



***State Board of Higher Education***

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December 30, 2008

TO: MEMBERS OF THE STATE BOARD OF HIGHER EDUCATION

Meetings of the State Board of Higher Education will be held on January 8 and 9, 2009. On Thursday, the Board will convene its annual retreat at 8:30 a.m. in the Marquam Room of the RiverPlace Hotel, located at 1510 SW Harbor Way, Portland. The topics of discussion will include Board organization and scheduling, and the roles and responsibilities of the Board, Chancellor, and universities.

On Friday from 8-10 a.m., the Board will attend the Diversity Summit, located in the Wahkeena/Elowah Falls room (second floor), University Place Hotel & Conference Center, 310SW Lincoln Street, Portland.

At 10:30 a.m., the Board will convene a regular meeting at in PSU's Smith Memorial Student Union (1825 SW Broadway), rooms 327/8/9, and agenda items include: a discussion on diversity, approval of one consent item (PSU's Master of Fine Arts in Creative Writing), and seven action items (PSU's acquisition of land [SW Jackson/SW College Block]; 2008 Annual Financial Report; 2009 Summer Session Fee Book; 2008-09 Settle-up and retention incentives and with 2007-2009 General Fund reductions; Certificates of Participation funding; Articles XI-F(1) and XG bond sale, and the use of the Chancellor's Office fund balance to support the BEST program). These meetings will be held in accordance with the time, location, and schedule listed below:

Friday, January 9, 2009

8-10 a.m.	Diversity Summit, University Place Wahkeena/Elowah Falls
10:30 a.m.-noon	Full Board meeting (diversity discussion), SMSU 327/8/9
12:30-4 p.m.	Full Board meeting (action items), SMSU 327/8/9

Telephone messages for Board members and institution officials attending the meetings may be called to (541) 554-6450. If special accommodations are required, please contact the Board's Office at (541) 346-5749 at least 72 hours in advance. All docket materials are available on the OUS website at [http://www.ous.edu/sb\\_meet.htm](http://www.ous.edu/sb_meet.htm).

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Cordially,  
Ryan J. Hagemann  
Secretary of the Board

A handwritten signature in black ink, appearing to read 'Ryan J. Hagemann', written over a horizontal line.