STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
BRITT STUDENT CENTER
SOUTHERN OREGON COLLEGE
ASHLAND, OREGON

July 28, 1959

Meeting #278-1 A regular meeting of the State Board of Higher Education was held at
the Britt Student Center, Southern Oregon College, Ashland, Oregon
on July 28, 1959.

ROLL CALL
The meeting was called to order at 9:00 A. M. by the President of the
Board, Mr. Henry F. Cabell, and on roll call the following answered
present:

Mr. J. W. Forrester, Jr.       Mr. Douglas McKean
Mr. A. S. Grant                Dr. Ralph E. Purvine
Mr. Allan Hart                 Mr. William E. Walsh
Mr. Chas. R. Holloway, Jr.     Mr. Henry F. Cabell
Mrs. Cheryl S. MacNaughton

Others present were: Chancellor J. R. Richards; Secretary E. M.
Pallett; President A. L. Strand of Oregon State College; President
O. M. Wilson of the University of Oregon; President B. P. Millar of
Portland State College; President R. E. Lieuallen of Oregon College
of Education; President E. N. Stevenson of Southern Oregon College;
President F. B. Bennett of Eastern Oregon College; Dean H. J. Noyes
of the University of Oregon Dental School; Dean J. W. Sherburne,
General Extension Division; Dean W. C. Jones of the University of
Oregon; Dean M. Popovich of Oregon State College; Dr. C. N. Holman,
Associate Dean, University of Oregon Medical School; Mr. W. A.
Zimmerman, Assistant to the Dean and Business Manager, University of
Oregon Medical School; Mr. Hugh Simpson, Director of Information,
Southern Oregon College; Mr. Wolf von Otterstedt, Assistant Attorney
General; Comptroller H. A. Bork; Budget Director R. L. Collins;
Mr. J. I. Hunderup, Assistant to the Comptroller; Dr. F. B. Nickerson,
Executive Secretary, High School-College Relations Committee. Also
present were: Mr. W. D. Purvine, Director of Oregon Technical Insti-
tute; Mr. Freeman Holmer, Director, Department of Finance and Admin-
istration.

MINUTES APPROVED
On motion by Mr. Holloway and second by Mr. McKean, the minutes of
the last regular meeting held on June 16, 1959, were approved as
printed in the docket.

BUILDING COMMITTEE REPORT
Mr. J. W. Forrester, Jr., Chairman of the Building Committee,
presented the following report:
"Bids were received July 17, 1959, for the construction of addition to the Memorial Union Building at Oregon State College as follows:

<table>
<thead>
<tr>
<th>Class of Work</th>
<th>Number of Bids</th>
<th>Low Bid</th>
<th>High Bid</th>
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<tbody>
<tr>
<td>General Work</td>
<td>8</td>
<td>$683,379</td>
<td>$780,105</td>
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<tr>
<td>Mechanical Work</td>
<td>7</td>
<td>139,180</td>
<td>161,420</td>
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<tr>
<td>Electrical Work</td>
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<td>82,985</td>
<td>102,325</td>
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<tr>
<td>Food Service Equipment</td>
<td>5</td>
<td>52,473</td>
<td>53,010</td>
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"Since the construction bids were less than had been estimated previously, it is possible to purchase the pin setting equipment for the bowling alleys at a later date at a cost of approximately $77,000 instead of renting it. It was understood that the charge for bowling would be sufficient to provide not only for current operations but also for replacement. The estimated net saving in the total cost of the project, from bond borrowings, is $155,000.

"A detailed budget was distributed at the Committee Meeting, identified as 'Basic Budget' and 'Supplemental Budget'. The basic budget, recommended for adoption, included the following:

**Direct Construction:**

- Mechanical Work - Vern Collins Plumbing and Heating, Salem: $139,180
- Food Service Equipment - Losli Sheet Metal Works, Portland: $52,473

Subtotal: $958,017

Other Costs: $298,864

Contingency: $53,119

Total: $1,310,000

"In addition, it is recommended that a supplemental budget not to exceed $60,000 be authorized to finance alterations to the existing building, subject to the approval by the Chancellor's office of the plans and financial programs for such alterations. The grand total of the project is to be no more than $1,370,000, as compared with earlier estimates of $1,525,000.

"The Committee recommends that the appropriate Board officials be authorized to award construction contracts as indicated, and that, with the approval of the Finance Committee, the budgets and financial program be approved."

The Board adopted the report and approved the recommendations as presented.
Mr. Forrester continued:

"At the January 1959 meeting the Board authorized preliminary plans for the initial construction of married housing units to be located on the Westmoreland Tract and authorized the preparation of preliminary site studies for the ultimate development of the project for approximately 400 units. Yesterday, President Wilson and Architects Lutes and Amundson of Springfield presented two phases of the program including the over-all plan and preliminary plans for 49 units.

"The preliminary plans for the first 49 units indicate that 17 one-bedroom units and 28 two-bedroom units will be provided in two-story fourplex structures, and 4 two-bedroom units will be arranged in one-story duplexes, all grouped around central courts with living areas facing open spaces. The buildings will be of wood-frame construction. It was estimated that the first 49 units will require an expenditure of $388,000, of which $313,369 is allocated for direct construction including built-in furnishings. The program is to be financed from $230,000 of the bond proceeds obtained earlier in 1959 and $158,000 from institutional restricted fund balances. The indicated total cost estimate is $13,000 more than was originally contemplated, and will be provided from family rental account balances.

"The Chancellor recommended that the over-all scheme for the ultimate development of the project, consisting of 392 units, and the preliminary plans for the first 49 units be approved, and that authorization be given to instruct the architects to proceed with the preparation of final plans and specifications.

"The Committee concurs with the Chancellor's recommendations."

The Board adopted the report as presented.

Mr. Forrester continued:

"At the June 1959 Board meeting, President Wilson and Architects Lawrence, Tucker and Wallmann presented an outline of the proposed additions to the Science Building at the University of Oregon and requested authorization to construct a model to determine the structural needs of the building. Yesterday, University officials and the architects presented preliminary plans for the first phase which will provide an area of approximately 80,000 square feet to be financed from a 1959 legislative appropriation of $1,705,000, and from a grant of $304,941 ($277,641 for building construction and $27,300 for movable equipment) expected to be received from the U. S. Public Health Service.

"The first phase is in two sections: (1) A South Wing which will occupy the site on which the old swimming pool for men is located. It will consist of a two-story building with a partial basement having a total area of 26,000 square feet. Space in this wing will be provided primarily for Geology. A large one-story lecture room with a seating capacity of 500 will be included. (2) The first
phase includes also an East Wing of four stories with bridge connections to the existing Science Building at three levels. Facilities in this wing will be provided for Chemistry, Physics, and Biology with a total area of 54,000 square feet. In addition, there is included an additive alternate of 3,600 square feet to permit construction of a lecture room for 100 students and two lecture rooms for 50 students each. The total structure, excluding the additive alternate for three classrooms, will provide one classroom seating 500 students and 238 student laboratory stations.

"Based upon estimates of construction prices expected to prevail when construction is undertaken in 1960, the architects estimate that the direct construction costs will be $1,650,432 including built-in laboratory furniture and equipment.

"President Wilson, with the concurrence of the Chancellor, recommended that the preliminary plans for the additions to the Science Building be approved and that authorization be given to instruct the architects to proceed with the preparation of final plans and specifications.

"The Committee concurs with the recommendation."

The Board adopted the report and authorized the recommendations as presented.

Mr. Forrester continued:

"Yesterday, Dean Noyes and Architects Lawrence, Tucker and Wallmann presented preliminary plans for the completion of the eighth floor of the Dental School Building which was authorized by the Board on March 11, 1958. The plans contemplate the addition of approximately 5,600 square feet including facilities for research laboratories and seminar rooms. The estimated cost of the project is $146,900 of which $75,000 was appropriated by the 1959 legislature, and $71,900 is expected to be received from the U. S. Public Health Service. The architects indicated that the direct construction costs will approximate $114,000 based upon the price level expected to prevail when bids are received. They also indicated that structural strength would be sufficient to permit the erection of the ninth floor at a later date.

"Dean Noyes, with the concurrence of the Chancellor, recommended that the preliminary plans be approved and requested that authorization be given to the appropriate Board officials to instruct the architects to proceed with the preparation of the final plans and specifications.

"The Committee concurs with the indicated recommendations."

The Board adopted the report and authorized the recommendations presented.
Mr. Forrester continued:

"Yesterday, President Strand requested the appointment of the architectural firm of Burns, Bear, McNeil and Schneider of Portland to prepare plans and specifications for a dormitory service building. The total cost of the project covering construction, fees, supervision, and so forth, is estimated to be $120,000, of which about $105,000 will be available for construction costs. The building is to have a gross area of about 15,000 square feet. It is expected to be one story in height and probably will be located east of the Armory. Funds for the preparation of preliminary plans are to come from dormitory balances; the source of the balance of the funds needed for the project is to be determined by the Board at a later date.

"It was recommended that the architects' fee be five per cent for direct services with a reimbursement for mechanical and engineering services not to exceed one-half of one per cent; and that authority be given to instruct the architects to proceed with the preparation of preliminary plans.

"The Committee concurs with President Strand's recommendation."

The Board adopted the report and approved the recommendations presented.

Mr. Forrester continued:

"President Strand presented a proposal to add approximately 1,200 square feet of floor space to the Animal Diagnostic Laboratory at Oregon State College, at a cost of approximately $12,000. The addition will provide offices for the secretary-receptionist and for three veterinary staff members, plus two diagnostic rooms for the autopsy of birds and other small animals, two diagnostic rooms for small animals, and a storage room for supplies. At the present time, the diagnosis of birds is handled in the main Poultry-Veterinary Building. It is now proposed to consolidate this work with the rest of the diagnostic program to minimize the possibility of spreading infectious diseases.

"President Strand recommended that Mr. Cleo Jenkins of Corvallis, the architect who designed the present Veterinary Diagnostic Laboratory, be employed to prepare the plans for the addition, the total fee for professional services to be 6 per cent of the cost of construction. He also recommended that the estimated cost of $12,000 be provided from the state appropriation to the Agricultural Experiment Station for research service buildings.

"The Committee recommends that Board officials be authorized to contract with the architect and to proceed with the construction as proposed."

The Board adopted the report and approved the recommendations presented.
Mr. Forrester continued:

Appointment of Architect Warren J. Carkin for Remodeling of Jessica Todd Hall, OCE

"Completion of the Student Center-Commons Building at the Oregon College of Education will necessitate the remodeling of the food service area and the rehabilitation of other areas in Jessica Todd Hall. President Lieuallen, with the concurrence of the Chancellor, recommended the appointment of Architect Warren J. Carkin of Salem to make a preliminary study of the scope of the work to be undertaken and to provide architectural services for the project. The proposed fee for the completed work is to be 7 per cent of the cost of direct construction. Included in the 7 per cent is compensation for preliminary studies on the basis of cost but not to exceed $350, the latter amount to be provided from dormitory balances.

"The Chancellor indicated that, although the College anticipates securing the necessary moneys from the proceeds of the bond issue recently sold by the Board, the employment arrangement with the architect is not to be construed as committing the Board in any way to the eventual alteration and rehabilitation program nor to the proposed financial program.

"The Committee concurs with the recommendations as indicated."

The Board adopted the report and approved the recommendation presented.

Mr. Forrester continued:

Lease to U.S. Forest Service for Forest Science Laboratory, OSC

"The School of Forestry and the State's Forest Research Center are located on the campus of Oregon State College. Yesterday, President Strand stated that there was a strong possibility that the Western Forest Science Laboratory of the U.S. Forest Service also might be located on the college campus. An item in the Federal budget for the fiscal year 1961 provides the necessary funds. The area chosen for the laboratory is a three-acre tract immediately to the west of the site to be used in the future for a new Forestry Building. The laboratory will require a large staff, mainly in the field of Biological Sciences and will be a distinct advantage to graduate students in the School of Forestry. If the proposal materializes, the campus will become a very important center of forest research. Construction of the building and payment for personnel and facilities will come from outside funds.

"President Strand, with the concurrence of the Chancellor, recommended that the members of the Board express themselves as being in favor of the facility; that tentative approval be given to the location of the facility on the site selected; and that a proposed lease agreement or other arrangements be developed and be submitted to the Board for consideration and approval.

"The Committee concurs in the recommendation of the Chancellor and President Strand."

The Board adopted the report and approved the recommendations presented.
"Yesterday, the Chancellor indicated that there had been allocated in the biennial budget for 1959-61 the amount of $735,000 for plant rehabilitation and land purchases. Of the total, $367,500 has been provided for 1959-60 and the same amount for 1960-61. The Chancellor recommended approval of the following projects for 1959-60:

**LAND PURCHASES AND PHYSICAL PLANT REHABILITATION ALLOCATIONS 1959-60**

**Eastern Oregon College**

1. Campus-wide master clock system rehabilitation $ 750
2. Ackerman, rehabilitation of wiring for lighting. New fixtures not required 3,200
3. Administration Building, lighting rehabilitation of six rooms, including fixtures 1,800
4. Old Gymnasium, reroofing 2,250

Subtotal $ 8,000

**Oregon College of Education**

1. Clarke property purchase $ 1,000
2. Campus Laboratory School Building, alterations for administrative office and work room 3,500
3. Physical Education Building, acoustical treatment 6,500
4. Campus Laboratory School, repairing and waterproofing exterior of north and south walls 4,000
5. Sidewalks, repairs and replacements 2,000

Subtotal $ 17,000

**Oregon State College**

1. Kidder Hall, rehabilitation of south wall $ 7,500
2. Old Chemistry Building, alterations for reconversion of space 18,500
3. Old Physics Building, alterations for reconversion of space 65,000
4. Oak Creek Road, surfacing 2,400

Subtotal $ 93,400

**University of Oregon**

1. Kirkpatrick property purchase, authorized by Board April 28, 1959 $ 40,360
2. Anthropology and Museum of Natural History, steel building, service facilities 14,087
3. Education Building, finishing of attic for faculty offices 13,543
4. Emerald Hall, additions for administrative offices $11,000
Subtotal $78,990

Southern Oregon College

1. Roberts property purchase $13,250
2. Peterson-Hazelrigg property purchase 10,000
3. Churchill Hall, outside entrances rehabilitation 2,700
4. Physical Education Building, paving and curbing 1,200
Subtotal $27,150

University of Oregon Medical School

1. Administration Building, alterations to Pathology student laboratory $12,000
2. Medical Science Building, alterations to provide new gross anatomy laboratory 17,800
Subtotal $29,800

Portland State College

1. Old Main, alterations of former cafeteria area for conversion for use for physics $35,000
2. Old Main, conversion of Classroom 212 for physical science survey instruction 13,000
Subtotal $48,000

Unallocated $65,160

TOTAL ALL INSTITUTIONS $367,500

"The Building Committee, with the concurrence of the Finance Committee, recommends the adoption of the program of the Chancellor as outlined above."

The Board adopted the report and authorized the land purchase and physical plant rehabilitation for 1959-60 as presented.

Mr. Forrester continued:

"President Stevenson recommended the acquisition of the Roberts property located at the corner of Wightman and Iowa Streets, Ashland. The property is outside of the currently approved campus boundaries of Southern Oregon College, but it is in the future development area for applied arts and physical education. The College has secured from the owner an option in the amount of $13,250, which expires in August 1959."
"The property consists of three lots on which is located a large nine-room two-story house with garage. Two appraisals were secured: one for $12,930 and the other for $14,312, for an average of $13,621."

"The Committee, with the concurrence of the Finance Committee, recommends the purchase of the Roberts property, funds to be provided from the Board's Land Purchase Reserve."

The Board adopted the report and authorized the property purchase as recommended.

Mr. Forrester continued:

"The Chancellor called on Director Winston Purvine to report on the responsibility to be assumed by the State Board of Higher Education in connection with the site selection and the construction program for Oregon Technical Institute. Director Purvine stated that the Institute was established in 1947 in facilities once occupied by the Klamath Falls Marine Recuperational Barracks.

"The present campus is located three miles from Klamath Falls and includes 84 buildings and 822 acres of land. In 1957, the Department of Finance and Administration engaged the engineering firm of Stevens and Thompson to study the physical plant. It was their recommendation that because of the rapid deterioration of the existing buildings and excessive heating costs the facilities be relocated where municipal services and ground-water heating were available.

"Based on this report, a new site along the proposed east-side four-lane highway at Klamath Falls was recommended. It is expected that this site will be purchased from funds to be provided from donations. Preliminary studies have been made by architects and engineers of the characteristics of the site, and the Board of Education has endorsed the recommendation to relocate the campus on this site. An appropriation of $150,000 was made by the 1959 legislature principally to cover the cost of plans for the initial buildings.

"Director Purvine invited members of the Board to visit the Institute at Klamath Falls and to inspect the proposed site."

No Board action necessary.

Mr. Forrester concluded the Building Committee report with the following:

"The Building Committee discussed the possibility of including in the docket a report of approval by the Chancellor's Office of final plans and specifications for the construction of future buildings or projects. This procedure would be followed in lieu of bringing the final plans to the Committee when they were substantially in accord with the preliminary plans inspected and approved by the Committee and the Board. Only in those cases where substantial deviations in the final plans were made, or where unforeseen
problems were encountered, would the final plans be submitted to
the Committee.

"The Committee recommends that this practice be followed in the
future."

The Board adopted the report and authorized the recommendation as
presented.

FINANCE
COMMITTEE
REPORT

Mr. W. E. Walsh, Chairman of the Finance Committee, presented the
following report:

Sale of
Burrell
Property, OSC

"In 1952, the Oregon State College Library received from the
estate of Mary Elizabeth Forbes Burrell a bequest which included
a residence located at 5406 Knight Street, Portland, Oregon, de-
scribed as Lots 29 and 30, Block 5, Tremont Park, City of Portland,
County of Multnomah, State of Oregon. Since acquiring the prop-
erty, two appraisals were secured: $6,250 and $6,500. A number
of times the property has been publicly advertised for sale at a
stipulated minimum price of $6,250, but no bids were received.
Recently, Angelina Marconi offered to purchase the property for
$6,275, which meets legal advertising requirements. Under the
terms of the offer, a down payment of $2,000 will be made with
the remainder to be paid in equal monthly installments within a
ten-year period, to be applied first against interest at the rate
of 6 per cent per annum, the balance on the principal. The moneys
received are to be used to establish an endowment fund with the
income to be used for the benefit of library book purchases.

"President Strand, with the concurrence of the Chancellor, recom-
mends that the appropriate Board officials be authorized to sell
the property and to take such action as is necessary to consummate
the transaction and to apply the funds as indicated."

The Board approved the sale of the property as recommended.

Mr. Walsh concluded the Finance Committee report with the following:

Weldon Estate
Bequest, UOMS

"Charles Henry Weldon, deceased, was a patient at the State
Hospital, Salem, from 1949 until his death in January 1959. Under
the terms of his will, edited while he was a patient, the gross
estate of about $30,000 was to be used to pay various costs and
expenses, to provide for specific bequests of $6,100, with the
remainder to be left to the University of Oregon Medical School.
The sister and nephew of the deceased have indicated an intent to
contest the will and the competency of the deceased. At a meeting
of legal representatives of the relatives, of the trustee bank
for the estate and of the Attorney General's office, counsel for
the relatives proposed a compromise settlement whereby the Medical
School will receive $5,000. The Attorney General's office recom-
mends acceptance of the compromise. The Dean of the Medical
School and the Comptroller, with the approval of the Chancellor,
recommend the acceptance of the compromise proposed.
"The Committee recommends that the Board confirm the action taken to date on behalf of the Medical School by the Attorney General's office and its personnel; it further recommends that the Controller be authorized to take such additional action as may be required to consummate the acceptance of the settlement offer."

The Board approved the recommendation as presented.

Mrs. Cheryl S. MacNaughton, Chairman of the Curriculum Committee, presented the following report:

"For several years the Community College Committee appointed by the Chancellor to represent the Board has been working with the President of Central Oregon College in accordance with the community college law in the preparation of an approved list of courses to be offered for transfer credit and staff members to teach these courses. In order to compile these decisions in one document as a guide for the Board's Office and Central Oregon College officials, there are listed below the courses and staff that have been approved to date as well as the new courses and staff and course changes for which approval is being requested at this time. These courses will be offered at Bend during 1959-60.

"Beginning in January 1960, all course changes for Central Oregon College will be submitted for consideration at the same time and in the same manner as those for State System institutions.

<table>
<thead>
<tr>
<th>NEW COURSES REQUESTED</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>AA 195, 196, 197</td>
<td>Basic Design</td>
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<tr>
<td>AA 217</td>
<td>Lettering</td>
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<td>AA 298</td>
<td>Sketching</td>
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<td>BA 125, 126, 127</td>
<td>Business Environment</td>
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<td>Ch 232, 233</td>
<td>Quantitative Analysis</td>
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<td>Ch 241</td>
<td>Chemical Theory</td>
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<td>Eng 201, 202, 203</td>
<td>Shakespeare</td>
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<td>G 204, 205, 206</td>
<td>Geology Laboratory</td>
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<td>Mth 111</td>
<td>Mathematics for Teachers</td>
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<tr>
<td>Mus 111, 112, 113</td>
<td>Music Theory I</td>
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<tr>
<td>Mus 195</td>
<td>Band</td>
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<tr>
<td>Mus 211, 212, 213</td>
<td>Music Theory II</td>
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<td>Mus 214, 215, 216</td>
<td>Keyboard Harmony</td>
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<td>Mus 290</td>
<td>Applied Music</td>
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<td>PE 180</td>
<td>Physical Education(Women)</td>
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<td>PE 190</td>
<td>Physical Education (Men)</td>
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<td>RL 50, 51, 52</td>
<td>First Year French</td>
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<td>RL 101, 102, 103</td>
<td>Second Year French</td>
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<td>SS 215, 216</td>
<td>Business Machines</td>
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<td>Corrective English</td>
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<td>Lewis,Gibbons)</td>
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NEW STAFF REQUESTED

Mr. Ray T. Gibbons to teach English Composition, Introductory Philosophy, and courses in French

Mr. Alvin Jones to teach Chemistry and Mathematics courses

Mr. William H. Hudson to teach Engineering, Geology, and Foundations of Physical Science courses

Mr. Richard Geser to teach Physical Education courses

PROPOSED CURRICULAR CHANGES.

AA 127 Art Appreciation, 3 hours any term, was formerly A 127 (Eastman)
BA 211, 212, 213 Fundamentals of Accounting, 3 hours each term, was formerly BA 111, 112, 113 Constructive Accounting (Orr)
BA 254, 255 Business Law, 3 hours each term, was formerly BA 254, 255, 256, 3 hours each term (Orr)
Bi 101, 102, 103 General Biology, 4 hours each term, was formerly 3 hours each term (Mozejko)
Ch 204, 205 General Chemistry, 5 hours each term, was formerly 4 hours each term (Conte, Jones)
Ch 206 Qualitative Analysis, 5 hours spring, was formerly 4 hours spring (Conte, Jones)
GS 201, 202, 203 Foundation of Physical Science, 4 hours each term, was formerly 3 hours each term (Ryan, Hudson, Jones, Conte)
HE 150 Personal Hygiene, 2 hours any term, was formerly H 150 (Mozejko)
Mth 200 Analytic Geometry & Calculus, 4 hours spring, was formerly Mth 103, Analytic Geometry (Burdg)
Mus 201, 202, 203 Introduction to Music and Its Literature, 3 hours each term, was formerly Mus 127, 128 Music History and Appreciation (Quick)
Z 201, 202, 203, General Zoology, 4 hours each term, was formerly 3 hours each term (Mozejko)

COURSES AND STAFF APPROVED TO DATE

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>AA 290</td>
<td>Painting</td>
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<td>(Eastman)</td>
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<tr>
<td>AA 291</td>
<td>Drawing</td>
<td></td>
<td>(Eastman)</td>
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<tr>
<td>AA 295</td>
<td>Display Design</td>
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<tr>
<td>Bot 201, 202</td>
<td>General Botany</td>
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<td>(Eastman)</td>
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<td>Bot 203</td>
<td>Field Botany</td>
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<td>CE 221, 222,223</td>
<td>Plane Surveying</td>
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<td>(Eaton,Hudson)</td>
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<tr>
<td>Ch 226, 227</td>
<td>Organic Chemistry</td>
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<td>Ch 250</td>
<td>Elements of Biochemistry</td>
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<td>Ct 111</td>
<td>Elementary Clothing</td>
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<td>(Cathcart)</td>
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<td>Ec 201, 202,203</td>
<td>Principles of Economics</td>
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<td>(Sailer)</td>
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<td>Ec 212</td>
<td>Outlines of Economics</td>
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<td>Eng 104, 105,106</td>
<td>Appreciation of Literature</td>
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<tr>
<td>Eng 107, 108,109</td>
<td>World Literature</td>
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<tr>
<td>Eng 253, 254,255</td>
<td>Survey of American Literature</td>
<td></td>
<td>(Lewis)</td>
</tr>
</tbody>
</table>

Meeting #278-12

July 28, 1959
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Instructor(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>FG 251, 252</td>
<td>Wildlife Conservation</td>
<td>3 hours</td>
<td>(Eastman, Mozejko)</td>
</tr>
<tr>
<td>G 201, 202, 203</td>
<td>Geology</td>
<td>3 hours</td>
<td>(Ryan, Hudson)</td>
</tr>
<tr>
<td>GE 101, 102, 103</td>
<td>Engineering Concepts</td>
<td>3 hours</td>
<td>(Ryan, Lively, Hudson)</td>
</tr>
<tr>
<td>GE 111, 112, 113</td>
<td>Engineering Graphics</td>
<td>2 hours</td>
<td>(Peavy)</td>
</tr>
<tr>
<td>Geog 105, 106, 107</td>
<td>Introductory Geography</td>
<td>3 hours</td>
<td>(Sailer, Pinckney)</td>
</tr>
<tr>
<td>Hist 101, 102, 103</td>
<td>History of Western Civilization</td>
<td>3 hours</td>
<td>(Pinckney)</td>
</tr>
<tr>
<td>Hist 201, 202, 203</td>
<td>History of the United States</td>
<td>3 hours</td>
<td>(Burdg, Jones)</td>
</tr>
<tr>
<td>J 191</td>
<td>Journalism Practices</td>
<td>3 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>Mth 60</td>
<td>Elementary Algebra</td>
<td>4 hours</td>
<td>(Burdg, Jones)</td>
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<tr>
<td>Mth 70</td>
<td>Elementary Geometry</td>
<td>4 hours</td>
<td>(Burdg, Jones)</td>
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<tr>
<td>Mth 100</td>
<td>Intermediate Algebra</td>
<td>4 hours</td>
<td>(Burdg)</td>
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<tr>
<td>Mth 101</td>
<td>College Algebra</td>
<td>4 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>Mth 102</td>
<td>Trigonometry</td>
<td>4 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>Mth 101, 102, 103</td>
<td>Essentials of Mathematics</td>
<td>4 hours</td>
<td>(Burdg, Jones)</td>
</tr>
<tr>
<td>Mth 201, 202, 203</td>
<td>Differential &amp; Integral Calculus</td>
<td>4 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>Mus 190</td>
<td>Applied Music</td>
<td>1 hour</td>
<td>(Quick)</td>
</tr>
<tr>
<td>Mus 197</td>
<td>Chorus</td>
<td>1 hour</td>
<td>(Quick)</td>
</tr>
<tr>
<td>Nur 111</td>
<td>Backgrounds of Nursing</td>
<td>1 hour</td>
<td>(Wimp)</td>
</tr>
<tr>
<td>Ph 161</td>
<td>Essentials of Photography</td>
<td>2 hours</td>
<td>(Mozejko)</td>
</tr>
<tr>
<td>Ph 201, 202, 203</td>
<td>General Physics</td>
<td>4 hours</td>
<td>(Ryan)</td>
</tr>
<tr>
<td>Phl 201</td>
<td>Problems of Philosophy</td>
<td>3 hours</td>
<td>(Gibbons)</td>
</tr>
<tr>
<td>Phl 202</td>
<td>Elementary Ethics</td>
<td>3 hours</td>
<td>(Gibbons)</td>
</tr>
<tr>
<td>Phl 203</td>
<td>Elementary Logic</td>
<td>3 hours</td>
<td>(Gibbons)</td>
</tr>
<tr>
<td>PS 201, 202, 203</td>
<td>American Governments</td>
<td>3 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>Psy 201, 202</td>
<td>General Psychology</td>
<td>3 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>Psy 204</td>
<td>Psychology of Adjustment</td>
<td>3 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>Soc 204, 205, 206</td>
<td>General Sociology</td>
<td>3 hours</td>
<td>(Sailer)</td>
</tr>
<tr>
<td>Sp 111, 112, 113</td>
<td>Fundamentals of Speech</td>
<td>3 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>Sp 211</td>
<td>Interpretation</td>
<td>2 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>Sp 120</td>
<td>Voice and Diction</td>
<td>3 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>SS 111, 112, 113</td>
<td>Stenography</td>
<td>3 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>SS 121, 122, 123</td>
<td>Typing</td>
<td>2 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>SS 124</td>
<td>Typing</td>
<td>2 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>SS 211, 212, 213</td>
<td>Applied Stenography</td>
<td>3 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>SSc 101, 102, 103</td>
<td>Background of Social Science</td>
<td>3 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>Wr 111, 112, 113</td>
<td>Business English</td>
<td>3 hours</td>
<td>(Burdg)</td>
</tr>
<tr>
<td>Wr 214</td>
<td>Business English</td>
<td>3 hours</td>
<td>(Burdg)</td>
</tr>
</tbody>
</table>

"The Committee, with the concurrence of the Chancellor, recommends that the Board approve the new courses and staff and proposed curricular changes and confirm its authorization for the list of courses and staff approved at previous meetings."

The Board adopted the report and approved the recommendations of the committee.
Mrs. MacNaughton continued:

"As a background for the Board in its consideration of Oregon State College's request for a degree program in Humanities and Social Sciences, the Chancellor gave a brief history of the curricular actions of the Board from the inception of the centralized system in 1929 to the present. He recalled that the single State Department of Higher Education governed by a lay board designated as the State Board of Higher Education had been created by 1929 action of the legislature. This Board was instructed to bring coordination and purpose to the state's higher educational effort in order that resources available might be utilized to provide the best possible educational services for Oregon students and for the state.

"He pointed out that throughout its history the Board has used the same basic criteria in its curricular decisions: good educational practice, needs of students, needs of the state, and financial feasibility. These criteria have enabled it to maintain a dynamic program abreast with the growth of the state, developments in educational practice, and changing needs of students and society. The Board has always felt that any curriculum it offered should be provided with the support necessary to make it a program of quality. It has periodically surveyed its curricula; the program of the System has remained vital. The Board has never had sufficient funds to support every curriculum it would like to provide, so from the depression days when every possible economy had to be accomplished through more recent years of judicious curricular expansion, the Board has proceeded with care and deliberation.

"The Chancellor discussed in some detail the major curricular actions of the Board, which may be summarized as follows:

"During 1932-34, the basic curricular pattern of the System was established. Two years of general education were made available on an equal basis at all the institutions. The more expensive upper-division and graduate work was allocated in order that the educational resources of the state might be concentrated. Under this plan, the liberal arts areas of humanities and social sciences and the related professional schools of law, architecture and allied arts, music, business administration, physical education, and journalism were assigned to the University. The liberal arts area of science and related professional schools of agriculture, engineering, forestry, home economics, pharmacy, and secretarial science were allocated to Oregon State College. The training of secondary teachers was assigned to both institutions, each to prepare teachers in the subject fields in which it offered major work. Educational administration and special education were assigned to the University and educational and vocational guidance to the College. The then two-year program for training elementary teachers was assigned to the state's three normal schools at Monmouth, Ashland, and La Grande."
"The first major change in these allocations came in 1941 when undergraduate and graduate work in the pure sciences was restored to the University. The Board considered this a correctional step, done in order to create at one place in the state a complete university.

"In 1942, a major program in business and technology was approved at Oregon State College. The Board made it clear this was a distinct, new program and was not a duplication of the work in business administration allocated to the University.

"Also in 1941, the program in elementary education became a four-year, degree program and the regional services of Eastern Oregon and Southern Oregon colleges were increased by addition of a terminal course in secretarial science.

"In 1944, the Board began to consider how it could best serve the needs of veterans who would return to its campuses at the end of the war. As a result, in 1945 terminal courses in medical and dental assistantship, merchandising, and radio and electric service and management were added to the offerings of the two regional colleges and, beginning in 1946, a two-year, lower-division and preprofessional daytime program was offered in Portland through the General Extension Division.

"Also in 1946, the Dental School was made a part of the System.

"In 1950, the Board recognized the substantial nature of the work in physical education offered by the School of Education at Oregon State College as a minor teaching field by authorizing an undergraduate major in physical education with degrees granted in education for that institution. The Board specifically stated that this action did not set up a second professional school of physical education and did not violate the allocation made to the University.

"In 1951, a master's degree program for classroom elementary teachers was approved for the colleges of education.

"That same year, to help meet the great shortage of elementary teachers, the Board approved a five-year joint-degree program whereby the major portion of the elementary education curriculum could be completed at the University, Oregon State College, or through the General Extension Division's day and evening class programs in Portland.

"In 1952, a complete study of the entire teacher education program of the System was ordered. As a result of this study--the Anderson Report--in 1953 general studies majors in humanities, social sciences, and science and secondary education programs to prepare teachers in these areas were authorized at the three colleges of education. Major curriculums in elementary education were provided at the University and Oregon State College. In Portland, the entire program was made available through a combined day and evening class program known as Portland State Extension Center. In 1953, by legislative action, the daytime program of the Center became Portland State College.
"In 1958, the Board approved a long-range program of curricular development for Portland State. Implementing this program, eight departmental liberal arts majors, a major in business administration, and the junior year for a major in applied science were approved in 1959.

"The Chancellor concluded his report by observing that many curricular problems will face the Board during the next few years, and that although the System has reached a point in enrollments and a level of state support where the Board is less concerned about rigid avoidance of duplication than by the more difficult problems of wise expansion of offerings, the basic principles upon which its curricular decisions have been based, as last expressed in the Board's policy statement of January 31, 1950, are still sound.

"The Committee recommends that the September Board meeting be extended a day in order to permit the institutional executives and the Chancellor to present a long-range projection of the program to be offered by each institution which gives consideration to the allocation of curricula throughout the State System of Higher Education. Their report should also reflect the estimated costs of any changes in the programs expected within the next few years."

The Board adopted the report and approved the recommendations as presented, with the understanding that in developing their statements the institutional executives are not to be rigidly bound by the brief recommendation in the Committee report but should have in mind the total discussion of the previous day as a guide for their presentation.

Mrs. MacNaughton concluded the Curriculum Committee report with the following:

"The Chancellor stated that for about ten years discussion had taken place in regard to the need for a School of Social Work and that a Committee on Social Work Education had been appointed in 1958 to make a study of the situation. He called on Dean James W. Sherburne, Chairman of the Committee, to report on the conclusions of the group.

"Dean Sherburne stated that the Committee had determined that both public and private social agencies in Oregon have a difficult time finding staff with even a minimum of professional training. Of the 561 public agency workers employed, 86 had two years of graduate social work training, 44 had less than two years and 431 had no graduate training in social work. In the volunteer agencies, 46 had two years of graduate training, ten had less than two years, and four had no graduate training. There are 38 Oregon residents now attending schools of social work throughout the country. Some of these graduates will return to Oregon to practice, but others will be offered jobs where they are studying."
"He indicated that the Committee had recommended a two-pronged approach in providing social work education. One aspect of the program is the development of a full-fledged school of social work. The other aspect of the program is the development of an undergraduate social work curriculum within selected state institutions. He stated that the Committee believes that the proposed professional school for social workers should be located in Portland in order to make maximum use of field work placement opportunities. The Committee estimated that the cost of establishing such a school would be approximately $150,000 for the first biennium. This amount would include the salary of the Dean, the faculty, as well as physical facilities for offices, seminar rooms and a professional library. The number of students in this professional program would be about 70 for 1965.

"The Chancellor stated that a misunderstanding had developed in regard to the possibility of establishing the school. He indicated that a joint resolution was introduced in the 1959 legislature appropriating $150,000 and calling for the establishment of a school for social workers on or before September 1, 1961, but that the appropriation was deleted before the resolution was passed. He stated that some persons interested in the establishment of the school were of the opinion that irrespective of the fact that no money was appropriated, a Dean should be appointed about July 1, 1960, with authority to select a faculty and to make other arrangements so that the school could begin operations without delay on September 1, 1961. He indicated that he could not recommend such a course of action with no assurance that the 1961 legislature would appropriate the necessary funds to continue the school if it were started. He stated that this report was being made to the Board in order to clear up any misunderstanding that may have developed in regard to this situation."

No Board action.
President Cabell announced that the next meeting of the Board will be held on September 14, 15, and 16, 1959, in Portland. The extra day has been scheduled in order to provide adequate time for the Board to hear and consider reports from institutional executives on curricular plans.

The annual joint meeting with the State Board of Education has been scheduled tentatively for 2:00 P.M., Tuesday, September 15, in Salem, with the Board of Higher Education as host. In an effort to make possible a more advantageous schedule for the curricular hearings on Tuesday and Wednesday, September 15 and 16, the Board Secretary was instructed to write the Board of Education to determine if the joint meeting could be held in Portland rather than Salem on Tuesday, September 15, or if the meeting could be postponed until 2:00 P.M., Wednesday, September 16, in Salem. The specific schedules for both the extended Board of Higher Education sessions and the joint meeting with the Board of Education will be announced at a later date.

This year's annual meeting of the Association of Governing Boards will be held October 14-17 on the Oklahoma State University campus at Stillwater. President Cabell informed the Board that members are eligible to participate and suggested that anyone who would like to attend the conference inform the Board's office so that necessary travel arrangements may be made.

President Cabell announced the appointment of Mrs. Cheryl MacNaughton to the State Scholarship Commission which was created by the 1959 legislature. Under the terms of the law, the Board was instructed to recommend three persons, one of whom would be selected by the Governor to serve on the Commission. Because the appointment was a matter of emergency, President Cabell and other members of the Executive Committee made and submitted the required recommendations from which Mrs. MacNaughton was appointed by the Governor. The action of the Executive Committee was confirmed by the Board.

Dr. Ralph E. Purvine also has been appointed by the Governor to represent the Board on a State committee. He has been selected as a member of the Governor's Committee on Science and Technology.

Dr. Purvine explained that the function of the committee is to study the relationship between education and science and the utilization of scientists in the Portland area. Its original intent is augmenting science industries already established in the area plus the attraction of other industries which employ scientists. President Cabell congratulated Dr. Purvine on his appointment and indicated that he was pleased the Board was represented on the committee because of the possible repercussions on educational programs.

President Cabell introduced Mr. Freeman Holmer, the new Director of Finance and Administration for the State of Oregon, who had been invited to the meeting to present a statement on the finances of the State. In order to allow Mr. Holmer adequate time, his presentation was deferred until after the completion of routine Board business. In his discussion, Mr. Holmer stressed the problems of
initiating further economies in the government of the State of Oregon and the function of the Department of Finance and Administration in relation to other State departments, particularly higher education, in effecting these economies. Mr. Holmer's statement, which he titled "No Golden Gimmicks", appears in full in the appendix of these minutes.

COMMUNICATIONS, PETITIONS & MEMORIALS

The Secretary read two resolutions addressed to the Board. The first was received from the Union County Pomona Grange and is as follows:

UNION COUNTY POMONA GRANGE
La Grande, Oregon
June 27, 1959

To Whom It May Concern:

We, the Pomona Grange of Union County, wish to express our appreciation to the personnel of E.O.C.E. and O.S.C. and our Board of Higher Education for their co-operation in planning to establish a standard Freshman and Sophomore course in Agriculture at E.O.C.E., and we hereby urge them to cooperate with us until this is completely accomplished.

/s/ HENRY WEATHERSPOON
Master, Henry Weatherspoon

/s/ LAURA E BATES
Secretary, Laura E. Bates

President Bennett explained that for a number of years the Pomona Grange has been urging the addition of Agriculture to the Eastern Oregon College curricula. At the request of the Chancellor, Oregon State College and Eastern Oregon College officials are considering the possibility of establishing on an economical basis lower-division work in this field at Eastern Oregon College. President Strand stated that as yet no program had been developed for Board consideration. His current thinking is that it is not advisable to develop courses specially designed for the agriculture of any specific area such as Eastern Oregon.

Resolution from the Oregon Branch, American Meteorological Society:

AMERICAN METEOROLOGICAL SOCIETY
Oregon Branch

Resolution Adopted 11 April 1959

WHEREAS:

1. Atmospheric science can vitally assist many areas of human activity including agriculture, forestry, commerce, industry, and recreation.
2. The study of meteorology offers an opportunity for a highly versatile use of fundamentals of physics and thereby fosters cultural and scientific growth through work in nature’s laboratory.

3. The future opportunities for research and service in atmospheric science call for personnel educated both in meteorology and in one or more of the fields of application such as engineering, education, geography, business, forestry, or agriculture. Particularly good opportunities exist for the development of programs satisfying these needs at the larger colleges in Portland, Corvallis, and Eugene.

4. The 1958 report of the National Research Council on "Research and Education in Meteorology" called for "a vastly augmented research effort", but this can be accomplished only if enough scientists trained in meteorology are available.

THEREFORE BE IT RESOLVED:

The Oregon Branch of the American Meteorological Society urges that every college and university in Oregon offer instruction in meteorology and, wherever possible, offer degree programs in meteorology.

The Secretary of the Board was instructed to acknowledge the receipt of the resolutions and to place them on file for further consideration at the appropriate time.

REPORT OF THE CHANCELLOR

The Chancellor summarized the gifts and grants received and accepted by the Board during the 1958-59 fiscal year. During that time the state institutions of higher education received $7,471,000 for scholarships and fellowships, research and training grants, and a variety of gifts of cash, equipment, books, works of art, and so forth. The total represents four-and-a-half million dollars, or 63 per cent over the 1957-58 total which was 63 per cent over the total for 1956-57. Miscellaneous gifts of cash and equipment increased eight-fold partly because of the one-million dollar bequest from the Devers Estate to the Medical School. Grants for support of research increased from $4,115,000 in 1957-58 to $5,700,000 in the year just completed. Of the institutions receiving the largest amounts, $3,135,000 went to the University of Oregon Medical School, and the University of Oregon and Oregon State College received about two million dollars each. The Chancellor stated that this is the most rapidly expanding index in the State System of Higher Education, and the fact of these gifts and grants meant a much broader program than probably would be the case if the institutions were to rely on state appropriations alone.

ELECTION OF OFFICERS FOR 1959-60

President Cabell called for nominations for Board officers to serve during 1959-60. On motion by Mr. Hatt and second by Mrs. MacNaughton, the incumbent officers were nominated and re-elected by a unanimous vote. The officers for 1959-60 are as follows: Mr. Henry F. Cabell, President; Mr. Wm. E. Walsh, Vice-President; and Mr. J. W. Forrester, Jr. third member of the Executive Committee.
On June 25, 1959, four bids were received for the addition to the Science Building Annex at the University of Oregon pursuant to authorization given by the Board at the June meeting. Inasmuch as the low bid was considerably below the architects estimate, a contract was awarded and the following budget was approved for the construction:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Construction-Waldo S. Hardie &amp; Son, Eugene</td>
<td>$25,563</td>
</tr>
<tr>
<td>Architects' and Engineers' Fees</td>
<td>1,534</td>
</tr>
<tr>
<td>Built-in Equipment</td>
<td>9,000</td>
</tr>
<tr>
<td>Construction Supervision</td>
<td>1,125</td>
</tr>
<tr>
<td>Contingencies</td>
<td>1,278</td>
</tr>
<tr>
<td><strong>Total Project Costs</strong></td>
<td><strong>$38,500</strong></td>
</tr>
</tbody>
</table>

Funds for the project are provided from contract research overhead charges. The gross area of the addition is 2,930 square feet.

The Board confirmed the construction contract awards as indicated above.

The Board on June 16, 1959, authorized an automotive parking construction program for the University of Oregon Medical and Dental Schools estimated to cost $55,000. The accepted bid was slightly more favorable than anticipated, and the revised budget for the project has been adjusted to $33,100. The Board confirmed the contract awards.

Bids were received on July 15, 1959, for the construction of a dormitory at Southern Oregon College pursuant to the Board authorization of June 16, 1959, as follows:

<table>
<thead>
<tr>
<th>Class of Work</th>
<th>Number of Bids</th>
<th>Low Bid</th>
<th>High Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Work</td>
<td>3</td>
<td>$245,100</td>
<td>$348,000</td>
</tr>
<tr>
<td>Mechanical Work</td>
<td>6</td>
<td>$68,640</td>
<td>$91,918</td>
</tr>
<tr>
<td>Electrical Work</td>
<td>6</td>
<td>$26,913</td>
<td>$34,425</td>
</tr>
<tr>
<td>Built-in Furniture</td>
<td>2</td>
<td>$39,904</td>
<td>$44,756</td>
</tr>
</tbody>
</table>

Since the total of the lowest bid is about $42,000 more than had been estimated previously, the revised total budget for the project has been increased from $400,000 to $450,000. Plans for the project were prepared by Architect Robert J. Keeney of Medford. The structure will have a total area of 29,739 square feet and will accommodate 125 students. The direct construction cost, including built-in furniture, averages $12.50 per square foot. The investment per student is $3,044 for direct construction costs only, or $3,600 for all costs.

President Stevenson, with the concurrence of the Chancellor's office, recommended that the project total be increased by $50,000 to a new total of $450,000 and that the construction contracts be entered into with the low bidders. Of the total budget, $380,000 is being provided, as was originally contemplated, from a portion of the sale of the $9,055,000 bond issue, Series 1959 A. Other
restricted fund balances, originally estimated to be provided in the amount of $20,000, will be supplemented by an additional $50,000 from the Institutional Debt Service Reserve, which is in excess of the minimum two-year requirement of the Board. Pursuant to Board authority granted on June 16, 1959, individual members of the executive Committee were contacted by telephone and their approval was given to the financial program as outlined above. The Board confirmed the action of the Executive Committee.

Item 4
Water Main Easement to the City of Portland, UOMS

Several years ago about the time the new University of Oregon Medical School Hospital was constructed, the City of Portland installed a water main across the Medical School campus. Through an oversight an easement was not requested at that time. The City of Portland now is requesting an easement ten feet in width over a specified area for the construction and maintenance of a water main or water mains. Under the terms of the proposed agreement the requested rights will revert to the Medical School upon the termination of the use by the City of the easement for the explicit, designated purposes. The agreement also provides that the easement shall be revocable by the Medical School for development of buildings and major structural sites at any time after the expiration of ten years from the date of granting the easement, and the relocation of the utility will be accomplished without cost to the grantor.

Dean Baird, with the concurrence of the Chancellor, recommended that the easement be granted to the City of Portland as requested. The Board authorized the execution of the easement as presented.

Item 5
Purchase of Backes Property, SOC

President Stevenson recommended the purchase for $5,800 of the Backes property located on Palm Avenue, Ashland. The property lies within the campus boundaries of Southern Oregon College and consists of a lot 38 feet by 120 feet on which is located an old two-story residence. Part of the property will be used for the site of the proposed Social Science Building. Three appraisals were secured: $5,625, $5,804, and $6,525, for an average of $5,984.

President Stevenson, with the concurrence of the Chancellor, recommended the purchase, funds to be provided from College Court Operations. The Board authorized the property purchase under the terms outlined.

Item 6
Purchase of Peterson-Hazelrigg Property, SOC

President Stevenson requested authorization to purchase for $10,000 the Peterson-Hazelrigg property located at 404 Wightman Street, Ashland. The property lies within the Southern Oregon College campus boundaries and consists of a lot 80 feet by 124 feet on which is located a modern five-room house. Two appraisals were secured: $10,368, and $10,334, for an average of $10,351.

President Stevenson, with the concurrence of the Chancellor, recommended the purchase, funds to be provided from the Board's Land Purchase Reserve. The Board authorized the property purchase to be financed as recommended.
Meeting #278-23

July 28, 1959

Item 7
Purchase of Clarke Property, OCE

President Lieuallen recommended the purchase for $1,000 of the Clarke property which lies within the Oregon College of Education campus boundaries in Monmouth. The property is located directly north of the Thornbrue property recently acquired by the Board, and consists of one vacant lot. Two appraisals were secured: $950 and $3,200, for an average of $2,075.

President Lieuallen, with the concurrence of the Chancellor, recommended the purchase, funds to be provided from the Board's Land Purchase Reserve. The Board authorized the purchase as recommended.

Item 8
Acceptance of Deed for Additional Property for J. J. Astor Experiment Station from Clatsop County, OSC

In June of 1952, the Board accepted from Clatsop County a deed for two tracts of land which the County had leased for a number of years to Oregon State College for the operation of the John Jacob Astor Experiment Station and the Sea Foods Laboratory at Astoria. At that time through an oversight, 22 acres of land used by the Experiment Station were not included in the deed. Clatsop County recently presented a deed to Oregon State College to cover this additional acreage. The conditions of the supplementary deed are the same as those incorporated in the original—the property is to be used for experimental purposes and any buildings the State has erected or will erect may be removed in the event the land reverts to the County. President Strand recommended that the deed be accepted by the Board.

The Board accepted the deed as presented.
Meeting #278-24

MISCELLANEOUS

July 28, 1959

Item 9

In accordance with the Board action taken at the April 1959 meeting, the following resolution in memory of Leif S. Finseth was prepared and sent to Mrs. Finseth by Board President Henry F. Cabell:

RESOLUTION

In Memory of

LEIF S. FINSETH

The death of Leif S. Finseth on March 17, 1959, deprived the State of Oregon of a loyal and devoted public servant. Among his many contributions were seventeen years of service to the State Board of Higher Education. It is therefore proper that the State Board of Higher Education express herewith the deep regret of its members at his passing and recognize in its minutes his great contributions to the cause of higher education.

Mr. Finseth's service on the Board encompassed almost its entire history. He helped guide its course through the many problems of the first years of coordinated higher education, the meager years of depression and war, the demanding surge of post-war GI enrollment, and the steadily increasing pressures on staff, buildings and equipment, libraries, and curricula, during the past few years of rapidly expanding knowledge, technologies, and student bodies. For nine years Mr. Finseth was a member of the Board's Executive Committee, either as vice-chairman of the Board or as chairman of the Building Committee. He also served as chairman of the Committee on Insurance and was a member of the Committee on Libraries and other committees. In all of these capacities he served faithfully, often at personal sacrifice and inconvenience. He was known to his fellow members of the Board as a dedicated supporter of higher education, a fine personal friend, a man who was pleasant to work with. The Board is saddened by his passing and sincerely regrets the lose of his friendship, experience, and talents to the State of Oregon.

Let this memorial be spread upon the records of the Oregon State Board of Higher Education, and a copy sent to members of his family.

Dated at Portland, Oregon, this 28th day of April 1959.

(Seal)

OREGON STATE BOARD OF HIGHER EDUCATION

By /s/ HENRY F. CABELL

Henry F. Cabell, President

A letter of appreciation for the memorial from Mrs. Finseth was read to the Board by President Cabell.
In accordance with Board regulations, the following members represented the Board at the 1959 Commencement exercises of the several institutions and acted for the Board in approving candidates for degrees and diplomas:

- Oregon State College
- University of Oregon
- University of Oregon Dental School
- University of Oregon Medical School Nursing Education
- Portland State College
- Oregon College of Education
- Southern Oregon College
- Eastern Oregon College

Wm. E. Walsh
Henry F. Cabell
Douglas McKean
R. E. Purvine
Cheryl S. MacNaughton
Chas. R. Holloway, Jr.
Allan Hart
J. W. Forrester, Jr.
A. S. Grant

The action of these Board members was confirmed and made a matter of record. Signed copies of the lists of approved candidates are on file in the Board's Office.
Meeting #278-26

FINANCE
July 28, 1959

Item 11
The Board approved the transfer of $4,200 of 1958-59 funds to
the Board's Office as follows for added expenses of legislative year:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Division of Information</td>
<td>Travel</td>
<td>$3,235</td>
</tr>
<tr>
<td>Comptroller's Office</td>
<td>Materials and Expense</td>
<td>$2,696</td>
</tr>
</tbody>
</table>
                                                                 $4,200

Item 12
The Board approved 1958-59 year-end budget transfers aggregating
$6,529.75 at the University of Oregon as follows:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Law School</td>
<td>Museum of Art</td>
<td>$800.00</td>
</tr>
<tr>
<td>Health &amp; Physical Education</td>
<td></td>
<td>133.40</td>
</tr>
<tr>
<td>English Department</td>
<td></td>
<td>200.00</td>
</tr>
<tr>
<td>Religion Department</td>
<td></td>
<td>256.16</td>
</tr>
<tr>
<td>Graduate School</td>
<td></td>
<td>250.00</td>
</tr>
<tr>
<td>Teacher Training</td>
<td></td>
<td>920.00</td>
</tr>
<tr>
<td>Salary Savings Reserve</td>
<td></td>
<td>3,970.19</td>
</tr>
</tbody>
</table>
                                                                 $6,529.75

Item 13
The Board approved 1958-59 year-end budget transfers aggregating
$34,398.67 at the University of Oregon Medical School accounts as
follows:

<table>
<thead>
<tr>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anatomy</td>
<td>$1,900.00</td>
</tr>
<tr>
<td>Pathology</td>
<td>600.00</td>
</tr>
<tr>
<td>Pharmacology</td>
<td>900.00</td>
</tr>
<tr>
<td>Medicine</td>
<td>250.00</td>
</tr>
<tr>
<td>Animal Department</td>
<td>3,350.00</td>
</tr>
<tr>
<td>Urology</td>
<td>100.00</td>
</tr>
<tr>
<td>Dermatology</td>
<td>1,700.00</td>
</tr>
<tr>
<td>Janitorial</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Heating Plant</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Animal Testing Lab, fee income</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Equipment Replacements</td>
<td>3,249.00</td>
</tr>
<tr>
<td>Dean's Office</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Diplomas and Certificates</td>
<td>400.00</td>
</tr>
<tr>
<td>Commencement and Convocation</td>
<td>200.00</td>
</tr>
<tr>
<td>Biochemistry</td>
<td>450.00</td>
</tr>
<tr>
<td>Surgery</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Laundry</td>
<td>100.00</td>
</tr>
<tr>
<td>Anesthesiology</td>
<td>1,300.00</td>
</tr>
<tr>
<td>Neurosurgery</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Orthopedic Surgery</td>
<td>800.00</td>
</tr>
<tr>
<td>Otolaryngology</td>
<td>3,000.00</td>
</tr>
<tr>
<td>General Research Laboratory</td>
<td>300.00</td>
</tr>
<tr>
<td>Operating Reserve</td>
<td>5,799.67</td>
</tr>
</tbody>
</table>
                                                                 $34,398.67
Meeting #278-27

July 28, 1959

To: Library $750.00
Medical Illustration 170.00
Bacteriology 200.00
Physiology 2,099.00
Public Health 330.00
Ophthalmology 2,100.00
Obstetrics and Gynecology 2,120.00
Sundry Clinical Instruction 1,980.00
Nursing Education 1,000.00
Pediatrics 4,000.00
Radiology 950.00
Clinical Pathology 200.00
Neurology 400.00
Psychiatry 50.00
Biochemistry Research Testing Fees 2,000.00
Business Office 6,250.00
Telephone Exchange 6,300.00
Registrar's Office 900.00
Experimental Medicine 150.00
Maintenance and Repairs, Physical Plant 2,449.67

$34,398.67

Item 14 The Board approved the year-end transfer of $6,850 from the Crippled Children's Division Hospital Care account to the following accounts in that Division:

Year-End Transfer
Crippled Children's Division, UOMS

Nursing Care $2,500
Foster Home Care 2,600
Maintenance & Repair 850
Light and Power 500
Delivery Service 400

$6,850

Item 15 The Board approved the transfer of $3,800 from the Oregon State College 1958-59 Institutional Operating Reserve to the following accounts to prevent year-end overdrafts:

Year-End Transfers, OSC

President's Office $140
Convocations & Commencements 960
English Department 1,200
History Department 1,500

$3,800

Item 16 The Board approved the transfer of $775 from the Oregon College of Education 1958-59 Campus Laboratory School account to the following to prevent year-end overdrafts:

Year-End Transfers, OCE

Off Campus Student Teaching $600
Education and Psychology 75
Music Department 100

$775

Item 17 The Board approved the transfer of $800 from the Portland State College 1958-59 Heat and Gas budget to the Mail Processing and Distribution account to prevent year-end overdrafts.

Year-End Transfer, PSC
Meeting #278-23

July 28, 1959

Item 18
The Board approved the addition of $8,280 to the 1959 Summer Session budget for the following self-sustaining 1959 Summer Session workshops; this amount represents income from enrolment above the number estimated in the original budget:

- Ed 508 Employment Counselors 40 Students @ $67.50 $2,700.00
- Ed 508 Reading Workshop 45 Students @ $32.50 1,462.50
- Mathematics Institute 61 Students @ $67.50 4,117.50
Total $8,280.00

Item 19
The Board approved the transfer from the Board's 1959-60 Unappropriated Fund to Portland State College of $2,500 to apply toward the inauguration expenses of President B. F. Filer. The inauguration will be held in October 1959; additional funds required will be provided from the Institutional Operating Reserve.

Item 20
The Board approved the transfer of $3,495 from the Institutional Operating Reserve to the Department of Pediatrics 1959-60 Wage Budget. Inadvertently provision was not made in the 1959-60 budget for clerical assistance in the department.

Item 21
The 1959 legislature appropriated to the State Emergency Board a fund to be used to adjust pay rates for certain classified civil service positions in all state departments. Following adjournment of the legislature the State Civil Service Commission recommended upward revisions in the pay ranges for certain civil service classifications effective July 1, 1959, and the State Emergency Board on July 10, 1959, allocated funds to the various state departments to finance the pay adjustments. At the same time the Emergency Board approved corresponding increases in the amounts previously provided for state payroll assessments (state retirement, civil service, federal social security and SIAC). The amounts allocated to the State System of Higher Education for biennium 1959-61 and the recommended amounts of these funds to be budgeted during the fiscal year 1959-60 are summarized below:

<table>
<thead>
<tr>
<th>Amounts Provided for Bien. 1959-61</th>
<th>Recommended Amounts to be Budgeted Yr. 1959-60</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Instruction &amp; General Services</strong> (unrestricted funds):</td>
<td></td>
</tr>
<tr>
<td>Increases in wages</td>
<td>$232,354</td>
</tr>
<tr>
<td>Increases in payroll assessments</td>
<td>12,846</td>
</tr>
<tr>
<td>Total</td>
<td>$245,200</td>
</tr>
<tr>
<td><strong>Teaching Hospitals and Clinics, UOMS:</strong></td>
<td></td>
</tr>
<tr>
<td>Increases in wages</td>
<td>120,091</td>
</tr>
<tr>
<td>Increases in payroll assessments</td>
<td>6,641</td>
</tr>
<tr>
<td>Total</td>
<td>126,732</td>
</tr>
<tr>
<td><strong>Crippled Children's Division, UOMS:</strong></td>
<td></td>
</tr>
<tr>
<td>Increases in wages</td>
<td>9,415</td>
</tr>
<tr>
<td>Increases in payroll assessments</td>
<td>520</td>
</tr>
<tr>
<td>Total</td>
<td>9,935</td>
</tr>
</tbody>
</table>
### University State T. B. Hospital, UCMS:

<table>
<thead>
<tr>
<th>Amounts Provided for Bien.1959-61</th>
<th>Recommended Amounts to be Budgeted, Yr. 1959-60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase in wages</td>
<td>15,218</td>
</tr>
<tr>
<td>Increases in payroll assessments</td>
<td>842</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>16,060</strong></td>
</tr>
</tbody>
</table>

### Federal Cooperative Extension, OSC:

<table>
<thead>
<tr>
<th>Amounts Provided for Bien.1959-61</th>
<th>Recommended Amounts to be Budgeted, Yr. 1959-60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increases in wages</td>
<td>7,602</td>
</tr>
<tr>
<td>Increases in payroll assessments</td>
<td>421</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>8,023</strong></td>
</tr>
</tbody>
</table>

### Agricultural Research, OSC:

<table>
<thead>
<tr>
<th>Amounts Provided for Bien.1959-61</th>
<th>Recommended Amounts to be Budgeted, Yr. 1959-60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increases in wages</td>
<td>81,929</td>
</tr>
<tr>
<td>Increases in payroll assessments</td>
<td>4,531</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>86,460</strong></td>
</tr>
</tbody>
</table>

### Totals for State System:

<table>
<thead>
<tr>
<th>Amounts Provided for Bien.1959-61</th>
<th>Recommended Amounts to be Budgeted, Yr. 1959-60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increases in wages</td>
<td>466,609</td>
</tr>
<tr>
<td>Increases in payroll assessments</td>
<td>25,801</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$492,410</strong></td>
</tr>
</tbody>
</table>

The Board authorized the budgeting in year 1959-60 of the total amount of $246,205 as summarized above.

**Item 22**

As reported to the Board in the gift and grant section for this meeting, a grant of $15,000 has been received from The Fund for the Advancement of Education and a grant of $107,115 has been received from The Ford Foundation for continued support of the Classroom Television Experiment during years 1959-1962 as follows:

- For the released time of five teaching staff members, full-time in 1959-60; two-thirds time in 1960-61; and one-third time in 1961-62: $107,115
- For the evaluation and publication of the results of the CTV Experiment: $15,000

The Chancellor recommended that the following amounts from the above grants be budgeted in 1959-60 as follows:

**From the Grant of $107,115 from The Ford Foundation:**

- Add to CTV budget, Oregon State College, to pay salary for released time of Dr. Carl L. Anderson, Professor of Hygiene ($11,500) and of Dr. H. E. Childs, Professor of English ($10,260): $21,760
- Add to CTV budget, University of Oregon, to pay salary for released time of Dr. E. G. Ebbighauser, Professor of Physics ($9,000) and for Dr. C. P. Patton, Associate Professor of Geography ($8,500): $17,500
- Add to CTV budget, Portland State College, to pay salary for released time of Dr. Lester F. Beck, Professor of Psychology: $9,800
From the Grant of $15,000 from The Fund for the Advancement of Education:

Add to budget for CTV Experiment, Evaluation, in Centralized Activities:

Salary for half time of Dr. John Lallas, Assistant Professor of Education, University of Oregon, to be released to this project $3,200

Wages for research and clerical assistance 4,000

Materials and supplies 500 $7,700

Total recommended amount to be budgeted in year 1959-60 from the FAE grants $56,760

The amounts of the released salaries, aggregating $52,260, for the teaching staff indicated above are to be left in the instructional budgets to provide substitute assistance.

The Board approved the recommended budget as presented.

Item 23

Establishment of an Office of Scientific & Scholarly Research, UO

The Board authorized the establishment at the University of Oregon of an Office of Scientific and Scholarly Research to be headed by the Dean of the Graduate School and to have as its function the supervision, coordination and development of scientific and scholarly research in the University including the supervision of contract research projects.

In accordance with the approved policy for the use of contract research overhead funds, the Office of Scientific and Scholarly Research is to be financed from restricted research overhead funds as follows:

Wages, including clerical assistance $10,000
Materials and Expense 3,500
Travel 1,500
$15,000

Item 24

Addition to Central Library Budget

The Central Library Office's expanded scope of operations requires for more efficient budgetary control the purchase and installation of a bookkeeping machine at a cost of $4,000. Director William H. Carlson of the Library, with the concurrence of the Chancellor's Office, recommended that the required $4,000 be provided from the Board's Unrestricted, Unappropriated Funds.

The Board approved the recommendation as presented.
The Board approved the following personnel adjustments as submitted by the Institutional Executives concerned; the necessary funds being provided in the 1958-59 and 1959-60 budgets:

**University of Oregon**

**Appointments to Budgeted Positions**

- **J. H. Straughan, Appointment**
  Dr. James H. Straughan as Assistant Professor of Psychology, yearly tenure, 10-months' service, at a salary of $6,500. The salary saving of $500 released by an appointment at a lower-than-budgeted rate is to be transferred to the Salary Savings Reserve.

- **V. E. McMath, Appointment**
  Dr. Vernon E. McMath as Assistant Professor of Geology, yearly tenure, 10-months' service, at an annual salary rate of $6,000.

- **K. L. Zankel, Appointment**
  Dr. Kenneth Zankel as Assistant Professor of Physics, yearly tenure, 10-months' service, at an annual salary rate of $6,000; $5,200 released by appointment at lower-than-budgeted rank and salary to be retained pending further personnel adjustments.

- **G. D. Straton, Appointment**
  Dr. George Douglas Straton as Associate Professor of Religion and Head of Department, yearly tenure, 10-months' service, at an annual salary rate of $7,900; $500 released by appointment at lower-than-budgeted salary to be transferred to the Salary Savings Reserve.

- **M. B. Coley, Appointment**
  Mr. Max B. Coley as Assistant Football Coach and Assistant Professor of Physical Education, yearly tenure, 12-months' service, at a salary rate of $7,500, effective July 1, 1959, the distribution of Mr. Coley's time and salary to be as follows: Health and Physical Education, 12 per cent ($900); Athletic Activities, 88 per cent ($6,600). This position was budgeted at $7,000. The increase of $50 needed in Health and Physical Education should be transferred from the Salary Savings Reserve; and the addition of $420 required in Athletic Activities should come from unbudgeted funds in the Athletic Department.

- **C. R. Haugh, Appointment**
  Mr. Charles R. Haugh as Assistant Professor of Landscape Architecture, yearly tenure, 10-months' service, at a salary rate of $6,700. The $200 salary funds needed for a higher-than-budgeted appointment are to be provided from an unfilled position in the School of Architecture and Allied Arts.

- **A. S. Boyarsky, Appointment**
  Mr. Alvin S. Boyarsky as Assistant Professor of Architecture, yearly tenure, 10-months' service, at a salary rate of $6,700. The $450 salary funds needed for a higher-than-budgeted appointment are to be provided from an unfilled position in the School of Architecture and Allied Arts.
<table>
<thead>
<tr>
<th>Name</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>R. H. Mattson</td>
<td>Advance in rank for Dr. Robert H. Mattson from Instructor to</td>
</tr>
<tr>
<td></td>
<td>Assistant Professor in Education and Counselor in the University</td>
</tr>
<tr>
<td></td>
<td>Counseling Center to compensate for additional duties required</td>
</tr>
<tr>
<td></td>
<td>since the death of Dr. Kilgallon. The salary rate approved</td>
</tr>
<tr>
<td></td>
<td>for Dr. Mattson at the time the budget was prepared is on an</td>
</tr>
<tr>
<td></td>
<td>appropriate step for this rank.</td>
</tr>
<tr>
<td>B. Y. Kersh</td>
<td>Resignation of Dr. Bert Y. Kersh, Assistant Professor of Education,</td>
</tr>
<tr>
<td></td>
<td>effective June 30, 1959, to accept a position in a private research</td>
</tr>
<tr>
<td></td>
<td>corporation.</td>
</tr>
<tr>
<td>E. D. Furrer</td>
<td>Increase in time and salary for Dr. Emil D. Furrer, Assistant</td>
</tr>
<tr>
<td></td>
<td>Professor of Health Education, from 33 per cent time and $2,683</td>
</tr>
<tr>
<td></td>
<td>salary to 47 per cent time and $3,783 salary, effective September</td>
</tr>
<tr>
<td></td>
<td>1, 1959, for the academic year 1959-60. The $1,100 salary funds</td>
</tr>
<tr>
<td></td>
<td>required are to be provided from an unfilled graduate assistant-</td>
</tr>
<tr>
<td></td>
<td>ship in Health and Physical Education.</td>
</tr>
<tr>
<td>P. B. Jacobson</td>
<td>Release of twelve days time and $600 salary for Dean Paul B.</td>
</tr>
<tr>
<td></td>
<td>Jacobson of the School of Education for organization of the</td>
</tr>
<tr>
<td></td>
<td>National Science Foundation Science Traveling Program. It is</td>
</tr>
<tr>
<td></td>
<td>recommended that $600 of his 1959-60 salary be charged to the</td>
</tr>
<tr>
<td></td>
<td>NSF Science Traveling Program account and that the amount released</td>
</tr>
<tr>
<td></td>
<td>in the Education budget be retained to augment graduate assistant</td>
</tr>
<tr>
<td></td>
<td>funds for the coming academic year.</td>
</tr>
<tr>
<td>J. Zach</td>
<td>Change in title for Mr. Jan Zach from Visiting Assistant Professor</td>
</tr>
<tr>
<td></td>
<td>of Art to Assistant Professor of Art to correct an oversight. The</td>
</tr>
<tr>
<td></td>
<td>title of Mr. Zach still appears on the budget as Visiting Professor</td>
</tr>
<tr>
<td></td>
<td>of Art.</td>
</tr>
<tr>
<td>J. F. Rummel</td>
<td>Increase in salary for Dr. J. Francis Rummel, Associate Professor</td>
</tr>
<tr>
<td></td>
<td>of Education, from $8,450 to $8,700, effective September 1, 1959,</td>
</tr>
<tr>
<td></td>
<td>to compensate Dr. Rummel for additional responsibilities in</td>
</tr>
<tr>
<td></td>
<td>connection with advising Portland students. The $250 required for</td>
</tr>
<tr>
<td></td>
<td>this increase in 1959-60 is to come from the salary budgeted for</td>
</tr>
<tr>
<td></td>
<td>Dr. Fullmer's replacement.</td>
</tr>
<tr>
<td>M. Greene</td>
<td>Leave of absence without pay for Dr. Mark R. Greene, Head of the</td>
</tr>
<tr>
<td></td>
<td>Department of Management, Production and Marketing and Associate</td>
</tr>
<tr>
<td></td>
<td>Professor of Insurance in the School of Business Administration for</td>
</tr>
<tr>
<td></td>
<td>the period September 1, 1959, through August 31, 1960. Dr. Greene</td>
</tr>
<tr>
<td></td>
<td>has been invited to participate in the Institute of Basic Mathematics</td>
</tr>
<tr>
<td></td>
<td>for Application to Business at Harvard University and Massachusetts</td>
</tr>
<tr>
<td></td>
<td>Institute of Technology, which Institute is sponsored primarily by</td>
</tr>
<tr>
<td></td>
<td>the Ford Foundation. Salary funds released by his leave are to be</td>
</tr>
<tr>
<td></td>
<td>retained for future personnel adjustments.</td>
</tr>
<tr>
<td>R. E. Nelson</td>
<td>Appointment of Mr. Raymond Edward Nelson as Visiting Assistant</td>
</tr>
<tr>
<td></td>
<td>Professor of Insurance, yearly tenure, 10-months' service, 50 per</td>
</tr>
<tr>
<td></td>
<td>cent time, at a salary rate of $4,000, effective September 1, 1959.</td>
</tr>
<tr>
<td></td>
<td>Mr. Nelson will be a partial replacement for Dr. Mark R. Greene.</td>
</tr>
<tr>
<td></td>
<td>The balance of $6,000 remaining in Professor Greene's salary is to</td>
</tr>
<tr>
<td></td>
<td>be held in the Business Administration salary budget for other</td>
</tr>
<tr>
<td></td>
<td>substitute help.</td>
</tr>
</tbody>
</table>
Meeting #278-33                                             July 28, 1959

HEW Resistance Study
Redistribution of time and salary for staff members from the Departments of Anthropology, Sociology and Speech, effective September 1, 1959, to serve on the HEW Resistance Study, as follows:

L. S. Wishneff, Redistribution Time & Salary
Increase in salary rate for Dr. Lionel S. Wishneff, Assistant Professor of Sociology, from $6,000 to $6,500, with designation as Director of the Resistance Study, and transfer of 54 per cent time, $3,500 salary rate, from Sociology to HEW Resistance Study - Wishneff.

H. G. Barnett, Redistribution Time & Salary; Title Change
Transfer of 25 per cent time, $3,050 rate, of Dr. Homer G. Barnett, Professor of Anthropology, from Anthropology to HEW Resistance Study - Wishneff, with designation as Senior Consultant.

J. R. Shepherd, Redistribution Time & Salary
Transfer of 25 per cent time, $1,750 rate, of Dr. John R. Shepherd, Assistant Professor of Speech and Production Director of University Radio Studios, from Speech to HEW Resistance Study - Wishneff.

Salary savings released by these changes are to be retained in the departmental budgets to provide for replacements.

University of Oregon Medical School

T. Saunders, Change in Date of Transfer from Part-time to Volunteer Service
Change in date of transfer from July 1 to August 1, 1959, for Dr. Thomas Saunders, Associate Clinical Professor of Dermatology, who is transferring from part-time to volunteer service. The required salary funds of $300 are to be provided from the Operating Reserve.

M. E. O'Reilly, Increase in Salary
Increase in annual salary for Miss Mary Ellen O'Reilly, Research Assistant in Surgery, from $4,920 to $5,400, effective July 1, 1959. Miss O'Reilly is a key person in the open-heart surgery program and the increase is recommended in order to retain her services. Funds for the increase are available in the research grant.

J. C. Roth, Salary Adjustment
Increase in salary for Dr. John C. Roth, Assistant Professor of Anesthesiology from $10,300 to $11,000, effective July 1, 1959, to correct an error in the original 1959-60 budget. Required funds are available in the Public Health Service research grant under which Dr. Roth is employed.

C. Peterson, Decrease in Time
Decrease from full time to 95 per cent time for Dr. Clare Peterson, effective July 1, 1959, with no change in rank or salary.
J. B. Trainer, Associate Professor of Medicine and Physiology and Director of the Student Health Service, effective July 1, 1959, as follows:

<table>
<thead>
<tr>
<th>From:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Physiology</td>
<td>$1,322.00</td>
</tr>
<tr>
<td>National Fund for Medical Education</td>
<td>6,678.00</td>
</tr>
<tr>
<td>Student Health Service</td>
<td>6,000.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$14,000.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Physiology</td>
<td>1,322.00</td>
</tr>
<tr>
<td>National Fund for Medical Education</td>
<td>9,678.00</td>
</tr>
<tr>
<td>Student Health Service</td>
<td>3,000.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$14,000.00</strong></td>
</tr>
</tbody>
</table>

Salary funds in the amount of $3,000 released in the Student Health Service budget are to be transferred to the requisition budget in that account. The added funds required in the National Fund for Medical Education are provided in grant funds released by the adjustment for Dr. Lobitz as indicated below.

W. C. Lobitz, Professor and Head of the Division of Dermatology, effective July 1, 1959:

<table>
<thead>
<tr>
<th>From:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Dermatology</td>
<td>$16,500</td>
</tr>
<tr>
<td>National Fund for Medical Education</td>
<td>3,000</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$19,500</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Dermatology</td>
<td>$19,500</td>
</tr>
</tbody>
</table>

Salary funds released in the National Fund for Medical Education are to be used for the adjustment for Dr. Trainer as indicated above; the $3,000 required in Dermatology is to be provided from the Institutional Operating Reserve.

C. Bradley, Transfer to Volunteer Status

Transfer of Dr. Charles Bradley from regular status with rank of Associate Professor of Pediatrics and Psychiatry and Director of the Child Guidance Extension Program to volunteer status with the rank of Associate Clinical Professor of Pediatrics and Psychiatry. The change is to be effective September 1, 1959, at which time Dr. Bradley plans to enter the private practice of psychiatry. The salary funds released by this adjustment are to be retained pending the appointment of a successor.

R. F. Thompson, Change in Date of Appointment & Salary Rate

Change in date of appointment of Dr. Richard F. Thompson, Assistant Professor of Medical Psychology, from September 1 to July 1, 1959, and change in starting salary from $8,000 to $8,500. Dr. Thompson's entire salary is paid from a Public Health Service Training Grant.
Oregon State College

A. N. Steward, Deceased
President Strand reports the death on June 19, 1959, of Dr. A. N. Steward, Curator, Associate Professor of Botany. Savings of $235.68 in unrestricted budgets are to be held unallocated.

J. d'A. Clark, Appointment
Appointment to new position of Dr. James d'A. Clark as Professor of Chemistry, yearly tenure, 10-months' service, effective September 1, 1959, 85 per cent time at a salary of $7,905 to be provided from the Institutional Operating Reserve. Dr. Clark will specialize in the field of pulp and paper chemistry and will act as counselor for students in that field.

F. Hubbert, Jr., Promotion
Promotion from Assistant Animal Husbandman and Assistant Professor to Associate Animal Husbandman and Associate Professor for Dr. Farris Hubbert, Jr., effective July 1, 1959, at the salary indicated in the approved budget. The change in rank was inadvertently omitted when the 1959-60 budget material was filed.

J. A. B. McArthur, Change to Indefinite Tenure
Change from yearly to indefinite tenure, effective July 1, 1959, for Dr. J. A. B. McArthur, Superintendent of the Eastern Oregon Branch Station, rank of Associate Professor. This change was inadvertently omitted from the budget for 1959-60.

A. W. Anderson, Salary Increase
Increase in salary from $8,260 to $8,968, effective July 1, 1959, for Dr. A. W. Anderson, Associate Professor and Associate Bacteriologist, Agricultural Experiment Station. The $708 in salary funds required are to be provided from the U. S. Public Health Service research grant under which Dr. Anderson is working.

I. J. Tinsley, Reappointment
Reappointment of Dr. Ian J. Tinsley as Assistant Chemist and Assistant Professor in the Department of Agricultural Chemistry, for the period of July 1, 1959, through June 30, 1960, at a rate of $7,080, to be provided from a research grant.

J. E. McCauley, Reappointment
Reappointment of Mr. James Elias McCauley as Research Associate in Zoology with rank of Assistant Professor, for a 12-month period beginning September 1, 1959, at a salary of $6,500, to be provided from U. S. Public Health Service research funds.

J. R. Cowan, Promotion
Promotion of Dr. J. Ritchie Cowan, Professor, to Head of the Farm Crops Department, effective August 1, 1959, at an annual salary of $12,000 for 12-months' service. Dr. Cowan's salary will be increased and redistributed as follows:

<table>
<thead>
<tr>
<th>From:</th>
<th></th>
<th>To:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Farm Crops Instruction</td>
<td>.55</td>
<td>$ 6,161.10</td>
<td>.52</td>
</tr>
<tr>
<td>Agricultural Experiment Station</td>
<td>.41</td>
<td>4,592.82</td>
<td>.28</td>
</tr>
<tr>
<td>Agricultural Technical Advisory Service</td>
<td>.04</td>
<td>448.08</td>
<td>.20</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Redistribution: $12,000.00
J. H. Wales, Reappointment

Reappointment of Mr. J. H. Wales as Associate Fisheries Biologist and Associate Professor, for the period of July 1, 1959, through June 30, 1960, at a salary rate of $8,260, to be provided from U. S. Public Health Service research grants.

Portland State College

<table>
<thead>
<tr>
<th>Appointments to Budgeted Positions</th>
<th>Appointment</th>
</tr>
</thead>
<tbody>
<tr>
<td>C. E. Farah, Appointment</td>
<td>Dr. Caesar E. Farah as Assistant Professor of History, yearly tenure, 10-months' service, at an annual salary of $5,750.</td>
</tr>
<tr>
<td>E. N. Pareis, Appointment</td>
<td>Dr. E. Nelson Pareis as Director of Counseling and Assistant Professor of Educational Psychology, yearly tenure, 10-months' service, at an annual salary of $6,800.</td>
</tr>
<tr>
<td>F. Peachy, Appointment</td>
<td>Dr. Frederic Peachy as Associate Professor of Foreign Languages, yearly tenure, 10-months' service, 21.6 per cent time at a salary of $1,080. His time and salary are to be allocated 20 per cent and $1,000 to Foreign Languages, and 1.6 per cent and $80 to the Department of English.</td>
</tr>
<tr>
<td>H. Smithwick, Appointment</td>
<td>Mr. Hugh Smithwick as Assistant Professor of Physical Education, yearly tenure, 10-months' service, at an annual salary of $6,500. His time and salary will be distributed 85 per cent to the Division of Education and 15 per cent to Athletic Activities.</td>
</tr>
<tr>
<td>J. L. Wallen, Appointment</td>
<td>Dr. John L. Wallen as Associate Professor of Psychology, yearly tenure, 10-months' service, 25 per cent time with the Division of Social Science, at an annual salary rate of $7,900, and a budgeted salary of $1,975, funds provided from salary released for Professor Beck who was transferred to CTV budget (see Finance Item No. 22).</td>
</tr>
<tr>
<td>I. Opatowski, Appointment</td>
<td>Mr. Isaac Opatowski as Assistant Professor of Mathematics, yearly tenure, 10-months' service, 80 per cent time at an annual salary rate of $6,250, and a budgeted salary of $5,000. The $500 salary funds released by a lower-than-budgeted appointment are to be allocated to the salary funds of the Science Division.</td>
</tr>
<tr>
<td>R. H. Nussbaum, Appointment</td>
<td>Mr. Rudi H. Nussbaum as Associate Professor of Physics, yearly tenure, 10-months' service, at an annual salary of $7,000. The $2,000 salary funds needed for the higher-than-budgeted appointment are to come from the unallocated Science Division salary funds resulting from savings accruing from other appointments.</td>
</tr>
<tr>
<td>N. Hsu, Appointment</td>
<td>Mr. Nan-Teh Hsu as Assistant Professor of Engineering, yearly tenure, 10-months' service, at an annual salary of $6,000. The $500 salary funds needed for the higher-than-budgeted appointment are to come from the unallocated Science Division salary funds resulting from savings accruing from other appointments.</td>
</tr>
</tbody>
</table>
D. J. McQuaig, Appointment

Mr. Douglas J. McQuaig as Assistant Director of Placement and Assistant Professor of Business Administration, yearly tenure, 10-months' service, at an annual salary of $6,000.

W. T. Lemman, Jr., Transfer from OSC

Transfer of Mr. William T. Lemman, Jr., from Agricultural Experiment Station at Oregon State College to Business Manager and Associate Professor of Business Administration at Portland State College, yearly tenure, 12-months' service, at an annual salary of $9,322, effective September 1, 1959.

Oregon College of Education

S. K. Anderson, Appointment

Appointment as Assistant Professor of Social Science, yearly tenure, 10-months' service, at an annual salary of $5,750, effective September 1, 1959.

Eastern Oregon College

H. Hartig, Appointment

Appointment to a budgeted position of Mr. Hugo Hartig as Assistant Professor of Education, yearly tenure, 10-months' service, at an annual salary of $6,250, effective September 1, 1959. The salary savings of $450 released by appointment at a rank and salary lower-than-budgeted should be transferred to the Salary Savings Reserve.
The Board approved the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgment to the donors:

**University of Oregon**

**Scholarships & Fellowships**

Gifts totaling $4,698.30 from the following donors for scholarships and fellowships:

- Junior High Bank Scholarship Fund, Coos Bay $400.00
- Lakeside Parent-Teacher Association 200.00
- Pi Lambda Theta, Alumnae Chapter, Eugene 100.00
- Women's Architectural League of Oregon, Portland 233.30
- Interested Citizens' Scholarships, Coos Bay 100.00
- Musicians Mutual Association, Eugene 120.00
- Central Lane YMCA, Eugene 300.00
- Edison Parent-Teacher Association, Eugene 215.00
- South Eugene High School Parent-Teacher Association, Eugene 230.00
- Reader's Digest Foundation, Pleasantville, New York 1,000.00
- Assistance League of Ventura, Ventura, California 400.00
- Fred Meyer Corporation, Portland 1,200.00
- Oakland Parent-Teacher Association, Oakland 200.00

**Labor-Management Conference Fund**

Gift of $291.23 from the Labor-Management Conference Fund to the library for the purchase of books in the field of industrial relations. This amount represents part of the balance remaining from funds donated by labor and management groups to support conferences on the campus during the past several years.

**National Science Foundation**

Grants totaling $33,995 from the National Science Foundation to be used for research and fellowships as follows:

1. $8,000 - "Thermo-dynamics and Kinetics of the Active Transport Ions", July 1, 1959, through June 30, 1960, under the direction of Dr. Bradley T. Scheer, Professor and Head of Biology.

2. $11,700 - "Growth of Marine Littoral Diatoms", July 1, 1959, through June 30, 1961, under the direction of Dr. Richard W. Castenholz, Instructor of Biology.

3. $2,450 - "Dissemination of Scientific Information in Connection with Basic Research Exhibit at Oregon Centennial Exposition", under the direction of Dr. Bernd Crasemann, Assistant Professor of Physics.
4. $3,045 - Graduate scholarships and fellowships.

5. $8,800 - "Extensions of Algebraic Systems of Continuous Functions", July 1, 1959, through June 30, 1961, under the direction of Dr. Frank U. Anderson and Dr. Robert L. Blair, Assistant Professors of Mathematics.

U. S. Air Force

Grant of $6,164.00 from the United States Air Force for "Research and Report on Non-Parametric Several Sample Tests", July 1, 1959, through June 30, 1960, under the direction of Dr. Fred C. Andrews, Associate Professor of Mathematics.

U. S. Atomic Energy Commission

Grants totaling $17,106 from the U. S. Atomic Energy Commission to be used for research and equipment as follows:

1. $8,436 - "Studies in Beta and Gamma Ray Spectroscopy", June 1, 1959, through May 31, 1960, under the direction of Dr. Harry T. Easterday, Assistant Professor of Physics.

2. $8,670 - For the purchase of equipment to be used in Radioisotope Technology Education, July 1, 1959, through June 30, 1960.

U. S. Navy

Grant of $9,500 from the U. S. Navy Office of Naval Research for studies on "Recurrence Time Problems", July 1, 1959, through June 30, 1960, under the direction of Dr. Ivan Niven, Professor of Mathematics.

U. S. Public Health Service

Grants totaling $183,282 from the U. S. Public Health Service to be used for research and training grants as follows:

1. $3,083 - "Variations in Klamath Culture and Personality", June 20, 1959, through June 30, 1960, under the direction of Mr. James A. Clifton, Teaching Fellow, Department of Anthropology.

2. $104,985 - "A Teaching and Research Training Grant in Molecular Biology", July 1, 1959, through June 30, 1960, under the direction of Dr. Aaron Novick, Director, Institute of Molecular Biology.

3. $61,897 - "A Study of Resistance to Television for Educational Purposes: Its Nature, Purpose and Control", July 1, 1959, through June 30, 1960, under the direction of Dr. Lionel Wishneff, Associate Professor of Sociology.

4. $13,317 - "Senior Stipend - Psychology", July 1, 1959, through August 31, 1960, under the direction of Dr. Norman D. Sundberg, Associate Professor of Psychology.

Arthur Murray, Inc.

Gift of $150.00 from Arthur Murray, Inc., New York City, to be placed in the Journalism Gift Account.
Gifts to the University of Oregon Library from various donors as follows:

### Library of Parliament
Seventy volumes of Sessional Papers and Parliamentary Debates from the Library of Parliament, Ottawa, Canada, estimated value $495.00.

### Homer H. Smith Insurance Agency
Four volumes of the Salem City Directory from Homer H. Smith Insurance Agency, Salem, estimated value $100.00.

### Dross Insurance Agency
Six volumes of the Omaha City Directory from the Dross Insurance Agency, Omaha, Nebraska, estimated value $180.00.

### Sottile Banking Group
Six volumes of the Miami City Directory from the Sottile Banking Group, Miami, Florida, estimated value $180.00.

### Oregon Granite Company
Five volumes of the Medford City Directory from the Oregon Granite Company, Medford, estimated value $125.00.

### Credit Bureau of Whatcom County
Fourteen volumes of the Bellingham City Directory for various years between 1913 and 1929 from the Credit Bureau of Whatcom County, Washington, estimated value $350.00.

### Bureau of Reclamation
Thirty-three volumes of the Umatilla, Boise, Columbia Basin, Owyhee and Yakima Project Histories, estimated value $495.00.

### Dental School

**American Cancer Society**
Gift of $200 from the American Cancer Society to apply to the honorarium for Dr. Charles A. Waldron, clinician for the oral cancer refresher course held July 15, 1959.

**Fund for Dental Education, Inc.**
Grant of $1,500 from the Fund for Dental Education, Inc., Indianapolis, Indiana, to support a workshop to study the teaching of Practice Management in Dental Schools.

**National Academy of Sciences**
Gift of $300 from the National Academy of Sciences, Washington, D. C., to be used July 1, 1959, through June 30, 1960, to support the studies of Mr. Myron D. Tedford, Assistant Professor of Anatomy, on "The Effects of Prenatally Injected Testosterone Propriionate on the Gonads and Gestation Period in Topeka Strain Guinea Pigs."

**Oregon State Dental Association**
Gift of $400 from the Oregon State Dental Association, Portland, to be used for the oral cancer refresher conference to be held July 15, 1959. The funds may be used for brochures, salaries for clinicians, supplies, and other expenses.

**U. S. Army**
Grant of $7,130 from the U. S. Army to continue the study of "The Dimensional Behavior of Wax Patterns as Used in the Indirect Inlay Casting Procedure", July 1, 1959, through June 30, 1960, under the direction of Dr. David B. Mahler, Head of Department of Dental Materials.
Meeting #278-41

U. S. Public Health Service

Grants totaling $43,004 from the U. S. Public Health Service to be used as follows:

1. $500 - "Histochemical Variation in Keratotic Lesions of the Oral Mucosa", July 15, 1958, through July 14, 1959, under the direction of Dr. James S. Bennett

2. $42,504 - To study "Growth and Development of the Face", June 1, 1959, through May 31, 1960, under the direction of Dr. Bhim S. Savara, Director of the Child Study Clinic.

Medical School

Women's Aux., Multnomah Co. Medical Soc.

Gift of $250 from the Women's Auxiliary, Multnomah County Medical Society, Portland, to be used for scholarships for students in nursing education.

Delta Theta Tau, Eta Alpha Chapter

Gift of $100 from Eta Alpha Chapter, Delta Theta Tau, Hillsboro, for the purchase of equipment for the Doernbecher Memorial Hospital.

McDermott Foundation

Grant of $20,000 from the McDermott Foundation, Dallas, Texas, for continued support of the Constitutional Medicine Research Project under the direction of Dr. H. P. Lewis, Chairman of the Department of Medicine, and Dr. W. Sheldon, Clinical Professor of Medicine.

New Eyes for the Needy, Inc.

Gift of $200 from New Eyes for the Needy, Inc., Short Hills, New Jersey, for the purchase of glasses for needy patients.

Oregon Heart Association

Grant of $2,700 from the Oregon Heart Association, Portland, to continue to September 14, 1959, the research project entitled "Continuing Experimental Cardiovascular Research through the Development of New Radiological Methods", under the direction of Dr. Charles T. Dotter, Professor and Chairman of the Department of Radiology.

Mr. & Mrs. Myrlie C. Adams

Gift of $100 from Mr. and Mrs. Myrlie C. Adams, Medford, for research in Leukemia.

U. S. Public Health Service

Grants totaling $46,328 from the U. S. Public Health Service to be used as follows:

1. $3,888 - Stipends for trainees in the Department of Psychiatry undergraduate training program, September 1, 1958, through August 31, 1959.

2. $14,580 - Salary of Dr. John L. Butler, Assistant Professor of Psychiatry from July 1, 1959, through June 30, 1960.

3. $11,275 - "Investigation of Pulmonary Ventilation and Mechanics of Breathing", July 1, 1959, through June 30, 1960, under the direction of Dr. John M. Brookhart, Professor and Chairman of Department of Physiology.
4. $955 - "Studies in Bone Marrow Preservation and Growth", June 25 through August 31, 1959, under the direction of Dr. J. Englebert Dunphy, Professor and Chairman of Department of Surgery.

5. $7,250 - Research on "Mechanism of Melanin Formation in Central Nervous System", June 1, 1959, through May 31, 1960, under the direction of Dr. Jacob H. Fellman, Assistant Professor of Biochemistry.

6. $8,380 - Research on "Galactose and Lens Metabolism", June 1, 1959, to May 31, 1960, under the direction of Dr. Ellen L. Talman, Research Associate in Ophthalmology.

Oregon State College

Scholarships & Fellowships

Gifts totaling $15,879.72 from the following donors for scholarships and fellowships:

- American Cancer Society, New York City: $2,250.00
- The Payne Fund, New York City: 600.00
- The Dow Chemical Company, San Francisco, California: 2,500.00
- Standard Oil Company of California, San Francisco, California: 2,505.00
- Westinghouse Educational Foundation, Pittsburgh, Pennsylvania: 500.00
- Eleanor Trindle Memorial Fund: 256.72
- Associated Women Students, Oregon State College: 252.00
- Oregon Pepsi-Cola Bottlers, Seaside: 100.00
- Confederated Tribes of the Umatilla Indian Reservation, Pendleton: 500.00
- Oregon Chapter Electrical Women's Round Table, Portland: 100.00
- Future Business Leaders of America and Girls' League, Lebanon Public Schools: 250.00
- Oregon Association of Future Homemakers of America, Salem: 150.00
- Oregon State College Educational Foundation, Inc.: 510.00
- Crown Zellerbach Foundation, San Francisco, California: 100.00
- E. I. du Pont de Nemours & Company, Wilmington, Delaware: 5,084.00
- U. S. National Bank, Portland: 222.00

American Society of Metals, Oregon Chapter

Gift of $100 from the American Society of Metals, Oregon Chapter, Portland, to purchase additional books for the W. J. Kroll Metallurgical Collection in the Oregon State College Library.

H. H. Gibson Memorial Scholarship

Gift of $1,875 from the family of the late Professor Gibson to establish the H. H. Gibson Memorial Scholarship. The fund is to provide an annual scholarship to a high school graduate in Vocational Agriculture who enters the School of Agriculture at the College.
Grants aggregating $27,579 from the Atomic Energy Commission to various departments to be used for research and training projects as follows:

1. $1,066 - To provide for travel and wages for Charles O. Heath, Department of Mechanical Engineering, to attend the 1959 AEC-ASEE Summer Institute at Cornell University.

2. $13,550 - "Cyclotron Testing and Instrumentation", July 1, 1957 through March 31, 1960, under the direction of Dr. E. A. Yunker, Chairman of the Physics Department.

3. $7,000 - "Relationship of Soil Properties to Chemical Reactions and other Phenomena Involving Sulfur", June 1, 1959, through May 31, 1960, under the direction of Dr. Hoyle E. Harward, Associate Professor of Soils.

4. $5,963 - "Accelerated Evolution in the Alkali Bee, Nomia Melanderi, through Irradiation", June 1, 1959, through May 31, 1960, under the direction of Dr. W. P. Stephen, Assistant Professor of Entomology.

Bequest of $5,000 from the Estate of Dorothea Francis to the Student Loan Fund to be used for the assistance of needy students.

Grants aggregating $88,470 from the National Science Foundation to the various departments for research and a training program as follows:

1. $15,000 - "Ergosterol Metabolism in Saccharomyces Cerevisiae", June 1, 1959, through May 31, 1961, under the direction of Dr. Leo W. Parks, Assistant Professor of Bacteriology.

2. $30,000 - "Reconstitution of the Mitochondrial Respiratory Chain", June 1, 1959, through May 31, 1961, under the direction of Dr. Tsoo E. King, Professor, Science Research Institute.

3. $24,600 - "Computer Research", June 1, 1959, through May 31, 1962, under the direction of Dr. A. T. Lonseth, Professor of Mathematics.

4. $18,870 - "Undergraduate Research Participation Program", 1959-60.

Grant of $2,750 from the Oregon Heart Association, Portland, for continued support of studies of "Carbohydrates and Energy Metabolism in Heart Muscle", July 1, 1959, through June 30, 1960, under the direction of Dr. Vernon H. Cheldalin, Director Science Research Institute.

Grant of $5,000 from Research Corporation-Williams-Waterman Fund, New York City, for studies of "Relation of Nitrogen Compounds to the Synthesis of Carbon Compounds in Insects", July 1, 1959, through June 30, 1960, under the direction of Dr. R. W. Newburgh, Associate Professor and Dr. V. J. Brookes, Assistant Professor, Science Research Institute.
San Francisco
Ordnance District, U. S.
Army

Grants aggregating $44,273.20 from the San Francisco Ordnance District, U. S. Army to the Departments of Mathematics and Physics for research projects as follows:

1. $16,015 - "Nonlinear Integral Equations", September 1, 1959, through August 31, 1960, under the direction of Dr. A. T. Lonseth, Chairman and Professor of Mathematics.

2. $28,158.20 - "Measurement of the Three Body Nitrogen Atom Recombination Coefficient and the Cross Section for Photo-dissociation of Nitrogen Dioxide", June 1, 1959, through May 31, 1961, under the direction of Dr. D. S. Burch, Assistant Professor of Physics.

Grants to Agricultural Experiment Station from:

Grants to the several Agricultural Experiment Station Departments and divisions for research, equipment, construction and other purposes from various donors as follows:

Agricultural Research Foundation

$3,800 - "Frequency and Amount of Irrigation for Selected Crops", under the direction of Dr. D. D. Evans, Associate Professor, Associate Soil Scientist.

$5,698.82 - "Toxicological Aspects of Insecticides and the Bionomics and Control of Injurious Soil Arthropods", under the direction of Dr. L. C. Terriere, Insect Toxicologist and Associate Professor of Entomology, and Mr. H. E. Morrison, Research Assistant and Instructor in Entomology.

$6,312.17 - Purchase of supplies for work on "Sawdust and Other Wood Wastes" and "A Study of Diary Sanitation Procedures", under the direction of Dr. W. B. Bollen and Dr. P. R. Elliker, Professors of Bacteriology.

$6,815 - "The Absorption, Translocation, Fate, Mode of Action and Soil Behavior of Certain Thiocarbamates, A New Class of Carbamates" and "Hop Production, Breeding, Disease and Quality Investigations", under the direction of Dr. S. C. Fang, Associate Chemist and Associate Professor of Agricultural Chemistry, and Mr. D. E. Bullis, Chemist and Professor of Agricultural Chemistry.


$4,900 - "Hop Production, Breeding, Disease and Quality Investigations", "Insect Pests of Truck, Vegetable Seed and Certain Specialty Crops", "Injurious Insects Affecting Forage Crops and Forage Crops Seed Production", under the Department of Entomology.
$7,787.57 - Studies on "Factors Affecting the Quality of Brined Cherries", "Production and Utilization of Dehydrated Fruits and Vegetables", "Factors Affecting the Quality of Wine", and Enology Laboratory Service, under the direction of Dr. H. Y. Yang, Associate Professor, and Mrs. Lois Sather, Assistant Food Technologist, of the Department of Food Technology.

$16,206.44 - "Hop Production, Breeding, Disease and Quality Investigations" and "Control of Weeds in Field, Forage, and Seed Crops in Oregon", under the direction of Mr. Stanley N. Brooks, Assistant Professor, and Dr. W. R. Furtick, Assistant Professor and Assistant Agronomist, Department of Farm Crops.

$997.93 - "Biology and Control of Insects Affecting Nursery Crops and Ornamental Plantings", under the direction of Dr. K. G. Swenson, Assistant Entomologist; "Diseases of Small Fruits", under the direction of Dr. E. K. Vaughn, Professor of Plant Pathology; "The Chemistry, Mode of Action, Toxicity and Factors Influencing the Effectiveness of Herbicides and Plant Growth Regulators", under the direction of Mr. Virgil H. Freed, Associate Chemist.

$5,022.43 - Enology Laboratory Services, under the direction of Dr. H. Y. Yang, Associate Professor of Food and Dairy Technology.

$1,010.71 - "A Study of Dairy Sanitation Procedures", under the direction of Dr. L. C. Terwiere, Insect Toxologist and Associate Professor of Entomology, and "Toxicological Aspects of Insecticides and the Bionomics and Control of Injurious Soil Arthropoda", under the direction of Dr. P. R. Elliker, Professor of Bacteriology.

$1,595.03 - Studies on "The Winter Shift of Black-tailed Deer from Habitats above the Snow Line to Lower Levels and Its Effect on Management" and "The Determination of Survival Rates of Artificially Reared and Released Trout by Tagging and Marking Methods", under the direction of Mr. Arthur S. Einarson, Biologist, U. S. Fish and Wildlife Service.

$239.75 - Consulting services in statistics with relation to forest management research, to be performed by Dr. Lyle Calvin, Experimental Station Technician and Professor.

Fifteen tons of number five hay and stock salt, valued at approximately $400, for use in the artificial and natural bee sites which are being propagated in the Ontario area.

$2,000 - "Forest Genetics - The Effect of Day Length on the Frost Hardiness of Woody Plants", under the direction of Mr. Helge Irgens-Moller, Assistant Professor of Forestry.

$2,500 - "Malting Barley Research Assistantship", under the direction of Dr. Wilson H. Foote, Assistant Agronomist.
National Council for Stream Improvement

$6,050 - "Cooperative Research on Aquatic Biological Project and Aquatic Aspects of Stream Pollution", July 1 through December 31, 1959, under the direction of Mr. R. E. Dimick, Professor, Head of Fish and Game Management.

$550 - "Cooperative Research on Aquatic Biology", July 1 through December 31, 1959, under the direction of Dean George W. Gleeson, School of Engineering.

$3,690 - "Sulfite Waste Research", July 1 through December 31, 1959, under the direction of Dean George W. Gleeson, School of Engineering.

Northwest Canners and Freezers Assoc.

$145 - As a contribution to the 1959 Northwest Pea Breeding Project.

Oregon State Tax Commission

$5,000 - Study on "The Productivity of Soil Types in Certain Oregon Counties to Obtain Information Essential in Providing a Suitable Basis for Tax Assessment in Rural Areas", under the direction of Dr. E. C. Knox, Associate Professor and Associate Soil Scientist, and Dr. Gordon Sitton, Associate Professor and Associate Agricultural Economist.

Tennessee Valley Authority

$847.34 - "Economic and Agronomic Evaluation of Fertilizer Response Data of Alfalfa Grown on 'Aiken Soils' of the Willamette Valley", under the direction of Dr. Moyle E. Harward, Associate Soil Scientist, and Dr. William E. Brown, Assistant Agricultural Economist.

United Fruit Company

$13,500 - "The Effects of Fungicides on Fusarium oxysporum F. Cubense, and Additional Studies on the Nature of Fusarium Wilt Disease Resistance," under the direction of Dr. Roy A. Young, Professor of Botany and Plant Pathology.

U.S. Dept. of the Interior

$4,940.69 - "Soil and Vegetation Survey of the Alsea Basin", under the direction of Dr. E. C. Knox, Associate Professor and Associate Soil Scientist; "Road Engineering and Erosion Project", under the direction of Mr. R. L. Wilson, Assistant Professor of Forest Engineering; and "Conducting of Nurse Crop Cover on the Mustard Project", under the direction of Dr. W. W. Chilcote, Associate Professor of Botany and Plant Pathology.

American Cyanamid Company

$1,000 - "Investigations of the Herbicidal Properties of Aminotriazola", under the direction of Dr. W. R. Furtick, Assistant Professor and Assistant Agronomist.

Dairy Products Commission

$5,000 - "The Composition of Normal Cow's Milk", under the direction of Dr. G. A. Richardson, Dairy Chemist and Professor of Food and Dairy Technology.

Foundation for American Resource Management

$3,800 - "Development of Techniques and Facilities for the Screening of Insecticides Against Forest Insects", under the direction of Dr. J. A. Rudinsky, Associate Forest Entomologist and Associate Professor of Forestry.
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International Harvester Co. Gift of an SD-240 6-cylinder power unit valued at $890. The unit will be used to power a dynamometer for classroom, laboratory or engine research.

Oregon Department of Agriculture $1,000 - For work in connection with the pollen and spore survey, under the direction of Dr. Roy A. Young, Professor of Botany and Plant Pathology.

Reichhold Chemicals, Inc. $600 - "Investigation in Control of Weeds in Field, Forage and Seed Crops in Oregon", under the direction of Dr. W. R. Furtick, Assistant Professor, Assistant Agronomist.

U. S. Dept. of Agriculture $4,073.76 - "Increasing Efficiency of Utilization of Irrigation Water", under the direction of Mr. W. N. Stammers, Jr., Irrigation Scientist, Instructor of Agricultural Engineering.

$170 - "The Evaluation of Phormium as a Possible New Fibre Crop for Oregon", under the direction of Mr. C. R. Stanton, Research Agronomist and Instructor.

Portland State College

Scholarships & Fellowships Gifts totaling $1,840 from the following donors for scholarships and fellowships:

Southwest Hills Kiwanis Club, Portland $ 150.00
Oregon Congress of Parents and Teachers, Portland 388.00
Electrical Maintenance Engineer's Association of Columbia Basin, Portland 250.00
Gilbert School Scholarship Committee, Portland 200.00
Iron Fireman Manufacturing Co., Portland 252.00
Triangle Lake Parent-Teacher Association, Greenleaf 100.00

Eastern Oregon College

Scholarships & Fellowships Gifts totaling $3,098.00 from the following donors for scholarships and fellowships:

Mt. Emily Lumber Co., La Grande $ 252.00
Inland Radio, Inc., Station KLEH, La Grande 100.00
First Methodist Church, La Grande 220.00
Oregon Congress of Parents & Teachers, Inc. Portland 1,683.00
Dr. and Mrs. Robert L. Stuart, La Grande 219.00
La Grande Soroptimist Club, La Grande 186.00
Mr. Ed Bork, La Grande 219.00
Dr. and Mrs. Ralph E. Badgley, La Grande 219.00

General Extension Division

Portland Garden Club Gift of $200 from the Portland Garden Club for the 1959 Conservation Workshop.

Pacific Power and Light Company Gift of $100 from the Pacific Power and Light Company for the 1959 Economic Education Workshop.
Centralized Activities

The Ford Foundation

Grant of $107,115 from The Ford Foundation, New York City, to the Oregon State System of Higher Education to continue for a three-year period the Interinstitutional Classroom Television Experiment under the supervision of Dr. Glenn Starlin, Director for the project.

The Fund for Advancement of Education

Grant of $15,000 from The Fund for the Advancement of Education, New York City, for partial support of expenses which will be incurred during 1959-60 and 1960-61 in the evaluation and publication of research results in connection with the Interinstitutional Television Teaching Project conducted by the State System of Higher Education.

BOARD APPRECIATION TO PRESIDENT STEVENSON

President Cabell concluded the meeting by commending President Stevenson and his staff for the meeting and other arrangements and by giving special thanks to them and the City of Ashland for their hospitality and for making it possible for the Board and the institutional executives to participate in the opening events of the Shakespearean Festival.

ADJOURNMENT

The meeting adjourned at 11:15 A.M.

Henry F. Cabell, President

Earl M. Pallett, Secretary
APPENDIX

NO GOLDEN GIMMICKS

Mr. Freeman Holmer, Director
Department of Finance and Administration

As Presented to the State Board of Higher Education

Ashland, Oregon

July 28, 1959
I am not aware that any of my predecessors had the opportunity—or the necessity—of discussing formally with the Board the fiscal condition of your state government. I welcomed the invitation to be here today for it seems important that the Director of the Department of Finance and Administration be made aware of your opportunities and problems and so that you may be alerted to the administrative and fiscal conditions of the whole state government—of which Higher Education is an important part.

In observing your deliberations this morning, the first part of my mission here has been accomplished. I am more familiar with at least some of your opportunities and problems than before I came. It remains for me to share with you a view of the problems of your state government (as seen from Salem), with special attention to its relevance to the function of higher education.

There are two major points that I should like to stress this morning: (1) There is no such thing as a free lunch; and (2) it is not essential that the wrong questions be asked about higher education.

The ancient king, whose budget officer first suggested that the essence of human wisdom was summed up in the line "that there is no such thing as a free lunch", learned a lesson that we in Oregon are about to face. For at least seven bienniums, our state government has enjoyed substantial surpluses at the beginning of each biennium. Our current $312 million General Fund budget, while balanced, anticipates only a $1.6 million surplus. The threat of referendum, however, endangers $12 million of the revenues provided by the 1959 legislature. The most optimistic estimate of the Chairman of the State Tax Commission is that, if the referendum succeeds, and the expenditure of General Fund appropriations proceeds according to plan, the State would have a deficit of $4.5 million in the current biennium.

While a state property levy of $3.5 million can be used to service General Fund bonded indebtedness, Governor Hatfield has made it clear that he does not anticipate resort either to the state property tax or to a special legislative session to balance expenditures with available revenues. Put another way, if revenues do not measure up to legislative expectation, steps will be taken to reduce expenditures accordingly.

Present instructions to the Department of Finance and Administration call for intensive effort to assure maximum use of each tax dollar. To the degree that economy efforts fall short, it may be necessary to cut back the quality or the extent of state services. Since many General Fund expenses are, for all practical purposes, fixed, the pressure for economy on the variables will be severe indeed.

While there is substantial cause for fiscal concern and conservatism in the present biennium, the prospect for the next biennium (1961-1963) is much more foreboding. Let us call the roll of the facts that evoke this assertion.

1. The surplus (some $30 million used to balance this biennium's budget) will be gone.
2. $10 million in one-time revenues used this biennium will not be available again.
3. Legislative commitments (as in basic school support and the junior college bill) promise to require expenditure increases in 1961.
4. Down payments made by the 1959 legislature (like the $200,000 for educational television and the planning money for O.T.I.) promise to require expenditure increases in 1961.

5. Deferred expenditures (such as those for needed construction at the mental and correctional institutions and for adequate compensation of civil service employees) will be back for further consideration.

6. Technological changes, growth in state population, and similar factors will increase the costs of some activities.

The surplus and the one-time revenues total $40 million which must be replaced from other sources next biennium. The building fund plans of the Department of Higher Education alone could require another $30 million of revenue in 1961-1963. For comparison, remember that the individual income tax is expected to produce $168.5 million in this biennium. How would an additional $70 million be produced? By a 40 per cent increase in income tax? By a sales tax? By cutting state aid to cities or counties? By deficit financing? Restricting college enrollments?

I cite the problem and these possibilities without endorsing either the problem or the proposed solutions. By prudent management in this biennium we may avoid the prospective deficit. Some of the anticipated increases in expenditures may be avoidable. But no "golden gimmick" will diminish the necessity for vigorous action to avoid expenditures that are, in Governor Hatfield's phrase, "merely desirable". We are beginning to learn the price of a free lunch.

All of which leads me to my second point: the necessity of asking the right questions.

As members of the Board of Higher Education, it is your responsibility to give your attention to the needs and opportunities that confront our state in the field of higher education. It is likewise your responsibility to recommend a budget that, in your opinion, will meet our needs and take appropriate advantage of our opportunities. With your administrative officers, you seek to administer the funds made available by the legislature so as to gain the greatest educational advantage from their expenditure.

The Department of Finance and Administration, as a primary source of staff assistance to the Governor, is likewise concerned with the needs and opportunities of the state—but with a somewhat different frame of reference. In recommending the allocation of public funds, the Department must consider the competing demands on the state treasury of our needs and opportunities in the fields of health, and welfare and law enforcement, and natural resources development, and primary and secondary education, as well as in higher education.

Because our responsibilities are different, it seems inevitable that there will be a measure of conflict in our respective evaluations as to what ought to be the policy and program of our state government in the field of higher education. And while this is true, it is my intention (and that of my staff) to take every precaution to reduce any areas of disagreement to the minimum. We hope that by full disclosure of the bases of our decisions and by close familiarity with your operations that there will be an increase in mutual understanding.
Meeting #278-52

Chancellor Richards, in an address to a WICHE-sponsored conference last April,
called for "massive cooperation and effective interchange with other state agencies".
This is certainly the only basis on which we may achieve mutual understanding and
the collaboration that will avoid the misfortune described by the Chancellor in
saying that "too often state officials...have joyfully engaged in asking the wrong
questions about higher education".

In recent months, three books have been published that relate to the asking of
the right question.

Beardsley Ruml's *Memo to a College Trustee* addresses the basic question of
what is the proper function of a Board such as yours. Although we need not agree
with his answers (which are intriguing, at least), he is posing a major and funda-
mental question. This is a book that belongs on your reading list.

The Committee on Government and Higher Education (chaired by Milton Eisenhower)
reports in a document entitled *The Efficiency of Freedom* the results of its efforts:

"(1) To define the relationships that should properly exist between
public officials and state institutions of higher education...

"(2) To identify the principal areas in which state control over
higher education has appeared to exceed proper limits...

"(3) To suggest remedial lines of action."

Both this little pamphlet and the companion volume by Malcolm Moos and Francis
E. Rourke, under the title *The Campus and the State*, engage in providing answers to
some crucial questions. (Although I fear that the questions are sometimes pre-
judicially phrased, these books, too, should be on your reading list.)

Chancellor Richards has suggested that among the appropriate questions the
legislature should ask are the following:

1. Who should manage public higher education?
2. How many should go to public colleges?
3. Where should they be taught?
4. What should be their tax support?
5. What new directions should public higher education take?

Truly, these are fundamental questions. They are questions to which a governor
must also address himself in presenting legislative proposals and in deciding
whether to approve or disapprove bills passed by the legislature. In making his
recommendations and decisions, a governor normally uses his staff in evaluating the
alternative courses of action that are open to him. It follows that a Department
of Finance and Administration must likewise be concerned with these issues.

In a time of financial stringency, such as that which now confronts the State
of Oregon, it is imperative that the right questions be asked at the right time by
the right people. Hopefully, we may arrive at some of the right answers.
As was noted earlier, a major point of contact between the Department of Higher Education and the Department of Finance and Administration is in the preparation of the state budget. The Committee on Government and Higher Education concudes the propriety of this review of educational programs. A main concern here is that we find those methods which present financial needs in the clearest possible light. There is room for substantial improvement in our technique of presenting budget needs the next time around. We expect to work closely with your administrative officers to devise more illuminating methods of showing what has been accomplished, what is planned, and why it is essential.

When we move from the appropriation to the budget execution process, a whole series of potential problems is recognizable. There must be "flexibility in which to live with the wound and to meet changing conditions" (Richards). Legislative appropriations anticipate the attainment of certain goals or the performance of certain functions but only rarely—and then usually improperly—do appropriations specify the means to be used. Flexibility of means is essential to effective and efficient administration.

However, flexibility of expenditures does not extend, for any administrative agency in a democratic government—to a significant change of goals or functions. If the legislature is not in session, the chief executive (probably through his department of finance and administration) should be informed promptly if a change of situation appears to indicate a significant change in program. It may well be that factors beyond the scope of the agency to appraise and evaluate require a course of action other than that dictated by agency need alone.

I should add, that what I have been saying about the role of the Department of Finance and Administration with respect to budgets applies equally to the educational and the service functions of the Department of Higher Education. Seed testing, hospital operation, and the auxiliary enterprises, while similar to certain other state functions, should not (we are convinced) stand in any different relationship to the Department of Finance and Administration than that which is appropriate for the educational process.

A case in point is the matter of the third boiler replacement at O.S.C., directed by the Board at its last meeting. You will recall that bids for replacement of two boilers in the heating plant at O.S.C. were low enough to permit (within the sum appropriated for two boilers) replacement of a third boiler (which had been scheduled for replacement in 1963). You authorized the inclusion of the third boiler at this time. In terms of the logic of the presentation at your last session, there is no fault to find with your decision. Yet the Department of Finance and Administration requested that the change order not be executed by your administrative officers. You are entitled to an explanation.

First, of course, the 1959 legislature was not requested to provide funds for this purpose. The Board's own program had scheduled this particular expenditure for 1963-1965. The legislature appropriated funds for a minimum building program for Higher Education. It surely did so expecting that the funds unneeded for the projects specified would revert to the State Treasury and not that they would be expended for projects planned for a time some four years in the future.
Second, granted that the circumstances appeared to warrant the proposed change of plans—the flexibility that is desirable—still, it seems plain to us that the legislature had allocated scarce funds among competing needs on the basis of assumptions (such as construction costs, enrollment projections, etc.). If the assumptions proved to be in error, alternative use of the funds should be measured against the total needs of the State—not merely among other possible uses in the agency having the appropriation. I realize that state agencies, including the Department of Higher Education, look upon their hard-won appropriations as "their" money. But in the face of the fiscal crisis that looms in 1961, it is imperative that every dollar that can be saved, while accomplishing the programs authorized by the legislature, be saved.

Undoubtedly there will be other changes of projects and programs in the months ahead. Where these relate to means alone, there will rarely be any question as to the freedom of the Department of Higher Education in selecting the appropriate method for the performance of assigned functions. In purchasing and other matters regulated by law, we can continue and improve the generally cooperative relations that now exist.

There is another aspect of the budget execution process to which I would like to make brief reference. The Department of Finance and Administration works closely with most state agencies in quest of improved administrative practices. We are already collaborating with your administrative officers in such fields as records management and property control. Our services are available in additional areas, including space utilization, surplus property distribution, and the analysis and improvement of administrative procedures. Our mission is not that of creating annoyances, impediments, or obstacles in the path of progress—educational or otherwise. The Department of Finance and Administration seeks merely to facilitate the achievement of our state's administrative goals.

Earlier I made reference to the publications of the Committee on Government and Higher Education. It is significant that the general tenor of the references in these reports to the Oregon situation is favorable, reflecting the effectiveness of this Board and the recognition by the Department of Finance and Administration in its eight years of existence of the special nature of higher education. (I might add that we try to be aware also of the special nature of natural resources, welfare and health administration, too.) We, with you, want to share the freest possible exchange of information and judgment, for only out of such exchange can come the understanding that produces progress. This administration, as you well know, has a profound interest in higher education. We are confident that our Department of Higher Education can maintain its present distinction and plan for further advance towards the highest education of our people. The Department of Finance and Administration shares in this aspiration.

Freeman Holmer, Director
Department of Finance and Administration

July 28, 1959