



State Board of Higher Education

P.O. Box 3175
Eugene, OR 97403-0175
FAX: (541)-346-5764
PHONE: (541)-346-5749
<http://www.ous.edu>

August 28, 2009

TO: MEMBERS OF THE STATE BOARD OF HIGHER EDUCATION

The Board's Committee on Finance & Administration will be meeting on September 4, 2009, by videoconference. Agenda items include four action items: fourth quarter management report, annual report on investments, OUS Internal Audit Division Charter, and the approval of the approach to the 2009-2011 budget allocation and proposed 2009-10 annual operating budget allocations. This meeting will be held in accordance with the time, location, and schedule listed below:

Friday, September 4, 2009

8-10 a.m.

Finance & Administration Committee

Public Sites:

Chancellor's Offices

OSU Kerr Admin Bldg, Second Floor, Suite B236

PSU College of Urban and Public Affairs, Suite 510

UO Susan Campbell Hall, 3rd Floor Conference Room

544 Ferry St SE, Suite 3, Salem

EOU, Inlow Hall, President's Office

OIT, Snell Hall, Room 215

OSU-Cascades, Cascades Hall, Room 211

WOU, Admin Bldg, Room 207D

As SOU will be closed on that day, please contact the Finance & Administration Office for details on how to attend the meeting. Telephone messages for Board members and institution officials attending the meetings may be called to (503) 725-5700. If special accommodations are required, please contact the Chancellor's Office at (503) 725-5702 at least 72 hours in advance.

Cordially,

A handwritten signature in black ink, appearing to read 'Ryan J. Hageman'.

Ryan J. Hageman, JD
Legal Counsel and Board Secretary