STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
STUDENT CENTER, PORTLAND STATE COLLEGE, PORTLAND, OREGON

December 12, 1961

MEETING #300-1 A regular meeting of the State Board of Higher Education was held in the Student Center, Portland State College, Portland, Oregon, on December 12, 1961.

ROLL CALL The meeting was called to order at 10:30 A.M. by the President of the Board, Mr. Wm. E. Walsh, and on roll call the following answered present:

Mr. J. W. Forrester, Jr. 
Mr. A. S. Grant 
Mr. Allan Hart 
Mr. Chas. R. Holloway, Jr. 
Mrs. Cheryl S. MacNaughton

Mr. Douglas McKeen 
Mr. John Merrifield 
Dr. Ralph E. Purvine 
Mr. Wm. E. Walsh

Absent: None.

Others Present: Administrative Committee--Comptroller H. A. Bork, Secretary E. M. Pallett, Budget Director R. L. Collins; President A. S. Fleming of the University of Oregon; President James H. Jensen of Oregon State University; President B. P. Millar of Portland State College; President R. E. Lieuallen of Oregon College of Education; President E. N. Stevenson of Southern Oregon College; President F. B. Bennett of Eastern Oregon College; Dean D. W. E. Baird of the University of Oregon Medical School; Dean H. J. Noyes of the University of Oregon Dental School; Dean J. W. Sherburne of the General Extension Division; Director W. D. Purvine of Oregon Technical Institute; Dean M. Popovich of Oregon State University; Mr. W. A. Zimmerman, Assistant to the Dean and Business Manager, University of Oregon Medical School; Mr. G. M. Robertson, Business Manager, Oregon State University; Mr. W. T. Lemman, Jr., Business Manager, Portland State College; Mr. E. A. Stebbins, Director of Business Affairs and Business Manager, Oregon College of Education; Mr. William Barrows, Management Analyst, Department of Finance and Administration; Mr. John L. Watson, Assistant Comptroller; Mr. J. I. Hunderup, Assistant to the Comptroller; Dr. F. B. Nickerson, Executive Secretary, High School-College Relations Committee; Mrs. Wickes Beal, Director of Information; and Mr. Wolf von Otterstedt, Special Assistant Attorney General.

MINUTES APPROVED The Board voted to dispense with the reading of the minutes of the last regular meeting, held on October 24, 1961, and approved them as printed in the docket, with the understanding that the report on the selection of a site for the Science Building at Portland State College would be amended in accordance with a suggested modification previously circulated to Board members.
Mr. J. W. Forrester, Chairman of the Building Committee, presented the following report:

"On December 16, 1958, the Board authorized the preparation of preliminary plans for an addition to Dorion Hall, the dormitory for women at Eastern Oregon College. Subsequently, upon the recommendation of President Bennett, this project was deferred in order to accelerate the planning and construction of an addition to the men's dormitory, Hunt Hall.

"Yesterday, President Bennett advised of the need to complete the planning for the additional dormitory facilities for women students so that construction bids could be obtained early in 1962 and the building addition become available for occupancy by the Fall Term 1963. With the assistance of Architects Hewlett & Jamison, he presented the preliminary plans for this addition to be constructed on the west side of the existing building with the new entrance facing Sixth Street between H and I Avenues. The additional space of approximately 26,600 square feet will provide housing and dining accommodations for 172 students, lounge and recreational facilities, an apartment for the housemother, and related storage and service facilities. The estimated total cost of the project, to be financed from bond borrowings and restricted fund balances, is $665,000, or an average investment per student of about $3,866. The direct construction costs, including built-in study-room furniture, are estimated at $556,000, averaging $20.90 per square foot.

"Architecturally, the proposed addition is practically identical to the original unit which was completed in 1958. The building will be three stories in height and the exterior will be finished with painted concrete, ceramic tile, and enameled window wall panels. The average gross area for each student, excluding kitchen facilities which were provided in the initial unit, will be 155 square feet.

"With the concurrence of the Administrative Committee, President Bennett recommended the approval of the preliminary plans and recommended also that the appropriate Board officials be authorized to instruct the architects to proceed with the preparation of the final plans and specifications for the project.

"The Committee concurs in the recommendations presented with the understanding that the complete financial program for this project will be presented to the Board prior to the awarding of construction contracts."

The Board adopted the report and approved the recommendations presented.

Mr. Forrester continued:

"President Stevenson recommended the appointment of Architects Payne & Struble of Salem and Medford to design the proposed Physical Education Building Addition at Southern Oregon College. An application for advance planning funds for this project was authorized by the Board at the October 1961 meeting. The professional services fee, covering all architectural and engineering requirements, would
be 5.8 per cent of the direct construction costs which are estimated to be $536,000. The total project cost is expected to be $625,000. The charge for preparing preliminary plans, cost estimates etc., would be 1.0 per cent.

"President Stevenson, with the concurrence of the Administrative Committee, also recommended that the Comptroller be authorized to instruct the architects to proceed with the preparation of a preliminary scheme immediately following the receipt and acceptance of the federal government's offer for an interest-free loan of $6,700 from the Housing and Home Finance Agency.

"The Committee concurs in the recommendation."

The Board adopted the report and authorized the recommendation presented.

Mr. Forrester continued:

"The Faculty Center on the University of Oregon campus is used extensively for institutional purposes. Many school and departmental staff meetings are scheduled in the two-story frame building, which is located immediately east of the Administration Building, Johnson Hall. More space is needed, and the existing space needs to be remodeled. Studies by the staff of the University indicate that the building is structurally sound and that its location at Thirteenth and University Streets should be retained for the use of the University faculty. The additional space expected to be provided will include about 1,292 square feet in the basement and 260 square feet on the main floor. The kitchen, dining room, and living areas on the main floor are to be remodeled extensively and the space upstairs converted from rental units into meeting rooms and special dining rooms.

"President Flemming recommended that the firm of Wilmsen, Endicott, & Unthank of Eugene be appointed as architects and authorized to prepare preliminary plans for the proposed alterations and addition to the building. The professional services fee, including all architectural and engineering services, is to be 8.0 per cent of the direct construction costs. Of this total fee, 2.0 per cent will be applicable to the preparation of preliminary plans. It is estimated that the direct construction costs will be $30,000 and that the total project cost will be approximately $35,000. Funds required to cover the cost of preliminary plans, in the amount of $600, are to be transferred from balances available in the Co-op Book Store Rental Income Account, in accordance with Board action of April 26, 1960.

"The Committee, with the concurrence of the Interim Administrative Committee, endorses the recommendations of President Flemming."

The Board adopted the report and authorized the recommendations presented.
Mr. Forrester continued:

"At the October 1961 Board meeting, review was made of a tentative listing of institutional requests for capital construction projects during 1963-1965 estimated to cost $41,641,000. Authorization was given at that time to seek advance planning funds from the Housing and Home Finance Agency for several buildings. It was indicated that requests would be made for additional funds to cover the cost of preparing preliminary plans for other projects as soon as detailed information became available.

"Subsequent to the October 1961 Board meeting, contact was made with the Seattle regional office of the Housing and Home Finance Agency and advice was given that advance planning funds would only be made available for public works expected to be placed under construction within five years, and in addition, that each application for advance planning funds would need to be supported by a careful analysis with respect to need, ability to finance construction, and the likelihood of construction being undertaken within the five-year period. For those building projects for which the 1963 Legislature provides funds, it is estimated that in general, construction would begin no later than the fall of 1964, and the facility would be available no later than the fall of 1965. If funds for the construction were provided by the 1965 Legislature, then it is estimated that in general the construction would begin no later than the fall of 1966, thereby meeting the five-year requirement of the federal government, and the facility would be expected to be available by the fall term of 1967.

"Yesterday, President Flemming, with the concurrence of the Administrative Committee, recommended that authorization be given to the Comptroller to file applications with the federal government to obtain preliminary planning funds for eight projects at the University of Oregon as follows:

<table>
<thead>
<tr>
<th>Project (arranged in order of institutional priority)</th>
<th>Estimated Direct Construction Cost</th>
<th>Request for Advance Planning Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Library Building Addition</td>
<td>$2,200,000</td>
<td>$1,870,000</td>
</tr>
<tr>
<td>2. Science Building - Second Addition</td>
<td>4,360,000</td>
<td>3,720,000</td>
</tr>
<tr>
<td>3. Humanities, Chapman &amp; Condon Hall Additions</td>
<td>2,400,000</td>
<td>2,005,000</td>
</tr>
<tr>
<td>4. Central Heating Plant Addition (including two 55,000 lb. boilers)</td>
<td>925,000</td>
<td>831,900</td>
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<tr>
<td>5. Music Building Addition</td>
<td>330,000</td>
<td>276,000</td>
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<tr>
<td>6. Marine Biology Station, Charleston</td>
<td>360,000</td>
<td>287,500</td>
</tr>
<tr>
<td>7. Women's Physical Education Building Addition</td>
<td>990,000</td>
<td>836,000</td>
</tr>
<tr>
<td>8. Administration Building</td>
<td>1,380,000</td>
<td>1,140,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$12,945,000</strong></td>
<td><strong>$10,966,400</strong></td>
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</tbody>
</table>
"The total estimated costs indicated above are the same as those reported at the October 1961 Board meeting with the exception of the Library Building Addition which has been revised from $1,900,000 to $2,200,000.

"The Committee recommends that the Comptroller be authorized to file an application with the Housing and Home Finance Agency on behalf of the University of Oregon for an interest-free advance for each of the projects identified above. It also recommends that the Comptroller be authorized to accept such offers of the federal government for planning funds as may be tendered, executing agreements which are similar to the form shown in Supplement A of these minutes. In order to fulfill the requirements of the federal government, the Committee also recommends that the resolutions on the following pages be adopted for each of the named projects:
RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE UNITED STATES OF AMERICA FOR AN ADVANCE TO PROVIDE FOR THE PLANNING OF A LIBRARY BUILDING ADDITION, UNIVERSITY OF OREGON, UNDER THE TERMS OF PUBLIC LAW 560, 83rd CONGRESS OF THE UNITED STATES, AS AMENDED

WHEREAS, the Oregon State Board of Higher Education on behalf of the University of Oregon herein called the "Applicant", after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as a Library Building Addition, University of Oregon, is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the Applicant has examined and duly considered such Act and the Applicant considers it to be in the public interest and to its benefit to file an application under said Act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED by the Oregon State Board of Higher Education, the governing body of said Applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the Applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action taken preliminary to the construction thereof be undertaken immediately;

2. That H. A. Bork, Comptroller, be hereby authorized to file in behalf of the Applicant an application (in form required by the United States and in conformity with said Act) for an advance to be made by the United States to the Applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of a Library Building Addition, including reader spaces, additional stacks, areas for the audio-visual departments, photo bureau, seminars, conference rooms and staff offices and related facilities, to be located on the campus of the University of Oregon, Eugene, Oregon. It is expected that the building will have a gross area of approximately 100,000 square feet. The estimated total cost of the project is $2,200,000.
3. That if such advance be made, the Applicant shall provide or make arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;

4. That said H. A. Bork, Comptroller, is hereby authorized to furnish such information and take such action as may be necessary to enable the Applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the Applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application.

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

On motion by Director Forrester and second by Director Hart, the above resolution was adopted on a roll call vote with the following voting in favor of adoption: Directors Forrester, Grant, Hart, Holloway, MacNaughton, McKean, Merrifield, Purvine, and Walsh.

Those voting no: None.

The President of the Board thereupon declared the resolution duly adopted by a unanimous vote.
RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE UNITED STATES OF AMERICA FOR AN ADVANCE TO PROVIDE FOR THE PLANNING OF A SECOND ADDITION, SCIENCE BUILDING, UNIVERSITY OF OREGON, UNDER THE TERMS OF PUBLIC LAW 560, 83rd CONGRESS OF THE UNITED STATES, AS AMENDED

WHEREAS, the Oregon State Board of Higher Education on behalf of the University of Oregon herein called the "Applicant", after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as the Second Addition, Science Building, University of Oregon, is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the Applicant has examined and duly considered such Act and the Applicant considers it to be in the public interest and to its benefit to file an application under said Act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED by the Oregon State Board of Higher Education, the governing body of said Applicant as follows:

1. That the construction of said public works is essential to and is to the best interests of the Applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action taken preliminary to the construction thereof be undertaken immediately;

2. That H. A. Bork, Comptroller, be hereby authorized to file in behalf of the Applicant an application (in form required by the United States and in conformity with said Act) for an advance to be made by the United States to the Applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of the Second Addition to the Science Building, including laboratories, classrooms, research and faculty office space, science library, a shop and related work areas adjacent to the existing Science Building on the campus of the University of Oregon, Eugene, Oregon. It is expected that the addition will have a gross area of approximately 172,500 square feet. The estimated total cost of the project is $4,360,000.
3. That if such advance be made, the Applicant shall provide or make arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;

4. That said H. A. Bork, Comptroller, is hereby authorized to furnish such information and take such action as may be necessary to enable the Applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the Applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application.

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

On motion by Director Forrester and second by Director Hart, the above resolution was adopted on a roll call vote with the following voting in favor of adoption: Directors Forrester, Grant, Hart, Holloway, MacNaughton, McKean, Merrifield, Purvine, and Walsh.

Those voting no: None.

The President of the Board thereupon declared the resolution duly adopted by a unanimous vote.
RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE UNITED STATES OF AMERICA FOR AN ADVANCE TO PROVIDE FOR THE PLANNING OF THE HUMANITIES, CHAPMAN AND CONDON HALLS ADDITIONS, UNIVERSITY OF OREGON, UNDER THE TERMS OF PUBLIC LAW 560, 83rd CONGRESS OF THE UNITED STATES, AS AMENDED

WHEREAS, the Oregon State Board of Higher Education on behalf of the University of Oregon herein called the "Applicant", after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as the Humanities, Chapman and Condon Halls Additions, University of Oregon, is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the Applicant has examined and duly considered such Act and the Applicant considers it to be in the public interest and to its benefit to file an application under said Act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED by the Oregon State Board of Higher Education, the governing body of said Applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the Applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action taken preliminary to the construction thereof be undertaken immediately;

2. That H. A. Bork, Comptroller, be hereby authorized to file in behalf of the Applicant an application (in form required by the United States and in conformity with said Act) for an advance to be made by the United States to the Applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of Additions to Humanities, Chapman, and Condon Halls, including classrooms, laboratories, and faculty and staff offices, to be located on the campus of the University of Oregon, Eugene, Oregon. It is expected that the additions will have a gross area of approximately 109,000 square feet. The estimated total cost of the project is $2,400,000.
3. That if such advance be made, the Applicant shall provide or make arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works:

4. That said H. A. Bork, Comptroller, is hereby authorized to furnish such information and take such action as may be necessary to enable the Applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the Applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application.

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

On motion by Director Forrester and second by Director Hart, the above resolution was adopted on a roll call vote with the following voting in favor of adoption: Directors Forrester, Grant, Hart, Holloway, MacNaughton, McKean, Merrifield, Purvine, and Walsh.

Those voting no: None.

The President of the Board thereupon declared the resolution duly adopted by a unanimous vote.
RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE UNITED STATES OF AMERICA FOR AN ADVANCE TO PROVIDE FOR THE PLANNING OF A CENTRAL HEATING PLANT Addition, UNIVERSITY OF OREGON, UNDER THE TERMS OF PUBLIC LAW 560, 83rd CONGRESS OF THE UNITED STATES, AS AMENDED

WHEREAS, the Oregon State Board of Higher Education on behalf of the University of Oregon herein called the "Applicant", after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as the Central Heating Plant Addition, University of Oregon, is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the Applicant has examined and duly considered such Act and the Applicant considers it to be in the public interest and to its benefit to file an application under said Act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED by the Oregon State Board of Higher Education, the governing body of said Applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the Applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action taken preliminary to the construction thereof be undertaken immediately;

2. That H. A. Bork, Comptroller, be hereby authorized to file in behalf of the Applicant an application (in form required by the United States and in conformity with said Act) for an advance to be made by the United States to the Applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of an Addition to the Central Heating Plant, including two boilers with a capacity of 55,000 pounds per hour, on the campus of the University of Oregon, Eugene, Oregon. It is expected that the building addition will have a gross area of approximately 3,000 square feet. The estimated total cost of the project is $925,000.
3. That if such advance be made, the Applicant shall provide or make arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;

4. That said H. A. Bork, Comptroller, is hereby authorized to furnish such information and take such action as may be necessary to enable the Applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the Applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application.

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

On motion by Director Forrester and second by Director Hart, the above resolution was adopted on a roll call vote with the following voting in favor of adoption: Directors Forrester, Grant, Hart Holloway, MacNaughton, McKean, Merrifield, Purvine, and Walsh.

Those voting no: None.

The President of the Board thereupon declared the resolution duly adopted by a unanimous vote.
RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE UNITED STATES OF AMERICA FOR AN ADVANCE TO PROVIDE FOR THE PLANNING OF A MUSIC BUILDING ADDITION, UNIVERSITY OF OREGON, UNDER THE TERMS OF PUBLIC LAW 560, 83rd CONGRESS OF THE UNITED STATES, AS AMENDED

WHEREAS, the Oregon State Board of Higher Education on behalf of the University of Oregon herein called the "Applicant", after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as a Music Building Addition, University of Oregon, is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the Applicant has examined and duly considered such Act and the Applicant considers it to be in the public interest and to its benefit to file an application under said Act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED by the Oregon State Board of Higher Education, the governing body of said Applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the Applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action taken preliminary to the construction thereof be undertaken immediately;

2. That H. A. Bork, Comptroller, be hereby authorized to file in behalf of the Applicant an application (in form required by the United States and in conformity with said Act) for an advance to be made by the United States to the Applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of an Addition to the Music Building, including classrooms practice rooms, teaching laboratories, and faculty offices, to be located adjacent to the present Music Building on the campus of the University of Oregon, Eugene, Oregon. It is expected that the addition will have a gross area of approximately 15,000 square feet. The estimated total cost of the project is $330,000.
3. That if such advance be made, the Applicant shall provide or make arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;

4. That said H. A. Bork, Comptroller, is hereby authorized to furnish such information and take such action as may be necessary to enable the Applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the Applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application.

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States,

On motion by Director Forrester and second by Director Hart, the above resolution was adopted on a roll call vote with the following voting in favor of adoption: Directors Forrester, Grant, Hart, Holloway, MacNaughton, McKean, Merrifield, Purvine, and Walsh.

Those voting no: None.

The President of the Board thereupon declared the resolution duly adopted by a unanimous vote.
RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE UNITED STATES OF AMERICA FOR AN ADVANCE TO PROVIDE FOR THE PLANNING OF A MARINE BIOLOGY STATION, UNIVERSITY OF OREGON, UNDER THE TERMS OF PUBLIC LAW 560, 83rd CONGRESS OF THE UNITED STATES, AS AMENDED

WHEREAS, the Oregon State Board of Higher Education on behalf of the University of Oregon herein called the "Applicant", after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as a Marine Biology Station, University of Oregon, is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the Applicant has examined and duly considered such Act and the Applicant considers it to be in the public interest and to its benefit to file an application under said Act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED by the Oregon State Board of Higher Education, the governing body of said Applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the Applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action taken preliminary to the construction thereof be undertaken immediately;

2. That H. A. Bork, Comptroller, be hereby authorized to file in behalf of the Applicant an application (in form required by the United States and in conformity with said Act) for an advance to be made by the United States to the Applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of a Marine Biology Station, including teaching and research laboratories, sea water system, womens' and mens' dormitories, and staff housing to be located at Charleston, Oregon, at the existing Marine Biology Station of the University of Oregon. It is expected that the buildings will have a gross area of approximately 23,700 square feet. The estimated total cost of the project is $360,000.
3. That if such advance be made, the Applicant shall provide or make arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;

4. That said H. A. Bork, Comptroller, is hereby authorized to furnish such information and take such action as may be necessary to enable the Applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the Applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application.

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

On motion by Director Forrester and second by Director Hart, the above resolution was adopted on a roll call vote with the following voting in favor of adoption: Directors Forrester, Grant, Hart, Holloway, MacNaughton, McKeen, Merrifield, Purvine, and Walsh.

Those voting no: None.

The President of the Board thereupon declared the resolution duly adopted by a unanimous vote.
RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE UNITED STATES OF AMERICA FOR AN ADVANCE TO PROVIDE FOR THE PLANNING OF AN ADDITION TO THE WOMEN'S PHYSICAL EDUCATION BUILDING, UNIVERSITY OF OREGON, UNDER THE TERMS OF PUBLIC LAW 560, 83rd CONGRESS OF THE UNITED STATES, AS AMENDED

WHEREAS, the Oregon State Board of Higher Education on behalf of the University of Oregon herein called the "Applicant", after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as the Women's Physical Education Building Addition, University of Oregon, is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the Applicant has examined and duly considered such Act and the Applicant considers it to be in the public interest and to its benefit to file an application under said Act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED by the Oregon State Board of Higher Education, the governing body of said Applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the Applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action taken preliminary to the construction thereof be undertaken immediately.

2. That H. A. Bork, Comptroller, be hereby authorized to file in behalf of the Applicant an application (in form required by the United States and in conformity with said Act) for an advance to be made by the United States to the Applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of an Addition to the Women's Physical Education Building, including gymnasium, classrooms, activity rooms, student and staff shower and locker rooms, and faculty offices to be located adjacent to the existing Women's Physical Education Building on the campus of the University of Oregon, Eugene, Oregon. It is expected that the addition will have a gross area of approximately 45,000 square feet. The estimated total cost of the project is $990,000.
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3. That if such advance be made, the Applicant shall provide or make arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;

4. That said H. A. Bork, Comptroller, is hereby authorized to furnish such information and take such action as may be necessary to enable the Applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the Applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application.

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

On motion by Director Forrester and second by Director Hart, the above resolution was adopted on a roll call vote with the following voting in favor of adoption: Directors Forrester, Grant, Hart, Holloway, MacNaughton, McKean, Merrifield, Purvine, and Walsh.

Those voting no: None.

The President of the Board thereupon declared the resolution duly adopted by a unanimous vote.
RESOLUTION AUTHORIZING FILING OF APPLICATION WITH THE UNITED STATES OF AMERICA FOR AN ADVANCE TO PROVIDE FOR THE PLANNING OF AN ADMINISTRATION BUILDING, UNIVERSITY OF OREGON, UNDER THE TERMS OF PUBLIC LAW 560, 83rd CONGRESS OF THE UNITED STATES, AS AMENDED

WHEREAS, the Oregon State Board of Higher Education on behalf of the University of Oregon herein called the "Applicant", after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as an Administration Building, University of Oregon, is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the Applicant has examined and duly considered such Act and the Applicant considers it to be in the public interest and to its benefit to file an application under said Act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED by the Oregon State Board of Higher Education, the governing body of said Applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the Applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action taken preliminary to the construction thereof be undertaken immediately;

2. That H. A. Bork, Comptroller, be hereby authorized to file in behalf of the Applicant an application (in form required by the United States and in conformity with said Act) for an advance to be made by the United States to the Applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of an Administration Building, including administrative office spaces and related facilities, to be located on the campus of the University of Oregon, Eugene, Oregon. It is expected that the building will have a gross area of approximately 68,000 square feet. The total estimated cost of the project is $1,380,000.
3. That if such advance be made, the Applicant shall provide or make arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;

4. That said H. A. Bork, Comptroller, is hereby authorized to furnish such information and take such action as may be necessary to enable the Applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the Applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application.

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

On motion by Director Forrester and second by Director Hart, the above resolution was adopted on a roll call vote with the following voting in favor of adoption: Directors Forrester, Grant, Hart, Holloway, MacNaughton, McKean, Merrifield, Purvine, and Walsh.

Those voting no: None.

The President of the Board thereupon declared the resolution duly adopted by a unanimous vote.
Mr. Forrester continued:

"Report was made that negotiations were under way between the National Science Foundation of the federal government and Oregon State University whereby a grant might be made to the University to construct a second oceanographic vessel tentatively estimated to cost $1,000,000. In order to file a formal application with the federal government for a grant, it will be necessary to employ an architect to prepare preliminary sketches of the proposed vessel, with the expectation that if a grant is forthcoming, the architect will be commissioned to provide the usual complete services.

"Qualifications of several naval architects are now being evaluated. In the near future, a proposed professional services contract will be negotiated with the architect to be recommended. Subsequently, authorization to finalize the contract will be sought from the Executive Committee of the Board.

"The Committee recommends that the indicated report be adopted."

The Board adopted the report as presented.

Mr. Forrester continued:

"President Jensen, with the concurrence of the Administrative Committee, recommended the purchase at the option price of the Rutledge property located at 1408 Jefferson Street, within the campus boundaries of Oregon State University. The property consists of a lot 40 by 109.5 feet on which is located a very old restaurant of little or no value. Two appraisals were secured: $11,500 and $11,000, for an average of $11,250. An option for $8,825 has been obtained.

"The property is not required for construction of the first dormitory unit. However, it is needed for future dormitory construction in the Jefferson Street area, and its purchase at this time would prevent possible costly improvements on the property which is in an area zoned for commercial structures. Also, since the present lease on the restaurant has expired, it will not be necessary to purchase a lease if the property is acquired now.

"The Committee concurs in President Jensen's recommendation that the property be purchased, with funds to be provided from the Board's Land Purchase Reserve (Chapter 611, Oregon Laws 1961), subject to the approval of the State Emergency Board."

The Board authorized the purchase as recommended.
Mr. Forrester continued:

"President Jensen recommended the purchase of the Jackson property located at 323 South Fourteenth Street, Corvallis. The property consists of a lot 50 by 100 feet on which is located a one-level duplex. The property is within the campus boundaries of Oregon State University and is needed for immediate dormitory construction. Two appraisals were secured: $12,000 and $11,500, for an average of $11,750. An option has been obtained for $11,500. Funds for the purchase of the property are to come from the capital outlay appropriation provided by the 1961 Legislature in Chapter 611, Oregon Laws 1961.

"The Committee, with the concurrence of the Finance Committee, recommends that the property be purchased under the terms and conditions indicated above, subject to approval and release of funds by the State Emergency Board."

The Board authorized the purchase as recommended.

Mr. Forrester concluded the Building Committee report with the following:

"Arrangements have been made to inspect and accept the Physics-Chemistry Building Addition at Oregon State University on Monday, December 18, 1961, at 2:00 P.M. Committee members and other Board members are invited to attend. If no Board member is able to participate, then the inspection, acceptance and report thereon are to be made by the Secretary or Comptroller of the Board."

No Board action required.

Mr. Chas. R. Holloway, Jr., Chairman of the Finance Committee, presented the following report:

"Under the will of Robert Vinton Beall, deceased, of Medford, Oregon, a bequest of the residue of his estate was made to the University of Oregon to be used for the erection of a memorial dedicated to the pioneer women who settled in the State of Oregon prior to 1860, and also for the establishment of a trust fund to assure perpetual maintenance and care of the memorial. The residue of the estate is expected to be about $150,000, and the executor of the estate is to turn over the assets involved to a trustee designated by the State Board of Higher Education. In order to fulfill the provisions of the bequest, President Fleming made the following recommendations:

1. That the Board of Higher Education, successors to the powers and duties of the Board of Regents of the University of Oregon, name the University of Oregon Development Fund, a nonprofit corporation, as trustee in order to receive the funds from the estate of Robert Vinton Beall, deceased, as provided in Article VIII of the will.

2. That the University of Oregon Development Fund upon receipt of the funds as provided in this bequest, investigate and determine a suitable memorial to be dedicated to the pioneer women of the State of Oregon.
"The Board's attorney indicated that the recommendations of President Flemming would meet the legal requirements of the bequest.

"The Committee concurs in the recommendations with the understanding that any plans for the proposed memorial including a trust fund for perpetual maintenance and care, will be submitted in advance by the University of Oregon Development Fund through the President of the University of Oregon to the Board of Higher Education."

The Board adopted the report and approved the recommendations presented.

Mr. Holloway continued:

"The Board of Higher Education reported to the Governor and to the State Emergency Board, during November 1961, the overrealized student enrolments during the current biennium and the amounts of supplemental operating budget funds required to handle these greatly increased enrolments:

1. **Overrealization of Enrolments (head count):**

<table>
<thead>
<tr>
<th>Year 1962-63</th>
<th>Year 1962-63</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimating a Contingency</td>
<td>Total 7.8% Estimate:</td>
</tr>
<tr>
<td>Year Increase</td>
<td>10% Increase</td>
</tr>
<tr>
<td>Head count enrolments: Estimated in biennium budget approved by the 1961 Legislature</td>
<td></td>
</tr>
<tr>
<td>26,898</td>
<td>27,715</td>
</tr>
<tr>
<td>Enrolments realized</td>
<td>28,951</td>
</tr>
<tr>
<td>Enrolments overrealized</td>
<td>2,053</td>
</tr>
<tr>
<td>Per cent of overrealization</td>
<td>7.6%</td>
</tr>
</tbody>
</table>

2. **Supplemental Funds Required To Provide for Overrealized Student Enrolments:**

   Total budget increases required during biennium if enrolment increases 7.8% in the year 1962-63 over the current year $3,502,293

   Additional budget needs if 1962-63 enrolment increase is 10% instead of 7.8% $449,168

   Subtotal of supplemental budget needs reported by Board $3,951,461

   Less: Estimated amounts from student fee income resulting from overrealized student enrolments $1,101,337

   Amount available from Board's Emergency Reserve $80,000

   Supplemental amount needed from State General Funds to cover costs of operation for overrealized student enrolments as reported by the Board $2,770,124
"Yesterday, it was reported that the institutional executives in a meeting on November 9, 1961, considered measures which might be taken to meet in part the financial difficulties during the current biennium caused by the overrealization of student enrolments. The recommendations of the institutional executives were as follows:

1. Possible raising of standards of admission and retention of students in order to curtail enrolments for the year 1962-63.
   As one possible method of relieving the financial pressure during the current biennium, the institutional executives considered the possibility of placing limitations on enrolments for the year 1962-63 through a further raising of admissions standards. The institutions now require graduation from high school with a cumulative "C" average or GPA of 2.00 as the minimum for matriculation as a freshman student for residents of Oregon. A 2.5 GPA is required for matriculating freshmen who are nonresidents of Oregon. The executives recommended, in view of the present lack of two-year community colleges in Oregon, and in view of the nation-wide need for college-trained and educated citizens, that no raise in admission requirements be put into effect during the current biennium. They recommended that the institutions continue to carry out the policy of selective retention so that students who cannot demonstrate an ability to benefit from a college education will be dropped after the first term or two. The executives indicated, however, that they were considering the advisability of encouraging Oregon high school graduates to matriculate under more favorable conditions than at present. Under such an approach, for example, there could be a 2.50 requirement for initial registration in the fall term, possibly 2.25 for the winter term and 2.00 GPA during the spring quarter when enrolment is normally lower than in the other two terms and more individual attention could be given to the marginal entering freshmen. A report is to be made to the Board at a later date with regard to the evaluation and implications of such an admissions program.

2. Plan for meeting necessary expenditures during the remainder of the current fiscal year. It was recommended by the executives that all possible economies be effected during the current fiscal year, short of causing a severe lowering of teaching quality. It was also agreed that wherever possible the Board's Office and the institutions should arrange to postpone certain expenditures and to carry forward balances from the current year into fiscal year 1962-63 to assist in meeting the even more difficult financial situation in prospect for the second year of the biennium.

   (a) Proposed increase in student fee rates to be effective during the current academic year 1962-63:
   Because of the large budget deficiencies in prospect during the current biennium, the executive officers indicated that if no relief from state sources can be obtained until the 1963 legislative session, the choices remaining are either to allow a serious deterioration in quality of
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instruction to limit enrolments in the year 1962-63, or to provide funds from some source which can be approved by the Board of Higher Education. The only such source of additional funds which appeared to be available to the Board is the fees paid by students. The executives reluctantly recommended that the Board at its December meeting be asked to approve increases in fee rates as follows:

(1) Nonresident fees, effective fall 1962:
   Increase $20 per term or $60 per year.

(2) Resident Fees, temporary increase, for the year 1962-63 only:
   Increase $10 per term or $30 per year.

Note: The executives recommended that the increase for residents of Oregon be temporary for the year 1962-63 only, in order to provide temporary budget financing until an increased appropriation of state funds can be obtained from the 1963 Legislature.

Summary Showing Effect of Above Recommended Increases in Total Fees at Each Institution

<table>
<thead>
<tr>
<th></th>
<th>Present Fee Rates</th>
<th>Proposed Fee Rates for the Year 1962-63 Only</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Residents of Oregon</td>
<td>Nonresidents</td>
</tr>
<tr>
<td></td>
<td>Per Term</td>
<td>Year</td>
</tr>
<tr>
<td>U of O, OSU, and PSC</td>
<td>$ 90</td>
<td>$270</td>
</tr>
<tr>
<td>OCE, SOC and EOC</td>
<td>78</td>
<td>234</td>
</tr>
<tr>
<td>OTI*</td>
<td>95</td>
<td>285</td>
</tr>
<tr>
<td>U of O Medical School</td>
<td>209</td>
<td>627</td>
</tr>
<tr>
<td>U of O Dental School</td>
<td>209</td>
<td>627</td>
</tr>
</tbody>
</table>

*For Oregon Technical Institute it is recommended that the fees for resident students be increased $5 per term or $15 per year. This increase would make the total fees for resident students at OTI the same as those charged at the University of Oregon, Oregon State University and Portland State College. For nonresident students the increase recommended for OTI is the same as that for all of the other institutions.

"The recommended increase in nonresident fee rates would provide additional fee income of approximately $205,000, and the increase in resident fee rates would provide about $647,000, or a total of approximately $852,000 in additional revenue during the year 1962-63 if student enrolments in the year 1962-63 increase 7.8 per cent above enrolments for the current year. With the additional amount of $150,000 allocated by the State Emergency Board, there could then be provided additional funds for the current biennium of approximately $1,000,000 to apply toward the need for supplemental budget funds presented to the Emergency Board and to the Governor of $2,440,899 with an additional contingent need of $329,225 if enrolments should increase 10 per cent instead of 7.8 per cent in the
year 1962-63. The added $1,000,000 from student fees and from the State Emergency Board would represent approximately 36 per cent of the total supplemental funds requested by the Board.

"It was pointed out that if the increases in fee rates were approved by the Board at the December meeting, then the institutions could proceed immediately thereafter recruiting some of the needed additional teaching staff for the year 1962-63.

"The Finance Committee regrets that it is necessary to raise student fees at this time, since substantial increases in student fees have been made to meet the increasing needs of the institutions during recent years. However, in view of the present serious financial emergency caused by the unusually large increase in student enrollments this fall and the expected further increase in the year 1962-63, the Committee has concluded that there is no available alternative to the increases in student fee rates recommended by the institutional executives if drastic lowering of instructional quality is to be avoided during the current biennium. The Committee took note of the fact that even with the increases in fee income, the added funds provided will equal only 36 per cent of the total needs for supplemental state funds previously presented by the Board of Higher Education to the State Emergency Board and the Governor.

"Because of the circumstances existing during the current biennium, the Finance Committee recommends to the Board the measures proposed by the institutional executives, including the proposed increase in nonresident student fee rates and also the proposed temporary increase, for the year 1962-63 only, in the student fee rates for residents of Oregon. This recommendation is made with the understanding that in the budget request to be presented to the Governor and the 1963 Legislature for the next biennium, the estimated student fee income for resident students shall be based upon present rates.

"The Finance Committee is greatly concerned with the program intended to be followed in building the budget for the next fiscal year which at this time appears to provide about $1,750,000 less than had been contemplated when relief was sought of the Executive department of the state and the Emergency Board.

"The Committee requests that the institutional executives be asked to furnish the Board a report showing in specific and concrete form the expedients they will have to exercise in order to cope with the shortage of operating funds resulting from the unexpected overrealizations in enrollment during the current biennium. In the report, the Committee requests that the institutional executives provide examples in different subject-matter areas of the measures they have taken to spread available funds over the larger student enrollments and any information or "case histories" which will be useful in making clear the changes in instructional procedures which have been made necessary by the present financial situation.
"If practical, the Committee desires to have the requested information available at the time that it is establishing a budget pattern for the next fiscal year in order that it can determine which way to proceed, having in mind the intended objective of maintaining the instructional quality at the highest reasonable level."

The Board adopted the report and approved the recommendations presented.

Mr. Holloway continued:

1962 Summer Session Budget

"Yesterday, the Finance Committee considered the budgets recommended for the 1962 summer sessions at six institutions in the State System. The following general recommendations, as approved by the institutional executives, were presented:

1. That, in view of the current financial problems of the State System, no increase in the amount of the Board's General Funds over those approved for the original 1961 summer session budgets be made in the 1962 summer session budgets, except for the funds provided by the 1961 Legislature for academic staff salary adjustments.

2. That funds to care for estimated increases in the summer session enrolments and other increased costs be provided by increasing temporarily the total student fee for the eight-weeks' sessions from $90 to $100, with corresponding increases in fees for students registering for the four-weeks' intersession or for the eleven-weeks' session as discussed below. This recommended increase in fee rates corresponds to the temporary student fee increase recommended for the 1962-63 regular academic year.

3. That the pay basis for full-time teaching staff at the eight-weeks' session be changed from 18 to 20 per cent of the salary of the previous academic year. It was pointed out that the present 18 per cent basis for summer session pay is not in proportion to the time served in the eight-weeks' session, and that on a proportionate basis the summer session pay should equal 22.2 per cent of the academic year pay.

4. That fourth term study opportunities be provided during the 1962 summer sessions so that students may complete degree requirements in less than four years. Oregon State University plans to continue for this purpose the four-weeks' intersession immediately following the 1962 eight-weeks' session. Oregon State University initiated this plan during its 1961 summer session. The University of Oregon plans to introduce in 1962 an eleven-weeks' summer session to begin concurrently with the regular eight-weeks' session so that students who wish to do so may earn a full term's credits in courses running through an eleven-weeks' session, which is the length of a regular school-year term. Oregon College of Education, Southern Oregon College, Eastern Oregon College, and the General Extension Division for Portland Summer Session, all plan to encourage regular students to use the eight-weeks' summer session to accelerate their regular degree program."
"The budgets recommended for the 1962 summer session aggregate $1,133,212, with $750,523, or 66 per cent, estimated to be provided from student fee income, and $382,689, or 34 per cent, to be provided from the Board's General Fund. This total includes the continuation of the $25,000 summer session contingency reserve. The total recommended summer session budgets for 1962 exceed the original budgets approved for the 1961 sessions by $216,475, which is required to care for the estimated increases in summer session enrolments, the regular salary adjustments for academic staff, and the change in the basis for summer session pay of teachers in the eight-weeks' sessions from 18 to 20 per cent of the regular academic-year salary.

"The estimated student enrolments and the proposed budgets for each institution are as follows:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Estimated Enrolments</th>
<th>Estimated Student Fees</th>
<th>Board Funds</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>3,629</td>
<td>$ 210,590</td>
<td>$ 147,201</td>
<td>$ 357,791</td>
</tr>
<tr>
<td>Oregon State University</td>
<td>2,216</td>
<td>133,898</td>
<td>95,593</td>
<td>229,491</td>
</tr>
<tr>
<td>Portland Session, GED</td>
<td>4,500</td>
<td>270,181</td>
<td>54,094</td>
<td>324,275</td>
</tr>
<tr>
<td>Oregon College of Educ.</td>
<td>1,060</td>
<td>56,398</td>
<td>29,723</td>
<td>86,121</td>
</tr>
<tr>
<td>Southern Oregon College</td>
<td>950</td>
<td>53,962</td>
<td>16,332</td>
<td>70,294</td>
</tr>
<tr>
<td>Eastern Oregon College</td>
<td>450</td>
<td>25,494</td>
<td>14,746</td>
<td>40,240</td>
</tr>
<tr>
<td>Contingency Reserve</td>
<td>-</td>
<td>-</td>
<td>25,000</td>
<td>25,000</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>12,805</strong></td>
<td><strong>750,523</strong></td>
<td><strong>382,689</strong></td>
<td><strong>$1,133,212</strong></td>
</tr>
</tbody>
</table>

"It is understood that the recommended budgets indicated above may be increased for any self-sustaining workshops and conferences which may develop before the 1962 summer sessions are completed.

"The Finance Committee recommends approval of the 1962 summer session budgets as presented."

The Board adopted the report and approved the recommendations presented.

Mr. Holloway continued:

"Yesterday, there was presented to the Finance Committee a recommendation previously approved by the institutional executives for the distribution of the amount of $150,000 appropriated by the State Emergency Board on November 3, 1961, to be applied toward the supplemental budget needs from state funds. The amounts of supplemental state funds needed to meet operating costs to care for the overrealization of student enrolments had previously been reported by the Board to the Governor and the State Emergency Board in the aggregate amount of $2,770,124. The recommended distribution of the $150,000 is as follows:

1. That $50,000 be allocated for use during the year 1961-62 to provide needed teaching staff, teaching supplies and other costs resulting from the overrealized student enrolments.

2. That $100,000 be reserved to meet similar operating costs during the year 1962-63."
3. That $5,000 of the amount to be allocated in the year 1961-62 and $10,000 of the amount to be allocated for the year 1962-63 be applied toward research in instructional methods and procedures, through the Board's Office of Institutional Research headed by Dr. Strand.

"For the fiscal year 1961-62 it was recommended that the amount of $50,000 be allocated for use during the year 1961-62 as follows:

1. Reserved for use in the Board's Department of Institutional Research headed by Dr. A. L. Strand $ 5,000

2. Allocations to individual institutions to be applied toward added instructional costs resulting from overrealized student enrolments:

<table>
<thead>
<tr>
<th>Institution</th>
<th>FTE of Overrealized Student Enrolments, Fall 1961-62</th>
<th>Allocation from Board Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oregon State University</td>
<td>832</td>
<td>$ 20,700</td>
</tr>
<tr>
<td>University of Oregon</td>
<td>497</td>
<td>12,150</td>
</tr>
<tr>
<td>Portland State College</td>
<td>254</td>
<td>6,300</td>
</tr>
<tr>
<td>Eastern Oregon College</td>
<td>131</td>
<td>3,150</td>
</tr>
<tr>
<td>Oregon Coll. of Education</td>
<td>103</td>
<td>2,700</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,817</strong></td>
<td><strong>$ 45,000</strong></td>
</tr>
</tbody>
</table>

Total recommended amount to be allocated for year 1961-62 $50,000

Note: In addition to the overrealizations of enrolment shown above, there were overrealizations this fall of 36 students at the University of Oregon Medical School and 102 students at Oregon Technical Institute. The executive officers of those institutions have indicated that they can operate during the current fiscal year without supplemental budget additions at this time, with the understanding that small amounts may be made available from the Board's emergency reserve later in the year if required.

"The Finance Committee concurs in the recommendations presented."

The Board adopted the report and approved the recommendations presented.

Mr. Holloway continued:

"When the ceiling on outstanding self-liquidating bonds was raised by the 1961 Legislature to $34,000,000, it was anticipated that in 1962 we would borrow, in addition to other projects, funds for only one dormitory, to be located at the University of Oregon. However, with the larger-than-anticipated student enrolments for the fall term of 1961, it develops now that additional dormitory facilities will be needed also at Oregon State University, Southern Oregon..."
College and Eastern Oregon College. A tentative financial program has been developed which would permit the financing of the additional dormitories with a sale of $3,500,000 of State Board of Higher Education Building Bonds, Series 1962, which, supplemented by funds on hand, would provide total construction funds of $5,670,800. The proposed projects and method of financing are as follows:

<table>
<thead>
<tr>
<th>Sources of Funds</th>
<th>Estimated Project Cost</th>
<th>Net Proceeds G/O Bonds On Hand</th>
<th>Par Value G/O Bonds Series 1962</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EOC</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dormitory Addition - Dorion Hall, capacity 172</td>
<td>$ 665,000</td>
<td>$ 77,000</td>
<td>$ 588,000</td>
</tr>
<tr>
<td><strong>SOC</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dormitory Addition - Cascade Hall, Unit D, capacity 100</td>
<td>390,000</td>
<td>146,960</td>
<td>243,040</td>
</tr>
<tr>
<td>Health Service Building</td>
<td>135,000</td>
<td>25,240</td>
<td>109,760</td>
</tr>
<tr>
<td><strong>OSU</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dormitory No. 6, capacity 375; also Cafeteria with seating capacity of 800, and kitchen</td>
<td>2,200,000</td>
<td>632,000</td>
<td>1,568,000</td>
</tr>
<tr>
<td><strong>U of O</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dormitory No. 6, capacity 360</td>
<td>1,400,000</td>
<td>929,600*</td>
<td>470,400</td>
</tr>
<tr>
<td>Married Housing - Westmoreland No. 4, 44 Apartment units</td>
<td>430,000</td>
<td>38,000</td>
<td>392,000</td>
</tr>
<tr>
<td><strong>Unassigned</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>450,800</td>
<td>450,800</td>
<td>460,000</td>
</tr>
</tbody>
</table>

*Includes $752,640 previously unallocated G/O Bond Series 1961 B Funds.

"The Administrative Committee advised that it is intended to seek Board approval at the time of the January 1962 meeting for the passage of a bond resolution and authorization for a public offering of the bonds, with expectation that the bond sale would take place on March 13, 1962.

"The Finance Committee, with the concurrence of the Building Committee, recommends that the report of the Administrative Committee be accepted."

The Board accepted the report as presented.

**PRESIDENT'S REPORT**

Mr. Walsh stated that the Board's attorney was studying possible suggestions to be submitted to the State Constitutional Revision Committee. The completed report will be brought to the Board for consideration at a later date.

**Constitutional Revision Committee**

**Next Meeting Dates**

The President of the Board announced that the next meeting would be in Portland on January 22 and 23, 1962. He further stated that February 2 has been tentatively set as the date of the Finance Committee meeting to study the budget plan for 1962-63.
BUIDINGS, GROUNDS AND CAPITAL OUTLAY

Item 1  
At the October 24, 1961, meeting of the Board, the Comptroller was authorized to submit applications to the Housing and Home Finance Agency of the federal government for interest-free advances to cover the cost of preparing preliminary plans for the following projects:

<table>
<thead>
<tr>
<th>Project</th>
<th>Estimated Total Cost</th>
<th>Estimated Direct Construction Cost</th>
<th>Request for HHFA Advance Planning Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>EOC - Science Building</td>
<td>$600,000</td>
<td>$480,000</td>
<td>6,000 -3095</td>
</tr>
<tr>
<td>OCE - Library Building Addition</td>
<td>385,000</td>
<td>300,000</td>
<td>3,000 -3094</td>
</tr>
<tr>
<td>OSU - Rehabilitation of Old Library Building</td>
<td>470,000</td>
<td>360,000</td>
<td>5,400 -3096</td>
</tr>
<tr>
<td>SOC - Physical Education Building Addition</td>
<td>625,000</td>
<td>536,000</td>
<td>6,700 -3098</td>
</tr>
<tr>
<td>UOMS - Library Building Addition</td>
<td>235,000</td>
<td>212,000</td>
<td>2,120 -3093</td>
</tr>
<tr>
<td>UOMS - Dormitory for Women Students</td>
<td>885,000</td>
<td>686,000</td>
<td>6,860 -3092</td>
</tr>
<tr>
<td>PSC - Library Building Addition, including air cooling of entire building</td>
<td>$1,050,000</td>
<td>$800,000</td>
<td>8,000 -3097</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$4,250,000</strong></td>
<td><strong>$3,374,000</strong></td>
<td><strong>$38,080</strong></td>
</tr>
</tbody>
</table>

In anticipation of favorable action by the Housing and Home Finance Agency in offering to provide advances in amounts which do not exceed the requests indicated above and in order to accelerate the preparation of preliminary plans, it was recommended by the Administrative Committee that authorization be given to the Comptroller to accept the terms of such agreements as may be tendered by the federal government for any or all of these projects. It was understood that the form of the agreements would be substantially as shown in Supplement A of these minutes. Thereafter, the Comptroller may advise the architects to begin the preparation of preliminary plans for the applicable projects.

The Board approved the recommendation and authorized the Comptroller to accept agreements for advance planning funds from the federal government.

Item 2  
Appointment of Architects for Science Building, EOC  
A proposed new Science Building at Eastern Oregon College was included in the projects for which the Board authorized the filing of applications for Housing and Home Finance Agency advance planning funds at the October 1961 meeting. President Bennett recommended that authorization be granted to appoint Architects Hewlett & Jamison of Portland for this building, estimated to cost $600,000 including direct construction costs of $480,000. The total professional services fee, covering all architectural and engineering services, would be 5.8 per cent, of which 1.25 per cent would be applicable to preliminary plans.
President Bennett also recommended that the Comptroller be authorized to instruct the architects to proceed with the preparation of a preliminary scheme immediately following the receipt and acceptance of the federal government's offer for an interest-free loan of $6,000 for this project.

The Administrative Committee concurred in the recommendations as presented.

The Board authorized the recommendations presented.

Item 3
Appointment of Architects for Addition to Library, OCE

President Lieuallen recommended that authorization be granted to appoint Architects Wolff & Zimmer of Portland for the design of the proposed Addition to the Library Building at Oregon College of Education for which an application for advance planning funds was authorized by the Board at the October 1961 meeting. The professional services fee, covering all architectural and engineering requirements, would be 5.6 per cent of the direct construction costs, which are estimated to be $300,000. The total project cost is expected to be $385,000. Of the professional services fee, 1.0 per cent would be applicable to the preparation of preliminary plans.

President Lieuallen also recommends that the Comptroller be authorized to instruct the architects to proceed with the preparation of a preliminary scheme immediately following the receipt and acceptance of the federal government's offer for an interest-free loan of $3,000 from the Housing and Home Finance Agency.

The Administrative Committee concurred in the recommendations.

The Board authorized the recommendations as presented.

Item 4
Appointment of Architects for Proposed Alterations to and Rehabilitation of Old Library Building, OSU

President Jensen recommended that authorization be granted for the appointment of Architects Hewlett and Jamison of Portland for the design of the Alterations to and Rehabilitation of the Old Library Building at Oregon State University. Funds for the preparation of preliminary plans have been requested from the Housing and Home Finance Agency. The professional services fee would be 6.25 per cent of the direct construction costs, including 1.50 per cent for the preparation of the preliminary plans. It is estimated that the direct construction costs will be $360,000, and that the total project budget will be $470,000.

President Jensen also recommended that the Comptroller be authorized to instruct the architects to proceed with the preparation of preliminary plans immediately following the receipt and acceptance of the federal government's offer for an interest-free loan of $5,400 from the Housing and Home Finance Agency.

The Administrative Committee concurred in the recommendations.

The Board approved the recommendations as presented.
Dean Baird recommended that authorization be granted for the appointment of Architects Dukehart & Kinne of Portland to design the proposed Addition to the Library at the University of Oregon Medical School. The Board authorized the filing of an application with the Housing and Home Finance Agency for advance planning funds for this project at the time of the October 24, 1961, meeting. The total professional services fee would be 5.6 per cent, covering all architectural and engineering services, based upon the direct construction costs. It is estimated that the direct construction costs will be $212,000, and the total project costs will be $235,000. The requirement for the preliminary plans would be 1.0 per cent, or $2,120.

Dean Baird also recommended that the Comptroller be authorized to instruct the architects to proceed with a preliminary scheme immediately following the receipt and acceptance of the federal government’s offer for an interest-free loan of $2,120 from the Housing and Home Finance Agency.

The Administrative Committee concurred in the recommendation.

The Board authorized the recommendations as presented.

Item 6

At the October 1961 meeting, the Board authorized filing an application with the Housing and Home Finance Agency to cover the cost of preparing preliminary plans for a Dormitory for Women Students at the University of Oregon Medical and Dental Schools. Dean Baird and Dean Noyes recommended that authorization be granted to appoint Architects Bear, McNeil, Schneider, Bloodworth and Hawes of Portland for this project, which is estimated to cost $885,000 including direct construction costs of approximately $686,000. The professional services fee would be 5.5 per cent covering all architectural and engineering services. Of this total, 1.0 per cent would be applicable to the preparation of preliminary plans.

It was also recommended that the Comptroller be authorized to instruct the architects to proceed with the preparation of preliminary plans immediately following receipt and acceptance of the offer from the federal government to provide an interest-free advance in the amount of $6,860 for these plans. The Administrative Committee concurred in the recommendations presented by Dean Baird and Dean Noyes.

The Board approved the recommendations presented with the understanding that a report on a proposed living-in program for women students at the Medical and Dental Schools would be presented for consideration at the next regular meeting.

Item 7

President Stevenson recommended the appointment of Architect Robert J. Keeney of Medford to design the second addition to Cascade Hall, the new dormitory at Southern Oregon College. This addition is identified as Unit D and is expected to accommodate approximately 100 students. Mr. Keeney prepared the master plan for the ultimate development of Cascade Hall which was approved by the Board March 10, 1959, and he also prepared the plans and specifications for the initial units of this dormitory which will have a capacity of 215 students upon the completion of Unit C now under construction.
The fee arrangements contemplate a total of 5.0 per cent for all architectural and engineering services, including 1.0 per cent for the preparation of preliminary plans. It is estimated that the direct construction cost of the project, including built-in study-room furniture, will approximate $335,000 and that the total project cost, to be financed principally from bond borrowings in 1962, will be approximately $390,000. Funds required for the preparation of preliminary plans are available to the institution from restricted fund balances.

The Administrative Committee recommended that authorization be granted to employ Architect Keeney for the dormitory project and also to authorize him to proceed with preparing preliminary plans in order that construction can be undertaken in 1962.

The Board approved the recommendations as presented.

Item 8

In accordance with authorization granted by the Board at the October 24, 1961, meeting, bids were received on November 28, 1961, for the First Addition to the Erb Memorial Student Union Building at the University of Oregon as follows:

<table>
<thead>
<tr>
<th>Class of Work</th>
<th>Number of Bids</th>
<th>Low Bid</th>
<th>High Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Work</td>
<td>4</td>
<td>$319,672</td>
<td>$349,404</td>
</tr>
<tr>
<td>Mechanical Work</td>
<td>3</td>
<td>82,747</td>
<td>98,460</td>
</tr>
<tr>
<td>Electrical Work</td>
<td>5</td>
<td>32,307</td>
<td>41,180</td>
</tr>
</tbody>
</table>

Inasmuch as the bids were well within the cost allowance, contract awards were made to the low bidders and the following construction budget was approved:

**Project Costs:**

**Direct Construction Costs:**
- General Work - Vik Construction Co., Eugene $ 319,672
- Mechanical Work - Harder Plumbing and Heating, Inc., Portland 82,747
- Electrical Work - Hamilton Electric, Eugene 32,307
  Total Direct Construction Costs $ 434,726

- Architects' and Engineering Fees 25,214
- Bowling Alleys and Automatic Pin Setters 90,000
- Other Equipment 17,150
- Landscaping 6,174
- Construction Supervision, Legal, Administrative and Miscellaneous Other Costs 5,000
- Construction Contingencies (5 per cent of direct construction costs) 21,736
  Total Project Costs $ 600,000

**Sources of Funds:**
- General Obligation Bonds, Series 1961 A (Par value $594,000 @ 98.139) $ 582,946
- Restricted Fund Balances 17,054
  Total $ 600,000
The estimated project cost as reported to the Board at the October 24, 1961, meeting was $685,000. University of Oregon officials have indicated that they are studying the economic feasibility of installing air conditioning equipment in the student union building and expect to present a report to the Board at a later time if it appears that funds should be made available for such additional work by means of a separate construction contract. Provision for the future installation of air conditioning was included in the original building and will also be made in the new areas being added. The construction work recently authorized will provide an area of 22,930 square feet and will include alterations within the existing building of approximately 5,600 square feet. The lower level of the addition will contain 8 new bowling alleys, a barber shop, music practice room, offices, sports rental shop and toilet facilities. The first floor level will contain several meeting rooms, a cafeteria-dining room which will also serve as a conference assembly area, additional office space and a mechanical room. The lobby and main desk area will be adapted to the new requirements, and the present meeting rooms will be replaced with a snack bar, dining area and cafeteria serving line. Plans for the project were prepared by Architects Newberry, Roehr & Schuette and H. Abbott Lawrence, Architect, Associated.

The Board confirmed the contract award.

Pursuant to authorization granted by the Board at the June 13, 1961, meeting, bids were received on November 21, 1961, for the construction of the third stage of the married student housing project at the University of Oregon, Westmoreland Village, as follows:

<table>
<thead>
<tr>
<th>Class of Work</th>
<th>Number of Bids</th>
<th>Low Bid (dollars)</th>
<th>High Bid (dollars)</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Work</td>
<td>5</td>
<td>278,100</td>
<td>297,000</td>
</tr>
<tr>
<td>Mechanical Work</td>
<td>7</td>
<td>32,489</td>
<td>48,440</td>
</tr>
<tr>
<td>Electrical Work</td>
<td>6</td>
<td>42,526</td>
<td>48,992</td>
</tr>
</tbody>
</table>

Previously, a contract award had been made for underground mechanical work in the amount of $7,498. The direct construction costs, based upon the low bids, totaled $360,613. Inasmuch as this amount was approximately $16,000 less than the estimate, contract awards were made by the Board's staff and the following construction budget was approved:

**Project Costs:**

**Direct Construction Costs:**

- General Work - Alcan Pacific Co., Beaverton $278,100
- Mechanical Work - Eugene Plumbing & Heating Co., Eugene 32,489
- Electrical Work - L. H. Morris Electric Co., Eugene 42,526
- Underground Mechanical Work - Manley Plumbing & Heating Co., Eugene 7,498

**Total Direct Construction Costs** $360,613
Architects' and Engineering Fees  $ 15,329
Furnishings and Equipment  34,000
Landscaping, Construction Supervision, Underground Electrical Service, Irrigation and Miscellaneous Other Costs  20,027
Contingencies (5 per cent of direct construction costs)  18,031
Total Project Costs  $ 448,000

Sources of Funds:

General Obligation Bonds, Series 1961 B ($250,000 par value @ 98)  $ 245,000
Restricted Fund Balances  203,000
Total  $ 448,000

The approved budget total is $18,912 less than the estimate of $466,912 reported to the Board at the June 13, 1961, meeting when preliminary plans were approved. For the gross area of 30,762 square feet, the direct construction costs of $360,613 average $11.72 per square foot. The average total investment for each of the 56 units is $8,000. Upon the completion of these units, there will be a total of 160 married student apartments available in Westmoreland Village. Another 44 units are being designed by the Architects, Lutes & Amundson of Springfield, and are expected to be constructed in 1962.

The Board approved the report as presented and confirmed the contract award.

On June 13, 1961, the Board allocated $16,224 from the 1961-62 Operating Budget Reserve for Land Purchases, Physical Plant Rehabilitation and Minor Capital Outlay for the proposed construction of a small addition to the Men's Physical Education Building at the University of Oregon in order to provide faculty offices and storage areas. Subsequently, Architects Balzhiser, Seder & Rhodes of Eugene were commissioned to prepare plans and specifications for this project which would contain a gross area of 1,278 square feet and which would provide five offices accommodating a total of ten faculty members.

Following the completion of the plans, the Board's Office solicited bids. Quotations were received from seven contractors on November 28, 1961, ranging from a low bid of $20,615 to a high bid of $24,769. Based upon the low bid, the direct construction costs would average $16.13 per square foot, the total fund requirements, including direct construction costs, architects' fees and construction contingencies, would be $23,295, or $7,071 more than the amount previously allocated.

With the concurrence of the Administrative Committee, President Fleming recommended that the additional sum of $7,071 be provided from Board funds appropriated by Chapter 531, Oregon Laws 1961, and that the appropriate Board officials be authorized to award a construction contract to the low bidder, W. E. Youel Construction Co., Eugene, so that the work may proceed as originally planned.

The Board accepted the report and authorized the additional funds required and the awarding of construction contracts as recommended.
On November 27, 1961, the Comptroller inspected and accepted the work of the construction contractor for the utility tunnel extension on Jefferson Street at Oregon State University, subject to the completion of a few minor items. The project was designed by Engineer W. Bruce Morrison of Portland, and construction began in June 1961. The project costs are summarized as follows in comparison with the original budget approved by the Board June 13, 1961:

<table>
<thead>
<tr>
<th>Item</th>
<th>Adjusted Budget</th>
<th>Original Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Construction - Ross Bros. Construction Co., Salem</td>
<td>$64,505</td>
<td>$63,913</td>
</tr>
<tr>
<td>Engineering Fees</td>
<td>3,225</td>
<td>3,196</td>
</tr>
<tr>
<td>Construction Supervision and Miscellaneous Physical Plant Costs</td>
<td>3,770</td>
<td>2,195</td>
</tr>
<tr>
<td>Contingencies</td>
<td>1,000</td>
<td>3,196</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$72,500</strong></td>
<td><strong>$72,500</strong></td>
</tr>
</tbody>
</table>

Funds for the project were appropriated by the 1961 Legislature (Chapter 611) in the amount of $70,000, supplemented by the amount of $2,500 which the Board allocated from its unrestricted funds on October 25, 1960.

Inasmuch as some of the physical plant work has not yet been completed, such as seeding grass and other site work, the exact fund requirements may not be determined at the present time. However, it is anticipated that the $1,000 balance in the contingency reserve will be available to apply on other construction projects authorized by the 1961 Legislature, such as the Oregon State University Computer Center, etc., subject to the approval of the Board of Higher Education and the State Emergency Board.

The Board accepted the report as presented.

In accordance with authorization granted at the September 1960 meeting of the Board, the Comptroller and Secretary inspected and accepted the work of construction contractors for the Addition to the Portland State College Center on October 28, 1961, subject to the completion of a few minor items. The project was designed by Architects Lawrence, Tucker & Wallmann, and construction began in March 1960. The new area includes additional food service facilities, a large room for banquets or dances, offices for student activities, offices for the President and other administrative members of the College (on a rental basis), and a six-lane bowling alley with automatic pinsetting equipment.

The project costs are summarized as follows in comparison with the original budget approved by the Board March 8, 1960, recognizing that the final costs, particularly furnishings and equipment, are still subject to minor adjustments:
Meeting #300-39

<table>
<thead>
<tr>
<th></th>
<th>Original Budget 3-8-60</th>
<th>Adjusted Budget 10-20-61</th>
<th>Increase or Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Direct Construction:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Work - Contractors</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Incorporated, Portland</td>
<td>$876,558</td>
<td>$929,858*</td>
<td>$53,300*</td>
</tr>
<tr>
<td>Mechanical Work - Harder Plumbing &amp; Heating, Inc., Portland</td>
<td>178,513</td>
<td>180,544</td>
<td>2,031</td>
</tr>
<tr>
<td>Kitchen Work - Atlas Sheet Metal Works, Portland</td>
<td>41,700</td>
<td>42,268</td>
<td>568</td>
</tr>
<tr>
<td><strong>Total Direct Construction</strong></td>
<td>$1,225,241</td>
<td>$1,286,042</td>
<td>$59,801</td>
</tr>
<tr>
<td>Architects' and Engineering Fees</td>
<td>67,443</td>
<td>70,732</td>
<td>3,289</td>
</tr>
<tr>
<td>Site Clearance</td>
<td>5,480</td>
<td>5,820</td>
<td>340</td>
</tr>
<tr>
<td>Construction Supervision</td>
<td>6,000</td>
<td>4,586</td>
<td>(1,414)</td>
</tr>
<tr>
<td>Legal, Administrative and Miscellaneous Costs</td>
<td>3,000</td>
<td>4,177</td>
<td>1,177</td>
</tr>
<tr>
<td>Furnishings and Equipment</td>
<td>166,740</td>
<td>166,643</td>
<td>(97)</td>
</tr>
<tr>
<td>Contingency</td>
<td>60,096</td>
<td></td>
<td>(60,096)</td>
</tr>
<tr>
<td><strong>Total Project Costs</strong></td>
<td>$1,535,000</td>
<td>$1,538,000</td>
<td>$3,000</td>
</tr>
</tbody>
</table>

*Includes acceptance of bid alternate for elevator as change order for $34,213.

The sources of funds were as follows:

<table>
<thead>
<tr>
<th></th>
<th>Original</th>
<th>Adjusted</th>
<th>Increase or Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Obligation Bonds, Series 1959 A</strong></td>
<td>$1,475,000</td>
<td>$1,475,000</td>
<td>$0</td>
</tr>
<tr>
<td>Restricted Fund Balances</td>
<td>60,000</td>
<td>63,000</td>
<td>3,000</td>
</tr>
<tr>
<td><strong>Total Sources of Funds</strong></td>
<td>$1,535,000</td>
<td>$1,538,000</td>
<td>$3,000</td>
</tr>
</tbody>
</table>

For the total new area of 62,567 square feet and the completion of minor remodeling of an additional 3,600 square feet, estimated at 50 per cent of the cost of the new area, the direct construction costs of $1,286,042 average $19.98 per square foot.

The Board approved the report as presented.

**Item 13**

Report of Inspection & Acceptance of Classroom Building-South, PSC

On October 28, the Comptroller and Secretary of the Board inspected and accepted the work of the general and electrical contractors for the Classroom Building-South at Portland State College, subject to the completion of a few minor items. Inasmuch as the unfinished work of the mechanical work contractor was rather substantial, the acceptance of such work was deferred.

The building, which is now designated as South Park Hall, was designed by Architects Stewart & Richardson of Portland. Construction began in June 1960. Facilities within the five-story building include offices for the registrar and business manager, classrooms, laboratories, and faculty offices for the Humanities Division and a closed-circuit television studio for the institution.
The project costs are summarized as follows in comparison with the original budget approved by the Board June 24, 1960, recognizing that the final costs are still subject to a few minor adjustments:

<table>
<thead>
<tr>
<th>Description</th>
<th>Original Budget</th>
<th>Adjusted Budget</th>
<th>Increase or Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Work - O. R. Wayman, Portland</td>
<td>$1,320,120</td>
<td>$1,356,156</td>
<td>$36,036</td>
</tr>
<tr>
<td>Mechanical Work - Urban Plumbing  &amp; Heating Co., Portland</td>
<td>280,488</td>
<td>283,574</td>
<td>3,086</td>
</tr>
<tr>
<td>Total Direct Construction</td>
<td>$1,771,808</td>
<td>$1,820,718</td>
<td>$48,910</td>
</tr>
<tr>
<td>Architects' and Engineering Fees</td>
<td>97,450</td>
<td>100,140</td>
<td>2,690</td>
</tr>
<tr>
<td>Land Acquisition and Site Clearance</td>
<td>311,882</td>
<td>300,000</td>
<td>(11,882)</td>
</tr>
<tr>
<td>Construction Supervision</td>
<td>11,000</td>
<td>11,000</td>
<td>-</td>
</tr>
<tr>
<td>Furnishings and Equipment</td>
<td>220,000</td>
<td>242,142</td>
<td>22,142</td>
</tr>
<tr>
<td>Legal, Administrative and Miscellaneous Costs, including moving</td>
<td>6,000</td>
<td>11,000</td>
<td>5,000</td>
</tr>
<tr>
<td>Contingency</td>
<td>106,860</td>
<td>-</td>
<td>(106,860)</td>
</tr>
<tr>
<td>Total Project Costs</td>
<td>$2,525,000</td>
<td>$2,485,000</td>
<td>$(-40,000)</td>
</tr>
</tbody>
</table>

Funds for the project were appropriated by the 1959 Legislature in the total amount of $2,750,000. Because of favorable bids, it was reported at the June 1960 meeting of the Board that the maximum budget requirement would be $2,525,000, thus reverting $225,000 to the General Fund of the State. It now appears that an additional sum of approximately $40,000 will be available for reversion, but an exact determination cannot be made until all equipment purchases have been consummated and all other project costs determined finally.

For the total gross area of 117,357 square feet, including a bridge connector and an underground pedestrian tunnel to the College Center, the direct construction costs of $1,820,718 average $15.51 per square foot.

The Board approved the report as presented.

On several occasions the Board has received suggestions in regard to the naming of the Medical Research Building on the campus of the University of Oregon Medical School. One of the most frequent suggestions, embodied in HJR 18, recommended the building be named in honor of the late Dr. Richard B. Dillehunt, formerly Dean of the University of Oregon Medical School. This matter has been considered at length by the Board. The following statement, prepared by Mr. Hart, indicates the Board's position in regard to the naming of buildings on the Medical School campus:

"The Board has given careful consideration to HJR 18 of the 51st Legislative Assembly, which proposed that the research building now being constructed on the campus of the Medical School be named for the late Dr. Richard B. Dillehunt. The Board holds
Dr. Dillehunt's memory in the highest esteem, and believes that he was a great dean of the Medical School. However, the situation at the Medical School is unlike that on other campuses, because of the small number of buildings involved, and because of the extent to which many of the Medical School's activities are financed by gifts and grants. In view of these considerations, the Board believes that it should adhere to its policy of declining to name the Medical School's buildings for particular individuals. Any other policy could cause embarrassment for the Medical School in its dealings with agencies and individuals making gifts and grants.

"Accordingly, the Board will continue its policy of giving each Medical School building a name which is descriptive of the principal function served by the building, and which emphasizes the building's relationship to the Medical School.

"The Medical School should of course remain free to name separate rooms or units within its buildings in honor of particular persons. The Medical School has already honored Dr. Dillehunt in this way, by naming the orthopedic surgery in the Teaching Hospital the 'Richard B. Dillehunt Surgery'.

"The Medical School has recommended that the new research building be named 'Medical Research Building of the University of Oregon Medical School', and the Board regards this name as conforming with the policy stated above."

Dean Baird concurred with the Board's position and recommended that the Medical Research Building be named "Medical Research Building of the University of Oregon Medical School".

The statement prepared by Mr. Hart was adopted by the Board as its official policy with reference to the naming of buildings at the University of Oregon Medical School.

Item 15

On September 13, 1960, the Board authorized the employment of Architects Bear, McNeil, Schneider, Bloodworth & Hawes to prepare a general scheme for the development of future dormitory facilities south of Jefferson Street and east of the Armory on the campus of Oregon State University. These contractual arrangements contemplated that the architects would be authorized, at a later time, to prepare the plans and specifications and to supervise the construction of an initial dormitory unit to house and feed approximately 300 students, and that the fee for such professional services would be 5.0 per cent of the direct construction costs, plus reimbursement for mechanical and electrical engineering services not to exceed 0.50 per cent.

Inasmuch as the program approved by the Board at the October 24, 1961, meeting contemplates the construction of a centralized cafeteria which would provide food service facilities for a minimum of 1,125 students, including approximately 375 residents of the initial dormitory unit (No. 6), an adjustment of the fee is recommended applicable to mechanical and electrical engineering services, increasing the maximum reimbursement from 0.50 to 0.75 per cent, with the total maximum fee being increased correspondingly from 5.5 per cent to 5.75 per cent.
Oregon State University officials, with the concurrence of the Administrative Committee, recommend that this adjustment be approved.

The Board authorized the increase in the architects’ fees as recommended.

At the October 25, 1960, meeting of the Board, when a report was made of the inspection and acceptance of the additions to the Memorial Union Building at Oregon State University, it was indicated that a substantial amount of remodeling would be undertaken within the existing building, particularly in areas vacated by functions transferred to the new wings. It was stated that the maximum budget of $1,370,000 authorized by the Board July 28, 1959, would cover both the cost of the additions and the remodeling.

On November 8, 1961, four bids were received for the remodeling work, ranging from a low of $62,542 to a high of $66,745 for the basic work. Since the low bid was within the funds available, a contract award was made to Johnston & Meloy of Salem and the alterations work was started within a total budget of $70,434, including direct construction costs of $62,542, architectural fees, construction supervision, contingencies, etc.

In addition to the work contemplated by the basic bid, the scope of the project, as designed by Architects Newberry, Roehr & Schuette, included two bid alternates for finishing four music rooms and five photography hobby rooms on the ground floor. The contractor's bid for these alternates was $21,839. In order to permit the acceptance of the alternates and to cover the related costs for architectural services, etc., the Memorial Union Board of Governors will provide funds in the total amount of $22,110, or as much thereof as required for the project. The revised budget total would be $94,610, as follows:

**Project Costs:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Construction - Johnston &amp; Meloy, Salem</td>
<td></td>
</tr>
<tr>
<td>Basic Bid</td>
<td>$62,542</td>
</tr>
<tr>
<td>Alternate A - Finish Music rooms</td>
<td>9,993</td>
</tr>
<tr>
<td>Alternate B - Finish Photography-hobby rooms</td>
<td>11,846</td>
</tr>
<tr>
<td>Architects' Fees</td>
<td>4,810</td>
</tr>
<tr>
<td>Construction Supervision and Miscellaneous</td>
<td></td>
</tr>
<tr>
<td>Physical Plant Costs</td>
<td>1,200</td>
</tr>
<tr>
<td>Contingencies (5% of direct construction costs)</td>
<td>4,219</td>
</tr>
<tr>
<td><strong>Total Project Costs</strong></td>
<td><strong>$ 94,610</strong></td>
</tr>
</tbody>
</table>

**Sources of Funds:**

Restricted Fund Balances available to the institution, including unexpended balance of $12,500 remaining from original budget for Memorial Union Additions

Cash to be provided by Memorial Union Board of Governors

**Total Sources of Funds**

$ 94,610

The contractor, Johnston & Meloy, was the low bidder for both the basic work plus the alternates.
President Jensen, with the concurrence of the Administrative Committee, recommended that the appropriate Board officials be authorized to accept the bid alternates with the understanding that the total alterations work will not exceed $94,610.

The Board authorized the recommendations presented.

Item 17
Condemnation of Garrett Property, UO

The Garrett property located at 1486 Columbia Street, Eugene, is needed as part of the site for Dormitory No. 6 at the University of Oregon, on which it is expected that construction will begin in March 1962. Negotiations have been in progress since June 1960, but it has not been possible to reach a satisfactory arrangement with the owner for the purchase of the property. President Flemming recommended that the Board proceed with condemnation action unless satisfactory purchase arrangements can be made otherwise. Funds for the acquisition are to be provided from the Board's Land Purchase Reserve. It was recommended that the following resolution be passed:

RESOLUTION

WHEREAS, under and by virtue of the laws of the State of Oregon, the State Board of Higher Education is authorized to purchase such real property as in its discretion may be necessary for the present and future development of any schools or institutions under its jurisdiction;

WHEREAS, under and by virtue of the laws of this state whenever any property is required for use by the state and the owner and the board directing the state department or institution for which the property is required cannot agree upon which price is to be paid, said board is authorized to have instituted in the name of the State of Oregon any necessary or appropriate suit, action or condemnation of said property required for such purposes and the assessment of damages for the taking thereof;

WHEREAS, the State of Oregon, by and through the State Board of Higher Education, finds it necessary that the State of Oregon acquire title to the hereinafter described real property situated in the City of Eugene, Lane County, Oregon, for the public purpose, to wit, the establishing and maintaining thereon of public buildings and grounds for the expansion and development of the University of Oregon; and

WHEREAS, the State Board of Higher Education has made every reasonable effort to inspect the property, have it appraised, and negotiate with the owners thereof for the acquisition of title to the property, but to this time has been unable to obtain permission to enter the property for inspection and appraisal purposes and has been unable to agree with such owners upon the reasonable market value and price of such property, or upon the compensation or damages to be paid to the owner thereof for the taking of such property for such public use;
NOW, THEREFORE, BE IT RESOLVED BY THE State Board of Higher Education in regular meeting assembled:

1. That the State Board of Higher Education does hereby find and declare that the following described parcel of land is required for public use, is suitable, proper and necessary for the public purpose of establishing and maintaining thereon public buildings and grounds for the expansion and development of the University of Oregon:

   Lots 10 and 11, Block 4, Fairmount Amended Plat, as platted and recorded in Book 2, Page 12, Lane County Oregon Plat Records, in Lane County, Oregon, and that portion of the West 1/2 of Columbia Street adjacent on the East as vacated by instrument recorded April 11, 1961, Clerk's File No. 28697, Lane County Oregon Deed Records in Lane County, Oregon.

2. That the State Board of Higher Education does hereby find and declare as a result of its investigation that the acquisition of the fee simple title to said real property, free and clear of all interests of every kind and nature, is necessary to carry out the proposed building and grounds program of the University of Oregon for its expansion and development to meet the public need.

3. That the Comptroller is directed to attempt to agree with the owners and persons in interest of said real property as to the compensation to be paid for the taking; and in the event that no satisfactory agreement can be reached, then the Attorney General of the State of Oregon be and he is hereby requested and authorized to commence and prosecute to a final determination such suits, actions and proceedings as may be necessary and appropriate to acquire the title to the real property hereinabove described.

On motion by Director Merrifield and second by Director Holloway the above resolutions was adopted on a roll call vote with the following voting in favor of adoption: Directors Forrester, Grant Hart, Holloway, MacNaughton, McKean, Merrifield, Purvine and Walsh.

Those voting no: None.

The Président of the Board thereupon declared the resolution adopted by the unanimous vote of the Board.
President Flemming, with the concurrence of the Administrative Committee, recommends the purchase of the Maddaugh property located in the area of the Westmoreland housing project on West Eighteenth Street, Eugene. The property consists of an area of approximately one acre located midway along the west boundary of the housing project. The property can be used very effectively in the development of the housing project and will provide a location for about twenty-six apartments. An option for $1,500 has been secured, which is the appraisal placed on the property by two Eugene appraisers. Funds for the purchase are to be provided from the Westmoreland Housing rental income account.

The Board approved the property purchase as recommended.

At the March 1961 Board meeting, Engineers Cornell, Howland, Hayes, and Merryfield of Corvallis were appointed to make a study of possible sites for a Marine Science Laboratory at Yaquina Bay near Newport. In the report, two possible sites were proposed. One site is located about 3.5 miles upstream from the Newport Bridge. The cost of developing this site would amount to approximately $96,833, including access roads, water supply, waste disposal, electric power service, and docking facilities. The other site is an island located about 1.5 miles upstream from the site indicated above. The cost of developing this site would be approximately $141,798, including similar facilities.

Oregon State University officials recommend that the report be accepted but that no action be taken with reference to the proposals. It is planned to explore the possibility of leasing facilities from the Newport Port Commission.

The Board accepted the report prepared by the engineering firm without adopting any of the proposals recommended therein. It was understood that at a later date Oregon State University officials would report on the result of their negotiations with the Newport Port Commission.
Section L-3-K-(l)-(c) of the Board's Administrative Code provides that:

"Upon approval of the president or executive head, full-time staff members may register for a limited amount of work for credit in any term, generally for no more than three term hours of credit. As many as five hours shall be permitted provided registration is not for more than one course.

"Employees in centralized activities must have the approval of the chancellor before registering for work. (Meeting #211, 4-22-52, page 14-15.)"

The institutional executives and Administrative Interim Committee recommended that the maximum limitation of the number of credit hours permitted be deleted from the Administrative Code in order to permit full-time staff members to enroll for such work as may be approved, on an individual basis, by the president or executive head of the employing institution. The applicable section of the Code, as revised, would read as follows:

"Upon approval of the president or executive head of the employing institution, full-time staff members may register for a limited amount of work for credit, generally for no more than three credit hours per term. Employees in centralized activities must have the approval of the chancellor before registering for work."

Full-time staff members enrolled in course work would be entitled to the staff fee of $3.00 per credit hour for all work taken.

The Board approved the recommendation as presented.

The Pacific Power and Light Company of Medford, Oregon, for a consideration of $1.00, requests an easement permitting the construction of a power line and one power pole with guy wires on the Beekman property at Jacksonville, Oregon. This property is part of the Beekman estate donated to the University of Oregon. The power line is to extend from the east end of Lewis Avenue for 438 feet to a power pole from which the line will extend for 199 feet southeast to the south boundary of the Beekman property. The University, with the concurrence of the Administrative Committee, recommended that the appropriate Board officials be authorized to execute the required easement.

The Board authorized the execution of the easement as recommended.
Meeting #300-47

Item 22

The Community College Committee recommended the following additional course approvals:

Additional Course & Staff Approvals, Community Colleges

**Central Oregon College** -

- SL 50, 51, 52  **First-Year Russian**  4 hours each term

**Southwestern Oregon College** -

- GL 50, 51, 52  **First-Year German**  4 hours each term
- BA 111, 112, 113  **Constructive Accounting**  3 hours each term
- Hst 201, 202, 203  **History of the United States**  3 hours each term
- Sp 112  **Exttempore Speech**  3 hours

The Committee also recommends approval of the following individuals as instructors at Southwestern Oregon College:

Mrs. Ursula Nielson to teach courses in German and Spanish.
Mr. Theodore W. Mathieson to teach English, Literature and Speech

The Board approved the recommendations presented.

Item 23

Mr. Henry Kane, Executive Secretary, Legislative Interim Committee on Small Business, has requested of the State Board of Higher Education a statement indicating the importance of the research programs at the state-supported institutions of higher education. The Administrative Committee recommended approval of the statement included as Supplement B of these minutes.

The Board adopted the statement as recommended and requested that the Chancellor’s Office send a copy to Mr. Kane with an appropriate letter of transmittal.
Meeting #300-43

FINANCE

December 12, 1961

Item 24

Acceptance of Urban Planning Grant, UO Project Ore. P-20

Urban Planning Project No. Ore. P-20 is being developed by the Bureau of Municipal Research of the University of Oregon in the Cities of Arlington, Boardman, Empire and Pendleton, with an estimated total cost of $33,500. Of the total, two-thirds is to be provided by the Housing and Home Finance Agency of the federal government and one-third is to be provided by the local municipalities. Under date of November 3, 1961, the Housing and Home Finance Agency offered a grant of $22,330.

The Administrative Committee recommended that the Board authorize the Comptroller to accept the grant and to enter into an appropriate contract, with the Secretary of the Board to provide the attestation.

The Board authorized the recommendations as presented.

Item 25

Acceptance of Urban Planning Grant, UO Project Ore. P-19

Urban Planning Project No. Ore. P-19 is being developed by the Bureau of Municipal Research of the University of Oregon in Gilliam County, Hood River County, and Cascade Locks, with an estimated total cost of $18,400. Of the total, two-thirds is to be provided by the Housing and Home Finance Agency of the federal government and one-third is to be provided by the local communities. Under date of November 8, 1961, the Housing and Home Finance Agency offered a grant of $12,250.

The Administrative Committee recommended that the Board authorize the Comptroller to accept the grant and to enter into an appropriate contract, with the Secretary of the Board to provide attestation.

The Board authorized the recommendations presented.

Item 26

Acceptance of Urban Planning Grant, UO Project Ore. P-22

Urban Planning Project No. Ore. P-22 is being developed by the Bureau of Municipal Research of the University of Oregon in the Salem Metropolitan Area, with an estimated total cost of $18,934. Of the total, two-thirds is to be provided by the Housing and Home Finance Agency of the federal government and one-third is to be provided by the local municipality. Under date of November 16, 1961, the Housing and Home Finance Agency offered a grant of $12,622.

The Administrative Committee recommended that the Board authorize the Comptroller to accept the grant and to enter into an appropriate contract, with the Secretary of the Board to provide attestation.

The Board authorized the recommendations presented.

Item 27

Additions to Budget of Federal Cooperative Extension Service, OSU

President Jensen of Oregon State University reported that the U. S. Congress at its last session increased the appropriation of federal funds for the Federal Cooperative Extension Service in all of the states. The portion of the increase allocated to the Oregon Federal Cooperative Extension Service for the year 1961-62 is $38,098. President Jensen recommended that this amount be added to the Federal Cooperative Extension Service budget as follows:
Reinstatement of the position of Horticulture Specialist, Assistant Professor, at an annual salary rate of $8,292, effective November 1, 1961

$ 5,528

Reinstatement of position of Range Management Specialist, Assistant Professor, at an annual salary rate of $8,292, effective November 1, 1961

5,528

Travel funds for the above two positions

1,600

Addition to the Director's Reserve to be used for the provision of three county agent positions (6 positions have been requested by the counties which will provide for office expenses and travel expenses for the positions)

25,442

Total

$ 38,098

The Board approved the recommendation as presented.

Item 28
Budget for Market News Service, OSU

The 1961 Legislature appropriated $8,200 to the Federal Cooperative Extension Service of Oregon State University to be used for market news service during the coming biennium in the Klamath Basin, Central Oregon and Malheur areas. President Jensen recommended the budgeting of $3,600 from this biennial appropriation in the Agricultural Economics - Information departmental budget, to cover the work as outlined for this current fiscal year.

The Board approved the recommendation as presented.

Item 29
Addition to Extension Service Budget, OSU

President Jensen recommended additions to the 1961-62 operating budget for the Federal Cooperative Extension Service of Oregon State University as follows:

From budget balances in county extension funds carried forward at June 30, 1961

$ 513.75

From increase in County Certification income over the original budget estimate of $544,814

49,902.00

Total increase from county funds

$50,415.75

The Board approved the recommendation as presented.

Item 30
Addition to Health Service Budget, UO

President Flemming recommended an addition of $5,766 to the Student Health Service wage budget to provide additional nursing and clerical assistance to meet the needs of the increased enrollment and expanded health service program. The required funds are to be provided from the increase in estimated income from student health service fees.

The Board approved the recommendation as presented.
President Jensen recommended a temporary advance of $15,000 from Oregon State University contract research overhead funds to the Northwest Economic Atlas project to finance the cost of printing a third revised edition of the Atlas. It is understood that the advance is to be repaid from proceeds of sales of the book. The Board on two previous occasions has approved similar temporary advances for publications of revised editions of the Atlas. In both cases the advance has been repaid from sales of the publication.

The Board approved the recommendation as presented.
The Board approved the following personnel adjustments as submitted by the Institutional Executives concerned, the necessary funds being provided in the 1961-62 budgets:

University of Oregon

R. L. McDaniel, Transfer
Transfer of Mr. Richard L. McDaniel, Assistant Dean of Students and Director of Off-Campus Housing with the rank of Instructor, from the Office of Student Affairs budget to a new position in the Business Office as Director of Family Housing, at change in salary rate from $6,136 to $7,080 for 12-months' service, effective October 16, 1961, without change in rank or term of service. Funds to finance this change will be provided by the transfer of $2,173 from the Office of Student Affairs to the Business Office budget; $478 from wages to salaries in the Office of Student Affairs budget; and an increase of $2,364 in Business Office credits to be financed from charges to the various housing projects under Mr. McDaniel's direction.

R. L. Bowlin, Appointment
Appointment of Mr. Robert L. Bowlin as Assistant Dean of Men with rank of Instructor to replace Mr. McDaniel in the Office of Student Affairs, yearly tenure, 12-months' service, at a salary rate of $3,000 for 50 per cent time, effective October 16, 1961. Required salary funds for the fiscal year 1961-62 in the amount of $2,125 will be provided from salary released in the transfer of Mr. McDaniel. The net addition of a half-time staff member is financed, as shown above, from funds within the present University of Oregon budget.

R. D. Clark, Designation as Dean of Faculties
Designation of Dr. Robert D. Clark, Dean of the College of Liberal Arts, as Dean of Faculties, effective January 1, 1962, at an annual salary of $18,500; and

W. C. Jones, Increase in Salary
Increase in salary for Dr. William C. Jones, Dean of Administration, from $18,000 to $18,500, effective January 1, 1962.

Funds for the above personnel adjustments are available in the $18,000 provided in the 1961-62 budget for the position of Dean of Faculties. Of this amount, $9,250 will be required in the Office of the Dean of Faculties for the appointment of Dr. Clark, and $250 will be needed for the Dean of Administration. The balance of $8,500 provided in the budget is to be transferred to the Salary Savings Reserve. Funds remaining in the budget of the College of Liberal Arts are to be retained pending further personnel adjustments.

C. T. Duncan, Increase in Salary
Increase in annual salary for Mr. Charles T. Duncan, Dean of the School of Journalism and Professor of Journalism, from $15,500 to $16,000, retroactive to July 1, 1961. Funds for the increase are to be provided from the Reserve for Salary Adjustments.

C. P. Patton, Change in Appointment
Appointment of Dr. Clyde P. Patton, Associate Professor of Geography, to 67 per cent time and $4,843 salary in Geography and 33 per cent time and $2,423 in the Graduate School budget. The $2,423 required in the Graduate School budget is to be provided by a transfer from the Salary Savings Reserve. Funds released in Geography are to be retained pending selection of a replacement for Dr. Patton. Also the amount of $2,877 is being transferred from the Salary Savings Reserve to the Geography Department budget to provide for a full-time instructor at $5,000 during the winter and spring terms.

J. M. Shea, Change in Title & Transfer
Change in title and transfer of Mr. James M. Shea from Director of Public Services and Development in the President's Office to Director of the newly established department of University Relations, with change in salary rate from $11,000 to $12,200 for 12-months' service,
Meeting #300-52

December 12, 1961

effective December 1, 1961, The $700 additional salary required will be provided from unallocated funds in the President's Office; and

R. C. Williams, Appointment

Appointment of Mr. Richard C. Williams in the Department of University Relations as Director of Development with rank of Assistant Professor, effective December 1, 1961, at a salary rate of $12,000 for 12-months' service. This position replaces an unfilled position budgeted at the rate of $10,000 in the President's Office which had originally been designated as Assistant to the Director of Public Services.

University of Oregon Medical School

K. A. Niehans, Appointment

Appointment to a new position of Mr. Kenneth A. Niehans as Research Associate in Public Affairs and Publications, yearly tenure, at a salary rate of $7,200 for 12-months' service, effective November 1, 1961. Funds for this appointment are to be provided from gift and grant funds. Mr. Niehans will be employed to prepare news releases on the research program as well as to maintain the files on the research activities at the Medical School.

L. R. Langston, Increase in Time & Salary

Increase in time and salary for Dr. Laurance R. Langston, Clinical Associate in Orthopedic Surgery, from $4,500 for 35 per cent time to $7,500 for 50 per cent time, effective November 1, 1961. The $3,000 required is provided under a new grant from the Office of Vocational Rehabilitation.

F. Kanfer, Appointment

Appointment of Dr. Frederick Kanfer as Professor of Medical Psychology, effective June 1, 1962, at a salary rate of $15,000 per year. The amount of $1,250 to be paid during the current fiscal year is to be provided from the restricted fund, American Education Foundation grant. In the fiscal year 1962-63, Dr. Kanfer will be paid from funds in the Child Guidance Extension budget and the Crippled Children's Division, replacing Dr. Bradley who resigned September 1, 1959.

Increases in Salary

Increases in annual salary for the following staff members in the various divisions and departments of the University of Oregon Medical School. Unless otherwise specified, these individuals are research assistants in the departments indicated and funds for the increases are provided in the research grants under which they are employed:

Department of Ophthalmology, effective October 1, 1961:

Miss A. Allen

Miss Aurelia Allen, from $4,980 to $5,080. The $100 required is to be transferred from the increase in estimated income of the Eye Pathology Laboratory to the salary budget in Eye Pathology Research.

Mrs. M. J. Florey

Mrs. Mary Jo Florey, from $4,620 to $4,800.

Mrs. Marian Toney

Mrs. Marian Toney, from $4,680 to $4,800.

Department of Biochemistry, effective October 1, 1961

Mrs. M. A. Harris

Mrs. Marilouise Allen Harris, from $5,000 to $5,400.

L. Laastuen

Mr. Lester Laastuen, from $4,500 to $4,800.
Department of Surgery, effective October 1, 1961

Miss S. Donaldson  Miss Sarah Donaldson, from $4,320 to $4,800.

Division of Experimental Medicine, effective November 1, 1961

Miss P. J. Vanbellinghen  Miss Patricia J. Vanbellinghen, from $5,100 to $5,400.

G. Cummings  Mr. George Cummings, from $4,200 to $4,800.

Miss M. L. Duerst  Miss Marie L. Duerst, Research Associate, from $4,800 to $5,100.

Crippled Children's Division, effective November 1, 1961

B. D. Butler  Dr. Bruce D. Butler, Instructor in Medical Psychology, from $7,500 to $8,000.

D. Nelson  Mr. Donald Nelson, from $7,000 to $7,500.

K. French  Dr. Katherine French, Instructor in Anthropology in Pediatrics, from $8,000 to $8,500.

Oregon Technical Institute

J. F. Partlow, Designation as Division Head, Designation as Division Head, Physical Education, as Division Head, Physical Education and Athletics, with increase in annual salary rate from $8,000 to $8,200 for 10-months' service, effective January 1, 1962. The $133.33 required is to be provided from salary funds now budgeted in the department.
The Board accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgement to the donors:

**Oregon State University**

Scholarships & Fellowships

Gifts totaling $12,078.31 from the following donors for scholarships and fellowships:

- Benson Dad’s Club, Benson High School, Portland: $100.00
- Elks Lodge No. 1663, Lebanon: $100.00
- Oregon State Employees Association, Salem: $100.00
- Hefner High School Student Body: $250.00
- Oregon State Elks Association, Tillamook: $1,062.50
- Government of Kenya: $1,947.00
- L. G. Balfour Company through the National Association of Secondary-School Principals, Washington, D. C.: $500.00
- Freightliner Corporation, Portland: $655.06
- Evans Scholars Foundation, Golf, Illinois: $1,050.00
- Oregon Congress of Parents & Teachers, Portland: $2,610.00
- Oakland Lions Club, Oakland: $270.00
- Moms and Dads Club of Banks High School: $100.00
- Oregon State Grange, Portland: $200.00
- The Alcoa Foundation, Pittsburgh, Pennsylvania: $125.00
- Milwaukee Rod and Gun Club, Portland: $300.00
- Benton County Medical Society, Corvallis: $500.00
- Robert Johnson Trust Fund through the First National Bank of Oregon, Portland: $808.75
- Elks National Foundation, Boston, Massachusetts: $600.00
- Mrs. Gaylord W. Hensold, Honolulu, Hawaii: $100.00
- General Motors Corporation, Detroit, Michigan: $200.00

**American Chemical Society**

Grant of $11,960 from the American Chemical Society, Washington, D.C., in continued support of research entitled, "The Chemistry of Bridged Medium Ring Systems", September 1, 1962, through August 31, 1964, under the direction of Dr. Elliot N. Marvell, Associate Professor of Chemistry. Of this amount, $5,200 is to provide the American Chemical Society Fellowship and $6,760 is designated for the research project.

**Anonymous Donor**

Gift of $5,000 from an anonymous donor for the purchase of a piece of sculpture or art work for the new library building.

**Bonneville Power Administrator**

Grant of $6,500 from the Bonneville Power Administrator in support of research entitled, "Improvement of Long-Range Weather Forecasts", July 1, 1961, through December 31, 1962, under the direction of Dr. L. D. Calvin, Professor of Statistics.
Grants totaling $43,884 from the Atomic Energy Commission, Hanford Operations Office, Richland, Washington, for research as follows:

1. $14,500 - "The Mode of Action of Labeled 2,4-Dichlorophenoxy-acetic Acid and Similar Agents", September 1, 1961, through August 31, 1962, under the direction of Dr. S. C. Fang, Associate Professor of Agricultural Chemistry.


3. $14,656 - "Radiotracer Studies of Biosynthetic and Respiratory Pathways", September 1, 1961, through August 31, 1962, under the direction of Dr. C. H. Wang, Professor of Chemistry.

Grants totaling $505,700 from the National Science Foundation, Washington, D. C. for research, equipment and training institutes, as follows:

1. $37,000 - For purchase of equipment to be placed in the new Physics-Chemistry Building.

2. $7,000 - "Integral Transformations", for approximately one year beginning September 15, 1961, under the direction of Dr. R. G. Buschman, Assistant Professor of Mathematics.

3. $15,000 - "Means of Convex Bodies", for approximately two years beginning September 15, 1961, under the direction of Dr. William J. Firey, Associate Professor of Mathematics.

4. $15,700 - "Purchase of Nuclear Magnetic Resonance Spectrometer", under the direction of Dr. Bert E. Christensen, Professor of Chemistry.

5. $291,000 - "Academic Year Institute for Secondary School and College Teachers of Science and Mathematics", for the 1962-63 academic year, under the direction of Dr. Stanley E. Williamson, Professor of Science Education.

6. $140,000 - "Oregon Oceanographic Studies", for approximately one year beginning September 1, 1961, under the direction of Dr. Wayne V. Burt, Chairman of Oceanography.

Grant of $16,171 from the U. S. Army Chemical Center Procurement Agency, for research entitled, "Acetate, Formate and Related Enzymes as Factors in Metabolism, and as Described in Attached Description of Work", November 1, 1961, through October 31, 1962, under the direction of Dr. Robert W. Newburgh, Associate Professor of Chemistry.
Office of the Surgeon General

Grant of $42,433 from the Office of the Surgeon General, in support of research entitled, "Carotene Biopotency in Rations Containing y-Irradiated Carrots and Liver Cytochrome Oxidase and Ingestion of Irradiated Meat", for approximately three years beginning October 1, 1961, under the direction of Dr. Ian J. Tinsley, Assistant Professor of Agricultural Chemistry.

U. S. Navy Department

Grant of $4,000 from the U. S. Navy Department, "to continue investigations on the chemical reactions of various fluoralkyl boranes and other compounds exhibiting resonance bridge bonding", September 1, 1961, through August 31, 1962, under the direction of Dr. T. D. Parsons, Associate Professor of Chemistry.

Women's Auxiliary Pharmaceutical Association

Gift of $1,000 from the Women's Auxiliary of the Oregon State Pharmaceutical Association, Corvallis, to be used to purchase equipment.

U. S. Public Health Service

Grants totaling $74,830 from the U. S. Public Health Service, effective December 1, 1961, through November 30, 1962, unless otherwise indicated, for research as follows:

1. $393 - "Arthritis and Metabolic Diseases", November 1, 1961, through May 31, 1962, under the direction of Dr. Vernon H. Cheidelin, Professor of Chemistry and Director of the Science Research Institute.

2. $11,617 - "Arthritis and Metabolic Diseases", under the direction of Dr. Clara A. Scovvick, Professor of Foods and Nutrition.

3. $9,200 - "Nitrogen Metabolism in Insects", under the direction of Dr. Victor J. Brookes, Assistant Professor of Entomology.

4. $4,945 - "Biosynthesis of Streptomyces griseus phage", under the direction of Dr. C. M. Gilmour, Professor of Bacteriology.

5. $12,345 - "Comparative Carbohydrate Metabolism of Microorganisms", under the direction of Dr. Chih H. Wang, Professor of Chemistry.

6. $11,452 - "Chemical and Biological Properties of Malonaldehyde", under the direction of Mr. Russell O. Sinnhuber, Associate Professor of Food Technology.

7. $8,050 - "Detoxication Mechanisms in Insects", under the direction of Dr. Leon C. Terriere, Associate Professor.

8. $8,892 - "Waste Water Lagoon Criteria for Maritime Climates", under the direction of Dr. Frederick J. Burgess, Associate Professor of Civil Engineering.

9. $7,936 - "Metabolite Analogues and Growth of Animal Viruses", under the direction of Dr. K. S. Pilcher, Professor of Bacteriology.
Grants to the several Agricultural Experiment Station Departments and Divisions for research and other purposes, from various donors as follows:

A. M. Todd Company

$371.85 - "Biology and Control of Insect Pests of Mint and Dill", under the direction of Dr. H. E. Morrison, Associate Professor, Entomology.

Bonneville Power Administration

$1,117 - "Improved Serviceability of Wood Products Used by Bonneville Power Administration" and "Preservative Treatments for and Residual Strength of Poles that Check in Service", under the direction of Mr. Robert D. Graham, Professor, Forest Research Laboratory.

Chemagro Corporation

$2,000 - "To test a comparative efficacy of a new anthelmintic in parasite control", under the direction of Dr. S. E. Knapp, Assistant Professor of Veterinary Parasitology.

Commercial Solvents Corporation

$500 - "Effects of Baciferon on Post Weaning Performance of Pigs and on Reproductive Performance of Sows", under the direction of Dr. D. C. England, Associate Professor of Dairy and Animal Husbandry.

Curry County Court

$3,000 - "Growth and Development of Ornamental Plants as Related to Environmental Factors and Their Control", under the direction of Dr. A. N. Roberts, Professor of Horticulture.

Eli Lilly and Company

$1,200 - "To Evaluate Herbicidal Properties of Certain Chemicals and Chemical Compounds under Oregon Conditions", under the direction of Dr. W. R. Furtick, Associate Professor of Farm Crops.

Indianapolis Wire Bound Box Company

$208.33 - "Development Program To Improve the Position of the Northwest Shipping Industry Through Transportation Research", under the direction of Mr. Forrest Baker, Assistant in Agricultural Economics.

$208.33 - "Adapting Wire Bound Box for Use in Handling Northwest Products", under the direction of Mr. Baker.

Klamath County

$3,000 - "Participation of the County in research activities at Klamath Branch Station", under the direction of Mr. A. E. Gross, Superintendent, Klamath Experiment Station.

Louis & Maud Hill Foundation

$10,209 - "Research on projects in the study of Forest Seeds and Genetics", to be distributed as follows: Plant Pathology, $3,150; Farm Crops, $1,800; Forest Research, $3,459; Forest Research Laboratory (Management), $1,800. The projects are under the direction of staff members in the departments indicated above.

National Association of Artificial Breeders

$1,500 - "Microstructure of Spermatozoa and Ova and the Relationship of Deoxyribose Nucleic Acid (DNA) in Sperm Nuclei to Fertility in Cattle", under the direction of Dr. S. H. Wu, Assistant Professor of Dairy and Animal Husbandry.
<table>
<thead>
<tr>
<th>Institution</th>
<th>Grant Amount</th>
<th>Project Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oregon State Game Commission</td>
<td>$1,843.74</td>
<td>&quot;To conduct research in thyroid activity and migration disposition of hatchery-reared trout&quot;, under the direction of Dr. Frank Conte, Research Associate in Agricultural Chemistry.</td>
</tr>
<tr>
<td>Pacific Supply Cooperative</td>
<td>$1,400</td>
<td>&quot;Soil Fertility for Field Crops in Willamette Valley&quot;, under the direction of Dr. T. L. Jackson, Professor of Soils.</td>
</tr>
<tr>
<td>U.S.D.A. Agricultural Research Service</td>
<td>$900</td>
<td>&quot;Verticillium Wilt of Peppermint&quot;, under the direction of Dr. C. E. Horner, Associate Professor of Botany and Plant Pathology.</td>
</tr>
<tr>
<td>U.S.D.A. Agricultural Research Service</td>
<td>$2,000</td>
<td>&quot;A Study of the Nature and Control of Ornithosis in Birds&quot;, under the direction of Dr. E. M. Dickinson, Professor of Veterinary Medicine.</td>
</tr>
<tr>
<td>Timber Structures, Inc.</td>
<td>$200</td>
<td>&quot;Standard Tensile Tests of End-joints&quot;, under the direction of Mr. J. W. Johnson, Assistant Professor, Forest Research Laboratory.</td>
</tr>
<tr>
<td>U.S.D.A. Animal Husbandry Research Divn.</td>
<td>$1,200</td>
<td>&quot;For the improvement of beef cattle through application of breeding methods&quot;, under the direction of Dr. Ralph Bogart, Professor of Dairy and Animal Husbandry.</td>
</tr>
<tr>
<td>U.S.D.A. Soil Conservation Service</td>
<td>$500</td>
<td>&quot;Genetic Studies of Breeding and Management Factors Related to Hatchability in Turkey Eggs&quot;, under the direction of Mr. J. A. Harper, Professor of Poultry Husbandry.</td>
</tr>
<tr>
<td>U.S. Dept. of the Interior, Bureau of Land Management</td>
<td>$1,672.73</td>
<td>&quot;Operational Costs of the Plant Materials Center of the Soil Conservation Service&quot;, under the direction of Mr. T. A. Bow of the Soil Conservation Service.</td>
</tr>
<tr>
<td>U.S.D.A. Biological Sciences Branch</td>
<td>$828.44</td>
<td>&quot;Soil and Vegetation Survey of the Alsea River Basin&quot;, under the direction of Dr. J. F. Corliss, Assistant Professor of Soils.</td>
</tr>
<tr>
<td>U.S. Forest Service</td>
<td>$2,200</td>
<td>&quot;A Study of the Factors That Determine Susceptibility of Pears to Carbon Dioxide Injury&quot;, under the direction of Dr. Elmer Hansen, Professor of Horticulture.</td>
</tr>
<tr>
<td>U.S. Forest Service</td>
<td>$1,261.15</td>
<td>&quot;The Biology and Control of Insects Affecting Forest Trees and Wood Products&quot;, under the direction of Dr. J. A. Rudinsky, Associate Professor of Entomology.</td>
</tr>
<tr>
<td>Weyerhaeuser Company</td>
<td>$130</td>
<td>&quot;A Study in Bending Tests of Dimension Lumber&quot;, under the direction of Mr. J. W. Johnson.</td>
</tr>
</tbody>
</table>
University of Oregon

Scholarships 
& Fellowships

Gifts totaling $10,255.54 from the following donors for scholarships and fellowships:

Kiwanis Club of North Star Anchorage, Anchorage, Alaska $ 250.00
Hood River Order of Eagles No. 2150 250.00
Herbert B. Galton, Portland 200.00
Elks Lodge No. 1845, Hermiston 125.00
Sherman High School Boosters Club 100.00
Oregon Federation of Women's Clubs, Corvallis 200.00
University of Richmond, Richmond, Virginia 100.00
Lions Club, McMinnville 116.66
Fraternal Order of Eagles, Nyssa Aerie No. 2134 250.00
Evans Scholars' Foundation, through the Western Golf Association, Golf, Illinois 346.00
Committee for African Students, Berkeley, California 104.50
The Asia Foundation, San Francisco, California 102.00
Elks Lodge No. 433, La Grande 100.00
Girls' League, Crook County High School, Prineville 100.00
General Mills, Inc., Washington, D. C. 500.00
Lions Club, Bandon 200.00
Fraternal Order of Eagles, South Bend, Indiana 359.38
Cottage Grove Hospital Guild 100.00
Wy'east Parent-Teacher Association, Hood River 160.00
Rho Chapter, The Delta Kappa Gamma Society, Alpha Rho State, Gold Beach 125.00
Girls' League, The Dalles High School 100.00
The Reed Institute, Reed College, Portland 185.00
Oregon Museum of Science and Industry, Portland 100.00
Kamehameha Schools Organizations, Honolulu, Hawaii 500.00
Heppner High School Student Body 250.00
General Motors Corporation, Detroit, Michigan 3,050.00
Mrs. Vernice Masterson, Langlois 100.00
Oregon State Elks Association, Tillamook 475.00
McKenzie High School Student Body, Finn Rock 300.00
Elks Lodge No. 180, Astoria 250.00
Price Waterhouse Foundation, New York City 1,000.00
Danforth Foundation, St. Louis, Missouri 157.00

Atomic Energy Commission

Grants totaling $37,643 from the Atomic Energy Commission, Hanford Operations Office, Richland, Washington, for research as follows:


2. $22,853 - "Study of Exchange Reactions and Diffusion Controlled Reactions by Means of Isotopic Tracers", September 16, 1961, through September 15, 1962, under the direction of Dr. R. M. Noyes, Professor of Chemistry.
Grants totaling $50,050 from the National Science Foundation, Washington, D.C., for research as follows:

1. $22,800 - "Ecology of Thermophilic Blue-Green Algae", October 1, 1961, through September 30, 1964, under the direction of Dr. Richard W. Castleholz, Assistant Professor of Biology.

2. $26,500 - "Lattice Ordered Rings of Quotients", September 1, 1961, through August 31, 1963, under the direction of Dr. Frank W. Anderson, Assistant Professor of Mathematics.

3. $750 - "Period Changes of Algol and Orbital Elements of Spectroscopic Binaries", October 1, 1961, through September 30, 1962, under the direction of Dr. E. G. Ebbighausen, Professor of Physics.

Grants totaling $7,500 from the U. S. Department of Health, Education and Welfare to provide supporting grants, effective September 1, 1961, through August 31, 1962, under the National Defense Education Act for the following graduate students:

- Mr. Leo A. Hamerlynck $2,500
- Mr. Ralph F. Leeder $2,500
- Mr. Stanley E. Brown $2,500

Grant of $12,496 from the U. S. Navy Department, Office of Naval Research, for research entitled, "Second Order Effects of Ultrasonic Waves", July 15, 1961, through July 14, 1962, under the direction of Dr. Kenneth L. Zankel, Assistant Professor of Physics.

Grants totaling $74,851 from the U. S. Public Health Service for research and fellowship allowances as follows:

1. $17,653 - "Interrenal - Pituitary Control of Salt Balance in Amphibians", January 1 through December 31, 1962, under the direction of Dr. Bradley T. Scheer, Head of the Department of Biology.

2. $12,267 - "Peripheral and Central Studies of Sensory Systems", December 1, 1961, through November 30, 1962, under the direction of Dr. Melvin J. Cohen, Associate Professor of Biology.

3. $17,145 - "Syntheses of Derivatives of Phenylhydronaphthalenes", December 1, 1961, through November 30, 1962, under the direction of Dr. LeRoy H. Klemm, Associate Professor of Chemistry.

4. $250 - "Fellowship Special Allowance in behalf of Mrs. Lila Joanna McQueen, October 1, 1960, through September 30, 1961, under the direction of Dr. Leona Tyler, Professor of Psychology."
5. $152 - "Fellowship Special Allowance in behalf of Mr. William A. Draper", August 1 through September 30, 1961, under the direction of Dr. Robert W. Leary, Assistant Professor of Psychology.

6. $27,384 - "The Control of the Synthesis of Structural Proteins", December 1, 1961, through November 30, 1962, under the direction of Dr. George Streisinger, Associate Professor of Biology.

Gifts to Museum of Art
Gifts of sculpture and paintings to the Museum of Art from various donors as follows:

Mr. Leon Korn
Sculpture, Head of Shiva, valued at $2,500, from Mr. Leon Korn, Portland, in memory of Mr. Irving Korn. The sculpture is 6th Century A.D. Sandstone, is of the Gupta Period, and was excavated near Mathura, India.

Junior Service League of Eugene
Sculpture, Standing Apsara, valued at $2,500, from the Junior Service League of Eugene. It is of the Pratihar Period, 9th Century A.D. Red Sandstone and was excavated in southeastern Rajasthan, India.

Friends of the Museum
Sculpture, Standing Vishnu, valued at $1,500, from the Friends of the Museum, Eugene. The sculpture is an early 17th Century A.D. Bronze of the Nayak Dynasty of South India. It was from a Vaishnavite temple in the vicinity of Madura in Southern India.

Dr. R. H. Shiomi
Gifts of sculpture and Japanese paintings from Dr. Robert H. Shiomi, Portland, as follows:

Sculpture, Gandhara, Head of Buddha, Kushan Period, valued at $2,500.

Painting, Amida Sanzon Butsu (Hotoke). Value, $1,200.

Painting, Jusan Butsu (Hotoke). Value, $800.

Painting, Michizane. Value, $740.

Painting, Nightingale on Blossoming Plum Branch. Value, $400.


University of Oregon Dental School
Gifts totaling $705 from various donors to the John Kuratli Memorial Fund, as follows:

Dr. William S. Cole, Seattle, Washington $ 505.00
Dr. Robert L. Platner, Portland 200.00

This fund was established in July 1961 for student loans, with the provision that it could also be used for fellowships, scholarships, prizes or rewards for deserving dental students if there were no need for loan funds.
Gift of $200 from the Portland District Dental Society Women's Auxiliary, to increase the short term loan fund for students that the organization originally established in April of 1958.

Grants totaling $1,000 from the U. S. Public Health Service for supplies as follows:

1. $500 - "Research Fellowship Supply Grant awarded in behalf of Dr. William B. Wescott, whose research project is "Infected and Non-Infected Root Fragments", July 1, 1961, through June 30, 1962, under the direction of Dr. Norman H. Rickles, Head of the Department of Oral Pathology.

2. $500 - "Research Fellowship Supply Grant, awarded in behalf of Dr. Carl Newbern, for research project 'Velopharyngeal Constriction in Soft Palate Defects', October 1, 1961, through September 30, 1962, under the direction of Dr. Donald R. Porter, Head of the Pedodontics Department.

University of Oregon Medical School

Gifts totaling $4,600 from the following donors for scholarships and fellowships:

Tillamook County Tuberculosis and Health Association, Tillamook $ 150.00
Woman's Auxiliary to the Jackson County Medical Society, Medford 200.00
The Helen Hay Whitney Foundation, New York City 4,250.00

Grant of $7,300 from the Multnomah County Chapter; National Foundation, Inc., Portland, for the unrestricted use of the director of the Rheumatology Clinic to assist with the expenditures of the Clinic.

Gift of $1,193.13 from the University of Oregon Medical School Alumni Association, Portland, to provide funds for out-of-state travel to professional meetings for Dr. William W. Krippaehne, Associate Professor of Surgery; Dr. Charles N. Holman, Associate Dean; and Dr. Hance F. Haney, Professor of Medicine.

Gift of $100 from Mrs. Grover C. Bellinger, Salem, to be used for research in chest diseases. The gift is in memory of her husband, Dr. Grover C. Bellinger.

Grant of $4,000 from the Biological Humanics Foundation, New York City, in support of the Constitution Clinic Research Project, under the direction of Dr. Howard P. Lewis, Chairman of the Department of Medicine.

Bequest of $10,000 from the Estate of Milton E. Kahn, deceased, for the unrestricted use of Doernbecher Hospital, under the direction of Dr. Charles N. Holman, Medical Director of the Hospital.

Bequest of $10,000 from the Estate of Milton E. Kahn, deceased, "For the use and benefit of the University of Oregon Medical School,
to be used for medical research in any field said school may deem desirable", under the direction of Dr. D. W. E. Baird, Dean of the Medical School.

Beatrice J. Moody Trust Fund
Gift of an estimated annual income of $3,175 from two trust funds established by Mrs. Beatrice J. Moody in 1924. According to provisions of the trust, the funds are "to be applied by said University to the endowment of free beds for crippled children in the hospital connected with the Medical School of said University, said endowment to be known as the Francis Ferry Moody Endowment for Crippled Children, and said beds to be solely for the free use of indigent children."

Dr. R. B. Morrow
Gift of $100 from Dr. Robert B. Morrow, Newport, Washington, in support of research projects in the Department of Ophthalmology, under the direction of Dr. Kenneth C. Swan, Chairman of the Department.

Mr. and Mrs. J.S. Miller
Gift of $100 from Mr. and Mrs. Joseph S. Miller, Washington, D.C., to the Richard L. Neuberger Medical Education Research Fund, given in memory of the late Senator Richard L. Neuberger.

Women of Elks Lodge No. 1189
Gift of an Ortholux Research Microscope, valued at $2,157, from the Women of the Oregon City Elks Lodge No. 1189, in further support of Vision Committee of the Oregon State Elks Association.

U. S. Public Health Service
Grants totaling $416,437 from the U. S. Public Health Service, for research and supplies, as follows:

1. $500 - Fellowship supply grant in behalf of Dr. Frederick T. Fraunfelder, July 15, 1961, through July 14, 1962, under the direction of Dr. Robert P. Burns, Associate Professor of Ophthalmology.

2. $6,900 - "Metabolic Effects of Salicylate in Man", January 1 through December 31, 1962, under the direction of Dr. Daniel M. Bachman, Assistant Professor of Medicine.

3. $12,956 - "Collaborative Study of Cerebral Palsy", December 1, 1961, through November 30, 1962, under the direction of Dr. Richard L. Sleeter, Director of the Crippled Children's Division.

4. $12,955 - "Lymphatic Absorption and Transport of Dietary Lipids from the Intestine", January 1 through December 31, 1962, under the direction of Dr. Alfred J. Rampone, Assistant Professor of Physiology.

5. $4,956 - "Embryology of Microcirculatory Function in the Mouse", December 1, 1961, through November 30, 1962, under the direction of Dr. Robert L. Bacon, Professor of Anatomy.

6. $11,500 - "Influence of Bronchial Tree Structure on Ventilation", January 1 through December 31, 1962, under the direction of Dr. Benjamin B. Ross, Associate Professor of Physiology.
Portland State College

Scholarships & Fellowships

Gifts totaling $6,894.16 from the following donors for scholarships and fellowships:

Crown Zellerbach Foundation, San Francisco, California $ 4,375.00
Seattle Junior Chamber of Commerce, Seattle, Washington 200.00
Dads' Club Grant High School, Portland 112.50
The Electric Club of Oregon, Portland 300.00
Oregon Association of Future Farmers of America, Salem 300.00
Sunset High School, Beaverton 200.00
Clatskanie Baptist Church 100.00
Salem Classroom Teachers Association 270.00
Alumnae of Alpha Gamma Delta, Portland 200.00
Degree of Honor Protective Association, St. Paul, Minnesota 150.00
Yakima Indian Nation, Toppenish, Washington 166.66
American Legion Auxiliary, Lebanon 150.00
Iron Fireman Manufacturing Company, Portland 270.00
Parent-Teacher Association, Benson Polytechnic High School, Portland 100.00

National Institutes of Health

Grant of $7,119 from the National Institutes of Health, Bethesda, Maryland, "Benthic Faunal Indicators of Pollution in Coos Bay", under the direction of Dr. James A. Macnab, Professor of Biology.

Oregon College of Education

Scholarships & Fellowships

Gifts totaling $1,158 from the following donors for scholarships and fellowships:

Oregon Congress of Parents and Teachers, Inc. $ 858.00
Wy'east Parent-Teacher Association, Hood River 100.00
Oregon State Grange, Portland 200.00

Eastern Oregon College

Scholarships & Fellowships

Gifts totaling $2,884 from the following donors for scholarships and fellowships:

Yasui Memorial Scholarship Fund, Wy'east High School, Hood River $ 100.00
Eddy Bakeries, Inc., Helena Montana 150.00
Altrusa Club of Pendleton 100.00
Mr. Rice R. McHaley, La Grande 100.00
Elks Lodge No. 433, La Grande 200.00
Baker County "B" League, Richland 150.00
Pendleton Association of Teachers 100.00
Kiwanis Club, Pendleton 300.00
Soroptimist International, Baker 234.00
Inland Machinery Co., La Grande 500.00
Soroptimist International, Heppner 100.00
Elks National Foundation, Boston, Massachusetts 750.00
Beta Sigma Phi, Alpha Mu and Xi Alpha Lambda Chapters, Milton-Freewater 100.00
Oregon Technical Institute

Scholarships & Fellowships
Gifts totaling $2,999 from the following donors for scholarships and fellowships:

- Moms and Dads Club, Banks
  - $100.00
- Mr. Howard Perrin, Klamath Falls
  - $120.00
- The Fraternal Order of Eagles Memorial Foundation, South Bend, Indiana
  - $150.00
- Klamath Theatres, Klamath Falls, Oregon
  - $160.00
- Associated General Contractors, Portland
  - $400.00
- Umatilla Indian Reservation, Pendleton
  - $2,069.00

Motorola Communications & Electronics
Gift of a two-way radio transmitter receiver, valued at $600, from Motorola Communications and Electronics, Burlingame, California, for use in the instructional program.

General Extension Division

Oregon Consumer Finance Association
Gift of $478.50 from the Oregon Consumer Finance Association, Portland, to provide one-half of the tuition for twenty-nine teachers in the Medford Family Finance Education Workshop for the academic year 1961-62, under the direction of Dr. Howard Akers, Director of the Salem Extension Center.

ADJOURNMENT
The meeting adjourned at 11:05 A.M.

Wm. E. Walsh, President

Earl M. Pallett, Secretary
SUPPLEMENT A

HOUSING AND HOME FINANCE AGENCY
COMMUNITY FACILITIES ADMINISTRATION

AGREEMENT FOR PUBLIC WORKS PLAN PREPARATION

Project No. __________

Contract No. __________

TO: Oregon State Board of Higher Education
   (Legal Corporate Name of Applicant)

   P. O. Box 5175, Eugene, Oregon
   (Address of Applicant)

Pursuant to the provisions of Public Law 560, 83rd Congress, as amended, and your application, as modified and supplemented, and subject to the Terms and Conditions, dated ______________, attached hereto and made a part hereof the UNITED STATES OF AMERICA, acting by and through the Housing and Home Finance Administrator, hereby offers to make you an advance of not to exceed $_________ to aid you in financing the cost of plan preparation, to consist of

for the proposed construction of (Name of building)

By the acceptance of this offer, you agree to submit the above-described plan preparation within _______ days from the date of your acceptance hereof and covenant that you will repay the advance when required to do so under the provisions of said Law and Terms and Conditions.

This offer must be accepted, if at all, within sixty (60) days from the date hereof.

This ________________ day of ________________, 19__.

UNITED STATES OF AMERICA
Housing and Home Finance Administrator

By
Director for Northwest Operations
PROGRAM OF ADVANCES FOR PUBLIC WORKS PLANNING

TERMS AND CONDITIONS

1. The applicant shall not use the advance, or any portion thereof, to defray the cost of any part of the plan preparation which, prior to the date borne by the offer to which these Terms and Conditions related, has been performed or has been included in any contract in which the applicant has agreed to finance such plan preparation with any specific funds other than those to be supplied by the Government.

2. The plan preparation to be paid for with the advance shall be limited to the project for which the advance is made, and the applicant shall cause the plan preparation to be such as will permit of the construction of the work contemplated thereby at a cost which is within its ability to finance and which bears a reasonable relation to the estimate of cost therefor contained in its application for an Advance for Public Works Planning.

3. If data obtained during plan preparation indicate that unforeseen conditions will increase the cost of the public work substantially beyond the original estimate, the applicant shall suspend plan preparation and notify the Government as soon as possible.

4. The applicant shall not perform the plan preparation with its own forces except (A) as shown in its application, or (B) as may be approved by the Government at the applicant's request prior to performance of the work.

5. In the event the Government has approved the use of the applicant's own employees to accomplish the plan preparation, only those costs incurred by the applicant for the plan preparation which would not have been incurred except for the undertaking of the plan preparation shall be paid from the Government's advance.

6. The applicant shall keep accurate accounting records of all costs involved in connection with each advance. The accounts and records of the applicant, together with all supporting documents, must be open at all times to inspection by authorized representatives of the HHFA, and copies furnished when requested. The applicant shall furnish a copy of any contract entered into in connection with plan preparation immediately upon execution thereof.

7. The applicant shall establish a separate planning account into which shall be placed all Federal funds estimated to be required for plan preparation, together with any of the applicant's own funds to cover that portion of the plan preparation cost not covered by the Federal advance.

8. The advance may be requisitioned when plan preparation is completed and presented to the Government, together with evidence of the applicant's approval thereof, including specifically the then estimated cost of constructing the public work contemplated by plan preparation, and any other approvals required by Federal, State or local law. Upon receipt of such data, in satisfactory form, and if the Government is satisfied that the applicant has complied with all its obligations under the said Agreement, the full advance but not exceeding the actual plan preparation cost will be paid.
Interim payments may be made if the Government finds such interim payments are justified to insure prompt completion of plans.

9. The Government may elect to terminate all or any of its obligations under the said Agreement:

(a) If any representation of the applicant, in its application or in any supplement thereto or amendment thereof, or in any documents submitted to the Government by the applicant in connection with such application, shall be incorrect or incomplete in any material respect;

(b) If the applicant shall fail to commence promptly or complete the plan preparation within the time provided therefor in the Agreement or within the limits of any extension of time as may be approved by the Government, or if the applicant shall fail otherwise in the performance or fulfillment of any of its obligations to be performed or fulfilled under the Agreement;

(c) If the applicant shall fail to submit or cause to be submitted to the Government any reports, data, plans, drawings, specifications, contracts, estimates, approvals, or other documents pertaining to the plan preparation contemplated by the Agreement, that may be requested by the Government;

(d) If any official of the applicant shall become directly or indirectly interested personally in any contracts or subcontract in connection with the aforesaid plan preparation.

10. In the event the applicant has employed or shall employ any person, firm, or corporation, excepting bona fide employees and persons, firms, or corporations employed under a bona fide contract to render professional or technical services only, to solicit or secure the advance covered by the Agreement to which these Terms and Conditions relate, or any other contract right under such Agreement, upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, the Government shall have the right to annul said Agreement without liability or in its discretion to deduct from the advance otherwise payable under the Agreement the full amount of such commission, percentage, brokerage, or contingent fee.

11. The advance shall be repaid promptly upon the start of construction of the public work contemplated in the planning report. Construction shall be considered as undertaken or started when the first construction contract is awarded or the applicant begins construction with its own forces. If construction of only a portion of the planned work is undertaken, repayment is required of such proportionate amount of the advance related to the work as the Administrator determines to be equitable.

12. In the event the applicant should, for any reason, fail to repay promptly the advance in full in accordance with its obligation under this Agreement, whether such obligation shall arise by operation of law or under the said Agreement, such unpaid sum shall bear interest at the rate of four per centum per annum from the date of the Government's demand to the applicant for the repayment to the date of payment thereof by the applicant.

13. The Government shall not be obligated or liable under the Agreement to any party other than the applicant.
14. No member of or delegate to the Congress of the United States of America or resident commissioner shall be admitted to any share or part of the Government's advance or in any benefit arising therefrom.

15. The applicant may terminate the Agreement at any time prior to the Government's payment of any portion of the advance by written notice to the Government of such termination. In such event, the Government will be relieved of all its obligations under the Agreement. If the applicant terminates the Agreement after receiving any portion of the advance, it shall promptly refund to the Government the portion of the advance that has been paid by the Government unless the abandonment is concurred in by the Government.
SUPPLEMENT B

STATEMENT OF BOARD OF HIGHER EDUCATION
TO THE INTERIM COMMITTEE ON SMALL BUSINESS
IN REGARD TO RESEARCH PROGRAMS OF BOARD

The State Board of Higher Education is happy to know of the Interim Committee's interest in the substantial research programs being carried on at our institutions, and wishes to commend the Committee for the time and attention its members are devoting to this phase of our work which has such important implications for the economic development of the State.

The state legislature has always provided a certain amount of support for research, and the 1959 legislature appropriated $185,000 for so-called "seed money". This was earmarked to be used to initiate a number of small projects which might, in the future, attract major research funds from sources outside the state. To illustrate how valuable this program has been we have only to contrast the amount of money received in gifts and grants from outside the State in the biennium ending 1959 with the amount received during the 1959-1961 biennium. For the two years ending in 1959, gifts and grants totalled $12,043,475. During the next two years this amount had soared to $19,772,128.

In 1961 the Board asked the legislature to double the amount of "seed money", but our request was denied and the total budget for this purpose was smaller than the previous year's research appropriation. However, the projects already started are continuing to bring in new programs and our research activities are still growing. The Board is hopeful, in view of the spectacular results already achieved, that the Interim Committee will recommend that the "seed-money" program be continued and expanded.

The Board wishes also to call to the attention of the Interim Committee the desirability of encouraging the legislature to set aside funds for use as matching money in securing construction projects, equipment and grants of various types. These opportunities for the most part cannot be anticipated specifically in advance, but the Board should be placed in a position to take advantage of them when they do arise. An appropriation specifically earmarked for this purpose would pay large dividends to the state.

Please be assured that the State Board of Higher Education is entirely in sympathy with the objectives of the Interim Committee to advance the economic development of the State through the advancement of education and the expansion of knowledge on every horizon. We hope that Oregon Industry will make increasing use of the facilities of all institutions and that the cooperation which our institutions stand ready to offer will be utilized to the fullest extent.