In compliance with the September 23, 1966, written request of a majority of members of the Board for a special meeting, and at the call of the President of the Board, the Oregon State Board of Higher Education convened in special session in Room 201, Division of Continuing Education Building, Portland, Oregon, on October 5, 1966.

The meeting was called to order at 10:00 A.M. by the temporary chairman, Ralph E. Purvine, M.D., and on roll call the following answered present:

Mrs. Elizabeth H. Johnson  
Mr. Philip A. Joss  
Mr. Ancil H. Payne  
R. E. Purvine, M.D.  
Mr. John W. Snider  
Mr. Ray T. Yasui

Absent: Mr. J. W. Forrester, Jr., and Mr. George H. Layman were absent for business reasons; Mr. Chas. R. Holloway, Jr., was out of the state.

Centralized Activities—Chancellor R. E. Lieuallen; Secretary R. L. Collins; Mr. H. A. Bork, Vice Chancellor for Business Affairs; Mr. D. Larson, Assistant Chancellor; Mr. J. L. Watson, Comptroller; Mr. Wolf von Otterstedt, Assistant Attorney General; Mr. Allen McKenzie, Assistant to the Vice Chancellor for Business Affairs; Dr. G. Benjamin Lawrence, Administrative Intern to the Chancellor.

Portland State College—Mr. W. T. Lemman, Director of Business Affairs; Mr. J. Malcolm McMinn, Director of Facilities Planning and Operation.

Others—Mr. Gordon A. Barker, Investment Manager, State Treasury Department.

Dr. Lieuallen indicated that pursuant to the request of Board members, President Chas. R. Holloway, Jr., called a special meeting of the Board for Wednesday, October 5, 1966, in connection with the sale of $6,000,000 State of Oregon, State Board of Higher Education Bonds, Series 1966 A. The By-Laws of the Board in Article III include provisions to the effect that the President of the Board, when present, shall preside at all meetings of the Board; and that the Vice President of the Board, in the absence of the President, is to assume the duties of the President.

Since neither Mr. Holloway, President, nor Mr. Forrester, Vice President, were able to attend the meeting, Mr. Holloway designated as Acting President for the October 5, 1966, meeting the following Board members in preferential order:

Dr. Ralph E. Purvine  
Mrs. Elizabeth H. Johnson  
Mr. John W. Snider
The Board members in attendance at this special meeting at 10:00 A.M. were: Dr. Ralph E. Purvine, Mrs. Elizabeth H. Johnson, Mr. John W. Snider, Mr. Ray T. Yasui, Mr. Philip A. Joss, and Mr. Ancil H. Payne. It follows that Dr. Ralph E. Purvine's designation as Acting President by President Chas. R. Holloway would apply.

Director Snider moved that the indicated designation by President Holloway be confirmed and that Dr. Ralph E. Purvine be appointed as Acting President to preside at this special Board meeting. Director Johnson seconded the motion. Upon roll call vote the following voted aye: Directors Johnson, Joss, Payne, Snider, and Yasui. Director Purvine abstained from voting.

Those voting no: None.

As indicated by the roll call vote, the motion was duly adopted.

The Vice Chancellor for Business Affairs reported that at 9:00 A.M., Pacific Daylight Time, on October 5, 1966, sealed bids were received, with Mr. Robert W. Straub, State Treasurer, and Mr. Gordon A. Barker, Investment Manager, present, pursuant to an advertisement authorized by the Board of Higher Education at its regular meeting on September 13, 1966, for the proposed sale of $6,000,000 State of Oregon, State Board of Higher Education Bonds, Series 1966 A. The bonds were to be sold at not less than $99 for each $100 par value thereof. Bids received for the bonds were as follows:

<table>
<thead>
<tr>
<th>Name of Bidder</th>
<th>Designated Interest Maturities</th>
<th>Designated Interest Rate</th>
<th>Designated Interest Coupon Interest Cost</th>
<th>Add Discount</th>
<th>Total Aggregate Interest Cost</th>
<th>Total Aggregate Interest Rate</th>
<th>Effective Interest Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Halsey, Stuart &amp; Co Inc., Smith</td>
<td>1969-1996</td>
<td>3.90%</td>
<td>$4,496,115.00</td>
<td>$54,000.00</td>
<td>$4,550,115.00</td>
<td>3.94684</td>
<td></td>
</tr>
<tr>
<td>Barney &amp; Co, Incorporated,</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Merrill Lynch, Pierce, Fenner &amp; Smith Incorporated, Continental Illinois National Bank and Trust Company of Chicago, and Associates</td>
<td>1969-1996</td>
<td>3.90%</td>
<td>$4,496,115.00</td>
<td>$58,200.00</td>
<td>$4,554,315.00</td>
<td>3.950484</td>
<td></td>
</tr>
<tr>
<td>Bankers Trust Company, First National City Bank, and Associates</td>
<td>1969-1996</td>
<td>3.90%</td>
<td>$4,496,115.00</td>
<td>$58,200.00</td>
<td>$4,554,315.00</td>
<td>3.950484</td>
<td></td>
</tr>
</tbody>
</table>
Following the reading of the bids, the Vice Chancellor for Business Affairs indicated that the most favorable bid was that of Helsey, Stuart & Co. Inc., Smith Barney & Co. Incorporated, Merrill Lynch, Pierce, Fenner & Smith Incorporated, Continental Illinois National Bank and Trust Company of Chicago, and Associates, with a total aggregate interest cost of $4,550,115.00 and an effective interest rate of 3.94684 percent. He also stated that the bonds were to be in denominations of $5,000. He recommended, with the concurrence of the Chancellor, that said bid be accepted.

It was moved by Director Snider that the bid of Helsey, Stuart & Co. Inc., Smith Barney & Co. Incorporated, Merrill Lynch, Pierce, Fenner & Smith Incorporated, Continental Illinois National Bank and Trust Company of Chicago, and Associates be accepted. Director Johnson seconded the motion. The Acting President of the Board stated that it had been moved and seconded that the Board accept the bid as indicated.

On roll call vote the Board voted on the adoption of the motion as follows: Those voting yes: Directors Johnson, Joss, Payne, Purvine, Snider, and Yasui.

Those voting no: None.

The Acting President of the Board thereupon declared the motion carried unanimously.
With the concurrence of the Chancellor, the Vice Chancellor for Business Affairs recommended that the following resolution be adopted:

RESOLUTION

BE IT RESOLVED that the SIX MILLION DOLLARS ($6,000,000) STATE OF OREGON, STATE BOARD OF HIGHER EDUCATION BONDS, SERIES 1966 A, sold at 99.1 on the 5th day of October, 1966, be issued to bear date the 15th day of October, 1966; to bear interest at the rate of 3.90 per cent per annum for the bonds of the issue maturing on October 15, 1969 to 1996 inclusive; and

BE IT FURTHER RESOLVED that the bonds be issued to mature serially on the dates provided in the resolution of the Board duly adopted at the regular meeting of the Board duly and legally held on September 13, 1966, and that both the principal of and interest upon the bonds be paid at the office of the Fiscal Agency of the State of Oregon, in the City and State of New York; and

BE IT FURTHER RESOLVED that the said bonds and coupons annexed thereto be executed in the form prescribed in the resolution adopted by the Board at the meeting thereof held on the 13th day of September, 1966; and

BE IT FURTHER RESOLVED that the bonds be in denominations of $5,000, as provided in the resolution adopted by the Board at the September 13, 1966 meeting; and

BE IT FURTHER RESOLVED that the September 13, 1966 resolution of the Board authorizing the issuance of said bonds, and all acts performed by the Board in adopting the said resolution, and by the Secretary and Vice Chancellor for Business Affairs in connection with the issuance and sale of the said bonds, be and they hereby are fully approved, ratified, and confirmed.

On motion by Director Yasui and second by Director Johnson, the above resolution was adopted on roll call vote with the following voting in favor of adoption: Directors Johnson, Joss, Payne, Purvine, Snider, and Yasui.

Those voting no: None.

The Acting President of the Board thereupon declared the resolution duly adopted by a unanimous vote.
Institutional Enrollments

For the information of the Board, the Chancellor compared the present and anticipated enrollments for 1966-67 with the budgeted enrollment estimates for that period. He indicated that it appeared the enrollment estimates will probably be reached at the two universities. At Portland State College the enrollment may be as much as 1,900 below the estimated figure and Southern Oregon College and Oregon Technical Institute will probably be from 250 to 275 below the estimated figure. At Eastern Oregon College and Oregon College of Education, the budget estimates will probably be exceeded by 40 or 50 students. These figures would result in a final enrollment for the State System of from 2,400 to 2,500 below the budget estimates. He also pointed out that the final total enrollment for all institutions would be approximately 3.5 to 4 percent above that for last year.

The Chancellor said that a factor in the miscalculation of estimated enrollments at Portland State College, Oregon Technical Institute and Southern Oregon College appeared to be the more rapid development of the enrollment at the community colleges. In its lower-division years Oregon Technical Institute draws from the same student group that is the source of enrollment for the vocational-technical programs in the junior colleges. Portland State College enrollment reflects a more rapid development of the community colleges in the Portland area than had been anticipated in the enrollment projections. The Southern Oregon College enrollment is affected not only by the enrollments at South Western Oregon College but also by the enrollment in the Umpqua and Lane Community Colleges.

Mrs. Johnson asked whether the enrollment period needed to be open for a two-week period and also whether it might be possible to standardize enrollment procedures, particularly the date on which the late fee became effective, so that enrollment reports during registration would be comparable and thus provide information that was more easily understood.

The Chancellor responded that it was planned to consider standardization of the enrollment procedures and that he would discuss the possibility of reducing the length of the period during which registration is open with the institutional executives. He said, however, that the two-week period was traditional not only in Oregon but also in other parts of the country and that it might be difficult to institute a change.

ADJOURNMENT

The Board adjourned at 10:30 A.M., October 5, 1966.

Ches. R. Holloway, Jr., President

R. L. Collins, Secretary