STATE BOARD OF HIGHER EDUCATION
MINUTES OF MEETING HELD IN
ROOM 358, MICHAEL J. SMITH MEMORIAL CENTER
PORTLAND STATE UNIVERSITY, PORTLAND, OREGON

September 23 and October 28, 1975

MEETING #426-1

A regular meeting of the State Board of Higher Education was held in Room 358, Michael J. Smith Memorial Center, Portland State University, Portland, Oregon.

ROLL CALL

The meeting was called to order at 9:00 A.M. (P.D.T.), September 23, 1975 by the President of the Board, Mr. George H. Layman, and on roll call the following answered present:

Mrs. Jane H. Carpenter
Mrs. Betty Feves
Mr. Edward C. Harms, Jr.
Mr. Robert C. Ingalls
Mr. Philip A. Joss

Mr. Marc F. Maden
Miss Valerie McIntyre
Mr. Louis B. Perry
Mr. George H. Layman

Absent: Mr. W. Philip McLaurin and Mr. Loran L. Stewart were absent for business reasons.

OTHERS PRESENT

Centralized Activities--Chancellor R. E. Lieuallen; Secretary D. R. Larson; Mr. Freeman Holmer, Vice Chancellor for Administration; Mr. J. I. Humderup, Vice Chancellor for Facilities Planning; Dr. Miles C. Romney, Vice Chancellor for Academic Affairs; Dr. E. Rex Krueger, Vice Chancellor for Educational Systems; Mr. W. T. Lemman, Jr., Vice Chancellor for Personnel Administration; Mr. Edward Branchfield, Assistant Attorney General; Mr. John L. Watson, Controller; Mr. John Richardson, Assistant to the Chancellor; Dr. Richard S. Perry, Director, Division of Administrative and Analytic Services; Miss Linda Gabrielson, Information Representative; Miss Wilma Foster, Assistant Board Secretary; Miss Francetta Carroll, Administrative Assistant; Mrs. Jan Lindsay, Administrative Assistant.

Oregon State University--President R. W. MacVicar; Dr. E. Edward Wedman, Head, Department of Veterinary Medicine.

University of Oregon--President William B. Boyd.

University of Oregon Health Sciences Center--Mr. W. A. Zimmerman, Vice President for Administration; Dr. Louis S. Terkla, Dean, School of Dentistry.

Portland State University--President Joseph Blumel; Dr. Ken Harris, Director of the Budget; Dr. Leon Richelle, Vice President for Academic Affairs; Dr. James Todd, Vice President for Finance and Administration; Miss Nancy Porter, Assistant Professor of English.

Oregon College of Education--Dr. Ronald Chatham, Assistant to the President.

Southern Oregon State College--President James K. Sours; Mr. Donald E. Lewis, Dean of Administration; Mrs. Marythea Grebner, Director, College Union.

Eastern Oregon State College--Mr. J. C. Lundy, Business Manager.

Oregon Institute of Technology--President W. D. Purvine.

Others--Mr. William R. Duggan, Member, Oregon Educational Coordinating Commission; Dr. Terry K. Olson, Executive Director, Oregon Educational Coordinating Commission; Dr. Nathan F. Cogan, Program Coordinator, Oregon Educational Coordinating Commission; Mr. Bob Stevens, Fiscal Analyst, Oregon Educational Coordinating Commission.
Mrs. Wanda Silverman, Member, State Board of Education; Miss Melissa Morris, Executive Assistant, FORE; Dr. Victor C. Dahl, Chairman, Interinstitutional Faculty Senate; Mr. Dennis Mulvihill, Associated Oregon Student Lobby; Mrs. Barbara Barrie, Personnel Specialist; Mr. Jim Whittenburg, Observer.

Student Representatives--University of Oregon: Mr. Jim Bernau; Portland State University: Ms. Julia Allen, Ms. Karen Goens; Portland Community College: Mr. Lewis Irons.

MINUTES
APPROVED

The Board voted to dispense with the reading of the minutes of the regular Board meeting held on July 22 and August 26, 1975, and approved them as previously distributed.

CHANCELLOR’S REPORT

The Chancellor said the newly-established Educational Coordinating Commission now has the responsibility of monitoring the meetings of the Board of Higher Education and the Board of Education. The Chancellor said this will normally mean that Dr. T. K. Olson, Director of the Commission, and/or one or more of his staff members will be present. The Chancellor welcomed Mr. William R. Duggan, a member of the Commission from Salem, who was attending the meeting with Dr. Olson.

The Chancellor indicated that on some occasions it will be desirable for Dr. Olson to have an opportunity to make a statement to the Board about the Commission and its relationships to the Board. He said such statements might become a regular item on the Board’s agenda. He urged Dr. Olson, members of his staff, or members of the Commission to enter into the discussion as necessary.

Legislative Interim Committees

The Chancellor commented that the interim committees of the legislature are now active and the Interim Committee on Governmental Operations had held an organizational session. This committee has been assigned the responsibility to decide whether there should be a further review of post-secondary education finance and post-secondary education governance. The Chancellor said that he and Dr. T. K. Olson had appeared before the interim committee.

The Chancellor also said collective bargaining will be under review by a different interim committee and these deliberations will be followed and reported to the Board.

Request To Establish a School of Veterinary Medicine, OSU

(Considered by Committee on Instruction, Research, and Public Service Programs, August 26, 1975; present--Stewart, Feves, Joss, Layman, Maden.)

Oregon State University requests authorization to establish a school of veterinary medicine, effective October 1, 1975.

Board’s Office Recommendation

The Board’s Office recommended that Oregon State University’s requested authorization to establish a school of veterinary medicine, effective October 1, 1975, be granted.

Discussion and Recommendation by the Committee

The Committee recommended that the Board approve the Board’s Office recommendation as presented. Mr. Maden voted no.

Board Discussion and Action

The Board approved the Committee recommendation as presented, with the following voting in favor: Directors Carpenter, Feves, Harms, Ingalls, Joss, McIntyre, and Perry. Director Maden voted no. The President, Mr. Layman, did not cast a vote.
Staff Report to the Committee

The establishment of a school of veterinary medicine is a necessary step in the evolution of the plans for Oregon State University's participation in the tri-state shared-curriculum program in veterinary medicine, the concept of which has been earlier approved by the State Board of Higher Education (in May 1974) and by the 1975 Oregon Legislative Assembly.

The 1975 Legislature took the following action on Oregon State University's proposed participation in the tri-state program:

1. It established a program of veterinary medicine at Oregon State University.
2. It authorized the State Board of Higher Education to enter into agreements with its counterpart in the State of Idaho and with the Board of Regents of Washington State University for cooperative development of the program in veterinary medicine.
3. It appropriated to the Emergency Board, in addition to, and not in lieu of, other appropriations or money made available by law, the sum of $200,000 to be allocated to the State Department of Higher Education for architectural planning for a veterinary hospital facility at Oregon State University, which sum may be allocated upon receipt by the Department of federal funds for constructing and equipping such a facility, but not later than January 1, 1977.
4. It authorized the sale of Article XI-G general obligation bonds of the State of Oregon, up to the aggregate principal sum of $200,000 par value, for architectural planning.

A grant application for $7,224,000 for construction of the veterinary hospital facility at Oregon State University was submitted to the U. S. Department of Health, Education, and Welfare (HEW) in the spring of 1975.

On May 30, 1975, the Department of Health, Education, and Welfare declared the grant application to be ineligible for two reasons: (1) Oregon State University did not have a school of veterinary medicine, and (2) the State of Oregon had not, at that time, yet made a financial commitment to the project.

The second of the foregoing deficiencies has been met by the action of the legislature, cited above.

There remains, then, the need to comply with the requirement that a school of veterinary medicine be established at Oregon State University. With the establishment of the school of veterinary medicine, an application will be submitted to the Department of Health, Education, and Welfare for the funds for construction of the veterinary hospital facility at Oregon State University, with the hope and expectation that it will be approved.

A preliminary review of plans for the Northwest Regional Program of Veterinary Medical Education has been made by the Council on Education of the American Veterinary Medical Association (AVMA), the national accrediting agency for the veterinary medical profession. The Council has given assurance of probable accreditation for the program if a small animal medicine and surgery training program is included in Oregon State University's portion of the tri-state curriculum. Oregon State University's plans include such a program as an aspect of Oregon State University's contribution to the tri-state program.

As the Board will recall, Oregon State University currently has a department of veterinary medicine, which will form the nucleus of the school of veterinary medicine, if the foregoing Oregon State University request for authorization to establish a school is approved by the Board.
No special funding of the proposed school of veterinary medicine is here requested. If the authorization requested is granted by the Board, the department of veterinary medicine will be designated a school of veterinary medicine and application will again be made to the Department of Health, Education, and Welfare for funds to construct the veterinary hospital facility at Oregon State University.

Funding arrangements for the veterinary medicine program will, of course, be submitted to the Board in the preparation of the 1977-1979 budget, contingent upon the receipt of adequate federal funding for the veterinary hospital facility.

(Considered by Committee on Finance, Administration, and Physical Plant, August 26, 1975; present--McIntyre, Carpenter, Harms, McLaurin, Perry, Mosser.)

Staff Recommendation to the Committee

It was recommended that the conceptual studies and sketches for the proposed Oceanography Addition at Oregon State University be approved and that the appropriate Board officials be authorized to proceed with further planning of the project when sufficient gift funds are available to cover such planning costs.

Discussion and Recommendation by the Committee

The Committee recommended that the Board approve the staff recommendation as presented.

Board Discussion and Action

The Board approved the Committee recommendation as presented, with the following voting in favor: Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, McIntyre, and Perry. Those voting no: None. The President, Mr. Layman, did not cast a vote.

Staff Report to the Committee

In response to the Board's request, the 1975 Legislature authorized the expenditure of gift and grant funds in an amount not to exceed $1,820,000 for the planning, constructing and equipping of an Oceanography Addition at Oregon State University. The project was included as priority No. 24 within the revised recommendations for capital construction for 1975-1977. In addition to providing laboratory facilities, the proposed facilities would provide office accommodations initially for 15 faculty, 30 technical staff and 6 support staff.

In October 1974, arrangements were made for the professional services of Jeppsen, Miller & Tobias, Architects, Corvallis, to assist the institution in developing conceptual studies and sketches to a stage suitable for the solicitation of funds. Basically, the building would contain three almost identical floors each having an area of about 7,504 square feet for five non-class laboratories, varying in size from 432 square feet to 936 square feet, six offices and either a seminar room or a darkroom. A first floor lobby of approximately 643 square feet would connect this addition with the existing Oceanography II building and there would be a full basement for mechanical equipment and storage. The total gross area of the structure would be approximately 29,859 square feet. Provision would be made for the possible construction of five additional floors at some future time.

On the basis of the conceptual studies and sketches, the architects and the staff of the institution have prepared a budget for a projected bid date in April 1976. Of the total project cost of $1,820,000, the direct construction costs are estimated to be approximately $1,509,680. The drawings have been reviewed by the Department of Oceanography, by the Campus Planning Committee and by Mr. Louis DeMonte, campus planning consultant, and have been found to be a reasonable and satisfactory completion of the Earth Sciences complex.
RECAPITULATION UPON COMPLETION OF CONCEPTUAL STUDIES

Project - OSU Oceanography Addition
Architects - Jeppsen, Miller & Tobias, Corvallis
Legislative authorization - Chapter 331, Oregon Laws 1975
Board's priority in 1975-1977 - No. 24 (Educational and General Plant)

Approximate gross area - 29,859 square feet

Estimated total project cost $1,820,000

Estimated direct construction costs:
Total (including site work and utilities) $1,509,680
Building and fixed equipment only $1,469,180
Average per square foot - $49.20

Tentative schedule:
Bidding - April 1976
Completion - April 1977

Tentative financing plan:
Gifts and grants $1,820,000

Consideration of Dental School Dormitory for Men as Surplus Property, OOHS.
(Considered by Committee on Finance, Administration, and Physical Plant, August 26, 1975; present--McIntyre, Carpenter, Harms, McLaurin.)

Staff Recommendation to the Committee
It was recommended that the property located at 1325 S. W. Gibbs Street, Portland, formerly used as a dormitory for male Dental School students be declared surplus and be offered for sale in accordance with the provisions of ORS 273.201 and 273.205 with a minimum price of $57,500. It was also recommended that if a satisfactory bid is received, appropriate Board officials be authorized to take such action as may be necessary to sell the property.

Discussion and Recommendation by the Committee
The Committee recommended that the Board approve the recommendations as presented.

Board Discussion and Action
In response to a question, Mr. Hunderup said the need for single student housing had deteriorated rapidly and that food service arrangements were not convenient. For these two reasons, it is no longer feasible to operate the residence hall, even though the property was acquired by the Board only a few years ago. Other uses for the building do not appear to be desirable.

The Board approved the Committee recommendations as presented, with the following voting in favor: Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, McIntyre, and Perry. Those voting no: None. The President, Mr. Layman, did not cast a vote.

Staff Report to the Committee
On July 9, 1963, a report was made to the Board concerning the acquisition of the Psi Omega fraternity property at 1325 S. W. Gibbs Street and the awarding of a contract for remodeling so that the buildings could provide housing for 31 single men students at the University of Oregon Dental School. The total investment of $66,000 was financed from restricted account balances available to the institution.
The land area is about 35,000 square feet. Approximately 75 x 200 feet at the south side of the property is on a level shelf about 15 to 20 feet below S. W. Gibbs Street and is used as the site of the buildings and a graveled parking area. It is reached by a steep graveled roadway from Gibbs Street. The remainder of the land is a sharp hillside falling away from the shelf.

The improvements consist of two wood-frame and concrete block buildings constructed about 1960 with flat roofs and with low quality interior finishes. The structures have a total gross area of approximately 6,500 square feet. Although they were used as a residence hall for several years after they were acquired from the fraternity, they have been vacant since 1970-71 except for the housing of a caretaker and the storage of materials. Various alternate uses have been explored, but the estimated costs of converting the space to meet code and institutional requirements have foreclosed serious consideration. A conclusion has been reached that the property should be declared surplus to the needs of the University of Oregon Health Sciences Center and be offered for sale.

Based upon an appraisal just completed by an independent professional appraiser, it has been suggested that a minimum price of $57,500 be stated in an advertisement for bids with the understanding that the Board and the institution would cooperate with the prospective purchaser in requesting a zone change or variance, if necessary, to permit the use of the property as the site for apartments. At the present time, the easterly portion of the property is zoned A-1 but the westerly portion is zoned R-7.

Request for Authorization To Offer Program Leading to Certificate in Women's Studies, PSU

(Considered by Committee on Instruction, Research, and Public Service Programs, August 26, 1975; present--Stewart, Feves, Joss, Layman, Maden.)

Portland State University requests authorization to offer a program leading to an undergraduate certificate in women's studies. A brief description of the salient elements of the proposed program is set forth on pp. 786-787 followed by other relevant information.

Board's Office Recommendation

The Board's Office recommended that the Board authorize Portland State University to offer a certificate program in women's studies, effective fall term 1975.

Discussion and Recommendation by the Committee

In response to a question concerning the number of students taking courses and the number receiving certificates in the special certificate programs, it was indicated that many students participate in the programs but the number actually seeking certificates is small. It was stated also that such programs as women's studies or black studies attract many students who are not part of the special group emphasized in the program.

The Committee recommended that the Board approve the Board's Office recommendation as presented.

Board Discussion and Action

In response to a question, President Blumel said that certificate programs offered by Portland State University were, in effect, interdisciplinary minors in which a student takes courses around a certain theme for a certificate.

Mr. Harms said he was not persuaded that the recommended program represented a worthwhile expenditure of funds.

The Board approved the Committee recommendation as presented, with the following voting in favor: Directors Carpenter, Feves, Ingalls, Joss, Maden, McIntyre, and Perry. Director Harms voted no. The President, Mr. Layman, did not cast a vote.
Staff Report to the Committee

Our rationale for the foregoing recommendation is as follows:

1. Whatever one's views as to whether women's studies is, or can become, a distinct intellectual discipline, we believe that, given the academic disciplines represented at Portland State University, it is possible to mount a sufficient number of courses with content of an academically respectable character, and sufficiently related to the interests of those who espouse women's studies programs to provide the academic courses necessary to a certificate program of the dimensions proposed by Portland State University.

We believe that neither sex nor race constitutes the best criterion or that either is among the best of the criteria in terms of which to organize subject matter as the base for baccalaureate and graduate programs.

Were a baccalaureate program in women's studies being proposed by Portland State University, we should advise against its authorization by the Board.

2. The proposed certificate program responds in a positive way to a "felt need" on the part of a segment of the faculty and students without, in our judgment, violating academic principle or placing upon the institution an intolerable or significant financial burden in this time of straitened circumstances.

3. We believe that to the extent that there is validity to the allegation that the traditional disciplines have devoted too little attention to women's roles and the subject of women's contributions (which is doubtless true), or have presented women, as someone has suggested, in a "biased stereotypic" fashion, the proposed certificate program will offer opportunity to insinuate into the consciousness of the several departments on the Portland State University campus an awareness of the need to examine whether such bias does exist, and if it does, the desirability of seeking its elimination.

We believe that out of this awareness may well come changes in the way in which traditional disciplines are handled, so that over time, appropriate and deserved place will be given to women's roles and interests in the traditional disciplines, making irrelevant and unnecessary special women's studies programs.

4. We believe that the certificate program will serve a useful purpose in the present climate and circumstances; that over time, interest in the program will diminish or die out, in part because of changes that will occur in teaching in the traditional disciplines, diminishing the impetus for women's studies as such.

5. Meanwhile, institutions across the country, including Oregon's other two public universities (UO, OSU), are responding to interests of faculty, students, and community, similar to those to which Portland State University is responding in requesting the authorization here under consideration.

As we note later in this present report, the University of Oregon was authorized by the Board to offer a certificate program in women's studies, effective fall term 1974, and Oregon State University has developed a very active women's studies center, one of whose functions is to coordinate the planning and to encourage the offering of women's studies courses by Oregon State University's academic departments.

We believe that the same logic that led to the University of Oregon's authorization last year, is applicable in the present request from Portland State University.
Supplementary Information

Information relevant to the issue here under consideration by the Board is presented on the pages which follow:

- Salient elements of the Portland State University proposal. pp. 786-787
- Women's studies programs elsewhere. pp. 788-789
- Discussion of the Portland State University proposal. pp. 790-792

Salient Elements of the PSU Proposal

We present briefly below, the salient elements of the Portland State University proposal.

Certificate program requested. Portland State University's request is for authorization to offer a program leading to an undergraduate certificate, not to a baccalaureate degree.

The student's baccalaureate major must be in one of the regular programs offered by the institution leading to a baccalaureate degree. The certificate program in women's studies would thus be in the nature of a fairly heavy minor, not a major.

Certificate program requirements. The proposed certificate program would consist of 42 credit hours, distributed as follows:

| Lower-division women's studies courses | 9 credit hours |
| Upper-division women's studies courses | 27 credit hours |
| Upper-division practicum | 6 credit hours |

The 9 credit hours in lower-division courses will consist of a 3-credit hour core course: AL 199, Introduction to Women's Studies, and 6 additional credit hours in women's studies or closely related approved courses by the women's studies advisor.

Upper-division hours--33 credit hours in women's studies courses or closely related approved courses--must include 9 credit hours of social science, 9 credit hours in arts and letters, and 6 credit hours in a practicum (for instance, an internship with a public or private group or agency having a women's clientele or having a major impact on women, or a research endeavor for such a group). An effort will be made to choose courses that harmonize with the student's major.

Locus of the program. The program will be administered by a director reporting directly to the Office of Academic Affairs. The director will be assisted by an advisory council with representation from the faculty, students, community-at-large.

This placement of the program will give it easy visibility, Portland State University feels. And it will facilitate the program's drawing upon the institution's resources that are relevant to the program, in whatever school or department they may be located. Similarly, students from all schools and departments will find it easier, Portland State University reasons, to relate to a unit thus situated in the institution.

Source of the courses to be offered. The proposed program expects to draw upon resources of the several academic units at Portland State University for relevant courses (e.g. Status and Position of Women in Non-Western and Primitive Cultures, Sociology of Women, Women in Literature, Poetry and the Female Consciousness, Women in Early Modern Europe, Women in U.S. History, Psychology of Women, Analysis of Changing Roles of Women, Biology of Women, Genetics).
Warrant for the Program. Portland State University asserts that the basic objectives are to give women better understandings of themselves and to provide information and skills to permit them to make more effective choices in the employment market.

Portland State University's proposal, like women's studies programs generally, has grown out of a feeling that the traditional disciplines have given too little attention to women, or that the attention given them has been less objective than it ought to have been.

In the words of one such women's program, the stated purpose is to

... reexamine the roles of women and men in our society. It reaches out to both men and women. It seeks to develop strong women with pride in their own potential, able to be equal partners to men of pride and dignity. Because the contribution of women throughout history has been submerged, women and men students should be given an alternative view of women's history and achievements. They should be given an opportunity to understand that independence and achievement are now possible and desirable for all women, as well as for all men.

Student interest. Portland State University reports that since fall term 1970, some 35 women's studies courses have been offered, enrolling more than 2,000 students. Portland State University also reports that had the proposed program been in effect in 1974-75, some 40 graduating seniors would have qualified for the certificate. It is anticipated that the courses offered will be attractive to both women and men; that students will, like Portland State University's student body generally, be drawn overwhelmingly from the Portland metropolitan area.

Financing the proposed program. Portland State University proposes to finance the requested program from its going-level budget. The special budget allocation proposed for the program is set forth on page 788.
Proposed Budget

1. Staff
   a. Faculty
      (1) Coordinator at .5 FTE--9 months $ 6,750
      (2) Funds to assist academic departments in planning
          and offering women's studies courses 9,000
   b. Support Personnel
      (1) Office staff: 2 work-study persons @ $3/hour,
          20 hours each per week
          PSU share--20 percent (6,365)
          $ 1,273
      (2) Three non-work-study persons 5 hours/week
          @ $3 per hour
          Staff Subtotal 2,341
          $ 19,364

2. Supplies
   a. Library: books, reprints, serials 1,000
   b. Supplies and Service
      (1) Telephone, 12 months @ $15/month
          Long distance charges 180
          70
      (2) Postage and mailing 250
      (3) Publicity 500
      (4) Miscellaneous office supplies
          Supplies Subtotal 1,000
          Total recurring $ 22,364

3. Non-recurring costs (first year)
   a. Coordinator @ 1.0 FTE--3 months $ 2,860
   b. Electric and mechanical typewriters 675
      Total nonrecurring $ 3,535

Women's Studies Programs Elsewhere

Women's studies programs are the products of a national movement which has
flowered largely since 1969. It has taken a variety of forms: programs leading
to baccalaureate and master's degrees in some institutions, to certificates in
others; and in some institutions courses in women's studies are available as
electives, but lead neither to a degree nor a certificate.

Illustrative of the colleges and universities offering master's
degrees in women's studies are the following:
California State University, San Francisco
George Washington University, Washington, D. C.
Sarah Lawrence College, Bronxville, New York
Goddard College, Plainfield, Vermont
Institutions offering baccalaureate degrees in women's studies include such institutions as:

- California State University, San Francisco
- University of Hawaii
- Goddard College, Plainfield, Vermont
- University of Kansas
- University of Massachusetts
- University of Washington
- University of State of New York, Old Westbury, New York

Colleges and universities offering minors or certificates in women's studies include such institutions as:

- California State Universities at Chico, Fresno, Long Beach, Sacramento and San Jose
- Rutgers University
- State University of New York (Albany)
- University of South Carolina
- Western Washington State College

**Women's Studies in State System Institutions**

**UO Certificate Program**

The Board may recall that in July 1974, it authorized the University of Oregon to offer a certificate program in women's studies, effective 1974-75.

The certificate program consists of 21 credit hours—15 credit hours of approved course work, 6 credit hours in research and/or directed studies.

The program is lodged in the college of liberal arts. It is administered by a director who is assisted by an advisory council appointed by the dean of the college of liberal arts.

The curriculum consists of a basic introductory, interdisciplinary course in women's studies (WS 101) and a wide range of courses drawn from the various academic departments on campus. Courses are taught, for the most part, by regular University faculty members, and carry the regular departmental prefixes of the academic departments offering them.

Enrollments in the women's studies courses during 1974-75 numbered more than 1,000. Four students completed requirements for the women's studies certificate.

**OSU Women's Studies Center**

In February 1973, Oregon State University established a Women's Studies Center—a service program, under the auspices of the office of undergraduate studies. The center's mission is to provide men and women on the Oregon State University campus, with "feminist-oriented courses, programs, and services."

Women's studies courses are offered at Oregon State University under the liberal studies program and may constitute a concentration in the American studies program.

Nineteen women's studies courses have been developed at Oregon State University over the past two years (1973-1975), including two basic courses, LS 219, Survey of American Women Today, and LS 319, Working Women in America Today. The other courses relating to women's studies are offered by the regular academic departments of the University and carry the departmental prefixes. Attendance in these courses is reported to be good, running generally in the range of 25-40 students.
Programs offered by the women's studies center draw upon the talents of University and community women, "providing them with an opportunity to examine pertinent issues, and with a showcase for their talents." Programs take the form of seminars, panel discussions, public lectures, art and literature reviews and workshops, and "feminist-related volunteer activities."

Resource coordination consists of gathering, organizing and making available to students and other interested persons, resources relating to women's issues. Among the resources are women's newsletters and newspapers, bibliographies on specific subjects relating to women, resource indexes and catalogs, a small lending library of books by and about women. Referrals and advising for personal problems are offered to women, as is information on special education programs for women, conferences, and legislation affecting women.

Other State System Institutions

Limited related activities are to be found on some of the other State System campuses.

Discussion of the PSU Proposal

The general outline of the Portland State University proposal is not unlike that of many other women's studies programs elsewhere in the country, and not greatly dissimilar from the University of Oregon and Oregon State University women's studies programs. The program would involve:

Establishing an office of women's studies (or agency with comparable title) in a somewhat autonomous position, to give it visibility and a status that will enable it to draw widely from the diverse resources of the university.

- In the University of Oregon, the office is established within the college of liberal arts; at Oregon State University, as a unit within the office of undergraduate studies;
- At Portland State University, it is proposed to make the office responsible to the Portland State University office of academic affairs.

Providing for faculty and student voice in the development and management of the program.

Both the University of Oregon and Oregon State University have provided for establishment of advisory councils made up of faculty from a variety of academic disciplines, and of students, to advise in the development and management of the women's studies program. Portland State University proposes the same.

The offering of a selection of feminist-oriented courses, for the most part taught by and through the regular academic departments.

The courses offered, or to be offered, include (1) one or more basic, introductory, interdisciplinary courses, to establish a base for the program, and (2) a series of feminist-oriented courses from a variety of academic disciplines, and taught by and through the regular academic departments of the institution.
What courses ought properly to be listed as being relevant to women's studies programs is an open question. A recent examination of the women's studies courses listed by a sampling of colleges and universities across the country revealed some institutional differences. Among the types of courses identified were the following: (1) courses serving women's needs, such as self-defense, (2) those dealing with traditional women's interests, such as child care, (3) those in which women are an integral part of the topic, such as sex roles and the family, and (4) those which are about women, such as feminism, and the women's liberation movement.

In the words of one writer: "The crucial factor is not the title or the type of course, but actual course approach. The distinguishing feature of a women's studies course, whether covering old or new material, is whether or not the course takes a feminist perspective."

Offering the program as a minor, rather than as a major leading to a BA/BS degree.

None of the three universities (UO, OSU, PSU) offers, or would propose to offer, the women's studies program as a major leading to a baccalaureate degree.

All propose that the women's studies program shall remain a minor to be elected by the student in company with a major in one of the regular academic departments in the arts and sciences or in one of the professional schools.

Speaking to this issue, the University of Oregon stated: "We do not envision the University offering a BA in this area [women's studies]. First, there are not enough courses offered in Women's Studies to make this a reality, and second, we believe that optimum value and use for the student will be a minor emphasis on Women's Studies which she/he can add to a more established major."

Looking to the minor in women's studies as another string to the individual's bow in preparation for employment opportunities.

Although none of the three universities sees the women's studies program as a desirable major in a baccalaureate program, they do appear to see it as constituting a possibly important adjunct to a major which may open up to the student employment opportunities not otherwise available.

Commenting on this matter, the University of Oregon says,

There are new jobs opening for women in Women's Studies programs in various colleges and universities and even in some high schools. Women are also being sought for affirmative action programs in universities and businesses. The federal government is also opening jobs for women who have a background in the problems of women's rights ... A student graduating with a certificate in Women's Studies in addition to a BA in a major discipline would be in a strong position to compete for such jobs.

Portland State University asserts that:

The program is not geared to specific career opportunities. The basic objectives are to give women a better understanding of themselves and to provide information and skills to permit them to make more effective choices in the employment market. The program fulfills a need, unmet in the past, for curricula and activities focusing on women, emphasizing individual student development and exploration of work-related career options.
Certificate Requirements

The certificate requirement of 42 credit hours may to some seem heavy, more like the requirements for a major. The University of Oregon women's studies certificate requirement, by contrast, is 21 credit hours (15 credit hours of course work and 6 credit hours of research and/or directed studies). Several comments seem appropriate.

Women's studies certificate requirements proposed are not out of keeping with requirements for other certificates offered by Portland State University of which the following are illustrative: Black Studies, 51 credit hours (not to exceed 21 credit hours may be lower division); Teaching of English as a Second Language, 42 credit hours; Urban Studies, 60 credit hours. (Some courses may serve double duty in meeting certificate, departmental, college or institutional requirements.)

The women's studies courses will be chosen to harmonize with the student's major. Women's studies courses may be used to satisfy some non-major requirements and some courses appropriate to the major may be used to meet women's studies requirements.

Resources

Faculty. Portland State University provided the Board's Office with a list of some 17 faculty members (all but three are women) who are, by reason of their academic qualifications, their demonstrated interest, and/or experience in women's studies programs at Portland State University and in some other institutions, qualified for effective service in the proposed certificate program. It may be expected that if the Portland State University request is approved some adjunct professors with special capabilities will be involved.

Library. A spokeswoman for the Portland State University library reports that since the women's studies program was first considered a possibility (1970), the Portland State University library has been strengthening its holdings in this and fields closely related, utilizing funds from various departmental budgets. The Portland State University library representatives also report that an evaluation of Portland State University's library holdings in areas relevant to the nature of the courses that are to be offered has been completed and that "women's materials" in the social sciences, "particularly sociology and history, are adequate to support an undergraduate program at this time." Holdings in the humanities are less adequate, although the librarian reports that "substantial improvement" has been made in the past two years.

Mr. Maden asked whether the results of the Scholastic Aptitude Test had been used at the institutions for counseling purposes. Dr. Romney responded that all institutions had used the SAT to some extent or planned to do so in the coming year.

Mr. Maden moved that the Committee recommend to the Board that the decision to require the SAT be made by the institutions rather than by the Board.

Institutional executives questioned the advisability of permitting the institutions to make the decision for the following reasons:

1. Removing the test as a Board requirement for all institutions is, in effect, an erosion of admission requirements and communicates that message to the high schools.
Meeting #426-15

September 23, 1975

2. On a statistical basis, the test may not be significantly valuable in the admission process, but it can be extremely valuable in individual cases. If a student who has not had a successful high school record does well on the SAT, it can be very determinative in that person’s decision concerning college of university attendance.

3. A uniform requirement assures that students who change their institutional choice after making an initial decision will meet the admission requirements.

4. Statistical data from a large number of students can be very valuable both to the colleges and universities and to the high schools in giving them information about the performance of their students.

The Committee defeated Mr. Maden’s motion by a vote of two to one.

Board Discussion and Action

The Board received the report as presented since no recommendation for action had been submitted from the Committee. The Board discussed the Scholastic Aptitude Test as a requirement for admission later in the meeting during the discussion of the 1976-77 admissions requirements.

(Considered by Committee on Instruction, Research, and Public Service Programs, August 26, 1975; present--Stewart, Feves, Joss, Maden.)

Board’s Office Recommendation

The Board’s Office recommended that the Committee on Instruction, Research, and Public Service Programs authorize continuation of the policies governing the offering of credit courses off campus as set forth on pp. 797-798.

Discussion and Recommendation by the Committee

The question was raised as to why, under proposed policies of the Board, off-campus in-load enrollments should not be counted as part of an institution’s enrollment for purposes of projecting future enrollments for budgetary purposes. Dr. Romney explained that the purpose of the revised policy adopted was to permit institutions which found they were likely to be under their budgeted enrollment to utilize already employed staff to provide service to off-campus clientele, but with the stipulation that these enrollments not be used to build future budget entitlements. He noted that the legislature had given clear indication it was their intent that extension courses offered off campus would be taught as overload and their enrollments not counted toward staff entitlement.

Mr. Maden asked what was the substantive difference between off-campus and on-campus students with respect to providing service or education to these people. Dr. Romney responded that he thought there was no significant difference in the nature of the service rendered the individual, but that, as he has just explained, the legislature requires that extension courses (those taught off campus) be taught as overload and their enrollments not counted toward staff entitlement. Mr. Maden asked why there should be a difference in how these enrollments were counted for budgetary purposes.

Dr. Liewallen responded that the problem identified by Mr. Maden was related to the historic definition of extension as any course work offered off campus. If off-campus classes offered in-load by the institutions were counted as a part of the enrollment base on which staff entitlement is determined, 70 percent of the cost of instruction for these classes would be funded from state tax funds. However, the legislature has directed that extension work is to be fully self-supporting. In drafting the policy concerning off-campus classes being considered by the Board, the Board’s Office has assumed that without a change in this legislative directive, the Board is not permitted to count off-campus classes as a part of the base on which it would ask for state funds.
President MacVicar inquired why institutions are prohibited from providing contract services on an overload basis except when these services are provided as a part of a federal grant. He noted that under contract services the entire cost of the instruction is paid by the client.

Dr. Romney said the basic reason for the policy was that contract activities have become the preponderant source of income for the Division of Continuing Education. If the Division of Continuing Education is to remain an effective agency and perform the coordinating functions assigned it by the Board, it must be funded. The legislature has said quite clearly that it will not fund the Division of Continuing Education from the General Fund. Opening up contract activities to the institutions would reduce the Division of Continuing Education's income to the point that it could no longer serve as an effective coordinating agency.

President Rice noted that Oregon College of Education had had more experience in serving off-campus students under the in-load policy than any other institution. He said Oregon College of Education had found this an important market. However, he said, he saw no way to get staff entitlement to serve these students until the State of Oregon, speaking through its legislature, decided to provide state support for the off-campus student.

President Blumel asked whether the definition of extension as off-campus was a legislative definition or a Board definition. He suggested that the definition was not very realistic for a downtown campus such as Portland State University and asked whether the Board might consider a reexamination of the definition.

The Committee approved a motion by Mr. Maden, as amended by Mr. Joss, asking the Board's Office to review the definition of extension and make such recommendations to the Board as seem appropriate. The Committee recommended that the Board approve the Board's Office recommendation as presented.

Board Discussion and Action

Dr. Romney said it was recommended that the policies which presently govern continuing education would continue. Those policies provide that work offered off campus shall be offered on an overload basis without support from the general fund of the state. Consequently, after this biennium, off-campus courses will be offered predominantly through the Division of Continuing Education on an overload basis with no general fund support. The only exception to the policy is the authorization given by the Board to the institutions to offer off-campus, in-load courses in those institutions in which the budgeted enrollment was not attained. This authorization was granted in order to utilize effectively the staff already employed, but there was a clear stipulation that enrollments in these courses taught off campus should not become a part of the base in calculating projected enrollment for the ensuing year.

During the Committee discussion, the question was raised concerning the definitions of on-campus and off-campus courses. A report will be made at the October Committee meeting as to the interpretation of "on-campus" as the term is currently used in the State System. Legislative policy states that off-campus work shall not be supported from the general fund and must be self-supporting.

Dr. Romney said the general question of off-campus work had been discussed at the meeting of the Oregon Educational Coordinating Commission. The Commission will undertake an examination shortly of the current policies as they relate to the offering of off-campus work between the community colleges, the private schools, and the State System. The purpose of the review would be to determine whether a state-wide policy could be developed to govern in an effective and uniform manner the question of support for off-campus work. There is some variation in the present policy that applies to the community colleges, the State System, and the private schools with respect to reimbursement from state sources for off-campus work.
In response to a question, Dr. Romney said the present policy requires that any courses offered off campus must be available through the Division of Continuing Education. This provides coordination so that individual institutions are not extending their courses off campus in competition with one another.

Mrs. Carpenter said the Board is not considering the full subject of services to students and that continuation of the present policy does not seek new and positive ways to supply these educational services. She said the Board should be considering dynamic new ways to approach the life-long learning question. Mrs. Carpenter proposed that in addition to continuing the present policy, the Board explore the idea of presenting to the legislature much more positive, and perhaps different, kinds of programs for adult education. These programs should involve all ages that need educational services, and do so in a positive and exciting way.

The Chancellor said the issue of financing off-campus instruction was not limited to Oregon and indicated that California currently is debating this question. He said if the Interim Committee on Governmental Operations decides to undertake a study of the financing of post-secondary education, the task of developing a more uniform, more effective policy for financing off-campus instruction within all three segments will be of top priority.

The Chancellor said it was also his understanding the Educational Coordinating Commission would be studying the matter in more detail. He said the Commission had considered a program submitted by Linfield College. The Chancellor said the action of the Commission in approving the proposed Linfield program was based upon the assumption that the Linfield program was not intended to establish a precedent and that there would be further study of the off-campus instruction by the Commission. He invited Dr. Terry K. Olson, Executive Director of the Coordinating Commission to comment.

Dr. Olson said Linfield requested an off-campus program in liberal studies for registered nurses who had received two- or three-year degrees or diplomas to allow them to shift from that status into a four-year bachelor’s program. The program was completely off-campus and taught in a number of hospitals by Linfield personnel. Dr. Olson said the favorable review of that request by the Commission obligated the Commission to give high priority to the issue of financing which was raised. This could result in the larger review of continuing education, extension work, and off-campus instruction by community colleges, State System institutions, and the independent schools. The information from the three segments of post-secondary education will be made available to all groups and to the legislature.

Dr. Olson said he would anticipate that the Commission and its staff would be working closely with the Interim Committee to provide a specific document for consideration in terms of the advice to be presented to the 1977 Legislative Assembly.

The Board approved the Board’s Office recommendation as presented, including the review of the definition of extension as proposed by Mr. Maden and the suggestion by Mrs. Carpenter for a major new initiative in continuing education. Those voting yes: Directors Carpenter, Peves, Harms, Ingalls, Joss, Maden, and McIntyre. Those voting no: None. Mr. Perry was absent from the meeting at this time. The President, Mr. Layman, did not cast a vote.

Explanation

In July 1974, the Board established a new policy under which institutions were permitted, effective fall term 1974, to offer "resident credit courses off campus in-load under the conditions set farther in items 1 through 5, pp.
Hitherto, it had been the Board's policy to permit credit courses to be offered off campus only on an overload basis, through the Division of Continuing Education, with the enrollments not to be counted to the credit of the institutions whose courses were being extended off campus.

In presenting the foregoing new policy to the Board, the Board's Office noted:

- That the authorization would likely be used more by Portland State University and the three multipurpose colleges (SOSC, OCE, EOSC) than by the University of Oregon or Oregon State University, but that all institutions would likely find some use for the option.

- That the proposed policy would place the State System institutions in a position something akin, in some respects, to that of the community colleges, in that the latter are not restricted to a campus area in serving their clientele, but are free to move about within the district in serving district residents. (Note the distinction, however, that the budgeted enrollments for State System institutions are estimated by the Board's Office in terms of anticipated on-campus enrollments. Enrollments in off-campus in-load classes do not become a part of the base on which future enrollment estimates are made for budgeting purposes.)

- That the off-campus in-load option being made available to the State System institutions would introduce a flexibility that would enable the institutions to maintain a state of balanced equilibrium in which the credit-class offerings off campus on an in-load basis could be matched by the institution with the available budgeted faculty resources for any given year or term. If the on-campus enrollment were likely to fall below the budgeted enrollment for the institution, the institution would then be in a position to offer credit courses off campus in-load.

In adopted the foregoing policy, the Board asked that following the close of the 1974-75 school year, the Board's Office provide the Board's Committee with a report treating the following two items. This we do as background in terms of which to consider the Board's Office recommendation on page 793. The page numbers refer to the complete report which is on file in the Board's Office.

- Extent of institutional use of the off-campus in-load policy in 1974-75 and the characteristics of students thus served. pp. 7-14

- DCE response to the continuing reduction of state general fund support for DCE.
  - 1975 legislative action reducing general fund support for DCE. pp. 15-23
  - DCE staff reductions and reorganization. pp. 25-29
  - DCE-administered classes and activities (credit and non-credit) and enrollments, 1970-71 and 1974-75. pp. 31-34

Policies

Governing the Offering of Credit Courses Off Campus

Credit courses belong to the colleges and universities. They may be offered off campus only with institutional authorization and approval.
Under current policies credit courses may be taught off campus (1) in-load or (2) overload, under specific conditions, as set forth herein.

And they may be taught (1) as "open-enrollment" courses, or (2) under contract with given agencies (e.g., school districts, governmental units, business firms), with enrollment limited to the category or categories of individuals specified by the agency funding the contract.

Conditions Governing Teaching
Credit Courses Off Campus In-Load

Under the following conditions, courses may be taught in-load off campus by regularly appointed full-time faculty members, or adjunct, part-time faculty members.

1. That the courses offered be limited to upper-division and graduate courses except that in those geographic areas not included within a community college district, lower-division courses may be offered, or in community college districts they may be offered with the concurrence of the community college.

2. That the courses to be taught in-load be coordinated through the Division of Continuing Education as a means of avoiding unnecessary duplication of effort and services among the institutions.

   a. That, to the extent its resources permit, the Division of Continuing Education continue to maintain regional field offices to assist in the assessment of continuing education needs in the several regions of the state, and to assist in the registration, processing, collection of fees, dissemination of publicity, and other procedural tasks.

   b. That centralized registration and student record services be maintained by the Division of Continuing Education for use at the option of the institutions.

   c. That the Division of Continuing Education receive a portion of the income from the classes taught off campus under this authorization, sufficient to cover reasonable administrative costs; the definition of what is reasonable to be determined by the Board's Office after conferring with the institutions and the Division of Continuing Education.

The source from which the Division of Continuing Education's portion will be paid is the Board's tuition income account, not the institutional budget.

3. That the enrollments in the credit courses offered in-load off campus under this authorization be counted toward staff entitlement within the limits fixed by the legislature. Enrollments in the off-campus in-load classes are not to become a part of the base on which future enrollment estimates are made for budget purposes. These estimates are made on the basis of anticipated on-campus enrollments.

4. That enrollments in courses taught in-load off campus by regularly appointed full-time faculty be clearly distinguished in the statistics maintained, from enrollments in courses taught by adjunct, part-time faculty.

5. That if the combined on-campus and off-campus in-load enrollments exceed the budgeted enrollments, the institution will carry the excess enrollment without state support, receiving for the added enrollments only tuition funds.
Conditions Governing Teaching Credit Courses Off Campus Overload

Courses may be taught overload off campus under the following conditions:

6. That the courses offered be limited to upper-division and graduate courses except that in those geographic areas not included within a community college district, lower-division courses may be offered.

7. That the courses be offered under the administrative aegis of the Division of Continuing Education to which agency is reserved the sole authorization to pay for teaching of credit courses off campus on an overload basis.

8. That in the offering of overload courses off campus, the courses shall be publicized as being offered by the institutions to which the courses being offered belong. There is an element of public good will generated by services rendered in making available credit courses off campus and it is important that the participating institutions benefit fully therefrom.

Credit Courses Taught Under Contract

Courses may be taught under contract under the following conditions:

9. That the courses offered be limited to upper-division and graduate courses except that in those geographic areas not included within a community college district, lower-division courses may be offered.

10. That the contract shall provide that the client being served shall pay the full cost of the instruction offered, whether offered in-load or overload.

11. That the credit courses offered under contract by faculty members or others approved by institutions to offer their courses on an overload basis shall be offered under the administrative aegis of the Division of Continuing Education, except in special cases in which the contract is with a federal agency as a part of an institutional grant, in which case the institution may offer the contract service directly.

12. That should an institution enter into a contract to offer credit courses off campus on an in-load basis, the enrollments generated in the course may not be counted toward staff entitlement. Presumably, the contract provides for the payment of full costs of the service rendered. To count the enrollments toward staff entitlement would be to receive double reimbursement for the service.

13. That to avoid unnecessary duplication and overlap of service, the Division of Continuing Education serve as the coordinating agency through which courses which it is proposed be taught in-load on a contract basis be coordinated.

Reporting

As a matter of policy, the Division of Continuing Education is charged with the responsibility for maintaining term-by-term records of classes offered off campus (1) in-load, and (2) overload, together with information as to the location of the classes offered, the number of enrollments, and the student credit hours generated. A report shall be rendered to the Office of Academic Affairs at the close of each term and at the close of the year.
In accordance with Board regulations, the following Board members represented the Board in approving candidates for degrees and diplomas for the June 1975 graduating classes at the various institutions except as noted:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oregon State University</td>
<td>Loran L. Stewart</td>
</tr>
<tr>
<td>University of Oregon (winter 1975)</td>
<td>W. Philip McLaurin</td>
</tr>
<tr>
<td>University of Oregon</td>
<td>George H. Layman</td>
</tr>
<tr>
<td>University of Oregon Dental School</td>
<td>Marc F. Maden</td>
</tr>
<tr>
<td>University of Oregon Law School</td>
<td>John D. Mosser</td>
</tr>
<tr>
<td>University of Oregon Health Sciences Center</td>
<td>Elizabeth H. Johnson</td>
</tr>
<tr>
<td>Portland State University</td>
<td>Marc F. Maden</td>
</tr>
<tr>
<td>Oregon College of Education</td>
<td>R. E. Lueallen</td>
</tr>
<tr>
<td>Southern Oregon State College</td>
<td>Jane H. Carpenter</td>
</tr>
<tr>
<td>Eastern Oregon State College</td>
<td>George H. Corey</td>
</tr>
<tr>
<td>Oregon Institute of Technology</td>
<td>Valerie McIntyre</td>
</tr>
</tbody>
</table>

The signed copies of the degree lists are on file in the Board's Office.

The Board confirmed the action of these Board members in approving the candidates for degrees and diplomas. Those voting yes: Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, and McIntyre. Those voting no: None. Mr. Perry was absent from the meeting at this time. The President, Mr. Layman, did not vote.

At its May meeting, the Board authorized the creation of an advisory council at the University of Oregon Health Sciences Center to serve in an advisory capacity to the administration. President Bluemle, with the concurrence of the Chancellor, recommended the following additional names for approval as members of the advisory council:

Mr. Harold E. Sand, Executive Vice President of Georgia Pacific Corporation, and chairman of the Board of the Medical School Advancement Fund.

Mr. Robert W. Roth, President of Jantzen Incorporated, and a member of the Board of the Medical School Advancement Fund.

The Board approved the recommendation as presented, with the following voting in favor: Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, and McIntyre. Those voting no: None. Mr. Perry was absent from the meeting at this time. The President, Mr. Layman, did not cast a vote.

It was recommended that pursuant to Board action of March 1972, a quasi-endowment be established in accordance with AR 64.072 since the bequest is in excess of $10,000.

The Board approved the recommendation as presented, with the following voting in favor: Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, and McIntyre. Those voting no: None. Mr. Perry was absent from the meeting at this time. The President, Mr. Layman, did not cast a vote.

The last will and testament of Lydia H. Hendricks, deceased, provided for a bequest to the University of Oregon Health Sciences Center for the benefit of Doernbecher Memorial Hospital for Children. The bequest which is designated for unrestricted utilization, consists of cash, contract and securities valued at $36,882.94.
Bequest of Hazel M. Schwind, UOHSC

Staff Recommendation to the Board

It was recommended that pursuant to Board action of March 1972, a quasi-endowment be established in accordance with AR 64.072 since the bequest is in excess of $10,000.

Board Discussion and Action

The Board approved the recommendation as presented, with the following voting in favor: Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, and McIntyre. Those voting no: None. Mr. Perry was absent from the meeting at this time. The President, Mr. Layman, did not cast a vote.

Staff Report to the Board

The last will and testament of Hazel M. Schwind, deceased, provided for a bequest to the University of Oregon Health Sciences Center for the benefit of Doernbecher Memorial Hospital for Children. The bequest which is designated for unrestricted utilization, consists of cash, bonds, securities and real property valued at $56,786.05.

Bequest of Anna J. Britton, UOHSC

Staff Recommendation to the Board

It was recommended that pursuant to Board action of March 1972, a quasi-endowment be established in accordance with AR 64.072 since the bequest is in excess of $10,000.

Board Discussion and Action

The Board approved the recommendation as presented, with the following voting in favor: Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, and McIntyre. Those voting no: None. Mr. Perry was absent from the meeting at this time. The President, Mr. Layman, did not cast a vote.

Staff Report to the Board

The last will and testament of Anna J. Britton, deceased, provided for a bequest to the University of Oregon Health Sciences Center for the benefit of Doernbecher Memorial Hospital for Children. The bequest which is designated for unrestricted utilization is valued at $32,411.61.

Acceptance of Bid for $1,600,000 State of Oregon, State Board of Higher Education Facilities Bonds, Series 1975 F, Article XI-G

The Vice Chancellor for Administration reported that at 9:00 A.M. Pacific Daylight Time, on September 23, 1975, four sealed bids were received, pursuant to an advertisement authorized by the Board of Higher Education at its regular meeting on July 22, 1975, for the proposed sale of $1,600,000 State of Oregon, State Board of Higher Education Facilities Bonds, Series 1975 F. Present were Mr. James C. George of the State Treasury Department; and Mr. Richard D. Roberts of Rankin, Walsh, Ragen & Roberts, Bond Attorneys. The bonds were to be sold at a price of not less than $98 for each $100 par value thereof. Bids received for the bonds were as follows:
Following the reading of the bids, the Vice Chancellor for Administration indicated that the most favorable bid was that of United States National Bank of Oregon, L. F. Rothschild & Co., Mellon Bank, N.A., Blyth Eastman Dillon & Co. Inc. with a total net interest cost of $2,169,053.00 and an effective interest rate of 6.8273% per annum. He also stated that the bonds were to be in denominations of $5,000.

It was recommended that the low bid be accepted by adoption of the following resolution:
REESOLUTION

BE IT RESOLVED that the ONE MILLION SIX HUNDRED THOUSAND DOLLARS ($1,600,000) STATE OF OREGON, STATE BOARD OF HIGHER EDUCATION FACILITIES BONDS, SERIES 1975 sold to United States National Bank of Oregon, L. F. Rothschild & Co., Mellon Bank, N.A., Blyth Eastman Dillon & Co. Inc. at $98.407 on the 23rd day of September, 1975, be issued to bear date the fifteenth day of September, 1975; to bear interest at the rate of 5.50 percent per annum for the bonds of the issue maturing on March 15, 1978 to 1982 inclusive, at the rate of 5.75 percent per annum for the bonds of the issue maturing on March 15, 1983 to 1984 inclusive, at the rate of 6.00 percent per annum for the bonds of the issue maturing on March 15, 1985 to 1986 inclusive, at the rate of 6.25 percent per annum for the bonds of the issue maturing on March 15, 1987 to 1989 inclusive, at the rate of 6.50 percent per annum for the bonds of the issue maturing on March 15, 1990 to 1993 inclusive, at the rate of 6.60 percent per annum for the bonds of the issue maturing on March 15, 1994 to 1995 inclusive, at the rate of 6.75 percent per annum for the bonds of the issue maturing on March 15, 1996 to 1997 inclusive, at the rate of 6.80 percent per annum for the bonds of the issue maturing on March 15, 1998 to 1999 inclusive, at the rate of 6.90 percent per annum for the bonds of the issue maturing on March 15, 2000 to 2002 inclusive, at the rate of 7.00 percent per annum for the bonds of the issue maturing on March 15 of the years 2003 to 2005 inclusive; and

BE IT FURTHER RESOLVED that the bonds be issued to mature serially on the dates provided in the resolution of the Board duly adopted at the regular meeting of the Board duly and legally held on July 22, 1975, and that both the principal of and interest upon the bonds be paid at the Fiscal Agency of the State of Oregon, in the City and State of New York; and

BE IT FURTHER RESOLVED that the said bonds and coupons annexed thereto be executed in the form prescribed in the resolution adopted by the Board at the July 22, 1975 meeting; and

BE IT FURTHER RESOLVED that the bonds be in denominations of $5,000, as provided in the resolution adopted by the Board at the July 22, 1975 meeting; and

BE IT FURTHER RESOLVED that the July 22, 1975 resolution of the Board authorizing the issuance of said bonds, and all acts performed by the Board in adopting the said resolution, and by the Secretary of the Board and the Vice Chancellor for Administration in connection with the issuance and sale of the said bonds, including the notice of bond sale and its publication in Oregon on September 2, 1975 and September 9, 1975, be and they hereby are fully approved, ratified, and confirmed.

BE IT FURTHER RESOLVED that functions of the Secretary of the Board in preparing and providing of transcript material, and other actions relating to the bond issue shall be performed by the Secretary of the Board or by the Assistant Secretary of the Board; and correspondingly, functions of the Vice Chancellor for Administration shall be performed by the Vice Chancellor for Administration or by his Administrative Assistant.

It was moved by Director Harms that the Board accept the low bid and adopt the proposed resolution. The President of the Board stated that it had been moved that the Board accept the low bid as indicated and adopt the proposed resolution.

On roll call vote the Board voted on the adoption of the motion as follows:

Those voting yes: Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, McIntyre, and Layman. Mr. Perry was absent from the meeting at this time.

Those voting no: None.

The President of the Board declared said motion duly adopted by a unanimous vote.
Meeting #426-25  

Modification of Section 42.700 of AR, Faculty Records  

Staff Recommendation to the Board (August 26, 1975)

It was recommended that the Board adopt modifications to the Board's Administrative Rules pertaining to faculty records policy in order to comply with Chapter 317, Oregon Laws 1975 (SB 413). The proposed modifications to Section 42.700 - Board Rules Governing Institutional Regulations Relating to Faculty Records were presented to the Board in detail at the August 26 Board meeting and were recorded in the minutes of that meeting.

Board Discussion and Action (August 26, 1975)

Mr. Mosser declared the public hearing open on modifications to Section 42.700 of the Administrative Rules pertaining to Faculty Records. He asked if anyone wished to be heard for or against the proposed modifications.

Mr. Gilbert Polanski, Field Representative for the Oregon State Employees Association, distributed amendments to the proposed rules as suggested by the Employees Association.

Mr. Polanski said two of the amendments were definitions. He said the law and the proposed rule referred to documents submitted in confidence, but there is no definition of the term "submitted in confidence." It was proposed by the Oregon State Employees Association that a definition be included in the rules to state that "submitted in confidence" means the material was obtained with the promise of confidentiality or received containing a request for confidentiality.

Mr. Mosser said frequently information is obtained in telephone conversations and asked whether this situation would be covered. Mr. Polanski responded that the definition could contain a simple statement referring to telephone conversations but indicated that he did not have such language prepared.

Mr. Polanski proposed an amendment to state that the confidential file means that file which contains only that portion of the faculty personnel files excised as provided in AR 42.746. A related amendment would grant the faculty committee the opportunity to examine the confidential file and remove material which might have been placed in the file not in accordance with the law.

Mr. Polanski also referred to an amendment concerning the availability to faculty members of objective information concerning categories of staff. In response to a question, he said if this objective information is in the form requested, there has been no problem in obtaining it because it was public information. If the information must be assembled in the form requested, any costs connected with providing the data would be paid by the requesting party. He said the amendment was not intended to require the institutions to undertake additional expense but to establish procedures for making information available.

Mr. Jim Bernau, Student Body President at the University of Oregon, said some students participate in promotion and tenure review by holding voting membership on personnel committees. He said he would favor including students in the definition of university personnel having access to information for promotion and tenure decisions. It was stated that this would refer only to those students involved in personnel decisions.

Mr. Bernau said students would find it very helpful to have access to student evaluations of faculty in order to assist students in selecting courses. He said efforts are being made to standardize the student evaluation process throughout the State System.

Mr. Bill Mumford, Student Body President at Oregon State University, suggested changing the words "institutional personnel" to the word "persons" so that all individuals having a legitimate need to review the evaluations would be included.
The Chancellor called the Board's attention to AR 42.725. He said the revised rule was based on requirements of the federal regulation and may be repugnant to many individuals. He said it has been concluded that the institutions may retain the more restrictive language without being inconsistent with the Board's rules, although the institutions may have a problem in complying with federal regulations.

The hearing was closed and the Board approved a motion by Mr. Layman to refer the proposed modifications and suggested amendments either to an appropriate committee or to the staff for a report at the September Board meeting. Directors Carpenter, Feves, Harms, Joss, Layman, Maden, McIntyre, McLaurin, Perry, and Stewart. Those voting no: None. The President, Mr. Messer, did not cast a vote.

Further Staff Recommendation (September 23)

The staff recommended the following amendments to the faculty records policy as proposed to the Board on August 26, 1975:

Proposed Amendment to AR 42.740.

1. Personal records designated as subject to restricted access in accordance with authority created in CRS 351.065 shall be available only to institutional personnel, i.e., faculty, administrators, and those students serving on official committees who have a demonstrably legitimate need to review them in order to fulfill their official, professional responsibilities as defined in institutional regulations and to the faculty member who is the subject of the records as provided for in AR 42.746-42.755. These records may not be released to any other person or agency without the faculty member's written consent, unless upon receipt of a valid subpoena or other court order or process or as required by state statute, federal law, or valid federal or state rules, regulations, or orders.

Proposed addition to AR 42.750.

2(b) Should the faculty member request it, the faculty committee shall examine the contents of the confidential file to verify that it contains only those excised portions provided in AR 42.746. The committee shall have the authority to require that any other material be removed from the confidential file.

The following additions or amendments were also proposed at the August 26, 1975, meeting but were not recommended by the staff.

The Oregon State Employes Association recommended the following:

AR 42.715 Definitions

ADD:

2. "submitted in confidence" means information obtained with the express, written promise of confidentiality or letters or other documents which contain an express request for confidentiality.

3. "confidential file" means that file which contains only that portion of the faculty personnel files excised as provided in AR 42.746.

(The staff recommended against these additions as being unnecessary. The policy as presently drafted contains adequate definitions.)
The Oregon State Employees Association recommended the amendment to AR 42.765 as follows:

**42.765 Availability to Faculty Members of Objective Information Concerning Categories of Staff**

Institutional regulations shall establish procedures through which any person may request from designated institutional officials objective or quantitative information contained in files which are limited as to access, concerning the personnel actions affecting categories of faculty members. Such information may include but need not be limited to: assignment, load, list of publications. It shall not include any evaluative statements concerning faculty members.

(The staff recommended against that amendment because the term "any person" is much too broad.)

Mr. Jim Bernau, President of the Associated Students of the University of Oregon, recommended an addition to AR 42.735 as follows:

d. Information contained in Faculty/Course evaluation questionnaires filled out by students.

(The staff did not recommend the adoption of that amendment because faculty members cannot publicly disseminate evaluations of students. The faculty members should have a right of privacy equivalent to the students' right of privacy. If the Board believes an amendment should be made along the lines suggested by the students, then the following language was suggested as being more suitable:

d. Records tabulated from students' classroom survey evaluations.)

**Board Discussion and Action (September 23, 1975)**

The Chancellor described the proposed additional changes set forth above as a result of the discussion on August 26.

Mr. Branchfield commented further with respect to the student evaluations of faculty and said that the changes suggested by Mr. Bernau probably would violate at least the spirit of SB 413 and possibly would be a violation of the language.

Mr. Larson said a letter addressed to the Board had been received from Dr. John H. Block, Associate Professor and President of the Oregon State University Chapter of the American Association of University Professors. The letter, dated September 12, 1975, commented on student evaluations of faculty, student access to the evaluations, and the release of the evaluations without the consent of the faculty member concerned.

Mr. Maden moved that the Board refer the proposed modifications to the Committee on Instruction, Research, and Public Service Programs. He said the faculty record policy was a complicated matter and it was difficult to understand all of the changes in a short period of time.

The Board approved the motion with the following voting in favor: Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, and McIntyre. Those voting no: None. Mr. Perry was absent from the meeting at this time. The President, Mr. Layman, did not cast a vote.
Meeting #426-28  
UOHSBC Advisory Council  
Resolution on Malpractice Insurance  

Staff Recommendation to the Board

It was recommended that the Board accept and endorse the University of Oregon Health Sciences Center Advisory Council resolution together with the position statement of the Ad Hoc Committee of the School of Medicine Faculty to which reference is made in the resolution.

Board Discussion and Action

Mr. Layman asked whether there was any distinction in the insurance coverage between part-time and full-time faculty members.

It was stated that a part-time faculty member would be responsible for his own insurance in his private practice where there was no Medical School relationship. He would be covered by the insurance for the delivery of professional services which are under the control and supervision of the Medical School, regardless of whether these services were in the hospital or at one of the outside locations. Coverage would apply to institutionally-approved programs. The billing procedure will be changed in the very near future so that all billing for institutionally-approved programs will be handled by the institution and the state guaranteed insurance will cover services rendered under those institutionally-approved programs and billed by the institution. The insurance would also apply to services rendered to private patients if they are part of the institutionally-approved program.

In response to a question, it was indicated that UMA referred to University Medical Associates, a billing and fee distributing organization established as a corporation for the purpose of collecting the professional services fees at the University of Oregon Health Sciences Center. The funds collected are distributed according to a formula.

The Board approved a motion by Mrs. Feves to endorse the resolution adopted by the University of Oregon Health Sciences Center Advisory Council. The following voted in favor of the motion: Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, and McIntyre. Those voting no: None. Mr. Perry was absent from the meeting at this time. The President, Mr. Layman, did not cast a vote.

Resolution of University of Oregon Health Sciences Center Advisory Council  
September 11, 1975

The Advisory Council accepts and endorses the position statement put forth by the ad hoc committee of the medical faculty defining the role of the academic physician within the scope of employment responsibility, the role of patients receiving care at the University of Oregon Health Sciences Center and its affiliated programs, and the maintenance of an environment conducive to academic excellence (see Appendix 2).

Specifically, the Council supports the principle that participation in all institutionally approved patient care programs falls within the scope of academic responsibility.

It is recommended that, if necessary, UMA funds be utilized to purchase additional malpractice coverage as required to provide adequate liability protection for clinical services billed through UMA. Responsibility for malpractice insurance covering directly billed clinical services would lie with the individual physician.

The Council also recommends that all practicing faculty paid by the institution be required to present to the President an annual statement of all professional activities and revenues relating thereto.
I. Role of the academic physician in the University of Oregon School of Medicine - scope of employment responsibility:

The primary role of academic physicians in the School of Medicine is to educate and instruct qualified trainees in the various aspects of medical science so as to prepare them appropriately and realistically for professional careers in the fields of medicine. Incumbent in this role is (1) the teaching of basic medical science and theory, (2) the teaching of the clinical art of the practice of medicine and (3) the application of medical research both to the advancement of basic science and clinical practice. The mechanism for performing this teaching role is in the direct patient related clinical situation. Clinical care of patients under faculty direction is necessary in order to perform the teaching role. Consequently, the academic faculty must have available for teaching purposes a truly representative cross section of the patient population irrespective of social, racial or financial preselection. The patient related clinical interchange thus allows the student to observe and learn from a functioning role model. The unique blend of teaching, research, and patient care available at academic institutions allows for the exposure of students to the most current modes of medical care available today. Only when the faculty is permitted to care for a broad spectrum of patients can the students be trained in the broad scope of modern medicine.

II. Role of the patient receiving care at the University of Oregon Health Sciences Center and its affiliated programs - purpose of providing care in a teaching institution under the auspices of the State of Oregon:

It is incumbent upon the institution and its faculty to assure that all patients receive the best possible medical care available.

It is expected that all patients cared for at the University of Oregon Health Sciences Center and its affiliated programs may be utilized for medical education or health care research. It is recognized that some patients may be seen by the faculty as a service to the community. Such personal service by the faculty further serves the institution's purposes when patients receiving outpatient evaluation and care are also hospitalized in the teaching hospitals of the University.

Inherent in the charge of an academic institution is the utilization of patients representing a true cross section of the available population to provide realistic educational opportunity for trainees. Thus the classification of patients as "charity," "clinic," "fee-for-service," "private," etc. based on financial capabilities has no application to the goals and requirements of an academic teaching institution. This stipulation does not weaken or negate the doctor-patient relationship as regards the institution or its academic physicians. The preselection of a group of patients to fill the educational needs of an institution based on inability to pay is both ethically unjustified and educationally unsound. The concept of a "one class patient" system based on educational requirements of the institution is in keeping with the goals of the University of Oregon School of Medicine and its charge from the State of Oregon. This concept would extend to all affiliated programs because of the need to extend into other hospitals in the community to provide adequate teaching material to fulfill educational commitments.
III. Maintenance of an environment conducive to academic excellence - the responsibility of the University of Oregon Health Sciences Center to its medical faculty:

As in any contractual relationship, specific obligations must be assumed by each party in order to fulfill the common goals. The faculty is committed to providing teaching and advancing knowledge through the mechanism of patient-related interchange described above. The obligation of the State of Oregon should include both an income structure for clinical faculty members compatible with that of other physicians of comparable training as well as protection from litigation risks incurred while fulfilling the educational role for the University of Oregon Health Sciences Center. The collection of fees from patients with financial capabilities represents the only means by which appropriate faculty income levels can realistically be attained without additional state general fund expenditure. The utilization of fee-for-service patients in the educational programs contributes in good measure to those very programs, and also contributes in a large part to the financial security of the University Hospitals and Clinics which are essential as the "classroom" for clinically oriented teaching.

Intimately involved with this University-Faculty relationship is the responsibility for the state to provide adequate professional liability insurance to cover all patient care related activities of the faculty within the scope of their educational charge from the state. This should include clearly defined realistic limits of liability, be comprehensive, be free of limitations-by exclusion or interpretation, be inclusive of adequate legal counsel and defense and be applicable to all patient care related litigation regardless of the fee-paying status of the patient. This coverage should include both inpatients and outpatients cared for within the educational guidelines described above either within the confines of the University of Oregon Health Sciences Center or any of its approved, affiliated training centers.

The above is intended as a general statement of the clinical faculty's position regarding its relationship with the State of Oregon and the University of Oregon Health Sciences Center subject to periodic review and revision.

/s/Robert C. Neerhout
/s/Harold Paxton
/s/William Snell
/s/Errett Hunmel
/s/Curtis R. Holzgang
/s/Laurel Case
/s/Donald G. Kassebaum
/s/Clare G. Peterson
William K. Riker (absent)

Staff Report to the Board

At its meeting on September 11, 1975, the University of Oregon Health Sciences Center Advisory Council considered the matter of malpractice insurance as reviewed by Mr. Harold Sands, Chairman of the Council's ad hoc committee on malpractice. In summary, Mr. Sands stated that as of October 1, 1975, Oregon's state tort policy would be reduced from a coverage of $10,000,000 to $100,000 per individual and that the Attorney General's recent comments indicated less than comprehensive coverage of all clinical activities on campus. The minutes of the Council's meeting state that discussions involving Mr. Sands and Mr. Bayless, an insurance consultant, indicated the need to purchase additional insurance coverage for all University of Oregon Health Sciences Center personnel.
Subsequent discussions involving a committee of the doctors, the Chancellor, President Blumenle, Dean Stone, the Attorney General, and the Insurance Commissioner brought out the probability that medical malpractice insurance will not be available. If available at all, the price will be prohibitively high. It was concluded that there should be revisions in the contracts of employment to delineate clearly that the doctors are within the scope of their employment by the state as to all activities encompassed within the position statement prepared by the Ad Hoc Committee of the School of Medicine Faculty. It is believed that the courts will apply and enforce such contracts, thus giving the doctors full protection under the amendments to the State Tort Claims Act, contained in SB 857 (Chapter 609, Oregon Laws 1975).

Staff Recommendation to the Board

It was recommended that the president and secretary of the Board be authorized to execute an agreement with the Department of Health, Education, and Welfare concerning the use and disposition of property located at 214 North Russell Street, Portland, for comprehensive dental care for low income residents of Portland under a program financed by a federal grant to the School of Dentistry of the University of Oregon Health Sciences Center.

Board Discussion and Action

In response to questions, it was stated that the title to the property had been transferred to the State of Oregon at the direction of the Department of Health, Education, and Welfare. The deed does not contain a reversionary clause, but the agreement does. It would be possible to include the right to reconvey the property to the government if the Board decided to do so.

The Chancellor said the title would have little value if the federal government did not provide funding for the program. Execution of the agreement would not commit the Board to provide funding from sources other than the grant.

The Board approved the staff recommendation as presented, with the following voting in favor: Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, and McIntyre. Those voting no: None. Mr. Perry was absent from the meeting at this time. The President, Mr. Layman, did not cast a vote.

Staff Report to the Board

On August 6, 1975, the Department of Health, Education, and Welfare approved a grant extending $400,000 of federal financial assistance to the School of Dentistry of the University of Oregon Health Sciences Center during the period August 1, 1975, to July 31, 1976, for the purpose of providing comprehensive dental health care for low income residents of Portland. Additional financial assistance is expected for the next two years, but the amounts have not been determined. The program involves the use of facilities located at 214 North Russell Street, Portland, which formerly were operated jointly by the Kaiser Foundation and the Portland Metropolitan Steering Committee. In the transition of the program to the School of Dentistry as of August 1, the federal granting agency directed the Kaiser Foundation Health Plan of Oregon to transfer to the institution the clear and marketable title to the land and improvements on Lots 1, 2, 3 and 4, Block 35, Albina, Multnomah County (the Russell Street Clinic property), and prepared an agreement for the signature of appropriate officials of the Board which would assure that the property would be used to carry out the purposes of the grant. The agreement also would require that upon receipt of a written demand from the Regional Health Administrator of the Department of Health, Education, and Welfare, Public Health Service, Region X, or his successor-in-interest, title to the property would be conveyed to DHEW or to a public or private agency designated by DHEW free and clear of all restrictions, liens, encumbrances, rights, title and interests in the School or in others (except such interests which accrued prior to the time the School acquired title to the property).
A bargain and sale deed to the property has been received from the Kaiser Foundation and has been recorded. A preliminary title report has been requested by the Board's attorney. It is expected that the improvements to the land, estimated to have a value of approximately $200,000, will be covered by the State Restoration Fund. The personal property acquired, primarily equipment, has been valued at $62,530.18.

Inasmuch as the proposed agreement prepared by the Department of Health, Education, and Welfare would encumber the title to the real property with certain restrictions prescribed by the granting agency, as noted above, it would appear to require the signature of the president and secretary of the Board.

Report of Revision of Patient Fee Schedule, OOHSC

An emergency public hearing on August 28, 1975 and a regular public hearing on September 5, 1975, conducted by the University of Oregon Health Sciences Center as required by the Administrative Procedures Act, reviewed the impact of inflation and salary increases for staff which necessitate rate increases to maintain services. The following changes in the patient fee schedule were adopted effective September 1, 1975, and have been approved by the Chancellor:

<table>
<thead>
<tr>
<th>Room, Board and Nursing</th>
<th>Rates Effective December 28, 1974</th>
<th>Rates Effective September 1, 1975</th>
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</thead>
<tbody>
<tr>
<td>Routine</td>
<td>$ 85</td>
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<td>Medical ICU</td>
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<tr>
<td>Pediatric ICU</td>
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<tr>
<td>Neonatal ICU</td>
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<td>180</td>
</tr>
<tr>
<td>Cardiac Recovery Room</td>
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<td>340</td>
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<tr>
<td>Psychiatry</td>
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<td>89</td>
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<tr>
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<td>100</td>
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<tr>
<td>Clinical Research Center</td>
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<th>Ancillary Per Diem Charges</th>
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<tr>
<td>Medicine</td>
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<td>$ 65</td>
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<tr>
<td>Surgery</td>
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<td>65</td>
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<td>Psychiatry/PCU</td>
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<tr>
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<td>Neonatal ICU</td>
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</tr>
<tr>
<td>Cardiac Recovery</td>
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<td>130</td>
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<tr>
<td>Clinical Research Center</td>
<td>80</td>
<td>110</td>
</tr>
<tr>
<td>Renal Transplant</td>
<td>70</td>
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<th>Outpatient Visit</th>
<th>Rates Effective December 28, 1974</th>
<th>Rates Effective September 1, 1975</th>
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<tr>
<td>I</td>
<td>$ 5</td>
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<td>72</td>
</tr>
<tr>
<td>V</td>
<td>75</td>
<td>98</td>
</tr>
</tbody>
</table>

Staff Report to the Board

Administrative Rule 50.150 (4) authorizes the University of Oregon Health Sciences Center to establish patient fee schedules subject to approval by the Chancellor and report to the Board.
The University of Oregon Health Sciences Center has estimated that the rates represent an average increase of 20 percent over the previous schedule.

Board Discussion and Action

The Board received the report as presented.

Staff Recommendation to the Board

It was recommended that the Board's staff be authorized to offer for installment sale a parcel of property in Ventura County, California bequeathed to Portland State University, accept bids and have the Board's attorney prepare the necessary documents for signature by appropriate Board officers. Minimum acceptable price would be $11,000 with minimum terms of 20 percent down payable on closing and the balance in equal monthly installments, including principal and interest, over a period not to exceed 10 years.

The proceeds of the sale will be used for scholarships for students in the School of Business Administration in accord with the will of Virginia S. Hershey.

Board Discussion and Action

During the discussion, it was suggested that the alternative of a cash sale would be desirable. Mr. Holmer said this had been considered but the difference between an installment price and a cash price for the property would be about $3,000. He said it was probable that only $8,000 could be obtained from a cash sale.

The Board approved the staff recommendation with the addition of the alternative of a minimum cash price for the property of $8,500. It was also understood that the Board would have the right to reject any or all bids and to examine the proposals. The following voted in favor: Directors Carpenter, Fives, Harms, Ingalls, Joss, Maden, and McIntyre. Those voting no: None. Mr. Perry was absent from the meeting at this time. The President, Mr. Layman, did not cast a vote.

Staff Report to the Board

Included in the bequest of Virginia S. Hershey to Portland State University, as reported to the Board on November 26, 1974, is unimproved real property consisting of 4.83 acres located 80 miles from Ventura, California, in Lockwood Valley, a semi-arid, high-desert area, elevation approximately 5,000 feet.

Because of the distance from Portland and the lack of significant development of residential or recreation property in the sparsely populated area which would warrant anticipation of significant appreciation of its market value, University officials have recommended that the property be sold at the earliest practicable time, preferably during the fall when temperatures are comfortable for viewing the property and before the onset of winter snows during which the property is not always readily accessible.

An appraisal by a qualified California appraiser estimated the value of the property (Lot 35, Lockwood Valley Ranchos, Ventura County, California) at $11,000, if sold with 20 percent down and the remainder in equal monthly installments over 10 years, with interest at current market rates. He reported that the present market value or most probable selling price is dependent upon terms of sale. For an all-cash sale, the estimated value is $8,500. There is no outside institutional financing available for small, vacant land parcels within the area and there have been few cash vacant-land sales in the area in recent years.
At the request of Mr. Layman, President Blumel introduced Dr. Leon Richelle, Vice President for Academic Affairs, and Dr. James Todd, Vice President for Finance and Administration, who have recently been appointed to these positions at Portland State University.

President Layman then welcomed Mrs. Bernard Silverman, a member of the State Board of Education, and indicated that she or other members of the Board of Education were encouraged to attend Board of Higher Education meetings whenever possible.

(Considered by Committee on Instruction, Research, and Public Service Programs, August 26, 1975; present--Stewart, Feves, Joss, Layman, Maden.)

It was recommended that the Board, following public hearing, adopt the revision of Sections 63.020 and 63.030 of the Administrative Rules described in the Staff Report.

The Committee recommended that the Board approve the staff recommendation as presented.

Mr. Layman said that the time set for the public hearing had arrived and asked if anyone wished to be heard for or against the proposed amendments and changes in the Administrative Rules, Chapter 63. There being no response to his request, Mr. Layman declared the public hearing closed and the Board considered the recommendation.

The Board approved a motion by Mr. Maden to amend Section 63.020(2) by adding the words "or the normal continuation thereof" at the conclusion of the sub-section. Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, and McIntyre voted in favor. Those voting no: None. Mr. Perry was absent from the meeting at this time. The President, Mr. Layman, did not cast a vote. The amendments have been incorporated in the revisions set forth below.

Mr. Maden also emphasized the need of formal Board approval as now required in AR 63.030.

Mr. Joss asked about the purpose and interpretation of the second paragraph in AR 63.020 which amends an existing paragraph. It was indicated that the second paragraph was intended to cover other gifts, grants and contracts not included in the new first paragraph of AR 63.020. The Board also discussed whether the language in the second paragraph was consistent with the new language in the first paragraph.

Mr. Harms said, in his opinion AR 63.020 was amply clear. He said the first paragraph establishes Board policy with regard to the institutions and gives the institutions authorization to negotiate contracts as specified in the six subsections. He said the same Board policy would certainly be applicable to the Vice Chancellor for Administration in applying for and accepting other gifts not included in the ones given to the institutions.

The Board adopted the revision of Sections 63.020 and 63.030 as presented and amended by Mr. Maden's motion. The following voted yes: Directors Carpenter, Feves, Harms, Ingalls, Maden, McIntyre, and Perry. Those voting no: None. Mr. Joss abstained. The President, Mr. Layman, did not cast a vote.
Staff Report to the Committee

Subcommittee 5 of the Ways and Means Committee of the 1975 Legislative Assembly appended to its budget recommendations for higher education the following note relating to gifts, grants, and contracts:

It is the intent of the subcommittee that the Department of Higher Education establish, as soon as possible, an administrative procedure which identifies gifts, grant and contract activities which may impact enrollments or commit current state funds for hard match or create a potential requirement for continuation of effort; and that activities so identified be noted and approved by the Board of Higher Education before gifts are solicited, applications for grants are filed or contracts are agreed upon.

Compliance with this note appears to require the following revision of Chapter 63 (Gift, Grant and Contract Management) of the Board's Administrative Rules.

Section 63.000 - Gift, Grant and Contract Management

63.010 General Authority

The Board is directed by statute (ORS 351.130) to encourage gifts to institutions and other units of the State System either directly or through an affiliated organization, and may accept grants and financial assistance from the Federal Government (ORS 351.490). The Board encourages gifts by faithfully devoting them, subject to the terms of the gift, to the institution or unit or program for which intended, and by other suitable means.

63.020 Delegation

Institutions are authorized to apply for and accept, on behalf of the Board, gifts or grants and to negotiate contracts that will not result in: (1) enrollments in excess of those on which budgets have been based; (2) commitment of funds beyond those available in budgets approved by the Board, or the normal continuation thereof; (3) creating a commitment for the institution or the State to continue support of a program funded through gifts, grants or contracts, in the event such funds are discontinued; (4) development or support of activities that are inconsistent with the approved mission of the department and/or institution; (5) launching of new curricular programs which have not received prior Board approval; or (6) purchase or sale of land or improvements thereof requiring an outlay of $10,000 or more.

The Vice Chancellor for Administration or his designee is authorized to approve application for and acceptance of other gifts, grants, or [bequests] contracts that are permitted by law, Administrative Rule, and Board policy.

63.030 Institution Responsibility

Requests for grant, gift, or contract funds may be initiated by an institution, acting for the Board, subject to the following consideration:

1. A request which would obligate the Board to increase an allocation of state appropriations or seek additional State funds were the gift, grant or contract to be discontinued is subject to approval by the [Office-of-Administration] Board before the request is submitted to the granting agency.
2. A request which contemplates the purchase of land or the construction of a building, structure or other improvement requiring a total outlay of $10,000 or more, regardless of the source of funds, is subject to approval by the Office of Facilities Planning before the request is submitted to the granting agency.

3. When all or a major portion of project performance requires the services of institutional personnel or use of its property or if project funding includes indirect cost allowances, funding is to be requested in the name of the Board.

Sections 63.031 through 63.040 would be unchanged.

Proposed 1976-77 Admissions Policies for State System Institutions

The State Board of Higher Education has a long-established policy of announcing in the late summer or early fall the admissions requirements that will be applicable in its colleges and universities a year hence. This permits prospective students to take these requirements into consideration in their planning.

This, then is the time for the establishment by the Board of the admissions requirements for the 1976-77 school year.

Board's Office Recommendation

It was recommended that the Board establish as the admissions requirements for 1976-77 the same standards as are applicable in 1975-76. The proposed 1976-77 admissions requirements would read as shown on pp. 819-820.

It was also recommended that the Board authorize institutions to make admissions decisions based upon achievement of first-time freshmen applicants during six semesters of high school (end of the junior year in high school). Presently, the institutions are admitting on the basis of the record of achievement through seven semesters of high school work (mid-way through the senior year of high school). (Note that "admitting" means "determining the admissibility" of an applicant, not the enrollment of the applicant, which occurs later. Many who are "admitted" never enroll.)

Discussion and Recommendation by the Committee

The Committee recommended that the Board approve the staff recommendations as presented.

Board Discussion and Action

Mr. Layman said that the time set for the public hearing had arrived and asked if anyone wished to be heard for or against the proposed 1976-77 admissions policies for State System institutions. There being no response to his request, Mr. Layman declared the hearing closed.

Mr. Joss moved the adoption of the Board's Office recommendation with the addition that "the adoption of the six semesters' policy in no way modifies admissions requirements standards which control enrollment policies outlined in the Committee recommendation."

The intent of the adoption of the sixth semester admissions policy does not negate or diminish the requirement that freshmen entering the institutions fresh out of high school on the basis of their high school GPA's must, at the end of the eighth semester of high school, have achieved an average GPA equal to, or higher than, the GPA stipulated in the Board's admissions policies.
With that understanding, the Board approved the amendment as presented by Mr. Joss. The following voted in favor of the motion: Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, McIntyre, and Perry. Those voting no: None. The President, Mr. Layman, did not cast a vote.

Mr. Maden said he opposed the Scholastic Aptitude Test as a condition of admission because the results do not add significantly to the predictability of college success which can be obtained from the GPA alone. Mr. Maden said the charge for the test places a financial burden on students. He also indicated he disliked the attitude toward school which is created by basing admission on a single test rather than on the GPA which measures the student's ability over a longer period. Mr. Maden proposed that the institutions be permitted to decide on an individual basis whether the test should be required for admission. The data from the institutions using the test and those which do not could then be compared to determine the value of the SAT.

Dr. Romney said the cost of $6.50 for the test was inconsequential in terms of the cost of an education. In addition, the test provides valuable information in verbal, mathematical, and composition skills to assist in the placement of students. He said the SAT is not the only basis for admission but is one alternative by which the student may qualify. The biographical information included in the test is useful in counseling students.

Miss McIntyre said Mr. Maden had made several valid points but she would oppose his recommendation because the test can be helpful in motivating individual students to attend college when the test reveals that they have the ability to succeed.

Mr. Maden stated that the SAT can be a useful instrument but he was suggesting that during 1976-77 the Board authorize differentiation among the institutions to determine the validity of the test for the purposes indicated in justifying the requirement.

Mr. Maden moved to amend the main motion by adding to it the statement that the SAT shall be a criterion for admission at the option of the individual institutions.

Mr. Perry asked if the Board might hear any institutional comments on the motion.

President MacVicar said he disagreed with Mr. Maden on this question, but if Mr. Maden's premise were correct, the Board should not permit any institution to have the requirement in its admissions standards. With respect to experimentation, President MacVicar said there would be no experimentation without proper control and analysis. He said the Board was being asked to abandon a long-standing tradition that any student who wishes to enter a State System institution must be prepared to present information which will be useful. He said there is no question that the scores and other information about interests are very helpful in providing both pre-entry, and post-entry guidance. President MacVicar emphasized the fact that many students take the test only because it is required and have underestimated their ability until the test scores are received. The test also provides information to high schools about the performance of their students.

President MacVicar suggested that a more appropriate directive from the Board's Office would be to insist that the results be used if the test is required.

President Sours said he agreed with President MacVicar. In addition, both the SAT and the ACT have research programs available if either test is used exclusively within the State System or within the state. The student body can be divided into various groups for comparison purposes. He said he would favor a statewide coordinated policy, utilizing one or the other test, in order to maximize the benefits in terms of counseling, information to the high schools, and in the research element which would then be available.
President Boyd concurred in the previous remarks by President MacVicar and President Sours. He said optional use of the test could not properly be called experimental when there were not controls. He said it would be permissive rather than experimental. President Boyd said the tests were needed increasingly because the GPA's are rising, but the rising GPA is unrelated to the cognitive skills or to the possession of information. He said the fact seems to be that in terms of the body of knowledge and the skills that they possess, students are at a lower level than they were five to ten years ago. In addition, the number at the top levels has diminished quite dramatically. President Boyd said information is needed to critique the entire educational system and in order to have it, the use of these controlled tests throughout society should be encouraged.

The Board defeated Mr. Maden's motion to amend the requirements by making the test optional. Director Maden voted in favor of the motion. Directors Carpenter, Feves, Harms, Ingalls, Joss, McIntyre, and Perry voted no. The President, Mr. Layman, did not cast a vote.

The Board then approved the main motion as amended by Mr. Joss. Directors Carpenter, Feves, Harms, Ingalls, Joss, McIntyre, and Perry voted aye. Those voting no: Director Maden. The President, Mr. Layman, did not cast a vote.

In response to a question concerning the possibility of using a differential in the GPA required during each of the three terms, it was indicated that this had been done in the past. The differential of a higher GPA in fall term than in winter and spring terms was dropped because the benefit was not significant. The Chancellor said it would be useful to examine the question again in terms of the admissions requirements to be recommended for 1977-78.

Explanation

Proposed admission requirements for 1976-77. In September 1974--for the first time since 1964--the State Board of Higher Education made a number of changes in admissions requirements affecting the University of Oregon, Oregon State University, Portland State University, and Oregon College of Education, the changes to take effect fall term 1975. Since the decisions as to admissions requirements for 1976-77 must be made now--prior to a full assessment of the impact of the new requirements--it seems wise to retain them until experience will permit an adequate assessment of them. Hence, the above recommendation.

Briefly, chief among the changes in admissions requirements mandated by the Board in September 1974, effective fall term 1975, were the following:

Oregon Resident Freshmen Admissions Requirement

UO and OSU

- High school GPA required for admission was raised to a 2.50 for admission fall, winter, or spring terms, from the 2.25 GPA for fall term admission or 2.00 GPA for admission winter or spring terms, which requirements had been in effect from 1964-65 through 1974-75.
- Alternate admissions requirements were changed from a combined Scholastic Aptitude Test (SAT) score of 890 or American College Test (ACT) score of 20 for fall term admission (880 SAT or 20 ACT for admission winter or spring terms) to a predicted first term GPA of 2.00 or above (based on a combined measure of high school GPA and Scholastic Aptitude Test scores).
- Alternate admissions requirement of "9 term hours in a prescribed program in a regular collegiate summer term" was abolished, and an alternate requirement of completion of 12 term hours of prescribed course work taken at the University of Oregon or Oregon State University, respectively, was substituted therefor.
PSU and OCE

- Required high school GPA for entry winter or spring terms was raised from the previously required 2.00 to 2.25, the same as required for fall term admission.
- Required SAT score for entry winter or spring terms was raised from 880 to 890 (ACT score remained at 20).

SOSC, EOSC, OIT

No changes were made in admissions requirements for these institutions.

Nonresident Freshmen Admissions Requirements

UO, OSU, PSU

- Alternate admissions requirement for applicants not having a 2.75 high school GPA was changed from "a 2.25 grade point average combined with a satisfactory score on the SAT or ACT," to provide that the alternate shall be a required 2.25 GPA or above, and a predicted first term GPA of 2.10 (based on a combined measure of high school grade point average and Scholastic Aptitude Test scores).

- The provision allowing a nonresident not meeting the 2.75 GPA requirement to be admitted on the basis of a 2.25 grade point average in 9 term hours in a prescribed program in a regular collegiate summer term was dropped, leaving such an applicant the option of (1) a 2.25 GPA in 12 term hours of prescribed course work taken during the summer term at the University of Oregon, Oregon State University, or Portland State University, respectively, or (2) a minimum grade point average of 2.25 in 15 term hours of college-level work taken in an accredited collegiate institution.

SOSC, OCE, EOSC, OIT

No changes were made in admissions requirements for these institutions.

Sixth semester admissions. In June 1972, the Board authorized the institutions, effective for the 1973-74 school year, to make admissions decisions on applicants from high school on the basis of seven semesters' work (mid-way through senior year of high school). Prior to that time, admissions decisions (for all but the most able students) were made by the institutions on the basis of the grade point averages of the applicants in all high school subjects taken toward graduation.

The change to seventh semester "admission" (to be distinguished from "enrollment") was made after careful consideration of the issues detailed in the report to the Board, which need not be repeated here. Now it is proposed that the institutions be permitted to "admit" (to be distinguished from "enroll") students on the basis of grade point averages achieved in six semesters of high school work, effective for the 1976-77 school year.

The recommendation is made following (1) an examination of the merits of the case by the Board's Office, (2) an examination of the experience of a significant number of public colleges and universities across the nation with sixth semester admissions, (3) a discussion of the proposed change with institutional representatives on an interinstitutional committee, (4) assessment by the Board's Office of the attitudes of Oregon secondary school principals and counselors toward sixth semester admissions.
Advantages seen in moving to sixth semester admissions. Among the advantages to moving to sixth semester admissions cited are the following:

- Since students would, under this policy, be able to apply for admission any time after completion of their junior year in high school, the application processing workload of the colleges and universities is likely to be evened out--less concentrated in peak periods as at present.

- Earlier application and earlier assurance to students of admissibility may allay the anxieties of certain students, and permit earlier decisions by students as to the institutions they wish to enter.

- It will permit the State System institutions to inform prospective students as to their admissibility as early as many independent and public institutions now do, and will thus permit early applicants to know whether State System institutions are a realistic option.

- Some institutions feel that sixth semester admissions will perhaps give them earlier estimates of possible enrollment levels, useful for planning purposes.

Experience of a sample of public universities with sixth semester admissions. A 1974 University of Oregon inquiry of some 50 public universities as to whether they were admitting freshmen applicants on the basis of high school grade point averages of six semesters or seven, revealed that of the 30 which responded, 20 were admitting on the basis of the sixth semester record; 10 on the basis of seventh semester record.

The 20 universities with sixth semester admissions include: the Universities of Alabama, Arizona, California at Riverside and San Diego, Colorado, Illinois, Indiana, Iowa, Kansas, Missouri, Nebraska, Nevada, Oklahoma, Washington, and Wisconsin, and the Arizona State, Colorado State, Iowa State, Kansas State, and Washington State Universities.

The 10 universities operating on seventh semester admissions are the University of Idaho, and the California State Colleges and Universities in the following locations: Fresno, Fullerton, Hayward, Long Beach, Los Angeles, Sacramento, San Diego, San Jose, and Chico.

When asked to indicate the percentage of the first-time freshmen students admitted by December, February, April, June, and August, preceding the enrollment of the student in the institution, the figures were as follows.

<table>
<thead>
<tr>
<th>Percent of First-Time Freshmen Class Filled By:</th>
<th>December</th>
<th>February</th>
<th>April</th>
<th>June</th>
<th>August</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sixth Semester Institutions (Average)</td>
<td>12.8</td>
<td>47.2</td>
<td>77.0</td>
<td>90.5</td>
<td>98.9</td>
</tr>
<tr>
<td>Seventh Semester Institutions (Average)</td>
<td>0.3</td>
<td>2.4</td>
<td>16.5</td>
<td>62.5</td>
<td>85.4</td>
</tr>
</tbody>
</table>

Attitude of High School Counselors Toward Sixth Semester Admissions. The Board's Office sought, first through a limited telephone inquiry of a sampling of high school counselors and administrators, and subsequently through a written opinionnaire circulated to some 245 high school counselors throughout Oregon, to ascertain what attitude high school administrators and counselors had toward sixth semester admissions.
The telephone inquiry indicated that the high school administrators generally were friendly to sixth semester admissions. The opinionnaire study confirmed this feeling. Of the 245 opinionnaires sent out, 174 (71.0 percent) were completed and returned. Of the 174 returned, 111 (63.2 percent) indicated that they favored allowing students to apply for admission after the sixth semester (ninth term) of high school.

**Recommended Admissions Requirements, 1976-77**

The Board's Office recommended the following admissions requirements for 1976-77:

**Oregon Resident Freshmen Admissions Requirements**

That the student be required to:

1. Have been graduated\(^1\) from a standard or accredited high school and
2. Meet one of the following requirements:

**UO, OSU**

a. Have a 2.50 high school grade point average or above in all high school subjects taken towards graduation, for admission fall, winter or spring terms; or

b. Have a predicted first term GPA (based on a combined measure of high school GPA and Scholastic Aptitude Test scores) of 2.00 or above; or

c. Have a minimum grade point average of 2.00 in 12 term hours of prescribed course work taken during the summer term at the University of Oregon or Oregon State University respectively; or

d. Have a minimum grade point average of 2.00 in 15 term hours of college level course work taken in an accredited collegiate institution.

**PSU, OCE**

a. Have a 2.25 grade point average or above, in all high school subjects taken towards graduation to enter fall, winter, spring terms; or

b. Have a minimum combined score of 890 SAT or 20 ACT to enter any term; or

c. Have a minimum grade point average of 2.00 in 12 term hours of college-level work taken in an accredited collegiate institution, or in 9 term hours of a prescribed program in a regular collegiate summer school.

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\(^1\) Students who are graduates of non-standard or unaccredited high schools are admissible at the discretion of the institutions, which take into account high school GPA and/or SAT/ACT test scores. Students who are not high school graduates are admissible on the basis of satisfactory performance on the General Educational Development (GED) test, provided either that their high school class has been graduated, or they are adjudged by the institution to be meritorious cases justifying admission prior to the graduation of their high school class. Satisfactory performance on the GED test is as follows: (1) UO, OSU: resident students—an average standard score of 58 for admission fall, winter, spring terms; for nonresident students—admission any term on a GED average standard score of 63 combined with a satisfactory SAT score; (2) PSU, OCE: resident students—an average standard score of 55 fall, winter, spring terms; nonresident students—a standard score of 63 combined with a satisfactory SAT/ACT score; (3) SOSC, EDSC—admission of resident students any term on an average standard GED score of 51; corresponding score required of nonresident students, 59; (4) OIT—admission of resident and nonresident students any term on the basis of an average standard GED score of 51.
SOSC, EOSC, OIT

a. Have a 2.00 grade point average or above in all high school subjects taken towards graduation to enter fall, winter, spring terms;

b. Have a minimum combined score of 880 SAT or 20 ACT to enter fall, winter, and spring terms; or

c. Have a minimum grade point average of 2.00 in 12 term hours of college-level work taken in an accredited collegiate institution or in 9 term hours of a prescribed program in a regular collegiate summer school.

Nonresident Freshmen Admissions Requirements

Nonresident students must:

1. Have been graduated from an accredited high school¹ and

2. Meet one of the following:

UO, OSU, PSU

a. Have a 2.75 grade point average in all high school subjects taken towards graduation to enter fall, winter, and spring terms; or

b. Have a 2.25 grade point average or above and a predicted first term GPA (based on a combined measure of high school GPA and Scholastic Aptitude Test scores) of 2.10 or above; or

c. Have a minimum grade point average of 2.25 in 12 term hours of prescribed course work taken during the summer term at the University of Oregon, Oregon State University, or Portland State University, respectively; or

d. Have a minimum grade point average of 2.25 in 15 term hours of college-level work taken in an accredited collegiate institution.

SOSC, OCE, EOSC

a. Have a 2.50 grade point average in all high school subjects taken towards graduation to enter fall, winter, spring terms; or

b. Have a minimum combined score of 890 SAT or 20 ACT; or

c. Have a minimum grade point average of 2.00 in 12 term hours of college-level course work taken in an accredited collegiate institution or in 9 term hours in a prescribed program in a regular collegiate summer term.

OIT

a. Have a 2.00 grade point average in all high school subjects taken towards graduation to enter fall, winter, spring terms; or

b. Have a minimum combined score of 880 SAT or 20 ACT; or

c. Have a minimum grade point average of 2.00 in 12 term hours of college-level course work taken in an accredited collegiate institution or in 9 term hours in a prescribed program in a regular collegiate summer term.

¹ See footnote, p. 819.
Meeting #426-43

Quasi-Endowments, Gifts and Bequests

(Considered by Committee on Finance, Administration, and Physical Plant,
August 26, 1975; present--McIntyre, Carpenter, Harms, McLaurin.)

Staff Recommendation to the Committee

It was recommended that, following a public hearing, Administrative Rule 64.072, Quasi-Endowment Fund, be revised to establish such gifts as quasi-endowments.

The revision would read as follows:

64.072 Quasi-Endowment Fund

Includes gifts and bequests which with the approval of the Board have been designated as a quasi-endowment with the expectation that only the investment income is to be currently expended, unless otherwise directed by the Board. [The Vice Chancellor for Administration may permit the expenditure of all or part of the principal in accord with Board policy or directive.] A gift or bequest in excess of $10,000 which has not been designated by the donor as an endowment will be designated as a quasi-endowment unless the donor or the Board directs that all or part of the principal be expended. The investment income credited to a quasi-endowment may be currently expended and expenditure of all or part of the principal may be authorized by Board policy or directive.

Discussion and Recommendation by the Committee

The Committee recommended that the Board approve the recommendation as presented.

Board Discussion and Action

Mr. Layman said that the time set for the public hearing had arrived and asked if anyone wished to be heard for or against the revision of AR 64.072, Quasi-Endowment Fund. There being no response to his request, Mr. Layman declared the hearing closed.

The Board approved the recommendation as presented, with the following voting in favor: Directors Carpenter, Fere, Harms, Ingalls, Joss, McIntyre, and Perry. Those voting no: None. Mr. Madden was absent from the meeting at this time. The President, Mr. Layman, did not cast a vote.

Staff Report to the Committee

In accordance with Administrative Rule 64.072, gifts in excess of $10,000 that are not designated by the donor as "endowments" are now reported to the Board with a request for their designation as "quasi-endowments." This designation permits a gift to be treated as an endowment (preserving the principal) until the Board itself authorizes expenditure of any portion of the principal.

Such presentations to the Board increase the volume of routine material for review by the Board. It seems feasible automatically to designate such gifts or bequests as quasi-endowments, unless the Board directs otherwise.

Traffic and Parking Fees and Regulations

(Considered by Committee on Finance, Administration, and Physical Plant,
August 26, 1975; present--McIntyre, Carpenter, Harms, McLaurin, Layman.)

Staff Recommendation to the Committee

It was recommended that, after public hearing, the traffic and parking fees and regulations be adopted as proposed.
Discussion and Recommendation by the Committee

The Committee recommended that the Board approve the staff recommendation as presented. There was a brief discussion of the enforcement of the regulations, particularly those relating to bicycles.

Board Discussion and Action

Mr. Layman said that the time set for the public hearing on Traffic and Parking Fees and Regulations had arrived and asked if anyone wished to be heard for or against the proposed fees and regulations. There being no response to his request, Mr. Layman declared the hearing closed.

The Board approved the recommendation as presented, with the following voting in favor: Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, McIntyre, and Perry. Those voting no: None. The President, Mr. Layman, did not cast a vote.

Staff Report to the Committee

ORS 352.360 and ORS 351.070 authorize the Board to "enact such regulations...for policing, control and regulation of traffic and parking of vehicles...." and to "prescribe and collect charges for services rendered...."

The Board has annually reviewed and approved changes in parking and traffic regulations, fees, and fines. This year Board review and approval is preceded by Legislative Council Committee review necessitated by Chapter 136, Oregon Laws 1975, (Enrolled Senate Bill 381), as well as by filing of notice of public hearing with the Secretary of State. The transmittal letters accompanying the review and filed statements include notification that copies of the proposed, revised 1975-76 traffic and parking fees and regulations are available for preliminary public review at the business office of each institution; in the Office of Administration, Oregon Department of Higher Education, Eugene; and at the public hearing required by the Administrative Procedures Act, now scheduled for the Board's September 23, 1975, meeting in Portland.

Major proposed changes for 1975-76 are summarized below. The complete text of each institution's proposed regulations appear as Supplement A to these minutes.

EASTERN OREGON STATE COLLEGE--No increase in fees. Side heading added to text calls attention to available free parking for bicycles.

OREGON INSTITUTE OF TECHNOLOGY--No increase in fees; $2 fine initiated for illegal bicycle parking. Minor editorial modifications include controls on the issuance of successive temporary permits; differing requirements for a second permit for automobiles and two-wheeled vehicles; "yield" instructions applicable at intersections with main campus access roads and to pedestrian traffic; visitor compliance with posted regulations; availability of additional parking lots and visitor parking; changes in color coding system; and addition of district court or municipal court hearing as part of the violation-penalty process.

OREGON COLLEGE OF EDUCATION--No changes.

SOUTHERN OREGON STATE COLLEGE--No increase in fees; adds privilege of purchasing for $1 a second decal covering a motorcycle; name is changed to Southern Oregon State College or SOSC.

OREGON STATE UNIVERSITY--No increase in fees; clarifies methods of head-in parking depending upon location.
UNIVERSITY OF OREGON--No increase in fees; increases fine for failing to display permit from $4 to $5 and for illegal parking in visitor lots from $2 to $5; initiates $2 bicycle impound fee resulting from illegal parking; extends gratis parking privileges to emeritus professors and government agencies operating vehicles on campus; prohibits living in the parked vehicles and bicycle parking in hazard-creating areas.

UNIVERSITY OF OREGON HEALTH SCIENCES CENTER--Fees are increased from $1.50 to $2.00/month for motorcycles, from $.50 to $.75 for parking in coin-operated parking lots, and from $.50 to $.75 for a second-vehicle parking sticker; adds, with some restrictions, free parking for federal, state, delivery, and service vehicles; and provides for disposal of abandoned vehicles. All previous regulations which appeared in several pamphlets have been incorporated in a single, revised document.

PORTLAND STATE UNIVERSITY--Fees for temporary, special event, and park and pay are increased from $.50 (7 a.m.-5:30 p.m.) and from $.25 (5:30 p.m.-7 a.m.) to a total of $.75 for up to 24 hours any time.

(Considered by Committee on Finance, Administration, and Physical Plant, August 26, 1975; present--McIntyre, Carpenter, Harms, McLaurin, Perry, Mosser.)

Student Health Service Fee, UHSC

Staff Recommendation to the Committee

It was recommended that the Student Health Service Fee be increased from $33 to $37 per term for the UO Health Sciences Center, effective Fall Term 1975, and that the Committee recommend adoption of the new rate by the Board as a temporary rule on August 26, to be adopted formally following a public hearing on September 23, 1975.

Discussion and Recommendation by the Committee

The Committee recommended that the Board approve the recommendations as presented.

Board Discussion and Action (August 26, 1975)

The Board approved the recommendation and adopted the temporary rule as presented, with the following voting in favor: Directors Carpenter, Feves, Harms, Joss, Layman, Maden, McIntyre, McLaurin, Perry, and Stewart. Those voting no: None. The President, Mr. Mosser, did not cast a vote.

Board Discussion and Action (September 23, 1975)

Mr. Layman said that the time set for the public hearing on the student health service fee had arrived and asked if anyone wished to be heard for or against the proposed fee. There being no response to his request, Mr. Layman declared the hearing closed.

The Board approved the proposed fee increase as recommended, with the following voting in favor: Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, McIntyre, and Perry. Those voting no: None. The President, Mr. Layman, did not cast a vote.

Staff Report to the Committee

The Student Health Service Fee at the UO Health Sciences Center was established at $33 per term in year 1971-72 and has remained at that figure through year 1974-75. The fee schedule approved by the Board on June 24, 1975, anticipated that the $33 rate would continue in year 1975-76. The UO Health Sciences Center has now reviewed the costs of the services and has completed negotiations for continuation of hospitalization insurance which requires a 1975-76 rate of $37 per term.
The $4 increase is necessary to cover rising costs in health services, including pay increases for staff, inflation in the cost of services and supplies, and a rate change on hospitalization insurance from $9.50 to $11.88 per term. The increase is recommended to become effective Fall Term 1975.

President Layman announced that a meeting of the Association of Governing Boards would be held in Minneapolis, Minnesota, on October 6-7, 1975. He said any Board member interested in attending should contact Mr. Larson immediately so that reservations could be made.

Mr. Layman said the next meeting of the Board's Committees would be on October 28, 1975, at Portland State University. An adjourned Board meeting will be held on the same day.

The next regular Board meeting is scheduled for November 25, also at Portland State University.

Mr. Layman appointed the following members to the Board's Standing Committees:

Committee on Instruction, Research, and Public Service Programs

Jane H. Carpenter, Chairman
Marc F. Maden, Vice-chairman
Betty Feves
Edward C. Harms, Jr.
Philip A. Joss

Committee on Finance, Administration, and Physical Plant

Louis B. Perry, Chairman
Valerie L. McIntyre, Vice-chairman
Robert C. Ingalls
W. Philip McLaurin
Loran L. Stewart

Mr. Larson reported that two letters had been received for presentation to the Board.

Mr. Larson read the following letter from Mr. Thomas J. Underriner, Administrator, St. Vincent Hospital and Medical Center, Portland, transmitting a citation honoring Lewis W. Bluemle, Jr.

September 19, 1975

Mr. Donald R. Larson
Secretary
Oregon State Board of Higher Education
Johnson Hall
Eugene, Oregon 97401

Dear Mr. Larson:

As a part of our Centennial Observance this year we have presented distinguished service awards to four individuals and institutions making significant contributions in the health care field. We took the occasion to recognize, through President Bluemle, the close relationships between our two institutions for most of our century. I enclose a copy of the citation which was presented to Dr. Bluemle at the time he was given a statue of St. Vincent, symbolic of our mutual interests in rendering good health care.

Sincerely,
/s/Tom Underriner
Thomas J. Underriner
Administrator
The citation accompanying the letter appears below:

LEWIS W. BLUFMLE, JR.
First President, University of Oregon Health Sciences Center

For 88 years our two institutions have shared the talents and skills of physicians and surgeons and other personnel as we have ministered to the needs of the sick and injured.

In your short time in our midst you have diligently sought to become acquainted with our people, our facility, our potential in the service of mankind and you have been generous with your time with other community groups and professional organizations.

On the occasion of our Centennial Observance we express our appreciation to the University of Oregon Health Sciences Center and to you individually for the close relationships which have existed, which do exist, and which we look forward to extending into a second century.

July 19, 1975

Thomas J. Underriner
Administrator

Mr. Larson then read the following letter from Mr. Cecil L. Edwards, Secretary of the Senate, transmitting SCR 15 honoring Dr. George Streisinger, Professor of Biology at the University of Oregon:

September 3, 1975

Dr. R. E. Lieuallen, Chancellor
State System of Higher Education
P. O. Box 3175
Eugene, Oregon

Dear Dr. Lieuallen:

It is a pleasure to transmit to you an authenticated copy of SCR 15 adopted unanimously by the Oregon Legislature and reciting the honors and accomplishments of Dr. George Streisinger, Professor of Biology.

Copies of this resolution are being forwarded to Dr. Streisinger and to the University of Oregon.

Sincerely,
/s/Cecil L. Edwards
Cecil L. Edwards
Secretary of the Senate

Seante Concurrent Resolution 15, which accompanied the letter, appears below:

Whereas Dr. George Streisinger, professor of biology at the University of Oregon, has become only the fourth Oregon scientist in the history of the state ever elected to membership in the National Academy of Sciences, a distinction which honors the accomplishments of Dr. Streisinger, brings added prestige to the science departments of the University of Oregon, and adds to the stature of a state which has provided a system of higher education that can attract and retain such individuals; and
Whereas election to the limited membership of the National Academy is considered to be one of the highest honors which can be given an American scientist; and

Whereas Dr. Streisinger is an internationally renowned scientist in the field of molecular biology and has made major research contributions to the study of the nature of the genetic code, the role of genetic recombination in the life cycle of viruses, and the factors influencing mutations; and

Whereas Dr. Streisinger enjoys as much distinction as a teacher as he does as a researcher, having been selected by students and faculty at the University of Oregon for the Ersted Award for Distinguished Teaching; and

Whereas his presence at the University of Oregon for the past 15 years has attracted other distinguished scientists and students to the campus, together with a continuing flow of federal grants for the support of basic research; now, therefore,

Be It Resolved by the Legislative Assembly of the State of Oregon:

That the Fifty-eighth Legislative Assembly hereby commends George Streisinger, of the University of Oregon, for his distinguished record as a teacher, researcher and public servant, and as Oregon's fourth member of the National Academy of Sciences, and for the honor and prestige he has brought to the University and to the State of Oregon; and be it further

Resolved, That a duly authenticated copy of this resolution be transmitted to Dr. Streisinger, to the University of Oregon, and to the Chancellor of the State Board of Higher Education as an expression of appreciation and commendation by the Fifty-eighth Legislative Assembly.

Adopted by Senate May 30, 1975

/s/ Cecil L. Edwards
Secretary of Senate

/s/ Jason Boe
President of Senate

Adopted by House June 9, 1975

/s/ Philip D. Lang
Speaker of House

The Chancellor said the Board's Office had been developing a procedural policy for the evaluation of chief executives in the Department of Higher Education. In implementing the policy, a small committee was designated at Oregon State University for the purpose of evaluating President MacVicar. Subsequently, communications have been received from the Oregon State University Chapter of the American Federation of Teachers which propose an elaborate procedure for the review. The Chancellor said he had responded that the procedure proposed by the American Federation of Teachers was more extensive than had been anticipated by the Board's Office.

As a result, a petition was submitted through the Chancellor's Office to the Board to promulgate a rule concerning the evaluation of the professional work of the chief executives of the institutions in the Department of Higher Education.
The petition was submitted in accordance with ORS 351.065 and the Board's Administrative Rules.

The Chancellor said the Board should decide whether to go through a rule-making procedure in the development of the process of evaluation or to proceed with a less formal, less structured plan, requiring a shorter time period.

Mr. Layman said if the Board were to consider the proposed rule and possible hearings, it would postpone the present review of the chief executives. Mr. Layman said the present decision before the Board was whether to deny the petition and not consider at this time a rule-making process for these hearings and formalize them, or whether to consider the petition and hold the evaluations in abeyance until the Board acted on the rule-making procedure.

Upon motion by Mr. Joss and second by Mr. Perry, the Board voted to deny the petition at this time, with the following voting in favor of the motion: Directors Carpenter, Feves, Harms, Ingalls, Joss, Maden, McIntyre, and Perry. Those voting no: None. The President, Mr. Layman, did not cast a vote. The Chancellor was directed to respond accordingly to the petitioners.
Staff Report to the Board

Ten bidders entered quotations on August 5, 1975, for automatic fire sprinkler system installations within four separate buildings at Oregon State University as part of the program for the correction of safety deficiencies approved by the 1975 Legislature. The low and high bids received for these buildings were as follows:

<table>
<thead>
<tr>
<th>Building</th>
<th>Low Bid</th>
<th>High Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture Hall</td>
<td>$4,952</td>
<td>$9,930</td>
</tr>
<tr>
<td>Home Economics</td>
<td>47,784</td>
<td>77,320</td>
</tr>
<tr>
<td>Withycombe Hall</td>
<td>28,341</td>
<td>42,886</td>
</tr>
<tr>
<td>Waldo Hall</td>
<td>22,928</td>
<td>32,920</td>
</tr>
</tbody>
</table>

The bid form provided an opportunity for an optional combination bid; however, selected combinations proved to be lower and contract awards were made to Cascade Fire Protection Co., Ontario, in the amount of $56,221 and to "Automatic" Sprinkler Corporation of America, Portland, in the amount of $47,784, and the following project budget was approved:

<table>
<thead>
<tr>
<th>Category</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct construction costs</td>
<td></td>
</tr>
<tr>
<td>Cascade Fire Protection Co., Ontario</td>
<td></td>
</tr>
<tr>
<td>(Agriculture Hall, Withycombe Hall</td>
<td></td>
</tr>
<tr>
<td>and Waldo Hall)</td>
<td>$56,221</td>
</tr>
<tr>
<td>&quot;Automatic&quot; Sprinkler Corporation of</td>
<td></td>
</tr>
<tr>
<td>America, Portland (Home Economics</td>
<td></td>
</tr>
<tr>
<td>Building)</td>
<td>47,784</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$104,005</td>
</tr>
<tr>
<td>Professional services fees</td>
<td>9,315</td>
</tr>
<tr>
<td>Construction supervision and</td>
<td>6,855</td>
</tr>
<tr>
<td>miscellaneous costs</td>
<td></td>
</tr>
<tr>
<td>Contingencies</td>
<td>5,875</td>
</tr>
<tr>
<td>Total</td>
<td>$126,050</td>
</tr>
</tbody>
</table>

In accordance with the latest code requirements for life-safety, the four buildings are to be equipped with automatic fire protection systems in the form of automatic sprinklers and ionization detectors. These latter detectors will be capable of activation by products of combustion, some not visible to the naked eye.

RECAPITULATION UPON RECEIPT OF BIDS AND CONTRACT AWARDS

Project - Safety Deficiency Corrections, Phase I (Agriculture Hall, Home Economics, Withycombe Hall and Waldo Hall Automatic Fire Protection Systems), OSU

Engineers - Morrison, Funatake & Associates, Inc., Portland

Board's priority - Portion of No. 1 in 1975-1977 (Educational and General Plant)

Legislative authorization - Chapter 48, Oregon Laws 1975

Total project costs (out of $1,650,000 being allocated to OSU from legislative authorization of $5,920,000 for Safety Deficiency Corrections, Phase I) $126,050

Total direct construction costs (this portion only) $104,005

Scheduled completion - December 1975
Tentative financing plan:
- General Fund appropriation $63,025
- Article XI-G bonding $63,025
- Total $126,050

Board Discussion and Action

The Board received the report as presented.

Report of Bids and Contract Awards for Safety Deficiency Corrections, Phase I
(Batcheller Hall, Education Hall, Extension Hall, Gilmore Hall and Shepard Hall), OSU

Staff Report to the Board

Eight bidders entered quotations on August 19, 1975, for automatic fire protection system installations within five separate buildings at Oregon State University as part of the program for the correction of safety deficiencies approved by the 1975 Legislature. The low and high bids received for these buildings were as follows:

<table>
<thead>
<tr>
<th>Building</th>
<th>Low Bid</th>
<th>High Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Batcheller Hall</td>
<td>$10,381</td>
<td>$19,068</td>
</tr>
<tr>
<td>Education Hall</td>
<td>18,684</td>
<td>41,525</td>
</tr>
<tr>
<td>Extension Hall</td>
<td>21,445</td>
<td>41,881</td>
</tr>
<tr>
<td>Gilmore Hall</td>
<td>8,158</td>
<td>13,651</td>
</tr>
<tr>
<td>Shepard Hall</td>
<td>12,655</td>
<td>29,818</td>
</tr>
</tbody>
</table>

The bid form provided an opportunity for an optional combination bid; however, selected combinations proved to be lower and contract awards were made to Viking Automatic Sprinkler Company, Portland, in the amount of $44,481 and to EMK Contractors, Inc., Eugene, in the amount of $26,842, and the following project budget was approved:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct construction costs:</td>
<td></td>
</tr>
<tr>
<td>Viking Automatic Sprinkler Company, Portland</td>
<td>$44,481</td>
</tr>
<tr>
<td>(Batcheller Hall, Extension Hall &amp; Shepard Hall)</td>
<td></td>
</tr>
<tr>
<td>EMK Contractors, Inc., Eugene (Education Hall &amp; Gilmore Hall)</td>
<td>26,842</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$71,325</td>
</tr>
<tr>
<td>Professional services fees</td>
<td>6,419</td>
</tr>
<tr>
<td>Construction supervision and miscellaneous costs</td>
<td>4,762</td>
</tr>
<tr>
<td>Contingencies</td>
<td>4,141</td>
</tr>
<tr>
<td>Total</td>
<td>$86,645</td>
</tr>
</tbody>
</table>

In accordance with the latest code requirements for life-safety, the five buildings are to be equipped with automatic fire sprinkler systems including alarm valves and local alarm bells. Shepard Hall is to be completely sprinklered while the other four buildings require sprinklering of exitways only, including corridors, stairways and the doorway to each major room.

RECAPITULATION UPON RECEIPT OF BIDS AND CONTRACT AWARD

Project - Safety Deficiency Corrections, Phase I (Batcheller Hall, Education Hall, Extension Hall, Gilmore Hall and Shepard Hall), OSU

Engineers - Gordon & Associates, Corvallis

Board's priority - Portion of No. 1 in 1975-1977 (Educational and General Plant)
Legislative authorization - Chapter 48, Oregon Laws 1975

Total project costs (out of $1,650,000 being allocated to OSU from legislative authorization of $5,920,000 for Safety Deficiency Corrections, Phase I) $ 86,645

Total direct construction costs (this portion only) $ 71,323

Scheduled completion - December 1975

Tentative financing plan:
General Fund appropriation $ 43,323
Article XI-G bonding 43,322
Total $ 86,645

Board Discussion and Action

The Board received the report as presented.

Staff Report to the Board

Included within the authorization by the 1967 Legislature for the Science Building, Third Addition, project was an amount for landscaping. Planning for this sitework was deferred pending the funding for the adjacent building, the Administrative Services Building (now known as Oregon Hall). The 1971 Legislature authorized this latter building and it was determined that the site development for both buildings, including the area between them partially used for vehicular parking, should be planned and bid as one project.

Three bids were received for this landscaping work on July 9, 1975, ranging from a low of $99,500 to a high of $110,947. Inasmuch as the low bid was within the estimate and the funding resources available, a contract award was made and the following project budget was approved:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct construction costs - Valley Crest Landscape, Inc., Bothell, Washington</td>
<td>$99,500</td>
</tr>
<tr>
<td>Professional services fees</td>
<td>17,972</td>
</tr>
<tr>
<td>Construction supervision and miscellaneous costs</td>
<td>5,043</td>
</tr>
<tr>
<td>Surveys</td>
<td>6,495</td>
</tr>
<tr>
<td>Contingencies</td>
<td>1,990</td>
</tr>
<tr>
<td>Total</td>
<td>$131,000</td>
</tr>
</tbody>
</table>

The area being landscaped lies between Thirteenth Avenue and Franklin Boulevard from the Science Building, Third Addition, to Agate Street. The work includes a new paved parking area for 71 cars, asphaltic concrete walkways, a bicycle rack near the entrance to Oregon Hall, and lawn and planting areas between the buildings and along the south side of Franklin Boulevard.

RECAPITULATION UPON RECEIPT OF BIDS AND CONTRACT AWARD

Project - Landscaping for Science Building, Third Addition, and Oregon Hall, UO

Landscape Architects - The Perron Partnership, P. C., Portland

Board's priorities - Science Building, Third Addition - No. 3 in 1967-1969 (Educational & General Plant)
Administrative Services Building - No. 3 in 1971-1973 (Educational & General Plant)
Meeting #426-53

Legislative authorization - Science Building, Third Addition
- Chapter 404, Oregon Laws 1969
Administrative Services Building
- Chapter 709, Oregon Laws 1971

Total project costs for landscaping work $131,000
Total direct construction costs for landscaping work $99,500
Scheduled completion - October 1975

Tentative financing plan:
- From capital outlay funds for Administrative Services Building (Oregon Hall) $40,000
- From capital outlay funds for Science Building, Third Addition $72,000
- From parking fee balances available to the institution $19,000
Total $131,000

Board Discussion and Action

The Board received the report as present.

Staff Report to the Board

Preliminary plans for the remodeling of various campus buildings at the University of Oregon have been completed by the eight architectural firms commissioned for this work and have been approved by the Board's staff. These buildings include Esslinger Hall (Men's Physical Education Building), Condon Hall, Fenton Hall, Friendly Hall, Gerlinger Hall, Gilbert Hall (Formerly Commonwealth Hall), Hendricks Hall, Science Complex and Villard Hall. Final plans and specifications have been authorized and either have been completed or are nearly completed. The construction documents, bid invitations and contract awards for these units of work will be coordinated with those for the correction of safety deficiencies within each of the buildings.

As indicated to the State Emergency Board on September 11 and 12, 1975, when the release of the funds for expenditure was requested, the tentative budget for the Various Campus Buildings Remodeling project is in the total amount of $1,430,000, including approximately $1,050,400 for direct construction. The remainder is to be used for professional services fees, furnishings and equipment, construction supervision, Physical Plant costs and miscellaneous expenses and for contingencies.

The project costs will be financed equally from the General Fund appropriation authorized by the 1975 Legislature and from proceeds from the sale of bonds issued under the provisions of Article XI-G of the Oregon Constitution.

RECAPITULATION UPON THE ACCEPTANCE OF PRELIMINARY PLANS

Project - Various Campus Buildings Remodeling, UO

Architects - Esslinger Hall - Morris and Redden, Eugene, and UO Physical Plant Department
Condon and Friendly Halls - Payne Settecasse Smith & Partners, Salem
Fenton Hall - Balzhiser, Longwood, Smith, Paul & Anderson, Eugene
Gerlinger Hall - SRG Partnership, Portland
Gilbert Hall - Michael, Mann & Lakeman, Portland
Hendricks Hall - Moreland/Unruh/Smith, Eugene
Science Complex - Skidmore, Owings & Merrill, Portland
Villard Hall - W. E. Group, P.C., Eugene and Portland
Meeting #426-54

September 23, 1975

Total project costs $1,430,000
Total direct construction costs $1,050,400
Scheduled completion - September 1976

Tentative financing plan:
General Fund appropriation $715,000
Article XI-G bond proceeds $715,000
Total $1,430,000

Board Discussion and Action
The Board received the report as presented.

Staff Report to the Board

Report of Land Acquisition, UO

Pursuant to authorization granted by the Board under Section 70.040 of the Administrative Rules, arrangements have been made for the acquisition of the Hyland property located at 1799 Columbia Street, Eugene. The property consists of a lot containing approximately 6,975 square feet improved with a one-story residence having an area of about 1,160 square feet. The house is approximately 70 years old, has a concrete foundation, bevel siding, composition shingle roof and contains three bedrooms in addition to the living room, dining room, kitchen and bath.

The purchase price of $18,300 was in line with the appraisals obtained by the institution.

Inasmuch as the property is within the area designated for student housing, the purchase is being financed from proceeds from the sale of bonds issued under the provisions of Article XI-F(1) of the Oregon Constitution. It is being charged against the expenditure limitation authorized by subsection 9 of Section 2 of Chapter 592, Oregon Laws 1973.

Board Discussion and Action
The Board received the report as presented.

Staff Report to the Board

Report of Appointment of Architects for School of Music Addition and Alterations, UO

Based upon the recommendation of institutional officials, following their consideration and interviewing of representatives of a large number of architectural firms, arrangements have been made for the professional services of Broome, Orindulp, O'Toole, Rudolf & Associates, architects and planners, Portland, for the design and contract administration of the proposed addition and alterations for the School of Music at the University of Oregon. This project was authorized by the 1975 Legislature with an expenditure limitation of $2,070,000. Of this amount, it is expected that the direct construction costs for the addition and alterations will be about $1,600,670.

To up-date the comprehensive program prepared by the University planning office, conduct pre-design research, define the scope of work to be undertaken and prepare a master plan for the School of Music facilities, the architects will be compensated on a time and materials basis not to exceed $14,745. For the design and contract administration of the capital construction project, payments will be made to them on a time and materials basis not to exceed maxima of 8.2 percent of the direct construction costs for new space and 12.0 percent for alterations.
Funds required for the planning are being provided from the General Fund appropriation within Chapter 331, Oregon Laws 1975.

Board Discussion and Action

The Board received the report as presented.

Staff Report to the Board

Award for Parking Lot No. 15 Improvements, SOSC

Bids were received in Ashland on August 26, 1975, for Parking Lot No. 15 Improvements at Southern Oregon State College. The lower of the two quotations received was in the amount of $22,742 and the other bid was $23,663.

Since the low bid was well within the estimate and the funding resources authorized by the Board on July 22, 1975, a contract award was made and the following project budget was approved:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct construction costs</td>
<td>$22,742</td>
</tr>
<tr>
<td>Construction Co., Medford</td>
<td></td>
</tr>
<tr>
<td>Construction supervision, landscaping and miscellaneous costs</td>
<td>$3,658</td>
</tr>
<tr>
<td>Contingencies</td>
<td>$1,100</td>
</tr>
<tr>
<td>Total</td>
<td>$27,500</td>
</tr>
</tbody>
</table>

A complete description of this project, which will provide improvements for parking about 114 cars in the southwest area of the campus, was contained within the minutes of the July 22, 1975, meeting of the Board.

RECAPITULATION UPON RECEIPT OF BIDS AND CONTRACT AWARD

Project - Parking Lot No. 15 Improvements, SOSC

Planners - Physical Plant Department

Board's priority - Portion of No. 3 in 1973-1975 (Auxiliary Enterprises)

Legislative authorization - Chapter 592, Oregon Laws 1973

Total project costs (out of expenditure limitation of $170,000 for SOSC Parking Improvements, including land) $27,500

Total direct construction costs (this portion only) $22,742

Scheduled completion - November 1975

Tentative financing plan:
- Self-liquidating bond borrowings under the provisions of Article XI-F(1) of the Oregon Constitution and/or balances available for auxiliary enterprises $27,500

Board Discussion and Action

The Board received the report as presented.
Report of Execution of Agreement for Acquisition of the Ondine Residence Hall for the Housing of Students in Portland

In accordance with authorization granted by the Board on January 21, 1975, and by the 1975 Legislature (within Chapter 331, Oregon Laws 1975), an "Agreement of Sale" was executed on August 1, 1975, for the acquisition of the Ondine Residence Hall at 1912 S. W. Sixth Avenue, Portland, from Dan Davis. The purchase price of $2,800,000 includes considerable remodeling to be completed by Mr. Davis before title to the property is transferred and possession is taken by the Board later this year. The alterations include the provision of private baths for each of the dormitory rooms on the first four floors of the tower section of the building, and the installation of kitchen units on the upper eight floors so that each two residence rooms on these floors will have shared kitchens and baths.

In accordance with the provisions of the contract, which was prepared with the assistance of the Board's attorney, ten percent of the purchase price has been paid and the remainder is payable upon the substantial completion of the remodeling work.

Executed copies of the lease agreement with Portland Student Services, Inc., were distributed immediately following the purchase of the property. The lease term is to commence as soon as the remodeling is completed and possession is taken by the Board, hopefully prior to December 31, 1975, and will continue through June 30, 1978. These arrangements conform to the directive of the Board that the housing operations in the Ondine should be contracted with this non-profit corporation.

Board Discussion and Action

The Board received the report as presented.

(Considered by Committee on Finance, Administration, and Physical Plant, August 26, 1975; present--McIntyre, Carpenter, Harms, McLaurin.)

Staff Recommendation to the Committee

Unless the Board of Higher Education advises to the contrary, the staff will continue to bring to the Board for its prior approval any Emergency Board request or report:

1. Involving significant organizational or policy questions;
2. Seeking additional General Fund resources for the Department.

And the staff will prepare and present to the Emergency Board other reports and requests involving matters for which the Board has delegated responsibility to the Chancellor.

Discussion and Recommendation by the Committee

The Committee recommended that the Board accept the report as presented.

Board Discussion and Action

The Board received the report as presented.
Staff Report to the Committee

In the interim between legislative sessions, state agencies may secure certain limited forms of legislative sanction for actions required by circumstances (emergencies) not foreseen during the formal legislative sessions. The authorizations are granted by a constitutionally-authorized legislative interim committee—the Emergency Board. The Emergency Board meets at four-to six-week intervals and acts with respect to:

1. Increasing General Fund resources available to agencies through allocations from Emergency Fund appropriations available to the Emergency Board.

2. Authorizing an increase of the expenditure limitations established by appropriation acts when an agency can demonstrate that additional resources (in grants, contracts, or fee income) are or will be available and the expenditures proposed are otherwise consistent with public policy.

3. Authorizing new positions or reclassifications not included in budgets considered by the Ways and Means Committee.

4. Authorizing an agency to proceed with planning and/or construction of needed facilities.

5. Authorizing agencies to proceed with computer systems development and hardware acquisitions.

6. Receiving agency reports required by legislative action.

The rules of the Executive Department require that requests for Emergency Board action be filed three weeks prior to the date of an Emergency Board meeting and, in the case of an agency headed by a board (e.g., the Department of Higher Education), that the board authorize the request.

The staff of the Board of Higher Education normally has specific authorization for Emergency Board submissions but, in a number of cases, chiefly those involving expenditure limitation increases or computer systems acquisitions, the staff has relied on more general authority. In these latter instances, it has been assumed that the requests are fully consistent with Board policy and are therefore authorized.

For example, when the Health Sciences Center determines that rate increases are required by increased costs, it follows Board-established policy in setting new rates and reporting them to the Board. The new rates will produce additional income (which cannot be expended without an increase in expenditure limitation). It has been assumed in such circumstances that a request for the expenditure limitation increase does not require explicit Board action.

Similarly, if additional grant funds are made available to one of the Department’s public service divisions (Cooperative Extension, Crippled Children's Division, etc.), and if the grant poses no significant organizational or policy issue, and if the grant poses no continuing obligation on the Department, it has been assumed that a request for an expenditure limitation increase is authorized by Board policy as declared in Chapter 63 of the Board's Administrative Rules (governing management of grants and contracts).
Action on new and reclassified positions as well as on data processing expenditures (not requiring General Fund expenditures beyond those appropriated by statute) appear to be matters of administrative discretion that have been delegated to the Chancellor (AR 11.010 and 60.020).

On March 13, 1962, the Board provided explicit authorization (p. 87) for presentation to the Emergency Board of requests relating to Emergency Board approval of building projects.

In those instances where a report to the Emergency Board is required by Budget Note, it has been assumed that the report need not be reviewed by the Board of Higher Education, in advance, unless the matters to be reported involve significant policy issues.

The pertinent rules include Section 63.000, Gift, Grant and Contract Management. Pertinent Board minutes include March 13, 1962, page 87.

<table>
<thead>
<tr>
<th>Condition of Board's Special and Plant Rehabilitation Reserves</th>
<th>CONDITION OF BOARD'S SPECIAL AND PLANT REHABILITATION RESERVES As of September 23, 1975 for the Fiscal Year Ending June 30, 1976</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Board's Unallocated Reserve</td>
<td>(No funds reserved in allocation plan for Fiscal Year 1975-76.)</td>
</tr>
<tr>
<td>Balance estimated as of September 23, 1975</td>
<td>$164,250</td>
</tr>
<tr>
<td>II. Board's Reserve for Plant Rehabilitation</td>
<td></td>
</tr>
<tr>
<td>Beginning balance, July 1, 1975</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Balance estimated as of September 23, 1975</td>
<td>164,250</td>
</tr>
<tr>
<td>III. Computer Systems Development</td>
<td></td>
</tr>
<tr>
<td>Beginning balance, July 1, 1975</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Less: Allocations authorized by the Chancellor to:</td>
<td></td>
</tr>
<tr>
<td>Centralized Activities for Consulting Services in connection with Phase II of the SIS-SCT Contract</td>
<td>179,000</td>
</tr>
<tr>
<td>Centralized Activities for Network Computing Services</td>
<td>168,168</td>
</tr>
<tr>
<td>Southern Oregon State College for Administrative Computing Costs</td>
<td>26,492</td>
</tr>
<tr>
<td>Balance estimated as of September 23, 1975</td>
<td>$626,340</td>
</tr>
<tr>
<td>IV. Accreditation and Instructional Services and Supplies</td>
<td></td>
</tr>
<tr>
<td>Beginning balance as of July 1, 1975</td>
<td>$1,207,000</td>
</tr>
<tr>
<td>Balance estimated as of September 23, 1975</td>
<td>1,207,000</td>
</tr>
</tbody>
</table>
### Board's Rehabilitation Reserve

Balance reported May 20, 1975  

| Description                                                                 | Amount  
|-----------------------------------------------------------------------------|--------
| OCE -- New steam coil for heating and ventilating unit in old Education building | $4,000 |
| SOSC -- Returned from earlier allocation for repairs to Swedenburg House     | (9,120) |
| Physical Education Building Replacement of lights                           | 8,000  |
| Physical Plant Insulation                                                   | 4,000  |
| UO -- Temperature controls in various older buildings                       | 8,202  |
|                                                                              | $15,082|

At 12:05 P.M., the Board voted to adjourn the meeting until October 28, 1975, on which date the Board will reconvene at 11:00 A.M. in Smith Memorial Center, Portland State University, Portland, Oregon.
SUPPLEMENT A
Eastern Oregon State College

PARKING AND VEHICULAR PARKING REGULATIONS

Effective April 1, 1975
Revised August 1975

Campus parking and vehicular traffic regulations are designed to minimize congestion, maintain safety, enhance security, and maximize the use of existing parking facilities.

"The Board of Higher Education is empowered under ORS 352.360 and ORS 351.070 to enact such regulations as it shall deem convenient or necessary to provide for the policing, control and regulation of traffic and parking of vehicles on the property of any institution under the jurisdiction of the Board," and to "prescribe and collect charges for services rendered to any person or entity." The fees and charges are set at levels sufficient to support fully annual operating expenses of maintaining parking facilities and to meet obligations for bonded indebtedness incurred for the acquisition of property and/or the construction of parking facilities.

Oregon State Police, the Union County Sheriff, and the La Grande City Police are authorized to issue citations for violations of vehicular traffic regulations occurring anywhere within approved campus boundaries. If a citation is issued by one of these enforcement agencies, the person cited should post bail or appear at the time and place stated on the citation. The College exercises no authority or responsibility over these actions.

All signs and curb markings will meet established State standards.

RESERVED PARKING, which requires a permit, is available to students, faculty, and staff of Eastern Oregon State College on a "first come, first served" basis. Permits can be purchased annually in the Business Office beginning September 1 of each year. The permit allows the holder to park weekdays in a designated reserved parking area between 7 AM and 5 PM. Anyone may park free after 5 PM and on weekends (see exception under VISITOR PARKING). All parking permits expire August 30.

Reserved parking areas and fees are listed below:

<table>
<thead>
<tr>
<th>Area</th>
<th>Annual Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Automobiles, Motorcycles/Motorbikes</td>
</tr>
<tr>
<td>A</td>
<td>$12.00</td>
</tr>
<tr>
<td>B</td>
<td>$12.00</td>
</tr>
<tr>
<td>C</td>
<td>$12.00</td>
</tr>
<tr>
<td>D</td>
<td>$12.00</td>
</tr>
<tr>
<td>E</td>
<td>$12.00</td>
</tr>
<tr>
<td>F</td>
<td>$4.00</td>
</tr>
</tbody>
</table>
EOSC Parking Regulations (effective April 1, 1975)

Persons owning more than one vehicle may purchase a second reserved parking sticker for an additional $1.00. Only one of the vehicles, however, may be parked at any one time in a reserved parking area.

Refunds of $3.00 for each unexpired term will be issued in the Business Office if a student, staff member or faculty member withdraws from or leaves the employment of the College.

VISITOR PARKING for off-campus personnel requires a temporary permit which may be obtained in the Business Office, the Information Desk in Hoke College Center, the Library Desk, or from the Director of Athletics Office in the Coliseum.

Visitor parking is located as follows:

1. West of Administration Building
2. South of Hoke College Center
3. West of the DCE Building (1308 K Avenue).

The area south of the Classroom Building is closed to everyone except visiting team buses, visiting college and high school authorities, and athletic event officials.

Visitor parking permits for buses and vehicles bringing large groups to the campus for scheduled campus events may be obtained in the Business Office or Office of College Relations for mailing to users prior to the event.

30-MINUTE PARKING for business purposes in the Bookstore is located immediately south of Hoke College Center.

FREE PARKING (not requiring permit) is available on city-owned and college-owned streets--K Avenue, J Avenue and G Avenue between 6th and 7th Streets, 7th Street between K Avenue and L Avenue, and G Avenue from 6th Street to the Cemetery. All on-campus parking is free after 5 PM daily and anytime on weekends, except areas posted: "No Parking."

**Bicycles**

Parked and locked bicycles must be in a rack supplied for that purpose adjacent to an instructional building or residence hall.

STATE VEHICLES may park in all reserved, free, and visitor parking areas.

CITATIONS will be issued to faculty, staff, students, and visitors of Oregon State College for the following violations:

1. Parking (without reserved or temporary parking permit) an automobile, motorcycle, or motorbike in a reserved parking area.
2. Parking a vehicle in a no parking area.
EOSC Parking Regulations (effective April 1, 1975)

3. Parking a student-, faculty-, or staff-owned vehicle in a visitor parking area.

4. Parking beyond the time limit in a 30-Minute parking area.

5. Blocking traffic within approved campus boundaries.

6. Driving, riding, or parking motor driven vehicles on sidewalks and pedestrian malls.

7. Parking first and second car simultaneously in any reserved parking area.

8. Parking and/or chaining a bicycle in unauthorized areas.

Violators are directed by means of the citation to pay a fine at the Business Office in the Administration Building. Appeals may be directed in person to the Director of Business Affairs.

FINES for parking and related violations are as follows:

$5.00, reduced to $3.00 if paid within two (2) working days after citation is issued.

Cost of violation may be applied toward purchase of annual RESERVED PARKING permit. Fines are payable to the Cashier in the Business Office. Repeated and flagrant violations of campus parking regulations may result in banning of the vehicle from the campus.

The College assumes no responsibility for damage to or loss of vehicles or their contents when parked within the campus boundaries.

Vehicle owners are urged to notify the Oregon State Motor Vehicle Division of any change of address within 30 days after occurrence. The nearest Motor Vehicle Division office is located on Highway 82 between La Grande and Island City.
OREGON INSTITUTE OF TECHNOLOGY
REGULATIONS GOVERNING TRAFFIC CONTROL
1975 - 1976
Revised August 1975

I. RESPONSIBILITY IN TRAFFIC CONTROL

a. Oregon Revised Statute 352.360 authorizes the State Board of Higher Education to "...enact such regulations as it shall deem convenient or necessary to provide for the policing, control and regulation of traffic and parking of vehicles on the property of any institution under the jurisdiction of the Board. Such regulations may provide for the registration of vehicles, the designation of parking areas, and the assessment and collection of reasonable fees and charges for parking."

b. Strict enforcement for these regulations is necessary to minimize congestion and maintain safety of campus roads and in parking areas. The administration of these regulations lies with the Campus Traffic Commission working in coordination with the Campus Police.

c. The State Board of Higher Education, "for the purpose of enforcing its regulations governing traffic control, may appoint peace officers who shall have the same authority as other peace officers as defined in O.R.S. 133.005."

d. The regulations listed hereinafter, which provide for the policing, control, and regulating of traffic and parking of vehicles on campus, are enforceable whenever a vehicle is on campus. ALL PERSONNEL (FACULTY, STAFF, AND STUDENTS) OF OREGON INSTITUTE OF TECHNOLOGY ARE REQUIRED TO BE KNOWLEDGEABLE OF AND ABIDE BY THESE REGULATIONS.

e. Administrative and disciplinary sanctions may be imposed upon students, faculty and staff for violation of the regulations, including, but not limited to, a reasonable monetary penalty which may be deducted from student general deposits,

Note: Italicized portions are changes from the 1974-75 regulations.
and faculty or staff salaries or other funds in the possession of the institution as provided in sub-section 2 of O.R.S. 352.360. The regulations may also be enforced by the impoundment of vehicles or bicycles, and a reasonable fee may be charged for the cost of the impoundment and storage, if any, prior to the release of the vehicles or bicycles to their owners, as provided in sub-section 4 of O.R.S. 352.360.

f. The regulations governing traffic control may, by authority of the Traffic Commission and with approval of the State Board of Higher Education, be changed or altered whenever it is deemed to be beneficial to the public interests. In the event of an emergency or special event, parking and traffic regulations may be waived by the Traffic Commission, Traffic Co-ordinator, or administrator in charge.

II. VEHICLE REGISTRATION

a. A vehicle is any motor conveyance requiring a state or city license to operate on public highways.

b. After the first day of classes, vehicles must be registered when brought on the campus the first time. Permits are issued at the Cashier's Office, Snell Hall.

c. Registration permits must be permanently affixed to the rear bumper (left third) on the registered vehicle in plain view.

d. Vehicles must have either a faculty/staff or student permit, double registration of any one vehicle is not permitted.

e. Registration may be rescinded and removal of the permit required:

1. For failure to comply with traffic regulations or to rulings of the Traffic Commission,

2. For failure to pay fines as prescribed in Section VII or as assessed by the Traffic Commission,

3. When the permit is used on an unregistered vehicle or by an unauthorized person,

4. When registration is found to be false or inaccurate,

5. When enrollment is terminated, and

6. When the time specified on the permit is expired.
III. PARKING PERMITS

a. Full-time Residence Hall student permits will be issued for a fee of $15.00 per annum.* Full-time commuter-student permits will be issued for a fee of $15.00 per annum.

b. A student registering a vehicle after the last day to drop classes, as indicated in the academic calendar, will pay a charge of one-half the term's parking fee for that term and full fees for the remaining terms of the school year as indicated above.

c. Student permits will be issued to part-time students for a fee of $2.00 per term.**

d. Faculty/Staff permits will be issued for a fee of $18.00 per annum. Vehicles with these permits must park in the faculty/staff parking areas.

e. Summer-Term permits will be issued to staff and students who were not registered full-time during the preceding year. A fee of $3.00 is charged for these permits and will be valid for Summer Term only.

f. Two-wheeled (power and scooter) permits will be issued for a fee of $8.00 per annum. Such vehicles will be parked according to instructions in Section V.

g. Bicycles must be licensed by the City of Klamath Falls. A parking permit is not required.

h. Special permits may be issued at the Cashier's Office under the following circumstances:

1. Permanently handicapped persons may be issued a special permit upon application to and approval by the Traffic Commission, after paying the appropriate permit fee.

2. Persons temporarily handicapped may be issued a temporary handicapped permit upon application to and approval by the Traffic Commission, provided a regular student parking fee has been paid.

3. Students, staff, and faculty who wish to bring a vehicle on campus on a temporary basis, up to two weeks in duration, will be issued a temporary permit. Successive temporary permits will not be issued without expressed permission of the traffic coordinator.

* Full-time students are those registered for 12 credit hours or more per term.

** Part-time students are those registered for 11 credit hours or less per term.
4. Vehicles displaying temporary permits must park in the area designated by that permit.

5. Courtesy parking permits for visitors must be obtained at the Information desk in Snell Hall and displayed as indicated on that permit.

I. Second-vehicle or replacement permits for automobiles may be obtained for a fee of $1.00 provided proof of ownership is established. A second vehicle permit for an automobile will not be issued for $1.00 if the original permit was issued for a two-wheeled vehicle. Purchasers of a second vehicle permit may have only one vehicle on campus at a time, unless full parking fees have been paid for both vehicles.

J. Refunds for students withdrawing from school will be consistent with State Board policy for fee and tuition refunds. A non-returning student will receive a refund for those terms not attended during the school year. If a student disposes of his registered vehicle and does not replace it with another, however, a refund of fees paid in advance, for succeeding terms only, will be made. Refunds will be made only if a parking permit is removed from the vehicle and returned to the college cashier.

IV. DRIVING ON CAMPUS

a. Any operator of a motor vehicle or bicycle, while driving on campus, must comply with the traffic laws and ordinances of the State of Oregon and the City of Klamath Falls, and with the regulations governing motor vehicles and bicycles on campus.

b. Designations for campus roads:

1. Main roads -- entrance-exit roads and roads connecting one campus area with another,

2. Service roads -- roads to buildings and to service parking zones,

3. Access roads -- roads connecting parking areas with main roads,
4. Parking aisles -- roads within the parking areas which connect parking spaces with access roads, and

5. Circle drive -- road at entrance to Snell Hall.

c. Maximum speeds for operating vehicles on campus:
   1. Main roads -- 25 miles per hour unless otherwise designated,
   2. Service and access roads -- 15 miles per hour, and
   3. Parking aisles and circle drive -- 10 miles per hour. Speed limits must be observed and complied with on all campus roads.

d. The "basic rule" and rules for safe driving are constantly in effect.

e. Vehicles leaving service roads and parking aisles must yield to vehicles operated on access roads; and these vehicles must in turn yield to main roads which include Circle Drive; and vehicles operated on any road must yield to pedestrian traffic.

f. Driving any vehicle on sidewalks, lawns, landscape areas, or on any area not designated or designed for driving is prohibited.

g. Cases involving destruction of State property resulting from the use of a motor vehicle or bicycle shall be automatically referred to the Business Manager, Snell Hall 201, for collection of damages, in addition to the customary fine.

h. Visitors must abide by all posted regulations contained herein.

V. PARKING ON CAMPUS

a. Any operator of a motor vehicle or bicycle, while parking on campus, must comply with the traffic laws and ordinances of the State of Oregon, the City of Klamath Falls and the regulations governing motor vehicles and bicycles on campus. A "parked vehicle" refers to any vehicle which is stopped with or without a driver in attendance and irrespective of the time such vehicle is stopped.

b. Areas designated for parking are indicated on the campus traffic map or are listed herein as:
   1. Parking lot #1 -- area west of circle drive,
   2. Parking lot #2 -- area east of circle drive,
3. Parking lot #2a -- east and adjacent to parking lot #2,
4. Parking lot #2b -- east of library-commons building,
5. Parking lot #3 -- area west of and adjacent to Physical Education Building,
6. Parking lot #3a -- north of parking lot #3 and adjacent to physical education field,
7. Parking lot #3b -- east of physical education building
8. Parking lot #4a -- area northeast of and adjacent to Cornett Hall,
9. Parking lot #4 -- area north of and adjacent to Cornett Hall,
10. Parking lot #4b -- area south of Physical Plant,
11. Parking lot #4c -- area west of Cornett Hall, and
12. Parking lot #4d -- area south of Cornett Hall.

c. Zone designated as special service are restricted to loading/unloading and for repair services. These areas are color coded green.
d. Vehicles shall be parked on campus ONLY in areas designated for parking. Parking of vehicles on any road, driveway, fire lane, entranceway to building, pedestrian lane, and landscaped area is prohibited. Encroachment upon adjacent spaces and parking aisles is prohibited, i.e., all vehicles must be parked between parking space markers.
e. Head-in parking is required with the front wheels adjacent to the curb where angle or right-angle parking spaces are provided; parallel parking is required where paralleled spaces are provided and is permissible in service zones for purposes of loading and unloading.
f. Assigned parking is authorized as indicated on the campus traffic map and is marked by appropriate colors and signs or is listed herein as:

1. Red -- Faculty and staff
2. Blue -- residence hall students
3. Orange -- commuter students
Meeting #426-69

9. Parking assignments may, by authority of the Traffic Commission, be temporarily changed in the event of special campus activities.

h. When need has been established, a reserved parking space may be authorized by the Traffic Commission within a parking area; no other vehicle may be parked in this space.

i. Special areas are designated for parking two-wheeled vehicles; no other vehicles may be parked in these areas. Bicycles must be parked in bike racks designated on the map in yellow.

j. Open parking is permissible in designated faculty, staff, student and visitor lots between 6:00 p.m. and 6:00 a.m., and on weekends and school holidays EXCEPT for parking in reserved spaces, service areas, fire lanes, and limited parking zones.

k. Parking of a vehicle or bicycle in any building is prohibited, except in Cornett Hall while the vehicle is being repaired.

l. Repair of vehicle in any parking area or zone is prohibited, except in designated minor-repair area.

m. Visitors may park in any area designated for parking.

VI. APPLICATION OF MOTOR VEHICLE LAWS OF THE STATE OR OREGON

All motor vehicle laws of the State of Oregon and the City of Klamath Falls, together with amendments hereafter adopted, are applicable to the campus of Oregon Institute of Technology to the same extent as if said campus and its roads were public highways, and all provisions of said motor vehicle laws are invoked and enforceable except insofar as they are incompatible or inconsistent with these regulations.
VII. PENALTIES FOR OFFENSES

a. Vehicle not registered -- Fine of $5.00
b. Permit not properly displayed -- Fine of $5.00
c. Falsification of Information -- Fine of $20.00
d. Parking offenses -- Fine of $5.00
e. Driving in nondesignated areas -- Fine of $10.00
f. Bicycles parked in illegal area -- Fine of $2.00
g. Moving violations, including such offenses as reckless driving, driving while intoxicated, speeding, driving the wrong way, running stop signs, excessive noise, and other offenses not otherwise specified herein which are a violation of the motor vehicle laws of the State of Oregon, are punishable upon conviction, in accordance with said motor laws. Violators will normally be fined $10.00.

h. FAILURE TO ANSWER A CITATION AS DIRECTED OR RESPOND TO A LETTER from the Traffic Commission within the time specified thereon may be punishable by a fine of $2.00. An additional fine of $5.00 will be levied for the second late letter.

i. Excessive citations may result in cancellation of parking permit by the Traffic Commission. The violator may be referred to the Office of Student Personnel Services for disciplinary action if a student. A faculty or staff member may be referred to the President.

j. Bail, or arrangement for payment of bail, will be required in all appeal cases referred to the Traffic Commission. The amount of bail shall not exceed the prescribed fine for the violation.

k. A student who fails to tender payment to the Cashier for any traffic citation received or fails to arrange bail and requests a hearing before the Traffic Commission on or before the date specified on the traffic citation will, after written notice, have the fine deducted from his general deposit.
I. A faculty or staff member who fails to tender payment to the Cashier for any traffic citation received or fails to arrange bail and requests a hearing before the Traffic Commission on or before the date specified on the traffic citation will, after written notice, have the fine deducted from his payroll check.

VIII. ENFORCEMENT OF PENALTIES

A student, faculty, or staff member who is cited for violation of a traffic regulation shall, within the time provided on the citation:

1. Pay the amount prescribed, on a citation as a penalty, to the Cashier on the OIT campus, or;

2. Request a hearing before the Traffic Commission with a quorum present, and post the amount prescribed on the citation as bail. The Traffic Commission shall review the matter and render judgment, and its finding shall be conclusive. The submission of the matter to the Traffic Commission shall be a waiver of the rights to present the matter to the District Court or Municipal Court of Klamath Falls.

3. Request a hearing before the District Court or the Municipal Court in Klamath Falls and post the amount prescribed on the citation as bail. The written request shall be submitted to the Traffic Co-ordinator's Office, whereupon his case will be set on the docket of the District or Municipal Court in Klamath Falls, in accordance with rules and procedures pertaining to said court. The requirements for the posting of bail, the assessment of court costs, and conduct of hearings and other matters in such cases will be in accordance with the laws and rules applicable in said court. Failure to respond to the three (3) solutions as stated above will be punishable as stated in paragraph VII-k and VII-l.

IX. AUTHORITY OF TRAFFIC COMMISSION

The Traffic Commission shall have the full authority to:

1. Dismiss the violation,

2. Find the individual not guilty of the charges on the traffic citation,

3. Find the individual guilty of the violation, or of some lesser violation, and impose a fine as the Traffic Commission shall consider appropriate,

4. Enter a finding guilty and, without imposing any fine, issue a reprimand or warning, or impose a fine and suspend its payment during a probationary period,

5. In addition, make recommendations to OIT authorities as a restriction or suspension of driving privileges, withdrawal of academic registration or parking privileges, dismissal, or other disciplinary actions. Such actions, however, shall be recommendatory only.
X. **AUTHORITY OF CAMPUS POLICE OFFICERS**

All members of the campus police have been appointed as peace officers and are vested with full authority as peace officers in accordance with the laws of the State of Oregon. All notices of violations of any of the regulations herein will be signed by the campus policemen as peace officers. Any resistance to, interference with, or physical assault upon a campus police officer, will be handled in the same manner and to the same extent as a similar offense against other police officers.
INTRODUCTION

DRIVER RESPONSIBILITY

All persons operating vehicles on campus are responsible for knowing and adhering to the regulations herein. A thorough understanding of these regulations is important because violations will result in needless expense and inconvenience to violators. The regulations are enforceable at all times, including vacation periods, by authorized Security Agents.

AUTHORITY TO ESTABLISH MOTOR VEHICLE REGULATIONS

Authority to establish regulations governing the use of motor vehicles on the Southern Oregon State College Campus for visitors, faculty, staff, and students is derived from Oregon Revised Statute 352.360 and action of the Oregon State Board of Higher Education pursuant to such statute. The regulations as herein published have been approved by the Office of the Chancellor and filed with the Secretary of State in accordance with provisions of ORS 183.310 to 183.500. Strict enforcement of these regulations is necessary to minimize congestions, maintain safety on Campus streets, enhance security, and maximize the use of existing parking facilities.

APPLICATION OF MOTOR VEHICLE LAWS OF THE STATE OF OREGON AND THE CITY OF ASHLAND

All motor vehicle laws of the State of Oregon and City of Ashland, including specifically, but not by way of limitation, ORS Chapters 481, 482, 484, 485, and 486, together with amendments hereafter adopted, are applicable and enforceable on the Campus of Southern Oregon State College to the same extent as if this campus and its streets were public highways.

1. TRAFFIC COMMITTEE
   a. The Traffic Committee is established to advise and make recommendations to the President in creating or modifying traffic parking policies and to assist in the orderly, effective, and economical regulation of vehicle use on the Campus. Final authority will rest with the President.
   b. The Traffic Committee will include: Three faculty members recommended by the Faculty Senate; three student members recommended by the Student Senate; and one classified staff member elected by all full-time classified staff. All members are subject to final confirmation by the President.
   c. Term of Office. Each member of the Traffic Committee will be appointed for the period of two years. Appointments to fill vacancies will be for the unexpired term of the particular vacancy being filled. Terms of office will be staggered so as to provide continuity.
   d. The Director of Security and Safety, being responsible for the enforcement of these regulations, will be an ex-official (non-voting) member of the Traffic Committee. In this capacity, he will serve as an advisor concerning traffic problems on the campus. Additionally, the Director will make recommendations on needed improvements or changes in this program.
2. **DRIVING AND PARKING REGULATIONS ON CAMPUS**
   
   The Dean of Administration in consultation with the Traffic Committee will designate parking areas on the campus.
   
   - **a.** Anyone operating a vehicle on campus will observe speed limits, barricades, bicycle lanes, crosswalks, and stop signs and will drive in a safe and prudent manner. The speed limit on campus is 15 MPH. Driving or parking vehicles on sidewalks, lawns, and other areas not designated for driving or parking is prohibited.
   
   - **b.** Campus traffic boundaries and parking areas are indicated on the campus traffic map.
   
   - **c.** Vehicles shall be parked within indicated parking areas.
   
   - **d.** Vehicles shall not be parked in loading zones at any time for any purpose other than loading and unloading.
   
   - **e.** Bicycle racks are provided on the campus for parking; they will be used. Pedestrians have the right-of-way over bicycles on campus walks.

3. **VEHICLE REGISTRATION AND PARKING PERMITS**
   
   - **a.** Vehicles requiring a state license are classified as motor vehicles and include automobiles, trucks, motorcycles, and motor scooters, all of which are hereafter referred to as vehicles.
   
   - **b.** Vehicles parked on the campus during hours of enforcement must be registered and display the appropriate parking permit. Vehicle registration is available during normal registration or at the Business Office.
   
   - **c.** Parking permits will be attached only to the vehicle for which they are issued and to the designated area of the vehicle as specified by the Security and Safety Department. If a vehicle is disposed of, permits should be removed and returned to the Business Office to obtain another permit or a refund (see paragraph 4.m.).
   
   - **d.** Bicycles to be used or parked on the campus will be registered and licensed with the proper authorities.

4. **PARKING PERMITS AND PARKING AREAS**
   
   - **a.** Parking permits are valid for the full school year which begins with the fall quarter and continues through the summer session. Parking permits may be purchased during the winter, spring, or summer terms at a proportionately reduced rate.
   
   - **b.** Vehicles will park in specified areas as designated by parking permit color and campus parking map.
   
   - **c.** Regulations may change from time to time. In the event of conflict between traffic signs or markings and printed regulations, the signs or markings will be followed.
   
   - **d.** FACULTY/STAFF parking permits will be sold to classified employees and to faculty. Vehicles displaying faculty/staff permits are authorized to park in designated faculty/staff areas. Because of limited space for faculty/staff parking, vehicles displaying these permits may park in other parking lots on the campus when faculty/staff lots are full.
   
   - **e.** STUDENT COMMUTER parking permits will be sold to students who live off campus and wish to bring vehicles on the campus. Vehicles displaying student commuter permits will park in student commuter parking lots.
f. RESIDENCE HALL parking permits will be sold to students living in campus residence halls. Vehicles displaying a Residence Hall permit will be parked in residence hall areas only.

g. MOTORCYCLE AND SCOOTER parking permits will be sold for two wheel vehicles only. These vehicles will be parked only in areas designated for two wheel vehicles.

h. For a second vehicle (OWNED BY THE DRIVER), more than one parking permit may be issued with appropriate controls. If a substitute vehicle, either not owned by the driver or as approved by the Security & Safety office, has to be brought on campus, the individual will acquire from the Security and Safety Department a substitute vehicle permit. If a driver owns both a car and a motorcycle, a second decal may be purchased for the motorcycle at a cost of $1.00. A second decal may not be purchased for a car at $1.00 if the first decal is for a motorcycle.

i. If the registered vehicle is sold or the permit is destroyed, a replacement permit may be purchased by showing proof of new vehicle ownership and remnants of the original permit showing the number.

j. SPECIAL permits may be approved by the Security and Safety Department, such as:

(1) Permanently and temporarily disabled students may be issued a special permit, to be used in conjunction with regular current parking permit.

(2) Special "Service" permits will be issued to Service agencies doing business at SOSC Campus.

(3) Other permits as prescribed by the Traffic Committee.

k. The parking areas for SOSC will be "open" (parking permit not required) from 6PM to 6AM and all day Saturday and Sunday unless otherwise marked, as long as vehicles are parked legally.

l. VISITORS permits are available at the Security and Safety Department, Business Office, Department Offices, Division Offices, or Campus Activities Office. Visitors may park in any of the parking areas, EXCEPT the metered parking lot, provided all posted signs are observed. Visitors passes are ordinarily issued for "one day" only. Special exceptions may be made by the Security and Safety Department. Busses will park in lot #1 by the Physical Education Building and will be expected to have a VISITORS permit. If a ticket is received while obtaining a Visitors permit, return both the ticket and permit to the Security and Safety Office.

m. A refund for a parking permit will be made only for whole terms (fall, winter, and spring) remaining, and upon return of the sticker or fragments thereof showing the registration number. Refunds for a term will not be made after the published date for late school registration for that term. There will be no refunds for summer term.

n. Special parking spaces are authorized for the President, Dean of Faculty and Dean of Administration.

o. A limited number of parking spaces are available for Reserved Parking for a one year period. Applications will be made to the Traffic Committee for approval. Applications are available at the Security and Safety Department.

p. For those persons who would use the campus parking facilities only intermittently and for short periods of time, a weekly parking permit may be purchased at the Business Office.
5. PENALTIES FOR OFFENSES
   a. Bringing unregistered vehicle on campus: Fine $10.00
   b. Registered vehicle on campus without proper permit: Fine $5.00
   c. Falsification of vehicle registration information: Fine $10.00
   d. Parking Offenses: Fine $5.00
   e. Overtime Parking: Fine $2.00
   f. Improper driving, including such offenses as reckless driving, driving
      while intoxicated, speeding, driving the wrong way, running stop signs,
      excessive noise, and other offenses not otherwise specified herein,
      which are a violation of the motor vehicle laws of the State of Oregon,
      are punishable upon conviction in appropriate courts of law.
   g. Excessive citations - five or more in a school year - will result in
      cancellation of parking permit by the Security and Safety Department.
      A refund may be made in this instance as per Section 4.m.
   h. A vehicle may be towed off the campus and impounded and the owner
      subject to towing and storage fees in addition to penalties under the
      following circumstances:
      (1) A vehicle causing imminent danger to people or College property.
      (2) A vehicle having a parking permit and receiving five (5) or more
          citations within a school year.
      (3) A vehicle not having a parking permit and receiving three (3)
          citations within a school year.
      (4) A vehicle left parked or standing in an area not normally used for
          vehicular traffic. This includes parking on a sidewalk, or the
          grass.

6. ENFORCEMENT OF PENALTIES
   a. All penalties prescribed in paragraph 5, other than for violations
      enforced in appropriate courts of law as provided in paragraph 5.f.,
      will be administratively enforced by Southern Oregon State College.
      Violators will receive a traffic citation or notice of the offense with
      which he is being charged, together with the scheduled fine for said
      violations in accordance with the penalties set forth in said
      paragraph 5.
   b. After receipt of a traffic citation, the individual must, within 7
      calendar days of the date on the traffic citation, either, (1) pay
      the appropriate fine, or (2) file a request for a hearing before the
      Traffic Appeals Board.
   c. Any person wishing to take his case before the TAB must prepare a
      "Petition for Appeal of Traffic Violation" for a hearing indicating
      why the citation should not be enforced. Petition forms are available
      at the Security and Safety Department. This petition must be refilled
      at the Security and Safety Department within seven (7) calendar days of
      the date of the citation. At this time, the appellant will have the
      right to request substitution of any one member of the TAB and
      select the replacement from the section's alternate group.
   d. A person appealing the citation is obligated to appear before the
      Traffic Appeals Board to present his case. If he does not appear, the
      case will be carried over to the next scheduled TAB meeting. If the
      appellant does not appear at this meeting the TAB will then disallow
      the appeal, automatically find the person guilty and impose a fine.
   e. The party appealing the citation may have legal counsel to present
      his case to the TAB, but the appellant must be present or the set fine
      will be imposed.
f. In considering appeals, the TAB shall have full authority to:
   (1) Dismiss the violations.
   (2) Find the individual not guilty of the charges in the citation.
   (3) Find the individual guilty of the violation and either impose
       the fine stipulated in these Regulations, or impose a lesser fine.
   (4) Enter a finding of guilty, and, without imposing any fine, issue
       a reprimand or warning, or impose a fine, but suspend its payment
       during a fixed probationary period.

g. The decision of the TAB may be appealed in writing through the Traffic
   Committee to the President. Forms for making such an appeal are
   available at the Security and Safety Department. This appeal must be
   filed with the Security and Safety Department within seven (7)
   calendar days following the decision of the TAB. The Security and
   Safety Department will also have an opportunity to submit a written
   statement concerning the issuance of the citation.

h. Citations resulting from violations other than parking may result
   in the passing of the case out of SOSC jurisdiction into that of
   appropriate civil authorities at the discretion of the Traffic Appeals
   Board. The TAB serves as an arbitration board.

i. A student who fails to pay the College for any traffic citation
   received, or to request a hearing before the Traffic Appeals Board
   within 7 days of the date on the traffic citation will have the fine
   deducted from his general deposit.

j. The student's right to receive his registration packet and to enroll
   during the registration period will also be denied if any penalties
   owing under these regulations remain unpaid at the time of registration.

k. A faculty or staff member who fails to pay the College for any such
   traffic citation received, or to request a hearing before the Traffic
   Appeals Board within 7 days of the date on the traffic citation will,
   after written notice, have the fine deducted from his payroll check.

7. TRAFFIC APPEALS BOARD -- FACULTY, STAFF AND STUDENTS

    Statement of Purpose

The Traffic Appeals Board, hereinafter referred to as TAB, is established
    to provide an expedient method of handling appeals for citations issued
    by Southern Oregon State College Security Agents. They arbitrate
    matters concerning traffic and parking violations on the Southern Oregon
    State College campus.

   a. The TAB will consist of two faculty members nominated by the Faculty
      Senate, one classified staff member elected by the full time members
      of the classified staff, and three students nominated by the Student
      Senate. All members are subject to confirmation by the President.
      Each of the above groups - Faculty Senate, classified staff, and
      Student Senate - will provide a minimum of one, but no more than three,
      alternate members of the TAB. Alternate members can only be used in the
      absence of appointed members. It will be the responsibility of the
      absent member to notify an alternate to fulfill his obligation.

   b. Term of Office. Each member of the TAB will be appointed for a
      period of three years. Terms of office will be staggered.
FEE SCHEDULE - September 1975 to September 1976

**FACULTY, STAFF, AND STUDENT COMMUTER** - For first registered vehicle

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**RESIDENCE HALL STUDENTS** - For first registered vehicle

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<td>Spring term through summer term</td>
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<td>Summer term only</td>
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**MOTORCYCLE AND SCOOTER**

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**SECOND VEHICLE OR REPLACEMENT PERMIT**

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**RESERVED PARKING (NON-REFUNDABLE)**

$25.00 over and above price for regular parking permit

**WEEKLY PARKING PERMITS**

$1 per week
1975-1976
REGULATIONS GOVERNING THE USE OF MOTOR VEHICLES

AUTHORITY TO ESTABLISH MOTOR VEHICLE REGULATIONS

Authority to establish regulations governing the use of all Motor Vehicles on the Oregon State University (OSU) Campus is derived from Oregon Statutes and action of the Oregon State Board of Higher Education pursuant to such statutes. The rules and regulations published herein were approved by the Office of the Chancellor and are filed with the Secretary of State in accordance with the provisions of ORS 183.310 to 183.500. Strict enforcement of these regulations is necessary to maintain safety on campus streets, reduce congestion, improve security, and effectively utilize parking facilities.

APPLICATION OF MOTOR VEHICLE LAWS OF THE STATE OF OREGON AND CITY OF CORVALLIS

All motor vehicle laws and ordinances of the State of Oregon and the City of Corvallis specifically including, but not limited to, ORS Chapters 481, 482, 483, 484, 485, and 486 together with adopted amendments are applicable to the campus of OSU to the same extent as if the campus and its streets are public highways. All provisions of the above motor vehicle laws are applicable and enforceable except as they conflict or are inconsistent with these regulations.

1. DEFINITIONS

For the purpose of these regulations: a. The word "parked" means any vehicle which is stopped and/or waiting, regardless of the period of time the vehicle is stopped or whether a driver is present, except for vehicles immobilized by traffic control, congestion, or accident.
b. The word "motor vehicle" or "vehicle" means any type of motor-powered conveyance including, but not limited to, automobiles, trucks, motorcycles, and motor scooters.

c. The central campus is defined as that area legally reached via the Information Centers.

d. The word "weekday" is defined as Monday through Friday.

2. VEHICLE PARKING PERMITS

a. All faculty, staff, and students who have motor vehicles in their possession or control for use on the OSU campus and parking areas must, except as provided in paragraph 6-g display a current vehicle parking permit. Use of university streets, lanes, or parking areas without a properly displayed current OSU parking permit can result in a citation and a $5 fine.

b. Eligible persons who obtain permits must attach them to the vehicle for which they are designated. The vehicle must be owned by, or in the possession of, the permit purchaser.

c. Purchased permits for automobiles must be permanently affixed to the left side of the front and rear bumpers. Permits for motorcycles and motor scooters must be affixed on the left side of the vehicle in a readily visible place. All expired permits must be removed or covered. If a vehicle is disposed of, permits must first be removed.

d. Student permits normally shall be purchased during academic registration. Faculty, staff, and students unable to obtain permits during academic registration may obtain permits from the Traffic Office, Room B 006, Administrative Services Building, phone 754-2583.

3. DRIVER RESPONSIBILITY

a. All persons operating motor vehicles on campus are responsible for knowing and adhering to the regulations stated herein. The regulations are enforced at all times.
b. The responsibility for locating a legal parking space rests with the operator of the motor vehicle. Lack of space is not a valid excuse for violating any OSU parking regulation.

c. In the event of conflict between signs or markings and printed regulations, the signs or markings shall be followed.

d. OSU is not responsible for any vehicle or its contents parked on OSU property or environs. Individuals assume all risk of accident and property loss, personal injury, and property damage.

e. The status of the vehicle driver limits the area where the vehicle may park during the hours of 7:00 a.m. to 5:00 p.m. on weekdays.

f. The vehicle registrants are responsible for traffic violations on campus involving their vehicles.

4. PERMITS AND PARKING AREAS

a. STAFF PERMITS may be purchased by OSU academic personnel with the rank of research associate or higher; by 1.00 full time equivalent (FTE) instructors and research assistants, by OSU employees who have worked full time in the Oregon State System of Higher Education for a continuous period of four or more calendar years prior to the date of purchase, and by employees whose state and/or federal salary is equivalent to or exceeds $800 per month. (1) The fee for a Staff Permit is $30 per academic year. This permit expires on September 30, 1976. (2) Emeritus and retired personnel may be issued a Staff Permit without charge upon application at the Traffic Office. (3) Vehicles displaying Staff Permits may park in any OSU parking area from 6:00 a.m. to 2:00 a.m. of the following day provided posted signs are observed. (4) Students are not permitted to drive vehicles with Staff Permits within the central campus during the hours of 7:00 a.m. to 5:00 p.m. on weekdays, except as provided in paragraph 4-F.
b. LIMITED STAFF PERMITS may be purchased by any OSU faculty and employe including those qualified for a Staff Permit and by graduate students employed at least 0.6 FTE. (1) The fee for a Limited Staff Permit is $21 per academic year. This permit expires on September 30, 1976. (2) Vehicles displaying Limited Staff Permits may park in all designated areas except those reserved for Staff Permits from 6:00 a.m. to 2:00 a.m. of the following day provided all posted signs are observed. (3) Staff areas may be utilized from 5:00 p.m. to 2:00 a.m. of the following day and from 6:00 a.m. Saturdays, Sundays, and legal holidays until 2:00 a.m. of the following day. (4) Students are not permitted to drive vehicles with Limited Staff Permits within the central campus during the hours of 7:00 a.m. to 5:00 p.m. on weekdays, except as provided in paragraph 4-e.

c. STUDENT PERMITS may be purchased by students living off campus or in residence halls who wish to bring vehicles to the campus. (1) The fee for a Student Permit is $18 per academic year. This permit expires September 30, 1976. (2) Vehicles displaying Student Permits may park in student areas at any time. (3) Staff and Limited Staff areas may be used from 5:00 p.m. to 2:00 a.m. of the following day on weekdays, and from 6:00 a.m. Saturdays, Sundays, and legal holidays until 2:00 a.m. of the following day. (4) Students are not permitted to drive vehicles with Student Permits within the central campus during the hours 7:00 a.m. to 5:00 p.m. on weekdays, except as provided in paragraph 4-f.

d. REDUCED FEE COMMUTER LOT is the lot bordered by 26th Street South of Stadium Avenue, Western Avenue and Oak Creek North to West side of Parker Stadium. Entrance is from 26th Street opposite Stadium Avenue. The fee for this lot is $12 for Staff and $9 for Students. This permit expires on September 30, 1976. This lot will be open from 6:00 a.m. to 2:00 a.m. weekdays only. Holders of this permit are only authorized to park in this lot.
e. MOTORCYCLE AND MOTOR SCOOTER PERMITS may be purchased for a fee of $8 per academic year. This permit expires on September 30, 1975. Motorcycles and Motor Scooters will be parked and driven on campus according to instructions in paragraph 10.

f. SPECIAL PERMITS may be issued at the Traffic Office under the following conditions: (1) Commercial Permits: The purchase of a Commercial Permit is required of persons not directly associated with the University, but who make frequent business calls on campus and who desire to park a motor vehicle in any designated campus parking space. The fee for a Commercial Permit is $2.50 per month. (2) Temporary Permit: A Temporary Permit may be purchased by anyone wishing to park a specific vehicle, in specified locations, for short periods of time. This type of permit should be used by people attending meetings and conferences on campus. The fee for a Temporary Permit is $.25 per day or $1.00 per week. (3) Night Only Permit: Employees who will be on campus only between the hours of 5:00 p.m. and 7:00 a.m. may purchase a Night Only Permit for $10.50 a year. This permit is good in any regular permit parking area. (4) Night Parking Permit: Staff or students possessing OSU parking permits and who park on campus between 2:00 a.m. and 6:00 a.m. may apply for a special Night Parking Permit at no additional charge, or they may park in student parking areas without Night Parking Permits.

g. DISABILITY PERMIT: Students and staff who have a serious mobility disability, should contact the Traffic Office directly regarding their special parking needs.

h. SUMMER TERM PERMITS may be purchased for the fees indicated: (1) Staff - $7; (2) Limited Staff - $5; (3) Students - $4; (4) Motorcycle and Motor Scooters - $2. These permits expire on September 30, 1976.
i. SUBSTITUTE (Second) VEHICLE PERMITS may be purchased for a fee of $2, provided proof of vehicle ownership is presented to the Traffic Office. Only one set of substitute permits will be issued for each original permit. Purchasers of substitute permits may have only one vehicle on campus at a time, except when the second vehicle parks in the coin-operated fee lot. Abuse of the substitute permit may result in revocation of permit privileges for the remainder of the academic year.

j. REPLACEMENT VEHICLE PERMITS may be purchased for a fee of $1. Replacement permits may be obtained for original or substitute permits that have been destroyed, or if the vehicle has been sold. Evidence of the old permit, or a signed certificate of permit destruction must be submitted to the Traffic Office.

k. VISITORS VEHICLES must display Courtesy Parking Permits. These permits are obtained at the campus Information Centers. Visitors vehicles may park provided all posted signs are observed, in the designated Visitor areas until 2:00 a.m. If Information Centers are closed, visitors may park on campus without a Courtesy Parking Permit. (Also see parking privileges that are specified in paragraph 6-g.) Visitors staying overnight in a residence hall may obtain parking instructions from the residence hall desk clerk, or from Campus Security by dialing 754-1473.

l. COIN-OPERATED FEE PARKING is provided for visitors' vehicles, and for faculty and staff displaying Staff or Limited Staff Permits, in the parking lot located across from the OSU Book Store. The parking fee is $.25 per entry from 6:00 a.m. to 5:00 p.m. on weekdays. During other times the gate will be raised and free parking in this lot will be available.

m. OSU VEHICLE PERMIT HOLDERS ARE AUTHORIZED RECIPROCAL PARKING PRIVILEGES ON THE UofO CAMPUS.
5. REFUNDS
   a. Staff or students members who leave OSU, dispose of their vehicle without replacing the permit, or are dissatisfied with the permit are entitled to refunds which will be made only for whole terms (Fall, Winter, Spring). Upon return of the permit or fragments thereof showing the registration number to the Traffic Office, refund will be made. Refunds for a term will not be made if the permit is returned after the published date for late school registration for that term. Refunds will not be made if a vehicle has been cited more than five times during the academic year for traffic or parking violations.

6. DRIVING AND PARKING REGULATIONS ON CAMPUS
   a. Anyone operating a vehicle on campus shall observe speed limits, barricades, bicycle lanes, crosswalks, stop signs, and all other traffic signs and regulations, and shall drive in a safe and prudent manner. The speed limit on campus is 15 m.p.h. except where otherwise posted. Driving or parking vehicles on sidewalks, lawns, lanes, and other areas not designated for driving or parking is prohibited.
   b. Campus traffic boundaries and parking areas are indicated on the accompanying campus traffic map.
   c. Only vehicles with Staff or Limited Staff Permits and visitors' vehicles will be authorized entrance at Information Centers during the hours 7:00 a.m. to 5:00 p.m. on weekdays, except as provided in paragraph 4-e.
   d. Students are not permitted to drive vehicles with Staff or Limited Staff Permits within the central campus during the hours 7:00 a.m. to 5:00 p.m. on weekdays, except as provided in paragraph 4-F.
   e. Vehicles shall park headed into the parking stall where the end of the stall is a curb, building, fence, shrubbery or other obstruction, or parallel facing in the direction of traffic flow within indicated boundaries. ON THE OSU CAMPUS ANY AREA NOT SPECIFICALLY DESIGNATED FOR PARKING IS A "NO PARKING ZONE."
f. Vehicles shall not park on loading zones at any time for any purpose other than loading and unloading, and for such purpose maximum time is 10 minutes.

g. Vehicles without permits may park in certain OSU lots and areas during certain hours as follows: (1) Parking from 5:00 p.m. to 2:00 a.m. of the following day on weekdays, and from 6:00 a.m. to 2:00 a.m. the following day on Saturdays, Sundays, and legal (non-school) holidays is permitted in those peripheral parking areas on campus that can be entered without driving via the Information Centers or against a "DO NOT ENTER" or "ONE WAY" traffic sign, except for those vehicles specifically barred in accordance with paragraph 8-g.

h. Vehicles other than those displaying Student Permits or Night Permits (paragraph 4-f) may not be parked on campus from 2:00 a.m. to 6:00 a.m. daily. Vehicles with Student Permits must be parked during those hours in the student areas designated on the map in this publication.

i. All vehicles parked on OSU property are required to observe posted traffic and parking signs.

j. Abandoned and/or immobilized vehicles left on university property more than 72 hours will be removed at the owner's expense unless an extension has been granted by the Traffic Office, or by the Campus Security Department. Unlicensed vehicles or vehicles without OSU Parking Permits parking on OSU property will be considered abandoned and subject to removal.

k. All motor vehicles driven on OSU property shall be operated by a legally licensed driver. The licensee shall have such license in his or her immediate possession at all times when operating said vehicle, and shall display it upon request of campus security officers.

l. Government Vehicles: State and Federal vehicles not assigned a permanent parking space may park in any designated parking space, except those limited to visitors. From 2:00 a.m. to 6:00 a.m. these vehicles must be parked in a student lot.
7. TRAFFIC COMMITTEE AND TRAFFIC COURTS

a. The Traffic Committee is responsible to the OSU President for the administration and modification of traffic regulations. Requests for hearings and/or suggestions for enforcement, modification, or amplification of traffic regulations should be sent to the Traffic Committee.

b. Any appropriate matter presented to the Traffic Committee will be considered by the committee or referred to the proper Traffic Court to determine what action, if any, is required. Such action will normally be in the form of a recommendation to the President's Office, through the Dean of Administration, Dean of Students, or Dean of Faculty.

c. Hearings on student violations will be considered by the Student Traffic Court; hearings on violations by others will be considered by the Staff Traffic Court.

8. PENALTIES FOR OFFENSES

a. Failure to display a permit on vehicle parked within campus boundaries in violation of these regulations: Fine to $5.

b. Counterfeiting, altering, defacing, or transferring a parking permit to another motor vehicle for which a permit was not issued or for giving false information in an application or hearing or for misuse of any permit: Fine to $10 and/or revocation of the permit.

c. Parking offense: Fine to $5.

d. Any other violation of these regulations: Fine to $10.

e. Improper driving including, but not limited to, such offenses as reckless driving, driving while intoxicated, speeding, driving the wrong way on a one-way street, failing to stop at stop signs, excessive noise, and other offenses not specified herein which are violations of the motor vehicle laws and ordinances of the State of Oregon or City of Corvallis, may be prosecuted in the appropriate state or municipal courts.
f. A vehicle may be immobilized or towed and impounded, and is subject to towing and storage fees in addition to fines if: (1) the vehicle is a traffic hazard or a hazard to public safety, (2) or is found on university-landscaped areas, (3) or if campus traffic regulations have been circumvented.

g. An excessive number of citations (5 or more in an academic year) may result in the vehicle permit being terminated and/or the vehicle being barred from campus by the Traffic Administrator. Failure to forfeit a parking permit or to comply with instructions against driving a vehicle within the boundaries of the OSU campus can result in the violator's vehicle being impounded by the campus police when found within campus boundaries.

9. ENFORCEMENT AND APPEALS

a. All penalties prescribed in paragraph 8, other than violations referred to appropriate courts of law as provided in paragraph 8-e, will be administratively enforced by OSU. For all administratively enforced violations, a traffic citation or notice of offense, together with the scheduled fine, will be given the violator or attached to the violator's vehicle.

b. Fines for cited violations shall be paid to OSU at the cashier's office, on or before the date indicated on the citation.

c. A person charged with a violation may appeal the matter in person or in writing to the Staff Traffic Court or Student Traffic Court, whichever is appropriate. For visitors the Staff Traffic Court is the appropriate body. In such cases, the appropriate court shall render judgment and its findings shall be conclusive subject to appeal to the Office of the OSU President. A person desiring to appeal a citation should appear at the Traffic Office within the time specified on the citation. Alternatively, if the person cannot be physically present, he may write to the Traffic Office and request instructions for a hearing. Upon payment to the OSU cashier of bail in the amount on the citation and the preparation of a request for hearing indicating why the fine should not be imposed, the case will be scheduled for review.
d. A student who fails to post bail for a violation on or before the date specified in the citation will, after written notice, have the amount deducted from his general deposit and forfeits right of appeal.

e. The student's registration packet and enrollment may also be withheld if any penalties under these regulations remain unpaid at the time of registration.

f. A faculty or staff member who fails to post bail for any citation on or before the date specified in the citation will, after written notice, have the amount deducted from his payroll check and will forfeit right of appeal.

10. MOTORCYCLE AND MOTOR SCOOTER OPERATION

a. Parking areas for motorcycles and motor scooters are specifically allocated and marked as follows: SW Corner of Campus Way and 15th Street; W of Dixon Center on 26th Street; Limited Staff lot North of Infirmary; South of Callahan Hall on Adams Street; SW Corner of Sackett parking lot; NE Corner of Snell lot; SE Corner 15th Street and Washington Avenue; NE Corner 15th Street and Jefferson Way and South of Bloss Hall.

Additional areas may be designated from time to time.

b. Motorcycles and Motor Scooters with permits may also be parked in any student parking area providing they do not occupy an automobile parking space or hinder the maneuverability of parked automobiles.

c. Motorcycles and Motor Scooters are prohibited from parking in any yellow painted areas, crosswalks, loading zones, time limit zones, bicycle parking areas, or in the interior of campus buildings, and are not permitted on sidewalks, lanes, paths, or other pedestrian areas.

d. Motorcycles and Motor Scooters are prohibited from the central campus during the hours from 7:00 a.m. to 5:00 p.m. on weekdays.
A Corvallis City Ordinance requires that all bicycles be registered with and licensed by the Corvallis Police Department at a cost of $1.50. Licenses issued September 1, 1975 will expire on September 1, 1976.

Bicycles must be registered at the City of Corvallis Police Station, 6th and Monroe Street. The frame or serial number of the bicycle is required at registration.

All bicycle registrants will receive a sticker-type permit and a registration card from the city. The permit must be affixed to the frame facing the front, just below the seat. The registration card must be carried at all times, attesting to legal ownership and proper registration.

Bicycles are considered as regular traffic, and their operation will be in accordance with Campus Traffic Regulations and Corvallis' City Ordinances. On-campus violations will be cited by Campus Police; violators in the city proper will be cited by the City Police and required to appear in court.

Bicycle lanes are installed on all one-way streets on campus, and on sidewalk east of Bexell Hall leading from the Weniger Hall parking lot to Campus Way, and east of Covell Hall. (The latter is the only instance where bicycles may be ridden on the sidewalk and riding must be confined to the lane provided.) The bicycle lanes will be used by those going against motor traffic only. Those moving with motor traffic will use the same lane as motor traffic, and will stay to the right, in single file.

The following specific regulations must be observed while operating bicycles on the campus:

a) Stop at all stop signs.
b) Do not ride bicycles on the sidewalk, except as indicated above.
c) Except for the lanes provided, do not ride against one-way traffic.
d) Register any bicycle operated on campus, and display a permit.
e) Use bicycle racks when they are available and reasonably near.
f) Observe courtesy at crosswalks in favor of foot traffic.
g) Do not ride or park inside of buildings at any time.
h) During hours of darkness a white light must be displayed to the front, and a red light or reflector to the rear.
i) Bicycles are not permitted in the coin-operated, gate-controlled parking lot located south of Agricultural Hall and east of the OSU Book Store. Violations are subject to fine up to $5. Repeated violations may result in the bicycle being impounded for the balance of the school term. Questions, the answers to which are not covered in the foregoing, should be addressed to Campus Security or by calling Extension 1473.
Section 1. Declaration of Purpose

In order to facilitate the operation of parking structures at Portland State University and Parking Lots, the following rules and regulations are hereby established and enforceable under authority provided by Chapter 569, Oregon Laws 1959, (ORS 183.010-040) and (ORS 352.990).

All motor vehicle laws of the State of Oregon including specifically but not by way of limitations, ORS Chapters 481, 482, 483, 484, 485, and 486, together with amendments hereafter adopted, are applicable to the campus of Portland State University to the same extent as if this campus and its street were public highways, and all provisions of said motor vehicle laws are applicable and enforceable except insofar as they are incompatible and inconsistent with these regulations.

Portland State University, through the President and other administrative officers designated by him, is hereby authorized to place these rules and regulations into effect and to provide for the enforcement thereof through the appointment of peace officers or through arrangement with the Police Department of the City of Portland as provided in Chapter 569, Oregon Laws 1959.

Section 2. Use Restrictions

The Parking Structure and Parking Lots are for the use of faculty, staff, students and guests of the State System of Higher Education; parking by other persons is subject to availability of parking spaces and the policies
as established by the Administration of Portland State University. All persons - faculty, staff, students, visitors and commercial representatives - who park in University-owned permit parking lots and structures must obtain and display a permanent or temporary parking permit or service permit. Vehicles cited for failure to display such permits are subject to penalty as assessed by the University.

Section 3. Fees and Permits

A. Permits: Depending on the type of permit purchased, permits displayed in a manner as prescribed by the University authorize vehicles to use designated parking areas. Permits are not transferable except as provided in Section 4. The following types of permits are available at the Business Office to faculty, staff, students, and guests of the State System of Higher Education:

1. Day and Evening Permits allow the vehicle to be parked at any time during the day or evening in any space designated as a permit parking area, excepting spaces marked as reserved or otherwise restricted.

2. Day and Evening Reserved Permits allow the vehicle to be parked any time during the day or evening in designated reserve areas.

3. Car Pool Permits allow only one vehicle of the pool in the University permit parking facilities at one time. Vehicles may be parked at any time in any space designated as a permit parking area, excepting spaces marked as reserved or otherwise restricted.

4. Evening Permits allow a vehicle to be parked from 2:00 p.m. to 7:00 a.m. in any space designated as a permit parking area, excepting spaces marked as reserved or otherwise restricted.
5. **Tuesday/Thursday Permits** allow the vehicle to be parked any time during the day or evening Tuesday and Thursday in any space designated as a permit parking area, excepting spaces marked as reserved or otherwise restricted.

6. **Motorcycle Permits** allow motorcycles and power scooters to be parked at anytime but only in areas designated as "Cycle Parking."

7. **Alumni Permits** allow a vehicle to be parked from 2:00 p.m. to 7:00 a.m. in any space designated as a permit parking area, excepting spaces marked as reserved or otherwise restricted.

8. **Metered Parking** is available for guests of the University in designated metered areas. No permit is required in these areas.

9. **Temporary Permits** may be issued in emergencies and special situations in lieu of regular or reserved permits.

10. **Special Event Parking Permits** may be sold to visitors attending on-campus events such as athletic contests, concerts, meetings and workshops.

11. **Park and Pay Lots** are available at established rates as posted. No permit is required in these lots.

12. **Special Use Permits** are for use by departments or organizations who wish to reserve the use of a parking lot or section of the parking structure for special use. Special Use Permits are available only when space is not needed to accommodate permit users and with expressed permission of the Vice President for Business and Finance or his designee.

B. **Fees:** The fees to be collected for parking permits described in Section 3 are as follows:

1. **Day and Evening.** $30.00 per term or $10.00 per month by payroll deduction from faculty and staff.
2. **Day and Evening Reserved.** $36.00 per term or $12.00 per month by payroll deduction from faculty and staff. Reserve permits are $30.00 per term and $10.00 per month by payroll deduction for disabled faculty and staff.

3. **Day and Evening Summer Term.** $20.00 for eight weeks.

4. **Car Pool.** $36.00 per term or $12.00 per month by payroll deduction from faculty and staff.

5. **Evening Permits.** $2.50 per term.

6. **Tuesday/Thursday Permits.** $7.50 per term.

7. **Motorcycle Permits.** $6.00 per term.

8. **Alumni Permits.** $6.00 per year.

9. **Metered Parking.** 20¢ per hour or 5¢ for 10 minutes in the Box Office metered spaces.

10. **Temporary Permits.** 75¢ all day/night/24 hrs.

11. **Special Event Permits.** 75¢ all day/night/24 hrs.

12. **Park and Pay.** 75¢ all day/night/24 hrs.

13. **Special Use Permits.** $25.00 per event per day plus any necessary charges assessed for cleaning, repairs or maintenance. Fees for temporary, special event, and special use permits may be waived by the Vice President for Business and Finance or his designee. Bicycles may be parked without charge in areas where bicycle racks have been placed.
Section 4. Replacement Permits

Replacement permits may be obtained for a substitute vehicle when the original vehicles are sold or when permits are lost or stolen. A charge of $2.00 per permit will be made for the replacement permit.

Section 5. Parking Regulations

No driver of a vehicle shall stop or park such vehicle at a time or in a place not authorized by a permit duly issued under these regulations, or in any manner exceed the authorization to park granted by such permit.

A. Automobile Parking: Automobiles are to be parked headed into the designated stalls in both the parking structures and lots.

B. Other Vehicle Parking: Motorcycles, scooters, and bicycles are restricted to those areas designated for cycles or bicycles.

Section 6. Vehicular Traffic Within the Structure and Lots

A. Speed Limit: The speed limit within the Parking Structure and Lots shall be 10 miles per hour. In the street areas the speed limit is 15 miles per hour. The Basic Rule of Oregon applies to use of all vehicles in any University facility.

B. Traffic Within the Parking Structure

Traffic within the Parking Structure or lots is limited to movement from and entrance to a parking space and from a parking space to an exit. All vehicles will follow the indicated direction of traffic flow.

Section 7. Impounding of Vehicles

A. Impounding of Vehicles: Vehicles found to be in violation of parking and/or fee payment regulations may, in addition to other penalties provided herein, be impounded in place or towed away.
B. **Release of Vehicle:** Release of vehicle will be made upon payment of fine as set forth in Section 8 below, or by satisfactory arrangement for payment with the Business Office of Portland State University.

C. **Notice to Owner:** If within three days after a vehicle shall have been impounded, no one appears to claim and establish ownership, or right to possession thereof, Portland State University shall search the motor vehicle registration records and the vehicle for the name and address of the person entitled to possession of such vehicle and send notice to such person by mail if the name and address have been found. Such notice shall show the whereabouts of the vehicle and the amount of charges against the same and ask if he wishes to call for the possession and pay the accrued and accruing charges.

Section 8. **Pedestrian Traffic**

A. **Right of Way:** Pedestrian traffic shall have right of way over vehicular traffic any place in the Parking Structure, Parking Lots or in any of the University-controlled street areas.

B. **Loitering:** Loitering in the Parking Structure or any of the University-controlled parking lots or street areas is prohibited.

Section 9. **Violations and Penalties:** Fines are payable at the Business Office.

A. **Fines:** Fines for violation of regulations set forth in Sections 1 through 9 above are as follows:

- Overtime Parking
- No Permit
- Backing into Space
- Straddling Parking Space Lines
- Restricted or Reserved Area
- Violation of the Basic Rule
- Car Pool Violation - Two or more Cars in One Pool on Campus at Same Time
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<td>Blocking Traffic</td>
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<td>Meter/Coin Box Violation</td>
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<td>Impoundment</td>
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Towing - all towing charges are the responsibility of the individual.

B. **Enforcement of Penalties:** All disputed violations will be reviewed by the Vice President for Business and Finance or his designee.

C. **Nonpayment of Fines:**

1. A student who fails to tender payment to the University for any traffic violation received, or fails to request a hearing with the Vice President for Business and Finance or his designee on or before the date specified in the traffic citation will, after written notice, have the fine deducted from his general deposit.

2. Students without a general deposit or whose general deposit has been exhausted may have their transcripts withheld or may have their registrations cancelled or may be denied graduation if any fines or fees under these regulations are owing and unpaid.

3. A faculty or staff member who fails to tender payment to the University for any traffic citation received, or fails to request a hearing with the Vice President for Business and Finance or his designee on or before the date specified in the traffic citation will, after written notice, have the fine deducted from his paycheck.

D. Six or more violations resulting in citations in a fiscal year may be cause for forfeiture of a parking permit. Failure to forfeit a parking permit or to comply with instructions against driving a vehicle within the boundaries of the University campus may result in the violator's vehicle being impounded.
Section 10. Abandoned or Inoperable Vehicles

A. Abandoned Vehicles

Abandoned or junked motor vehicles remaining on University property more than 72 hours will be removed at the owner's expense. Unlicensed vehicles parked on University property will be considered as abandoned and subject to removal.

B. Inoperable Vehicles

Vehicles which have broken down on University property and which cannot be removed immediately must be reported at once to the Campus Security Office. Mechanical repairs to disabled private vehicles on University property are prohibited.
PARKING INFORMATION -- 1975-76

University of Oregon, Eugene

How to Obtain Parking Permits

1. All persons—Faculty, staff, students, full or part time, visitors or commercial representatives, who park in University-owned parking lots at unrestricted spaces during the period of 7:00 a.m. to 6:00 p.m. (Monday through Friday) must obtain and display a permanent or temporary parking permit. Vehicles cited for failure to display such permits are subject to a $5.00 penalty assessed by the University. The University parking lots are continuously patrolled, day and night; all lots with the exception of the 14th and Kincaid St. (PLC-Lot 16) lot are open for non-permit parking from 6:00 p.m. to 7:00 a.m. Monday through Friday, and all day Saturday and Sunday. The 14th and Kincaid lot (PLC) is open for non-permit parking from 9:00 p.m. to 7:00 a.m. Monday through Friday and all day Saturday and Sunday. Reserved spaces are enforced 24 hours a day unless otherwise posted. Parking permits are obtained as follows:

A. Students
   a) At the beginning of Fall term, during academic registration and prior to the payment of fees, parking permits may be purchased when the student registers.
   b) At other times, students should apply to the Office of Campus Security. Office hours are from 8:00 a.m. to 5:00 p.m. (Monday through Friday).

B. Faculty and staff register through their departmental secretary or representative.

C. Visitors—there is no charge for Visitor Parking Permits.
   a) One day permits may be obtained from the department being visited, from the information desk in Oregon Hall, from the University of Oregon Cashier located in Oregon Hall, or in the Office of Campus Security. Metered and street parking in the above areas may be used while a permit is being obtained, thus preventing the possibility of inappropriate citations. Persons parking at any parking meters must put money in them. One day permits may be obtained in advance of the visit, provided a definite date is specified.
   b) Due to the heavy demand for parking on the University-owned lots, visitors are urged to utilize street and metered parking.
   c) Visitor Parking Permits allow visitors to park only in unrestricted spaces on University-owned lots. Such permits do not authorize visitors to park in reserved or otherwise specifically designated spaces, loading and unloading zones, fire lanes, landscaped area, meters, etc.
   d) A metered lot reserved for visitors is provided at 14th and University Streets, south of the Erb Memorial Union. A portion of the 13th and Agate parking lot is also set aside for visitors.
D. Commercial and business representatives with regular business on the campus may purchase a permit entitling them to park in designated areas appropriate to their business.

E. No permit may be issued without the applicant furnishing the correct license number of the vehicle.

Eligibility and Parking Privileges

1. Faculty/Staff
   Faculty/Staff parking privileges are available only to faculty with minimum rank of instructor, to teaching assistants certified by department to be teaching one or more classes, and to 40 hour/week employees. Deans of colleges and department heads must certify that graduate students extended parking privileges are assigned responsibility for the conduct of regularly scheduled classes. Faculty/Staff automobile data cards must be signed by an authorized department representative before permits may be assigned. Faculty/Staff permits authorize parking on any University lot, street, or area designated faculty, staff, or student as available. The purchase of this permit does not guarantee a parking space. (See paragraph 8 for reduced fee lot.)

2. Student
   Student parking privileges are available only to University of Oregon students. The parking permit authorizes parking on any University-owned parking lot marked Student as available. The purchase of this permit does not guarantee a parking space. (See paragraph 8 for reduced fee lot.)

3. Motorcycles
   Motorcycle parking privileges are available to all faculty, staff, and students of the University of Oregon. This permit authorizes the owner to park in designated areas for motorcycle parking on University-owned lots and areas.

4. Reserved Parking Spaces (assigned only on the basis of need for official University business).
   A. Applications must be submitted yearly by individuals requesting spaces.
   B. Verification of need must be provided by individual's Department Head.
   C. Applications must be reviewed and acted upon by the Reserved Space Review Committee.
   D. Official state vehicles may be allocated reserved spaces upon request from Department Heads without charge.
   E. Spaces are reserved from 7:00 a.m. to 6:00 p.m. Monday through Friday unless otherwise specified.
F. Assignment guarantees a parking space.

5. Disabled Parking Spaces (assigned to physically handicapped persons).
   A. Applications must be submitted yearly by persons requesting spaces.
   B. There is no cost beyond the cost of an appropriate permit.
   C. The Campus Traffic Office will review and act upon disabled parking spaces.
   D. Spaces are reserved at all times unless otherwise specified.
   E. Assignment guarantees a parking space.

6. Commercial Representatives
   Sale of this permit is restricted to off-campus, commercial, and business representatives only.
   A. Commercial representatives are persons who bring a vehicle to campus at least once a week to transact business.
   B. Commercial representatives may park in University unrestricted spaces or at service vehicle spaces.
   C. In the case of a company having more than one vehicle that may alternate coming to campus the parking permit may be affixed to a card or tag and transferred between vehicles.

7. Construction Employees-Reserved
   Reserved space fee will apply for each space used or as specified by the construction contract.

8. Lot 34F (Special Reduced Fee)
   Lot 34F - The lot is bordered on the south by 17th Street, on the west by Columbia Street, on the north by lot 34E, and on the east by the housing warehouse and Moss Street. The entrances are marked as Reduced-Fee-Lot and are from Moss Street and 17th Street.
   This lot is open to use for faculty, staff, and students and is priced at half of the usual fees.

9. Carpools and Carpool Reserved Spaces
   A. Definitions and Special Regulations
      a) Carpools are by definition groups of three (3) or more persons who ride to campus area together.
      b) Carpools will be issued only one permit which will be transferable among the pool members. This permit will be mounted on a card or plate and placed on the dash of the car coming to campus.
      c) Carpools must apply at the Office of Campus Security for their permits. They will be required to fill out an application form before a permit may be issued.
      d) Carpool permits will allow members to park in unrestricted spaces in University parking lots.
Meeting #426-105

B. Carpool Reserved Spaces
   a) For an additional fee, carpools may be allotted reserved spaces in areas close to their offices.
   b) Requests for reserved spaces should accompany the carpool application form.
   c) Carpool Reserved Spaces will be reserved from 7:00 a.m. to 6:00 p.m. unless circumstances warrant otherwise.
   d) Carpool reserved spaces will be reviewed and assigned by the Campus Parking Office.

10. Parking permits may be issued to Emeritus Professors at no cost providing that a Department Head or secretary signs the permit registration card attesting to the Professor Emeritus status.

11. Government agencies which operate vehicles on campus which must use University of Oregon parking lots in the course of their business on campus may be issued commercial permits at no cost providing they make application to the Director of Campus Security.

Refunds and Replacement of Parking Permits

1. At the beginning of the academic year, all permits are issued on a 12-month basis. Permit fees are proportionately refundable up to the end of Winter quarter upon official withdrawal, graduation, resignation of employment, or in the event of loss of eligibility. Registrants should scrape off or otherwise remove permits and bring them to the Office of Campus Security in the event that a refund is requested.

2. Any individual who has purchased a parking permit and who is dissatisfied with it will receive a full refund upon written request. Physical evidence of the permit must be brought to the Office of Campus Security for a refund within ten days of the purchase of the permit.

3. Registrants making a request for replacement parking permits for newly acquired vehicles or to replace damaged permits, should scrape off or otherwise remove permits and bring them to the Office of Campus Security. Replacements will not be made if registrant is unable to produce evidence of the old permit. Registrant is responsible for all tickets unless the permit or pieces of the permit have been turned in to the Office of Campus Security. A fee of $1.50 is charged for the replacement permit.

4. Stolen permits will be replaced without charge to the registrant. Stolen permits should be reported immediately to the Office of Campus Security. A replacement permit will be issued only for the vehicle from which the permit has been stolen.

Traffic Petitions Officer and Traffic Appeals Board

1. Traffic Petitions Officer

   A. All petitions shall be presented in writing at the Office of Campus Security.
B. The Petitions Officer will be available at designated times to meet with petitioners should they desire to present their cases in person. Appointments may be scheduled at the Office of Campus Security at the time the petition is filed.

C. In reaching a disposition, the Petitions Officer shall consider all factors that the petitioner wishes to present.

D. In considering petitions of University traffic citations, the Traffic Petitions Officer will have the authority to:
   a) Dismiss the violation.
   b) Find the individual not guilty of charges in the traffic citation.
   c) Find the individual guilty of the violation, or some lesser violation, and impose a penalty as the Petitions Officer shall consider appropriate.
   d) Enter a finding of guilty, and without imposing any penalty, issue a reprimand or warning or impose a penalty but suspend its payment.
   e) Make recommendations to appropriate University official as to the restriction or suspension of driving privileges, withdrawal of registration or parking privileges, dismissal, or other disciplinary action.
   f) Seek the advice of the University Traffic Appeals Board.

E. Should a petition be denied by the Petitions Officer, an appeal may be made in writing (within five days) to the University Traffic Appeals Board. The appeal must show that the decision of the Petitions Officer was unreasonable or arbitrary or was not supported by substantial evidence.

F. In the case of repeated offenders, the Petitions Officer on reaching a finding of guilty shall consider the traffic penalty record for the present academic year prior to imposing any penalty.

G. Quarterly summary reports of all actions by the Petitions Officer shall be filed with the Traffic Appeals Board and the Vice President for Finance and Administration.

H. In the case of multiple violations or where warranted by the circumstances, the Traffic Office may report cases to the Petitions Officer for his review. The Petitions Officer may in each instance:
   a) Issue a reprimand or warning.
   b) Make recommendations to appropriate University officials as to the restriction or suspension of driving privileges, withdrawal of registration or parking privileges, dismissal, or other disciplinary actions.
   c) Seek the advice of the University Traffic Appeals Board.
   d) Recommend no action.

2. University Traffic Appeals Board

A. The University Traffic Appeals Board shall consist of two faculty members, two classified staff members, and two students. A quorum shall be three members of the Board. The chairman shall be selected at the first board meeting each term. A majority vote of the members
present is needed to overrule the decision of the Petitions Officer. In cases where the decision is not to affirm the Petitions Officer's decisions, the University Traffic Appeals Board may:

a) Dismiss the violations.
b) Find the individual not guilty of charges in the traffic citation.
c) Find the individual guilty of the violation, or of some lesser violation, and impose a penalty as the Board shall consider appropriate.
d) Enter a finding of guilty, and without imposing any penalty, issue a reprimand or warning or impose a penalty but suspend its payment.
e) Make recommendations to appropriate University officials as to the restriction or suspension of driving privileges, withdrawal of registration or parking privileges, dismissal, or other disciplinary action.
f) Refer the case back to the Petitions Officer for further consideration consistent with its direction.

B. The Petitions Officer will provide quarterly summary reports to the Vice President for Finance and Administration of all Board actions.

Campus Meter Enforcement

1. The University of Oregon owns and polices parking meters within the area bounded by 13th Street, 18th Street, University Street, and Agate Street.

   a) Meters on the streets are open on a first-come first-served basis with no permits required for their use.
   b) Meters are enforced at the times as posted on the individual meters.

2. Meters are also placed on some loading areas. Time limits on these meters are 12 and 24 minutes.

3. Visitors' parking spaces are also provided in specific lots and in posted spaces within open parking lots.

4. Enforcement

   a) Violators will be cited for overtime parking ($2.00 fine).
   b) Students, faculty, and staff will be cited for parking in the lots ($5.00 fine).
   c) No vehicle shall park in violation of a notice given by a parking meter hood ($5.00 fine).

Changes in Campus Parking Regulations

1. Any faculty, staff, student, or visitor may present in writing recommendations for changes in the campus parking regulations.
2. This should be done prior to May 1 of the school year.

3. Recommendations will be presented to the Transportation Sub-Committee of the Campus Planning Committee for consideration.
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Campus Parking Regulations

All members of the University community will be held responsible for reading and knowing these regulations and for all University parking violations involving such vehicles, regardless of who is operating the vehicle. These regulations should be made known to any person who is operating the vehicle on the University of Oregon campus.

ARTICLE I
Authority to Establish Regulations

Authority to establish regulations governing the use of motor vehicles on the University of Oregon campus for visitors, faculty, staff, and students is derived from Oregon Statutes ORS 352.360 and 352.990, as amended, and by actions of the Oregon State Board of Higher Education pursuant of such statutes. The rules and regulations have been approved by the Office of the State Board of Higher Education and were subsequently filed with the Secretary of State in accordance with the provisions of ORS Chapter 183. Strict enforcement of regulations governing the use of motor vehicles on campus is imperative in order to remove as much congestion as possible, to keep a margin of safety, and to utilize the existing facilities at maximum.

All motor vehicle laws of the State of Oregon, including specifically, but not by way of limitation, Chapters 481, 482, 483, 484, 485, and 486, together with amendments hereafter adopted, are applicable to the campus of the University of Oregon to the same extent as if this campus and its streets were public highways, and all provisions of said motor vehicle laws are applicable and enforceable.

It is your responsibility to know the parking regulations of the University of Oregon campus.

ARTICLE II
General Parking Regulations

1. In the event that any vehicle to which a permit is affixed is temporarily incapacitated or otherwise cannot be used by the registrant, a temporary permit may be obtained only from the Office of Campus Security, which will restore his parking privileges. For this purpose, the Office of Campus Security will be open from 8:00 a.m. to 5:00 p.m., Monday through Friday. Temporary parking is available for persons obtaining such permits.

2. Faculty, staff and students registering second automobiles at the second automobile reduced rate should not park both vehicles on campus at the same time. A $5.00 penalty will be assessed for each violation.

3. Parking permits must be displayed only on the vehicle for which they were assigned. Parking permits are not transferable between vehicles or between individuals. Car pools and service vehicles with commercial permits are exceptions to this regulation.
4. Permits shall be mounted on the left-hand side of the rear bumper so as to be readily visible. Instructions on how to install the permit are printed on the reverse side of the permit. In the case of motorcycles, insofar as practicable, permits should be mounted on the left rear of the vehicle so as to be readily visible. Permits may not be affixed by tape or any other temporary method.

5. A person eligible to obtain a parking permit may attach such a permit only to a vehicle owned by him or in his possession.

6. Responsibility for locating a legal parking space rests with the operator of the motor vehicle. Lack of space will not be considered a valid reason for violating any University parking regulations. Parking lot permits are required from 7:00 a.m. to 6:00 p.m. (Monday through Friday) in all parking lots except Lot 16 at 14th and Kincaid Streets where permits are required from 7:00 a.m. until 9:00 p.m. (Monday through Friday). At other times lots are open on a first-come first-served basis except for those spaces reserved or lots with special restrictions. The status of all lots and spaces, plus any special restrictions, is indicated by signs located by spaces or at the entrance to parking areas.

7. For the purpose of these regulations, the word "parked" is defined to mean any unattended vehicle which is stopped on the University of Oregon property or attended by a licensed driver who refuses to move the vehicle when given a lawful order to do so.

8. No vehicle shall be parked on the campus except in those areas set aside as University parking or on University and city streets within the campus boundaries at curb side. This shall include properly posted University property outside campus boundaries.

9. No parking is allowed at any time in yellow zones or areas, fire lanes, driveways, service vehicle spaces, loading docks or areas, landscaped areas, or on sidewalks.

10. All individuals will observe posted speed limits. The operation of a motor vehicle on University parking lots in excess of 15 miles per hour unless otherwise posted will be considered evidence of irresponsible or careless driving. The operation of a motor vehicle on University streets in excess of 20 miles per hour unless otherwise posted will be considered evidence of irresponsible or careless driving. Within the campus boundaries and at crosswalks, the pedestrian is considered to have the right-of-way.

11. Head-in parking is required in all angle or right angle spaces on all lots. All vehicles parked on University streets where permits are required will be parked in such a manner that the right side of the vehicle will be on the curbed side.

12. Persons whose motor vehicles have broken down on University property must notify immediately the Office of Campus Security. Major mechanical repairs to vehicles on University property are prohibited. Abandoned or
junked motor vehicles remaining on University property more than 48 hours will be removed at the owner's expense. Unlicensed vehicles parked on University property will be considered abandoned and subject to removal.

13. The University of Oregon cannot assume responsibility for any motor vehicle or its contents parked on University property or its environs. Individuals assume all risk of accident and expressly agree that the University shall not be liable for any reason for injury to persons, for loss, or for property damage.

14. Only service vehicles and emergency vehicles are allowed on the closed portion of 13th Avenue (University Street to Kincaid Street).

15. In areas designated for small car parking, vehicles must fit within the designated space to be considered small cars. Cars which extend beyond the designated space into the space adjacent or the median strip will be cited for improper parking.

16. Persons are prohibited from living in vehicles of any kind on University of Oregon property. Streets, lots, and other areas are not to be used as living areas for cars, trailers, campers, motor homes, trucks, buses, or other like vehicles. Violators may be cited for improper parking and/or towed.

17. Persons and/or groups desiring special parking arrangements should apply at the Office of Campus Security. Under some circumstances, a fee may be charged for making special parking arrangements.

ARTICLE III
Motor Scooters, Motorcycles, and Bicycles

1. Motor scooters and motorcycles are by State law motor vehicles and are subject to all traffic rules and regulations controlling motor vehicles. Operation on sidewalks, paths, or in pedestrian areas is not permitted.

2. Individuals who use University-owned motor scooter or motorcycle parking spaces must purchase the appropriate permit.

3. Appropriate location for displaying a parking permit will be on the left rear of the vehicle so as to be readily visible.

4. Motor scooters and motorcycles must park in only those spaces designated for their use and may not park in any automobile spaces.

5. Motor scooters and motorcycles may not park in or on courts at dormitories or along sides of buildings. Fire regulations prohibit the parking or storage of any internal combustion engine vehicle, including motor scooters and motorcycles, inside any University-owned building.
6. No bicycle shall be parked in or about building exits, in hallways, stairwells, on stairways, or any other area where their presence is likely to create a safety hazard.

7. Bicycles parked in violation of regulations may be cited and/or removed and impounded.

8. Impounded bicycles may be reclaimed from Campus Security upon payment of an impound fee of $2.00.

9. Bicycles while on University property will be governed by the City of Eugene Bicycle Ordinance and University of Oregon Administrative Memos.

ARTICLE IV
Enforcement

1. Campus parking regulations are in effect 24 hours a day, seven (7) days a week, and are enforced by University Security Officers and City Police Officers.

2. Tickets issued by the University are payable at the University of Oregon Business Office within 10 days of the ticket date.

In lieu of payment to the Business Office, there is the following alternative: Faculty, staff, visitors, and students may petition within 10 days of the ticket date to the University Petitions Officer. In case of a denied petition, an additional 10 days will be allowed before final action is taken. Those petitioners denied may appeal the decisions within five days to the University Traffic Appeals Board.

ARTICLE V
Penalties for Offenses

Monetary penalties, as specified under Schedule of Maximum Penalties may be deducted from student deposits, and faculty or staff salaries or other funds in the possession of the institution as provided by ORS 352.360(2) as amended.

In cases involving repeat violations or where warranted by the immediate circumstances, vehicles may be booted (immobilized), towed, and impounded at the discretion of the officer, and thus subject to towing and storage fees in addition to penalties.

ARTICLE VI
Service Vehicles, Delivery Vehicles, and Loading Zones

1. Service vehicles are defined as University-owned service trucks or cars, vehicles with commercial permits, or vehicles with special temporary service permits performing a service for the University of Oregon.
2. Delivery vehicles are defined as vehicles owned by companies doing pick-up and delivery business with the University departments or vehicles with temporary special delivery permits on pick-up and delivery business.

3. Loading Zones
   a) Loading zones are located throughout the campus and are reserved for people loading and unloading heavy or bulky packages.
   b) Metered and signed loading zones are limited to 24-minute occupancy.
   c) Loading zones are enforced at all times unless otherwise posted.

4. Loading Docks
   a) Loading docks are reserved for delivery vehicles.
   b) Under special circumstances a private vehicle may be issued a temporary delivery permit at the Office of Campus Security.
   c) Loading docks are enforced at all times unless otherwise posted.

5. Service Vehicle Spaces
   a) Spaces are reserved for service vehicles.
   b) Under special circumstances a private vehicle may be issued a temporary service permit at the Office of Campus Security.

Schedule of Maximum Penalties

1. Failure to obtain or display a parking permit. $5.00
2. Speeding on University property. 10.00
3. Careless driving on University property. 10.00
4. Parking by a fire hydrant. 10.00
5. Blocking driveways, entrances or alleys. Overtime parking in a limited loading zone. Parking in service drives, entrances or restricted areas. Improper parking as to take the space of two or more vehicles. 5.00
6. Counterfeiting, altering, defacing, or transferring a parking permit to another vehicle for which the parking permit was not issued, or for giving false information in an application or hearing or for misuse of any permit. 10.00
7. Parking in a posted or reserved space. 10.00
8. Parking on lawns, sidewalks, campus landscaped areas, or any area outside clearly delineated parking spaces where such parking causes actual or potential damage to natural or landscaped features. 10.00
9. Overtime parking at meters or failure to place the permit properly in accordance with the regulations. $ 2.00

10. Faculty, staff and students parking two cars on campus simultaneously, one at the reduced, second automobile rate. $ 5.00

11. Parking illegally at a hooded meter. $ 5.00

12. Booted (immobilized) payment of all outstanding traffic penalties.
Section 1. Declaration of Purpose

In order to relieve the critical parking situation on the campus of the University of Oregon Health Sciences Center (hereinafter referred to as the campus), and to control and regulate vehicular traffic on the campus, the following rules and regulations are hereby established under authority provided by ORS 352.360 and 352.990.

The University of Oregon Health Sciences Center, through the president and other administrative officers designated by him, is hereby authorized to place these rules and regulations into effect and to provide for the enforcement thereof through the appointment of peace officers as provided in ORS 352.360.

Section 2. Parking on Campus

No motor vehicle shall be parked on the campus except in those areas designated on the map which is on file in the Board Office, and by reference incorporated herein; provided, however, that the manner and extent of parking shall be also in accordance with the provisions of this statement of rules and regulations.

Section 3. Designation of Parking Space for Use of Employees and Students of the University of Oregon Health Sciences Center

Specific parking areas on the campus may be designated for the use of employees and students and appropriate signs shall be installed clearly indicating the restricted use of such areas and the exact time during which parking in these areas is restricted. Only those with specific authorization in the form of a card or sticker may park in these areas. They may be assessed a charge of not more than $10.00 per month for this privilege.

Section 4. Designation of Parking Space for Use of Patients and Other Visitors to Campus

Specific parking areas may be designated for the use of patients and other visitors to the campus. Meters or coin-operated automatic parking control systems may be purchased and installed in these areas.
Section 5. Time Limits and Fees

Parking fees to be charged by the University of Oregon Health Sciences Center are as follows:

A. Covered Parking (where designated) $10.00/month
B. Uncovered Parking
   (1) Large car spaces $9.00/month
   (2) Small car spaces $8.00/month
C. Motorcycles $2.00/month
D. Bicycles at present no charge
E. Students
   (1) Lot 31 $5.00/month
   (2) all other lots at rates under A, B, or C
F. Part time paid faculty/volunteer
   (1) 0% to 49% $4.50/month
   (2) 50% to 100% $9.00/month
G. Negotiated rates for continuing education, seminars, public meetings, Alumni Association meetings and courses, and special interest groups not to exceed $.15 per hour per space.

A parking meter fee shall be paid by all persons parking a motor vehicle within any metered space on the campus in the amount indicated by a sign installed on the meter. This sign shall indicate that the fee payable shall be $.05 for each each 20 minutes. Each meter will provide for a maximum parking time of 5 hours except for limited use areas with a 1 hour limit. The time limits and the fees specified herein are to be in effect during the following periods: From 8:00 a.m. to 5:00 p.m. Mondays through Fridays, with the exception of state observed holidays.

No person shall permit any motor vehicle in his control or custody to remain in any parking meter space longer than the maximum time specified above by the depositing (or causing to be deposited) in a parking meter a coin or coins for the purpose of extending parking time beyond the time limit as prescribed in this section. The display of a sign showing expired parking on any parking meter while the motor vehicle is parked in a space next to the meter shall be prima facie evidence that the motor vehicle has been parked overtime.

In areas where coin-operated automatic parking control systems may be used, the fee charged shall be $.75 for each entry.

Section 6. Parking Regulations

No driver of a vehicle shall stop or park a vehicle contrary to the following parking regulations except when necessary to avoid conflict with other traffic or in compliance with the directions of a peace officer.

A. Manner of Parking
   A motor vehicle parked on the campus shall be parked within the lines or marks and in the manner prescribed by signs.

B. Place of Parking
   No driver of a vehicle shall stop or park such vehicle in any of the following places on the campus:
1. In a crosswalk
2. In a loading zone, except for that purpose (20 minute limit unless otherwise posted)
3. At any place where official traffic signs have been erected prohibiting stopping or parking
4. At any place when said vehicle shall be double parked
5. At any place where the vehicle would occupy more than one parking space
6. At any place where the vehicle would obstruct a roadway
7. In front of a fire hydrant

C. Government Owned Vehicles
City, County, State or Federally owned vehicles may park in any designated monthly rental space on campus free. Exception - those spaces controlled by parking meters.
(Note - Use of metered space permissible by payment of parking fee)

D. Delivery and Service Vehicles
Clearly identified vehicles are allowed to park free for the length of time indicated by that space or location. Exception - metered areas. Any vehicle NOT clearly marked must contact the Parking Office for a temporary permit. Notes or business cards for parking privileges will not be accepted by patrol officers.

Section 7. Towing of Vehicles

A. When a vehicle may be towed: Any vehicle found on any road or parking area on said campus parked unlawfully or in such a manner as to be a traffic hazard under the existing conditions may be towed to a storage area designated. For any vehicle towed to the designated storage area a charge shall be placed against it and the owner for towing and storage. The charge of towing shall be the actual cost thereof, and the charge for storage shall be at the rate of $1.00 per day.

B. Release of vehicles: When any vehicle shall have been towed to the designated storage area the owner or person entitled to its possession may obtain possession of the vehicle by showing adequate evidence of right to its possession and paying the charges for towing and storage, and upon accepting the serving of the citation charging violation of these rules and regulation, if one shall have been issued, and signing a proper form acknowledging delivery of the vehicle. Release forms are available at the campus parking office.

C. Notice to Owner: If within three days after a vehicle has been placed in the designated storage area, no one appears to claim and establish ownership or right to possession thereof, the Parking Office shall search the motor vehicles registration records and the vehicle for the name and address of the owner or person entitled to the possession of the vehicle and send notice to the person by certified mail if the name and address are found. Such notice shall show the whereabouts of the vehicle and the amount of charges against the same and ask if the owner wishes to call for the vehicle, establish ownership or right to possession and pay the accrued and accruing charges.

D. Abandonment of Vehicle: Where notification by certified mail has failed to contact owner after 30 days, the Parking Office will contact Police Department from City of Portland and ascertain whether the vehicle has been stolen. In the event that the vehicle has not been stolen, the Parking Office reserves the right to sell and/or dispose of the vehicle.
The maximum speed at which motor vehicles may be driven on the campus shall be 20 miles per hour (emergency vehicles, such as fire ambulance, utility service and police shall be exempt from this regulation when an actual emergency exists). However, no person shall drive a vehicle upon a street or roadway of the campus at a speed greater than is reasonable or prudent, having due regard to the traffic, surface, and width of the street or roadway and the hazards and any other conditions then existing.

Section 9. Crosswalks

All motor vehicles on approaching a crosswalk, as indicated by painted lines on the roadway from one curb to the opposite curb, shall come to a complete stop before crossing if the crosswalk is occupied by a pedestrian.

Section 10. Obedience to Traffic Signs and Signals

It shall be unlawful for the driver of any vehicle to disobey the instructions of any official traffic sign or signal placed in accordance with the provisions of these rules and regulations, unless otherwise directed by an officer.

Section 11. Obedience to Officers

It shall be unlawful for any person to refuse or fail to comply with any lawful order, signal or direction of any traffic officer displaying his badge and invested by law with authority to direct, control or regulate traffic or parking on the campus.

Section 12. Violations and Penalties

Violation of any of the rules or regulations herein promulgated by the Board shall, upon conviction thereof in any court having jurisdiction, be punishable by a fine not less than $2.00 nor more than $10.00 per violation. This limitation does not apply to Section 7.

Section 13. Staff, Student and Employee Parking

A. Employee Parking--Faculty and Staff

Proximity / Seniority Parking Concept

1. Employees will be assigned by longevity in the Parking Program to the primary lot * closest to the building in which they work until capacity of that lot is reached. When capacity is reached the remaining personnel will be assigned to a designated overflow lot.

2. If the designated overflow area, Lot 8 (North Campus), reaches capacity new personnel on normal daytime work shifts will be assigned to Lot 31 or Lot 33 as space permits.

3. As attrition occurs, individuals are moved closer to their primary lot by their seniority in the parking program.

<table>
<thead>
<tr>
<th>Employee Work Location</th>
<th>Institutional Lot</th>
<th>Overflow</th>
<th>South Campus Overflow</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Science</td>
<td>2</td>
<td>8</td>
<td>31 or 33</td>
</tr>
<tr>
<td>University Hospital North</td>
<td>71</td>
<td>8</td>
<td>31 or 33</td>
</tr>
</tbody>
</table>
4. Seniority in parking begins the day the employee buys parking, not from the day employed. When parking in the program is discontinued seniority is lost.

B. Exceptions to Item 13A

1. Emergency Conditions
   In case of an emergency where staff physicians must respond immediately to urgent calls for assistance in the University Hospital North or South it is appropriate for the physician to park in the nearest available space. The Parking Office should be notified as soon as possible of the occurrence.

2. Preference parking will be given in Lot 3 or the primary lot of choice to:
   (a) President, Vice-Presidents, Deans, Associate and Assistant Deans
   (b) Heads of academic departments and principal administrative officers
   (c) Staff members who are required to use their cars in carrying out work assignments or clinical staff requiring special consideration may apply thru written request for preference parking. This request is to be signed by his/her department head and is to be sent to the Parking Office before consideration can be given.
   (d) Space in Lot 3 is offered to individuals with seniority in Parking Program to the extent space is available.

3. Special parking anywhere stickers may be issued by the Parking Office which can be subject to limitation of use in monthly rental lots.

C. Student Parking
   A moderate amount of space on north campus will be allocated to student parking. This will be based on class requirements. Additional spaces are allocated in Lot 3.

D. Volunteer Staff Spaces
   These spaces will be for the specific use of the Center's volunteer staff and others deemed appropriate to the Center's well being and efficiency.

E. Valid Lot Sticker
   1. All lot stickers remain the property of Parking Program and any lot sticker issued by the Parking Office must have an expiration date compatible with current parking issued and serial number of sticker recorded to auto license registered and fees paid for current month. Any infraction of all or part of above constitutes breach of parking agreement and stickers may be removed, parking fine citation may be issued or both (see maximum fine allowable, Section 12).

   2. It is understood that each registered vehicle in the Parking Program belongs to the applicant (or applicants for a pool) on the card. Any discrepancy found will require an explanation acceptable to the Parking Office or said vehicle will be considered illegally registered and subject to penalty of $10.00 and removal of stickers.

F. Parking and Driving Regulations on Campus
   1. Sticker or permit assignments are only for a specific lot. Vehicles must park in that area. If the lot is full parking in the adjacent monthly lot is permitted. The Parking Office is to be notified, Ext. 8283.
2. A second set of stickers may be purchased for a one-time charge of 
$.75 when two cars are used interchangeably for driving to work, 
however, only one car can be on campus during patrol hours. The 
penalty for violation is $5.00.
3. Dimensions for small car lots are not to exceed 66" in width or 
175" in length.
4. Pools may be formed by two or more individuals and special numbered 
stickers are issued so that any one car in the pool may park in the 
assigned lot. Only one car can use that lot during patrol hours. 
The penalty for violation of the rule is $5.00 each car in the pool 
found the same day in any monthly rental lot--one of which will be 
waived upon payment of others.
5. Loaner cars may be parked in the members normal lot. The Parking 
Office, Ext. 8283 must be notified of the make, license number, and 
color of the car.
6. Faculty, Staff, and Students are not to park in metered areas.

G. Bicycles
1. Bicycles may be parked anywhere on the campus until bicycle racks 
are purchased as long as they do not obstruct foot or vehicle 
traffic. Also, bicycles are not to be parked in any area assigned 
to vehicle parking.
2. Bicycles are not allowed in campus buildings.
3. The penalty for violation of the above rules will be impoundment of 
the bicycle. It may be reclaimed by simply contacting the Parking 
Office and accompanying a patrolman to the impounded area. 
Impoundment could, in order to impound the bicycle, include the 
destruction of the individual's locking device for securing the 
bicycle—that will be a part of the penalty. Repeat violators will 
be fined $.00 per occurrence, to be collected prior to the release 
of the impounded bicycle.

H. Refunds
1. Monthly deductions are prorated from the date stickers are returned 
to the Parking Office.
2. Refunds made because of a faulty meter will be made upon notification 
to the Parking Office and visual check by the Parking Patrol.
3. Refunds made because of a money tripped gate will be the same as the 
meter refunds.

I. Deposits
A deposit of $10.00 is required for each card issued to individuals for 
admittance to a gate lot. The deposit is refundable when the card is 
returned.