STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD IN
ROOM 338, MICHAEL J. SMITH MEMORIAL CENTER, PORTLAND STATE UNIVERSITY, PORTLAND, OREGON

March 28, 1972

MEETING 402-1 A regular meeting of the State Board of Higher Education was held in Room 338, Michael J. Smith Memorial Center, Portland State University, Portland, Oregon.

ROLL CALL The meeting was called to order at 9:00 A.M. Tuesday, March 28, 1972, by the President of the Board, Mr. George H. Layman, and on roll call the following answered present:

Mr. George H. Corey  
Mrs. Elizabeth H. Johnson  
Mr. Philip A. Joss  
Mr. John W. Snider  
Mr. Loran L. Stewart  
Mr. Edward G. Westerdahl II  
Mr. George H. Layman

Absent: Mr. Robert D. Holmes was absent due to an injury, Mr. John D. Mosser was in the hospital.

OTHERS PRESENT Centralized Activities--Chancellor R. E. Lieuallen; Secretary R. L. Collins; Mr. Freeman Holmer, Vice Chancellor for Administration; Mr. J. I. Hunderup, Vice Chancellor for Facilities Planning; Dr. Miles C. Romney, Vice Chancellor for Academic Affairs; Mr. D. R. Larson, Assistant Chancellor; Mr. H. A. Bork, Consultant; Mr. Keith L. Jackson, Budget Director; Dr. Duane Andrews, Director, Division of Continuing Education; Dr. George Diel, Director of Communications Development; Dr. Carl Paetz, Director of Campus and Building Planning; Mr. John B. Leahy, Assistant Attorney General; Mr. John Richardson, Assistant to the Chancellor; Mr. Fred Segrest, Administrative Assistant.

Oregon State University--President R. W. MacVicar.

University of Oregon--President Robert D. Clark; Dr. Gerald Bogan, Vice President for Students; Mr. Ralph Sunderland, Chief Budget Officer; Dr. Eugene F. Scopes, Dean of the School of Law.

University of Oregon Medical School--Dean C. N. Holman.

University of Oregon Dental School--Mr. Eugene Bauer, Assistant Dean for Business Affairs.

Portland State University--President Gregory B. Wolfe; Mr. W. T. Lemman, Vice President for Business and Finance; Mr. Robert Low, Vice President for Administration; Dr. Joseph Blumel, Vice President for Academic Affairs; Mr. Robert Stein, Information Officer.
The Board voted to dispense with the reading of the minutes of the last regular meeting held on January 24, 1972, and approved them as printed in the preliminary minutes previously issued.

The Chancellor presented recommendations for appointments of the following individuals to key administrative positions:

**Personnel Adjustments**

- **Dr. Emery Neal Castle**, Professor of Agricultural Economics, at Oregon State University, as Dean of the Graduate School.
- **Dr. Richard R. West**, Associate Dean at Cornell University as Dean of the College of Business Administration at the University of Oregon.
Mr. Carl O. Fisher, formerly manager of radio station KUCN in Eugene, as Assistant to the President for University Development at the University of Oregon.

Dr. Lynn S. Rodney, Head of the Department of Recreation and Park Management, as Dean of the School of Health, Physical Education and Recreation at the University of Oregon.

The Board approved these appointments as recommended by the Chancellor. Details of the appointments appear in the personnel section of these minutes.

The Chancellor stated that Governor McCall, following his trade mission to East and Southeast Asian countries, had recommended that there be established, in Portland, an Oregon Pacific Rim Study Center. The Governor in a letter to President Layman, copies of which were sent to the members of the Board and to the Chancellor, asked that the Board undertake the task of planning such a study center. Subsequently, the Board's Office prepared a preliminary report to the Board, for the March 28 meeting, titled Preliminary Report to the Board on the Proposed Pacific Rim Studies Center. This report is bound in a separate document and considered an integral part of these minutes of the Board.

The Chancellor reviewed the contents of the report briefly, noting that the first 22 pages of the report include a summary of the report's content, identification of the Pacific Rim countries, a statement on the importance of trade with these countries to Oregon's economy, a statement of possible functions which have been suggested as appropriate to such a study center, a brief resume of the relationships already established by institutions of the State System and some of the independent colleges and universities in Oregon with these geographic areas, and, finally, on pages 21-22, a summary statement with recommendations for action by the Board. Those pages are followed by some 100 pages consisting of an inventory of the relationships already established by Oregon institutions of higher education with Asian and Southeast Asian nations, and, finally, on page 133, a description of the East-West Center in Hawaii.

The Chancellor said he was surprised and pleased to discover that activities already under way and relationships already established were as extensive as they are. He noted that other resources in the state, such as the resources of the Oregon Historical Society with its library, particularly dealing with Russia, should not be overlooked in the Board's ultimate review of and capitalizing upon the resources available in the state.
The Chancellor reviewed for the Board the summary of points made in the preliminary report (pp. 21-22) as follows:

1. There is a great potential in the Pacific Rim area. It seems appropriate for the State System to examine the ways in which the resources it has already established and the additional resources that can be developed can be used to serve Oregon's trade and cultural interests more effectively.

2. The Pacific Rim is tremendously vast. This suggests that a studies center is going to have to have more focus than simply on all of the region.

3. The State System and independent colleges and universities have already shown substantial interest in establishing relationships with the people of the Pacific Rim nations in various kinds of programs, some of which have been functioning for a number of years.

4. Illustrative of these developments are the nearly 800 students from East and Southeast Asian countries enrolled in our institutions; instructional programs in Japanese and Chinese and Asian Studies; substantial course work related to those countries; research activities and contractual relationships; exchange and foreign studies programs; alumni, many of whom occupy key positions in the life of those countries; faculty with recent experience in those countries; library and museum resources; and efforts, particularly at Portland State University, to assist businessmen and government officials in identifying and cultivating foreign markets.

The Chancellor said the present report does not speak as directly as the Board's Office would hope the final report would do to the network approach to the Center. He noted that there are a number of trade outlets in Oregon, Portland being the principal one, but also Coos Bay, Newport, Astoria, Umatilla. There is an educational and research network, too, with resources of the University of Oregon in Eugene, Oregon State University at Corvallis, and Portland State University in Portland, and other institutions with more limited, but nonetheless important, resources. He added that the Governor has said he expects to have further information and advice for the Board about potential sources of financing.

The Board approved the recommendations of the Board's Office with the amendment, proposed by Mr. Stewart, adding the word "trade" to the first recommendation and deleting the word "Portland" from the second. The deletion of the word "Portland," Mr. Stewart explained, would give the Academic Affairs Committee the option of reviewing other possible locations of the Center.
The recommendations as approved by the Board are:

1. The Board directs that a plan be prepared whereby the extensive resources of the public and private institutions of higher education in Oregon, and such others as can be marshalled, can be effectively applied to enhancing Oregon's relationships with the Pacific Rim countries to the cultural, educational, trade and general economic benefit of Oregon.

2. The Board requests its Committee on Academic Affairs to prepare for submission to the Board an analysis of alternative ways to utilize existing and potential resources for serving Oregon's interests through a Pacific Rim Studies Center; that in the analysis, attention be given to the definition of the goals of the Center, resources required to mount a Center of the character recommended to the Board by its Committee on Academic Affairs, and a timetable for bringing a Center appropriately defined into being.

Later in the meeting, Mr. Westerdahl proposed that the President of the Board be authorized to establish a committee of people from within the State System and other interested groups to develop proposals in respect to the Pacific Rim Studies Center for the consideration of the Committee on Academic Affairs. Mrs. Johnson supported the proposal, saying that the cooperation and financial support of outside groups and agencies would be essential to the operation of the Center, and it was thus important that those groups have a part in developing the proposal.

The proposal was approved.

Accreditation Expense, PSU

(Considered by Finance Committee, February 23, 1972.)

Staff Report to the Committee

Accreditation visits are scheduled during 1972 for Portland State University's Schools of Education and Social Work, and the Applied Science Program. Costs associated with the visits include the accreditation team fees, travel and per diem, and report preparation. The visits involve the National Council for Accreditation of Teacher Education, the Council on Social Work Education and the Curriculum Review Committee of the Oregon State Board of Engineering Examiners.

Staff Recommendation

It was recommended that $2,779 be provided from the Board's Unappropriated Fund to apply toward the accreditation review expense at Portland State University for year 1971-72.
Discussion and Recommendation by the Committee

The Finance Committee recommended that the Board approve the recommendation as presented.

Board Discussion and Action

The Board approved the recommendation as presented.

Feasibility Study for Conversion of Residence Hall Unit(s) to Apartments, OCE

(Considered by Building Committee, February 23, 1972.)

Staff Report to the Committee

At the January 6, 1972, meeting of the Building Committee, during the discussion of the Report of Dormitory Capacities and Occupancies and Married Student Housing - Fall 1971, it was suggested that the Board's Office investigate the possibility of converting one or more residence halls into apartments and present a proposal for an architectural study of the cost and feasibility of such conversion. President MacVicar indicated that Oregon State University would be pleased to have such a study made for some of the housing facilities on the campus in Corvallis. Following his comments, it was noted that the 1971 Legislature had authorized the remodeling of a portion of Weatherford Hall, one of the older residence halls there, anticipating different living arrangements than those within a traditional dormitory. Institutional officials are now considering the interest and qualifications of several architects in this project, and it is expected that a recommendation will be submitted to the Board's Office within the near future for the professional services needed for this remodeling work.

At all of the State System institutions which provide student housing, efforts are being made to improve the attractiveness of the accommodations by installing carpeting in selected areas, such as the corridors, by granting various options for meal service, by assigning a greater number of rooms for single (rather than multiple) occupancy, etc., to the extent practical and within available resources. It is likely that architectural and engineering assistance in connection with special problems will be requested and authorized in accordance with Board policies. For example, some advice is needed concerning acoustical treatment and additional or different toilet and shower facilities within the Quadrangle at Oregon State University (Cauthorn, Poling, Hawley, and Buxton Halls), and modifications of the heating system within Cascade Hall at Southern Oregon College may be desired.

Among the residence halls on the various campuses, the ones which would appear to be most adaptable for conversion to apartment units are the three suite type dormitories at Oregon College of Education which were completed between 1965 and 1968. These three-story buildings are identified as Butler, Gentle, and Barnum Halls. Each has a capacity of about 146 students. The buildings within the complex are interconnected by exterior walkways with two-story lounge buildings which, in turn, have bridge connections with the new Food Service Building. The typical arrangement on each floor of the three dormitory
units consists of four 4-student suites with a living-study area and a sleeping-dressing room. There are no interior corridors; each unit has an outside entrance. Toilet and shower facilities are located in the central core with access from the sleeping-dressing rooms of the two adjoining suites. By installing a partition in each bathroom area, and by creating space for a small kitchen unit and making other minor modifications within the study and sleeping areas, it is expected that the accommodations would be adequate either for married students or for single students who would prefer apartment-style living arrangements.

Architects Payne-Settecase-Smith, who designed the residence hall complex at Oregon College of Education, have indicated their interest in making a feasibility study of the conversion of one or more of these units into apartments, including the preparation of cost estimates. For these services, they would invoice on a time and materials basis with the understanding that the total charge would not exceed $500. If authorization is given at a later time to prepare plans and specifications for the remodeling work, credit would be allowed against the design fee for payments made for the feasibility study.

**Staff Recommendation**

It was recommended that the Vice Chancellor for Facilities Planning be authorized to contract with Architects Payne-Settecase-Smith of Salem for professional services relating to a study of the feasibility of converting one or more residence hall units at Oregon College of Education into apartments for married or single students with the understanding that the professional fee charges will be invoiced on a time and materials basis not to exceed a total of $500. Funds required for the study would be provided from balances available from housing operations at the institution.

**Discussion and Recommendation by the Committee**

The Dormitory occupancy rate in the residence halls at Oregon College of Education was discussed. It was indicated that the occupancy rate had decreased during the current year, partially due to an increase in the number of graduate and upper-division students and a sharp drop in the number of freshmen students.

Dr. Rice said that a decision on the conversion of the dormitories would be based on the analysis of whether this year's experience with occupancy rates appeared to be a trend to lower rates of occupancy.

Mr. Hunderup indicated that the present thinking is that the four-student suites would be remodeled into two-student apartments for either married or single students. He said that one part of the feasibility study would include a determination of the rental charge required to meet the debt service requirements and other operating costs of the converted dormitory. He emphasized that the requested authorization is for a feasibility study and not for authorization to proceed with the project itself.
President MacVicar again expressed the interest of Oregon State University in considering the possibility of creating a different kind of living arrangement in Weatherford Hall.

The Building Committee recommended that the Board approve the recommendation as presented.

Board Discussion and Action

In his summary and presentation of the Committee recommendation, Mr. Joss indicated that the recommendation was not intended to exclude the possibility of similar studies at other institutions.

The Board approved the recommendation as presented.

Staff Report to the Board

Upon the recommendation of officials of Oregon College of Education and the project architects, the work performed by the construction contractor for the remodeling of Todd Hall was accepted as of February 11, 1972, subject to the completion of a few minor items. A revised semi-final budget is shown below in comparison with the budget reported to the Board on October 25, 1971:

<table>
<thead>
<tr>
<th>Project Costs</th>
<th>Revised Budget 2/11/72</th>
<th>Original Budget 10/25/71</th>
<th>Increase or Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct construction costs:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Demolition work and minor renovation by OCE Physical Plant Department</td>
<td>$9,247</td>
<td>$5,768</td>
<td>$3,479 (1)</td>
</tr>
<tr>
<td>Contract work - L. D. Mattson, General Contractor, Salem</td>
<td>44,585</td>
<td>44,504</td>
<td>81 (2)</td>
</tr>
<tr>
<td>Professional services including feasibility study</td>
<td>5,900</td>
<td>5,900</td>
<td>-</td>
</tr>
<tr>
<td>Construction supervision and miscellaneous costs</td>
<td>268</td>
<td>268</td>
<td>-</td>
</tr>
<tr>
<td>Contingencies</td>
<td>-</td>
<td>3,560</td>
<td>(3,560)</td>
</tr>
<tr>
<td>Total</td>
<td>$60,000</td>
<td>$60,000</td>
<td>-</td>
</tr>
</tbody>
</table>

(1) Includes extra painting and plumbing work, moving costs, etc.

(2) Reflects minor adjustments incorporated within three approved change orders.

Plans and specifications for the remodeling project were prepared by Architects Payne-Settecase-Smith of Salem. Briefly stated, the work included the following:

1. Conversion of a former lounge area to classroom-type space.

2. Upgrading of lighting levels, including improvements within the former study-bedrooms which would be used primarily as offices.
3. Provision of passageways to coordinate offices into groups (suites).
4. Removal of sinks from most rooms.
5. Painting and general refurbishing of the converted areas.

Within the area of approximately 18,687 square feet remodeled on the first and second floor levels, about 79 office stations are being provided, together with conference rooms and related service spaces, principally for use by the Division of Teaching Research.

Of the total requirements, $10,000 was provided from the institutional operating budget and the remainder was financed equally from the General Fund appropriation for capital construction in 1971-1973 (Chapter 709, Oregon Laws 1971) and bond borrowings under Article XI-G of the Oregon Constitution.

**Board Discussion and Action**

The Board accepted the report as presented.

(Considered by Building Committee, February 23, 1972.)

**Purchase of Jeter Properties, SOC Staff Report to the Committee**

Mr. and Mrs. R. E. L. Jeter, an elderly couple now residing in Seattle, have indicated their interest in selling the four separate properties which they own within the approved projected campus boundaries of Southern Oregon College:

463 South Mountain Avenue - Consists of a lot containing approximately 10,000 square feet improved with a three-bedroom house and separate garage. The house has an area of about 1,392 square feet and is of wood-frame construction with asbestos shakes and composition roof. The option price is $14,625

473 South Mountain Avenue - Consists of a lot containing approximately 10,000 square feet improved with a three-bedroom house, separate garage and a shed. The house has an area of about 1,049 square feet and is of wood-frame construction with asbestos shakes. The option price is 12,500

519 South Mountain Avenue - Consists of a lot containing approximately 6,000 square feet improved with a two-bedroom house. Exclusive of a partial (unfinished) basement, the house has an area of about 908 square feet. It is on a concrete foundation and the exterior is finished with wood shingles. There is no garage. The option price is 11,125
1077 Ashland Street - Consists of a lot containing approximately 8,000 square feet improved with a four-bedroom house and separate garage. The house has an area of about 2,208 square feet. Two of the bedrooms are within a daylight basement. The main floor of the building is of wood-frame construction with stucco exterior. The option price is $16,750.

Total $55,000

All four of the properties are within the area designated for future parking. At least a portion of the proposed parking improvements will need to be undertaken later in 1972 if a contract award is made for the construction of the Classroom Building east of Mountain Avenue.

The option prices are in line with appraisals obtained by the institution. Funds to finance the acquisition of the properties are available from proceeds from the sale of Article XI-F(1) bond borrowings authorized by the 1971 Legislature.

Staff Recommendation:

It was recommended that the Vice Chancellor for Facilities Planning be authorized to purchase the four properties described above from R. E. L. and Zoa I. Jeter for the sum of $55,000 financed from proceeds from Article XI-F(1) bonds.

Discussion and Recommendation by the Committee

The Building Committee recommended that the Board approve the recommendation as presented.

Board Discussion and Action

The Board approved the recommendation as presented.

Report of Appointment of Architects for Feasibility Study for Remodeling of Swedenburg House, SOC

Upon the recommendation of institutional officials, arrangements have been made for the professional services of Architects Hiatt & Rounds, Medford, for a feasibility study of the possible remodeling of the building familiarly known as the Swedenburg House on the campus of Southern Oregon College with due regard to the estimated usable life of the building for offices. The study will include the preparation of schematic plans showing the scope of remodeling contemplated, determination of code requirements, cost estimates, etc.

For their services, the architects will be compensated on a time and materials basis not to exceed a total of $1,200. In the event the architects are authorized later to prepare plans and specifications for the work, credit shall be allowed for fees paid for the feasibility study. Funds required for the study are being advanced from the Board's reserve for architectural/engineering planning.
Board Discussion and Action

Mr. Westerdahl asked if the study had the constraint of maintaining the exterior of the Swedenburg house in its present form. Mr. Hunderup indicated that there was such a constraint applicable to the main building. In answer to a question from Mrs. Johnson, Mr. Hunderup explained that under the provisions of the Administrative Rules, the Vice Chancellor for Facilities Planning was delegated general authority to appoint architects and subsequently report back to the Board; on projects specifically requested by the Board, the practice is to obtain advance approval by the Board.

The Board accepted the report as presented.

Report of Inspection and Acceptance of Classroom Building (Music), SOC

Staff Report to Board

Upon the recommendation of officials of Southern Oregon College and Architects Hamlin, Martin, Schultz & Oredson, the work performed by the three principal construction contractors for the Classroom Building (Music) was accepted as of January 4, 1972, subject to the completion of a few minor items, following inspection by the Vice Chancellor for Facilities Planning on behalf of the Board.

A revised semifinal budget is shown below in comparison with the budget reported to the Board on October 26, 1970:

<table>
<thead>
<tr>
<th>Project Costs</th>
<th>Revised Budget 2/8/72</th>
<th>Original Budget 10/26/70</th>
<th>Increase or Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct construction costs:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General work - Todd Building Company, Roseburg</td>
<td>$1,003,169</td>
<td>$947,786*</td>
<td>$55,383 (1)</td>
</tr>
<tr>
<td>Mechanical work - Western Mechanical, Inc., Medford</td>
<td>307,642</td>
<td>304,090*</td>
<td>3,552 (2)</td>
</tr>
<tr>
<td>Electrical work - Sims Electric of Medford, Inc., Medford</td>
<td>96,951</td>
<td>91,530*</td>
<td>5,421 (3)</td>
</tr>
<tr>
<td>Total direct construction costs</td>
<td>$1,407,762</td>
<td>$1,343,406</td>
<td>$64,356</td>
</tr>
<tr>
<td>Professional services fees</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(including consultants)</td>
<td>100,721</td>
<td>96,246</td>
<td>4,475</td>
</tr>
<tr>
<td>Construction supervision and miscellaneous costs</td>
<td>12,536</td>
<td>15,000</td>
<td>(2,464)</td>
</tr>
<tr>
<td>Furnishings and equipment</td>
<td>38,316</td>
<td>54,431</td>
<td>(16,115) (4)</td>
</tr>
<tr>
<td>Site acquisition and clearance</td>
<td>30,665</td>
<td>30,000</td>
<td>665</td>
</tr>
<tr>
<td>Utility connection</td>
<td>125,000$</td>
<td>125,000$</td>
<td>0</td>
</tr>
<tr>
<td>Contingencies</td>
<td>50,917</td>
<td>50,917</td>
<td>-</td>
</tr>
<tr>
<td>Total project costs</td>
<td>$1,715,000</td>
<td>$1,715,000</td>
<td>$0</td>
</tr>
</tbody>
</table>

*Reflect change order credits for all deductive alternates and negotiated items.
$Contracted with the College Union Building.
Meeting #402-12

March 28, 1972

129

(1) Includes changes to delete certain finishes; revisions to landscape areas; addition of the elevator and its controls; revisions to doors; addition of irrigation lines; addition of basement toilet rooms; addition of recital hall curtains; addition of small permanent service parking lots, related sidewalks, irrigation work, and other changes incorporated within eight approved change orders.

(2) Includes provision for additional drain lines; the provision for steam shut-off valve to main steam supply; provision for additional lavatories in basement; provision for 4" flow station on chilled water lines; catch basin for parking lot; and other changes incorporated within eight approved change orders.

(3) Includes the provision of additional light fixtures and modifications to other fixtures in certain rooms; the electrical work associated with the site work; and other changes incorporated within ten approved change orders.

(4) With approval from the Board's Office, some of the equipment funds were transferred to the construction contracts in order to reinstate certain items which had been deleted earlier, and to provide other necessary construction features.

(5) The total of $1,715,000 is within the expenditure limitation of $1,735,000 which the 1969 Legislature authorized for either the Classroom Building (Music), including land and utility extension, or the Classroom Building (Education), including land. On August 29, 1969, when the higher priority for the Music facility was confirmed, the Emergency Board established an expenditure limitation of $1,615,000 for this project, but this was increased to $1,715,000 following the approval of the Board on September 8, 1970, and the State Emergency Board on September 24, 1970.

Plans and specifications for the project were prepared by Architects Hamlin, Martin, Schultz & Oredson of Eugene and Ashland. The building is located in the southwest portion of the campus, east of Mountain Avenue, south of Siskiyou Boulevard and west of Taylor Hall (the Social Sciences Building). It is oriented east toward the main campus. A full complement of teaching facilities for music is provided - classrooms, teaching laboratories, rehearsal rooms, teaching studios and a recital hall accommodating about 420 persons. The facility provides a total of approximately 727 student stations, including the recital hall, and fourteen office stations.

For the building and fixed equipment only, exclusive of outside utilities and landscaping costs, the direct construction costs of $1,309,440 average about $30.05 per square foot for the total gross area of 43,572 square feet.

As noted above, the extension of the utility system from the central heating and cooling plant was contracted as part of the College Union Building and $55,000 of the costs relating thereto were financed from self-liquidating bond borrowings under the provisions of Article XI-F(1)
of the Oregon Constitution and/or from balances available for auxiliary enterprises. The remainder of the funds required for the Classroom Building (Music) were provided equally from the General Fund appropriation in Chapter 664, Oregon Laws 1969 and from bond borrowings issued pursuant to the provision of Article XI-G of the Oregon Constitution.

RECAPITULATION UPON INSPECTION AND ACCEPTANCE

Project - SOC Classroom Building (Music), including land and utility extensions

Architects - Hamlin, Martin, Schultz & Oredson, Eugene and Ashland

Legislative authorization - Chapter 664, Oregon Laws 1969

Board's priority - No. 7 (Educational and General Plant) No. 6 (Auxiliary Enterprises)

Approximate gross area - 43,572 square feet

Total project costs $1,715,000

Estimated direct construction costs:
   Total $1,407,762
   Building and fixed equipment only $1,309,440
   Average (per square foot) - $30.05

Financing plan:
   State Funds:
      General Fund appropriation in Chapter 664, Oregon Laws 1969 $830,000
      Article XI-G bond borrowings 830,000
      Self-liquidating bond borrowings under Article XI-F(1) and/or balances available for auxiliary enterprises 55,000
      Total $1,715,000

Board Discussion and Action

The Board accepted the report as presented.
Report of Bids and Contract Award for Britt Center Remodel, SOC

Staff Report to the Board

In accordance with the program outlined in the report made to the Board on January 24, 1972, concerning the acceptance of the construction documents phase of planning for the remodeling of Britt Center at Southern Oregon College, bids for the project were received in Ashland on February 15, 1972. As adjusted to exclude three deductive alternates, in order to stay within the direct construction cost allowance of $438,057, the quotations received from three contractors ranged from a low of $437,116 to a high of $475,115.

Inasmuch as authorization had been obtained from the State Emergency Board on January 28 to proceed with the project in accordance with the program approved by the 1971 Legislature within an expenditure limitation of $565,000, a contract award was made to the low bidder and the following budget was approved:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct construction costs - Jack Mathis General Contractor, Inc., Roseburg</td>
<td>$437,116</td>
</tr>
<tr>
<td>Professional services fees, including consultant's fees</td>
<td>$52,561</td>
</tr>
<tr>
<td>Furnishings and equipment</td>
<td>$48,967</td>
</tr>
<tr>
<td>Construction supervision and miscellaneous costs</td>
<td>$4,500</td>
</tr>
<tr>
<td>Contingencies (5 percent of direct construction costs)</td>
<td>$21,856</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$565,000</strong></td>
</tr>
</tbody>
</table>

Based upon the gross area of 36,838 square feet to be remodeled on the first two floor levels, the direct construction costs of $352,162 applicable to the building and fixed equipment (excluding sitework, outside utilities and the air conditioning of the ballroom) would average about $9.56 per square foot. One of the alternates exercised would delete a major portion of the landscaping, but the contractor has agreed to an extension of time for the reinstatement of such work for 120 days at the bid figure of $8,119. Unless some unforeseen items are discovered during that time, it is expected that the landscaping work would be reinstated by utilizing a portion of the funds budgeted for contingencies.

The remodeled building will provide additional areas for the college bookstore, a post office, ceramics laboratories, offices for the student newspaper and yearbook, offices for the college's placement services, dean of students, dean of women, and dean of men. As part of the work to be done, fluorescent light fixtures are to be installed and new ventilation and temperature control systems are to be provided. An extension of the tunnel from the southwest corner of Churchill Hall will provide utility services, including steam and water lines, from the central heating and cooling plant. New floor coverings are to be installed and much of the building interior will be redecorated. The ballroom on the third floor level will be air conditioned. A new entryway, including stairways and a balcony, will be provided on the south side of the building for direct access to the bookstore and for a second exit from the ballroom. A new outside entrance to the lobby of the post office on the ground floor is also to be provided..
Funds for the Britt Center Remodel are being provided from self-liquidating bond borrowings issued under the provisions of Article XI-F(1) of the Oregon Constitution and/or from balances available for auxiliary enterprises.

RECAPITULATION UPON RECEIPT OF BIDS AND CONTRACT AWARD

Project - SOC Britt Center Remodel

Architects - Robert J. Keeney, Medford, and Balzhiser, Rhodes, Smith & Morgan, Eugene, Associated Architects

Approximate gross area to be remodeled - 36,838 square feet (excluding ballroom)

Estimated total project costs $ 565,000

Estimated direct construction costs:
Total $ 437,116
Buildings and fixed equipment (excluding sitework, outside utilities and air conditioning the ballroom) $ 352,162
Average (per square foot) - $9.56

Tentative schedule:
Contract award - February 1972
Completion - September 1972

Tentative financing plan:
Article XI-F(1) bond borrowings and/or balances available for auxiliary enterprises $ 565,000

Board Discussion and Action

The Board accepted the report as presented.

BA/BS in Community Service, EOC

(Considered by the Committee on Academic Affairs, Personnel, and Public Affairs, February 22, 1972.)

Staff Report to the Committee

Eastern Oregon College requests authorization to offer an interdisciplinary program in community service, leading to the BA/BS degree, effective with the 1972-73 academic year.

The complete statement of the Eastern Oregon College request, together with a report by President Rempel on "Future Enrollments at Eastern Oregon College," is presented in the document Eastern Oregon College Request for Authorization To Offer an Undergraduate Interdisciplinary Program in Community Services, prepared for the Board's Committee on Academic Affairs for its February 22, 1972, meeting. The document referred to is bound in a separate volume and is considered an integral part of these minutes.
The major program would consist of 72 hours of work in the following areas:

1. Field experience and seminar .......... 15 hours
2. Selected courses in social and behavioral sciences ................. 30 hours
3. Specialization option in public service or environmental management ........... 27 hours

(The requirement for field experience would be waived for students who have had previous suitable agency experience.)

An option would permit a student to complete the requirements for the degree with three years of work on campus and 30 weeks of supervised placement in a community agency. The student would complete all institutional and major course requirements as listed above. However, instead of one term (ten weeks) of placement in a community agency for 15 hours of credit, placement would be for two 15-week periods during the summers following the second and third years of work, for a total of 48 hours of credit.

Five of the six multipurpose institutions of the State System, all but Eastern Oregon College, offer some kind of formal undergraduate preparation for social service careers that can be entered at the baccalaureate level.

Resources To Offer Program

Faculty. The program is designed to use faculty talent from a variety of disciplines. However, administration of the program will rest with the social science faculty, consisting of seven faculty members, five of whom hold doctoral degrees.

Library. During the past several years the Eastern Oregon College library has benefited from grant funds and private gifts that have been of great assistance in strengthening the library collection in the social and environmental sciences. Eastern Oregon College judges the library holdings and the departmental library budget adequate to the program.

Facilities and Equipment. No new special facilities or equipment will be required for the program.

Courses. The institution is presently offering all courses required in the program.
Cost To Offer Program

The only cost involved in the implementation of the program will be an increase in travel expenses for the Department of Social Sciences in the amount of $200 for 1972-73, a further increase in 1973-74 of $200 (a total of $400), an increase of $250 in 1974-75 (total of $650), to cover expenses incurred in the supervision of field experience. These funds will be provided out of the regular institutional budget. Supervisors in the community service program plan to travel whenever possible with supervisors of practice teachers from the Department of Education.

By the third year of the program, the department estimates student enrollment will be at a level requiring the addition of a 0.5 FTE faculty position to take over supervision of field experience. This position will be provided from the institutional budget within its normal staffing ratio.

Board's Office Recommendation

The Board's Office recommended that the Board's Committee on Academic Affairs forward the request of Eastern Oregon College for authorization to offer a BA/BS degree program in community service, effective 1972-73, to the Board with a recommendation for approval, with the provision that the approval of the option identified as Plan II be limited to a five-year period, in order to give Eastern Oregon College and the Board opportunity to review this option after Eastern Oregon College has gained some experience with its operation.

Committee Discussion

Dr. Romney explained the Eastern Oregon College request. He said the request did not affect a large number of students, but would provide an attractive planned alternative to teacher education for students interested in community service activities. He said the Board's Office feels the proposal makes sense and recommends its approval, with the provision that the option permitting one year of credit for supervised field experience be approved for an initial period of five years. The Committee discussed establishment of proficiency standards for the granting of credit for work experience and as an alternative to stating degree requirements in terms of number of hours earned. Mr. Mosser suggested that Eastern Oregon College consider bringing in a limited number of well-qualified high school graduates at the sophomore level.

President Rempel said that in evaluation of persons in field study situations, Eastern Oregon College will draw upon its experience in the evaluation of student teachers.

Committee Recommendation

The Committee recommended that the Board authorize Eastern Oregon College to offer a BA/BS degree program in community services, effective fall term 1972, with the provision that the approval of the option identified as Plan II be limited to a five-year period, in order to give Eastern Oregon College and the Board opportunity to review this option after Eastern Oregon College has gained some experience with its operation.
Board Discussion and Action

Mrs. Johnson indicated that the five-year limitation for Plan II was also to serve as a reminder that there needs to be developed for all State System institutions standards by which to judge performance of students completing work away from usually evaluated positions. Five of the State System institutions are offering such options and there is increasing talk about giving credit for work experience, credit by examination, and credit for knowledge obtained away from the regular course structure.

The Board approved the recommendation as presented.

(Considered by Building Committee, February 23, 1972.)

Staff Report to the Committee

In anticipation of the consolidation of all food service operations on the campus of Eastern Oregon College within the new Hoke College Center now under construction, the Board requested and obtained authorization from the 1971 Legislature to expend $465,000, or as much thereof as required, to convert the kitchen and dining areas within Dorion and Hunt Halls into additional residence hall spaces. However, because the need for such increased housing capacity has diminished, institutional officials have indicated that they plan to defer major remodeling of these areas and to utilize the spaces for other purposes with only minimum alterations. Tentatively, it is expected that the food service areas to be vacated in Hunt Hall, the men's dormitory, will be used for lounge, recreational and informal study purposes.

Pending the construction and completion of the proposed new Classroom Building, which was authorized by the 1971 Legislature also, it is proposed that the kitchen and dining rooms within Dorion Hall, the women's dormitory, be used for instructional purposes. These rooms have direct access from the outside and can be used conveniently as temporary classrooms and Business Education laboratories following the completion of the new Hoke College Center and the razing of the old building.

Consistent with the policies approved by the Board on July 26, 1971, the institution would pay rental to the housing department for this space.

It is also proposed that two former residences be adapted to provide temporary offices for about fifteen faculty and staff members. One of these houses has been used as the faculty center during recent years and the other, located at 1209 I Avenue, has been rented.

It is estimated that the requirements for purchasing and installing new lighting fixtures and making such other minor modifications as may be necessary in Dorion hall, and in converting the houses to office use, will not exceed $10,000.
Staff Recommendation

It was recommended that an amount not to exceed $10,000 be allocated from the Board's reserve for physical plant rehabilitation and minor capital outlay to cover the cost of relighting and making other minor modifications required for the interim use of the food service areas in Dorion Hall as classrooms and for adapting two institutionally-owned houses for temporary faculty and staff offices pending the completion of the proposed new Classroom Building.

Discussion and Recommendation by the Committee

The Building Committee recommended that the Board approve the recommendation as presented.

Board Discussion and Action

The Board accepted the report as presented.

Accreditation Expense, OTI

Staff Report to the Board

The Higher Commission of the Northwest Association of Secondary and Higher Schools has visited Oregon Technical Institute for a full review of the institution.

Initial accreditation was given by the Commission in 1962 and has been continued through interim visits and reports. This visitation will be the first full review since Oregon Technical Institute began a four-year degree program. The costs of the preliminary visit, travel, board and lodging for the Committee members, and costs of preparing and mailing the report have been set at $2,600. Funds for the visitation expense are not included in the 1971-72 operating budget for Oregon Technical Institute. It was proposed that $2,600 be provided from the Board's Unappropriated Fund.

Staff Recommendation

It was recommended that the Finance Committee allocate $2,600 from the Board's Unappropriated Fund to cover the Higher Commission of the Northwest Association of Secondary and Higher Schools accreditation visit expense to Oregon Technical Institute.

Board Discussion and Action

The Board approved the recommendation as presented.

OTI 1972 Summer (Considered by Finance Committee, March 7, 1972.)

Session

Staff Report to the Committee

The summer program at Klamath Falls has been operated through the Division of Continuing Education. Board's funds and Oregon Technical
Institute support have contributed to the operation. Under the self-sustaining concept now required for the Division of Continuing Education, it is not feasible to continue the full-scale summer program.

Oregon Technical Institute has proposed that a limited operation be conducted by Oregon Technical Institute on an experimental basis for the summer of 1972. The program is to be self-sustaining for all direct instructional costs. If the experiment is successful it is assumed that similar programs will be proposed for following years.

To assure that the program is self-sustaining, Oregon Technical Institute will not offer a class for which enrollments fall below ten students. Tuition would be assessed at $20 per credit hour rather than at regularly scheduled summer term rates. Further, staff would be paid at $600 for a 3-credit hour course, which is considerably below the current maximum of 22 percent of the academic year salary for regular 8-weeks' sessions.

Considerable faculty effort has been expended in developing a summer plan. Oregon Technical Institute reports that current expectations are that revenue and expenditure levels would be approximately as follows:

Revenue

30 regular 3-hour courses and 6 short courses ($20 per credit hour) $ 27,360.00

Expenses

Faculty salary $ 22,800.00
Payroll assessments 2,508.00
Printing, promotion, mailing 159.00
Supplies, Secretarial, etc. 1,368.00
Reserve for contingencies 525.00
Expenses $ 27,360.00

Staff Recommendation:

It was recommended that Oregon Technical Institute be authorized to conduct an experimental summer session for 1972, with the understanding that it be self-sustaining from income produced by tuition of $20 per credit hour.

Discussion and Recommendation by the Committee

In response to a question during the discussion, it was indicated that the fiscal impact of the summer session on general institutional overhead would be minimal.

The Finance Committee recommended that the Board approve the recommendation as presented. Mr. Westerdahl voted against approval on the basis that there should be further study and analysis of the proposed program before it is approved.
Board Discussion and Action

Mr. Gilbert Polanski, representing the faculty members of the Oregon State Employees Association, said that there was considerable faculty effort and interest involved in the recommendation to establish this program but that it would constitute a reduction of faculty salaries. He said that the Oregon State Employees Association has always taken the position that if the state will not provide funds for services, those services cannot be provided. An unfair burden should not be placed upon faculty to bear a disproportionate share of the state's responsibility to fund the salary levels and programs in the State System. However, faculty at Oregon Technical Institute have indicated that they do not want to see this very good program abandoned, but they have asked through the Oregon State Employees Association that the Board be reminded that salary levels system-wide have been approved by the Board and should not be eroded in a piecemeal fashion. He indicated a similar proposal is under consideration at the University of Oregon.

President Purvine and President Clark stated that the recommendation from Oregon Technical Institute and the recommendation anticipated from the University of Oregon were both entirely faculty initiated.

The Board approved the recommendation as presented.

Designation of School of Oceanography, OSU

Oregon State University requests authorization to change the designation of the Department of Oceanography to the School of Oceanography. The complete statement of the proposal and analysis by the Board's Office of Academic Affairs are presented in the document, Request of Oregon State University for Authorization To Change the Designation of the Department of Oceanography to the School of Oceanography, prepared for the Board's Committee on Academic Affairs for its February 22, 1972, meeting. The document referred to is bound in a separate volume and is considered an integral part of these minutes.

In terms of instructional budget and student enrollment, the Department of Oceanography is one of the smaller departments in the School of Science, with a budget of $267,418 out of the $5,103,171 allotted to the school for 1971-72 and with 101 graduate students out of a total student enrollment in science fall term 1971 of 2,972.

However, because of its very heavy involvement in basic and applied research, the Department of Oceanography is, in terms of personnel and total budget, the largest in the School of Science and is, by these measures, larger than several of Oregon State University's professional schools.

The Department of Oceanography receipts from research and training grants constitute a significant proportion of the total received in any given year by Oregon State University. In 1970-71, for instance, the Department of Oceanography received $2,569,440 in research and
training grants, approximately one-fourth (24.3 percent) of the total of $10,579,769 received by Oregon State University. Only the School of Agriculture with research and training grants totalling $3,004,109 received more than the Department of Oceanography.

Personnel budgeted to the department consists of 252 individuals, including: 41 faculty members; 11 research assistants; 63 non-classified technicians; 62 civil service personnel (including 32 ships' crews); and 75 graduate students on research or other assistantship stipends.

The department's equipment inventory totals $5,150,000 including $1,600,000 in research vessels.

Advantages in changing the status of the Department of Oceanography to that of a school, as summarized by Oregon State University may be subsumed under the headings (1) administrative efficiency and (2) national visibility.

1. Administrative efficiency.

   a. Oregon State University believes efficiencies in the administration of oceanography's diverse activities and complex interrelationships with other Oregon State University programs will result if oceanography is permitted to conduct its affairs as a school rather than as a department within a school.

   b. Oregon State University also believes operation of the School of Science, presently the largest school on the Oregon State University campus, in terms of major student enrollment, will be simplified by transfer of the department of oceanography to school status. Even with this transfer the School of Science will still be the largest school on campus.


   a. Oregon State University feels that the program will be more visible nationally as a professional school, and hence more competitive in obtaining research and instructional grants.

   b. Oregon State University also feels that the increased flexibility in administration possible within a separate school structure will permit a more ready response to national research needs, thereby enhancing Oregon State University's ability to maintain the high level of non-state funding required for maintenance of the program.

Curricular Implications. The proposed change to school status has no curricular implications. The Board, in approving school status for oceanography does not thereby commit itself to approve any curricular changes in the program solely or primarily because oceanography is given school status rather than departmental status.
Budgetary Implications. Oregon State University does not see the granting of school status to the Department of Oceanography as increasing the Department's claims on the institutions for state support. Rather, it anticipates or hopes that by making oceanography more visible through granting of school status, oceanography's abilities to attract non-state funds will be enhanced.

Board's Office Recommendation

The Board's Office recommended that the Committee on Academic Affairs transmit to the Board of Higher Education with a favorable recommendation the Oregon State University request that it be authorized to separate the Oceanography Department from the School of Science and establish it as a School of Oceanography.

Committee Discussion

Dr. Romney explained the Oregon State University request, saying it was not one that had been arrived at quickly. As early as 1961, Dean F. A. Gilfillan, then Dean of Science at Oregon State University, had urged that oceanography was not properly a part of the School of Science but was a professional school in the character of medicine and dentistry. He said the Board's Office recommended approval of the proposal for the reasons stated.

It was noted that as a school oceanography will be headed by a dean instead of a department head, but because there are no plans for departmentalization of the school at present, no additional administrative positions will be required. In response to inquiries from the Board, President MacVicar said the national pattern is to organize oceanography as a separate administrative unit comparable to a school, although the unit may be called by some other title, e.g., institute. The appropriate designation on the Oregon State University campus is school.

Recommendation of the Committee

The Committee recommended that the Board authorize Oregon State University to change the designation of the Department of Oceanography to the School of Oceanography.

Board Discussion and Action

The Board approved the recommendation as presented.
Report of Appointment of Engineers for Spring Sports Complex, OSU

Upon the recommendation of officials of Oregon State University, arrangements have been made for the professional services of Cornell, Howland, Hayes & Merryfield/Hill, Consulting Engineers, Corvallis, relating to the proposed Spring Sports Complex to be located on a 24-acre tract bounded by Highways 20 and 34 on the south, 15th Street on the east, Western Avenue (Philomath Road) on the north, and Brooklane Drive on the west. Major components of the complex, to be developed in several construction phases over a period of years, would include a new baseball field, an all-weather track, and tennis facilities, replacing the facilities now located near the center of the campus. In addition to preparing conceptual studies of the entire future complex, the engineers are to make soil investigations and to assist in the design and contract administration of the initial phase of construction estimated to involve direct construction costs of about $242,500 within a project budget of approximately $300,000. This work would relate primarily to the track facilities, but would include utility services, storage and restroom units, etc. It would be financed principally from gift funds, although about $80,000 of the total is expected to be allocated from the budget of the proposed Intramural/Recreation Building. (As reported to the Building Committee previously, consideration is being given to locating the proposed building adjacent to the Men's Gymnasium. If this site is selected, in lieu of the area between Weatherford Hall and Gill Coliseum, it would require the replacement of the track facilities presently within Bell Field.)

For their services, the engineers are to be compensated on a time and materials basis within the following limitations:

a. For soil investigations $4,900
b. For topographic surveys 1,100
c. For the conceptual study of the entire future Spring Sports Complex 18,900
d. For plans, specifications, cost estimates and contract administration (excluding testing) for the initial phase of construction 20,500
e. For construction testing, including standard laboratory test charges 1,800

Funds required for the engineering planning are available to the Athletic Department of Oregon State University.

Board Discussion and Action

The Board accepted the report as presented.
Mr. Hunderup said that at its meeting on January 24, 1972, a recommendation had been presented to the Board to lease property to the Oregon State University Foundation for the construction of 150 units of married student housing. Mr. Hunderup reported that after that meeting information had been received from the federal Department of Housing and Urban Development that a legal review had indicated that the Oregon State University Foundation as presently constituted would not be eligible for sponsorship of the project through the Department of Housing and Urban Development. Mr. Hunderup then listed the following alternatives: (1) to seek legislative authorization for the construction directly by the Board; (2) to seek authorization from the Emergency Board prior to the 1973 session of the legislature to undertake the project directly by the Board; (3) creation by the Oregon State University Foundation, as an affiliate of the Foundation, of another nonprofit corporation which would be eligible for a loan from federal funds; (4) development of the project under Adult Student Housing, Inc., or Portland Student Services.

Mr. Mosser stated that it would be better for the State System to control the design and development of projects on a State System campus and that his personal preference would be to have the project authorized by the Emergency Board or the Legislature. Mr. Hunderup responded that if one of the outside corporations were to develop the housing, it would be constructed off campus. Mr. Mosser said this would change his view although he questioned the advantage to the students if the project were at a distance from the campus. Furthermore, he said development by a private corporation could remove additional property from the tax rolls. It was indicated that it was probable the private corporations would not be tax exempt.

Board Discussion and Action

The Board accepted the report as presented.
as at the University of Tennessee in Memphis. It is also planning projects at Evergreen State College (Olympia) and at the University of Hawaii (Hilo).

As noted in the minutes of the July 26, 1971, meeting of the Board when a resolution was approved for the married student housing project in Ashland, Adult Student Housing, Inc., was organized in September 1970 under the provisions of Chapter 61, Oregon Revised Statutes (Oregon Nonprofit Corporation Act). In addition to the projects identified above, the principals of the nonprofit corporation have been engaged in other large housing developments, including various turnkey low-income projects for Housing Authorities of Portland, Clackamas County and Polk County.

Mr. Philip A. McLennan, President of Adult Student Housing, Inc., has made a proposal to institutional officials to endorse a request to the federal government that the loan commitment previously reserved for the Oregon State University Foundation be transferred to Adult Student Housing, Inc. These funds would be used to cover the major portion of the estimated costs of acquiring the site (a little more than a mile distant from the campus) and for the planning, constructing and equipping of approximately 170 units of married student housing within a project budget of about $2,153,000. The projected rent schedule for these units, including all utilities except telephone and electricity, would be as follows:

| One bedroom | $96 per month |
| Two bedroom | $117 per month |
| Three bedroom | $130 per month |

These amounts anticipate the payment of property taxes within Corvallis and Benton County at the rate presently applicable to the proposed site location.

Neither the Board nor the institution would provide any occupancy guarantees nor assume any financial or operational responsibilities for these units. Plans and specifications for the project would be similar to those now being used for the construction of the project in Ashland. If the corporation is able to proceed in accordance with the proposal, it is expected that approximately one-third of the units would be available for occupancy by September 23, 1972, and the remainder would be completed by the beginning of Winter Term 1972-73.

Ordinarily, the federal government requires that its agreement with a nonprofit student housing corporation be co-signed by the institution at which the corporation is located. An alternate procedure is provided in those instances where state law does not allow the educational institution to sign such an agreement. In the alternate procedure, "approval of the corporation and of the project by the institution" may be accepted. (This alternative has been followed by the Board on several prior occasions, including the approval of resolutions relating to housing projects sponsored by Portland Student Services, Inc., Co-Resident Women, Inc., and as noted above, for Adult Student Housing, Inc.)
Staff Recommendation

It was recommended that the resolution which appears below be adopted by roll call vote.

Board Discussion and Action

During the Board discussion Vice Chancellor Hunderup indicated that the proposed housing project would be located about a mile northwest of the Oregon State University campus boundaries, adjacent to other apartment developments. He indicated also that the monthly rental rates (for unfurnished apartments) currently contemplated by Adult Student Housing, Inc., are $96 for one-bedroom apartments, $117 for two-bedroom apartments, and $130 for three bedrooms; and that those rates were calculated on the assumption that property taxes would be assessed. He said also that about one-third of the units could be available for occupancy at the beginning of the fall term of 1972, and the remainder could be available at the beginning of the winter term of 1973. Mr. Hunderup indicated also that the construction of the project by Adult Student Housing, Inc., has the strong endorsement of the Oregon State University administration.

Mr. Hunderup directed the attention of Board members to the second proposed resolution, which contains the statement that neither the Oregon State Board of Higher Education nor Oregon State University is to assume any obligation or have any responsibility, financial or otherwise, or make any representation to Adult Student Housing, Inc., or any of its officers, with reference to the proposed married student housing project at Oregon State University. President Layman inquired whether the officials of the federal Department of Housing and Urban Development would be aware of both resolutions. Mr. Hunderup replied that the two resolutions will be sent together to the Department of Housing and Urban Development, as was done in the case of the Southern Oregon College student housing project now under construction by Adult Student Housing, Inc.

Mr. Stewart inquired whether the Housing and Urban Development reservation of federal loan funds had been transferred to Adult Student Housing, Inc. Mr. Hunderup replied that it was expected that the transfer would be made following adoption of the resolutions by the Board and their transmittal to Housing and Urban Development. Mr. Stewart asked also whether the experience to date with Adult Student Housing, Inc., in connection with the Southern Oregon College housing project had been satisfactory. Replies from Mr. Hunderup and from Dr. James K. Sours, President of Southern Oregon College, were in the affirmative.

Mrs. Johnson inquired whether, as in the case of the Southern Oregon College housing project, the federal regulations permit the nonprofit corporation constructing and operating the project either to retain title to the project after the construction loan has been retired, or to transfer it to the sponsoring institution. Mr. Philip A. McLennan, President of Adult Student Housing, Inc., replied that the provisions
of the federal legislation have not changed, and the provisions in connection with the Oregon State University project would be the same as they were for the Southern Oregon College project.

Mrs. Johnson referred to certain of the language in the first proposed resolution in which it is stated that the Oregon State Board of Higher Education acting for Oregon State University finds that Adult Student Housing, Inc., is a well-established, competent and responsible organization with continuity of operation; and also that in the same resolution the Board would state that the concept of 170 units of garden court married student housing proposed by Adult Student Housing, Inc., having been reviewed, is hereby approved for the purpose of a loan, interest or subsidy or other assistance under the College Housing Act. Mrs. Johnson indicated that as a member of a public body that is voting on a resolution that is going to the federal government in support of a loan for a married student housing project, she felt some reservation in affirming the statements referred to above.

Mr. Hunderup responded that the principals of Adult Student Housing, Inc., have shared with the institution at Southern Oregon College, as at the community colleges where they have constructed student housing, the project plans as they have progressed, and have worked with students on the campuses to make sure that the kinds of facilities in the apartments, the community center buildings, the laundry buildings, and the multipurpose spaces are designed and located as preferred by the prospective student occupants. Mr. Hunderup stated also that the Board's Facilities Planning Office had the opportunity to review the plans and specifications for the Southern Oregon College project before they went out to bid. Mr. Hunderup said he has knowledge that the same sort of relationships had existed between the principals of Adult Student Housing, Inc., and the other institutions with which they had been working. He said he had had assurance from Mr. McLennan that he would work in the same way with the officers and students at Oregon State University.

Mr. Layman asked Mr. McLennan if he confirmed the statements made by Mr. Hunderup.

Mr. McLennan said that Mr. Hunderup's statements were correct. He said also that he had already been able to furnish the Oregon State University staff members information on exact materials, finishes, and a set of the working drawings and specifications which had been used for the Southern Oregon College project now in construction. He said also that costs on recent construction bids had been favorable and that he hoped favorable bids could also be obtained on the proposed Oregon State University project.

RESOLUTION

WHEREAS, Adult Student Housing, Inc., intends to seek a reservation of loan funds, interest subsidy or other assistance from the Department of Housing and Urban Development under the provisions of the College Housing Act to assist in financing the construction of a married student housing project in Corvallis, Oregon, for the benefit of students of Oregon State University; and
WHEREAS, such an application and the commitment or release of funds, pursuant to Department of Housing and Urban Development regulations requires approval of the corporation and of the project by the Oregon State Board of Higher Education (since neither the institution nor the Board is empowered to co-sign the loan agreement);

NOW, THEREFORE, BE IT RESOLVED that the Oregon State Board of Higher Education acting for Oregon State University finds that Adult Student Housing, Inc., is a well-established, competent and responsible organization with continuity of operation; and

BE IT FURTHER RESOLVED that the concept of 170 units of garden court married student housing proposed by Adult Student Housing, Inc., having been reviewed, is hereby approved for the purpose of a loan, interest subsidy or other assistance under the College Housing Act; and

BE IT FURTHER RESOLVED that the housing which Adult Student Housing, Inc., proposes to build will supplement and not be in conflict with the long-range plans for the provision of housing for married students at Oregon State University.

Upon motion by Director Joss, the Board approved the recommendation to adopt the above resolution as presented, and on roll call vote the following voted in favor of adoption: Directors Corey, Johnson, Joss, Stewart, Westerdahl, and Layman. Director Snider voted no.

The President of the Board thereupon declared the above resolution duly adopted.

Director Joss then moved that the following resolution be adopted:

RESOLVED: That neither the Oregon State Board of Higher Education nor Oregon State University is to assume any obligation or have any responsibility, financial or otherwise, or make any representation to Adult Student Housing, Inc., or any of its officers, with reference to the proposed married student housing project at Oregon State University.

On vote by the Board, the resolution was duly adopted. Mr. Snider voted no.
On December 14, 1971, the Board authorized the construction of a portion of the Oceanography Research Service Facilities at Oregon State University within a project budget of $120,000. Eight bids were received for the work on December 21, 1971, ranging from a low of $76,240 to a high of $85,100. Inasmuch as these bids were satisfactory, and authorization was obtained from the State Emergency Board on January 28, 1972, to proceed with the project, a contract award was made to the low bidder and the following budget was approved:

Direct construction costs:
- Buildings - Dale Ramsay Construction Co., Corvallis $76,240
- Walk-in cooler (to be contracted separately) 6,800 $ 83,040
- Engineering Costs 4,200
- Physical Plant costs, including construction and inspection 1,448
- Landscaping 4,500
- Contingencies (5% of direct construction costs) 3,812
- Total $ 97,000

As noted in the minutes of the December 14, 1971, meeting of the Board, the site of this service complex is east of Thirty-sixth Street, across from the Forest Research Laboratory, north of Western Avenue. This phase of construction includes two separate prefabricated metal buildings, each containing a gross area of approximately 2,400 square feet. One of the buildings is identified as a Core Laboratory and the other is a Geophysics Laboratory.

Funds for the project are being provided from the following resources:

(a) Grant from the National Science Foundation (as part of the regular operating support for the Oceanography research program) - $ 50,000

(b) Indirect cost allowances from instructional and research contracts and grants:
- Departmental overhead (for equipment) $ 6,800
- Building use credits 40,200 47,000
- Total $ 97,000

When additional gift and grant funds, including indirect cost allowances, are available, it is expected that one or more building units will be proposed for construction. (The 1971 Legislature authorized the expenditure of $200,000 of such funds for the Oceanography Research Service Facilities.)
RECAPITULATION UPON THE AWARD OF CONTRACT

Project - OSU Oceanography Research Service Facilities

Engineering - OSU Physical Plant Department

Legislative authorization - Chapter 709, Oregon Laws 1971

Approximate gross area - 4,800 square feet

Estimated total project cost $ 97,000

Estimated direct construction costs:
Total (including walk-in cooler) $ 83,040
Average (per square foot) - $17.30

Tentative schedule:
Contract award - January 1972
Completion - April 1972

Tentative financing plan:
Federal grant from National Science Foundation $ 50,000
Indirect cost allowances from instructional and research contracts and grants, including building use credits $ 47,000
Total $ 97,000

Board Discussion and Action

The Board accepted the report as presented.

Oceanography Laboratory
Warehouse Building, OSU

Staff Report to the Board

As noted in a separate agenda item, a contract award was made for the construction of a portion of the Oceanography Research Service Facilities at Oregon State University which had been authorized by the 1971 Legislature. The budget requirements for the Core Laboratory and the Geophysics Laboratory were in the amount of $97,000, leaving a balance of $103,000 within the statutory expenditure limitation of $200,000 for other units of construction as plans are drawn and resources become available from gifts and grants, including research overhead.

The Physical Plant Department has completed the plans and specifications for the next unit of this complex, a warehouse building containing a gross area of approximately 2,400 square feet. This structure would be of rigid steel frame construction on a concrete floor and foundation and would have a pitched roof. The exterior surface would be of painted metal panels similar to the units previously completed or now being constructed on the site. It is not expected that there would be any interior partitions in the warehouse building initially, but provision would be made for the future installation of toilet facilities. Heating would be accomplished with gas-fired warm-air furnace units suspended from the ceiling at both ends of the building. Of the total estimated budget requirements of $25,100, it is anticipated that
the direct construction costs would be about $24,000, averaging $10.00 per square foot. Funds for the project are available from indirect cost allowances from instructional and research contracts and grants (building use credits).

In view of the urgency to proceed with the construction of the Oceanography Laboratory Warehouse Building, the project has been advertised for bids and a request has been submitted to the State Emergency Board for consideration on March 23-24, 1972, pursuant to the requirements of Chapter 709, Oregon Laws 1971.

**Staff Recommendation**

It was recommended that the plans and specifications for the proposed Oceanography Laboratory Warehouse Building at Oregon State University be approved and that the appropriate Board officials be authorized to award a construction contract therefor within a total budget of approximately $25,100, subject to the release of research overhead funds by the State Emergency Board. (Mr. Hunderup said that construction had been approved by the State Emergency Board on March 24, 1972.)

**Board Discussion and Action**

The Board approved the recommendation as presented.

---

**Report of Land Acquisition, OSU**

**Staff Report to Board**

Pursuant to authority granted by the Board, arrangements have been made for the acquisition of the Heins property at 2915 N.W. Orchard Street, Corvallis. The option price of $11,300 was in line with appraisals obtained by Oregon State University. The property consists of a lot containing approximately 5,500 square feet, improved with a one-story wood-frame house with an unfinished basement and an unattached single car garage with gravel floor.

Inasmuch as the property is in an area designated for future parking, funds to finance the acquisition are being provided from the sale of Article XI-F(1) bonds previously authorized.

**Board Discussion and Action**

The Board accepted the report as presented.

(Considered by the Committee on Academic Affairs, Personnel, and Public Affairs, February 22, 1972.)

**Staff Report to the Committee**

The University of Oregon requests authorization to award the Ph.D. degree to persons completing its doctoral program in business administration instead of the DBA degree presently authorized. The authorization would be effective with students enrolled in the program winter term 1972.

The complete statement of the request and the analysis of the request by the Board's Office of Academic Affairs are presented in the document, Request of the University of Oregon for Authorization To Award.
the Ph.D. Degree to Persons Completing the Doctoral Program in Business
Administration Instead of the DBA as Presently Authorized. prepared
for the Board's Committee on Academic Affairs for its February 22, 1972,
meeting. The document referred to is bound in a separate volume and
is considered an integral part of these minutes.

Reasons for the proposal may be summarized as follows:

1. Students completing the doctoral program in business admin­
   istration have met all requirements for the Ph.D., as defined
   by the University.

2. The distinction sometimes made between the Ph.D. and professional
degrees at the doctoral level, such as the Ed.D. (Doctor of
Education), namely, that the Ph.D. degree is a teaching or
research degree while the professional degree is oriented
toward students who will be practicing in the field, is not
applicable in the case of the University of Oregon business
administration doctoral graduates, whose programs of study and
subsequent employment have been and are oriented to teaching
and research. A review of employment of the 70 persons awarded
the DBA degree by the University since the program's inception
in 1960 reveals that all but six accepted employment in colleges
and universities.

3. Because there is confusion as to whether the DBA is or is not a
teaching and research degree, graduates whose vocational objec­
tives are in the areas of teaching and research feel the Ph.D.
degree, about which there are no such questions, is the prefer­
able degree. The 54 students currently enrolled in the DBA
program at the University of Oregon would, if the Board author­
izes the Ph.D. degree in business administration, be awarded
this degree.

The primary reason for the request to change the degree awarded to
doctoral graduates in business administration from DBA to Ph.D. is
that one of the important reasons for the establishment of the DBA
degree no longer exists. When doctoral programs in business admin­
istration were first contemplated, most Ph.D. programs required foreign
language proficiency. The DBA substituted for this requirement a
requirement for proficiency in mathematics (or, later, statistics or
computer science). As institutions have made changes in the require­
ments for the Ph.D. degree, eliminating or permitting alternatives
to the foreign language requirement, this distinction between the Ph.D.
and DBA degrees was removed. The University of Oregon deleted its
Ph.D. requirement regarding language proficiency by faculty action
May 1, 1968.

Board's Office Recommendation

The Board's Office recommended that the Committee on Academic Affairs
transmit to the Board, with recommendation for approval, the request
of the University of Oregon for authorization to award the Ph.D. degree
in business administration, effective with students currently (Winter
Term 1972) enrolled in the doctoral program.
Discussion by the Committee

The Committee discussed the proposal briefly. It was ascertained that the change would be effective for all persons enrolled in the program as of winter term 1972, but that retroactive awarding of the degree is not contemplated at this time.

Recommendation of the Committee

The Committee recommended that the Board authorize the University of Oregon to award the Ph.D. degrees to persons completing its doctoral program in business administration. The authorization would be effective with students enrolled in the program winter term 1972.

Board Discussion and Action

The Board approved the recommendation as presented.

(Considered by the Committee on Academic Affairs, Personnel, and Public Affairs, February 22, 1972.)

Staff Report to the Committee

The University of Oregon requests authorization to operate the Law School on a semester basis, effective fall term 1972. The remainder of the University would continue to operate on the regular four-term calendar followed by Oregon State System institutions and community colleges.

The complete statement of the request and the analysis by the Board's Office of Academic Affairs are presented in the document, Request of the University of Oregon for Authorization To Operate the Law School on a Semester Calendar, prepared for the Board's Committee on Academic Affairs for its February 22, 1972, meeting. The document referred to is bound in a separate volume and is considered an integral part of these minutes.

Briefly, the reasons for the proposed change are:

1. The semester system will enable the Law School to end the academic year two to four weeks earlier (depending upon the precise calendar adopted) than the regular calendar of the University. This will give law school graduates more time to prepare for the bar examination, given in mid-summer, and will remove the disadvantage they now have in competing with students from other law schools which are on the semester basis. (Both Willamette University and Lewis and Clark law schools are on a semester calendar.)

2. The semester plan would provide savings in both clerical and professional time of the law school staff by eliminating one complete cycle of preparing and grading examinations, recording grades, and registering students.
3. The academic program for law students would be improved by presentation in longer units than is possible under the term system. Most textbooks are designed for a semester calendar.

4. Opportunities for placing second-year law students in summer clerkships would be enhanced by ending the school year earlier in the summer, thereby enabling students to be available for employment at the same time as students in other northwest law schools.

The University of Oregon notes that the Law School operates as a separate academic entity. The program is a professional, graduate program, taught entirely within the Law School. Students do not transfer in and out of the program; entry is restricted to the beginning of the academic year. The Law School handles its own admission and registration processes so there is no need to conduct these at a time specified for regular registration.

A few courses in the law program attract some enrollment from outside the school. Under the proposed plan, these would be scheduled during the second semester, when non-major students would be on campus and could enroll. Courses taught by Law School faculty exclusively for non-majors would be scheduled on the University's regular four-quarter calendar.

The University of Oregon administration and faculty have expressed some interest during the past year in the semester calendar. The University realizes, however, that because of the extensive transfer of students among the institutions of the State System and the community colleges, all of which operate on a common four-quarter calendar, and because of the multitude of interrelationships and arrangements that have been built up on a common calendar, movement to a different calendar system cannot be unilateral or precipitous.

Board's Office Recommendation

The Board's Office recommended that the Academic Affairs Committee recommend that the Board authorize the University of Oregon Law School to operate on a semester calendar, effective 1972-73.

Committee Discussion

Dr. Romney presented the proposal. He said that in view of the advantages of the semester calendar for law students and the fact that the Law School operates quite separate from the rest of the University, the Board's Office recommended that the Board permit the University to adopt the semester calendar for the Law School only. He said movement of the remainder of the University to a semester calendar would only be possible if the State System and community colleges moved to this calendar.
In its discussion, the Committee and other members of the Board present made the following points:

1. The Law School should consider moving to trimester operation, in order to (a) make opportunity for student clerkships available throughout the year, thereby enabling more second-year students to have this experience, (b) accommodate more students, and (c) make year-round use of the facility.

2. Consideration must be given to raising tuition for the Law School.

3. A policy must be developed concerning admission of nonresident students.

4. The University will not be permitted to move unilaterally toward adoption of the semester calendar for the institution as a whole. Any such movement must be a part of a state-wide adoption of the semester calendar, including the institutions of the State System and community colleges.

Committee Recommendation

The Committee recommended that the Board authorize the University to operate the Law School on a semester calendar, the timing of the move to a semester calendar to be left in the hands of President Clark.

Board Discussion and Action

Mr. Corey indicated that it was his recollection that in the original proposal the change was to become effective in September of 1972. President Clark stated that the original request did include the 1972 date which was changed at the Academic Affairs Committee meeting on request of the University officials because they were not sure they were ready to make the change as early as next fall.

The Board approved the recommendation as presented.

Staff Report to the Board

Upon the recommendation of institutional officials, the Board's Office has accepted the construction documents phase of planning which Architects Wolff/Zimmer/Gunsul/Frasca/Ritter have completed for the proposed new Administrative Services Building at the University of Oregon. This project was authorized by the 1971 Legislature within an expenditure limitation of $2,950,000. Subject to the release of funds by the State Emergency Board, being requested at the meeting of March 23-24, it is expected that bids would be solicited and contract awards made for the construction of these facilities.

The construction documents conform generally with the revised preliminary plans approved by the Board on March 9, 1971. However, a few modifications have been made. Rather than to place the main floor somewhat below the ground level, as anticipated earlier, it is now
planned to construct this level on grade and provide a partial basement for storage and mechanical equipment. This change permitted the deletion of exterior concrete stairs and ramps, thus simplifying access to the building. Other modifications include the deletion of some of the exterior doors along the south and east sides of the building, and widening the central core-connector between the two principal elements of the building for improved circulation.

As noted when the revised preliminary plans were approved, the building would be a four-story concrete structure with a three-story wing. It would be sited at Thirteenth Avenue and Agate Street, east of the Science complex; north of the Student Health Center and in relatively close proximity to the University's residence halls. The Registrar's Office, the Admissions Office and Business Office would be contained in the two lower floor levels of the low-rise portion of the building. An area for data processing and a large mechanical room (to accommodate air handling equipment for both portions of the building) would be assigned to the third floor of this section of the building. Each of these three levels would be connected with corridors to the offices in the four-story portion of the building on the east.

Within the first floor of the east unit, provision would be made for International Services, Student Services, and an employees' lounge. Financial Aids and a portion of the Admissions Office would share the second floor. Student Affairs Research and Student Personnel would be assigned to the third floor, and the fourth floor would house Placement, Student Employment, Student Affairs Extension and Support Services. To assure reasonably the receipt of bids within the amount available, the work on the fourth floor would be bid as alternates.

In general, with the exception of the placement offices and the small allocations of space for Student Services Research and Support Services, the new building would accommodate only the transfer of people from Emerald Hall, the "temporary" wood-frame structure moved to the campus from Camp Adair in 1947. Other administrative service functions will continue to be housed in other campus buildings and the spaces which they occupy will not be released by the construction of the first unit of this new building. Structural capacity is being provided for vertical expansion of the east unit by four levels in the future, and there is a potential for horizontal expansion of the entire building if needed.

The exterior of the Administrative Services Building would be of brick veneer. All office areas would be air conditioned, utilizing steam and chilled water from the central heating, power and cooling plant. A total of approximately 252 office stations would be provided within the two sections of the building.

For the gross area of approximately 80,558 square feet, the estimated direct construction costs of $2,260,000 for the building and fixed equipment would average about $28.05 per square foot. This revised gross area gives effect to the partial basement and to the other
minor adjustments made during final planning, as well as the covered area adjacent to the registrar and business office lobbies which had been omitted from the previous area calculations.

The project would be financed equally from the General Fund appropriation in Chapter 709, Oregon Laws 1971, and from the proceeds of bonds issued under the provisions of Article XI-G of the Oregon Constitution.

**RECAPITULATION UPON THE COMPLETION OF CONSTRUCTION DOCUMENTS**

Project - UO Administrative Services Building

Architects - Wolff/Zimmer/Gunsul/Frasca/Ritter, Portland

Legislative authorization - Chapter 709, Oregon Laws 1971

Board's priority - No. 3 in 1971-1973 (educational and general plant)

Approximate gross area - 80,558 square feet

Estimated total project cost

Estimated direct construction costs:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$2,400,000</td>
</tr>
<tr>
<td>Total (building and fixed equipment only)</td>
<td>$2,260,000</td>
</tr>
<tr>
<td>Average (per square foot)</td>
<td>$28.05</td>
</tr>
</tbody>
</table>

Tentative schedule:

- Contract award - May 1972
- Completion - September 1973

Tentative financing plan:

- State funds (General Fund appropriation and/or bond borrowings under Article XI-G of the Oregon Constitution) $2,950,000

**Board Discussion and Action**

The Board accepted the report as presented.

---

**Report of Land Acquisition, UO**

Pursuant to authority granted by the Board, arrangements have been made for the acquisition of the Robertson property located at 1741 Moss Street, Eugene. The option price of $17,125 was in line with appraisals obtained by the University of Oregon. The property consists of a lot containing approximately 8,080 square feet, improved with a one and one-half story wood-frame single family structure with a finished attic and combination garage and shop building.
Inasmuch as the property is in an area designated for auxiliary enterprises, funds to finance the acquisition are being provided from proceeds from the sale of Article XI-F(1) bonds previously authorized.

**Board Discussion and Action**

The Board accepted the report as presented.

*(Considered by Building Committee, February 23, 1972.)*

**Staff Report to the Committee**

In accordance with authorization granted by the Board on January 24, 1972, change order modifications have been negotiated with the contractor who submitted the lowest bid on December 28, 1971, for the proposed Parking Structure No. 2 at the University of Oregon Medical and Dental Schools to effect sufficient reductions in the direct construction costs to make it possible to proceed with the project within the statutory expenditure limitation of $2,540,000.

The reductions would be as follows:

1. Delete one floor from the structure, thus reducing the number of levels from six to five, but preserving the three separate access points contemplated by the original plans and specifications. (The bridge from S.W. Campus Drive, at the northeast corner of the structure closest to the Dental School Building, would remain.)  
   $161,986

2. Delete requirement for "Chem-Comp" expansive cement in all topping slabs over tees and for slabs on grade.  
   7,028

3. Delete the bus shelter on S.W. Campus Drive with the understanding that such work may be reinstated by the Board at the same price within 30 days after all unit price work has been completed.  
   4,090

4. Delete pavement resurfacing in areas adjacent to the parking structure (except where damaged by the work under the contract). Such resurfacing may be reinstated as part of the contract for the same price within 30 days after completion of all unit price work.  
   4,802

**Total reductions**  
$177,906

The change order modifications approximate the target figure of $180,000 noted during the Board discussion on January 24 and still provide for the three entrances and exits to the structure. The
capacity of the initial structure would be reduced from 787 vehicle spaces to approximately 656 spaces, but the structural capacity would be adequate to permit the future addition of three floor levels each containing about 130 spaces.

As adjusted to give effect to the proposed change order modifications which would be executed simultaneously with the contract award, the following budget is proposed for the project:

Direct construction costs:
- Parking structure - Teeples and Thatcher, Inc., Portland
  Basic bid less all deductive alternates
  Less - Change order modifications to be executed simultaneously with contract award
  Net
  Hospital elevator work (previously contracted)
  Total direct construction costs
  Professional services fees (including surveys, foundation investigations, etc.):
    Parking structure
    Hospital elevator work
    Construction supervision
    Meters
    Physical Plant and miscellaneous costs (including electric service revisions)
    Contingencies (4% of $2,128,094)
  Total

For the revised gross area of about 206,958 square feet, the direct construction costs of $2,128,094 for the parking structure would average approximately $10.28 per square foot. Exclusive of the costs of $149,791 applicable to the elevator addition and alterations within the Teaching Hospital, the total project costs would average about $3,644 per space for the capacity of 656 vehicles.

Staff Recommendation

It was recommended that the Vice Chancellor for Facilities Planning be authorized to award a contract to Teeples and Thatcher, Inc., in the amount of $2,306,000 for the construction of the Parking Structure No. 2 at the University of Oregon Medical and Dental Schools and to execute change order modifications of approximately $177,906 simultaneously with the contract award in accordance with the program outlined above so that the construction of the facilities may proceed with the expenditure limitation of $2,540,000 authorized by Chapter
March 28, 1972

Meeting #402-41

709, Oregon Laws 1971, and approved by the State Emergency Board. The project would be financed from proceeds from self-liquidating bonds issued previously under the provisions of Article XI-F(1) of the Oregon Constitution.

Discussion and Recommendation by the Committee

In response to a question during the discussion, it was indicated that the construction of the parking facility would require an increase of $3 to $4 per month above the present charges.

It was stated that students and staff would probably purchase parking permits rather than use metered spaces intended primarily for use by the general public because the permits would be less expensive.

Mr. Hunderup said that Mr. L. B. Day had expressed appreciation for the information he received concerning the project and he has recommended approval of the project to the Environmental Quality Commission.

The Building Committee, in accordance with previous Board authorization, approved the recommendations as presented, and authorized the Board's Office to proceed with the project as indicated in the staff recommendation.

Subsequent Staff Report to the Board (after February 23, 1972, Building Committee meeting).

On February 25, 1972, the Environmental Quality Commission approved the following recommendation of Mr. L. B. Day, Director:

"In view of the current acute need for additional parking at the Medical School area, and in view of the commitment by the System of Higher Education to work closely with the Portland Planning Commission and other agencies responsible for planning within the Portland metropolitan area, I recommend that the Commission now rescind its earlier action regarding the proposed parking facility at the Medical School and grant approval for construction to begin. This recommendation, however, should in no way be considered as a lessening of Department concern that total transportation planning for the area be environmentally sound and compatible with metropolitan transportation planning."

A contract award was made to Teeples and Thatcher, Inc., and the construction of the facility is now underway.

Board Discussion and Action

The Board ratified and confirmed the action of the Building Committee authorizing the Board's Office to proceed with the project.
Staff Report to the Board

Because of the importance of making certain electrical service revisions benefiting the entire north portion of the campus of the University of Oregon Medical and Dental Schools, this work was bid as an alternate with Parking Structure No. 2. To cover approximately half of the cost of such revisions, the Chancellor authorized an allocation of $10,500 from the Board's reserve for physical plant rehabilitation and minor capital outlay pursuant to authority granted by the Board on December 8, 1970. The remainder of the cost is being financed from the operating budgets of the Medical School, including the Teaching Hospital and the Outpatient Clinics, and from the construction budget of the new parking facilities.

Board Discussion and Action

The Board accepted the report as presented.

Staff Report to the Committee

The fiscal year goals, direction and emphasis of the Crippled Children's Division of the University of Oregon Medical School will be a continuation of the previous year's activities. The primary purpose of the Crippled Children's Division is to provide diagnosis, treatment and rehabilitative care for children under 21 years of age who are crippled or suffering from conditions which lead to crippling.

The primary decisions necessary to resolve issues and plan the budget relate to two particular problems: (1) insufficient funds for hospitalization of handicapped children; and (2) fulfilling the directive from the Subcommittee of the Ways and Means Committee to derive revenue for operation and maintenance of the Child Development and Rehabilitation Center building from other sources so that part of this physical plant cost can be reverted to the General Fund.

Those special conditions or circumstances which should be brought to the Board's attention are as follows. (See attached Exhibit A.) It will be noted in Exhibit A that in 1961, 9,807 patient days cost $266,337; in 1971, 6,576 patient days cost $604,659; thus 3,231 less patient days cost $338,322 more in 1971 than in 1961.

For the past four biennia, hospital costs have increased at a rapid rate. It has become necessary each biennium to backlog the non-urgent cases and carry this group of children on a standby basis until the new biennium, at a time when new hospitalization funds became available. As a consequence, the backlogged patients necessitate spending in the new biennium funds for the care of the "previous biennium patients." The snowballing effect has created a situation whereby by the end of the second quarter of the first year of the biennium (July 1, 1971 - December 31, 1971), 76 percent of the total hospital budget (July 1, 1971 - June 30, 1972) had been expended, rather than the 50 percent. Thus it is necessary to begin to backlog earlier each year or completely deny care for eligible patients.
It is now mandatory that the Crippled Children's Division pay hospitals on the reimbursable cost principle. A statement from a hospital may be submitted as many as four years after the funds have been expended, and the Crippled Children's Division must then pay the back debt out of current biennial funds as no money can be budgeted for this contingency. As there are no funds budgeted for this purpose, a possible source is to take the funds from the current biennial appropriation which is already overexpended as described above.

Every effort is being made to seek federal funds for operation and maintenance support of the Child Development and Rehabilitation Center. The Chancellor's Office has been apprised of the funds which might become available under Public Law 91-517, Title II. The stipulations relating to the federal funds require that continued state level of effort be maintained and new programs related to junior colleges be developed. As of this date, the guidelines for application to the Department of Health, Education and Welfare for Title II funds have not been published. If any of the Title II funds can be used to offset operation and maintenance costs for the Child Development and Rehabilitation Center, then that comparable amount will be reverted to the General Fund, as stipulated by the Subcommittee of the Joint Ways and Means Committee.

Discussion and Recommendation by the Committee

In response to questions during the discussion, Dr. Sleeter made the following points:

1. Financial support for the program is becoming less adequate as costs increase for patients requiring expensive care.

2. Families who are able to pay for the care of their children are asked to do so to the extent of their ability and the standards of eligibility for aid are becoming more stringent.

3. It has been necessary to have less urgent cases defer treatment but this will ultimately result in a large and continuing backlog of patients.

4. Cooperation with Shriner's Hospital on orthopedic cases and training programs for physicians in local communities are helping to alleviate the financial problem to some extent.

5. Reciprocal programs between states have not been developed with the exception of a program with the University of Minnesota for certain specialized open-heart procedures.

The Public Service Activities Committee recommended that the Board accept the report as presented.

Board Discussion and Action

The Board accepted the report as presented.
### CRIPPLIED CHILDREN'S DIVISION
### Hospital Patient Days & Expenditures 1961-1971

<table>
<thead>
<tr>
<th>Year</th>
<th># Patients</th>
<th># Patient Days</th>
<th>Total Hospitalization Expenditures</th>
<th>Average Hospital Per diem Rate</th>
<th>Average Hospital Cost Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1961</td>
<td>620</td>
<td>9,807</td>
<td>$266,337</td>
<td>$36.64</td>
<td></td>
</tr>
<tr>
<td>1962</td>
<td>579</td>
<td>9,888</td>
<td>286,571</td>
<td>37.95</td>
<td></td>
</tr>
<tr>
<td>1963</td>
<td>650</td>
<td>8,909</td>
<td>268,987</td>
<td>39.61</td>
<td></td>
</tr>
<tr>
<td>1964</td>
<td>566</td>
<td>8,837</td>
<td>292,051</td>
<td>40.91</td>
<td></td>
</tr>
<tr>
<td>1965</td>
<td>376 3/</td>
<td>4,961 3/</td>
<td>290,038</td>
<td>44.36</td>
<td></td>
</tr>
<tr>
<td>1966</td>
<td>610</td>
<td>7,387</td>
<td>331,189</td>
<td>47.80</td>
<td></td>
</tr>
<tr>
<td>1967</td>
<td>652</td>
<td>9,279</td>
<td>410,351</td>
<td>51.37</td>
<td></td>
</tr>
<tr>
<td>1968</td>
<td>705</td>
<td>9,279</td>
<td>411,930</td>
<td>53.04</td>
<td>$59.18</td>
</tr>
<tr>
<td>1969</td>
<td>578</td>
<td>7,799</td>
<td>411,761</td>
<td></td>
<td>66.27</td>
</tr>
<tr>
<td>1970</td>
<td>598</td>
<td>6,533</td>
<td>512,566</td>
<td></td>
<td>83.14</td>
</tr>
<tr>
<td>1971</td>
<td>533</td>
<td>6,576</td>
<td>604,659</td>
<td></td>
<td>X/A</td>
</tr>
</tbody>
</table>

1/ Average per diem rate paid hospitals during the time hospitals were reimbursed on a per diem basis.

2/ Average cost per patient day based on reimbursement under the reasonable cost principles.

3/ Six month figures for January - June, 1965. Reporting period was changed from a calendar year to July - June fiscal year beginning 7/1/65.
Consideration of KOAP-FM Property as Surplus to Broadcasting Needs, OEPBS

(Considered by Committee on Public Service Activities, February 23, 1972.)

Staff Report to the Committee

On October 24, 1961, the Board received land, a transmitter building, a free-standing tower, antenna and transmitter of the KEX-FM radio station from the Westinghouse Broadcasting Company. A special Warranty Deed and Deed of Gift was delivered to the Board. Since that time, the property which consists of approximately 1.5 acres, has become the site of KOAP-FM for which the Board is licensee.

In 1968, the Division of Continuing Education, then operating unit for Oregon Educational Broadcasting, tentatively recommended that the entirety of the property and equipment be declared surplus. In efforts to pursue this, it became evident that an error in platting had resulted in an overlap of property lines. Subsequent legal action corrected this error, but efforts to seek a surplus declaration were not pursued.

In April of 1971, the Board received a grant from the Department of Health, Education and Welfare which, with matching state funds received from sale of other surplus equipment, was applied to replace the transmitter and antenna of KOAP-FM with stereo broadcast equipment, and to transfer the equipment to the KOAP-TV transmitter and tower site, which borders on the property under consideration.

Completion of transfer of KOAP-FM equipment, installation of the new stereo transmitter, and use-cessation of the property under consideration is scheduled for approximately March 1, 1972.

A review of conditions considered by the Division of Continuing Education earlier, and those existing at the present time and projected for the future, has been completed by the Director and staff of Oregon Educational and Public Broadcasting. In addition, a review has been made of two appraisal reports which were submitted to the Division of Continuing Education in December 1968 and February 1969.

None of the above reviews indicates that continued use of the property under consideration can be justified by Oregon Educational and Public Broadcasting Service, or that use of the property can be predicted with any reasonable certainty for future broadcasting activities for which the Board is, or is likely to be, licensee.

Two communications have been received in the Board's Office expressing interest in purchase of the property under consideration; one of these also expressed interest in leasing the property. Discussions following the communications indicate that both are seriously interested.

It will be noted in the enclosed Special Warranty Deed and Deed of Gift from the Westinghouse Broadcasting Company that the gift to the Board was unconditional.
Staff Recommendation

It was recommended by the Director of Oregon Educational and Public Broadcasting Service, with the agreement of the Chancellor, that KOAP-FM property, including land, building and tower and any related installation thereon, be declared surplus by the Committee, that the Director be authorized to obtain two independent value appraisals of the property, that the Board’s Office take appropriate steps to offer the property for sale, and that proceeds from any such sale be specifically designated for purchase, or matching purposes for purchase, of equipment essential for the improvement of OEPBS, subject to Board approval.

Discussion and Recommendation by the Committee

In response to a question during the Committee discussion, it was indicated that the uses intended by the potential purchasers would not interfere with the use of the remaining property retained by the Board.

It was also indicated that after appraisals are received the proposed sale of the property would be brought back to the Public Service Committee and possibly also to the Building Committee for consideration.

The Public Service Committee recommended that the Board approve the recommendations as presented.

Board Discussion and Action

The Board approved the recommendation as presented.
The Academic Affairs Committee met in regular session at 9:00 A.M., February 22, 1972, in Room 327, Smith Memorial Center, Portland State University, to consider the following matters:

1. Board Rules Relating to Generation and Maintenance of Faculty Records. The Committee approved the recommendation of the Board's Office that the rules be forwarded to the Board with the recommendation for approval.

2. Student Participation as Voting Members of the Board's Standing Committees. The Committee discussed a request from the Inter-institutional Union of Students for student representation on the Board's standing committees. Questions were raised concerning the legality of such action in view of statutory requirements which bar the Governor from appointing a student to serve on the Board. Concern was also expressed about whether designation of a single student to sit with a Committee and participate in its deliberations was the best way to get student input in the Committee's discussions. The Committee concluded that it would explore other possibilities of providing greater opportunity for student input in discussions leading to Committee decisions. The students were asked to assist in this exploration by proposing possible alternative arrangements. (See also on a following page a recommendation from the Finance Committee on this subject.)

3. Request of Oregon State University for Authorization To Change the Designation of the Department of Oceanography to the School of Oceanography. The recommendation of the Committee for approval is presented to the Board elsewhere in this docket.

4. Request of the University of Oregon for Authorization To Award the Ph.D. Degree to Persons Completing the Doctoral Program in Business Administration Instead of the DBA as Presently Authorized. The recommendation of the Committee for approval is presented to the Board elsewhere in this docket.

5. Request of University of Oregon for Authorization To Operate the Law School on a Semester Calendar. The recommendations of the Committee for approval is presented to the Board elsewhere in this docket.

6. Eastern Oregon College Request for Authorization To Offer an Undergraduate Interdisciplinary Program in Community Services. The recommendation of the Committee for approval is presented to the Board elsewhere in this docket.

Board Discussion and Action

The Board accepted the report as presented.
Faculty Records, Addition to Board's Rules

(Considered by Academic Affairs Committee, November 22, 1971, January 5, 1972, and February 22, 1972.)

Staff Report to the Committee

There is presented herewith a draft of proposed Board rules relating to the generation and maintenance of faculty records.

The rules as proposed provide adequately for the needs of the various groups having the most direct interest in faculty personal records.

1. The institutions are provided in these rules with:

   - Adequate guidelines as to the institutional regulations to be adopted governing the generation and maintenance of faculty personal records by the institution or its subdivisions.

   - Authority, should the institution wish to use it - and some institutions have testified that they will find it necessary - to secure and to protect the confidentiality of evaluations of faculty members by other academicians or by students under carefully circumscribed and controlled conditions set forth in the rules, to protect the rights of the faculty being evaluated.

2. The individual faculty member's rights are fully protected by the proposed rules.

   - The Board asserts in the rules that it expects that the institutional executives will give faculty an important voice in the development of institutional regulations governing the generation and maintenance of faculty personal records (AR 42.710).

   - The rules assure faculty members that they shall not be required to give information as to race, religion, sex, political affiliation or preference except as provided by state statute, federal law, or valid federal rules, regulations, or orders (AR 42.725).

   - The rules give the faculty assurance that faculty personal records will not be held to be public records, but rather, shall be restricted as to access, with only the faculty member himself and officials of the institution who have a demonstrable need of such access in fulfilling their official professional duties having access to the "open" personal record file (AR 42.740).
In the rule which authorizes institutions, under narrowly circumscribed conditions, to secure and maintain confidential evaluations by other academicians and students of the faculty member's professional performance in teaching, scholarly activities, and service, the rights of the faculty member are protected in three ways:

- The institution must provide the faculty member, upon his request, with a statement as to the substance of the contents of the confidential file, and must give him an opportunity to rebut, refute, or explain any of the items in the file (AR 42.755, 1a).

- If the faculty member requests it, a faculty committee, to be provided for in institutional regulations, must inspect the contents of the confidential file to determine whether the faculty member has, in fact, been given in full the substance of the contents. If he has not been, the faculty committee must give him the substance of the contents of the file (AR 42.755, 1a).

- The rules narrowly restrict what may be maintained in a confidential or closed file (a file access to which is restricted to institutional officials, including the designated faculty committee referred to immediately above), should the institution elect to maintain one in tandem with the open file (a file to which only the faculty member and institutional, school, divisional, or departmental officials have access) (AR 42.745).

- Only those statements secured at the request of the faculty member or of the institution, school, division, or department and pertaining to the teaching, scholarly activities, or service of the faculty member (and the faculty member's rebuttal or explanation, should he wish to make one) may be maintained in the confidential file (AR 42.745).

The rules provide that a copy of the periodic, systematic evaluation made of the faculty member by the administration shall be given to the faculty member, that a copy, duly signed by the faculty member signifying that he has been given a copy of the evaluation report shall be placed in the open file, and that the faculty member shall be informed that he may, upon request, discuss the evaluation with the evaluating administrator, and that he may enter into his personal record file any comments, explanations or rebuttals that he wishes (AR 42.755, 1b).

Faculty are assured that institutional regulations will establish procedures through which the faculty member who feels that he has been adversely affected by the institutional, school, divisional, or departmental personnel action, or lack thereof, may request and receive from designated institutional
officials objective or quantitative information concerning the personnel actions affecting categories of faculty members, where such actions appear to have relevance to the case of the faculty member making the request for information (AR 42.765).

The rules further protect faculty members by providing that the individual faculty member's record shall be maintained only for the minimum period of time required to serve the basic official functions of the office which generates and maintains it; that it shall then be disposed of in a manner to protect its confidentiality (AR 42.775).

The proposed Board rules are presented in the following pages, in the format in which they would appear in the Board of Higher Education Administrative Rules.
Note: Format used below and on following pages is that which would be used in the Board of Higher Education Administrative Rules.

Section 42.700. Board Rules Governing Institutional Regulations Relating to Faculty Records

42.710 Institutional Regulations

1. The Board delegates to the chief executive officer of each institution the responsibility for the development for presentation to the Chancellor and to the Board of Higher Education, for its approval, institutional regulations governing the form and the variety of faculty records to be maintained in the institution, the nature of the information to be collected, the way in which such faculty information is to be recorded, maintained and used, and eventually disposed of, such institutional regulations to be consistent with the laws of Oregon and the administrative rules of the Board of Higher Education.

2. The Board expects that the institutional executives will give faculty an important voice in the development of these regulations, consistent with the nature of the academic community.

42.715 Definitions

1. "Personal records" means records containing information kept by the institution, school, division, or department concerning a faculty member and furnished by him or by others about him at his or at the institution's, school's, division's, or department's request, including, but not limited to information as to discipline, counseling, membership activity, other behavioral records, professional preparation and experience, professional performance (e.g., assignment and workload, quality of teaching, research, and service to the institution), personnel data relating to such matters as promotions, tenure, leaves, retirement credits and the like, and professional activities external to the institution, including, but not necessarily limited to, awards, recognition, research activities, travel.

2. For purposes of compliance with Chapter 566, Oregon Laws of 1971, "records of academic achievement" shall mean the record of credits earned toward a degree or in post-doctoral work and/or certificate(s), diploma(s), license(s), and degree(s) received.

42.720 Limitation on Records To Be Maintained

Only such records as are demonstrably and substantially relevant to the educational and related purposes of the institution, school, division, or department shall be generated and maintained.

42.725 Certain Information Not Required To Be Given by Faculty Members

No faculty member shall be required to give - although he may voluntarily provide - information as to his race, religion, sex, political affiliation or preferences, except as required by state statute, federal law, or valid federal rules, regulations, or orders. In those instances in which the faculty member is asked for such self-designation for any purpose (including
federal requests for information), the request shall state the purpose of the inquiry and shall inform the individual that he has the right to decline to respond.

Except as the faculty member makes the foregoing information available, there shall be no designation in faculty personal record files as to the faculty member's race, religion, sex, or political affiliation.

42.730 Locations and Custody of Faculty Records

Official faculty personal records shall be kept in locations central to the institution, school, division, or department by which they are maintained, with the custody thereof assigned to designated personnel specifically charged with maintaining the confidentiality and security of the records in accordance with clearly delineated institutional regulations.

42.735 Release of and Access to Faculty Records

1. Appropriate information about the faculty member may be released upon request and without the faculty member's consent. Such information shall be limited to the following:

   a. Directory information, that is, information generally needed in identifying or locating a named faculty member including such information as is readily to be found in published documents such as institutional catalogs.

   b. Objective evidence of a faculty member's academic achievement, limited to information as to the number of credits earned toward a degree or in post-doctoral work, and certificate(s), diploma(s), license(s), and degree(s) received.

   c. Salary information and the record of terms or conditions of employment.

2. Pursuant to authority contained in Chapter 566, Oregon Laws of 1971, all information in the faculty member's personal record file, apart from that identified in AR 42.735 above, shall be considered personal and subject to restricted access as hereinafter set forth in rules 42.740 through 42.775.

42.740 Confidential Records: Restrictions on Release

1. Personal records designated as subject to restricted access in accordance with authority granted in Chapter 566, Oregon Laws of 1971, shall be available only to institutional personnel who have a demonstrably legitimate need to review them in order to fulfill their official, professional responsibilities as defined in institutional regulations and to the faculty member who is the subject of the records as provided for in AR 42.745 - 42.755. These records may not be released to any other person or agency without the faculty member's written consent, unless upon receipt of a valid subpoena or other court order or process or as required by state statute, federal law, or valid federal rules, regulations, or orders.
2. Institutional regulations shall designate institutional officials to appear in court to test the validity of a subpoena or other court order or process relating to release of faculty records when validity is in question.

42.745 Open and Closed Faculty Record Files

1. The faculty personal record file may consist of two parts, one open, the other closed, as defined hereinafter.

2. The open portion of the file shall contain all of the items in the faculty personal record file maintained by the institution, school, division, or department, except for confidential statements supplied by the institution, school, division, or department either at the request of the faculty member or at the request of the institution, school, division, or department, concerning the faculty member's teaching or other professional performance, scholarship, or service (and any rebuttals or explanations thereof submitted by the faculty member under provisions of AR 42.755, par. 1a), which may be maintained in a closed file as provided for in institutional regulations.

3. The closed portion of the file, if a closed portion is maintained by the institution, shall consist solely of the aforementioned materials.

42.750 Access to Closed File

1. Access to the closed faculty record file, if the institution chooses to maintain one, shall be limited to those officials of the institution, school, division, or department, or those persons performing official duties, who have a demonstrable need of such access in fulfilling their official professional duties, but institutional regulations shall provide:

   a. that an institutional, school, divisional, or departmental official shall disclose to the faculty member upon his or her request the substance of the items in the closed file (keeping the name of the source confidential) and shall offer the faculty member opportunity to enter into the closed file a rebuttal, refutation, or explanation of any such observations; that should the faculty member request it, an appropriate faculty committee, as defined in institutional regulations, shall examine the contents of the faculty member's closed file to verify that he has been given the substance of all statements therein, and should they determine that he has not, they shall provide him with a statement of the substance thereof.

   b. that a copy of the periodic, regular written evaluation of the faculty member made by the administrative officer (department or divisional head or dean of the school in those instances in which the dean is the evaluating administrator) and containing or having attached to it a statement to the effect that the faculty member may, at his option, discuss the evaluative statement with the evaluating administrator, shall be given the faculty member; that a copy of the evaluative statement, duly signed by the faculty member signifying that he has been given a copy thereof shall be placed in the faculty member's open personal record file; that
the faculty member may enter into his personal record file such
comments, explanations, or rebuttals as he may wish; that there
shall be attached to each copy of the evaluative statement retained
by the institution, school, division, or department a copy of such
comments, explanations, or rebuttals as the faculty member shall
make in relation thereto.

42.760 Retention of Evaluative Materials Concerning Candidates for Possible Employment

It is expected that the evaluative materials brought together by the institution
as it evaluates the individual's qualifications in connection with possible
employment will, if the individual is employed, be retained in the file only
if the institution obtains permission from the evaluators to reveal to the
faculty member being evaluated the substance of the evaluations, as provided
for in these present rules, otherwise they will be disposed of either by
(a) returning them to their source, or (b) destroying them in such a manner
as to protect their confidentiality in accordance with the rules of the State
Archivist.

42.765 Availability to Faculty Members of Objective Information Concerning Categories of Staff

Institutional regulations shall establish procedures through which the faculty
member who feels that he has been adversely affected by the institutional,
school, divisional, or departmental personnel action or lack thereof may
request from designated institutional officials objective or quantitative
information contained in files which are limited as to access, concerning
the personnel actions affecting categories of faculty members, where such
actions appear to have relevance to the case of the faculty member making
the request for information. Such information may include but need not be
limited to: assignment, load, list of publications. It shall not include
any evaluative statements concerning faculty members.

42.770 Availability of Faculty Records for Research Purposes

The need for educational institutions to make available information about the
faculty member for research purposes shall be acknowledged and provided for,
contingent upon the institution's having adequate provisions to conceal the
identity of the faculty member whose personal data or information are being
included in the research. If the regulations protecting the confidentiality of
faculty records would seem to be jeopardized in any way by the release of
the information for research purposes, institutional regulations shall provide
that the institution is to obtain the written consent of the faculty member
prior to releasing information about him for research purposes.

42.775 Permanence, Duplication and Disposal of Faculty Records

1. The individual faculty member's record shall be maintained only for the
minimum period of time required to serve the basic official functions
of the office which generates and maintains it. It should then be dis-
posed of in a manner such as to protect its confidentiality.
2. The permanent retention of faculty records shall be limited to those which the institutional executive or the state archivist shall determine to be of long-range value to the individual faculty member, to the institution, or to the public. (Oregon laws of 1971 provide that access to personal records more than 25 years old may not be limited.)

3. Duplication of permanent faculty records shall be kept to a minimum. Such duplicated permanent records as are made shall be destroyed in the same manner as temporary records, as provided for in paragraph 4 below.

4. All duplicate copies of permanent faculty records and all temporary faculty records shall be destroyed at a time to be determined and set forth in institutional regulations and in a manner such as to protect their confidentiality in accordance with the rules of the State Archivist, or with his approval.

Staff Recommendation

The Board's Office recommended that the proposed statement of rules be favorably accepted by the Academic Affairs Committee and forwarded to the Board with the recommendation that these rules be adopted.

Discussion and Recommendation by the Committee

The following points were brought out during Committee discussion of the proposed rules:

1. The words "discipline, counseling, membership activity, other behavioral records" used in the definition of personal records, AR 42.715 (1), are quoted from the law under which the present rules are being promulgated (Chapter 566, Oregon Laws 1971) and are included in the foregoing definition at the specific request of the Oregon State Employees Association. Some faculty groups are uncomfortable with these words, apparently because they feel that including them in the definition of personal records might encourage the maintenance of such records. The impact of including these words in the definition is simply to insure that if such items are maintained in the faculty personal record file, they shall not be considered public records but will be limited as to access.

2. Chapter 566 gives the Board of Higher Education authority to define personal records, and these, once defined, are, by the law, not public records and are limited as to access (AR 42.735).

3. The institutional executives believe the provision that each institution shall draw up regulations implementing the proposed rules, and that faculty shall be given important voice in the development of these regulations (AR 42.710) is preferable to system-wide regulations drawn up by the Board.
4. If any aspects of the rules adopted by the Board result in unforeseen or undesired consequences, the rules can be brought back to the Board for amendment at any time.

Committee Recommendation

The Committee recommended that the Board adopt the rules governing the generation and maintenance of faculty personal records as presented in this docket.

Board Discussion and Action

Dr. Romney indicated that the following changes should be made in the proposed rules as printed in the docket prior to their consideration by the Board:

- **Section 42.750**--The heading should be corrected to read "Access to Closed Files."

- **Section 42.760**--The words "in accordance with the rules of the State Archivist." should be added at the conclusion of the paragraph.

- **Section 42.775**--The words "in accordance with the rules of the State Archivist, or with his approval." should be added at the conclusion of the paragraph.

These changes, which were later approved by the Board, have been incorporated in the rules as printed in the minutes.

In response to questions during the Board discussion, Mr. David C. Duniway, State Archivist, said that rules for his office were adopted under the regulations of the Administrative Procedures Act. Presently the rules relating to confidential records prescribe the way in which such records are to be destroyed. Other regulations pertaining to personal records are in draft form but have not yet been completed. Mr. Duniway indicated that a time limit for the retention of the records is not specified. He said that if the State Archivist recommended a longer period than the institution for the retention of certain records, the rules of the Archivist's Office would prevail. However, the institution would not be prohibited from retaining records for a longer period than the minimum time specified by the Archivist.

President Layman said that presentations in connection with the hearing on the addition to the Board's Rules pertaining to faculty records were in order.

Mr. Gilbert Polanski, Field Representative for the Oregon State Employees Association, said that comments concerning the Association's position on some of the principal factors involved in faculty records had been made available to Committee and Board members, through the Chancellor's Office and that some changes had been made in the proposed rules to meet some of the OSEA requests. However, the changes
made have not answered basic objections to some of the features of the rules now under consideration. He distributed a statement showing changes recommended by the Employees Association in the proposed administrative rules on faculty records.

Mr. Polanski read the following statement from Section 1 (2), Chapter 566, Oregon Laws 1971: "Regulations adopted under subsection (1) of this section shall require that personal records be subjected to restrictions on access unless upon a finding by the institutional executive that the public interest in maintaining individual rights to privacy in an adequate educational environment would not suffer by disclosure of such personal record...." He contended that it was the intent of this law to preserve the privacy of the faculty members themselves from unwarranted gratuitous intrusions by outsiders; and that it appeared, however, that the principal thrust of the rules under consideration was not to preserve the privacy of the individual faculty members' records but rather to conceal from them certain aspects of those records.

Mr. Polanski said the original proposal was to close the evaluative material which is one of the most important parts of the personal record of a faculty member with the identity of the person making the evaluation to remain anonymous. This does not give the faculty member being evaluated any assurance that those persons who are evaluating him are competent to do so. Mr. Polanski said the purpose of honest and objective evaluations is not served and such evaluations are less likely to occur when the evaluator remains anonymous.

It is also necessary, he said, for faculty members to have access to evaluations of other faculty members, because evaluations of an individual faculty member are pertinent only as they relate to the performance of other staff members in similar responsibilities. Mr. Polanski said that the amendments proposed by the Oregon State Employees Association would protect the privacy of other faculty members and at the same time provide an opportunity for a faculty member to defend himself adequately in terms of his competence in comparison with other staff members.

The Board approved a motion by Mrs. Johnson that the proposed Administrative Rules be amended to incorporate the changes in wording referred to by Dr. Romney at the beginning of the discussion.

Mrs. Johnson then moved that the Board adopt the rules governing the generation and maintenance of faculty records as printed in the docket and amended after the hearing.

Mr. Polanski said that there are certain federal requirements, particularly by the Department of Health, Education, and Welfare, concerning what documents must be retained pertaining to who is hired and who is not hired. He said the Administrative Rule seems to be in conflict with some of those requirements. He said the Oregon State
Employees Association would have no objection to the retention of those records where it is required by the Department of Health, Education, and Welfare, provided those records, once the faculty member has been hired, were closed to all other persons, except as required by a federal agency.

Mr. Westerdahl indicated that he concurred with the suggestion made by the Oregon State Employees Association with respect to Section 42.750. He moved that the proposed changes in the Administrative Rules be amended in accordance with the modifications suggested by the Oregon State Employees Association, which would delete subparagraph a. in its entirety and renumber subparagraph b. as subparagraph a. In addition, the words "the faculty member who is the subject of the record, his authorized representative and" would be added to paragraph 1. following the words "shall be limited to:". It was also proposed by the Oregon State Employees Association that the word "closed" be deleted in referring to the faculty record in this section, but Mr. Westerdahl indicated that this change was not a part of his motion and the word should remain in the rule.

Mr. Corey said that the changes proposed by the Employees Association set forth new material that was not before the Committee at the time of its discussion. He moved that the matter be referred back to the Academic Affairs Committee for further study and recommendation to the May meeting of the Board. Mr. Polanski commented that the only new material was that part referring to federal requirements included in Section 42.760.

Dr. Romney said that Mr. Polanski had emphasized the need to safeguard the privacy of the faculty member's record. He said the proposed rules do provide for that privacy and go further than the rules have in the past. They provide that the faculty member shall be given a copy of the periodic written evaluation report by his administrative officers and that a copy of the statement shall be retained in the open file to which the faculty member has access. In addition, the copy must be signed by the faculty member signifying that he is aware of the evaluation and can discuss it with his immediate superior officer.

Dr. Romney said that the institutions vary in their opinion as to the need for closed files. Consequently, the rules as proposed would allow this decision to be made at each institution under prescribed regulations as to the nature and the conditions of the closed file which is maintained. It is also specified that the faculty members shall have an important voice in the development of institutional regulations pertaining to the maintenance of a closed file. He then described in detail the restrictions on the maintenance of a closed file as set forth in the Board's proposed rules. Basically, they provide protection for the faculty member so that he knows what is in his personal file, and at the same time they give the institutions the option of maintaining a closed file if it is deemed necessary.
Mr. Polanski responded that Oregon law says that no public records are confidential except as specifically provided by statute, and the only statute which could be so interpreted as to making the file confidential from the faculty is one which refers to public interest. He said that in a recent court case the circuit judge had ruled that the public interest was not proved in maintaining a confidential file. He said the Employee Association believed before, and especially since the Circuit Court so ruled, that faculty records are not now subject to restriction on access and that they are probably in their entirety public records. He said further that, in his opinion, it is not a commendable policy for the Board to shift the responsibility to the institutions for making basic decisions concerning procedures with faculty records, and that the same policy should apply at all institutions.

In response to a question concerning the motion before the Board, Mr. Layman indicated that there were three motions presently under consideration:

1. The main motion by Mrs. Johnson to adopt the proposed regulations as amended to incorporate Dr. Romney's modifications;

2. The second motion to amend as made by Mr. Westerdahl; and

3. A third motion by Mr. Corey to refer the entire matter back to the Academic Affairs Committee which would take precedence over the other motions.

Mr. Layman said the first motion before the Board was the motion to refer the matter back to the Committee.

Mr. Westerdahl said that the issues had been thoroughly discussed and were not new. He said he would favor voting on the amendment or amendments without further Committee discussion. He said the proposed rules would be preferable to the existing situation.

The Board voted against the motion to refer the matter back to the Academic Affairs Committee.

Mr. Layman said the next question before the Board was Mr. Westerdahl's motion to amend 42.750 in accordance with proposals presented by Mr. Polanski.

President Clark stated that evaluations of faculty members included reports from scholars in other institutions and that it is difficult to get a clear, positive evaluation unless these reports are confidential. He indicated that the faculty committee at the University of Oregon was very much concerned that the recommendation as presented by the Academic Affairs Committee be approved. He said that as a result of all of the hearings the institutions should have a better understanding of what material is permitted as confidential, and that he would prefer to proceed with the regulation as proposed before moving to a position which has not yet been clearly defined.
The Board voted against amending Section 42.750 in accordance with recommendations of the Oregon State Employees Association as presented by Mr. Polanski. Directors Snider and Westerdahl voted in favor of the motion and Directors Corey, Johnson, Joss, and Stewart voted against the motion.

President Layman said the Board would now consider the adoption of the proposed regulations as amended by Dr. Romney.

Mr. Westerdahl moved that Section 42.750, paragraph 1a be amended to delete the words "his or her request" and to insert the word "receipt" so that it would read:

"a. that an institutional, school, divisional, or departmental official shall disclose to the faculty member upon receipt the substance of the items in the closed file..."

He explained that the intent of his motion was that when the information is received that a summary, without disclosure of the source of the evaluation, would be made available to the faculty member, instead of requiring a faculty member to request a summary periodically.

Dr. Romney said that many faculty members were not concerned about the evaluations in their files and that this would place an unnecessary burden on the institutions to inform each faculty member whenever an evaluation was received for that individual.

President Clark said that to require some initiative on the part of the institution to inform the faculty member of the contents of his file would be reasonable, but that informing each staff member as every recommendation is received would present real problems for the institution. Mr. Westerdahl said that the time period could be determined by the institution as long as the notification was given within a reasonable period of time.

President MacVicar said that an annual review is required at which time the material would be disclosed to the individual so that the period of time in which undisclosed material was in the faculty member's file would be limited. He said such a requirement would place an unfair burden on the administrators of the institutions. He also pointed out that the individual is only concerned about unfavorable material.

Dr. Romney said that the evaluations received from other sources should be reflected in the annual administrative evaluation of a faculty member. It is required that a copy of this administrative evaluation be given to the faculty member.

Mr. Layman suggested that instead of inserting the word "receipt" that only the words "his or her request" be deleted. Mr. Westerdahl agreed to this modification to his motion. The proposed amendment to Section 42.750, paragraph 1a would then read "that an institutional, school, divisional, or departmental official shall disclose to the faculty member the substance of the items in the closed file...."
Dr. Romney said this would still increase the work of the institutions substantially.

In response to a question as to the reaction of the institutions to this amendment, President MacVicar said he would support the view that it is an obligation of a good personnel system to reflect unfavorable material in one way or another to the person concerned. He said the amendment would provide flexibility so that the institution would not be required to provide the staff member with a formal precis of every document received.

The Board voted against the motion. Directors Johnson and Westerdahl voted for the motion. Directors Corey, Joss, Snider, and Stewart voted against the motion.

Mr. Joss referred back to the question of compliance with federal regulations as mentioned by Mr. Polanski. Dr. Romney cited two references — in 42.740 and 42.760 — which covered the question of federal rules and regulations. Mr. Layman said the two references in the proposed rules were slightly different from the recommendation presented by Mr. Polanski.

President MacVicar said he supported Mr. Polanski's amendment to 42.760 because otherwise the federal regulations and the Board's rules would be contradictory. The federal regulations require the maintenance of records to permit an independent agency to evaluate the fairness and equity of institutional employment processes. This is impossible if the records are destroyed as soon as the person is hired. He said these records would not be maintained in the individual's file but in the employment record for purposes of an evaluation.

Mr. Westerdahl moved that the following language be added to Section 42.760 in accordance with the recommendation from Mr. Polanski:

"However, when federal rules or orders require certain personal records to be compiled before the employment of a faculty member and retained thereafter such records which have been obtained with the promise of confidentiality will be closed to all persons except as required by such federal rules or orders upon the employment of the faculty member."

The Board approved the motion as presented.

The Board then adopted the proposed addition to the Board's Administrative Rules pertaining to faculty records as amended in the actions recorded above. Mr. Westerdahl voted against the motion.
Meeting #402-62

Confirmation of Institutional Degree Lists

In accordance with Board regulations, Mr. Robert D. Holmes represented the Board at the 1971 Summer Commencement exercises of Eastern Oregon College, and Mr. John W. Snider represented the Board at the 1971 Fall Commencement exercises of the University of Oregon and acted for the Board in approving candidates for degrees and diplomas. The signed copies of the list of approved candidates are on file in the Board's Office.

Board Discussion and Action

The Board confirmed the action of these Board members in approving the institutional degree lists referred to above.

Student Housing Policies

(Considered by Building Committee, February 23, 1972.)

Staff Report to the Committee

From time to time, the Board has discussed the subject of student housing and has formulated various policies relating thereto. Most recently, at the January 24, 1972, meeting, when consideration was being given to a proposal to lease approximately nine acres of land to the Oregon State University Foundation, Inc., for the proposed construction of 150 units of married student housing, it was suggested that the Building Committee and other members of the Board review the policies on student housing to determine whether modifications would be made.

As summarized in the minutes of the March 10, 1970, meeting of the Board, revised to give effect to the amendment for debt service coverage approved on December 14, 1971, the current policies on student housing are as follows:

Definition of Roles

The Board's principal role in student housing is the formulation of general State System policies relating thereto and the periodic assessment of institutional and State System compliance therewith.

For the implementation of these policies, the Board looks to the Chancellor, its chief executive, and to the chief executive of each of its institutions.

Consistent with the Board's recognition of the uniqueness and individuality of its institutions, the Board leaves to each institutional executive authority and responsibility to establish such supplementary, subsidiary institutional policies and administrative rules and regulations relating to student housing as will, in the judgment of the executive, secure to the institution and its students the benefits envisioned by the Board's policies, while insuring the fiscal soundness of the program. Hence, such diversity as is to be found in institutional policies vis-a-vis student housing is an expression of an intended flexibility.
The general Board policies relating to student housing are of two kinds: (1) the rationale in terms of which student housing is provided and the general objectives to be served, and (2) the fiscal requirements established to insure fiscal soundness.

General Principles and Objectives

The following principles and objectives have in earlier pronouncements been established by the Board to govern the establishment and maintenance of student housing:

- Some student housing is essential if educational opportunity is to be extended to students of all geographical regions of Oregon.

- The percentage of the student bodies to be housed in residence halls and other institutionally-owned housing will vary and will be determined independently for the several institutions by the Board.

- Student housing is to be managed so as to provide a living environment that will make a positive contribution to the attainment of the institution's educational objectives. Residence halls are more than shelters and feeding centers. Institutions should maintain student housing policies and rules and regulations that reflect a concern with the quality of living and a determination to offer to student residents an environment consonant with a place of learning.

Fiscal Policies

- The rates of charge for student housing shall be such that the income will be sufficient to make each category of housing - married student, regular residence halls, and cooperative living units - self-supporting and self-liquidating.

Only exceptional or emergency circumstances should lead to authorization by the Board's Office to use income from one category to support the operations of another, or to use commingled student building fees to assist in the financing of any housing units.

- The self-supporting concept, as applied to student housing, anticipates that there will be sufficient total income from use or service charges to pay all direct costs and designated apportioned major physical plant costs. The apportioned costs would include those for heat, utilities, repairs, insurance, and ground maintenance. The remaining income shall be identified as "net income."
The self liquidating concept as applied to student housing, except for the women's residence hall at the University of Oregon Medical and Dental Schools, provides that:

- Bond debt service for residence halls is to be handled on a consolidated System-wide basis rather than on an institutional basis.
- The portion of bond debt service moneys to be provided by any given institution is to be based upon the ratio of the value of its plant to the total thereof of all institutions.
- There is to be a lowering of bond debt service coverage from the original 150 percent down to 100 percent.

The detailed requirements in the implementation of the above fiscal policies are outlined in the minutes of the February 18, 1969, meeting of the Board.

For the convenience of Board members, excerpts from the minutes of the February 18, 1969, and December 12-13, 1966, meetings of the Board were attached. Attention was directed particularly to the following quotation from the discussion on married student housing (page 631 of the December 12-13, 1966, minutes):

"The rationale for providing housing for single students is contained in the section 'Why Student Housing?' where it is stated '...that the provision of some student housing is essential if educational opportunity is to be extended to students of all geographical regions in Oregon.' This rationale applies also to the provision of some housing for married students. In addition, however, the Board believes that housing units for married students are needed at the two universities, and to a lesser extent at other institutions, to encourage the enrollment of those able graduate students who qualify as teaching and research assistants.

"Thus, the replacement of temporary housing units for married students with permanent facilities, and the construction of additional units where the need can be demonstrated, is encouraged. Such replacement and additional construction must be fully self-supporting and self-liquidating.

"The Board believes the restrictions earlier imposed on institutional management of married student housing projects are unduly restrictive and should be removed. Hence, the actions taken in October 1959 and December 1960 (quoted on a preceding page) which suggested occupancy priorities and which specified that 'greatest emphasis should be placed upon living accommodations for single students, then for other facilities such as student centers and health services, and thereafter for family housing' are hereby rescinded.

"The Board will leave the determination of priorities to the institutional executives to be determined in view of the conditions which exist at the various institutions."
Staff Recommendation:

It was recommended that the Building Committee and other members of the Board review the current student housing policies, as summarized above, and indicate such modifications, if any, which appear necessary or desirable.

Discussion and Recommendation by the Committee

The Building Committee voted to defer consideration of the housing policies in order to give the Committee members an opportunity for further study and analysis. However, it was agreed that individuals who were present at the Committee meeting to make presentations in connection with the housing policies should be heard. Mr. Josa then recognized Mrs. Louise H. Weidlich, President of Mothers for Children, for the purpose of commenting on housing policies.

Mrs. Weidlich requested that the Board or the Legislature initiate a full-scale investigation of housing and dormitory policies, particularly as these policies relate to supervision, student operation of dormitory housing, and the safety and security of students. She said that parents expected the institutions of higher learning to act as interim parents while their children are in school. She stated that "student-run dormitories are anti-American and encourage immorality and permissiveness." She referred to ORS 336.067, Instruction in Ethics and Morality, which specifies instructional responsibility of public schools in development of these qualities.

Mrs. Johnson commented that a broadly based ad hoc committee to study policies relating to the building and financing of housing, and the educational objectives to be met by student housing, might well be considered by the President of the Board in view of the fact that the present housing policies were written in 1966.

Board Discussion and Action

The Board discussed the composition of the proposed committee. Mr. Westerdahl said this committee would be ideally suited to having student representation. He also said he would favor including individuals who are involved in the managerial responsibility of student housing as members of the committee.

The Board approved a motion by Mrs. Johnson that an ad hoc committee on student housing policies be established consisting of nine members to include at least three Board members with a representative from each of the standing committees and also representation from other groups as indicated above or as deemed appropriate by the President of the Board.
<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Board's Unappropriated Fund</td>
<td>Balance reported as of January 24, 1972</td>
<td>$ 30,286</td>
</tr>
<tr>
<td></td>
<td>Less: Accreditation expense for Portland State University, recommended for approval by Finance Committee on February 23, 1972, adjusted by postponement of the visit for the Undergraduate Program in Social Service</td>
<td>$ 2,430</td>
</tr>
<tr>
<td></td>
<td>Accreditation expense for Southern Oregon College by NCATE visit, approved by the Chancellor</td>
<td>$ 1,000</td>
</tr>
<tr>
<td></td>
<td>Balance estimated as of March 28, 1972</td>
<td>$ 26,856</td>
</tr>
<tr>
<td>II. Board's Reserve for Plant Rehabilitation</td>
<td>Balance reported as of January 24, 1972</td>
<td>$ 144,020</td>
</tr>
<tr>
<td></td>
<td>Add: Adjustment of amount reserved for lecture hall renovation at Oregon Technical Institute, now awarded at $24,850 rather than the $27,500 estimate</td>
<td>$ 2,650</td>
</tr>
<tr>
<td></td>
<td>Less: Allocation to the Medical School approved by the Chancellor for electrical service revisions on the Medical and Dental School campuses</td>
<td>$ 10,500</td>
</tr>
<tr>
<td></td>
<td>Docket item to allocate funds to Eastern Oregon College for Dorion Hall modification and conversion of residences to offices</td>
<td>$ 10,000</td>
</tr>
<tr>
<td></td>
<td>Balance estimated as of March 28, 1972</td>
<td>$ 126,170</td>
</tr>
</tbody>
</table>

**Board Discussion and Action**

The Board accepted the report as presented.
Mr. Mosser said that in reflecting on the student request from the Interinstitutional Union of Students to the Academic Affairs Committee on February 22, 1972, to have students sit with Board Committees, it had seemed to him that there could be real advantage in experimenting with this procedure to determine what problems there may be. He proposed that the Finance Committee recommend to the Board that the Interinstitutional Union of Students or other student groups suggest names of suitable students from which the President would appoint one student to sit with the Committee and participate in its deliberations. It was agreed that the student member could not be a voting member because of legal restrictions which would prohibit other than Board members from voting. However, there could be full participation in the discussions and deliberations.

Mrs. Lois McGill, Chairman of the Interinstitutional Faculty Senate, reminded the Committee that this organization is representative of the faculties at each institution and also would be pleased to nominate a person to sit with the Committee.

Mr. Mosser concurred in the desirability of having a faculty member also sit with the Committee. However, he emphasized one student or one faculty member could not represent all students or faculty, and he hoped the representatives would recognize their total institutional responsibility rather than seeking to represent special interests.

Mrs. Louise Weidlich, President of Mothers for Children, spoke in opposition to the proposal. She said the Finance Committee deals primarily with the costs of education which are provided largely by the taxpayers. She said many students do not pay taxes and do not have the experience of working for their expenses and the costs of their education. Therefore, they should not determine how the money provided by others is spent.

Committee Recommendation

The Finance Committee voted to recommend to the Board that it approve the plan to have one student and one faculty member sit with the Finance Committee with the following understandings:

1. The student and the faculty member will be non-voting;

2. Nominations are to be invited from: a. The Interinstitutional Union of Students for the student representative, with other students to be nominated by institutional student bodies which have not yet become members of the Interinstitutional Union of Students for year 1971-72; b. by the Interinstitutional Faculty Senate for the faculty member; and c. by other recognized student or faculty groups which wish to make nominations.

3. The selection of the student representative and the faculty representative is to be made by the President of the Board.
Board Discussion and Action

Mr. Rod Chandler, President of the Associated Students of the University of Oregon, referred to discussion during previous presentations about the legality of having students as members of the Board's Committees. He said that Mr. Robert Ackerman, legal counsel for the Associated Students of the University of Oregon, had presented an opinion which stated: (1) that the Administrative Rules of the Board do not designate the powers of the standing committees; (2) the standing committees are only advisory and therefore student membership and student voting rights on the committees would not be prohibited; (3) the committee function involves gathering information and making advisory recommendations; (4) the Board has not, and could not, delegate to the standing Committees, any legal power that is binding on the Board.

He then referred to an amendment to a Senate bill for a higher education act in the U. S. Congress which refers to student participation in the governing boards of institutions of higher education. He said this is a trend which has met defeats but is being followed at some institutions and this practice will continue to be advocated.

President Layman pointed out that occasionally the standing committees are given power by the Board to act so that under the present situation, it might not be appropriate for the committees to grant voting privileges to individuals who are not members of the Board.

Mrs. Johnson pointed out that the students do have very effective participation in specific proposals at the institutional level.

Mr. Gilbert Polanski, Field Representative for the Oregon State Employees Association, expressed the reservations of that organization about the wisdom of having members of the Board's Committees who represent constituencies. He said that if the proposal to add students to the Board's Committees is approved, it is probable that the Employees Association and other groups would seek membership on the committees.

Mr. Corey said that he had some reservations about the proposed action unless the Legislature changed the basic law regarding the composition of the governing Board of the System. He said that parents and taxpayers were uniquely suited to being represented but were not being given this opportunity. He proposed a definite time limit be set for the experiment. There was some discussion as to the length of the trial period for student representation on the Committees, and Mr. Westerdahl moved that the recommendation be amended to limit the experiment to a period of one year.

The Board approved the amendment to the original motion.

Mr. Stewart said that he would vote against the recommendation because all groups have an opportunity for representation before the Board at the present time.
Mrs. Johnson said that it was her understanding that the proposal from the Finance Committee was not intended to get into a constituent position. She said one of the great strengths of the State System has been that it seeks to solicit opinions from a broad spectrum of people and to remain an apolitical and nonconstituent Board.

The Board approved the amended recommendation to have one student and one faculty member sit with the Finance Committee on a nonvoting basis, subject to the limitation of a one-year trial period, and also subject to the understandings shown in the Finance Committee recommendation preceding.

Mr. Corey and Mr. Stewart voted against the motion.

(Considered by Finance Committee, February 23, 1972.)

Administrative Rule 66.111 defines "quasi-endowment" to include "gifts and bequests which with the approval of the Board have been designated as a quasi-endowment with the expectation that only the investment income is to be currently expended." (emphasis supplied)

"Endowments," on the other hand, are gifts, the principal value of which, by terms of the donation, is to be maintained, with the investment income only to be spent.

The basic difference is that a current gift that is not an endowment can be placed in quasi-endowment status by the Board's decision.

At the December 1971 meeting of the Board four bequests were reported as current donations, since the terms of the bequests did not require that they be treated as endowments. These bequests ranged in size from $14,000 to $39,000. A fifth bequest of $400,000 was identified by the Board as a quasi-endowment.

Because a bequest represents at least a portion of a life-long accumulation by the donor, it may be that the Board will wish to comment on a policy to be followed in recommending Board action to identify some non-endowment bequests as quasi-endowments. There are costs in the administration of endowments and quasi-endowments that suggest a minimum in the neighborhood of $10,000.

Formal Board action does not appear to be required. However, unless the Finance Committee or the Board advise to the contrary, the staff, after consultation with the institution would expect to recommend in most instances that bequests of $10,000 or more that are neither an endowment nor designated for specific current expenditure be accepted by the Board as a quasi-endowment.
Discussion and Recommendation by the Committee

The Finance Committee recommended that the Board approve the recommendation that bequests of $10,000 or more that are neither an endowment nor designated for specific current expenditure be accepted by the Board as quasi-endowments.

Board Discussion and Action

The Board approved the recommendation as presented.

Report of Identifiable Savings

Staff Report to the Committee

In the initial 1971-72 budget, institutions were required to record one percent of the budget allocation as a potential savings, with quarterly reports to be prepared for the Board, to show how the savings were achieved. The savings identified during the first quarter were reported to the Board on January 24, 1972. Savings for the second quarter ending December 31, 1971, are reported for each institution as follows:

Report of Identifiable Savings
For the Quarter Ending December 31, 1971
Fiscal Year 1971-72

<table>
<thead>
<tr>
<th>Institution</th>
<th>First Quarter</th>
<th>Second Quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Through 1971</td>
<td>Through 1972</td>
</tr>
<tr>
<td>University of Oregon</td>
<td>$21,707.00</td>
<td>$238,457.00</td>
</tr>
</tbody>
</table>

Total Savings Required
Savings Reported First Quarter $21,707.00
Savings Reported Second Quarter
- Curtailment of Bureau of Business and Economic Research $11,934.00
- Reduction of staffing level in Museum of Natural History 23,833.00
- Reduction of undistributed teaching staff, service and supplies 180,983.00
Total Savings Reported $21,707.00 $216,750.00 $238,457.00
To Be Identified by June 30, 1972
### Oregon State University

<table>
<thead>
<tr>
<th></th>
<th>First Quarter</th>
<th>Second Quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Savings Required</td>
<td></td>
<td>$252,299.00</td>
</tr>
<tr>
<td>Savings Reported First Quarter</td>
<td>$213,988.00</td>
<td></td>
</tr>
<tr>
<td>Savings Reported Second Quarter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Adjustment to Library Budget - correction of reported Library Savings</td>
<td></td>
<td>($12,339.00)</td>
</tr>
<tr>
<td>- Reduction of equipment requisi­tion in administrative services</td>
<td></td>
<td>39,483.00</td>
</tr>
<tr>
<td>- Elimination of budget of Dairy Products Laboratory for termination of activity</td>
<td></td>
<td>11,167.00</td>
</tr>
<tr>
<td>Total Savings Reported</td>
<td>$213,988.00</td>
<td>$38,311.00</td>
</tr>
<tr>
<td>To Be Identified by June 30, 1972</td>
<td></td>
<td>$252,299.00</td>
</tr>
</tbody>
</table>

### Portland State University

|                                |               | $154,878.00    |
|Total Savings Required          |               |                |
|Savings Reported First Quarter  | $39,713.00    |               |
|Savings Reported Second Quarter |               |                |
| - Undistributed teaching staff | $21,840.00    |               |
| - Library: salary & OPE savings | 13,050.00     |               |
| - Physical Plant wage savings OPE | 606.00        |               |
| - Physical Plant: Service and supplies | 22,900.00     |               |
| - Adjustment to correct OPE savings | 313.00        |               |
| Total Savings Reported         | $39,713.00    | $58,709.00     |
| To Be Identified by June 30, 1972 |               | $98,422.09     |

### Oregon College of Education

|                                |               | $52,327.00     |
|Total Savings Required          |               |                |
|Savings Reported First Quarter  | $11,669.00    |               |
|Savings Reported Second Quarter |               |                |
| - Reduction of equipment replacement fund | $19,161.00    |               |
| - Reduction of General Research Activity | 5,401.00      |               |
| Total Savings Reported         | $11,669.00    | $24,562.00     |
| To Be Identified by June 30, 1972 |               | $36,231.00     |

---

Meeting #402-71

First Quarter
July 1, 1971, Through October 15, 1971

Second Quarter
October 15, 1971, Through January 15, 1972

188
March 28, 1972
### Southern Oregon College

**Total Savings Required**

<table>
<thead>
<tr>
<th>Item</th>
<th>First Quarter</th>
<th>Second Quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duplicating supplies, reduction of service</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Reduction in postage allowances</td>
<td>$1,300.00</td>
<td>$1,300.00</td>
</tr>
<tr>
<td>Regional Development Center - reduction in student help</td>
<td>$1,300.00</td>
<td>$1,300.00</td>
</tr>
<tr>
<td>Library - reduction in student help</td>
<td>$3,250.00</td>
<td>$3,250.00</td>
</tr>
<tr>
<td>Educational Media Center - reduction in student help</td>
<td>$558.00</td>
<td>$558.00</td>
</tr>
<tr>
<td>Physical Plant - reduction in service:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Janitorial - Civil Service wages</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Student wages</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Ground Maintenance - Civil Service wages</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Estimated savings from reduction in heating service</td>
<td>$4,000.00</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>Estimated savings from reduction in electrical service</td>
<td>$3,500.00</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>Instruction, out-of-state travel limited</td>
<td>$5,167.00</td>
<td>$5,167.00</td>
</tr>
<tr>
<td>In-state travel, 1/2 of all budgets eliminated</td>
<td>$6,464.00</td>
<td>$6,464.00</td>
</tr>
<tr>
<td>Termination of Code-a-Phone service</td>
<td>$150.00</td>
<td>$150.00</td>
</tr>
<tr>
<td>Catalog and brochures discontinued</td>
<td>$6,500.00</td>
<td>$6,500.00</td>
</tr>
<tr>
<td>Gym suit service - reduction of staff</td>
<td>$3,575.00</td>
<td>$3,575.00</td>
</tr>
<tr>
<td>Commencement and Convocation - reduction of activity</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Summer Session Bulletin savings</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Registrar - reduction of overtime wages</td>
<td>$500.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>Library - reduction of overtime wages</td>
<td>$306.00</td>
<td>$306.00</td>
</tr>
<tr>
<td><strong>Total Savings Reported</strong></td>
<td><strong>$59,570.00</strong></td>
<td><strong>$59,570.00</strong></td>
</tr>
<tr>
<td><strong>To Be Identified by June 30, 1972</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Eastern Oregon College

**Total Savings Required**

<table>
<thead>
<tr>
<th>Item</th>
<th>First Quarter</th>
<th>Second Quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duplicating supplies, reduction of service</td>
<td>$23,998.00</td>
<td>$23,998.00</td>
</tr>
<tr>
<td>Reduction in postage allowances</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regional Development Center - reduction in student help</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Library - reduction in student help</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physical Plant - reduction in service:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Janitorial - Civil Service wages</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student wages</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ground Maintenance - Civil Service wages</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Estimated savings from reduction in heating service</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Estimated savings from reduction in electrical service</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction, out-of-state travel limited</td>
<td></td>
<td></td>
</tr>
<tr>
<td>In-state travel, 1/2 of all budgets eliminated</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Termination of Code-a-Phone service</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Catalog and brochures discontinued</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gym suit service - reduction of staff</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commencement and Convocation - reduction of activity</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Summer Session Bulletin savings</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Registrar - reduction of overtime wages</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Library - reduction of overtime wages</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Savings Reported</strong></td>
<td><strong>$23,998.00</strong></td>
<td>$23,998.00</td>
</tr>
<tr>
<td><strong>To Be Identified by June 30, 1972</strong></td>
<td></td>
<td>$5,366.00</td>
</tr>
</tbody>
</table>
### Oregon Technical Institute

<table>
<thead>
<tr>
<th>Total Savings Required</th>
<th>$ 2,030.00</th>
<th>$ 30,706.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Savings Reported First Quarter</td>
<td>$ 2,030.00</td>
<td></td>
</tr>
<tr>
<td>Savings Reported Second Quarter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Student Personnel - Positions filled at a lower level than budgeted</td>
<td>$ 3,054.00</td>
<td></td>
</tr>
<tr>
<td>- Institutional Research Positions filled at a lower level than budgeted</td>
<td>6,169.00</td>
<td></td>
</tr>
<tr>
<td>- Communication Arts - Residnation and position underfilled</td>
<td>11,355.00</td>
<td></td>
</tr>
<tr>
<td>- Bio-Science, Math Science and Business Social positions filled at lower level than budgeted</td>
<td>2,235.00</td>
<td></td>
</tr>
<tr>
<td>- General Instruction - reduction in Academic Wage Category</td>
<td>5,863.00</td>
<td></td>
</tr>
<tr>
<td>Total Savings Reported</td>
<td>$ 2,030.00</td>
<td>$ 28,676.00</td>
</tr>
<tr>
<td>To Be Identified by June 30, 1972</td>
<td></td>
<td>$ 30,706.00</td>
</tr>
</tbody>
</table>

### University of Oregon Medical School

<table>
<thead>
<tr>
<th>Total Savings Required</th>
<th>$ 16,485.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Savings Reported First Quarter</td>
<td>$ 16,485.00</td>
</tr>
<tr>
<td>Savings Reported Second Quarter</td>
<td></td>
</tr>
<tr>
<td>- Deferred filling academic position</td>
<td>$ 15,264.00</td>
</tr>
<tr>
<td>- OPE</td>
<td>1,221.00</td>
</tr>
<tr>
<td>Total Savings Reported</td>
<td>$ 16,485.00</td>
</tr>
<tr>
<td>To Be Identified by June 30, 1972</td>
<td>$ 32,970.00</td>
</tr>
</tbody>
</table>

### University of Oregon Dental School

<table>
<thead>
<tr>
<th>Total Savings Required</th>
<th>$ 23,482.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Savings Reported First Quarter</td>
<td>$ 5,871.00</td>
</tr>
<tr>
<td>Savings Reported Second Quarter</td>
<td></td>
</tr>
<tr>
<td>- Transfer from Operating Reserve</td>
<td>$ 5,871.00</td>
</tr>
<tr>
<td>Total Savings Reported</td>
<td>$ 5,871.00</td>
</tr>
<tr>
<td>To Be Identified by June 30, 1972</td>
<td>$ 11,742.00</td>
</tr>
</tbody>
</table>

### Teaching Research

<table>
<thead>
<tr>
<th>Total Savings Required</th>
<th>$ 1,475.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Savings Reported First Quarter</td>
<td>$ 701.00</td>
</tr>
<tr>
<td>Savings Reported Second Quarter</td>
<td></td>
</tr>
<tr>
<td>- Transfer from unallocated operating reserve</td>
<td>$ 774.00</td>
</tr>
<tr>
<td>Total Savings Reported</td>
<td>$ 701.00</td>
</tr>
<tr>
<td>To Be Identified by June 30, 1972</td>
<td>$ 1,475.00</td>
</tr>
</tbody>
</table>
Centralized Activities

**Total Savings Required**

<table>
<thead>
<tr>
<th></th>
<th>First Quarter</th>
<th>Second Quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Savings Reported</td>
<td>$2,500.00</td>
<td>$27,854.00</td>
</tr>
</tbody>
</table>

**Savings Reported First Quarter**

- Reduction of .50 FTE for vacant positions in Academic Affairs plus OPE
- Reduction of Academic salary funds in Publications
- Board's Office - Salary and OPE on vacant position
- Controller's Office - anticipated savings in service and supplies
- Facilities Planning - uncommitted classified and student wage funds plus OPE
- Supplies & Duplication, reduced services
- Indirect Cost Credit Reserve adjustments
- High School Relations - turnover savings on salaries
- Equipment replacement funds deleted
- WICHE Enrollment
- Central Library - reduction of services and supplies

Total Savings Reported

*To Be Identified by June 30, 1972*

<table>
<thead>
<tr>
<th></th>
<th>First Quarter</th>
<th>Second Quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Savings</td>
<td>$2,500.00</td>
<td>$27,854.00</td>
</tr>
</tbody>
</table>

**Summary, All Institutions**

<table>
<thead>
<tr>
<th></th>
<th>First Quarter</th>
<th>Second Quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Savings Required</td>
<td>$398,232.00</td>
<td>$936,352.00</td>
</tr>
<tr>
<td>Total Savings Reported</td>
<td>$415,492.00</td>
<td>$813,724.00</td>
</tr>
<tr>
<td>Total To Be Identified</td>
<td>$122,628.00</td>
<td>$122,628.00</td>
</tr>
</tbody>
</table>

**Staff Recommendation**

It was recommended that the report be accepted.
Discussion and Recommendation by the Committee

During the discussion, concern was expressed about savings which would defer items of maintenance and repair and the long-range effect of such deferral on expenditures that would need to be made later.

It was indicated that the savings to be made at the University of Oregon were not from the physical plant budget and that those at Portland State University were only about a two percent reduction in the total physical plant budget.

In response to another question concerning the effect on students and recruitment of a reduction in catalogs, it was indicated that efforts would be made to solve this problem through less expensive supplemental materials or charging a fee for these catalogs.

The Finance Committee recommended that the Board approve the recommendation as presented.

Board Discussion and Action

The Board accepted the report as recommended.

Residence Hall Debt Service Coverage (Considered by Finance Committee, February 23, 1972.)

Staff Report to the Committee

During its November 23, 1971, meeting, the Committee considered existing policies related to bonded indebtedness and the level of earnings required from residence hall operations. At its December 14 meeting, the Board took two actions:

1. Reaffirmed the requirement for maintenance of a reserve equal to the amount required for two years' payment of interest and principal on outstanding indebtedness.

2. Annual net earnings related to residence hall (and other auxiliary enterprise) operations are expected to equal the annual amount estimated at the time of the bond sales (currently 128 percent of the annual debt service).

To minimize board and room charges in 1972-73, it is appropriate to consider a modification of current policy. It has been proposed that net operating income, plus other income (e.g., interest income, debt service grants, rental of real property) should be equal to not more than 100 percent of annual debt service. The 'excess earnings' (28%) would be provided as annual transfers from institutional bond sinking fund reserve accounts to the extent available. If unneeded at the end of a fiscal year, the 28 percent sum would be retransferred to
the sinking fund reserves and the process would be repeated the fol-
lowing year. Had this procedure been in effect for residence hall
operations in 1971-1973, it might have been displayed as follows:

| July 1, 1971 | Two year debt service reserve | $5,524,830 |
|             | Institutional reserves         | 2,272,496  |
|             | Net earnings requirement       | 3,522,884  |
|             | Net operating income           | $1,905,253 |
|             | Other applicable income        | 847,000    |
|             | Transfer from institutional reserves | 770,631 |
|             | Total available for debt service | $3,522,884 |
|             | Less required debt service payments | 2,752,253 |
| June 30, 1972, return to institutional reserves | $ 770,631 |

| July 1, 1972 | Two year debt service reserve | $5,577,543 |
|             | Institutional reserves (est.)  | 2,347,243  |
|             | Net earnings requirement (128%)| 3,578,684  |
|             | Net operating income           | $2,011,447 |
|             | Other applicable income        | 784,400    |
|             | Transfer from institutional reserves | 782,837 |
|             | Total available for debt service | $3,578,684 |
|             | Less required debt service payments | 2,795,847 |
| June 30, 1973, return to institutional reserves | $ 782,837 |

An alternative source of the July 1 transfers could be the use of the unallocated student building fees or reserves. An annual transfer from the student building fees has the following virtues:

(1) It conforms to the "annual earnings" designation, in that it is an annually renewable source, whereas institutional reserves are not properly viewed as "income."

(2) It would allow reduction in the institutions' residence hall sinking fund reserves, except as accumulated for special purposes.

The chief possible disadvantage of the use of building fee collections would be that all students (at some future time) would, through debt service, be making a payment of benefit to residence hall students. However, it could be argued that most students use or are benefitted by the residence hall facilities to at least the extent of the portion of the building fee that would be involved (about 25 cents per term).
To minimize any question of Board deviation from the implications of prior fiscal actions, it may be prudent for the Board to take action for only one year at a time, in this case for 1972-73.

Staff Recommendation

It was recommended that the Board direct the preparation of an appropriate directive to accomplish the following objectives in 1972-73:

1. Requiring residence hall operations at each institution to produce, together with other applicable income, 100 percent of the annual debt service requirement.

2. Authorizing the advance from institutional bond sinking fund reserve accounts of amounts sufficient, when added to the income described in 1., above, to equal the amount of annual income estimated when the bonds were sold for residence hall purposes. It is to be understood that the annual advance would be restored to sinking fund reserves at June 30, 1973.
Residence Hall Debt Service Coverage (Article XI-F(1))

Background Data

In considering the policy alternatives, the Committee may find the following information relevant:

Debt service on XI-F(1) bonds

<table>
<thead>
<tr>
<th></th>
<th>Residence Halls</th>
<th>Building Fee Projects</th>
<th>Other Projects</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1971-72</td>
<td>$2,752,253</td>
<td>$1,105,670</td>
<td>$729,305</td>
<td>$4,587,228</td>
</tr>
<tr>
<td>1972-73</td>
<td>2,795,847</td>
<td>1,119,611</td>
<td>884,962</td>
<td>4,800,420</td>
</tr>
<tr>
<td>1973-74</td>
<td>2,781,696</td>
<td>1,154,793</td>
<td>931,748</td>
<td>4,868,237</td>
</tr>
<tr>
<td>1974-75</td>
<td>2,756,875</td>
<td>1,158,448</td>
<td>932,367</td>
<td>4,847,690</td>
</tr>
<tr>
<td>1975-76</td>
<td>2,762,171</td>
<td>1,140,761</td>
<td>940,965</td>
<td>4,843,897</td>
</tr>
<tr>
<td>1976-77</td>
<td>2,765,082</td>
<td>1,133,590</td>
<td>945,216</td>
<td>4,843,888</td>
</tr>
<tr>
<td>1977-78</td>
<td>2,943,737</td>
<td>940,630</td>
<td>977,625</td>
<td>4,861,992</td>
</tr>
</tbody>
</table>

Reserves as of June 30, 1971

Residence halls
- Two-year debt service: $5,524,830
- Institutional reserves: $2,272,496

Student building fees
- Two-year debt service: $2,225,281
- Other specific reservations: $527,211
- Unallocated reserve: $910,786

Other auxiliary enterprises
- Married student housing: $762,876
- Cooperatives: $38,345
- Parking: $662,486
Estimated annual income, 1971-72

**Residence halls**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Net operating income</td>
<td>$1,980,000</td>
</tr>
<tr>
<td>Non-operating income</td>
<td>847,000</td>
</tr>
<tr>
<td><strong>Student building fees</strong></td>
<td>1,900,000</td>
</tr>
</tbody>
</table>

Commitments against Student Building Fees, 1971-72

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Debt service</td>
<td>1,250,000</td>
</tr>
<tr>
<td>Other commitments (UOMS-DS)</td>
<td>75,000</td>
</tr>
<tr>
<td>Available for other purposes</td>
<td>575,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>1971-72 Estimates</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Net Occupancy</td>
</tr>
<tr>
<td>EOC</td>
<td>80.5</td>
</tr>
<tr>
<td>OTI</td>
<td>85.2</td>
</tr>
<tr>
<td>OCE</td>
<td>77.6</td>
</tr>
<tr>
<td>OSU</td>
<td>87.4</td>
</tr>
<tr>
<td>SOC</td>
<td>91.7</td>
</tr>
<tr>
<td>UO</td>
<td>82.8</td>
</tr>
<tr>
<td></td>
<td><strong>$1,980,000</strong></td>
</tr>
</tbody>
</table>
Residence Hall Debt Service and Required Earnings

FY 1970-71; 1971-72; 1972-73

1970-71 Actual

<table>
<thead>
<tr>
<th>Institution</th>
<th>Debt Service less</th>
<th>Other Income</th>
<th>Required Earnings less</th>
<th>Actual Earnings</th>
<th>Surplus (Deficit)</th>
</tr>
</thead>
<tbody>
<tr>
<td>EOC</td>
<td>$116,367</td>
<td>$46,490</td>
<td>$89,958</td>
<td>$129,018</td>
<td>$39,060</td>
</tr>
<tr>
<td>OTI</td>
<td>124,112</td>
<td>42,361</td>
<td>81,751</td>
<td>86,589</td>
<td>4,838</td>
</tr>
<tr>
<td>OCE</td>
<td>292,811</td>
<td>100,771</td>
<td>192,040</td>
<td>255,946</td>
<td>63,906</td>
</tr>
<tr>
<td>OSU</td>
<td>947,269</td>
<td>324,002</td>
<td>623,267</td>
<td>576,380</td>
<td>33,113</td>
</tr>
<tr>
<td>SOC</td>
<td>341,830</td>
<td>116,847</td>
<td>224,983</td>
<td>346,733</td>
<td>121,750</td>
</tr>
<tr>
<td>UO</td>
<td>755,012</td>
<td>261,673</td>
<td>503,339</td>
<td>490,141</td>
<td>(13,198)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,607,401</strong></td>
<td><strong>$892,063</strong></td>
<td><strong>$1,715,338</strong></td>
<td><strong>$2,286,807</strong></td>
<td><strong>$59,660</strong></td>
</tr>
</tbody>
</table>

1971-72 Estimated

<table>
<thead>
<tr>
<th>Institution</th>
<th>Debt Service less</th>
<th>Other Income</th>
<th>Required Earnings less</th>
<th>Estimated Earnings</th>
<th>Surplus (Deficit)</th>
</tr>
</thead>
<tbody>
<tr>
<td>EOC</td>
<td>$147,245</td>
<td>$45,314</td>
<td>$101,931</td>
<td>$93,000</td>
<td>(6,931)</td>
</tr>
<tr>
<td>OTI</td>
<td>143,668</td>
<td>44,214</td>
<td>99,454</td>
<td>70,000</td>
<td>(29,454)</td>
</tr>
<tr>
<td>OCE</td>
<td>270,546</td>
<td>83,260</td>
<td>187,286</td>
<td>195,000</td>
<td>7,714</td>
</tr>
<tr>
<td>OSU</td>
<td>1,092,369</td>
<td>336,174</td>
<td>756,195</td>
<td>825,000</td>
<td>68,805</td>
</tr>
<tr>
<td>SOC</td>
<td>363,573</td>
<td>111,889</td>
<td>251,684</td>
<td>295,000</td>
<td>43,316</td>
</tr>
<tr>
<td>UO</td>
<td>735,852</td>
<td>226,169</td>
<td>508,703</td>
<td>500,000</td>
<td>(3,703)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,752,253</strong></td>
<td><strong>$847,000</strong></td>
<td><strong>$1,905,253</strong></td>
<td><strong>$1,980,000</strong></td>
<td><strong>$74,767</strong></td>
</tr>
</tbody>
</table>

1972-73 Estimated

<table>
<thead>
<tr>
<th>Institution</th>
<th>Debt Service less</th>
<th>Other Income</th>
<th>Required Earnings less</th>
<th>Estimated Earnings</th>
<th>Required Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>EOC</td>
<td>$161,880</td>
<td>$45,417</td>
<td>$116,463</td>
<td>$85,500</td>
<td>$30,963</td>
</tr>
<tr>
<td>OTI</td>
<td>147,341</td>
<td>41,338</td>
<td>106,003</td>
<td>63,000</td>
<td>43,003</td>
</tr>
<tr>
<td>OCE</td>
<td>268,961</td>
<td>75,460</td>
<td>193,501</td>
<td>175,500</td>
<td>18,001</td>
</tr>
<tr>
<td>OSU</td>
<td>1,126,726</td>
<td>316,113</td>
<td>810,613</td>
<td>742,500</td>
<td>68,113</td>
</tr>
<tr>
<td>SOC</td>
<td>361,223</td>
<td>101,344</td>
<td>259,879</td>
<td>265,500</td>
<td>(5,621)</td>
</tr>
<tr>
<td>UO</td>
<td>729,716</td>
<td>204,728</td>
<td>524,988</td>
<td>450,000</td>
<td>74,988</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,794,847</strong></td>
<td><strong>$794,400</strong></td>
<td><strong>$2,011,417</strong></td>
<td><strong>$1,782,000</strong></td>
<td><strong>$229,447</strong></td>
</tr>
</tbody>
</table>

* Based on cost increases and some change in occupancy, earnings are shown at .90 of FY 1971-72 estimated amount.
Discussion and Recommendation by the Committee

There was extended discussion among members of the Finance Committee, other Board members, institutional heads, residence hall directors, fiscal directors, and Board's Office staff regarding the two staff recommendations. The discussion centered principally around the following tentative policy and procedure statements:

1. Dormitory net operating income plus incidental income should at least equal the amount of the annual amount required for interest and principal payments on construction bonds outstanding.

2. The net income should perhaps be slightly greater than bond servicing costs to provide funds for necessary future building rehabilitation or remodelling to meet changes in market demands of student occupants for housing and meals.

3. The net income should equal 128 percent of bond servicing costs to provide the extra protection to bondholders which was approved in principle by the Board at the time the construction bonds were issued. (128 percent represents average of the debt service coverages previously approved by the Board on individual bond issues which are presently outstanding.)

4. Temporary annual transfers can properly be made to the bond redemption reserve each year from the institutional dormitory reserves, as required, to bring the funds from earnings up to 128 percent, thus making it possible to maintain current dormitory operating income, plus incidental income, at a level approximately equal to annual bond service costs. In support of this position, it was pointed out that the amounts in the institutional reserves represent dormitory earnings accumulated from operations during preceding years.

5. It is important to keep dormitory room and board charges to students down to the lowest possible levels consistent with the provision of sufficient bond servicing funds to meet interest and principal payments as they become due, and also consistent with the extra protection for bondholders contemplated by the Board when the bonds were sold.

6. The formula and procedures recommended by the Board's Office have the advantage of being simple and direct in operation and it appears that their use will effectively accomplish the controls and the results desired by the Board.

7. Care should be exercised in estimating dormitory occupancy and in setting student board and room rates to assure, to the greatest extent possible, that rates are not so high that they will cause occupancy rates and operating income to be under-realized. This is especially important in some of the institutions where the dormitories are currently well below 100 percent occupancy.
8. Changes in the patterns of housing and feeding facilities needed and desired by students should be continuously observed through studies of the market, and needed changes should be made to the extent economically feasible to maintain the needed occupancy and earning capacity of the dormitories.

9. Policies corresponding to those outlined in the preceding paragraphs should be followed also in self-sustaining auxiliary services other than student dormitories, such as married student housing, cooperative houses, and automobile parking.

Committee Recommendation

The Finance Committee recommended that the Board approve the staff recommendations as presented. (See next item on Residence Hall Charges for year 1972-73.)

Board Discussion and Action

Mr. Westerdahl made a motion for approval of the Finance Committee recommendation, explaining that the aim was to limit increases in dormitory charges to students to the lowest possible amounts and at the same time to (1) assure that dormitory net earnings would equal at least 100 percent of the annual debt service requirement for construction bonds outstanding, and (2) earmark from previous years' earnings a sum sufficient to bring the bond service reserve up to an amount equal to at least 128 percent of the bond service costs each year (128 percent represents the average of the debt service coverages previously approved by the Board on individual bond issues which are presently outstanding).

Mr. Layman said that, in his opinion, there was an obligation to the public and the bond holders to maintain a level of earnings which would not only assure that the facilities would be self-supporting, but also provide additional earnings each year to go into the bond service reserves at the level presented to the public in connection with the ballot measures to authorize the bonds.

The Board approved the recommendations as presented. Mr. Layman voted against approval.

Residence Hall Charges for 1972-73

Residence hall charges for 1972-73 were considered by the Finance Committee March 7, 1972. Subsequently, it was determined that a public hearing was required on this subject under the regulations of the Administrative Procedures Act.

Board Discussion and Action, March 28, 1972

The Board approved a motion by Mr. Westerdahl that the matter of residence hall charges for 1972-73 be referred to the Finance Committee for further consideration and recommendation at a public hearing at the May 22, 1972, Board meeting.
Operating Budget Plan, 1972-73

(Considered by Finance Committee. March 7, 1972.)

Staff Report to the Committee

The 1972-73 Operating Budget proposals for the institutions and divisions of the State System of Higher Education are presented substantially as recommended by the institutional executives. The Chancellor has approved the proposals with minor exceptions, based upon review and analysis conducted in the Board's Office of Administration.

1. Budgets by Program or Activity and Fund Source

The budgets have been prepared to identify functions, programs or activities by fund source. More specifically, the budget for each institution reflects the expenditure plan for Education and General Services, funded by state appropriation, tuition, fees and federal funds; Operating Accounts and Service Departments funded on a self-sustaining basis from sales, service fees and other income; Auxiliary Activities, funded from residence hall charges, incidental and health service fees, and other sales and service fees; and Gifts, Grants and Contracts, funded from federal and other sources. Each State-Wide Public Service is budgeted within a biennial legislative limitation established for state appropriation and other resources available to the respective divisions. State-Wide Public Services consist of the Division of Continuing Education, Agricultural Experiment Stations, Cooperative Extension Service, Teaching Hospital and Clinics, Crippled Children's Division and Dental Clinics.

2. The Education and General Services Budget

The Education and General Services budget is proposed to accommodate enrollment of 50,530 3-term FTE students at an expenditure level of $95,177,552 for the nine institutions, Teaching Research, Educational and Public Broadcasting Service, and Centralized Activities. The plan includes funds to provide a 3.0 percent academic salary adjustment for year 1972-73. The $1,896,101 necessary to provide for the adjustment has been retained in a Board's Reserve and has not been distributed to the institutions.

Revenue to support the $95,177,552 expenditure plan includes currently appropriated state general funds, $1.3 million held in State Emergency Board Reserves, tuition and fees at the 1971-72 rates, and $500,000 in federal funds expected to be generated by action of the Congress on a bill for federal aid to higher education. To the degree that these revenue projections are not realized, it will be necessary to bring to the Board revised expenditure proposals or tuition increase recommendations.

Budgets do not include funds for pending classified pay adjustments expected to be effective July 1, 1972, nor do they include funds to provide the health insurance premium for staff, authorized by the 1971 Legislature to begin July 1, 1972. Supplementary allocations are
anticipated for each General Fund supported program. Other fund resources are required for self-sustaining activities and that portion of the program in State-Wide Public Service Divisions which is not supported by appropriations.

With each institutional budget is an extensive listing of workload and performance data, including some unit costs. This is the first effort to collect this quantitative program data. It affords a basis for historical and interinstitutional comparisons. The staff time available for review and analysis of the institutional budgets has been insufficient to permit the development of comparative studies and ascertainment of the reasons for the differences. It is planned to develop at an early date a tabulation of the workload and performance data and to initiate an analytical review of the data.

Required savings of approximately 1 percent of the operating budget are included in the Education and General Services proposals for each institution. As savings are identified during the year reports are to be provided to the Board to show how the savings were accomplished.

Budget detail is provided for each institution except the University of Oregon. To enable the University to complete the HPUP Committee review of programs, it was proposed that the University of Oregon budget proposal be presented at a special meeting of the Finance Committee prior to the March 28, 1972, Board Meeting.

3. Auxiliary Activities Budget

Budgets for auxiliary activities have been prepared on the basis of tentative incidental fee and board/room charges presented to the Finance Committee on February 23, 1972. It was proposed that the budgets be approved with the condition that budget adjustments be made to accommodate changes in approved fees and charges.

Staff Recommendation to the Committee

It was recommended that the Finance Committee approve the institutional budget proposals subject to minor revisions and corrections to be approved by the Chancellor, and subject to adjustment of fees and charges to be approved by the Board. (See condensed budget summaries following on pages 210-213.)

Committee Discussion and Recommendation

The budget plan and accompanying summaries for the institutions were presented and explained briefly by Vice Chancellor Freeman Holmer. He noted that the proposed expenditures for year 1972-73 comprise the budget for the second year of the current biennium. He explained that
the proposed total expenditures have been limited to the amounts of estimated available resources from state appropriations, student tuition, fees and other sources. He stated that the total allocations of funds to the institutions were in accordance with amounts previously considered by the Finance Committee. Because of the State’s General Fund difficulties and the resulting limited amounts of state financial support available, and also because of continued price rises, it has been found necessary at all of the institutions to reduce the levels of service to be provided during year 1972-73 below the levels of recent years. The necessary reductions of service have involved the discontinuance of some staff positions, both academic and classified, and have caused serious curtailments in the proposed expenditures for needed supplies, equipment and various support services.

In answer to a question from Mr. Westerdahl, Mr. Holmer stated that in the formulation of the operating budget for year 1972-73, the Board’s Office had examined the institutional budget plans to ascertain that they conform to general Board policies; but that there has not been the same evaluative analysis of the annual operating budgets that is applied by the Board’s Office staff and the staffs of the State Budget Division and the Legislative Fiscal Office in connection with the biennial budget requests to the Governor and the Legislature. It is contemplated that such evaluative analyses will be applied in the preparation of the 1973-1975 biennial budget. Mr. Holmer stated also that new and added budget data had been supplied to the Board, including work measurement information.

Chancellor Lieuallen pointed out that in view of the Board’s delegation of responsibility for direct administration and operation of the institutions to the executive officers of the institutions, the Board’s Office had not recommended changes in the proposed applications of available funds among departments and programs at the individual institutions. Any move by the Board’s Office in the direction of substantial changes or reductions in programs at the institutions would ordinarily occur only after studies and recommendations presented to the Board’s Academic Affairs Committee.

Mrs. Johnson indicated that she was concerned regarding the essential role of the Board and its central staff with respect to the financing of the institutions and the percentages of costs to be paid by the state and by the students; with respect to the quality of services provided by such institutions as the Dental and Medical Schools; and also with respect to duplicated programs in the institutions. Mr. Mosser stated that it is the responsibility of the Board, not only to raise questions regarding the problems based by the higher education system, but also to provide answers in the form of policy decisions.

Mr. Westerdahl said he recognized that there had been an increase in the amount of detailed budget information provided, but that he is not convinced that the additional data, without evaluative analysis contributes to better decisions by the Board. Chairman Mosser said he believes there is a question whether the cost of compiling voluminous
data is justifiable if it does not lead to better decisions. He expressed the opinion that it would be preferable to isolate certain policy questions that need to be reviewed and to focus on those rather than try to review the budgets in detail. He said he thought the answer might well be a substantial amount of delegated responsibility together with close review by the Board of general policies.

President Clark, University of Oregon, responded that he believed Mr. Mosser's suggestion was a very sound one. Dr. Clark stated that he had had the experience of administering one institution which operated under extremely detailed budget and operating formulas and surveillance: and that under such detailed control it was found to be virtually impossible to proceed honestly on any kind of innovative program. Mr. Westerdahl said he agreed with President Clark's position regarding detailed budget formulas and control. He said also that he had no quarrel with what the institutions are doing, because they are doing what is expected of them; but that he is concerned with what the Board is doing.

Chairman Mosser said that he had doubts about the realization of $500,000 of estimated income from federal sources, but that from the staff recommendations regarding proposed budget expenditures and student fee charges, it would be possible for the Board to approve an expenditure budget which would provide for the reestablishment of a physical plant rehabilitation reserve and also to provide a more adequate Board reserve for contingencies for year 1972-73. He indicated that such reserves would be desirable, since the institutions are being required to absorb a substantially greater reduction in funds than was contemplated a year earlier.

Following Mr. Mosser's observation concerning the provision of funds in Board's unallocated reserves in the 1972-73 budget, President MacVicar stated that in putting together its budget, Oregon State had found that there are substantial increments in prices of the materials and services which the University must buy and that, according to economists on the staff, such price inflation is likely to continue. In the face of this situation, and with the limited amounts of financial resources available, President MacVicar said that the quality of services at Oregon State University, including both instruction and statewide public services, will be eroded during the next year. He indicated that approval of the increases in resources over which the Board has control and which are included in the staff recommendations on tuition charges would be extremely valuable to the institutions in their efforts to offer the best quality of services which available resources will permit.

President MacVicar stated that he supports the position expressed by Board members and by President Clark that rather than struggling with frustrating details in the budgets, the Board could accomplish much more by centering its attention and making decisions on Board policy matters, such as the roles and functions of the individual institutions, and the allocations of functions and programs.
Committee Recommendation

Mr. Westerdahl moved that the 1972-73 operating budget expenditures be presented to the Board at its meeting of March 28, 1972, on the basis of summaries presented in the agenda to the Finance Committee and the supporting institutional budget summaries, and including the budget summaries in preparation by the University of Oregon. The motion was approved by the Committee.

It was understood that Board members could bring up for further consideration at the March 28, 1972, Board meeting any particular expenditure items about which they may be concerned.

(See also a following item on Tuition Charges for Year 1972-73.)

Further Staff Report, After Finance Committee Meeting of March 7, 1972

The 1972-73 Operating Budget recommendations have been developed by the institutions, within the limitations of resources estimates accepted by the Board at its meeting on January 24, 1972. The dollar allocations to the institutions approved by the Board at that meeting were based on enrollment estimates revised to reflect actual Fall Term 1971 enrollments. The dollar allocations included amounts determined by applying the following basic policies:

1. Academic Teaching staff allocations were based on the student-teacher ratio by level for the six universities and colleges and Oregon Technical Institute, as provided by the Legislature and approved by the Board for 1971-72, adjusted for enrollment changes and reduced resources.

2. Academic staff salary averages and target salaries were based on the level incorporated in the 1971-72 operating budget approved by the Board in July 1971. Salary adjustment funds for 1972-73 were not distributed pending determination of salary policies by the Board.

3. Classified staff positions were budgeted at the 1971-72 rates for the respective classifications and approved positions. Pay adjustments scheduled for July 1972 were not included, pending authorization of a new pay scale and provision for funding by the State Emergency Board.

4. Other payroll expense was estimated as a percent of direct payroll costs, including amounts necessary to cover increases in the employer rates for Social Security and Public Employees Retirement contributions. Allocations to cover the increased costs were made to the institutions on the basis of anticipated salary and wage budgets for 1972-73.

5. New building operation and maintenance funds were provided to each institution for structures authorized by the 1969 Legislature which are to come on line during 1971-1973. Funding includes conversion to full year costs for buildings which came on line in mid-year 1971-72 and provision for buildings to come
on line during 1972-73 according to the number of months they are expected to be in service. Allocations are based on the cost per square foot for the respective buildings as authorized by the 1971 Legislature.

6. Minority program funds authorized by the 1971 Legislature were allocated to the participating institutions according to scheduled second year increments within the $500,000 biennial appropriation for these programs.

7. One percent savings accounts were established in each 1972-73 budget to provide for accumulating and reporting identifiable savings in the same manner as was approved for year 1971-72 by the Board's action in July 1971.

With respect to the detail of the budgets of individual institutions and services submitted separately to Board members preceding the March 7, 1972, Finance Committee meeting, it is perhaps pertinent to underscore the following matters. They are items of budgetary significance, but in every instance, the recommendation before the Board represents present policy, insofar as staff understands it.

Oregon State University.

1. Average salary of 9-month academic staff. The statement of the institutional executive notes that the 9-month staff have a lower average salary than the 9-month staff at the University of Oregon. This is the converse of the fact that Oregon State University has a higher proportion of 12-month staff (which is partly, or wholly, due to the Oregon State University role as a land-grant university).

This is a long-recognized issue that has been reviewed by staff, by the Board, and the Ways and Means Committee. The range of difference is paralleled in Washington, Iowa, and Michigan, where similar divisions of specialization exist.

2. Physical plant costs. The total budget $2,927,378 is at rates of $196.64 per FTE student (high) and 91¢ per square foot (low). Differences of program and type of building may justify the costs.

Portland State University

1. Relationship to the Division of Continuing Education. The estimated student enrollment (9,338 FTE), assumes that only the remainder of enrollments in the Portland area will be taught through the Division of Continuing Education. This is a long step toward the goal that all credit courses offered in Portland ultimately be offered "in-load" by Portland State University. The Division of Continuing Education will offer 42,750 student credit hours (950 FTE), which is less than had been planned for at the beginning of the biennium by approximately 300 FTE.

There are unresolved problems relating to the Portland State University-Division of Continuing Education budgeting for registrar, business office, and physical plant charges which will be the subject of recommendations for future budget adjustments. The differences involved total $62,116.
2. **Staff authorization** includes 10.98 positions intended to facilitate development of graduate programs. These positions are not justified by the student-teacher ratios on which other staff authorizations are determined.

**Oregon College of Education**

1. **Greater variety of opportunities.** The executive notes a 42 percent increase in the number of students with declared interests in programs other than teacher education. Redirected resources are intended to increase the opportunities for preparation for professions allied with teaching.

2. **Alternative plans for student teaching** would allow students to spread the practicum experiences over two years rather than to concentrate them in one term.

**Southern Oregon College**

1. **Service as a regional liberal arts college.** The executive notes that Southern Oregon College has not yet established baccalaureate status for certain basic programs (e.g., philosophy, modern languages, geology). To reduce or eliminate these basic programs may imply a redefinition of the College’s mission.

2. **Emphasis on reduction rather than elimination of programs.** Elimination of complete programs tends to be less than wholly successful. Usually, the result is only a partial saving because students directed from programs which are discontinued tend to increase the load in other existing programs.

**Eastern Oregon College**

1. **Program eliminations** include discontinuance of band and instrumental instruction.

2. **Creative writing and journalism** to be offered by a part-time instructor.

3. **Division of Science and Mathematics** to be reduced by 2.45 FTE, one of them a tenured instructor.

**Oregon Technical Institute**

1. **Experimental summer session program.**

**University of Oregon Medical School**

1. **New position funds used to offset reductions.** Although $260,150 was allocated for added FTE positions, budget cuts of $213,000 have been absorbed. Actually, 6.28 positions have been added by distributing part of the budget reductions to nonacademic expense categories.
2. **Family practice program** was allocated $27,846 for 1972-73. The budget, however, proposes only a $912 increase.

3. **Largest entering class.** For 1972-73, the Medical School will admit a class of 112, largest in the history of the School.

4. **$142,619 for operation of the new Basic Science Building** is a special allocation that implies other added costs.

**University of Oregon Dental School**

1. The future of the Dental School. The executive's statement expresses grave concern about the focus on "survival...rather than on aspirations of improvement and growth."

2. **Closure of Hospital Dental Service program** threatened by exhaustion of federal support on June 30, 1972. This program is essential to accreditation.

3. Average academic salaries will decline by $292, despite the fact that salaries are now less than fully competitive. They are the lowest in the Western Region. Salary adjustment funds will not materially affect this disadvantage.

**Centralized Activities**

1. Funds for the Condon Lecture Series discontinued. State fund support for the lecture series has been provided at $2,500 per year.

2. **Reservation of $35,258 for student information system development.** Feasibility studies are now under way; if results are favorable and additional required resources can be developed, it is planned to proceed with the implementation of these automated systems.

3. **Reserve for plant rehabilitation:** $50,700 (compared with 1971-72 reserve of $450,700). This despite urgent need for plant rehabilitation projects.

4. **Unappropriated Fund: $115,514.** This is the source intended to offset unexpected shortages of income.

**Teaching Research**

1. **Reduction of academic staff.** State-funded staff is to be reduced by 2.78 FTE and an additional .90 FTE from other fund support.

2. **$450,000 reduction in estimate of grant income** (from $1,200,000 in 1971-72 to $750,000). This reflects a decision to accept grants and contracts only in areas where staff competence has been previously demonstrated.
Division of Continuing Education

1. **State appropriation support**: $147,000. This reflects the prior Board decision to spend most of the $500,000 state appropriation in 1971-72.

2. **Self-sustaining principle.** Because of the economics of scale associated with Portland operations, net earnings from Portland Center operations ($228,888) are available to assist in making courses available outside the metropolitan area.

Agricultural Experiment Stations

1. **Reduction in graduate assistants.** A reduction of 8.54 academic FTE is chiefly effected by a reduction in the number of graduate assistants. This has the effect also of raising the average salary of the retained positions by $176 (to $13,578).

2. **Recommendations for phasing out stations** will be developed during 1972-73. The budget contemplates continued operation of the twelve stations operated in 1971-72.

3. **Mobile Field Sanitizer project** to be completed at December 31, 1972.

Teaching Hospitals and Clinics

1. **Medical School Hospital capacity up 23 percent.** Opening of the new 60-bed addition requires an increase of 98.72 classified FTE.

2. **Reliance on fees.** 47 percent of hospital expenditures and 33 percent of outpatient clinic expenses are to be covered by fee income.

Board Discussion and Action

Mr. Westerdahl stated that the Finance Committee and the Board had received a large volume of budget summaries and detailed schedules which had been prepared by the Board's Office and the institutions for the fiscal year 1972-73, which will be the second year of the current biennium. He said that the totals of the proposed 1972-73 budgets, as shown in the following pages and in the supplemental material distributed by the Board's Office, are in balance with contemplated resources, as estimated by Board's Office staff.

Mr. Holmer indicated that the proposed budgets were all within the expenditure limitations set by the 1971 Legislature, except for $1,364,122 of state general funds assigned by the 1971 Legislature to the State Emergency Board for allocation. Mr. Westerdahl referred to the amount of $500,000 estimated in the 1972-73 resources from federal aid for higher education operating costs. He indicated that the realization of the latter amount is uncertain at this time. (If this amount is not realized, it will have an effect on the amount needed from student tuition fee income for year 1972-73.)
Mr. Westerdahl indicated that the Board's Office and the Finance Committee had not recommended changes in the budgets proposed by the institutions for the second year of the current biennium, and that the Board will have many policy decisions to make in connection with the budgets for the next biennium to be prepared for consideration by the Governor and the 1973 Legislature.

In connection with planning for both the short term and the longer term, Mr. Westerdahl moved that the Board establish enrollment limitations for the major institutions in two time frames: (1) for the period through year 1978-79 and (2) for the period through year 1984-85. He indicated that the limits to be discussed for the three universities might perhaps be 15,000 for year 1978-79 and perhaps 16,500 to 17,000 for year 1984-85. He said that such enrollment targets for the institutions would allow a different type of budgetary approach for the institutions than the one presently in use. During the discussion, Mr. Westerdahl added to his motion that the task of studying and recommending the enrollment limits for the three universities be assigned by the Board to its Finance Committee. In further discussion, it was agreed that the Finance Committee should study and recommend to the Board the broad policies and the units to be used, such as head count or full-time equivalent enrollments.

The Board approved Mr. Westerdahl's motion as indicated in the preceding paragraph.

In answer to questions from Board members, it was indicated that policies and rates for student tuition fees and other student fees are not included in the matter of adopting the operating budget for year 1972-73. and that the two types of student fees referred to will be considered separately by the Finance Committee at its meeting scheduled for April 27, 1972. and then by the Board in a hearing at its meeting scheduled for May 22, 1972. A request has been forwarded to the Secretary of State to announce the hearing in the Administrative Rules Bulletin.

Mr. Westerdahl moved that the 1972-73 operating budget expenditures be approved on the basis of the summaries presented in the March 7, 1972, agenda of the Finance Committee and the supporting institutional budget summaries, including the budget summaries presented at the March 28, 1972, Board meeting for the University of Oregon; and also that the budget be presented to the State Emergency Board in connection with the request for allocation to the Board of Higher Education of the amount of $1,364,122 of higher education funds assigned to the Emergency Board by the 1971 Legislature. Mr. Westerdahl's motion was approved.
### RESOURCES

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State Appropriation</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Legislative Appropriation</td>
<td>$129,146,717</td>
<td>$64,752,836</td>
<td>$64,393,381</td>
</tr>
<tr>
<td>Emergency Board Reserve</td>
<td>1,364,122</td>
<td>-</td>
<td>1,364,122</td>
</tr>
<tr>
<td><strong>Emergency Board Adjustments</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Classified Pay Increase, July 1971</td>
<td>1,465,173</td>
<td>721,972</td>
<td>743,201</td>
</tr>
<tr>
<td>Air Pollution Research</td>
<td>25,000</td>
<td>25,000</td>
<td>-</td>
</tr>
<tr>
<td>Unscheduled Rehabilitation Projects</td>
<td>( 57,500 )</td>
<td>( 57,500 )</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$131,943,512</td>
<td>$65,442,303</td>
<td>$66,501,204</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Funds</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Balances from 1969-1971</td>
<td>$1,621,263</td>
<td>$1,621,263</td>
<td>-</td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>54,415,174</td>
<td>26,413,826</td>
<td>28,001,348</td>
</tr>
<tr>
<td>Federal Land Grant</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University Funds</td>
<td>398,346</td>
<td>223,346</td>
<td>175,000</td>
</tr>
<tr>
<td>Federal Aid to Higher Education</td>
<td>500,000</td>
<td>-</td>
<td>500,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$56,934,783</td>
<td>$28,258,435</td>
<td>$28,676,348</td>
</tr>
</tbody>
</table>

### TOTAL RESOURCES AND PLANNED EXPENDITURES

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$188,878,295</td>
<td>$93,700,743</td>
<td>$95,177,552</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Tuition and fees are estimated on the basis of rates in effect for 1971-72. Totals include amounts reserved for academic salary adjustments for 1972-73 but do not include classified pay adjustments and health insurance premiums to be funded by state appropriation for 1972-73.
DEPARTMENT OF HIGHER EDUCATION

PROPOSED OPERATING EXPENDITURE BUDGETS FOR 1972-73

Education and General Services

<table>
<thead>
<tr>
<th>Proposed Budgets by Institution</th>
<th>3-Term FTE Enrollment</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oregon</td>
<td>13,890</td>
<td>$23,154,834</td>
</tr>
<tr>
<td>Oregon State University</td>
<td>14,936</td>
<td>24,760,767</td>
</tr>
<tr>
<td>Portland State University</td>
<td>9,338</td>
<td>15,791,797</td>
</tr>
<tr>
<td>Oregon College of Education</td>
<td>3,690</td>
<td>5,074,567</td>
</tr>
<tr>
<td>Southern Oregon College</td>
<td>4,294</td>
<td>5,833,516</td>
</tr>
<tr>
<td>Eastern Oregon College</td>
<td>1,498</td>
<td>2,391,049</td>
</tr>
<tr>
<td>Oregon Technical Institute</td>
<td>1,545</td>
<td>3,146,624</td>
</tr>
<tr>
<td>University of Oregon Medical School</td>
<td>924</td>
<td>6,894,806</td>
</tr>
<tr>
<td>University of Oregon Dental School</td>
<td>415</td>
<td>2,332,543</td>
</tr>
<tr>
<td>Teaching Research</td>
<td>-</td>
<td>146,176</td>
</tr>
<tr>
<td>Oregon Educational and Public Broadcasting Service</td>
<td>-</td>
<td>786,524</td>
</tr>
<tr>
<td>Centralized Activities</td>
<td>-</td>
<td>2,302,034</td>
</tr>
<tr>
<td>Board's Special Reserves</td>
<td>-</td>
<td>2,062,315</td>
</tr>
<tr>
<td><strong>TOTAL, Education and General Services</strong></td>
<td>50,530</td>
<td><strong>$95,177,552</strong></td>
</tr>
</tbody>
</table>

March 28, 1972
### DIVISION OF CONTINUING EDUCATION

**Resources**
- State Appropriation: $147,000
- Tuition and Fees: $2,382,754

**Total Resources**: $2,529,754

**Expenditures**: $2,529,754

### AGRICULTURAL EXPERIMENT STATION

**Resources**
- State Appropriation: $4,190,238
- Federal Funds: 1,067,979
- Sales and Service Fees: 974,066
- Gifts and Grants: 954,046

**Total Resources**: $7,186,329

**Expenditures**: $7,186,329

### COOPERATIVE EXTENSION SERVICE

**Resources**
- State Appropriation: $3,013,472
- Continuing Appropriation, ORS 566,240: 82,000
- Federal Funds: 1,923,460
- County Funds: 987,998
- Sales and Service Fees: 427,361

**Total Resources**: $6,434,291

**Expenditures**: $6,434,291

### FOREST RESEARCH LABORATORY

**Resources**
- State Appropriation: $417,266
- Forest Products Harvest Tax: 510,132
- Federal Funds: 186,429
- Service Fees: 22,014
- Sales: 28,200
- Gifts and Grants: 193,570

**Total Resources**: $1,357,611

**Expenditures**: $1,357,611
### TEACHING HOSPITAL AND CLINICS

<table>
<thead>
<tr>
<th>Resources</th>
<th>Estimated Resources 1972-73</th>
<th>Proposed Expenditures 1972-73</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriation</td>
<td>$7,905,674</td>
<td>$9,580,140</td>
</tr>
<tr>
<td>Patient Fees</td>
<td>$5,388,372</td>
<td>$2,539,494</td>
</tr>
<tr>
<td><strong>TOTAL RESOURCES</strong></td>
<td><strong>$13,294,046</strong></td>
<td><strong>$13,294,046</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teaching Hospital</td>
</tr>
<tr>
<td>Outpatient Clinic</td>
</tr>
<tr>
<td>Tuberculosis Hospital</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
</tr>
</tbody>
</table>

### CRIPPLED CHILDREN'S DIVISION

<table>
<thead>
<tr>
<th>Resources</th>
<th>Estimated Resources 1972-73</th>
<th>Proposed Expenditures 1972-73</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriation</td>
<td>$1,840,198</td>
<td>$1,840,198</td>
</tr>
<tr>
<td>Federal Funds A</td>
<td>$342,400</td>
<td>$342,400</td>
</tr>
<tr>
<td>Federal Funds B</td>
<td>$217,100</td>
<td>$217,100</td>
</tr>
<tr>
<td>Patient Fees</td>
<td>$171,396</td>
<td>$171,396</td>
</tr>
<tr>
<td><strong>TOTAL RESOURCES</strong></td>
<td><strong>$2,571,094</strong></td>
<td><strong>$2,571,094</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>$2,571,094</strong></td>
</tr>
</tbody>
</table>

### DENTAL CLINICS

<table>
<thead>
<tr>
<th>Resources</th>
<th>Estimated Resources 1972-73</th>
<th>Proposed Expenditures 1972-73</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patient Fees</td>
<td>$385,263</td>
<td>$385,263</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>$385,263</strong></td>
</tr>
</tbody>
</table>

### SUMMARY, STATE-WIDE PUBLIC SERVICES

<table>
<thead>
<tr>
<th>Resources</th>
<th>Estimated Resources 1972-73</th>
<th>Proposed Expenditures 1972-73</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appropriation</td>
<td>$17,513,848</td>
<td>$17,513,848</td>
</tr>
<tr>
<td>Other Funds</td>
<td>$16,244,540</td>
<td>$16,244,540</td>
</tr>
<tr>
<td><strong>TOTAL RESOURCES</strong></td>
<td><strong>$33,758,388</strong></td>
<td><strong>$33,758,388</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>$33,758,388</strong></td>
</tr>
</tbody>
</table>
Tuition Charges for 1972-73 were considered by the Finance Committee on March 7, 1972. Subsequently it was determined that a public hearing was required on this subject under the regulations of the Administrative Procedures Act.

Board Discussion and Action

The Board approved a motion by Mr. Westerdahl to refer the question of tuition charges back to the Finance Committee for further review at its meeting scheduled for April 27, 1972, prior to the public hearing at the May 22 1972, Board meeting.

Mr. Layman then asked for presentations concerning tuition from individuals who were present but who would be unable to attend the May Board meeting.

President Clark indicated that he was concerned with some of the items and principles involved in the question of tuition and how tuition is determined. He distributed a prepared seven-page statement on Graduate Tuition Policy for consideration by Board members prior to the Finance Committee meeting. President Clark's statement will be included in the Finance Committee agenda for its meeting on April 27, 1972.

Mr. Iain More, President of the Associated Students of the University of Oregon, said that he regretted the delay in setting the tuition levels for next year because it prolonged the uncertainty for students. In his presentation, Mr. More made the following statements:

1. An established policy should be observed or, if it is not satisfactory it should be revised so that it can be followed.

2. Students will be getting less service during the next year or two, both in general and in specific services. At the same time, they will be paying as much or more than they are presently paying.

3. Student earnings will be less due to the fact that there are fewer jobs available and the student wages have not increased in proportion to those of other employees or to the cost of living increases.

4. Dormitory and other costs are also increasing.

5. Students have made significant efforts with respect to the budget by helping to avoid a substantial legislative cut to the budget of higher education and by reducing the cost of the incidental fees.
6. Students want a consistent policy with respect to charges for tuition and other services. He asked that the Board establish a subcommittee of the Board to develop a rationale for the percentage of the cost of education that various categories of students should pay. Once this rationale is established, it should be followed consistently.

Mr. More then recommended that the Board set a goal of examining alternative methods of funding higher education. On a short-term basis, Mr. More suggested that the Board levy a $4.00 across-the-board increase for all students rather than the recommended differential rates for various categories of students.

At the conclusion of Mr. More's presentation, Mr. Joss and Mr. Layman expressed appreciation for Mr. More's comments and attendance during his term of office. Mr. More had previously indicated that this would probably be his last official appearance before the Board.

Mrs. Johnson then presented the following statement and motion regarding student tuition charges and other student fees for year 1972-73:

Since it would be very difficult for the Board, without further study by and recommendations from the Finance Committee to act upon the broad policy matters and the dollar levels of any changes the Board might vote, I would like to move at this time that the Finance Committee take up at least the following eight questions at their next meeting and make recommendations to the Board for action at the May Board meeting.

1. The question of tuition levels for resident and nonresident undergraduate students with some consideration of possible differentials between lower-division and upper-division.

2. The question of tuition levels for graduate students, resident and nonresident.

3. The question of tuition for graduate teaching assistants.

4. The question of tuition levels for nonresident undergraduate students in nursing, medical technology, and dental hygiene at the Medical and Dental Schools, Southern Oregon College and Oregon Technical Institute.

5. The question of tuition levels for foreign students, undergraduate and graduate, and possible subsidy for certain foreign students.
6. The question of tuition levels and possible differentials for students, resident and nonresident, in the Law School, the Medical School, Dental School, and School of Oceanography. We presently have some differentials in medicine and dentistry, but this would begin a study of the relationship of the proportion of the costs of graduate programs to be borne by students working toward degrees in those higher cost programs.

7. The question of the number of hours at the bachelor's or master's degree level that a student might enroll for at state subsidized tuition before he might be required to pay the full cost. This would give the Board some guidance toward dealing with the problem of the perennial or professional student. Freedom of choice and ability to finance a college education should operate to permit a student to stay in school as long as he wishes, but not indefinitely at public expense.

8. The question of incidental fees as they are 'deemed necessary to carry out the educational program authorized by the Board' and as they relate to student activities 'not included in the educational program' and therefore, according to paragraph (d) of ORS 351.070, 'shall be at the option and selection of the student and shall not be a prerequisite of enrollment.' The quotes are from ORS 351.070, paragraphs (c) and (d).

The Board approved the motion as presented by Mrs. Johnson. By subsequent action, the question of incidental fees as defined in item 3, was referred to the Academic Affairs Committee. This action is reported in connection with the discussion and action concerning other student fees.

(Considered by Finance Committee, March 7, 1972.)

Other student fees for 1972-73 were considered by the Finance Committee on March 7, 1972. Subsequently, it was determined that a public hearing was required on this subject under the regulations of the Administrative Procedures Act.

Board Discussion and Action, March 28, 1972

Mr. Westerdahl moved that the question of other student fees, with the exception of the OSPIRG fee, be referred to the Finance Committee for further consideration and recommendation at the May 22, 1972, Board meeting; and that the OSPIRG fee be referred to the Academic Affairs Committee for similar consideration and recommendation at a public hearing at the May Board meeting.

The Board approved the motion as presented. It was understood that tuition for the law school, when it changes to a semester basis from the quarterly basis, would be in proportion to that charged for students in other schools and departments.
(Considered by Finance Committee, March 7, 1972.)

Staff Report to the Committee

The 1971 Legislature authorized a 3 percent academic salary adjustment for year 1972-73. Funds for the increase were appropriated or included in the other funds expenditure limitations for all operating budgets in the Department of Higher Education.

Funds in amount of $1,896,101 are reserved for the Education and General Services Program to provide for the 3 percent salary adjustment and related payroll assessments. Amounts for similar increases are reserved in each of the State-Wide Public Service Division budgets.

The Budget Report by the 1971 Ways and Means Committee describes the 1972-73 adjustments as discretionary "meaning that individual increases are to be granted on the basis of merit, according to policies prescribed by the Board of Higher Education.

Salary adjustments are generally proposed by a department head reviewed by a faculty committee and recommended to the institutional executive. The executive determines the final recommendation, with exceptional cases and the recommendations for deans, vice presidents and institutional executives presented for Board approval. Since deliberations on adjustments require considerable effort, a more effective allocation of funds is possible through provision of adequate lead time to complete the process. It is proposed that the Finance Committee establish guidelines to be approved by the Board which will enable the Chancellor to provide a tentative allocation of funds which will in turn allow the institutions to begin the recommendation process.

The following guidelines were proposed:

1. That salary adjustment funds be distributed to the colleges and universities in such manner as to maintain the dollar differential approved for institutional salary goals during 1971-72.

2. That supplemental funds be provided to Portland State University, as an exception to item 1 above, to reduce by 10 percent the salary differential between Portland State University and the University of Oregon.

3. That institutions not committed to a target salary be provided funds necessary to produce a 3 percent increment. (University of Oregon Medical School, University of Oregon Dental School, Centralized Activities, Teaching Research Division, Oregon Educational Public Broadcasting Service.)

4. That all programs within an institution, regardless of the source of funds, be subject to the Board's policies applicable to appropriation supported programs.
5. That institutions distribute the salary adjustment funds on a merit basis and, to the extent possible, with emphasis on excellence in teaching.

6. That resident physicians and interns at the Medical School be provided an increase of $1,000 per year as authorized and funded by the 1971 Legislature.

7. That exceptional increases for individual staff members be presented to the Board for approval. An exceptional increase might be defined as one in excess of 7 percent of the base salary rate in effect during 1971-72.

8. That adjustments be distributed equitably among all ranks and terms of service, including graduate assistants.

9. That increases for academic personnel receiving $20,000 or more per annum be limited to $600 per year except with the approval of the Chancellor and a report to the Board.

Staff Recommendation:

It was proposed that the Finance Committee recommend the above listed 1972-73 salary adjustment policies to the Board to enable the Chancellor to make a tentative distribution of funds, and to provide the guidelines for institutional development of academic salary adjustments.

Discussion by the Committee

Mr. Mosser said that he was reluctant to see the phrase "including graduate assistants" in Item 8 if this meant a mandate for all graduate assistants to receive a 3 percent increase. He said that, in his opinion, the instructors' salaries needed more attention than those of graduate assistants and that the need for higher salaries to attract graduate assistants may no longer be of such high priority to the institutions. It was indicated that the phrase was intended for clarity so that it was understood that graduate assistants were included.

Mr. Mosser said that the amount of $1,896,101 might be larger than the amount required for the 3 percent increase in academic salary budgets. He said if this were correct, then it might be possible to close part of the differential at Portland State University from the remainder of the $1,896,101.

The Chancellor said that it would be helpful for the Board to indicate the interpretation to be made in closing the salary differential between Portland State University and the University of Oregon. He said it could be interpreted as the gap between full-time 9-months' staff, or, as interpreted at the beginning of the biennium, the differential between the average of all academic staff. The Chancellor indicated that unless directed otherwise, the interpretation would be that this
meant a reduction of the differential between the average salaries for all staff with the 12-months' group equated to the 9-months' average. This was the method by which the original budget was constructed.

It was agreed that the use of comparable data for all full-time staff at Portland State University, compared with the University of Oregon, would be more satisfactory and that the latter approach should be followed.

Committee Recommendation

The Finance Committee recommended that the Board approve the recommendations as presented.

Further Staff Report, After Finance Committee Meeting of March 7, 1972

Reserved in Board's funds for 1972-73 is an amount of $1,896,101 for academic salary adjustments in the Education and General Services Program. The funds are intended to provide a 3 percent base rate increase for the University of Oregon-Oregon State University average salary, with slightly higher percentages at Portland State University, the regional schools and Oregon Technical Institute to maintain existing dollar differentials. All other institutions and divisions are funded at 3 percent. In addition, adjustments of $1,000 per year are included for resident physicians and interns at the Medical School in accord with the Legislative allocation.

Further Staff Recommendation

Allocations on the above indicated bases are estimated to require $1,845,664 from the $1,896,101 reserve. It was recommended that allocations in that amount be authorized plus an amount (estimated at $38,500) for Portland State University to close the all-staff average salary gap between the University of Oregon and Portland State University by 10 percent. This plan would allocate approximately $1,884,000 and provide a reserve of approximately $12,000 to remain unallocated. More precise data will be available at the time of the March 28, 1972, Board meeting (when the University of Oregon budget recommendation for 1972-73 will be available).

Board Discussion and Action

The Board approved the recommendations as presented.

President Layman reported that the next regular Board Meeting will be held on Monday, May 22, 1972, on the campus of Portland State University. The Board Committee meetings, previously scheduled for April 20-21, 1972, have been postponed to April 27-28, 1972.
**SUMMARY OF GIFTS AND GRANTS TO DATE FOR YEAR 1971-72**

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Meeting Total</th>
<th>Cumulative Total for Current Year</th>
<th>Comparable Cumulative Total for Preceding Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 26, 1971</td>
<td>$11,089,024.94</td>
<td>$11,089,024.94</td>
<td>$9,650,144.99</td>
</tr>
<tr>
<td>September 7, 1971</td>
<td>10,641,543.43</td>
<td>21,730,568.37</td>
<td>18,115,983.21</td>
</tr>
<tr>
<td>October 26, 1971</td>
<td>10,814,998.92</td>
<td>32,545,567.29</td>
<td>23,705,911.84</td>
</tr>
<tr>
<td>December 14, 1971</td>
<td>5,541,878.37</td>
<td>38,087,445.66</td>
<td>28,098,795.80</td>
</tr>
<tr>
<td>January 24, 1972</td>
<td>4,454,246.35</td>
<td>42,541,692.01</td>
<td>36,746,272.44</td>
</tr>
<tr>
<td>March 28, 1972</td>
<td>5,727,039.47</td>
<td>48,268,731.48</td>
<td>40,132,530.91</td>
</tr>
</tbody>
</table>

(Above figure includes amount for Gracely Endowment reported in March)
An endowment in the amount of $592,212.88 from the estate of Ruth Lorraine Close Gracely has been established to finance scholarships to be known as the Ruth Lorraine Close Musical Fellowship. An additional amount of $60,028.47 has been received by the University as income from the assets of the endowment. The executor for the estate has indicated that an additional amount of approximately $4,000 will be added to the endowment from estate assets being liquidated.

Ruth Lorraine Close Gracely indicated in her will that she and her former husband, Carlos C. Close, were for many years residents of Oregon.

In accordance with the terms of the will providing the endowment, the income from the Ruth Lorraine Close Musical Fellowship is to be used "to provide a musical education to one or more appointees to be annually selected within the discretion of the Board of Regents....The student or students shall be a person or persons of outstanding musical ability already reasonably advanced in his or her musical education and as well in the fields of general culture, with preference to be given to students of the harp or musical composition. The student shall be of the age of twenty years or more, of either sex, and a resident of either the state of Oregon or Washington."

Other details of the operation of the scholarship fund and the awards are contained in the will.

It is planned that the recommendation of the person or persons to receive the scholarship award will be made by the Dean of the School of Music.

The Board accepted the endowment as indicated above.
The following gifts and grants to the institutions have been approved for acceptance and expenditure by the institutions and the Board's Office in accordance with Board action on January 27-28, 1964. It was recommended that the Secretary of the Board be authorized to make suitable acknowledgement to the donors and grantors. The Board approved the recommendation as presented.

Oregon State University

Scholarships & Fellowships

Gifts totaling $179,830.50 from the following donors for scholarships and fellowships:

Agricultural Development Council, Inc., New York City $104.00
Aid Association for Lutherans, Appleton, Wisconsin 1,168.00
Albany Union High School District No. 8, Girls' League, Albany 100.00
Albany Union High School, Albany 100.00
Albright Memorial Scholarship, through the Oregon State University Foundation, Corvallis 170.00
Alcoa Foundation, Pittsburgh, Pennsylvania 321.16
Alsea High School, Alsea 200.00
Altrusa Club, Pendleton 300.00
American Association of University Women, Bend Branch, Bend 300.00
American Baptist Board of Education and Publication, Valley Forge, Pennsylvania 400.00
American Business Women's Association, Whispering Pines Chapter, Beaverton 150.00
American Friends of the Middle East, Washington, D.C. 880.00
American Legion, Lynn Canal Post No. 12, Haines, Alaska 250.00
American Legion Auxiliary, Department of Oregon, Dundee 1,075.00
Amity High School, Yawama League Scholarship 250.00
Anonymous Donors 200.00
The Arctic Circle Drive-In, Grants Pass 326.00
Ashland Senior High School, Ashland 168.00
Associated General Contractors, Oregon-Columbia Chapter, Portland 266.00
Associated Students of Washington High School, Portland 250.00
Astoria Senior High School, Girls' League, Astoria 150.00
The Autzen Foundation, Portland 167.00
Kate Bartholomew Memorial Scholarship, through the Oregon State University Foundation, Corvallis 334.00
C. J. Bartlett Scholarship, through the Oregon State University Foundation, Corvallis 334.00
Bate Plywood, Merlin 300.00
Beaverton High School Associated Students, Beaverton 460.00
The Bechtel Foundation, San Francisco, California  
Bekins Scholarship Foundation, Los Angeles, California  
Bend Senior High School, Lettermen’s Club, Bend  
Bend High School, National Honor Society, Bend  
Benson Tech Student Body, Benson Polytechnic High School, Portland  
Benton County Medical Auxiliary, Corvallis  
Benton County Medical Foundation, Corvallis  
The Boeing Company, Seattle, Washington  
Boise Cascade Foundation, Boise, Idaho  
Bumble Bee Seafoods, Astoria  
Bureau of Indian Affairs, Western Washington Agency, Everett, Washington  
Business and Professional Women's Club, The Dalles  
Hector Campbell, Parent-Teacher Association, Milwaukee  
Canby Union High School Student Body, Canby  
The Carpenter Scholarship, through Ashland Senior High School, Ashland  
The Carpenter Foundation Scholarships, through School District No. 6, Central Point  
The Carpenter Foundation, through Phoenix High School, Phoenix  
Central Lincoln Public Utility District, Newport  
Chemistry Department through unrestricted gifts from various donors, Corvallis  
City Panhellenic Association, Portland  
Civil Air Patrol, Maxwell Air Force Base, Alabama  
Cole, Clark & Cunningham, Inc., Portland  
The Colonial Dames of America, New York City  
Company A, 167th Infantry Division Memorial Scholarships, McMinnville  
Adolph Coors Co., Denver, Colorado  
Corvallis High School Parent-Teacher Association, Corvallis  
Covert Scholarship, through Oregon State University Foundation, Corvallis  
Joe H. Crahan Memorial Scholarship, through the Oregon State University Foundation, Corvallis  
Crater High School, Central Point  
Oregon Logging Conference, Eugene  
Crown Zellerbach Foundation, San Francisco, California  
Walter Edwin and Edith McKay Davis Fund, Honolulu, Hawaii  
Del Monte Corporation, Portland  
Delta Kappa Gamma Society, Tau Chapter, Rainier  
Delta Gamma, Portland Alumnae, Portland  
Lulu M. Demaray Fund, through First National Bank of Oregon, Medford
Dobie Children's Fund, through the Oregon State University Foundation, Corvallis $ 390.00
E. I. duPont de Nemours, Wilmington, Delaware 2,650.00
Douglas County Home Extension, Roseburg 267.00
Douglas County Intermediate Education District, Roseburg 166.00
DRAIN Plywood Company, Drain 167.00
Electric Club of Oregon, Portland 400.00
Elks Lodge No. 338, Baker 250.00
Elks Lodge No. 1934, Brookings 400.00
Elks Lodge No. 1413, Corvallis 1,072.00
Elks Lodge No. 1869, Condon 250.00
Elks Lodge No. 1829, Enterprise 200.00
Elks Lodge No. 652, Eureka, California 134.00
Elks Lodge No. 431, Haines Bills Club, Haines, Alaska 500.00
Elks Lodge No. 358, Hepner 300.00
Elks Lodge No. 1862, Hillsboro 325.00
Elks Lodge No. 1824, John Day 250.00
Elks Lodge No. 1663, Lebanon 835.00
Elks Lodge No. 1240, Merced, California 100.00
Elks Lodge No. 142, Portland 200.00
Elks Lodge No. 1999, St. Helens 400.00
Elks Lodge No. 1972, Sweet Home 150.00
Elks Lodge No. 1437, Tillamook 225.00
Elks Lodge No. 1664, Toledo 450.00
Elks National Foundation, Chicago, Illinois 2,000.00
School of Engineering, from various donors through the Oregon State University Foundation, Corvallis 1,721.68
Eureka Senior High School (Raice Scholarship Fund), Eureka, California 250.00
Evans Products Co., Corvallis 500.00
Evans Scholars Foundation, Western Golf Association, Golf, Illinois 993.00
Executive Life Insurance Company, Beverly Hills, California 100.00
First National Bank of Oregon, Portland 928.22
First Presbyterian Church, Portland 500.00
Foundry Educational Foundation, Cleveland, Ohio 1,319.00
Freightliner Corporation, Portland 334.00
The General Foods Fund, Inc., White Plains, New York 1,555.60
General Motors Corporation, Detroit, Michigan 170.00
General Telephone Company of the Northwest, Inc., Beaverton (Employee's Recreation Fund) 400.00
Georgia Pacific Foundation, Portland 4,500.00
Grants Pass Public Schools, Grants Pass 334.00
The Greenwich Board of Realtors, Inc., Greenwich, Connecticut 500.00
Gresham Union High School, Gresham 250.00
Mrs. Frances C. Hall, Tacoma, Washington (S. B. Hall Memorial Award) 182.00
Milton and Carolyn Harris Foundation, Inc., Washington, D.C. 200.00
Mrs. Ivy Herchenhein (John Herchenhein Scholarship) Rockaway $200.00
Louis W. and Maud Hill Family Foundation, St. Paul, Minnesota 12,375.00
Hillsboro Union High School, Hillsboro 600.00
Hollands Scholarship, through the Oregon State University Foundation, Corvallis 267.00
Hollinger Award, through the Oregon State University Foundation, Corvallis 175.00
Home Economics, through Oregon State University Foundation, Corvallis 767.00
Bud Horn Memorial Scholarship, through Oregon State University Foundation, Corvallis 500.00
International Brotherhood of Electrical Workers, Washington, D.C. 1,666.00
International Brotherhood of Pulp, Sulphite and Paper Mill Workers, Fort Edward, New York 667.00
International Order of Job's Daughters, Grand Guardian Council of Oregon, Portland 200.00
International Order of Rainbow for Girls, Tillamook 100.00
The ITT Rayonier Foundation, Hoquiam, Washington 702.00
Jackson County Home Extension Unit, Medford 50.00
Jackson County Young Farmers Club, Medford 200.00
Jack's Tire Service, The Dalles 100.00
Japanese American Citizens' League (Mid-Columbia), Hood River 509.00
KAGI Radio, Grants Pass 250.00
Kaiser Foundation Hospitals, Portland 1,875.00
Mike Keck Memorial Award from various donors, through the Oregon State University Foundation, Corvallis 166.00
Keller Lumber Co., Roseburg 334.00
Peter Klewit: Sons' Co., Omaha, Nebraska 400.00
Mrs. James W. King (James W. King Memorial Scholarship), Lebanon 334.00
Kiwaniis Club, Lebanon 250.00
Kiwaniis Club, Pendleton 200.00
KUMA Radio, Pendleton 250.00
Klamath Union High School, Girls Recreation Association, Klamath Falls 100.00
Adelaide V. Lake Memorial Scholarship, from various donors, through the Oregon State University Foundation, Corvallis 100.00
Lamb-Weston, Inc., Portland 334.00
K. C. Li, Sr., Scholarship, through the Oregon State University Foundation, Corvallis 835.00
Lions Club, Hillsboro 600.00
Lions Club, Mapleton 500.00
Lions Club, McNinnville 266.66
Lincoln County Foundation, Newport 250.00
Mildred Litster Scholarship Trust Fund, through the U. S. National Bank of Oregon, Medford 433.00
Meeting #402-109

March 28, 1972

Longview Fibre Co., Longview, Washington  $ 957.44
Madras Senior High School, Madras  150.00
Malheur County Extension, Ontario  200.00
Jim McCall Memorial, through Oregon State University Foundation, Corvallis  400.00
K. E. McKay of Coos Bay, Inc., Coos Bay  500.00
Fort George G. Meade Officers' Wives' Club, Fort George G. Mead, Maryland  667.00
Medford Senior High School Student Association, Medford  2,037.00
Meier & Frank Co., Portland  367.00
Robert E. Meyer Engineers, Inc., Beaverton  800.00
Minnesota Mining Co., St. Paul, Minnesota  384.42
Miss Lincoln County Pageant, Inc., Toledo  234.00
The Miss Oregon Pageant of Seaside, Inc., Seaside  100.00
Modern Woodmen of America, Rock Island, Illinois  834.00
Molalla Jay-Cettes, Junior Miss, Molalla  100.00
Moore-Rane Manufacturing Co., Corvallis  50.00
NARM Scholarship Foundation, Cynwyd, Pennsylvania  667.00
National Association of Letter Carriers, San Francisco, California  500.00
National Foundation, March of Dimes, Benton County Chapter, Corvallis  334.00
National Merit Scholarship Corporation, Evanston, Illinois  650.00
Native American Student Association Scholarship through various donors, Corvallis  668.00
Navy Relief Society Educational Fund, Arlington, Virginia  3,723.00
Neah-Kah-Nie High School, Rockaway  500.00
The Norfolk Foundation, Norfolk, Virginia  300.00
North Chicago Community School District, North Chicago, Illinois  300.00
North Lake Tahoe Optimist Club, Incline Village, Nevada  167.00
Northwest Christian College, Eugene  166.00
Northwest Food Processors Association, Portland  166.00
NSPE Educational Foundation, Washington, D.C.  500.00
Order of Eastern Star, Grand Chapter of Oregon, Corvallis  1,536.00
Oregon Association of Future Farmers of America, Salem  801.00
The Oregon Bank (Millar Scholarship), Portland  350.00
Oregon Congress of Parents & Teachers, Inc., Portland  2,752.00
Oregon Home Economics Association, Corvallis  500.00
Oregon Industrial Education Association, Philomath  400.00
Oregon School Employees Association, Chapter 32, Cottage Grove  100.00
Oregon School Employees' Association, Eugene Chapter No. 1, Eugene  100.00
Oregon Seed Trade Association Scholarship from various donors, Lake Oswego  801.00
Oregon State Elks Association, Salem  2,487.00
### Meeting #402-110
March 28, 1972

<table>
<thead>
<tr>
<th>Organization</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oregon State Federation of Garden Clubs, Corvallis</td>
<td>664.00</td>
</tr>
<tr>
<td>Oregon State Grange, Portland</td>
<td>400.00</td>
</tr>
<tr>
<td>Oregon State Horticultural Society, Corvallis</td>
<td>338.00</td>
</tr>
<tr>
<td>Oregon State University Book Stores, Inc., Corvallis</td>
<td>498.00</td>
</tr>
<tr>
<td>Oregon State University Dads' Club, Corvallis</td>
<td>2,158.00</td>
</tr>
<tr>
<td>Oregon State University Dames, Corvallis</td>
<td>125.00</td>
</tr>
<tr>
<td>Oregon State University Folk Club, Thrift Shop, Corvallis</td>
<td>996.00</td>
</tr>
<tr>
<td>Oregon State University Foundation, Corvallis</td>
<td>1,070.00</td>
</tr>
<tr>
<td>Oregon State University Mothers' Club, Hawaii Unit, Honolulu</td>
<td>113.00</td>
</tr>
<tr>
<td>Oregon State University Mothers' Club, Lebanon</td>
<td>1,524.00</td>
</tr>
<tr>
<td>Oregon State University Women's Physical Education Alumnae Association (Eva Seen Scholarship Fund), Corvallis</td>
<td>357.78</td>
</tr>
<tr>
<td>Oregon Turkey Improvement Association, Corvallis</td>
<td>334.00</td>
</tr>
<tr>
<td>Pacific Egg &amp; Poultry, Los Angeles, California</td>
<td>667.00</td>
</tr>
<tr>
<td>Paper Industry Management Association, Pacific Coast Division, Toledo</td>
<td>167.00</td>
</tr>
<tr>
<td>Peat, Marwick, Mitchell &amp; Company, New York City</td>
<td>168.00</td>
</tr>
<tr>
<td>Pendleton High School Girls' League, Pendleton</td>
<td>100.00</td>
</tr>
<tr>
<td>Pennsylvania Higher Education Assistance Agency, Harrisburg, Pennsylvania</td>
<td>659.00</td>
</tr>
<tr>
<td>P.E.O. Sisterhood, Oregon State Chapter, Portland</td>
<td>426.00</td>
</tr>
<tr>
<td>P.E.O. Sisterhood, Chapter C.V., Hermiston</td>
<td>150.00</td>
</tr>
<tr>
<td>P.E.O. Sisterhood, North Bend</td>
<td>200.00</td>
</tr>
<tr>
<td>Pepsi Cola Bottling Company of Corvallis, Inc.</td>
<td>166.00</td>
</tr>
<tr>
<td>Pepsi Cola Bottling Company of Portland</td>
<td>100.00</td>
</tr>
<tr>
<td>Phi Kappa Phi, Oregon State University, Corvallis</td>
<td>460.00</td>
</tr>
<tr>
<td>Phoenix High School, Phoenix</td>
<td>267.00</td>
</tr>
<tr>
<td>Portland Home Economist in Education, Portland</td>
<td>300.00</td>
</tr>
<tr>
<td>Portland Rose Festival Association, Portland</td>
<td>169.00</td>
</tr>
<tr>
<td>Powers Memorial Scholarship, through Oregon State University Foundation, Corvallis</td>
<td>150.00</td>
</tr>
<tr>
<td>Providence Guild of Providence Hospital, Medford</td>
<td>750.00</td>
</tr>
<tr>
<td>Puyallup Education Association, Puyallup, Washington</td>
<td>334.00</td>
</tr>
<tr>
<td>Ramey Base High School, Ramey Air Force Base, Puerto Rico</td>
<td>500.00</td>
</tr>
<tr>
<td>Mr. and Mrs. H. Frank Ramsey, Corvallis</td>
<td>334.00</td>
</tr>
<tr>
<td>W. R. Randall Memorial Scholarship, through Oregon State University Foundation, Corvallis</td>
<td>200.00</td>
</tr>
<tr>
<td>Retail Employees Union Local 1092, Portland</td>
<td>500.00</td>
</tr>
<tr>
<td>Charles H. Reynolds Memorial Scholarship, through Oregon State University Foundation, Corvallis</td>
<td>334.00</td>
</tr>
<tr>
<td>Mrs. Odette Ricard, Corvallis</td>
<td>250.00</td>
</tr>
<tr>
<td>Riddle Parent Teachers Organization, Riddle</td>
<td>250.00</td>
</tr>
<tr>
<td>Standard Oil Company of California, San Francisco, California</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Rogue River Lions Auxiliary, Rogue River</td>
<td>275.00</td>
</tr>
<tr>
<td>Rogue River Valley Hoo Hoo Club, Medford</td>
<td>400.00</td>
</tr>
<tr>
<td>Rohm &amp; Haas Co., Philadelphia, Pennsylvania</td>
<td>334.00</td>
</tr>
<tr>
<td>Rose City Park United Methodist Church, Portland</td>
<td>300.00</td>
</tr>
<tr>
<td>Rosenberg Scholarship Fund, Prineville</td>
<td>300.00</td>
</tr>
<tr>
<td>Elizabeth Ritchie Scholarship, through Oregon State University, Corvallis</td>
<td>1,474.00</td>
</tr>
<tr>
<td>Organization</td>
<td>Amount</td>
</tr>
<tr>
<td>------------------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Rotary Club, Albany</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Rotary Club, Milton-Freewater</td>
<td>498.00</td>
</tr>
<tr>
<td>Rotary Club, Santa Maria, California</td>
<td>300.00</td>
</tr>
<tr>
<td>Rotary Club, Springfield</td>
<td>134.00</td>
</tr>
<tr>
<td>Fort Rucker Officers' Wives' Club, Fort Rucker, Alabama</td>
<td>667.00</td>
</tr>
<tr>
<td>Sundry Scholarships from various donors, through Oregon</td>
<td>667.00</td>
</tr>
<tr>
<td>State University Foundation, Corvallis</td>
<td></td>
</tr>
<tr>
<td>St. Bartholomew's Episcopal Church, Beaverton</td>
<td>100.00</td>
</tr>
<tr>
<td>St. Helens Senior High School Girls League</td>
<td>100.00</td>
</tr>
<tr>
<td>St. Paul's Episcopal Church, Salem</td>
<td>500.00</td>
</tr>
<tr>
<td>St. Regis Paper Company, New York City</td>
<td>267.00</td>
</tr>
<tr>
<td>Salem Hospital Auxiliary, Salem</td>
<td>200.00</td>
</tr>
<tr>
<td>Sandy High School Alumni Association, Gresham</td>
<td>300.00</td>
</tr>
<tr>
<td>San Joaquin Delta College (Thomas Vending Scholarship),</td>
<td>100.00</td>
</tr>
<tr>
<td>Stockton, California</td>
<td></td>
</tr>
<tr>
<td>Scappoose High School, Future Teachers of America,</td>
<td>300.00</td>
</tr>
<tr>
<td>Scappoose</td>
<td></td>
</tr>
<tr>
<td>Scholarship Services, Inc., Berea, Ohio</td>
<td>330.00</td>
</tr>
<tr>
<td>Scholastic Achievement Foundation, Albany</td>
<td>100.00</td>
</tr>
<tr>
<td>Sears-Roebuck Foundation, Chicago, Illinois</td>
<td>1,200.00</td>
</tr>
<tr>
<td>Security Investments, Inc., The Dalles</td>
<td>334.00</td>
</tr>
<tr>
<td>The S&amp;H Foundation, New York City</td>
<td>1,550.00</td>
</tr>
<tr>
<td>Shell Company Foundation, Houston, Texas</td>
<td>7,180.00</td>
</tr>
<tr>
<td>Sheridan High School Scholarship Fund, Sheridan</td>
<td>100.00</td>
</tr>
<tr>
<td>Fred &amp; Emma Shirred Scholarship Trust, Genesee, Idaho</td>
<td>267.00</td>
</tr>
<tr>
<td>Shu Tan Wu Scholarship, through Oregon State University</td>
<td>150.00</td>
</tr>
<tr>
<td>Foundation, Richmond, Virginia</td>
<td></td>
</tr>
<tr>
<td>Sierra-Cascade Logging Conference, Inc., Redding, California</td>
<td>167.00</td>
</tr>
<tr>
<td>Sigma Chi Foundation, Portland</td>
<td>100.00</td>
</tr>
<tr>
<td>Sigma Phi Epsilon Educational Foundation, Richmond, Virginia</td>
<td>700.00</td>
</tr>
<tr>
<td>Silverton High School, Future Teachers of America Club,</td>
<td>100.00</td>
</tr>
<tr>
<td>Silverton</td>
<td></td>
</tr>
<tr>
<td>Silverton Union High School, Silverton</td>
<td>670.00</td>
</tr>
<tr>
<td>Sims Electric, Roseburg</td>
<td>400.00</td>
</tr>
<tr>
<td>Smith River Lumber Company, Drain</td>
<td>167.00</td>
</tr>
<tr>
<td>Soroptimist Club, Brookings</td>
<td>135.00</td>
</tr>
<tr>
<td>Soroptimist Club, The Dalles</td>
<td>100.00</td>
</tr>
<tr>
<td>Soroptimist Federation of the Americas, Inc., N.W. Region</td>
<td>1,667.00</td>
</tr>
<tr>
<td>Fellowship, Hood River</td>
<td></td>
</tr>
<tr>
<td>Buena M. Steinmetz Scholarship from various donors, through</td>
<td>100.00</td>
</tr>
<tr>
<td>Oregon State University Foundation, Corvallis</td>
<td></td>
</tr>
<tr>
<td>Stocklin Supply--W. F. Morkill, Seattle, Washington</td>
<td>334.00</td>
</tr>
<tr>
<td>Levi Strauss Foundation, San Francisco, California</td>
<td>500.00</td>
</tr>
<tr>
<td>Strickland Scholarships, through Oregon State University</td>
<td>675.00</td>
</tr>
<tr>
<td>Foundation, Corvallis</td>
<td></td>
</tr>
<tr>
<td>Bertha W. Stutz Memorial Scholarship from various donors,</td>
<td>272.00</td>
</tr>
<tr>
<td>through the Oregon State University Foundation,</td>
<td></td>
</tr>
<tr>
<td>Corvallis</td>
<td></td>
</tr>
<tr>
<td>Henry and Geraldyn Siclar Foundation, San Francisco,</td>
<td>450.00</td>
</tr>
<tr>
<td>California</td>
<td></td>
</tr>
</tbody>
</table>

Grant of $1,000 from Eastman Kodak Company, Rochester, New York, for the unrestricted use of Oregon State University.

Gift of the Silverton Bank Building, Silverton, Oregon, to establish the C. H. and Gladys Hoyt Memorial, from the Charles Hoyt Estate. The bequest is valued at $93,440.99.
Gifts totaling $12,234 from the Louis W. & Maud Hill Family Foundation, St. Paul, Minnesota, for the following purposes:

1. $4,234 - "To provide salaries and wages for the month of October (South Santiam Quarterly payments)."

2. $8,000 - "Research expenses for South Santiam Selective Breed Oysters Research."

Grants totaling $42,550 from the National Science Foundation, Washington, D.C., for research and other purposes, as follows:

1. $15,700 - "Sedimentary Facies and Sedimentary Processes in Deep Sea Channels, Northeast Pacific Ocean." January 15, 1972, through June 30, 1973, under the direction of Dr. Paul D. Komar, Assistant Professor of Oceanography, and Dr. LaVerne D. Kulm, Associate Professor of Oceanography.

2. $26,850 - "Science Advice to Oregon State Government." October 15, 1970, through December 31, 1972, under the direction of Mr. R. M. Alexander, Director, Air Resources Center. This grant supports the development of public policy regarding the side effects of new technologies in an expanding population and economy.

Gifts totaling $28,843.14 from the Oregon State University Foundation, Corvallis, for the following purposes:

1. $6,801 - Representing the value of the donation of 16,422 board feet of beams to be used for the Horse Center.

2. $18,439.34 - "To be used for salaries and wages."

3. $3,602.80 - "To be available for loans in the Student Loan Endowment Fund."

Gift of $6,351.48 from Pacific Power & Light Co., Portland. "To be used for salaries and wages in support of the Nuclear Engineering Chair."

Grant of $500,000 from The Rockefeller Foundation, New York City, "to pay costs for salaries, wages, materials, and other expenses for research on alternative approaches to the prevention and control of air pollution in the Willamette River basin region of Oregon," January 1, 1972, through December 31, 1974, under the direction of Dr. Emery N. Castle, Head of Agricultural Economics.

Gift of $600 from the S&H Foundation, New York City, for the unrestricted use of Oregon State University.

Grant of $75,000 from the Port of Portland, Portland, for "An Assessment of the impact on the environment of Portland International Airport," November 17, 1971, through June 30, 1972, under the direction of Mr. R. M. Alexander, Director, Air Resources Center.
Meeting #402-114  

Shell Company Foundation  
Grants totaling $2,921.90 from the Shell Company Foundation, Houston, Texas, to be used for the following purposes:

1. $1,818.75 - "For salaries and wages."

2. $1,103.15 - "To provide expenses for counseling in the Tutorial Program."

Tektronix Looney Electronics  
Grant of $2,000 from Tektronix Looney Electronics, Beaverton, "to provide a Tektronix grant for work in solid state devices," Fall 1971.

U. S. Atomic Energy Commission  
Grants totaling $231,427 from the U. S. Atomic Energy Commission, Richland, Washington, for research related to radiology, ecology, and oceanography, November 1, 1971, through October 31, 1972, as follows:

1. $49,637 - "Analysis of Ecology and Radionuclides in the Columbia River Estuary and Adjacent Pacific Oceans," under the direction of Dr. Norman E. Cutshall, Research Associate in Oceanography.

2. $54,566 - "Research on Radiochemistry, Biological and Chemical Analysis," under the direction of Dr. Norman H. Cutshall.

3. $25,968 - "Ecology and Radioecology of Nektonic Organisms," under the direction of Dr. William G. Peary, Professor of Oceanography.

4. $37,156 - "Ecology and Radioecology of Benthic Organisms," under the direction of Dr. Andrew G. Carey and Dr. James E. McCauley, Associate Professors of Oceanography.

5. $47,500 - "Vessel Operation of Oceanographic Research Vessels," under the direction of Capt. E. B. Rittenhouse, Associate Professor of Oceanography.

6. $16,600 - "Physio-Chemical Properties of Soils from Volcanic Ash," September 1, 1971, through August 31, 1972, under the direction of Dr. Moyle E. Harvard, Professor of Soils.

U.S. Dept. of Commerce, National Oceanic and Atmospheric Administration  
Grant of $3,850 from the National Oceanic and Atmospheric Administration of the U. S. Department of Commerce, Northwest Administrative Service Office, Seattle, Washington, for "Improvement of Estimated Economic Value of the Oregon Salmon and Steelhead Sport Fishery," December 1, 1971, through April 1, 1972, under the direction of Dr. William G. Brown, Assistant Professor of Agricultural Economics.

U.S. Dept. of Justice  
Grant of $2,000 from the U. S. Department of Justice, Washington, D.C., for "student grants under a Law Enforcement Education Program," July 1, 1971, through June 30, 1972, under the direction of Mr. Hugh F. Jeffrey, Jr., Business Manager.
J. S. Dept. of Labor
Grant of $12,670 from the U. S. Department of Labor, Washington, D.C., for expenses under a National Youth Corps In-School Program, September 1, 1971, through May 31, 1972, under the direction of Dr. Harry E. Clark, Community Development Specialist.

U. S. Dept. of the Army
Grant of $32,669 from the U. S. Department of the Army, San Francisco Procurement Agency, Oakland, California, for research entitled, "Neutron Radiography of Weapons," June 26, 1971, through June 30, 1972, under the direction of Dr. A. H. Robinson, Associate Professor of Nuclear Engineering.

U. S. Dept. of the Navy; Office of Naval Research
Grant of $24,850 from the U. S. Department of the Navy, Office of Naval Research, Arlington, Virginia, for research on the "Environmental Consequences of Deep Water Dumping," September 1, 1971, through February 28, 1972, under the direction of Dr. Andrew G. Carey, Jr., Associate Professor of Oceanography.

U. S. Public Health Service
Grants totaling $130,506 from the U. S. Public Health Service, Washington, D. C., for research, as follows:

1. $36,205 - "Biochemistry of Neural Development," February 1, 1972, through January 31, 1973, under the direction of Dr. Robert W. Newburgh, Head of Biochemistry and Biophysics.

2. $24,622 - "Selenium Interaction in Fatty Acid Metabolism." December 1, 1971, through November 30, 1972, under the direction of Dr. Philip D. Whanger, Assistant Professor of Agricultural Chemistry.


4. $30,441 - "Hydrocarbon Binding to DNA, Histone, and Nucleohistone," February 1, 1972, through January 31, 1973, under the direction of Dr. Irvin Isenberg, Professor of Biophysics.

University of Washington
Subgrant of $493,230 from the National Science Foundation through the University of Washington, Seattle, Washington, for "Site Characterization, Biological and Environmental Monitoring and Mapping under a Coniferous Forest Biome Program," January 1, 1972, through June 30, 1973, under the direction of Dr. R. H. Waring, Assistant Professor, Forest Management.

Westinghouse Electric Corporation
Grant of $9,024 from Westinghouse Electric Corporation "to provide the cost of one three-week reactor operations training program for up to six Portland General Electric Company personnel to consist of instruction and experience in reactor checkout, startup, power change, shutdown, and various specified experiments," January 1 through February 18, 1972, under the direction of Dr. C. H. Wang, Director, Radiation Center.
Grants to the several Agricultural Experiment Station Departments and Divisions, for research work and other purposes, from various donors, as follows:

<table>
<thead>
<tr>
<th>Donor</th>
<th>Grant Amount</th>
<th>Project Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bureau of Sport Fisheries &amp; Wildlife</td>
<td>$6,515</td>
<td>&quot;Ecology of the Ring-Necked Pheasant in the Willamette Valley, Oregon,&quot; under the direction of Mr. H. M. Wight, Professor of Wildlife Ecology.</td>
</tr>
<tr>
<td>Carlton Rose Nurseries, Inc.</td>
<td>$300</td>
<td>&quot;Research and Development on Virus-Free Rose Stock,&quot; under the direction of Dr. L. C. Cochran, Professor of Plant Pathology.</td>
</tr>
<tr>
<td>Ciba-Geigy Corporation</td>
<td>$5,000</td>
<td>&quot;Absorption and Movement of s-Triazine Compounds in High pH Soils,&quot; under the direction of Dr. V. V. Volk, Associate Professor of Soils.</td>
</tr>
<tr>
<td>Cornell, Howland, Hayes &amp; Merryfield, Inc.</td>
<td>$1,000</td>
<td>&quot;Laser-Mediated Lignin Solid Waste Fermentation,&quot; under the direction of Dr. A. W. Anderson, Professor of Microbiology.</td>
</tr>
<tr>
<td>Herman Frasch Foundation</td>
<td>$2,500</td>
<td>&quot;A Study of the Effect of 2,4-D on Protein and Nucleic Acid Biosynthesis,&quot; under the direction of Dr. R. O. Morris, Associate Professor of Chemistry.</td>
</tr>
<tr>
<td>Hood River Traffic Association</td>
<td>$5,000</td>
<td>&quot;In support of horticultural research program,&quot; under the direction of Mr. W. M. Mellenthin, Professor of Pomology.</td>
</tr>
<tr>
<td>Miller Morton</td>
<td>$9,000</td>
<td>&quot;A Study of Parasites on Pets,&quot; under the direction of Dr. R. L. Goulding, Associate Professor of Entomology.</td>
</tr>
<tr>
<td>Oregon Essential Oil Growers' League</td>
<td>$1,000</td>
<td>&quot;Mint Research,&quot; under the direction of Dr. T. L. Jackson, Professor of Soils.</td>
</tr>
<tr>
<td>Oregon Fish Commission</td>
<td>$6,625</td>
<td>&quot;Infectious Disease of Salmonid Fishes,&quot; under the direction of Dr. J. L. Fryer, Associate Professor of Microbiology.</td>
</tr>
<tr>
<td></td>
<td>$17,000</td>
<td>&quot;Discolorations in Fresh, Frozen, and Canned Crab Meat;&quot; &quot;Utilization of Dogfish for Human Food;&quot; &quot;Preparation of Fish Protein Hydrolysates;&quot; &quot;Nutrition of Salmonid Fishes;&quot; &quot;Utilization of Hake for Human Food;&quot; under the direction of Dr. David L. Crawford, Program Director; Dr. J. K. Babbitt, Assistant Professor of Food Science and Technology; and Dr. D. K. Law, Associate Professor of Food Science &amp; Technology.</td>
</tr>
<tr>
<td>Oregon Game Commission</td>
<td>$6,000</td>
<td>&quot;Studies of the Fish Toxicant, Squoxin,&quot; under the direction of Dr. L. C. Terriere, Professor of Biochemistry and Insect Toxicology.</td>
</tr>
<tr>
<td>Oregon Prune and Plum</td>
<td>$9,300</td>
<td>&quot;Research on problems of importance to the Oregon prune industry,&quot; under the direction of staff members in Horticulture and Botany and Plant Pathology.</td>
</tr>
</tbody>
</table>
Oregon Seed Council

$6,250 - "Oregon Field Burning Research and Field Sanitation," under the direction of Dr. D. O. Chilcote, Professor of Crop Physiology.

Oregon State University Foundation

$4,234 - "Douglas Fir Rooting Project," under the direction of Dr. A. N. Roberts, Professor of Horticulture.

U.S. Dept. of Agriculture

$16,594.35 - "Feasibility of Inventorying Native Vegetation and Related Resources from Space Photography," under the direction of Dr. C. E. Poulton, Professor of Range Ecology.

$6,000 - "The Introduction and Agronomic Evaluation of New Potential Crops for Oregon," under the direction of Mr. Wheeler Calhoun, Associate Professor of Agronomy.

$1,141.08 - "Northwest Legume and Turf Insects Investigation," under the direction of Dr. J. A. Kamm, Research Entomologist.

University of California

$500 - "Feasibility of Inventorying Native Vegetation and Related Resources from Space Photography, under the direction of Dr. C. E. Poulton, Professor of Range Ecology.

Gifts to the Library:

Gifts to the Oregon State University Library from various donors, as follows:

M. D. Knittel

Twelve books, valued at $198, from Mr. Martin D. Knittel, Corvallis.

H. Van Dyke


R. E. Whitmer

Collection of books, valued at $236.80, from Mr. Richard E. Whitmer, Corvallis. The collection includes titles in the Foods of the World series, the Life Science Library, and the Life Nature Library.

University of Oregon

Scholarships & Fellowships

Gifts totaling $41,174.91 from the following donors for scholarships and fellowships:

The Albina Page Fund, Salem $ 12,600.00
America's Junior Miss Scholarship Foundation, Inc., Mobile, Alabama 407.50
Army Relief Society, New York City 125.00
Beaverton High School Student Body, Beaverton 100.00
The Carpenter Foundation, through Phoenix High School, Phoenix 200.00
Cleveland High School, Portland 171.50
Cockerline Memorial Trust Fund, through the U. S. National Bank of Oregon, Portland 166.66
The Colonial Dames of America, New York City $300.00
Cummins Engine Foundation, Columbus, Indiana 400.00
Elks Department of Education, Memphis, Tennessee 250.00
Eugene Rotary Foundation, Eugene 335.00
Evans Scholars Foundation, Western Golf Association, Golf, Illinois 5,321.50
First Christian Church, Salem 164.00
First Presbyterian Church (Waldorf-Astor Scholarship), Astoria 225.00
Future Business Leaders of America, Tillamook High School, Tillamook 100.00
Georgia-Pacific Foundation, Portland 1,500.00
Lester Harris Memorial Scholarship, through Medford Senior High School, Medford 100.00
Hawaiian Trust Company, Limited, Honolulu, Hawaii 1,000.00
Hearst Foundation, Northfield, Minnesota 500.00
Home Extension Committee, Burns 300.00
Martin Luther King, Jr., Scholarship of Oregon, through Portland State University, Portland 338.00
Samuel H. Kress Foundation, New York City 12,500.00
Mu Phi Epsilon, Eugene 273.25
North American Rockwell, El Segundo, California 167.50
Oregon Congress of Parents and Teachers, Inc., Portland 249.00
P.E.O. Sisterhood, Oregon State Chapter, Portland 125.00
P.E.O. Sisterhood, Chapter EI (Ann Wimberly Scholarship), Roseburg 150.00
P.E.O. Sisterhood, Chapter CZ, Coos Bay 171.50
Portland Rose Festival Association, Portland 507.00
The Presser Foundation, Philadelphia, Pennsylvania 200.00
Riviera Motors, Inc., Beaverton 332.00
The Rockefeller Foundation, New York City 165.50
M. M. Scott Scholarship, through the Hawaiian Trust Company, Honolulu, Hawaii 250.00
Max D. Tucker Scholarship Fund, through the U. S. National Bank of Oregon, Portland 999.00
Women's Society of Christian Service of the United Methodist Church, Salem 173.00
Woolley Logging Co., Drain 333.00
Wrangell Women's Civic Club (Birthday Scholarship Fund), Wrangell, Alaska 100.00

American Chemical Society
Grant of $22,500 from the American Chemical Society, Washington, D.C., for research entitled, "Studies on the Optical and Dielectric Properties of Minerals," March 1, 1972, through August 31, 1974, under the direction of Dr. William T. Holser, Professor of Geology.

Benson Helprin
Gift of one stainless steel darkroom sink, valued at $75, from Mr. Benson Helprin, Pacific Palisades, California. The sink was custom built and is equipped with temperature controls and other special features, and includes the necessary plumbing fixtures. It is intended for use in the Department of Architecture and Allied Arts, under the direction of Mr. Larry Arnold.
### Meeting 402-119

**March 28, 1972**

<table>
<thead>
<tr>
<th>Organization</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honeywell, Inc.</td>
<td>Gift of $100 from Honeywell, Inc., Minneapolis, Minnesota, for unrestricted use under the direction of Mr. W. N. McLaughlin, Director of Business Affairs.</td>
</tr>
<tr>
<td>International Research and Exchanges Board</td>
<td>Grant of $2,350 from the International Research and Exchanges Board, New York City, &quot;to provide foreign scholar's support under the IREX programs with Eastern Europe,&quot; February 15 through July 15, 1972, under the direction of Dr. Charles Curtis, Professor and Head, Mathematics Department.</td>
</tr>
<tr>
<td>Lane County Volunteer Service Council</td>
<td>Gift of $3,800 from the Lane County Volunteer Service Council, Eugene, &quot;for a Retired Senior Volunteer Program evaluation program,&quot; January 1 through June 30, 1972, under the direction of Mr. Marvin Janzen, Assistant Professor of Education.</td>
</tr>
<tr>
<td>McDowell-Catt Foundation</td>
<td>Gift of $250 from the McDowell-Catt Foundation, Albany, to the University of Oregon Loan Fund, under the direction of Mr. E. O. McFarlane, Control Accountant.</td>
</tr>
<tr>
<td>National Aeronautics and Space Administration</td>
<td>Grants totaling $133,400 from the National Aeronautics and Space Administration, Manned Spacecraft Center, Houston, Texas, February 1, 1972, through January 31, 1975, for research as follows:</td>
</tr>
<tr>
<td></td>
<td>1. $71,000 - &quot;Geochemical Investigations of Lunar and Related Samples,&quot; under the direction of Dr. Gordon G. Golos, Associate Professor of Geology.</td>
</tr>
<tr>
<td></td>
<td>2. $62,400 - &quot;Petrology-Mineralogy of Lunar Samples from Post Apollo 13 Missions,&quot; under the direction of Dr. Daniel F. Weill, Director, Center for Volcanology.</td>
</tr>
<tr>
<td>National Science Foundation</td>
<td>Grants totaling $234,467 from the National Science Foundation, Washington, D.C., for research, training programs, and other purposes, as follows:</td>
</tr>
<tr>
<td></td>
<td>1. $1,100 - &quot;Support of doctoral dissertation research in Political Science on behalf of Harlan J. Strauss,&quot; June 1, 1971, through November 30, 1973, under the direction of Dr. James C. Davies, Professor of Political Science.</td>
</tr>
<tr>
<td></td>
<td>2. $49,000 - &quot;Neural Mechanisms Underlying Behavior,&quot; January 1, 1972, through June 30, 1973, under the direction of Dr. Graham Hoyle, Professor of Biology.</td>
</tr>
<tr>
<td></td>
<td>4. $42,067 - &quot;Cooperative College-School Science Program,&quot; January 3, 1972, through July 31, 1973, under the direction of Dr. William H. Harris, Associate Professor of Education.</td>
</tr>
</tbody>
</table>
5. $38,000 - "Ecology and Physiology of Photosynthetic Microorganisms of Hot Springs," January 15, 1972, through January 15, 1975, under the direction of Dr. Richard Castenholz, Professor of Biology.

6. $11,500 - "Summer Institute in Computer Science for Secondary School Teachers," December 6, 1971, through September 30, 1972, under the direction of Dr. David G. Moursund, Associate Professor and Head, Department of Computer Science.

7. $58,000 - "Geochemical, Petrogenetic and Volcano-Tectonic Studies of the Alkaline Volcanic Rocks of the Kenyan Rift," April 1, 1972, through September 30, 1974, under the direction of Dr. Brian H. Baker and Dr. Gordon G. Goles, Associate Professors of Geology.

State of Oregon

Grant of $9,000 from the State of Oregon, Executive Department, Local Government Relations Division, Salem, "for workshops on planning requirements and intergovernmental coordination for community development," July 1, 1971, through May 31, 1972, under the direction of Mr. Kenneth Tollenaar, Director, Bureau of Governmental Research.

State Association of Oregon Women

Gift of $100 from the State Association of University of Oregon Women, Eugene, as a deposit to the Mary Spiller Loan Fund, under the direction of Mr. E. G. McFarlane, Supervisor, Accounting Department.

U.S. Air Force, Office of Scientific Research

Grant of $50,174 from the U. S. Air Force, Office of Scientific Research, Arlington, Virginia, for research entitled, "The Physics of Fluids and Its Applications," January 1 through December 31, 1972, under the direction of Dr. Russell J. Donnelly, Professor and Chairman, Department of Physics.

U.S. Department of Health, Education & Welfare

Grants totaling $1,089,376 from the U. S. Department of Health, Education and Welfare, Washington, D.C., for Research and Other purposes, as follows:

1. $2,100 - "Learning Abilities of the Pre-Kindergarten Child," November 10, 1971, through September 15, 1972, under the direction of Dr. C. W. Schminke, Associate Dean, College of Education.

2. $681,000 - "For continued support of the Center for the Advanced Study of Educational Administration," December 1, 1971, through November 30, 1972, under the direction of Dr. Max Abbott, Professor of Education.

3. $333,550 - "Center at Oregon for Research in the Behavioral Education of the Handicapped," December 17, 1971, through November 30, 1972, under the direction of Dr. Hill Walker, Associate Professor of Education.
4. $69,726 - "Comparative Psychology of Mental Structures." January 1, 1972, through December 31, 1973, under the direction of Dr. Michael Posner, Professor of Psychology.

5. $3,000 - "The Construction of an Organizational Climate Description Questionnaire for Academic Departments in Colleges and Universities," November 15, 1971, through September 30, 1972, under the direction of Mr. Berge Borrevik, Instructor in Physical Education.

U. S. Dept. of the Interior, National Park Service

Grant of $6,500 from the U. S. Department of the Interior, National Park Service, Western Service Center, San Francisco, California, "for an archaeological salvage excavations project in the Bonneville Dam and Reservoir, Washington–Oregonn" January 7, 1972, through June 30, 1973, under the direction of Mr. David Cole, Acting Director, Museum of Natural History.

U. S. Public Health Service

Grants totaling $410,342 from the U. S. Public Health Service, Washington, D.C., for research, training programs, and other purposes, as follows:

1. $22,802 - "Superior Colliculus and the Control of Eye Movements," February 1, 1972, through January 31, 1973, under the direction of Dr. Barbara G. Wickelgren, Assistant Professor of Psychology.

2. $20,822 - "Long-Term Neurobehavioral Phenomena," March 1, 1972, through February 28, 1973, under the direction of Dr. Marvin E. Lickey, Associate Professor of Psychology.

3. $33,790 - "Nitroxide Probes and Membrane Structure," June 1, 1971, through May 31, 1972, under the direction of Dr. O. Hayes Griffith, Research Associate, Institute of Molecular Biology.

4. $44,568 - "Regeneration in Nervous Systems," March 1, 1972, through February 28, 1973, under the direction of Dr. Edith A. Maynard, Adjunct Professor of Biology.

5. $1,000 - "Postdoctoral supply allowance for Wilma A. Engstrom," October 5, 1971, through October 4, 1972, under the direction of Dr. Charles Kimmel, Assistant Professor of Biology.

6. $4,750 - "Continuation of International Fellowship on behalf of Dr. Alberto Hamabata," January 1 through June 30, 1972, under the direction of Dr. Peter H. von Hippel, Director, Institute of Molecular Biology.

8. $42,987 - "The Genetic Control of Specific Antibody," February 1, 1972, through January 31, 1973, under the direction of Dr. Charles B. Kimmel, Assistant Professor of Biology.

9. $50,689 - "Coding and Dynamics of Human Memory," January 1 through December 31, 1972, under the direction of Dr. Wayne A. Wickelgren, Professor of Psychology.

10. $30,043 - "Protein Alterations Related to Small Molecule Binding," January 1 through December 31, 1972, under the direction of Dr. Francis J. Reithel, Professor of Chemistry.

11. $18,910 - "Development Award--Research Career Program on behalf of Dr. O. Hayes Griffith, Associate Professor of Chemistry," January 1 through December 31, 1972, under the direction of Dr. Virgil Boekelheide, Head of the Department of Chemistry.

12. $1,000 - "Postdoctoral supply allowance on behalf of Joseph L. Lippert," September 1, 1971, through August 31, 1972, under the direction of Dr. Warner L. Peticolas, Professor of Chemistry.

University of Michigan

Grant of $16,429 from the University of Michigan, Ann Arbor, Michigan, "for services to be provided in connection with the national assessment of juvenile and youth correctional programs." October 15, 1971, through June 30, 1972, under the direction of Dr. Paul Macbeth, Research Associate, School of Community Service and Public Affairs.

University of Washington

Subgrant from the National Science Foundation through the University of Washington, for research entitled, "Coniferous Forest Biome," January 1, 1972, through June 30, 1973, under the direction of Dr. George Carroll, Assistant Professor of Biology, and Dr. M. Allan Kays, Associate Professor of Geology.

Gifts to the University of Oregon Library from various donors, as follows:

Mr. & Mrs. J. S. H. Chapman

Additional volumes from the private library of Mr. and Mrs. John S. H. Chapman, Solvang, California. The gift is valued at $403.30.

Mrs. J. O'Hara Cosgrave II

Additional original art work and sketchbooks, manuscripts, correspondence and research material of John O'Hara Cosgrave, from Mrs. John O'Hara Cosgrave II, Pocasset, Massachusetts. The gift is valued at $3,075.

Mrs. C. Dawson

Additional selections of volumes of American fiction and nonfiction, art reproductions and portfolios from Mrs. Carley Dawson, Washington, D.C. The gift is valued at $475.85.
Autographed photographs and related items, valued at $250, from Miss Alden Deming, New York City, to be added to the Edwin Willard Deming collection.

A fairly complete run of the American Alpine Journal, valued at $125, from Mr. Timothy Dobratz, Eugene. Mr. Dobratz is an alpine climber.

Eleven volumes of business records, essentially the archives of the National Accounting and Financial Council of the American Trucking Association, from Mr. O. L. "Nat" Doud, Livermore, California. The association was founded by Mr. Doud and others in 1941. The gift is valued at $3,580.

Correspondence and related materials to be added to the papers of Hal G. Evarts, Sr., from his son, Hal G. Evarts, La Jolla, California. The gift, valued at $600, includes the letters and papers of the Los Padres Literary Club and the Western Writers of America.

Correspondence between Mr. and Mrs. William B. Greeley, from their son, Henry J. Greeley, Longview, Washington, to be added to the Greeley papers. The contents of the letters, valued at $1,450, are of both a personal and professional nature, covering forestry affairs and Mr. Greeley's interest in Alaska and the lumber industry.

Paintings and a lithograph, valued at $650, from Mr. Frederic Gruger, Bellerose, New York, to be added to the Frederic R. Gruger, Sr., Collection. These works were by contemporaries of Mr. Gruger, Sr., a successful American illustrator of books and magazines.

Sketches, original artwork, sketchbooks and printed materials from Mr. Peter Helck, Millerton, New York. The gift is valued at $941. Mr. Helck is an author and illustrator who specialized in racing cars and industrial illustration.

Proceedings, bulletins, and notices of the American Mathematical Society, from Dr. Andrew F. Moursund, Eugene. The gift is valued at $264.75.

Gifts to the University of Oregon Museum of Art from various donors, as follows:

Three sculptured Nepalese figures, valued at $1,500, from Mr. and Mrs. Wallace S. Baldinger, Eugene.

Bronze Korean garden lantern, valued at $1,200, from Mr. Chandler P. Brown and Werner B. Brown, Salem, in memory of their mother, Mrs. Keith Powell, University of Oregon class of 1906.

Forty-five items from the Haseltine Permanent Loan and Bequest Collection of Art of the Pacific Northwest, from Mrs. Virginia M. Haseltine, Surf Pines, Gearhart. The gift is valued at $6,257.
Figurative Wood Sculpture by Donald Wilson, entitled "Red Woman," from Mr. Tony Neil Kom, Los Angeles, California. The gift is valued at $250.

Oil Painting by donor entitled "On the Table," from Mr. Michitada Kono, Nitchinomiya-city, Hyogo-prefecture, Japan. The gift is valued at $420.

Funds for continued support of the portable outdoor arts structure in the amount of $4,642.62, July 1, 1971, through June 30, 1972, under the direction of Mr. Anthony Diez, Acting Assistant Director, Statewide Services.

Japanese bronze flower container, valued at $250, from Mr. Richard C. Paulin, Eugene.

Subgrant through the State of Oregon, Executive Department, Programs for the Aging, Human Resources Support, Salem, "to provide dental health care for the aged," January 1 through December 31, 1972, under the direction of Dr. James S. Bennett, Chairman, Gerodontology Department.

Grants totaling $110,170 from the U. S. Public Health Service, Washington, D.C., for research, equipment, and other purposes, as follows:

1. $18,723 - "Marginal Fracture of Dental Amalgam," March 1, 1972, through February 28, 1973, under the direction of Dr. David B. Mahler, Chairman, Dental Materials.


3. $2,658 - To purchase equipment for grant entitled, "Marginal Fracture of Dental Amalgam," January 1 through February 28, 1973, under the direction of Dr. Mahler.

4. $6,835 - "General Research Support Program," January 1 through December 31, 1972, under the direction of Dr. William B. Wescott, Associate Dean.

5. $11,272 - "Significance of Variation During Child Growth," January 1 through December 31, 1972, under the direction of Dr. B. S. Savara, Chairman, Child Study.

6. $8,884 - "In Vitro Studies of Mast Cells in Gingiva," March 1, 1972, through February 28, 1973, under the direction of Dr. Joseph Schwartz, Assistant Professor of Periodontology.
7. $23,333 - "Interactions of the Oral Microbiota," January 1 through December 31, 1972, under the direction of Dr. Richard B. Parker, Chairman, Microbiology.

University of Oregon Medical School

Scholarships & Fellowships

Gifts totaling $1,064 from the following donors for scholarships and fellowships:

- School District No. 6, Central Point $133.00
- Daughters of the American Revolution, Oregon State Society, Portland 165.00
- Lane County Medical Auxiliary, Eugene 125.00
- Leukemia Association of Oregon, Inc., Portland 366.00
- P.E.O. Sisterhood, Oregon State Chapter, Portland 125.00
- Mr. Joseph Stronko and daughters, Portland 150.00

L. C. Anderson

Gift of $100 from Mr. LeRoy C. Anderson, Portland, to be used for cancer research, under the direction of Dean Charles N. Holman.

Bottomly Estate

Bequest of $6,000 from the estate of Dora Eva Bottomly, Oregon City, "for the Eye Clinic to be used for the benefit of children's eye diseases with the credit to be given to the Ladies Auxiliary to Elks Lodge No. 1189, Oregon City." The gift is to be administered under the direction of Dr. Kenneth C. Swan, Professor and Chairman, Department of Ophthalmology.

The Julian N. Cheatham Foundation

Gift of $100 from the Julian N. Cheatham Foundation, Portland, for the unrestricted use of Doernbecher Hospital, under the direction of Dr. Michael Baird, Medical Director.

Chi Omega Junior Alumnae

Gift of $1,200 from the Chi Omega Junior Alumnae, Portland, for the unrestricted use of the Department of Pediatrics, under the direction of Dr. Richard W. Olmsted, Professor and Chairman, Pediatrics.

Chi Omega Senior Alumnae

Gift of $800 from the Chi Omega Senior Alumnae, Portland, for the unrestricted use of the Department of Pediatrics, under the direction of Dr. Richard W. Olmsted, Professor and Chairman, Pediatrics.

Duke-Lab Foundation, Inc.

Grant of $600 from Duke-Lab Foundation, Inc., South Norwalk, Connecticut, to be added to the Educational Fund, under the direction of Dr. Walter C. Lobitz, Jr., Professor and Chairman of Dermatology.

Mr. & Mrs. G. T. Edwards

Gift of $205 from Mr. and Mrs. George T. Edwards, Sweet Home, for the unrestricted use of Doernbecher Hospital, under the direction of Dr. Michael Baird, Medical Director.

Mrs. B. H. Erickson

Gift of $600 from Mrs. Bertha H. Erickson, Redondo Beach, California, for use by the Crippled Children's Division, under the direction of Dr. Richard L. Sleeter, Assistant Dean and Director of the Division.
Meeting #402-126  
March 28, 1972

J. A. Fenwick  
Gift of $250 from Mr. James A. Fenwick, Milwaukie, to be used for cancer research, under the direction of Dean Charles N. Holman.

R. Franco  
Gift of $150 from Dr. Robert Franco, Richland, Washington, "as an unrestricted gift to be used under the direction of the Dean with notification to the class of 1940 representatives," under the direction of Dean Charles N. Holman.

Mrs. N. Hanson  
Gift of $165 from Mrs. Noreen Hanson and family, Wendell, Idaho, for "heart research in memory of Richard Harold Hanson," under the direction of Dr. Herbert E. Griswold, Professor and Head, Cardiology.

Mr. & Mrs. W. C. McGraw  
Gift of $250 from Mr. and Mrs. W. C. McGraw, Lake Oswego, "for the pediatric bacteriology laboratory in memory of Sean Kenneth Wagner," under the direction of Dr. Richard W. Olmsted, Professor and Chairman, Pediatrics.

Meyer Foundation  
Grant of $3,000 from the Meyer Foundation, Portland, for the "Hydrocephalus Research Program," under the direction of Dr. Anthony E. Gallo, Jr., Associate Professor of Neurosurgery.

Oregon Heart Association  
Grants totaling $26,100 from the Oregon Heart Association, Portland, for research, as follows:

1. $8,000 - "Evaluation of Myocardial Function by Systolic Time Intervals," January 1 through December 31, 1972, under the direction of Dr. Frank E. Kloster, Associate Professor of Cardiology.

2. $9,800 - "Pulmonary Diffusing Capacity (DCO) at Rest and During Exercise in Patients with Mitral Valve Disease," January 15, 1972, through January 15, 1973, under the direction of Dr. Walter Lawson, Jr., Associate Professor of Chest Diseases.

3. $8,300 - "Leukocyte Function after In-Vitro Hyperoxia," December 1, 1971, through August 31, 1972, under the direction of Dr. Miles J. Edwards, Professor and Head, Division of Chest Diseases.

C. O. Peterson  
Gift of $100 from Mr. Carl O. Peterson, Hillsboro, to be used for Doernbecher Hospital in memory of Mary Peterson, under the direction of Dr. Michael Baird, Medical Director.

The Swindells Foundation  
Grant of $2,000 from The Swindells Foundation, Portland, for cancer research, under the direction of Dean Charles N. Holman.

Tektronix Employees' Bridge Club  
Gift of $168 from Tektronix Employees' Bridge Club, Beaverton, "for the Crippled Children's Division," under the direction of Dr. Richard L. Sleeter, Assistant Dean and Director of the Division.

Tektronix, Inc.  
Gift of an Oscilloscope, valued at $2,200, from Tektronix, Inc., Portland, under the direction of George I. Johnston, Director of Research Instrument Service.

Grants totaling $370,156 from the U. S. Public Health Service, Washington, D.C., for research, fellowships, and other purposes, January 1 through December 31, 1972, unless otherwise indicated, as follows:

1. $45,827 - "Applied Hemodynamics in Cardiovascular Radiology," under the direction of Dr. Charles T. Dotter, Professor and Chairman, Department of Diagnostic Radiology.

2. $239,739 - "General Research Support Grant," under the direction of Dean Charles N. Holman.

3. $25,073 - "Immunological Stimuli in Relation to Leukemogenesis," under the direction of Dr. Benjamin V. Siegel, Professor of Pathology.

4. $37,248 - "Neuropharmacology of the Postsynaptic Membranes," under the direction of Dr. Makoto Sato, Associate Professor of Neurosurgery.

5. $2,625 - "In further support and extension of an International Research Fellowship," January 18 through May 17, 1972, under the direction of Dr. Kenneth J. Graham, International Fellow in Surgery, and Dr. Albert Starr, Professor and Head, Division of Cardiopulmonary Surgery.

6. $19,644 - "A Study of the Excitatory Effects of Barbiturates," February 1, 1972, through January 31, 1973, under the direction of Dr. Hall Downes, Assistant Professor of Pharmacology.

Grant of $1,000 from the University of Oregon Medical School Advance-ment Fund, Portland, to the DNSO program, "to cover salary and wages for December 1971," under the direction of Dr. S. W. Jacob, Associate Professor of Surgery.

Grant of $1,250 from The Upjohn Company, Kalamazoo, Michigan, for the Cardiac Laboratory Fund (for clinical evaluation of U-26, 597A Protocol - 005, under the direction of M. R. Nalinow, M.D.), under the direction of Dr. Herbert E. Griswold, Professor and Head of Cardiology.

Gift of $2,488.60 from the Vierani Family Fund, through the U.S. National Bank of Oregon, Portland, "to be used for purchase of supplies and medical accessories for medically indigent patients which could ordinarily not be provided for from hospital and clinic budgets," under the direction of Dr. Michael D. Baird, Medical Director.