



**Associate of Arts Oregon Transfer Degree Guidelines  
Recommended Revisions by JBAC on April 29, 2008  
For Joint Boards of Education Adoption on May 2, 2008**

---

Any student having the Associate of Arts Oregon Transfer (AAOT) degree recognized on an official college transcript will have met the lower division general education requirements of baccalaureate degree programs of any institution in the Oregon University System.

Students transferring under this agreement will have junior status for registration purposes. Course, class standing, or GPA requirements for specific majors, departments, or schools are not necessarily satisfied by an AAOT degree.

Every Oregon community college offering an AAOT degree will meet these guidelines beginning Fall term 2010.

## **GUIDELINES**

A total of 90 quarter credits is required for the AAOT.

All courses should be aligned with the student's intended program of study and the degree requirements of the baccalaureate institution to which the student plans to transfer. Students are encouraged to work with an advisor in the selection of courses.

All Foundational Requirements and Discipline Studies courses must be a minimum of three credits, except for Health/Wellness/Fitness courses, which may be any number of credits. All Elective courses may be any number of credits.

All courses must be passed with a grade of "C-" or better. Students must have a minimum cumulative GPA of 2.0 at the time the AAOT is awarded.

## **FOUNDATIONAL REQUIREMENTS**

- ▶ *Writing*: At least two courses of lower division collegiate writing that meet the statewide criteria for such courses and together provide all of the content recommended by OWEAC.
- ▶ *Oral Communication*: One course in the fundamentals of speech or communication that meets the statewide criteria for such courses.
- ▶ *Mathematics*: One course in college-level mathematics, for which Intermediate Algebra is a prerequisite.
- ▶ *Health/Wellness/Fitness*: One or more courses totaling at least three credits.

## **DISCIPLINE STUDIES**

- ▶ *Arts and Letters*: At least three courses chosen from at least two disciplines.

- ▶ *Social Sciences*: At least four courses chosen from at least two disciplines.
- ▶ *Science/Math/Computer Science*: At least four courses from at least two disciplines including at least three laboratory courses in biological and/or physical science.

## **ELECTIVES**

- ▶ Any college-level course that would bring total credits to 90 quarter hours including up to 12 credits of college designated Career and Technical Education courses.
- 

## **NOTES AND CLARIFICATIONS**

[The following notes are not intended to be part of the "Guidelines" (above), but rather serve to clarify them for participating institutions.]

1. Unlike previous versions of the AAOT degree, community colleges may not add requirements at the local level. The total credits should not exceed the number required to meet these course requirements within the college's credit structure.
2. Courses that are developmental in nature, designed to prepare students for college-level work, are not applicable to the AAOT.
3. The "Foundational Requirements" above represent minimal skill competencies. As such, they may be open to demonstration of competency. Each community college is encouraged to establish how students may demonstrate competency in lieu of completing the course(s).
4. Courses that count toward the Foundational Requirement in Writing must meet the statewide criteria for such courses (in draft form as of April 2008). In addition, the group of courses that is sufficient for meeting this requirement must, together, provide all of the content recommended by the Oregon Writing and English Advisory Committee (OWEAC), including a research component. In some cases, two courses may be sufficient to meet the requirement; in others, a third course will be required.
5. Computer Science courses used in the Science/Math/Computer Science area must meet Oregon Council of Computer Chairs criteria for a science course. See list of courses at (<http://cs.bmcc.cc.or.us/occc/>).
6. All Arts and Letters courses, including applied courses, must meet the statewide criteria for them (in draft form as of April 2008). The second year of a foreign language, but not the first year, may be included among courses that count toward the Arts and Letters requirement. American Sign Language (ASL) is considered a foreign language.
7. Information Literacy is included in the AAOT through embedding the appropriate content and analytical activity in courses that count toward

Foundational Requirements or Discipline Studies. Colleges will designate courses that do so.

8. Cultural Literacy is included in the AAOT through embedding the appropriate content in courses that count toward Discipline Studies. Colleges will designate courses that do so.
9. Effective Fall term 1998, WR 115 may be included in the AAOT degree as an elective providing that the WR 115 course at the community college has been approved by the Department of Community Colleges and Workforce Development as meeting statewide learning outcomes for the course.
10. Effective Fall term 1998, community colleges may grant AAOT degrees that include up to 12 Career and Technical Education (CTE) credits as electives. Community colleges shall identify and publicize those CTE courses available on their campuses which are appropriate for inclusion in the AAOT degree.

(This page intentionally left blank.)



**Oregon Transfer Module Guidelines**  
*Adopted by Joint Boards of Education February 3, 2005*  
**Recommended Revisions by CIA as of November 2, 2007**

---

The Oregon Transfer Module (OTM) is a subset of the Associate of Arts Oregon Transfer (AAOT) degree.

Any student having the OTM recognized on an official college transcript will have met the requirements for the OTM at any Oregon community college or institution in the Oregon University System. Upon transfer, the receiving institution may specify additional course work that is required for major or for degree requirements or to make up the difference between the OTM and the institution's total General Education requirements.

### **GUIDELINES**

A minimum of 45 quarter credits is required for the OTM and these will conform to the requirements listed below and as defined by the institution granting credit. In the case of community colleges, courses will be those approved for the AAOT degree; in the case of universities and four-year colleges, courses will be those approved for the General Education part of a baccalaureate degree.

All courses should be aligned with the student's intended program of study and the degree requirements of the baccalaureate institution to which the student plans to transfer. Students are encouraged to work with an advisor in the selection of courses.

All Foundational Requirements and Discipline Studies courses must be a minimum of three credits. All Elective courses may be any number of credits.

All courses must be passed with a grade of "C-" or better. Students must have a minimum cumulative GPA of 2.0 at the time the OTM is transcribed.

### **FOUNDATIONAL REQUIREMENTS**

- ▶ *Writing*: At least two courses totaling a minimum of eight credits of lower division collegiate writing courses. Designated courses are WR 121, 122, 123, and 227.
- ▶ *Oral Communication*: At least one course totaling a minimum of three credits of fundamentals of speech or communications.
- ▶ *Mathematics*: At least one course totaling a minimum of four credits of college-level mathematics, for which at least Intermediate Algebra is a prerequisite.

### **DISCIPLINE STUDIES**

- ▶ *Arts and Letters*: At least three courses totaling a minimum of ten credits chosen from at least two disciplines.

- ▶ *Social Sciences*: At least three courses totaling a minimum of ten credits chosen from at least two disciplines.
- ▶ *Science/Math/Computer Science*: At least two courses totaling a minimum of ten credits, including at least one laboratory course in biological or physical science. (For students pursuing the AAOT degree, a total of three laboratory courses in biological and/or physical science are required).

## **ELECTIVES**

- ▶ Any college-level course that would bring total credits to 45 quarter hours.
- 

## **NOTES AND CLARIFICATIONS**

[The following notes are not intended to be part of the "Guidelines" (above), but rather serve to clarify some aspects thereof. As such, they are attached to these "Guidelines" as reference material for participating institutions.]

1. Courses that are developmental in nature, designed to prepare students for college-level work, are not applicable to the OTM.
2. The "Foundational Requirements" above represent minimal skill competencies. As such, they may be open to demonstration of competency. Each community college is encouraged to establish how students may demonstrate competency in lieu of completing the course(s).
3. Computer Science courses used in the Science/Math/Computer Science area must meet Oregon Council of Computer Chairs criteria for a science course. See list of courses at (<http://cs.bmcc.cc.or.us/occc/>).
4. In Arts and Letters, the second year of a foreign language may be included, but not the first year. American Sign Language (ASL) is considered a foreign language.
5. All Oregon community colleges and Oregon University System institutions will offer students the opportunity to complete an OTM and the OTM designation will be posted on the transcript by the issuing institution upon request. Regionally accredited private colleges and universities within the state are also welcome to offer and issue the OTM, which will be accepted at any Oregon public college or university.
6. OTM credits may not match program requirements in the receiving school. The OTM supplements, but does not supplant, existing articulation agreements and does not replace effective advising.