STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT THE
MEMORIAL UNION BUILDING, OREGON STATE UNIVERSITY
Corvallis, Oregon

June 13, 1961
9:00 A.M., P.S.T.

MEETING #295-1
A regular meeting of the State Board of Higher Education was held at
the Memorial Union Building, Oregon State University, Corvallis,
Oregon, on June 13, 1961.

ROLL CALL
The meeting was called to order at 9:00 A.M. by the Vice-President
of the Board, Mr. Wm. E. Walsh, and on roll call the following
answered present:

Mr. J. W. Forrester, Jr.  Mr. Douglas McKean
Mr. A. S. Grant         Mr. John Merrifield
Mr. Allan Hart          Dr. R. E. Purvine
Mr. Chas. R. Holloway, Jr.  Mr. Wm. E. Walsh
Mrs. Cheryl S. MacNaughton

Absent: None.

Others Present: Chancellor J. R. Richards; Secretary E. M. Pallett;
President A. L. Strand of Oregon State University; Acting Presi-
dent W. C. Jones of the University of Oregon; President F. B. Bennett
of Eastern Oregon College; President E. N. Stevenson of Southern
Oregon College; President R. E. Lieuallen of Oregon College of
Education; President B. P. Millar of Portland State College;
Dean H. J. Noyes of the University of Oregon Dental School;
Dean D. W. E. Baird of the University of Oregon Medical School;
Director W. D. Purvine of Oregon Technical Institute; Dean M.
Popovich of Oregon State University; Mr. D. R. Larson, Assistant
to the Dean, General Extension Division; Mr. W. A. Zimmerman,
Assistant to the Dean and Business Manager, University of Oregon
Medical School; Mr. G. M. Robertson, Business Manager, Oregon State
University; Mr. W. T. Lemmon, Jr., Business Manager, Portland State
College; Mr. F. M. Shideler, Director of Information and Head of
the Department of Journalism, Oregon State University; Mr. R. A.
Adams, Director of the Physical Plant, Oregon State University;
Mr. Robert Bauck, Management Analyst, Department of Finance and
Administration; Comptroller H. A. Bork; Assistant Comptroller, J. L.
Watson; Mr. J. L. Hunderup, Assistant to the Comptroller; Mrs. Wickes
Beal, Director of Information; and Mr. Wolf von Otterstedt, Special
Assistant Attorney General.

MINUTES
APPROVED

The Board voted to dispense with the reading of the minutes of the
last regular meeting, held on April 25, 1961, and approved them as
printed in the docket.
ELECTION OF OFFICERS

On motion by Director Forrester, the Board held election of officers as a special order of business to fill the vacancy in the presidency created by the resignation of Mr. Henry F. Cabell. Director Hart nominated Director Wm. E. Walsh, Vice-President and presiding officer of the Board, for the office of President. The nomination was seconded by Director Grant. Director Forrester then moved that the nominations be closed; motion passed. Mr. Hart was designated to preside during the voting. Mr. Walsh was elected President of the Board by an unanimous vote.

Vice-President

Director Hart then nominated Director Chas. R. Holloway, Jr., for the office of Vice-President of the Board, which position had been vacated by the election of Mr. Walsh to the presidency. The nomination was seconded by Director Merrifield. Director Forrester moved that the nominations be closed; motion carried. Mr. Holloway was elected Vice-President by the unanimous vote of the Board.

BUILDING COMMITTEE REPORT

Mr. J. W. Forrester, Jr., Chairman of the Building Committee, presented the following report:

"At the March 1960 meeting, the Board approved the long-term schematic plan for the development of the Humanities Building. It also authorized the preparation of preliminary plans for the proposed first unit containing an area of 76,000 square feet estimated to cost $1,670,000 and planned so that the building area could be less than contemplated if the appropriation were not in the amount requested by the Board. Both the Governor's budget recommendations to the 1961 Legislature and the legislative action provided for a $1,035,000 project. The reduced budget will require the elimination of space intended to be used for research facilities and correspondingly reduce the total area of the first construction to about 47,000 square feet of building space to provide approximately 291 faculty offices and related service areas.

"Yesterday, Architects Stanton, Boles, Maguire and Church and University of Oregon officials presented the preliminary plans for the entire first unit of the Humanities Building as originally conceived. Presentation was concentrated on that portion of the building which is to be constructed under the reduced budget, but presentation was also made of the preliminary plans for an additional area approximating 29,000 square feet ultimately intended for research activities. The architects advised that the initial construction would provide office accommodations for a total of 267 staff members. Other space to be assigned to the Sociology Department for data processing and statistical laboratories, plus a general conference room, would provide an area equivalent to the needs of 22 additional staff members, or a total capacity of 289 persons. The architects presented a brochure which included the preliminary plans and outline specifications. They indicated that exterior wall finishes would include brick veneer, insulated aluminum window panel units, and MoSai finish on exposed beams and columns. Interior walls and ceilings would be finished with plaster."
Floors would be covered with asphalt tile except in restrooms where ceramic tile would be provided. Initially, provision would be made for one elevator, possibly as a bid alternate, but the structural design would permit the addition of two more elevators when additional stories are constructed in the future. Heat and electrical service would be provided from the central heating and power plant of the University.

"The reduced first unit of the building would include one wing facing Kincaid Street consisting of a ground floor and a first floor measuring 31 feet by 145.5 feet. Ultimately, this wing would have at least five additional floors, and it was the recommendation of the architects and institutional personnel that the structural foundation be adequate to increase the height of this wing to a total of 9 or 10 stories. The incremental cost of this supplementary structural potential is estimated to be approximately $14,000. The initial structure would also contain an H-shaped wing attached to the south end of the building extending 80 feet further along Kincaid Street and extending 117.3 feet to the east toward the Art Museum. This portion of the building would have a ground floor and four additional floors.

"Within the gross floor area of 46,880 square feet in the first unit, the architects estimated that approximately 60.66 per cent or 28,436 square feet would be net usable area. The offices would be used principally for the Departments of Sociology, History, and English.

"With the concurrence of the Chancellor, Acting President Jones recommended that the appropriate Board officials be authorized to instruct the architects to proceed with the preparation of final plans and specifications for the building, based on a cost allowance of $890,000, subject to appropriate release of funds by the State Emergency Board. This allowance includes the $14,000 estimated additional cost of providing structural strength for a maximum 10-story height of the west wing. It was also recommended that the following resolution be approved to comply with the requirements of the federal government from whom advance planning funds were obtained:

RESOLUTION APPROVING THE COMPLETED PRELIMINARY PLANNING REPORT WITH AN ADVANCE FROM THE UNITED STATES OF AMERICA FOR THE HUMANITIES BUILDING, UNIVERSITY OF OREGON, UNDER THE TERMS OF PUBLIC LAW 560, 83rd CONGRESS OF THE UNITED STATES AS AMENDED

WHEREAS, the Oregon State Board of Higher Education on behalf of the University of Oregon accepted an offer from the United States Government for an advance for preliminary plan preparation of a public work described as a Humanities Building, University of Oregon, Eugene, Oregon; and

WHEREAS, Stanton, Boles, Maguire and Church, Architects, were engaged to prepare a preliminary planning report for the aforesaid public work, and said architects have completed the report and submitted it for approval; and
WHEREAS, the completed preliminary planning report has been carefully studied and is considered to comprise adequate preliminary planning of the public work essential to the community and within the financial ability of the Oregon State Board of Higher Education on behalf of the University of Oregon to construct;

NOW, THEREFORE, BE IT RESOLVED by the Oregon State Board of Higher Education, the governing body of said applicant, that the planning report submitted by Stanton, Boles, Maguire and Church as the basis for detailed planning and construction of the Humanities Building, University of Oregon, dated June 1, 1961, in connection with Housing and Home Finance Agency Project No. P-Ore-3060 he and the same is hereby approved; and that certified copies of this resolution be filed with the Housing and Home Finance Agency as a part of the preliminary planning report."

On motion by Director Forrester and second by Director Hart, the following voted in favor of accepting the report and adopting the resolution: Directors Forrester, Grant, Hart, Holloway, MacNaughton, McKean, Merrifield, and Walsh.

Those voting no: None.

The President of the Board thereupon declared the report accepted as presented and the resolution duly adopted by a unanimous vote. Director Purvine was not present at the time the roll call vote was taken on this resolution.

Mr. Forrester continued:

"At the April 1961 Board meeting, authorization was given for the employment of Architects Lutes & Amundson for the preparation of preliminary plans for the third stage of the development of the married student housing project at the University of Oregon, Westmoreland Village. Yesterday, University officials presented these preliminary plans showing the location of the proposed units west of the Garfield-Arthur Street Connector, north of the units which are now under construction. Sixteen of the units will be one-bedroom apartments and 40 will contain two bedrooms each. It was indicated that the design and construction features are practically identical with the units currently under construction and that the estimated total cost, to be financed from 1961 bond borrowings and restricted fund balances, will be $466,912, of which $380,000 is estimated to be required for direct construction costs. For the total area of 30,762 square feet, including a small maintenance building, the direct construction costs average $12.35 per square foot. The total investment of $466,912 averages $8,338 per unit."
"With the concurrence of the Chancellor, Acting President Jones recommended that the appropriate Board officials be authorized to instruct the architects to proceed with the preparation of final plans and specifications, to solicit bids and to award construction contracts if satisfactory bids are received within the budgeted amounts.

"The Committee concurs in the recommendations presented."

The Board adopted the report and authorized the recommendations as presented.

Mr. Forrester continued:

"Yesterday, Director Winstead Purvine and the Chancellor summarized the construction planning which has been done for the proposed new campus of Oregon Technical Institute, principally for presentation to the 1961 Legislature. They indicated that Architects Skidmore, Owings & Merrill developed a general scheme, or master plan, for the new campus adequate to serve 800 students, but so designed that, with the later additions to buildings, facilities could be provided for an enrolment of 1,600 students. This program contemplated a development of the initial educational and general plant at a cost of $6,000,000, of which $2,000,000 was requested from the 1961 Legislature and the remaining funds were expected to be sought in 1963 and 1965. The planned construction over a six-year period contemplated a split-campus operation beginning with partial occupancy of the new campus by the fall of 1963, and complete occupancy by the fall of 1967.

"In order to avoid the simultaneous operation of both the old and new campuses, if possible, and to accelerate the opening of the complete new plant by the Fall Term 1964, the 1961 Legislature appropriated $2,750,000 for the initial construction. Members of the Ways and Means Committee indicated an intent to have provided very early in the 1963 legislative session the remaining amount of funds required for the educational and general plant. With the accelerated construction program, it was anticipated that there would be a saving of approximately $30,000 in the requirements for instructional facilities, reducing the previous estimate of $6,000,000 to $5,970,000. Representatives of the Board pointed out to the Ways and Means Committee that if occupancy of the existing campus were to be discontinued by the Fall Term 1964, it would be necessary to accelerate the construction of new housing and dining facilities. Normally, such buildings are expected to be wholly self-financing and self-supporting from income and restricted fund balances rather than from state tax funds. However, in order to provide accommodations for approximately 310 students, it was indicated that a state fund appropriation of $240,000 would be required to supplement moneys expected to be obtained from bond borrowings and other restricted fund income."
"The Building Committee and other members of the Board reviewed three pages of projections and estimates dated June 5, 1961, supporting the $5,970,000 program contemplated for the total educational and general plant. Included therein were details of the estimated requirement during 1961 of $550,000 for initial site grading, construction of a cold-water reservoir with pump house and pumps, drilling for additional hot-water wells, and architectural and engineering service fees. Director Winston Purvine reported that soil engineers who were retained by the architects to study the soil geology recommended immediate grading of the campus to permit settling before any building construction is undertaken. Soil characteristics on the site and climate in the Klamath Falls area require that the fills be compacted at a specified moisture content level to provide a sound base for later construction.

"The construction contemplated to begin in 1962 is estimated to cost $2,020,000, including roads and parking base rock, installation of utilities, construction of the classroom and laboratory buildings, mechanical and electrical equipment building and the heat exchanger building. If funds are provided in 1963 for the remaining units of the educational and general plant, estimated to cost $3,400,000, it is expected that authorization will be given for the construction of facilities for the library, administration, physical education, instructional shops, physical plant, etc., and for the purchase of movable equipment and furnishings.

"Although the institution does not require students to take physical education courses at the present time, Director Winston Purvine indicated that it was intended that a two-year physical education program would be required as soon as the new facilities are available.

"The educational and general construction program, estimated to cost $5,970,000 is not intended to provide special purpose space and facilities for curricula now under study pursuant to Board action at the April 1960 meeting, involving the auto-body option in automotive technology, the industrial secretarial option in business technology, and the medical and X-ray options in medical technology. Furthermore, since the dental assistant curriculum is closely associated with the medical program, even though it is not now under study as to continuation, planning for specialized physical facilities for the entire Medical Associates Division, including the dental program, is intended to be limited to providing only rough-in plumbing and utility connections in order to permit the use of the space for such laboratories as the approved curricular program warrants.

"Where appropriate, provision will be made for closed-circuit television viewing in the various instructional buildings.

"The Committee recommends that:

(1) The program for future planning be adopted as presented;

(2) Authorization be requested of the Emergency Board to release $550,000 of the $2,750,000 appropriated by Chapter 611, Oregon Laws 1961, for the new campus development of Oregon Technical Institute;"
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June 13, 1961

(3) The appropriate Board officials be authorized to enter into construction contracts and take such other action as will be necessary to implement the program outlined above for 1961."

The Board adopted the report and authorized the recommendations as presented.

Mr. Forrester continued:

"At the January 1961 meeting of the Board, the architectural firm of Burns, Bear, McNeil & Schneider was appointed to design an addition and alterations to the Crippled Children's Division Building on the campus of the University of Oregon Medical School, and the preparation of preliminary plans was authorized. It was estimated that the cost of the addition would be about $65,000, and the cost of the necessary remodeling would approximate $13,000, making a total of $78,000. It was anticipated that the construction work would be done during the 1963-1965 biennium.

"Yesterday, Dean Baird stated that it was essential that some arrangement be made to proceed immediately with the construction of the additional area since the need therefor has become critical, principally because of the space requirements for the collaborative cerebral palsy research project. He indicated the probability of continuing this research work under provisions of a federal grant involving expenditures of approximately $500,000 per year.

"In order to provide the space required for staff members in the Crippled Children's Division Building, Dean Baird presented preliminary plans prepared by the architects for an area of approximately 2,756 square feet on the second floor of the south wing of the existing building. These plans conform with the original concept, but in order to limit the expenditures to resources available from contract research overhead and other restricted funds, no interior finish details are contemplated. The exterior walls will be of light weight concrete blocks, plastered and painted to match the surfaces of the existing building. Windows will be of aluminum sash and the roof will be framed with light weight steel joists with a steel deck covered by asbestos felt over insulation.

"With the concurrence of the Chancellor, Dean Baird recommended approval of the preliminary plans and requested authorization for the Board's Office to instruct the architects to proceed with the preparation of final plans, solicit bids and award construction contracts up to $32,000 and within the budget total of $36,160 from restricted funds."

The Board adopted the report and approved the recommendations therein with the understanding that before proceeding with the program the Department of Finance and Administration is to be advised.
Mr. Forrester continued:

"At the March 14, 1961, meeting of the Board, authorization was given the Board's Office to accept the final plans and specifications for Dormitory No. 7 at the University of Oregon, including kitchen facilities for Dormitories 6 and 7, and to award construction contracts provided that bids were within the budget of $1,590,000 presented to the Board at the October 1960 meeting.

"Yesterday, University of Oregon officials indicated that Architects Wilmes, Endicott & Unthank had revised the direct construction cost estimates to give effect to the addition of approximately 5,000 square feet of floor space in the centralized kitchen and basement areas, an extension of the utility tunnel and new sewer work, and had suggested that the budget total be increased from $1,590,000 to $1,720,000. At the same time, it was indicated that the original estimate for Dormitory No. 6 was being reduced by $149,000 so that the total of these two projects is slightly less than the original budget submitted for the total work in October 1960.

"The revised square foot area of Dormitory No. 7 is 82,620 square feet and the revised direct construction costs total $1,467,400, including the built-in furniture and landscaping work designed by the architects.

"With the concurrence of the Chancellor, University of Oregon officials recommended the addition of $130,000 to the budget for Dormitory No. 7, to be financed entirely from bond borrowings, and recommended that the Board's Office be authorized to solicit bids and make construction contract awards within the revised budget total if satisfactory bids are received.

"The Committee concurs in the recommendations."

The Board adopted the report and authorized the recommendations as presented.

Mr. Forrester continued:

"Pursuant to Board action on December 8, 1959, Architects Skidmore, Owings & Merrill were employed to develop a general scheme for the proposed new campus of Oregon Technical Institute at Klamath Falls. They also were employed to provide architectural services for the initial construction program which was contemplated by the Board in connection with the request which was made to the 1961 Legislature for $2,000,000 to begin the educational and general plant. The agreement with the architects stipulated that for construction beyond the first phase continuing arrangements might be effected for additional services if mutually agreeable, based upon the same fees; namely, 1.25 per cent for preliminary plans, 2.95 per cent for final plans and specifications, and 1.25 per cent for construction supervision, a total of 5.45 per cent.

"With the concurrence of the Chancellor, Director Winston Purvine recommended that authorization be given to the appropriate Board
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officials to extend the existing contractual arrangements with Architects Skidmore, Owings & Merrill for additional services relating to the design and construction of the educational and general plant for an enrollment of 800 students. The present estimate of the total cost for all construction, fees, equipment, and other capital expenditures is $5,970,000. Details of the architectural planning and construction supervision services intended to be authorized during 1961 are incorporated in three pages of material dated June 5, 1961, reviewed earlier by the Building Committee, and funds for such services are to be provided from the $2,750,000 appropriation in Chapter 611 of Oregon Laws 1961.

"The Committee, with the concurrence of the Finance Committee, approves the recommendations as outlined."

The Board adopted the report and authorized the recommendation as presented.

Mr. Forrester continued:

<table>
<thead>
<tr>
<th>Land Purchases, Plant Rehabilitation &amp; Minor Capital Outlay Program for 1961-62</th>
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</table>
| "Prior to the current Board meeting, a document was distributed to members of the Board indicating the funds available for land acquisitions, plant rehabilitation, and minor capital outlays for the biennium 1961-1963, the amount proposed for expenditure during the fiscal year 1961-62, and the amount held in reserve primarily for the fiscal year 1962-63 and emergencies during the first year of the biennium. Included also was a detailed statement of the recommended plant rehabilitation projects and land purchases to be made for each institution, together with an indication of funds available. Emergency Board approval is required pursuant to Oregon Laws 1961, Chapter 611, for the expending of $655,750 in the biennium."

"The Committee, with the concurrence of the Finance Committee, recommends that the program as detailed below be approved:

OREGON STATE BOARD OF HIGHER EDUCATION
LAND ACQUISITION, PLANT REHABILITATION AND MINOR CAPITAL OUTLAY PROJECTS
1961-1963

Available funds for the program, as the result of 1961 legislative action, include the following:

1. For land acquisition, plant rehabilitation and minor capital outlay projects, Chapter 531, Oregon Laws 1961, (House Bill No. 2087) provides not to exceed $244,250, but there is presently budgeted $ 215,750

2. For land acquisition and plant rehabilitation, Chapter 611, Oregon Laws 1961, (House Bill No. 2088) provides 655,750

TOTAL $ 871,500

(Note: The total expenditures under both appropriation acts is not to exceed $900,000.)
Meeting #295-10

The recommended program of projects is as follows:

1. Plant rehabilitation, detailed in attached Schedule 1 $ 142,250

2. Land purchases, included in Board Docket for June 13, 1961, meeting:

   SOC
   Brace property, 462 Palm Street, part of site of proposed Social Science Building $ 10,960

   OSU - Part of site of dormitory expansion in two blocks along Jefferson Street between Twelfth and Fourteenth Streets:

   Lusk, 325 S. 13th 16,500
   Durbin, 312, 314 S. Twelfth, 1206 Jefferson 30,025
   Kimlinger, 1431 Adams Street 9,850

   Total Funds for Land Purchases $ 67,335

3. Tentatively reserved for specific potential land purchases, with recommendations for each purchase to be made to the Board:

   OCE - Part of site for proposed Education-Psychology Building $ 30,000

   OSU - Part of site of dormitory expansion in two blocks along Jefferson Street between Twelfth and Fourteenth Streets 96,000

   UO - Properties related to developing urban renewal project, including site for proposed Dormitories No. 6 and No. 8 92,000

   Total Funds Reserved for Potential Land Purchases $ 218,000

   Total of Items 1, 2, and 3 $ 427,585

4. Tentatively reserved for specific potential land purchase during 1962-63, with recommendation for the purchase to be made to the Board:

   SOC - Property on Siskiyou Boulevard 50,000

5. Balance of two-year funds, to be budgeted primarily for 1962-63, or to meet emergencies in 1961-62 393,915

   Total Reserved for 1962-63 and Emergencies $ 443,915

   Total of Items 1, 2, 3, 4, and 5 $ 871,500
OREGON STATE BOARD OF HIGHER EDUCATION
PLANT REHABILITATION AND MINOR CAPITAL OUTLAY PROJECTS
RECOMMENDED FOR 1961-62

<table>
<thead>
<tr>
<th>1961 Appropriations</th>
<th>Ch. 531*</th>
<th>Ch. 611**</th>
<th>Total</th>
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<tbody>
<tr>
<td>Eastern Oregon College</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Paving entrance drive near Administration Building</td>
<td>$5,893</td>
<td>$ -</td>
<td>$5,893</td>
</tr>
<tr>
<td>Sidewalks and curbs from Hunt Hall to Eocene Courts</td>
<td>2,560</td>
<td>$ -</td>
<td>2,560</td>
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<tr>
<td>Sidewalk improvements on Eighth Street</td>
<td>1,050</td>
<td>$ -</td>
<td>1,050</td>
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<tr>
<td>Sidewalk and Curb replacement on &quot;J&quot; Avenue between Seventh and Eighth Streets</td>
<td>2,250</td>
<td>$ -</td>
<td>2,250</td>
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<td><strong>Subtotal - Eastern Oregon College</strong></td>
<td>$11,753</td>
<td>$ -</td>
<td>$11,753</td>
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Oregon College of Education

<table>
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<tr>
<th>Preliminary architectural planning for:</th>
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<tbody>
<tr>
<td>1. Remodeling and modernizing campus laboratory school gymnasium for multiple use as cafeteria and physical education area</td>
</tr>
<tr>
<td>2. Remodeling and modernizing of Campbell Hall</td>
</tr>
<tr>
<td>3. Expansion of storage area in basement of physical education building</td>
</tr>
<tr>
<td><strong>Subtotal - Oregon College of Education</strong></td>
</tr>
</tbody>
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Oregon State University

| Remodel women's physical education building for additional faculty offices, storage and service areas | $4,073 |
| Replace water line on west side of Mall | 9,000 |
| Improve lighting in classrooms of various buildings | $10,000 |
| **Subtotal - Oregon State University** | $13,073 | $10,000 | 23,073 |

Southern Oregon College

| Rewiring of Churchill Hall, including new service provisions | $ - | $15,000 | 15,000 |

University of Oregon

| Addition to men's physical education building to provide faculty offices and storage areas | $16,224 | $ - | 16,224 |

University of Oregon Dental School

|                         |         |           |       |
### University of Oregon Medical School

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Remodel patient toilet facilities in University Tuberculosis Hospital</td>
<td>$19,500</td>
</tr>
<tr>
<td>Install retaining wall along Sam Jackson Park Road</td>
<td>$5,000</td>
</tr>
<tr>
<td>Remodel office spaces for Department of Nursing Education in Medical Science Building</td>
<td>$15,000</td>
</tr>
<tr>
<td>Subtotal - University of Oregon Medical School</td>
<td>$34,500</td>
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<td>39,500</td>
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### Portland State College

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<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Remodel buildings at 1711 S.W. Broadway, 1724 and 1734 S. W. Park Avenue for administrative and staff office uses</td>
<td>$5,000</td>
</tr>
<tr>
<td>Remodel Old Main Building of spaces vacated by departments moving to Classroom Building-South:</td>
<td></td>
</tr>
<tr>
<td>1. New storerooms, conference rooms and teaching laboratories for Education Division</td>
<td>$6,500</td>
</tr>
<tr>
<td>2. New activity spaces for physical education</td>
<td>$1,500</td>
</tr>
<tr>
<td>3. New workshop, box office, dressing rooms and toilets for Theatre Arts</td>
<td>$13,000</td>
</tr>
<tr>
<td>4. Conversion of present supply and duplicating space for use by Science Division</td>
<td>$4,000</td>
</tr>
<tr>
<td>Subtotal, Portland State College</td>
<td>$30,000</td>
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<td>30,000</td>
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### Oregon Technical Institute

- [ ]

### General Extension Division

- [ ]

### Centralized Activities

- [ ]

### TOTALS

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<tr>
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<tr>
<td></td>
<td>$52,750</td>
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<tr>
<td></td>
<td>$89,500</td>
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<td></td>
<td>$142,250</td>
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* Chapter 531, Oregon Laws 1961 (House Bill No. 2087) appropriates funds for the operation of the institutions of the State System of Higher Education during 1961-1963, including land acquisition, plant rehabilitation, and minor capital outlay. Although the statute limits to $244,250 the total amount which may be expended from the appropriation for these purposes, the operating budget program for next biennium now provides $215,750.

** Chapter 611, Oregon Laws 1961, (House Bill No. 2088) appropriates funds for capital construction, including $655,750 for land acquisition and plant rehabilitation and establishes the maximum of $900,000 "for the payment of expenses for land acquisition, plant rehabilitation projects and minor capital outlay projects for the biennium beginning July 1, 1961. This limitation shall not apply to:

1. Expenditures from amounts appropriated for the central and branch agricultural experiment stations and in connection with expenditures for auxiliary enterprises including dormitories and married student housing projects.

2. Land acquisition, plant rehabilitation projects and minor capital outlay projects in connection with capital construction projects for which appropriations are specifically provided by this or any other law."

Expenditures of funds appropriated by Chapter 611 are subject to the approval of the Emergency Board."
The Board adopted the report as it appears above, incorporating the modification suggested by the Chancellor to adjust the land purchase program so that approximately one-half of the amount allocated to land purchases was tentatively budgeted for each year of the 1961-1963 biennium.

Mr. Forrester continued:

"In the past, when real property located within the established campus boundaries of an institution was offered for sale by the owner, an effort was made to purchase the property if the offering price was reasonable and the funds were available.

"In several instances during the current fiscal year 1960-61, it has been necessary to defer purchase of properties because of lack of funds. The amount of funds available for land purchases for the two years beginning July 1, 1961, will be materially less than during the current biennium. Consequently, the Chancellor recommends the following interim policy, effective July 1, 1961, for acquiring real property located within the campus boundaries of an institution when offered for sale at a reasonable price:

1. The Board should endeavor to buy the property if it is intended to be used as a part of a site for institutional construction or improvement, and it seems reasonable to expect that funds for such construction or improvement will be available no later than July 1, 1963.

2. The Board should endeavor to buy the property if it is unimproved, or if it seems likely that the property will have costly improvements made thereto within the near future.

3. The Board should buy properties located within an urban renewal project area which are offered for sale by an urban renewal agency pursuant to a contractual agreement between the Board and such agency.

4. For other properties, the Board of Higher Education is not expected to consider proposed purchase requests until the June 1962 meeting.

"After discussing the four-point program proposed by the Chancellor, the Committee, with the concurrence of the Finance Committee, recommends that the policy be adopted as presented."

The Board considered the recommended policy and recognized that under points 1 to 3 inclusive, it would endeavor to buy properties in excess of the $268,000 amount tentatively reserved for potential land purchases as listed in the land acquisition program approved at this meeting. The Board recognized that for the fourth point in the policy statement to the effect that 'For other properties, the Board of Higher
Education is not expected to consider proposed purchase requests until the June 1962 meeting, the understanding would be that:

a. Institutional executives are to report to the Chancellor and the Board on all property offered for sale by the owners, together with the owners' asking price, but without obtaining appraisals or options.

b. Should an unusual situation seem to necessitate negotiations for a specific property, the institutional executive concerned is to seek approval from the Chancellor's Office before obtaining appraisals or an option.

Mr. Forrester concluded the Building Committee report with the following:

"In accordance with the program approved at the April 25, 1961, meeting of the Board, bids were received on June 6, 1961, for the construction of an extension to the present utility tunnel system on the campus of Oregon State University. This extension, designed by Engineer W. Bruce Morrison, will bring steam lines and other utilities further west on Jefferson Street from the present terminal near Heckart Lodge to the Mall to serve the new Federal Western Forest Biology Laboratory. Twelve bids were received ranging from $63,913 to $89,100. Inasmuch as the low bid was within the amount of funds available, President Strand, with the concurrence of the Chancellor, recommended that a contract award be made to Ross Bros. Construction Co., Salem, the low bidder, and that the following budget be approved, subject to release of funds by the State Emergency Board:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Construction - Ross Bros. Construction Co., Salem</td>
<td>$63,913</td>
</tr>
<tr>
<td>Engineering Fees</td>
<td>$3,196</td>
</tr>
<tr>
<td>Construction Supervision and Miscellaneous Costs</td>
<td>$2,195</td>
</tr>
<tr>
<td>Contingencies (5 per cent of Direct Construction Costs)</td>
<td>$3,196</td>
</tr>
<tr>
<td><strong>Total Project Costs</strong></td>
<td><strong>$72,500</strong></td>
</tr>
</tbody>
</table>

"Funds for the project were appropriated by the 1961 Legislature (Chapter 611) in the amount of $70,000, supplemented by the $2,500 amount which the Board allocated from its unrestricted funds on October 25, 1960.

"The Committee concurs in the recommendations presented."

The Board adopted the report and confirmed the contract award.
Mr. Chas. R. Holloway, Vice-President of the Board and a member of the Finance Committee, presented the following report:

"Director Purvine advised that the new campus of Oregon Technical Institute now borders the north city limits of Klamath Falls. He reviewed mutual benefits which would accrue to Oregon Technical Institute and the City of Klamath Falls if the campus were annexed. He therefore, with the concurrence of the Chancellor, recommended that the President and Secretary of the Board be authorized to consent to the annexation of the new campus of Oregon Technical Institute, consisting of approximately 158 acres of land, to the City of Klamath Falls.

"The Committee concurs in the recommendation."

The Board adopted the report and authorized the recommendation presented.

Mr. Holloway continued:

"The Board's Administrative Code provides that changes in the schedule of charges for hospital care or for medical and surgical services be presented to the Finance Committee of the Board for approval. The present schedules of charges have been in effect for about three years and the hospital schedule needs revision to reflect the increase in the cost of hospital operation which has been taking place during the interim.

"Yesterday, Dean Baird recommended a new schedule of charges for hospital care based upon the estimated expense of the hospital for the coming year, and recommended, with the concurrence of the Chancellor, that the revised schedule of fees be approved. The proposed new schedule is listed below together with a comparison of the present schedule. These changes are applied to services for all patients except those in the premature nursery, for which the charge for hospitalization is $12 per day.

**PROPOSED CHARGES FOR HOSPITAL CARE**
**UNIVERSITY OF OREGON MEDICAL SCHOOL**
**EFFECTIVE JULY 1, 1961**

<table>
<thead>
<tr>
<th>Charges for</th>
<th>Present Schedule</th>
<th>Proposed Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st day</td>
<td>$37</td>
<td>$39</td>
</tr>
<tr>
<td>2nd day</td>
<td>37</td>
<td>39</td>
</tr>
<tr>
<td>3rd day</td>
<td>34</td>
<td>39</td>
</tr>
<tr>
<td>4th day</td>
<td>34</td>
<td>39</td>
</tr>
<tr>
<td>5th day</td>
<td>34</td>
<td>37</td>
</tr>
<tr>
<td>6th day</td>
<td>31</td>
<td>37</td>
</tr>
<tr>
<td>7th day</td>
<td>31</td>
<td>37</td>
</tr>
<tr>
<td>8th day</td>
<td>31</td>
<td>37</td>
</tr>
<tr>
<td>9th day</td>
<td>28</td>
<td>35</td>
</tr>
<tr>
<td>10th day</td>
<td>28</td>
<td>35</td>
</tr>
</tbody>
</table>
Meeting #295-16

Charges for Present Schedule Proposed Schedule
11th day 23 35
12th day 25 35
13th day 25 30
14th day 25 28
15th day 20 25
16th day 20 25
17th day 20 22
18th day and each day thereafter 20 22

"The Committee recommends that the revised fee schedule covering hospital charges be approved, effective July 1, 1961."

The Board adopted the report and approved the revised fee schedule as indicated.

Mr. Holloway concluded the Finance Committee report with the following:

Transfer to Land Purchase Reserve

"The Budget Director, with the concurrence of the Chancellor, recommended the transfer of $147,460 to the Land Purchase and Plant Rehabilitation Fund from balances in the following accounts:

Board's Unappropriated Fund $134,107
Summer Session Contingency Reserve 13,353

$147,460"

"This transfer is necessary in order to provide funds in the Board's Land Purchase Reserve for the purchase of property as recommended at the current Board meeting."

The Board adopted the report and approved the recommendation presented.

PRESIDENT'S REPORT

President Wm. E. Walsh announced that a special Board meeting had been requested and that official notice of the meeting would be sent to Board members within a day or two. The meeting is scheduled for June 26, 1961, in the Student Center, Portland State College, Portland, Oregon.

Meeting Dates

The President also called attention to the tentative schedule of regular meeting dates for the remainder of the year. He stated that several Board members had suggested the possibility of holding the October Board meeting on the campus of Oregon Technical Institute rather than at Eastern Oregon College as previously scheduled. After a brief discussion it was agreed that the October meeting should be held at Oregon Technical Institute so that Board members might have an opportunity to inspect the new campus site in order to obtain a better understanding of the accelerated building program.
President Walsh stated that there had been periodic discussions about methods to simplify and make more effective the work of the Board. In order to follow up on the suggestions that have been made from time to time, President Walsh appointed a Committee on Board Procedures to study and make suggestions for streamlining and improving these procedures. Members of the committee are Directors Hart, Holloway, and Purvine.

The Secretary of the Board reported receipt of three communications for Board information. Suitable acknowledgement has been made to all of the correspondents.

The first was a resolution passed by the North Bayside Grange No. 691 in favor of placing the community college program under the Board of Higher Education. A copy of the resolution also was forwarded by the Grange to the 1961 Legislature.

He also stated that a letter had been received from Governor Hatfield appointing Mr. John Merrifield as a Director of the State Board of Higher Education for a term beginning June 12, 1961, and ending on March 2, 1966. Mr. Merrifield is to succeed Mr. Henry F. Cabell, who resigned.

The Honorable Tom Monaghan, Chairman of the House Education Committee, had transmitted House Joint Resolution No. 17 regarding the need for pre-service training in the field of police science. The Secretary stated that the Board previously had considered the need for a curriculum in this area and recognized the need, but felt it could not expand curricula until additional funds were provided for that purpose.

Mr. A. S. Grant introduced the following resolution honoring Mr. Henry F. Cabell, who was President of the Board until his recent resignation from the Board:

RESOLUTION

of the
OREGON STATE BOARD OF HIGHER EDUCATION

On this 13th Day of June in the Year 1961
Honoring

HENRY F. CABELL

WHEREAS, Henry F. Cabell served with special distinction as a member of this Board for fourteen years, and was its President during the past two years, and he has now resigned from the Board; and

WHEREAS, the members of this Board who served with him have a deep respect, admiration, and affection for him;

NOW, THEREFORE, IT IS RESOLVED:

The State Board of Higher Education hereby records its great debt to Henry F. Cabell for the time and effort that he so generously devoted to the problems of higher education in Oregon during the past fourteen years, for the wisdom, the
fairness, and the keen sense of public justice that he brought to the resolution of these problems, and for his unfailing patience and courtesy in dealing with his fellow Board members, with Board and institutional executives and staff members, and with the public; and further,

The Board records its conviction that Oregon's institutions of higher education are closer to their goals of excellence today because of Henry F. Cabell's great service as a member of this Board; and finally

The Board expresses the hope that Henry F. Cabell will continue to make his experience and wisdom in public affairs available to the State of Oregon for many years to come.

On motion by Director Grant and second by Director Hart, the resolution was adopted by a unanimous vote of the Board, and President Walsh instructed the Secretary to forward a copy of the resolution to Mr. Cabell.

CHANCELLOR'S REPORT

The Chancellor reported that the 1959-1961 biennium showed a highly encouraging upward trend in the amounts of gifts and grants to the several institutions of the Oregon State System of Higher Education. He indicated that the tabulation showed the major amounts were in research, institutes, overseas training grants, television instruction, scholarships, loan funds, and in the general area of books, supplies and equipment. It was also noted that during the biennium the trend was definitely upward, particularly in research. In summary, the Chancellor stated that the total for the biennium was $19,772,128, whereas for the previous biennium it was $12,043,476, so that within one biennium the amounts had almost doubled. He indicated that, while it would be unlikely that the amount would be doubled again in the coming biennium, it might be reasonable to aspire for a figure as high as $30,000,000. For 1960-61, the total included $7,702,482 from federal grants and $1,846,094 from all other sources. A summary of the gifts and grants by source and purpose is given below:

SUMMARY OF GIFTS AND GRANTS TO OREGON STATE SYSTEM OF HIGHER EDUCATION 1959-60 and 1960-61

<table>
<thead>
<tr>
<th>PURPOSE OF GIFT</th>
<th>SOURCE OF GIFTS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Federal</td>
</tr>
<tr>
<td>1. RESEARCH</td>
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<tr>
<td>1959-60</td>
<td>$3,715,705</td>
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<tr>
<td>1960-61</td>
<td>5,117,143</td>
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<tr>
<td>2. INSTITUTES</td>
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<tr>
<td>1959-60</td>
<td>1,876,398</td>
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<tr>
<td>1960-61</td>
<td>1,996,350</td>
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<td>3. CONSTRUCTION</td>
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<tr>
<td>1959-60</td>
<td>1,974,346</td>
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<tr>
<td>1960-61</td>
<td>220,000</td>
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<tr>
<td>PURPOSE OF GIFT</td>
<td>Federal</td>
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<td>---------------------------------------</td>
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<tr>
<td>4. OVERSEAS TRAINING GRANTS</td>
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<tr>
<td>1959-60</td>
<td>$389,749</td>
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<td>1960-61</td>
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<td>5. TV INSTRUCTION</td>
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<td>1959-60</td>
<td>155,000</td>
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<tr>
<td>1960-61</td>
<td>38,876</td>
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<td>6. SCHOLARSHIPS</td>
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<td>1959-60</td>
<td>18,597</td>
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<tr>
<td>1960-61</td>
<td>81,303</td>
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<td>7. LOAN FUNDS</td>
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<tr>
<td>1959-60</td>
<td></td>
</tr>
<tr>
<td>1960-61</td>
<td>59,096</td>
</tr>
<tr>
<td>8. BOOKS, SUPPLIES &amp; EQUIPMENT</td>
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<tr>
<td>1959-60</td>
<td>36,438</td>
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<tr>
<td>1960-61</td>
<td>48,762</td>
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<td>9. ADVANCEMENT OF TEACHING PROGRAMS</td>
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<td>1959-60</td>
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<td>1960-61</td>
<td>140,952</td>
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<td>10. CARE OF MEDICALLY INDIGENT</td>
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<td>1959-60</td>
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<td>1960-61</td>
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<td>11. UNRESTRICTED</td>
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<td>1959-60</td>
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<td>1960-61</td>
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<td>12. MISCELLANEOUS</td>
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<tr>
<td>1959-60</td>
<td></td>
</tr>
<tr>
<td>1960-61</td>
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</tbody>
</table>

**TOTALS**

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<th></th>
<th>Federal</th>
<th>Other</th>
<th>TOTAL</th>
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<tr>
<td>1959-60</td>
<td>$8,166,233</td>
<td>$2,057,319</td>
<td>$10,223,552</td>
</tr>
<tr>
<td>1960-61</td>
<td>7,702,482</td>
<td>1,846,094</td>
<td>9,548,576</td>
</tr>
<tr>
<td>1959-1961 Biennium.</td>
<td></td>
<td></td>
<td>$19,772,128</td>
</tr>
<tr>
<td>1957-1959 Biennium.</td>
<td></td>
<td></td>
<td>$12,043,476</td>
</tr>
</tbody>
</table>
At the January 1961 Board meeting, authorization was given to enter into a contract with Dr. Frank Robertson, Director of the Health Service at San Diego State College, to make a study of the health services in the several institutions in the State System of Higher Education and to prepare a report incorporating recommendations. The report has been received and copies have been transmitted to members of the Board and institutional executives in the System.

The Chancellor will confer with the institutional executives in regard to the report and intends at a later date to counsel with Board Director Ralph E. Purvine and then to review with the Board the findings in the report and recommendations resulting therefrom.

The Board accepted the progress report as presented.

At the January 1961 Board meeting, a comparative analysis of the square foot areas of dormitory projects completed during 1960 and proposed for construction during the 1961-1963 biennium was distributed. This analysis indicated that the gross area per student provided in the construction of residence halls, based upon outside building dimensions excluding kitchen and dining facilities, ranged from 190 to 229 square feet. For dormitories with kitchen and dining facilities, the range was from 214 to 232 square feet per student. Similar information was provided for a typical two-student bedroom which ranged from 139 to 177 square feet, based upon inside room areas.

The Board recognized that in general the larger the building area per student the greater the average investment required per student, which in turn brought about larger interest and principal payments and larger operating costs. The Board accepted the report and requested the Chancellor to present at a later meeting recommended standards which could serve as a guide in the planning of future dormitory construction.

The Chancellor recommended the adoption of the following statement as representing the policy of the Board:

1. For residence halls including kitchen and dining areas either within the dormitory building or an allocable area in a different building, the gross area per student, based upon the outside dimensions of a building, would, in general, range between 215-235 square feet.

2. For kitchen and dining facilities, included in the area referred to in Item 1 above, regardless of the location thereof, the approximate gross area per resident would range between 30-40 square feet.

3. For a typical two-student bedroom, one-half of which area is included in Item 1 above, the net inside room area would be about 140-180 square feet.

The Board approved the policy as recommended.
Item 3
Authorization To Proceed with Final Plans for Library, OSU

At the January 1961 Board meeting, preliminary plans for the Library Building at Oregon State University were approved with the understanding that final planning would be deferred until funds were appropriated for construction.

The 1961 Legislature has provided the necessary funds, $2,385,000, and the Chancellor recommended that Board officials be authorized to instruct the architects, Hamlin & Martin of Eugene, to proceed with the preparation of final plans and specifications, subject to Emergency Board approval.

The Board authorized the recommendation as presented.

Item 4
Appointment of Architect and Authorization To Prepare Preliminary Plans for Addition to GED Building

The 1961 Legislature appropriated $330,000 for the construction and furnishing of an Addition to the General Extension Division office building in Portland, including a site. The addition is to be located south of the present Extension Division Building, is to be two stories in height with a basement, and is to have a total gross area of approximately 15,000 square feet.

Dean Sherburne, with the concurrence of the Chancellor, recommended the appointment of Stewart and Richardson as architects to prepare preliminary plans for the structure. The total fee for the architectural services is to be 6.0 per cent, including electrical and mechanical engineering services with 1.0 per cent for the preparation of preliminary plans. The direct construction costs are estimated to be $240,000.

The Chancellor recommended approval of Dean Sherburne’s proposal, subject to concurrence and release of the necessary funds by the Emergency Board.

The Board authorized the recommendation as presented.

Item 5
Preliminary Plans for Dormitory No. 6, UO

President Jones recommended that the appropriate Board officials be authorized to instruct architects Wilmsen, Endicott & Unthank to prepare the preliminary plans for Dormitory No. 6 at the University of Oregon, corresponding with the schematic arrangement approved by the Board November 22, 1960. The estimated total cost of this unit is $1,366,000, of which approximately $1,150,000 is required for direct construction, including built-in study bedroom furniture. Accommodations will be provided for an additional 360 men or women students. It is proposed that the construction of this unit be undertaken in the spring of 1962, connecting with the west side of Dormitory No. 7 for which bids are expected to be received within the next few weeks.

Funds required for the preparation of the preliminary plans, representing 0.8 of 1.0 per cent of the estimated direct construction costs, or $9,200 will be provided from restricted fund balances available to the institution.

The Board approved the recommendations as presented.
Meeting #295-22

June 13, 1961

Item 6  At the March 1961 Board meeting, the preliminary plans for the Addition to the Erb Memorial Union Building on the University of Oregon campus were approved and a total budget of $535,000 was authorized. The Budget Revision for Erb Memorial Union, UO budget for this self-liquidating project provided that the pin-setting equipment would be rented rather than purchased.

Acting President Jones indicated that it is preferable to purchase pin-setting equipment. He recommended, with the concurrence of the Chancellor, that additional funds be allocated from the 1961 General Obligation Bond issues to cover the cost and that the total budget for the project be increased from $535,000 to $600,000.

The Board approved the budget addition as recommended.

Item 7  At the July and September 1960 Board meetings, approval was given to Contract Awarded for lease three acres of land located west of the Mall at Oregon State University to the federal government to provide a site for a Federal Western Forest Biology Laboratory. At the December 1960 Board meeting, Forest Biology Laboratory, OSU representatives of the federal government described the proposed main building to be constructed, the time schedule to be followed in the construction program, and the research program to be conducted after the building was completed.

President Strand reported that the contract in the amount of $397,471 for the construction of the first unit of the Federal Western Forest Biology Laboratory building was awarded on April 28, 1961, to Quentin Greenough, Inc., a Corvallis contractor. Work was started May 15, and the completion date for the building is about February 1962.

The Board accepted the report as presented.

Item 8  President Strand requested that authorization be given to the appropriate Board officials to sign a restrictive agreement in favor of the Federal Aviation Agency pertaining to operation of a TVOR (Terminal Visual Omnidirectional Range) facility, affecting 2.95 acres of state-owned land. The main items in the agreement are as follows:

1. Oregon State University officials are to erect no structure, building, tower, pole, or pole lines, or permit the growth of trees or high shrubs on the property within 1,000 feet of the center of the radio facility. The area within the 1,000 feet radius may be used for normal farming operations, crops, and grazing. The center of the tower is to be located on the Louis Beach property east of the Willamette River.

2. The agreement becomes effective July 1, 1961, and may at the option of the federal government be renewed from year to year on the terms and conditions specified in the agreement provided notice is given in writing to the lessor at least 30 days before the lease or any renewal thereof shall expire. No renewal is possible after June 30, 1981.
3. The rights and privileges conveyed by the agreement are binding upon the successors and the assigns of the lessor.

The Chancellor recommended that the appropriate Board officials be authorized to sign the restrictive agreement.

The Board authorized the appropriate Board officials to sign the agreement as recommended.

Item 9

Report of Inspection & Acceptance of Research Laboratories and Seminar Rooms (8th Floor), UODS

On April 25, 1961, the Comptroller inspected and accepted the work of the contractor for the Research Laboratories and Seminar Rooms on the eighth floor at the University of Oregon Dental School, subject to the completion of a few minor items. The final project costs and sources of funds were as follows:

**Project Costs:**

Direct Construction - E. Carl Schieve, Portland $147,403
Architectural and Engineering Fees $9,918
Other Project Costs, including construction supervision, installation of fixed equipment, etc. $11,179

Total Project Costs $168,500

**Sources of Funds:**

1959 State Appropriation $75,000
Grant from U. S. Public Health Service $71,900
Contract Research Overhead $21,600

$168,500

Plans for the Research Laboratories and Seminar Rooms completing the eighth floor of the Dental School Building were prepared by Architects Lawrence, Tucker & Wallmann, Portland. Construction began in June 1960, providing a gross additional area of 5,730 square feet. This space will be used by various departments of the institution for research activities relating to the nature, prevention and treatment of dental and oral diseases.

The direct construction costs of $147,403 average $25.72 per square foot.

The Board confirmed the acceptance of the Research Laboratories and Seminar Rooms.

Item 10

Change in Name of College Playhouse, OSU

President Strand recommended that the name of the College Playhouse be changed to Mitchell Playhouse because of the change in the name of the institution and also to commemorate a deceased faculty member who contributed a great deal to the development of the dramatic program at Oregon State University. Professor Charles B. Mitchell came to Oregon State University in 1920 and was in charge of the Speech Department until he retired in 1952. He died in 1955. While at Oregon State, Professor Mitchell initiated the community drama courses, developed an outstanding reputation in stage and scene design, and was very effective in the coaching of debate teams and in forensics.

The Board approved the recommendation presented.
During the 1961 legislative session, House Bill No. 1574, relating to the acquisition of the Pioneer Memorial Park Cemetery in the City of Eugene by the State Board of Higher Education, was introduced by Representative Monaghan of Milwaukee on behalf of the University of Oregon. The bill was referred to the Joint Ways and Means Committee and several hearings were held by the Higher Education sub-committee which returned the bill to the Joint Committee without recommendation. The bill remained with the Joint Committee throughout the session and no action was taken.

The Board adopted the report on House Bill No. 1574 as presented.

Eocene Court, the site for construction of married housing units at Eastern Oregon College, consists of a two-block area separated by Thirteenth Street. President Bennett reported that the City Commission of La Grande has approved the vacating of Thirteenth Street between H and I Avenues in favor of the State of Oregon. This action joins the two separate blocks into a two-block area.

The Board accepted the report as presented.

President Strand, with the concurrence of the Chancellor, recommended the purchase at the option price of the McEldowney property, located at 112 South Ninth Street, Corvallis, within the campus boundaries of Oregon State University. Two appraisals were secured: $10,000 and $9,750, for an average of $9,875. An option for $9,850 has been obtained. The property consists of a lot 50 by 100 feet on which is located a duplex. The property is needed for future dormitory development. It is recommended that the funds for the purchase be provided from the Board's Land Purchase Reserve.

The Board authorized the purchase at the option price.

President Strand, with the concurrence of the Chancellor, recommended the purchase at the option price of the Coe property located within the Oregon State University campus boundaries at 907 Madison Street, Corvallis. Three appraisals were secured: $6,250, $7,500 and $8,650, for an average of $7,467. An option for $7,250 has been obtained. The property consists of a lot about 34 by 50 feet on which is located a two-bedroom house with partial basement. The property is needed for future dormitory development. It is recommended that the funds for the purchase be provided from the Board's Land Purchase Reserve.

The Board authorized the property purchase as recommended.

President Strand, with the concurrence of the Chancellor, recommended the purchase of the Lusk property, located at 325 South Thirteenth Street in Corvallis, which is within the campus boundaries of Oregon State University. The property consists of a lot 50 by 100 feet on which is located a ten-room, two-story house in good condition. Two appraisals were secured: $17,000 and $16,250, for an average of $16,625. An option for $16,500 has been obtained. The property is needed as a portion of the site for future dormitory construction. It is recommended that the property be purchased from the Board's Land Purchase Reserve.

The Board authorized the property purchase as recommended.
Meeting #295-25  
June 13, 1961

Item 16
Purchase of Caton Property, SOC

Pursuant to Executive Committee action on May 20, 1961, with all Board members present, a purchase has been made of the Caton property located at the southeast corner of Indiana Street and Siskiyou Boulevard, Ashland, Oregon. The property consists of an irregularly shaped lot having a total area of 27,313 square feet or approximately six-tenths of an acre. On this lot, which is located north of the recently constructed dormitories, there are three one-story structures. They consist of a reinforced concrete building of 4,320 square feet, a reinforced concrete addition to this building with an area of 1,311 square feet, and a metal building with an area of 864 square feet. The three buildings cover an area of 6,495 square feet. Until permanent quarters can be provided for the physical plant activities of Southern Oregon College, the main structure will be readily adapted for such use. Ultimately, it is intended to clear the site for use in development of dormitories.

Two appraisals on the property were secured: $38,900 and $43,500, for an average of $41,200. An option for $40,600 has been obtained. Funds for the purchase of the property at the option price are to come from the Board's Land Purchase Reserve.

The Board confirmed the purchase of the Caton property at the option price.

Item 17
Purchase of Durbin Property, OSU

President Strand, with the concurrence of the Chancellor recommended the purchase of the Durbin property located within the campus boundaries of Oregon State University at 312 and 314 South Twelfth Street and 1206 Jefferson Street in Corvallis. The property consists of one and one-half lots having an area of approximately 10,400 square feet on which are located two houses. One house has no value; the other is in fair condition. Three appraisals on the property were secured: $27,500, $30,100, and $32,500, for an average of $30,033. An option has been obtained for $30,025. The property is needed as a portion of the site for future dormitory construction. It is recommended that the property be purchased from the Board's Land Purchase Reserve.

The Board authorized the property purchase as recommended.

Item 18
Purchase of Starks Property, OSU

President Strand, with the concurrence of the Chancellor, recommended the purchase of the Starks property, located within the campus boundaries of Oregon State University at 602 South Nineteenth Street, Corvallis. The property consists of a lot 50 by 100 feet on which is located an old seven-room house. Three appraisals were secured: $9,700, $9,850, and $10,500, for an average of $10,017. An option for $9,860 has been obtained. The property is located across the street from the Coliseum and is in the area that will be needed for physical education activities as soon as the area now being used for that purpose is needed for building sites. The owners have been negotiating for the sale of the property for some time. It is recommended that the property be purchased from the Board's Land Purchase Reserve.

The Board authorized the property purchase as recommended.
Item 19
President Stevenson, with the concurrence of the Chancellor, recommended the purchase of the Brace property, located within the campus boundaries of Southern Oregon College at 462 Palm Avenue, Ashland. The property consists of a lot 50 by 165.5 feet with a modern five-room house and garage. It is part of the site for the Social Science Classroom Building. Two appraisals were secured: $11,400 and $10,500, with an average of $10,950. An option for $10,960 has been obtained. It is recommended that the property be purchased from the Board's Land Purchase Reserve.

The Board authorized the property purchase as recommended.

Item 20
President Stevenson, with the concurrence of the Chancellor, recommended the purchase of the Klein property, located within the campus boundaries of Southern Oregon College at 1522 Webster Street, Ashland. The property consists of a lot 54 by 133.3 feet, with a modern five-room house and garage. Two appraisals were secured: $10,410 and $10,000, for an average of $10,205. An option for $10,000 has been obtained. The property is located in the College Court area and is needed for future expansion of housing facilities. It is recommended that the property be purchased from the Board's Land Purchase Reserve.

The Board authorized the purchase at the option price.

Item 21
President Stevenson, with the concurrence of the Chancellor, recommended the purchase of the Haines property located within the campus boundaries of Southern Oregon College at 1430 Webster Street, Ashland. The property is surrounded on three sides by college-owned property and consists of a lot 70 by 147.4 feet on which is located a modern five-room house and garage. Two appraisals were secured: $11,770 and $11,700, for an average of $11,735. An option for $11,700 has been obtained. The property is located in the College Court area and is needed for the future expansion of housing facilities. It is recommended that the property be purchased from the Board's Land Purchase Reserve.

The Board authorized the property purchase as recommended.

Item 22
President Strand, with the concurrence of the Chancellor, recommended the purchase of the Kimlinger property located within the campus boundaries of Oregon State University at 1451 Adams Street, Corvallis. The property consists of a lot 50 by 50 feet on which is located an eight-room house in good condition. The first floor consists of a five-room apartment and the upper floor has been remodeled into a three-room apartment. Three appraisals on the property were secured: $8,700, $9,850, and $11,100, for an average of $9,883. An option for $9,850 has been obtained. The property is located in the area along Jefferson Street and is needed for future dormitory construction. It is recommended that the property be purchased from the Board's Land Purchase Reserve.

The Board authorized the property purchase as recommended.
Item 23 Resolutions Establishing Forest Products and Forest Management Research Advisory Committees, OSU

Pursuant to Chapter 297, Oregon Laws 1961, the Board of Higher Education is required to establish a Forest Research Laboratory at Oregon State University and to institute and carry on research and experimentation to obtain the fullest utilization of the forest resources of Oregon.

In order that there may be close cooperation between research and experimentation programs, and forestry and forest products utilization problems, the Board of Higher Education is required also to appoint two advisory committees. One committee is to be composed of qualified and experienced persons in the field of forest products utilization and manufacture; the other committee is to be composed of persons qualified and experienced in the field of forest growth and management.

Included as Supplement A, Page 165, to these minutes is a resolution to establish a Forest Products Research Advisory Committee, and included as Supplement B, Page 167, is a resolution to establish a Forest Management Research Advisory Committee.

President Strand, with the concurrence of the Chancellor, recommended that the two resolutions be formally approved.

The Board formally adopted the resolutions as printed in Supplements A and B to these minutes.
In determining the budget for the State System for the 1961-1963 biennium, the 1961 Legislature included in its estimate of anticipated income an increase of $45 per year in the nonresident fee at each of the institutions under the control of the Board.

The Chancellor recommended that the nonresident fee charged at the several institutions be increased by $15 per term or $45 per academic year, effective with the fall term of 1961-62.

The Board approved the recommended fee increase. At the request of the Board, the Comptroller's Office is to provide Board members with a copy of "Tuition, Fees, State Scholarships, Board and Room Charges, and Married Family Housing Charges for 1961-62", which contains details of charges listed by individual institutions.

The Comptroller's Office was also instructed to prepare for Board members a composite summary sheet showing the total compulsory charges, by institutions, for resident and nonresident students as well as graduate and undergraduate students. The summary should indicate clearly the differences in charges among the institutions.

The Board approved an addition of $9,700 to the 1960-61 budget for Operative Dental Clinic, equipment classification, to provide for the purchase of high-speed equipment. The amount of $9,700 will be provided from unbudgeted balances in dental clinic patient fee income.

The Board approved an addition of $60,000 to the 1960-61 wage budget for teaching staff of State-Wide Evening Classes to cover operating costs due to increased enrollments during the current fiscal year. The increase will be provided from overrealized student fee income received from the added numbers of students.
Item 27 The Board approved the following personnel adjustments as submitted by the Institutional Executives concerned, the necessary funds being provided in the 1960-61 and 1961-62 budgets:

**University of Oregon Medical School**

**M. Sato, Increase in Salary**

Increase in annual salary for Dr. Makoto Sato, Research Assistant in Neurosurgery, from $8,400 to $9,600, effective May 1, 1961, in recognition of his contribution to the research program. Dr. Sato's entire salary is paid from research grant funds and the increase is provided from a National Science Foundation grant.

**R. H. Bigley, Increase in Salary**

Increase in annual salary for Dr. Robert H. Bigley, Instructor in Medicine, from $6,000 to $7,200, effective May 1, 1961, to make his salary comparable to that of other staff members. Funds for the increase are provided in a U. S. Public Health Service research grant under which a portion of Dr. Bigley's salary is paid.

**Oregon State University**

**R. E. Ford, Courtesy Appointment**

Courtesy appointment of Dr. Richard E. Ford as Assistant Plant Pathologist with rank of Assistant Professor. Dr. Ford is stationed on the campus as Plant Pathologist with the Crops Research Division, Agricultural Research Service of the U. S. Department of Agriculture.

**G. M. Lear, Transfer and Promotion**

Transfer and promotion of Mr. Gene Maurice Lear from State Extension Agent with rank of Professor to Associate Director of the Federal Cooperative Extension Service, indefinite tenure, 12-month's service, at a salary of $14,544, effective July 1, 1961. Funds released in the State Extension Budget are to be retained pending the appointment of a successor. Mr. Lear will replace Mr. Frank L. Ballard who has retired.
The Board accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgement to the donors:

**University of Oregon**

**Scholarships & Fellowships**

Gifts totaling $12,294.75 from the following donors for scholarships and fellowships:

- Association of Industrial Advertisers, Oregon Chapter, Portland
  $ 300.00
- Fraternal Order of Eagles Memorial Foundation Fund, South Bend, Indiana
  127.75
- University of Oregon Development Fund
  5,185.00
- Portland Rose Festival Association
  360.00
- Elks National Foundation, Boston, Massachusetts
  600.00
- National Merit Scholarship Corporation, Evanston, Illinois
  100.00
- Crown Zellerbach Foundation, San Francisco, California
  2,350.00
- Evans Scholarship Foundation, Golf, Illinois
  263.00
- International Cooperation Administration, Washington, D.C.
  265.00
- H. B. Galton, Portland (Law Scholarship)
  200.00
- Oregon Parent-Teacher Association, Portland
  1,890.00
- Institute of International Education, New York City
  384.00
- National Science Foundation, Washington, D.C.
  270.00

**Allstate Foundation**

Grant of $2,000 from the Allstate Foundation, Salem, in support of a driver education program during the summer session of 1961, under the direction of Dean A. A. Esslinger of the School of Health and Physical Education.

**American Chemical Society**

Grants totaling $48,060 from the American Chemical Society, Washington, D.C., for research as follows:

1. $9,540 - "The Prins Reaction", June 1, 1961, to August 31, 1962, under the direction of Dr. Lloyd J. Dolby, Assistant Professor of Chemistry.

2. $38,520 - "Non-Benzoide Aromatic Hydrocarbons", September 1, 1961, through August 31, 1964, under the direction of Dr. Virgil Boekelheide, Professor of Chemistry.

**Harvard University**

Grant of $1,197 from Harvard University, Cambridge, Massachusetts, for the payment of a stipend of $800 and travel expenses of $397 to Dr. Thomas G. Johnson to participate in the Case Method Program at Harvard University.
Meetings #295 - 31

June 13, 1961

National Institute of Mental Health

Grants totaling $85,176 from the National Institute of Mental Health, Bethesda, Maryland, for research and training programs as follows:

1. $22,377 - "Social Mobility, Role Stress, and College Success", May 1, 1961, through April 30, 1962, under the direction of Dr. Robert A. Ellis, Associate Professor of Sociology.

2. $20,081 - "A Study of Values in Two Communities", May 1, 1961, through April 30, 1962, under the direction of Dr. G. Benton Johnson, Jr., Assistant Professor of Sociology.

3. $42,718 - "Graduate Training Program in Clinical Psychology", July 1, 1961, through June 30, 1962, under the direction of Dr. Robert Leeper, Head of the Department of Psychology.

Portland General Electric Company

Grant of $17,064 from the Portland General Electric Company for an archaeological study in the Round Butte Reservoir Area, June 1, 1961, through June 30, 1964, under the direction of Dr. L. S. Cressman, Head of the Department of Anthropology.

The Fund for the Advancement of Education

Grant of $46,472 from The Fund for the Advancement of Education, New York City, "in support of a program designed to strengthen and spread the practice of advanced placement in the State of Oregon", June 15, 1961, through June 30, 1962, under the direction of Dr. Roland Bartel, Assistant Dean of the College of Liberal Arts and Director of the Oregon Council on Advanced Placement.

Tektronix Foundation

Grant of $6,000 from the Tektronix Foundation, Portland, to assist in recruiting highly qualified staff members in physics for the period June 15, 1961, through September 30, 1962, under the direction of Dr. John Powell, Head of the Department of Physics.

U. S. Office of Education

Grant of $10,500 from the U. S. Office of Education for the "Development or Expansion of Programs on the Doctoral Level in the Field of Education of the Mentally Retarded", September 1, 1961, through June 30, 1962, under the direction of Dr. Paul B. Jacobson, Dean of the School of Education, and Dr. R. N. Lowe, Associate Professor of Education.

U. S. Air Force, Office of Scientific Research

Grants totaling $44,853 from the U. S. Air Force, Office of Scientific Research, Washington, D.C., for research as follows:

1. $4,853 - "Applications of the Laplace and Generalized Laplace Operators to Series of Spherical Harmonics and Multiple Trigonometric Series", June 15, 1961, through June 14, 1962, under the direction of Dr. Victor Shapiro, Professor of Mathematics.

2. $40,000 - "Basic Research in Probability and Statistics of Several Sample Problems", July 1, 1961, through June 30, 1963, under the direction of Dr. Fred C. Andrews, Associate Professor of Mathematics and Dr. Donald R. Truax, Assistant Professor of Mathematics.
Grants totaling $55,662 from the U. S. Public Health Service, for research and fellowships as follows:

1. $15,379 - "Hydrogen and Hydrophobic Bonding in Proteins", April 1, 1961, through March 31, 1962, under the direction of Mr. John G. Foss, Research Associate, Institute of Molecular Biology.

2. $250 - "To provide a fellowship special allowance for Dr. Leona E. Tyler in behalf of Vernon Dean Kliewer", August 1, 1960, through July 31, 1961.

3. $21,482 - "Interaction of Nucleotides and Proteins", April 1, 1961, through March 31, 1962, under the direction of Dr. John A. Schellman, Associate Professor of Chemistry.

4. $500 - "Fellowships supply grant for Dr. Lisa Gruen", May 11, 1960, through May 10, 1961, under the direction of Dr. John A. Schellman.

5. $11,428 - "Energy Transfer in Molecular Crystals", June 1, 1961, through May 31, 1962, under the direction of Dr. Richard A. Keller, Assistant Professor of Chemistry.

6. $6,623 - "The synthesis of Compounds Related to Physostigmine", May 1, 1961, through April 30, 1962, under the direction of Dr. Lloyd J. Dolby, Assistant Professor of Chemistry.

Gifts to the University of Oregon Library from various donors as follows:

R. K. Lake & Son
Collection of family letters, valued at $350, from Mrs. Harold S. Gilbert, Portland. The letters were written from northern California during 1858-59 and from Prineville from 1865-1885. The gift also includes three volumes of field notes by Mr. Harold S. Gilbert.

Gift of $100 from R. K. Lake & Son, Eugene, for the purchase of books in the general area of real estate.

Gift of $173.51 from the University of Oregon Development Fund, to be added to the Library Gift Fund; and

Gift of $112.61 from the University of Oregon Development Fund, as a "Gift to friends of the Library".

University of Oregon Dental School

Gift of $100 from the Alpha Omega Alumni Chapter, Portland, to be used for the purchase of library material.

Gift of $100 from the University of Oregon Dental Hygienists Alumnae Association, Oswego, to establish a loan fund for dental hygiene students.
June 13, 1961

U. S. Public Health Service

Grants totaling $109,273 from the U. S. Public Health Service, for research, training grants and fellowship grants, as follows:

1. $14,373 - Fellowship grant in support of "Histochemical Variation of Oral Keratotic Lesions", August 1, 1961, through July 31, 1962, to provide a stipend for Dr. James S. Bennett, overhead, materials, travel, and other expenses.

2. $35,000 - "To continue support of additional personnel and facilities necessary to train individuals in dental teaching and research in the fields of their choice", July 1, 1961, through June 30, 1962, under the direction of Dr. Norman H. Rickles, Head of the Oral Pathology Department.

3. $46,422 - In continued support of research entitled, "Growth and Development of the Face", June 1, 1961, through May 31, 1962, under the direction of Dr. Bhim S. Savara, Director of the Child Study Clinic.

4. $13,478 - "To support a project involving the training of dental students in the use of chairside assistants", July 1, 1961, through June 30, 1962, under the direction of Dr. W. H. Wilson, Head of the Crown and Bridge Department.

Oregon State Board of Dental Examiners

Grant of $750 from the Oregon State Board of Dental Examiners, Portland, to be used for dental research in the field of dental caries, under the direction of Dr. Marshall L. Snyder, Head of the Bacteriology Department.

University of Oregon Medical School

Scholarships & Fellowships

Grants totaling $40,750 from the following donors for scholarships and fellowships:

National Council To Combat Blindness Inc., New York City $ 2,650.00
The Commonwealth Fund, New York City 13,500.00
James Picker Foundation, Washington, D.C. 6,000.00
Oregon Heart Association, Portland 17,400.00
Lederle Laboratories, Pearl River, N.Y. 1,200.00

American Medical Education Foundation

Grant of $12,174.32 from the American Medical Education Foundation, Chicago, Illinois, to be used in support of the instructional program under the direction of Dr. D. W. E. Baird, Dean of the Medical School.

Elks Lodge No. 1989

Gift of equipment, valued at $118.98, from Elks Lodge No. 1989, Beaverton, for use in the Children's Eye Clinic. The gift consists of a projector with zoom lens, a remote control cord, a carrying case for slides and twelve slide trays.

C. C. Leadbetter

Gift of $100 from Mr. C. C. Leadbetter, Portland, to be used for leukemia research in memory of Layne K. Richardson, under the direction of Dr. Edwin E. Gogood, Professor and Head of the Division of Experimental Medicine.
Meeting #295-34

National Fund for Medical Education, Inc. Grant of $32,760 from the National Fund for Medical Education, Inc., New York City, in support of the instructional budget of the Medical School, under the direction of Dean Baird.

Neuberger Memorial Fund Gift of $1,000 from Mrs. Isaac Neuberger, Portland, to be used for medical education and research in memory of her son, Senator Richard L. Neuberger.

UOMS Alumni Association Gift of $278.40 from the University of Oregon Medical School Alumni Association to provide travel expense for the following staff members to attend professional meetings: $118.95 for Miss Bertha Hallam, Librarian; and $159.45 for Dr. David Gumbert, Associate Professor of Anatomy.

Reznichek Estate Bequest of $26,099.77 under the will of Mr. Henry S. Reznichek through the U. S. National Bank, Portland. This represents an additional partial distribution of the estate and is to be used for instructional purposes.

Mrs. S. R. Winch Gift of $100 from Mrs. S. R. Winch, Portland, for the unrestricted use of Doernbecher Hospital, under the direction of Dr. Charles N. Holman, Medical Director.

J. W. Rosenfeld Gift of 20 shares of Bank of California stock, valued at $1,120, in appreciation of the services of Dr. Laurence Selling.

Portland Federation of Women's Organizations Gift of $142.21 from the Portland Federation of Women's Organizations, for the unrestricted use of the Doernbecher Memorial Hospital for Children, under the direction of Dr. Holman.

Anonymous Gift of $400 from an anonymous donor to be used in the Department of Bacteriology under the direction of Dr. Arthur Frisch, Chairman of the Department.

H. I. Anderson Gift of $500 from Mr. Henry I. Anderson, Portland, to be used for cancer research in memory of Oscar M. Anderson.

Atomic Energy Commission Grant of $15,000 from the Atomic Energy Commission, Hanford Operations Office, Richland, Washington, May 1, 1961, through April 30, 1962, for research entitled, "Intracellular Pickup of Radioactive Phosphorus by Prostatic Epithelial Cells", under the direction of Dr. Clarence V. Hodges, Head of the Division of Urology.

U. S. Public Health Service Grants totaling $242,753 from the U. S. Public Health Service, for research and training grants, as follows:

1. $15,000 - "Studies of the Adaptive Responses of the Mammalian Tissue Enzymes to Ammonium Salts and Ammoniagenic Substances", under the direction of Dr. Daniel H. Labby, Professor of Medicine.

2. $32,776 - "Undergraduate training grant in Psychiatry", September 1, 1961, to August 31, 1962, under the direction of Dr. George Saslow, Chairman of the Department of Psychiatry.
3. $84,946 - "Graduate Training Grant in Psychiatry", July 1, 1961, to June 30, 1962, under the direction of Dr. Saslow.

4. $24,549 - "Graduate Training Grant in Clinical Psychology", July 1, 1961, to June 30, 1962, under the direction of Dr. Joseph Matarazzo, Head of the Division of Medical Psychology.

5. $59,943 - "Structural and Physiological Studies on Cell Secretion", May 1, 1961, through April 30, 1962, under the direction of Dr. Jackson Crane, Head of the Department of Pathology.

6. $23,187 - "Training Grant in Division of Neurology", July 1, 1961, to June 30, 1962, under the direction of Dr. Roy L. Swank, Head of the Division of Neurology.

7. $2,352 - "Effect of Low-fat Diet on Multiple Sclerosis", June 1 through August 31, 1961, under the direction of Dr. Roy L. Swank.

Oregon State University

Scholarships & Fellowships
Gifts totaling $24,189.50 from the following donors for scholarships and fellowships:

- National Association of Secondary School Principals, Washington, D.C. $104.72
- Music Department, Oregon State University 188.28
- Oregon Congress of Parents and Teachers, Inc., Portland 2,610.00
- Myrtle Creek Parent-Teacher Association 304.00
- The Fraternal Order of Eagles Memorial Foundation, South Bend, Indiana 278.50
- Oregon State Employees Association, Salem 150.00
- W. D. Hamilton, Portland 100.00
- Auxiliary to the Professional Engineers of Oregon, Portland 170.00
- The Electrochemical Society, Inc., New York City 800.00
- Robert W. Lundeen, Concord, California 100.00
- Stauffer Chemical Company, New York City 2,000.00
- Stayton Canning Company Cooperative, Stayton 600.00
- The Prudential Building Association, Washington, D.C. 135.00
- Diamond S. Chapter, National Honor Society, Scappoose Union High School 100.00
- Oregon State Elks Association, Salem 600.00
- Willamina High School Parent-Teacher Association 150.00
- Trust Officer, The National Bank of Commerce of Seattle, Seattle, Washington 557.00
- Women's Interhall Council, Oregon State University 180.00
- Brookings Harbor Lions Club, Brookings 130.00
Meeting #295-36

 Texaco, Inc., Beacon, New York $ 3,000.00
 Portland Rose Festival Association 540.00
 Confederated Tribes and Bands of the Yakima Indian Nation, Toppenish, Washington 600.00
 Portland Unit of the Oregon State University Mothers Club 270.00
 E. I. du Pont de Nemours & Company, Wilmington, Delaware 3,602.00
 Colonel W. B. Greeley Scholarship through the Industrial Forestry Association, Portland 1,000.00
 Standard Oil Company of California, San Francisco 3,670.00
 Evans Products Company, Coos Bay 2,250.00

American Heart Association
Grant of $41,745 from the American Heart Association, New York City, for research entitled, "Cellular Respiration in Heart Muscle", July 1, 1961, through June 30, 1966, under the direction of Dr. Tsuo E. King, Professor of Chemistry.

American Cancer Society; Oregon Division
Grant of $19,072 from the American Cancer Society, Oregon Division, Portland, in support of research entitled, "Reconstitution of the Mitochondrial Respiratory Chain", April 1, 1961, through September 30, 1962, under the direction of Dr. T. E. King.

Atomic Energy Commission

Bexell Estate
Gift of $500 from the Estate of Dena S. Bexell through the Continental Illinois Bank Building, Chicago, Illinois, to be used for student loans during 1961-62.

National Science Foundation
Grants totaling $67,905 from the National Science Foundation, Washington, D.C., for research and other purposes as follows:

1. $53,500 - "Reconstitution of the Mitochondrial Respiratory Chain", June 1, 1961, through May 31, 1964, under the direction of Dr. Tsuo E. King.

2. $7,525 - "Undergraduate Research Participation Program", for approximately three months beginning June 15, 1961, under the direction of Dr. E. C. Gilbert, Professor Emeritus in Chemistry.

3. $6,880 - "Undergraduate Research Participation Program", for approximately one year beginning on June 12, 1961, under the direction of Dr. L. A. Scidighthi, Professor of Pharmacognosy.

U.S. Army Quartermaster Corps
Grant of $15,500 from the U. S. Army Quartermaster Corps in support of research entitled, "Development of Irradiation Sterilized Shelf-stable Fish and Seafood Products", January 12, 1961, through January 11, 1962, under the direction of Dr. H. W. Schwartz, Professor of Food and Dairy Technology and Department Head.
Grants totaling $109,052 from the U. S. Public Health Service for research and training grants as follows:

1. $11,351 - "Oxidative Deterioration of Food Lipids", May 1, 1961, through April 30, 1962, under the direction of Dr. H. W. Schultz, Head of the Food and Dairy Technology Department.

2. $17,241 - "Fungitoxic Residues in Soil, Water and Plants", May 1, 1961, through April 30, 1962, under the direction of Dr. Roy A. Young, Chairman of the Department of Botany and Plant Pathology.

3. $1,250 - "Biosynthesis of Streptomyces griseus phage", September 1 through November 30, 1961, under the direction of Dr. C. M. Gilmour, Professor of Bacteriology.

4. $1,955 - "Detoxication Mechanisms in Insects", September 1 through November 30, 1961, under the direction of Dr. Leon C. Terriera, Associate Professor of Entomology.

5. $2,962 - "Comparative Carbohydrate Metabolism of Microorganisms", September 1 through November 30, 1961, under the direction of Dr. Chih H. Wang, Professor of Chemistry.

6. $13,928 - "Carbonyl Compounds from Autoxidizing Fats", April 1 through December 31, 1961, under the direction of Dr. Edgar A. Day, Assistant Professor, Food and Dairy Technology.

7. $20,190 - "Graduate Training in Public Health", July 1, 1961, through June 30, 1962, under the direction of Dean G. W. Gleeson, Dean of the School of Engineering.

8. $8,970 - "Biosynthesis of Essential Metabolites", June 1, 1961, through May 31, 1962, under the direction of Dr. V. H. Cheldelin, Director of the Science Research Institute.

9. $22,839 - "Metabolism of Aerobic Bacteria", June 1, 1961, through May 31, 1962, under the direction of Dr. Cheldelin.

10. $8,366 - "Comparative Enzymic Patterns during Development", June 1, 1961, through May 31, 1962, under the direction of Dr. Robert W. Newburgh, Associate Professor, Science Research Institute.

Grants to the several Agricultural Experiment Station Departments and Division for research, from various donors as follows:

American Rose Foundation

$3,000 - To support research on the control of powdery mildew of roses, under the direction of Dr. I. W. Deep, Assistant Professor of Plant Pathology.
<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
<th>Project Description</th>
<th>Director(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>California Chemical Company</td>
<td>$1,500</td>
<td>&quot;The Control of Forage and Seed Crop Insects&quot;, under the direction of Dr. R. G. Rosenstiel and Dr. H. H. Crowell, Associate Professors, and Dr. E. A. Dickason, Assistant Professor, Department of Entomology.</td>
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<tr>
<td></td>
<td>$1,000</td>
<td>&quot;Effect of Fertilizer and Lime on Vegetable Crops and Strawberries in Western Oregon&quot;, under the direction of Dr. T. L. Jackson, Associate Professor of Soils.</td>
<td></td>
</tr>
<tr>
<td>Diamond Alkali Company</td>
<td>$1,000</td>
<td>&quot;Research Investigation on the Utilization of Dacthal as a Weed Control Chemical&quot;, under the direction of Dr. W. R. Furtick, Assistant Professor of Farm Crops.</td>
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</tr>
<tr>
<td>The Dow Chemical Company</td>
<td>$250</td>
<td>&quot;Cattle Lice Control with Korlan&quot;, under the direction of Dr. R. L. Goulding, Assistant Professor of Entomology.</td>
<td></td>
</tr>
<tr>
<td>Filbert Control Board; Oregon Filbert Commission</td>
<td>$3,000</td>
<td>&quot;Contribution to the Tree Count Project&quot;, under the direction of Dr. Lyle D. Calvin, Experiment Station Statistician with rank of Professor. Of the total amount, $1,700 was provided by the Filbert Control Board and $1,300 by the Oregon Filbert Commission.</td>
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<tr>
<td>Georgia-Pacific Corporation</td>
<td>$5,000</td>
<td>&quot;Effect of Logging on Fish&quot;, under the direction of Mr. Donald W. Chapman, Assistant Fishery Biologist with rank of Assistant Professor.</td>
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<tr>
<td>International Minerals &amp; Chemical Corporation</td>
<td>$3,000</td>
<td>&quot;The Effect of Fertilizer and Lime on Production of Vegetable Crops and Strawberries in Western Oregon&quot;, under the direction of Dr. T. L. Jackson.</td>
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<tr>
<td>Louis &amp; Maud Hill Family Foundation</td>
<td>$10,209</td>
<td>&quot;Forest Genetics--The Effect of Day Length on the Frost Hardiness of Woody Plants&quot;, under the direction of Mr. Helge Irgens-Moller, Assistant Professor and Assistant Forest Geneticist.</td>
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<tr>
<td>Monmouth Cooperative Warehouse</td>
<td>$100</td>
<td>&quot;Barley Investigations&quot;, under the direction of Dr. T. L. Jackson.</td>
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<tr>
<td>Monsanto Chemical Company</td>
<td>$1,500</td>
<td>&quot;Weed Investigation Project&quot;, under the direction of Dr. W. R. Furtick.</td>
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<tr>
<td>National Turkey Federation</td>
<td>$750</td>
<td>&quot;Improving Year Around Production in Turkeys&quot;, under the direction of Dr. J. A. Harper, Professor of Poultry.</td>
<td></td>
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<tr>
<td>Olin Mathieson Chemical Corporation</td>
<td>$1,000</td>
<td>&quot;To support evaluation of experimental fungicides for control of tree fruit diseases&quot;, under the direction of Dr. N. D. Dobie, Associate Professor of Plant Pathology.</td>
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<tr>
<td>Oregon Strawberry Council</td>
<td>$5,000</td>
<td>&quot;Agricultural Research in Strawberry Production&quot;, under the direction of staff members in the North Willamette Branch Station and in the Departments of Horticulture, Plant Pathology, and Entomology. The funds are to be distributed as follows: Horticulture, $500; Entomology, $850; Plant Pathology, $1,650; and North Willamette Branch Station $2,000.</td>
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<tr>
<td>Company</td>
<td>Project Description</td>
<td>Funding</td>
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<tr>
<td>Rohm &amp; Haas</td>
<td>Evaluation of Fungicides for the Control of Diseases on Grass Seed Crops</td>
<td>$500</td>
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<tr>
<td>Spencer Chemical Company</td>
<td>Selective Use of Barban for the Control of Wild Oats and Rye in Oregon Crops</td>
<td>$1,000</td>
<td></td>
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<tr>
<td>Stauffer Chemical Company</td>
<td>Flavor Evaluation Studies; Triithion on Onion Maggot and on Symphylids; Triithion for Insect Control on Apples and Pears</td>
<td>$1,250</td>
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<tr>
<td>The Wasco County Oregon Weed Committee</td>
<td>Weed Control Project</td>
<td>$1,500</td>
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<tr>
<td>Western Farmers Association</td>
<td>Research on Turkey Chowder</td>
<td>$500</td>
<td></td>
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<tr>
<td>U.S.D.A. Bureau of Land Management</td>
<td>Study of Control of Medusahead on Oregon Ranges</td>
<td>$297</td>
<td></td>
</tr>
<tr>
<td>U.S.D.A. Bureau of Reclamation</td>
<td>Increasing Efficiency of Utilization of Irrigation Water</td>
<td>$675.90</td>
<td></td>
</tr>
<tr>
<td>U.S. Forest Service</td>
<td>Spruce Budworm Research</td>
<td>$349.14</td>
<td></td>
</tr>
</tbody>
</table>

June 13, 1961
$2,000 - "Nature and Control of Ornithosis in Birds", under the direction of Dr. E. M. Dickinson, Department Head and Professor of Veterinary Medicine.

$1,000 - "Genetics and Environment Factors Related to Fertility in Turkeys", under the direction of Mr. J. A. Harper, Poultry Husbandman and Professor of Poultry Husbandry.

$4,094.79 - "Investigations of Enation Virus of Peas and Development of Varieties of Breeding Stocks Resistant to the Virus", under the direction of Dr. J. R. Baggett, Assistant Horticulturist and Assistant Professor of Horticulture.

$1,723.08 - "Improvement of Beef Cattle through Application of Breeding Methods", under the direction of Dr. Ralph Bogart, Animal Husbandman and Professor of Animal Husbandry.

Portland State College

Airefco and Western Engineers, Inc.
Gift of equipment, valued at $3,000, from Airefco and Western Engineers, Inc., both of Portland, for use in classroom and laboratory demonstration and experiments. The gift consists of a Heat Pump - Air to Air No. 6409 - 318 model number.

Mrs. P. Hartman
Gift of 230 books, valued at $690, from Mrs. Pat Hartman, Portland, as an addition to the library. The volumes are in excellent condition and many have fine bindings.

Business & Professional Women's Club of Portland
Gift of $2,129.36 for the Adelia Pritchard Loan Fund of the Professional Women's Business and Professional Women's Club of Portland.

U.S. Dept. of Health, Education and Welfare
Grants totaling $16,886 from the U. S. Department of Health, Education and Welfare, Washington, D. C., to be used as follows:

1. $8,547 - "A Guide for Planning School Buildings for the Use of Modern Teaching Aids", June 1, 1959, through March 1, 1961, in continuation of this research project under the direction of Dr. Errett Hummel, Professor of Education.

2. $8,339 - "Middle East Studies Center", July 1, 1960, through June 30, 1961, in continuation of this project under the direction of Dr. Fred Cox, Professor of History.

National Science Foundation
Grant of $10,035 from the National Science Foundation, Washington, D.C., February 17 through October 31, 1961, in support of the Mathematics Institute under the direction of Dr. Robert W. Rempfer, Professor of Mathematics.
Eastern Oregon College

Scholarships & Fellowships  Gifts totaling $7,366.50 from the following donors for scholarships and fellowships:

Joseph Parent-Teacher Association  $ 100.00
Department of Oregon, American Legion Auxiliary, Dundee  225.00
Mt. Emily Division, Boise Cascade Corporation, La Grande  900.00
Joe DeWuhs, Union  234.00
Elks Lodge No. 1845, Hermiston  250.00
Elgin Parent-Teacher Association  234.00
Mrs. Carrie Hoke Lister, Pendleton  264.00
La Grande Observer  234.00
Junior Women’s Club, Union  234.00
Masterminds, La Grande  2,649.50
Oregon Congress of Parents and Teachers, Inc.  1,808.00
Mr. Merton Kiddle and the Pioneer Flouring Mills, Island City  234.00

Heppner PTA  Gift of $100 from the Heppner Parent-Teacher Association, to provide matching money for National Defense Education Act funds.

Anonymous  Gift of $150 from an anonymous donor to provide emergency funds available to the Dean of Men and Dean of Women for students.

Oregon Technical Institute

Scholarships & Fellowships  Gifts totaling $1,085 from the following donors for scholarships and fellowships:

Herman’s Men’s Store, Klamath Falls  $ 100.00
Order of the "O", Oregon Technical Institute  100.00
Albert H. and Ruth McBride Powers, Gaylord, Coos County  200.00
Klamath Theatres, Inc., Klamath Falls  390.00
Superior Troy Laundry & Dry Cleaners, Klamath Falls  100.00
Coca-Cola Bottling Company of Klamath Falls  195.00

Cadillac Motor Car Division; General Motors Corporation  Gift of equipment, valued at $100, from the Cadillac Motor Car Division, General Motors Corporation, Detroit, Michigan, for use in the training of technicians in the Auto-Diesel Division. The equipment includes a Dwell Angle Demonstration Board, a 1954 Power Steering Board, a Coil and Condenser Demonstration Board, and a Magnetic-type Voltage and Current Regulator Board.

International Business Machines Corporation  Gift of 200 rejected transistors, valued at $200, for classroom use as instructional material in several phases of the Electronics Technology program.

S.P.E.B.S.Q.S.A. Klamath Falls Chapter  Gift of $100 from the Society for the Preservation and Encouragement of Barber Shop Quartet Singing in America, Klamath Falls Chapter, to be used for student loan funds.
Meeting #295-42

June 13, 1961

General Extension Division

U.S. Dept. of Health, Education Welfare in continued support of the Counseling and Guidance Training Institute, February 6 through May 26, 1961, under the direction of Dr. D. W. Fullmer, Director of the Institute.

ADJOURNMENT The meeting adjourned at 10:25 A.M.

Wm. E. Walsh, President

Earl M. Pallett, Secretary
SUPPLEMENT A

RESOLUTION
OF
OREGON STATE BOARD OF HIGHER EDUCATION
ESTABLISHING A
FOREST PRODUCTS RESEARCH ADVISORY COMMITTEE

WHEREAS, Pursuant to Chapter 297, Oregon Laws 1961, the State Board of Higher Education shall institute and carry on research and experimentation to develop the maximum yield from the forest lands of Oregon and to obtain the fullest utilization of the forest resource; and

WHEREAS, The State Board of Higher Education shall establish a Forest Research Laboratory at Oregon State University and shall cooperate with individuals, corporations, associations and public agencies wherever and whenever advisable to further proper forest management and forest products utilization; and

WHEREAS, In order that there may be close coordination between research and experimentation programs and forestry and forest products utilization problems, the State Board of Higher Education shall appoint appropriate advisory committees composed of qualified technical representatives; and

WHEREAS, There are persons qualified and experienced in the field of forest product utilization and manufacture, whose advice and counsel will be of valuable assistance to the Forest Research Laboratory of the Oregon State Board of Higher Education; now, therefore,

BE IT RESOLVED by the State Board of Higher Education:

(1) There hereby is established a Forest Products Research Advisory Committee consisting of qualified technical representatives of associations, forest industry groups, organizations and public agencies actively engaged in the promotion of forest products utilization and manufacture.

(2) The State Board of Higher Education shall make appointments from recommendations provided by those organizations to be represented on the Advisory Committee.

(3) There shall be a principal member and an alternate member for each group represented on the Advisory Committee.

(4) The following associations and agencies shall be represented on the Advisory Committee:

(a) Pacific Northwest Forest and Range Experiment Station
(b) Southern Oregon Conservation and Tree Farm Association
(c) West Coast Lumbermen's Association
(d) Western Forest Industries Association
(e) Western Pine Association
(f) Willamette Valley Lumbermen's Association
(g) Douglas Fir Plywood Association
In addition to the organizations designated, other forest industry groups and organizations actively and principally engaged in the promotion of forest products utilization and manufacture may petition the State Board of Higher Education for membership on the Advisory Committee.

(5) The Head of Forest Products Research at the Forest Research Laboratory shall be secretary of the Advisory Committee.

(6) The term of office of a principal or alternate member of the Advisory Committee shall be four years; however, to permit continuity in knowledge of the Forest Products Research Program, appointments made July 1, 1961, shall be based on a system of staggered tenure providing a two-year overlap.

(7) Functions of the Advisory Committee are as follows:

(a) Recommend to the Forest Research Laboratory of the State Board of Higher Education a program of basic and applied research consisting of individual projects or fields of research that may be proposed by staff members, Committee members as representatives of a segment of the forest industries, or other interested individuals or organizations;

(b) Periodically review progress on projects or fields of research for the purpose of advising on the emphasis and direction of future work;

(c) Recommend to the Forest Research Laboratory of the State Board of Higher Education cooperative research activities with other agencies; and

(d) Explore new fields for the utilization of forest products, and encourage the application of new developments by the industries of the State.

(8) The Advisory Committee shall meet and elect one of its principal members chairman. The chairman shall hold office for a period of two years beginning July 1 of each odd-numbered year. Whenever the office of chairman becomes vacant, the Committee, at its next meeting, shall elect one of its principal members to fill the vacancy.

(9) The Advisory Committee shall meet at the Forest Research Laboratory at least twice a year and may meet at other times and at other convenient places upon the call of the chairman or secretary. A majority of the Committee shall constitute a quorum.
SUPPLEMENT B

RESOLUTION
OF
OREGON STATE BOARD OF HIGHER EDUCATION
ESTABLISHING A
FOREST MANAGEMENT RESEARCH ADVISORY COMMITTEE

WHEREAS, Pursuant to Chapter 297, Oregon Laws 1961, the State Board of Higher Education shall institute and carry on research and experimentation to develop the maximum yield from the forest lands of Oregon and to obtain the fullest utilization of the forest resource; and

WHEREAS, The State Board of Higher Education shall establish a Forest Research Laboratory at Oregon State University and shall cooperate with individuals, corporations, associations and public agencies wherever and whenever advisable to further proper forest management and forest products utilization; and

WHEREAS, In order that there may be close coordination between research and experimentation programs and forestry and forest products utilization problems, the State Board of Higher Education shall appoint appropriate advisory committees composed of qualified technical representatives; and

WHEREAS, There are persons qualified and experienced in the field of forest growth and management, whose advice and counsel will be of valuable assistance to the Forest Research Laboratory of the Oregon State Board of Higher Education; now, therefore,

BE IT RESOLVED by the State Board of Higher Education:

(1) There hereby is established a Forest Management Research Advisory Committee consisting of qualified technical representatives of associations, forest industry groups, organizations and public agencies actively engaged in the promotion of forest growth.

(2) The State Board of Higher Education shall make appointments from recommendations provided by those organizations to be represented on the Advisory Committee.

(3) There shall be a principal member and an alternate member for each group represented on the Advisory Committee.

(4) The following associations and agencies shall be represented on the Advisory Committee:

(a) Bureau of Land Management
(b) Industrial Forestry Association
(c) Pacific Northwest Forest and Range Experiment Station
(d) Southern Oregon Conservation and Tree Farm Association
(e) State Forestry Department
(f) Western Forest Industries Association
(g) Western Pine Association
(h) Willamette Valley Lumbermen's Association
In addition to the organizations designated, other forest industry groups and organizations actively and principally engaged in the promotion of forest growth may petition the State Board of Higher Education for membership on the Advisory Committee.

(5) The Head of Forest Management Research at the Forest Research Laboratory shall be secretary of the Advisory Committee.

(6) The term of office of a principal or alternate member of the Advisory Committee shall be four years; however, to permit continuity in knowledge of the Forest Management Research Program, appointments made July 1, 1961, shall be based on a system of staggered tenure providing a two-year overlap.

(7) Functions of the Advisory Committee are as follows:

(a) Recommend to the Forest Research Laboratory of the State Board of Higher Education a program of basic and applied research consisting of individual projects or fields of research that may be proposed by staff members, Committee members as representatives of a segment of the forest industries, or other interested individuals or organizations;

(b) Periodically review progress on projects or fields of research for the purpose of advising on the emphasis and direction of future work.

(c) Recommend to the Forest Research Laboratory of the State Board of Higher Education cooperative research activities with other agencies; and

(d) Explore new fields for the protection, rehabilitation and management of forest lands, and encourage the application of new developments by the industries of the State.

(8) The Advisory Committee shall meet and elect one of its principal members chairman. The chairman shall hold office for a period of two years beginning July 1 of each odd-numbered year. Whenever the office of chairman becomes vacant, the Committee, at its next meeting, shall elect one of its principal members to fill the vacancy.

(9) The Advisory Committee shall meet at the Forest Research Laboratory at least twice a year and may meet at other times and at other convenient places upon the call of the chairman or secretary. A majority of the Committee shall constitute a quorum.
STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
STUDENT CENTER, PORTLAND STATE COLLEGE, PORTLAND, OREGON

June 26, 1961

MEETING #296-1 In compliance with the June 12, 1961, written request of a majority of the members of the Board for a special meeting, and at the call of the President of the Board, the Oregon State Board of Higher Education convened in special session in the Student Center, Portland State College, Portland, Oregon, on June 26, 1961

ROLL CALL The meeting was called to order at 9:00 A.M. PST by the President, Mr. Wm. E. Walsh, and on roll call the following answered present:

Mr. J. W. Forrester, Jr. Mr. Douglas Mckean
Mr. Chas. R. Holloway, Jr. Dr. Ralph E. Purvine
Mrs. Cheryl S. MacNaughton Mr. Wm. E. Walsh
Mr. John Merrifield

Absent: Mr. A. S. Grant and Mr. Allan Hart.

Others Present: Chancellor J. R. Richards; Secretary E. M. Pallett; President B. P. Millar of Portland State College; Dean D. W. E. Baird of the University of Oregon Medical School; Dean H. J. Noyes of the University of Oregon Dental School; Director Winston D. Purvine of Oregon Technical Institute; Dr. C. N. Holman, Associate Dean of the University of Oregon Medical School; Mr. W. A. Zimmerman, Assistant to the Dean and Business Manager, University of Oregon Medical School; Mr. Don Larson, Assistant to the Dean, General Extension Division; Mr. W. T. Lemman, Jr., Business Manager, Portland State College; Mr. F. A. Matthias, Assistant Business Manager, University of Oregon Dental School; Comptroller H. A. Bork; Budget Director R. L. Collins; Mr. J. I. Hunderup, Assistant to the Comptroller; Mrs. Wickes Beal, Director of Information; and Mr. William Barrows and Mr. Dennis Curry of the Department of Finance and Administration.

RE ABSENCES Mr. Grant was absent for business reasons; Mr. Hart attended the Board luncheon and the afternoon interview, but was unable to attend the Board meeting for business reasons.

Report to the Finance Committee on the Operating Budget for the Year 1961-62

At the request of the Chancellor, Mr. R. L. Collins, Budget Director, presented the following report on the operating budget for the year 1961-62:

"The operating budget for the year 1961-62 is based upon the budget plan approved by the Finance Committee with other Board members present on May 20, 1961. The budget has been planned on the basis of an estimated campus enrolment of 26,898 students for the fall term of 1961. This is an increase of 1,699, or 6.7 per cent, over the 1960 fall term. The enrolment last fall term increased by 1,949 students, or 8.4 per cent over the fall of 1959. In the Board's biennial budget requests, the student enrolments were estimated at 27,218 for the year 1961-62 and 28,701 for the year 1962-63. The estimates used in the budget recommended by the Governor and approved by the 1961 Legislature were 26,898 for the
year 1961-62 and 27,715 for the year 1962-63. It is understood that if student enrolments during the next two years prove to be substantially greater than estimated in the budget approved by the 1961 Legislature, the Board will present to the State Emergency Board a request for additional funds to cover the increased operating costs caused by the overrealized enrolments.

"For the operation of the nine campus instructional units - the University of Oregon, Oregon State University, the three colleges of education, the Medical and Dental Schools, Portland State College, Oregon Technical Institute, and the General Extension Division including Educational Radio and Television, adult education classes in Portland and other cities, correspondence study and the state-wide visual education services - the budget calls for the expenditure of $36,940,400. Of this amount, $24,580,669, or 67 per cent, comes from state funds, and $12,359,731, or 33 per cent, comes from non-state sources, largely student fees.

"For the operation of the state-wide public services, including the Teaching Hospitals, Outpatient Clinic and Crippled Children's Division at the Medical School, the Dental School Clinics, and the programs of Agricultural Research and Federal Cooperative Extension Service at Oregon State University, the proposed budget is $13,117,768 of which $9,220,290, or 70 per cent, is provided from state funds and $3,897,478, or 30 per cent, is financed from non-state sources, including federal funds, county funds, sales and service fees, and gifts and grants.

"For all the State System activities including the nine campus instructional units and the state-wide services, 68 per cent of the support, or $33,800,959, is received from the State. The remaining 32 per cent, or $16,257,209, is provided from sources other than State funds.

"The recommended budgets by institutions for instruction and general services are as follows:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Budget Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>$9,730,104.00</td>
</tr>
<tr>
<td>University of Oregon Medical School</td>
<td>4,409,419.74</td>
</tr>
<tr>
<td>University of Oregon Dental School</td>
<td>1,246,579.00</td>
</tr>
<tr>
<td>Oregon State University</td>
<td>10,409,983.25</td>
</tr>
<tr>
<td>Portland State College</td>
<td>3,023,844.00</td>
</tr>
<tr>
<td>Oregon College of Education</td>
<td>1,246,697.00</td>
</tr>
<tr>
<td>Southern Oregon College</td>
<td>1,201,840.00</td>
</tr>
<tr>
<td>Eastern Oregon College</td>
<td>910,318.00</td>
</tr>
<tr>
<td>Oregon Technical Institute</td>
<td>1,401,150.00</td>
</tr>
<tr>
<td>General Extension Division, operating costs</td>
<td>2,133,248.19</td>
</tr>
<tr>
<td>General Extension Division - Costs for Joint Services with Portland State College</td>
<td>307,769.81</td>
</tr>
</tbody>
</table>
Western Interstate Commission for Higher Education $36,000.00
Centralized Activities 727,845.00
Board's Reserves:
Land Purchases and Plant Rehabilitation Fund 107,875.00
1961 Summer Session Contingency Fund 25,000.00
1961 Summer Session Workshops (to be financed entirely from summer session fees as the workshops are requested) 20,000.00
Group Public Liability Insurance Reserve 2,727.00
Total Recommended Budgets for Instruction and General Services $36,940,399.99

For state-wide public services, the recommended budgets are as follows:

Teaching Hospitals and Clinics, UOMS $3,663,661.00
University State Tuberculosis Hospital, UOMS 506,071.20
Crippled Children's Division, UOMS 870,016.00
Dental Clinics, UODS 235,000.00
Federal Cooperative Extension Service in agriculture, home economics, and 4-H Club work, OSU 3,300,117.00
Agricultural Research, OSU (including Forest Research Laboratory) 4,542,903.00
Total Recommended Budgets for State-Wide Public Services (restricted funds) $13,117,768.20

Total Recommended Budget for All Divisions in the Oregon State System of Higher Education, Year 1961-62 $50,058,168.19

"In the biennial budget for 1961-1963, presented to the Governor and to the 1961 Legislature, the Board's principal requests in the instructional area were for added teaching staff and added service staff to care for the increasing numbers of classes caused by growing student enrolments, for added teaching supplies and equipment to care for increased enrolments, for increases due to rising prices for supplies, equipment, and library books, and funds for needed salary adjustments for the academic staff and for the classified civil service staff. In total, the Board's request for increased funds to meet the increasing costs due to growing enrolments, rising prices and needed salary adjustments, were reduced 40 per cent in the final amounts appropriated by the 1961 Legislature. The total appropriations for operating purposes in the instructional divisions during the biennium 1961-1963 are greater, however, than the appropriations for the current biennium by approximately 19 per cent. It is evident from these increases in state support that the legislators continue to have confidence in the Board's administration of the State System of Higher Education and that they recognize the importance of the teaching and research programs of the institutions. Such confidence and support from the State of Oregon are most important during the current period of rapid growth and of great increases in responsibility which are being placed upon the institutions in instruction and research."
"The confidence of the State in the Board's administration of the institutions of higher learning was further demonstrated by the 1961 Legislature in its assignment of the administration of the Forest Research Laboratory to the State Board of Higher Education. This facility was previously operated by the Forest Protection and Conservation Committee, and is to be placed for administrative purposes in the division of the Agricultural Research, Experiment Stations, effective July 1, 1961. This additional activity will add $97,883 for the year 1961-62 and approximately $1,200,000 for the biennium to the budgets of the State System.

"The integration of this important forest research activity with the research now being carried on at Oregon State University in the Experiment Station and the School of Forestry, will increase the opportunity for productive research in Oregon's leading industry. As previously approved by the Board, there will also soon be added on the Oregon State University campus, the Western Forest Biology Laboratory to be operated by the Forest Service of the U. S. Department of Agriculture. This new federal facility will provide a further important development in forest research on the Oregon State University campus.

The Legislature also approved the addition of funds for a new program at Portland State College - the Graduate School of Social Work. State funds in the amount of $170,157 are provided for the biennium; $50,000 for the purchase of a building and remodeling for the school and $120,157 for operation. For the year 1961-62, an amount of $90,010 in state funds is budgeted to provide for appointment of a chairman, purchase of the building, etc., and setting up the program to begin in the fall of 1962. The balance of the state appropriation, $80,147, is reserved for operating costs during 1962-63, the first year of classes in the new school.

"The proposed budget for the year 1961-62 provides for the addition of 81 teaching staff positions at the nine campus institutions. As contemplated in the budget finally approved by the 1961 Legislature, the addition of the 81 teachers will provide a composite student-teacher ratio based on full-time equivalent fall term enrolments of 17.0 as approved by the 1961 Legislature, compared with 16.7 approved by the 1959 Legislature. The 1961 Ways and Means Committee changed its basis for computing student-teacher ratios from the fall term enrolments previously used to the average of the enrolments for the fall, winter and spring terms, which accounts for the increase in the fall term student-teacher ratio from 16.7 to 17.0.

"The academic staff salary adjustment fund as included in the operating appropriation approved by the 1961 Legislature provides for an 8.4 per cent increase in the year 1961-62 and a 6 per cent increase in the year 1962-63. Of the 8.4 per cent salary adjustment fund available for the year 1961-62, the proposed operating budget applies approximately 3.8 per cent to a one-step merit increase for all eligible staff in accordance with the 1961-62 proposed pay scale for academic staff. The remaining amount of the fund, or approximately 4.6 per cent, is applied in the budget to special recognition increases and increases accompanying promotions in rank.

Meeting #296-4

June 26, 1961
"In the Board's biennial budget, as presented to the 1961 Legislature, it was indicated that if a salary adjustment fund were provided by the Legislature, the salary scale for academic staff would be improved. Accordingly, in the budget plan approved for the year 1961-62, the Finance Committee, with other Board members present, recommended that the salary scale for academic staff be revised to read as follows:

OREGON STATE SYSTEM OF HIGHER EDUCATION

Proposed Salary Scale for Academic Staff Effective July 1, 1961

<table>
<thead>
<tr>
<th>Rank</th>
<th>Number of Months Service Per Year</th>
<th>Step Incre-</th>
<th>1st Step</th>
<th>2nd Step</th>
<th>3rd Step</th>
<th>4th Step</th>
<th>5th Step</th>
<th>6th Step</th>
<th>7th Step</th>
<th>8th Step</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructor</td>
<td>10 Mos.</td>
<td>$200</td>
<td>$5,000</td>
<td>$5,200</td>
<td>$5,400</td>
<td>$5,600</td>
<td>$5,800</td>
<td>$6,000</td>
<td>$6,200</td>
<td>$6,400</td>
</tr>
<tr>
<td></td>
<td>12 Mos.</td>
<td>236</td>
<td>5,900</td>
<td>6,136</td>
<td>6,372</td>
<td>6,608</td>
<td>6,844</td>
<td>7,080</td>
<td>7,316</td>
<td>7,552</td>
</tr>
<tr>
<td>Assistant</td>
<td>10 Mos.</td>
<td>250</td>
<td>6,250</td>
<td>6,500</td>
<td>6,750</td>
<td>7,000</td>
<td>7,250</td>
<td>7,500</td>
<td>7,750</td>
<td>8,000</td>
</tr>
<tr>
<td>Professor</td>
<td>12 Mos.</td>
<td>295</td>
<td>7,375</td>
<td>7,670</td>
<td>7,965</td>
<td>8,260</td>
<td>8,555</td>
<td>8,850</td>
<td>9,145</td>
<td>9,440</td>
</tr>
<tr>
<td>Associate</td>
<td>10 Mos.</td>
<td>300</td>
<td>7,600</td>
<td>7,900</td>
<td>8,200</td>
<td>8,500</td>
<td>8,800</td>
<td>9,100</td>
<td>9,400</td>
<td>9,700</td>
</tr>
<tr>
<td>Professor</td>
<td>12 Mos.</td>
<td>354</td>
<td>8,968</td>
<td>9,322</td>
<td>9,676</td>
<td>10,030</td>
<td>10,384</td>
<td>10,738</td>
<td>11,092</td>
<td>11,446</td>
</tr>
<tr>
<td>Professor</td>
<td>10 Mos.</td>
<td>400</td>
<td>9,700</td>
<td>10,100</td>
<td>10,500</td>
<td>10,900</td>
<td>11,300</td>
<td>11,700</td>
<td>12,100</td>
<td>12,500</td>
</tr>
<tr>
<td></td>
<td>12 Mos.</td>
<td>500</td>
<td>11,500</td>
<td>12,000</td>
<td>12,500</td>
<td>13,000</td>
<td>13,500</td>
<td>14,000</td>
<td>14,500</td>
<td>15,000</td>
</tr>
<tr>
<td>Dean</td>
<td>12 Mos.</td>
<td>500</td>
<td>14,500</td>
<td>15,000</td>
<td>15,500</td>
<td>16,000</td>
<td>16,500</td>
<td>17,000</td>
<td>17,500</td>
<td>18,000</td>
</tr>
</tbody>
</table>

OREGON TECHNICAL INSTITUTE

The proposed academic staff salary scale for Oregon Technical Institute includes the following ranks:

Instructor - Same as above

Instructor II:

<table>
<thead>
<tr>
<th>Rank</th>
<th>Number of Months Service Per Year</th>
<th>Step Incre-</th>
<th>1st Step</th>
<th>2nd Step</th>
<th>3rd Step</th>
<th>4th Step</th>
<th>5th Step</th>
<th>6th Step</th>
<th>7th Step</th>
<th>8th Step</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10 Mos.</td>
<td>$225</td>
<td>$6,175</td>
<td>$6,400</td>
<td>$6,625</td>
<td>$6,850</td>
<td>$7,075</td>
<td>$7,300</td>
<td>$7,525</td>
<td>$7,750</td>
</tr>
<tr>
<td></td>
<td>12 Mos.</td>
<td>265</td>
<td>7,286</td>
<td>7,551</td>
<td>7,816</td>
<td>8,081</td>
<td>8,346</td>
<td>8,611</td>
<td>8,876</td>
<td>9,141</td>
</tr>
</tbody>
</table>

Assistant Professor - Same as above

Associate Professor - Same as above

Dean - Same as for Professor (12 Mos.) above

Provision for Above-Scale Salary Rates. In accordance with the administrative code provision approved by the Board at the time the original salary scale was adopted in July 1956, appointments may be made at salary rates below the indicated first steps and above-scale salary rates are to be permitted for a few outstanding staff members in each of the academic ranks.
"Operating within the above salary plan, the recommended average salary of all academic staff in teaching, research, extension and administration is $9,022 for the year 1961-62, compared to $8,403 in 1960-61, an average increase of 7.4 per cent. The increases in the salary averages for all academic staff do not reach 8.4 per cent, principally because appointments of added staff and appointments to fill vacancies are for the most part at starting salaries near the lower ends of the salary ranges.

"Upward pay adjustments for the classified civil service staffs have been made in the 1961-62 budgets in accordance with the revised civil service pay plan formulated by the State Civil Service Commission and approved by the Ways and Means Committee of the 1961 Legislature. Funds to finance these pay increases were included in a separate appropriation bill (H.B. 2096). Allocations from this appropriation were made by the State Emergency Board at its meeting of June 23, 1961. The revised civil service pay plan provides pay increases for nearly all classes of civil service employees in the State System of Higher Education. The annual increases range from $144 to $1,320.

"Increases are provided in the 1961-62 budget in the aggregate amount of $187,302, as approved by the Legislature, to cover the automatic additions to operating costs in state assessments for retirement, for SIAC, for Federal Social Security, and for state civil service assessments. An increase of $173,508 is provided to cover the physical plant operation and maintenance costs of new buildings to be in use during the year 1961-62.

"As previously discussed with Board members, the 1961 Ways and Means Committee made a substantial change in policy and procedure in connection with the Board's program for land purchase and plant rehabilitation. For several bienniums, the State operating appropriation for Higher Education has included a fund of $367,500 per year or $735,000 for the biennium for land purchases and plant rehabilitation. In addition, the Board was permitted by the Legislature to use for these purposes funds from temporary savings or overrealized income from non-tax sources, which might occur during the biennium. Actual expenditures for these purposes have aggregated more than $1,500,000 during each of the recent bienniums. The 1961 Ways and Means Committee provided funds for land purchases and plant rehabilitation during the biennium 1961-1963 as follows:

1. In the capital outlay appropriation along with funds for building construction, H. B. 2088 (expenditures from this fund will require Emergency Board approval) $ 655,750

2. In the appropriation for operating purposes (H. B. 2087) 215,750

Total provided by 1961 Ways and Means Committee for land purchases and plant rehabilitation $ 871,500
"In Section 4 of the capital outlay appropriation bill (H. B. 2088), the 1961 Ways and Means Committee specified a fixed limit of $900,000 on the amount to be expended during the biennium 1961-1963 for land purchases and plant rehabilitation. This means that the institutions may not apply temporary budget savings or overrealized income to land purchases or plant rehabilitation in excess of the $900,000 limitation during the next biennium ($28,500 is the maximum amount which may be applied from temporary savings). Because of the present growth of the institutions at nine different campus locations, the $900,000 limitation for a two-year period will probably result in a serious curtailment in the Board's land acquisition program to care for needed campus expansion. It is hoped that if land owners within the approved campus boundary extensions offer land at reasonable prices, and if the $900,000 fund proves to be insufficient for this purpose, the State Emergency Board will find some method to permit the Board of Higher Education to make such land purchases before costly improvements are added.

"During its consideration of the use of temporary savings by the Board of Higher Education during the current biennium for land purchases, the 1961 Ways and Means Committee decided to remove from the 1961-1963 biennial budget the Board's Emergency Fund of $137,500 per year or $275,000 for the biennium. The Board has had legislative approval to carry the emergency reserve in its operating budget since 1937. In accordance with the action by the 1961 Ways and Means Committee, the proposed operating budget for the year 1961-62 includes no Board's emergency reserve from unrestricted funds. It is hoped that after the records for the current fiscal year are closed, there will be some unexpended budget balances and overrealized student fee income which can be used as an emergency reserve during the year 1961-62. It is important to note that the Board's previously budgeted emergency reserve of $137,500 per year equaled less than one-half of one per cent of the total operating budget from unrestricted funds. The reserve was used to care for unforeseen costs and emergencies which could not be estimated three years in advance when the biennial budgets were prepared.

"The Legislatures of 1955, 1957, 1959, and 1961 have each requested that the Board raise student fees to meet in part the recent increases in operating costs. Total annual fee charges per student are compared below for the years 1953 through 1961:

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<tbody>
<tr>
<td>U of O, OSU and PSC</td>
<td>$155</td>
<td>$195</td>
<td>$213</td>
<td>$255</td>
<td>$270</td>
<td>$105, 64%</td>
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<tr>
<td>U of O Med. &amp; Dental</td>
<td></td>
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<tr>
<td>Schools</td>
<td>456</td>
<td>534</td>
<td>564</td>
<td>603</td>
<td>627</td>
<td>171, 38%</td>
</tr>
<tr>
<td>Colleges of Education</td>
<td>120</td>
<td>150</td>
<td>177</td>
<td>219</td>
<td>234</td>
<td>114, 95%</td>
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<tr>
<td>U of O, OSU and PSC</td>
<td>$345</td>
<td>$405</td>
<td>$438</td>
<td>$510</td>
<td>$570</td>
<td>$255, 65%</td>
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<td>U of O Med. &amp; Dental</td>
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<tr>
<td>Schools</td>
<td>636</td>
<td>792</td>
<td>837</td>
<td>906</td>
<td>975</td>
<td>339, 53%</td>
</tr>
<tr>
<td>Colleges of Education</td>
<td>180</td>
<td>240</td>
<td>282</td>
<td>354</td>
<td>414</td>
<td>234, 130%</td>
</tr>
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"As a result of the increases in fee rates during recent years, the students are making a substantial contribution toward the increased operating costs in the institutions. Partly offsetting the increases in student fee charges, the 1959 Legislature authorized the Board to increase the number of fee remissions scholarships from 2 percent of the enrolments to 2.1/2 percent, and the 1961 Legislature provided a cash scholarship fund for the state of $125,000 for the biennium 1961-1963, to be administered by the State Scholarship Commission and to be available to students in both public and private institutions.

"The units of the State System financed from special state appropriations and from other restricted funds, including the Medical School teaching hospitals and clinics; the Crippled Children's Division; the Dental Clinics; the Federal Cooperative Extension Service in agriculture, home economics, and 4-H club work; and the Agricultural Experiment Stations have all prepared their budgets under the same general policies as approved for the campus instructional units. Identical salary and wage adjustment policies have been followed in those divisions. The state funds budgeted for the year 1961-62 in each of the divisions represent slightly less than half of the biennial state appropriations to allow for provision of the further 6 percent salary adjustments during the second year with the exception of the Teaching Hospital at the Medical School (see following paragraph). The state funds are supplemented by estimated non-state income such as patient fees, sales and service fees, federal funds, county funds, and gifts and grants. On pages 14 through 22 of the Budget Summaries document, the sources of funds for each of the state-wide services are analyzed.

"For the Teaching Hospital, the Medical School has found it necessary to budget 51.4 percent of the biennial state appropriation during the year 1961-62. The Dean of the Medical School and the Director of the Teaching Hospital report that due to reductions in the Board's request for funds to operate the Teaching Hospital, it may be necessary to close part of the hospital during the second year of the biennium. Curtailment of operations has been necessary in Federal Cooperative Extension at Oregon State University due to the biennial reduction of $50,000 by the 1961 Ways and Means Committee below the current operating program level. This reduction has been accomplished by eliminating two unfilled positions together with the travel and other expenses associated with the positions. The positions eliminated were an Assistant Director of Extension and a horticultural specialist. The present session of the Congress is considering additional federal support for the Extension program. Additional state operating program funds for Agricultural Research were authorized by the 1961 Ways and Means Committee and the Legislature in the amount of $154,685 for the biennium 1961-1963. This additional amount of funds will provide during the coming biennium for additional research in forestry production, lily production, fisheries research, pear decline research, fluorine damage research, a live-stock feeding center at the Umatilla Branch Station, a livestock and range research project at the Eastern Oregon Branch Station, and research buildings at the North Willamette and the Astor Branch Stations."
"There are further substantial needs of the institutions which are not provided for during the present period of increasing enrollments and rising prices. Included in the further needs are academic positions, service staff positions, teaching supplies, staff travel to professional meetings and other needs which arise from the continuous rapid developments in all fields of knowledge and from an increasing proportion of upper division and graduate work. It is believed, however, that the proposed institutional budgets make effective use of the funds available.

"Because of the great increases in responsibility which will come to Oregon's institutions of higher learning during the next few years, it is crucially necessary for the institutions to have the confidence and support of the people of Oregon, the executive and administrative departments of state government, and the State Legislature. There is probably no other service of government which has as great a potential as does higher education through instruction and research to improve conditions in the state both culturally and economically. During this period of great growth and development of the state and the nation, it is most important that higher education have the support it needs to carry out its great responsibilities.

The 1961-62 annual budget as presented represents the culmination of the biennial legislative budget program, which was begun a year ago in the spring of 1961. The general policies followed both in the biennial budget requests and in the 1961-62 annual budget were first discussed and formulated in conferences with the institutional executives before they were presented to the Board. The budgets now presented for all of the institutions have been approved by their respective executive officers."

The Chancellor introduced his formal recommendation with the following remarks:

"I wish to commend the institutional executives and their staffs for their splendid cooperation in working out policy procedures, in hearings before the Ways and Means Committee of the Legislature, and in the preparation of their detailed budgets. I wish to express appreciation also of the time and consideration given by the Finance Committee and other Board members to the formulation of budget policies and to the presentation of budget needs to the Ways and Means Committee of the Legislature."

The Chancellor recommended approval by the Finance Committee and the Board of the 1961-62 operating budget as contained in the document entitled "Budget Summaries and Personnel Adjustments" and in the document entitled "Budget Supplement". Also recommended for approval was the revised academic staff salary scale, as shown on page 173, preceding.

The Board adopted the report as presented and approved the total 1960-61 budget as outlined in the report; the Board also approved the personnel adjustments presented in the volumes "Budget Summaries and Personnel Adjustments for the Fiscal Year Ending June 30, 1962", and "Budget Supplement, Year 1961-62", and the revised academic staff salary scale included in the report.
Rehabilitation of Nurses' Dormitory, UOMS

At the suggestion of Dr. Purvine, the Board discussed the desirability and feasibility of remodeling and repairing the Nurses' Dormitory at the University of Oregon Medical School. The Chancellor explained that Comptroller Bork was engaged in studying possibilities of financing the $36,000 project, particularly to determine if it could be set up on a self-liquidating basis. After a discussion with Medical School officials, it was considered particularly essential to undertake within the immediate future those alterations and improvements which would result in increasing the student room capacity of the dormitory to house nursing students. Other work involving essential repairs to protect the property and to modernize the dormitory facilities could be delayed and considered later, preferably at the July 1961 meeting.

It was indicated that as of June 30, 1961, the total accumulated building fees paid by medical and dental students in excess of the interest and principal payments required to be made during the next two fiscal years on the outstanding building bonds for the combined Student Activity Building at the Medical-Dental Schools would total approximately $30,000. Of this total, about $20,000 will be applicable to payments made by students at the Medical School and about $10,000 to those made by Dental School students. It was recommended that this excess of $20,000 of accumulated building fees paid by Medical School students be released to finance the remodeling to increase the capacity and to complete the most essential emergency repairs of the Nurses' Dormitory at the University of Oregon Medical School.

The Board concurred in the recommendation and in addition asked that further review of the Nurses' Dormitory needs be undertaken both from the standpoint of the work to be started in the immediate future and in the next two years, including proposals as to the method of financing other than from Board's unrestricted funds or the rehabilitation appropriation provided by the 1961 Legislature. It was the understanding that further consideration would be given at the July 1961 Board meeting to the possibility of providing that portion of the balance of $16,000 required for the currently proposed alterations, rehabilitation, and repairs.

Study on Need for Dormitory, UOMS-UODS

There was also a general discussion with regard to the desirability of providing additional dormitory facilities other than those in existing buildings for housing women students at both the Medical and Dental Schools. Officials of both schools expressed the opinion that it seemed unlikely that adequate earnings in excess of requirements for current operating expenses could be secured from dormitory operations to retire bonds and to pay interest thereon to finance a new dormitory. The general thinking of the Board was that if upon further study there was agreement as to the necessity of providing more dormitory facilities for women at the Medical and Dental Schools, it would be willing to receive from the Chancellor at the appropriate time proposals as to when facilities should be sought and the method of financing.
The Chancellor reported briefly on the meeting held with the Emergency Board on June 23, 1961, at which time procedures for releasing funds for the 1961-1963 capital outlay program and land purchases and rehabilitation were discussed and approval given for specific steps in the construction of certain buildings. The Chancellor indicated that it seemed apparent that the Emergency Board would like to consider building projects at three stages after approval by this Board:

1. For release of funds to employ an architect to assist in site selection and to prepare preliminary plans.

2. For approval of preliminary plans and release of funds for architects to proceed with final plans and working drawings.

3. For approval of working drawings and release of funds for the project, subject to the Board's receiving and accepting satisfactory construction bids.

Specific actions were taken by the Emergency Board as follows:

1. OSU Library -- Approved preliminary plans and gave authorization to go ahead with working drawings, with required release of funds.

2. OSU Utility Tunnel Extension -- Approved construction contracts so that work can proceed. Funds for project released.

3. UO Humanities Building -- Approved preliminary plans and gave authorization to go ahead with working drawings; funds released for such drawings.

4. GED Office Building -- Released $4,000 for preliminary plans with the understanding that a report of site selection would be made to the Emergency Board prior to the request for release of funds for final plans.

5. OTI Planning -- Authorized release of $550,000 which provides for complete site grading of the educational and general plant, including water reservoir and additional hot water wells, and architectural planning of the remaining capital improvements with the understanding that preliminary drawings be brought to the Emergency Board as completed.

6. The land purchase and rehabilitation program was approved as presented and the required funds were released.

The Chancellor indicated that when he explained the appreciable delays in the construction time schedules that might occur by the necessity of waiting three or four weeks several times on one building or project in order to obtain Emergency Board approval for the next step at a formal meeting date of that Board, the Emergency Board suggested the possibility of simultaneous meeting dates with this Board or a meeting within the next day or two.
The last item discussed with the Emergency Board was the change in the minimum civil service wage rate from $198 to $210 a month as recommended by the Department of Finance and Administration. For the most part this increase will affect domestic workers in the dormitories and will add about $53,000 in a two-year period to the State System wage budget and $8,000 to all other State departments. If possible, this amount will be absorbed within the affected budgets.

ADJOURNMENT: The meeting adjourned at 11:25 A.M.

Wm. E. Walsh, President

Earl M. Pallett, Secretary