STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD AT
COLLEGE CENTER, PORTLAND STATE COLLEGE, PORTLAND, OREGON

October 28-29, 1963

MEETING #319-1 A regular meeting of the State Board of Higher Education was held in the College Center Building, Portland State College, Portland, Oregon, on October 28-29, 1963

ROLL CALL The meeting was called to order at 9:00 A.M. by the President of the Board, Mr. Wm. E. Walsh, and on roll call the following answered present:

| Mr. J.W. Forrester, Jr.       | Mr. George H. Layman       |
| Mr. Allan Hart                | Mr. John Merrifield        |
| Mr. Chas. R. Holloway, Jr.    | Mr. John W. Snider         |
| Mrs. Elizabeth H. Johnson     | Mr. Wm. E. Walsh           |

Absent: R.E. Purvine, M.D.

Others Present: Chancellor R.E. Lieuallen; Secretary R.L. Collins; President A.S. Fleming of the University of Oregon; President J.H. Jensen of Oregon State University; President B.P. Millar of Portland State College; President L.W. Rice, Oregon College of Education; President E.M. Stevenson of Southern Oregon College; President F.B. Bennett of Eastern Oregon College; President W.D. Purvine of Oregon Technical Institute; Dean H.J. Noyes of the University of Oregon Dental School; Dean D.W.F. Baird of the University of Oregon Medical School; Dean M. Popovich, Dean of Administration, Oregon State University; Dr. W.C. Jones, Dean of Administration, University of Oregon; Mr. E.A. Stebbins, Dean of Administration, Oregon College of Education; Dr. E.C. McGill, Assistant to the President and Director of Academic Affairs, Southern Oregon College; Mr. W.A. Zimmerman, Assistant Dean for Business Affairs, University of Oregon Medical School; Dr. Brock Dixon, Dean of Administration, Portland State College; Mr. J.O. Lindstrom, Director of Fiscal Affairs, University of Oregon; Mr. W.T. Lemmon, Director of Business Affairs, Portland State College; Mr. John Sparks, Director of Business Affairs, Oregon College of Education; Mr. Ronald Chatham, Director of Planning, Oregon College of Education; Dr. Jarold A. Kieffer, Assistant to the President and Associate Professor of Political Science, University of Oregon; Dr. Luke F. Lamb, Director of Educational Media, Division of Continuing Education; Mr. G.M. Robertson, Business Manager, Oregon State University; Mr. Eugene Bauer, Business Manager, University of Oregon Dental School; Mr. J.M. McMinn, Business Manager, Portland State College; Mr. E.G. Meuli, Business Manager, Eastern Oregon College; Mr. Mark Howard, Director of Public Services, Portland State College; Mr. W.R. Barrows, Business Manager, Division of Continuing Education; Dr. Ralph Steetle, Director of Divisional Relations, Division of Continuing Education; Mr. George Carver, Information Officer, Portland State College; Dr. M.C. Romney, Vice Chancellor for Academic Affairs; Mr. H.A. Bork, Vice Chancellor for Business Affairs; Mr. D.R. Larson, Assistant Chancellor and Director of Public Services; Comptroller J.L. Watson; Mr. J.I. Hunderup, Director of Facilities Planning; Mr. Wolf von Otterstedt, Assistant Attorney General; Mr. W.L. Newton, Assistant Budget Director; Mr. G. Diel, Assistant Director of Public Services; Mr. John Miller, Administrative Assistant, Eastern Oregon
RE ABSENCES

Dr. Purvine was absent for business reasons.

MINUTES APPROVED

The Board voted to dispense with the reading of the minutes of the last regular meeting held on September 10, 1963, and approved them as printed in the docket.

ITEMS RELATED TO BUILDINGS & OTHER PHYSICAL FACILITIES

At the request of President Wm. E. Walsh, Mr. J.W. Forrester, Jr., Chairman of the Building Committee, acted as chairman of the Board during the consideration of the following items related to Buildings and Other Physical Facilities:


At the December 11, 1962, meeting, the preliminary plans for the proposed central heating and power plant addition at the University of Oregon were reviewed and approved by the Board. At that time, it was indicated that the direct construction costs of the building addition, the boiler and related equipment would be approximately $642,000, excluding a primary feeder cable and switching in the tunnels. Subsequently, in September 1963, the Board was advised that final planning had been authorized since the funds for the construction of the project were available from Series 1963B general obligation bonds. It was also indicated at that time that the boiler would be designed for burning wood waste fuel and that provision would be made for possible conversion to gas and oil burning as standby fuels.

University of Oregon officials advised that Engineers J. Donald Kroeker & Associates will complete the final planning within the next few weeks and requested that authorization be given to the appropriate Board officials to approve these plans, solicit bids and award construction contracts within the previously approved maximum budget total of $875,000. The working drawings are expected to be in substantial agreement with the approved preliminary plans except that a modification may be required in the height and area of the minor addition to the building in order to accommodate any one of several boilers on which competitive bids will be solicited.

With the concurrence of the Chancellor, President Fleming recommended that the appropriate Board officials be authorized to accept the final plans and specifications for the proposed central heating and power plant addition. If it appears desirable to advertise the project for bids prior to the next meeting of the Board, authorization for such action may be requested from the Executive Committee with the understanding that a report of the bids and action taken would be made to the Board at a subsequent meeting. The project is to be financed principally from Series 1963B General Obligation Bonds, supplemented by restricted fund balances of approximately $1,634 recognizing that the bonds were sold at a discount.

The Board deferred action on the recommendations pending results of the special session of the legislature.
On June 11, 1963, the Board accepted the preliminary plans for the proposed new dormitory at Oregon College of Education prepared by Architect James L. Payne. It was indicated that the estimated direct construction cost of this unit, which would accommodate 147 students, would be approximately $461,800 and that the total project cost would be about $545,850. It was also reported that the gross area of the project would be approximately 25,395 square feet, including one-half of the estimated area of exterior walks and stairways.

Inasmuch as the final plans and specifications are in substantial agreement with the approved preliminary plans, they have been accepted by the Board's Office. Minor modifications and more detailed computations have resulted in a revision of the gross area to 27,015 square feet, including one-half of the area of exterior walks and stairways. The direct construction costs have been adjusted to include the landscaping work, which will be included in the general work contract, and for other items, and are now estimated to be about $486,220, or an average of approximately $18.00 per square foot. Funds for the construction are available from the Series 1963B bond issue sold earlier this year, supplemented by restricted fund balances of approximately $70,000 currently available to the institution.

With the concurrence of the Chancellor, President Rice recommended that authorization be given to the appropriate Board officials, subject to approval of the Executive Committee, to solicit bids, award construction contracts and approve a budget for Dormitory No. 5 at Oregon College of Education within the total amount of approximately $565,000. A complete report of the bids and action relating thereto will be made to the Board at a subsequent meeting.

The Board deferred action on the recommendations pending results of the special session of the legislature.

When the Board reviewed and approved the preliminary plans for the proposed second addition to the College Center Buildings at Portland State College on March 12, 1963, it was indicated that the gross area to be provided would be approximately 41,811 square feet and that the direct construction costs would be approximately $901,500. The six-story unit would occupy the site at the corner of Southwest Harrison Street and Southwest Broadway, adjoining the existing Center and Library.

Architects Mockford & Rudd have completed the final plans and specifications for the project. Since the working drawings are in substantial agreement with the approved preliminary plans, they have been accepted by the Board's Office. The only significant modification was the possible extension of the sub-basement and basement levels to include the area below the sidewalk along Southwest Harrison Street, to be bid as an alternate, and an increase in the area of the penthouse being provided for mechanical equipment, including air conditioning equipment. As adjusted, the gross area is approximately 46,206 square feet.

With the concurrence of the Chancellor, President Millar recommended that the direct construction costs allowance be increased from $901,500 to approximately $940,000 by transferring about $38,500 of the funds previously budgeted for furnishings and equipment. It was explained that a substantial amount of kitchen equipment will be provided within the direct construction contract work. Inasmuch as the architects have estimated that the direct construction costs for the basic
work may exceed this allowance by approximately $50,000, several major deductive alternates are being provided in order to assure reasonably the receipt of bids within the funds available for the project. These alternates include the deletion of the areas below the sidewalks, the deletion of elevator equipment and certain kitchen equipment, the omission of interior finishes of one floor which would be used principally for dining areas and student meeting rooms, and other items.

The project is to be financed principally from Series 1963B general obligation bonds sold August 1, 1963.

With the concurrence of the Chancellor, President Millar recommended that authorization be given to the appropriate Board officials, subject to the approval of the Executive Committee, to solicit bids, award construction contracts and approve a budget for the proposed second addition to the Portland State College Center Building within the total amount of $1,235,000. A report of the bids for the building construction and of action taken would be incorporated in a report to the Board at a subsequent meeting.

The Board deferred action on the recommendations, pending results of the special session of the legislature.

Following the consideration of the Central Heating and Power Plant at the University of Oregon, Dormitory No. 5 at Oregon College of Education and the College Center Addition at Portland State College, the Executive Committee and other Board members expressed the opinion that these recommendations should be considered by the entire Board after the total budgetary program has been developed by the special legislative session. It was pointed out that the budgetary program as revised by the legislature could have a number of implications for these and other self-liquidating projects, and that to defer action until a later date was in line with the general policy of proceeding slowly on any actions which might affect the present over-all fiscal situation.

At the July 9, 1963, Board meeting, authorization was given to participate in a sanitary sewer construction program with the City of Corvallis, which would be of benefit to Oregon State University. The Board authorized an allocation of $32,000 from a 1961 state appropriation for capital outlay purposes, and also an estimated $8,000 from restricted funds for costs applicable to student living quarters. The City of Corvallis has now asked for an easement from the Board to provide part of a site to construct interceptor sewer number 10. The request involves a 15-foot strip of land near the southern edge of the campus, starting on the west side of Fifteenth Street and then extending westerly for about 735 feet, the land in question being immediately north of State Highway No. 34. Sewer construction work for the City of Corvallis is expected to begin in the immediate future with additional work to be undertaken before June 30, 1964.

President Jensen, with the concurrence of Chancellor Lieuallen, recommended that authorization be given to the appropriate officers of the Board to grant easements to the City of Corvallis for the sewer construction program.

The Board approved the recommendation as presented.
Confirmation of A highway bridge now crosses the Willamette River at the end of Action of Van Buren Street, Corvallis. The Highway Commission plans to construct Executive Comm. a second bridge, with an appropriate access, at the end of Harrison Street, which is one block north of Van Buren Street.

Sale of Land to the Highway Commission, OSU Construction of the new bridge is expected to be undertaken in November, 1963. The commission has indicated its desire to secure possession of land required for access to the new bridge in order to clear the land of buildings as soon as possible and prior to November, 1963.

For this purpose, the Commission offered to purchase from the Board from agricultural tracts being used by Oregon State University a strip of land which would average a trifle more than 80 feet in width and would be about 4,800 feet in length, or about 9.45 acres. The Board's independent evaluation of the property was $31,711. The project schedule of the Commission did not permit deferment of action on behalf of the Board until the meetings on October 28-29.

The Commission presented a proposal in the form of an option dated July 15, 1963, to be executed on behalf of the Board in the amount of $32,000 covering the land and improvements, exclusive of orchard trees. Because of the experimental objectives of the orchard, both the Commission and Oregon State University felt the institution should continue the experiments as long as possible, or about one or two years.

Pursuant to the recommendation of President Jensen, and with the concurrence of the Chancellor, the Executive Committee of the Board authorized the granting of an option to the Commission, and at the appropriate time the executing of a deed and such other documents as may be necessary to effect the transfer of the property. The consideration for land and improvements, exclusive of orchard trees, is to be $32,000; and at a later date, there will be a supplementary payment which will approximate the evaluation of the orchard trees at the time of the settlement.

Confirmation was sought of the authorization and action taken by the Executive Committee.

The Board confirmed the action of the Executive Committee.

Purchase of Walter W. McMonies Property, PSC

President Millar, with the concurrence of the Chancellor, recommended that authorization be given to purchase the McMonies property located at 1931 S.W. Tenth Street, Portland, Oregon. The property involves two lots with a total area of 10,000 square feet. The site is occupied by three-story brick veneer and concrete exterior building, containing 33 living units. Two appraisals were obtained: $129,000 and $132,000. An option has been obtained for $131,000.

The property is required in connection with the proposed construction of a physical education building for which funds were provided by the 1963 Legislature and for which site acquisition funds have been released by the State Emergency Board.

The Board authorized the purchase of the property as recommended.
President Millar, with the concurrence of the Chancellor, recommended that authorization be given to purchase the Labby property located at 921 S.W. College Street, Portland. The property has a 30-foot frontage on S.W. College Street and a depth of 50 feet, the land area being 1,500 square feet. There is a one and one-half story frame building on the site which is being used as a single family dwelling. Two appraisals of the property have been received for $10,500 and $10,700. An option to purchase the property has been received in the amount of $10,700 which includes furnishing items. The property is to be used as part of the site for the Physical Education Building for which construction funds were appropriated by the 1963 Legislature Moneys to purchase the property have been released by the State Emergency Board.

The Board authorized the recommendation as presented.

President Millar, with the concurrence of the Chancellor, recommended that authorization be given to purchase the Tobin property, located at 1922-26 S.W. 10th Street, Portland, Oregon. The property consists of a lot 50 feet by 100 feet on which are located two small houses. Two appraisals were obtained; $25,000 and $30,000, for an average of $27,500. An option has been obtained for $25,000.

The property is required in connection with the proposed construction of a physical education building for which funds were provided by the 1963 Legislature and for which site acquisition funds have been released by the State Emergency Board.

The Board authorized the recommendation as presented.

In approving the preceding three property purchases for Portland State College, it was noted that the Emergency Board had released the funds for the acquisition of the site for the Physical Education Building, even though it understood that construction might not be undertaken immediately. Mr. Lemmam, Director of Business Affairs at Portland State College indicated that until the land was needed for construction purposes, most of the properties would probably continue to be rented but also that some of the smaller buildings might be used to provide office space for Portland State College staff.

In accordance with action by the Board on September 10, 1963, authorizing condemnation of the George A. Trager property located at 1432½ Villard Street, Eugene, Oregon, continued negotiations have resulted in the acquisition of the property for $16,000, with the concurrence of the Executive Committee of the Board.

The Board adopted the report.

At the January 1963 meeting, the Board authorized condemnation proceedings to acquire the Driver property, located at 343 South Fifteenth Street, Corvallis, Oregon, unless a satisfactory price could be obtained through negotiation.

The owner of this property was committed to a state institution a number of years ago and it was necessary for the guardian to offer the property for public sale and then to secure approval of the appropriate court. This procedure has been followed and the property has
been acquired at the bid price of $7,436, the average of the Board's appraisals. Payment was made from restricted funds related to dormitory operations.

The Board adopted the report.

At its June 1963 meeting, the Board acknowledged a grant in the amount of $600,000 from the National Science Foundation to finance the cost of converting the Research Vessel Yaquina for use by the Department of Oceanography at Oregon State University. At that time, authorization was given to the appropriate Board officials to accept the preliminary conversion plans after consultation with the chairman of the Building Committee and to authorize the naval architects, W.C. Nickum and Sons, Seattle, to proceed with the final planning.

Upon the recommendation of Oregon State University officials and with the consent of Director Forrester, the preliminary specifications and engineering analysis prepared for the conversion of the Yaquina were accepted and the architects were instructed to proceed with the final planning within a direct construction cost allowance of $368,000. In addition, approximately $147,000 was budgeted for winches and electronic components for the vessel and the remainder of the grant allocated for fees, miscellaneous expenses (such as wharfage and construction supervision) and for contingencies. As remodeled, the 180-foot vessel will have eight laboratory areas and will provide berthing capacity adequate for a maximum of 38 scientists and crew members. Subject to the approvals of appropriate federal agencies, such as the National Science Foundation, the U.S. Maritime Administration, the U.S. Navy Bureau of Ships and the U.S. Coast Guard, and the acceptance of the plans by the Board's Office, it is anticipated that bids will be received within the next few months and that the contract award will be made promptly thereafter in order to complete the conversion as early in the summer of 1964 as possible.

The Board confirmed the actions of Board officials as reported.

On July 9, 1963, the Board was advised that a contract award had been made to Robert C. Wilson, Corvallis, for the Alterations to Apperson Hall intended to meet the deficiencies reported by the State Fire Marshal. A budget of $30,000 was approved including direct construction costs of $25,515.

The work was completed satisfactorily by the contractor and upon the recommendation of Oregon State University officials, formal acceptance was acknowledged as of October 18, 1963. The final adjusted contract was $26,607.93 recognizing two approved change orders which included, among other items, an additional pair of exterior doors to provide direct access to the Engineering Laboratory from the northwest. The total project cost was financed within the budget of $30,000 provided from unrestricted funds.

The Board adopted the report as presented.
Oregon State University reported that Northwest Natural Gas Company is desirous of obtaining a gas pipeline easement beginning at the intersection of the Southern Pacific Company right-of-way and the west line of South 15th Street in Corvallis, and west from there to County Road No. 27.

President Jensen, with the concurrence of the Chancellor, recommended that an easement be granted to Northwest Natural Gas Company and the appropriate officers of the Board be authorized to execute such easement, which will contain the standard provisions of right-of-way easements previously approved by the Board.

The Board authorized the recommendation as presented.

The University of Oregon Medical School reported that the St. Elizabeth Church had requested by petition the vacation of approximately 550 feet of Southwest Lowell Street between Southwest Sixth Avenue and Southwest Homestead Drive. Medical School officials indicated that the portion of the street sought to be vacated was not accessible because of the steepness of the grade and that there was no chance that the city would ever improve the area to be vacated for use as a dedicated street. The Medical School, after vacation, will obtain a strip of land approximately 30 feet by 550 feet.

Dean Baird, with the concurrence of the Chancellor, recommended that the Board authorize the appropriate officers of the State Board of Higher Education to execute a consent to vacation of that portion of Southwest Lowell Street in the City of Portland, County of Multnomah, State of Oregon, between the east line of Southwest Sixth Avenue extended north and the following described line:

Beginning at the intersection of the south line of Southwest Lowell Street with the west line of Southwest Homestead Drive; thence northwesterly to a point in the north line of Southwest Lowell Street at its intersection with the west line of Terwilliger Boulevard Park.

The Board authorized the recommendation as presented.

President Jensen, with the concurrence of the Chancellor, recommended that Dormitory No. 7 at Oregon State University be named Wilson Hall, after the late Eddy Elbridge Wilson, lawyer, banker and long-time member of the State Game Commission, who since his graduation with the Class of 1889 has been a benefactor and a continuous and ardent supporter of Oregon State University. He was a member of the Board of Regents from 1905 to 1915 and from 1924 to 1929 and Secretary from 1907 to 1915 and from 1925 to 1929. He served on the Memorial Union Board from its beginning until his death in 1961. Through his estate, he established a Foundation for Scholarships for students of Benton County.

The Board approved the recommendation as presented.
President Jensen, with the concurrence of the Chancellor, recommended that Dormitory No. 8 at Oregon State University be named Ida Burnett Callahan Hall in honor of Mrs. Ida Burnett Callahan, a member of the Class of 1881, who for forty-four years served on the Oregon State faculty chiefly in the English Department. Deeply devoted to her students and the institution, Mrs. Callahan's work is registered clearly in the lives and hearts of thousands of men and women in whom, as learners, she took a personal interest. She carried into her civic activities the same congenial and energizing spirit and made her teaching so dynamic and helpful. She was a pioneer in developing the Corvallis Women's Club, the City Library and similar constructive enterprises in Corvallis. She also became a leader in state-wide movements for larger tolerance, culture and service. She served two terms as President of the Oregon Federation of Women's Clubs, and carried top state-wide fraternal responsibilities. Because of her sterling character, sound judgment, and resources that make for leadership, Mrs. Callahan exerted a wide influence for good and achieved an accumulated friendship that will continue to carry to ever-widening circles.

The Board approved the recommendation as presented.

Condemnation of Portland State College has been negotiating for some time to purchase the United Investment Company property at 1925-35 S.W. Park Street and 915 S.W. College Street in the City of Portland. This property lies within the approved campus boundaries of Portland State College and College officials report that the land is to be used for the construction of the Physical Education Building of Portland State College. In view of the fact that the administration of Portland State College has been unable to arrive at a purchase price within range of the appraisals obtained by Portland State College, President Millar, with the concurrence of the Chancellor, recommended that condemnation proceedings be commenced for the acquisition of the United Investment Company property.

It was recommended that the following resolution be adopted by the Board:

RESOLUTION

WHEREAS, under and by virtue of the laws of the State of Oregon, the State Board of Higher Education is authorized to purchase such real property as in its discretion may be necessary for the present and future development of any schools or institutions under its jurisdiction;

WHEREAS, under and by virtue of the laws of this state whenever any property is required for use by the state and the owner and the board directing the state department or institution for which the property is required cannot agree upon which price is to be paid, said board is authorized to have instituted in the name of the State of Oregon any necessary or appropriate suit, action or condemnation of said property required for such purposes and the assessment of damages for the taking thereof;

WHEREAS, the State of Oregon, by and through the State Board of Higher Education, finds it necessary that the State of Oregon
acquire title to the hereinafter described real property situated in the City of Portland, Multnomah County, Oregon, for the public purpose, to wit, the establishing and maintaining thereon of public buildings and grounds for the expansion and development of Portland State College; and

WHEREAS, the State Board of Higher Education has made every reasonable effort to negotiate with the owner thereof for the acquisition of title to such property, but to this date has been unable to agree with such owner upon the reasonable market value or price to be paid for such property or upon the compensation or damages to be paid to the owner thereof for the taking of such property for such public use;

NOW, THEREFORE, BE IT RESOLVED BY THE State Board of Higher Education in regular meeting assembled:

1. That the State Board of Higher Education does hereby find and declare that the following described parcel of land is required for public use, is suitable, proper and necessary for the public purpose of establishing and maintaining thereon public buildings and grounds for the expansion and development of Portland State College:

   Lots 3 and 4, Block 231, CITY OF PORTLAND in the City of Portland, County of Multnomah and State of Oregon

2. That the State Board of Higher Education does hereby find and declare as a result of its investigation that the acquisition of the fee simple title to said real property, free and clear of all interests of every kind and nature, is necessary to carry out the proposed building and grounds program of Portland State College for its expansion and development to meet the public need.

3. That the Vice Chancellor for Business Affairs is directed to attempt to agree with the owners and persons in interest of said real property as to the compensation to be paid for the taking; and in the event that no satisfactory agreement can be reached, then the Attorney General of the State of Oregon be and he is hereby requested and authorized to commence and prosecute to a final determination such suits, actions, and proceedings as may be necessary and appropriate to acquire the title to the real property herinabove described.

Upon motion by Director Hart and second by Director Holloway, the above resolution was duly adopted as read with the following voting in favor of adoption: Directors Forrester, Hart, Holloway, Johnson, Layman, Merrifield, Snider and Walsh.

Those voting against adoption were: None.

The President of the Board therupon declared said resolution duly adopted by unanimous vote.
Condemnation of Portland State College has been negotiating for some time in order to purchase the Koumarellos property at 930 S.W. Hall Street in the City of Portland. This property lies within the approved campus boundaries of Portland State College and College officials report that the land is to be used for the construction of the Physical Education Building of Portland State College.

In view of the fact that the administration of Portland State College has been unable to arrive at a purchase price within the range of appraisals obtained by Portland State College, President Millar, with the concurrence of the Chancellor, recommended that condemnation proceedings be commenced for the acquisition of the Koumarellos property.

It was recommended that the following resolution be adopted by the Board:

RESOLUTION

WHEREAS, under and by virtue of the laws of the State of Oregon, the State Board of Higher Education is authorized to purchase such real property as in its discretion may be necessary for the present and future development of any schools or institutions under its jurisdiction;

WHEREAS, under and by virtue of the laws of this state whenever any property is required for use by the state and the owner and the board directing the state department or institution for which the property is required cannot agree upon which price is to be paid, said board is authorized to have instituted in the name of the State of Oregon any necessary or appropriate suit, action or condemnation of said property required for such purposes and the assessment of damages for the taking thereof;

WHEREAS, the State of Oregon, by and through the State Board of Higher Education, finds it necessary that the State of Oregon acquire title to the hereinafter described real property situated in the City of Portland, Multnomah County, Oregon, for the public purpose, to wit, the establishing and maintaining thereon of public buildings and grounds for the expansion and development of Portland State College; and

WHEREAS, the State Board of Higher Education has made every reasonable effort to negotiate with the owner thereof for the acquisition of title to such property, but to this date has been unable to agree with such owner upon the reasonable market value or price to be paid for such property or upon the compensation or damages to be paid to the owner thereof for the taking of such property for such public use;

NOW, THEREFORE, BE IT RESOLVED BY THE State Board of Higher Education in regular meeting assembled:

1. That the State Board of Higher Education does hereby find and declare that the following described parcel of land is required for public use, is suitable, proper and necessary for the
public purpose of establishing and maintaining thereon public buildings and grounds for the expansion and development of Portland State College:

The North 26 feet of the East 28 feet of the West 62 feet of Lot 7, and the East 28 feet of the West 62 feet of Lot 8, Block 231, CITY OF PORTLAND, in the City of Portland, County of Multnomah and State of Oregon.

2. That the State Board of Higher Education does hereby find and declare as a result of its investigation that the acquisition of the fee simple title to said real property, free and clear of all interests of every kind and nature, is necessary to carry out the proposed building and grounds program of Portland State College for its expansion and development to meet the public need.

3. That the Vice Chancellor for Business Affairs is directed to attempt to agree with the owners and persons in interest of said real property as to the compensation to be paid for the taking; and in the event that no satisfactory agreement can be reached, then the Attorney General of the State of Oregon be and he is hereby requested and authorized to commence and prosecute to a final determination such suits, actions, and proceedings as may be necessary and appropriate to acquire the title to the real property hereinabove described.

Upon motion by Director Hart and second by Director Holloway, the above resolution was duly adopted as read with the following voting in favor of adoption: Directors Forrester, Hart, Holloway, Johnson, Layman, Merrifield, Snider and Walsh.

Those voting against adoption were: None.

The President of the Board thereupon declared said resolution duly adopted by a unanimous vote.

Condemnation of Portland State College has been negotiating for some time in order to purchase the Boller property at 929 S.W. College Street and 1934 S.W. 10th Street in the City of Portland. This property lies within the approved campus boundaries of Portland State College and College officials report that the land is to be used for the construction of the Physical Education Building of Portland State College. In view of the fact that the administration of Portland State College has been unable to arrive at a purchase price within range of appraisals obtained by College officials, President Millar, with the concurrence of the Chancellor, recommended that condemnation proceedings be commenced for the acquisition of the Boller property.

It was recommended that the following resolutions be adopted by the Board:

RESOLUTION

WHEREAS, under and by virtue of the laws of the State of Oregon, the State Board of Higher Education is authorized to purchase such real property as in its discretion may be necessary for the present and
future development of any schools or institutions under its jurisdiction;

WHEREAS, under and by virtue of the laws of this state whenever any property is required for use by the state and the owner and the board directing the state department or institution for which the property is required cannot agree upon which price is to be paid, said board is authorized to have instituted in the name of the State of Oregon any necessary or appropriate suit, action or condemnation of said property required for such purposes and the assessment of damages for the taking thereof;

WHEREAS, the State of Oregon, by and through the State Board of Higher Education, finds it necessary that the State of Oregon acquire title to the hereinafter described real property situated in the City of Portland, Multnomah County, Oregon, for the public purpose, to wit, the establishing and maintaining thereon of public buildings and grounds for the expansion and development of Portland State College; and

WHEREAS, the State Board of Higher Education has made every reasonable effort to negotiate with the owner thereof for the acquisition of title to such property, but to this date has been unable to agree with such owner upon the reasonable market value or price to be paid for such property or upon the compensation or damages to be paid to the owner thereof for the taking of such property for such public use;

NOW, THEREFORE, BE IT RESOLVED BY THE State Board of Higher Education in regular meeting assembled:

1. That the State Board of Higher Education does hereby find and declare that the following described parcel of land is required for public use, is suitable, proper and necessary for the public purpose of establishing and maintaining thereon public buildings and grounds for the expansion and development of Portland State College:

   The east 30 feet of the west 70 feet and the west 40 feet of Lot 5, Block 231, CITY OF PORTLAND, in the City of Portland, County of Multnomah and State of Oregon.

2. That the State Board of Higher Education does hereby find and declare as a result of its investigation that the acquisition of the fee simple title to said real property, free and clear of all interests of every kind and nature, is necessary to carry out the proposed building and grounds program of Portland State College for its expansion and development to meet the public need.

3. That the Vice Chancellor for Business Affairs is directed to attempt to agree with the owners and persons in interest of said real property as to the compensation to be paid for the taking; and in the event that no satisfactory agreement can be reached, then the Attorney General of the State of Oregon be and he is hereby requested and authorized to commence and prosecute to a
final determination such suits, actions, and proceedings as may be necessary and appropriate to acquire the title to the real property hereinabove described.

Upon motion by Director Hart and second by Director Holloway, the above resolution was duly adopted as read with the following voting in favor of adoption: Directors Forrester, Hart, Holloway, Johnson, Layman, Merrifield, Snider and Walsh.

Those voting against adoption were: None.

The President of the Board thereupon declared said resolution duly adopted by a unanimous vote.

Portland State College has been negotiating during the past several months for the purchase of Lot 2, Block 231, City of Portland. The property lies within the approved campus boundaries of Portland State College and the College officials report that the land is to be used for the construction of the Physical Education Building of Portland State College.

In view of the fact that the administration of Portland State College has been unable to arrive at a purchase price within range of our appraisals, President Millar, with the concurrence of the Chancellor, recommended that condemnation proceedings be commenced for the acquisition of the Goldenberg property, described as Lot 2 of Block 231, City of Portland.

It was recommended that the following resolution be adopted by the Board:

RESOLUTION

WHEREAS, under and by virtue of the laws of the State of Oregon, the State Board of Higher Education is authorized to purchase such real property as in its discretion may be necessary for the present and future development of any schools or institution under its jurisdiction;

WHEREAS, under and by virtue of the laws of this state whenever any property is required for use by the state and the owner and the board directing the state department or institution for which the property is required cannot agree upon which price is to be paid, said board is authorized to have instituted in the name of the State of Oregon any necessary or appropriate suit, action or condemnation or said property required for such purposes and the assessment of damages for the taking thereof;

WHEREAS, the State of Oregon, by and through the State Board of Higher Education, finds it necessary that the State of Oregon acquire title to the herinafter described real property situated in the City of Portland, Multnomah County, Oregon, for the public purpose, to wit, the establishing and maintaining thereon of public buildings and grounds for the expansion and development of Portland State College; and
WHEREAS, the State Board of Higher Education has made every reasonable effort to negotiate with the owner thereof for the acquisition of title to such property, but to this date has been unable to agree with such owner upon the reasonable market value or price to be paid for such property or upon the compensation or damages to be paid to the owner thereof for the taking of such property for such public use;

NOW, THEREFORE, BE IT RESOLVED BY THE State Board of Higher Education in regular meeting assembled:

1. That the State Board of Higher Education does hereby find and declare that the following described parcel of land is required for public use, is suitable, proper and necessary for the public purpose of establishing and maintaining thereon public buildings and grounds for the expansion and development of Portland State College:

   Lot 2, Block 231, City of Portland, County of Multnomah, State of Oregon

2. That the State Board of Higher Education does hereby find and declare as a result of its investigation that the acquisition of the fee simple title to said real property, free and clear of all interests of every kind and nature, is necessary to carry out the proposed building and grounds program of Portland State College for its expansion and development to meet the public need.

3. That the Vice Chancellor for Business Affairs is directed to attempt to agree with the owners and persons in interest of said real property as to the compensation to be paid for the taking; and in the event that no satisfactory agreement can be reached, then the Attorney General of the State of Oregon be and he is hereby requested and authorized to commence and prosecute to a final determination such suits, actions, and proceedings as may be necessary and appropriate to acquire the title to the real property hereinabove described.

Upon motion by Director Hart and second by Director Holloway, the above resolution was duly adopted as read with the following voting in favor of adoption: Directors Forrester, Hart, Holloway, Johnson, Layman, Merrifield, Snider and Walsh.

Those voting against adoption were: None.

The President of the Board thereupon declared said resolution duly adopted by a unanimous vote.

Report of Acquisition of Stratford, Inc., Property, Portland, PSC

As part of the site for the first unit of the Science Building at Portland State College, it was necessary to acquire Lots 3 and 4, Block 242, Portland. Through a condemnation court verdict, this property has been acquired for $65,000, the amount offered by the Board.

The Board accepted the report as presented.
Report of Acquisition of Sanzenbacher Property, PSC

The Chancellor reported that at the July 1962 Board meeting condemnation of the Sanzenbacher property was authorized. Although condemnation action was filed, negotiations were continued with the owners and with the approval of the executive committee of the Board the property was purchased for $36,500. The property is part of the site for the Portland State College Science Building.

The Board accepted the report as presented.

ITEMS RELATED TO FINANCE AND BUSINESS AFFAIRS

At the request of President Wm. E. Walsh, Mr. Chas. R. Holloway, Chairman of the Finance Committee, acted as chairman of the Board during the consideration of the following items related to Finance and Business Affairs:

Appointment of Consultants for Urban Planning Assistance in Garibaldi, Project No. Ore. P-36, UO

On July 9, 1963, the Board authorized the acceptance of a grant from the Housing and Home Finance Agency in the amount of $30,140 to assist in financing planning work in various Oregon communities, including the city of Garibaldi. In conjunction with the study relating to urban planning development for the city of Garibaldi, local officials and representatives of the Bureau of Municipal Research and Service at the University of Oregon recommended the appointment of Harstad Associates of Seattle, professional consultants in municipal planning. The contract, which Board officials executed with Harstad Associates, pursuant to Board authorization, provides for the payment of charges in an amount not to exceed $15,600 for the preparation of maps, population studies, surveys of utilities and streets, port facilities, park and recreation facilities, etc.

The Board confirmed the action of Board officials as reported.

Urban Planning Assistance Grant for General Planning, Bureau of Municipal Research and Service, UO

The Bureau of Municipal Research and Service of the University of Oregon renders service in connection with preliminary work pertaining to potential planning projects of local governmental bodies of the state, provides follow-up service with respect to past work, and also prepares general information materials of a planning nature. The demands on the Bureau for these services have increased as a result of the experience with the Urban Planning Assistance Program. Such work has been performed primarily by the regularly employed staff of the Bureau and has been financed from state tax funds. A newly established policy of the federal government now permits the seeking of federal funds to assist with this work.

Consequently, an application has been filed with the Housing and Home Finance Agency of the federal government for an urban planning assistance grant of $6,600 to match $3,300 of regular Bureau of Municipal Research and Service funds allocated to planning, a total of $9,900. The Chancellor recommended that the Vice Chancellor for Business Affairs be authorized:

1. To direct planning work to be undertaken when the federal government approves the budget for the project; and

2. To execute a contract with the federal government accepting the grant.

The Board authorized the recommendations as presented.
In accordance with action by the Board on September 10, 1963, report was made that the Vice Chancellor for Business Affairs has executed Urban Planning Grant Contract No. Ore. P-39(G) with the Housing and Home Finance Agency of the federal government for a grant of $71,000 to match $35,500 of local funds, in order to provide $106,500 for additional urban planning work in the Portland Metropolitan area.

The Board accepted the report as presented.

In accordance with the action by the Board on September 10, 1963, report was made that the Vice Chancellor for Business Affairs had executed Urban Planning Grant Contract No. Ore. P-40(G) with the Housing and Home Finance Agency of the federal government for a grant of $18,160 to match $9,080 of local funds, in order to provide $27,240 for urban planning work in Lakeview, Salem and Polk County, Oregon.

The Board accepted the report as presented.

As shown in the statement which follows, total actual head-count enrolments in the State System of Higher Education reported through Thursday, October 17, 1963, were 33,736 compared to the budget estimate of 33,809. Three institutions have enrolments greater than estimated and six have fewer students than estimated in the 1963-64 operating budget.

For the six institutions which have enrolments smaller than estimated in the budget, it was recommended that the budget reductions at this time be limited to the amount of the underrealization of student fee income estimated to occur in those institutions, since they have already made full-year appointments of staff, based on the estimated enrolments. For year 1964-65, the second year of the biennium, enrolment estimates will be revised on the basis of actual enrolments during the current year. In the budget plan for year 1964-65 it will be recommended that adjustments be made for the full incremental cost per student (upward or downward) in the budget allocations for all of the institutions.

The above recommended budget adjustments follow the policy that all student fee income from all institutions is pooled in the Board's general funds. The Board's general funds are then allocated to the institutions on the basis of need without regard to the amounts of fee income collected in particular institutions.

For the three institutions which have enrolments greater than estimated in the budget, it was recommended that the 1963-64 budgets be increased by the amount per FTE student approved by the 1963 Legislature for increased enrolments.

The 1963-64 annual budget adjustments referred to in the preceding paragraphs have no relation to the budget reductions which will result from the negative vote on the referred state revenue act. It is expected that the latter budget reductions will affect the budgets of all institutions and divisions in the State System of Higher Education, including both campus and off-campus activities.
Details of the recommended 1963-64 annual budget adjustments are shown in the following summary:

**BUDGET ADJUSTMENTS RECOMMENDED IN CONNECTION WITH OVERREALIZED AND UNDERREALIZED ENROLLMENTS**

Total student enrollments estimated in the 1963-64 annual budget for the nine campus institutions (head count) 33,809

Actual total enrollments through Thursday, October 17, 1963 (head count) 33,736

Underrealization of student enrollments (1% of 1% as of October 17, 1963) (A few additional students are expected to be cleared for completion of registration within the next week) 73

Net increase in estimated fee income, resulting from fact that total non-residents paying the higher out-of-state fee exceeded budget estimates by 167, while resident students enrolled were 240 less than estimated in the budget. $74,632

Recommended budget reductions for six institutions whose enrollments were less than estimated in the budget (averaging the net under-realization of income for the six institutions at $36.00 per student):

<table>
<thead>
<tr>
<th>Institution</th>
<th>Underrealized Students</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>U of O</td>
<td>114</td>
<td>$4,086</td>
</tr>
<tr>
<td>OSU</td>
<td>105</td>
<td>3,763</td>
</tr>
<tr>
<td>OCE</td>
<td>232</td>
<td>8,315</td>
</tr>
<tr>
<td>EOC</td>
<td>78</td>
<td>2,796</td>
</tr>
<tr>
<td>OTI</td>
<td>74</td>
<td>2,652</td>
</tr>
<tr>
<td>DOMS</td>
<td>10</td>
<td>360</td>
</tr>
</tbody>
</table>

Recommended budget increases for three institutions which had greater enrollments than estimated in 1963-64 annual budget at amount per FTE student allowed by 1963 Legislature for increased enrollments

<table>
<thead>
<tr>
<th>Institution</th>
<th>Head Count</th>
<th>Estimated FTE</th>
<th>Amount added per FTE Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSC</td>
<td>398</td>
<td>329</td>
<td>$682</td>
</tr>
<tr>
<td>SOC</td>
<td>131</td>
<td>121</td>
<td>682</td>
</tr>
<tr>
<td>UDODS</td>
<td>11</td>
<td>10</td>
<td>1,600</td>
</tr>
</tbody>
</table>

Net estimated cost to Board's Unappropriated Fund of above adjustments $226,296

The Board approved the recommendations as presented
Change in Administrative Code: In order to give effect to the recent reorganization in the Board's offices and in order to facilitate the handling of uncollectible accounts, the Chancellor recommended that Section D-31 of the Administrative Code be amended to read as follows:

"D-31. Uncollectible Accounts

The procedure in writing off uncollectible accounts in the various institutions is as follows:

A. In general, accounts are not to be written off until they are at least six years old. Accounts may be written off before the expiration of the six-year period if it has been definitely determined that there is no possibility of collection. At the end of the six-year period they may be written off only if the indications are that collection will prove impossible.

B. Accounts in excess of $10.00 are not to be written off until a detailed list is submitted to the (comptroller) vice chancellor for business affairs for approval. This list is to show the name of the individual, date of services, amount unpaid, and reason for uncollectibility.

C. Uncollectible accounts which do not exceed $10.00 may be written off with the consent of the president of the institution. Notification, however, is to be given to the (comptroller) vice chancellor for business affairs with whatever explanation seems necessary. (Meeting #65, 1-27-36, pp. 22-23. Amended Meeting #306, 7-24-62, p. 368.)

D. After the institutional business offices have exerted every effort to collect delinquent accounts, a list shall be submitted (by the comptroller to the secretary of the board) to the vice chancellor for business affairs, who shall (be given) have authority either (to authorize the placing of the accounts immediately in the hands of a collection attorney or, in the case of the larger accounts where questions of policy are involved, to bring them to the attention of the finance committee for its decision on collection procedure.) to place the delinquent accounts immediately in the hands of a collection agency or an attorney, or in those cases where questions of policy are involved, to bring them to the board for appropriate action. (Meeting #70, 9-14-36, pp. 4-5)"

The Board discussed briefly the number, value and type of the accounts involved, the experience in regard to collecting the accounts, the increasing number of student loan funds available and modifications to the proposed amendment to Section D-31 (D) of the Administrative Code. The Board approved the amendments to the Administrative Code as recommended with the understanding that the last portion of D-31 (D) would be modified as follows: "to refer the delinquent accounts immediately to a collection agency or to an attorney with the approval of the Attorney General, or in those cases where questions of policy are involved to bring them to the board for appropriate action."
The Chancellor recommended that the following changes be effected in the provisions of the Administrative Code relating to patent policy:

The last sentence of subsection F of C-10 to be amended to read as follows:

("The finance committee recommends that) The (chancellor and comptroller) vice chancellor for business affairs and the secretary of the board (be) are authorized to enter into contracts with the Research Corporation on behalf of the board; (it also recommends that) agreements shall be negotiated with individual research staff members regarding the staff member's interest in a patentable idea or invention within the range of payments indicated and (that) these agreements shall be brought to the board for review before the contract with the individual staff members is signed."

The Chancellor recommended that subsection G of C-10 be amended to read as follows:

"The board accepted the report and approved the recommendations regarding patent policies as listed:

(1) The (comptroller) vice chancellor for business affairs and secretary of the board be authorized to enter into contracts whereby research staff members agree that upon developing an invention they will contract to assign the invention and patent rights in connection therewith.

(2) The (comptroller) vice chancellor for business affairs and the secretary of the board are authorized to enter into any other necessary agreements or assignments with the Research Corporation or others to secure the maximum benefits from said inventions.

(3) The (comptroller) vice chancellor for business affairs and the secretary of the board are authorized to release invention and patent rights to inventors when it has been determined that ownership of such rights does not appear to be of benefit to the state."

The Board approved the recommendations as presented.

Fiscal Policies
The Chancellor stated that the next five items on the agenda have a commonality which should be recognized as they are considered. These items included:


2. Operation of Higher Education Bond Sinking Funds as Provided for in ORS 351.460.

3. Encouragement of Gifts to Institutions as Provided for in ORS 351.130; Relationships with Independent Affiliated Organizations.
4. Grants by Federal Agencies to Medical Research Foundation of Oregon Collaborating with Medical School.


Policies and Fiscal Control Procedures re Gifts, Grants, Contract Funds, and BondSinking Funds

During recent years there has been a rapid growth in operations financed from gifts, grants, and contract funds. It is expected that in the 1963-1965 biennium the total of funds from these sources will be in the neighborhood of $25 million. Because of the recent rapid growth of gifts, grants, and contract moneys, the current annual audit by the Secretary of State's Office has placed special emphasis on this area of the Board's operation. In the preliminary discussion with the Secretary of State's Office, questions were raised about the adequacy of controls and accounting practices and the actual congruence of practices with the provisions of the Board's Administrative Code and the state law as interpreted by the auditing staff. The Chancellor indicated that it seemed important to bring to the Board at this time a number of general policy statements for consideration and ultimate adoption to provide further guidance (1) to the auditors who must see the relationship between the Board's Administrative Code and practice; (2) to the Board's Office in handling gift, grant, and contract funds; and (3) to the institutions where the initiative rests for obtaining these funds which contribute substantially to the economy of the State of Oregon as well as to the safety and welfare of the nation.

At the Board's meeting on October 28 and 29, 1963, two policy statements were presented in connection with the operation and fiscal control of the activities financed from gifts, grants, and contract funds. The first of these statements, presented by Vice Chancellor Romney, outlined a rationale for research—a description of the role research is playing and ought to play in the State System—and provided a background for developing the procedures to be followed in the fiscal controls in connection with these projects.

The second policy statement was presented by Vice Chancellor Bork and included a statement of particular policies and procedures to be followed in connection with the use and fiscal control of the funds received through gifts, grants, and contracts as well as the fiscal operation of the projects financed from these sources.

The Board approved the contents of the statements in principle but requested that changes be made in certain parts of the two statements which express the policies to be approved by the Board.

In order that there may be a combined statement on policies regarding the seeking of gifts, grants, and contract funds and the fiscal procedures to be followed in carrying out the projects financed from these funds, both of the policy statements referred to above are being redrafted and will be presented to the Board in the docket for its meeting of December 9 and 10, 1963. As requested by the Board, the two statements are to be closely coordinated for maximum effectiveness.
ORS 351.460 pertains to the establishment and operation of a Higher Education Bond Sinking Fund with the State Treasurer, separate and distinct from the General Fund. The purpose of the sinking fund is to maintain sufficient balances in cash or investments in United States obligations to assure debt service of bonds issued by the Board of Higher Education in the event that the projected future income from student building fees, dormitory earnings and other sources is less than had been anticipated when the bonds were sold.

Construction projects financed with bond borrowings of the Board have included, among others, an addition to the Oregon State Memorial Union Building and a College Center Building for Portland State College. Both facilities contain space being rented for use by a cooperative bookstore.

At Oregon State University, rent is being paid by the Cooperative Bookstore Assn. to the Oregon State University Memorial Union, Inc., a corporation, for use in conducting the Memorial Union program. At the December 14, 1936, meeting of the Board, review was made of a program to refinance the previously issued bonds of the Oregon Agricultural College Memorial Union. The Board minutes of the meeting, page 6, indicated that the Board of Higher Education would endeavor at all times to cooperate with the Oregon Agricultural College Memorial Union in working out the details of the continued administration and operation of the Memorial Union Building in such a manner as to perpetuate the purposes for which the building was erected and to preserve the essential features of the present administration and operation. Although a written lease in the ordinary sense of the word has not been entered into between the Board of Higher Education and the Oregon State University Memorial Union, Inc., the Board under the provisions of ORS 351.460, Subsection 3, may hold, control, manage, operate, or lease any and all property, real or personal, under its control.

At Portland State College, bookstore space is being rented to the Cooperative Association and the rental income, received direct by the College, is being used for conducting the institutional program of the College Center.

A question has been raised as to whether the net revenues of the two bookstore operations are required to be deposited in the Higher Education Bond Sinking Fund. There has been a question also as to whether all student fee collections, and net revenues received from the projects which were financed from the sale of bonds of the Board shall be credited to the Higher Education Bond Sinking Fund with the State Treasurer.

A review of ORS 351.460, Subsections 1 and 2, indicates that the Higher Education Bond Sinking Fund is to consist of all of the net revenues received from the projects financed from the proceeds of bonds which were sold and from building fees. But in Subsection 3 there is a qualifying statement to the effect that the Board of Higher Education shall apply the student building fees and revenues for the payment of bonds issued by the Board until such a time as the sinking fund, as supplemented by expected future income will, in the judgment of the
Board, be sufficient to meet in full the principal of and interest upon all outstanding bonds. This subsection also provides that income not thus required for the sinking fund shall be transferred to such other fund and account as the Board shall designate.

It is under the provisions of Subsection 3 that the Board since 1951 has formulated a schedule of student building fees and rent and other charges in such an amount as is estimated to be sufficient, with sinking fund balances on hand, to provide moneys to retire bonds and pay interest on the bonds. The bond amortization program for the Memorial Union Building Addition at Oregon State University and the College Center at Portland State College does not provide for the application therein of the rental income of the space leased to the bookstores. Such rental income is available for financing the educational and general program being conducted in the buildings.

An opinion of the Attorney General of October 28, 1957, appears to support the policy being followed by higher education under which there is deposited with the State Treasurer to the credit of the bond sinking fund such an amount of student building fees, and net income of new and old revenue producing projects, which when supplemented by expected future income extending over the life of the bonds, will provide sufficient moneys to retire the bonds and meet interest thereon. Moneys thus received but not deposited in the Bond Sinking Fund are used for other purposes for which collected, such as for architectural planning for new buildings, acquisition of sites for proposed new capital outlay projects, such as dormitories, and actual construction costs.

Although it is believed that the existing relationships between the cooperative bookstore at Oregon State University and the Oregon State University Memorial Union, Inc., have been satisfactory through the years, and have assisted in financing a suitable institutional program in the Memorial Union, the Board's Office staff are working closely with Oregon State officials, at their initiative, to the end that the operation of the Memorial Union program and leasing of space to the cooperative bookstore be brought under direct, rather than indirect, control of Oregon State University administrative staff members.

The Secretary of State intends to seek an Attorney General's opinion with regard to the legal interpretation of ORS 351.460. Unless there is a legal opinion to the contrary, it is intended to continue the present practices with regard to the depositing and use of moneys received from student building fees, bookstore rentals, dormitory income, apartment rentals and other income relating to self-supporting and self-liquidating projects financed from bond borrowings.

The Board reaffirmed the present practices with regard to income relating to self-supporting and self-liquidating projects financed from bond borrowings, with the understanding that a periodic report would be made to the Board showing the projected budgeting of these funds.
Encouragement of Gifts to Institutions as Provided for in ORS 351.130. Relationships with Independent Affiliate Organizations

Oregon Revised Statutes 351.130 directs the Board to encourage gifts to the institutions by faithfully devoting such funds to the institution for which intended and for other suitable means. ORS 351.310 has a provision to the effect that moneys which have been donated are continuously appropriated to the Board for the purposes for which they were given, granted or received. The program and objectives of the institution are assisted by affiliated organizations, including, for example, the Medical Research Foundation of Oregon, the Oregon State University Memorial Union Inc., and the University of Oregon Development Fund.

Existing affiliates of an institution, usually incorporated, in general operate for the following purposes:

A. To encourage gifts and bequests to the affiliate to be used for the benefit of the institution concerned; or

B. To conduct directly higher education operations which the institution determines is best operated by the affiliate instead of directly by the institution.

C. For a combination of the two.

The practice of affiliates receiving gifts and bequests for the benefit of institutions, as contrasted with having the gifts and bequests paid to and controlled by the institution recognizes that:

A. The state may not purchase corporate stocks for investment purposes pursuant to the State Constitution, while institutional affiliates are not subject to the same limitation.

B. Donors frequently prefer to have the custody and control of their donated funds in the hands of an affiliate rather than under the direct control of an institution or subject to action by the Board, state legislature, or executive departments. Institutions have advised that such donors are concerned about the possibility of their donations or bequests not being used either to establish new programs or to strengthen existing programs, but that their gift or bequest might result in the reduction of financial support from state tax funds.

C. The expenditures of funds by affiliates are not subject to all the limitations applicable to state tax funds, such as securing competitive bids for designated equipment items, and limitations on allowances for out-of-state travel, which limitations may be contrary to the desires of the donors.

The Chancellor recommended:

1. That state-paid personnel, pursuant to ORS 351.130, encourage the making of gifts and grants direct to the Board for an institution. It was recognized, however, that if the donor contemplated incorporating in the terms of his gift restrictions or objectives which could not be attained under state statute but which would not be contrary to public policy, he should be advised as to how to meet his objectives through an institutional affiliate, a trustee bank, or other person.
2. That in general, persons who render .51 FTE or more service to the Board are not to receive compensation from affiliated organizations. This arrangement, though, is not intended to prohibit contracts between the affiliate and the Board of Higher Education under which the affiliate provides funds to the Board which may be applied toward the payment of the salary of an employee. Any exceptions are to be recommended each year by the institutional executive to the Chancellor for review and incorporation in the budget of the Board so as to show the FTE and compensation from the Board and also from the affiliate.

3. That where an affiliate directly performs operations involving the use of state-owned property, and the operation is of a nature and type which is, in the opinion of the Board, essential to the purposes of the Board of Higher Education, the objective of the Board is that institutions effect a change of responsibility as soon as practical.

The Chancellor advised that the Secretary of State contemplates seeking an Attorney General's opinion with regard to the meaning and implementing of ORS 351.130 and matters relating thereto.

The Board approved the recommendations as presented.

Grants by Federal Agencies to Medical Research Foundation of Oregon Collaborating with Medical School

The Secretary of State has advised that federal grants for research by Medical School personnel had been made in an amount approximating $795,000 and had been processed through the Medical Research Foundation of Oregon. The observation was also made that the indirect cost allowance included in the grants, amounting to $93,279, has not been turned over to the Medical School.

The Medical School has advised that about 75 per cent of the indirect cost moneys have been expended or committed for the benefit of the school for the following purposes:

A. Alterations to and construction of buildings and other facilities at the animal farm owned by the Foundation, located near Portland.

B. Payment of operating expenses of the animal farm including wages, purchase of animals, food, etc.

C. Purchase of equipment

D. Payment of clerical expense.

E. Payment of travel costs, etc.

In addition, about 25 per cent was used by the Foundation for administration costs.

The Secretary of State has indicated an intent to seek legal counsel as to the implications of the method followed in performing research financed from federal government grants by the Medical School and the Medical Research Foundation of Oregon.
The Chancellor recommended that his office be authorized to negotiate with the appropriate officials of the Medical School or Foundation for accounting of the indirect costs allowance funds applied either to meet applicable administrative costs of the Foundation or for the benefit of the Medical School.

The Board authorized the recommendation as presented.

A. The Secretary of State has recommended the employment of an internal auditing staff which would be responsible for continuously auditing accounts and records of the higher educational institutions.

The Chancellor recommends to the Board of Higher Education that an appropriate request for funds for such an organization be made of the 1965 Legislature.

B. The Secretary of State proposed that the accounting system of the Department of Higher Education be designed to utilize data processing equipment of sufficient capacity to recognize the expanding needs of the Department.

The Chancellor advised that the study of data processing equipment which has been underway over an extended period of time by the Comptroller's office, is to continue with the assistance of trained personnel of the office of the Secretary of State. In preparing the legislative budget requests for 1965, appropriate effect will be given to the expected increases in funds which are likely to be required to secure and utilize equipment of greater capacity and flexibility than the present installation.

C. The Chancellor also advised that in the preparation of financial reports for use by institutions and departments, particularly in connection with research and other projects, financed primarily from gifts and grants, present records and accounts will be implemented to meet more fully the specific requirements of the projects. Steps are now underway, in collaboration with the office of the Secretary of State to develop and provide such supplementary statements.

D. The Secretary of State has proposed that accounting control include but not be restricted to cash transactions, grant and contract accounting, accounts receivable and all billing procedures, accounts payable and requisition control, etc., and be vested completely in an appropriate officer of the Board.

The Chancellor recommended that the Comptroller continue control of operations and personnel under his direct supervision and that for operations now being performed at the institutional level, procedures and policies be subject to his review and approval. If financing is authorized by the 1965 Legislature, it is anticipated that an internal auditing staff will assist the Comptroller in determining whether these approved procedures and policies are being followed.
It was pointed out that the recommendation would continue the theory of decentralization in order that accounting information would be available at the institutional level, but also recognized that there should be sufficient central office supervision of procedures and policies to assure the development of adequate accounting and reporting.

The Board adopted the recommendations as presented.

Amendment to Administrative Code:
Responsibilities of Vice Chancellor of Business Affairs and Comptroller

There are a number of sections in the Administrative Code which delegate certain powers, duties and rights to the Comptroller of the State System of Higher Education. Since the last revision and compilation of the Administrative Code the new position of Vice Chancellor for Business Affairs has been created. The Code should be amended to recognize which duties should be assumed by the Vice Chancellor for Business Affairs. The Chancellor, therefore, recommended that the following changes be effected in the Administrative Code:

1. Subsection C of Section D-4 relating to the handling of gift funds should be amended on line 4 to delete the word "comptroller" and substitute therefor the words "vice Chancellor for business affairs".

2. Section D-9 relating to the custody of Board securities should be amended to read as follows: "Custody of the board's securities is placed with the comptroller and the chief accountant and authority is granted them, subject to approval by the vice chancellor for business affairs, to make arrangements for safety deposit boxes or for safekeeping arrangements."

3. Section D-10 relating to the duties in connection with the transfer and sale of securities of the State Board of Higher Education is amended in all subsections so as to substitute the word "vice chancellor for business affairs" for the word "comptroller" wherever the latter appears in that section.

4. Section D-20 relating to the authorization for staff members in the comptroller's office to sign documents is amended so as to delete present subsection D and to substitute therefor present subsection E. This change is made in order to avoid the inconsistency now existing between sections D-9 and D-10 and D-20.

5. Section D-24 relating to the execution of institutional contracts is amended so as to substitute the word "vice chancellor for business affairs" for the word "comptroller" wherever the latter appears.

The Board approved the recommendations as presented.
At the request of President Wm. E. Walsh, Mr. Allan Hart, Chairman of the Committee on Curricula, acted as chairman of the Board during the consideration of the following items related to Academic Affairs, Personnel and Public Affairs:

Confirmation of Institutional Degree Lists

In accordance with Board regulations, the following members represented the Board at the 1963 Summer Commencement exercises of the indicated institutions and acted for the Board in approving candidates for degrees and diplomas:

- University of Oregon - Mr. George H. Layman
- Eastern Oregon College - Mr. J.W. Forrester, Jr.

The signed copies of the lists of approved candidates are on file in the Board's Office.

The action of these Board members was confirmed and made a matter of record.

Professional Education Agreement

At its January 24, 1961, meeting, the Board asked the Chancellor and his staff to make a detailed study and report of curricula and courses in one area of professional education, guidance, and counseling, as offered at the several institutions.

On September 10, 1963, Dr. Miles Romney, Vice Chancellor for Academic Affairs, presented the report of an eighteen-month study of all professional education curricula and courses offered by System institutions, which study was carried on under the direction of Dr. Francis Nickerson. The report, which had been examined and approved by the institutional executives, described areas of specialization in professional education leading to advanced degrees, set forth a recommended statement of guiding principles to be used when future changes in programs and courses in professional education are under consideration, and proposed specific recommendations which, upon approval by the Board, would authorize certain curricular developments in the field of education, should appropriate requests be made by the institutions.

In accordance with recommendations of the Committee on Curricula, the Board accepted the report but deferred action on the specific recommendations to permit further study by the institutional executives.

The institutional executives have re-examined the report and approved minor revisions to make the presentation more explicit. The report, as revised, follows:
Graduate Professional Education Programs and Courses in the Oregon State System of Higher Education

This statement is designed to serve three purposes:

1. to describe the areas of specialization in professional education in which State System institutions offer graduate work leading toward the Ed.D., Ph.D., or master's degrees, as these are set forth in the institutional catalogues.

2. to set forth a statement of guiding principles, recommended to the State Board of Higher Education for approval; to be used when future changes in programs and courses in professional education are under consideration.

3. to propose for State Board of Higher Education consideration, specific recommendations relating to programs in professional education in State System institutions.

Current Catalogue Listings of Graduate Professional Education Degree Programs

In Tables I and II, which follow, are listed the areas of specialization in which State System institutions offer graduate work in professional education leading toward the Ed.D., Ph.D., or master's degrees, according to the institutional catalogues. It is recommended that this listing be accepted as the presently authorized programs in professional education, and that modifications in present authorizations in these programs be made only in accordance with the guiding principles set forth in the next section of this statement, or as these proposed principles may be amended by the State Board of Higher Education.

Recommended Principles for Guiding Developments in Professional Graduate Education in State System

It is recommended that the following be adopted by the State Board of Higher Education as a guide in authorizing doctoral and master's degree programs and graduate courses in professional education.

1. Programs Leading to a Doctor's Degree. Allocation of a program leading to a doctor's degree in a field of professional education should be determined by the State Board of Higher Education, based upon prudent use of State System resources. Such programs should be allocated only to an institution in which faculty, library, physical facilities and other resources can be made available to provide instruction and research of high quality, when there is a need for trained persons, and where student demand is likely to produce justifiable enrollments. With planned exceptions, an allocation of a program leading to a doctor's degree should be made only to one institution.

2. Programs Leading to a Master's Degree. All institutions of collegiate grade should offer programs leading to master's degrees in elementary teaching and in secondary teaching. In other specialized fields of professional education, a program leading to a master's degree should be allocated by the State Board of Higher Education only to an institution in which faculty, library, physical facilities and other resources can be made available to provide instruction of high quality, where there is a need for trained persons, and where student demand is likely to produce justifiable enrollments. Occasionally more than one institution would be allocated the same specialized master's degree program.
### TABLE I

Programs Leading to the Ed. D. and/or Ph.D. Degree

<table>
<thead>
<tr>
<th>Curricular Area</th>
<th>Degrees Offered by Oregon State University</th>
<th>University of Oregon</th>
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<tbody>
<tr>
<td>Elementary Education</td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td>Secondary Education</td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td>Guidance and Counseling</td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td>Curriculum and Instruction</td>
<td></td>
<td>x</td>
</tr>
<tr>
<td>School Administration</td>
<td></td>
<td>x</td>
</tr>
<tr>
<td>Remedial Education</td>
<td></td>
<td>x</td>
</tr>
<tr>
<td>Education of Exceptional Children</td>
<td></td>
<td>x</td>
</tr>
<tr>
<td>Educational Psychology</td>
<td></td>
<td>x</td>
</tr>
<tr>
<td>Counseling Psychology (with Psychology Department)</td>
<td></td>
<td>x</td>
</tr>
<tr>
<td>Higher Education (including college personnel work)</td>
<td></td>
<td>x</td>
</tr>
<tr>
<td>Music Education (joint program with School of Music)</td>
<td></td>
<td>x</td>
</tr>
<tr>
<td>Business Education (joint program with School of Business Administration)</td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td>Art Education (joint program with School of Architecture and Allied Arts)</td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td>Speech Pathology (joint program with Department of Speech and Medical School)</td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td>Health Education ) Administered by</td>
<td></td>
<td>x</td>
</tr>
<tr>
<td>Physical Education ) School of Health, P.E., and Recreation</td>
<td>x</td>
<td>x</td>
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### TABLE II

Programs Leading to Master's Degrees

<table>
<thead>
<tr>
<th>Fields in Which Specialized Graduate Work is Offered</th>
<th>Specialized Graduate Work Offered at OSU</th>
<th>U of O</th>
<th>PGC</th>
<th>POC</th>
<th>CCE</th>
<th>SOC</th>
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<tbody>
<tr>
<td>Elementary Education</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td>Secondary Education</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td>Elementary Teaching</td>
<td>x</td>
<td>x</td>
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<td></td>
</tr>
<tr>
<td>Secondary Teaching</td>
<td>x</td>
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<td></td>
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<tr>
<td>Guidance and Personnel</td>
<td>x</td>
<td></td>
<td></td>
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<tr>
<td>Agricultural Education</td>
<td>x</td>
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<tr>
<td>Business Education</td>
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<td></td>
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</tr>
<tr>
<td>Home Economics Education</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Industrial and Industrial Arts Education</td>
<td>x</td>
<td></td>
<td></td>
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<tr>
<td>Science Education</td>
<td>x</td>
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<tr>
<td>Music Education</td>
<td>x</td>
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</tr>
<tr>
<td>Health Education</td>
<td>x</td>
<td>x</td>
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<tr>
<td>Physical Education</td>
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</tr>
<tr>
<td>School Administration</td>
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</tr>
<tr>
<td>Remedial Education</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Education of Exceptional Children</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Mentally Retarded</td>
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<tr>
<td>Physically Handicapped</td>
<td>x</td>
<td></td>
<td></td>
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<tr>
<td>Emotionally Disturbed</td>
<td>x</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gifted</td>
<td>x</td>
<td></td>
<td></td>
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<tr>
<td>Speech Pathology</td>
<td>x</td>
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<td></td>
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<tr>
<td>(joint program with Dept. of Speech and Medical School)</td>
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<tr>
<td>Speech Correction</td>
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<td></td>
</tr>
<tr>
<td>Extreme Learning Problems</td>
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<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Hard of Hearing</td>
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<td></td>
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</tr>
<tr>
<td>Teaching of the Deaf</td>
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<td></td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>Educational Psychology</td>
<td>x</td>
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<tr>
<td>School Psychology</td>
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</tr>
<tr>
<td>Counseling</td>
<td>x</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Librarianship</td>
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<tr>
<td>Childhood Education</td>
<td>x</td>
<td></td>
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</tr>
</tbody>
</table>

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1Oregon State University and the University of Oregon offer the M.A. and M.S. degrees in Education and M.Ed. degrees. Oregon State University also offers for teachers an M.A. in General Studies degree and an M.S. degree in General Science. At the University of Oregon students preparing for elementary and secondary teaching generally follow Interdisciplinary Studies programs in Teaching, leading to the M.A. and M.S. degrees in Interdisciplinary Studies. Portland State College offers the M.A. and M.S. in Teaching degrees. Eastern Oregon College, Oregon College of Education and Southern Oregon College offer the M.S. in Education.

2Administered by the School of Music.

3Administered by the School of Health, Physical Education and Recreation.
3. **Graduate Courses.** Some graduate courses in specialized fields of professional education may be offered at any collegiate institution in which the Chancellor's office determines that the staff, library, and physical facilities, and other resources can be made available to offer instruction of high quality, and where student demand is likely to produce justifiable enrolments, to the end that students may be sensitized to these fields and encouraged to study them further at institutions which are allocated graduate programs.

**Specific Recommendations Concerning Programs in Professional Education Which Require State Board Action**

The following proposals affecting curricular programs in professional education have been discussed by institutional representatives and institutional executives and are now presented for State Board consideration. Approval by the Board of the recommendations listed below will mean that institutional requests to implement these proposals will be approved following submission of such requests through appropriate institutional channels.

1. Institutions authorized to prepare teachers offer either a program leading to a Master of Arts or Master of Science degree in Teaching, or an Interdisciplinary or General Studies Master's degree, the programs to include:
   
   a. 30-36 hours of approved academic credit
   b. 9-15 hours of approved professional credit

2. The Master of Education degree be reserved for graduates of programs in specialized fields of professional preparation, e.g. guidance and counseling, school administration, etc.

3. Institutions authorized to prepare teachers offer a fifth-year program, not leading to a degree, for both elementary and secondary teachers, the program to include from 30-36 hours of approved academic credit and 9-15 hours of approved professional credit. Teachers entering these programs would not be required to meet the standards for admission to candidacy for a graduate degree,

4. Oregon State University be authorized to offer master's degrees in elementary education.

The Board adopted the report and approved the recommendations as presented.

**Progress Report on the Joint-Campus Graduate Program**

In the July 9, 1963, Board meeting, the Board approved a "joint-campus" program designed to permit graduate students registered at Oregon State University and the University of Oregon to use the resources of both campuses, through a single registration on the "home" campus.

On this same occasion, the Board, after approving the registration procedures to facilitate the foregoing, expressed the desire that:
"...the registration procedure proposed above, or one equally effective, be extended to other institutions of the State System, wherever distance between campuses does not make such 'joint-campus' programs infeasible."

Pursuant to the foregoing wish of the Board, and with the approval of Oregon State University, the University of Oregon and Oregon College of Education, an arrangement has been worked out, effective with the fall term of 1963, for graduate students on those three campuses to have access to the resources of the three campuses through a single registration at the "home" campus.

The Board accepted the report.

Report of Meeting of Committee on Curricula

The Committee on Curricula held a meeting September 27 from 10:00 A.M. to 2:30 P.M. at the headquarters of the Division of Continuing Education at 1633 S. W. Park, Portland. Present from the Board were Mrs. Elizabett Johnson, and Mr. Allan Hart; Chairman of the Committee on Curricula. Institutional executives present for all or part of the meeting were: President Branford P. Miller, Portland State College, and Dean Harold J. Noyes of the Dental School. From the Chancellor's Office there were present: Chancellor R. E. Lieuallen, Vice Chancellor J. W. Sherburne, Assistant Chancellor Don Larson, and Vice Chancellor M. C. Romney. There were present, in addition, other representatives of the Division of Continuing Education, Portland State College, and members of the press.

Mr. Hart was chairman of the meeting, which was given over to a discussion of the programs offered through the Division of Continuing Education. Vice Chancellor Sherburne made an opening statement relating to the need for continuing education and the objectives of the Division of Continuing Education, following which there was discussion led by Mr. Hart.

The Board accepted the report.
President Walsh announced that the next regular meeting of the Board would be held on December 9 and 10, on the campus of Portland State College. He predicted that a special meeting of the Board probably would be necessary during or at the conclusion of the special session of the legislature in order to further discuss budgetary adjustments.

The Board decided to defer final action on the proposed new meeting procedures, tried for the first time at the October Board meeting, until the procedures had been used for one or two additional meetings and a more valid evaluation made.

At the request of the Chancellor, President W. D. Purvine reported on the accreditation visit to Oregon Technical Institute from the Subcommittee on Engineering and Technology of the Education and Accreditation Committee, Engineers' Council for Professional Development. He reported that new accreditation was given for the curricula in drafting technology and mechanical engineering technology and re-accreditation in structural design technology and surveying. The accreditation team commended OTI on the substantial upgrading of faculty since its last visitation. The committee suggested that selective topics from analytical geometry and calculus be added to the curriculum in engineering technologies in order to increase technical depth based on the deeper penetration into mathematics and greater emphasis on laboratory sciences. Concern was expressed that the expansion in laboratory sciences might result in a shortage of science laboratories, thus making it difficult to meet requirements in these courses. The accreditation group indicated it would re-visit the new campus when the buildings were fully occupied to re-evaluate the facilities at that time.

The Chancellor reported that budget adjustments made necessary by the reduction in state appropriated funds was the most urgent matter to be considered by the Board at this time, and asked Mr. Collins to review for discussion the general and tentative proposals for budget adjustments based on the recommendations from the Governor, together with the more detailed proposals by the Board's Office. The recommended reductions as proposed by the Governor appear on the following page.
## OREGON STATE SYSTEM OF HIGHER EDUCATION

Summary of 1963-65 Original State Operating Appropriations, Reductions Recommended by the Governor and the Remaining Appropriations by Program, Showing Separately Amounts Provided for Salary Improvements

<table>
<thead>
<tr>
<th></th>
<th>Ch. 638 Base Appropriation</th>
<th>Ch. 642 Salary Adj.</th>
<th>Emergency Bd. Classified Pay Increase</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction, Research &amp; General</td>
<td>$58,980,600</td>
<td>$1,487,124</td>
<td>$482,508</td>
<td>$60,950,232</td>
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<td>Reduction</td>
<td>4,718,448</td>
<td>1,283,971</td>
<td>371,531</td>
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<td>Remaining appropriations</td>
<td>54,262,152</td>
<td>203,153</td>
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<td>54,576,282</td>
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<tr>
<td>ETV - and Radio Operating</td>
<td></td>
<td></td>
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<tr>
<td>Reduction</td>
<td>696,900</td>
<td></td>
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<td>696,900</td>
</tr>
<tr>
<td>Remaining Appropriations</td>
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<tr>
<td>ETV - Matching funds</td>
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<tr>
<td>Reduction</td>
<td>641,148</td>
<td></td>
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<td>641,148</td>
</tr>
<tr>
<td>Remaining Appropriations</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teaching Hospitals &amp; Clinics</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Reduction</td>
<td>82,800</td>
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<tr>
<td>Remaining Appropriations</td>
<td></td>
<td></td>
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<tr>
<td>Crippled Children's Division</td>
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<tr>
<td>Reduction</td>
<td>90,000</td>
<td></td>
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<td>90,000</td>
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<tr>
<td>Remaining Appropriations</td>
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<td></td>
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<tr>
<td>State Tuberculosis Hospitals</td>
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<tr>
<td>Reduction</td>
<td>5,882,972</td>
<td>14,431</td>
<td>137,300</td>
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<td>Remaining Appropriations</td>
<td>352,978</td>
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<td>105,036</td>
<td>469,676</td>
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<td>Federal Cooperative Extension</td>
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</tr>
<tr>
<td>Reduction</td>
<td>4,529,994</td>
<td>2,767</td>
<td>32,266</td>
<td>5,565,027</td>
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<tr>
<td>Remaining Appropriations</td>
<td></td>
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</tr>
<tr>
<td>Agricultural Experiment Stations</td>
<td></td>
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</tr>
<tr>
<td>Reduction</td>
<td>1,501,536</td>
<td>15,145</td>
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<td>Reduction</td>
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<td>Remaining Appropriations</td>
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<td>OSSHE - Total</td>
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<tr>
<td>Reduction</td>
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<td>4,031,610</td>
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<td>Remaining Appropriations</td>
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<tr>
<td>OSSHE - Total</td>
<td></td>
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</tr>
<tr>
<td>Reduction</td>
<td>5,959,459</td>
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<td>42,970</td>
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<td>OSSHE - Total</td>
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<tr>
<td>Reduction</td>
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<td>5,509,936</td>
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<td>Remaining Appropriations</td>
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<td>OSSHE - Total</td>
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<tr>
<td>Reduction</td>
<td>79,552,247</td>
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<tr>
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<tr>
<td>Reduction</td>
<td>73,390,735</td>
<td>261,934</td>
<td>171,400</td>
<td>73,804,069</td>
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</table>
In presenting the report, it was indicated that the Governor's Office had proposed reductions in the allotments for higher education but that these tentative amounts presumably would be reviewed by the special session of the Legislature. The basic percentage reductions in state funds as indicated by the Governor were six per cent in the Medical School Hospitals, Clinic and Crippled Children's Divisions, and eight per cent in all other divisions. It was also indicated that Higher Education would not be required to adhere to the Governor's suggested reductions in amounts for specific operations but that the total appropriation must be reduced to the amount in the Governor's directive.

Summaries were presented showing tentative amounts of reductions assigned to instruction, research and general services, to the Medical School hospital and clinic group, and to federal cooperative extension service and the experiment stations at Oregon State University. The tentative reductions presented for instruction, research and general services included $848,422 from the institutional physical plant operating and maintenance budgets and $150,000 from the Board's Emergency Reserve and institutional operating reserves. The total of these reductions in noninstructional services aggregated $998,422. In addition, it was tentatively suggested that the incidental fees paid by each student should be reduced $6 per year with a corresponding increase in the portion of the fee allocated to the Board's unrestricted funds estimated to provide $293,140. It was also tentatively suggested that funds contemplated to be added to the budgets in the year 1964-65 to care for further increases in enrolment be used as savings in the net amount of $1,461,239. The above reductions left an estimated biennial amount of $3,446,149 to be met from other sources. It was tentatively suggested that the latter amount be provided from additional student fee income through a uniform increase in all student fees of $75 per year or $25 per term, effective January 1, 1964, for the five remaining school terms of the current biennium.

The report also indicated that substantial reductions in the volume of service would be required in the Medical School hospital and clinic, the Crippled Children's Division, the federal cooperative extension service and the experiment stations in order to meet the amounts of reduction in state funds suggested by the Governor.

The Board considered the possibility of reductions in academic salary adjustments which had previously been budgeted both for the year 1963-64 and year 1964-65, the second year of the current biennium. It was generally agreed that reductions in this portion of the budget would be particularly undesirable, although it might prove to be necessary to eliminate the adjustments provided for 1964-65, or a portion of them. Up-to-date information on the status of salaries at competitive institutions in other states is expected to be available at a later date for comparative purposes.

With reference to County Extension Service programs, Board members were of the opinion that further cuts in this area might be preferable to the reductions indicated by the Governor in the Medical School Hospitals and Clinics. However, it was pointed out that further reductions to the cooperative extension programs should take into
consideration the impact the curtailment of these programs would have on the economy of the state since agriculture is Oregon's second industry. It was agreed that specific recommendations for budget cuts should show a very clear separation of those cooperative extension programs that support the economy of the state and other desirable side functions. The point was made also that this may be a temporary setback rather than a permanent reduction in funds, in which case an effort should be made to avoid actions which might destroy or seriously cripple any one activity unless it is determined that the activity should be eliminated.

It was also reported that the Governor's reduction program called for a postponement of capital outlay construction projects and land purchases aggregating $9,830,670 representing state funds which had previously been appropriated by the 1961 Legislature ($2,448,660) and by the 1963 Legislature ($7,382,010). In reviewing the capital outlay program, three projects were listed as being of utmost importance—the Science Building at Portland State College, the replacement of Campbell Hall at Oregon College of Education, and movable equipment and the access roads and walks to the new buildings at Oregon Technical Institute. It was agreed that every effort should be made to retain these projects in the budget.

Also discussed was the impact on the total budgetary problem of the scholarship program, scholarship fee remissions, student loan funds, enrollment estimates, tuition increases, and admission standards. The Chancellor outlined several alternatives relating to the limitation of enrollments which would permit the Board to stay within the appropriated funds. Special consideration was given to raising admission standards—whether an increase in the standards should apply to in-state or out-of-state students, whether it should be limited to freshmen only or if transfer students should be included, or whether any enrollment limitation should be spread over the total student group.

Board members expressed a reluctance to increase further the admission standards for out-of-state students above the present basic grade point requirement of 2.75, or to have all of the required enrollment reduction absorbed by the freshman class. It was indicated that raising admission standards for transfer students, particularly those from out-of-state, and tightening the retention policies at the institutions would help spread the reduction over the sophomore, junior, and senior classes.

It was pointed out that some methods of limitation on total enrollment might result in the overloading of one institution while another institution might not be utilized to capacity. It was suggested that differential admission requirements or enrollment ceilings for each institution would be possible devices to assure a more even distribution of enrollment. In order to maintain the desired enrollment, various administrative procedures might be followed, one of which would be the deferred enrollment plan by which students would have to meet higher admission standards for fall term. Institutional executives favored the establishment of an over-all enrollment ceiling and individual institutional enrollment ceilings with freedom to exercise administrative controls which seemed the most suitable for their particular institution. They also felt it would be helpful for the Board to set definite admission standards.
The role of the community college in absorbing some of the overload of students was also discussed, but it was the consensus that it would be difficult to predict the effect the two-year colleges would have on enrolments in the State System institutions because the community colleges had not been in operation long enough to have a set pattern of enrolment. The role of the community college is under further study at the present time.

The Board approved the proposed general reductions in non-teaching services ($998,422) and the proposed reduction of $6 in the portion of student fee allocated to the incidental fee to provide approximately $293,140. The Board requested also that some further reductions be made in non-teaching services. It was understood that in preparing specific recommendations, adjustments could be made to the amounts of reductions for the different major divisions within the total reduction of $8,270,583 specified by the Governor. The Board's Office was directed to develop further all of the other possible budgetary reductions outlined in the report for action at a subsequent meeting.
The Board approved the following personnel adjustments as submitted by the Institutional Executives concerned, the necessary funds being provided in the 1963-64 budgets:

**General**

**Salary Increases**

The institutional executives have recommended salary adjustments for staff members assigned to research and other projects financed from gifts and grants. The fiscal periods for most of the projects financed from gifts and grants differ from the June 30th fiscal year of the Department of Higher Education. For this reason the recommendations for salary adjustments in this group of staff members were delayed until the status of the project gifts and grants were known. Salary adjustments for staff serving in projects financed from gifts and grants are recommended as follows:

<table>
<thead>
<tr>
<th>Name and Rank of Position</th>
<th>Source of Effective Funds Date</th>
<th>Present Salary Rate</th>
<th>Proposed Salary Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Victor J. Brookes; Research Assoc.; Assoc. Professor</td>
<td>PHS 7-1-63</td>
<td>$ 9,322</td>
<td>$ 9,676</td>
</tr>
<tr>
<td>Richard Y. Morits; Assoc. Prof. of Microbiology</td>
<td>NSF 7-1-63</td>
<td>12,000</td>
<td>12,480</td>
</tr>
<tr>
<td>Donald R. Phillips; Assoc. Prof.</td>
<td>PHS 9-1-63</td>
<td>8,200</td>
<td>9,000</td>
</tr>
<tr>
<td>Lauremee Dempster; Assistant in Agric. Chemistry; Asst.</td>
<td>USDI 9-1-63</td>
<td>4,980</td>
<td>5,280</td>
</tr>
<tr>
<td>Lamar W. Coleman; Res. Assoc.; Assistant Professor</td>
<td>AEC 9-1-63</td>
<td>5,000</td>
<td>7,550</td>
</tr>
<tr>
<td>William E. Bales; Research Assoc.; Instructor</td>
<td>ONR 7-1-63</td>
<td>6,900</td>
<td>7,200</td>
</tr>
<tr>
<td>Robert Lowry; Asst. in Biochemistry; Asst.</td>
<td>OSG 7-1-63</td>
<td>6,200</td>
<td>6,500</td>
</tr>
<tr>
<td>Karen Nickel; Asst. in Chemistry; Asst.</td>
<td>PHS 7-1-63</td>
<td>6,200</td>
<td>6,500</td>
</tr>
<tr>
<td>Norman F. Kujala; Res. Assoc.; Instructor</td>
<td>ONR 9-1-63</td>
<td>6,300</td>
<td>6,600</td>
</tr>
<tr>
<td>Lyle T. Hubbard; Res. Assoc.; Instructor</td>
<td>ONR 9-1-63</td>
<td>5,600</td>
<td>5,900</td>
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</table>

**University of Oregon Medical School**

<table>
<thead>
<tr>
<th>Name and Rank of Position</th>
<th>Source of Effective Funds Date</th>
<th>Present Salary Rate</th>
<th>Proposed Salary Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Douglas R. Bottomly; Arthritis &amp; Rheum. Fdn. Instructor in Medicine</td>
<td>PHS 7-1-63</td>
<td>7,500</td>
<td>8,000</td>
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<tr>
<td>Victor Milstein; Research Assoc.</td>
<td>PHS 9-1-63</td>
<td>7,200</td>
<td>8,000</td>
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<tr>
<td>Wolfgang Hissen; Research Fellow in Neurology</td>
<td>PHS 9-1-63</td>
<td>7,200</td>
<td>8,000</td>
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<tr>
<td>Louis Lino; Assoc. in Neurology</td>
<td>PHS 9-1-63</td>
<td>8,000</td>
<td>9,000</td>
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<tr>
<td>Janice Stevens; Asst. Prof. of Neur.</td>
<td>PHS 9-1-63</td>
<td>9,000</td>
<td>11,000</td>
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</table>

**University of Oregon Dental School**

<table>
<thead>
<tr>
<th>Name and Rank of Position</th>
<th>Source of Effective Funds Date</th>
<th>Present Salary Rate</th>
<th>Proposed Salary Rate</th>
</tr>
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<tbody>
<tr>
<td>Marilyn A. Hillier; Res. Asst.</td>
<td>PHS 8-1-63</td>
<td>5,100</td>
<td>5,280</td>
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<tr>
<td>James S. Bennett; Asst. Prof.</td>
<td>PHS 8-1-63</td>
<td>9,486</td>
<td>10,000</td>
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<tr>
<td>William E. Tracy; Asst. Prof.</td>
<td>PHS 9-1-63</td>
<td>5,040</td>
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</table>

(Annual rate for full-time)

<table>
<thead>
<tr>
<th>Name and Rank of Position</th>
<th>Source of Effective Funds Date</th>
<th>Present Salary Rate</th>
<th>Proposed Salary Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cynthia McKeen, Res. Asst.</td>
<td>PHS 9-16-63</td>
<td>(8,400)</td>
<td>(9,000)</td>
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</tbody>
</table>

(.60 time) (full-time)
Oregon State University

T. G. Scott,
Appointment
Appointment of Dr. Thomas G. Scott as Head of the Department of Fish and Game Management, indefinite tenure, 12-months' service, at an annual salary of $15,840, effective September 9, 1963.

G. R. Stevens,
Appointment
Appointment of Mr. George R. Stevens as Director of the Memorial Union and Student Activities, yearly tenure, 12-months' service, at an annual salary of $12,000, effective August 1, 1963.

University of Oregon

C. Meyer,
Change in Title and Increase in Salary
Designation of Mrs. Claire Meyer as Acting Head Circulation Librarian, effective October 1, 1963, with a corresponding change in salary from $6,600 to $7,200. The $450 required for the remainder of 1963-64 is available in budgeted salary in the department.

F. B. Nickerson,
Appointment
Appointment of Dr. Francis B. Nickerson as Associate Dean of Students, indefinite tenure, 12-months' service, at an annual salary of $13,000, effective September 11, 1963.

Portland State College

R. O. Van Atta,
Change in Position, Increase in Salary
Change in position, effective September 1, 1963, for Mr. R. O. Van Atta, Assistant Professor of Geology to Assistant Professor of Geology and Acting Head of Earth Sciences, with a change in salary rate from $6,900 to $7,200, for 10-months' service. The required funds are provided from wages in the Geology budget.

R. S. Morton,
Change in Position, Increase in Salary
Change in position, effective September 1, 1963, for Mr. Robert S. Morton, Lecturer in Art to Assistant Professor of Art, with a corresponding change in time and salary from 20 per cent time and $1,100 to full time at a salary of $6,900 for 10-months' service. Funds for the increase are provided in the present salary budget.

Oregon College of Education

W. E. Snyder,
Change in Title
Change in title for Dr. Walter Snyder from Director of Teacher Education, to Dean of Instruction, effective September 1, 1963, at which time he will assume responsibility for the instructional programs of the institution. There will be no change in salary or terms of service.

J. Morton,
Change in Title
Change in title for Mr. Jack Morton from Director of Student Affairs to Dean of Students, effective September 1, 1963, with no change in salary or terms of service.
The Board accepted the following gifts and grants and authorized the Secretary of the Board to make suitable acknowledgement to the donors:

**Oregon State University**

**Scholarships**

- Gifts and grants totaling $52,594.52 from the following donors for scholarships and fellowships:

  - S.A. Agnew, Brookings: $300.00
  - Altrusa Club, Albany: 200.00
  - Altrusa Club, Pendleton: 250.00
  - American Association of University Women, Bend: 200.00
  - American Legion Auxiliary, Department of Oregon, Dundee: 100.00
  - Associated Blue Lake Green Bean Canners, Inc, Portland: 300.00
  - Bate Plywood Company, Inc., Merlin: 100.00
  - Benton County Medical Auxiliary, Corvallis: 300.00
  - Blue Lake Packers, Inc., Salem: 397.0
  - Britt Memorial Scholarship Fund, Medford: 200.00
  - Brookings Plywood Corporation: 1,000.00
  - Burlingame Recreation Center, Burlingame, California: 200.00
  - Business and Professional Women's Club, Junction City: 150.00
  - California Packing Corporation, Portland: 300.00
  - California Packing Corporation Athletic Association, Kualapuu, Molokai, Hawaii: 300.00
  - The Carpenter Foundation through Medford Senior High School: 110.00
  - Carpenter Foundation, through School District No. 6, Central Point: 466.63
  - Carpenter Foundation, through Phoenix Public Schools: 400.00
  - Women's Club, Corvallis: 100.00
  - Cottage Grove High School: 500.00
  - Creswell Parent-Teacher-Student Federation: 150.00
  - Criswell Scholarship Fund, through U.S. National Bank, Portland: 800.00
  - Dover Air Force Base School Parent-Teacher Association, Dover, Delaware: 200.00
  - Elks Lodge No 1413, Corvallis: 2,100.00
  - Elks Lodge No. 1663, Lebanon: 450.00
  - Franklin High School Dads' Club, Portland: 155.00
  - Fraternal Order of Eagles, Klamath Falls: 100.00
  - Freightliner Corporation, Portland: 1,000.00
  - Fullerton IV Parent-Teacher Association, Roseburg: 200.00
  - Gardiner-Reedsport Lions Club: 300.00
  - Georgia-Pacific Foundation, Portland: 2,250.00
  - Grand Chapter of Oregon, Order of Eastern Star, Salem: 600.00
  - Mrs. S.B. Hall, Klamath Falls: 275.00
<table>
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<th>Organization</th>
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<td>Hillsboro Lions Club, Inc.</td>
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<td>Lions Club, Jefferson</td>
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<td>Jefferson Scholarship Foundation, through the</td>
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<td>U.S. National Bank, Madras</td>
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<td>Joseph Lane Junior High Parent-Teacher Association</td>
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<td>Roseburg</td>
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<tr>
<td>Robert Johnson Trust Fund</td>
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<td>Junior Achievement of Portland, Inc.</td>
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<td>Ketchikan High School, Ketchikan, Alaska</td>
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<td>Lebanon Education Association</td>
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<td>Longview Fibre Company, Longview, Washington</td>
<td>1,980.00</td>
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<td>Maplewood Parent-Teacher Association</td>
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<td>Marjorie Tadrow Chapter, Marshfield Senior High School</td>
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<td>School Future Teachers of America, Coos Bay</td>
<td>100.00</td>
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<td>Molalla Area Teachers Association, Molalla</td>
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<td>National Restaurant Foundation, Chicago, Illinois</td>
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<td>Nebo Scholarship Fund through Roseburg Senior High School</td>
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<td>North Salem High School, Salem</td>
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<td>O. N. C. Scholarship Foundation, Palo Alto, California</td>
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<td>Oregon Association for Health, Physical Education and Recreation, Portland</td>
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<td>Oregon Association of Future Homemakers of America, Salem</td>
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<td>Oregon City High School Pioneer Dads Club</td>
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<td>Oregon State Employees Association, Salem</td>
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<td>Oregon State Grange, Portland</td>
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<td>Pendleton Kiwanis Club</td>
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<td>PEO Sisterhood, Chapter AD, Prineville</td>
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<td>PEO Sisterhood, Chapter BF, The Dalles</td>
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<tr>
<td>PEO Sisterhood, Chapter CE, Newport</td>
<td>125.00</td>
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<tr>
<td>Pepsi Cola Bottling Company, Corvallis</td>
<td>500.00</td>
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<td>Philomath Education Association</td>
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<td>&quot;Pop&quot; Rannow Memorial Scholarship Fund, Sandy</td>
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<td>Portland Home Economists in Education</td>
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<td>Portland Panhellenic Association</td>
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<td>Rayonier Incorporated, Hoquiam, Washington</td>
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<td>Rotary Club, Grants Pass</td>
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<td>Rotary Club, Roseburg</td>
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<td>The Sears-Roebuck Foundation, Seattle, Washington</td>
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<td>Shirley Seid, Silverton</td>
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<td>Silverton Union High School</td>
<td>100.00</td>
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<tr>
<td>Mrs. Stella J. Smith, Roseburg</td>
<td>244.00</td>
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<tr>
<td>Society of Exploration Geophysicains Foundation, Dallas, Texas</td>
<td>750.00</td>
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<tr>
<td>Sutherlin High School</td>
<td>500.00</td>
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<tr>
<td>The Society of Women Geographers, New York City</td>
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<td>Southern Wasco County Parent-Teacher Association, Maupin</td>
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<tr>
<td>Texaco Inc., Anacortes, Washington</td>
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<td>Tri-County &quot;B&quot; League, Monroe</td>
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<tr>
<td>Max D. Tucker Scholarship Fund through the U.S. National Bank, Portland</td>
<td>999.00</td>
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<tr>
<td>Umatilla Parent-Teacher Association</td>
<td>100.00</td>
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<tr>
<td>The United States National Bank, Portland</td>
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</table>
U.S. Plywood Corporation, Roseburg
Various, through Medford High School
Washington High School, Portland
Weyerhaeuser Company Foundation, Tacoma
Lions Club, Windsor, Vermont
Women's Auxiliary, Good Samaritan Hospital, Corvallis
Women's Benefit Association, Port Huron, Michigan
Wy'east Parent-Teacher Association, Hood River
Yasui Memorial Fund and Wy'east Boys' League, Hood River
Fannie and John Hertz, Engineering Scholarship Foundation, Los Angeles, California
Hyster Company, Portland
Jackson Foundation through the U.S. National Bank, Portland.
Collins Radio Company, Cedar Rapids, Iowa
The Gillette Company

$800.00
1,471.00
300.00
990.00
100.00
200.00
250.00
200.00
200.00
1,400.00
2,250.00
3,000.00
2,000.00
4,000.00

Grants totaling $87,275 from the U.S. Department of Health, Education and Welfare, Washington, D.C., effective September 1, 1963, through June 30, 1964, unless otherwise indicated, for fellowships, and teacher training programs as follows:

1. $77,500 - for National Defense Graduate Fellowship Program to be distributed to the following departments in the indicated amounts:

   Botany
   Chemical Engineering
   Chemistry
   Civil Engineering
   Electrical Engineering
   Entomology
   Geology
   Mathematics
   Physics

   $5,000
   5,000
   12,500
   5,000
   2,500
   10,000
   12,500
   17,500
   7,500

2. $9,775 for International Teacher Development Program, September 16, 1963, through December 20, 1963, under the direction of Dr. Franklin R. Zeran, Dean of School of Education

Gerber Baby Foods
Gift of $200 from Gerber Baby Foods, Oakland, California, for the unrestricted use of the institution.
Gen. H.H. Arnold Educ Fund
Grant of $800 from the General Henry H. Arnold Educational Fund of the Air Force Aid Society, Washington, D.C., to provide loans for two students.

Field Emission Corporation
Gift of a FEXITRON Model 836 flash x-ray system, valued at $2,780, from the Field Emission Corporation, Mc Minnville, for use in the Radiation Center.

The Hunt Foundation
Gift of $125 from the Hunt Foundation, Pittsburgh, Pennsylvania, as an unrestricted gift to the institution because of the attendance of a Hunt scholar.

Pacific Power & Light Co.
Gift of $300 from Pacific Power and Light Company as a contribution to the Oregon State University Foundation for Northwest Business Management Journal being published by the School of Business and Technology.

Portland General Electric Company
Gift of $300 from Portland General Electric Company, as a contribution to the Oregon State University Foundation for Northwest Business Management Journal.

Various
Gifts totaling $350 from various donors as contributions to the Oregon State University Foundation for Northwest Business Management Journal.

National Science Foundation
Grants totaling $110,100 from the National Science Foundation, Washington, D.C., effective September 1, 1963, through August 31, 1966, unless otherwise indicated for research as follows:

1. $34,700 - "Environmental Influences on Development in Erlosoma Pyricola", under the direction of Dr. K. G. Swenson, Professor of Entomology.

2. $35,500 - "Population Dynamics of Dendroctonus Pseudotsugae and Its Natural Enemies", under the direction of Dr. William P. Nagel, Assistant Professor of Forest Entomology.

3. $10,300 - "Systematics and Patterns of Evolution in Microseris and Nothocalais", September 1, 1963, through August 1, 1965, under the direction of Dr. Kanton L. Chambers, Associate Professor of Botany.

4. $29,600 - "Electron Traps in Polar Crystals", July 15, 1963, through July 14, 1965, under the direction of Dr. Allen B. Scott, Professor of Chemistry.
Grants totaling $219,806 from the U. S. Public Health Service for research and construction, effective September 1, 1963, through August 31, 1964, unless otherwise indicated, as follows:

1. $15,533 - "Expansion of Plant Nutrition Research Facilities", under the direction of Dr. David P. Moore, Assistant Professor of Soils.

2. $28,092 - "Ecological Studies of an Experimental Stream", under the direction of Dr. Charles E. Warren, Associate Professor of Fisheries.

3. $12,594 - "Microflora of Radiation Pasteurized Seafoods", under the direction of Dr. A. W. Anderson, Associate Professor of Microbiology.

4. $32,401 - "An Economic Evaluation of Water Pollution Control", under the direction of Dr. Emery N. Castle, Professor of Agricultural Chemistry.

5. $17,532 - "Biosynthesis and Metabolism of Terpenes", under the direction of Dr. W. D. Loomis, Associate Professor of Chemistry.

6. $13,097 - "Influence of Dissolved Oxygen on Freshwater Fishes", under the direction of Dr. Charles E. Warren.

7. $5,733 - "Valence Isomerism in Synthesis", under the direction of Dr. Elliott N. Marvell, Professor of Chemistry.

8. $12,245 - "Strained Steroid Systems", under the direction of Dr. Thomas Bond, Assistant Professor of Chemistry.

9. $14,348 - "Reconstitution of Mitochondrial Respiratory Chains", under the direction of Dr. Tsoo E. King, Assistant Director, Science Research Institute.

10. $5,750 - "Synthesis of Glycosyl Phosphates", under the direction of Dr. Donald L. MacDonald, Professor of Chemistry.

11. $35,157 - "Metabolic Changes Induced by Tumor Virus", under the direction of Dr. George S. Beaudreau, Associate Professor in Agricultural Chemistry.

12. $12,626 - "Metabolic Changes Induced by Tumor Virus", under the direction of Dr. LeMar F. Remmert, Professor of Chemistry.

Grants to the several Agricultural Experiment Station Departments and divisions for research and other purposes from various donors as follows:

**American Dairy Assoc.**
$9,555 - "Factors Affecting Activity and Flavor Production of Butter and Cheese Cultures", under the direction of Dr. E. A. Day, Associate Professor of Food Science & Technology, and Dr. P. R. Elliker, Professor of Dairy Microbiology.

**Bonneville Power Administration**
$312.50 - "Inspection and Preservative Treatment of Poles in Line", under the direction of Dr. Robert D. Graham, Associate Professor of Forest Products.

**Bureau of Land Management**
$6,000 - "Development of Brush Control Methods on Forest Lands", $2,500, and "Artificial Reforestation and Rehabilitation of Forest Lands", $3,500, under the direction of Dr. George Barnes, Professor of Forest Management.

**Del Norte County, California**
$3,000 - "Research on Lily Diseases", under the direction of Dr. F. P. McWhorter, Professor of Plant Pathology.

**Dole Corporation**
$100 - "Sweet Cherry Study on Leaf Analysis", under the direction of the Horticulture Department.

**Gerber Products Co.**
$2,500 - "Fruit Storage Studies", under the direction of Dr. Elmer Hansen, Professor of Horticulture.

**American Poultry & Hatchery Fed.**
$1,000 - "Influence of Nutrition on Volumes and Fertilizing Capacity of Semen from Male Chickens", under the direction of Dr. J. E. Parker, Professor of Poultry Science.

**Campbell Soup Company**
$5,000 - "Chemical Nature of the Quality and Flavor of the Blue Lake Bean Pod", under the direction of Dr. H. W. Schultz, Professor of Food Science & Technology, and Dr. W. A. Frazier, Professor of Horticulture.

**Consumers Power, Inc.**
$300 - "Inspection and Preservative Treatment of Poles in Line", under the direction of Mr. Robert D. Graham, Associate Professor of Forest Products.

**Pacific Northwest Range and Exper. Station**
$273.81 - "Boundary Layer Effect on Evaporation of Water from Wood", under the direction of Mr. Lee C. Lyman, Research Assistant.

**Oregon State Fish Commission**
$1,600 - "Development of a Stable Cell Line from the Tissues of Salmonid Fishes", under the direction of Dr. P. R. Elliker, Professor of Dairy Microbiology.

**Agricultural Research Foundation**
Gift of foundation equipment, valued at $2,742.55, transferred to the Oregon Agricultural Experiment Station.
Scholarships & Fellowships

Gifts and grants totaling $227,215.73 from the following donors for scholarships and fellowships:

Air Force Institute of Technology, Wright
  Patterson Air Force Base, Ohio $ 100.00
American College of Musicians, Austin, Texas 100.00
Army Relief Society, New York City 275.00
Baseball, Office of the Commissioner, New York City 850.50
Beta Sigma Phi, Eugene 660.00
Britt Memorial Scholarship Fund, Medford 300.00
The Carpenter Foundation through the Medford Public Schools 1,018.00
The Carpenter Foundation through the Phoenix Schools 150.00
Central Lane YM-YWCA, Eugene 300.00
Mrs. Charles E. Cooley, Grants Pass 250.00
Columbia Hospital Auxiliary, Astoria 200.00
Coe County Pi Beta Phi Alumnae Club, Coquille 100.00
Cottage Grove High School 400.00
Cottage Grove High School Parent-Teacher Club 175.00
Crown Zellerbach Foundation, San Francisco, California 4,375.00
The Culture Club of Portland 200.00
Elks Lodge No. 1413, Corvallis 300.00
Elks Lodge No. 1972, Sweet Home 325.00
Eugene Education Association 200.00
City Panhellenic, Eugene 300.00
Thora B. Gardiner Jr. High School, Oregon City 200.00
The General Henry H. Arnold Educational Fund of the Air Force Aid Society, Washington, D.C. 1,200.00
Georgia-Pacific Foundation, Portland 3,000.00
Glide Parent-Teacher Association 200.00
Grand Chapter Order of the Eastern Star, Columbus, Montana 500.00
The Grand Lodge Vasa Order of America, Boston, Massachusetts 300.00
Houston Endowment Inc., Houston, Texas 500.00
KTVA Northern Television, Inc., Anchorage, Alaska 175.00
Resources for the Future, Inc., Washington, D.C. 4,068.00
Law Williams Foundation, Inc., Billings, Montana 500.00
The Rockefeller Foundation, New York City 200.00
Edward Arthur Mellinger Educational Foundation, Inc., Monmouth, Illinois 250.00
Carl E. Morrison Memorial Scholarship, through the Dallas Public Schools 345.00
Mu Phi Epsilon, Eugene Alumnae Chapter 225.00
Musicians' Mutual Association, Local 689, Eugene 120.00
Rogue Equipment Co., Medford 167.00
North Eugene High School Parent-Teacher Association 110.00
Roseway Lions Club, Portland 100.00
O.N.C. Scholarship Foundation, Palo Alto, California 1,500.00
Oregon Association of Broadcasters, Eugene 500.00
Pioneer Dads Club, Oregon City 200.00
Ramey Air Force Base Parent-Teacher Association, New York City 325.00
The Sears-Roebuck Foundation, Seattle, Washington  $ 250.00
The South Santiam Educational and Research Project through the Oregon State University Foundation, Corvallis  778.23
Tektronix Foundation, Portland  2,330.00
Max D. Tucker Estate, through the U. S. National Bank, Portland  666.00
U. S. Department of Health Education and Welfare, Graduate Fellowship Branch, Washington, D.C.  172,500.00
University of Oregon Development Fund, Eugene  168.00
University of Oregon Co-ed Housing Alumnae Association, Milwaukee  105.00
United Scholarship Service for American Indian Students, Denver, Colorado  125.00
Maud E. Warwick Fund for War Orphans, Inc., New York City  270.00
West Anchorage High School Parent-Teacher Association, Anchorage, Alaska  300.00
Weyerhaeuser Company Foundation, Tacoma, Washington  3,360.00
Social Science Research Council, New York City  20,000.00
Woman's Architectural League of Oregon, Portland  600.00

Grant of $1,300 from the General Henry H. Arnold Educational Fund of the Air Force Aid Society, Washington, D.C., to provide loans for four students.

Grant of $5,000 from the Licensed Beverage Industries, Inc., New York City, for research entitled, "Drinking Patterns Among Delinquent and Nondelinquent Youth in Rural and Small City Settings", July 15, 1963, through July 14, 1964, under the direction of Dr. Kenneth Polk, Assistant Professor of Sociology.

Grants totaling $147,900 from the Housing and Home Finance Agency to the Bureau of Municipal Research to provide for additional planning work in the Coos Bay and the Central Coos County groups of adjacent communities and in the cities of Bandon and Klamath Falls; in the Portland Metropolitan area; and for additional planning work in North Bend in the form of a special study of economic prospects for a water front industrial development. The funds are to be provided from the following sources:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Housing and Home Finance Agency</td>
<td>$98,600</td>
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<tr>
<td>Local Funds</td>
<td>48,800</td>
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<td>Bureau Funds</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$147,900</strong></td>
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Grants totaling $129,598 from the Division of Training, Department of Health, Education and Welfare, Office of Vocational Rehabilitation, Washington, D.C., effective September 1, 1963, through August 31, 1964, for teaching grants and training programs as follows:

1. $21,766 - "Teaching Grant and Traineeships in Speech Pathology and Audiology", under the direction of Dr. Kenneth Scott Wood, Professor of Speech and Director of the Speech and Hearing Clinic.

2. $107,832 - "Vocational Rehabilitation Counselor Training Program", under the direction of Dr. Martin Acker, Assistant Professor of Education.

Grant of $50,000 from the Carnegie Corporation of New York, New York City, "for training and research in International Studies and Overseas Administration", July 1, 1963, through June 30, 1964, under the direction of Dr. J. F. Gage, Director, Institute of International Studies.

Gift to the Museum of Art of mounted photographs of the Equitable Savings and Loan Association, Division Street Branch, Portland, valued at $100, from Mr. Lewis Crutcher, Architect, Portland. This material is to be used for exhibition purposes.

Gift to the Library of a collection of Oregon Masonic publications covering the periods 1851-1865, and 1867-1962, valued at $550, from Mr. Robert Dodge, Portland.

Grant of $7,500 from the Maurice and Laura Falk Foundation, Pittsburgh, Pennsylvania, for "Continued support of an Undergraduate Program of Education for Participation in American Politics", July 1, 1963, through June 30, 1964, under the direction of Dr. Lester C. Saligman, Associate Professor of Political Science.

Grants totaling $536,105.73 from the National Science Foundation, Washington, D.C., effective July 1, 1963, through June 30, 1965, unless otherwise indicated, for research, as follows:

1. $56,400 - "Basic Research in Probability and Statistics of Several Sample Problems", under the direction of Dr. Fred C. Andrews, Associate Professor of Mathematics.

2. $19,800 - "Partially Ordered Topological Spaces", under the direction of Dr. Lewis E. Ward, Jr., Associate Professor of Mathematics.

3. $30,100 - "The Energy Band Theory of Metals and Semi-Metals", under the direction of Dr. Joel W. McClure, Associate Professor of Physics.

4. $16,400 - "Studies in the Sociology of Science", September 1, 1963, through August 30, 1965, under the direction of Dr. Harry Alpert, Professor of Sociology and Dean of the Graduate School.
5. $131,300 - "Studies in the Genetics of Drosophila", July 1, 1963, through June 30, 1966, under the direction of Dr. Edward Novitski, Professor of Biology.

6. $56,000 - "Determination of Nucleotide Sequences in Amino Acid Specific s-RNA Chains", August 1, 1963, through July 30, 1965, under the direction of Dr. Edward Herbert, Associate Professor of Chemistry.

7. $35,264 - "Studies on the Control of Formation of Enzymes Concerned in the Oxidation of Aromatic Compounds by Bacteria", September 1, 1963, through August 31, 1965, under the direction of Dr. William R. Sistrom, Associate Professor of Biology.

8. $27,100 - "Molecular Structure and Catalytic Function; a New Approach to Elucidate the Nature of Active Site in Proteolytic Enzymes", September 1, 1963, through August 31, 1964, under the direction of Dr. Thammeiah Viswanatha, Assistant Professor of Chemistry.

9. $41,100 - "Experimental Studies of Floral Development", July 1, 1963, through June 30, 1966, under the direction of Dr. Sanford S. Tepfer, Associate Professor of Biology.

10. $5,641.73 - "Comparative Analysis of Association Cortex and Behavior", July 1, 1963, through December 31, 1963, under the direction of Dr. Robert W. Leary, Associate Professor of Psychology.

11. $117,000 - "Molecular Structure and Molecular Function of the Catalytic Site in Proteolytic Enzymes", September 1, 1963, through August 31, 1965, under the direction of Dr. Sidney A. Bernhard, Associate Professor of Chemistry.

Office of Naval Research

Grant of $1,483 from the Office of Naval Research, Washington, D.C., for "Second Order Effects of Ultrasonic Waves", July 1 through September 30, 1963, under the direction of Dr. Kenneth L. Zankel, Assistant Professor of Physics.

Mr. Gaboku Ogawa

Gift to the Museum of Art of two kakemonos, valued at $90, from Mr. Gaboku Ogawa, Tokyo, Japan. The two kakemonos are entitled "Enjoying Weeds & Woodland Springs", by Kishimoto, Tarō; and "Scarlet Flower Left Unscattered", by Sakamoto, Setsugai.

Oregon State Dept. of Planning & Development

Grant of $1,100 to the Bureau of Business Research, from the Oregon State Department of Planning and Development, Portland, for "Rewriting and Improving the Publication 'How to Build Your Business in Ever-green, Ever-growing Oregon'", September 1 through December 31, 1963, under the direction of Dr. Wesley C. Ballaine, Director, Bureau of Business Research.

Mr. Arthur Rothstein

Gift to the Museum of Art, of four photographic enlargements, valued at $100, from Mr. Arthur Rothstein, Technical Director of Look Magazine, New York City.
Grant of $14,384.40 from the U.S. Army Research Office, Durham, North Carolina, for "1, 3-Dipolar Additions", July 25, 1963, through July 24, 1964, under the direction of Dr. Virgil C. Boekelheide, Professor of Chemistry.


Gift of a model, photographs and mounted reproductions of the Skidmore, Owings & Merrill, Architects Portland Memorial Coliseum, Portland, to the Museum of Art, from Skidmore, Owings & Merrill, Architects, Portland. This material is for exhibition purposes and is valued at $2,130.

Gift of $625 from the Sperry and Hutchinson Company, New York City, because of the attendance of two scholarship winners, Donald Hildenbrand and Norma Casey. This gift is unrestricted and is under the direction of J. O. Lindstrom, Director of Fiscal Affairs.

Gift of photographs and reproductions of the Lane County Court House and Square, Eugene, to the Museum of Art, from Mr. Robert Wilmsen, Wilmsen, Endicott & Unthank, Architects, Eugene. This material is valued at $2,600, and is for exhibition purposes.

Grants totaling $197,941 from the U.S. Public Health Service, for research and fellowships, effective September 1, 1963, through August 31, 1964, unless otherwise indicated, as follows:

1. $5,000 - "Predoctoral Fellowship on behalf of Mr. Frank E. Poirier", under the direction of Dr. Paul E. Simonds, Instructor of Anthropology.

2. $29,493 - "Physiological Genetics of Bacteria", under the direction of Dr. Aaron Novick, Professor of Biology.

3. $23,317 - "Stereochemistry of Carcinogenesis Synthetic Aspects", under the direction of Dr. LeRoy H. Klemm, Associate Professor of Chemistry.

4. $23,064 - "Investigation of Quaternary Ammonium Alkaloids", under the direction of Dr. Virgil Carl Boekelheide, Professor of Chemistry.

5. $5,500 - "Predoctoral Fellowship in behalf of Mr. Robert H. Iwamoto", September 3, 1963, through September 2, 1964, under the direction of Dr. Lloyd J. Dolby, Assistant Professor of Chemistry.

6. $4,474 - "Predoctoral Fellowship grant in behalf of Mr. Richard Gordon", under the direction of Dr. Aaron Novick, Director, Institute of Molecular Biology.
7. $16,804 - "Enzyme Catalytic Mechanism Studies", June 1, 1963, through August 31, 1963, under the direction of Dr. Raymond G. Wolfe, Associate Professor of Chemistry.

8. $30,044 - "Enzyme Catalytic Mechanism Studies", under the direction of Dr. Raymond G. Wolfe, Jr.

9. $6,500 - "Predoctoral Fellowship in behalf of Mr. Donald R. Hague", under the direction of Dr. Jacob Straus, Assistant Professor of Biology.

10. $4,500 - "Predoctoral Fellowship in behalf of Mr. Thomas L. Harrington", under the direction of Dr. Fred Attneave, Professor of Psychology.

11. $4,500 - "Predoctoral Fellowship in behalf of Miss Bethene Ann Peterson", under the direction of Dr. Fred Attneave.

12. $17,890 - "Synthesis of Phenylhydronaphthalenes", December 1, 1963, through November 30, 1964, under the direction of Dr. L. H. Klemm, Associate Professor of Chemistry.

13. $26,855 - "Determinants of Responsiveness to Social Stimuli", under the direction of Dr. G. R. Patterson, Associate Professor of Psychology.

University of Oregon Dental School

International College of Dentists

Grant of $300 from the International College of Dentists, Minneapolis, Minnesota, for loans to senior dental student(s) to be selected by the loan committee for the school year 1963-64, under the direction of Dean H. J. Noyes.

Office of Naval Research

Grant of $8,590 from the Office of Naval Research, Washington, D.C., July 1963 through July 1964, to continue support of a study entitled "Factors Influencing Establishment of Oral Flora and Their Effects on Oral Tissues", under the direction of Dr. Marshall L. Snyder, Head of the Bacteriology Department.

U.S. Public Health Service

Grant of $14,342 from the U.S. Public Health Service, Bethesda, Maryland, to establish a research project entitled "Fatigue Properties of Dental Amalgam", September 1, 1963, through August 31, 1964, under the direction of Dr. David E. Mahler, Department Head, Dental Materials.

Western Canada Whaling Co. Ltd.

Gift of a whale mandible, from the Western Canada Whaling Co. Ltd., Coal Harbor, British Columbia, Canada, valued at $150. This whale mandible will be used as a part of the Comparative Anatomy display, under the direction of Dr. E. B. Jump, Head of Anatomy Department.
University of Oregon Medical School

Scholarships & Fellowships
Gifts totaling $6,214 from the following donors for scholarships and fellowships:

- American Foundation for Pharmaceutical Education, Washington, D.C. $3,800.00
- The Carpenter Foundation, Medford 100.00
- Lederle Laboratories, Pearl River, New York 1,200.00
- National Cystic Fibrosis Research Foundation, New York City 800.00
- Maud E. Warwick Fund for War Orphans, New York City 200.00
- Weyerhaeuser Company Foundation, Tacoma, Washington 114.00

American Cancer Society, Inc.
Grants totaling $38,392 from the American Cancer Society, Inc., New York City, for research as follows:

1. $25,000 - "Institutional Research Grant", September 1, 1963, through August 31, 1964, under the direction of Dr. W.E. Baird, M.D., Dean.

2. $13,392 - "Dermal-Epidermal Relationships in Skin Cancer", September 1, 1963, through February 28, 1965, under the direction of Dr. Richard L. Dobson, Associate Professor of Dermatology.

American Cancer Society, Oregon Division
Grant of $3,600 from the Oregon Division, American Cancer Society, Portland, for continued support of the Cancer Registry Program, September 1, 1963, through August 31, 1964, under the direction of Dr. Jackson T. Crane, Chairman of the Department of Pathology.

American Medical Education & Research Foundation, Chicago, Illinois, effective September 1, 1963, through August 31, 1964, for research as follows:

1. $475 - "Phase Microscopic and Electron Microscopic Studies of Mitotic Spindles", under the direction of Dr. Sefton R. Wellings, Associate Professor of Pathology.

2. $1,000 - "Purification of Colorado Tick Fever Virus", under the direction of Dr. Charles E. Gardner, U.S.P.H.S. Postdoctoral Fellow in Bacteriology.

3. $1,000 - "Development and Clinical Evaluation of Radioisotope Scanning Procedures for the Detection and Delineation of Brain, Liver, Renal, Spleen and Thyroid Tumors", under the direction of Dr. Tyra T. Hutchens, Professor and Chairman of the Department of Clinical Pathology.

4. $1,000 - "Psoriasis in Infancy and Early Childhood: A Critical Appraisal of Present Knowledge and Methods of Diagnosis", under the direction of Dr. Robert A. Campbell, Assistant Professor of Pediatrics.
Gift of $100 from the Employees of the Farmers Insurance Group, Portland, in support of cancer research, under the direction of Dean D. W. E. Baird.

Grant of $2,500 from the McNeil Laboratories, Inc., Fort Washington, Pennsylvania, for research in the Division of Anesthesiology, under the direction of Dr. Frederick P. Haugen, Head of the Division of Anesthesiology.

Grant of $2,000 from the Mobil Oil Company, New York City, for research in Environmental Medicine, under the direction of Dr. A. W. Horton, Professor of Biochemistry and Environmental Medicine.

Grant of $48,203 from the National Aeronautics & Space Administration, Moffett Field, California, October 1, 1963, through March 31, 1964, for "Ocular Impedance Plethysmograph", under the direction of Dr. Robert V. Hill, Assistant Clinical Professor of Ophthalmology.

Grant of $4,500 from the Oregon Heart Association, Portland, in support of research entitled "Histochemistry of Myocardium", September 1, 1963, through August 31, 1964, under the direction of Dr. Nelson R. Niles, Associate Professor of Pathology.

Grant of $6,081.34 from the Oregon State Elks Association Visual Aid Program, Portland, in continued support of the Children's Eye Clinic, under the direction of Dr. Kenneth C. Swan, Chairman of the Department of Ophthalmology.

Gift of equipment from Tektronix, Inc., Beaverton, valued at $1,105. This equipment is to be used in the Division of Chest Diseases, and is under the direction of Dr. Donald M. Pitcairn, Head of the Division of Chest Diseases.

Gift of $500 from the Max and Rose Tucker Foundation, Portland, for the unrestricted use of Doernbecher Memorial Hospital for Children, under the direction of Dr. Charles N. Holman, Medical Director.

Grant of $2,330 from the Estate of Rudolph Wasmer, Pendleton, for the unrestricted use of Doernbecher Memorial Hospital for Children, under the direction of Dr. Charles N. Holman, Medical Director.

Grants totaling $94,591 from the Vocational Rehabilitation Administration, Washington, D.C., effective September 1, 1963, through August 31, 1964, for teaching grants and traineeships as follows:

1. $70,353 - "Teaching and Traineeships Grant in Rehabilitation Counseling (Psychiatric Internships)", under the direction of Dr. George Saslow, Professor and Chairman of Department of Psychiatry.

2. $24,238 - "Teaching Grant and Traineeships in Rehabilitation Medicine", under the direction of Dr. William Snell, Associate Professor and Head of Division of Orthopedic Surgery.
Grants totaling $587,570 from the U. S. Public Health Service, for research, effective September 1, 1963, through August 31, 1964, unless otherwise indicated, as follows:

1. $36,659 - "Gastric Function after Freezing and Undercooling", under the direction of Dr. John A. Benson, Jr., Head of the Division of Gastroenterology and Associate Professor of Medicine.

2. $8,568 - "Effect of Hypothalamus on Gastric Function", under the direction of Dr. John A. Benson, Jr.

3. $19,749 - "Cardiac Electrophysiology and Electron Microscopy", under the direction of Dr. Donald G. Kassebaum, Assistant Professor of Medicine.

4. $7,174 - "The Anatomy of Human Growth and Development", under the direction of Dr. Anthony A. Pearson, Professor and Chairman of the Department of Anatomy.

5. $19,002 - "Antibody Formation in the Mouse", under the direction of Dr. Arthur W. Frisch, Professor and Chairman of the Department of Bacteriology.

6. $32,517 - "Pathways of Ethanol Metabolism", under the direction of Dr. John T. Van Bruggen, Professor of Biochemistry.

7. $22,540 - "Biodynamics of the Ballistocardiogram", under the direction of Dr. Herbert E. Griswold, Professor of Medicine and Head of the Division of Cardiovascular Renal Diseases.

8. $14,640 - "Histophysiology of Human Eccrine Sweat Gland", under the direction of Dr. Richard L. Dobson, Associate Professor of Dermatology.

9. $24,956 - "Analysis of Lipids of Human Skin", under the direction of Dr. Nicholas Nicolaides, Assistant Professor of Biochemistry.

10. $33,481 - "The Effects of Environmental Factors on Occupational Dermatitis", under the direction of Dr. Raymond R. Suskind, Professor and Head of the Division of Environmental Medicine and Professor of Dermatology.

11. $82,748 - "Psycho-mimetic Drugs and Patterns of Auditory Cortex", under the direction of Dr. Archie R. Tunturi, Associate Professor of Anatomy.

12. $15,671 - "Perfusion of Prostatic Cancer with Radio Phosphorus", under the direction of Dr. Clarence V. Hodges, Professor and Head of the Division of Urology.

13. $14,982 - "Effects of Pre-op Irradiation on Cancer of Rectum", under the direction of Dr. J. Englebert Dunphy, Professor and Chairman of the Department of Surgery.
14. $51,504 - "Neural Mechanisms of Postural Control", under the direction of Dr. John M. Brookhart, Professor and Chairman of the Department of Physiology.

15. $7,044 - "Radiologic and Surgical Coronary Pathology", under the direction of Dr. Nelson R. Niles, Associate Professor of Pathology.

16. $37,140 - "Reaction of Connective Tissue Cells to Injury", under the direction of Dr. Virginia Lee Weimar, Assistant Professor of Ophthalmology.

17. $23,161 - "Dorsal Root Ganglion Cells", under the direction of Dr. George M. Austin, Professor and Head of the Division of Neurosurgery.

18. $18,504 - "Cardiovascular Physiology in Pregnancy", under the direction of Dr. James Metcalf, Associate Professor of Medicine.

19. $10,941 - "Long-term Effect of Low Fat Diet on Multiple Sclerosis", September 1, 1963, through August 31, 1965, under the direction of Dr. Roy L. Swank, Professor of Medicine and Head of the Division of Neurology.

20. $37,928 - "Studies in Cryobiology", April 1, 1963, through March 21, 1964, under the direction of Dr. Stanley W. Jacob, Assistant Professor of Surgery.

21. $58,226 - "A Study of Suspension Stability of Blood", under the direction of Dr. Roy L. Swank, Professor of Medicine and Head of the Division of Neurology.

22. $10,435 - "Alpha-Hydroxylation of Steroids", under the direction of Dr. Howard James Tatum, Professor of Obstetrics and Gynecology.

Portland State College

Scholarships & Fellowships

Gifts and grants totaling $32,376 from the following donors for scholarships and fellowships:

- American Legion Auxiliary, Department of Oregon, Portland $200.00
- Crown Zellerbach Foundation, San Francisco, Cal. $3,125.00
- Family Counseling Service, Portland 608.00
- Grand Guardian Council of Oregon, International Order of Job's Daughters, Parkdale 300.00
- The Jackson Foundation through the U. S. National Bank, Portland 1,000.00
- Lake Oswego Senior High School 100.00
- Goldie Chan Lam Estate, Portland 25,000.00
McKettrick Scholarship Fund, through Gresham Union High School $ 100.00
National Society of Daughters of American Revolution, Washington, D.C. 150.00
Oregon Congress of Parents and Teachers, Portland 383.00
Portland Bentham Lions Club 150.00
Roosevelt High School Dads' Club, Portland 1,260.00

Grants totaling $83,615 from the National Science Foundation, Washington, D.C., effective May 24, 1962, through May 24, 1964, unless otherwise indicated for research, institutes, conferences, and other purposes, as follows:

1. $3,000 - "NSF Brodie Effects of Impure Bismuth 664", under the direction of Dr. Laird C. Brodie, Associate Professor of Physics.

2. $1,460 - "An 8½-month in-service institute in mathematics for elementary school personnel", March 20, 1963, through June 30, 1964, under the direction of Dr. J. Richard Byrne, Associate Professor of Mathematics.


4. $21,425 - In support of a working conference entitled, "To Develop a High School Curriculum on Integrated Chemistry and Physics", April 9, 1963, through September 17, 1964, under the direction of Dr. Vernon Cheldelin, Dean, School of Science, Oregon State University.

5. $2,740 - "Vibration Problems of Infinite Beams and Plates of Non-Uniform Section", June 15, 1962, through June 14, 1964, under the direction of Dr. John B. Butler, Jr., Associate Professor of Mathematics.

6. $10,900 - "NSF Pierce Indigenous Languages of Oregon 464", May 1, 1963, through April 30, 1964, under the direction of Dr. Joe E. Pierce, Associate Professor of Anthropology.

7. $300 - "Pioneering graduate course in modern mathematical methods", December 27, 1962, through March 31, 1964, under the direction of Dr. Robert W. Rempfer, Professor of Mathematics.

Grants totaling $9,290 from the U. S. Government, Research and Training Grants Branch, Division of Water Supply and Pollution Control, Washington, D. C., for research as follows:

1. $3,132 - "Water Pollutants Determinable by Gas Chromatography", September 1, 1962, through August 31, 1963, under the direction of Dr. James W. Ferguson, Professor of Chemistry.

2. $6,158 - "Heavy Metal Poisons in Waters and Industrial Wastes", September 1, 1963, through August 31, 1964, under the direction of Dr. Clyde R. Johnson, Professor of Chemistry.

Grant of $34,506 from the U. S. Government, Department of Health, Education and Welfare, Office of Education, Washington, D.C., in support of the Middle East Studies Center, July 1, 1963, through June 30, 1964, under the direction of Dr. Frederick J. Cox.

Gift to the library of 297 books, periodicals, reference works, and state and federal documents, valued at $794, from Mr. Wallace S. Wharton, Turner.

Gift of $200 from the West Linn Papa Lions, Gladstone, for student loans for West Linn High School graduates.

Gifts and grants totaling $8,001.35 from the following donors for scholarships and fellowships:

- Albany Parent-Teacher Association Council $ 294.00
- American Legion Auxiliary, Dundee 100.00
- Banks High School Moms & Dads Club 150.00
- Britt Memorial Scholarship Fund, Medford 200.00
- Brookings-Harbor High School Student Body, Brookings 200.00
- Brookings-Harbor Parent-Teacher Association, Brookings 300.00
- Cottage Grove High School 175.00
- Carpenter Foundation, through School District #6, Central Point 133.33
- Delta Kappa Gammas, Delta Chapter, Salem 294.00
- Elks Lodge No. 1413, Corvallis 300.00
- Elks Lodge No. 1862, Hillsboro 125.00
- Elks Lodge No. 1664, Toledo 100.00
- Eugene Education Association 200.00
- Georgia-Pacific Foundation, Portland 250.00
- Girls' League, North Salem High School, Salem 100.00
- Grande Ronde Parent-Teacher Association 200.00
- Rotary Club, Gresham 100.00
- The Jackson Foundation, through the U.S. National Bank, Portland 1,000.00
- Junction City Education Association 200.00
Junction City Parent-Teacher Association $294.00
Marshfield Senior High School, Coos Bay 100.00
Oregon Conference of the United Church of Christ, Portland 150.00
Oregon State Employees Association, Salem 266.68
Oregon State Grange, Portland 200.00
Salem Junior Chamber of Commerce 100.00
South Santiam Educational and Research Project through the Oregon State University Foundation, Corvallis 266.00
Howard Turner Educational Trust, through the U.S. National Bank, Portland 415.00
Twenty-Nine Palms High School, Twenty-Nine Palms, California 100.00
United Scholarship Service for American Indian Students, Denver, Colorado 100.00
Woodburn Junior Chamber of Commerce 250.00
Morrow County National Foundation, Heppner 230.00
Lincoln County OCE Alumni Association, Kernville 150.00
Woodburn Parent-Teacher Association 225.00
Colton High Alumni Association, Oregon City 150.00
Lions Club, Coquille 150.00
Sherman County Scholarships Association, Inc., Moro 433.34

Southern Oregon College

Scholarships & Fellowships

Gifts and grants totaling $8,901.92 from the following donors for scholarships and fellowships:

Miscellaneous, from the following organizations: $343.34
Oregon State Employees Association; Creswell Education Association; Thespian Troup #358, Medford; Moore Hamilton Memorial; P.E.O. (four chapters); and Medford Junior Women's Club 100.00
Alpha Delta Kappa, Theta Chapter, Roseburg 294.00
Soroptimist Club, Ashland 300.00
Mrs. Amanda Z. Barnes, Central Point
Arcade Chapel Choir, Sacramento, California 100.00
Bean Fund, through the U. S. National Bank, Portland 125.00
Britt Memorial Scholarship Fund, Medford 150.00
The Carpenter Foundation, Medford 2,696.58
College Women's Club of the Rogue River Valley, Medford 100.00
First Presbyterian Church, Benevolence Fund, Medford 100.00
Future Business Leaders of America, Medford High School 98.00
Future Teachers of America, Medford High School 98.00
Gardiner Parent-Teacher Association 220.00
Institute of International Education, New York City 250.00
Mrs. Adolph Teichert, Jr., Sacramento, California 400.00
International Longshoremen's Warehousemen's Union,
North Bend                    $ 100.00
Jackson County Young Farmers Club, Medford  200.00
Kimberly Clark Corporation, Shasta Division,
Anderson, California             350.00
Medford Mail Tribune                150.00
Zorts Club, Medford                98.00
Myrtle Point High School Senior Class          125.00
Oregon State Chapter, P.E.O.             250.00
Phelps-Stokes Fund, New York City        550.00
Riverside Parent-Teacher Association, Klamath Falls     200.00
Henry A. Schroeder and Sons, Myrtle Point          250.00
Mrs. Stan Smith, Medford                294.00
Sutherlin High School. Student Body         185.00
Howard W. Turner Educational Trust through the U.S.
National Bank, Portland                165.00
The United States National Bank, Portland   110.00
United Steel Workers of America, Local #4856,
Henderson, Nevada                      500.00

Eastern Oregon College

Scholarships & Fellowships
Gifts and grants totaling $2,304.25 from the following donors for scholarships and fellowships:

Inland Machinery Company, La Grande            $ 500.00
Mrs. Rice R. McHale, Jr., La Grande            106.00
Order of Rainbow Girls, Grand Assembly, La Grande       225.00
Oregon Education Association, Hermiston Local          285.25
Kiwanis Club, Pendleton                          300.00
Marcus L. Roesch, La Grande                     294.00
Umatilla Parent-Teacher Association             100.00
Women's Benefit Association, Port Huron, Michigan    500.00

Division of Continuing Education

Scholarships & Fellowships
Gifts totaling $400 from the following donors for scholarships:

School District #6, Central Point             $ 200.00
School District #9, Coos Bay                   100.00
School District #28J, Veneta                   100.00

U.S. Office of Education
Grants totaling $107,210 from the U. S. Office of Education in support of the Counseling and Guidance Institute, January 2, 1963, through June 30, 1964, under the direction of Mr. Duane Andrews, Director of Continuation Centers. This amount represents $42,230 for the Institute and $64,980 to provide stipends.

ADJOURNMENT
The meeting adjourned at 12:35 P.M.

Wm. E. Walsh, President
R. L. Collins, Secretary