparing extensive preliminary drawings of the interior design."

The Board adopted the report and approved the recommendations as presented.

Mr. Walsh continued:

"Yesterday, President Lieuallen and Architects Annand, Boone and Lei, of Portland, presented a projected campus and building construction development plan for Oregon College of Education, dated October 8, 1958, expected to meet requirements for about a ten-year period. The proposal included the tentative location of several buildings and the inclusion of certain additional areas within the campus boundaries. President Lieuallen, with the concurrence of the Chancellor, recommended:

1. That the proposed plan for the long-term development of the campus be approved with the understanding that additional modifications in connection therewith will be presented from time to time as needs develop.

2. That the boundaries of the present campus be extended to include the area designated as "D" on the plan, west from Veterans Village to West Street and north of Church Street approximately 550 feet. This area is about 7.6 acres and is valued at approximately $25,600. This will increase the area within the campus from 59 to 66.6 acres.

3. That inclusion of the areas marked "C" and "E" on the plan within the campus boundaries be postponed until a later date.

"The Committee concurs with the recommendation of President Lieuallen and the Chancellor."

The Board adopted the report as presented.
Mr. Walsh continued:

"Yesterday, President Bennett presented a campus development plan for Eastern Oregon College expected to meet requirements for about a ten-year period. The plan contemplates the expansion of the existing campus boundaries, from time to time, to the northwest to include all of the area between J and L Avenues and Sixth and Seventh Streets; and in a southeasterly direction to include the land north of Pioneer Road and west of Twelfth Street. President Bennett, with the concurrence of the Chancellor, recommended:

1. That the proposed plan for long-term development of the campus be approved with the understanding that modifications in connection therewith will be expected to occur from time to time as needs develop.

2. That the boundaries of the present campus be extended to include the 8 acres of the Cosens property, already owned by the state, located to the south of the dedicated but unused cemetery tract and east of Eighth Street. It is also recommended that the 3.78 acres between the Cosens property and the Pioneer Road be added to the campus boundaries, the estimated value of the area being $3,000. This will increase the area within the campus from 76.5 acres to 88.28 acres.

3. That the inclusion of the other areas on the plan within the campus boundaries be postponed until a later date.

4. That the Board will be glad to work with the Cemetery District at La Grande in seeking legislation which would amend CRS 265.1410 to permit the District to sell the unoccupied cemetery tract north of the Cosens area.

"The Committee concurs with the recommendations of President Bennett and the Chancellor."

The Board adopted the report and authorized the recommendations therein as presented.

Mr. Walsh continued:

"The tabulating machine area in the Comptroller's Office which now contains about 1,900 square feet of usable area, is inadequate. In order to relieve the situation, an added 2,200 square feet can be provided by making alterations in two classrooms and existing offices and enclosing an open area between wings of the building. The total cost of the project including heavy wiring and adequate ventilation is estimated to cost $29,000. The Chancellor recommended that the proposed alterations be approved and that the sum of $20,000 be appropriated from the Land Purchase and Rehabilitation Reserve balances with the remainder to be provided from the tabulating machine reserve account."
"The Building Committee, with the concurrence of the Finance Committee, endorses the recommendation of the Chancellor."

The Board adopted the report as presented.

Mr. Walsh continued:

"Yesterday, Dean Baird and Mr. Zimmerman reported the need for remodeling the Outpatient Clinic where students actively participate in the examination and treatment of ambulant patients. It is intended that work will be undertaken for different areas of the building as funds become available. They stated that the U. S. Public Health Service has provided $40,000 for remodeling on the second floor of the Clinic for the Departments of Pediatrics and Obstetrics and Gynecology. It was recommended that Architects Burns, Bear, McNeil and Schneider be employed at a fee of 8 per cent to prepare the plans and specifications for the work. It was also recommended that the architects be directed to prepare preliminary plans, at a fee of 1 per cent, for the remainder of the proposed ultimate work for which the total direct construction cost is estimated to be $185,000. The cost of $1,850 for such preliminary plans will be financed by the institution from restricted funds obtained from federal gifts and contract research overhead.

"The Committee recommends that Board officials be authorized to enter into contracts with Burns, Bear, McNeil and Schneider for the alterations and remodeling of the Outpatient Clinic under the terms and conditions noted above with the preliminary plans for the alterations to the entire building, and also the final plans for the Departments of Pediatrics and Obstetrics and Gynecology, to be reviewed by the Board at the December meeting."

The Board adopted the report and authorized the recommendations as presented therein.

Mr. Walsh concluded the Building Committee with the following:

"On the campus of Oregon College of Education is located a frame building known as the Old Music Hall which was constructed in 1890. It has been used to provide temporary facilities for the Music Department, but its condition has deteriorated to the extent that several years ago the second floor was condemned, leaving as usable space a classroom, an office, and two small studios on the ground floor. Because of the temporary nature of the building, it was never connected with the Central Heating System but was heated by means of a basement oil furnace.

"President Lieuallen indicated an intent to raze the building because it is in a bad state of repair, and the activities that it housed have been moved to the General Arts Building.

"The Committee recommends the acceptance of the report of President Lieuallen for the removal of the structure."

The Board adopted the report as presented.
Mr. Henry F. Cabell, Chairman of the Committee on Finance, presented the following report:

"At the September 1958 meeting of the Board, consideration was given to the Comptroller's investment report covering the period July 1, 1957 through June 30, 1958. The total investments of benefit to the Board amounted to $8,159,954.66, and, excluding investments administered by outside trustees, the total amounted to $7,502,138.27. Included in the total funds were Pooled Endowment Funds amounting to $1,787,667.65. The interest earned on the assets of the Pool during the past year was 3.48 per cent. The Board ordered that the participating accounts in the Pool be credited with interest at the rate of 3.4 per cent for 1958-59, but that further discussion of the investment report be deferred until the next meeting of the Board.

"Yesterday, the Finance Committee gave further consideration to the Comptroller's investment report and makes the following recommendations:

1. That a reserve be maintained as at present to absorb investment losses of the Pool and to stabilize the interest rate to be paid to participants in the Pool, and be at least 5 per cent of the difference between the total book value of investments and the sum of investments in U. S. Government Bonds and Interfund Loans.

2. That the Interfund Loan from Student Loan Funds to the Pooled Endowment Funds provide for interest at the rate of 2.5 per cent per year for 1958-59, the same rate as for 1957-58.

3. That the Board express its appreciation for the helpful service being rendered by Mr. Arthur Cannon, Treasurer of the Standard Insurance Company, and Mr. W. P. Stalnaker, retired President of the Standard Insurance Company."

The Board adopted the report as presented, and instructed the Secretary to send letters of appreciation to Mr. Stalnaker and Mr. Cannon.

Mr. Cabell continued:

"The Chancellor discussed with the Building and Finance Committees the program for self-liquidating dormitory and housing projects for the 1959-1961 biennium. He stated that the development of the program involves not only architectural planning for the construction but also the development of a financial program to provide funds. He indicated that the present high level of interest rates if continued would jeopardize or limit the scope of the program. He indicated also that although the federal Housing and Home Finance Agency has no funds available now for loans on such projects that it expected to receive congressional authorization early in 1959 for loans to be made at about a 3 per cent rate and that the Agency was, therefore, receiving applications at this time for the
purpose of negotiation and development of a loan program. The Chancellor also stated that it was intended to seek legislative authorization which would permit the issuance of additional bonds required to finance projects noted below and he recommended that the Comptroller be authorized to negotiate loans for funds required to finance the projects, with the understanding that appropriate review will be made with the Board for approval of the terms of loans which may be developed. The projects and present estimates of borrowings are as follows:

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Total Cost</th>
<th>Borrowings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eastern Oregon College</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dorion Hall Addition, Dormitory for 17½ students</td>
<td>$650,000</td>
<td>$650,000</td>
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<td></td>
<td>$</td>
<td>$</td>
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<tr>
<td>Oregon State College</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dormitory for 31½ students, and Cafeteria</td>
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<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Dormitory for 31½ students</td>
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<td>$1,045,000</td>
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<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
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<td>Southern Oregon College</td>
<td></td>
<td></td>
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<tr>
<td>Susanne Homes Hall Alterations, Dormitory</td>
<td>$50,000</td>
<td>$50,000</td>
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<td></td>
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<td></td>
<td>145,000</td>
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</tr>
<tr>
<td></td>
<td>165,000</td>
<td>$4,460,000</td>
</tr>
</tbody>
</table>

"The Finance Committee concurs in the recommendation of the Chancellor."

The Board adopted the report and authorized the recommendations as presented.

Mr. Cabell continued:

Financial Program for Bonding for Self-Liquidating Projects

"An outline was presented referring to the constitutional limitation on borrowing for self-liquidating and self-supporting buildings and other projects, and also to the present statutory limitation of bonds outstanding of $15,350,000. It was also stated that the legislature could authorize an increase in the limitation of bonds outstanding to $29,116,900 based on the January 1, 1958 assessed valuation which had been increased substantially because of the change in the assessment policy of Multnomah County. The
Chancellor advised that the proposed borrowing for self-liquidating dormitory and housing projects for the next biennium amounted to $1,160,000 and that requests for additional borrowings for student centers and health services would be reviewed with the Board at the December meeting. He recommended that pursuant to Board action of October 22, 1957 that the Board reaffirm its intent to request the 1959 legislature to permit the bonds outstanding at any one time to be equal to three-fourths of one per cent of the assessed valuation of the state instead of having a statutory limitation of a specified amount.

"The Committee concurs with the recommendation of the Chancellor relative to seeking the requested increase in the borrowing authority by legislative action at the 1959 session."

The Board adopted the report and authorized the recommendations as presented.

Mr. Cabell continued:

Resolution re $1,100,000
Higher Education Building Bonds Series 1957 A

"Report was made that in connection with the sale of the $1,100,000 bonds to finance dormitory and dining facilities at Eastern Oregon College of Education and Southern Oregon College of Education that a supplementary resolution would be required to meet legal requirements in connection with the approval of the issue. It is intended that the form of a bond or bonds would be developed which might be different from that previously contemplated but without any changes of maturity dates, amounts of principal, rates of interest, or any other substantive matters. The resolution is as follows:

RESOLUTION

WHEREAS, heretofore and on the 19th day of June, 1957, the State Board of Higher Education of the State of Oregon adopted a resolution providing for the issuance of Bonds in the sum of One Million One Hundred Thousand Dollars ($1,100,000.00) for the purpose of constructing a building for dormitory and cafeteria purposes for Southern Oregon College of Education, Ashland, Oregon, and a building for dormitory and cafeteria purposes for Eastern Oregon College of Education, La Grande, Oregon, and in said resolution found that the indebtedness required would be wholly self-liquidating under the terms of the Constitution and Statutes under which the indebtedness is incurred; and

WHEREAS, the aforesaid bonds were duly advertised by the publication of notice in the Bond Buyer in New York City and The Daily Journal of Commerce published in Portland, Oregon, with the sale date being fixed as August 13, 1957, one bid being received at that time from Housing and Home Finance Agency and no other bid being received from any prospective purchaser, and the bid of Housing and Home Finance Agency was accepted subject to the terms of the loan agreement, all as more fully appears in the minutes of said meeting of August 13, 1957; and the said loan agreement was executed by the proper officers by and on behalf of the Board, which said loan agreement was dated as of August 1, 1957; and
WHEREAS, the State Bond Commission at a meeting of September 23, 1957, examined the proceedings had for the sale of said bonds and approved the said sale to Housing and Home Finance Agency; and

WHEREAS, the law requires that the bonds shall be issued in the form provided by the Attorney General of the State of Oregon, and the Housing and Home Finance Agency desires certain changes to be made in the form which was heretofore approved by the Attorney General and included in the resolution adopted by the Board on June 19, 1957, NEW THEREFORE

BE IT RESOLVED that Building Bonds, Series 1957 A in the amount of One Million One Hundred Thousand Dollars ($1,100,000) heretofore advertised and sold to Housing and Home Finance Agency bearing interest at the rate of Two and seven-eighths per cent (2 7/8%) per annum, and to mature as provided in the resolution of June 19, 1957 be prepared for delivery; said bonds shall be in such form as is provided by the Attorney General of the State of Oregon, and is satisfactory to the purchaser.

BE IT FURTHER RESOLVED that the officers of this Board be and they are authorized to see to the proper execution and delivery of said bonds in accordance with the terms of sale; and said officers are authorized and directed to do each and every act necessary and proper in order to complete delivery of said bonds, and show compliance with the loan agreement of August 1, 1957."

On motion by Director Cabell and seconded by Director Holloway, the following voted in favor of adopting the resolution as presented: Directors Cabell, Forrester, Hart, Holloway, MacNaughton, McKean, Walsh, and Kleinsorge.

Those voting against adoption: None.

The President of the Board thereupon declared the resolution duly adopted by a unanimous vote.

Mr. Cabell continued:

"Yesterday, the Chancellor recommended additions aggregating $71,000 to the 1958-59 physical plant operating budgets of the institutions and to a Board's Reserve, to be provided from 1957-58 unexpended budget balances, to cover the costs of operation and maintenance of new buildings and service areas which have been completed or will be completed during the current fiscal year. The Chancellor reported that the state appropriation by the 1957 legislature did not include funds for the operation of the new buildings.

"After consideration of the Chancellor's recommendation, the Finance Committee recommends budget additions aggregating $71,000 in year 1958-59 to be provided from 1957-58 unexpended budget balances as summarized below:
<table>
<thead>
<tr>
<th>Institution</th>
<th>Building</th>
<th>Date of Operation</th>
<th>Annual Cost of Operation &amp; Maintenance</th>
<th>Amount Required Yr.1958-59</th>
</tr>
</thead>
<tbody>
<tr>
<td>OCE</td>
<td>General Arts Building</td>
<td>9-1-58</td>
<td>$5,710</td>
<td>$4,751</td>
</tr>
<tr>
<td>SOC</td>
<td>Science-Classroom Building</td>
<td>12-1-58</td>
<td>15,062</td>
<td>9,101</td>
</tr>
<tr>
<td>SOC</td>
<td>Heating Plant</td>
<td>10-1-58</td>
<td>4,250</td>
<td>3,188</td>
</tr>
<tr>
<td>EOSC</td>
<td>Physical Education Building</td>
<td>9-1-58</td>
<td>19,448</td>
<td>18,400</td>
</tr>
<tr>
<td>U of O</td>
<td>Men's Swimming Pool &amp; Bldg.</td>
<td>4-1-59</td>
<td>6,158</td>
<td>1,540</td>
</tr>
<tr>
<td>OSC</td>
<td>Space in basement of Commerce Building remodelled for instructional use</td>
<td>10-1-58</td>
<td>2,786</td>
<td>2,122</td>
</tr>
<tr>
<td>OSC</td>
<td>Physical plant service space in building recently purchased</td>
<td>1-1-59</td>
<td>2,700</td>
<td>1,350</td>
</tr>
<tr>
<td>FSC</td>
<td>Classroom building</td>
<td>3-1-59</td>
<td>41,625</td>
<td>14,020</td>
</tr>
<tr>
<td>Board's Reserve</td>
<td>Additional service areas to come into operation - preliminary estimate - requests to be received later</td>
<td></td>
<td></td>
<td>33,000</td>
</tr>
</tbody>
</table>

Totals of the above ($71,000 for year 1958-59 to be provided from 1957-58 unexpended budget balances) $130,739 $71,000

The Board adopted the report and authorized the recommended budget additions.

Mr. Cabell continued:

"Yesterday, the Chancellor reported that unexpended budget balances brought forward from fiscal year 1957-58 aggregate $234,523. Of this amount the Chancellor recommended in a separate report that $71,000 be budgeted in the current fiscal year for operation and maintenance of new buildings."

"The Chancellor recommended that the remaining amount of $163,523 be used to restore in part reductions which had been made in the supplies and equipment items in the annual budgets for years 1957-58 and 1958-59. These reductions had been made to provide funds to
apply toward the financing of academic staff salary adjustments which had been financed only in part by additional funds appropriated by the 1957 legislature. The amounts of reductions originally made in the supplies and equipment items of the institutional budgets and the proposed partial restoration of the reductions, as reported by the Chancellor, are summarized as follows:

| Total Reductions in 1957-58 and 1958-59 Budgets for Teaching Supplies & Equipment, and in Operating Supplies & Equipment | Proposed Restorations from 1957-58 Budget Balances (16.8%) |
| University of Oregon | $ 89,540 | $ 41,905 |
| University of Oregon Dental School | 9,029 | 4,226 |
| University of Oregon Medical School | 11,291 | 5,284 |
| Oregon State College | 126,419 | 59,164 |
| Oregon College of Education | 16,115 | 7,510 |
| Southern Oregon College | 14,675 | 6,868 |
| Eastern Oregon College | 9,356 | 4,379 |
| Portland State College | 61,199 | 28,611 |
| General Extension Division | 4,343 | 2,032 |
| Centralized Activities | 6,944 | 3,184 |
| Totals for System | $348,911 | $163,523 |

"After consideration of the Chancellor's proposal, the Finance Committee recommends that the amount of $163,523 from 1957-58 unexpended budget balances be returned to the institutional budgets in accordance with the above summary as proposed by the Chancellor. It is understood that the amount for each institution will be placed in institutional reserve accounts and that recommended transfers from these reserves for specific use of the funds will be presented to the Board for approval. It is further understood that these amounts will be used for costs of a non-recurring nature."

The Board adopted the report and authorized the recommendations as outlined.

Mr. Cabell continued:

"The Chancellor reported yesterday that it appears necessary to provide budget additions at Southern Oregon College and Portland State College to care for increased enrolments. The actual enrolments exceeded the operating budget estimates by 115 at Southern Oregon College and 215 at Portland State College. The requests for added staff and other costs aggregated $39,121 for Southern Oregon College and $36,774 for Portland State College. The Chancellor recommended that lump sum amounts be provided at each of the institutions to be placed in an institutional reserve to be used as requested to care for increased enrolments in the following amounts, said amounts to be provided from the Board's Reserve for Added Teaching Positions:"
Southern Oregon College  $12,000
Portland State College  23,918

Total recommended budget additions to care for increased enrolments  $35,918

"The Finance Committee recommends approval of the lump sum appropriation for increased enrolments at Portland State College and Southern Oregon College aggregating $35,918 as proposed by the Chancellor."

The Board adopted the report and authorized the budget increases as recommended.

Mr. Cabell continued:

"Under the organization of the Oregon State System of Higher Education, the Comptroller is responsible for the keeping of accounts and the preparation of financial reports; for the collection of monies and depositing of the same with the State Treasurer; for the approval of the purchasing of and payments for supplies, equipment, utility services, insurance, payrolls, etc., in accordance with the authorizations of the Board of Higher Education and in compliance with state laws and federal regulations; for the maintenance of records and the control of the equipment of the several institutions; for contractual duties; and under the supervision of the Finance Committee of the Board, for the investment of funds.

"Business offices at the several institutions provide essential local services for purely institutional functions, such as the collection of fees and other miscellaneous income, and the preparation of payroll information.

"Yesterday, the Comptroller reviewed for the Committee the essential details of the report of the Comptroller for the year ended June 30, 1958. At the close of the fiscal year assets under the control of the State Board of Higher Education amounted to $2,671,361. The report included financial data for all of the institutions and departments operating under the jurisdiction of the Board.

"At the conclusion of the review of the annual report of the Comptroller, the Committee expressed its appreciation for the presentation and directed that the report be accepted and placed on file."

The Board accepted the report as presented.

Mr. Cabell concluded the Finance Committee report with the following:

"The Chancellor recommended that he be authorized to arrange for a meeting of the Finance Committee and other Board members with the Governor for the week of November 10 to discuss budgetary needs for higher education for the 1959-1961 biennium. Notice will be sent to all Board members when the specific meeting date has been set."
"The Committee concurs in the recommendation of the Chancellor."

The Board authorized the Chancellor to arrange for a meeting with the Governor.

Mr. Henry F. Cabell, Chairman of Committee on Agricultural Extension Service and Experiment Stations, presented the following report:

"On September 9, 10 and 11, 1958, the Chairman of the Committee on Agricultural Extension Service and Experiment Stations of the State Board of Higher Education visited the Branch Experiment Stations at Union, Pendleton, Hermiston, Moro and Hood River. Accompanying the Chairman on all of the visits were Dean Lemon, Dean Price, Budget Officer Collins, and Secretary Pallet; in addition, Mr. Walsh, Mr. Forrester, Dr. Richards, Dean Sherburne, and several others were present at Union; Mr. Walsh at Pendleton; and President Strand at all but Hood River.

"At Union on Tuesday afternoon, September 9, Superintendent J. A. McArthur and his staff conducted a tour of the home station and went into considerable detail with reference to the various research programs being conducted in cattle and sheep breeding and feeding, forage testing and irrigation pasture research. A sharp improvement in the physical plant from the last visit was noted.

"On Wednesday morning, September 10, M. M. Oveson, Superintendent of the Pendleton station, and his staff presented detailed information in regard to various research programs being conducted in the improvement of wheat production, soil analysis, soil fertilization, soil erosion, weed control, etc. Following this presentation, the facilities available in the station were inspected.

"A brief report on the beef cattle experimental feeding dealing with problems of feeding peavine silage at Milton in Umatilla County was given by Norton Taylor, County Extension Agent, who assists with the research.

"Mr. Keys, who is a wheat and livestock grower in the Milton area, discussed the livestock feeding research briefly and explained how it has helped in the development of the much-needed cattle feeding yards in the County.

"Thursday morning the group visited the Umatilla station at Hermiston. Special problems dealing with irrigation and crop production in the Hermiston and Stanfield districts were explained. Very high corn yields are being obtained by growers as a result of the Experiment Station findings.

"At noon on Thursday, September 11, the group visited the Moro station and discussed with Superintendent W. E. Hall and his staff the problems associated with the growth of wheat in the lower rainfall areas of the Columbia Basin. These problems included constant improvement of wheat varieties, cultural practices, weed and pest control, and maintenance of soil fertility."
"Later in the afternoon, the Hood River station was visited. Superintendent W. M. Nellenthin and his staff discussed the problems involved in maintaining and improving production and storage of pears, peaches, apples, cherries and other fruits raised in the region. It was evident that the major problems result from diseases and insect pests. Amount and frequency of irrigation is an important problem in need of research.

"The Committee feels that the Branch Stations are exceptionally well manned; that the staff members are in close touch with the needs of the various segments of the agricultural industry; and that there is excellent cooperation between experiment station personnel and the extension staff in the areas where the stations are located. Land and buildings available for research are in good condition. Present acreages are adequate for most of the programs. It is apparent, however, that additional funds are needed at the branch experiment stations for certain added research specialists and special facilities. Some of these needed increases are included in the biennial budget request approved by the Board on September 9, 1958.

"Oregon State College is to be commended for the manner in which the various programs are being conducted."

The Board adopted the report as presented.

President R. E. Kleinsorge reminded the Board that the Chancellor would be out of the States from November 1 to December 6, 1958 to attend as U. S. Delegate the Tenth Session of the General Conference of UNESCO being held in Paris, France. During the Chancellor's absence, Comptroller H. A. Bork has been designated to act for him.

In order to give the Chancellor ample opportunity to fully prepare for the next Board meeting after his return from Paris, President Kleinsorge suggested that the meeting be postponed from December 8 and 9 to December 15 and 16, 1958. On motion by Mr. Walsh and second by Mr. Holloway, the Board voted unanimously to postpone the December meeting until the fifteenth and sixteenth.

Secretary Pallett reported the receipt of letters and other material dated September 15 and 20, 1958 from J. Neilson Barry of Portland, concerning the preservation of Oregon history and folklore. At the time the correspondence was received, Mr. Barry was sent a letter of acknowledgement. The Board indicated that no additional answer was required and requested that the letters and enclosures be placed on file.

The Secretary read the following letter dated October 9, 1958 from Governor Robert D. Holmes to all State department heads:

"To date I have not seen all of the suggested budgets submitted by the various departments of state government, but on the basis of those I have studied it appears that the total of funds requested will exceed the predictable income of state government.
during the next biennium by at least 50 million dollars in the General Fund. This is entirely unrealistic, and I will not support any such proposal before the next legislature.

"As I pointed out to you in my budget letter of June 23, 1958, 'There will be no margin in the next biennial budget for luxuries or for items of doubtful value.'

"I have instructed the Department of Finance and Administration to prepare a budget for my consideration for submission to the legislature which falls within the predictable range of state revenue, and it is my urgent request that each department review its budget request in closest cooperation toward that end. A plan for the use of bonding to finance necessary buildings for higher education and state institutions in under way, and I am convinced that it will enable us to meet the objectives set forth in this letter.

"I am aware that it will be hard for many departments to provide the necessary services while reducing their original requests sufficiently to produce a saving of 50 million dollars or more. But it should be borne in mind that moderate expansion of services demanded by the public beyond those of the current biennium will be possible even at a reduced budget level which can be matched by current income.

"More importantly, however, I am convinced that this reduction must be made and therefore it can and will be made."

Sincerely yours,

/s/ ROBERT D. HOLMES

Robert D. Holmes
Governor

The Chancellor explained that the above letter was sent by the Governor to advise all departments of the State Government to review their budgetary program and to cut wherever possible. Because of its policy to examine thoroughly and to cut to a minimum the requests of the institutional executives before the over-all budget for the system is submitted to the Governor, the Board felt it would be of little value to re-examine the budget at this time. At the meeting of the Finance Committee on Monday, October 27, the Chancellor had requested and received authority to ask the Governor to meet with the Committee and other Board members to review the 1959-1961 budget for the system and to explain what had already been done in the way of cutting original requests by $4,000,000. In his letter to the Governor, the Chancellor suggested a meeting some time during the week of November 10-11, 1958. If the Governor finds it possible to schedule a conference, the Board will be notified of the time and place. The Secretary was instructed to acknowledge the Governor's letter and to confirm the Chancellor's request for a meeting during November.
In his report to the Board, the Chancellor officially announced the appointment of Dr. Branford P. Millar as President of Portland State College, effective February 15, 1959. Details regarding Dr. Millar have been publicized earlier by the press; routine appointment data was presented in the personnel section of the docket.

The Chancellor announced that another important appointment which had been recommended was that of Dr. J. E. Dunphy as Professor and Head of the Department of Surgery at the University of Oregon Medical School, to be effective January 1, 1959. His selection was made after the Medical School administrative staff and selection committee had considered more than fifty surgeons throughout the United States. Currently, Dr. Dunphy is Professor of Surgery at Harvard and Director of the Harvard Surgical Service at Boston City Hospital. He is nationally recognized as an outstanding teacher, surgeon, and investigator; he has written extensively on a wide range of medical and surgical subjects; and he is very active in professional organizations. In his recommendation, Dean Baird stated, "I am confident that under Dr. Dunphy's leadership we can look forward to a period of continued progress in the Department of Surgery."

The Chancellor concurred in the recommendation, and the Board confirmed the appointment as presented. Routine details are included in the personnel section of the docket.

The Chancellor concluded his report by announcing that President O. M. Wilson had been elected Chairman of the American Council on Education for the coming year. The Council is the most important body in higher education in the United States, and for this reason election to its chairmanship is considered an unusual honor. Dr. Wilson, who has been preceded by a distinguished list of chairmen, is the first one to be elected from west of the Mississippi. Congratulations on behalf of the Board were extended to President Wilson by Dr. Kleinsorge.
Item 1  The Board accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

University of Oregon

Scholarships & Fellowships

Gifts totaling $28,040.75 from the following donors for scholarships and fellowships:

- American Legion Auxiliary, Department of Oregon, Dundee
- American Potash & Chemical Corporation, Los Angeles
- The Autzen Foundation, Portland
- Britt Memorial Scholarship Fund, Medford
- Brookings-Harbor Lions Club, Brookings
- Business & Professional Women's Club, Junction City
- City Panhellenic, Eugene
- Clara Hanley Estate, Portland
- Consolidated Freightways, Inc., Menlo Park, California
- Crown Zellerbach Foundation, San Francisco
- Dalles City Junior Chamber of Commerce, The Dalles
- Delta Delta Delta, Chicago
- Elks National Foundation, Boston, Massachusetts
- Oregon State Elks Association, Tillamook
- Happoner Elks Lodge No. 358
- Emerald Empire Roundup Association, Eugene
- Eugene Teachers Association
- Franklin High School Associated Girl Students, Portland
- Franklin High School Dad's Club, Portland
- Grants Pass Rotary Club
- Hawaiian Pineapple Company, Honolulu
- International Footprint Association, Inc., Chapter 19, Portland
- Jobs Daughters Grand Guardian Council of Oregon, Independence
- Mapleton High School Alumnae Association
- Menasha Sales Corporation, North Bend
- Milton-Freewater P.E.O. Sisterhood
- Musicians' Mutual Protective Association, Pendleton
- Myrtle Creek Parent-Teacher Association
- Chapter BJ - P.E.O., Pendleton
- Phi Beta Patroresses, Eugene
- Pilot Rock Parent-Teacher Association
- Potlatch Forests Foundation, Inc., Lewiston, Idaho

Total: $28,040.75
Meeting #270-20

Rogue River Valley College Women's Club, Medford $ 100.00
Roseburg Elks Lodge No. 326 100.00
Roseburg High School Associated Student Body 100.00
Sears-Roebuck Foundation, Seattle, Washington 250.00
Soroptimist International of Coos Bay 250.00
South Santiam Educational and Research Project, Corvallis 158.34
Max D. Tucker Estate, Portland 666.66
United Daughters of the Confederacy, Barnesville, Georgia 100.00
Fred E. Utter Foundation, Inc., Spokane, Washington 250.00
Wellesley Scholarship Foundation, Inc., Wellesley Hills, Massachusetts 200.00
Willamette River Days Incorporated, Salem 750.00
Dr. W. J. Blevins, Jr., Woodland, California 150.00
Bums Elks Lodge No. 1680 150.00
The Confederated Tribes of the Warm Springs Reservation of Oregon 1,650.00
Mr. & Mrs. Charles Cooley, Grants Pass 250.00
Crow High School "B" League, Eugene 200.00
Washington High School Associated Students, Portland 100.00
The Asia Foundation, San Francisco 2,224.00
Bridge School Teachers-Parent Organization, Myrtle Point 225.00
East Linn Teacher's Association, Sweet Home 200.00
Elmira High School Parent-Teacher Association 150.00
Eugene Chamber of Commerce 270.00
Eugene Rotary Club 888.00
Hood River Parent-Teacher Association 200.00
Mapleton Lions Club 218.75
Monterey Bay Area Chapter, Inc., Women's Architectural League, Carmel, California 150.00
Oregon Association of Club Women, Portland 200.00
Oregon Council of Churches, Portland 200.00
Oregon Federation of Women's Clubs, Monmouth 200.00
Oregon Pepsi-Cola Bottlers Scholarship, Seaside 303.00
Portland Panhellenic Association, Portland 600.00
South Eugene High School Parent-Teacher Association 225.00
Edward L. Ward, Jr. Memorial Fund, Portland 250.00
Weyerhaeuser Timber Foundation, Tacoma, Wash. 1,409.00
World University Service, New York 650.00
San Ramon Valley Union High School Parent-Teacher Association, Danville, California 100.00
Lakers Dads, Lake Grove 200.00
Delta Sigma Theta Sorority, Grand Chapter, Washington, D. C. 500.00
Meeting #270-21

October 28, 1958

U. S. Air Force

Grant of $44,685 from the U. S. Air Force Office of Scientific Research for "Research on Molecular Complexation and Reactions of Non-Polar Molecules at Polarizing Surfaces", September 1, 1958 through August 31, 1961, under the direction of Dr. LeRoy H. Klemm, Associate Professor of Chemistry.

International Cooperation Administration

Grant of $178,000 from the International Cooperation Administration to continue through June 30, 1959 the Nepal Education Program under the supervision of Dr. Paul B. Jacobson, Dean of the School of Education.

Mrs. H. D. Patton

Gift of eighteen pamphlets and books and three diaries related to Northwest history, valued at $105, from Mrs. Hal D. Patton, Salem.

Social Science Research Council

Grant of $3,650 from the Social Science Research Council, Washington, D. C., for the appointment of Dr. Robert E. Agger as a Faculty Research Fellow of the Social Science Research Council in the Political Science Department.

U. S. Public Health Service

Grants totaling $54,490 from the U. S. Public Health Service to be used as follows:

1. $17,747 - Research on "Applications of Statistical Thermodynamics in Biology", September 1, 1958 through August 31, 1959, under the direction of Dr. Terrell L. Hill, Professor of Chemistry.

2. $36,743 - Training program in Clinical Psychology, July 1, 1958 through June 30, 1959, under the direction of Dr. Norman D. Sundberg, Associate Professor of Psychology.

National Science Foundation

Grants totaling $51,700 from the National Science Foundation, Washington, D. C., for research September 1, 1958 through August 31, 1960 as follows:

1. $25,000 - "Homogeneous B-Galactosidase from E. Coli", under the direction of Dr. F. J. Reithel, Professor and Head of Chemistry, and Dr. R. G. Wolfe, Assistant Professor of Chemistry.

2. $26,700 - "Studies on Chromosome Behavior in Drosophila", under the direction of Dr. Edward Novitsky, Professor of Biology.

Dental School

U. S. Public Health Service

Grant of $3,888 from the U. S. Public Health Service to establish six student part-time research fellowships for 1958-59.

Fund for Dental Education

Gift of $1,000 from the Fund for Dental Education, Indianapolis, Indiana, to help defray expenses of the Dental Materials Conference held on September 22-24, 1958.
Meeting #270-22

October 28, 1958

Medical School

Doernbecher Hospital Guild
Grant of $12,000 from the Doernbecher Hospital Guild, Portland, to apply on the salary of a Professor of Pediatrics with the understanding that his time will be devoted to teaching, research, and the care of patients with particular emphasis on children suffering from crippling conditions. The grant is provided through the will of Elizabeth Avery Eggert in memory of her husband, Frederick Eggert.

U. S. Navy
Grant of $15,000 from the U. S. Navy Office of Naval Research to continue to July 15, 1959 research in Anatomy under the direction of Dr. Archie Tunturi, Assistant Professor.

Oregon Division, American Cancer Society
Grant of $5,900 from the Oregon Division of The American Cancer Society, Portland, for Bone Tumor Registry and Smear Laboratory activities, September 1, 1958 to August 31, 1959, under the direction of Dr. W. C. Hunter, Professor and Head of the Department of Pathology.

American Dermatological Association, Inc.
Grant of $250 from the American Dermatological Association, Inc., New York City, for research in the Department of Dermatology under the direction of Dr. Thomas B. Fitzpatrick, Professor and Head of the Division of Dermatology.

Arthritis and Rheumatism Foundation
Grant of $5,000 from The Arthritis and Rheumatism Foundation, New York City, to provide a fellowship during the 1958-59 academic year for Dr. Daniel Bachman, Instructor in Medicine.

Mrs. Charles F. Berg
Gift of $100 from Mrs. Charles F. Berg, Portland, for the unrestricted use of the Library; the contribution was made in honor of the forty-fifth wedding anniversary of Dr. and Mrs. Laurence Selling.

Oregon Heart Association, Inc.
Grant of $2,509 from the Oregon Heart Association, Inc., Portland, to support research on "Bioenergetic Investigations of Heart and Skeletal Muscle", under the direction of Dr. Eugene A. Lentini, Instructor in Physiology.

Medical Research Foundation of Oregon, Inc.
Grants totaling $55,826.35 from the Medical Research Foundation of Oregon, Inc., Portland for use by various departments of the Medical School during the period of January 1 through June 30, 1959.

Oregon State Elks Association
Grant of $5,924.58 from the Visual Program Committee of the Oregon State Elks Association to continue support of the Program for Visually Handicapped Children, under the direction of Dr. Kenneth C. Swan, Professor and Head of the Department of Ophthalmology.

Planned Parenthood Federation of America, Inc.
Grant of $3,726.97 from the Planned Parenthood Federation of America, Inc., New York City, for "Investigation of the Blood Vessels of the Testis and of Motion in the Seminiferous Tubules of Hamsters and Mice", under the direction of Dr. Robert L. Bacon, Associate Professor of Anatomy.
Gift of $1,026 from the Multnomah County Medical Society for the purchase of books and periodicals.

Gift of $100 from the Junior Medical Auxiliary, Portland, for the purchase of a Hudson Group Tent.

Grant of $138 from the Portland Outdoor Store, Portland, for research under Dr. A. W. Frisch, Professor and Head of the Department of Bacteriology.

Gift of $500 from The Max and Rose Tucker Foundation, Portland, for the unrestricted use of Doernbecher Hospital.

Grants totaling $209,868 from the U. S. Public Health Service, Bethesda, Maryland, to be used for training grants and research as follows:

1. $19,782 - Neurology training grant, July 1, 1958 through August 31, 1959, under the direction of Dr. Roy L. Swank, Professor and Head of the Division of Neurology.

2. $28,888 - Undergraduate training in the Department of Psychiatry, September 1, 1958 through August 31, 1959, under the direction of Dr. George Saslow, Professor and Head of the Department of Psychiatry.

3. $6,000 - "Lymphatic Absorption and Transport of Dietary Lipida from the Intestine", January 1 through December 31, 1959, under the direction of Dr. Alfred J. Rampone, Instructor in Physiology.

4. $8,998 - "Role of Thiol Acyls in Lipid Metabolism", September 1, 1958 to August 31, 1959, under the direction of Dr. John T. Van Bruggen, Associate Professor of Biochemistry.

5. $14,375 - "Differential Uptake of Radioactive Tyrosine by Tumors", September 1, 1958 to August 31, 1959, under the direction of Dr. Thomas B. Fitzpatrick, Professor and Head of the Department of Dermatology.

6. $15,000 - "Radiostimulation of Hypothalamus", December 1, 1958 to November 30, 1959, under the direction of Dr. Monte A. Greer, Associate Professor of Medicine.

7. $17,250 - "Naturally Occurring Goitrogens", September 1, 1958 to August 31, 1959, under the direction of Dr. Monte A. Greer, Associate Professor of Medicine and Head of the Division of Endocrinology.

8. $11,500 - "Clinical and Biochemical Studies in Hepatic Coma", August 1, 1958 to July 31, 1959, under the direction of Dr. Daniel H. Labby, Associate Professor of Medicine.
9. $15,900 - Graduate training grant in clinical psychology, July 1, 1958 to June 30, 1959, under the direction of Dr. Joseph D. Matarazzo, Professor and Head of Division of Medical Psychology.

10. $8,475 - "Coronary Disease: Injection - Perfusion Study", September 1, 1958 to August 31, 1959, under the direction of Dr. Nelson R. Miles, Assistant Professor of Pathology, and Dr. Charles T. Dotter, Professor and Head of the Department of Radiology.

11. $14,275 - "Rhesus Monkey Fetal Skeletal Biochemistry and Growth", September 1, 1958 to August 31, 1959, under the direction of Dr. Donald E. Pickering, Assistant Professor of Pediatrics.

12. $9,075 - "Studies on Therapy of Artificial and Clinical Cardiac Arrhythmias", September 1, 1958 through August 1, 1959, under the direction of Dr. Elton L. McCawley, Associate Professor of Pharmacology.


Oregon State College

Scholarships & Fellowships

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<th>Scholarship/Fellowship</th>
<th>Amount</th>
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<td>Albany City Council P.T.A., Albany</td>
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<td>Allegany Parent-Teacher Association</td>
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<td>Enterprise School Student Body</td>
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Gifts totaling $34,866.36 from the following donors for scholarships and fellowships.
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<tr>
<td>The Sears-Roebuck Foundation, Seattle, Washington</td>
<td>$150.00</td>
</tr>
<tr>
<td>Senior Class of 1958, Franklin High School, Portland</td>
<td>$3,421.70</td>
</tr>
<tr>
<td>Shell Companies Foundation Incorporated, New York</td>
<td>$100.00</td>
</tr>
<tr>
<td></td>
<td>$2,722.00</td>
</tr>
</tbody>
</table>
Meeting #270-26  

October 28, 1958

Simon Benson Scholarship Fund, Salem $500.00
South Santiam Educational and Research Project, Corvallis 433.34
St. Regis Paper Company, New York 800.00
Swede Basin Lumber Company, Grants Pass 250.00
Max D. Tucker Scholarship Fund, Portland 1,000.00
United Ancient Order of Druids of California and Nevada, San Francisco 350.00
Western Electric Company, Portland 400.00
Weyerhaeuser Timber Foundation, Tacoma, Washington 1,557.00
Yakima Nation Tribal Scholarship, Toppenish Washington 166.67
Zehntbauer Foundation, Portland 200.00
The Electric Club of Oregon, Portland 200.00
Oregon Education Association, Lane County Division, Eugene 150.00
Lebanon Elks Lodge 600.00
Douglas High School, Winston 280.00
Betty Crocker Search Scholarship, Washington, D.C. 500.00
Fannie and John Hertz Engineering Scholarship Foundation, New York City 400.00
"D" Club, The Dalles Senior High School 100.00

Bureau of Land Management

Grant of $5,232.74 from the Bureau of Land Management to the Agricultural Experiment Station, Forestry Division, for research in field applications of forest genetics and brush and weed control.

Climax Molybdenum Company

Grant of $2,000 from the Climax Molybdenum Company, New York City, to the Agricultural Experiment Station for an investigation of Molybdenum status in certain Oregon soils, under the direction of Dr. T. E. Jackson, Associate Professor and Associate Soil Scientist.

Crown Zellerbach Foundation

Grant of $100 from the Crown Zellerbach Foundation, San Francisco, to the Forest Research Department of the Agricultural Experiment Station for forest tree seed research, under the direction of Dr. Te May Ching, Assistant Professor of Farm Crops and Assistant Agronomist.

Oregon State Tax Commission

Grant of $5,000 from the Oregon State Tax Commission to the Agricultural Experiment Station for research on the productivity of soil types in certain Oregon counties to obtain information essential in providing a suitable basis for tax assessment in rural areas, under the direction of Dr. G. R. Sitton, Associate Professor and Associate Agricultural Economist, and Dr. E. G. Knox, Associate Professor and Associate Soil Scientist.

Oregon Wheat Commission

Grant of $2,000 from the Oregon Wheat Commission to the Agricultural Experiment Station Department of Economics for research on determining services and methods of obtaining and reporting truck movement of farm products in the Pacific Northwest, under the direction of Dr. G. B. Wood, Professor and Head of the Department of Agricultural Economics.
Meeting #270-27

October 28, 1958

Pacific Northwest Forest & Range Experiment Station

Grant of $2,250 from the Pacific Northwest Forest and Range Experiment Station to the Agricultural Experiment Station, Forestry Division, for tree seed and range insect research, under the direction of Dr. J. A. Rudinsky, Associate Forest Entomologist, and Mrs. Louisa Jensen, Associate Seed Technologist.

Joseph & Helen Regenstein Foundation

Grant of $2,500 from the Joseph & Helen Regenstein Foundation, Chicago, Illinois, to the Agricultural Experiment Station, Entomology Department, for basic research on insect problems relating to Forestry, under the direction of Dr. J. A. Rudinsky, Associate Forest Entomologist.

Agricultural Research Foundation

Grants totaling $7,755.93 from the Agricultural Research Foundation to the Agricultural Experiment Station to be used as follows:

1. $1,878.28 - Cooperative research in Fish and Game Management, under the direction of Mr. A. S. Einarsen, Biologist.

2. $3,705 - Research on "Chemical Aspects of Insecticides and Fungicides", under the direction of Dr. L. C. Terriere, Associate Chemist.

3. $275 - Research on "The Chemistry, Mode of Action, Toxicity, and Factors Influencing the Effectiveness of Herbicides and Plant Growth Regulators", under the direction of Mr. Virgil Freed, Associate Chemist.

4. $1,600 - Studies on Slugs, under the direction of Dr. L. C. Terriere, Associate Chemist.

5. $297.65 - Estimated value of labor and materials furnished in the installation of an air conditioning unit in a Cordley Hall laboratory.

U. S. Army Department

Grants totaling $69,175.15 from the U. S. Army Department for research and training programs as indicated below:

1. $23,812.08 - Research on nonlinear integral equations, September 1, 1958 through August 31, 1959, under the direction of Dr. A. T. Lonsch, Professor and Chairman of the Mathematics Department.

2. $8,600 - Continuation through August 31, 1959 of research on "Investigation of the Mechanism of Insect Resistance to Insecticides", under the direction of Dr. L. F. Remmert, Associate Chemist.

3. $28,750 - Continuation to August 31, 1959 of studies on growth, breeding, and longevity of rats fed irradiated foods, under the direction of Dr. E. C. Bubl, Associate Chemist.
U. S. Public Health Service

Grants totaling $132,541 from the U. S. Public Health Service for the following research projects for the period of September 1, 1958 through August 31, 1959, except as noted:

1. $9,800 - "Comparative Carbohydrate Metabolism of Selected Microorganisms", under the direction of Dr. Chih H. Wang, Professor of Chemistry.

2. $11,159 - "Pollutional Conditions in Marine Environments", under the direction of Mr. R. E. Dimick, Professor and Head of Fish and Game Management.

3. $11,237 - "Parasitism Involving the Snail", under the direction of Dr. Ivan Pratt, Professor of Zoology.

4. $2,300 - "Biosynthesis of Terpenes", under the direction of Dr. W. D. Loomis, Assistant Professor of Chemistry.

5. $13,063 - "Chemistry and Toxicology of Complex Cyanides in Aqueous Solutions", under the direction of Dr. Harry Freund, Associate Professor of Chemistry.

6. $7,994 - "Radiation Resistance in Bacteria", under the direction of Dr. A. W. Anderson, Associate Professor of Bacteriology.

7. $17,642 - "Detoxication Mechanisms in Insects", under the direction of Dr. Leon C. Terriere, Associate Professor of Entomology.

8. $13,892 - "Biochemical Studies of Allergens", under the direction of Dr. Tsoo E. King, Associate Professor of Biochemistry.

9. $16,100 - "Inherited Endocrine and Nutritional Relationships", under the direction of Mr. Robert W. Mason, Instructor, Animal Husbandry.

10. $8,550 - "Cytological and Cytochemical Studies of Influenza Infected Cells", under the direction of Dr. K. S. Pilcher, Professor of Bacteriology.

11. $7,936 - "Metabolite Analogues and the Growth of Animal Viruses", under the direction of Dr. K. S. Pilcher, Professor of Bacteriology.

12. $13,618 - "Influence of Dissolved Oxygen on Fresh-Water Fishes", under the direction of Mr. Charles E. Warren, Assistant Professor of Fish and Game Management.
13. $9,250 - To design and install facilities necessary to provide controlled water flow in an experimental test-stream for research studies of the effect of pollution on stream biota, including fish, for the period July 1, 1958 through December 31, 1959, under the direction of Mr. M. Popovich, Assistant Dean of Engineering.

U. S. Navy Department Grants totaling $29,000 from the U. S. Navy Department for continuation to August 31, 1958, the following research:

1. $4,000 - Fluoro-borane chemistry studies, under the direction of Dr. T. D. Parsons, Associate Professor of Chemistry.

2. $25,000 - Oceanography studies, under the direction of Dr. Wayne Burt, Associate Professor of Oceanography.

Agricultural Research Service Grant of $330 from the Agricultural Research Service to the Agricultural Experiment Station for continuation of "Fiber Crop Investigation", under the direction of Mr. C. R. Stanton, Research Agronomist, Farm Crops.

Forest Protection and Conservation Committee Grant of $2,660 from the Forest Protection and Conservation Committee to the Agricultural Experiment Station for research on the use of ammoniated bark and sawdust as soil conditioners, under the direction of Dr. W. B. Bollen, Professor and Bacteriologist.

Bonneville Power Administration Grant of $11,355 from the Bonneville Power Administration to continue high voltage studies under the direction of Professor M. Popovich, Assistant Dean of Engineering.

Confederated Tribes of the Warm Springs Reservation of Oregon Grant of $25,000 from The Confederated Tribes of the Warm Springs Reservation of Oregon for research to formulate a long-range plan for the development of the human and physical resources of the Reservation; the program is to be coordinated by General Joseph H. Berry, Assistant to the President.

General Electric Company Grant of $5,513.50 from the General Electric Company to the Engineering Experiment Station for research on the design and development of hydraulic model test pumps.

W. J. Kroll Grant of $5,000 from Dr. William J. Kroll, Corvallis, to continue through 1958-59 research relating to separation of certain metals by electrolytic deposition from fused salt solutions, under the direction of Dr. A. B. Scott, Professor of Chemistry.

University of Illinois Grant of $758.50 from the University of Illinois to continue to August 31, 1958 research "to classify weather situations, operate a raindrop camera and maintain a complete log, collect data on wind, precipitation, temperature and humidity by autographic records", under the direction of Dr. Fred Decker, Assistant Professor of Physics.
Portland State College

Scholarships & Fellowships
Gifts totaling $4,792 from the following donors for scholarships and fellowships:

- Associated Students of Washington High School, Portland: $350.00
- Beaverton Kiwanis Club: 200.00
- Bothell High School Parent-Teacher Association, Bothell, Washington: 100.00
- Franklin High School, Portland: 340.00
- International Order of Jobs Daughters, Estacada: 250.00
- Kiwanis Club of Canby: 100.00
- Oregon City Senior High School Student Body Association: 444.00
- Roseburg Rotary Club: 220.00
- Tektronix Foundation, Portland: 500.00
- Am. Kai Sorority: 100.00
- Mrs. E. S. Collins, Portland: 222.00
- Miss Elizabeth Ducey, Portland: 444.00
- Mrs. Paul Feldenheimer, Portland: 100.00
- Hilsdale Parent-Teacher Association, Hillsboro: 100.00
- Oregon City Elks Lodge #1189: 800.00
- Mrs. Eberly Thompson, Portland: 222.00
- Thora B. Gardiner Junior High School Parent-Teacher Association, Oregon City: 200.00
- Mrs. Simson R. Winch, Portland: 100.00

Oregon College of Education

Scholarships & Fellowships
Gifts totaling $4,182 from the following donors for scholarships and fellowships:

- Anonymous donor: $200.00
- Crown Zellerbach Foundation, San Francisco: 2,250.00
- Dallas Elementary School Parent-Teacher Association: 110.00
- Englewood Parent-Teacher Association, Coos Bay: 100.00
- Grand Guardian Council of Oregon International Order of Jobs Daughters, Independence: 250.00
- Lane County Principal-Coaches Association, Marcola: 100.00
- Lebanon Elks Lodge #1663: 100.00
- OCE Alumni Association, Monmouth: 372.00
- Oakridge Parent-Teacher Association: 195.00
- South Santiam Educational and Research Project, Corvallis: 175.00
- The Dalles Senior High Parent-Teacher Association: 150.00
- Woodrow Wilson Parent-Teacher Association, Eugene: 150.00
Southern Oregon College

Scholarships & Fellowships

Gifts totaling $7,112.50 from the following donors for scholarships and fellowships:

American Legion Auxiliary, Coos Bay
  Unit No. 17 $ 150.00
Ashland Elks Lodge 1,200.00
Ashland Rotary Club 372.00
Amanda F. Barnes, Central Point 300.00
Britt Memorial Scholarship Fund, Medford 500.00
Brookings-Harbor Parent-Teacher Association 186.00
Honolulu Community Chest 150.00
Lions Club, Phoenix 100.00
Faculty, Madras Union High School 200.00
Mapleton Lions Club 1,375.00
Mu Delta Club, Roseburg 200.00
Parent-Teacher Association, Oakland 200.00
Oregon Congress of Parents and Teachers, Portland 930.00
Chapter C. G., P.E.O., Medford 62.00
Red Raider Booster Club, Ashland 1,214.00
Riverside Parent-Teacher Association, Klamath Falls 75.00
National Secretaries Association, Rogue River Chapter, Medford 100.00
Roseburg Business and Professional Women's Club 100.00
Roseburg Elks Lodge 200.00
Soroptimist Club, Ashland 186.00
Soroptimist Club, Coos Bay 250.00

Eastern Oregon College

Scholarships & Fellowships

Gifts totaling $3,047 from the following donors for scholarships and fellowships:

Elks Lodge No. 358, Heppner $ 200.00
Confederated Tribes of Warm Springs Reservation of Oregon 796.00
Elgin Parent-Teacher Association 186.00
Enterprise Lions Club 175.00
M. J. Goss Motor Company, La Grande 186.00
Merle V. Best Memorial Scholarship Fund, Pendleton 375.00
J. E. Olinger & Sons, Milton-Freewater 186.00
Wallowa Parent-Teacher Association 193.00
Oregon State Grange, Portland 200.00
Elks National Foundation, Boston, Massachusetts 550.00
GENERAL ARTS BUILDING, OCE, ACCEPTED

In accordance with Board authorization of September 9, 1958, the Comptroller, accompanied by the architect, institutional and Board representatives, inspected and accepted the General Arts Building at Oregon College of Education on September 23, 1958. Construction of the building, designed by Architects Annand, Boone & Lei of Portland, began in January, 1958. It is a one-story building constructed on a concrete slab and has steel-reinforced concrete outside walls. The interior walls and roof are of wood-frame construction. The total area is 11,282 square feet and includes three classrooms, a lecture-assembly room seating 216 persons, a rehearsal room, four combination teaching studios and offices, ten practice rooms, reception office, transcription room, listening room, storage rooms for music, uniforms and band instruments, projection room, control booth, a covered walkway and related service areas.

A summary financial statement, reflecting the costs on the project which were financed from the capital outlay appropriation made by the 1957 legislature, is as follows:

Direct Construction Costs:
- General Work - Cascade Contractors, Eugene $117,508
- Mechanical Work - Bowen Bros. Plumbing & Heating of Oregon, Salem $44,730
- Electrical Work - Mayer & Ross Electric, Inc., Corvallis $15,221

Total Direct Construction Costs $177,459

Architects' and Engineering Fees $10,647
Furnishings and Equipment $29,500
Advertising and Other Costs $5,410
Site Improvements $11,850

Total Costs $230,000

The direct construction costs of $177,459 average $12.43 per square foot.

The Board confirmed the acceptance of the General Arts Building at Oregon College of Education.

COMMONS AND DORMITORY FOR MEN ACCEPTED, SOC

At the July 1958 Board meeting, authorization was given to a Board member or the Comptroller or the Secretary of the Board to inspect and accept the new Dormitory for Men and the Commons Building at Southern Oregon College of Education. Pursuant to such authorization, the buildings were inspected and accepted as of September 18, 1958 by the Comptroller. A representative of the Housing and Home Finance Agency was also present to accept the work of the contractors on behalf of the federal government.

Construction of the new buildings, designed by architects Church, Newberry, Roehr & Schuette, began in August, 1957. The Men's Dormitory includes study-bedrooms, lounges, and recreation and utility areas for 1,444 men students and a housemother. The Commons Building includes centralized kitchen facilities and dining areas adequate to
serve the residents of all the campus dormitories. Both buildings are constructed of reinforced concrete. The interior finish includes plastered walls and paint over concrete, and asphalt tile floor covering. Heat will be provided from the new Central Heating Plant.

The total cost of the project is $655,000, financed in the amount of $540,000 from the sale of General Obligation Bonds and $115,000 of unpledged building fees and dormitory earnings of Southern Oregon College. The final construction budget is as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Construction:</td>
<td></td>
</tr>
<tr>
<td>General Work - Graff &amp; James, Medford</td>
<td>$379,675.20</td>
</tr>
<tr>
<td>Mechanical Work - McLaughlin Plumbing &amp; Heating Co., Medford</td>
<td>96,940.00</td>
</tr>
<tr>
<td>Electrical Work - Steeck Electric Co., Medford</td>
<td>28,695.70</td>
</tr>
<tr>
<td>Kitchen Equipment - Losli Sheet Metal Works, Portland</td>
<td>14,393.00</td>
</tr>
<tr>
<td>Study-Room Furniture - University of Oregon Physical Plant Department, Eugene</td>
<td>28,300.62</td>
</tr>
</tbody>
</table>

Total Direct Construction Costs: $548,004.52

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Architects' and Engineering Fees</td>
<td>30,212.29</td>
</tr>
<tr>
<td>Furniture and Equipment for Lounge, Lobby, Dining Room, Kitchen, Linens, Silver, etc.</td>
<td>36,753.01</td>
</tr>
<tr>
<td>Construction Supervision</td>
<td>3,000.00</td>
</tr>
<tr>
<td>Government Field Expense</td>
<td>3,020.00</td>
</tr>
<tr>
<td>Site Improvements</td>
<td>14,372.85</td>
</tr>
<tr>
<td>Utility Connections</td>
<td>9,100.00</td>
</tr>
<tr>
<td>Legal and Administrative Expenses</td>
<td>2,400.00</td>
</tr>
<tr>
<td>Interest during Construction</td>
<td>8,115.33</td>
</tr>
</tbody>
</table>

Total Project Costs: $655,000.00

The direct construction costs for the Men's Dormitory, including built-in study-room furniture, totaled $317,945.41; this averages $13.33 per square foot for the total area of 23,851 square feet. The Commons Building, including the basement storage rooms, has an area of 18,827 square feet, and the direct construction costs of $230,059.11 average $12.22 per square foot. Based upon a capacity of 114 students in the Men's Dormitory and a capacity of 350 students in the Commons Building, the total investment averages $3,400 per student.

The Board confirmed the acceptance of the two buildings at Southern Oregon College.

Pursuant to authorization given by the Board at the July meeting, the Comptroller inspected and accepted the work of the construction contractors of the Central Heating Plant at Southern Oregon College on October 13, 1958.

The project was financed by an allocation of $291,227 from the 1957 state appropriation for capital outlay, $9,100 from construction funds of the new Dormitory for Men and Commons Building, $5,000 from
the Board's rehabilitation reserve and $2,250 from dormitory income balances.

The plant was designed by Engineers J. Donald Kroeker and Associates of Portland and construction began in December 1957. The building is located near the south edge of the campus near the new Science-Classroom Building. Included in the project are 1,540 feet of tunnel to serve campus buildings south of Siskiyou Boulevard and two boilers, designed to burn heavy fuel oil but with ready conversion to gas, having a total capacity of 22,000 pounds of steam per hour. Room has been provided for the future installation of a third boiler and the building can be enlarged for additional boilers if necessary. The project costs were as follows:

Direct Construction Costs:
- General Work - Graff & James, Medford $106,195
- Mechanical Work - Modern Plumbing and Sheet Metal Co., Medford 172,452

Subtotal $278,647

- Engineering fees 16,142
- Construction Supervision 1,200
- Landscaping and roads 9,162
- Utility Connections and Miscellaneous Costs 2,126

Total project costs $307,577

The Board confirmed the acceptance of the Central Heating Plant at Southern Oregon College.

At the September 1958 meeting of the Board, applications to the federal government were authorized for the advance of funds to provide for the preparation of final plans for an addition to the Central Heating Plant at Oregon State College and the construction of a new Heating Plant and Service Building at Oregon College of Education. Requests for $990,000 for the former and $375,000 for the latter are included in the 1959-1961 Biennial Building Program to be submitted to the 1959 legislature.

The federal government has offered to make advances for these projects in the amounts indicated below to aid in financing the cost of final plans, scale details, specifications, cost estimates, etc.:

<table>
<thead>
<tr>
<th>Building Project</th>
<th>Amount of Advance</th>
<th>Plans Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oregon State College - Addition to Central Heating Plant</td>
<td>$24,105</td>
<td>August 3, 1959</td>
</tr>
<tr>
<td>Oregon College of Education - Heating Plant and Service Building</td>
<td>$9,323</td>
<td>July 3, 1959</td>
</tr>
</tbody>
</table>
It is the understanding that the advances will be repaid, without interest, when the Board receives funds to finance the cost of the construction of the buildings.

The Board voted to accept the offers of the federal government received through the Housing and Home Finance Agency and authorized the Comptroller and Secretary of the Board to enter into the necessary agreements. The Board authorized Engineer W. Bruce Morrison, Portland, to proceed with the preparation of final plans and specifications for both projects.

In connection with the construction of military facilities at Camp Adair, the federal government has requested a lease covering approximately 4.27 acres of land deeded to the State in 1949 for the use and benefit of Oregon State College. The proposed lease relates to a site which contains a water reservoir and feed line and provides a rental of $1.00 for the period beginning October 1, 1958 and extending to June 30, 2008, unless terminated earlier by the federal government.

The Board authorized the President and Secretary of the Board to sign the proposed lease covering three parcels of land located west of Highway 59-4; identified as tracts B-200-1, 200-2 and 200-3 on a map prepared by the U. S. Army Engineer District, SE-RE-617.

President Stevenson requested authorization to purchase the Peabody property, located outside the present boundaries of the campus, but adjacent to a piece of property that is expected to be given to the College some time in the future. The property consists of two lots with a frontage of 100 feet on Palm Avenue and a depth of 165.5 feet. The property is free of buildings and another prospective buyer is interested in securing the property as a site for an apartment house. Two appraisals on the property were secured, each for $3,500. An option has been secured for $3,000.

The Board authorized the purchase of the property described above at the option price of $3,000, funds to be provided from the Board's Land Purchase Reserve.

In accordance with authorization given by the Board at the time of the September meeting, bids were received on October 17 for constructing at the University of Oregon a 6 x 25 foot addition to the Central Heating Plant building, installing flow meters in campus piping, ventilating the contactor room, increasing the capacity of the existing three boilers to a total of 135,000 pounds of steam per hour, and installing the new turbine generator and related condensing equipment purchased in January 1958.

A tabulation of bids follows:

<table>
<thead>
<tr>
<th>Type of Work</th>
<th>No. of Bids</th>
<th>Low Bid</th>
<th>High Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>General-Mechanical</td>
<td>2</td>
<td>$65,889</td>
<td>$77,527</td>
</tr>
<tr>
<td>Electrical</td>
<td>4</td>
<td>$27,300</td>
<td>$30,443</td>
</tr>
</tbody>
</table>
Since the sum of the two low bids was very close to the estimate of the Engineer, J. Donald Kroeker, and was within the funds budgeted for this work, Board officials awarded contracts to the low bidders, Urban Plumbing & Heating Company, Portland, for $65,889, and to Clarke Electric Company, Eugene, for $27,300.

The Board confirmed the above action.

FINANCE

Budget Transfer, UO

The Board authorized the transfer of $1,000 from the University Salary Savings Reserve to the materials and expense item in the budget of the Political Science department.

Budget Transfer, UO

The Board authorized the transfer of $1,000 from the University of Oregon Operating Reserve to the School of Business Administration to provide for operating costs in connection with the establishment of a Forest Products Management Center.

Addition to Condon Lectures Budget, UO

The Board authorized an addition to the requisition budget of the Condon Lectures of $572.62 from the Board's Unappropriated Fund. This represents a reappropriation of the unexpended balance in this budget in the fiscal year 1957-58, which is required for the speaker's travel and for publication of the lectures during 1958-59.

Budgeting of Emergency Board Funds for Mouse Control, Agri. Ext. Service

On January 24, 1958 the State Emergency Board allocated to the State Board of Higher Education through the Federal Cooperative Service an amount of $100,000 or so much thereof as might be required to be used to control an infestation of field mice on farm lands in Oregon. At the Emergency Board meeting of August 29, 1958, the Extension Service reported that the mouse infestation is being successfully controlled and that $61,000 of the original allocation of $100,000 can be returned to the Emergency Board. The Emergency Board then approved a reduction in the amount of the allocation to the Extension Service from $100,000 to $39,000 for the current biennium, with the understanding that $2,000 of the latter amount will be transferred to Agricultural Research for further study of the mouse control problem and that $7,000 of the remaining $37,000 will be made available to the Extension Service to be used for a rabbit control project at the request of farm representatives from Eastern Oregon.

Reappropriation of 1957-58 Balances in Bureau of Municipal Research, UO

The Board authorized the reappropriation in the year 1958-59 of the unused 1957-58 budget balance in the Bureau of Municipal Research and Service in the amount of $3,403.54. The unused balance represents principally funds received in 1957-58 for services rendered by the Bureau in connection with the urban planning program. The amount of $3,403.54 is to be transferred from the Board's Unappropriated Fund.

Budget Transfer, UO

The Board authorized the transfer of $750 from the University of Oregon Salary Savings Reserve to the materials and expense item of the History department budget.
Meeting #270-37

October 28, 1958

Budget Transfer, SOC

The Board authorized the transfer of $800 from the Southern Oregon College Operating Reserve to the Growth Studies research project at the University of Oregon in which Southern Oregon College is cooperating in the study of the growth characteristics of school-age boys.

Consolidation of Teacher and Graduate Placement Services, UO

To effect the combining of the budget and personnel of the Teacher Placement Service with the Graduate Placement Service at the University of Oregon into one department to be known as the University Placement Service, the Board authorized the following budget and staff adjustments:

1. Transfer of $3,150 from wages in the office of Student Affairs, the division under which the Graduate Placement Service has been carried, and $255 from the Operating Reserve to the University Placement Service for the employment of a Clerk-Stenographer III.

2. Transfer of $565 from the University of Oregon Equipment Replacements budget for the purchase of equipment for the combined office—University Placement Service.

3. Transfer of 45 per cent time and salary ($3,217.50) for Dr. Eugene W. Dils, Director of Placement and Assistant Dean of Students, with rank of Associate Professor, from the Office of Student Affairs to the University Placement Service.

Transfer from Special to Regular Marion County Ext. Work Budget, Agric. Ext. Serv.

The 1958-59 Cooperative Extension Service budget provided an account of $9,400 for the salary and other anticipated expenses for Mr. Wilbur L. Bluemn as Special Extension Agent in Marion County. Since July 1, 1958, this account has been absorbed by the regular Marion County Extension Work budget. The Board, therefore, authorized the salary funds of $7,200 provided in the special budget be transferred to the Marion County Extension Work budget, and that the $2,200 in the special requisition budget be transferred to the Director's Reserve.

Budget Transfer, OSC

The Board authorized the transfer of $2,520, budgeted for a Research Fellowship in the Experiment Station Department of Food and Dairy Technology, from the salary to wage classification for the establishment of a Chemist I position in lieu of the Research Fellowship in that Department.

Establishment of Institute of Molecular Biology Budget, UO

The Board authorized the establishment effective October 1, 1958 of a new budget account at the University of Oregon to be designated as the Institute of Molecular Biology; funds in the amount of $8,500 required to finance the Institute during 1958-59 are to be provided $1,666.67 from unallocated salary funds in Chemistry and $3,833.33 from Biology. Of the total amount, $833.34 is to be budgeted for materials and expense and $7,466.66 for the appointment of a director (see A. Novick Appointment, Personnel).

Budget Transfers, UO

The Board authorized the transfer of $3,066.67 from unallocated salary funds in the University of Oregon Chemistry Department to the Mathematics budget to provide for additional staff required for increased enrollment. The transferred funds are to be budgeted as follows:
Wages for Readers $1,000.00

Appointment of Mr. Giles W. Maloof as Graduate Assistant in Mathematics, Fall Term only, for 30 per cent time 500.00

Appointment of Mr. L. A. Hinrichs as Graduate Assistant in Mathematics, during 1958-59, for 15 per cent time 750.00

Increase in time for Mr. Duane W. Bailey, Graduate Assistant in Mathematics, from 30 per cent time at $1,500 to 35 per cent time at $1,750 250.00

Increase in time for Mr. J. R. Borsting, Teaching Fellow in Mathematics, from 30 per cent time at $1,800 to 35 per cent time at $2,100 300.00

Increase in time for Mr. L. C. Eggan, Teaching Fellow in Mathematics, from 30 per cent time at $1,600 to 35 per cent time at $1,866.67 266.67

Establishment of Budget for Institute of International Studies, UO

The Board authorized the establishment of a new account, Institute of International Studies, at the University of Oregon to be financed by a transfer from the Salary Savings Reserve of $3,500 which is to be budgeted as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages</td>
<td>$1,800</td>
</tr>
<tr>
<td>Materials and Expense</td>
<td>500</td>
</tr>
<tr>
<td>Travel</td>
<td>1,200</td>
</tr>
</tbody>
</table>

Budget Transfer, UO

The Board authorized the transfer of $1,200 from the unallocated salary funds in the Department of Sociology to the Psychology salary budget for the appointment of three graduate assistants to care for increased enrolment needs.

Additions to Co-op Ext. Service Budget

The Board authorized additions as follows to the 1958-59 operating budget of Federal Cooperative Extension Service:

From budget balances in county extension funds carried forward at June 30, 1958 (representing principally funds being accumulated by the counties in the Extension budgets for replacement of cars assigned to the county agents for official use) $77,432.17

From net increase in County Certification income over the original estimate of $498,151 3,095.00

Total increase from county funds $80,527.17

Budget Transfer, UO

The Board authorized the transfer of $750.00 from the University of Oregon Salary Savings Reserve to the Materials and Expense budget of the Biology Department.
The Board authorized the transfer of $6,594.65 from the Dental School Operating Reserve to the following departments:

**Animal Quarters** - To provide funds for full-time employee required as a result of the recent departmental reorganization

$741.00

**Pedodontics** - To employ a Clerk-Stenographer for the balance of the fiscal year to assist in the Clinic at Doernbecher Hospital

1,568.00

**Principles of Medicine** - To cover the portion of the salary ($1,491.25) for Dr. J. V. Woodworth, Assistant Student Health Physician, and the portion of the wages ($1,236.40) paid his nurse, to reflect the time these employees spend in instruction and research and activities outside of Health Service functions; change to be retroactive to July 1, 1958

2,717.65

**Crown and Bridge Technic** - To employ a Clerk-Stenographer for the balance of the fiscal year to serve as departmental secretary.

1,568.00

$6,594.65
The Board approved the following personnel adjustments as submitted by the Institutional Executives concerned, the necessary funds being provided in the 1958-59 budgets:

**University of Oregon**

**G. S. Turnbull, Reappointment**

Reappointment of Mr. George S. Turnbull, Professor Emeritus of Journalism, on an emergency basis for the fall and winter terms of 1958-59, at a salary of $1,450 a term for 15 per cent service; funds required are available from unallocated salary funds released by the transfer of Mr. Frost from the School of Journalism to the Alumni Office (September 1958 docket).

**C. Hines, Appointment**

Appointment of Dr. Clarence Hines as Professor of Education under the International Cooperation Administration Nepal Education Program, effective October 10, 1958, yearly tenure, 12-months' service, at an annual salary rate of $11,742 plus an overseas differential of 25 per cent and a cost of living allowance; his salary plus other allowances will be paid entirely from the ICA Nepal contract funds.

**R. S. Kelley, Appointment**

Appointment to a budgeted position of Mr. Richard S. Kelley as Associate Professor of Law, yearly tenure, 10-months' service, effective September 1, 1958, at an annual salary rate of $9,000; $5,000 released by appointment at lower-than-budgeted rate and rank to be retained pending further personnel adjustments.

**P. D. Land, Appointment**

Appointment of Mr. Peter David Land as Assistant Professor of Architecture, yearly tenure, 10-months' service, effective September 1, 1958, at a salary rate of $6,000 to be provided from the unallocated funds released by the resignation of Professor Little; the balance of $6,811.66 remaining unallocated from this position is to be retained pending further personnel adjustments.

**R. E. Buehler, Appointment**

Appointment to a new position of Mr. Roy E. Buehler as Associate Professor of Psychology, yearly tenure, 10-months' service, at a salary rate of $8,500, effective July 1, 1958; salary funds are to be provided through a U. S. Public Health Service grant.

**G. R. Patterson, Appointment**

Appointment to a new position of Mr. Gerald Roy Patterson as Assistant Professor of Psychology, yearly tenure, 12-months' service, at a salary rate of $7,100, effective July 1, 1958; salary funds are to be provided through a U. S. Public Health Service grant.

**Military Personnel Changes:**

Transfers and replacement appointments of full-time federal military personnel as follows:

**C. I. Ferguson, Transfer**

Transfer from the University effective August 18, 1958 of Captain Chester I. Ferguson, Jr., Assistant Professor of Air Science.

**N. C. Lamb, Transfer**

Transfer from the University effective July 20, 1958 of Captain Norman C. Lamb, Assistant Professor of Air Science.
E. H. Beeson, Appointment
Appointment of Major Ellwood H. Beeson as Assistant Professor of Air Science, effective May 8, 1958.

P. F. Danforth, Appointment
Appointment of Captain Paul F. Danforth as Assistant Professor of Air Science, effective July 19, 1958.

W. L. Gordon, Increase in Time & Salary
Increase in time and salary effective September 8, 1958 from 20 per cent to full time for Dean Walter L. Gordon of the School of Architecture and Allied Arts; $2,233.33 released by late appointment at less than full time prior to September 8 to be transferred to the Salary Savings Reserve.

F. M. Combellack, Leave without Pay
Leave of absence without pay during the 1958-59 winter term for Dr. F. M. Combellack, Professor of Classical Languages, to accept a temporary teaching position at the University of Chicago; $3,366.67 salary funds released to be retained pending a replacement appointment.

B. Yood, Redistribution of Time and Salary
Redistribution of time and salary for Dr. Bertram Yood, Associate Professor of Mathematics, from full time in Mathematics to 67 per cent time in research under a National Science Foundation grant, effective September 1, 1958; in addition, 33 per cent of his time will be released to permit him to teach part-time at Yale University; and

L. K. Jackson, Appointment
Appointment of Dr. Lloyd K. Jackson as Associate Professor of Mathematics, yearly tenure, 10-months' service, at a salary rate of $8,500, effective September 1, 1958.

J. K. Balzhiser, Increase in Time & Salary
Increase in time and salary for Mr. James K. Balzhiser, Assistant Professor of Architecture, from 25 per cent time at $1,875 to 33 per cent at $2,500, effective September 1, 1958; the $625 required is to be provided from unallocated salary funds in the Architecture budget.

E. V. White, Resignation
Resignation of Dr. Elwood V. White, Associate Professor of Chemistry, effective June 30, 1958, for personal reasons; released salary funds in the amount of $7,500 to be retained pending the appointment of a replacement.

Frances S. Newsom, Sabbatical Leave
Sabbatical leave on full salary for the period June 1 through September 30, 1959 for Mrs. Frances S. Newsom, Librarian in Architecture and Allied Arts, with Senior Instructor rank, to travel in eastern United States and western Europe to visit and study art and architecture libraries and public collections.

A. Novick, Appointment
Appointment to a new position of Dr. Aaron Novick as Director of the Institute of Molecular Biology and Professor of Biology, yearly tenure, 10-months' service, at a salary rate of $11,500; the appointment is to become effective October 1, 1958, with salary to start on January 1, 1959. Dr. Novick's time and salary will be allocated one half each to the Institute and the Department of Biology (see Finance Item No. 19).
Reappointment of Mr. Waldo Schumacher, Emeritus Professor of Political Science, on an emergency part-time basis at a salary of $1,466.67 for the period of October 1 through December 20, 1958; salary funds required are to be provided from unfilled professorship for 33 per cent time at $2,933. The balance of $1,466.33 in the professorship is to be retained pending further personnel adjustments.

Promotion from Teaching Fellow to Instructor in Anthropology and increase in time and salary from 33 per cent at $1,700 to 50 per cent at $2,300 for Mr. Donald L. Hochstrasser, effective September 1, 1958; the required addition of $600 is to be transferred from unallocated salary funds in Sociology.

Promotion of Dr. J. Clifton Massar, a member of the volunteer staff, from Clinical Instructor to Assistant Clinical Professor of Dermatology, in recognition of the responsibility he has assumed in the teaching of third and fourth-year students and in the training of resident physicians.

Dean Baird reported the death early in September of Dr. Guy Boyd, Clinical Professor and Head of the Department of Otolaryngology.

To replace Dr. Boyden on an interim basis, Dean Baird recommends that Dr. David D. DeWeese, a volunteer Clinical Professor of Otolaryngology, be designated as Acting Head of the department and transferred to paid status effective September 15, 1958, at a salary rate of $5,000 for 30 per cent time, 12-months' service.

Increase in salary from $6,000 to $6,600, effective September 1, 1958, for Mr. Nicholas Kontaxis, Research Assistant in Pediatrics, in recognition of his excellent performance in the research program in Pediatrics; Mr. Kontaxis' salary is to be paid from a new U. S. Public Health Service grant.

Increase in salary from $6,600 to $8,700, effective September 1, 1958, for Dr. W. L. Fowlks, Research Associate in Dermatology, without change in rank, tenure, or term of service. Since his appointment in 1954, Dr. Fowlks has assumed progressively greater administrative and scientific responsibility. His entire salary is paid from research grant funds which are adequate for the increase.

Increase in salary from $10,500 to $11,500, effective September 1, 1958, for Dr. Monte A. Greer, Associate Professor of Medicine and Head of the Division of Endocrinology, without change in rank, tenure, or term of service; Dr. Greer's entire salary is paid from a U. S. Public Health Service grant which has funds for the increase.
H. E. Griswold, Increase in Salary

Increase in salary from $11,036 to $16,536, effective September 1, 1958, for Dr. Herbert E. Griswold, Jr., Associate Professor of Medicine, without change in rank, tenure, or term of service; $2,083.33 required this year is to be transferred from unbudgeted balances in the budget for the Crippled Children's Division. The increase is in recognition of Dr. Griswold's added services to the Division in the congenital heart program.

M. Cassady, Resignation from Unclassified Staff

Resignation of Miss Miriam Cassady as Assistant Professor of Nursing, effective October 1, 1958, to transfer to a classified position on the Nursing Service staff of the Medical School Hospital; $4,537.50 salary savings to be transferred to wages in the Nursing Service account to provide substitute assistance.

J. E. Harris, Resignation

Resignation of Dr. John E. Harris, Associate Professor of Ophthalmology, effective December 31, 1958, to accept the position of Professor and Head of the Department of Ophthalmology at the University of Minnesota Medical School; and

R. P. Burns, Appointment

Appointment of Dr. Robert P. Burns as Associate in Ophthalmology, yearly tenure, 12-months' service, at a salary rate of $10,000 for 90 per cent time, effective January 1, 1958; $1,500 released by appointment at lower-than-budgeted rate to be transferred to the Salary Savings Reserve.

C. F. Montague, Resignation

Resignation of Dr. Charles F. Montague, Assistant Professor of Obstetrics and Gynecology, effective October 31, 1958; salary savings of $4,000 released in the American Medical Education Foundation account to be transferred to wages in that account pending the appointment of a successor.

C. Meek, Resignation from Paid Status

Resignation from paid status of Dr. Colton Meek, Associate Professor of Pathology, effective September 30, 1958, to accept a full-time position as pathologist at the Physicians and Surgeons Hospital in Portland. Dr. Meek will remain on the Medical School staff on a volunteer basis. In order that the cancer research program on which Dr. Meek has been working can be continued without interruption until a replacement is appointed, the $7,500 U. S. Public Health Service grant salary funds released by his resignation are to be used in part for the temporary increase in time of the following staff members, effective October 1, 1958:

W. C. Hunter, Increase in Time & Salary

Dr. Warren C. Hunter, Professor and Head of the Department of Pathology, from 85 per cent to 90 per cent time with an increase in salary rate from $13,500 to $15,500.

N. Miles, Increase in Time & Salary

Dr. Nelson Miles, Assistant Professor of Pathology, from 90 to 95 per cent, with an increase in salary from $10,500 to $12,500.

A. Oyamada, Increase in Time and Salary

Dr. Abe Oyamada, Assistant Professor of Pathology, from 85 to 90 per cent, with an increase in salary from $7,000 to $9,000.
Margaret A. Brown, Increase in Salary

Increase in salary for Miss Margaret A. Brown, Instructor in Nursing, from $5,040 to $5,400, effective September 1, 1958, without change in rank, tenure or term of service; Miss Brown received her Master's degree in June, and this increase is primarily in recognition of her additional academic training. Her entire salary is paid from the Tuberculosis Hospital budget.

D.E. Pickering, Promotion and Increase in Salary

As reported in the Gift and Grant section of the docket, the Doernbecher Hospital Guild has provided a continuing grant of $12,000 a year for paying a portion of the salary of a professor in the department of Pediatrics. In order to make use of the funds as specified under the conditions of the grant, the following personnel adjustments are recommended:

Promotion effective October 1, 1958 of Dr. Donald E. Pickering from Assistant Professor to Professor of Pediatrics, with an increase in salary from $14,500 to $16,500; this adjustment requires the following redistribution of time and salary for Dr. Pickering:

| From: Pediatrics Instruction | 86 | $9,500  
| Markle Foundation Grant      | 34 | 5,000   |
|                              |    | $14,500 |

| To:    Doernbecher Guild Grant | 73 | $12,000|
| Markle Foundation Grant        | 27 | 4,500  |
|                                  |    | $16,500|

Of the $7,125 released from instruction in Pediatrics $1,500 is to be transferred to wages to provide part-time stenographic assistance for Dr. Pickering and the balance of $5,625 is to be applied toward the salary of Dr. Dana as indicated below; $375.02 released from the Markle Foundation grant is to be transferred to the Material and Expense budget for that account.

G. W. Dana, Redistribution of Time and Salary

Redistribution of time and salary for Dr. George V. Dana, Associate Professor of Pediatrics, effective October 1, 1958:

| From: Pediatrics Instruction | 62 | $5,555.00 |
| National Fund for Medical Education | 38 | 8,945.00  |
|                                  |    | $14,500.00|

| To: Pediatrics                  | 90 | $13,055.00 |
| National Fund for Medical Education | 10 | 1,445.00   |
|                                  |    | $14,500.00|

The $5,625 salary funds released in the National Fund for Medical Education is to be transferred to Wages for substitute assistance.
Meeting #270-45

October 28, 1958

F. B. Queen,
Reduction in
Time & Salary

Reduction in time and salary for Dr. Frank B. Queen, Professor of Pathology, from full time to 43 per cent time with a corresponding decrease in salary from $15,742 to $6,742. This decrease is a result of the cancellation of an annual grant from the Oregon Division of American Cancer Society to help support oncology teaching and training in the Department of Pathology.

G. A. Boylston,
Promotion in
Rank

Promotion in rank from Clinical Associate to Assistant Clinical Professor for Dr. George A. Boylston, who is on the volunteer staff of the Department of Medicine.

E. E. Rosenbaum,
Promotion in
Rank

Promotion in rank from Clinical Associate to Assistant Clinical Professor for Dr. Edward E. Rosenbaum, a member of the volunteer staff of the Department of Medicine.

J. E. Dunphy,
Appointment

Appointment to a budgeted position of Dr. J. Englebert Dunphy as Professor and Head of the Department of Surgery, yearly tenure, 12-months' service, effective January 1, 1959, for 90 per cent time at an annual salary rate of $22,500. The amount required for the remainder of the year 1958-59 is $11,250 which is to be provided $9,250 from institutional funds in Surgery instruction and $2,000 from additional National Fund for Medical Education grant funds. Surgery Department salary funds in the amount of $9,500 released by late appointment are to be transferred to the Salary Savings Reserve.

Oregon State College

C. F. Sutherland,
Appointment

Appointment to a budgeted position of Mr. Charles F. Sutherland, Jr. as Assistant Professor of Forest Management, yearly tenure, 12-months' service, effective December 1, 1958, at a salary rate of $7,670, to be paid 75 per cent by the School of Forestry and 25 per cent by the Agricultural Experiment Station Department of Agricultural Economics.

V. Hootchens,
Appointment

Appointment to a budgeted position of Miss Virginia Hootchens as Lane County Extension Agent (Adult Work), with rank of Associate Professor, yearly tenure, 12-months' service, at a salary rate of $7,260, effective September 15, 1958; $571.66 required for appointment at higher-than-budgeted rate to be provided from the Director's Reserve.

D. M. Megale,
Appointment

Appointment to a budgeted position of Mr. Donald M. Megale as Assistant Professor of Physical Education for Men, yearly tenure, 10-months' service, at a salary rate of $6,000 effective September 1, 1958.

Ruth Brasheer,
Appointment

Appointment to a budgeted position of Miss Ruth Brasheer as State Extension Agent (4-H Club), with rank of Assistant Professor, yearly tenure, 12-months' service, at a salary rate of $7,200, effective September 15, 1958; $1,226 released by late appointment to be transferred to the Salary Savings Reserve pending further personnel adjustments.
Meeting #270-46

R. W. Newburgh, Appointment
Appointment of Dr. Robert W. Newburgh as Associate Professor of Chemistry, yearly tenure, 12-months' service, effective October 1, 1958, at a salary rate of $8,500. Dr. Newburgh has been awarded an American Cancer Scholar for three years; under the terms of the agreement, he will be available for limited teaching service in the Chemistry Department, for which service he will receive an appropriate proportion of his salary from the College.

C. E. Poulton, Sabbatical Leave
Sabbatical leave on full salary for the period of September 11, 1958 to January 11, 1959 for Dr. Charles E. Poulton, Associate Professor of Range Management, Agricultural Experiment Station, to observe and study range and forestry problems and practices in the Southern Pine Region, particularly in Louisiana, and to confer with research and teaching staffs regarding range management problems.

G. R. Svoboda, Resignation
Resignation of Dr. Glenn R. Svoboda, Assistant Professor of Pharmacy, effective June 30, 1958, to accept a position at the University of Wisconsin which offers him greater research opportunities; $6,000 salary funds released to be retained pending the appointment of a replacement.

J. H. Berry, Redistribution of Time and Salary
Redistribution of time and salary for General Joseph H. Berry from half time as Assistant to the President at a salary of $5,000 to full-time service at a salary rate of $9,000 for 12-months' service to be divided 28 per cent to the President's office and 72 per cent to the new position of Coordinator of the Warm Springs Indian Studies effective September 1, 1958; $2,083.33 released from the President's office to be transferred to the Salary Savings Reserve; $5,416.66 required for position of Coordinator of the Warm Springs Indian Studies to be provided from a grant for that purpose.

E. Taskerud, Transfer and Salary Increase
Transfer of Miss Esther Taskerud, Professor, from State Extension Agent to Coordinator of Home Economics Programs (vice Frances Clinton), with an increase in salary rate from $10,006 to $10,608, effective September 1, 1958; additional $313.64 required for increase to be transferred from the Director's Reserve. The $8,340 released in State Extension Agent position to be retained unallocated pending the appointment of a replacement.

J. B. Johnson, Resignation
Resignation of Mr. Joe B. Johnson, Associate Professor and Associate Animal Husbandman, Agricultural Experiment Station, effective September 30, 1958, to accept a position with the Extension Service at Washington State College; $6,460.54 released to be retained pending the appointment of a replacement.

D. H. Brewer, Increase in Salary
Increase in salary from $5,196 to $5,580, effective October 1, 1958, for Mr. Donald H. Brewer, Certification Specialist with rank of Instructor, Agricultural Experiment Station, without change in rank tenure, or term of service; $268 required to be provided from unbudgeted Seed Certification income. Mr. Brewer is assuming the certification specialist responsibilities previously handled by Mr. George Dewey, who will soon be retired.

T. Onsdorff, Redistribution of Time & Salary
Redistribution as follows of time and salary effective July 1, 1958, for Mr. Thomas Onsdorff, Associate Professor and Associate Food Technologist, Agricultural Experiment Station:
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<th>From:</th>
<th>Instruction</th>
<th>Agricultural Experiment Station</th>
<th>Agricultural Technical Advisory Service</th>
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The $1,027.78 released in the Experiment Station budget to be used for increase in Station time for Dr. R. O. Sinnhuber, as indicated below.

R.O. Sinnhuber,
Redistribution of Time and Salary

Redistribution as follows effective July 1, 1958 of time and salary for Dr. R. O. Sinnhuber, Associate Professor and Associate Food Technologist, Agricultural Experiment Station:

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<th>From:</th>
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To: Agricultural Experiment Station

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<td>$8,071.20</td>
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$8,968.00

Additional $2,690.40 required for increased Experiment Station time to be provided $1,027.78 from funds released by adjustment in Professor Onsdorff's salary and $1,027.78 from an increase in estimated income from gifts.

D. W. Shirley,
Resignation

Resignation of Mr. D. W. Shirley, Assistant Professor of Electrical Engineering, effective June 30, 1958, for personal reasons. Salary funds in the amount of $6,950 released to be retained unallocated pending appointment of a replacement.

H. D. Christensen,
Resignation

Resignation of Mr. H. D. Christensen, Professor of Mechanical Engineering, effective June 30, 1958, to accept a position as Head of Mechanical Engineering at the University of Arizona; and

C. O. Morris,
Appointment

Appointment of Mr. Charles O. Morris as Assistant Professor of Mechanical Engineering, yearly tenure, 10-months' service, at a salary rate of $1,860 for 30 per cent time, effective September 1, 1958; $5,613.26 released are to be retained pending further personnel adjustments.

W. H. Paul,
Sabbatical Leave

Sabbatical leave on full salary for the period of March 15 to June 15, 1959, for Mr. W. H. Paul, Professor of Mechanical Engineering, to travel in Europe, where he plans to study the automotive transportation industries and to observe automotive engineering education procedures in some of the principal universities.
Meeting #270-48

C. E. Warren, Redistribution of Time & Salary

Redistribution of time and salary for Mr. C. E. Warren, Assistant Fishery Biologist, with rank of Assistant Professor, effective July 1, 1958 as follows:

From: Agricultural Experiment Station Instruction (Fish and Game Management) .50 $3,750

To: Agricultural Experiment Station Instruction .46 $3,450 .54 $4,050

$7,500

H. J. Gratkowski, Courtesy Appointment

Courtesy appointment for Mr. Henry J. Gratkowski as Assistant Professor of Forestry. Mr. Gratkowski is a full-time employee of the U.S. Forestry Service, Willamette Research Center, on the College campus.

W. A. Sawyer, Increase in Salary

Increase in salary for Mr. W. A. Sawyer, Superintendent of the Squaw Butte-Harney Experiment Station, with rank of Professor, from $9,295 to $9,530. Professor Sawyer is a cooperative federal-state employee, whose salary is federally controlled; $117,50 Experiment Station funds required for the salary increase are to be provided from the station wage budget.

Redistribution of Time and Salary for:

To partially care for the unfilled teaching time in Entomology resulting from the leave of absence of Dr. P. O. Ritcher, Professor and Head of Entomology and Entomologist in Charge, Agricultural Experiment Station, the Board authorized $3,514.25 of the $5,713.72 salary funds released in Entomology by Dr. Ritcher’s leave be used for the personnel adjustments listed below and that the unallocated balance of $2,199.47 be retained in the department to provide additional teaching assistance to be recommended at a later date.

H. H. Crowell, Redistribution of Time and Salary

Increase in time in Entomology from 8 per cent at $689.12 to 10 per cent time at $2,823.05 for Dr. H. H. Crowell, Associate Professor of Entomology and Associate Entomologist, Agricultural Experiment Station.

E. A. Dickason, Redistribution of Time and Salary

Transfer of 8 per cent time at $625.60 from the Experiment Station to Entomology instruction for Mr. E. A. Dickason, Associate Professor of Entomology and Associate Entomologist, Agricultural Experiment Station.

V. J. Brookes, Redistribution of Time and Salary

Transfer to Entomology of 8 per cent time at $495.60 for Dr. Victor J. Brookes, Assistant Professor of Entomology, whose entire salary has been provided from a U.S. Public Health Service research grant.

October 28, 1958
Portland State College

J. M. Swarthout,
Allocation of
Expense Funds

Transfer of $458.34 of the $1,000 annual allowance for expenses incident to the office of President of Portland State College to Dr. John M. Swarthout, Dean of Faculty, Chairman of the Interim Administrative Committee, effective September 1, 1958 to February 15, 1959, the date of appointment of the new president of Portland State College.

Marko Haggard,
Decrease in
Time & Salary

Decrease in time and salary during the 1958-59 fall term for Mr. Marko Haggard, Assistant Professor of Political Science, from 80 per cent in Portland State College and 20 per cent in General Extension Division to 20 per cent time and salary each to instruction in Portland State College and the General Extension Division; the salary savings of $1,050 in the Social Science budget of the College will remain unallocated to provide for substitute assistance.

B. P. Millar,
Appointment

Appointment of Dr. Branford P. Millar as President of Portland State College and Professor of English, effective February 15, 1959, at presently budgeted salary and expense allowance.

Oregon College of Education

W. J. Bruce,
Resignation

Resignation of Dr. William J. Bruce, Assistant Professor of Science and Mathematics, effective June 30, 1958, to accept a position at the University of Alberta at a substantially higher salary; funds released to be retained pending the appointment of a replacement.

Ruth Stump,
Appointment

Appointment of Mrs. Ruth Stump as Instructor in Humanities, a new position required because of increased enrollment, fall term only for 40 per cent time at a salary of $640, to be provided from the Salary Savings Reserve.

A. L. Fulmer,
Increase in
Time & Salary

Increase in time from 75 to 80 per cent and increase in salary rate from $4,600 to $4,800 for Mr. Allen Lee Fulmer, Instructor in Mathematics, effective September 1, 1958, without change in rank, tenure or term of service; the additional $390 required is to be transferred from the Salary Savings Reserve. The increase in time is to provide the additional service needed because of increase in enrollment, and the increase in rate is to bring Mr. Fulmer's salary in line with that of other part-time employees with comparable training.

Ingunn N. Means,
Increase in
Time & Salary

Increase in time and salary due to increased enrollment for Mrs. Ingunn N. Means, Instructor in Social Science, from 60 per cent time at $2,880, to 80 per cent time at $3,040, without change in rank, tenure or term of service; the required $960 is to be transferred from the Salary Savings Reserve.
Southern Oregon College

Meeting #270-50

Catharine L. Huffman,
Appointment
Appointment to a new position required because of increased enrolment of Mrs. Catharine L. Huffman as Assistant Director of Dormitories and Instructor in Music, yearly tenure, 10-months' service, effective September 1, 1958, at a salary of $990 to be paid $495 each from the Student Welfare Budget and the Instructional Reserve. In addition, Mrs. Huffman will receive living perquisites valued at $400.

Mary Christlieb,
Increase in Time & Salary
Increase from 75 per cent time at $3,787.50 to full time at $5,050 for Mrs. Mary Christlieb, Instructor in Business Education, effective September 1, 1958, without change in rank, tenure, or term of service. The required $1,262.50 is to be provided from the Institutional Reserve. This increase in time and salary is required because of increased enrolments.

ADJOURNMENT

The meeting adjourned at 11:35 A.M.

R. E. Kleinsorge, President

Earl M. Pallett, Secretary